

Regular Meeting

May 13, 2025

The Regular meeting of the Board of Education of the Caledonia-Mumford Central School District was called to order by the Board President, at 6:00 p.m. in the Middle/High Auditorium.

Members present: Liz Doll, Elizabeth Dietrich, Rebecca McNear, Peggy Roll, John Bickford, and Mike Balonek.

Members absent: None

Others present: Rebekah Chenaille Superintendent; Bruce Capron Interim Business Administrator; Mrs. Michele Meyer Elementary Principal; Mrs. Megan Rogers Dir. of Pupil Services, Lindsey Peet Dir. of Curric., Instruct. & Technology, Brennen Colwell Business Administrator, and Susan Voos District Clerk.

I. CALL TO ORDER BY THE PRESIDENT OF THE BOARD OF EDUCATION

II. PLEDGE OF ALLEGIANCE TO OUR COUNTRY'S FLAG

III. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

CONSENT AGENDA

- 2. ExtraClass Treasurer Report - April
- 3. CSE Recommendations

NEW BUSINESS: Changes

- 11. Approval of updated MMB Co. Audit Letter of Engagement

IV. CONSENT AGENDA

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following consent agenda items as listed:

- 1. Minutes 4/21/2025
- 2. ExtraClass Treasurer Report - April
- 3. CSE Recommendations

Ayes 6, Nays 0, motion carried

V. COMMUNICATIONS

1. Correspondence- Points of Pride: Mrs. Dietrich announced National Junior Honor Society inducted 12 new members and the National Honor Society hosted their second 5K run of the year and raised \$1,647.36, donated to Lollypop Farms. Mr. Bickford was proud to report that three of our Raiders were honored at the 2025 Livingston County Teen Recognition Banquet; Congratulations to our award winners: Hannah Harmon, Chloe Murray, and Ryan Years. Mrs. Roll was excited to share that Colby Burns and Emma Wyskiel are new members of the National Technical Honor Society!

Dr. Chenaille shared with board the update regarding the typo of our newsletter. BOCES has apologized and will incur the cost of the printing.

2. Board Committee Reports – The Board Operations Manual Committee has finalized the manual, and each member has received a copy. Mrs. Dietrich noted that the manual turned out very well.

Mr. Balonek reported that the Policy Committee has met to review several policies and is beginning work on the new Ex-Officio Board Member policy, which is expected to be developed over the next month.

- 3. Guests of the Board - PageTurners and League of Extraordinary Middle Schoolers
- 4. Public Forum

VI. SUPERINTENDENT’S REPORT

None

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

1. Code of Conduct Presentation – Dr. Chenaille remarked that there were two minor edits in next year’s Code of Conduct regarding Truancy and with the new rules coming out from the Governor’s Budget, we have to address the cell phone ban. More to come. The Code of Conduct will be on a 30 day public review before it is adopted.

2. Athletic Code of Conduct Presentation/Discussion – Mr. Reed pointed out a few updates to the Athletic Code including participation, team commitment, and eligibility.

3. Approval of Athletic Code of Conduct

Motion by Balonek and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the Athletic Code of Conduct for the 2025-2026 school year.

Ayes 6, Nays 0, motion carried

4. OFFICERS/APPOINTMENTS

Motion by Balonek and seconded by Dietrich that the Board of education, appoint the following Officer as listed, effective May 14, 2025:

RECORDS ACCESS OFFICER - Brennen Colwell

GLSW WORKERS' COMPENSATION BOARD - Brennen Colwell

Ayes 6, Nays 0, motion carried

5. DESIGNATIONS

Motion by Balonek and seconded by Roll that the Board of Education, appoint the designations as listed, effective May 14, 2025:

PURCHASING AGENT - Brennen Colwell

OFFICIAL BANK SIGNATORIES - Brennen Colwell

Ayes 6, Nays 0, motion carried

6. AUTHORIZATIONS

Motion by Balonek and seconded by Dietrich that the Board of Education, approve the authorizations as listed, effective May 14, 2025:

FUND TRANSFER - Brennen Colwell

REVENUE ANTICIPATION NOTES - Brennen Colwell

SIGN FEDERAL & STATE DOCUMENTS - Brennen Colwell

PAYMENT OF APPROVED CONTRACTUAL EXPENSES - Brennen Colwell

Ayes 6, Nays 0, motion carried

7. APPROVAL OF COOPERATIVE BIDDING

Motion by Balonek and seconded by Roll that the Board of Education appoint Brennen Colwell as Business Administrator to participate in cooperative bidding, effective May 14, 2025.

Ayes 6, Nays 0, motion carried

8. 1st reading of Board Policies

#3311 NOTIFICATION OF DISCLOSURE OF EMPLOYEE DISCIPLINARY RECORDS

#7670 DUE PROCESS COMPLAINTS: SELECTION AND BOARD APPOINTMENT OF IMPARTIAL HEARING OFFICERS

#1210 BOARD MEMBERS: NOMINATION AND ELECTION

#7440 STUDENT VOTER REGISTRATION AND PRE-REGISTRATION

Ayes 6, Nays 0, motion carried

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9. Approval of Board Policy deletion

Motion by Balonek and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the deletion of the following Board Policy:

#7440 STUDENT MEMBERSHIP IN THE NATIONAL HONOR SOCIETY AND THE JUNIOR NATIONAL HONOR SOCIETY

Ayes 6, Nays 0, motion carried

10. Approval of Summer Recreation Program transportation

Motion by Balonek and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the Summer Recreation field trips transportation requests for the 2025 summer program.
Ayes 6, Nays 0, motion carried

11. Approval of MMB Co. Audit Letter of Engagement
Motion by Roll and seconded by McNear, that the Board of Education approves the attached letter of Engagement for MMB to perform the year end audits of the 2024-2025 school year.
Ayes 6, Nays 0, motion carried

12. Approval of Natural Gas Bid
Motion by Bickford and seconded by Roll that the Cal-Mum Board of Education approves the attached bid with Sprague Energy for the 2025-2026 school year.
Ayes 6, Nays 0, motion carried

13. Appointment of Election Inspectors
Motion by Balonek and seconded by Bickford that the Board of Education hereby rescind resolution VIII. (6) from the April 8, 2025 meeting and replace it with the following: Doug Lowery as the Head Election Inspector and Laurie Dollard and Fred Hermansen are hereby appointed as Election Inspectors for the Annual School Budget Vote and Board Election on May 20, 2025.
Ayes 6, Nays 0, motion carried

EXECUTIVE SESSION

Motion by Bickford and seconded by McNear that the Board of Education adjourn to Executive Session at 6:42 PM to discuss the employment and employee history of particular persons, matters leading to the appointment, confidential student records protected by FERPA.
Ayes 6, Nays 0, motion carried

Motion by Balonek and seconded by Bickford that the Board of Education return to regular session at 7:00pm.
Ayes 6, Nays 0, motion carried

IX. PERSONNEL

1. Appointment of Summer Driver Education Teachers

Motion by Bickford and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, appoint the following summer driver education teachers:

Bryan Grattan
Michael Yokopovich

Ayes 6, Nays 0, motion carried

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2. Appointment of Elementary Teacher

Motion by Balonek and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, appoint Emily Phelan to a probationary 1.0 FTE Elementary Education Teacher, tenure position, effective August 28, 2025, through August 27, 2029. The appointee holds Initial certification in Early Childhood Education Birth-6 and Childhood Education Grades 1-6.

Ayes 6, Nays 0, motion carried

3. Appointment of Elementary Teacher

Motion by Roll and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, appoint Emily DeVore to a probationary 1.0 FTE Elementary Education Teacher, tenure position, effective August 28, 2025, through August 27, 2029, pending certification.

Ayes 6, Nays 0, motion carried

4. Appointment of Elementary Teacher

Motion by Bickford and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, appoint Veronica Dailey to a probationary 1.0 FTE Elementary Education Teacher, tenure position, effective August 28, 2025, through August 27, 2029. The appointee holds Initial certification in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6.

Ayes 6, Nays 0, motion carried

5. Appointment of Elementary Teacher

Motion by Roll and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, appoint Lacey Howell to a probationary 1.0 FTE Elementary Education Teacher, tenure position, effective August 28, 2025, through August 27, 2029. The appointee holds Professional Certification in Childhood Education Grades 1-6.

Ayes 6, Nays 0, motion carried

6. Appointment of Secondary Social Studies Teacher

Motion by Balonek and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, appoint Samantha Anderson to a probationary 1.0 FTE Secondary Social Studies Teacher, tenure position, effective August 28, 2025, through August 27, 2029. The appointee holds Professional Certification in Social Studies Grades 7-12.

Ayes 6, Nays 0, motion carried

7. Appointment of Coach

Motion by Balonek and seconded by Bickford that the Board of Education, upon the recommendation of the Superintendent, approve Griffin Mervine, as Girls Varsity Head Basketball Coach for the 2025-2026 school year.

Ayes 6, Nays 0, motion carried

8. Appointment of School Counselor

Motion by Bickford and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, appoint Mary Warner to a probationary 1.0 FTE School Counselor tenure position, effective August 25, 2025, through August 27, 2029. The appointee holds Initial Certification as School Counselor.

Ayes 6, Nays 0, motion carried

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9. Resignation of Secretary for Purpose of Retirement

Motion by Bickford and seconded by McNear, that the Board of Education, upon the recommendation of the Superintendent, accept, with regret and best wishes, the resignation, for the purpose of retirement, of Susan Voos, Secretary to the Superintendent/District Clerk, effective October 30, 2025.

Ayes 6, Nays 0, motion carried

10. Resignation of Bus Driver for Purpose of Retirement

Motion by Balonek and seconded by Bickford that the Board of Education, upon the recommendation of the Superintendent, accept, with regret and best wishes, the resignation, for the purpose of retirement, of Ron Grattan, effective June 27, 2025.

Ayes 6, Nays 0, motion carried

11. Middle/High School Principal

Motion by Bickford and seconded by McNear that the Board of Education upon the recommendation of the Superintendent, appoint Morgan Marcello to a probationary 1.0 FTE Middle/High School Principal tenure position, effective July 1, 2025, through June 30, 2029. The appointee holds School Building Leader and School District Leader certifications.

Ayes 6, Nays 0, motion carried

X. ADJOURNMENT

Motion by Bickford and seconded by Balonek that the Board of Education adjourn the meeting of May 13, 2025, at 7:07 p.m.

Ayes 6, Nays 0, motion carried

Susan Voos, District Clerk