

OSBORN SCHOOL DISTRICT NO. 8
GOVERNING BOARD MEETING
January 13, 2022

Special Meeting – 4:30 P.M.

CONSISTENT WITH THE REQUIREMENT OF A.R.S. §38-431.02, NOTICE OF THIS MEETING HAS BEEN POSTED.

LOCATION OF THE MEETING IS:
1226 WEST OSBORN RD.
PHOENIX, AZ 85013

The Governing Board finds that it is in the best interests of the District and its community to conduct its public meeting through technological access. Governing Board members may participate in the public board meeting via telephone as authorized by A.R.S. Section 38-431(4). Members of the public may attend by calling the following number (US) [+1 920-689-3234](tel:+19206893234) or viewing in a Google Meets meet.google.com/adg-wwte-zrd PIN: 864 802 976# if you have an Osborn Google account, or emailing lnye@osbornsd.org by noon on Thursday, January 13

AGENDA

Agendas are available at least 24 hours prior to each meeting in the District Office at 1226 E. Osborn Road, Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m. One or more Board members may attend telephonically. Board members attending telephonically will be announced at the meeting. The board may vote to recess into an executive session for the purpose of obtaining legal advice from the board's attorney on any matter listed on the agenda pursuant to ARS 38-431.03(A)(3). Accommodations for individuals with disabilities, including alternative format materials, sign language interpretation, and assistive listening devices are available upon 72 hours' advance notice through the Office of the Superintendent 602-707-2002. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request

I. **Call to Order**

II. **Action Items**

ACTION/APPROVAL

Board Reorganization

- A. Election of President
- B. Election of Clerk
- C. Establishment of Meeting Dates, Times, Places
- D. Approval of Revised Salary Schedule for RN
- E. Approval to waive policy BGB allowing for policy adoption at a single meeting
- F. Approval of revisions to ASBA Policies:
 - JFB Open Enrollment
 - JFB-RA Open Enrollment
 - JFB-RB Open Enrollment
- G. Approval of Open Enrollment Capacity for 2022-2023 School Year

III. **Adjournment**

OSBORN SCHOOL DISTRICT NO. 8

January 13, 2022

Board Meeting

**Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.**

Agenda Item Number – II-A/B

Agenda Item

Election of Board President and Board Clerk

For Board: Action Discussion Information

Background –

In keeping with Policy BDA, Board Organizational Meeting, “the meeting shall be called to order by the President of the Board for the preceding year, or the Clerk, in the order of priority, provided one of these officers is still a member of the board...The person calling the meeting to order shall preside until a successor is chosen.”

The new President of the board shall take office upon election. The Board shall then elect a Clerk.

As per Policy BDB Board Officers, “The duties of the President shall be as follows:

- Preside over all meetings and conduct meetings in accordance with AZ law and policies of the District.
- Consult with the Superintendent and, on behalf of the Governing Board as a whole, approve items to be placed on the agenda for each meeting.
- Encourage and maintain orderly and democratic participation
- Keep all discussions factual and on the subject at hand.
- Allow for full and complete exploration of each item of business.

In the absence of the President of the Board, the Clerk shall assume that position for the duration of the absence of the President. When the Clerk assumes the position of acting president, the Board shall elect an acting clerk. Should the absence of the President become permanent, a new president will be elected by the majority of the Board.”

Per the same policy, “The Clerk of the Governing Board shall discharge such duties as are prescribed by the Board.”

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Per Board discussion/decision.

Moved _____

Seconded _____

P/F

OSBORN SCHOOL DISTRICT NO. 8
January 13, 2022
Board Meeting

Agenda Item Number – II-C

Agenda Item

Establishment of Regular Meeting Dates, Time and Place

For Board: Action Discussion Information

Background –

Listed below are the proposed Board Meeting dates for 2022. In keeping with past practice, we are recommending regular Board Meetings be held at 5:00 PM on the 3rd Tuesday of each month with exceptions* as noted. In addition, we are recommending the dates listed at 4:30 PM for the Special Board Meetings (Work Study) for more informal, in depth discussion of topics. Special meetings may be cancelled if appropriate/timely topics are not identified or if the meeting is not warranted.

Regular Board Meetings 2022

January 25*
February 22*
March 22
April 19
May 17
June 21
July 12* (July 15 Budget deadline)
August 16
September 20
October 18
November 15
December 20

Work Study Sessions 2022

January 13* (Organizational Meeting)
February 10*
March 3
April 7
May 5

August 4
Sept 1 (full day retreat with Admin Team)

November 3

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Per Board discussion/decision.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

January 13, 2022

Board Meeting

Agenda Item Number – II-D

Agenda Item

Approval of Revised Salary Schedule for RN

For Board: Action Discussion Information

Background –

The attached Salary Schedule has been revised to reflect the updated salary placement for the RN position. The updated salary placement is comparable to other k-12 Districts with similar RN positions.

The position has yet to be filled for the 21-22 school year. Administration is recommending the revised salary schedule placement to aid in the RN recruitment efforts.

The RN is a grant (ESSER) funded position until June 2023.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the revised Salary Schedule as presented.

Moved _____ Seconded _____ P/F

**OSBORN SCHOOL DISTRICT
2021/22 PLACEMENT SCHEDULE AT TIME OF HIRE
Occupational/Physical/Speech Therapy/Social Worker/ RN**

	SOCIAL WORK BA	SPEECH TECH/ SOCIAL WORK MA	OT PT SLP RN
1	39,929	48,742	66,879
2	40,869	49,875	68,240
3	41,810	51,010	69,600
4	42,751	52,142	70,958
5	43,693	53,277	72,319
6	44,712	54,410	73,680
7	45,732	55,543	75,040
8	46,753	56,676	76,401
9	47,773	57,811	77,760
10	48,906	58,944	79,121
11	50,039	60,077	79,347
12	51,174	61,211	80,708
13	52,420	62,345	82,068
14	53,667	63,478	83,428
15	54,914	64,611	84,790

Bilingual Speech / Social Worker / RN receive an additional \$2,500
 MA level with National Certificate of Clinical Competence - \$2,500 yearly stipend (Speech
 Up to \$400.00 continuing education registration fee (Speech only)
 Up to \$325.00 license fees - State/ASHA
 Licensed Clinical Social Worker (LCSW) - \$2,500

Initial Credit for Experience	Yrs of Experience
1	0-1 yr
2	2-3 yrs
3	4-5 yrs
4	6-7 yrs
5	8-9 yrs
6	10+ yrs

*revised January 2022

OSBORN SCHOOL DISTRICT NO. 8
January 13, 2022
Board Meeting

Agenda Item Number – II-E

Agenda Item

Approval to waive policy BGB allowing for policy adoption at a single meeting.

For Board: Action Discussion Information

Background

Utilizing Policy BGB-Policy Adoption protocol, the following policies are being brought for a single reading and approval

JFB	Open Enrollment
JFB-RA	Open Enrollment
JFB-RB	Open Enrollment

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve waiver of policy BGB allowing for policy adoption at a single meeting.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

January 13, 2022

Board Meeting

Agenda Item Number – II-F

Agenda Item

Approval of Recommended Revisions to ASBA Policies

For Board: Action Discussion Information

Background –

Approval of recommended revisions to the following ASBA Policies:

- JFB Open Enrollment
- JFB-RA Open Enrollment
- JFB-RB Open Enrollment

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the ASBA policy revisions as presented.

Moved _____ Seconded _____ P/F

Compare JFB OPEN ENROLLMENT (version 5 to 4)

first Click on the changed parts for a detailed description. Use the left and right arrow keys to walk *last*
through the modifications.

JFB OPEN ENROLLMENT

The District has an open-enrollment program as set forth in A.R.S. [15-816](#) *et seq.* The open enrollment program described in this policy shall be placed on the District website and made available to the public on request.

No tuition shall be charged for open enrollment, except as authorized by applicable provisions of A.R.S. [15-764](#), [15-797](#), [15-823](#), [15-824](#), and [15-825](#).

Definitions

Resident transfer pupil means a resident pupil who is enrolled in or seeking enrollment in a school that is within the school district - but outside the attendance area - of the pupil's residence.

Nonresident pupil means a pupil who resides in this state and who is seeking enrollment in a school district other than the school district in which the pupil resides.

Resident pupil means a pupil whose residence is within the attendance area of a school.

General Information

Open enrollment applications are available online. The online application contains the information needed to request enrollment and is consistent with guidance and state and federal law regarding pupil privacy and civil rights. There is also information regarding the provision of transportation or resources for transportation.

This policy shall be accessible from the District's home page and will be made available in English and in Spanish or in any other language used by a majority of the populations served by the school or District.

The District shall update on each school's website the school's capacity and whether the school is currently accepting open enrollment students, by grade level. Updates will be provided at least once every twelve (12) weeks unless there are no changes to report for the individual school.

If a school has any other separate capacity by specialized program, the information shall also be posted by specialized program.

If a school remains open as part of a boundary change and capacity is available, students assigned to a new attendance area may stay enrolled in their current school.

Admission Criteria

The District shall enroll at any time any resident pupil who applies for enrollment to a school in which the resident student resides within the attendance boundaries.

Except as provided in A.R.S. 15-816.01, the District shall not limit admission based on any of the following:

- A. Ethnicity or race.
- B. National origin.
- C. Sex.
- D. Income level.
- E. Disability.
- F. Proficiency in the English language.
- G. Athletic ability.

The District shall determine if nonresident students and resident transfer students will be admitted in accordance with the following criteria:

A. The school in which the student seeks to enroll has the capacity to serve the student without adversely impacting educational opportunities for resident students attending their resident school. Factors to be considered in making this determination include, but are not limited to, the following:

1. Physical capacity of the school building and classrooms. Excess capacity for open enrollment is estimated on or before date to be determined. If no excess capacity exists then applicants will be placed on a waiting list. If excess capacity is anticipated, the applications will be reviewed.
2. Availability of staff members to service students at each site.
3. Capacity in relevant special programs.
4. Availability of other resources.

B. The student's prior status in the educational and juvenile court system, including:

1. Whether the student has been suspended by another school or is in the process of being suspended or expelled by any other school.
2. Whether the student is in compliance with any conditions imposed by a juvenile court.
3. Whether the student has been absent for ten percent (10%) or more of the required number of school days in the previous or current school year.

Failure to disclose the above information on the Open Enrollment application may result in revocation of the student's acceptance for open enrollment.

A. The student's admission does not violate the provisions of a court order or agreement of desegregation in the student's resident district.

B. Acceptance is on a year-by-year basis and subject to re-application and review each year.

Enrollment Priority Groups

The District will give enrollment priority to applicants in the following order, as long as their enrollment can be accomplished in accordance with the District's admission criteria:

1. Resident transfer students who currently attend the school and their siblings.
2. Previously accepted and enrolled nonresident students.
3. Children of employees.
4. Resident transfer students.
5. Previously accepted and enrolled nonresident students' siblings.
6. Nonresident students.

Application Procedures

The student's parent/guardian completes the Open Enrollment application and submits it to the school in which the student seeks to enroll ~~or to the District's administrative offices. Applications will be accepted after February 1. Applications are accepted on a first-come, first-served basis within each enrollment priority group. Names of applicants that cannot be admitted will be placed on a waiting list established for each enrollment priority group.~~ Applications will be accepted when the District's online registration opens each year, first for returning applicants and then for new applicants. If the number of applicants exceed capacity, the District will use a lottery system to generate admission. The District will determine whether the student's admission would be in conformity with its admission criteria. To ensure notification by June 1, the open enrollment form must be submitted by ~~April~~ March 15. If an open enrollment form is submitted after ~~April~~ March 15, parents may not be informed until after school begins.

Transportation

The District does not transport open-enrollment students except as otherwise required by state or federal law.

Compliance with Rules

Once students are accepted and attending the school of choice, they must comply with school rules. Those rules and regulations may include standards of academic effort, conduct, or attendance. Failure to comply with school rules is a breach of agreement and a cause for open enrollment revocation. Before revocation for breach of agreement, the principal or the principal's designee conducts an informal hearing with the student, parent/guardian and other appropriate persons. The principal explains the alleged conduct that violates the rules or regulations. Students are given an opportunity to respond. After the hearing, the principal decides if revocation of open enrollment status is appropriate.

As provided by A.R.S. [15-816.07](#), the District and its employees are immune from civil liability for decisions relative to the acceptance or rejection of the enrollment of a nonresident student when the decisions are based on good faith application of this policy and the applicable statutory requirements and standards.

Adopted: ~~March 22, 2016~~

LEGAL REF.:
A.R.S.

[8-371](#)

[15-764](#)

[15-797](#)

[15-816](#) *et seq.*

[15-823](#)

[15-824](#)

[15-825](#)

[15-841](#)

[15-922](#)

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001,
as amended by the Every Student Succeeds Act (ESSA) of 2015

CROSS REF.:

[EEAA](#) - Walkers and Riders

[IIB](#) - Class Size

[JF](#) - Student Admissions

[JFAA](#) - Admission of Resident Students

[JFAB](#) - Admission of Nonresident Students

[JFABD](#) - Admission of Homeless Students

[JFABDA](#) - Admission of Students in Foster Care

[JG](#) - Assignment of Students to Classes and Grade Levels

Compare JFB-RA © (version 3 to 2)

first Click on the changed parts for a detailed description. Use the left and right arrow keys to walk last through the modifications.

JFB-RA ©

REGULATION

OPEN ENROLLMENT

Selection Process

All applicants will be accepted if there is sufficient capacity. If there is insufficient capacity, applicants will be selected from the submitted applications for enrollment in a school in accordance with a random selection process except where policy may indicate otherwise. After ~~June~~ ~~March~~ 15, pupils shall be selected for enrollment from the waiting list in the order in which the pupils were placed on the waiting list through the random selection process, or as otherwise provided by policy.

Procedure

The procedure for selection shall be as follows:

The applicants will be divided by **enrollment** priority categories and have their names placed on separate pieces of paper and the papers placed in a container. Names will be drawn by priority categories and numbered in the order in which they are drawn. All applications properly submitted will be drawn and numbered for enrollment consideration. The applicants whose names are selected in order, up to the capacity limitations established, shall be permitted to enroll in the school. All others drawn will be placed on a waiting list with priority in accord with the lowest number. ~~Parents are encouraged to be present at the drawing.~~

Compare JFB-RB (version 2 to 1)

first Click on the changed parts for a detailed description. Use the left and right arrow keys to walk *last*
through the modifications.

JFB-RB

REGULATION

OPEN ENROLLMENT

(School of Choice Application Procedures)

Schools Without Attendance Boundaries

The District may establish schools that do not have attendance boundaries. Student attendance for such schools shall be based entirely upon open enrollment applications from both resident and non-resident students. Applicants shall be considered for admission to schools without attendance boundaries according to the enrollment priorities and application process outlined below. Osborn School District is designating Montecito Community School as a School of Choice for the operation of a Montessori Program beginning in the 2020-2021 school year. ~~Open Osborn School District is designating Osborn Community iSchool as a Program of Choice for the operation of an Online Distance Learning Program beginning in the 2022-2023 school year.~~ Open enrollment applications will be accepted online and at Montecito Community School ~~March 26-April 20~~.

Capacity

Enrollment will be determined by evaluating whether the school in which the student seeks to enroll has the capacity to serve the student without adversely impacting educational opportunities for resident students attending their resident school. Factors to be considered in making this determine include, but are not limited to, the following:

- A. Physical capacity of the school building and classrooms. If no excess capacity exists, applicants will be placed on a waiting list. If excess capacity is anticipated, the applications will be reviewed.
- B. Availability of staff members to service students at each site.
- C. Capacity in relevant special programs.

Enrollment Priorities

The District will give enrollment priority to applicants in the following order, as long as their enrollment can be accomplished in accordance with the District's admission criteria:

- Group 1:** Resident transfer students who currently attend the school and their siblings;
- Group 2:** Previously accepted and enrolled non-resident students and their siblings;
- Group 3:** Children of employees;

Group 4: Children who are in foster care or who meet the definition of unaccompanied youth prescribed in the McKinney Vento Homeless Assistance Act and who are not attending their school of origin or school of residence;

Group 5: Resident transfer students; and

Group 6: Non-resident students.

Application Process

Schools may exempt from the application process described below students who are in *Enrollment Priority Group 1* (resident transfer students who currently attend the school and their siblings) and *Enrollment Priority Group 4* (children who are in foster care or who meet the definition of unaccompanied youth prescribed in the McKinney Vento Homeless Assistance Act and who are not attending their school of origin or school of residents).

For students in *Enrollment Priority Groups other than 1 and 4* who are initially applying to open enroll at a school, the application process shall be as follows:

A. The student's parent/guardian completes the online open enrollment application and submits it to the school front office. Applications will be accepted beginning ~~March 26~~ ~~through April 20~~ when the District's online registration opens each year.

B. The school will use a random selection process (lottery) to select students within each enrollment priority group at each age level/grade level if there is insufficient capacity to accept all applications received by ~~April 20~~ ~~March 15~~ program or services. Names of applicants not selected for enrollment will be placed on a waiting list established for each enrollment priority group as per the lottery procedures described below:

1. The site administrator, administrative assistant, and a district administrator will conduct the lottery. The applicants will be divided by priority categories and have their names placed on separate pieces of paper and the papers placed in a container. Names will be drawn by priority categories and numbered in the order in which they are drawn. All applications properly submitted will be drawn and numbered for enrollment consideration. The applicants whose names are selected in order, up to the capacity limitations established, shall be invited to enroll in the school.

2. All others drawn will be placed on a waiting list with priority given to the lower number. The District shall only use the wait list created for the school year for which the open enrollment application was submitted; the wait list will not roll over into any additional school year. Students who submit an application after ~~April 20~~ ~~March 15~~ shall be admitted if there is sufficient capacity or placed on a wait list in order of the date the application was received and according to the student's enrollment priority group if there is insufficient capacity.

The District will determine whether the student's admission is in conformity with its admission criteria. Notification of open enrollment status will be made by ~~April 21st~~ ~~March 16th~~ (or the next school day) for all applications received prior to ~~April 20~~ ~~March 15th~~.

Transportation

The District does not transport non-resident or resident transfer students except as otherwise required by state or federal law.

OSBORN SCHOOL DISTRICT NO. 8

January 13, 2022

Board Meeting

Agenda Item Number – II-G

Agenda Item

Approval of Open Enrollment Capacity for 2022-2023 School Year

For Board: Action Discussion Information

Background –

Due to recent changes in the law around Open Enrollment, the district is required to provide notice of Open Enrollment, by school/program, at multiple points in the school year. As we look to open Online Enrollment for next school year, we are asking for approval to do so for the schools/programs listed below. This annual request will be made annually before the opening of Online Enrollment.

The schools/programs for which we will accept Open Enrollment for the 2022-2023 school year are as follows:

- Clarendon School
- Encanto School
- Longview School
- Montecito Community School—Osborn Montessori Program
- Osborn Community iSchool
- Osborn Middle School
- Solano School

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended the Board approve the Open Enrollment Capacity for the 2022-2023 school year for the schools/programs listed.

Moved _____

Seconded _____

P/F

**OSBORN SCHOOL DISTRICT NO. 8
January 13, 2022
Board Meeting**

Agenda Item Number – III

Adjournment

Moved _____

Seconded _____

P/F