Kristen Barth, Town Clerk Town of Scarborough
259 U.S. Route 1 / P.O. Box 360 Scarborough,
ME 04070-0360

Email: kbarth@scarboroughmaine.org
Phone: (207) 730-4020
Fax: (207) 730-4033

2025 FILING SCHEDULE - FOR MUNICIPAL CANDIDATES

Report Name	Filing Period	Filing Deadline
January Semiannual	07/01/2024 – 12/31/2024	01/15/2025
11-Day Pre-June Election	If filing first report: Beginning of campaign – 05/27/2025 **OR** If January Semiannual filed: 01/01/2025 – 05/27/2025	05/30/2025
24-Hour Reports (June)	05/28/2025 – 06/09/2025	Day after receipt of contribution or purchase of $1,000 or more
42-Day Post-June Election	05/28/2025 – 07/15/2025	07/22/2025

Pre-Election Semiannual Reports

For June Election Candidates: If the campaign has raised or spent more than $500 in the year prior to the election, a January Semiannual Report is required. The reporting period is the start of the campaign/July 1 to December 31st of the year prior to the election.

For November Election Candidates: If the campaign has raised or spent more than $500 before July 1st of the election year a July Semiannual Report is required. The reporting period is the start of the campaign/January 1st to June 30th. If a November elections candidate begins fundraising in the year prior to the election, and raises or spends $500 or more in that year, they will also have to file a January Semiannual Report, following the same reporting period for June Election Candidates mentioned above. If a November elections candidate is required to file a January Semiannual Report, they must also file a July Semiannual Report, regardless of financial activity.

Semiannual Reports are always due on the 15th of January and July, unless the 15th falls on a weekend or major holiday.

July Semiannual	01/01/2025 – 06/30/2025	07/15/2025
11-Day Pre-Nov. Election	If filing first report: Beginning of campaign – 10/21/2025 **OR** If 2025 July Semiannual filed: 07/01/2025 – 10/21/2025	10/24/2025
24-Hour Reports (Nov.)	10/22/2025 – 11/03/2025	Day after receipt of contribution or purchase of $1,000 or more
42-Day Post-Nov. Election	10/22/2025 – 12/09/2025	12/16/2025

FILING PROCEDURES

Filing Campaign Finance Reports on Paper. Each original campaign finance report signed by the candidate and/or treasurer must be properly filed with the Clerk's office by the filing deadline, except in two circumstances. A properly signed report may be faxed to the Clerk's office at the number above by the close of business on the deadline, provided that the Clerk's office receives the original report within five calendar days. A report mailed to the Clerk's office by certified or registered mail and postmarked at least 2 days before the filing deadline will not be considered late, even if it is received after the deadline.

Staff in the Clerk's office will be available until the close of business on the filing deadlines to offer assistance.