NATOMAS UNIFIED SCHOOL DISTRICT POSITION DESCRIPTION

Position:	Maintenance Specialist III, Plumber	FLSA: Non-exempt
Department:	Maintenance & Operations	Salary Grade: 13
Reports to:	Director of Maintenance & Operations	

OVERALL OBJECTIVE AND SUMMARY

Under the direction of the Director of Maintenance and Operations, provides a variety of skilled plumbing work in connection with the maintenance, alteration and repair of facilities and buildings. Works primarily in the area of plumbing, yet is fully qualified and capable of performing related work at this level of skill (e.g., carpentry, mechanical) and assisting other maintenance specialists (electrician, carpenter).

This is a senior-level multi-skilled Maintenance Specialist, requiring journey-level experience in plumbing and general mechanical skills in additional related areas.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Inspects, repairs, fabricates, installs, services and maintains systems for distribution of water, gas, and sewage. Prepares rough sketches of work and estimates of materials and labor.
- Performs plumbing duties. Inspects, maintains, and repairs portions of standard plumbing systems and equipment concerned with water, sewage, and gas.
- Determines the need for requisitioning materials and supplies to assure uninterrupted fluid flows. Keeps tools and equipment in good condition.
- Reads and interprets blueprints, maps, schematic diagrams and specifications. Maintains required records and makes reports. Prepares reports on work completed and materials used.
- May lead and instruct a small team of lower level maintenance specialists or helpers.
- Provides support to the carpentry, electrical, painting, and mechanical areas as needed. May perform the duties of a lower level Maintenance Specialist on an intermittent basis depending on need.
- Performs other duties as assigned that support the overall objective of the position.

QUALIFICATIONS

Knowledge of:

- The principles, practices, methods, techniques, materials, tools, equipment, layouts and set-ups used in the area of plumbing.
- Record keeping techniques.
- Inventory methods and techniques.
- Safe working methods and procedures.
- Proper lifting techniques.

- Welding and soldering techniques.
- Proper methods of storing equipment, materials and supplies.
- The uses and purposes of general maintenance, hand and power tools and equipment.
- Safety orders of the Industrial Accident Commission related to area of specialty.
- Technical aspects of field of specialty.
- Interpersonal skills using tact, patience, and courtesy.

Ability to:

- Perform the essential duties in the area of plumbing at the journey level.
- Use and maintain all of the tools, equipment, and vehicles required during routine performance of duties.
- Plan and schedule maintenance and projects, and guide the activities of others to attain high quality and efficiency in work.
- Independently develop methods and techniques in the interest of effectiveness and efficiency.
- Understand and follow oral and written instructions, maintain routine records and interpret plans and specifications found in area of specialization.
- Obtain cooperation of and maintain harmonious relations with the employees in other departments contacted during routine performance of duties.
- Establish and maintain cooperative and effective working relationships with others.
- Work variable schedules and travel to various sites to complete projects and support special events.
- Lead a small crew of maintenance staff.
- Use proper lifting methods.
- Ability to pass Employee Entrance Evaluation.

PHYSICAL ABILITIES

This position:

- Requires the ability to stand for extended periods of time, walk up to 400 yards, and manipulate (lift, carry, move) light to medium weights of 10 - 50 pounds on a regular basis.
- Climbs (e.g. ladders), stoops, kneels, and crouches on a regular basis.
- Requires sufficient hand-eye coordination, hand and finger dexterity including ability to grasp, and visual acuity to operate specialized equipment and read technical (including blueprints) and safety information.
- Requires the ability to perform manual labor in sewage.
- Hear and speak to exchange information.

EDUCATION AND EXPERIENCE GUIDELINES

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

A High School diploma or equivalent and specialized training in plumbing.

Experience:

Four years of experience at the journey level doing installations and repairs. Journeyman's card or equivalent professional certification is desired.

LICENSES AND CERTIFICATES

Valid California Driver's License

Adopted: June 2001
Revised: November 12, 2003
Revised: June 18, 2008
Range Updated: July 1, 2025 per CBA