

The Work Study of the Osborn School District Governing Board was called to order at 4:30 p.m. by Board President Aguilar.

**Present:**

Ylenia Aguilar, Board President  
Sue Corbin, Board Clerk- absent  
Juan Carlos Flamand, Board Member  
Edward Hermes, Board Member - absent  
Luis Peralta, Board Member  
Dr. Michael Robert, Superintendent

**Action Items**

**Approval of the FY21 Annual Financial Report**

Mrs. Toscano called member's attention to updated documents provided that included minor edits and a summary sheet that provides tips and highlights for understanding the report. Mrs. Toscano reviewed that members may notice some funds with very little revenue or expenditures explaining that this was expected due to COVID. Mr. Flamand expressed a desire to see further information including historical trends related to spending. Mrs. Toscano shared that the Auditor General's worksheet provides a comparison with the previous year adding that she could provide a broader view that would illustrate a historical comparison but would request that members provide key funds. This information will allow her to provide the requested information on the report for next year with specific areas of focus. Mrs. Toscano then shared the timeline that members receive other financial information, including results of the fiscal audit released by the Auditor General's office in March.

Mr. Flamand moved to approve. Ms. Corbin seconded. Motion carried 4-0.

Ms. Corbin aye  
Mr. Flamand aye  
Mr. Peralta aye  
Ms. Aguilar aye

**School Finances Overview**

**ESSER Update and Impact of the COVID Year**

**Procurement Process**

**Finance Functions and Team**

Mrs. Toscano concluded her presentation from the Board-Superintendent-Admin Team Retreat from earlier this year.

**Superintendent & Board Goals**

**Establishing Calendar for Superintendent Performance Reviews and Annual Evaluation**

**Establishing Calendar for Governing Board Review and Annual Self-Evaluation**

Dr. Robert concluded the conversation begun with the Board about goals for the 2021-22 school year. Recommended changes were added as well as performance measures. The Board agreed to performance reviews for the superintendent in September, December, and March and an annual evaluation of the superintendent in June of each year. The Board will have a review of their goals complete before the calendar year 2021 concludes.

**Adjournment**

President Aguilar declared the meeting adjourned at 6:30pm

Minutes submitted by:

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Lisa Nye Executive  
Assistant to the Superintendent and Governing Board

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Sue Corbin  
Governing Board Clerk