



Head Magnet Student Laptop Agreement

2023-2024

All MNPS students will be issued a laptop. By signing and returning this document the student, parent/guardian agree and acknowledge:

1. MNPS shall retain title to the equipment at all times, unless otherwise transferred. The student shall hold no security or ownership interest in the equipment or licenses to installed software. Equipment included the following: A) Laptop and B) Power adapter.
2. Student, Parent/Guardian are fiscally responsible for lost, stolen, or damaged devices.
3. The assigned student shall have possession of the equipment for the duration of the 2023-2024 school year and must turn in when requested by the school or district.
4. If the device is damaged, we will return the device to the school. We will not attempt to repair the device or contact any other computer repair service facility directly.
5. In the event that we install a program or modify the device, which impairs the functionality of this device, we are responsible for the cost.
6. If the device is lost, stolen, or damaged, we will immediately notify the school's librarian, teacher, principal, or assistant principal.
7. Upon request of an administrator or teacher, the device, case, and power cord will be returned.
8. If the device is not returned to the school system upon the teacher or school's request or when enrollment is terminated for any reason, we agree to pay the cost of a replacement device within 30 calendar days.
9. All sites used for instruction are evaluated by staff for appropriateness. Families should note that when the MNPS devices are connected to a personal home network they are configured to filter the sites students may visit. Families should still discuss the importance of being safe, responsible, and respectful online.
10. Users are responsible for securing and safeguarding data stored on the MNPS technology. When using MNPS technology, this means that student should continue to use only MNPS digital tools and follow each tool's specific guidelines for using student accounts. If students choose to use digital tools or access online services that are not part of MNPS's approved list, MNPS cannot be responsible for any data privacy or security concerns that may arise.
11. That MNPS has the ability to monitor MNPS device usage to ensure compliance with MNPS policies. We understand that, because MNPS's need to monitor MNPS devices, we have limited expectation of data privacy using MNPS technology. We understand that students are to use only MNPS approved digital tools in order to safeguard student data from unauthorized access. Furthermore, we are aware that the device may be randomly collected, inspected and searched.
12. That the device is to be used by the assigned student. Parent(s)/Guardian(s) may use the device for the purposes of assisting their child with educational studies.

13. At all times the MNPS Technology and Acceptable use policy found in the parent student handbook applies.

My student has permission to check out a laptop from Metro Nashville Public Schools. We understand that the laptop is on loan to my student. We are responsible for properly caring for an using the device. We will return the device upon request.

Print Parent Name

Parent Signature

Date

Print Student Name

Student Signature

Date

Student Grade: _____

Student Homeroom: _____