

OSBORN SCHOOL DISTRICT NO. 8
GOVERNING BOARD MEETING
April 7, 2022

Special Meeting – 4:30 P.M.

Executive Session

CONSISTENT WITH THE REQUIREMENT OF A.R.S. §38-431.02, NOTICE OF THIS MEETING HAS BEEN POSTED. LOCATION OF THE MEETING IS:

**THE OSBORN DISTRICT OFFICE
1226 W. OSBORN ROAD
PHOENIX, AZ 85013**

AGENDA

Agendas are available at least 24 hours prior to each meeting in the District Office at 1226 West Osborn Road, Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m. One or more Board members may attend telephonically. Board members attending telephonically will be announced at the meeting. The board may vote to recess into an executive session for the purpose of obtaining legal advice from the board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3). Accommodations for individuals with disabilities, including alternative format materials, sign language interpretation, assistive listening devices, or assistance with Calls to the Public are available upon 72 hours' advance notice through the Office of the Superintendent 602-707-2002. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

I. Call to Order

II. Action Items

A. Approval of District Program Coordinator for AZ Teacher Residency Program

III. Discussion/Information Items

A. Governing Board Professional Development

B. FY 2021 Audit Reports

IV. Executive Session

The Governing Board may convene an executive session pursuant to A.R.S. Section §38-431.03(A)(1) for the purpose of discussion of the Superintendent's Evaluation

V. Adjournment

OSBORN SCHOOL DISTRICT NO. 8

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Board Meeting

**Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.**

Agenda Item Number – II- A

Agenda Item

Approval of District Program Coordinator for AZ Teacher Residency Program

For Board: Action Discussion Information

Background –

Next year marks the inaugural year of the Arizona Teacher Residency program (AZTR), which is taking place in Osborn, Roosevelt and Tempe school districts. We are looking to hire a Program Coordinator position that will oversee and support the 10-12 teacher residents as well as their supervising teachers. The Coordinator will serve as liaison between Arizona Teacher Residency, district administration, school leaders, supervising teachers, and residents. In addition, the Coordinator will support compliance according to the program guidelines, as well as collaborate with the AZTR team to gather data and evaluate supervising teachers and the residency program. This is a 2 year grant funded position starting in summer of 2022 and ending in May of 2024. The position is based on a teacher salary with an additional stipend included.

Legal

Financial

The Arizona Teacher Residency (AZTR) will provide \$50,000 toward salary for both the 2022-23 and 2023-24 school year. Osborn will provide additional funds to offset any additional salary and benefits

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the job description for **District Program Coordinator for Arizona Teacher Residency (AZTR)**.

Moved _____ Seconded _____ P/F

Anticipated Position Opening

District Program Coordinator for Arizona Teacher Residency (AZTR)

This district employee coordinates with the AZTR Academic Program Coordinator to oversee and support residency work in the district. This is a 2 year grant funded position starting in summer of 2022 and ending in May of 2024. The position is based on a teacher salary with an additional stipend included.

Job Description

- Ensure clarity of expectations for both the supervising teacher and resident
- Help ensure timely submission of all required assessments and documentation on or before the due date
- Formally observe, assess, and evaluate each resident according to program standards and guidelines
- Support co-teaching practices
- Adhere to all residency guidelines and procedures
- Serve as liaison between AZTR, district administration, school leaders, supervising teachers, and residents
- Facilitate quarterly district resident PLC and supervising teacher PLC
- Provide support for supervising teacher and resident PLP completion
- Mediate conflicts that arise between supervising teachers and residents
- Collaborate with the AZTR team to develop and implement improvement plans for residents not making adequate progress
- Collaborate with AZTR team to gather data and evaluate supervising teachers and the residency program
- Complete all supervising training and professional support as offered by the Arizona K12 Center:
 - An evening supervising teacher orientation in Phoenix - May 2
 - 2 days of professional learning in July in Flagstaff
 - 4 days of supervising teacher forums across the year
 - 1 day of district coordinator training
 - Additional online learning as needed

Qualifications

- A demonstrated and articulated belief in the capabilities of all educators and students
- Successful experience mentoring and/or coaching educators
- Depth of knowledge and understanding necessary to be able to coordinate district-level work related to teacher development including knowledge of mentoring/coaching, adult learning theory, and relevant standards (i.e., The Arizona Professional Teaching Standards, the Arizona Beginning Teacher Induction Program Standards, professional learning standards, English language proficiency standards, and best practices and regulations governing work with students from special populations)
- Leadership experience, including program management, building and leading professional learning, and program evaluation
- Excellent professional role model: positive, collaborative, growth mindset, reflective, solution-oriented

- Effective interpersonal communication skills
- Commitment to ongoing personal professional growth and learning to acquire the knowledge and skills needed to be an effective coach of adult learners
- Valid Arizona Teaching Certificate
- National Board Certification preferred
- Masters Degree preferred
- Co-teaching and coaching experience preferred

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Agenda Item Number – III- A

Agenda Item

Governing Board Professional Development

For Board: Action Discussion Information

Background –

Below are potential out-of-county and out-of-state professional development opportunities for Board members for the remainder of the 2021-2022 school year and the 2022-2023 school year. We will bring a complete list to the April or May 2022 meeting for approval for all members for the entire year. This does not mean that every member will or should go to every conference. It merely allows the district to begin making reservations and placing registrations for best pricing while following all procurement requirements for approval before encumbrance.

Members, please preview this list and bring any events you may know of to the meeting to add to the list so it is prepared for the April or May 2022 meeting.

Arizona School Boards Association (ASBA) Summer Leadership Institute
Flagstaff, AZ, June 9, 2022

National Association of Latino Elected Officials (NALEO) Annual Conference
Chicago, IL, June 23-25, 2022

Council of Urban Boards of Education (CUBE) Annual Conference
Miami, FL. September 29-October 1, 2022

National School Boards Association (NSBA) Equity Symposium
Location and Date for early 2023 TBD

National School Boards Association (NSBA) Annual Conference
Orlando, FL, April 1-3, 2023

National Association of Latino Elected Officials (NALEO) Annual Conference
Location and Date for summer 2023 TBD

Governing Board Goals

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- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information only.

Moved _____ Seconded _____ P/F _____

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Agenda Item Number – III- B

Agenda Item

FY 2021 Audit Reports

For Board: Action Discussion Information

Background –

Each year the district is required to have a comprehensive audit performed by an independent audit firm. John C Todd III, P.C. conducted the audit for 2020/21sy. The audit reports include the Single Audit Reporting Package and USFR Compliance Questionnaire.

Mrs. Toscano and Mr. Alexander will be presenting the highlights and next steps from the FY21 audit during the meeting.

Legal

Financial

Governing Board Goals

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Recommendation

Moved _____ Seconded _____ P/F