

# **POSTING**

**June 16, 2025**

**TO: All Professional Staff**  
**RE: Administrative Position – Anticipated**  
**POSITION: Director of Art & Music K-12 (12-month position)**

**EFFECTIVE: On or about July 1, 2025**

**QUALIFICATIONS:**

- NYS Administrative Certification (SDA/SDL) required
- Candidates must have a minimum of 5 years teaching experience (admin exp. a plus).
- Certification in music is highly preferred.

**RESPONSIBILITIES:**

- Develop, implement, and evaluate K-12 visual art and music curricula that align with state and national standards.
- Monitor and support the instruction of art and music teachers across the district, ensuring high-quality, equitable programs in all schools.
- Provide ongoing professional development opportunities for art and music staff, including workshops, conferences, and peer collaboration.
- Prepare and manage budgets for art and music programs, including purchasing supplies, instruments, and instructional materials in collaboration with the Asst. Superintendent for Business.
- Organize and oversee student performances, art shows, concerts, and district-wide festivals, ensuring community engagement and student recognition.
- Track and inventory of all instruments and repairs.
- Participate in the recruitment, hiring, mentoring, and performance evaluation of art and music educators.
- Collaborate with staff to select appropriate resources, integrate arts into interdisciplinary learning, and support differentiated instruction.
- Establish and maintain partnerships with local arts organizations, eiMAPS, cultural institutions, and professional associations to enhance learning opportunities.
- Oversee Arts in Education in collaboration with the Assistant Superintendent for Curriculum and Instructions.
- Oversee all aspects of Auditorium rentals.

**SALARY:** Contract Salary

Please apply on RecruitFront ([recruitfront.com](https://recruitfront.com)) or OLAS ([olasjobs.org](https://olasjobs.org)) by the deadline of June 22, 2025.

*NYS Human Rights Law prohibits discrimination because of age, national origin, race, color, creed, marital status, sexual orientation, disability, sex, or gender identity or expression.  
Title IX Coordinators – Dr. Jason Stanton (631) 224-2070; Dr. Lisa Belz (631) 224-2015*