

OSBORN SCHOOL DISTRICT NO. 8
GOVERNING BOARD MEETING
March 3, 2022

Special Meeting- 4:30 P.M.

CONSISTENT WITH THE REQUIREMENT OF A.R.S. §38-431.02, NOTICE OF THIS MEETING HAS BEEN POSTED. LOCATION OF THE MEETING IS:

**THE OSBORN DISTRICT OFFICE
1226 WEST OSBORN ROAD
PHOENIX, AZ 85013**

AGENDA

Agendas are available at least 24 hours prior to each meeting in the District Office at 1226 West Osborn Road, Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m. One or more Board members may attend telephonically. Board members attending telephonically will be announced at the meeting. The board may vote to recess into an executive session for the purpose of obtaining legal advice from the board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3). Accommodations for individuals with disabilities, including alternative format materials, sign language interpretation, assistive listening devices, or assistance with Calls to the Public are available upon 72 hours' advance notice through the Office of the Superintendent 602-707-2002. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

I. Call to Order

II. Action Items

- A. Approval of the non-renewal of teaching contracts for the 2022-2023 school year due to a reduction in force conducted pursuant to A.R.S. Section 15-544 for the following individuals:
Itzel Rodriguez Galvez
- B. Renewal of Cox E-rate Contract- Year 3
- C. Approval of E-rate Vendor Selection – Infrastructure Project
- D. Approval of E-rate Vendor Selection – Basic Maintenance

III. Discussion/Information Items

- E. Disaggregated Discipline Data
- F. Policy review GCCA- Annual Leave and JH-Student Absences and Excuses
- G. COVID Update- based on CDC recommendations on masking based on community levels
- H. Policy Review IIB-R-Class Size (Special Education)

IV. Adjournment

OSBORN SCHOOL DISTRICT NO. 8

March 3, 2022

Board Meeting

**Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.**

Agenda Item Number – II- A

Agenda Item

Approval of the non-renewal of teaching contracts for the 2022-2023 school year due to a reduction in force conducted pursuant to A.R.S. Section 15-544 for the following individuals: Itzel Rodriguez Galvez

For Board: Action Discussion Information

Background –

There is a present need for a reduction in force within our Development Delay preschool program. After completing a matrix with the existing staff within the program, it was determined that Itzel Rodriguez Galvez would be subject to non-renewal. This reduction in force will improve the economic efficiency of district expenditures for the 2022-2023 school year.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the nonrenewal of teaching contracts for the 2022-2023 school year due to a reduction in force for the following individual: Itzel Rodriguez Galvez

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

March 3, 2022

Board Meeting

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Agenda Item Number – II- B

Agenda Item

Renewal of Cox E-rate Contract- Year 3

For Board: Action Discussion Information

Background –

This is the renewal for the third year of the E-rate funded contract with Cox our provider. Currently our bandwidth is high enough to support all out sites (District Office, Solano, Osborn Middle School, Longview and Montecito) OSD will be responsible for 10% of the costs.

Cox Bundle from 1G to 5GB Internet \$40,440.96

Cox Arizona WAN 3GB of 1G & one 500Mb connecting school sites at \$81,225.12

Total \$121,666.08

USAC pays/year a total of \$109,499.47

OSD pays/year a total of \$12,166.61

Note: USAC stands for Universal Services Administration Company (E-rate federal funding)

Legal

Financial

\$12,166.61 from M&O funds.

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Recommend the Governing Board approve renewal of the Cox, E-rate contract for Year 3 with increased bandwidth.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

March 3, 2022

Board Meeting

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Agenda Item Number – II- C

Agenda Item

Approval of E-rate Vendor Selection – Infrastructure Project

For Board: Action Discussion Information

Background –

This is an infrastructure RFP that had two bidders (Xerox & Logicalis and after evaluating both bids considering the RFP criteria (Cost, Prior Experience & qualifications and Accuracy of Bid), the winner is Logicalis. Also, Logicalis is the same company that installed and configured the same equipment a few years ago.

*Logicalis Infrastructure bid, total RFP including Tax \$239,251.09
Osborn’s portion: \$35,887.66 or 15%
USAC will pay \$203,363.42 or 85%*

Legal

Financial

\$35,887.66 from Bond & Capital Override funds

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Recommend the Governing Board approve awarding the infrastructure E-rate projects to Logicalis.

Moved _____ Seconded _____ P/F _____

OSBORN SCHOOL DISTRICT NO. 8

March 3, 2022

Board Meeting

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Agenda Item Number – II- D

Agenda Item

Approval of E-rate Vendor Selection – Basic Maintenance

For Board: Action Discussion Information

Background –

This is for Cisco Base that is a warranty on critical equipment. The sole bidder is a company named Logicalis.

Logicalis Basic Maintenance bid, total \$16,919.50
Osborn’s portion: \$2,537.92 or 15%
USAC will pay \$14,381.57 or 85%

Legal

Financial

\$2,537.92 from M&O funds

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve awarding the Basic Maintenance E-rate project to Logicalis.

Moved _____ Seconded _____ P/F _____

OSBORN SCHOOL DISTRICT NO. 8

March 3, 2022

Board Meeting

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Agenda Item Number – III- E

Agenda Item

Disaggregated Discipline Data

For Board: Action Discussion Information

Background –

The Governing Board will look at disaggregated [Out-of-School Suspension](#) and [In-School Suspension](#) data for the 2021-2022 school year (for the time period August-January). Principals that are present will share strategies utilized in reducing suspensions, building relationships, and supporting student interactions proactively.

Additional for context, Dr. Robert will share OSS and ISS data from the 2017-18, 2018-19, and 2019-20 school years for the same time period (August-January).

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information only.

Moved _____ Seconded _____ P/F _____

January 2018

School	District_ Grade	Date	Disipline	Reassign ed Days	Description	Disposition
CLA	4	1/9/2018	OSS	1	Agression- Assault	Removals- Out of School Suspension*
CLA	5	1/11/2018	OSS	1	Agression- Minor Aggressive Act	Removals- Out of School Suspension*
CLA	5	1/23/2018	OSS	2	Sexual Offenses	Removals- Out of School Suspension*
LNV	5	1/18/2018	OSS	1	Aggression- Fighting	Removals- Out of School Suspension*
LNV	5	1/18/2018	OSS	3	Aggression- Fighting	Removals- Out of School Suspension*
LNV	1	1/25/2018	OSS	2	Agression- Minor Aggressive Act	Removals- Out of School Suspension*
LNV	4	1/23/2018	ISS	1.5	Agression- Minor Aggressive Act	Removals- In School Suspension*
LNV	4	1/23/2018	ISS	1.5	Agression- Minor Aggressive Act	Removals- In School Suspension*
LNV	4	1/23/2018	ISS	1.5	Agression- Minor Aggressive Act	Removals- In School Suspension*
OMS	7	1/17/2018	OSS	3	School Policies, Other Violations- Defiance, Disrespect, Non-Compliance	Removals- Out of School Suspension*
OMS	8	1/24/2018	OSS	10	Alcohol, Tobacco and Other Drugs	Removals- Out of School Suspension*
OMS	7	1/24/2018	OSS	3	Aggression- Fighting	Removals- Out of School Suspension*
OMS	7	1/24/2018	OSS	3	Aggression- Fighting	Removals- Out of School Suspension*
OMS	7	1/24/2018	OSS	1	Theft	Removals- Out of School Suspension*
OMS	7	1/25/2018	OSS	3	Aggression- Fighting	Removals- Out of School Suspension*
OMS	7	1/29/2018	OSS	1	Aggression- Assault	Removals- Out of School Suspension*
OMS	7	1/16/2018	ISS	1	School Policies, Other Violations- Defiance, Disrespect, Non-Compliance	Removals- In School Suspension*
OMS	8	1/16/2018	ISS	1	School Policies, Other Violations- Defiance, Disrespect, Non-Compliance	Removals- In School Suspension*
OMS	8	1/24/2018	ISS	1	School Policies, Other Violations- Defiance, Disrespect, Non-Compliance	Removals- In School Suspension*
OMS	8	1/24/2018	ISS	1	School Policies, Other Violations- Defiance, Disrespect, Non-Compliance	Removals- In School Suspension*
OMS	7	1/24/2018	ISS	2	Aggression- Disorderly Conduct	Removals- In School Suspension*
OMS	7	1/24/2018	ISS	2	Aggression- Verbal Provocation	Removals- In School Suspension*
OMS	7	1/24/2018	ISS	10	Alcohol, Tobacco and Other Drugs	Removals- In School Suspension*
OMS	7	1/24/2018	ISS	10	Alcohol, Tobacco and Other Drugs	Removals- In School Suspension*
OMS	7	1/25/2018	ISS	1	Harassment, Threat, or Intimidation- Harassment	Removals- In School Suspension*
OMS	7	1/25/2018	ISS	1	School Policies, Other Violations- Defiance, Disrespect, Non-Compliance	Removals- In School Suspension*
OMS	7	1/30/2018	ISS	0.5	Aggression- Disorderly Conduct	Removals- In School Suspension*
SOL	6	1/12/2018	OSS	3	Sexual Offenses	Removals- Out of School Suspension*
SOL	4	1/18/2018	OSS	1	Harassment, Threat, or Intimidation- Threat or Intimidation	Removals- Out of School Suspension*
SOL	4	1/23/2018	OSS	2	Agression- Minor Aggressive Act	Removals- Out of School Suspension*
SOL	5	1/29/2018	OSS	2.5	Aggression- Disorderly Conduct	Removals- Out of School Suspension*

January 2018

SOL	4	1/29/2018	OSS	1	Sexual Offenses	Removals- Out of School Suspension*
SOL	5	1/29/2018	OSS	2	Sexual Offenses	Removals- Out of School Suspension*
SOL	4	1/23/2018	ISS	1	Agression- Minor Aggressive Act	Removals- In School Suspension*

Discipline Summary Report - August 2017 - May 2018																						
	Aug. 2017		Sept. 2017		Oct. 2017		Nov. 2017		Dec. 2017		Jan. 2018		Feb. 2018		Mar. 2018		Apr. 2018		May, 2018		YTD Total	
School	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS
Clarendon																						
Incidents	0	1	0	3	0	3	3	6	0	0	0	3									3	16
Days	0	2	0	4	0	5	4	15	0	0	0	4									4	30
Encanto																						
Incidents	0	1	0	3	0	3	0	3	0	0	0	0									0	10
Days	0	3	0	6.5	0	5	0	5	0	0	0	0									0	19.5
Longview																						
Incidents	0	0	0	4	0	10	0	17	0	5	3	3									3	39
Days	0	0	0	11	0	17.5	0	38.5	0	10	4.5	6									4.5	83
OMS																						
Incidents	0	4	9	7	5	7	14	13	16	14	11	7									55	52
Days	0	13	16.5	22	5	14.5	24.5	62	29.5	58	30.5	24									106	193.5
Solano																						
Incidents	0	1	0	10	1	8	0	11	0	11	1	6									2	47
Days	0	1	0	11.5	1	9.5	0	13.5	0	13	1	11.5									2	60
Month Total Incidents	0	7	9	27	6	31	17	50	16	30	15	19	0	0	0	0	0	0	0	0	63	164
Month Total Days	0	19	16.5	55	6	51.5	28.5	134	29.5	81	36	45.5	0	0	0	0	0	0	0	0	116.5	386

Monthly OSS Discipline Breakdown 2017-18														
	Discipline Categories, by Days													
	# Students	Total Days	Aggression	Alcohol, Tobacco, Drugs	Attendance Violation	Harassment, Threat, Intimidation	Lying, Cheating, Plagiarism	School Policies & Other Viol.	Sexual Offenses	Technology, Improper Use	Theft	Trespassing	Vandalism	Weapons
Clarendon	3	4	2						1					
Encanto	0	0												
Longview	3	6	3											
OMS	7	24	4	1				1			1			
Solano	6	11.5	2			1			3					

*Revised 9/12/16

February 2018

School	District_ Grade	Date	Disipline	Reassign ed Days	Description	Disposition
CLA	4	2/1/2018	oss	3	Aggression- Assault	Removals- Out of School Suspension
CLA	5	2/15/2018	oss	3	Aggression- Fighting	Removals- Out of School Suspension
CLA	5	2/15/2018	oss	1	Aggression- Fighting	Removals- Out of School Suspension
ENC	3	2/13/2018	oss	5	Aggression- Endangerment	Removals- Out of School Suspension
LNV	4	2/6/2018	oss	1	Aggression- Minor Aggressive Act	Removals- Out of School Suspension
LNV	5	2/13/2018	oss	2	Aggression- Fighting	Removals- Out of School Suspension
LNV	5	2/13/2018	oss	2	Aggression- Fighting	Removals- Out of School Suspension
LNV	4	2/14/2018	oss	2	Aggression- Assault	Removals- Out of School Suspension
LNV	4	2/20/2018	oss	1	Aggression- Minor Aggressive Act	Removals- Out of School Suspension
OMS	8	2/2/2018	oss	2	Theft	Removals- Out of School Suspension
OMS	7	2/2/2018	oss	2	Harassment, Threat, or Intimidation- Harassment	Removals- Out of School Suspension
OMS	7	2/5/2018	oss	3	Aggression- Fighting	Removals- Out of School Suspension
OMS	8	2/5/2018	oss	3	Aggression- Fighting	Removals- Out of School Suspension
OMS	7	2/5/2018	oss	3	Aggression- Fighting	Removals- Out of School Suspension
OMS	7	2/5/2018	oss	3	Aggression- Fighting	Removals- Out of School Suspension
OMS	7	2/9/2018	oss	5	Alcohol, Tobacco and Other Drugs	Removals- Out of School Suspension
OMS	8	2/21/2018	oss	1	School Policies, Other Violations- Inappropriate Language	Removals- Out of School Suspension
OMS	8	2/21/2018	oss	10	Alcohol, Tobacco and Other Drugs	Removals- Out of School Suspension
OMS	7	2/27/2018	oss	10	Alcohol, Tobacco and Other Drugs	Removals- Out of School Suspension
OMS	7	2/27/2018	oss	2	Alcohol, Tobacco and Other Drugs	Removals- Out of School Suspension
OMS	7	2/28/2018	oss	10	Weapons and Dangerous Items- Other Weapons	Removals- Out of School Suspension
OMS	8	2/27/2018	iss	1	Sexual Offenses	Removals- In School Suspension
OMS	8	2/9/2018	iss	1	Attendance Policy Violation- Truancy	Removals- In School Suspension
OMS	8	2/9/2018	iss	1	Attendance Policy Violation- Truancy	Removals- In School Suspension
OMS	8	2/22/2018	iss	1	School Policies, Other Violations- Inappropriate Language	Removals- In School Suspension
OMS	8	2/22/2018	iss	1	Aggression- Verbal Provocation	Removals- In School Suspension
OMS	7	2/23/2018	iss	1	School Policies, Other Violations- Defiance, Disrespect, Non-Compliance	Removals- In School Suspension
OMS	8	2/27/2018	iss	1	School Policies, Other Violations- Inappropriate Language	Removals- In School Suspension
OMS	8	2/27/2018	iss	1	School Policies, Other Violations- Defiance, Disrespect, Non-Compliance	Removals- In School Suspension
SOL	6	2/1/2018	oss	2	Aggression- Fighting	Removals- Out of School Suspension
SOL	5	2/1/2018	oss	2	Aggression- Fighting	Removals- Out of School Suspension

February 2018

SOL	5	2/2/2018	oss	1	Aggression- Endangerment	Removals- Out of School Suspension
SOL	4	2/2/2018	oss	1.5	Aggression- Endangerment	Removals- Out of School Suspension
SOL	5	2/2/2018	oss	1	Aggression- Endangerment	Removals- Out of School Suspension
SOL	4	2/5/2018	oss	1	Sexual Offenses	Removals- Out of School Suspension
SOL	3	2/9/2018	oss	1	Aggression- Verbal Provocation	Removals- Out of School Suspension
SOL	3	2/9/2018	oss	1	Aggression- Minor Aggressive Act	Removals- Out of School Suspension
SOL	3	2/9/2018	oss	1	Aggression- Minor Aggressive Act	Removals- Out of School Suspension
SOL	6	2/13/2018	oss	1	Aggression- Disorderly Conduct	Removals- Out of School Suspension
SOL	4	2/13/2018	oss	2	Theft	Removals- Out of School Suspension
SOL	6	2/13/2018	oss	1	Aggression- Disorderly Conduct	Removals- Out of School Suspension
SOL	3	2/27/2018	oss	2	Aggression- Endangerment	Removals- Out of School Suspension
SOL	4	2/28/2018	oss	2	Aggression- Endangerment	Removals- Out of School Suspension
SOL	6	2/28/2018	oss	1	Aggression- Fighting	Removals- Out of School Suspension
SOL	6	2/28/2018	oss	1	Aggression- Fighting	Removals- Out of School Suspension

Discipline Summary Report - August 2018 - May 2019																								
	Aug. 2018		Sept. 2018		Oct. 2018		Nov. 2018		Dec. 2018		Jan. 2019		Feb. 2019		Mar. 2019		Apr. 2019		May, 2019		YTD Total			
School	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS		
Clarendon																								
Incidents	0.0	8.0	0.0	5.0	0.0	13.0	0.0	5.0	0.0	4.0	0.0	5.0									0.0	40.0		
Days	0.0	15.0	0.0	8.0	0.0	27.0	0.0	8.0	0.0	7.0	0.0	11.0									0.0	76.0		
Encanto																								
Incidents	0.0	1.0	2.0	0.0	0.0	0.0	4.0	0.0	1.0	1.0	0.0	0.0									7.0	2.0		
Days	0.0	2.0	2.0	0.0	0.0	0.0	4.0	0.0	1.5	2.5	0.0	0.0									7.5	4.5		
Longview																								
Incidents	0.0	1.0	0.0	1.0	1.0	2.0	0.0	9.0	0.0	0.0	0.0	5.0									1.0	18.0		
Days	0.0	1.0	0.0	1.5	1.5	5.0	0.0	11.0	0.0	0.0	0.0	7.5									1.5	26.0		
OMS																								
Incidents	6.0	2.0	1.0	14.0	3.0	14.0	12.0	22.0	6.0	5.0	2.0	5.0									30.0	62.0		
Days	8.0	4.0	2.0	55.0	5.0	28.5	14.0	133.0	12.0	23.0	4.0	31.0									45.0	274.5		
Solano																								
Incidents	1.0	2.0	3.0	18.0	3.0	13.0	4.0	9.0	1	13.0	3.0	8.0									15.0	63.0		
Days	0.5	3.5	2.0	21.0	3.0	16.0	4.0	16.0	1	21.0	2.5	8.0									13.0	85.5		
Month Total Incidents	7.0	14.0	6.0	38.0	7.0	42.0	20.0	45.0	8.0	23.0	5.0	23.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	53	185
Month Total Days	8.5	25.5	6.0	85.5	9.5	76.5	22.0	168.0	14.5	53.5	6.5	57.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	67	466.5

Monthly OSS Discipline Breakdown 2018-19														
		Discipline Categories, by Days												
	# Students	Total Days	Aggression	Alcohol, Tobacco, Drugs	Attendance Violation	Harassment, Threat, Intimidation	Lying, Cheating, Plagiarism	School Policies & Other Viol.	Sexual Offenses	Technology, Improper Use	Theft	Trespassing	Vandalism	Weapons
Clarendon	4	11	9					2						
Encanto	0	0												
Longview	5	7.5	6											1.5
OMS	5	31	31											
Solano	8	8	7					1						

*Revised 9/12/16

January 2020

School	District_ Grade	Date	Disipline	Reassigned Days	Description	Disposition
ENC	K	1/27/2020	OSS	0.5	Aggression - Disorderly Conduct	Out of School Suspension
LNV	4	1/21/2020	OSS	2	School Policies, Other Violations - Defiance, Disrespect, Non-Compl	Out of School Suspension
LNV	1	1/31/2020	OSS	1	Aggression - Disorderly Conduct	Out of School Suspension
LNV	6	1/22/2020	ISS	2	School Policies, Other Violations - Defiance, Disrespect, Non-Compl	In School Suspension
OMS	8	1/7/2020	OSS	2	School Policies, Other Violations - Defiance, Disrespect, Non-Compl	Out of School Suspension
OMS	8	1/9/2020	OSS	4	School Policies, Other Violations - Defiance, Disrespect, Non-Compl	Out of School Suspension
OMS	8	1/28/2020	OSS	3	Aggression - Fighting	Out of School Suspension
OMS	7	1/29/2020	OSS	2	School Policies, Other Violations - Defiance, Disrespect, Non-Compl	Out of School Suspension
OMS	8	1/8/2020	ISS	1	School Policies, Other Violations - Defiance, Disrespect, Non-Compl	In School Suspension
OMS	8	1/21/2020	ISS	5	Alcohol, Tobacco and Other Drugs	In School Suspension
OMS	8	1/21/2020	ISS	5	Alcohol, Tobacco and Other Drugs	In School Suspension
OMS	8	1/30/2020	ISS	5	Alcohol, Tobacco and Other Drugs	In School Suspension
SOL	2	1/13/2020	OSS	1.5	Aggression - Endangerment	Out of School Suspension
SOL	6	1/6/2020	ISS	1	Aggression - Endangerment	In School Suspension
SOL	2	1/8/2020	ISS	1	Aggression - Endangerment	In School Suspension
SOL	4	1/15/2020	ISS	1	Aggression - Fighting	In School Suspension
SOL	4	1/15/2020	ISS	1	Aggression - Fighting	In School Suspension
SOL	6	1/17/2020	ISS	0.5	Aggression - Endangerment	In School Suspension
SOL	4	1/24/2020	ISS	0.5	School Policies, Other Violations - Defiance, Disrespect, Non-Compl	In School Suspension
SOL	4	1/24/2020	ISS	0.5	School Policies, Other Violations - Defiance, Disrespect, Non-Compl	In School Suspension
SOL	4	1/24/2020	ISS	0.5	School Policies, Other Violations - Defiance, Disrespect, Non-Compl	In School Suspension
SOL	4	1/24/2020	ISS	0.5	Aggression - Disorderly Conduct	In School Suspension
SOL	6	1/31/2020	ISS	1	Aggression - Fighting	In School Suspension
SOL	6	1/31/2020	ISS	1	Aggression - Fighting	In School Suspension

Discipline Summary Report - August 2019 - May 2020																						
	Aug. 2019		Sept. 2019		Oct. 2019		Nov. 2019		Dec. 2019		Jan. 2020		Feb. 2020		Mar. 2020		Apr. 2020		May. 2020		YTD Total	
School	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS	ISS	OSS
Clarendon																						
Incidents	0.0	0.0	0.0	1.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0									0.0	2.0
Days	0.0	0.0	0.0	1.0	0.0	0.0	0.0	3.0	0.0	0.0	0.0	0.0									0.0	4.0
Encanto																						
Incidents	2.0	0.0	0.0	0.0	0.0	1.0	0.0	2.0	0.0	2.0	0.0	1.0									2.0	6.0
Days	3.0	0.0	0.0	0.0	0.0	0.5	0.0	4.0	0.0	6.0	0.0	0.5									3.0	11.0
Longview																						
Incidents	0.0	1.0	4.0	8.0	1.0	5.0	1.0	6.0	1.0	1.0	1.0	2.0									8.0	23.0
Days	0.0	5.0	3.0	12.0	1.0	9.5	0.5	11.5	0.5	1.5	2.0	3.0									7.0	42.5
OMS																						
Incidents	2.0	1.0	6.0	5.0	13.0	10.0	12.0	3.0	7.0	7.0	4.0	4.0									44.0	30.0
Days	2.0	3.0	10.0	10.0	31.0	42.0	22.5	7.5	10.0	24.0	16.0	11.0									91.5	97.5
Solano																						
Incidents	5.0	8.0	2.0	18.0	2.0	21.0	1.0	9.0	2	5.0	11.0	1.0									23.0	62.0
Days	5.0	11.0	2.0	24.5	2.0	24.0	1.0	10.0	5	11.0	8.5	1.5									23.5	82.0
Month Total Incidents	9.0	10.0	12.0	32.0	16.0	37.0	14.0	21.0	10.0	15.0	16.0	8.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	77	123
Month Total Days	10.0	19.0	15.0	47.5	34.0	76.0	24.0	36.0	15.5	42.5	26.5	16.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	125	237

Monthly OSS Discipline Breakdown 2019-20														
			Discipline Categories, by Days											
	# Students	Total Days	Aggression	Alcohol, Tobacco, Drugs	Attendance Violation	Harassment, Threat, Intimidation	Lying, Cheating, Plagiarism	School Policies & Other Viol.	Sexual Offenses	Technology, Improper Use	Theft	Trespassing	Vandalism	Weapons
Clarendon	0	0												
Encanto	1	0.5	0.5											
Longview	2	3	1					2						
OMS	4	11	3					8						
Solano	1	1.5	1.5											

*Revised 9/12/16

SpEd Monthly Enrollment Worksheet

Date:2/4/20

Clarendon	Encanto	OMS	Solano	Longview	Montecito	Program	Total
		4	1	1		Private Pl. (OSD Students)	6
	16		16	15		Pre-School	47
	3					Headstart	3
		6	48	30		Self-Contained	84
					20	SEAS	20
56	39	76	45	40		Resource	256
29	13	22	62	34	7	Speech & Lang (w/add'l disability)	167
13	39	6	8	18		Speech & Lang	84
	1			1		Community PS	2
3	3					Service Plans (Private Sch Stud)	6
						Homebound	0
72	101	92	118	105	20	Totals**	508

**** Totals Do Not Include Speech (w/add'l disability)**

		Self-Contained			
The FBC	1	Bittner	10	Hearing	6
AZ Day Sch Deaf	4	Mohan	8	Vision	6
ACCEL	1	Pedell Castro	13	Orthopedic Impairment	3
The Aces	5	Goudeau	8	Physical Therapy	13
Hi Star	0	Taylor	9	Occupational Therapy	82
Service Plans	6	Padilla	6	Autism	46
		Regis	12	MDSSI	1
		Meyer	12	MILD	22
Changemakers	10	Orona	6	Mold	8
Community PS	59	SEAS		Voucher	0
		Scilley	5		
Home Bound Non-SPED	0	Sabbath	8	Peer model Preschool	0
		Rose	7	504 Non-SPED	19

SpEd Monthly Enrollment Worksheet

Date: 02/08/2022

Clarendon	Encanto	OMS	Solano	Longview	Montecito	iSchool	Program	Total
	2	1	2	2			Private Pl. (OSD Students)	7
	5		11	4			Pre-School (DD)	20
							Headstart	0
8	7	6	26	17		7	Self-Contained	71
					11		SEAS	11
44	18	78	25	23		18	Resource	206
21	15	27	36	31		11	Speech & Lang (w/add'l disability)	141
9	32	3	9	16	1	3	Speech & Lang	73
					1		Montessori SPED	1
	3		2				Community PS SPED	5
							Service Plans (Private Sch Stud)	0
	1						Homebound SPED	1
61	68	88	75	62	13	28	Totals**	395

**** Totals Do Not Include Speech (w/add'l disability)**

		Self-Contained				
		Parker	8		Hearing	8
AZ Day Sch Deaf	2	Sotack/Zubiate	7		Vision	4
ACCEL		Roberts	7		Orthopedic Impairment	2
The Aces	8	Padilla	4		Physical Therapy	6
Service Plans	17	Regis	6		Occupational Therapy	97
		Gunderson	6		Autism	39
		Koernig	8		MDSSI	1
		Mange	5		MiID	12
Suspension Private Pl		Barge	7		MoID	
		Jensen	6		Voucher	
		SEAS				
Home Bound Non-SPED		Scilley	5		Peer model Preschool	
		Sabbath	3		504 Non-SPED	15
		Rose	3			

Osborn School District Aggregate ISS/OSS Summary
2017-2022

Time Period: August-January

	In-School Suspension	Out-of-School Suspension
2017-18 Total Incidents	63	164
2017-18 Total Days	116	386
2018-19 Total Incidents	53	185
2018-19 Total Days	67	466.5
2019-20 Total Incidents	77	123
2019-20 Total Days	125	237
2020-2021 COVID-19 Online Learning	N/A	N/A
2021-22 Total Incidents	22	85
2021-22 Total Days	36	199.5

- 2019-2020—Year 1 of Changemakers Alternative Program
- 2021-22
 - % decrease Total Incidents from highest prior = 71.5%
 - % decrease Total Days from highest prior = 71.2%
 - % decrease Total Incidents from lowest prior = 54.1%
 - % decrease Total Days from lowest prior = 57.2%

OSBORN SCHOOL DISTRICT NO. 8

March 3, 2022

Board Meeting

**Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.**

Agenda Item Number – III- F

Agenda Item

Policy review GCCA- Annual Leave and JH-Student Absences and Excuses

For Board: Action Discussion Information

Background –

As a future agenda item, a member of the Board has asked to review Policy GCCA in light of the educator burnout issues that are pressing in recruiting and retaining teachers in the district and within the profession.

In addition, the request was also to address any policies or practices that may address student mental health in relation to absenteeism. We will examine the strategy of Phoenix Union High School District during the 2021-22 school year and the conversation among City of Phoenix superintendents to address student mental health in the upcoming school year.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information only.

Moved _____ Seconded _____ P/F _____

GCCA
PROFESSIONAL / SUPPORT STAFF
UNDIFFERENTIATED LEAVE

(Annual Leave)

Each eligible staff member shall accrue annual leave determined by the employee's work schedule. Two (2) days shall be advanced to certified teachers at the end of the first pay period of the school year with the rest accrued on a prorata basis.

Work Schedule	Annual Leave
Twelve (12) months	Twelve (12) days
Nine/Ten (9/10) months	Nine (9) days

A day shall be defined as eight (8) hours for fulltime employees. Employees scheduled for less than eight (8) hours, shall have their annual leave advancement and accrual rate prorated based on their scheduled hours per day.

Annual leave may be used for personal illness or injury, family illness or injury, parental obligations, personal business, and family bereavement. It is not the intent of annual leave to be used as vacation time.

Annual leave may not be used on the day before or the day after a holiday for the purpose of extending the holiday or during the first two (2) or last two (2) weeks of school. Exceptions to this policy must be addressed in writing to the Superintendent prior to the leave. Emergency cases require a phone call to the Superintendent or the administrator in charge. If annual leave is used on the day before or the day after a holiday, the Superintendent or the administrator in charge may require a physician's excuse when appropriate.

The unused portion of annual leave may be accumulated to two hundred (200) days.

If a staff member does not have any days of accumulated annual leave, a salary deduction of one (1) day will be made for each day of annual leave used unless the staff member is eligible to use an alternative paid leave (such as sick leave).

The annual leave of any staff member who does not serve a full school year shall be prorated.

Payment for Unused Annual Leave

A full-time support staff member who has been employed by the District for more than three (3) years will receive, upon leaving the District, fifty dollars (\$50) a day reimbursement for up to a maximum of two hundred (200) annual leave days. A part-time staff member who works less than eight (8) hours per day and has been employed by the District for more than three (3) years will receive, upon leaving the District, an amount equal to half (1/2) of the daily rate of pay, not to exceed twenty-five dollars (\$25), for up to a maximum of two hundred (200) annual leave days.

Employees nearing retirement may apply to the Superintendent to receive an extended pay out of their accumulated annual leave for a period of up to three (3) years as specified in Regulation GCQE-R.

Certificated and support staff members who have worked three (3) years or less may accumulate days but will not be vested as applicable until reaching the fourth (4th) year of employment status.

Sick Leave (Sick Time)

Sick leave for District personnel is a designated amount of compensated leave that is to be granted to a staff member who, through personal or family illness, injury, or quarantine, is unable to perform the duties assigned.

When a staff member exhausts all hours of accumulated sick leave and additional sick leave is needed, an additional leave of absence must be requested pursuant to District policy. If an employee does not wish to return to her duties following childbirth, an extended leave of absence must be requested, consistent with existing District policy.

Upon request, the staff member shall inform the Superintendent of the following:

- A. Purpose for which sick leave is being taken.
- B. Expected date of return from sick leave.
- C. Where the staff member may be contacted during the leave.

Use of Earned Paid Sick Time

Earned paid sick time shall be provided to an employee by the District for:

- A. An employee's mental or physical illness, injury or health condition; an employee's need for medical diagnosis, care, or treatment of a mental or physical illness, injury or health condition; an employee's need for preventive medical care;
- B. Care of a family member with a mental or physical illness, injury or health condition; care of a family member who needs medical diagnosis, care, or treatment of a mental or physical illness, injury or health condition; care of a family member who needs preventive medical care;
- C. Reasons related to child care, domestic violence, sexual violence, abuse or stalking, and legal services as described in A.R.S. § [23-373](#).

Earned paid sick time shall be provided upon the request of an employee. Such request may be made orally, in writing, by electronic means or by any other means acceptable to the District. District staff are required to report their absences via the District's attendance system and to request a substitute (if required) in the substitute management system. When possible, the request shall include the expected duration of the absence. The District reserves the right to deny the use of earned paid sick time if the employee fails to report the need for the use of the sick leave as required by this policy.

When the use of earned paid sick time is foreseeable, the employee shall make a good faith effort to provide notice of the need for such time to the District in advance of the use of the earned paid sick time and shall make a reasonable effort to schedule the use of earned paid sick time in a manner that does not unduly disrupt the operations of the District.

The District will not require, as a condition of an employee's taking earned paid sick time, that the employee search for or find a replacement worker to cover the hours during which the employee is using earned paid sick time.

Earned paid sick time may be used in one-quarter (.25) hourly increments.

For earned paid sick time of three (3) or more consecutive work days, the District may require reasonable documentation that the earned paid sick time has been used for a purpose covered by A, B, or C, above. Documentation signed by a health care professional indicating that earned paid sick time is necessary shall be considered reasonable documentation for purposes of this section.

As defined in statute (**A.R.S. § [23-371](#)**), "family member" means:

- A. Regardless of age, a biological, adopted or foster child, stepchild or legal ward, a child of a domestic partner, a child to whom the employee stands in loco parentis, or an individual to whom the employee stood in loco parentis when the individual was a minor;
- B. A biological, foster, stepparent or adoptive parent or legal guardian of an employee or an employee's spouse or domestic partner or a person who stood in loco parentis when the employee or employee's spouse or domestic partner was a minor child;
- C. A person to whom the employee is legally married under the laws of any state, or a domestic partner of an employee as registered under the laws of any state or political subdivision;
- D. A grandparent, grandchild or sibling (whether of a biological, foster, adoptive or step relationship) of the employee or the employee's spouse or domestic partner; or
- E. Any other individual related by blood or affinity whose close association with the employee is the equivalent of a family relationship.

Notice

The amount of sick leave available to an employee, the amount of sick leave taken by an employee to date during the year, and the amount of pay an employee has received as sick leave will be recorded in or attached to the employee's paycheck.

Accrual:

- A. Employees of the District shall accrue a minimum of one (1) hour of earned paid sick time for every thirty (30) hours worked, but employees shall not be entitled to accrue or use more than forty (40) hours of earned paid sick time per year. A "year" is defined as the twelve (12) month period beginning on July 1 of each fiscal year.
- B. Earned paid sick time shall begin to accrue at the commencement of employment or on July 1, 2017, whichever is later.
- C. An employee may use earned paid sick time as it is accrued, except that an employee hired after July 1, 2017 must wait until the ninetieth calendar day after commencing employment before using accrued earned paid sick time.
- D. Employees who are exempt from overtime requirements under the Fair Labor Standards Act of 1938 (29 United States Code section 213(A)(1)) will be assumed to work forty (40) hours in each work week for purposes of earned paid sick time accrual unless their normal work week is less than forty (40) hours, in which case earned paid sick time accrues based upon that normal work week.
- E. Earned paid sick time shall be carried over to the following year, subject to the limitations on usage of forty (40) hours per year. In no event shall an employee carry over more than eighty (80) hours of sick time into the next fiscal year.
- F. If an employee is transferred, but remains employed by the District, the employee is entitled to all earned paid sick time accrued and is entitled to use all earned paid sick time as provided in this section.
- G. When there is a separation from employment and the employee is rehired within nine (9) months of separation by the District, previously accrued earned paid time that had not been used shall be reinstated. Further, the employee shall be entitled to use accrued earned paid sick time and accrue additional earned paid sick time at the re-commencement of employment. The District does not offer as a benefit of employment payment for accrued but unused sick time upon separation of employment.
- H. When a different District succeeds or takes the place of an existing District, all employees of the original District who remain employed by the successor District are entitled to all earned paid sick time they accrued when employed by the original District, and are entitled to use earned paid sick

time previously accrued.

Retaliation Prohibited

The District will not interfere with, restrain, or deny the exercise of, or the attempt to exercise, any right protected in this policy or the Arizona Fair Wages and Healthy Families Act.

The District will not retaliate or discriminate against an employee because the employee has exercised protected rights, including but are not limited to the right to request or use sick leave; the right to file a complaint with the Industrial Commission of Arizona or courts or inform any person about the District's alleged violation; the right to participate in an investigation, hearing or proceeding or cooperate with or assist the Industrial Commission in its investigations of alleged violations; and the right to inform any person of his or her potential rights.

the District's absence policy will not count sick leave as an absence that may lead to or result in discipline, discharge, demotion, suspension, or any other adverse action.

Protections of this section shall apply to any person who mistakenly but in good faith alleges violations of this policy or the applicable law.

Adopted: June 20, 2017

LEGAL REF.:

A.R.S.

[15-187](#)

[15-502](#)

[23-363](#)

[23-364](#)

[23-371](#)

[23-372](#)

[23-373](#)

[23-374](#)

[23-375](#)

CROSS REF.:

[GCBA](#) - Professional Staff Salary Schedules

[GCCC](#) - Professional Support Staff Leaves of Absence without Pay

[GCQE](#)- Retirement of Professional/Support Staff Members

JH ©
STUDENT ABSENCES AND EXCUSES

The regular school attendance of a child of school age is required by state law. Regular school attendance is essential for success in school; therefore, absences shall be excused only for necessary and important reasons. Such reasons include illness, bereavement, other family emergencies, and observance of major religious holidays of the family's faith.

In the event of a necessary absence known in advance, the parent is expected to inform the school; if the absence is caused by emergency, such as illness, the parent is expected to telephone the school office. When a student returns to school following any absence, a note of explanation from the parent is required.

When Absent from School

State law mandates that the school record reasons for all student absences. Therefore, when a student is absent, it will be necessary for the parent to call the school on or before the day of the absence in order to advise the school as to the reason for the absence. When it is impossible to call on the day of the absence, the school should be notified on the morning the student returns, in time for the student to obtain an admission slip prior to the student's first class. All absences not verified by parental or administrative authorization will remain unexcused.

If a parent does not have access to a phone, either at home or at work, a note will be accepted for verification purposes.

For absences greater than one (1) day in length, the school should be notified each day of the absence.

All personnel will solicit cooperation from parents in the matter of school attendance and punctuality, particularly in regard to the following:

- The scheduling of medical and dental appointments after school hours except in cases of emergency.
- The scheduling of family vacations during school vacation and recess periods.

The school may require an appointment card or a letter from a hospital or clinic when the parent has not notified the school of an appointment of a medical or dental nature.

School administrators are authorized to excuse students from school for necessary and justifiable reasons.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-346](#)

[15-802](#)

[15-806](#)

[15-807](#)

[15-843](#)

[15-873](#)

[15-902](#)

CROSS REF.:

[JE](#) - Student Attendance

OSBORN SCHOOL DISTRICT NO. 8

March 3, 2022

Board Meeting

Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.

Agenda Item Number – III- G

Agenda Item

COVID Update- based on CDC recommendations on masking based on community levels

For Board: Action Discussion Information

Background –

Since the Governing Board meeting last week, the CDC has issued new guidance regarding the wearing of masks based on community levels.

The Board and Superintendent will have the opportunity to:

1. Examine the rationale behind the changes in masking guidance
2. Look at the new [CDC website](#) for masking guidance in relation to community levels
3. Discuss the Osborn masking mitigation strategy and rationale for implementation this school year
4. Discuss charting a path toward masking strategies moving forward

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information only.

Moved _____ Seconded _____ P/F _____

OSBORN SCHOOL DISTRICT NO. 8

March 3, 2022

Board Meeting

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Agenda Item Number – III- H

Agenda Item

Policy Review IIB-R-Class Size (Special Education)

For Board: Action Discussion Information

Background –

The budget committee has reviewed class size recommendations based on declining enrollment over the past few years to determine staffing allocations by school. This same approach needed to be handled with special education classes, regardless of which budget funded the staff for the classroom.

This process included a look at ratios at partner districts and examination of our current class sizes. This included an analysis of what would be reasonable caseloads for teachers and therapists fitting in with standards within the industry. In some cases our caseloads were significantly lower and in others, on track. The caseloads being used for staffing allocations are being applied in the 2022-23 school year. This work and change in regulation to this policy completes the general and special education “right-sizing” of staffing allocations to match the current enrollment.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information only.

Moved _____ Seconded _____ P/F _____

REGULATION

CLASS SIZE

(Special Education)

Teacher-Student Ratios and Staff- Student Ratios

It is the intent of the District to maintain a special education teacher-student ratio that will allow the teacher to work effectively and efficiently toward the individualized education program (IEP) objectives of each student with a disability and to work with classroom teachers to prevent learning problems whenever possible.

The goals for teacher-student ratios shall be as follows:

CATEGORY

GOAL

Resource

1.0 FTE teacher

(average)

12 - 15 students with disabilities

Speech/language resource

1.0 FTE teacher

(average)

40 - 50 direct service students
(approximately 75% students with disabilities and 25% remedial)

Resource itinerant for sensory, hearing, and vision impaired students

(average)

5 - 12 students

Mild to moderate intellectual disability

1.0 FTE teacher and 1.0 fte aide

(average)

7 - 9 students

Severe intellectual disability

1.0 FTE teacher and 1.0 fte aide

(average)

2 - 4 students

If the number of students exceeds the goal for a class, acceptable alternatives may include, but are not limited to:

A. Addition of a teacher's aide.

B. Increasing an aide's hours.

C. Reassigning students to a different teacher.

D. Adding a teacher.

E. Other adjustments acceptable to the Superintendent and the Board.

The administrator for special education shall make student assignments within the resources available, based upon the goals listed above.

CROSS REF.:

[IHB](#) - Special Instructional Programs