

OSBORN SCHOOL DISTRICT NO. 8
GOVERNING BOARD MEETING
June 11, 2024

Regular Meeting 5:30 pm
Doors Open at 5:15 PM

Executive Session

CONSISTENT WITH THE REQUIREMENT OF A.R.S. §38-431.02, NOTICE OF THIS MEETING HAS BEEN POSTED. LOCATION OF THE MEETING IS:

THE OSBORN DISTRICT OFFICE
1226 W. OSBORN ROAD
PHOENIX, AZ 85013.

The Governing Board finds that it is in the best interests of the District and its community to conduct its public meeting both in person and via Youtube Livestream. Access to the livestream can be found [here](#)

The public will be able to listen to the meeting live through livestream. An Osborn employee will read the Call to the Public comments received via email. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public if you are attending in person or on the Youtube Livestream. An individual wishing to address the Governing Board using technological access must email their message or request to speak live to lnye@osbornsd.org by 12:00pm on Tuesday, June 11, 2024.

Agendas are available at least 24 hours prior to each meeting in the District Office at 1226 West Osborn Rd., Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m. One or more Board members may attend telephonically. Board members attending telephonically will be announced at the meeting. The board may vote to recess into an executive session for the purpose of obtaining legal advice from the board's attorney on any matter listed on the agenda pursuant to ARS 38-431.03(A)(3). Accommodations for individuals with disabilities, including alternative format materials, sign language interpretation, and assistive listening devices are available upon 72 hours' advance notice through the Office of the Superintendent 602-707-2002. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

AGENDA

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- I. **Call to Order**
 - II. **Pledge of Allegiance and Land Acknowledgement**
 - III. **District Celebrations and Announcements**
 - IV. **Consent Agenda – Approval of Items since May Meeting**
 - A. Ratification of Accounts Payable Vouchers
 - B. Ratification of Payroll Vouchers
 - C. Board Minutes
 1. May 14, 2024 Regular Meeting
 2. May 7, 2024 Work Study
 - D. Approval of Personnel Items
 1. New Employees
 2. Extra Duty Contracts
 3. Employment Changes/Additions
 4. Resignations
 5. Terminations

- 6. Retirements
- 7. Leaves of Absence
- E. Donations
- F. Expenditure and Revenue Report
- G. Student Activities Statement of Revenue and Expenditures
- H. Disposal
- I. Approval of Maricopa County Payroll Services
- J. Authorization to Issue Request for Proposals (RFP's), Bids and Request for Qualifications (RFQ's) for 2024/25.
- K. Resolution to Ratify Vouchers
- L. Renewal of BIDs, RFPs, RFQs
- M. Sole Source Revised Listing FY24
- N. Approval of extension of MOU with Native Health 24-25 SY
- O. Approval of Data Sharing Agreement with ASU/Helios Decision Theater

V. Call to the Public

VI. Board Presentation

Dr. Robert- Personnel Policy Committee Update

VII. Administrative Reports since May Meeting

- A. Administrative Reports—During summer months, principals and directors submit reports on work completed in their school/department if needed. Board members may comment.
- B. Suspension Report for the month of May
- C. Student Absence Report for the month of May
- D. Substitute Teacher Report for month of May
- E. Enrollment Report

VIII. Action Items

- A. Propose 2024/25 Expenditure Budget, Set Public Hearing Date for Adoption of the 24/25 Budget and Approval to Spend Funds from Insurance Proceeds
- B. Second Reading and approval of Policy DCA Management of Capital Reserves (General Fund Reserves)
- C. Recommendation to RFP 2024.02 Audit Services
- D. Out-of-State Professional Development Opportunities for Governing Board Members Ed Hermes, Luis Peralta, Leanne Greenberg, Violeta Ramos and Rhiannon Ford for the 2024-2025 school year
- E. Out-of-State Professional Development Opportunities for Superintendent Dr. Michael Robert for the 2024-2025 school year.
- F. Out-of-State Professional Development Opportunities for Chief Operations Officer C. Toscano for the 2024-2025 school year

Information/Discussion Items

IX. Board Development

X. Reflections/Feedback on Meeting

Reflections on the business of this meeting. Governing Board members may comment on how reflections align to Board goals.

XI. Future Agenda Items

XII. Executive Session

Personnel

- A. The Governing Board may convene an executive session pursuant to A.R.S. Section §38-431.03(A)(1) for the purpose of discussion of the Superintendent's Evaluation

- B. The Governing Board may convene an executive session pursuant to A.R.S. § 38-431.03(A)(1) to consider and discuss the Superintendent's contract of employment.

Legal Advice

- A. The Governing Board may convene an executive session pursuant to A.R.S. § 38-431.03(A)(3) and (4) to obtain legal advice from the attorney for the public body and to instruct the attorney regarding the Superintendent's contract of employment

XIII. Action Item

- G. Approve Superintendent Contract

XIV. Adjournment

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – I/II

Agenda Item

Call to Order Pledge of Allegiance Land Acknowledgement

For Board: Action Discussion Information

Osborn School District Land Acknowledgement

Arizona is home to 22 tribal nations. Osborn School District is situated on the homelands of the Akimel O’odham and Piipaash People. Osborn School District recognizes the original inhabitants of these lands and recognizes they still reside throughout the City of Phoenix. We recognize their wisdom, impact, and generosity toward us. Osborn School District is surrounded by the original Salt River canals that were constructed by the ancestral Sonoran Desert people, the Huhugam. These canals created a livelihood for the people and are still in use today. We acknowledge the modern indigenous people that inhabited this area as well as their Sonoran Desert ancestors, the Huhugam.

[Osborn Land Acknowledgement Video](#)

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
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Agenda Item Number – III

Agenda Item

District Celebrations and Announcements

For Board: Action Discussion Information

Background –

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Information Only

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
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Agenda Item Number – IV-A

Agenda Item

Ratification of Accounts Payable Vouchers

For Board: Action Discussion Information

Background –

The following worksheets reflects Accounts Payable warrants processed through the County Treasurer for district liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

Legal

A.R.S. §15-321.G

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify payment of FY24 Accounts Payable Vouchers from May 1 through May 31, 2024.

Moved _____ Seconded _____ P/F

Osborn School District No. 8
Summary of FY24 Accounts Payable Vouchers Processed
5/1/24 through 5/31/24

Fund Title	Fund #	Total
M & O	1	364,431.90
Title I	100	1,992.17
Title IIA - Improving Teacher Qualit	140	2,722.71
TITLE IV-SAFE & DRUG FREE BASIC	160	6,415.38
21st Century (Enc, Sol)	162	5,440.57
21st Century (CL, LV, OMS)	163	9,357.63
Title III	190	208.61
Idea - Basic	220	30,521.43
Medicaid Reimb	290	709.00
AZ NURSES WORKFORCE GRANT	310	4,925.01
AZ PRIME GRANT	321	20,300.00
HQEL	333	50,559.08
ESSER ROUND III	346	1,641.44
FED ED INNOVATION RESEARCH GI	364	47,763.75
AZ Transportation Modernization	465	166,245.55
OIE RISE GRANT	475	358.95
Arts ED GRANT	492	43,052.12
TREES FOR SCHOOL GRANT	494	5,378.63
Food Service	510	71,807.31
Community School	520	162.13
Community School Montessori	521	13,503.87
Auxiliary Operations	525	6,258.61
Extra Curr Tax Fees CR	526	712.19
Gift and Donations	530	106,664.99
Fingerprint	540	20.00
Indirect Costs	570	53,015.18
Unrestrict Capital Outlay	610	198,255.89
Bond Building funds	630	26,581.23
Student Activities	850	6,972.00
Employee Insurance Fund	855	449,904.72
		<u>\$1,695,882.05</u>

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-B

Agenda Item

Ratification of Payroll Vouchers

For Board: Action Discussion Information

Background –

The following worksheets reflects payroll warrants processed through the County Treasurer for employee salaries and payroll liabilities.

A.R.S. §15-321.G requires that, “An order on a county school superintendent for a salary or other expense shall be signed by a majority of the governing board. An order for salary or other expense may be signed between board meetings if a resolution to that effect has been passed prior to the signing at a regular or special meeting of the governing board and the board ratifies the order at the next regular or special meeting of the governing board.”

Legal

A.R.S. §15-321.G

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify payment of 2023/24 Payroll Vouchers processed from May 1 through May 31, 2024.

Moved _____ Seconded _____ P/F

Osborn School District No. 8

Summary of Payroll Vouchers 5/1/24 thru 5/31/24

Voucher number		
<u>Fund Title</u>	<u>Fund</u>	<u>Total</u>
Maintenance & Operation	001	1,299,406.91
Proposition 301	011	139,032.96
Instructional Improvement Fund	020	5,079.61
	71	0.00
Title I Disadvantaged Grant	100	46,238.45
	101	0.00
	115	0.00
	116	0.00
Title I Focus School	117	0.00
Title IIA	140	311.26
	141	0.00
	160	1,127.28
	161	0.00
	162	27,673.62
21st CCLC Grant	163	26,126.28
Title III	190	4,025.60
Title III	191	0.00
Title VII-Indian Ed	200	4,319.84
IDEA - General Entitlement Grant	220	72,846.55
	221	0.00
IDEA-Preschol Grant	222	2,887.98
	223	0.00
AZ Tech Assistive Technology	227	0.00
	228	0.00
Johnson O'Malley	230	2,879.92
	231	0.00
McKinney Vento	280	0.00
	281	0.00
	283	0.00
Medicaid Reimbursement Fund	290	26,240.22
Preschool Developmental Year 1	320	0.00
AZ Prime Grant	321	21,029.12
	326	0.00
	327	0.00
	333	31,768.93
	336	0.00
	335	0.00
	337	0.00
	346	229,156.63
ASU - TIF Grant	352	0.00
	364	0.00
SCOPPES-Counseling Grant	376	0.00
Arts in Education Grant	377	0.00
	387	0.00
	457	10,000.11
	472	7,273.71
	475	0.00
	478	0.00
	480	26,645.68
	482	0.00
	483	0.00
Plant Fund	505	0.00
Food Service Fund	510	112,712.07
Civic Center	515	10,221.33
Community Schools	520	13,510.20
	521	19,134.17
Auxiliary Operations	525	0.00
Extra Curr Tax Fees	526	278.80
Gifts & Donations	530	22,059.48
Indirect Costs Fund	570	23,750.29
Intergovernmental Agreement	955	0.00
	610	0.00
	630	0.00
		\$ 2,185,737.00

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
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Agenda Item Number – IV-C-1-2

Agenda Item

Approval of Governing Board Minutes

For Board: Action Discussion Information

Background –

Approval is requested for the minutes of the following meetings:

1. May 14, 2024 Regular Meeting
2. May 7, 2024 Work Study

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Governing Board minutes as presented.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8
Governing Board Regular Meeting
May 14, 2024

The Regular Meeting of the Osborn School District Governing Board was called to order at 5:42 PM by Board President Ed Hermes.

Edward Hermes, Board President
Luis Peralta, Board Clerk
Violeta Ramos, Board Member
Leanne Greenberg, Board Member
Rhiannon Ford, Board Member
Dr. Michael Robert, Superintendent

Pledge of Allegiance/School Presentation/Land Acknowledgement

The land acknowledgement was read by President Hermes followed by the pledge led by Montecito students.

District Celebrations and Announcements

1. 20, 25 and 30 year Employee Recognition
2. Retiree Recognition
3. You Make the Difference Award Recognition
4. Campus beautification projects—100+ trees on 6 campuses
5. PDG Grand Awards

Administrators recognized retirements, staff who have served the district for 20, 25 and 30 years and You Make the Difference Winners presenting them with awards and sharing a little bit about their time in Osborn.

A short break was called at 6:45 PM.

The meeting resumed at 7:02 PM.

Consent Agenda

- A. Ratification of Accounts Payable Vouchers
- B. Ratification of Payroll Vouchers
- C. Board Minutes
 1. April 16, 2024 Regular Meeting
- D. Approval of Personnel Items
 1. New Employees
 2. Extra Duty Contracts
 3. Employment Changes/Additions
 4. Resignations
 5. Terminations
 6. Retirements
 7. Leaves of Absence
- E. Donations
- F. Expenditure and Revenue Report
- G. Student Activities Statement of Revenue and Expenditures
- H. Disposal
- I. Approval of the Renewal of the Employee Staffing Services Agreement with ESI
- J. Approval of the Renewal of the Host School Agreement with International TeachAlliance, a program of ESI
- K. Recommendation to approve the NEW job description for a Positive Behavior Intervention and Support (PBIS) Assistant

Mr. Peralta motioned to approve. Mrs. Ford seconded. Motion carried 5-0.

Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Ramos aye
Mr. Hermes aye
Mrs. Ford aye

Call to the Public

None.

Board Presentation

None.

Admin Reports

President Hermes said he enjoyed reading the reports and commended Dr. Woodland for the impressive staff retention rates.

Action Items

Adoption of Resolution Opposing HCR 2060 by the Arizona Legislature

Members expressed their concern with HCR 2060 comparing it to SB 1070. Members stated their support of the resolution opposing HCR 2060 and said it is not good for the community or State.

Mrs. Ramos motioned to approve. Mr. Peralta seconded. Motion carried 5-0

Mr. Peralta aye
Mrs. Greenberg aye
Mr. Hermes aye
Mrs. Ford aye
Mrs. Ramos

Approval of First Review of ASBA Policy Revisions:

BEDB	Agenda
BGC-R	Policy Revision and Review
BGE	Policy Communications and Feedback
BGE-R	Policy Communications and Feedback
CCB-R	Line and Staff Relations
CFD	School Based Management
EB-R	Environmental and Safety Program
EBAA	Reporting of Hazards/Warning Systems
EBC	Emergencies
ECB	Building and Grounds Maintenance
EEAA	Walkers and Riders
EEAE-R	Bus Safety Program
GBEF	Staff Use of Digital Communications and Electronic Devices
GDC	Support Staff Leaves and Absences
IHA	Basic Instructional Program

IKF	Graduation Requirements
IMA	Teaching Methods
IMA-R	Teaching Methods
JFABDA	Admission of Students in Foster Care
JH	Student Absences and Excuses
JHD	Exclusions and Exemptions from School Attendance
JIH	Student Interrogations, Searches and Arrests
JJE	Student Fund-Raising Activities
JK-EA	Student Discipline
KB-EB	Parental Involvement in Education
KEC	Public Concerns/Complaints about Instructional Resources

Dr. Robert provided follow up to Mrs. Greenberg's previous questions about policy JFABDA related to timelines. He said ASBA provided confirmation the district would not be held accountable for compliance by another district.

Mrs. Ford moved to approve. Mrs. Ramos seconded. Motion carried 5-0.

Mr. Hermes aye
Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Ford aye
Mrs. Ramos aye

Discussion/Approval of Priorities for the [2025 ASBA Political Agenda](#)

Members reviewed the items previously submitted as priorities and discussed items they would like to shift. Members agreed to submitting priorities and additional items as follows:

Top Five Priorities

- Repeal any program that gives public funds for private schools, vouchers (ESAs), and private school subsidies (STOs) and prevent any future expansion.
- Maximize state funding for competitive salaries to attract, recruit, and retain talented teachers and staff, including support for the AZ Teacher's Academy and efforts to increase the diversity of the teaching workforce, and for difficult to fill positions.
- Fully fund full-day kindergarten and include kindergarten students in the override calculations.
- State standardized testing shall not be used for any purpose other than a year over year measurement of student growth in the tested subject. Rethink and redefine the role and purpose of standardized testing and develop meaningful assessments and other measurable outcomes.
- Continue reforming ELL models and give schools flexibility and resources to administer them. Advocate for the repeal of Prop. 203 and replace it with research-based bilingual education.

Additional items for consideration

- Amend the Constitutional aggregate expenditure limit to reflect current education funding levels and priorities via legislative referral to the voters.
- Provide full-time funding for preschool programs in the K-12 funding formula.

President Hermes moved to approve. Mrs. Greenberg seconded. Motion carried 5-0.

Mr. Hermes aye
Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Ford aye
Mrs. Ramos aye

Approval of Revision to the 2023/24 School District Annual Expenditure Budget

Mrs. Toscano said that this item is for action on the information shared during the Public Hearing.

Mrs. Greenberg commended Mrs. Toscano on her thorough presentation.

Mrs. Greenberg moved to approve. Mrs. Ford seconded. Motion carried 5-0.

Mr. Hermes aye
Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Ford aye
Mrs. Ramos aye

Approval to exceed 2023/24 M&O Budget Subsections

Mrs. Toscano shared that this is a housekeeping item and is presented to keep the district in compliance.

Mrs. Ramos moved to approve. Mr. Peralta seconded. Motion carried 5-0.

Mr. Hermes aye
Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Ford aye
Mrs. Ramos aye

First Reading of Policy DCA Management of Capital Reserves (General Fund Reserves)

Mrs. Toscano said that this item is for a first read of the new policy discussed at the Work Study. She said that although items in the policy have always been recommended practice, the Arizona General is now adopting best practice maintaining funds to cover at least 2 months of operating expenses. It also covers guidelines for when these funds need to be accessed. The policy has been sent to counsel for review and will be brought back with any suggested changes for a second reading in June.

Discussion took place around the 17% requirement with Mrs. Toscano explaining that the 17% represents operating expenditures for 2 months.

Mrs. Ford moved to approve. Mrs. Ramos seconded. Motion carried 5-0.

Mr. Hermes aye
Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Ramos aye
Mrs. Ford aye
Mrs. Ramos aye

FY2025 Budget Committee Recommendations

Mrs. Toscano noted that utilizing 2% inflationary funding from the State the committee is recommending a 2% salary increase for all staff. In addition to the 2% increase a \$1,250 retention stipend using remaining ESSER funds is recommended for staff returning to work for the 24-25 school year. Staff working less than 35 hours a week would have this amount prorated.

Mrs. Greenberg moved to approve. Mr. Peralta seconded. Motion carried 5-0.

Mr. Hermes aye
Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Ford aye
Mrs. Ramos aye

Approval of FY25 Placement Pay Schedules

Mrs. Toscano said there were no adjustments to the salary placement schedule noting that the 2% increase is intended for returning staff only and not an enhancement to the schedule.

Mrs. Greenberg said she would like to see what a step salary schedule would look like for the district and would love to see the district continually increase the salary schedule. She said she feels there is more clarity for staff when looking at a step schedule.

Mrs. Greenberg moved to approve. Mrs. Ramos seconded. Motion carried 5-0.

Mr. Hermes aye
Mr. Peralta aye
Mrs. Greenberg aye
Mrs. Ford aye
Mrs. Ramos aye

Board Development

[NSBA CUBE Annual Conference October 28-30, 2024 in Las Vegas, NV \(early bird rates through July 19\)](#)

Dr. Robert shared the item was listed as information for member to consider attending.

Reflections

Mrs. Ford thanked staff for all they do. She then read a prepared statement opposing the ESA voucher system and asked for reform.

Mrs. Ramos enjoyed the celebrations, seeing the dedication of staff and the commitment of the district to purchase food locally. She also expressed appreciation for the support of the resolution noting the number of people that left the area when HB 1070 was in effect.

Mrs. Greenberg expressed concern with the legislature. She said that although she enjoys being in Arizona it is difficult to see what may happen in the future.

Mr. Peralta expressed his pride in Osborn stating that in addition to being a destination district he would like Osborn to be an example district noting that the awards presented exemplify the many things the district is doing right.

President Hermes enjoyed the celebrations and recognitions. He also appreciated working with the ASBA priorities and is glad to have a platform advocating for our district. He said a shortfall has been created by the legislature with ESA's and the Board will do their part in advocating

Dr. Robert enjoyed the opportunity to celebrate people and noted that more than half of those recognized were classified staff.

Future

Mrs. Ramos

- Would like to see how AZELLA scores of 8th graders are shared with the high schools they will be attending.

Adjournment

President Hermes declared the meeting adjourned at 8:03 PM.

Minutes submitted by:

Lisa Nye, Executive Assistant
to the Superintendent and Governing Board

Luis Peralta, Board Clerk

The Special Meeting of the Osborn School District Governing Board was called to order at 6:00 PM by Board President Hermes.

Present:

Edward Hermes, Board President
Luis Peralta, Board Clerk
Violeta Ramos, Board Member (arrived late)
Leanne Greenberg, Board Member
Dr. Michael Robert, Superintendent

Action Items

Approval of Personnel Items

1. **New Employees**
2. **Extra Duty Contracts**
3. **Employment Changes/Additions**
4. **Resignations**
5. **Terminations**
6. **Retirements**
7. **Leaves of Absence**

A short discussion and confirmation was provided around leave of absences.

Mrs. Greenberg motioned to approve. Mr. Peralta seconded. Motion carried 4-0.

Mrs. Greenberg aye
Mr. Hermes aye
Mr. Peralta aye
Mrs. Ford aye

Discussion/Information Items

FY2025 Budget Committee Recommendations

Mrs. Toscano provided an overview of the budget and shared the process the Budget Committee followed over the last few months. She shared that after looking for savings, areas of increased expenditures and layering in the inflationary funds from the state the recommendation is for a 2% increase to base pay for all employees. She said that in addition to the 2% increase the committee is also recommending using remaining ESSER funds for retention stipends in the amount of \$1,250 who return to work for the 24-25 school year and work at least 35 hours. This amount would be prorated for employees working less than 35 hours.

Mrs. Ramos arrived at 6:21PM

Staff will be informed of the recommendation and addendum letters will go out the following day if approved at the May 14.

Discussion took place about the increase not being added to current salary amounts rather than the salary schedule and the benefit of this maintaining a cushion between pay for current employees and new hires who may be placed on the schedule with experience.

Discussion moved to step schedules and Mrs. Toscano provided additional information about the flexibility and benefit to staff of an initial placement schedule.

Personnel Policies

Dr. Robert provided an overview of the work being done by the policy committee explaining that the group is starting their work with personnel policies that address leave, the professional work day and resignation. He said that the committee is made up of staff from certified, classified and classified exempt to ensure input from all groups. Beginning with policy GCCA discussion took place about the district's current policy of offering both annual and sick leave and consideration of combining annual and sick leave offering personal leave. He said that the committee is not currently looking at combining the leave but a survey has been sent and he is awaiting feedback. He said the survey also included questions around the number of days employees could take consecutively. Discussion then ensued around the need to strengthen the policy took with Dr. Robert stating that there is a need to limit the number of days keeping in mind that excessive absenteeism is bad for kids. The committee is also looking at revising payout of annual leave when staff leave. The committee would like to increase the years it takes to become vested from 3 to 5 and increasing payout of unused annual leave according to their years of service to the district.

Members also discussed blackout days and approvals for exceptions.

At the conclusion of revisions to the policies by the committee, the policies will be given to counsel for review and then taken to the Board for approval.

Adjournment

President Hermes declared the meeting adjourned at 7:52 PM.

Minutes submitted by:

Lisa Nye, Executive Assistant to the
Superintendent and Governing Board

Luis Peralta, Board Clerk

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-D-1-7

Agenda Item

Approval of Personnel Items

For Board: Action Discussion Information

Background –

Per attached list.

Note: Due to HIPPA laws (Health Insurance Portability & Accountability Act) regarding privacy of health information, we do not include letters from individuals requesting FMLA because their medical conditions are mentioned in their letters. This information must be held confidential. Board members will simply know from the usual monthly listings that it is an FMLA request and understand that such requests are made due to one's own personal illness or injury or a close family members' illness or injury or the birth or adoption of a child, etc.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the Resignations/Terminations/Retirements and Employment/Changes/Additions as presented.

Moved _____ Seconded _____ P/F

NEW EMPLOYEES: CERTIFIED

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
Bailon Coca, Francisco	Montessori Teacher	MCS	7/23/2024	\$54,500
Chevalier, Cecilia	(Rehire) Dean of Students	SOL	7/30/2024	\$62,500
Fernandez, Kimberly	Principal	ENC	7/1/2024	\$95,030
Hobbs, Brianna	Art Teacher	ENC	7/23/2024	\$56,000.00
Madder, Sarah	SLPA	T&L	7/30/2024	\$49,000.00
McHale, Meghan	Self Contained Teacher	ENC	8/5/2024	\$60,500.00
McKay, Caitlyn	8th Grade Science Teacher	OMS	7/23/2024	\$50,000.00
Palma, Vanessa	3rd Grade Teacher	ENC	7/23/2024	\$51,000.00
Sanchez, Alexys	Kinder Dual Language	LNV	7/23/2024	\$53,000.00
Wharton, Patricia	7th & 8th Grade SEI Teacher	OMS	7/23/2024	\$58,000.00

NEW EMPLOYEES: CLASSIFIED

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>RATE OF PAY</u>
Rodriguez, Luis	Custodian	M&T	5/8/2024	\$16.41
Roldan, Alejandro	Crossing Guard	M&T	3/25/2024	\$16.22

RATIFY ADDENDUM TO CONTRACT

NAME

PROGRAM

AMOUNT

PRE-APPROVAL ADDENDUM TO CONTRACT

NAME

PROGRAM

AMOUNT

ADDITIONAL ASSIGNMENTS						
NAME	POSITION	LOCATION	DATE	RATE OF PAY		
Acosta de Rubio, Guadalupe	XD- Receptionist	DO	6/3/2024	\$20		
Aguilar, Maria	XD- Summer School Bus Driver	M&T	6/3/2024	\$20		
Amado, Nayra	XD- 21st Century Instructor	LNV	6/3/2024	\$32		
Barajas, Marisol	XD-ELL Para Pro	CLA	7/8/2024	\$20.01		
Barajas, Marisol	XD- Interpreter	CLA	8/5/2024	\$20.01		
Brodth, Matthew	XD- Summer School RISE Program Liaison	LNV	5/30/2024	\$20.60		
Cabrero, Fernando	XD- Summer Cleaning Crew	M&T	6/3/2024	\$21.27		
Casillas, Luz	XD- Summer School Custodian	M&T	6/3/2024	\$22.41		
Castro, Maria	XD- Summer Cleaning Crew	M&T	6/3/2024	\$20.00		
Dagnino, Lina	XD- Summer School Van Driver	M&T	6/3/2024	\$20.00		
De Leon, Cintia	XD- Summer Cleaning Crew	M&T	6/3/2024	\$20.00		
Delgado, Cristina	XD- Summer Cleaning Crew	M&T	6/3/2024	\$20.00		
Duran, Jessica	XD- 21st Century Attendance Clerk	CLA	5/1/2024	\$16.32		
Enriquez, Acsalia	XD- Summer Cleaning Crew	M&T	6/3/2024	\$20.00		
Gamboa, Pablo	XD- Summer School Crossing Guard	M&T	6/3/2024	\$20.40		
Gloria, Rachael	XD- Educational Asst DD Preschool	LNV	5/24/2024	\$24.65		
Gonzalez, Bonellie	XD- Interpreter	LNV	8/5/2024	\$19.04		
Gonzalez, Bonellie	XD- ELL Para Pro	LNV	7/8/2024	\$19.04		
Gonzalez, Lida	XD- Summer Cleaning Crew	M&T	6/3/2024	\$20.40		
Hernandez, Maria	XD- Summer Cleaning Crew	M&T	6/3/2024	\$20.20		
Herrera Silva, Luis	XD- Summer School Educational Assistant	LNV	5/30/2024	\$15.84		
Jackson, Mark	XD- Summer Cleaning Crew	M&T	6/3/2024	\$20.40		
Jaramillo, Terry	XD- Administrative Assistant	MCS	7/12/2024	\$26.88		
Jaramillo, Terry	XD- Administrative Assistant	MCS	6/3/2024	\$26.36		
Marshall, Gina	XD- Summer School Health Tech	LNV	5/30/2024	\$25.09		
Marxer, Elaine	XD- Summer School Data Clerk	LNV	5/30/2024	\$26.81		
Morris, Annette	XD- Summer School Educational Assistant	LNV	5/30/2024	\$21.58		
Morris, Annette	XD- 21st Century Instructor	LNV	5/15/2024	\$21.58		
Morris, Annette	XD- Educational Asst Community Preschool	LNV	5/24/2024	\$21.58		
Norzagaray, Griselda	XD- Receptionist	DO	6/3/2024	\$25.70		
Norzagaray, Minervca	XD- Summer School Van Driver	M&T	6/3/2024	\$20.00		
Pinon, Luz	XD- Summer School Custodian	M&T	6/3/2024	\$20.19		
Prather, Santoi	XD- Summer School Bus Attendant	M&T	6/3/2024	\$20.40		
Rael, Josque	XD- Summer Cleaning Crew	M&T	6/3/2024	\$21.56		
Rios, Guadalupe	XD- Summer Cleaning Crew	M&T	6/3/2024	\$22.30		
Rios, Rosa	XD- Summer Cleaning Crew	M&T	6/3/2024	\$20.40		
Rocha, Aurelia	XD- Summer Cleaning Crew	M&T	6/3/2024	\$20.40		
Rodriguez Corral, Martha	XD- ELL Para Pro	SOL	7/8/2024	\$23.44		
Rodriguez, Luis	XD- Summer School Custodian	M&T	6/3/2024	\$20.00		
Rojas, Elvia	XD- Summer Cleaning Crew	M&T	6/3/2024	\$20.00		
Romero, Manuela	XD- Receptionist	DO	6/3/2024	\$21.09		
Rosales, Siomara	XD- Educational Asst Preschool	LNV	5/24/2024	\$24.20		
Rosario Escobedo, Maria	XD- Summer Cleaning Crew	M&T	6/3/2024	\$20.40		
Saucedo, Anna	XD- Receptionist	DO	6/3/2024	\$24.36		
Sotelo, Teresa	XD- Summer School Van Driver	M&T	6/3/2024	\$20.00		
Thomas, Rosalva	XD- Summer Cleaning Crew	M&T	6/3/2024	\$20.40		
Villacorta, Carolina	XD- 21st Century Enrichment	CLA	5/2/2024	\$18.67		
Walker, Eleshia	XD- Summer Cleaning Crew	M&T	6/3/2024	\$21.27		
Winters, Mary Jo	XD- Educational Asst Community Preschool	SOL	5/24/2024	\$18.74		
Wright, Rosa Marina	XD- Develop Curricular Resources	T&L	5/28/2024	\$40		
Wright, Rosa Marina	XD- Classroom and Curriculum Prep	T&L	5/24/2024	\$20.79		
Zuniga, Maria	XD- Summer School Van Driver	M&T	6/3/2024	\$20.20		

CHANGE OF ASSIGNMENT						
NAME	FROM POSITION	TO POSITION	LOCATION	DATE	RATE OF PAY	
Aguirre, Alexis	Master Teacher	Curriculum Specialist	T&L	7/1/2024	\$74,237.00	
Brodth, Matthew	Floater Sub	Floater Sub	SOL	5/24/2024	\$175/day	
Brodth, Matthew	Floater Sub	Native American Parent Liaison	DO	7/31/2024	\$20.40	
Carter, Darrien	Educational Asst SC/CC	Art Teacher	SOL	7/23/2024	\$50,000.00	
Deane, Amanda	Behavior Technician	PBIS Assistant	OMS	7/31/2024	\$20.54	
Dobbertin, Carly	Behavior Interventionist	.5 Resource Teacher	T&L	7/30/2024	\$27,250.00	
Garcia, Maria	3rd Grade Dula Language Teacher	Master Teacher	ENC	7/22/2024	\$78,830.00	
Gaxiola, Ana	Educational Asst	Educational Asst SC/CC	ENC	8/5/2024	\$21.77	
Jauregui, Mae	Educational Asst SC/CC	Educational Asst SC/CC	LNV	8/5/2024	\$19.15	
Borghaus, Sara	Floater Sub	Educational Asst	CLA	8/5/2024	\$20.40	
Borghaus, Sara	Floater Sub	Floater Sub	CLA	5/24/2024	\$175/day	
Martinez, Annette	Bus Driver Trainer	Bus Driver- 9 month	M&T	7/31/2024	\$26.16	
Perez, Andres	Behavior Technician	Educational Asst	LNV	8/5/2024	\$20.60	
Quiroz, Nallely	Educational Asst SC/CC	School Clerk	SOL	7/22/2024	\$18.10	
Rahman, Nadira	Educational Asst	Educational Asst SC/CC	ENC	8/5/2024	\$18.66	
Valles, Guillermina	Kinder Dual Language Teacher	Community Preschool Teacher	SOL	8/1/2024	\$69,917.00	
Wright, Rosa Marina	Community Preschool Instructor	Montessori Teacher	MCS	7/23/2024	\$50,000.00	

NEW YEAR CLASSIFIED ASSIGNMENTS

NAME POSITION LOCATION DATE RATE OF PAY

NEW YEAR SUBSTITUTES ASSIGNMENTS

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Cisneros, Nereida	Food II	CN	5/10/2024
Butler, Josephine	Educational Asst	ENC	5/3/2024
Duran, Elsa	Bus Attendant	M/T	5/23/2024
Hawkins, Christy	Bus Attendant	M/T	5/21/2024
Jordan Yassan, Maria Isabel	Educational Asst SC/CC	SOL	5/23/2024
Manriquez, Lizeth	Behavior Technician	ENC	5/10/2024
Maria, Cindy	Educational Asst SC/CC	ENC	5/23/2024
Roldan, Alejandro	Crossing Guard	M&T	5/21/2024
Webster, Kristie	4th Grade Teacher	CLA	5/23/2024
Weidner, Jordan	5th Grade Teacher	SOL	5/24/2024
Young, Joshua	Educational Asst SC/CC	ENC	5/23/2024

TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE</u>
Abdullahi, Halima	Educational Assistant	Encanto	5/23/2024
Beck, Patricia	Floater Substitute	OMS	5/23/2024
Davidow, Johnathan	Computer Technician	IT	6/30/2024
Gentry, Cathy	Director of Curriculum	T&L	6/30/2024
Katoko, Johannes	Behavior Technician	SOL	5/23/2024
Martinez, Jennifer	Educational Assistant	ENC	5/23/2024
Munoz, Seforah	Educational Assistant SC/CC	LNV	5/23/2024
Reyes Zavala, Genoveva	Educational Asst	LNV	5/23/2024
Rivera, Ryan	Educational Asst- Montessori	MCS	5/23/2024

RETIREMENTS

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
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LEAVE OF ABSENCES:

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
Salgado, Romina	FMLA- Continuous	MCS	4/26/2024
Salgado, Romina	FMLA- Intermittent	MCS	5/30/2024

MILITARY LEAVE:

<u>NAME</u>	<u>REASON</u>	<u>LOCATION</u>	<u>DATE</u>
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PRE-APPROVAL ADDENDUM TO CONTRACT

<u>NAME</u>	<u>PROGRAM</u>	<u>AMOUNT</u>
Aguirre, Alexis	Summer Planning 6/3/24-6/28/24	\$650.00
Aguirre, Alexis	Summer Planning 5/2/24-5/29/24	\$350.00
Aken, Ann	Summer Planning 5/20-6/28/24	\$1,000.00
Banchs, Denise	Summer Medicaid Coordinator 7/1-7/26/24	\$4,185.00
Barnett, Desiree	Summer Planning 6/3-6/28/24	\$500.00
Barnett, Linda	Summer Planning 6/3-6/28/24	\$500.00
Barnett, Linda	Summer Planning 6/3-6/28/24	\$500.00
Barnett, Linda	Summer Planning 6/3/24-6/28/24	\$650.00
Borghaus, Sara	School Social Media 9/20/23-5/24/24	\$1,500.00
Bucklew, Joan	Summer Planning 6/3-6/28/24	\$500.00
Bucklew, Joan	Summer Planning 6/3-6/28/24	\$500.00
Bucklew, Joan	Summer Planning 6/3-6/28/24	\$500.00
Bucklew, Joan	Summer Planning 5/28 - 5/29/24	\$350.00
Bucklew, Joan	Summer Planning 6/3/24-6/28/24	\$500.00
Callisen, Kristen	Summer Planning 6/3-6/28/24	\$500.00
Cecena, Araceli	Summer Planning 6/3-6/28/24	\$1,600.00
Cecena, Araceli	Summer Planning 6/17-6/18/24	\$350.00
Colledge, Abbey	Summer School Substitute 6/6-6/27/24	\$2,250.00
Davey, Jenny	Summer Planning 6/3-6/28/24	\$500.00
Delgado, Cristina	School Social Media 9/20/23-5/24/24	\$1,500.00
Delgado-Beagley-Cristina	Summer Planning 5/27-6/28/24	\$1,000.00
Elias Ulloa, Rosaisela	School Social Media 9/20/23-5/24/24	\$1,500.00
Formanek, John	Summer School Substitute 5/30-6/27/24	\$3,600.00
Frederick, Macklin	Data Analysis/ Intervention Planning 5/28-6/28/24	\$400.00
Fuentes, Mildred	Summer Planning 5/28-5/29/24	\$350.00
Fuentes, Mildred	Summer Planning 6/3-6/28/24	\$500.00
Garcia, Maria	Summer Planning 5/28-5/29/24	\$350.00
Garcia, Maria	Summer Planning 6/3/24-6/28/24	\$650.00
Gerrard, Desiree	Summer Planning 6/3-6/28/24	\$500.00
Gerrard, Desiree	Summer Planning 5/28-5/29/24	\$350.00
Gerstner, Doug	Data Analysis/ Intervention Planning 5/28-6/28/24	\$400.00
Goetter, Ashley	Summer Planning 5/28-5/29/24	\$350.00
Goetter, Ashley	Summer Planning 6/3-6/28/24	\$500.00
Goetter, Ashley	Summer Planning 6/3/24-6/28/24	\$500.00
Guzman, Jose	Data Analysis/ Intervention Planning 5/28-6/28/24	\$400.00
Hastenstab, Stephanie	School Social Media 10/16/23-5/24/24	\$1,500.00
Heath, Elizabeth	Summer Planning 6/3-6/28/24	\$500.00
Heath, Elizabeth	Summer Planning 5/28-5/29/24	\$350.00
Heath, Elizabeth	Summer Planning 6/3-6/28/24	\$500.00
Heath, Liza	Data Analysis/ Intervention Planning 5/28-6/28/24	\$400.00
Hendricks, Brian	Summer Planning 6/3-6/28/24	\$500.00
Hendricks, Brian	Summer Planning Grade 5 6/3-6/28/24	\$500.00
Hendricks, Brian	Summer Planning Grade 6 6/3-6/28/24	\$500.00
Hendricks, Brian	Summer Planning 6/3/24-6/28/24	\$500.00
Hernandez, Daniela	Summer Planning 6/3-6/28/24	\$500.00

Hernandez, Matthew	Summer Planning 6/3-6/28/24	\$500.00
Hernandez, Matthew	Summer Planning 6/3-6/28/24	\$500.00
Hernandez, Matthew	Summer Planning 6/3/24-6/28/24	\$500.00
Hess, James	Summer Planning 6/3-6/28/24	\$500.00
Hess, James	Summer Planning 6/3-6/28/24	\$500.00
Hess, James	Summer Planning 5/28-5/29/24	\$350.00
Hess, James	Summer Planning 6/3-6/28/24	\$800.00
Hess, Jim	Data Analysis/ Intervention Planning 5/28-6/28/24	\$400.00
Hunt, Lisa	Summer Planning 5/20-6/28/24	\$1,000.00
Hunt, Lisa	Summer Planning 5/28-5/29/24	\$350.00
Hunt, Lisa	Summer Planning 6/3/24-6/28/24	\$650.00
Kahl, Kayce	Summer Planning 5/20-6/28/24	\$1,000.00
Kahl, Kayce	Summer Planning 6/3-6/28/24	\$500.00
Kahl, Kayce	MTSS Teacher 8/7/23-5/22/24	\$1,500.00
Kohrs, Denise	Summer Child Find Evaluation Team 5/28-6/27/24	\$5,544.00
Lindberg, Karen	Data Analysis/ Intervention Planning 5/28-6/28/24	\$400.00
Linn, Jen	Data Analysis/ Intervention Planning 5/28-6/28/24	\$400.00
Linn, Jennifer	Summer Planning 5/28-5/29/24	\$350.00
Linn, Jennifer	Summer Planning 5/28-5/29/24	\$350.00
Linn, Raymond	Summer Planning 6/3-6/28/24	\$500.00
Linton-Brown, Teola	Summer Planning 5//28-5/29/24	\$350.00
Lundstedt, Melissa	Summer Child Find Evaluation Team 5/28-6/27/24	\$4,320.00
Marshall, Nolan	Extra Duty 4:45-5 for pick up of Soccer players 9/11-11/18/23	\$160.00
Maynard, Clare	Summer Planning 6/3-6/28/24	\$1,600.00
Maynard, Clare	Summer Planning 6/17-6/18/24	\$350.00
McCord, Brianna	Summer Planning 6/3-6/28/24	\$500.00
McCord, Brianna	Summer Planning 6/17-6/18/24	\$350.00
Merrill, Amanda	Summer Planning 5/28-5/29/24	\$350.00
Merrill, Amanda	Summer Planning 6/3-6/28/24	\$650.00
Merrill, Amanda	Summer Planning 6/3-6/28/24	\$650.00
Morales, Elisa	Summer Planning 6/3/24-5/22/25	\$500.00
Palache-Leon, Hilda	Summer Planning 5/28-5/29/24	\$350.00
Palache-Leon, Hilda	Summer Planning 6/3-6/28/24	\$650.00
Palache, Hilda	Summer Planning 5/20-6/28/24	\$1,000.00
Parker, Naomi Alex	Summer Planning 6/3-6/28/24	\$500.00
Perez, Katarina	Summer Planning 6/3-6/28/24	\$500.00
Perez, Katarina	Summer Planning 5/28-5/29/24	\$350.00
Perez, Katarina	Summer Planning 6/3/24-6/28/24	\$500.00
Rodriguez, Christina	Summer Child Find Evaluation Team 5/28-6/27/24	\$5,760.00
Sawyer McCord, Brianna	Summer Planning 6/3-6/28/24	\$2,400.00
Sawyer, Brianna	Summer Planning 6/3-6/28/24	\$1,800.00
Singh, Jill	Summer Planning 5/28-6/7/24	\$800.00
Switalla, Erica	IEP Writing 3/18-5/24/24	\$1,125.00
Switalla, Erica	Summer Child Find Evaluation Team 5/28-6/27/24	\$2,880.00
Terriciano, Molly	Summer Planning 6/3-6/28/24	\$500.00
Terriciano, Molly	Summer Planning Grade 6 6/3-6/28/24	\$500.00
Terriciano, Molly	Summer Planning Grade 7 6/3-6/28/24	\$500.00

Terriciano, Molly	Summer Planning 6/3/24-6/28/24	\$500.00
Thompson-Hunter Angella	Summer Planning 6/3-6/28/24	\$500.00
Tikovitsch, Erin	Data Analysis/ Intervention Planning 5/28-6/28/24	\$400.00
Tikovitsch, Erin	Summer Planning 5/28-5/29/24	\$350.00
Trainor, Randy	Data Analysis/ Intervention Planning 5/28-6/28/24	\$400.00
Valles, Guillermina	Summer PD 5/29-6/7/24	\$300.00
Vehr, Rodi	Summer Planning 6/3-6/28/24	\$600.00
Vehr, Rodi	Summer Planning 6/3-6/28/24	\$500.00
Wright, Samantha	Summer Planning 6/3-6/28/24	\$500.00
Wright, Samantha	Summer Planning 6/3-6/28/24	\$500.00

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-E

Agenda Item
Donations –

For Board: Action Discussion Information

Background –

Donor	Donation	Location	Estimated Value
Chase Ripplinger	28" curved monitor	DO	\$269.99

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the list of Donations as presented.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT #8
REQUEST FOR ACCEPTANCE OF
DONATIONS AND GIFTS

NAME OF INDIVIDUAL MAKING DONATION: Chase Ripplinger
(PLEASE PRINT)

REPRESENTING (FIRM, CORPORATION): Personal

SIGNATURE _____

ADDRESS 4646 N 17th Ave #123

CITY Phoenix STATE AZ ZIP 85023

PHONE NUMBER (HOME) (625) 980-2648 (OFFICE) _____

SCHOOL REQUESTING ACCEPTANCE District Office / Tech

PRINCIPAL SIGNATURE  DATE 5-16-2024

DONATED ITEM:

DESCRIPTION Sceptre C246W-1920RN
24" Curved monitor 1080P flatscreen

SERIAL # _____

ESTIMATED VALUE \$269.99

ROOM #/LOCATION OF ITEM _____

BUSINESS OFFICE/PROPERTY CONTROL

ASSIGNED ASSET # _____

DATE OF BOARD APPROVAL _____

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – IV-F

Agenda Item

Expenditure and Revenue Report

For Board: Action Discussion Information

Background –

Attached is a summary fund status for all current district funds in accordance with Board Policy DBI that states, *“In order to determine if budgeted expenditures are in keeping with the adopted budget, a monthly report of expenditures and revenues shall be presented to the Board.*

Any over expenditure in a major subsection of the maintenance and operation budget shall require Board approval.”

Legal

A.R.S. 15-905

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For information only

Moved _____ Seconded _____ P/F

Osborn School District

Board Exp & Revenue Report

From Date: 5/1/2024

To Date: 5/31/2024

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$1,203,393.81)	(\$11,185,453.87)	\$11,185,453.87	\$0.00	\$11,185,453.87	0.00%
001.000.0000.2000.000.000.0000	Undesignated	\$0.00	\$5.24	\$541.26	(\$541.26)	\$0.00	(\$541.26)	0.00%
001.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	(\$799,149.81)	(\$8,337,822.74)	\$8,337,822.74	\$0.00	\$8,337,822.74	0.00%
001.000.0000.6000.000.000.0000	EXPENDITURES	\$22,667,985.48	\$1,690,820.02	\$17,037,630.02	\$5,630,355.46	\$2,974,373.36	\$2,655,982.10	11.72%
	FUND: MAINTENANCE AND OPERATION - 001	\$22,667,985.48	(\$311,718.36)	(\$2,485,105.33)	\$25,153,090.81	\$2,974,373.36	\$22,178,717.45	97.84%
010.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	(\$165,960.87)	(\$1,825,569.57)	\$1,825,569.57	\$0.00	\$1,825,569.57	0.00%
	FUND: CLASSROOM SITE FUND - 010	\$0.00	(\$165,960.87)	(\$1,825,569.57)	\$1,825,569.57	\$0.00	\$1,825,569.57	0.00%
011.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$64,308.45)	\$64,308.45	\$0.00	\$64,308.45	0.00%
011.000.0000.6000.000.000.0000	EXPENDITURES	\$2,408,799.00	\$140,216.90	\$1,451,817.10	\$956,981.90	\$271,059.04	\$685,922.86	28.48%
	FUND: P301 BASE PAY - 011	\$2,408,799.00	\$140,216.90	\$1,387,508.65	\$1,021,290.35	\$271,059.04	\$750,231.31	31.15%
012.000.0000.6000.000.000.0000	EXPENDITURES	\$2,263,684.00	\$0.00	\$0.00	\$2,263,684.00	\$0.00	\$2,263,684.00	100.00%
	FUND: P301 PERFORMANCE PAY - 012	\$2,263,684.00	\$0.00	\$0.00	\$2,263,684.00	\$0.00	\$2,263,684.00	100.00%
020.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$2,412.06)	\$2,412.06	\$0.00	\$2,412.06	0.00%
020.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$88,639.36)	\$88,639.36	\$0.00	\$88,639.36	0.00%
020.000.0000.6000.000.000.0000	EXPENDITURES	\$130,000.00	\$5,079.61	\$52,443.16	\$77,556.84	\$9,871.79	\$67,685.05	52.07%
	FUND: INSTRUCTIONAL IMPROVEMENT FUND - 020	\$130,000.00	\$5,079.61	(\$38,608.26)	\$168,608.26	\$9,871.79	\$158,736.47	122.10%
100.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$484,402.29)	\$484,402.29	\$0.00	\$484,402.29	0.00%
100.000.0000.6000.000.000.0000	EXPENDITURES	\$1,153,863.70	\$48,230.62	\$660,053.86	\$493,809.84	\$119,479.34	\$374,330.50	32.44%
	FUND: TITLE I - 100	\$1,153,863.70	\$48,230.62	\$175,651.57	\$978,212.13	\$119,479.34	\$858,732.79	74.42%
101.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$641,043.55)	\$641,043.55	\$0.00	\$641,043.55	0.00%
101.000.0000.6000.000.000.0000	EXPENDITURES	\$1,454,410.95	\$0.00	\$108,787.76	\$1,345,623.19	\$0.00	\$1,345,623.19	92.52%
	FUND: TITLE I - 101	\$1,454,410.95	\$0.00	(\$532,255.79)	\$1,986,666.74	\$0.00	\$1,986,666.74	136.60%
110.000.0000.6000.000.000.0000	EXPENDITURES	\$1,707.92	\$0.00	\$0.00	\$1,707.92	\$0.00	\$1,707.92	100.00%
	FUND: TITLE ID - NEGLECTED OR DELINQUENT - 110	\$1,707.92	\$0.00	\$0.00	\$1,707.92	\$0.00	\$1,707.92	100.00%
115.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$2,572.00)	\$2,572.00	\$0.00	\$2,572.00	0.00%
115.000.0000.6000.000.000.0000	EXPENDITURES	\$50,106.66	\$0.00	\$0.00	\$50,106.66	\$0.00	\$50,106.66	100.00%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 115	\$50,106.66	\$0.00	(\$2,572.00)	\$52,678.66	\$0.00	\$52,678.66	105.13%
116.000.0000.6000.000.000.0000	EXPENDITURES	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
	FUND: TITLE I TARGETED SUPPORT & IMPROVEMENT - 116	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
140.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$83,254.56)	\$83,254.56	\$0.00	\$83,254.56	0.00%
140.000.0000.6000.000.000.0000	EXPENDITURES	\$143,776.29	\$3,033.97	\$106,754.68	\$37,021.61	\$44,821.53	(\$7,799.92)	-5.43%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 140	\$143,776.29	\$3,033.97	\$23,500.12	\$120,276.17	\$44,821.53	\$75,454.64	52.48%
141.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$140,979.18)	\$140,979.18	\$0.00	\$140,979.18	0.00%
141.000.0000.6000.000.000.0000	EXPENDITURES	\$346,486.37	\$0.00	(\$4,776.51)	\$351,262.88	\$0.00	\$351,262.88	101.38%
	FUND: TITLE IIA - IMPROVING TEACHER QUALITY - 141	\$346,486.37	\$0.00	(\$145,755.69)	\$492,242.06	\$0.00	\$492,242.06	142.07%
160.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$29,768.63)	\$29,768.63	\$0.00	\$29,768.63	0.00%
160.000.0000.6000.000.000.0000	EXPENDITURES	\$95,886.60	\$7,542.66	\$68,024.48	\$27,862.12	\$20,152.73	\$7,709.39	8.04%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 160	\$95,886.60	\$7,542.66	\$38,255.85	\$57,630.75	\$20,152.73	\$37,478.02	39.09%
161.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$83,882.15)	\$83,882.15	\$0.00	\$83,882.15	0.00%

Osborn School District

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- Subtotal by Collapse Mask
 Include pre encumbrance
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 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
161.000.0000.6000.000.000.0000	EXPENDITURES	\$184,629.38	\$0.00	\$18,626.83	\$166,002.55	\$0.00	\$166,002.55	89.91%
	FUND: TITLE IV - SAFE & DRUG FREE BASIC - 161	\$184,629.38	\$0.00	(\$65,255.32)	\$249,884.70	\$0.00	\$249,884.70	135.34%
162.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$332,202.14)	\$332,202.14	\$0.00	\$332,202.14	0.00%
162.000.0000.6000.000.000.0000	EXPENDITURES	\$300,000.00	\$33,383.04	\$151,804.22	\$148,195.78	\$31,476.60	\$116,719.18	38.91%
	FUND: 21ST CENTURY (ENC, SOL) - 162	\$300,000.00	\$33,383.04	(\$180,397.92)	\$480,397.92	\$31,476.60	\$448,921.32	149.64%
163.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$328,701.60)	\$328,701.60	\$0.00	\$328,701.60	0.00%
163.000.0000.6000.000.000.0000	EXPENDITURES	\$420,000.00	\$36,380.27	\$190,113.75	\$229,886.25	\$11,112.52	\$218,773.73	52.09%
	FUND: 21ST CENTURY (CL, LV, OMS) - 163	\$420,000.00	\$36,380.27	(\$138,587.85)	\$558,587.85	\$11,112.52	\$547,475.33	130.35%
190.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$18,583.69)	\$18,583.69	\$0.00	\$18,583.69	0.00%
190.000.0000.6000.000.000.0000	EXPENDITURES	\$70,747.77	\$4,234.21	\$52,039.31	\$18,708.46	\$14,178.68	\$4,529.78	6.40%
	FUND: TITLE III - 190	\$70,747.77	\$4,234.21	\$33,455.62	\$37,292.15	\$14,178.68	\$23,113.47	32.67%
191.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$10,529.74)	\$10,529.74	\$0.00	\$10,529.74	0.00%
191.000.0000.6000.000.000.0000	EXPENDITURES	\$111,426.45	\$0.00	\$0.00	\$111,426.45	\$0.00	\$111,426.45	100.00%
	FUND: TITLE III - 191	\$111,426.45	\$0.00	(\$10,529.74)	\$121,956.19	\$0.00	\$121,956.19	109.45%
200.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$27,303.32)	\$27,303.32	\$0.00	\$27,303.32	0.00%
200.000.0000.6000.000.000.0000	EXPENDITURES	\$35,595.00	\$4,319.84	\$44,397.30	(\$8,802.30)	\$10,233.40	(\$19,035.70)	-53.48%
	FUND: TITLE VII - INDIAN ED - 200	\$35,595.00	\$4,319.84	\$17,093.98	\$18,501.02	\$10,233.40	\$8,267.62	23.23%
220.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$556,422.65)	\$556,422.65	\$0.00	\$556,422.65	0.00%
220.000.0000.6000.000.000.0000	EXPENDITURES	\$1,130,009.75	\$104,547.43	\$824,477.45	\$305,532.30	\$96,812.31	\$208,719.99	18.47%
	FUND: IDEA - BASIC - 220	\$1,130,009.75	\$104,547.43	\$268,054.80	\$861,954.95	\$96,812.31	\$765,142.64	67.71%
221.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$641,786.01)	\$641,786.01	\$0.00	\$641,786.01	0.00%
221.000.0000.6000.000.000.0000	EXPENDITURES	\$1,075,132.01	\$0.00	\$0.00	\$1,075,132.01	\$0.00	\$1,075,132.01	100.00%
	FUND: IDEA BASIC - 221	\$1,075,132.01	\$0.00	(\$641,786.01)	\$1,716,918.02	\$0.00	\$1,716,918.02	159.69%
222.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$19,751.05)	\$19,751.05	\$0.00	\$19,751.05	0.00%
222.000.0000.6000.000.000.0000	EXPENDITURES	\$29,517.50	\$2,887.98	\$25,973.01	\$3,544.49	\$1,324.74	\$2,219.75	7.52%
	FUND: IDEA - PRESCHOOL GRANT - 222	\$29,517.50	\$2,887.98	\$6,221.96	\$23,295.54	\$1,324.74	\$21,970.80	74.43%
223.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$9,818.64)	\$9,818.64	\$0.00	\$9,818.64	0.00%
223.000.0000.6000.000.000.0000	EXPENDITURES	\$29,886.42	\$0.00	\$0.00	\$29,886.42	\$0.00	\$29,886.42	100.00%
	FUND: IDEA EDISA - 2 Training - 223	\$29,886.42	\$0.00	(\$9,818.64)	\$39,705.06	\$0.00	\$39,705.06	132.85%
226.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$23,922.39)	\$23,922.39	\$0.00	\$23,922.39	0.00%
	FUND: ESS- High Cost Claims - 226	\$0.00	\$0.00	(\$23,922.39)	\$23,922.39	\$0.00	\$23,922.39	0.00%
227.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$8,745.75)	\$8,745.75	\$0.00	\$8,745.75	0.00%
227.000.0000.6000.000.000.0000	EXPENDITURES	\$11,872.68	\$0.00	\$2,695.46	\$9,177.22	\$0.00	\$9,177.22	77.30%
	FUND: ARP- IDEA PRESCHOOL - 227	\$11,872.68	\$0.00	(\$6,050.29)	\$17,922.97	\$0.00	\$17,922.97	150.96%
228.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$104,896.29)	\$104,896.29	\$0.00	\$104,896.29	0.00%
228.000.0000.6000.000.000.0000	EXPENDITURES	\$110,067.72	\$0.00	\$39,454.31	\$70,613.41	\$0.00	\$70,613.41	64.15%
	FUND: ARP- IDEA BASIC - 228	\$110,067.72	\$0.00	(\$65,441.98)	\$175,509.70	\$0.00	\$175,509.70	159.46%
230.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$14,483.99)	\$14,483.99	\$0.00	\$14,483.99	0.00%
230.000.0000.6000.000.000.0000	EXPENDITURES	\$30,469.26	\$2,879.92	\$34,739.61	(\$4,270.35)	\$6,822.25	(\$11,092.60)	-36.41%

Osborn School District

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: JOHNSON-O'MALLEY - 230	\$30,469.26	\$2,879.92	\$20,255.62	\$10,213.64	\$6,822.25	\$3,391.39	11.13%
231.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$6,144.78)	\$6,144.78	\$0.00	\$6,144.78	0.00%
231.000.0000.6000.000.000.0000	EXPENDITURES	\$28,238.78	\$0.00	\$0.00	\$28,238.78	\$0.00	\$28,238.78	100.00%
	FUND: JOHNSON-O'MALLEY - 231	\$28,238.78	\$0.00	(\$6,144.78)	\$34,383.56	\$0.00	\$34,383.56	121.76%
280.000.0000.6000.000.000.0000	EXPENDITURES	\$29,828.93	\$0.00	\$0.00	\$29,828.93	\$0.00	\$29,828.93	100.00%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 280	\$29,828.93	\$0.00	\$0.00	\$29,828.93	\$0.00	\$29,828.93	100.00%
281.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$6,328.49)	\$6,328.49	\$0.00	\$6,328.49	0.00%
281.000.0000.6000.000.000.0000	EXPENDITURES	\$31,676.78	\$0.00	\$4,483.49	\$27,193.29	\$0.00	\$27,193.29	85.85%
	FUND: EDUCATION FOR HOMELESS CHILDREN - 281	\$31,676.78	\$0.00	(\$1,845.00)	\$33,521.78	\$0.00	\$33,521.78	105.82%
283.000.0000.6000.000.000.0000	EXPENDITURES	\$60,261.77	\$0.00	\$0.00	\$60,261.77	\$0.00	\$60,261.77	100.00%
	FUND: ARRA - EDUCATION FOR HOMELESS CHILDREN - 283	\$60,261.77	\$0.00	\$0.00	\$60,261.77	\$0.00	\$60,261.77	100.00%
284.000.0000.6000.000.000.0000	EXPENDITURES	\$41,072.80	\$0.00	\$0.00	\$41,072.80	\$0.00	\$41,072.80	100.00%
	FUND: ARP - HOMELESS I - 284	\$41,072.80	\$0.00	\$0.00	\$41,072.80	\$0.00	\$41,072.80	100.00%
290.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	\$211,231.30	(\$211,231.30)	\$0.00	(\$211,231.30)	0.00%
290.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$234,261.88)	(\$263,872.02)	\$263,872.02	\$0.00	\$263,872.02	0.00%
290.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$26,949.22	\$245,762.36	(\$245,762.36)	\$16,567.45	(\$262,329.81)	0.00%
	FUND: MEDICAID REIMB - 290	\$0.00	(\$207,312.66)	\$193,121.64	(\$193,121.64)	\$16,567.45	(\$209,689.09)	0.00%
310.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$4,925.01	\$4,925.01	(\$4,925.01)	\$10,289.64	(\$15,214.65)	0.00%
	FUND: AZ NURSES WORKFORCE GRANT - 310	\$0.00	\$4,925.01	\$4,925.01	(\$4,925.01)	\$10,289.64	(\$15,214.65)	0.00%
321.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$35,329.12	\$240,690.38	(\$240,690.38)	\$62,480.77	(\$303,171.15)	0.00%
	FUND: AZ PRIME grant - 321	\$0.00	\$35,329.12	\$240,690.38	(\$240,690.38)	\$62,480.77	(\$303,171.15)	0.00%
326.000.0000.6000.000.000.0000	EXPENDITURES	\$102,163.82	\$0.00	\$0.00	\$102,163.82	\$0.00	\$102,163.82	100.00%
	FUND: ESSER CARES - 326	\$102,163.82	\$0.00	\$0.00	\$102,163.82	\$0.00	\$102,163.82	100.00%
333.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$590,672.00)	(\$738,340.00)	\$738,340.00	\$0.00	\$738,340.00	0.00%
333.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$82,328.01	\$430,498.58	(\$430,498.58)	\$182,323.74	(\$612,822.32)	0.00%
	FUND: HQEL - 333	\$0.00	(\$508,343.99)	(\$307,841.42)	\$307,841.42	\$182,323.74	\$125,517.68	0.00%
335.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$78,722.57)	(\$78,722.57)	\$78,722.57	\$0.00	\$78,722.57	0.00%
	FUND: GOV- Summer Enrich - 335	\$0.00	(\$78,722.57)	(\$78,722.57)	\$78,722.57	\$0.00	\$78,722.57	0.00%
336.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$2,890,146.78)	\$2,890,146.78	\$0.00	\$2,890,146.78	0.00%
336.000.0000.6000.000.000.0000	EXPENDITURES	\$4,751,065.08	\$0.00	\$1,206,702.14	\$3,544,362.94	\$0.00	\$3,544,362.94	74.60%
	FUND: ESSER / CARES ROUND II - 336	\$4,751,065.08	\$0.00	(\$1,683,444.64)	\$6,434,509.72	\$0.00	\$6,434,509.72	135.43%
337.000.0000.6000.000.000.0000	EXPENDITURES	\$54,291.14	\$0.00	\$0.00	\$54,291.14	\$0.00	\$54,291.14	100.00%
	FUND: ACCELERATION ACADEMIES GRANT - 337	\$54,291.14	\$0.00	\$0.00	\$54,291.14	\$0.00	\$54,291.14	100.00%
346.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$8,631,363.71)	\$8,631,363.71	\$0.00	\$8,631,363.71	0.00%
346.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$234,635.62	\$2,262,930.01	(\$2,262,930.01)	\$340,111.81	(\$2,603,041.82)	0.00%
	FUND: ESSER ROUND III - 346	\$0.00	\$234,635.62	(\$6,368,433.70)	\$6,368,433.70	\$340,111.81	\$6,028,321.89	0.00%
364.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$47,763.75	\$47,878.35	(\$47,878.35)	\$48,716.77	(\$96,595.12)	0.00%

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: FED ED INNOVATION RESEARCH GRANT - 364	\$0.00	\$47,763.75	\$47,878.35	(\$47,878.35)	\$48,716.77	(\$96,595.12)	0.00%
383.000.0000.6000.000.000.0000	EXPENDITURES	\$74,142.66	\$0.00	\$1,416.48	\$72,726.18	\$218.60	\$72,507.58	97.79%
	FUND: ARP - HOMELESS II ENTITLEMENT GRANT (FOR FUND 283) - 383	\$74,142.66	\$0.00	\$1,416.48	\$72,726.18	\$218.60	\$72,507.58	97.79%
384.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	\$0.00	(\$23,619.91)	\$23,619.91	\$0.00	\$23,619.91	0.00%
384.000.0000.6000.000.000.0000	EXPENDITURES	\$41,072.80	\$0.00	\$277.88	\$40,794.92	\$0.00	\$40,794.92	99.32%
	FUND: ARP - HOMELESS I GRANT (FORMELY FUND 284) - 384	\$41,072.80	\$0.00	(\$23,342.03)	\$64,414.83	\$0.00	\$64,414.83	156.83%
387.000.0000.6000.000.000.0000	EXPENDITURES	\$17,244.00	\$0.00	\$0.00	\$17,244.00	\$0.00	\$17,244.00	100.00%
	FUND: Dyslexia Grant - 387	\$17,244.00	\$0.00	\$0.00	\$17,244.00	\$0.00	\$17,244.00	100.00%
450.000.0000.6000.000.000.0000	EXPENDITURES	\$2,064.28	\$0.00	\$0.00	\$2,064.28	\$0.00	\$2,064.28	100.00%
	FUND: GIFTED - 450	\$2,064.28	\$0.00	\$0.00	\$2,064.28	\$0.00	\$2,064.28	100.00%
457.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$8,890.92)	\$8,890.92	\$0.00	\$8,890.92	0.00%
457.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$10,000.11	\$116,660.83	(\$116,660.83)	\$16,387.58	(\$133,048.41)	0.00%
	FUND: RESULTS BASED FUNDING - 457	\$0.00	\$10,000.11	\$107,769.91	(\$107,769.91)	\$16,387.58	(\$124,157.49)	0.00%
465.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$33,531.46)	\$33,531.46	\$0.00	\$33,531.46	0.00%
465.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$166,245.55	\$585,081.62	(\$585,081.62)	\$816,000.82	(\$1,401,082.44)	0.00%
	FUND: AZ TRANSPORTATION MODERNIZATION GRANT - 465	\$0.00	\$166,245.55	\$551,550.16	(\$551,550.16)	\$816,000.82	(\$1,367,550.98)	0.00%
472.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$5,196.63)	\$5,196.63	\$0.00	\$5,196.63	0.00%
472.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$94,497.85)	\$94,497.85	\$0.00	\$94,497.85	0.00%
472.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$7,273.71	\$84,494.39	(\$84,494.39)	\$2,289.43	(\$86,783.82)	0.00%
	FUND: EARLY LITERACY GRANT - 472	\$0.00	\$7,273.71	(\$15,200.09)	\$15,200.09	\$2,289.43	\$12,910.66	0.00%
475.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$11,553.54)	\$11,553.54	\$0.00	\$11,553.54	0.00%
475.000.0000.6000.000.000.0000	EXPENDITURES	\$60,313.51	\$358.95	\$22,259.96	\$38,053.55	\$1,617.15	\$36,436.40	60.41%
	FUND: OIE RISE GRANT - 475	\$60,313.51	\$358.95	\$10,706.42	\$49,607.09	\$1,617.15	\$47,989.94	79.57%
478.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$6,940.00)	\$6,940.00	\$0.00	\$6,940.00	0.00%
478.000.0000.6000.000.000.0000	EXPENDITURES	\$7,180.00	\$0.00	\$6,940.00	\$240.00	\$0.00	\$240.00	3.34%
	FUND: FEMININE HYGIENE GRANT - 478	\$7,180.00	\$0.00	\$0.00	\$7,180.00	\$0.00	\$7,180.00	100.00%
480.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	\$0.00	(\$127,264.82)	\$127,264.82	\$0.00	\$127,264.82	0.00%
480.000.0000.6000.000.000.0000	EXPENDITURES	\$476,565.00	\$26,645.68	\$338,035.48	\$138,529.52	\$44,407.23	\$94,122.29	19.75%
	FUND: SAFE SCHOOLS - 480	\$476,565.00	\$26,645.68	\$210,770.66	\$265,794.34	\$44,407.23	\$221,387.11	46.45%
483.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$0.00	\$16,865.05	(\$16,865.05)	\$0.00	(\$16,865.05)	0.00%
	FUND: STATE TUTORING - 483	\$0.00	\$0.00	\$16,865.05	(\$16,865.05)	\$0.00	(\$16,865.05)	0.00%
492.000.0000.6000.000.000.0000	EXPENDITURES	\$0.00	\$43,052.12	\$47,217.45	(\$47,217.45)	\$0.00	(\$47,217.45)	0.00%
	FUND: ARTS ED GRANT - 492	\$0.00	\$43,052.12	\$47,217.45	(\$47,217.45)	\$0.00	(\$47,217.45)	0.00%
494.000.0000.3000.000.000.0000	REVENUE FROM STATE SOURCES	\$0.00	(\$7,111.94)	(\$7,111.94)	\$7,111.94	\$0.00	\$7,111.94	0.00%
494.000.0000.6000.000.000.0000	EXPENDITURES	\$9,200.00	\$5,378.63	\$7,111.94	\$2,088.06	\$0.00	\$2,088.06	22.70%
	FUND: TREES FOR SCHOOL GRANT - 494	\$9,200.00	(\$1,733.31)	\$0.00	\$9,200.00	\$0.00	\$9,200.00	100.00%
500.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$31,512.30)	(\$55,108.78)	\$55,108.78	\$0.00	\$55,108.78	0.00%
500.000.0000.5000.000.000.0000	REVENUE FROM OTHER SOURCES	\$0.00	(\$195.40)	(\$511.90)	\$511.90	\$0.00	\$511.90	0.00%

Osborn School District

Board Exp & Revenue Report

From Date: 5/1/2024

To Date: 5/31/2024

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
500.000.0000.6000.000.000.0000	EXPENDITURES	\$495,000.00	\$0.00	\$0.00	\$495,000.00	\$0.00	\$495,000.00	100.00%
	FUND: SCH PL-SALE/LEAS OVR 1 YR - 500	\$495,000.00	(\$31,707.70)	(\$55,620.68)	\$550,620.68	\$0.00	\$550,620.68	111.24%
502.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$1,611.37)	\$1,611.37	\$0.00	\$1,611.37	0.00%
502.000.0000.6000.000.000.0000	EXPENDITURES	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$80,000.00	100.00%
	FUND: SCHOOL PLANT SALES - 502	\$80,000.00	\$0.00	(\$1,611.37)	\$81,611.37	\$0.00	\$81,611.37	102.01%
510.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$789.25)	(\$55,907.29)	\$55,907.29	\$0.00	\$55,907.29	0.00%
510.000.0000.4000.000.000.0000	REVENUE FROM FEDERAL SOURCES	\$0.00	(\$482,445.52)	(\$1,787,624.26)	\$1,787,624.26	\$0.00	\$1,787,624.26	0.00%
510.000.0000.6000.000.000.0000	EXPENDITURES	\$2,750,000.00	\$188,118.75	\$1,869,266.43	\$880,733.57	\$230,874.81	\$649,858.76	23.63%
	FUND: FOOD SERVICE - 510	\$2,750,000.00	(\$295,116.02)	\$25,734.88	\$2,724,265.12	\$230,874.81	\$2,493,390.31	90.67%
515.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$67,824.45)	(\$118,076.41)	\$118,076.41	\$0.00	\$118,076.41	0.00%
515.000.0000.6000.000.000.0000	EXPENDITURES	\$120,000.00	\$10,221.33	\$88,684.31	\$31,315.69	\$6,124.05	\$25,191.64	20.99%
	FUND: CIVIC CENTER - 515	\$120,000.00	(\$57,603.12)	(\$29,392.10)	\$149,392.10	\$6,124.05	\$143,268.05	119.39%
520.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$69,764.04)	(\$74,650.19)	\$74,650.19	\$0.00	\$74,650.19	0.00%
520.000.0000.6000.000.000.0000	EXPENDITURES	\$206,393.60	\$13,672.33	\$162,390.66	\$44,002.94	\$18,866.88	\$25,136.06	12.18%
	FUND: COMMUNITY SCHOOL - 520	\$206,393.60	(\$56,091.71)	\$87,740.47	\$118,653.13	\$18,866.88	\$99,786.25	48.35%
521.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$116,407.75)	(\$145,558.25)	\$145,558.25	\$0.00	\$145,558.25	0.00%
521.000.0000.6000.000.000.0000	EXPENDITURES	\$235,899.64	\$32,638.04	\$227,344.22	\$8,555.42	\$22,358.90	(\$13,803.48)	-5.85%
	FUND: COMMUNITY SCHOOL - MONTESSORI - 521	\$235,899.64	(\$83,769.71)	\$81,785.97	\$154,113.67	\$22,358.90	\$131,754.77	55.85%
525.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$717.97)	(\$30,601.62)	\$30,601.62	\$0.00	\$30,601.62	0.00%
525.000.0000.6000.000.000.0000	EXPENDITURES	\$30,000.00	\$6,258.61	\$10,090.42	\$19,909.58	\$3,500.00	\$16,409.58	54.70%
	FUND: AUXILIARY OPERATIONS - 525	\$30,000.00	\$5,540.64	(\$20,511.20)	\$50,511.20	\$3,500.00	\$47,011.20	156.70%
526.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$56,800.81)	(\$70,398.77)	\$70,398.77	\$0.00	\$70,398.77	0.00%
526.000.0000.6000.000.000.0000	EXPENDITURES	\$300,000.00	\$990.99	\$13,866.43	\$286,133.57	\$951.26	\$285,182.31	95.06%
	FUND: EXTRA CURR TAX FEES CR - 526	\$300,000.00	(\$55,809.82)	(\$56,532.34)	\$356,532.34	\$951.26	\$355,581.08	118.53%
530.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$203,163.00)	(\$514,439.78)	\$514,439.78	\$0.00	\$514,439.78	0.00%
530.000.0000.6000.000.000.0000	EXPENDITURES	\$250,000.00	\$128,724.47	\$726,723.76	(\$476,723.76)	\$42,032.30	(\$518,756.06)	-207.50%
	FUND: GIFTS AND DONATIONS - 530	\$250,000.00	(\$74,438.53)	\$212,283.98	\$37,716.02	\$42,032.30	(\$4,316.28)	-1.73%
540.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$36.00)	(\$892.46)	\$892.46	\$0.00	\$892.46	0.00%
540.000.0000.6000.000.000.0000	EXPENDITURES	\$10,500.00	(\$2.00)	\$1,262.00	\$9,238.00	\$1,188.00	\$8,050.00	76.67%
	FUND: FINGERPRINT - 540	\$10,500.00	(\$38.00)	\$369.54	\$10,130.46	\$1,188.00	\$8,942.46	85.17%
550.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$642.79)	\$642.79	\$0.00	\$642.79	0.00%
550.000.0000.6000.000.000.0000	EXPENDITURES	\$30,500.00	\$0.00	\$0.00	\$30,500.00	\$0.00	\$30,500.00	100.00%
	FUND: INSURANCE PROCEEDS - 550	\$30,500.00	\$0.00	(\$642.79)	\$31,142.79	\$0.00	\$31,142.79	102.11%
555.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$358.07)	\$358.07	\$0.00	\$358.07	0.00%
555.000.0000.6000.000.000.0000	EXPENDITURES	\$16,500.00	\$0.00	\$0.00	\$16,500.00	\$0.00	\$16,500.00	100.00%
	FUND: TEXTBOOKS - 555	\$16,500.00	\$0.00	(\$358.07)	\$16,858.07	\$0.00	\$16,858.07	102.17%
565.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$0.54)	\$0.54	\$0.00	\$0.54	0.00%
	FUND: LITIGATION RECOVERY - 565	\$0.00	\$0.00	(\$0.54)	\$0.54	\$0.00	\$0.54	0.00%
570.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$17,940.92)	\$17,940.92	\$0.00	\$17,940.92	0.00%

Osborn School District

Board Exp & Revenue Report

From Date: 5/1/2024

To Date: 5/31/2024

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
570.000.0000.5000.000.000.0000	REVENUE FROM OTHER SOURCES	\$0.00	\$0.00	(\$22,578.00)	\$22,578.00	\$0.00	\$22,578.00	0.00%
570.000.0000.6000.000.000.0000	EXPENDITURES	\$560,000.00	\$76,765.47	\$524,652.92	\$35,347.08	\$60,777.78	(\$25,430.70)	-4.54%
	FUND: INDIRECT COSTS - 570	\$560,000.00	\$76,765.47	\$484,134.00	\$75,866.00	\$60,777.78	\$15,088.22	2.69%
575.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$510.47)	\$510.47	\$0.00	\$510.47	0.00%
575.000.0000.6000.000.000.0000	EXPENDITURES	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$20,000.00	\$10,000.00	33.33%
	FUND: UNEMPLOYMENT INSURANCE - 575	\$30,000.00	\$0.00	(\$510.47)	\$30,510.47	\$20,000.00	\$10,510.47	35.03%
585.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	\$0.00	(\$69.94)	\$69.94	\$0.00	\$69.94	0.00%
585.000.0000.6000.000.000.0000	EXPENDITURES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	FUND: INSURANCE REFUND - 585	\$3,000.00	\$0.00	(\$69.94)	\$3,069.94	\$0.00	\$3,069.94	102.33%
610.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$185,526.09)	(\$1,600,502.21)	\$1,600,502.21	\$0.00	\$1,600,502.21	0.00%
610.000.0000.2000.000.000.0000	Undesignated	\$0.00	\$0.97	\$100.60	(\$100.60)	\$0.00	(\$100.60)	0.00%
610.000.0000.6000.000.000.0000	EXPENDITURES	\$5,629,709.00	\$190,477.61	\$798,151.84	\$4,831,557.16	\$452,481.92	\$4,379,075.24	77.79%
	FUND: UNRESTRICT CAPITAL OUTLAY - 610	\$5,629,709.00	\$4,952.49	(\$802,249.77)	\$6,431,958.77	\$452,481.92	\$5,979,476.85	106.21%
630.000.0000.6000.000.000.0000	EXPENDITURES	\$1,500,000.00	\$26,581.23	\$348,572.48	\$1,151,427.52	\$739,755.10	\$411,672.42	27.44%
	FUND: BOND BUILDING - 630	\$1,500,000.00	\$26,581.23	\$348,572.48	\$1,151,427.52	\$739,755.10	\$411,672.42	27.44%
665.000.0000.6000.000.000.0000	EXPENDITURES	\$70,000.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$70,000.00	100.00%
	FUND: ENERGY & WATER SAVINGS - 665	\$70,000.00	\$0.00	\$0.00	\$70,000.00	\$0.00	\$70,000.00	100.00%
700.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$702,939.21)	(\$5,900,670.59)	\$5,900,670.59	\$0.00	\$5,900,670.59	0.00%
700.000.0000.5000.000.000.0000	REVENUE FROM OTHER SOURCES	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)	\$0.00	(\$1,000.00)	0.00%
700.000.0000.6000.000.000.0000	EXPENDITURES	\$6,952,950.00	\$0.00	\$0.00	\$6,952,950.00	\$0.00	\$6,952,950.00	100.00%
	FUND: DEBT SERVICE - 700	\$6,952,950.00	(\$702,939.21)	(\$5,899,670.59)	\$12,852,620.59	\$0.00	\$12,852,620.59	184.85%
850.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$3,010.50)	(\$6,678.86)	\$6,678.86	\$0.00	\$6,678.86	0.00%
850.000.0000.6000.000.000.0000	EXPENDITURES	\$30,500.00	\$6,972.00	\$9,004.15	\$21,495.85	\$0.00	\$21,495.85	70.48%
	FUND: STUDENT ACTIVITIES - 850	\$30,500.00	\$3,961.50	\$2,325.29	\$28,174.71	\$0.00	\$28,174.71	92.38%
855.000.0000.1000.000.000.0000	REVENUE FROM LOCAL SOURCES	\$0.00	(\$342,129.94)	(\$2,354,166.82)	\$2,354,166.82	\$520.00	\$2,353,646.82	0.00%
855.000.0000.6000.000.000.0000	EXPENDITURES	\$2,500,000.00	\$449,904.72	\$2,317,806.21	\$182,193.79	\$421,721.27	(\$239,527.48)	-9.58%
	FUND: EMPL INSUR PGM WITHHOLDNG - 855	\$2,500,000.00	\$107,774.78	(\$36,360.61)	\$2,536,360.61	\$422,241.27	\$2,114,119.34	84.56%
	Grand Total:	\$61,873,394.50	(\$1,436,763.40)	(\$16,914,305.19)	\$78,787,699.69	\$7,174,281.55	\$71,613,418.14	115.74%

End of Report

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-G

Agenda Item

Student Activities Statement of Revenue and Expenditures

For Board: Action Discussion Information

Background –

A.R.S. §15-1123.A requires that, “The student activities treasurer or assistant student activities treasurer shall maintain an accurate detailed record of all revenues and expenditures of the student activities fund. The record shall be made in such form as the governing board of the school district prescribes. Copies of the record shall be presented to the governing board of the school district not less than once during each calendar month.”

This agenda item and the attached Student Activities Statement of Revenues and Expenditures shall serve to bring the district up-to-date with the requirements of §15-1123.A. Each month this statement will be presented for the Governing Board’s ratification. This fund is used to account for the funds deposited and expended in connection with the activities of student organizations, clubs, and other similar functions. The school district serves only as a fiduciary custodian for these funds.

Legal

A.R.S. §15-1123.A

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board ratify the 2023/24 Statement of Revenues and Expenditures for the Student Activities Fund from May 1 through May 31, 2024.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT No. 8
Statement of Revenues and Expenditures
For Student Activities Fund
Activity from May 1, 2024 to May 31, 2024

<u>School</u>	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Balance</u>
Clarendon	4,024.90			4,024.90
OMS	12,435.24		6,972.00	5,463.24
Solano	10,499.15			10,499.15
Longview	9,976.64	3,010.50		12,987.14
	<u>\$ 36,935.93</u>	<u>\$ 3,010.50</u>	<u>\$ 6,972.00</u>	<u>32,974.43</u>

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-H

Agenda Item

Disposal of Equipment

For Board: Action Discussion Information

Background –

See attached

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Recommend approval of disposal of equipment as listed.

Moved _____ Seconded _____ P/F

Request For Disposal Form

School: Clarendon

Date: 5/29/24

Department: Library

Reason For Disposal: Open Up curriculum for disposal

Disposal Description: Many boxes of Open Up curriculum going to the board for approval to dispose

Signature: *Jeff Martin*

Fixed Asset Items (Over \$1000)

Asset #: _____

Description: _____

Serial #: _____

Recorded Value: _____

Present Value: _____

Board Approval: _____

Signature: _____

Asset #:

Description:

Serial #:

**Recorded
Value:**

Present Value:

**Board
Approval:**

Signature:

--

Share this form with:

Lisa Nye lnye@osbornsd.org, Sam Garcia ssgarcia@osbornsd.org,

List of Items to Dispose:

100 sets Open Up Curriculum Unit 1-9 - No longer supported (\$26.00 each, \$2600)
Curriculum boxed up in library.

Request For Disposal Form

School: Longview

Date: 5/29/24

Department: Book room

Reason For Disposal: Curriculum no longer supported

Disposal Description: Harcourt Math books and Arizona Story text books

Signature: Ken White

Fixed Asset Items (Over \$1000)

Asset #:

Description:

Serial #:

Recorded Value:

Present Value: \$ 488.30

Board Approval:

Signature:

Asset #:

Description:

Serial #:

**Recorded
Value:**

Present Value:

**Board
Approval:**

Signature:

Share this form with:

Lisa Nye lnye@osbornsd.org, Sam Garcia ssgarcia@osbornsd.org,

List of Items to Dispose:

40 Harcourt Math books Grade 5 (6.18 each) \$247.20
20 Harcourt Math books Grade 6 (6.18 each) \$123.60
10 Arizona Story books (11.75 each) \$117.50

OSBORN SCHOOL DISTRICT #8

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Oms DATE 5-20

DEPARTMENT Science

EQUIPMENT:

ASSET # _____

DESCRIPTION Papers / Books

SERIAL # _____

REASON FOR DISPOSITION Expired

SIGNATURE [Signature] DATE 5-20
PRINCIPAL/DEPT. HEAD

MAINTENANCE

PICKED UP BY _____ DATE _____

BUSINESS OFFICE

DATE ACQUIRED _____

RECORDED VALUE _____

PRESENT ESTIMATED VALUE \$50

DATE OF BOARD APPROVAL _____

SIGNATURE TO AUTHORIZE DISPOSAL _____ BUSINESS MANAGER

Bilingual Ed
When they Don't All Speak English
Parents as Partners
Science Sampler
Food Models
The Science Teachers Book of Lists
Parents HandBook
Foundation of Bilingual Ed
Parents HandBook
Systematic Training
Elementary Teachers Classroom Science
Essays on Literacy
Discipline for Home & School
Principles & Practice in 2nd Language
Building Community Leaders
A Basic Course in ASL

OSBORN SCHOOL DISTRICT #8

REQUEST FOR AUTHORIZATION TO
DISPOSE OF EQUIPMENT

SCHOOL Oms DATE 5-20

DEPARTMENT Science

EQUIPMENT:

ASSET # _____

DESCRIPTION Old Books

SERIAL # _____

REASON FOR DISPOSITION Expired

SIGNATURE [Signature] DATE 5-20
PRINCIPAL/DEPT. HEAD

MAINTENANCE

PICKED UP BY _____ DATE _____

BUSINESS OFFICE

DATE ACQUIRED _____

RECORDED VALUE _____

PRESENT ESTIMATED VALUE \$50

DATE OF BOARD APPROVAL _____

SIGNATURE TO AUTHORIZE DISPOSAL _____
BUSINESS MANAGER

Physics

Chemical Change

IQ Brain Twists

Invitations to Science Inquiry

Invitation to Science Inquiry 2

Cooperative Learning - Kagan 3

Quick + Easy Science Fun

I'm through What Can I do

Earth's Changing Surface - 2

More Picture Perfect Science

2nd Language Learning

Problem Solving Science

Time & Reading Plus

Giant Book of Brain Teasers

Everything Green Living Book

Picture Perfect Science Lessons

Do it Good Science

Responsive Advisory Mtg Book

Aquatic Project Wk

Science Mojo

Why does Inquiry Matter

Eco systems

Learn By Doing

Kagan 2

Science Inquiry 3

Safe + Simple Electrical Experiments

Zephyr Learning Packet @ @4

Practice Pull Science 3

National Audubon Rock + Mineral

Laugh With Math

12 Ideas + Activities for teaching ELA

Join postcard

Teaching as leadership
Content - Area Graphic Organizers
50 Science Experiments
Science Camps Alive
Uncovering Student Ideas
42 Academic Standards
Crazy Coasting
Melay Content Comprehensible 2
Teaching Ideas
Rain Day Fun
Teaching Resources
Performance Assessment
Grammar Rules
Exploring ELA
Science Fair Projects
Save the Earth
Science Customized Reading
Comprehension Activities
Et ultimo refugio
Meteorology Instructor Manual
Ginn's Book of Weather

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – IV-I

Agenda Item

Approval of Maricopa County Payroll Services

For Board: Action Discussion Information

Background –

Maricopa County Superintendent’s Office is required by statute to provide certain services to the District. Among these services are the printing of checks and the balancing of our funds. In conjunction with the printing of our payroll checks, the County also offers garnishment and levy services for a one-time set-up fee of \$50.00 per incident. Garnishments are an involuntary court ordered deduction, while a levy is normally tax related.

Legal

A.R.S. §15-304

Financial

The fees would be paid through M&O, historically the fees have totaled less than \$250 per fiscal year.

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the contracting of garnishment and levy services to be provided by Maricopa County Superintendent’s Office and the signing of the attached resolution for fiscal year 2024/25.

Moved _____ Seconded _____ P/F

RESOLUTION AUTHORIZING CONTRACT WITH MARICOPA COUNTY SUPERINTENDENT’S OFFICE FOR PAYROLL SERVICES

WHEREAS, the District wishes to enter into a contractual agreement with the Maricopa County Superintendent’s Office for the administration of Osborn School District payroll garnishments and/or levies.

WHEREAS, Osborn School District agrees to pay Maricopa County Superintendent’s Office a one-time fee of \$50.00 per garnishment and/or levy as ordered for current District employees.

WHEREAS, Osborn School District agrees to annually reserve adequate funds for the payment of said services.

NOW, THEREFORE, BE IT RESOLVED, that Osborn School District shall enter into this contractual agreement with Maricopa County Superintendent’s Office. This agreement shall stand until revoked in writing by either party.

This resolution was moved, seconded, and passed at a meeting of the Osborn School District No. 8 Governing Board on June 11, 2024.

ATTEST:

_____Governing Board President

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
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Agenda Item Number – IV-J

Agenda Item

**Authorization to Issue Request for Proposals (RFP’s), Bids and Request for
Qualifications (RFQ’s) for 2024/25**

For Board: Action Discussion Information

Background –

State Procurement Regulations mandate that a formal bidding process be followed for purchases that we anticipate will exceed the annual proposal/bid threshold amount. The threshold amount is periodically reviewed and adjusted by the Auditor General’s Office. The current threshold amount is \$100,000. RFP’s, RFQ’s and Bids are issued for one (1) year with the option of renewing each following year up to a total of five (5) years. An example of RFP’s, RFQ’s, Bids that may be required are:

- Architectural Services
- Audit Services
- Special Education-Private Services
- Attorney Services
- Food Services Food Products/Supplies/Services
- HVAC Parts/Service
- Custodial Supplies
- Office Supplies
- Construction Services
- Furniture & Equipment

Awards of contracts as a result of these RFP’s/Bids will be brought to the Board for action

Legal

Arizona Administrative Code Article 10. School District Procurement Rules R7-2-1002

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board authorize the Business Services Office to issue the necessary documents for RFP’s, RFQ’s and Bids as required to conduct the business of the District in compliance with the applicable procurement rules and regulations as presented. This authorization will cover RFP’s, RFQ’s and Bids prepared for fiscal year 2024/25.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

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Agenda Item Number – IV-K

Agenda Item

Resolution to Ratify Vouchers

For Board: Action Discussion Information

Background –

This is an annual renewal of the Governing Board’s resolution to ratify payroll and accounts payable warrants. This resolution allows the District to operate between board meetings, enabling the business service department to issue and release payroll and expenditure warrants prior to Governing Board approval.

Legal

A.R.S. §15-321

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the renewal of the annual resolution for the ratification of payroll and expenditure warrants for fiscal year 2024/25.

Moved _____ Seconded _____ P/F

Osborn School District #8

RESOLUTION

FY 2024/25

The Governing Board of the Osborn Elementary School District No. 8 approves the signing of Payroll and Expense Vouchers between Board meetings and Resolves to Ratify the expenditures as reported on the vouchers at the next regularly scheduled Board meeting as required by ARS 15-321.

Approved by the Governing Board on **June 11, 2024**

This Resolution will be updated each fiscal year or when there is any change in Board members.

GOVERNING BOARD SIGNATURES

President

Member

Member

Member

Member

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
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Agenda Item Number – IV-L

Agenda Item

Renewal of BIDs, RFPs, RFQs –

For Board: Action Discussion Information

Background –

Procurement regulations mandate that School Districts follow certain procedures in regard to purchasing products and/or services in excess of \$100,000. Purchases that exceed this volume must be purchased through a formal bidding process. Compliance with the regulations can be met by “tagging” onto a consortium bid or going out for a bid ourselves. The awards for all bids are for a one-year period with the option to renew for up to four additional one-year periods. If a vendor’s performance is satisfactory, the District can contract with them for five years through the use of a bid. However, we are required to excise our renewal rights each year of the bid.

Attached is a listing of the Osborn BIDs, RFPs, RFQs that are being recommended for renewal. The assigned district administrator has verified that all contract requirements have been met for renewal.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
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- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board renew the BIDs, RFPs, RFQs for services and/or products as presented on the attached listing.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT #8

Ratify/Renewal Recommendation to Governing Board

2024/25

<u>RFP #</u>	<u>Product/Service Description</u>	<u>Award to Vendor(s)</u>	<u>Original Contract Period</u>		Year #	<u>Renewal Contract Period</u>		<u>To G/B</u>
			<u>Beginning</u>	<u>Ending</u>		<u>Beginning</u>	<u>Ending</u>	<u>6/11/2024</u>
								<u>Administrator Recommendation</u>
2021-01	Copying/Printing	Sharp	6/1/2021	6/30/2022	4	7/1/2024	6/30/2025	Yes
2024-01	Capital Project Management	H2 Group	2/20/2024	6/30/2024	1	7/1/2024	6/30/2025	Yes

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
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Agenda Item Number – IV-M

Agenda Item

Sole Source revised Listing FY24

For Board: Action Discussion Information

Background –

A contract may be awarded for a material, service or construction item without competition if the governing board determines in writing that there is only one source for the required material, service or construction item. The school district may require the submission of cost or pricing data in connection with an award under this Section. Sole source procurement shall be avoided, except when no reasonable alternative source exists.

Curriculum products–

The District is recommending the following list of sole source products/vendors.

Legal

R7-2-1053. Sole source procurements

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

The District is recommending the Governing Board approve the sole source products/vendors for the 23/24 SY, effective July 1, 2023.

Moved _____

Seconded _____

P/F

Sole Source 23-24

Product Type	Product Name (Vendor)	Sole Source Letter	Other Notes	Anticipated Total
Online Software	Amplify	7/14/2022	Amplify Sole Source Letter	\$6,500.00
Teacher/Student Support Materials	Father Flanagan's Boys Home/ Boys Town	6/12/2023	Father Flanagan Boys Home	\$25,000.00
Teacher/Student Support Materials	GreatMinds,Student Print Materials	1/12/2022	GreatMinds Sole Source Letter	\$182,000.00
Online Software	Illuminate	4/6/2020	Illuminate sole source letter	\$60,000.00
Online Software	iStation	1/7/2020	iStaton Sole Source Letter	\$20,000.00
Online Software	IXL	9/24/2020	IXL Learning Sole Source Letter	\$21,310.00
Online Software	Lexia(lexia Learning Systems)	1/1/2020	Lexia Sole Source Letter	\$55,000.00
Student Support Materials	LLI Kits & Supporting Materials (Heineman)	1/13/2023	Heineman Sole Source Letter	\$5,000.00
Development/ Teacher Support, Student Support Materials	Loving Guidance / Conscious Discipline	5/16/2023	Loving Guidance / Conscious Discipline Sole Source Letter	\$30,000.00
Professional Development /Teacher Support	NIET	6/5/2020	NIET Sole Source Letter	\$82,000.00
Online Software, student support materials	Open Up	2/23/2015	Open Up Sole Source Letter	\$15,000.00
Student Support Materials	Scholastic	5/12/2020	Scholastic Sole Source letter	\$23,500.00
Online Software	Second Step	1/4/2023	Second Step Sole Source Letter aka Committee for Children	\$12,000.00
Online Software	ST Math (Mind Research) now Mind Education	6/12/2023	Mind Education Sole Source Letter	\$22,000.00
Teacher/Student Support Materials	Thinking Maps	6/12/2023	Thinking Maps Sole Source Letter	\$30,000.00
Student Support Materials	BeBop Books/ Lee&Low Books	1/18/2018 - Present	BeBop Books Sole Source Letter	\$5,500.00
Provider of training programs and products	Crisis Prevention Institute	3/9/2021	crisis prevention institute sole source letter	\$18,000.00
Student Support Materials	Fountas & Pinnell Benchmark Assesment System (Heineman)	1/13/2023	Heineman Sole Source Letter	\$5,000.00
Online Software	Pearson(online gifted testing)	11/28/2018	Pearson Training Sole Source letter	\$13,500.00

Sole Source 23-24

Teacher/Student Support	SIPPS/ Center For The Collaborative Classroom	6/9/2023	Center For the Collaborative Sole Source Letter	\$10,000.00
Teacher Student Support	STAR	1/1/2023	STAR Autism Support Sole Source Letter	\$10,000.00
online software	Nearpod	1/1/2023	Nearpod Sole Source Letter	\$17,000.00
Student Support Materials	Houghton Mifflin Harcourt	6/21/2023	HMH Sole Source Letter	\$20,000.00

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

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Agenda Item Number – IV-N

Agenda Item

Approval of extension of MOU with Native Health 24-25 SY

For Board: Action Discussion Information

Background –

Native Health has held a partnership with Osborn School District (OSD) for the last several years by providing a variety of learning experiences to a range of students and families at elementary and middle schools.

Native Health and OSD leadership and staff seek to continue the partnership through a memorandum of understanding extension for the upcoming academic year and consider possible summer programming focused on celebration of culture and identity through various student and family workshops facilitated by trained Native Health staff and in collaboration with OSD staff.

Legal

All facilitators have proper training and hold valid fingerprint clearance cards.

Financial

No cost to the district.

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Board approve the continued partnership between Native Health and Osborn School District.

Moved _____

Seconded _____

P/F

EXTENSION AGREEMENT
Between
NATIVE HEALTH
And Osborn School District

This Extension Agreement ("Agreement") is made part of the MEMORANDUM OF UNDERSTANDING ("MOU") entered between NATIVE HEALTH and the OSBORN School District which commenced on February 18, 2020. This Agreement is made and effective on 08/12/2023.

BETWEEN:

NATIVE HEALTH dba Native American Community Health Center, Inc. 4041 N. Central Avenue, Building C, Phoenix, Arizona 85012

AND

The Osborn School District, 1226 West Osborn Road, Phoenix, Arizona 85013

In consideration of the mutual covenants contained in this Agreement, the parties agree as follows:

WHEREIN said MOU expired on 5/22/2021, and the parties desire to extend and continue said MOU, it is provided that said Agreement shall extend said MOU for an additional school year with an expiration date of May 26, 2025.

The extension shall be on the same terms and conditions as contained in the original MOU.

IN WITNESS WHEREOF, the below parties have executed this Agreement.

FOR NATIVE HEALTH:

FOR OSBORN SCHOOL DISTRICT:

 _____ Date _____
Signature

_____ Date _____
Signature

Walter Murillo
Walter Murillo, CEO

Michael Robert, Ed.D., Superintendent

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
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Agenda Item Number – IV-O

Agenda Item

Approval of Data Sharing Agreement with ASU/Helios Decision Theater

For Board: Action Discussion Information

Background –

In order to creatively utilize data to improve academic achievement, the Osborn School District in partnership with ASU and the Helios Foundation, will be granted access to utilize the Helios Decision Making Center for Educational Excellence. This dynamic platform will enhance our understanding of our district’s academic and demographic data points to compare data and other pertinent information with the Phoenix Union High School District and its feeder elementary districts in order to improve and support decisions to increase and enhance academic achievement and programming for our students, staff, and families.

Due to the involvement of so many governmental agencies (districts, ASU, Helios, etc.), there are bound to be small revisions that may be particular to needs, that are not substantive in the collective agreement. The Governing Board delegates authority to the superintendent to approve any final, non-substantive to Osborn revisions moving forward.

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

The District is recommending the Governing Board approve the Data Sharing Agreement with ASU/Helios Decision Theater.

Moved _____

Seconded _____

P/F

Data Sharing Agreement

This Data Sharing Agreement ("Agreement"), effective as of the ____ day of _____, 2024, is entered into by and between the Arizona Board of Regents ("ABOR") for and on behalf of Arizona State University's ASU Helios Decision Center for Educational Excellence ("Decision Center"), (collectively, "ASU") and the Osborn Elementary School District ("District").

RECITALS

- A. ASU is an institution of scientific research and undergraduate and graduate studies devoted to education, research and public service.
- B. Decision Center seeks to empower all Arizona students to maximize their potential, experience an excellent quality of life and contribute to healthy and vibrant communities. Decision Center also facilitates evaluations, research, and visualizations ("Projects"), which directly support Arizona's public schools, teachers and students.
- C. District is a political subdivision of the state of Arizona.
- D. The purpose of this agreement is to allow the District and ASU to share data with one another so ASU may conduct Impact Projects as requested by the District, which will be set forth in Statements of Work ("SOW") signed by both parties and governed by this Agreement. These Impact Projects will assist the District in evaluating the effectiveness of its educational practices, pedagogy, and interventions, and allow the parties to study longitudinal achievement patterns. The parties anticipate there will a series of Impact Projects on student outcomes from pre-K through grade 8 and beyond (high school and college) as data allows.

NOW, THEREFORE, the parties acknowledge and agree as follows:

1. Definitions.

- a. Confidential Data means student data, Personally Identifiable Information (as defined herein), and any data protected under FERPA.
- b. Personally Identifiable Information ("PII") for education records is a FERPA term referring to identifiable information that is maintained in education records and includes direct identifiers, such as a student's name or identification number, indirect identifiers, such as a student's date of birth, or other information which can be used to distinguish or trace an individual's identity either directly or indirectly through linkages with other information. PII also means sensitive data, personal data, or personally identifiable data, as those terms may be defined in applicable laws, rules and regulations.
- c. Intellectual Property means all data, any and all inventions, designs, original works of authorship, formulas, processes, compositions, programs, databases, data, technologies, discoveries, ideas, writings, improvements, procedures, techniques, know-how, and all patent, trademark, service mark, trade secret, copyright and other intellectual property rights (and goodwill) relating to the foregoing.

2. Term. The Term of this Agreement shall be five (5) years from the Effective Date.
3. Extension, Termination, or Amendment.
 - a. Each Party shall have the right to terminate this Agreement by mailing to the other Party written notice of termination by certified mail, return receipt requested, at the address listed herein at least thirty (30) days prior to the termination date.
 - b. This Agreement may be modified at any time by mutual written Amendment in order to accommodate unforeseen circumstances by the authorized representative of the respective Parties.
 - c. This Agreement, including any amendments or modifications approved thereto during the period of the Agreement, may be extended for up to an additional five (5) year period by mutual written extension of the Parties' authorized representatives. Any such extension must be executed prior to the expiration of the current Agreement.
4. Statements of Work ("SOW"s). The Parties may agree to conduct Impact Projects or other projects as defined in Statements of Work, signed by authorized representatives for each party and governed by this Agreement. To the extent that there are any conflicts between the provisions of any SOW and this Agreement the terms of this Agreement will control. SOWs may be in a form similar to the format attached hereto as Exhibit A. ASU will use reasonable efforts to provide the services requested by the client from time to time. The services will be provided under the direction and supervision of the ASU contact named in the Statement of Work. ASU's performance of the services and its obligations under this agreement are subject to and governed by the regulations and policies of ABOR. Each specific Impact Project, study, or other project conducted using the Confidential Data will be described in detail and approved by the District Superintendent or designee.
5. Confidentiality. The Confidential Data is confidential information and shall be used only for the purposes stated in this Agreement. Any information that may be exchanged through this Agreement shall not be used for purposes other than those covered by this Agreement or a Statement of Work governed by this Agreement.
6. FERPA. The U.S. Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and its implementing regulations ("FERPA") requires the Parties not disclose personally identifiable information ("PII") from a student's education records without written consent from the student, except as otherwise provided by law.
 - a. FERPA permits educational institutions to disclose personally identifiable information from education records without parental or student consent to "organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests". 20 U.S.C.A. § 1232g(b)(1)(F); see 34 C.F.R. § 99.31(a)(6)(i)(A).

- b. For those circumstances under which a Party appropriately fills the role of a school official as that term is defined under FERPA, the other Party may designate that Party as a school official and may disclose PII from education records in accordance with 34 C.F.R. § 99.31(a)(1)(i)(B). The Parties agree to comply with all FERPA criteria applicable to school officials, including by remaining under the disclosing Party's direct control with regard to the use and maintenance of the education records. District hereby designates ABOR as a school official with a legitimate educational interest in certain student data related to the educational programs offered to District students.
 - c. In the event that a Party does not meet the definition of a school official, the disclosing Party will disclose to the receiving Party the appropriate PII from a student's education records only upon proof, to be furnished by the receiving Party or its representative that the parent or eligible student has consented to the disclosure. Such consent must satisfy the requirements of 34 C.F.R. § 99.30. If a Party violates the terms of this section, that Party shall immediately provide notice of the violation to the other Party. The Parties agree to act in accordance with the requirements of FERPA, including 34 C.F.R. 99.33(a), which governs the use and re-disclosure of PII from education records, and District's FERPA Policy and/or ASU's FERPA Policy, SSM 107-01: Release of Student Information, available at <https://www.asu.edu/aad/manuals/ssm/ssm107-01.html>, as applicable.
7. Data Privacy Laws. Each Party shall comply with all data privacy laws, rules, and regulations applicable to it in its performance under this Agreement (collectively "Data Privacy Laws"), which may include, but are not limited to, FERPA and Arizona State law, and shall, upon mutual agreement of the Parties, execute any amendments to this Agreement necessary for each of the Parties to maintain compliance with the Data Privacy Laws.
8. Personally Identifiable Information. The Parties represent that any information relating to an identified or identifiable natural person ("Personally Identifiable Information" or "PII") that ENTITY uses, collects, retains, stores, secures, discloses, transfers, disposes of, or otherwise processes in relation and subject to this Agreement will be processed in compliance with any applicable laws, regulations, and other legal requirements relating to: (a) Privacy and information security; and (b) the use, collection, retention, storage, security, disclosure, transfer, disposal, and other processing of PII ("PII Protection Requirements"). Upon request of a Party, the other Party will make available reasonable information necessary to demonstrate compliance with the obligations of any PII Protection Requirements.
9. Each Party is, and at all prior times was, and for all times during the term of this Agreement, will remain, in material compliance with all PII Protection Requirements. To ensure compliance with the PII Protection Requirements, each Party has in place, complies with, and takes appropriate steps reasonably designed to ensure compliance in all material respects with their policies and procedures relating to data privacy and security and the collection, storage, use, processing, disclosure, handling, and analysis of Personal Information (the "Policies"). The Parties each further certify that neither it nor any subsidiary: (i) has received notice of any actual or potential liability under or relating to, or actual or potential violation of, any of the PII Protection Requirements, and has no knowledge of any event or condition that

would reasonably be expected to result in any such notice; (ii) is currently conducting or paying for, in whole or in part, any investigation, remediation, or other corrective action pursuant to any PII Protection Requirements; or (iii) is a party to any order, decree, or agreement that imposes any obligation or liability under any PII Protection Requirements.

10. Information Security. The Parties shall comply with all applicable laws regarding security of the Confidential Data. All systems, software, services, and devices that store, transmit, or otherwise process Confidential Data (each, a System) must be designed, managed, and operated in accordance with information security best practices and in compliance with all applicable laws, rules, and regulations.
- a. With respect to each System, the Parties and any of their contractors at all tiers (directly and through their third party service providers) will meet the following requirements:
 - i. Access Control. Control access to ASU's resources, including ASU Data, limiting access to legitimate business need based on an individual's job-related assignment, approve and track access to ensure proper usage and accountability, and make such information available to ASU for review, upon ASU's request.
 - ii. Incident Reporting. Report information security incidents that affect ASU Data immediately to ASU (including those that involve information disclosure incidents, unauthorized disclosure of ASU Data, successful network intrusions, malware infection, and unauthorized access or modifications). ASU shall promptly report incidents in which PII may have been disclosed to District.
 - iii. Patch Management. Carry out updates and patch management for all Systems in a timely manner and to the satisfaction of the District. Updates and patch management must be deployed using an auditable process that can be reviewed by the District upon District's request.
 - iv. Encryption. Ensure all Systems use an industry standard encryption protocol for sensitive data, personal data, or personally identifiable data, as those terms may be defined in applicable laws, rules and regulations (PII), in transit and at rest (as documented in NIST 800-57, or equivalent).
 - v. Notifications. Notify the other Party immediately if a Party receives any kind of subpoena for or involving Confidential Data, if any third party requests Confidential Data, or if the Party has a change in the location or transmission of Confidential Data.
 - vi. Backup and Restoration. Ensure that all Confidential Data is available and accessible, and that adequate systems are in place to restore the availability and accessibility of all Confidential Data in a timely manner in the event of a physical or technical threat.

- vii. Privacy by Design. When developing, designing, selecting, and using Systems for processing sensitive data, personal data, or personally identifiable data, as those terms may be defined in applicable laws, rules and regulations (PII), ASU will, with due regard to the state of the art, incorporate and implement data privacy best practices.

11. Intellectual Property.

- a. Ownership. Each Party will retain ownership of its pre-existing intellectual property, including any that may be incorporated into the services or deliverables under this Agreement. The parties understand and agree that ASU owns any and all right, titles and interest for all intellectual property developed, created or invented by ASU in its performance under this agreement including the services or any deliverables. ASU will have the exclusive right to patent, copyright, publish, distribute, disclose, use or disseminate in whole or part any such intellectual property.
- b. No Work for Hire. In no event is any ASU intellectual property considered a “work for hire” and except for this section, in no way does this provision of services under this agreement confer any license, right, title or interest in any of ASU’s intellectual property to the District.
- c. License Grant. Solely to the extent to allow the District to make use of any deliverable for its intended purpose as contemplated by this Agreement, ASU hereby grants the District a fully paid up, perpetual, irrevocable, royalty-free, worldwide right and license to ASU’s pre-existing intellectual property incorporated into the deliverables, if any.
- d. Contract IP. All Intellectual Property that ASU makes, conceives, discovers, develops or creates, either solely or jointly with any other person or persons including the District in connection with the Agreement (“Contract IP”), will be owned by ASU. The District will, and will cause its employees, representatives, affiliates, successors and assigns, to, as and when requested by ASU, do such acts, and sign such instruments to vest in ASU the entire right, title and interest to the Contract IP, and to enable ASU to prepare, file, and prosecute applications for, and to obtain patents and/or copyrights on, the Contract IP, and, at ASU’s expense, to cooperate with ASU in the protection and/or defense of the Contract IP.

12. Insurance. Each Party agrees to maintain, at its own expense, insurance coverage that is adequate and reasonable considering the nature and extent of its obligations and liabilities under this Agreement, specifically regarding data sharing activities. Such insurance shall include, but not be limited to, comprehensive general liability insurance and, if applicable, professional liability (errors and omissions) insurance, cyber liability insurance, and data breach insurance. The limits of such insurance shall be commensurate with the scale of the Party’s operations and the potential risks involved in the data sharing contemplated by this Agreement.

- a. Each Party agrees to furnish upon request to the other Party a certificate of insurance evidencing such coverage, including the policy limits, the policy number, and the expiration date. Each Party shall ensure that its insurance policies are with reputable insurers licensed to do business in the State of Arizona.
 - b. Each Party shall notify the other Party in writing at least thirty (30) days prior to the cancellation, non-renewal, or material change of any insurance policy required by this clause. Failure to maintain the required insurance may constitute a material breach of this Agreement, entitling the other Party to exercise any of its rights under this Agreement, including but not limited to termination of the Agreement.
 - c. This clause shall survive the termination or expiration of this Agreement for a period of two (2) years.
13. Data to be Provided. District agrees to provide to ABOR the data identified in Exhibit A. ABOR agrees to destroy any and all personally identifiable information of students provided by the District no later than the expiration date of this agreement or when the data is no longer needed by ABOR. ABOR shall provide confirmation of the destruction of student data if requested by the District.
14. Governing Law. Any dispute regarding or arising under this agreement or the interpretation of this agreement shall be subjected to and resolved following the state of Arizona laws, without regard to its conflict of laws and principles
15. No Assignment. Neither party will assign or transfer any interest in this Agreement without the prior written approval of the other Party. Any attempted assignment in violation of this section shall be null and void. Subject to the foregoing, this Agreement shall be binding upon the permitted successors, assigns and other transferees of the parties.
16. Entire Agreement. This Agreement contains the entire understanding between the parties concerning the subject matter and supersedes any and all prior understandings, agreements, representations and warranties, express, implied, written or oral, between the parties concerning the subject matter of the Agreement.
17. Counterparts. This Agreement may be executed in one or more counterparts, each of which will be deemed an original. Altogether, they will constitute the same instrument, and photocopy, facsimile, electronic, and other copies will have the same effect for all purposes as an ink-signed original.
18. Conflict of Interest. If within three years after the execution of this agreement, a Party hires an employee, agent or any representative of the other Party who was significantly involved in negotiating, securing, drafting or creating this agreement, then the non-hiring Party may cancel this agreement per ARS §38- 511.
19. Dispute Resolution. If any dispute, claim, question or disagreement between Parties arises from or relating to the agreement or the breach thereof, the Parties will first

- attempt to resolve the matter over a period of at least thirty (30) days before resorting to formal dispute resolution, except that equitable remedies may be sought immediately. They will consult and negotiate with each other in good faith, recognize their mutual efforts and attempt to reach a just and equitable solution satisfactory to both Parties. The Parties agree to arbitrate disputes filed in the Arizona Superior Court that are subject to mandatory arbitration pursuant to ARS 12-133 and ARS 12-1518 required in this provision and all ASU contracts.
20. Failure of Legislature to appropriate. Pursuant to ARS §35-154 if either Party's performance under the agreement depends upon the appropriation of funds by the Arizona legislature, and if the legislature fails to appropriate the funds necessary, that Party may provide written notice of this to the client and cancel the agreement without any further obligation. Appropriation is a legislative act and is beyond the control of the Parties.
 21. Force Majeure. Neither party will be liable for the delay in performance caused by force majeure or circumstances beyond the reasonable control of the Party affected. A force majeure event means an event or circumstance that is beyond the reasonable control and not the fault or negligence of the Party impacted and could not have been prevented by the reasonable diligence of the Party. Force majeure includes but is not limited to: accident; acts of God; embargo; failure or delay in transportation, power or communications system; fire; flood; strike, labor dispute or labor trouble; substantial snowstorm; terrorism; U.S. or foreign government regulation, direction or request; war. The Party prevented from performing will give prompt notice to the other of such an event of force majeure, the expected duration and the steps being taken to correct the condition. Either Party may terminate this agreement by written notice upon force majeure, which results in a delay of performance exceeding sixty (60) days.
 22. Independent Contractor. Each Party is an independent contractor and is independent of the other Party. Under no circumstances should any employees of one Party be deemed employees of the other Party for any purpose. The agreement does not create a partnership, joint venture or agency relationship between the parties of any kind or nature. This agreement does not create any fiduciary or other obligation between the Parties, except for those obligations expressed and expressly set forth herein. Neither Party has any right, power or authority under this agreement to act as a legal representative of the other Party. Neither Party has the power to obligate or bind the other or make representations, express or implied, on behalf or in the name of the other. Each Party acknowledges that the relationship of the parties hereunder is non-exclusive.
 23. No University Endorsement. In no event should the District, its successors, employees, agents and contractors state or imply in any publication, advertisement or another medium that ASU has approved, endorsed or tested any product or service. In no event will ASU's performance of any services be considered a test of the effectiveness or the basis for any endorsement of a product or service.
 24. No Warranty. ASU neither makes nor will be deemed to have made any representation or warranty whatsoever, express or implied, regarding any outcome obtained or deliverable delivered hereunder, including any outcome desired by the

District. Any decision regarding the safety, applicability, marketability, effectiveness for any purpose or other use or disposition of said outcome will be the sole responsibility of the District or its permitted assigns and licensees.

25. No Third Party Beneficiaries. Nothing in this Agreement, express or implied, is intended or shall be construed to confer any person or entity other than the parties and their respective successors and assigns permitted by this Agreement proper remedy or claim under or because of this Agreement.
 26. Nondiscrimination. The Parties agree to comply with all applicable state and federal laws, rules, regulations and executive orders governing equal employment opportunity, immigration and nondiscrimination, including the Americans with Disabilities Act. If applicable, the Parties will abide by the requirements of 41 CFR § 60-1.4a, 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities. ADA prohibits discrimination against all individuals regardless of their: color; disability; national origin; protected veteran status; race; religion; sex. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and promote individuals regardless of their race, color, religion, sex, national origin, protected veteran status or disability.
 27. Notices. All notices, requests, demands and other communications hereunder will be deemed to have been duly given if the same shall be in writing. They shall be delivered by one of the following methods:
 - a. Registered or certified mail with the postage prepaid.
 - b. Personally.
 - c. Via overnight delivery service and addressed to the recipient's address set forth in the Statement of Work.
- Either party may change its address for notices or other contact details by giving written notice to the other party in accordance with this section. The parties agree to acknowledge in writing the receipt of any written demand, notice, report, request or other communication under this section that is delivered in person.
28. Recitals and Exhibits. All recitals herein and all exhibits hereto, including each Statement of Work hereunder, are integral and material parts of this Agreement.
 29. Responsibility. Each Party is responsible for the negligent or willful acts or omissions of its employees and agents when acting under such party's discretion and supervision. ASU recognizes an obligation to pay attorneys' fees or costs only when assessed by a court of competent jurisdiction. Notwithstanding the terms of this agreement or any other document, other than for employees and agents acting under ASU's discretion and supervision, ASU is not responsible for any actions of third parties, including its students. No person may bind ASU unless they are an authorized signatory per PUR 107.
 30. Scheduling services. The scheduling of the services will be arranged to avoid conflict with ASU's educational and research programs. ASU will control the scheduling of such services but will try to meet the timelines established by the District.

31. Severability. If any provision of the agreement shall for any reason be found invalid, illegal, unenforceable or in conflict with any valid controlling law, such provision shall be separated from this agreement. This agreement shall be interpreted and construed as if the provision shall have held invalid, illegal, unenforceable, or the conflict had never been contained herein. Such invalidity, illegality, unenforceability or conflict shall not affect any other provision.
32. Similar research. Nothing in the agreement will be construed to limit the freedom of ASU or its researchers from engaging in similar services made under other grants, contracts or agreements with parties other than the District.
33. Use of names or logos. Neither Party will use any names, service marks, trademarks, trade names, logos or other identifying names, domain names or identifying marks of the other Party. Neither Party will use the name of representatives or employees of the other Party in any sales promotion work, advertising or form of publicity without written permission of the Party that owns the marks. A Party may withhold such consent at that Party's absolute discretion. Use of any Party's marks must comply with the owning Party's requirements, including using a registered trademarked indicator where applicable. Regarding the use of ASU's marks, all requests for approval pursuant to this section must be submitted to ASU Enterprise Brand Strategy and Management at least ten (10) business days before the date on which a response is needed. Regarding any sales promotion work or advertising, press release or any form of publicity, all requests for approval pursuant to this section must be submitted to ASU Media Relations at least ten (10) business days before the date on which a response is needed. Each Party acknowledges and agrees that violation of this section is a material breach of contract. In the event of any breach or threatened breach of this section, the Parties agree that the non-breaching Party will suffer irreparable harm for which there is no adequate remedy and shall be entitled to seek immediate injunctive relief in addition to other remedies available under this agreement, at law or in equity. If the non-breaching Party is successful in obtaining an injunction, the breaching Party will pay all costs, including all reasonable attorneys' fees and costs, court costs incurred by the non-breaching Party in prosecuting the injunction, together with all costs necessary to cure the breach, which was the subject of the proceeding, to the reasonable satisfaction of the non-breaching Party.
34. Waiver. The waiver of a breach hereunder may be affected only by a writing signed by the waiving Party and shall not constitute or be held as a waiver of any other or subsequent breach or to impact the effectiveness or enforceability of the provision in question.

Signatures on following page.

Osborn Elementary School District

Date: ____ / ____ / ____

Dr. Michael Robert
Superintendent
1226 W. Osborn Road
Phoenix, AZ 85013

**The Arizona Board of Regents, for and on behalf of
Arizona State University**

Date: ____ / ____ / ____

James Rund
Senior Vice President
Educational Outreach and Student Services

Exhibit A

Statement of Work (SOW) No. 1 (And Template for Subsequent SOWs)

Purpose

The ASU Helios Decision Center for Educational Excellence (“Decision Center”), and the Osborn Elementary School District (“District”) created an ongoing data sharing agreement executed on or about the ____ day of _____, 2024 (“Agreement”). This agreement describes a data sharing agreement and this SOW is a specific project governed by Data Sharing Agreement dated the ____ day of _____, 2024.

For purposes of this SOW No. 1, the District designates Decision Center and Helios as its school officials, as that term is defined in FERPA. The research conducted by these researchers is invaluable in the District’s ability to evaluate the effectiveness of the District’s educational effectiveness and to study longitudinal achievement patterns. For the avoidance of doubt, Decision Center shall be permitted to share deidentified data with Helios for the purpose of producing visualizations.

The purpose of this SOW is to describe a specific project and study using the data under the above data sharing agreement.

Study: Longitudinal Student Performance

This study will focus on student performance as students move through middle school, high school and beyond. This will serve to evaluate current educational programs and identify successful practices. The District will be able to compare their performance to other similar participating districts. ASU researchers will also identify gateway and gatekeeper points in student progressions that can inform district efforts. Decision Center shall be permitted to share aggregated data with other participating districts for the purpose of comparison.

The research questions are:

- How do middle school students perform in high school?
- What are the academic trajectories of students based on their performance in the District?
- How do groups of students differ in their trajectories? What factors impact those trajectories?
- How does the performance of students in the district compare to the performance of other students from similar districts or schools?
- Are students being prepared for rigorous high school classes and eventually for college or other education needed for their future?
- How effective are the districts educational programs in producing successful student outcomes?

Decision Center staff will analyze data used in this study to produce visualizations and reports that will inform District staff and to identify patterns that areas of improvement and effectiveness.

Exhibit A

The results will be shared through visualizations that can be accessed at the Decision Theater and virtually. Presentations will be made at professional meetings and it is anticipated that the research and evaluation work will be published.

B. Methodology

The data will be stored on secure ASU servers. All data reported will be aggregated and counts under 11, below 2% and above 98% will be repressed for public reports. Reports and data presentations for districts that educated the students in the report will not be redacted because it is important information that will be useful to the district. Results will be reported as frequencies and percentages.

C. Confidential Data to Be Disclosed:

The specific confidential data, including PII protected under FERPA (“the Confidential Data”), that will be disclosed under this SOW are:

- Student characteristics including, but not limited to, ID number, date of birth, school, district, grade, gender, ethnicity, poverty indicator, special education status, EL status and other characteristics that the district approves for use as filters or variables in an analysis or evaluation.
- Attendance data.
- Transference data, including entry and withdrawal codes and dates and the sending and receiving schools (if available).
- Test results for state assessments and related assessments (e.g., kindergarten readiness) required by the state. Results for any district assessments that the district chooses to include for use in this project. Data includes name, school, ID, test name, test date, test performance levels and scores.
- The N size rule of less than 11, less than 2% or greater than 98% will be applied in any publicly released reports. Districts will receive unredacted data for the students of the district, but will not be able to see unredacted data for any specific district or school not part of their district.

The data to be shared includes data from 2015 or when valid data are available and any subsequent years for the duration of the project. Data will be provided for each school year.

Decision Center and the district hereby acknowledge that the privacy, confidentiality, and security of the Confidential Data must be protected in accordance with the regulations and state and federal law. The group further represents and warrants that it is aware of the regulations and laws and the privacy requirements and undertakes to train and supervise all staff that has access to the Data on the procedures to be taken to protect the privacy of the Confidential Data in accordance with stated law(s).

D. Data Transmission Process and Protocols

The district will provide DC Ed EX and the project researcher(s) with access to the data requested. The data provided by the district will be used for no other purposes than those described in the Agreement. No student level data will leave ASU.

E. Schedule & Frequency of Data Exchange

Data will be provided at least annually for updates, with the frequency dependent on the projects the district has chosen to participate in and the data needs of the specific project(s).

Exhibit A

F. Description of Audit or Evaluation

The Confidential Data is necessary for this research because we need to match students across years and track their performance. This will require matching records over years on name, data of birth, SAIS ID and high school. Once merged, an encrypted student study ID will be created and added to the file. A file without the name, date of birth and SAIS ID PII will be created for use in running any analysis. Neither the original file nor the analysis file will be copied or removed from ASU servers.

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – V

Agenda Item

Call to the Public

For Board: Action Discussion Information

Background –

We welcome citizen input; however, items brought to the Board’s attention cannot be discussed unless they are listed as an agenda item. Issues will be referred to the superintendent or appropriate administrator for follow through.

The public will be able to listen to the meeting live through livestream. An Osborn employee will read the Call to the Public comments received via email. Any communication received in Spanish, will be translated and read to the members of the Governing Board in English. The comments in their entirety will be presented to the Governing Board in writing. You may also present a live Call to the Public if you are attending in person or on the YouTube Livestream. An individual wishing to address the Governing Board using technological access must email their message or request to speak live to lnye@osbornsd.org by 12:00pm on Tuesday, June 11, 2024.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For Information Only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VI

Agenda Item

Board Presentation- Dr. Robert Personnel Policy Committee Update

For Board: Action Discussion Information

Background –

Dr. Robert will present the final recommendations to the Governing Board from the Personnel Policy committee in preparation for district counsel review and appropriate readings of policies prior to the beginning of the 24-25 school year.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For update and information only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VII-A

Agenda Item

Administrative Reports

For Board: Action Discussion Information

Background –

Administrative Reports—During summer months, principals and directors submit reports on work completed in their school/department if needed. Board members may comment.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For update and information only

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VII-B

Agenda Item

Suspension Report for month of May

For Board: Action Discussion Information

Background –

Following you will find the Suspension Report for May 2024.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Update and information only

Moved _____ Seconded _____ P/F

Suspensions: May 2024					
Date	School	Grade	Violation	Response	Reassigned Days
5/1/2024	Solano Elementary	1	Other Violations of School Policies	Out-of-School Suspension	1
5/1/2024	Solano Elementary	2	Aggression: Assault	Out-of-School Suspension	10
5/2/2024	Clarendon Elementary	5	Aggression: Verbal Provocation	In-School Suspension	1
5/2/2024	Longview Elementary	6	Harassment, Threat and Intimidation	Out-of-School Suspension	2
5/6/2024	Solano Elementary	4	Aggression: Assault	In-School Suspension	1
5/6/2024	Solano Elementary	6	Sexual Offenses	Out-of-School Suspension	2
5/7/2024	Solano Elementary	5	Sexual Offenses	Out-of-School Suspension	2
5/7/2024	Solano Elementary	6	Aggression: Fighting	Out-of-School Suspension	1
5/7/2024	Solano Elementary	6	Aggression: Fighting	Out-of-School Suspension	1
5/7/2024	Solano Elementary	2	Aggression: Disorderly Conduct	Out-of-School Suspension	1
5/7/2024	Longview Elementary	5	Theft	Out-of-School Suspension	1
5/7/2024	Solano Elementary	2	Aggression: Endangerment	Out-of-School Suspension	1
5/8/2024	Clarendon Elementary	6	Other Violations of School Policies	Out-of-School Suspension	1
5/8/2024	Osborn Middle School	7	Other Violations of School Policies	In-School Suspension	1
5/8/2024	Osborn Middle School	8	Other Violations of School Policies	Out-of-School Suspension	2
5/8/2024	Clarendon Elementary	5	Other Violations of School Policies	Out-of-School Suspension	1
5/8/2024	Longview Elementary	2	Aggression: Minor Aggressive Act	Out-of-School Suspension	2
5/10/2024	Clarendon Elementary	5	Aggression: Fighting	Out-of-School Suspension	3
5/10/2024	Clarendon Elementary	5	Aggression: Fighting	Out-of-School Suspension	3
5/10/2024	Longview Elementary	5	Theft	Out-of-School Suspension	3
5/13/2024	Solano Elementary	6	Aggression: Fighting	Out-of-School Suspension	1
5/13/2024	Solano Elementary	6	Aggression: Fighting	Out-of-School Suspension	1
5/14/2024	Clarendon Elementary	6	Aggression: Fighting	Out-of-School Suspension	8
5/14/2024	Clarendon Elementary	6	Aggression: Fighting	Out-of-School Suspension	4
5/15/2024	Osborn Middle School	8	Other Violations of School Policies	In-School Suspension	1
5/16/2024	Osborn Middle School	8	Other Violations of School Policies	Out-of-School Suspension	5
5/16/2024	Clarendon Elementary	6	Other Violations of School Policies	Out-of-School Suspension	3
5/16/2024	Osborn Middle School	8	Harassment, Threat and Intimidation	Out-of-School Suspension	2
5/16/2024	Clarendon Elementary	4	Aggression: Fighting	Out-of-School Suspension	5
5/17/2024	Osborn Middle School	7	Sexual Offenses	In-School Suspension	4
5/20/2024	Osborn Middle School	8	Aggression: Fighting	Out-of-School Suspension	3

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – VII-C

Agenda Item

Student Absence Report for month of May

For Board: [] Action [] Discussion [X] Information

Background –

Table with 11 columns: School, % Attendance Jan. 24, % Absence, % Attendance Feb. 24, % Absence, % Attendance Mar. 24, % Absence, % Attendance Apr. 24, % Absence, % Attendance May 24, % Absence. Rows include Clarendon, Encanto, Longview, OMS, Solano, MCS.

Table with 11 columns: School, % Attendance Aug. 23, % Absence, % Attendance Sept. 23, % Absence, % Attendance Oct. 23, % Absence, % Attendance Nov. 23, % Absence, % Attendance Dec. 23, % Absence. Rows include Clarendon, Encanto, Longview, OMS, Solano, MCS.

Legal

Financial

Governing Board Goals

- [] Community Connectedness and Increased Enrollment
[] Maximize Student Learning & Achievement from PreK to High School
[] Stewardship and Boardmanship
[] Equity & Excellence for Opportunity and Outcomes

Recommendation

Approval of the student absence report as presented.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – VII-D

Agenda Item

Substitute Teacher Report for the month of May 2024

For Board: Action Discussion Information

Background –

The attached reports reflect a breakdown of substitutes needed due to absences, the percentage of vacancies filled per day and the reasons for those absences.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

For information only.

Moved _____ Seconded _____ P/F

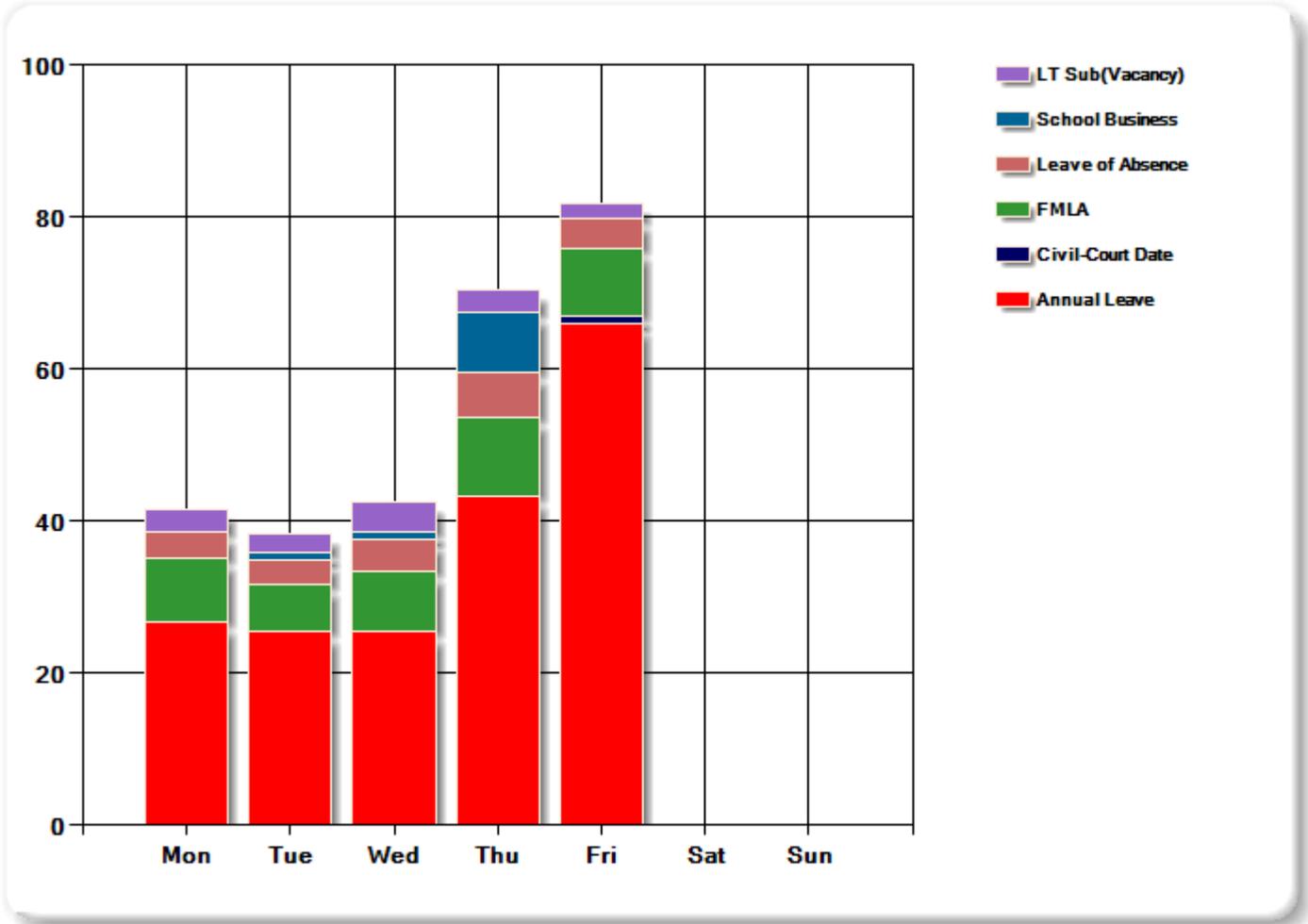
Day of Week Absence Analysis

[Return to Report Menu](#)

Start Date: 
End Date: 
Type:
Employee:

View All
Vacancy Profile:
School(s):

View All
Employee Types :



Absence Reasons	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Annual Leave	26.8	25.5	25.6	43.4	66	0	0	187.3
Civil-Court Date	0	0	0	0	1	0	0	1
FMLA	8.3	6.3	7.9	10.3	8.8	0	0	41.6
Leave of Absence	3.5	3	4	6	4	0	0	20.5
School Business	0	1	1	7.8	0	0	0	9.8
Totals	38.6	35.8	38.5	67.5	79.8	0	0	260.2
Vacancy Reasons	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
LT Sub(Vacancy)	3	2.5	4	3	2	0	0	14.5
Totals	3	2.5	4	3	2	0	0	14.5

Absence Monthly Summary

[Return to Report Menu](#)

School(s): View All ▼
May ▼
2024 ▼
Employee Types :

View All ▼
Type: Absences/Vacancies ▼

Submit Print

		May 2024									
Sun	Mon	Tue	Wed	Thu	Fri	Sat					
28	29	30	1	2	3	4					
		Total Absences/Vacancies: 12		Total Absences/Vacancies: 16		Total Absences/Vacancies: 20					
		Fill NOT Needed: 1		Fill NOT Needed: 0		Fill NOT Needed: 0					
		Fill Needed: 11		Fill Needed: 16		Fill Needed: 20					
		Filled: 7		Filled: 9		Filled: 10					
		UnFilled: 1		UnFilled: 1		UnFilled: 1					
		Held: 3		Held: 6		Held: 9					
		Fill Rate: 63%		Fill Rate: 56%		Fill Rate: 50%					
5	6	7	8	9	10	11					
		Total Absences/Vacancies: 23		Total Absences/Vacancies: 21		Total Absences/Vacancies: 19		Total Absences/Vacancies: 33		Total Absences/Vacancies: 45	
		Fill NOT Needed: 1		Fill NOT Needed: 0		Fill NOT Needed: 0		Fill NOT Needed: 1		Fill NOT Needed: 1	
		Fill Needed: 22		Fill Needed: 21		Fill Needed: 19		Fill Needed: 32		Fill Needed: 44	
		Filled: 8		Filled: 7		Filled: 8		Filled: 8		Filled: 8	
		UnFilled: 5		UnFilled: 3		UnFilled: 0		UnFilled: 5		UnFilled: 9	
		Held: 9		Held: 11		Held: 11		Held: 19		Held: 27	
		Fill Rate: 36%		Fill Rate: 33%		Fill Rate: 42%		Fill Rate: 25%		Fill Rate: 18%	
12	13	14	15	16	17	18					
		Total Absences/Vacancies: 12		Total Absences/Vacancies: 10		Total Absences/Vacancies: 10		Total Absences/Vacancies: 17		Total Absences/Vacancies: 19	
		Fill NOT Needed: 0		Fill NOT Needed: 0		Fill NOT Needed: 1		Fill NOT Needed: 0		Fill NOT Needed: 0	
		Fill Needed: 12		Fill Needed: 10		Fill Needed: 9		Fill Needed: 17		Fill Needed: 19	
		Filled: 5		Filled: 6		Filled: 8		Filled: 9		Filled: 9	
		UnFilled: 0		UnFilled: 1		UnFilled: 0		UnFilled: 1		UnFilled: 0	
		Held: 7		Held: 3		Held: 1		Held: 7		Held: 10	
		Fill Rate: 41%		Fill Rate: 60%		Fill Rate: 88%		Fill Rate: 52%		Fill Rate: 47%	
19	20	21	22	23	24	25					
		Total Absences/Vacancies: 8		Total Absences/Vacancies: 9		Total Absences/Vacancies: 8		Total Absences/Vacancies: 8			
		Fill NOT Needed: 0		Fill NOT Needed: 0		Fill NOT Needed: 1		Fill NOT Needed: 1			
		Fill Needed: 8		Fill Needed: 9		Fill Needed: 7		Fill Needed: 7			
		Filled: 5		Filled: 7		Filled: 7		Filled: 7			
		UnFilled: 1		UnFilled: 1		UnFilled: 0		UnFilled: 0			
		Held: 2		Held: 1		Held: 0		Held: 0			
		Fill Rate: 62%		Fill Rate: 77%		Fill Rate: 100%		Fill Rate: 100%			
26	27	28	29	30	31	1					

	Total Absences/Vacancies	Fill NOT Needed	Fill Needed	Filled	UnFilled	Held	Fill Rate
May 1-4	48	1	47	26	3	18	55%
May 5-11	141	3	138	39	22	77	28%
May 12-18	68	1	67	37	2	28	55%
May 19-25	33	2	31	26	2	3	84%
May 26-31	0	0	0	0	0	0	0%
Month	290	7	283	128	29	126	45%

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number – VII-E

Agenda Item Enrollment Report

For Board: [] Action [X] Discussion [X] Information

Background –

Below is the Enrollment Report for May 2024 for schools and special education self-contained programs in comparison to 2023.

Table with 4 columns: School, Enrollment May 26, 2023 (end of year totals), Enrollment May 24, 2024 (end of year totals), Difference. Rows include Clarendon, Encanto, Longview, Montecito, Osborn Middle, Solano, Special Ed.*, Preschool/SEAS, iSchool, and Total.

*Includes students enrolled in the SOAAR Program at Montecito

Average Daily Membership

Table with 4 columns: 2022-23 100th day ADM, 2023-24 100th day ADM, Difference. Total row shows 2271.5784, 2186.7993, and -84.7791.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
Maximize Student Learning & Achievement from PreK to High School
Stewardship and Boardmanship
Equity & Excellence for Opportunity and Outcomes

Recommendation

For Information

Moved _____ Seconded _____ P/F

**OSBORN SCHOOL DISTRICT
ENROLLMENT DATA FOR: May 24th, 2024**

SOLANO		OMS	
Kindergarten		Grade 7	
Hasenstab, Stephanie (KG)	13	Adams, Kyle	30
Pacheco, Edna	23	Chapman, Allison	4
Shillito, Alexandra	23	Echeverria, Lushanya	9
TOTAL KINDERGARTEN	59	Georges, Julia	13
Grade 1		Gomez, Vincent	17
Formanek, John	24	Hess, James	32
Hasenstab, Stephanie (1st)	7	Landeira, Richard	27
Sandoval, Guadalupe	22	Linn, Raymond	13
TOTAL GRADE 1	53	Naylor, Danielle	17
Grade 2		Reynolds, Maitlyn	20
Copelly, Rosalba D/L	23	Saiz, Sarah	26
Dunn, Kylie	20	Trainor, Randy	10
Williams, Samuel (2nd)	11	TOTAL GRADE 7	218
TOTAL GRADE 2	54	Grade 8	
Grade 3		Ahl, Allison	5
Fuentes, Mildred	20	Echeverria, Lushanya	7
Thompson, Angella	21	Frederick, Mack	33
Williams, Samuel (3rd)	6	Georges, Julia	13
TOTAL GRADE 3	47	Gerstner, Doug	32
Grade 4		Guzman, Jose	32
Campbell, Amelia	26	Kingsland, Mitchell	13
Schrey, Kaitlyn	26	Lindberg, Karen	17
TOTAL GRADE 4	52	Linn, Raymond	17
Grade 5		Naylor, Danielle	11
Tenjieth, Mia (5th grade)	30	Stachel, Allison	16
Weidner, Jordan (5th grade)	12	Urrutia, Beatrice	28
TOTAL GRADE 5	42	TOTAL GRADE 8	224
Grade 6		Special Education-Self Contained Cross Cat.	
Valentine, BJ	27	Cooper, Cody	8
Weidner, Jordan (6th grade)	17	Beccera, Chantel	6
TOTAL GRADE 6	44	TOTAL SPECIAL CLASSES	14
Special Education-Cross Cat		OMS TOTAL	
Ellison, Brianna	9		456
Linton, Teola	8	DISTRICT TOTAL:	
Lorgrono, Renalyn	7		2321
TOTAL SPECIAL CLASSES	24		
SPED - PS			
Switalla, Erica (Prek)	20		
TOTAL PRESCHOOL	20		
SOLANO TOTAL			
	395		

**OSBORN SCHOOL DISTRICT
ENROLLMENT DATA FOR: May 24th, 2024**

LONGVIEW		Montecito (KG-3rd)	
Kindergarten		Montessori	
Crompton, Carrie (KG)	25	Garcia, Itzel	4
Valles, Guillermina D/L	22	Obrochta, Tere	5
		Roberts, Katrina	22
TOTAL KINDERGARTEN	47		
Grade 1			
Elias Ulloa, Rosaisela D/L	25		
La O Garcia, Tara	23		
Wright, Sammi	23		
		MONTECITO TOTAL	31
TOTAL GRADE 1	71		
Grade 2			
Berkich, Elizabeth	26		
Green, Maria D/L	25		
TOTAL GRADE 2	51		
Grade 3			
Hurtado, Nidia D/L	33		
Sauter, Jessica	22		
TOTAL GRADE 3	55		
Grade 4			
Vasquez, Roy D/L	34		
Villan Morales, Elisa	34		
TOTAL GRADE 4	68		
Grade 5			
Heiser, Morgan	36		
Hernandez, Dani D/L	31		
TOTAL GRADE 5	67		
Grade 6			
Baber, Kimberly	32		
Hendricks, Brian	31		
TOTAL GRADE 6	63		
Special Needs-Self Contained Cross Cat			
Mange, Mirna	9		
TOTAL SPED	9		
SPED Preschool			
Osborn, Christina	18		
TOTAL PRE-SCHOOL	18		
SEAS Program			
Scilley, Theresa	4		
TOTAL SEAS	4		
LONGVIEW TOTAL	453		

OSBORN SCHOOL DISTRICT
ENROLLMENT DATA FOR: May 24th, 2024

ENCANTO		CLARENDON	
Kindergarten		Grade 4	
Barnett, Desiree	24	Aken, Ann D/L	20
Chavez, Cristina D/L	23	Butier, Lindsey	20
Davey, Jenny	25	Marshall, Nolan	26
Kleinz, Kelly	24	Perez, Jose D/L	21
Lizarraga, Mackenzie D/L	23	Vanible, Lysa	21
Stubbs, Juanita	24	Webster, Kristie	21
TOTAL KINDERGARTEN	143	TOTAL GRADE 4	129
Grade 1		Grade 5	
Dewey, Allison	19	Etsitty, Alyscia	26
Goetter, Ashley	23	Hernandez, Mayra D/L	28
Guillen, Adriana	27	Kahl, Kayce D/L	26
Gully, Emma	25	Meza, Jorge	29
Klanke, Liana	23	Staron, Jennifer	25
Sanchez, Nayeli D/L	25		
TOTAL GRADE 1	142	TOTAL GRADE 5	134
Grade 2		Grade 6	
Centeno, Miguel	25	Arebalo, Cynthia	23
Hacker, Jacqueline D/L	27	Bedonie, Brianna	26
Hoffman, Katerina	23	Ruiz, Ruth	20
Parker, Alex	25	Terriciano, Molly	19
Pavlisick, Kimberly D/L	29	Villarreal, Frank	25
Vargas, Luis	24		
TOTAL GRADE 2	153	TOTAL GRADE 6	113
Grade 3			
Callisen, Kristen	25		
Garcia, Maria D/L	26		
Hernandez, Matthew	25		
Lopez Moreno, Cindy	24		
Nino, Nancy	26		
Yaqubi, Negin	24		
		SPED	
		Allen, Amanda	4
		Roberts, Mae	4
		TOTAL SPED	8
TOTAL GRADE 3	150		
SPED			
Regis, Maria	8		
Bell, Jessica	6		
TOTAL SPED	14		
		CLARENDON TOTAL	384
ENCANTO TOTAL	602		

ENROLLMENT BY GRADE AS OF: May 24th, 2024

Grade	Encanto	Clarendon	Longview	Montecito	OMS	Solano	TOTAL
K	143		47	9		59	258
1	142		71	13		53	279
2	153		51	6		54	264
3	150		55	3		47	255
4		129	68			52	249
5		134	67			42	243
6		113	63			44	220
7					218		218
8					224		224
SpEd.	14	8	9	0		24	55
Presch.			18			20	38
SEAS			4				4
CURRENT MONTH'S TOTALS	602	384	453	31	442	395	2307
Totals	600	385	453	31	455	402	2326
Change	2	-1	0	0	-13	-7	-19

OSBORN SCHOOL DISTRICT ENROLLMENT BY MONTH - 2023-2024

	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May.	Last Day
Encanto										
K	138	140	141	137	147	144	141	144	143	143
1	147	145	146	144	143	143	144	143	142	142
2	157	156	155	155	156	153	151	151	153	153
3	148	148	152	149	149	149	148	148	150	150
Spec. Ed.	15	15	17	18	18	17	16	14	14	14
Pre-Sch.										
TOTAL	605	604	611	603	613	606	600	600	602	602
Clarendon										
4	135	133	134	134	131	132	128	129	129	129
5	136	138	139	136	139	138	136	134	143	134
6	118	118	113	113	114	117	115	114	113	113
Spec. Ed.	11	9	10	10	8	8	8	8	8	8
TOTAL	400	398	396	393	392	395	387	385	393	384
Longview										
K	48	48	45	45	47	48	47	47	47	47
1	69	69	70	70	68	70	71	72	71	71
2	48	47	49	48	49	50	49	51	51	51
3	49	59	57	56	56	56	56	55	55	55
4	65	66	67	66	67	68	67	67	68	68
5	68	69	67	67	65	64	65	67	67	67
6	62	61	62	63	63	63	62	61	63	63
Spec. Ed.	11	7	8	9	9	9	9	9	9	9
Pre-Sch.	11	10	15	17	17	16	17	18	18	18
SEAS		7	5	7	8	7	7	6	4	4
TOTAL	431	443	445	448	449	451	450	444	453	453
Montecito										
K	9	9	9	9	9	9	9	9	9	9
1	13	13	13	13	13	13	13	13	13	13
2	7	7	6	6	6	6	6	6	6	6
3	2	3	3	3	3	3	3	3	3	3
4										
5										
6										
TOTAL	31	32	31							
OMS										
7	220	218	225	185	224	223	217	219	218	218
8	213	214	214	184	223	223	223	223	224	224
Spec. Ed.	17	15	13	13	12	12	12	13	14	14
TOTAL	450	447	452	382	459	458	452	455	456	456
Solano										
K	66	69	62	60	63	61	62	58	59	59
1	58	59	56	57	55	51	54	55	53	53
2	64	62	59	59	57	58	58	55	54	54
3	50	51	53	50	51	49	48	48	47	47
4	51	53	58	56	56	56	57	55	52	52
5	41	39	42	39	37	37	41	42	42	42
6	48	48	48	47	43	41	44	45	44	44
Spec. Ed.	20	20	22	23	22	23	24	24	24	24
Pre-Sch.	12	13	14	15	19	19	19	20	20	20
TOTAL	410	414	414	406	403	395	407	402	395	395
Dist. Totals	2327	2338	2349	2263	2347	2336	2327	2317	2330	2321

Attendance - Multiple Year Comparison Chart

Encanto	Sept. '16	Sept. '17	Sept. '18	Sept. '19	Sept. '20	Sept. '21	Sept. '22	Sept. '23	Encanto	Oct. '16	Oct. '17	Oct. '18	Oct. '19	Oct. '20	Oct. '21	Oct. '22	Oct. '23	Encanto	Nov. '16	Nov. '17	Nov. '18	Nov. '19	Nov. '20	Nov. '21	Nov. '22	Nov. '23	
K	168	192	178	175	158	168	148	138	K	167	189	179	175	155	168	147	140	K	169	185	180	177	154	162	144	141	
1	160	160	174	174	160	149	161	147	1	154	161	171	174	158	148	158	145	1	148	163	172	176	153	149	157	146	
2	163	149	164	155	157	145	152	157	2	162	149	167	155	152	148	155	156	2	164	149	162	156	149	147	152	155	
3	174	169	140	160	142	131	142	148	3	172	170	139	161	145	129	142	148	3	175	170	138	159	140	124	143	152	
TOTAL	665	670	656	664	617	593	603	590	TOTAL	655	669	656	665	610	593	602	589	TOTAL	656	667	652	668	596	582	596	594	
Clarendon									Clarendon									Clarendon									
4	183	158	149	136	137	104	136	135	4	185	157	150	138	142	109	136	133	4	184	158	147	136	143	107	133	134	
5	148	165	153	144	123	122	108	136	5	148	169	155	145	126	119	108	138	5	151	167	160	144	123	114	108	139	
6	139	138	156	152	131	102	120	118	6	136	137	161	153	132	103	121	118	6	130	138	160	150	134	101	118	113	
TOTAL	470	461	458	432	391	328	364	389	TOTAL	469	463	466	436	400	331	365	389	TOTAL	465	463	467	430	400	322	359	386	
Longview									Longview									Longview									
K	66	81	68	82	61	57	57	48	K	68	81	79	81	61	62	58	48	K	73	84	68	77	62	55	56	45	
1	68	74	76	75	76	46	56	69	1	72	73	74	81	77	58	50	69	1	73	74	70	81	74	57	48	70	
2	83	74	65	75	68	68	63	48	2	84	74	64	77	69	71	65	47	2	82	78	65	74	70	67	70	49	
3	74	74	67	68	66	59	67	49	3	76	76	69	69	68	64	64	59	3	77	73	71	71	68	59	65	57	
4	75	77	67	76	74	56	66	65	4	80	76	67	78	73	55	65	66	4	83	79	71	76	73	56	63	67	
5	87	70	65	60	66	59	73	68	5	89	70	64	60	65	60	55	69	5	91	71	65	58	64	58	55	67	
6	61	89	75	69	58	54	40	62	6	63	89	77	71	57	53	64	61	6	60	91	75	68	55	49	65	62	
TOTAL	514	539	483	505	469	399	422	409	TOTAL	532	539	494	517	470	423	421	419	TOTAL	539	550	485	505	466	401	422	417	
Montecito									Montecito									Montecito									
K	1	0	1	0	0	1	9	9	K	0	1	1	1	0	4	15	9	K	0	1	1	2	0	5	15	9	
1	3	1	2	2	2	1	2	13	1	3	1	2	4	2	1	8	13	1	3	1	1	4	2	1	8	13	
2	3	8	1	1	3	1	1	7	2	2	8	1	1	3	1	5	7	2	2	8	2	1	3	1	5	6	
3	3	0	4	1	2	4	2	2	3	4	2	4	2	2	4	2	3	3	3	2	4	2	2	4	2	3	
4	6	3	1	4	1	1	3	1	4	6	4	1	6	1	1	3	0	4	6	5	1	6	1	1	3	3	
5	3	5	6	1	7	0	1		5	3	5	6	2	7	0	1	0	5	3	5	8	2	7	0	1		
6	2	4	3	5	0	6	3		6	2	4	3	5	0	5	3	0	6	2	5	3	5	0	5	3		
TOTAL	21	21	18	14	15	14	21	31	TOTAL	20	25	18	21	15	16	37	32	TOTAL	19	27	20	22	15	17	37	31	
OMS									OMS									OMS									
7	282	275	306	302	274	249	224	220	7	296	275	306	301	278	250	227	218	7	276	276	301	302	277	246	224	225	
8	284	284	284	291	302	281	252	213	8	268	279	287	286	300	282	262	214	8	274	284	286	283	298	273	259	214	
TOTAL	566	559	590	593	576	530	476	433	TOTAL	564	554	593	587	578	532	489	432	TOTAL	550	560	587	585	575	519	483	439	
Solano									Solano									Solano									
K	102	78	66	69	61	71	59	66	K	102	74	66	65	60	73	63	69	K	98	73	67	63	62	74	64	62	
1	72	97	68	71	62	67	61	58	1	73	97	69	68	62	67	62	59	1	74	95	69	64	58	66	56	56	
2	90	62	97	70	63	71	61	64	2	90	65	96	68	62	69	61	62	2	91	67	93	67	63	72	63	59	
3	100	86	74	84	59	60	67	50	3	100	84	72	83	53	64	67	51	3	95	83	70	80	51	62	65	53	
4	86	91	77	77	78	49	49	51	4	86	94	76	76	81	50	51	53	4	89	97	73	74	80	52	54	58	
5	104	83	89	68	68	59	50	41	5	101	84	88	70	70	63	52	39	5	103	86	84	68	72	57	53	42	
6	106	91	82	76	65	53	50	48	6	105	90	81	75	65	57	48	48	6	100	91	83	74	59	59	50	48	
TOTAL	660	588	553	515	456	430	397	378	TOTAL	657	588	548	505	453	443	404	381	TOTAL	650	592	539	490	445	442	405	378	
iSchool									iSchool									iSchool									
K						13	0										16							12	0		
1						27	5										27							19	5		
2						24	8										23							21	7		
3						34	10										30							29	11		
4						31	9										26							25	10		
5						31	18										29							28	18		
6						40	14										42							42	13		
Total						200	64										193							176	64		
SEAS									SEAS									SEAS									
Pre-Sch.	48	31	32	34	38	20	20	23	Pre-Sch.	51	34	35	36	32	19	21	23	7	Pre-Sch.	50	35	43	40	35	27	24	29
Spec. Ed.	88	54	79	86	86	48	58	74	Spec. Ed.	64	57	81	89	85	69	53	66	7	Spec. Ed.	64	57	79	88	86	70	68	70
Dist. Totals	3006	2923	2869	2843	2648	2562	2425	2327	Dist. Totals	3012	2929	2891	2856	2643	2619	2455	2338	Dist. Totals	2993	2951	2872	2828	2618	2556	2458	2349	
	+74	-83	-54	-26	-195		-10	-98		+42	-83	-38	-35	-216	-24	-66			+1	-42	-79	-44	-210	-210	-98	-109	

Attendance - Multiple Year Comparison Chart

Encanto	Dec. '16	Dec. '17	Dec. '18	Dec. '19	Dec. '20	Dec. '21	Dec. '22	Dec. '23	Encanto	Jan. '15	Jan. '16	Jan. '17	Jan. '18	Jan. '19	Jan. '20	Jan. '21	Jan. '22	Jan. '22	Jan. '23	Jan. '24	Feb. '21	Feb. '22	Feb. '23	Feb. '24
K	170	179	180	179	152	164	146	137	K	162	180	166	181	179	180	150	162	145	145	147	150	164	145	144
1	147	164	171	175	154	148	156	144	1	165	180	144	168	167	178	152	149	154	158	143	152	148	158	143
2	167	144	163	156	147	148	149	155	2	170	175	165	144	158	155	146	147	150	150	156	146	148	150	153
3	174	165	134	158	140	127	142	149	3	144	186	171	166	133	157	140	124	142	154	149	140	127	154	149
TOTAL	658	652	648	668	593	587	593	585	TOTAL	641	721	646	659	637	670	588	582	591	607	595	588	587	607	589
Clarendon									Clarendon															
4	179	156	147	135	141	102	131	134	4	146	140	181	157	144	137	140	107	132	134	131	140	102	134	132
5	146	167	159	143	123	112	108	136	5	153	152	148	169	156	144	120	114	105	107	139	120	112	107	138
6	133	138	161	150	131	100	119	113	6	124	152	131	138	161	151	131	101	119	124	114	131	100	124	117
TOTAL	458	461	467	428	395	314	358	383	TOTAL	423	444	460	464	461	432	391	322	356	365	384	391	314	365	387
Longview									Longview															
K	72	83	66	75	62	54	55	45	K	69	67	73	82	65	75	61	55	56	56	47	61	54	56	48
1	74	72	72	81	75	59	49	70	1	92	74	73	69	72	73	75	57	48	47	68	75	59	47	70
2	85	77	67	72	70	66	69	48	2	74	78	85	74	68	73	71	67	69	67	49	71	66	67	50
3	78	73	72	71	70	61	62	56	3	88	73	77	71	71	75	71	59	66	63	56	71	61	63	56
4	83	76	71	74	72	58	62	66	4	81	88	82	74	74	76	71	56	65	60	67	71	58	60	68
5	90	72	65	55	64	58	54	67	5	63	68	93	71	66	57	65	58	55	54	65	65	58	54	64
6	60	89	75	68	55	48	63	63	6	76	61	60	87	76	68	54	49	63	65	63	54	48	65	63
TOTAL	542	542	488	496	468	404	414	415	TOTAL	543	509	543	528	492	497	468	401	422	412	415	468	404	412	419
Montecito									Montecito															
K	1	1	1	2	1	5	15	9	K			1	1	1	3	0	5	13	13	9	0	5	13	9
1	4	1	0	5	2	2	8	13	1			5	1	0	4	1	1	9	9	13	1	2	9	13
2	2	7	2	1	3	1	5	6	2			2	7	2	2	3	1	4	4	6	3	1	4	6
3	3	2	4	3	2	3	2	3	3			5	2	3	3	2	4	2	2	3	2	3	2	3
4	6	5	1	6	1	1	3	0	4			6	5	1	6	1	1	2	2	0	0	1	2	0
5	3	5	7	2	6	0	1	0	5			3	5	7	2	6	0	1	1	0	6	0	1	0
6	2	6	3	4	0	5	3	0	6			2	7	3	5	1	5	2	2	0	3	5	2	0
TOTAL	21	27	18	23	15	17	37	31	TOTAL			24	28	17	25	14	17	33	33	31	15	17	33	31
OMS									OMS															
7	286	278	302	301	265	247	221	185	7	281	272	288	274	301	306	265	246	208	211	224	265	247	211	223
8	264	284	290	283	299	269	255	184	8	274	297	262	285	285	284	302	273	242	242	223	302	269	242	223
TOTAL	550	562	592	584	564	516	476	369	TOTAL	555	569	550	559	586	590	567	519	450	453	447	567	516	453	446
Solano									Solano															
K	95	71	66	62	60	70	65	60	K	85	77	93	76	68	62	60	74	60	61	63	60	70	61	61
1	68	94	70	67	60	65	56	57	1	114	88	66	94	70	65	61	66	56	57	55	61	65	57	51
2	88	67	91	63	61	71	62	59	2	80	101	89	68	89	60	60	72	62	62	57	60	71	62	58
3	95	81	79	77	50	56	65	50	3	88	81	98	81	68	75	50	62	62	59	51	50	56	59	49
4	88	98	72	76	76	50	54	56	4	108	98	91	98	74	74	76	52	53	50	56	76	50	50	56
5	101	86	82	68	71	56	52	39	5	75	105	96	85	81	68	72	57	50	47	37	72	56	47	37
6	102	89	85	75	57	60	48	47	6	59	74	101	87	85	75	59	59	46	48	43	59	60	48	41
TOTAL	637	586	545	488	435	428	402	368	TOTAL	609	624	634	589	535	479	438	442	389	384	362	438	428	384	353
iSchool									iSchool															
K						14	0		K								12	0	0			14	0	
1						24	6		1								19	6	7			24	7	
2						24	6		2								21	6	7			24	7	
3						28	10		3								29	10	11			28	11	
4						28	11		4								25	12	10			28	10	
5						28	18		5								28	18	18			28	18	
6						44	13		6								42	12	13			44	13	
						190	64		TOTAL								176	64	66			190	66	0
SEAS									SEAS															
Pre-Sch.	53	39	43	43	36	32	24	32	Pre-Sch.	52	41	57	42	48	46	37	27	22	25	36	37	32	25	35
Spec. Ed.	63	60	78	86	86	69	68	73	Spec. Ed.	90	74	64	59	79	85	84	70	66	64	69	84	69	64	69
Dist. Totals	2982	2929	2879	2816	2592	2557	2436	2263	Dist. Totals	2913	2998	2978	2928	2855	2824	2587	2556	2393	2409	2347	2588	2557	2409	2336
	-41	-53	-50	-63	-224	-35	-121	-173		-59	85	-20	-50	-73	-31	-237	-31	-163	-163	-62	-275	-31	-148	-73

Mar. '17	Mar. '18	Mar. '19	Mar. '20	Mar. '21	Mar. '22	Mar. '23	Mar. '24	Encanto	Apr. '19	Apr. '20	Apr. '21	Apr. '22	Apr. '23	Apr. '24	Encanto	May '20	May '21	May '22	May '23	May '24	Encanto	Year End	Year End'21	Year End '22	Year End '24
167	179	179	176	149	163	148	141	K	182	108	108	165	147	144	K			165	146	143	K			165	143
150	169	170	176	155	149	156	144	1	170	103	102	149	156	143	1			149	156	142	1			149	142
169	145	160	156	147	149	150	151	2	159	97	95	152	150	151	2			154	152	153	2			154	153
168	164	134	155	137	129	146	148	3	135	83	83	132	146	148	3			130	146	150	3			130	150
654	657	643	663	588	590	600	584	TOTAL	646	391	388	598	599	586	TOTAL			598	600	588	TOTAL			598	588
Clarendon														Clarendon					Clarendon						
180	156	145	135	142	102	133	128	4	148	95	97	106	133	129	4			104	132	129	4			104	129
150	168	151	142	122	109	110	136	5	150	65	65	111	109	134	5			112	108	134	5			112	134
133	143	160	152	133	100	126	115	6	160	83	84	100	126	114	6			100	124	113	6			100	113
463	467	456	429	397	311	369	379	TOTAL	458	243	246	317	368	377	TOTAL			316	364	376	TOTAL			316	376
Longview														Longview					Longview						
74	82	66	78	55	51	55	47	K	68	40	39	51	54	47	K			50	54	47	K			50	47
76	64	72	76	67	60	52	71	1	73	48	47	58	52	72	1			56	52	71	1			56	71
88	74	70	67	71	66	66	49	2	69	40	40	67	66	51	2			66	69	51	2			66	51
78	70	70	75	61	60	63	56	3	72	33	32	60	64	55	3			59	64	55	3			59	55
82	70	73	75	69	57	61	67	4	72	45	46	57	61	67	4			55	64	68	4			55	68
94	72	66	73	60	59	55	65	5	67	40	41	60	56	67	5			59	58	67	5			59	67
62	87	81	71	52	48	64	62	6	80	37	37	48	63	61	6			48	61	63	6			48	63
554	519	498	515	435	401	416	417	TOTAL	501	283	282	401	416	420	TOTAL			393	422	422	TOTAL			393	422
Montecito														Montecito					Montecito						
1	1	2	3	0	6	13	9	K	1	0	0	6	13	9	K			5	13	9	K			5	9
6	2	0	5	1	2	8	13	1	0	1	1	2	9	13	1			2	9	13	1			2	13
2	6	1	2	3	1	4	6	2	1	3	3	0	4	6	2			1	4	6	2			1	6
5	2	3	3	2	4	1	3	3	3	2	1	4	1	3	3			5	1	3	3			5	3
6	6	1	9	0	1	1	4	4	2	0	0	1	1	4	4			1	1	4	4			1	4
3	5	8	2	6	1	0	5	5	7	6	6	2	1	5	5			2	1	5	5			2	5
3	7	3	6	3	5	2	6	6	3	3	2	4	2	6	6			4	2	6	6			4	6
26	29	18	30	15	20	29	31	TOTAL	17	15	13	19	31	31	TOTAL			20	31	31	TOTAL			20	31
OMS														OMS					OMS						
287	276	305	304	264	250	228	217	7	308	145	150	250	225	219	7			242	228	218	7			242	218
266	287	281	285	305	266	258	223	8	281	160	172	268	258	223	8			266	254	224	8			266	224
553	563	586	589	569	516	486	440	TOTAL	589	305	322	518	483	442	TOTAL			508	482	442	TOTAL			508	442
Solano														Solano					Solano						
93	75	67	63	58	70	61	62	K	67	48	45	70	59	58	K			70	58	59	K			70	59
65	97	67	59	61	65	60	54	1	70	44	43	66	61	55	1			61	61	53	1			61	53
91	70	85	59	57	69	63	58	2	83	43	41	69	62	55	2			65	62	54	2			65	54
99	86	70	74	51	55	57	48	3	72	36	33	55	57	48	3			53	56	47	3			53	47
91	97	69	73	76	51	51	57	4	71	40	43	54	51	55	4			54	49	52	4			54	52
95	83	82	69	71	57	45	41	5	82	44	46	56	46	42	5			58	47	42	5			58	42
97	88	82	74	59	61	48	44	6	80	33	32	61	49	45	6			61	48	44	6			61	44
631	596	522	471	433	428	385	364	TOTAL	525	288	283	431	385	358	TOTAL			422	381	351	TOTAL			422	351
iSchool														iSchool					iSchool						
				16	0			K			78	15	0		K			14	0		K			14	
				23	7			1			101	23	7		1			21	7		1			21	
				24	7			2			95	26	7		2			21	7		2			21	
				27	11			3			103	28	11		3			24	11		3			24	
				29	10			4			97	26	10		4			28	10		4			28	
				27	17			5			105	27	17		5			26	17		5			26	
				43	13			6			93	41	13		6			41	13		6			41	
											115	0													
				189	65			TOTAL			916	186	65		TOTAL			175	65		TOTAL			175	
											129	0													
								SEAS						6	SEAS					4	SEAS				4
59	48	44	48	35	33	29	36	Pre-Sch.	51		41	36	30	38	Pre-Sch.			38	37	38	Pre-Sch.			38	38
62	63	78	88	81	68	58	69	Spec. Ed.	77		80	75	47	68	Spec. Ed.			68	48	69	Spec. Ed.			68	69
3002	2942	2845	2833	2553	2556	2437	2327	Dist. Totals	2864	1525	2571	2581	2424	2326	Dist. Totals			2538	2430	2321	Dist. Totals			2538	2321
+4	-60	-97	-12	-280	+3	-119	-110		-89	-1339	+1046	+10	-157					-107	-109					-107	-217

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number – VIII- A

Agenda Item

Propose 2024/25 Expenditure Budget, Set Public Hearing Date for Adoption of the 24/25 Budget and Approval to Spend Funds from Insurance Proceeds

For Board: Action Discussion Information

Background

A.R.S. §15-905 requires each district to annually prepare a proposed budget no later than July 5. The district must also publish a copy of the proposed Budget Summary, a Notice of Public Hearing and the board meeting date/time no later than 10 days prior to the date of the Adoption meeting, which must be held no later than July 15th. The budget will be published on the ADE web site.

A.R.S. §15-1103 stipulates that districts may use monies from the Insurance Proceeds Fund only after notice and a public hearing, each year, we combine this requirement with the adoption of the budget.

Legal

A.R.S. §15-905

Financial

Proposed budget sets forth the estimated parameters of District spending in 2024/25.

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the 2024/25 proposed expenditure budget as presented and call for a public hearing and board meeting at the District Office on July 9, 2024, at 5:30 P.M., for the purpose of hearing public comment, approving the expenditure of Insurance proceeds, and adopting the 2024/25 expenditure budget.

Moved _____ Seconded _____ P/F

**OSBORN SCHOOL DISTRICT
2024/25 M&O Budget Summary**

	23/24 Final Revised	2024/25 Budget Committee Projections	2024/25 Proposed Budget *with anticipated student growth	Compared to Budget Committee Projections
ADM	2184.776	2185.5342	2424.925	239.39
Weighted Count	3075.931	3081.9946	3354.340	272.35
Base Level	4914.71	4914.71	4914.71	
Inflation FY24- 2%- 2.92%		98.29	98.29	
Base Level per WSC	X 4914.71	5013.00	5013.00	
Base Level	= 15,117,310	15,450,052	16,815,308	1,365,256
Audit Fees	+ 33,000	33,000	32,000	(1,000)
Base Support Level	15,150,310	15,483,052	16,847,308	1,364,256
TRCL (transp control limit)	705,740.57	705,740.57	705,740.57	
RCL (Revenue control limit)	15,856,051	16,188,792	17,553,048	1,364,256
M&O Override	2,452,707	2,428,319	2,982,957	554,638
DAA Transfer*	1,038,000	1,038,000	1,038,000	
Tuition Revenue- ASDB	7,000	7,000	7,000	
5-Year \$75M allocation	148,285	145,000	147,600	2,600
Total Revenues	19,502,043	19,807,111	21,728,606	1,921,494
One Time \$300M state aid	593,140	0		
Budget Carryover- One time \$	2,811,531	1,500,000	1,500,000	
Budget Carryover- One time \$ CSR Teachers		750,000	750,000	
ADM / Audit adjustment- one time \$	173,275	0		
Total Budget	23,079,989	22,057,111	23,978,606	1,921,494

I certify that the budget of OSBORN SCHOOL DISTRICT District, MARICOPA County for fiscal year 2025 was officially proposed by the Governing Board on, June 11, 2024, and that the complete Proposed Expenditure Budget may be reviewed by contacting LISA NYE at the District Office, telephone 602-707-2002 during normal business hours.

President of the Governing Board

1. Average Daily Membership:		Prior year	Budget year	4. Average teacher salaries (A.R.S. §15-903.E)	
	2023 ADM	2024 ADM	2025 ADM		1. Average salary of all teachers employed in FY 2025 (budget year)
Attending	2,271,5784	2,184,7761	2,424,9250	2. Average salary of all teachers employed in FY 2024 (prior year)	60,193
				3. Increase in average teacher salary from the prior year	1,182
				4. Percentage increase	2%
2. Tax Rates:		Prior FY	Est. Budget FY	Comments on average salary calculation (Optional): All returning staff in the District (classified, certified and administrative) received a 2% increase for the 24/25sy.	
Primary rate (equalization formula funding and budget add-ons not required to be in secondary rate)		1.7962	1.7343		
Secondary rate (voter-approved overrides, bonds, and Career Technical Education Districts, and desegregation, if applicable)		1.9393	2.1543		
3. Budgeted expenditures and budget limits:		Budgeted			
		Expenditures	Budget Limit		
Maintenance & Operation Fund		23,978,605	23,978,605		
Classroom Site Fund		4,925,816	4,925,816		
Unrestricted Capital Outlay Fund		5,784,383	5,784,383		

	Maintenance and Operation Expenditures						% Inc./(Decr.) from Prior FY
	Salaries and Benefits		Other		TOTAL		
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
100 Regular education							
1000 Instruction	9,532,591	9,768,041	262,144	262,144	9,794,735	10,030,185	2.4%
2000 Support services							
2100 Students	479,300	491,809	15,000	36,569	494,300	528,378	6.9%
2200 Instructional staff	589,402	604,812	23,500	23,500	612,902	628,312	2.5%
2300, 2400, 2500 Administration	2,080,713	2,131,647	303,500	306,000	2,384,213	2,437,647	2.2%
2600 Oper./Maint. of plant	1,100,426	1,126,443	1,395,000	1,520,000	2,495,426	2,646,443	6.1%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of noninstructional services	0	0	75,000	75,000	75,000	75,000	0.0%
610 School-sponsored cocurric. activities	0	0	0	0	0	0	0.0%
620 School-sponsored athletics	15,500	15,500	6,100	6,100	21,600	21,600	0.0%
630, 700, 800, 900 Other programs	0	0	0	0	0	0	0.0%
Regular education subsection subtotal	13,797,932	14,138,252	2,080,244	2,229,313	15,878,176	16,367,565	3.1%
200 and 300 Special education							
1000 Instruction	3,768,589	3,865,321	269,433	269,433	4,038,022	4,134,754	2.4%
2000 Support services							
2100 Students	1,230,635	1,260,946	209,492	459,000	1,440,127	1,719,946	19.4%
2200 Instructional staff	246,348	252,422	7,000	7,000	253,348	259,422	2.4%
2300, 2400, 2500 Administration	0	0	2,500	2,500	2,500	2,500	0.0%
2600 Oper./Maint. of plant	0	0	500	500	500	500	0.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of noninstructional services	0	0	0	0	0	0	0.0%
Special education subsection subtotal	5,245,572	5,378,689	488,925	738,433	5,734,497	6,117,122	6.7%
400 Pupil transportation	1,159,412	1,188,251	110,000	110,000	1,269,412	1,298,251	2.3%
510 Desegregation	0	0	0	0	0	0	0.0%
530 Dropout prevention programs	0	0	0	0	0	0	0.0%
540 Joint career and technical education and Vocational education center	0	0	0	0	0	0	0.0%
550 K-3 Reading program	197,904	195,667	0	0	197,904	195,667	-1.1%
Total Expenditures	20,400,820	20,900,859	2,679,169	3,077,746	23,079,989	23,978,605	3.9%

Summary of School District Proposed Expenditure Budget (Concl'd)

CTD number 070408000
Version Proposed

Fund	Total expenditures by fund			
	Budgeted Expenditures		\$ Increase/(Decrease) from Prior FY	% Increase/(Decrease) from Prior FY
	Prior FY	Budget FY		
Maintenance & Operation	23,079,989	23,978,605	898,616	3.9%
Instructional Improvement	0	0	0	0.0%
English Language Learner	0	0	0	0.0%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	4,677,531	4,925,816	248,285	5.3%
Federal Projects	10,642,000	6,302,000	(4,340,000)	-40.8%
State Projects	2,600,000	2,500,000	(100,000)	-3.8%
Unrestricted Capital Outlay	5,521,755	5,784,383	262,628	4.8%
New School Facilities	0	0	0	0.0%
Adjacent Ways	0	0	0	0.0%
Debt Service	6,952,950	7,822,813	869,863	12.5%
School Plant Fund	575,000	575,000	0	0.0%
Auxiliary Operations	30,000	30,000	0	0.0%
Bond Building	1,500,000	30,000,000	28,500,000	1900.0%
Food Service	2,750,000	2,750,000	0	0.0%
Other	4,121,000	4,650,500	529,500	12.8%

M&O Fund Special Education Programs by type		
Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Total All Disability Classifications	5,321,503	5,617,122
Gifted Education	412,994	500,000
Remedial Education	0	0
ELL Incremental Costs	0	0
ELL Compensatory Instruction	0	0
Vocational and Technical Education (non-CTED)	0	0
Career Education (non-CTED)	0	0
Career Technical Education (CTED)	0	0
TOTAL	5,734,497	6,117,122

Proposed staffing summary				
Staff Type	Purchased Services Personnel FTE	Employee FTE	Total FTE	Staff-Pupil Ratio
Certified --				
Superintendent, principals, other administrators	0	13	13	1 to 186.5
Teachers		172	172	1 to 14.1
Other		19	19	1 to 127.6
Subtotal	0	204	204	1 to 11.9
Classified --				
Managers, supervisors, directors		8	8	1 to 303.1
Teachers aides		40	40	1 to 60.6
Other		110	110	1 to 22.0
Subtotal	0	158	158	1 to 15.3
TOTAL	0	362	362	1 to 6.7
Special education --				
Teacher		20	20	1 to 12.0
Staff		28	28	1 to 15.0

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VIII-B

Agenda Item

Second Reading and approval of Policy DCA Management of Capital Reserves (General Fund Reserves)

For Board: Action Discussion Information

Background –

The Governing Board's collective argument in support of the recently authorized district additional assistance override election is attached for review.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board approve the second reading of policy DCA Management of Capital Reserves (General Fund Reserves).

Moved _____ Seconded _____ P/F

DCA MANAGEMENT OF CAPITAL RESERVES

(General Fund Reserve)

Introduction

This General Fund Reserve Policy ("policy" or "Reserve Policy") of the Osborn School District has been designed in accordance with guidelines of the Government Finance Officers Association (GFOA) and all applicable laws. Fund balance is an important indicator of the District's financial position. Maintaining reserves is considered a prudent management practice.

Purpose and Goals

The purpose of the General Fund Reserve Policy is to ensure that the District maintains adequate levels of fund balance to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure the continuance of sound financial management of public resources.

These amounts are expressed as goals, recognizing that fund balance levels can fluctuate from year to year in the normal course of operations for school districts. This policy has been developed to meet the following goals:

- A. Establish a formal policy on the level of unrestricted fund balance the District will strive to maintain in its General Fund for generally accepted accounting principles (GAAP) and budgetary purposes.
- B. Provide guidance on the conditions under which fund balance may be spent and how resources will be directed to replenish fund balance should the fund balance fall below the target level.

Definitions

For the sake of clarity, the term GAAP fund balance describes the net position of governmental funds calculated in accordance with GAAP.

Budgetary fund balance describes the net position of governmental funds calculated on a government's budgetary basis. Budgetary fund

balance, while it is subject to the same constraints on spending as GAAP fund balance, typically represents simply the total amount accumulated from prior years at a point in time.

GAAP financial statements report up to five (5) separate categories of fund balance based on the type and source of constraints placed on how resources can be spent (presented in descending order from most constraining to least constraining): *nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance.*

The total of the amounts in these last three (3) categories (where the only constraint on spending, if any, is imposed by the government itself) is termed *unrestricted fund balance.*ⁱ

The calculation of GAAP fund balance and budgetary fund balance sometimes is complicated by the use of sub-funds within the General Fund. In such cases, GAAP fund balance includes amounts from all of the sub-funds, whereas budgetary fund balance typically does not.

General Fund

The General Fund accounts for and reports all financial resources of the District except those required to be accounted for and reported in another fund. The District's General Fund for accounting and budgeting purposes may be different from the General Fund for financial statement reporting purposes.ⁱⁱ

For accounting and budgeting purposes, the *General Fund* is described as the Maintenance and Operation (M&O) Fund by Arizona Revised Statutes (A.R.S.) and may be separated into seven programs titled regular education, special education, pupil transportation, desegregation, dropout prevention, joint career and technical education and vocational education center, and kindergarten through grade three (K-3) reading program.

When the District prepares audited financial statements, the General Fund includes the M&O Fund and any other fund used for accounting or budgeting purposes that does not meet the definition of another governmental fund type. The following funds should be included in the General Fund for financial statement reporting purposes:

- A. Maintenance and Operation
- B. Indirect Costs
- C. School Opening

In addition, the District will need to analyze the following funds to determine if they should be included in the General Fund for financial statement reporting purposes: Advertisement, Auxiliary Operations, Condemnation, Employee Insurance Withholdings, Energy and Water Savings, Federal Projects, Gifts and Donations, Insurance Proceeds, Litigation Recovery, School Plant, State Projects, Teacherage, Unemployment Insurance and Unrestricted Capital Outlay.

State Law

The general school district budgeting statutes applicable to the District can be found in Title 15, Chapters 3, 8, 9, and 10 of the Arizona Revised Statutes.

Administrative Regulations for Budget

The Uniform System of Financial Records for Arizona School Districts provides detailed definitions of income and expenditure categories together with approved budget and accounting practices.

The Office of the Auditor General and the Arizona Department of Education developed the Uniform System of Financial Records (USFR) pursuant to Arizona Revised Statutes (A.R.S.) § [15-271](#).

Minimum Level

In establishing the minimum unrestricted General Fund balance level, the District has considered the following:

- A. Historical volatility of its revenues and expenditures throughout economic cycles;
- B. Potential loss of its Maintenance and Operations Override;
- C. Exposure to significant one-time outlays;

- D. The potential drain upon the General Fund from other funds and the availability of resources in other funds; and
- E. The potential impact on the District's credit rating and corresponding increased costs of capital.

The District will strive to maintain at a minimum, an unrestricted GAAP fund balance of seventeen percent (17%) of expenditures in its General Fund. On a budgetary basis, the District will maintain a minimum fund balance of seventeen percent (17%) of Maintenance and Operations expenditures. A minimum reserve level of seventeen percent (17%) of expenditures is more than sufficient to offset a loss of revenues in the event that state spending declines by historic high levels over multiple years or District voters do not reauthorize its M&O override.ⁱⁱⁱ In the event of delays or deferrals of state and local revenues, the minimum reserve level is more than sufficient to cover two (2) months of payroll expenditures and normal operating costs.

The minimum reserve level is not a cap. The District may deem it to be fiscally prudent to keep its unrestricted fund balance at a level above and beyond its policy.

Use of Reserves

It is the intent of the District to limit use of General Fund balances to address unanticipated, non-recurring needs or known and planned future obligations. Fund balances shall not be applied to recurring annual operating expenditures.

A. Use of fund balance reserves above 17 percent

- Fund balance reserves above 17 percent can be used for one-time or capital expenditures and debt reduction.
- Reserves in this sub-category are very flexible and available for use. These reserves provide an opportunity for strategic investment and problem solving. Typically, this amount is not reconciled until the fiscal year end close and post audit. Any available balance is addressed as part of the budget planning for the next available year.

B. Fund balance reserves above 10 percent and below 17 percent can be used for one-time expenditures and to stabilize the District normal economic cycles when operating revenues are below the adopted expenditure budget based on the following criteria:

- An unexpected or unanticipated event requiring immediate action.
 - Large unappropriated retirement payouts or unrealized vacancy savings.
 - A technical correction of the original budget.
 - A change in legislation creating an unfunded mandate.
 - Planned one-time expenditures advancing a programmatic or financial outcome.
- Reserves should only be used to provide a short-term solution to maintaining operations until revenue growth or expenditure reductions are achieved to balance the budget.
- The District should first seek to offset revenue declines with expenditure reductions. Reserves should only be used when further reductions in expenditures would affect essential District functions. As a minimum standard, any use of fund balance should be matched by equal or greater expense reductions.
- Reserves in this category are not flexible and should only be used to offset revenue shortfalls or extraordinary expenditure demands.

C. Use of fund balance reserves below 10 percent

- The use of fund balance reserves below 10 percent is restricted to responding to a severe economic or other crisis. This category is only used in the most unusual or unexpected situation and is ideally never used.

Reserve Replenishment

Any use of fund balance reserves below the seventeen percent (17%) target should be accompanied by a replenishment plan. This is particularly critical when reserves are below the ten percent (10%). If the General Fund balance falls below the District's policy level, the District will seek to replenish its fund balances within three (3) fiscal years.

Revenue sources that would typically be looked to for replenishment of a fund balance include nonrecurring revenues, budget surpluses, and excess resources in other funds (if legally permissible and there is a defensible rationale).

Annual Review

The Superintendent and/or Chief Operations Officer (COO) will be involved in the annual review of this policy to ensure compliance. The annual review will occur in conjunction with the filing of the District's annual budget or annual financial report (AFR).

i Sometimes restricted fund balance includes resources available to finance items that typically would require the use of unrestricted fund balance (e.g., a contingency reserve). In that case, such amounts should be included as part of unrestricted fund balance for purposes of analysis.

ii These categories are set forth in Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

iii Between 2001 and 2018, the longest sustained nominal decline in educational spending over a three (3) year period occurred between fiscal years 2008/09 and 2011/12. According to the Office of the Auditor General, per pupil spending declined from \$9,141, to \$8,150 (inflation adjusted to 2018 dollars), about eleven percent (11%) in the aforementioned period. Not adjusted for inflation, the decline in per pupil spending was five and one-half percent (5.5%), from \$7,908 to \$7,475 per pupil.

A loss of the District's M&O override would reduce revenues by approximately \$2.5 million, approximately twelve percent (12%) of fiscal year 2023 audited General Fund expenditures.

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

The Osborn Community advances the full potential of every child by developing emotional intelligence and academic excellence.

Agenda Item Number –VIII-C

Agenda Item

Recommendation to RFP 2024.02 Audit Services

For Board: Action Discussion Information

Background –

On April 17, 2024, the District issued a Request for Proposal (RFP) Audit Services. We had a single response to the solicitation and the district evaluation committee has determined the single submission is responsive and meets the qualifications to perform the required work. Therefore it is in the best interest of the district to award the single submission.

The RFP’s were evaluated by a three member selection committee. The recommendation is to award Audit Services to CWDL, Certified Public Accountants.

Legal

Financial

M&O expenditure \$25,000 first year cost

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended that the Governing Board award RFP 2024.02 to CWDL, Certified Public Accountants for the FY24 fiscal audit with the option to renew for a maximum term of up to five years.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT #8
EVALUATION SUMMARY OF RFP #2024.02 AUDIT SERVICES

Submittal Scoring Sheet
maximum points available 100

CWDL- Certifide Public Accountants

Evaluator #1	100
Evaluator #2	95
Evaluator #3	83
Total Points	278

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
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Agenda Item Number – VIII- D

Agenda Item

Out-of-State Professional Development Opportunities for Governing Board Members Ed Hermes, Luis Peralta, Violeta Ramos, Leanne Greenberg and Rhiannon Ford for the 2024-2025 school year

For Board: Action Discussion Information

Background –

Below are potential out-of-county and out-of-state professional development opportunities for Board members for the 2023-2024 school year. This does not mean that every member will or should go to every conference. It merely allows the district to begin making reservations and placing registrations for best pricing while following all procurement requirements for approval before encumbrance. Further events may be brought for approval, however this list is known travel opportunities that Board members have taken advantage of in the past few years.

Council of Urban Boards of Education (CUBE) Annual Conference
Las Vegas, NV October 28-30, 2024

National School Boards Association (NSBA) Equity Symposium
Washington DC January 26-28, 2025

National School Boards Association (NSBA) Annual Conference
Atlanta, GA April 5-7, 2025

Arizona School Boards Association (ASBA) Summer Leadership Institute 2025
TBD

National Association of Latino Elected Officials (NALEO) Annual Conference
Location and Date for summer 2025 TBD

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended the Board approve Out-of-State Professional Development Opportunities for Governing Board Members Ed Hermes, Luis Peralta, Leanne Greenberg and Violeta Ramos and Rhiannon Ford for the 2024-2025 school year.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

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Agenda Item Number – VIII- E

Agenda Item

Out-of-State Professional Development Opportunities for Superintendent Dr. Michael Robert for the 2024-2025 school year.

For Board: Action Discussion Information

Background –

Below are potential out-of-state professional development opportunities for the superintendent for the 2023-2024 school year. This does not mean that the superintendent will or should go to every conference. It merely allows the district to begin making reservations and placing registrations for best pricing while following all procurement requirements for approval before encumbrance. Further events may be brought for approval, however this list is known travel opportunities that the superintendent or board members have taken advantage of in the past few years.

Council of Urban Boards of Education (CUBE) Annual Conference
Las Vegas, NV October 28-30, 2024

The School Superintendent’s Association (AASA) National Conference on Education
TBD

National Institute for Excellence in Teaching (NIET) Annual Conference
TBD

National School Boards Association (NSBA) Annual Conference
Atlanta, GA April 5-7, 2025

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended the Board approve Out-of-State Professional Development Opportunities for Superintendent Dr. Michael Robert for the 2024-2025 school year.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
by developing emotional intelligence and academic excellence.**

Agenda Item Number –VIII-F

Agenda Item

Out-of-State Professional Development Opportunities for Chief Operations Officer C. Toscano for the 2024-2025 school year.

For Board: Action Discussion Information

Background –

Below are potential out-of-state professional development opportunities for the operations officer for the 2024-2025 school year. This does not mean that the operations officer will or should go to every conference. It merely allows the district to begin making reservations and placing registrations for best pricing while following all procurement requirements for approval before encumbrance. Any additional out of state events will be brought for approval at future meetings.

- Association School Business Officials (ASBO International) Annual Conference
Nashville, TN September 17-20, 2024
- Association School Business Officials (ASBO International) Leadership Forum
Tampa, FL March 6-8, 2025
- Government Finance Officers Association (GFOA) Annual Conference
Washington DC, June 29- July 2, 2025
- Association School Business Officials (ASBO International) Eagle Institute
Location TBD, July 2025
- Arizona Association School Business Officials (AASBO) Spring Conference
Laughlin, NV, April 2025

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

It is recommended the Board approve Out-of-State Professional Development Opportunities for Operations Officer C. Toscano for the 2024-25 school year.

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

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Agenda Item Number – IX

Agenda Item

Board Development

For Board: Action Discussion Information

Background –

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
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Agenda Item Number –X

Agenda Item

Reflections/Feedback on Meeting

For Board: Action Discussion Information

Background –

Reflect on the business of tonight’s meeting. You may comment on how it aligns to Board goals.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Moved _____ Seconded _____ P/F

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

The Osborn Community advances the full potential of every child
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Agenda Item Number – XI

Agenda Item

Future Agenda Items

For Board: Action Discussion Information

Mrs. Ramos

- Would like to see how AZELLA scores of 8th graders are shared with the high schools they will be attending. **(6-6-24 Update to the Board)**

Agenda Item Number – XIII

Executive Session

Personnel

- A. The Governing Board may convene an executive session pursuant to A.R.S. Section §38-431.03(A)(1) for the purpose of discussion of the Superintendent's Evaluation
- B. The Governing Board may convene an executive session pursuant to A.R.S. § 38-431.03(A)(1) to consider and discuss the Superintendent's contract of employment.

Legal Advice

- A. The Governing Board may convene an executive session pursuant to A.R.S. § 38-431.03(A)(3) and (4) to obtain legal advice from the attorney for the public body and to instruct the attorney regarding the Superintendent's contract of employment

OSBORN SCHOOL DISTRICT NO. 8

June 11, 2024

Board Meeting

**The Osborn Community advances the full potential of every child
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Agenda Item Number – XIII

Agenda Item

Approve Superintendent Contract

For Board: Action Discussion Information

Background –

The Governing Board will discuss in Executive Session a recommendation for an extension of the Superintendent’s contract for 2024-2027.

Legal

Financial

Governing Board Goals

- Community Connectedness and Increased Enrollment
- Maximize Student Learning & Achievement from PreK to High School
- Stewardship and Boardmanship
- Equity & Excellence for Opportunity and Outcomes

Recommendation

Approval of Superintendent’s contract per Board discussion.

Moved _____ Seconded _____ P/F

Agenda Item Number –XIV

Adjournment

Moved _____ Seconded _____ P/F