May 14, 2025 Committee of the Whole Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Jardinella at 7:00 p.m. at Old Turnpike School.

Mrs. Jardinella read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Mr. Charniga, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella

ABSENT: Ms. Dorcus

ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent, Ms. Heather Goguen-Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Mrs. Jardinella and seconded by Mr. Infusino to close the public comment portion of the meeting.

All in Favor: Mr. Charniga, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: Ms. Dorcus

PRESENTATION:

- Transition from Grade 8 to High School - Dr. Mitchell and Ms. Gould
- Review of Strategic Plan Year 1 and District Goals- Dr. Jennifer Shouffler

CORRESPONDENCE: Letters from parents were received.

SUPERINTENDENT'S REPORT: Dr. Shouffler thanked the PTA for all the donated food and snacks during last week's Teacher Appreciation Week. They are a wonderful group of people to work with. Many celebrations for students and families are taking place during the last weeks of school. The district is looking forward to these events which celebrate our students and their many achievements. The board reviewed the HIB Reports, Enrollment Reports and Emergency/Drill Reports.

Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to approve the following:

1. Approve the April 30, 2025 HIB report from the Superintendent.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Abstain: Mr. Charniga, Dr. Simon
Absent: Ms. Dorcus

MINUTES: The Board reviewed the following minutes:

- April 9, 2025 Committee of the Whole Meeting
- April 9, 2025 Executive Session
- April 30, 2025 Regular Board Meeting
- April 30, 2025 Executive Session 1
- April 30, 2025 Executive Session 2

CURRICULUM: Dr. Shouffler shared the list of the Board supported clubs along with the student participation numbers. An objective of the Board was to review the clubs and make recommendations for next school year.

Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to approve the following:

1. Approve the following field trips for the 2024-2025 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
5	5th Grade Students will visit Tewksbury Elementary School and read their bilingual picture books to the kindergarteners.	June, 2025	-0-	Katrina Moore Maura Obercian

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: Ms. Dorcus

POLICY: Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to approve the following:

1. Approve the following policy on first reading:

    - Custodian/Student Interaction

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: Ms. Dorcus

FINANCE: Motion was made by Mrs. Jardinella and seconded by Mr. Schwartz to approve the following:

1. Approve the following workshops/travel requests for the 2024-2025 school year:

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Megan Verderamo	6/4/25	$150.00	-0-	Interpreting Access for ELLs Score Reports for Instruction - Wisconsin Center for Education, Virtual
Connie Wygera	6/23/25	$119.00	Mileage=$15.98	Leadership Summit for Board Presidents and Vice Presidents-Manville High School
Cathy Zisk	5/16/25	-0-	Mileage = $18.71	Amistad Commission Workshop - NJDOE/Hunterdon County, Flemington, NJ

*Mileage will be reimbursed according to board policy.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Abstain: Mrs. Wygera abstained from voting on the second listed workshop.
Absent: Ms. Dorcus

TECHNOLOGY: Ms. Goguen informed the Board that, as part of our security plan, our IT Specialist has put together a Cyber Incident Response Plan that is comprehensive.

FACILITIES: Ms. Goguen informed the Board that Food Advisory Committee Meetings were held at both Old Turnpike School and Tewksbury Elementary School. In attendance were several students, parents and board members. They enjoyed samples of the food from Maschio's Food Service. Discussions involved what they liked, and what they did not like, and what may work better in the future. There will be a resolution on the next agenda for a kindergarten bathroom waiver since the preschool classes and two kindergarten classes will have rooms with a bathroom but the third kindergarten will have one across the hall. Our Buildings and Grounds Coordinator is in the process of setting up lighting replacements at TES.

TRANSPORTATION: Ms. Goguen heard back from the adjuster regarding the school bus that was totaled. They will pay for the full replacement cost. A purchase order has been sent for this replacement bus and another new bus that was in the 25-26 budget. Both buses should arrive in October.

COMMUNICATION: None.

OTHER: Dr. Shouffler shared information from Voorhees/North Hunterdon High School on a plan to do a regionalization study. Dr. Shouffler will find out more information and report back at the next meeting. Mr. Schwartz spoke about the Camp Bernie trip and suggested the administration review discipline points for field trips, perhaps holding more weight.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: Michael Wooby, retiring TES Teacher, spoke about how thankful he is for his years in the district. Mrs. Harkins, Califon, NJ stated that all of her children had Mr. Wooby during the pandemic and how wonderful he was.

Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to close the public comment portion of the meeting.

All in Favor: Mr. Charniga, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella

Absent: Ms. Dorcus

PERSONNEL: Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to approve the following:

1. Approve the following stipends for teachers/chaperones for the 2024-2025 school year:

Staff Member	Event	Date	Hours	Stipend
Tom Lobb	OTS Spring Concert	May, 2025	Up to 2 hours	$40/hour
Kaycie Sconda	OTS Spring Concert	May, 2025	Up to 2 hours	$40/hour
Nicole Polinger	OTS Dorney Park Trip	June, 2025	Up to 6 hours	$40/hour
Chris Shaffer	OTS Dorney Park Trip	June, 2025	Up to 6 hours	$40/hour
Tom Lobb	OTS Dorney Park Trip	June, 2025	Up to 6 hours	$40/hour
Bonnie Mendralla	OTS Dorney Park Trip	June, 2025	Up to 6 hours	$40/hour
Heather Olla	OTS Dorney Park Trip	June, 2025	Up to 6 hours	$40/hour
Scott Steinman	OTS Dorney Park Trip	June, 2025	Up to 6 hours	$40/hour
Peter Berg	OTS Spring Showcase	May, 2025	Up to 1.5 hours	$40/hours
Sandy Brinkhoff	OTS Spring Showcase	May, 2025	Up to 1.5 hours	$40/hours
Katherine Gould	OTS Spring Showcase	May, 2025	Up to 1.5 hours	$40/hours
Thomas Lobb	OTS Spring Showcase	May, 2025	Up to 1.5 hours	$40/hours
Katrina Moore	OTS Spring Showcase	May, 2025	Up to 1.5 hours	$40/hours
Nicole Polinger	OTS Spring Showcase	May, 2025	Up to 1.5 hours	$40/hours
Kaycie Sconda	OTS Spring Showcase	May, 2025	Up to 1.5 hours	$40/hours
Chris Shaffer	OTS Spring Showcase	May, 2025	Up to 1.5 hours	$40/hours

2. Approve summer hours for the following staff members:

Name	Position	Reason	Rate of Pay	Hours
Nancy Morogiello	School Nurse	Record Transfers, Medical Compliance, Preparation for Students and Staff	$67.45	Up to 15 hours
Sara Medenilla	School Nurse	Record Transfers, Medical Compliance, Preparation for Students and Staff	$64.87	Up to 15 hours

Sheila Donovan	School Guidance Counselor	Review Classes, Meet and Greets, New Family Orientation, prepare 504 plans	$70.92	Up to 10 hours
Katherine Gould	School Guidance Counselor	Review Classes, Meet and Greets, New Family Orientation, prepare 504 plans	$53.34	Up to 10 hours

3. At the recommendation of the Superintendent, approve Pam Hoy as a part time summer IT support technician effective on or about June 16, 2025, at a salary of $19/hour, up to 32 hours per week, not to exceed ten weeks.

4. At the recommendation of the Superintendent, approve Robert Lovering as a part time summer custodian effective on or about June 16, 2025, at a salary of $19/hour, up to 32 hours per week, not to exceed ten weeks.

5. At the recommendation of the Superintendent, approve Ian Barno as a part time summer custodian effective on or about June 16, 2025, at a salary of $16/hour, up to 32 hours per week, not to exceed ten weeks.

6. At the recommendation of the Superintendent, approve Sebastian Fojtu as a part time summer custodian effective on or about June 16, 2025, at a salary of $16/hour, up to 32 hours per week, not to exceed ten weeks.

7. At the recommendation of the Superintendent, approve Will Weinlein as a part time summer custodian effective on or about June 16, 2025, at a salary of $16/hour, up to 32 hours per week, not to exceed ten weeks.

8. At the recommendation of the Superintendent, approve the employment contract between the Tewksbury Township Board of Education and Heather Goguen as School Business Administrator commencing on July 1, 2025 through June 30, 2026.

9. At the recommendation of the Superintendent, approve Michael Codis as a Technology Assistant to attend the Board Meetings and/or other evening meetings to facilitate the live streaming of the meetings for the 2025-2026 school year. Salary will be $25/hour, for a minimum of 3 hours each evening worked.

10. At the recommendation of the Superintendent, approve the renewal of the attached list of non-tenured Administrators (A), non-tenured Teachers (B), non-tenured Support Staff (C), tenured Administrators (D), tenured Teachers (E), tenured Support Staff (F), Cash Account Reconciliation Specialist (G), Paraprofessionals (H), IT Specialist (I), IT Support Technician (J), Transportation Coordinator (K), Bus Drivers (L), Coordinator of Buildings and Grounds (M), Assistant Coordinator of Buildings and Grounds (N), and Custodians (O) for the 2025-2026 school year.

11. Resolved, that the Board approves the Settlement Agreement & Release with Employee I.D.#6917; and
    Be it further resolved, that the Board accepts the employee's resignation effective August 31, 2025.

12. Resolved, upon the recommendation of the Superintendent, that Employee ID #6917 is hereby renewed for July-August, 2025; and
    Be it further resolved, that the employee shall remain on a paid administrative leave during this time period.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Abstain: Mrs. Wygera abstained from voting on the second listed workshop.
Absent: Ms. Dorcus

PERSONNEL ATTACHMENT 2025-2026

see next page

A. Non-Tenured Administrators 2025-2026

	Name	Date of Tenure
1	Lori Lopez-Lopez	12/2/28
2	Lisa Moore	7/2/26

B. Non-Tenured Teachers 2025-2026

	Name	Date of Tenure
1	Nancy Auld-Morogiello	8/31/25
2	Fay Perticari	12/2/25
3	Alexandria Tibak	3/29/26
4	Alana Magro	8/30/26
5	Christopher Shaffer	10/25/26
6	Sara Femiano	11/15/26
7	Sandra Brinkhoff	7/2/27
8	Brianna Cresci	8/29/27
9	Daniela DiGiovanni	8/29/27
10	Robert Lovering	8/29/27
11	Katherine Royer	8/29/27
12	Jill Pecora	3/26/28
13	Tracy Barnes	8/27/28
14	Erin Buttgereit	8/27/28
15	Elisabeta DeVita	8/27/28
16	Katherine Gould	8/27/28
17	Nicole Hall	8/27/28
18	Sara Medenilla	8/27/28
19	Kaycie Sconda	8/27/28
20	Joelle Capece	8/31/25

C. Non-Tenured Support Staff 2025-2026

	Name	Date of Tenure
1	Monica Scala	1/2/26
2	Daria Bracuti	4/23/27

D. Tenured Administrators 2025-2026

Michael Mitchell
Megan Verderamo

E. Tenured Teachers 2025-2026

Amy Allen	Meghan Girton	Heather Jean Olla
Nicole Amato	Patricia Jennings	Juliean Picardo
Peter Berg	Nicole Kinzel	Jeanette Pill
Camille Bristow	Amanda Kouzis	Nicole Polinger
Jennifer Burns	Krista Kovalsky	Kristen Rinehart
Rebecca Chapman	Jaime Levy	Anne Rose-Mason
Frederick DeJaager	Thomas Lobb	Tara Saksa
Patrice Delgrande	Bonnie Mendralla	Scott Sipos
Sheila Donovan	Katrina Moore	Scott Steinman
Aimee Emge	Karen Morrow	Stephen Strange
Yahna Fiscarelli	Susan Moyer	Bonnie Wade-Taffera
Alyssa Forsythe	Lorraine Nichols	Samantha Wu
Joseph Frankosky	Pamela Nugent	Catherine Zisk
Elizabeth Gentile	Maura Obercian	

F. Tenured Support Staff 2025-2026

Eileen Callahan
Dolores Krowl
Catherine Pepe
Barbara Simcox

Kara Swan
Heather Valenta

G. Cash Account Reconciliation Specialist 2025-2026

Paula Hatch

H. Paraprofessionals/Aides 2025-2026

Regan Barnes
Kristin Evans
Darcy Harp
Pam Hoy (cafeteria aide)
Christina Johnson
Chris Mortenson
Mary Raefski
Lauren Sanford
Radine Schneider
Nelly Smith
Constance Van Epps
Margaret Zabroski

I. IT Specialist 2025-2026

Jarret Magierowski

J. IT Support Technician 2025-2026

Nathaniel Joyce

K. Transportation Coordinator 2025-2026

Robert Hoffman, Jr.

L. Bus Drivers 2025-2026

Sharon Bednarz
Robin Corrado

Mildred Grant
Pamela Hoy
Darlene McCaffrey
Heidi McKee
Donald Schuyler

M. Coordinator of Buildings and Grounds/Maintenance 2025-2026

Craig Ely

N. Assistant Coordinator of Buildings and Grounds/Maintenance 2025-2026

Robert Borkowski

O. Custodians 2024-2025

Erin Cassata
Frank Henderson
Kenya Kaszyk
Alejandro Franco Orellano
Dominick Pardo
Paige Slinkowski

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: Ms. Dorcus

OLD BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: **Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to enter Executive Session. The time was 8:53 p.m.**

Dr. Shouffler and Mrs. Goguen exited the meeting at 9:17 p.m.

Motion was made by Mrs. Jardinella and seconded by Mrs. Munoz to exit Executive Session. The time was 9:27 p.m.

ADJOURNMENT: Motion was made by Mrs. Jardinella and seconded by Mrs. Wygera to adjourn the meeting. The time was 9:27 p.m.

All in Favor: Mr. Charniga, Mr. Infusino, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera,

Mrs. Jardinella
Absent: Ms. Dorcus

Respectfully submitted,

Heather Goguen
Board Secretary