

OSBORN SCHOOL DISTRICT NO. 8
GOVERNING BOARD MEETING
April 6, 2023

Special Meeting – 4:30 P.M.

Executive Session

CONSISTENT WITH THE REQUIREMENT OF A.R.S. §38-431.02, NOTICE OF THIS MEETING HAS BEEN POSTED. LOCATION OF THE MEETING IS:

**THE OSBORN DISTRICT OFFICE
1226 W. OSBORN ROAD
PHOENIX, AZ 85013**

AGENDA

Agendas are available at least 24 hours prior to each meeting in the District Office at 1226 West Osborn Road, Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m. One or more Board members may attend telephonically. Board members attending telephonically will be announced at the meeting. The board may vote to recess into an executive session for the purpose of obtaining legal advice from the board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3). Accommodations for individuals with disabilities, including alternative format materials, sign language interpretation, assistive listening devices, or assistance with Calls to the Public are available upon 72 hours' advance notice through the Office of the Superintendent 602-707-2002. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

I. Call to Order

II. Action Items

A. Approval of Personnel Items

1. New Employees
2. Extra Duty Contracts
3. Employment Changes/Additions
4. Resignations
5. Terminations
6. Retirements
7. Leaves of Absence

B. Approval of First Amendment to the MOU between Osborn and Arizona Teacher Residency Program 2023

C. Approval of Job Description for the grant funded (AZTR) Arizona New Teacher Support Coordinator (AzTR) Position

III. Discussion/Information Items

A. FY 2022 Audit Reports

IV. Executive Session

The Governing Board may convene an executive session pursuant to A.R.S. Section §38-431.03(A)(1) for the purpose of discussion of the Superintendent's Evaluation

V. Adjournment

OSBORN SCHOOL DISTRICT NO. 8

**April 6, 2023
Board Meeting**

**Children want knowledge, challenge and recognition.
Parents want independent, passionate learners in a safe environment.
This is our mission.**

Agenda Item Number – I/II

Agenda Item

Call to Order

For Board: Action Discussion Information

Background –

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

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Agenda Item Number – II-A-1-7

Agenda Item

Approval of Personnel Items

For Board: Action Discussion Information

Background –

Per attached list.

Note: Due to HIPPA laws (Health Insurance Portability & Accountability Act) regarding privacy of health information, we do not include letters from individuals requesting FMLA because their medical conditions are mentioned in their letters. This information must be held confidential. Board members will simply know from the usual monthly listings that it is an FMLA request and understand that such requests are made due to one's own personal illness or injury or a close family members' illness or injury or the birth or adoption of a child, etc.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Resignations/Terminations/Retirements and Employment/Changes/Additions as presented.

Moved _____ Seconded _____ P/F

NEW EMPLOYEES: CERTIFIED

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>
Nickolich, Theresa	Principal	SOL	<u>7/1/2023</u>

NEW EMPLOYEES: CLASSIFIED

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>
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RATIFY ADDENDUM TO CONTRACT

<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>
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PRE-APPROVAL ADDENDUM TO CONTRACT

<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>
Annibale, Brenna	21st CCLC Enrichment 1/9-4/28/23	\$400.00
Barnett, Desiree	21st CCLC Instructor 9/6-12/16/22	\$1,040.00
Brod, Matthew	21st CCLC Instructor 9/12/22-12/16/22	\$66.00
Chavez, Cristina	21st CCLC Professional Learning 1/5/23	\$25.00
Deyette, Mark	21st CCLC Instructor 9/6-12/16/22	\$1,000.00
Enrique Citlaxochitl	21st CCLC Instructor 9/12/-12/12/22	\$400.00
Formanek, John	21st CCLC Instructor 9/12/22-12/16/22	\$330.00
Formanek, John	Dyslexia Designee 8/8/22-5/25/23	\$1,000.00
Greenberg, Rebecca	21st CCLC Instructor 9/6-12/16/22	\$1,400.00
Guillen, Adriana	21st CCLC Instructor 9/6-12/16/22	\$2,800.00
Gunderson, Megan	Homebound Services 2/27-5/26/23	\$720.00
Kahl, Kayce	21st CCLC Enrichment 1/9-4/29/23	\$560.00
Pendall-Castro, Emily	21st CCLC Instructor 1/9/23-4/28/23	\$660.00
Perez Chavez Jose	21st CCLC Instructor 3/13-3/17/23	\$212.00
Shillito, Alexandra	21st CCLC Instructor 9/12/22-12/16/22	\$660.00
Valentine, Britney	21st CCLC Enrichment 9/12/22-12/16/22	\$66.00

ADDITIONAL ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>	<u>RATE OF PAY</u>
Butler, Josephine	21st Century Educational Asst	ENC	3/20/2023	\$ 15.11
Nash, Lanaya	Montessori Aftercare	MCS	4/3/2023	\$ 24.12
Rahman, Nadira	21st Century Educational Asst	ENC	3/20/2023	\$ 14.67

CHANGE OF ASSIGNMENT

<u>NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>LOCATION</u>	<u>DATE</u>	<u>RATE OF PAY</u>
Eddings, Philemon (Bruce)	Bus Driver (9 month)	Bus Driver (12 month)	M&T	4/10/2023	\$22.94
Smith, Alexis	Behavior Technician	Psychologist Intern	LNV	7/27/2023	\$40,728.00

NEW YEAR CLASSIFIED ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>	<u>RATE OF PAY</u>
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RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Adams, Peyton	4th Grade Teacher	CLA	5/26/2023
Bailey, Jessica	TOSA- Special Education	Stud. Serv.	5/26/2023
Best, Maude	8th Grade Math Teacher	OMS	5/26/2023
Groft, Nicholas	8th Grade Math Teacher	OMS	5/26/2023
Gunderson, Megan	Self-Contained Teacher	OMS	5/26/2023
Krix, John	4th Grade Teacher	LNV	5/26/2023
Murphy, Sarah	Self-Contained Teacher	OMS	5/26/2023
Prather, Tyler	5th Grade Teacher	LNV	5/26/2023
Rose, Primitiva	Alternate Ed Teacher	MCS	5/26/2023
Tsarsis, Cara	1st Grade Teacher	ENC	5/26/2023

TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Hernandez, Carlos	Custodian	M&T	3/28/2023

RETIREMENTS

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
Prutch, Mary	6th Grade Teacher	LNV	5/26/2023

LEAVE OF ABSENCES:

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
Gaxiola, Ana	Intermittent	M&T	1/20/2023
Lundstedt, Melissa	LOA	Stud. Serv.	3/20/2023
Villacorta, Carolina	FMLA	CLA	2/24/2023
Georges, Julia	Return from FMLA	OMS	3/21/2023
Greenberg, Rebecca	FMLA	ENC	4/3/2023

MILITARY LEAVE:

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
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OSBORN SCHOOL DISTRICT NO. 8

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Agenda Item Number – II-B

Agenda Item

Approval of First Amendment to the MOU between Osborn and Arizona Teacher Residency Program

For Board: Action Discussion Information

Background–

Governing Board approval is required for the Memorandum of Understanding for the Arizona Teacher Residency between the Arizona School Board of Regents on behalf of Northern Arizona University (NAU) and the Osborn School District in order to make the agreement for the 2022-2023 and 2023-2024 school years binding. The amount allocated to the position in this funding opportunity is \$50,000 annually each year. NAU agrees to pay the invoice within thirty days.

Osborn School District hired a Program Coordinator to provide guidance and support for teachers that were selected to participate in the Arizona Residence Program. The funds generated from this agreement will be allocated to staff the coordinator position.

Recommendation

It is recommended that the Governing Board approve the agreement between the Arizona board of Regents on behalf of NAU and Osborn School District as presented.

Moved _____ Seconded _____ P/F

**First Amendment to
Memorandum of Understanding
Arizona Teacher Residency**

by and between
Arizona Board of Regents for and on behalf of Northern Arizona University
and
Osborn School District

Arizona Board of Regents for and on behalf of Northern Arizona University (“NAU”), and Osborn School District (“District”), each a “Party”, collectively the “Parties”, agree to enter into this First Amendment to the Memorandum of Understanding (“MOU”) executed on February 17, 2022 for the purpose of memorializing their intent to amend the Arizona Teacher Residency program.

The District and NAU agree to the following revisions to the MOU:
The District shall hire a program coordinator partially funded by NAU in the amount of \$50,000 per year. The program coordinator shall be an employee of the District. The District shall invoice NAU to partially fund the program coordinator twice per year in January and June for each year in the amount of \$25,000 for a total of \$50,000 per year. NAU shall promptly pay the invoice within thirty (30) days.

The program coordinator position shall be funded for the 2022-2023 and 2023-2024 school years.

Except as expressly modified by the provisions of this Amendment, the underlying Memorandum of Understanding shall continue in full force and effect. In the event any inconsistencies exist between the terms of this Amendment and the underlying Agreement, this Amendment shall control.

The parties, on the dates indicated below, have caused their duly authorized representatives to execute this Amendment.

The individual signing below on behalf of the Party hereby represents and warrants being duly authorized to execute and deliver this first amendment to the MOU on behalf of their employer and that this first amendment to the MOU is binding in accordance with its terms.

Arizona Board of Regents for and on behalf of
Northern Arizona University

Osborn School District

Signature:

Signature:

Print Name: Karen Pugliesi, PhD
Title: Interim Provost and Vice President for
Academic Affairs

Print Name: Michael Robert, Ed.D
Title: Superintendent

Date:

Date:

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Agenda Item Number – II-C

Agenda Item

Approval of Job Description for the grant funded (AZTR) Arizona New Teacher Support Coordinator (AzTR) Position

For Board: Action Discussion Information

Background–

The proposed job description is for a new position that will be grant funded and necessary for our partnership with the Arizona Teacher Residency and NAU. This particular role, in contrast to our existing coordinator, will work to provide targeted first-year teaching supports to new teacher residents and be more professional learning focused.

Recommendation

It is recommended that the Governing Board approve the description for the Arizona New Teacher Support Coordinator (AzTR) Position

Moved _____ Seconded _____ P/F

Arizona New Teacher Support Coordinator (AzTR)

This district employee oversees and supports the first year resident teachers onboarding and support in the district. They will work in partnership with the District Coordinator for the AzTR program to ensure there is a smooth transition from resident to a full-time classroom teacher position. This is a 1 year grant funded position starting in summer of 2023 and ending May 2024. The position is based on a teacher salary with an additional stipend included.

Job Description

- Support the onboarding of first year teachers upon completion of the residency program.
- Help ensure timely submission of all required assessments and documentation on or before the due date.
- Observe, assess, and evaluate each resident according to program standards and guidelines.
- Adhere to all residency guidelines and procedures.
- Serve as liaison between AzTR, district administration, school leaders, and first year teachers from the AzTR program.
- Provide one-on-one coaching in the classroom.
- Plan meetings with first year teachers to deliver professional development and discuss implementation of prior learning.
- Support first year teachers with knowledge building and understanding related to creating a student centered environment, planning engaging lessons, lesson delivery of high quality lessons, and analyzing student data.
- Develop a year-long plan to support and coach first year teachers and mentor teachers from each school site.
- Provide feedback, strategies, and skills that will support the continued growth and development of first year teachers.
- Complete all required training and professional support as offered by the Arizona K12 Center:
 - Orientation training
 - Professional learning (may be outside the central Phoenix area)
 - Additional online learning as needed

Required Qualifications

- Master's Degree and valid AZ teaching certificate
- Minimum of 5 years teaching experience
- A demonstrated and articulated belief in the capabilities of all educators and students
- Successful experience mentoring and/or coaching educators
- Knowledge and experience evaluating lessons using the NIET Teaching and Learning Rubric
- Depth of knowledge and understanding necessary to be able to coordinate district-level work related to teacher development including knowledge of mentoring/coaching, adult learning theory, and relevant standards (i.e., The Arizona Professional Teaching Standards, the Arizona Beginning Teacher Induction Program Standards, professional learning standards, English language proficiency standards, and best practices and regulations governing work with students from special populations)
- Leadership experience, including program management, building and leading professional learning, and program evaluation

Preferred Qualifications

- National Board Certificate
- Experience in Dual Language setting

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Agenda Item Number – III-A

Agenda Item

FY2022 Audit Reports

For Board: Action Discussion Information

Background–

Each year the district is required to have a comprehensive audit preformed by an independent audit firm. John C Todd III, P.C. conducted the audit for 2021/22sy. The audit reports include the Single Audit Reporting Package and USFR Compliance Questionnaire.

Mrs. Toscano will be presenting the highlights and next steps from the FY22 audit.

Recommendation

Information

Moved _____ Seconded _____ P/F