

## REGULAR BOARD MEETING MINUTES

Administration Building  
May 19, 2025  
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, May 19, 2025, with all members present. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Steve Baker, Stacy Morrison, Schlaura Linderwell and Stacy Herrold, Administrators; Tammy Mechling, Corporation Administrative Assistant; Jessica Bricker, Communications Specialist; Kelli Rush, Jonathan Morgan, Ben Dailey, Scott Ribich, Kurt Smith, staff members; Evan Callow, new faculty member; Ryan Schisler, interested patron; and Jonathan Snyder, News-Banner representative.

President Sheets congratulated the Board of School Trustees for their recent Exemplary Governance Award from the Indiana School Boards Association, and she thanked our faculty and staff for their hard work throughout the school year to serve our students, their families and our school community.

President Sheets noted there were no registered public commenters to speak at the meeting.

Minutes for the Regular Board Meeting and Public Hearing held on April 21, 2025 were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of April 22, 2025, through May 19, 2025, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for April was approved by consensus.

The Bank Statement for April was approved by consensus.

The Fund Transfer Report was approved by consensus.

Mr. Morgan reported on the district's successful eSports program.

Dr. Yates and Mr. Murray reported on recent legislative updates.

Mrs. Meitzler reported on district communications, student assessments and four recent Teacher Creativity grants from the Wells County Foundation.

Dr. Yates reported on the recent IASBO conference he attended and at which he facilitated some presentations.

Dr. Yates reported on the High School Building Envelope Project. In order to limit the intrusion to the district's end of year events, progress for the building envelope project is paused. Following graduation, progress will resume to finish up the canopy work throughout the building.

Dr. Yates reported on the District Capital Improvements/Project. The elementary playground and middle school restroom replacements will be fully underway after the conclusion of the school year. The middle school upper gym flooring has been fully removed and installation of the new flooring has already begun.

The Board approved retirement requests from Kelli Rush, Elementary School Lunch Clerk (27 years) and from Lorie Baumgartner, Middle School Custodian (25 years) as presented. The motion by Mike Murray, with much gratitude for their service and second by Julie Thompson passed unanimously.

The Board approved the following resignation as presented. The motion by Trent White and second by Preston Kaehr passed unanimously.

Janelle Frauhiger	ES Part-Time Instructional Asst
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The Board approved the following employment recommendations as presented. The motion by Preston Kaehr and second by Julie Thompson passed unanimously.

Brent Kunkel	Administrator Training
Debra Sackett	HS Math Teacher
Evan Callow	MS/HS Band Director
Evan Callow	Summer Band Camp 2025
Intent to Employ	ES Adjunct Teacher 1
Intent to Employ	ES Adjunct Teacher 2
Erin Schantz	Mentor Teacher for Emme Boots
Tara Cocanower	Mentor Teacher for Joseph Taylor
Misty Shaw	ES Intense Intervention Instructional Asst
Kylie Pfister	ES Intense Intervention Instructional Asst
Jolleen Turner	HS Library Instructional Asst / ISS Supervisor
Heather Stinson	Summer School Bus Driver
Brandi McFarren	Summer School Bus Driver
Breanna Miller	Summer School Bus Aide
Koty Frauhiger	HS Football Asst Coach
Casey Kolkman	MS Spring Events Manager
Shayna Dudley	Childcare Supervisor
Addison Minick	Childcare Supervisor
Cruz Rinkenberger	Childcare Supervisor
Carmen Hurry	Childcare Worker
Raleigh Bates	Childcare Worker
Intent to Employ	Summer School Bus Driver
Annette Clark	Summer School Instructional Asst
Shayna Dudley	Summer School Instructional Asst
Jennifer Cook	Summer School Instructional Asst

The Board approved the following donations as presented. The motion by Julie Thompson, with much gratitude and second by Mike Murray passed unanimously.

Anonymous	Legos for Elementary School & Childcare students to utilize
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Bennie Jo Mettler Memorial (Rick & Jeannine Mettler)	\$145 to MS Community Fund
Park Community Church	\$3,000 for unpaid lunch accounts
Walmart	Cupcakes & misc. school supplies for ES, MS Teacher Appreciation Week
Anonymous	Children's clothing for ES nurse to use for students as needed
Archbold & Lewis Ins.	Snack bags for ES teacher appreciation
Tara Cocanower	Books for ES library
Jessica Burrola	Supplies for ES special education department
Thoma, Rich, Lemler Funeral Home	Memorial stone with plaque for Rose Irwin memorial tree

The Board approved Policy AFC (Teacher Evaluation and Development Plan), as presented. The only update was the list of committee members who contributed to the review of the plan. In addition to approving the policy content, the Board also approved changing the policy name to D126 – Evaluation of Certified Personnel, to align with our new policy coding system. The motion by Trent White and second by Preston Kaehr passed unanimously.

The Board approved the Region 8 food bids for 2025-2026 (Correlated File #2425-38) as presented on a motion by Mike Murray and second by Julie Thompson. The motion passed unanimously.

Milk & Dairy	Prairie Farms
Cafeteria Food, Supplies, Pass Thru Value Added Commodities & Bakery	Gordon Food Service
Produce	Gordon Food Service
A La Carte	Commercial Food Systems, Inc.

The Board approved changes to the Preschool Handbook as presented. The motion by Preston Kaehr and second by Trent White passed unanimously.

The Board approved curriculum recommendations for Grade 8 Personal Finance, Grades 9-12 Health and Grades 5 & 6 English Language Arts, as presented. The motion by Mike Murray and second by Julie Thompson passed unanimously.

Grade 8 Personal Finance	McGraw-Hill
Grades 9-12 Health	Goodheart-Willcox Publisher
Grades 5 & 6 English Language Arts	Amplify CKLA and ELA

