BOARD OF EDUCATION
Minutes for June 16, 2025

The Maryville Board of Education met in a regular session at 5:30 p.m. on Monday, June 16 at the Maryville City Schools District Office. Board members present were Julie Elder, Nick Black, Isaac Simerly, Bart Stinnett, and Candy Morgan. Chair Julie Elder called the meeting to order at 5:31 p.m. and asked for a moment of silence, followed by the Pledge of Allegiance.

ADOPT AGENDA

Julie Elder asked for a motion to adopt the agenda. Nick Black moved to adopt, and a second came from Candy Morgan. The motion was adopted unanimously.

COMMENTS FROM THE PUBLIC ON AGENDA ITEMS
No comments were made by the public on agenda items.

CONSENT AGENDA ITEMS
Isaac Simerly made the motion to accept the Consent Agenda. Nick Black seconded the motion. The motion carried with full agreement.

1. Approve Minutes of May 19, 2025, meeting (Attachment)
2. Approve Microsoft licensing renewal – Funding Source: Technology Software - $49.676.65 (Attachment A1)
3. Approve Cope Architecture submittal of the Fort Craig renovation for the TSBA School of the Year for Architectural Design.
4. Approve Canvas renewal – Funding Source: Regular Education/Software - $32,648.00 (Attachment A2)
5. Approve renewal of MVPA Mastery Connect from Instructure for grades 4-12 – Funding Source: Regular Instruction/Software - $67,050.61 (Attachment A3)

AGENDA

1. Consider awarding tenure to Amanda Petelle.
    a. Candy Morgan made the motion to approve. Second from Nick Black.
    b. Dr. Winstead stated that Amanda has met the necessary criteria and was recommended for tenure by Mrs. Bosco.
    c. Motion passed unanimously.
2. Consider amending the 2025-26 school calendar (Attachment B1)
    a. Nick Black made the motion to approve. Second from Bart Stinnett.
    b. Dr. Winstead explained that the recent legislative change regarding the last day of school allows greater flexibility in the use of stockpile days, now permitting full, half, or one-third day increments. As a result, the recommendation is to designate the last day of school as a half day for students, with the remaining half used as a stockpile professional development day. Moving forward, this will become the standard practice.
    c. Motion passed unanimously.
3. Consider revisions to the 2025-26 Supplement Salary Scale (Attachment B2)
    a. Candy Morgan made the motion to approve. Second from Isaac Simerly.

b. Mike discussed the evaluation of supplements, particularly for coaching positions, focusing on factors such as time commitment during the season and off-season, as well as the number of students involved. He noted that supplements were benchmarked against comparable school systems, with some adjustments made in May. He is now making additional recommendations to better align certain assistant coaching positions. Additionally, one individual will take the lead in overseeing the broadcasting program.
c. Motion passed unanimously.

4. Consider designating six million dollars ($6,000,000) of the district's fund balance as "assigned" for the Sam Houston Elementary School project.
    a. Candy Morgan made the motion to approve. Second from Bart Stinnett.
    b. Dr. Winstead remarked, as a first for our district, $6 million from the fund balance will be designated to the Sam Houston Elementary School renovation project. In the past, our fund balance has remained unassigned, but this action clearly signals our intent to use these funds for a specific purpose and enhances transparency. Moving forward, additional funds will be allocated through each year's operating budget. This designation can be reversed in the future, if needed or desired.
    c. Motion passed unanimously.
5. Consider first reading of Board Policy 1.1021 – School Board Member (Attachment B3)
    a. Nick Black made the motion to approve. Second from Bart Stinnett.
    b. Dr. Winstead shared that, based on new legislation, a student representative is now required to serve on the school board in a non-voting capacity. The proposal is for the student representative to attend all regularly scheduled board meetings from August through graduation, covering a 10-month period. The second consideration is the selection process. An application will be developed in collaboration with the high school, and any rising senior will be eligible to apply. Mike Winstead, Director of Schools, and Josh Oliver, Assistant Director of Schools, will interview the candidates and present both a nominee and an alternate for the board's consideration. In the future, a rising junior will be selected in the spring to ensure the representative is in place at the start of their senior year.
    c. Motion passed unanimously.
6. Consider first reading of Board Policy 6.312 – Use of Wireless Communication Devices (Attachment B4)
    a. Candy Morgan made the motion to approve. Second from Isaac Simerly.
    b. The board discussed the consequences for violations of the wireless communication devices policy. Dr. Winstead explained that, rather than including specific consequences in the policy itself, the district has outlined progressive discipline plans within each school's handbook. Principals provided examples of these plans during the discussion.
    c. Motion passed unanimously.
7. Consider changes on first reading of Board Policy 3.202, 4.100, 5.500, 6.304, 4.301, 4.406, 4.601, 5.305, 5.310, 5.701, and 6.303 (Attachment B5)
    a. Motion to approve by Nick Black. Second from Bart Stinnett.
    b. Dr. Winstead highlighted the paid parental leave policy, explaining that while state guidelines allow the six weeks of leave to be taken consecutively or one week at a time, the district recommends the leave be taken consecutively unless there are extenuating circumstances. Employees must take a minimum of five consecutive weeks, with the

option to use the final week later in the year for medical appointments. This approach supports continuity of instruction by allowing for the hiring of a higher-quality substitute for an extended period.

c. Motion passed unanimously.

REPORTS FROM DIRECTOR OF SCHOOLS

Prior to Dr. Winstead's update, Jim Hinton from Cope Architecture provided an update on current construction projects across the district:

- **Maryville High School (MHS):**
  The project is well underway. Phase 1, which includes the new "C" parking lot, is expected to be completed before the start of school in July 2025.
- **Tennis Courts:**
  Progress has been delayed due to weather. Because heavy equipment must be used on the pad, three days of dry weather are required before work can begin, followed by four days of construction. The goal is to complete the project by the end of July. Light poles and sleeves are already in place.
- **Track Building and Baseball Locker Room Additions:**
  These projects are progressing well and are also expected to be completed by the end of July.
- **Sam Houston Elementary:**
  The schematic design phase is nearing completion. The plan includes a significant front addition to give the school a refreshed image while maintaining functionality. Key features include:
  - Relocated drop-off and pick-up area where the FRC and MCSF offices are located
  - A new front entry and administrative suite
  - New CDC suite and gymnasium
  - 3rd-grade classrooms moved to the front of the school
  - Repurposing of the existing gym into music, art, and library spaces
  - The former library will house ESL and RTI services
  - Expansion of the cafeteria and kitchen to accommodate increased student enrollment

  If construction begins around spring break, the goal is to open during the 2027 school year. The final building will have a capacity that aligns with Foothills and John Sevier Elementary Schools.
- **Preschool Project:**
  Construction documents are complete and will be submitted to the state Fire Marshal and City this week. This will be an interior renovation project, with bids expected in approximately three weeks.
- **Fort Craig:**
  Work is planned in areas related to Maryville City Schools Foundation and the Family Resource Center (FRC).
- **MHS Re-Roof:**
  Construction documents are approximately 80% complete. Field verification of the roof will take place once weather permits.

- **Maryville Junior High School (MJHS):**
  The field project and bus lane expansion are currently on hold until other district renovations projects are completed.

Board Chair Julie Elder inquired about additional discussions regarding safety of MJHS students in the bus pickup lanes. While no formal follow-up conversations have occurred, MJHS Principal David Combs shared that assigning an additional staff member to bus arrival and dismissal has helped improve safety.

Dr. Winstead focused his update on the reassignment of Assistant Director of Schools, Amy Vagnier. He expressed his deep appreciation for the opportunity to lead the district and shared how fortunate he has been to work closely with Amy over the past ten years.

He emphasized that the success reflected in his evaluations is not an individual achievement but the result of a team effort—most notably the unified work he and Amy have done together. Their collaboration has been marked by mutual respect, complementary strengths, and shared leadership.

Dr. Winstead described Amy as humble, positive, optimistic, intelligent, hardworking, persistent, and resilient. He noted that her legacy as both a teacher, principal, and Assistant Director has had a lasting impact, influencing the culture and direction of the district.

He closed by stating he is forever grateful for her leadership—and the best news is that this is not a farewell. Amy will continue to contribute to the district's goals and vision in her new role.

RECOGNITION OF STAFF AND STUDENTS

Recognition was given to our summer school administrators, teachers, and staff for their dedication and hard work beyond the official end of the school year. Thanks to their creativity and commitment—especially with engaging themes like Disney—students have not only continued learning but have also had a fantastic time along the way.

COMMENTS FROM BOARD MEMBERS

Bart Stinnett shared that the one word he would use to describe Amy Vagnier is *energy*. He noted that she brings a positive energy into every room and expressed his appreciation for her contributions to Maryville City Schools.

Isaac Simerly echoed the word "energy," noting that Amy brings both energy and excitement to everything she does. He shared that, beyond her compassion and love for others, what he will remember most are the fun memories. He described her as an amazing person with the biggest heart.

Candy Morgan expressed her gratitude for Amy's dedication and shared how thankful she is that this isn't a goodbye. She noted that Amy's influence has reached countless students throughout Maryville City Schools and that, through her role in the district, she has truly touched the lives of many.

Nick Black shared his appreciation for Amy's service as Assistant Director, noting how thankful he is that this is a transition and not a retirement. He remarked that Amy has impacted countless students, colleagues, and even board members, saying, "Everything that is good about Maryville—you've

touched." He expressed heartfelt gratitude, adding that he is a better board member and parent because of her influence. "Thankful is an understatement," he said, acknowledging that her presence at board meetings and events will be deeply missed. He closed by saying he hopes her work with the district continues for years to come and emphasized how truly blessed Maryville is to have her as part of its story.

Board Chair Julie Elder highlighted Amy's remarkable ability and gift for connecting with people, noting that this has been a tremendous asset to the school system. She shared that Amy has built meaningful connections with teachers, students, and the broader community. Julie also spoke of Amy's wisdom and humility, qualities that have defined her leadership. On behalf of the board, she presented Amy with a gift as a token of appreciation for her service as Assistant Director.

Amy Vagnier expressed her deep love for the Maryville City School system, sharing that she first recognized the difference it made—and the opportunities it provided for students—while she was still in college. She reflected on the privilege of working with the people in the room, as well as with families, children, and the greater community. Amy said she has genuinely loved every role she's held—whether as a teaching assistant, teacher, administrator, or Assistant Director—and emphasized that the work has always been a team effort. She closed by thanking everyone for their kind and affirming words.

ADJOURN

Meeting adjourned at 6:22
Respectfully submitted by: Maria Greene