

Easton Area Middle School
Student Handbook
2024-2025



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EASD Mission Statement, Portrait of a Graduate & Board of School Directors

MISSION STATEMENT

The Easton Area School District develops responsible citizens to be effective communicators, innovative problem-solvers, empathetic collaborators, empowered citizens, continuous learners and creative and critical thinkers who will thrive locally and globally, in safe, innovative, and collaborative environments that are built upon trust and grounded in trauma-informed practices, with an emphasis on equity and access to high quality learning experiences for all students.

EASD PORTRAIT OF A GRADUATE

The profile of a graduate defines what we believe is most critical for our students to know, and be able to do, by the time they graduate from the Easton Area School District. There are 6 competencies that encompass the skills and characteristics required for students to be successful in a global economy.

- EFFECTIVE COMMUNICATOR
- INNOVATIVE PROBLEM-SOLVER
- EMPATHETIC COLLABORATOR
- CREATIVE AND CRITICAL THINKER
- CONTINUOUS LEARNER
- EMPOWERED CITIZEN

BOARD OF SCHOOL DIRECTORS

Ms. Meg Sayago, President
Mrs. Jodi Hess, Vice President
Mrs. Nekisha Robertson
Ms. Susan Hartranft-Bittinger
Mr. Michael Simonetta
Ms. Ghennifer Zando-Dennis
Mr. Brian Snyder
Ms. Dionne Wellington
Mr. William Whitman

Ms. Tracy A. Piazza, Superintendent
Dr. Benita Draper, Assistant Superintendent for Curriculum & Instruction
Dr. Josh Ziatyk, Assistant Superintendent for Operations & Student Services
TBD, Acting Chief Finance Officer
Mrs. Kara Dufour, Chief Human Resource Officer

<p align="center">Easton Area Middle School 6-8 Grade Staff EAMS Building Information Principal Elise Jones jonese@eastonsd.org</p>		
<p align="center">EAMS Main Office Information</p>		
<p>Administrative Professional Cheri Digirolamo digirolamoc@eastonsd.org ext. 31006</p>	<p>Administrative Professional Stephanie Altner altners@eastonsd.org ext. 31001</p>	<p>Administrative Professional Daisy Laudenslager laudenslagerd1@eastonsd.org ext. 31002</p>
<p align="center">Assistant Principal Heather Gaumer gaumerh@eastonsd.org</p>		
<p align="center">6th Grade Student Support Center</p>	<p align="center">7th Grade Student Support Center</p>	<p align="center">8th Grade Student Support Center</p>
<p>Assistant Principal Annjanette Trinidad trinidada@eastonsd.org</p> <p>Administrative Professional Chris Pacchioli pacchiolic@eastonsd.org ext. 31015</p> <p>School Counselors Shannee Sookbirsingh (Last names A-L) sookbirsinghs@eastonsd.org</p> <p>Christina Johnson (Last names M-Z) johnsonc@eastonsd.org</p> <p>Administrative Professional Kyle Walchak walchakk@eastonsd.org ext. 31005</p> <p>CIS Student Support Specialist Greg Jones jonesg@eastonsd.org</p>	<p>Assistant Principal Jessica Milton miltonj@eastonsd.org</p> <p>Administrative Professional Joanne Pickel pickelji@eastonsd.org ext. 31019</p> <p>School Counselors Brenda Stewart (Last names A-K) stewartb@eastonsd.org</p> <p>Emily Massino (Last names L-Z) massinoe@eastonsd.org</p> <p>Administrative Professional Ann Thomas thomasa@eastonsd.org ext. 31009</p> <p>CIS Student Support Specialist Dan Foulk foulkd@eastonsd.org</p>	<p>Assistant Principal Dean Jones jonesd@eastonsd.org</p> <p>Administrative Professional Kelly Gubich gubichk@eastonsd.org ext. 31017</p> <p>School Counselors Dan Romanie (Last names A-K) romanied@eastonsd.org</p> <p>Courtney George (Last names L-Z) georgec@eastonsd.org</p> <p>Administrative Professional Kim Soto sotok@eastonsd.org ext. 31003</p> <p>CIS Student Support Specialist Nicole Brodt (Site Coordinator) brodtn@eastonsd.org</p>

Student Support Center Services

Students are urged to talk with their student support centers if assistance is needed and when academic and/or social problems arise. Teams are prepared to assist students with study skills, course selection,

career planning, coping with personal problems, and are able to direct parents as to where assistance might be obtained if necessary.

Parents are also encouraged to contact the student support centers with any questions or needs.

Welcome Letter

Dear EAMS Families,

It is with great excitement and a profound sense of commitment that I formally welcome you to the 2024-2025 school year. I eagerly anticipate the opportunity to work closely with both you and your students to ensure a productive and inspiring academic year.

For those who are new to our community, allow me to introduce myself. To our returning families, I am delighted to reconnect. My family and I reside in the Lehigh Valley, and being a part of the Rover Community is deeply significant to us. Since 2008, I have had the privilege of serving in the Easton Area School District, beginning my journey as a middle school language arts and history teacher. I then spent four years at Easton Area Middle School as an Assistant Principal and Deputy Principal. I had the honor of serving as the Principal at Paxinosa Elementary School for six years. Last year was my first year back at Easton Area Middle School as the head principal.

My primary goal is to foster successful and positive partnerships with each of you. I believe that collaboration and open communication are the cornerstones of our collective success. By working together, we can achieve our common goal of ensuring the success and growth of our students. Your feedback is invaluable, and I encourage you to share your thoughts and ideas regularly. In the coming months, I will provide more information on how we can strengthen our partnership and continuously improve our efforts.

It is truly an honor to serve the students, families, faculty, and community of Easton Area Middle School. You will find important dates and information on the following page. Please feel free to contact me at 610-250-2460 or by email at jonese@eastonsd.org with any questions, feedback, or ideas you wish to share. Your input is always welcome and greatly appreciated.

Sincerely,

Elise Jones, M.Ed.

Easton Area Middle School Principal

GENERAL INFORMATION


The information in this handbook is designed to assist you and your child in making a smooth transition.. Please take this opportunity to review and discuss the information provided herein. For your convenience, Easton Area Middle School -/8 does have a website located at <https://eams.eastonsd.org/>

The EAMS website includes specific areas for parents, students, and staff members. E-mail addresses for all teachers and other information are an integral part of the website and, for households with Internet access, this is a fine source of information for many questions that may arise throughout the school year. Also, please visit www.eastonsd.org to stay current with district news, events, and school board policies.

We direct our efforts towards the establishment of open lines of communication between the home and the school. We are confident that a partnership with the Easton Area Middle School staff and families will provide a positive growth experience for your child. While it is our intent to answer the telephone with a "live" person, depending on the time of day, it is possible that you will be transferred to our automated telephone system. The morning hours between 7:30 – 9:00 am and the lunch hours are usually the most hectic. If you are calling with a question of a general nature, the main office staff can usually be of assistance. However, the Easton Area Middle School administration is organized into three student support centers, 6th grade (x 31015), 7th grade (x31019) & 8th grade (x31017), which are staffed to service the needs of their respective students and parents. Each center has two administrative professionals, an assistant principal, two school counselors, and a CIS support staff. The team handles a myriad of services related to student behavior, academics, scheduling, counseling, special education and testing. If you are in doubt about which office to contact, calling your child's grade level center is always a good place to start.

The assistant principals assist the building principal in managing the needs of the students and parents and are empowered to make decisions related to almost any issue related to student life at EAMS. Most questions and concerns can be routinely answered and serviced by the grade level staff and principals. However, questions about grades, progress reports, and academic concerns should initially be directed to your student center and school counselor. In doing so, we will be able to service your needs in the most efficient manner possible. We look forward to meeting you and your child and working together to ensure the best possible middle level education for all of our students.

EASD SCHOOL CALENDAR



EASTON AREA SCHOOL DISTRICT

SCHOOL CALENDAR 2024-2025

"EDUCATING FOR LIFE'S JOURNEY"

AUGUST

Classroom setup, per building cleaning schedule and principal approval

13 to 15 - New Teacher

18 to 22 - Teacher In Service

No School for Students

26 - First Day of School For Students

AM ONLY Grades K, 6 and 9 // Teacher Inservice

27 - ALL STUDENTS

SEPTEMBER

30 to 02 - Labor Day

No School

10 - Teacher In Service

No School for Students

OCTOBER

11 - Teacher In Service

No School for Students

14 - Indigenous Peoples' Day

No School

NOVEMBER

01 - End of 1st Marking Period

Grades 6 - 12

05 - In Service for Teachers

No School for Students

27 - Early Dismissal for K-12 Students & Teachers

28 - End of 1st Trimester Period

Grades K-5

28 to 02 - Thanksgiving Break

No School

DECEMBER

4-6 Elem Parent Conferences

04 - 1:40 pm - 3:45 pm

05 - 12:00 pm - 7:30 pm

06 - 8:00 am - 11:30 am

04 - Early Dismissal for K-5 Students

05 & 06 - No School for K-5 Students

23 to 31 - Winter Break

No School

JANUARY

01 to 03 - Winter Break

No School

06 to 17 - Keystone Exams // Test Window

No School

20 - Martin Luther King Day

No School

24 - End of 2nd Marking Period

Grades 6 - 12

The district may utilize up to 5 remote learning days (Flex the Instruction Days) when schools are closed due to inclement weather or other emergencies. Any days not utilized as remote learning days or exceeding the five day limit will be added to the end of the school year.

AUGUST

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

8 | 8 Teacher

SEPTEMBER

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

20 | 28 Teacher

OCTOBER

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

22 | 50 Teacher

NOVEMBER

S	M	T	W	R	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

19 | 69 Teacher

DECEMBER

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

14 | 83 Teacher

JANUARY

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

19 | 102 Teacher

FEBRUARY

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

19 | 121 Teacher

MARCH

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21 | 142 Teacher

APRIL

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21 | 161 Teacher

MAY

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21 | 182 Teacher

JUNE

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

6 | 188 Teacher

FEBRUARY

17 - Presidents' Day

No School

MARCH

16 - End of 2nd Trimester

Grades K - 5

14 - Teacher In Service

No School for Students

APRIL

01 - End of 3rd Marking Period

Grades 6 - 12

17 to 21 - Spring Break

No School

21 to 25 PSSA ELA Gr 03-08 // Test Window

28 to 30 PSSA Math Gr 03-08 // Test Window

MAY

01 to 10 - PSSA Test Window

- PSSA Sci Gr 04 & 08 (1&2)

- PSSA Math (5-9)

09 - Early Dismissal for 9-12 Students & Teacher-In-Service (EASD Day)

12 to 23 - Keystone Exams // Test Window

26 - Memorial Day

No School

JUNE

06 & 09 Early Dismissal for K-12 Students & Teacher In-Service

09 - Last Day of School for Students

19 - Juneteenth Day - District Closed

*** Potential MAKE-UP DAYS added to the calendar in JUNE **

2024-2025 Calendar Instructional Hours

	Elementary K	Elementary 1-5	EAMS 6	EAMS 7/8	EAMS 9	EAMS 10-12
August	21.67	18.50	21.78	18.35	22.12	18.05
September	117.17	117.17	116.22	116.22	114.32	114.32
October	129.50	129.50	128.45	128.45	126.35	126.35
November	108.00	108.00	107.42	107.42	106.35	106.35
December	71.00	71.00	65.63	65.63	64.23	64.23
January	117.17	117.17	116.22	116.22	114.32	114.32
February	117.17	117.17	116.22	116.22	114.32	114.32
March	123.33	123.33	122.33	122.33	120.33	120.33
April	117.17	117.17	116.22	116.22	114.32	114.32
May	129.50	129.50	128.45	128.45	124.40	124.40
June	31.00	31.00	31.33	31.33	32.20	32.20
Total	1082.67	1079.50	1090.27	1086.83	1073.25	1069.18

Inservice - No School Students

Holiday - No School Staff and Students

Keystone Testing

PSSA Testing

Bell Schedules

Regular Bell Schedule

Schedule # 1		REGULAR BELL SCHEDULE
7:45 AM - 7:55 AM		ARRIVAL
7:55 AM - 8:05 AM		HOMEROOM
8:08 AM - 8:46 AM	(38 minutes)	PERIOD 1
8:49 AM - 9:27 AM	(38 minutes)	PERIOD 2
9:30 AM - 10:08 AM	(38 minutes)	PERIOD 3
10:11 AM - 10:49 AM	(38 minutes)	PERIOD 4
10:52 AM - 11:30 AM	(38 minutes)	PERIOD 5
11:33 AM - 12:11 PM	(38 minutes)	PERIOD 6
12:14 PM - 12:52 PM	(38 minutes)	PERIOD 7
12:55 PM - 1:33 PM	(38 minutes)	PERIOD 8
1:36 PM - 2:14 PM	(38 minutes)	PERIOD 9
2:17 PM - 2:55 PM	(38 minutes)	PERIOD 10
2:55 PM - 3:05 PM		DISMISSAL

2-Hour Delay Bell Schedule

Schedule # 2		TWO HOUR DELAY
9:45 AM - 9:55 AM		ARRIVAL
9:55 AM - 10:05 AM		HOMEROOM
10:08 AM - 10:34 AM	(26 minutes)	PERIOD 1
10:37 AM - 11:03 AM	(26 minutes)	PERIOD 2
11:07 AM - 11:33 AM	(26 minutes)	PERIOD 3
11:36 AM - 12:02 PM	(26 minutes)	PERIOD 4
12:05 PM - 12:31 PM	(26 minutes)	PERIOD 5
12:34 PM - 1:00 PM	(26 minutes)	PERIOD 6
1:03 PM - 1:29 PM	(26 minutes)	PERIOD 7
1:32 PM - 1:58 PM	(26 minutes)	PERIOD 8
2:01 PM - 2:27 PM	(26 minutes)	PERIOD 9
2:30 PM - 2:55 PM	(25 minutes)	PERIOD 10
2:55 PM - 3:05 PM		DISMISSAL

Early Dismissal Bell Schedule

Schedule # 3		EARLY DISMISSAL
7:45 AM - 7: 55 AM		ARRIVAL
7:55 AM - 8:05 AM		HOMEROOM
8:08 AM - 8:28AM	(20 minutes)	PERIOD 1
8:31 AM - 8:51 AM	(20 minutes)	PERIOD 2
8:54 AM - 9:14 AM	(20 minutes)	PERIOD 3
9:17 AM - 9:37 AM	(20 minutes)	PERIOD 4
9:40 AM - 10:00 AM	(20 minutes)	PERIOD 5
10:03 AM - 10:23 AM	(20 minutes)	PERIOD 6
10:26 AM - 10:46 AM	(20 minutes)	PERIOD 7
10:49 AM - 11:09 AM	(20 minutes)	PERIOD 8
11:12 AM - 11:32 AM	(20 minutes)	PERIOD 9
11:35 AM- 11:55 AM	(20 minutes)	PERIOD 10
11:55 AM - 12:05 PM		DISMISSAL

Activity Bell Schedule

Schedule # 5		ACTIVITY SCHEDULE
7:45 AM - 7: 55 AM		ARRIVAL
7:55 AM - 8:05 AM		HOMEROOM
8:05 AM - 9:05 AM	(60 Minutes)	ACTIVITY PERIOD
9:08 AM - 9:40 AM	(32 minutes)	PERIOD 1
9:43: AM - 10:15 AM	(32 minutes)	PERIOD 2
10:18 AM - 10:50 AM	(32 minutes)	PERIOD 3
10:53 AM - 11:25 AM	(32 minutes)	PERIOD 4
11:28 AM - 12:00 PM	(32 minutes)	PERIOD 5
12:03 PM - 12:35 PM	(32 minutes)	PERIOD 6
12:38 PM - 1:10 PM	(32 minutes)	PERIOD 7
1:13 PM - 1:45 PM	(32 minutes)	PERIOD 8
1:48 PM - 2:20 PM	(32 minutes)	PERIOD 9
2:23 PM - 2:55 PM	(32 minutes)	PERIOD 10
2:55 PM - 3:05 PM		DISMISSAL

Flexible Instruction Day (FID) Bell Schedule

Schedule # 4		FID SCHEDULE
7:55 AM - 8:05 AM		HOMEROOM
8:08 AM - 8:23AM	(15 minutes)	PERIOD 1
8:26 AM - 8:41 AM	(15 minutes)	PERIOD 2
8:44 AM - 8:59 AM	(15 minutes)	PERIOD 3
9:02 AM - 9:17 AM	(15 minutes)	PERIOD 4
9:20 AM - 9:35 AM	(15 minutes)	PERIOD 5
9:38 AM - 9:53 AM	(15 minutes)	PERIOD 6
9:56 AM - 10:11 AM	(15 minutes)	PERIOD 7
10:14 AM - 10:29 AM	(15 minutes)	PERIOD 8
10:32 AM - 10:47 AM	(15 minutes)	PERIOD 9
10:50 AM- 11:05 AM	(15 minutes)	PERIOD 10

ACADEMIC PROGRAMMING

CURRICULUM

The curriculum offered at EAMS is diversified and responsive to the needs of our adolescent learners. Designed to meet the academic needs of the students, the curriculum reflects the criteria established by the Pennsylvania Department of Education. Each student is required to complete the following minimum requirements:

Sixth Grade	Seventh Grade	Eighth Grade
ELA 6 World History 6 Science 6 Mathematics Special Rotation (Physical Education, Science Research, Computers, Art, Technology Education, Music)	ELA 7 World History 7 Science 7 Mathematics Special Rotation (Physical Education, Intro to Spanish, Computers, Art, Technology Education, Family Consumer Science)	ELA 8 US History 8 Science 8 Mathematics Foreign Language Special Rotation (Physical Education & Health, Computers, Science Research, Art, Technology Education, Library)

GRADING

The manner in which students are evaluated in each class depends upon a number of factors determined by the course, the curriculum, and teacher and departmental/team requirements. Grades will be posted as follows:

100-90 -- Excellent 89-80 -- Above Average 79-70 -- Average 69-60 -- Below Average 59-0 -- Failure
--

HONOR ROLL

100-94 -- High Honors
93-88 -- Honors
87-82 -- Commendation

Course grading and requirements will be distributed by the teacher.

SCHOOLOGY

All daily assignments, upcoming assessments, and time & links for a FID days will be posted in a timely fashion in SCHOOLOGY by each teacher in the feed section of each class. Any changes to PM busing will be posted in the grade level schoology group. Students should check Schoology every day.

INCOMPLETES AND MAKE-UPS

Students are required to make up all work missed due to an excused absence. One day of make-up time will be given for each day of absence. An absence on the date of an announced test, project, or other assignment, will require that the work be completed or submitted on the date of return to school. Students must complete all make-up work at the conclusion of the marking period. In the event of extenuating circumstances, extensions may be granted by the administration.

NATIONAL JUNIOR HONORS SOCIETY

The purpose of the Easton Area Middle School Chapter of the NJHS is to create an enthusiasm for scholarship, to stimulate a desire to render service, promote worthy leadership and citizenship, and to encourage the development of character in the students of Easton Area Middle School. Grade 7 and 8 students may be considered for membership if they have achieved a 90% cumulative grade point average during their 6th & 7th grade years. Eligible members will be formally inducted in the fourth marking period of their 8th grade year. All members must complete the following requirements in order to be inducted: maintain all academic and disciplinary requirements, a written personal statement, documented evidence of twenty (20) community service hours completed since the start of 6th grade, and payment of \$10.00 non-refundable dues. Transfer students are eligible for membership after attending EAMS for two (2) marking periods.

PARENTAL INFORMATION UPDATES

Parents must access PowerSchool Enrollment with all change of address, work numbers, emergency numbers, and adult contact updates.

REPORT CARDS

The EAMS administration makes at least four (4) formal contacts per year concerning progress and grades. Report cards are issued in accordance with the school calendar and are distributed electronically approximately every forty-five (45) days. All report cards will be shared electronically via PowerSchool. Information will be shared on how to request a paper copy of the report card. Parents should review the reports with their child and call the school guidance office if there are any questions concerning the report. Parents have 24-hour access to PowerSchool for additional academic information. Parental involvement is crucial in the improvement of student academic performance. Report cards serve a significant function in school/home communication.

RETENTION POLICY

A student may be automatically retained in his or her present grade if a student fails four (4) core courses. If a student fails two (2) or three (3) core course(s), summer school is available to that student. Attendance and successful completion of the course(s) will lead to promotion. Failure to pass the course(s) or to attend the summer session could result in retention. Please note that a FEE may be charged for each course taken. A maximum of two (2) courses may be taken. Transportation to and from summer school courses may be the responsibility of the parent/guardian.

Core courses are defined as follows: *Core Courses are subject to change

Sixth Grade: ELA, Math, Science, and History

Seventh Grade: ELA, Math, Science, and History

Eighth Grade: ELA, Math, Science, History, Foreign Language*

Questions concerning retentions should be directed to your student's grade level student center.

SCHEDULING AND SCHEDULE CHANGES

Counselors will be available at various times throughout the summer to address any questions and/or concerns regarding a student's schedule.

SPECIAL EDUCATION

Special education services are available at Easton Area Middle School. Parents who feel that their child is exceptional and/or in need of special academic or behavioral programming may request an evaluation. Request forms are available in the guidance office. A Special Education Parent Handbook may be obtained from the Special Education Office, 1801 Bushkill Drive, Easton, PA 18040 or by calling (610) 250-2400

TEXTBOOKS

The Easton Area School District provides its students with textbooks, workbooks, and paperback books (depending on the course).

In the event books are lost and/or damaged, students may receive a second copy (if available). Cost for the lost and/or damaged textbooks must be paid by the student. Book value is based on cost: new -- 100%; 2nd year -- 80%; 3rd year -- 60%; 4th year -- 40%; 5th year -- 20%. Any monies paid must be verified by a receipt if books are found at a later date.

Students are reminded to keep their lockers secured and to check with the main office for lost books. Students should carefully examine their textbooks upon receipt and report any and all damage to the teacher immediately. Any unreported damage will be the responsibility of the student. Damage or loss assessments must be paid before report cards will be distributed.

SUMMER SCHOOL

The Easton Area School District attempts to offer an academic summer school program for those students who have failed core subjects. The courses being offered, the dates of summer school, the fees charged, and other important details will be published and made available to students before the end of the current school year (see Retention Policy).

WITHDRAWAL PROCEDURE

The student center must be notified if a pupil is transferring from the school district. After completing a transfer form request, the parent should return it to the student center. A withdrawal form will be issued to the student for teachers and personnel to sign. A signature indicates that all school obligations have been met. This should be completed on or before the last day of attendance. A transfer paper for the new school district will be issued to the students on the last day of attendance at Easton Area Middle School provided that all financial obligations have been satisfied. This includes that all district issued ipads, charging blocks and cords are returned and are in good working order prior to withdrawal.

ROTATIONAL CLASS CHANGE DATES:

EASTON AREA MIDDLE SCHOOL			
2024-2025 School Year			
Y1: 8/26/2024-6/9/2025			
Quarters			
Q1: 8/26/2024-11/1/2024	Q2: 11/2/2024-1/24/2025	Q3: 1/25/2025-4/1/2025	Q4: 4/2/2025-6/9/2025
Rotations			
R1: 8/26/2024-10/3/2024	R2: 10/4/2024-11/12/2024	R3: 11/13/2024-1/6/2025	R4: 1/7/2025-2/11/2025
R5: 2/12/2025-3/21/2025	R6: 3/22/2025-5/1/2025	R7: 5/2/2025-6/9/2025	

EXTRACURRICULAR ACTIVITIES

ATTENDANCE AND PARTICIPATION

All co-curricular and extra-curricular activities are an integral part of the overall educational approach of the Easton Area Middle School. An opportunity to participate in athletic and non-athletic activities is a vital part of our school's philosophy. Representing the school and community on the field of athletic competition or through a performing group or club, carries with it an important responsibility. Those who participate beyond which is required deserve praise, but not unfair advantages over those students who choose not to participate. Any full day absence from school or classes on days of scheduled events will automatically disqualify a participant from the scheduled event. Any illegal or unexcused absence will be treated in the same manner. In addition, **illegal and/or unexcused absences from school or classes before or after scheduled events may also disqualify participants from the next event at the discretion of the principal(s).**

ATHLETIC ELIGIBILITY

EAMS ratios will be as follows:

3 classes: 2 must be passing	5 classes: 3 must be passing	7 classes: 5 must be passing
4 classes: 3 must be passing	6 classes: 4 must be passing	8 classes: 5 must be passing

*The Athletic Department will ensure that every athlete is meeting the PIAA designated pass/fail ratios, and coaches will be notified immediately when an athlete is in danger of losing academic eligibility.

**If an athlete is academically ineligible to participate for three weeks in a season, the athlete must meet with the Athletic Director and may be removed from the team.

***In cases at EAMS where an athlete's work in any preceding grading period does not meet the above ratio for major courses/subjects or the equivalent, said athlete will be ineligible to participate in interscholastic athletics for fifteen (15) school days of the next grading period (PIAA, Article X).

**All athletes who are homeschooled or attend Easton Cyber Academy, Charter Schools or Colonial IU 20 must have the appropriate form filled out by the student and parent/guardian and returned to the Athletic Office or coach as soon as rosters are chosen.*

PARTICIPATION IN EXTRACURRICULAR ACTIVITIES

No student who has been absent from school, or who reports to school after 11:15 AM, may participate in any activity after school hours on the day of such absence. Exceptions to this rule may be granted by the principal or assistant principal for emergencies, funerals, etc., and must be cleared prior to the absence. Illness will not be considered as cause for exception to this policy. Students who are serving an in-school or out-of-school suspension are also ineligible to participate in any school related function or activity during the time that they are under suspension. The activities and clubs sponsored by the school are intended to provide personal enjoyment, help develop cooperativeness, initiative, self-confidence, creativity, and group experiences. The nature and variety of clubs will depend on student interest.

PUPIL SERVICES

HEALTH/NURSING SERVICES

The health suite is staffed with one certified school nurse and a health room paraprofessional. The role of the school nurse is to ensure that our students enter the classroom in optimal health and ready to learn. Health services will be provided as required by the PA School Code and the Pennsylvania Department of Health. These services include:

First Aid	Hearing screening for grade 7
Medication Administration	Scoliosis screening for grades 6 and 7
Immunization monitoring	Dental examination for grade 7
Yearly height and weight screening	Health counseling/support and referral
Yearly vision screening	Health teaching

Parents/Guardians will be notified if there is a problem that needs further attention.

Parents/Guardians need to notify the School Nurse and provide doctor documentation of any changes in their child's health status or any additional immunizations their child has received.

Per the Pennsylvania Department of Health:

Children in ALL grades (K-12) need the following immunizations for attendance:

- 4 doses of tetanus, diphtheria and acellular pertussis* (1 dose on or after 4th birthday)
- 4 doses of polio (4th dose on or after 4th birthday and at least 6 months after previous dose given)
- 2 doses of measles, mumps and rubella**
- 3 doses of hepatitis B
- 2 doses of varicella (chickenpox) or evidence of immunity

Seventh through 12th grade Additional immunization requirements for attendance:

- 2 doses meningococcal conjugate vaccine (MCV)
 - First dose is given 11-15 years of age; a second dose is required at age 16 or entry into 12th grade
 - If the dose was given at 16 years of age or older, only one dose is required.
- 1 dose of tetanus, diphtheria, acellular pertussis (Tdap)

* Usually referred to as DTaP or DTP or DT or Td

** Usually referred to as MMR

STUDENT ILLNESSES

Students who become ill during the school day must first inform their classroom teacher and ask for a pass to go to the nurse. If it is determined that they are too ill to attend class, they will be sent home. Parent/guardian or designated adult will need to enter the school building with a picture ID and sign the child out. Students who, in the opinion of the School Nurse, are not too ill to attend class will be asked to return to class.

STUDENTS UNABLE TO TAKE GYM

If a student is unable to participate in gym class for an extended period of time, an excuse from the doctor is required. A doctor must also give permission for a student who has a known physical problem to participate in athletics.

MEDICATION ADMINISTRATION IN SCHOOL

Medication is to be taken at home whenever possible per school policy. Students who need to take medication during the school day need to get WRITTEN AUTHORIZATION by a physician, AND the parent/guardian for each separate medication. (The form can be downloaded from the EAMS website.) https://www.eastonsd.org/m/pages/index.jsp?uREC_ID=402797&type=d&termREC_ID=&pREC_ID=744983 An adult needs to bring the medication to school in the original container along with completed form. Medication sent to school in violation of this will NOT be administered to a student.

ELEVATOR USE FOR STUDENTS

Students requiring the use of the elevator need to provide a doctor's note to the School Nurse stating that the elevator is needed and for how long.

PARENT-TEACHER ASSOCIATION (PTA)

The PTA is an active organization at Easton Area Middle School whose primary objectives include the following:

- Promoting the welfare of children and youth in home, school, and community.
- Raising the standards of home life.
- Securing adequate laws for the care and protection of children and youth.
- Bringing into closer relation the home and the school in order that parents and teachers may cooperate intelligently in the training of their child.
- Uniting efforts that will secure for every child the highest advantages in physical, mental, social, and spiritual education.

SCHOOL POLICE OFFICERS

The EASD Police Officers assigned to Easton Area Middle School work in conjunction with the administration, teachers, and guidance staff to promote school safety and provide additional resources for parents and students. *Students and parents are encouraged to seek assistance from the officer in dealing with harassment, bullying, and other similar behaviors.* They are also responsible for investigating student-related incidents on and off school property.

SCHOOL INSURANCE

The opportunity to purchase accident insurance at a low rate is provided through the Easton Area School District. The brochures are distributed during homeroom in early September. In addition to coverage for

participation in athletics, this insurance provides coverage for all school activities, including travel to and from school. All participants in athletics must purchase school insurance if they are not covered by a separate plan.

STUDENT ASSISTANCE PROGRAM (SAP)

The Student Assistance Program is operated for the purpose of providing students with early intervention for drug, alcohol, and emotional problems. School administrators and teachers have been trained in what to look for as early signs of these problems. The role of the school will be to help identify problems, provide intervention in school related issues, and refer to community agencies for on-going treatment. Referrals may be made by the individual student, a concerned peer, staff member, or any community stakeholder. Referrals are confidential and a pre-assessment process is implemented. The team assesses behavioral patterns noted by teachers or others, determines whether further review is necessary, and subsequently initiates appropriate action when deemed appropriate.

ANONYMOUS REPORTING

See it? Hear it? Say something!

Action changes things. If you would like to report a potential safety concern, click below to complete our anonymous form in English or Spanish.

https://www.eastonsd.org/m/pages/index.jsp?uREC_ID=359258&type=d You may also use the Safe2Say link on our EASD website.

SCHOOL PROCEDURES, POLICIES, AND REGULATIONS

ABSENCES AND ATTENDANCE

School attendance is important and is vital to student achievement. It is expected that every student will strive to be present each day. The responsibility for regular attendance rests with the student; however, the school and home share the responsibility to encourage students to attend school. The Commonwealth of PA (Ref: Pennsylvania School Code, Article XII, Section 1326) requires students to attend school regularly until they are seventeen. For those who are seventeen or older, regular attendance is also necessary to complete EASD requirements for graduation.

The Board requires that school-aged students enrolled in district schools attend school regularly, in accordance with state laws. The educational program offered by this district is predicated upon the presence of the student and requires continuity of instruction and classroom participation in order for students to achieve academic standards and consistent educational progress. Notice shall be provided to those parents/guardians who fail to comply with the statutory requirements of compulsory attendance that such infractions will be prosecuted according to law.

The Department of Education shares that the following are the only legal excuses for absences and tardies:

- Personal illness or illness in the immediate family
- Death in the immediate family
- Quarantine in the home
- Impassable roads (determined by school)
- Especially urgent reasons; "urgent" to be strictly constructed and interpreted by the school
- Family/voluntary trips, in accordance with Board policy.

ATTENDANCE

The school must receive a written notice regarding the reason for the absence signed by a parent/guardian no later than 72 hours following the student's return to school, or it will be recorded as an illegal absence. The grade level administrative professional reserves the right to confirm any appointments and excuses. All absences will be validated through an automated phone call generated by

the school the day of the absence. This is a routine procedure to ensure maximum attendance. In the event of an absence of more than three (3) consecutive days, a doctor's note is required upon returning to school. Failure to comply with this procedure will result in the student receiving an illegal absence. A phone call to the student center is no longer necessary in conjunction with a note.

The Board will recognize other justifiable absences for part of the school day. These shall include medical or dental appointments, court appearances, and family emergencies. In some cases, there are justifiable absences that provide extraordinary opportunities that the school cannot duplicate and may provide students with valuable exposure and experiences. In all such cases, a written request shall be made by the parent/guardian no less than 24 hours in advance. Requests must include the length and dates of the absence. These requests will be reviewed for approval by the building administration. An Attendance Request for Absence form can be completed and submitted, no less than 24 hours in advance for such requests. During an excused absence like this, the student is required to complete coursework for credit or grade.

A maximum of ten (10) days of cumulative lawful absences verified by parental notification may be permitted during a school year. Absences beyond ten (10) cumulative days will require an excuse from a physician. All doctors' excuses are subject to review and verification by the grade level principal. When an absence is legal, the frequency of absences is still a concern. Therefore, when a student accumulates excessive absences, additional administrative contact may be made with the parent/guardian and/or additional medical/professional verification may be required.

CLASS ATTENDANCE

All students are expected to be in their assigned areas on time. Anyone in the hallways after the bell for the start of class must have a proper pass and be wearing their ID. Illegal absence from school or class may result in the student not being able to make up missed work. Continued absences from class and/or school could impact student achievement and overall connectedness to school. The school must make meaningful attempts to engage the parent/guardian and student in a Student Attendance Improvement Plan to address individual student needs and partner with the family for student success. It should be understood that students who have an illegal absence may receive a no-credit for that day's work, which includes a missed test.

FAMILY TRIPS

A student may miss no more than five (5) total "trip days" other than those in which the student is representing the school in a competition. A request for a "family trip" must be given to the grade level principal in writing no less than two weeks prior to the anticipated departure. If prior approval is not granted for a trip, all days missed will be marked absent. No work will be permitted to be made up.

The following criteria will be considered when approving a family trip:

- Recognized at the discretion of the grade level principal.
- Students must be in good standing, regarding attendance, discipline and academics (must have at least a 60% in each course).
- Student must consult with teachers before leaving regarding assignments.
- Any make-up work requiring teacher assistance must be arranged by the student with the individual teacher(s) upon return from the trip.
- No trips will be authorized during exams.

No family trips will be approved during scheduled state testing. Refer to the district calendar for dates.

REQUEST FOR EXCUSAL

If a parent or guardian wishes to request excusal for their children for reasons not provided for in the school code (special emergencies, etc.) a written request should be addressed to the main office or grade

level principal prior to the child leaving school. A decision will be made based on the student's academic and behavioral records before approval is granted.

LATE FOR SCHOOL/CLASS

In order to ensure student success, students need to arrive to school and class on time. If a student is not present at the scheduled time, they may be marked tardy. If a student is late to school, they must bring in a note indicating the reason for tardiness. Upon administrative discretion, attendance will be reflected accordingly.

ILLEGAL/UNEXCUSED ABSENCE & CLASS CUTS

Absences from school or class result in missed instructional time. Continued class cutting or absences will impact student success and academic progress. Students who establish a history of absences (excused or illegal) may be required to produce medical verification for subsequent absences.

APPOINTMENT PROCEDURE

The administration realizes that there are occasions when parents will find it necessary to request permission for their child to leave the building to keep an urgent medical appointment during the school day. Most medical appointments can and should be made for after-school hours. However, if it is not possible to schedule an appointment for after school hours, then the following procedure should be adhered to:

- Students must report to the student support center at EAMS, in the morning, and present a note from a parent or guardian stating the time, date, and place of the appointment.
- If permission is granted to leave the building, a pass will be given to the student. This pass will state the reason for leaving and the departure time. At the stated time, the student should show the pass to the classroom teacher and report to the main office. When the parent/guardian arrives to pick up the student, the parent/guardian will sign the child out of the building in the main office.
- Upon the student's return to school, a note from the physician's office verifying the appointment must be submitted to the grade level office.
- If returning to school the same day after attending an appointment, the student must first report to the office where he/she will receive a pass for admission to class.

REQUESTING HOMEWORK FOR STUDENTS WHEN STUDENTS ARE OUT ILL

The grade level administrative professional for a child who is absent for three (3) days or more may request homework. In order to request the homework, a parent must call/email the grade level office. Time is needed for notification of the teachers for the teachers to prepare the assignment and for the teacher to send the assignment to the Main Office. Parents may pick up the homework assignments in the main office the same day of the request. Many assignments will be available on Schoology. Any requests received after 7:50 am for any homework will not be available until the next school day. Students who are absent from school are encouraged to check their Schoology accounts for opportunities to engage in daily instruction if they are able.

BUS AND TRANSPORTATION RULES & REGULATIONS

Riding on an Easton School District vehicle is a privilege not a right. The District requires that proper conduct be maintained for the health, safety, and welfare of all students. The responsibility for proper conduct on the bus rests with the parents and students. Students who risk the safety of others by their misbehavior may lose the privilege of riding the bus. Bus schedules are coordinated by the supervisor of busing. Pupils are notified in advance as to which bus to ride and where and when it will be available.

Due to potential overcrowding and insurance concerns, students will not be permitted to ride any bus other than those assigned unless there are extenuating circumstances. (See #11 in the following section.)

The following Code of Conduct must be observed:

- Arrive at the bus stop at least five minutes prior to pick-up and wait for the bus to come to a complete stop before boarding.
- Ride only on the assigned bus--boarding and departing at the designated stop. Parents may not give permission for bus changes.
- Pushing, horseplay or fighting is prohibited at all times.
- Vulgar language and/or profanity shall not be used.
- No eating, drinking, or smoking on the bus.
- Musical instruments are not permitted unless carried in a case secured in a safe place.
- Display proper respect toward the driver and passengers at all times. In case of emergency, remain on the bus unless directed to do otherwise by the driver or individual in authority.
- If a student is responsible for damage on the bus, s/he will be required to pay for its replacement.
- Students are to remain in their seats upon entering the bus until they are designated to depart the bus by the driver.
- The District reserves the right to establish other rules/regulations that protect the health, safety and welfare of students.
- Due to the unique location and nature of the EAMS campus, all students are assigned to ride a district vehicle. EAMS students are not authorized to walk, cycle, or skate to or from school due to safety concerns.
- Students riding on district vehicles are subject to random searches or screenings for weapons or other contraband.

Any violation of the above rules may result in suspension of bus riding privileges up to and including citations for disorderly conduct, harassment, criminal mischief, and/or criminal trespass. If this occurs, the student or his/her parents/guardians will be responsible for transportation to and from school. Even though the bus privileges are lost, the law still requires attendance at school. For further information, consult the School Board Policy Book.

District buses are equipped with audio & video recording devices. All students riding an Easton area school district vehicle are subject to audio/video recording of their activities. Said recordings may be used in criminal proceedings and/or disciplinary actions.

CAFETERIA RULES AND PROCEDURES

The Easton Area Middle School has four (4) lunch periods. All students will receive a free lunch; ala carte items may be purchased separately.

The following are the procedures and guidelines for the lunch periods:

- Upon entering the cafeteria, students are to be seated. Designated tables will then be permitted to obtain lunches, snacks and beverages in an orderly manner.
- Beginning with the second week of school, students will be asked to select a seat and remain in this seat for the remainder of the school year unless reassigned by an adult.
- Saving seats is not permitted. Once seated, students must remain seated.
- Students are responsible for disposing of all trash in their lunch area. This will be completed with the lunch proctor's supervision. Dismissal will also be completed with the lunch proctor's supervision.
- Students will spend the entire period in the cafeteria unless otherwise directed.
- Absolutely no food should be removed at the conclusion of any lunch period.
- Book bags must be placed in the student's locker prior to entering the cafeteria. Students are also given permission to go to the lavatory, if necessary, on their way to or from lunch.
- Please be considerate of others. Quiet conversation will be permitted; however, loud boisterous behavior will not be tolerated.

- Inappropriate behavior during any lunch may result in removal from the cafeteria. Offenders will eat lunch in lunch detention away from their peers.
- Students are subject to guidance from all adults assigned to supervise the cafeteria. This includes Lunch Para-Professionals, Security staff, Custodians, Cafeteria Workers and Teachers.
- Students who do not observe the cafeteria rules will be issued lunch detentions or assigned to an alternative location for lunch.

COMPUTER SYSTEM GUIDELINES

Students and parents are required to read and sign the Acceptable Use Policy through the yearly re-registration process before any use of the computer takes place. The AUP is located at https://www.eastonsd.org/apps/pages/index.jsp?uREC_ID=319762&type=d

DANCE RULES AND REGULATIONS

All school rules are in effect during any dance at the Easton Area Middle School. In addition, the following guidelines will be followed for all dances. If students do not adhere to these rules, they will be denied admittance to and/or removed from the dance:

- Must follow the EAMS Dress Code
- Students are required to have their ID's when entering the dance.
- No loitering outside the building.
- Students must arrive within the first half of the dance.
- Once students have entered the building for the dance, they are not allowed to leave and return later. Parents will be notified for students leaving early.
- If a student is absent from school on the day of the dance, the student will not be admitted to the dance.
- Dance privileges may be revoked by the administration. Any student serving an in- or out-of-school suspension will not be allowed to attend.
- Any student who has paid for a ticket in advance and is subsequently not allowed to attend or removed from the dance will receive a refund.
- Arrangements must be made for transportation home from the dance in advance of arrival. For security purposes, parents must pick up students immediately at the conclusion of the dance.

EAMS DRESS CODE

The Easton Area Middle School Dress code is aligned with the [EASD Board Policy](#) for Dress and Grooming.

ALL STUDENTS MUST WEAR A SCHOOL ISSUED ID. VISIBLY DISPLAYED AT ALL TIMES.

Clothing that is too revealing; obscene; contains offensive or vulgar language or that refers to, through graphic images or lettering, contraband that is prohibited on school grounds, such as drugs, cigarettes or alcohol; shall be deemed disruptive and shall not be permitted.

Students may be required to wear specific and appropriate clothing while participating in physical education classes, technical education, extracurricular activities, or other situations where special attire may be required to ensure the health or safety of the students.

The following clothing items are not permitted:

- Clothing imprinted with nudity, vulgarity, obscenity, profanity, and double entendre pictures or slogans, including those relating to alcohol, tobacco, drugs, weapons and violent acts.
- Slippers and other hazardous footwear deemed to be inappropriate by the administration.

- Clothing that has been intentionally torn, cut, or ripped in a fashion that displays the anatomy in a manner that may be deemed to be inappropriate by the administration (including sweatpants, jeans or jean skirts).
- See-through garments may be worn ONLY if worn over items of clothing that comply with the dress code.
- Street coats, hats, and other head coverings (including baseball caps, bandannas, etc.). These items should be placed in lockers, closets, or other designated areas, and may not be worn in the building. Exceptions for medical or religious reasons must be referred to the building principal. Hoodies (sweatshirts with attached hoods) are permitted, however, the hood may not be worn.
- Tube tops, low-cut scoop neck tops, halter-style tops, spaghetti strap, open backs, off-the-shoulder garments.
- Shorts/skorts skirts above mid-thigh.
- Any article of clothing or personal effect not specifically listed is subject to administrative review.

Parents should understand that they may be asked to bring a change of clothing to school for students who are in violation of this policy. Repeated violation of the dress code may be viewed as defiance and disciplinary action may be the result.

USE OF PERSONALLY OWNED DEVICES

Student possession of any audio, video, or digital device, including but not limited to laser pointers, radios, cellular phones, digital cameras, or any personal communication devices, on school grounds, at school-sponsored activities, and while under the supervision and control of school district employees is permitted under the circumstances described below:

Electronic devices and cell phones must be kept out of sight and turned off during instructional and non-instructional times during the school day, which includes study halls, lunch periods, and passing of classes. Use during any situation that compromises student safety is strictly prohibited unless directed by a school official. Unauthorized use of such devices disrupts the instructional program, distracts from the learning environment, and has the potential to compromise student safety and right to privacy. Unauthorized use of electronic devices or cell phones is grounds for confiscation of the device by school officials.

School officials include administrators, teachers, and security officials. The school district is not liable for financial loss during the period of confiscation. Use in locker rooms and lavatories is considered unauthorized under all circumstances at all times.

ENTERING AND EXITING SCHOOL

Upon arriving at Easton Area Middle School in the morning, students are required to scan into scholarship using their school ID's. Students who arrive after the 7:55 a.m. bell may enter the building at the main office location to scan into scholarship and then report to the grade level office. Upon entering the building, the students are to immediately go to their lockers and then to their assigned homeroom. Dismissal is at 2:54 p.m. and students are to go to their lockers and immediately leave the building to board their respective bus. Early dismissal cut off time is at 2:40 p.m. Students not picked up by 2:40 p.m., will be required to wait until the end of the day at the regular dismissal time of 2:54 p.m. If the student is staying in the building for detention, extracurricular activities, or additional instruction, s/he is to *immediately* report to his/her designated area as soon as possible. Loitering in front of the school is

prohibited.

FINANCIAL OBLIGATIONS

Any obligations students owe for library fines, textbooks, athletic equipment, musical instruments, cafeteria, etc., need to be paid without delay. Students who fail to pay these fines jeopardize their release of academic information.

FIRE DRILLS

At least one fire drill will be held each month unless the weather dictates otherwise. Directions for leaving the building are posted in each room, and teachers will inform the students of all procedures. Any deliberate, false activation of a fire alarm will result in school discipline as well as possible legal action. When the fire bell is sounded, students are to do the following:

- REMAIN SILENT to hear instructions.
- Follow directions for leaving the building.
- Stay in line and WALK quickly.
- Be alert and cooperative.
- Stay with the class with whom you have left the building.

HALL CONDUCT

All movement between classes shall be orderly and quick. The following are the guidelines for the changing of classes:

- Students have three (3) minutes to change classes.
- Students are to WALK on the RIGHT side of the hallways and stairwells.
- No loitering is permitted in the hallways or outside classrooms and other areas of the building at any time—before school, during change of classes, lunch, etc.
- Students are to enter their classroom immediately and be seated.
- Students need to be in the classroom on time. Lateness will not be tolerated.
- Students are expected to be in the appropriate location in accordance with their schedule.

LAVATORY PRIVILEGES

Students will be expected to use e-hall pass to use the lavatory. Bathroom passes will not be issued during the first five minutes of class. Students should not use the bathroom during class changes. The student is required to have permission when leaving class. Teachers will utilize judgment in all classes.

LOCKERS

Each student is assigned a locker for which they are responsible; however, these lockers are the property of the School District.

- Students may go to their locker at the opening and closing of the school day and before and after lunch. Pupils are not allowed to go to their lockers at any time unless a teacher has given them permission.
- Students should not loiter in the locker areas.
- Lockers are to be used for storage of personal clothes, books, and those items that are necessary for school activities.
- DO NOT GIVE THE COMBINATION TO OTHERS and KEEP THE LOCKER LOCKED AT ALL TIMES. The school is not responsible for missing items from unlocked lockers. Once the locker door is shut, the tumbler must be turned to properly ensure the locker is secure.
- Students are responsible for the condition of their lockers at all times. The school reserves the legal right to inspect them if necessary. Damage and/or vandalism will result in fines.
- Students are NOT to share their locker with any other students. The school cannot be held responsible for items that are lost or stolen.

- Any insignias, signs, pictures, etc., should not be attached inside or outside the locker except when decorated for school activities. No writing will be permitted anywhere on or inside the locker.
- Locker clean out may be held at intervals throughout the year. Students are responsible for keeping their lockers clean and orderly at all times.
- When school authorities have a reasonable suspicion that the locker contains anything that may pose a threat to the health, safety and welfare of students and/or staff members in the school, a student locker may be searched without prior warning.
- At the end of the school year, students must remove all items from their lockers.
- Padlocks may not be used on the hall locker without permission from administration.
- In order to maintain a safe and secure school environment, lockers may be periodically screened or and/or searched for weapons or contraband.

LOST AND FOUND

There is one lost and found at EAMS located outside the Library by the security desk where lost items may be redeemed. Students who find items should immediately turn them into the lost and found. Personal items not claimed after thirty (30) calendar days will be considered abandoned and donated.

TELEPHONE USAGE

All calls should be made from main or grade level offices. Calls should be limited to emergency situations. Student cell phone usage is not permitted during the school day.

PLEDGE OF ALLEGIANCE

During homeroom each day, the students are asked to stand and pledge the flag. In accordance with Federal court decisions, students have the right to decline to recite the Pledge of Allegiance and may refrain from saluting the flag on the basis of personal belief or religious conviction. However, students who choose not to participate need to respect the rights and interests of their classmates who do by remaining quiet and respectful. Any student who disrupts the Pledge of Allegiance will be disciplined accordingly.

RESTRICTIVE MOVEMENT

During the course of the year, situations may occur that the administration regards as inappropriate for student observation and/or involvement. Since there is a large student population, large numbers of students and their movement in the hallways may complicate some situations, such as medical emergencies, and prevent the staff from taking appropriate action to respond to said emergencies. In addition, every effort is exerted to protect the privacy of the impacted student. Therefore, occasionally throughout the school year, the administration may hold Restricted Movement in which all students will remain in their classrooms or in the office they may be visiting. Students and/or visitors in the restrooms or hallways will move to the nearest classroom and await direction from the Main Office. When appropriate, via the public address system, all students will be released to continue their daily schedules.

RUN/HIDE/FIGHT SAFETY DRILLS

The administration will periodically conduct Run/Hide/Fight drills to prepare our staff for any incident that may compromise the safety and welfare of the members of our school community. Students, staff, administrators, and security personnel work together to design strategies that would effectively respond to any potentially dangerous situations that may arise.

STUDENT IDENTIFICATION CARDS

An Easton Area Middle School student ScholarChip identification card and lanyard will be issued to all students at the beginning of the school year. Students will need to scan their ScholarChip ID when entering the building daily. This card identifies the student for admission to athletic events, after-school activities, dances, special film showings, library, cafeteria purchases and school district transportation. Students are required to wear the I.D. card and the assigned color "break-away" lanyard at all times during the school day, during field trips, and while riding district transportation to and from school or disciplinary action, at the discretion of the building administration, will be instituted. Replacement I.D. cards are available in the main office for \$5.00 and "break-away" lanyards at a cost of \$1.00.

SUBSTANCE ABUSE

A student using any substance that alters one's mental or physical state shall be considered to be in violation of the drug and alcohol policy.

ELECTRONIC SURVEILLANCE

The Easton Area Middle School Campus is equipped with electronic recording devices. All students and visitors are subject to electronic recording of their activities. Said recordings may be used in disciplinary actions and investigatory and/or criminal proceedings.

VISITORS

Prior arrangements for visitors are required, and the principal has the prerogative to deny visitation privileges. All visitors must enter the building through the main door, register with building security, and are subject to video recording of their activities. Said recordings may be used in investigatory or criminal proceedings. Visitors are not at liberty to visit classes without authorization. Teachers are not available for conferences during class time. Parents are encouraged to make arrangements for conferences directly through the classroom teacher or the guidance office. ENTRANCE INTO THE BUILDING IS ONLY ACCEPTABLE IN THE FRONT AND ON THE MAIN LEVEL. Parents are reminded that inappropriate behavior may result in their removal from school property and possible criminal prosecution. Visitors will be asked to wait in the parent lobby after checking in with staff. ALL VISITORS, PARENTS & GUARDIANS ARE REQUIRED TO SHOW THEIR DRIVER'S LICENSE, PASSPORT OR VALID ID AND WILL NEED TO SIGN IN AT THE SECURITY DESK UPON ENTERING THE BUILDING.

WEAPONS/CONTRABAND SEARCH POLICY

The Easton Area School District reserves the right to periodically conduct weapon/contraband searches of the entire school population or lockers of a building. In the interest of providing a safe learning environment, all students may be subject to search upon entering a school, on any given day, as a precondition to attending school. Since student lockers remain the exclusive property of the Easton Area School District, they may also be searched without prior notice, and a student will be given the opportunity to be present if possible or appropriate. School personnel and/or security officials will conduct the searches. Students may be required to stand in a line before a table and empty their pockets while their backpacks, coats, purses, etc., are searched. Hand-held metal scanners may be utilized in the searches. In the event the search area becomes too crowded, students will be chosen at random or be checked before disembarking from school buses. *In addition, this policy extends to students entering the building for activities such as dances and other extracurricular activities.*

STUDENT RESPONSIBILITIES

As a citizen, each student has a right to a free public education. Along with this right, there are corresponding responsibilities:

- Student responsibilities include regular school attendance, conscientious effort in classroom work and conformance to school rules and regulations. Most of all, students are responsible to share with the administration and faculty a responsibility to develop a climate within the school that is conducive to wholesome learning and living.
- No student has the right to interfere with the education of his fellow students. It is the responsibility of each student to respect the rights of teachers, students, administrators, and all others who are involved in the educational process.
- Students should express their ideas and opinions in a respectful manner.
- It is the responsibility of the student to conform to the following:
 - ❖ Be aware of all rules and regulations for student behavior and conduct themselves in accordance with them. Students should assume that, until a rule is waived, altered, or repealed in writing, it is in effect.
 - ❖ Volunteer information in matters relating to the health, safety and welfare of the school community and the protection of school property.
 - ❖ Dress and groom to meet fair standards of safety and health and not to cause substantial disruption to the educational process.
 - ❖ Assist the school staff in operating a safe school for all students enrolled therein.
 - ❖ Comply with the Commonwealth and local laws.
 - ❖ Exercise proper care when using public facilities and equipment.
 - ❖ Attend school daily and be on time to all classes and other school functions.
 - ❖ Make up work when absent from school.
 - ❖ Pursue and attempt to complete satisfactorily the courses of study prescribed by local school authorities.
 - ❖ Report accurately in student media.
 - ❖ Do not use obscene language in student media or on school premises.
 - ❖ Reasonably assist school administrators with the investigation of any violation of school rules or unsafe/unlawful conditions.
- Students are responsible to read and review this handbook. Ignorance of school rules is not an excuse for misbehavior. It is the student's responsibility to know what s/he can or cannot do. When in doubt, students should ask an adult or check this handbook.

DISCIPLINARY ACTIONS

Any disciplinary action taken by the administration is intended to insure the safety and welfare of everyone at Easton Area Middle School and benefit the student through improving attitude and subsequent behavior. The disciplinary options available to the administration are regulated by law and school district policy. All actions will be subject to administrative review in order to determine the most appropriate response to decrease the behavior.

DISCIPLINARY OPTIONS

- Denial of Privileges
Privileges to participate in school activities must be earned. They may be withdrawn at any time for improper behavior. The length of denial depends on (1) the nature of the offense and (2) the previous behavior of the student. Privileges can be denied from one day to the entire year depending on the circumstances.

Privileges include but are not limited to:

- ❖ District Transportation

- ❖ Eating in the Cafeteria
 - ❖ Use of Hall Passes
 - ❖ Attendance at dances and other school related activities.
 - ❖ Any other activities/events deemed non-academic.
- **HALLWAY & PASS RESTRICTION**
Misuse will result in their use being restricted. Students on Hallway or pass Restriction may be escorted when leaving class during the instructional period.
 - **DETENTION**
Detentions are used for administrative purposes, such as tardiness to school, habitual tardiness to class, and other infractions of the rules. Failure to report to an assigned detention may result in a suspension. After school detentions are held after school from 3:05 to 4:05 p.m. on Tuesdays and Thursdays. Parents will be notified by the staff member who issued the detention and will also receive notification the day before the detention through the automated system.
 - **IN-SCHOOL SUSPENSION (ISS)**
ISS is a temporary exclusion from classroom attendance. Students are assigned to a specific area for the day. Those who are suspended in school will stay in an assigned area. The student is expected to complete the assigned behavior modification reflection packet and his/her schoolwork during this time. This disciplinary alternative will be used at the discretion of the administration. Students should report to homeroom, then to the ISS room at the 8:06 bell. Students absent from school during any of the days assigned will report for a make-up day immediately upon their return to school. Students in ISS are not eligible to participate in any school function or activity during their suspension. It is the student's responsibility to bring textbooks and materials to the ISS room. Suspended students will be given the appropriate credit for work completed in the ISS room. Failure to complete work or unsatisfactory work will receive a grade of "0" for all assignments. Students suspended on the day of activities (such as but not limited to; dances, sporting events/practice, concerts, performances,) will not be eligible to participate. A CIS staff member will be supervising students assigned to ISS in order to create a more therapeutic response to discipline in/or to prevent repetition of behavior.
 - **SUSPENSION PENDING PARENT CONFERENCE**
This is used for infractions of rules that call for suspension. The student may be readmitted immediately following the parent conference. Parents will be notified by an administrator by phone and/or by the student.
 - **OUT OF SCHOOL SUSPENSION (OSS)**
Suspension is the temporary exclusion from school, or specific classes, and all school related activities for serious and/or repeated infractions of the rules. The length of suspension can run from one to ten school days, excluding holidays and emergency days depending on the nature of the infraction and previous behavior. Parents will be notified by mail and by telephone, if possible, and in most cases must confer with the administration before the student is readmitted to school. If the suspension exceeds three days, the parent/guardian has the right to request a suspension hearing. The parent/guardian must contact their child's respective grade level office to request a hearing. Students suspended on the day of activities (such as but not limited to; dances, sporting events/practice, concerts, performances,) will not be eligible to participate.
 - **EXPULSION**
Expulsion is the exclusion of a student from school for more than ten (10) consecutive school days. A recommendation for expulsion is made by the school principal to the Superintendent.

The Board of Education makes the final decision. Please refer to Policy #233 online at www.eastonsd.org for further information.

- **PHYSICAL RESTRAINT/FORCE**

In accordance with state law, physical restraint or reasonable force, may be used for the following reasons:

- ❖ To quell a disturbance.
- ❖ To obtain possession of weapons or other dangerous objects.
- ❖ For the purpose of self-defense.
- ❖ For the protection of persons or property.

The administration reserves the right to skip the sequence of disciplinary options as outlined in this section if the offense so warrants.

OTHER PUNISHABLE BEHAVIOR

- **CARD PLAYING & GAMBLING**

Card playing or dice throwing is prohibited on school property. Gambling, of any type, is not permitted.

- **CHEATING & PLAGIARISM**

Cheating and/or plagiarism will result in 0 on the test and/or assignment. This includes the student who has cheated/plagiarized as well as any other student involved. Failure of the course is possible depending on the previous behavior of the student(s) involved. Other disciplinary action may be taken in extreme cases.

- **CONFISCATED ITEMS**

Items not claimed within thirty (30) calendar days will be considered abandoned and discarded.

- **DISORDERLY CONDUCT**

Any student, parent or visitor who causes or risks public inconvenience, alarm or annoyance by their use of threatening words (via telephone or in person) or actions, are subject to district sanctions or criminal prosecution for disorderly conduct, terroristic threats or harassment by communication.

- **DISPLAY OF AFFECTION**

Public displays of affection by students are not permitted. No students have the right to impose the embarrassing effects of their behavior on others. Kissing, handholding, touching, hugging, etc., are not permitted. Repeated violations may result in disciplinary action. Courtesy must be observed at all times and in all situations.

- **EATING OR DRINKING OUTSIDE OF THE CAFETERIA**

No food or beverages will be permitted outside the cafeteria with the exception of breakfast is allowed to be eaten in the homeroom and water bottles containing water only can be used throughout the day. Beverages other than water are not permitted to be consumed outside of the cafeteria. Violations may result in disciplinary action.

- **ENDANGERING THE SAFETY & WELFARE OF STUDENTS AND/OR STAFF MEMBERS**

ANY behavior, on or off school property, that disrupts the operation of the school or the educational process, or endangers the safety and welfare of EAMS students and staff members, whether unintended or not, will be dealt with immediately and may result in suspension, expulsion and police involvement.

- **FAILURE TO REPORT TO A DETENTION**
Additional disciplinary action, including suspension, will be at the discretion of the administration.
- **EXTORTION**
Any students accepting services or personal property through actual or perceived intimidation will be subject to school and or legal guidelines.
- **FALSE REPORTS**
False reports via personal, electronic or mechanical means will subject students to disciplinary action and even criminal charges.
- **FIGHTING**
All students, no matter what the circumstances, should make every effort to avoid fighting, including seeking help from the professional staff of the school. All parties involved in fighting on Easton Area School District property during school hours or during school activities may be suspended/expelled and/or arrested. Instigators may be subject to disciplinary action.
- **FIRES/FIREWORKS/FIRECRACKERS/SMOKE BOMBS ETC.**
Detonation or discharge of fireworks/firecrackers/smoke bombs etc. will result in suspension/expulsion, criminal charges, and restitution for damage and/or clean-up costs. Possession of fireworks, matches, lighters, or any product that may cause a flame will also result in disciplinary action including but not limited to suspension/expulsion from school.
- **FORGERY**
Forging excuse notes, late passes, hall passes, etc., will result in disciplinary action based upon administrative discretion.
- **HARASSMENT & BULLYING**
Harassing or bullying another student or school personnel, sexually, verbally, digitally, or otherwise, is unacceptable behavior and will result in appropriate disciplinary action. Persistent and/or extreme behavior may result in suspension or expulsion of the offending student and police involvement.
- **INSTIGATING/INCITING**
Students are prohibited from acting in such a fashion as to create a disturbance between other students. Disciplinary action may be taken at the discretion of the principal.
- **INSUBORDINATION AND DISRESPECT**
A student who is insubordinate or disrespectful to any Easton Area Middle School employee may be suspended. Students are expected to comply with reasonable adult supervision direction. Persistent offenders will be recommended for expulsion.
- **LITTERING**
Littering in and/or outside the building will result in disciplinary action. The building and campus must be kept clean and free of litter. This includes all classrooms, hallways, auditorium and the cafeteria.
- **LEAVING SCHOOL GROUNDS**
Students are not to leave the school building or grounds without specific permission from the principal or assistant principal. Any student violating this policy may be subject to disciplinary action. Parents should notify the grade level office of their intent to remove a child from the building for any reason.

- **LYING**
Lying to protect oneself or others will not be tolerated. Lying for any reason will result in disciplinary action. Any student violating this policy may be suspended from school.
- **PROFANITY/RACIAL SLURS/VULGAR-ABUSIVE LANGUAGE**
The use of profanity, racial slurs or vulgar/abusive language will NOT be tolerated and will result in immediate disciplinary action that may include, but is not limited to, immediate removal from class, suspension and the issuance of a citation. Profanity directed at a staff member will result in an immediate out-of-school suspension and referral to the school police officer for the issuance of a citation. Persistent offenders may be recommended for expulsion.
- **PERSONAL ELECTRONIC DEVICES (i.e. Cell Phones, MP3 Players, Cameras, Handheld Gaming Devices, Laser Lights, CD Players, etc.)**
Electronic devices are not to be operational during school hours. Unauthorized use is grounds for confiscation and disciplinary action as follows:
 - ❖ 1st offence: Confiscated by an adult, turned into the grade level office. Administrator will contact parent/guardian and the electronic device will be sent home with the student
 - ❖ 2nd offence: Confiscated by an adult, turned into the grade level office. Administrator will contact the parent/guardian and the electronic device will need to be picked up in the main office.
 - ❖ 3rd offence: Confiscated by an adult, turned into the grade level office. Administrator will contact the parent/guardian and the electronic device will need to be picked up in the main office. Student will then need to turn in phone to the grade level office in the morning and pick up electronic device at the end of the day, for 30 school days.

The school is not responsible for loss during periods of confiscation, and a parent will be required to pick-up confiscated devices. Items unclaimed by the end of the school year will be considered abandoned and discarded.
- **SEXUAL HARASSMENT**
Harassing another student or school personnel, sexually, verbally or otherwise, is unacceptable behavior and will result in appropriate disciplinary action. Persistent and/or extreme behavior may result in suspension or expulsion of the offending student and police involvement.
- **SMOKING OR POSSESSION OR USE OF TOBACCO OR VAPING PRODUCTS**
Smoking or possessing tobacco or other vaping products is forbidden on all Easton Area School District property, transportation vehicles and field trips. Anyone caught smoking or in possession of will face disciplinary action and may be cited.
- **STALKING**
Any student following another student or staff member for the purpose of intimidation, harassment, or annoyance is prohibited. Violation may result in suspension, expulsion or criminal charges.
- **STEALING**
Theft of any property belonging to the school, faculty, or other students may be punishable by suspension and/or arrest based on administrative discretion.
- **THREATS**

Threats of any kind directed toward employees of this school district (in or out of school), fellow students, or their possessions will result in immediate suspension, possible expulsion, and legal action (fine and/or imprisonment)

- TOYS

Toys and game/collector items are inappropriate at all times and may be confiscated if it becomes a disruption to the classroom.

- UNAUTHORIZED SALE OF PERSONAL ITEMS

Students are not permitted to sell personal items such as jewelry, clothing, etc. or food to other students. Approved fundraisers are excluded.

- VANDALISM

Students apprehended defacing or proven to have caused damage to the building, grounds, or equipment, such as writing on desks or walls, stuffing up lavatories, harming shrubbery or willfully destroying school property in any ways may be suspended from school and school-related activities. At the end of the suspension period, the student, the parent/guardian will receive a bill for the damages. The principal may recommend extreme cases or repetitive offenders for expulsion and/or make a referral to the Juvenile Court for delinquency proceedings.

- VERBAL INTIMIDATION

Dialog by a student intended to intimidate, harass, or cause fear to another student or staff member is not permissible. Disciplinary and or legal action can be taken at the discretion of the principal.

- WEAPONS

Possession of a weapon on school property is a crime. "Weapon" is defined in the Pennsylvania Crimes Code 18 PA C.S. Section 912 as follows: "Any knife, cutting instrument, cutting tool, num-chuck stick, firearm, shotgun, rifle, any other tool, instrument or implement capable of inflicting serious injury." Anyone possessing a weapon on school grounds or on a school bus will be subject to automatic suspension and possible recommendation for expulsion from the Easton Area School District.

- ADDITIONAL OFFENSES

As it is impossible to anticipate or list every problem situation that may arise, any offense committed by a student not listed in this handbook, which is determined to pose a threat or hazard to students, staff or property, or creates an impediment to the learning process, will be dealt with at the discretion of the administration using past precedent, professional judgment, and common sense. ANY behavior, on or off school property, that disrupts the operation of the school or the educational process, or endangers the safety and welfare of EAMS students and staff members, whether unintended or not, will be dealt with immediately and may have serious consequences. While the disciplinary options available to the administration are regulated by law and school district policy, they represent the floor and not the ceiling of our authority to maintain discipline at Easton Area Middle School.

Annual Public Notice of Nondiscrimination related to CTE programs

The Easton Area School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, disability or age in any program or activity. The Easton Area School District offers a Diversified Occupation Program as well as Student Occupationally and Academically Ready programs in the areas of Accounting, Administrative Assistant and Engineering Technologies. Lack of English language skills will not be a barrier to admission and participation in career and technical education. Inquiries may be directed to Mrs. Kara Dufour, Chief Human Resource Officer/Title IX Coordinator at 610-250-2400 extension 35016: email burrusj@eastonsd.org, or Mr. Craig Reichl, Director of Student & Community Services/Section 504 Coordinator at 610-250-2400 extension 35072: email reichlc@eastonsd.org. Both offices are located in the Easton Area School District – Education Center, 1801 Bushkill Drive, Easton, PA 18040.

Aviso Público Anual de No Discriminación Relacionado con los Programas CTE

El Distrito Escolar del Área de Easton es una institución educativa que ofrece igualdad en oportunidades y no discriminará por motivos de raza, color, nacionalidad, sexo, discapacidad o edad en ningún programa o actividad. El Distrito Escolar del Área de Easton ofrece un Programa de Ocupación Diversificada, al igual que programas de Alumnos Ocupacional y Académicamente Preparados en las Áreas de Contabilidad, Asistente Administrativo y Tecnologías de Ingeniería. La falta de habilidades en el idioma inglés no será barrera para la admisión y participación en la educación técnica y profesional. Las consultas pueden dirigirse a Mrs. Kara Dufour, Director de Recursos Humanos/Coordinador del Título IX al 610-250-2400 extensión 35016: correo electrónico, burrusj@eastonsd.org, o Craig Reichl, Directora de Servicios a Alumnos y Comunidad/Coordinadora de Sección 504, al 610- 250-2400 extensión 35072: correo electrónico, reichlc@eastonsd.org. Ambas oficinas están ubicadas en el Distrito Escolar del Área de Easton - Centro de Educación, 1801 Bushkill Drive, Easton, PA 18040.

Notice of Non-discrimination

As an equal rights and opportunities agency, the Easton Area School District will not discriminate in its educational and vocational programs, activities, or employment practices on the basis of race, color, national creed, age, sex, ancestry, union membership, sexual orientation, gender identity, gender expression, national origin, disability, or any other legally protected classification. Announcement of this policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to reporting a claim, related School Board Policies, special accommodations and grievance procedures can be obtained by contacting:

- Mrs. Kara Dufour, Title IX Coordinator / Chief Human Resource Officer at 610-250-2400 extension 35016 or email TitleIX@eastonsd.org
- Mr. Craig Reichl, Section 504 Coordinator / Director of Student and Community Services at 610-250-2400 extension 35072 or email TitleIX@eastonsd.org

School Board Policies related to the Nondiscrimination Notice include:

- School Board Policy 103: Discrimination/Title IX Sexual Harassment Affecting Students;
- School Board Policy 104: Discrimination/Title IX Sexual Harassment Affecting Staff;
- School Board Policy 348: Unlawful Harassment – Administrator;
- School Board Policy 448: Unlawful Harassment - Professional staff;
- School Board Policy 548: Unlawful Harassment – Classified staff;
- School Board Policy 249: Bullying/Cyber Bullying;
- School Board Policy 252: Dating Violence;
- School Board Policy 824: Maintaining Professional Adult/Student Boundaries.

Aviso de No discriminación

Como agencia de igualdad de derechos y oportunidades, el Distrito Escolar del Área de Easton no discriminará en sus programas educativos y vocacionales, actividades o prácticas laborales por motivos de raza, color, credo nacional, edad, sexo, ascendencia, afiliación sindical, orientación sexual, identidad de género, expresión de género, origen nacional, discapacidad o cualquier otra clasificación legalmente protegida. El aviso de esta póliza es de acuerdo con las leyes estatales y federales, incluido el Título VI de la Ley de Derechos Civiles de 1964, el Título IX de las Enmiendas a la Educación de 1972 y la Sección 504 de la Ley de Rehabilitación de 1973, la Ley de Discriminación por Edad de 1975, la Ley de Estadounidenses con Discapacidades de 1990 y la Ley de Relaciones Humanas de Pensilvania. Información con respecto a una reclamación, las pólizas del Comité Directivo Escolar, adaptaciones especiales y los procedimientos de quejas se pueden obtener comunicándose con:

- Mrs. Kara Dufour, Coordinador del Título IX / Director de Recursos Humanos al 610-250-2400 extensión 35016 o envíe un correo electrónico a TitleIX@eastonsd.org
- Mr. Craig Reichl, Coordinadora de la Sección 504 / Directora de Servicios al Alumno y Comunidad al 610-250-2400 extensión 35072 o envíe un correo electrónico a TitleIX@eastonsd.org

Las pólizas del Comité Directivo Escolar relacionadas con el Aviso de no discriminación incluyen:

- Póliza 103 del Comité Directivo Escolar: Discriminación / Acoso Sexual del Título IX que Afecta a los Alumnos;

- Póliza 104 del Comité Directivo Escolar: Discriminación / Acoso Sexual del Título IX que Afecta al Personal;
- Póliza 348 del Comité Directivo Escolar: Acoso Ilegal - Administrador;
- Póliza 448 del Comité Escolar Directivo: Acoso Ilegal - Personal Profesional;
- Póliza 548 del Comité Escolar Directivo: Acoso Ilegal - Personal Clasificado;
- Póliza 249 del Comité Escolar Directivo: Intimidación / Acoso Cibernético;
- Póliza 252 del Comité Escolar Directivo: Violencia Entre Parejas;
- Póliza 824 del Comité Escolar Directivo: Mantener los Límites Profesionales Entre Adultos y Alumnos.

2024-2025 CODE OF CONDUCT

“EDUCATING FOR LIFE’S JOURNEY”



**EASTON AREA
SCHOOL DISTRICT**

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EASD Policies

All students are responsible to adhere to Easton Area School District policies. This helps to establish a safe and respectful learning environment. Failure to adhere to the policies will result in the implementation of consequences, as outlined in the Code of Conduct.

All of the school policies can be found at the Easton Area School District's website www.eastonsd.org and/or hard copies can be requested at each of our school buildings.

EASD Safety Hotline and Anonymous Reporting

Anyone desiring to report a safety concern or hazard which may jeopardize the safety of others, the Easton Area School District, its students or employees, should direct his or her correspondence to the respective building Principal or the Office of the Superintendent, if applicable. Additionally, any individual who wishes to report a student-related issue or concern while maintaining confidentiality, can do so via the PA Safe 2 Say Something system at www.safe2saypa.org.

SEE WEBSITE FOR COMPLETE POLICIES: www.eastonsd.org

Mission, Belief Statements & Board of School Directors

MISSION STATEMENT

The Easton Area School District respects the diversity of its student population and is dedicated to the importance of developing our students into responsible citizens. We will provide each student with an academically challenging program that enhances creativity, develops an ability to use technology, and encourages critical thinking and problem solving. In support of this mission, we will ensure a safe instructional environment and promote life-long learning.

BELIEF STATEMENTS

Recognizing that the education system should be a reflection of the community it represents, we believe that:

- 1) Children need a challenging curriculum that is sensitive to their individual needs.
- 2) All children should be exposed to a variety of learning experiences.
- 3) Children learn best in a safe environment.
- 4) Character development of children is part of the entire learning experience.
- 5) The focus of education is for individuals to be life-long learners.

BOARD OF SCHOOL DIRECTORS

Ms. Meg Sayago, President
Mrs. Jodi Hess, Vice President
Ms. Susan Hartranft-Bittinger
Mrs. Nekisha Robertson
Mr. Michael Simonetta
Mr. Brian Snyder
Ms. Dionne Wellington
Mr. William Whitman
Ms. Ghennifer Zando-Dennis

Ms. Tracy A. Piazza, Superintendent
Dr. Benita Draper, Assistant Superintendent for Curriculum & Instruction
Dr. Josh Ziatyk, Assistant Superintendent for Operations & Student Services
Ms. Kathy Ciaciulli, Interim Chief Finance Officer
Mrs. Kara Dufour, Chief Human Resource Officer

Key Contact Information

EASD ADMINISTRATION & SCHOOLS

Education Center
1801 Bushkill Drive
Easton, PA 18040
610-250-2400

Easton Area High School
2601 William Penn Highway
Easton, PA 18045
610-250-2481

Easton Area Middle School Campus
1010 Echo Trail
Easton, PA 18040
610-250-2460

Ada B. Cheston Elementary School
723 Coal Street
Easton, PA 18042
610-250-2542

Edward Tracy Elementary School
1243 Tatamy Road
Easton, PA 18045
610-250-2556

F. A. March Elementary School
429 Reeder Street
Easton, PA 18042
610-250-2531

Forks Elementary School
1709 Richmond Road
Easton, PA 18040
610-250-2536

Palmer Elementary School
3050 Green Pond Road
Easton, PA 18045
610-250-2521

Paxinosa Elementary School
1221 Northampton Street
Easton, PA 18042
610-250-2551

Shawnee Elementary School
1315 Echo Trail
Easton, PA 18040
610-829-5712

Letter from the Superintendent and Board President

August 2024

Welcome to the new school year!

We are pleased to share our Easton Area School District Code of Conduct with you. The Code of Conduct is reviewed on an annual basis by the administrative team. These individuals will continue to monitor the effectiveness of the implementation of the Code of Conduct through varied stakeholders: parents, students, teachers and administrators.

There are some very important inclusions to the Code of Conduct:

1. Board policies are referenced throughout this document. The full policies can be found online at www.eastonsd.org or you may request copies from your building principal.
2. Responsibilities of students, parents/guardians, faculty/staff and administrators are clearly stated.
3. Charts make it clearer to see what consequences are imposed when the Code of Conduct is not followed. These charts cover the four levels of infractions.

A safe and productive learning environment is important for the success of our students and our schools. It is important that we work together to ensure that safety. This occurs through cooperation from all students, parents, guardians, administrators, teachers, support staff and the community at large to enforce the Code of Conduct. We also appreciate our many community partners who contribute to the safety of our schools in the community. We wish everyone a safe and productive school year!

Ms. Tracy A. Piazza
Superintendent of Schools

Ms. Meg Sayago
EASD School Board President

Level I: Infractions/Consequences

Infractions and consequences should be addressed and documented by the classroom teacher. Consideration will be given to age, disciplinary history and infraction when determining consequences.

PARENT/GUARDIANS

- Speak directly with the administrator/teacher disciplining your child.
- If unsatisfied, speak with the principal.
- If still unsatisfied after speaking with the principal, then depending on the grade level of your child, speak with the respective Director of Elementary or Secondary Education.

INFRACTION	
*Tardiness to class – late arrival to an assigned location	*Failure to meet classroom responsibilities
*Class cut	*Misbehavior in cafeteria or hallway
*Disruptive behavior	*Dress code violation
*Drinking or eating outside designated times or areas	*Non-permanent, minor vandalism
*Any other act deemed inappropriate by the Administration	*Not following directions
	*Public displays of affection
CONSEQUENCES	
*Warning; Non-verbal signal; Verbal reprimand/redirections	*Withdrawal of privileges
*Self-regulation strategy	*Conferencing with student
*In-class time out	*Behavior modification contract
*Out of Class Time out	*Lunch Detention/After-school detention
*Reflective assignment	*Parent Contact
*Administration will determine level of consequences	

In accordance with Section 13-1317 of the Pennsylvania Public School Code, every teacher, vice principal and principal in the public schools shall have the right to exercise the same authority as to conduct and behavior over the pupils attending his school, during the time they are in attendance, including the time required in going to and from their homes, as the parents, guardians or persons in parental relation to such pupils may exercise over them. *This Code of Conduct represents the minimum, and not the maximum authority retained by school district officials to maintain school discipline and decorum at all times.*

SEE WEBSITE FOR COMPLETE POLICIES: www.eastonsd.org

Level II: Infractions/Consequences

Staff reporting such infractions must complete a referral form and submit to the Building Administrator. Consideration will be given to age, disciplinary history and infraction when determining consequences. Consequences will be documented.

PARENT/GUARDIANS

- Speak directly with the administrator disciplining your child.
- If unsatisfied, speak with the principal.
- If still unsatisfied after speaking with the principal, then depending on the grade level of your child, speak with the respective Director of Elementary or Secondary Education.

INFRACTION	
<ul style="list-style-type: none"> *Repeated occurrences of Level I infractions *Multiple Class cuts *Chronic/ongoing tardiness to class *Cheating *Chronic disruptive behavior *Inappropriate contact, language and/or gestures *Leaving classroom without permission *Possession or sale of contraband that is not a safety threat *Any other act deemed inappropriate by the Administration 	<ul style="list-style-type: none"> *Bus misconduct *Defiance or Disrespect *Hindering an investigation *Violation of Locker Policy *Threatening another person or property *Certain violations of District's Use of the Internet & the District's Network policy *Bullying
CONSEQUENCES	
<ul style="list-style-type: none"> *In addition to any Level I consequences *Reflective assignment *In-school suspension *Out-of-school suspension *Parent contact/conference *Confiscation of banned material *Conferencing *Administration will determine level of consequences 	<ul style="list-style-type: none"> *In-school time out *Behavior modification contract *Change daily schedule or assignment *Lunch detention *After-school/Saturday detention *Withdrawal of school privileges

In accordance with Section 13-1317 of the Pennsylvania Public School Code, every teacher, vice principal and principal in the public schools shall have the right to exercise the same authority as to conduct and behavior over the pupils attending his school, during the time they are in attendance, including the time required in going to and from their homes, as the parents, guardians or persons in parental relation to such pupils may exercise over them. *This Code of Conduct represents the minimum, and not the maximum authority retained by school district officials to maintain school discipline and decorum at all times.*

SEE WEBSITE FOR COMPLETE POLICIES: www.eastonsd.org

Level III: Infractions/Consequences

Staff reporting such infractions must complete a referral form and submit to the Building Administrator. Consideration will be given to age, disciplinary history and infraction when determining consequences. Consequences will be documented.

PARENT/GUARDIANS

- Speak directly with the administrator disciplining your child.
- If unsatisfied, speak with the principal.
- If still unsatisfied after speaking with the principal, then depending on the grade level of your child, speak with the respective Director of Elementary or Secondary Education.

INFRACTION	
*Repeated occurrences of Level II infractions	*Harassment/sexual harassment
*Leaving school property without permission	*Bullying/Cyber Bullying
*Permanent minor vandalism/graffiti	*Forgery
*Possession of tobacco/nicotine products	*Refusal or failure to identify self
*Theft	*Threatening another person(s) or property
*Physical Altercation	*Persistent Defiance or Disrespect
*Possession or sale of contraband that constitutes a safety threat	*Certain violations of District's Use of the Internet & the District's Network policy
	*Any other act deemed inappropriate by the Administration

CONSEQUENCES
*In addition to any Level II consequences:
*Consideration of referral to the school board for expulsion
*All violations of the PA Crimes Code will be reported to the police and may be reported to the Office of Children & Youth, as applicable

In accordance with Section 13-1317 of the Pennsylvania Public School Code, every teacher, vice principal and principal in the public schools shall have the right to exercise the same authority as to conduct and behavior over the pupils attending his school, during the time they are in attendance, including the time required in going to and from their homes, as the parents, guardians or persons in parental relation to such pupils may exercise over them. *This Code of Conduct represents the minimum, and not the maximum authority retained by school district officials to maintain school discipline and decorum at all times.*

SEE WEBSITE FOR COMPLETE POLICIES: www.eastonsd.org

Level IV: Infractions/Consequences

Staff reporting such infractions must complete a referral form and submit to the Building Administrator. Consideration will be given to age, disciplinary history and infraction when determining consequences. Consequences will be documented.

PARENT/GUARDIANS

- Speak directly with the administrator disciplining your child.
- If unsatisfied, speak with the principal.
- If still unsatisfied after speaking with the principal, then depending on the grade level of your child, speak with the respective Director of Elementary or Secondary Education.

INFRACTION	
<ul style="list-style-type: none"> *Student or staff assault *Physical altercation *Sexual assault/indecent exposure *Substance Use Policy violation *Weapons Policy violation *Vandalism, institutional vandalism or graffiti *Arson *Bomb threat *Terroristic threat *Reckless endangerment 	<ul style="list-style-type: none"> *Threatening another person(s) or property *Defiant trespass *False report *Commission of a criminal act *Intimidation *Bullying/Cyber Bullying *Possession or sale of contraband constituting a safety threat *Certain violations of District's Use of the Internet & the District's Network policy *Any other act deemed inappropriate by the Administration
CONSEQUENCES	
<p>*In addition to any Level III consequences:</p> <ul style="list-style-type: none"> *Consideration of referral to the school board for expulsion *All violations of the PA Crimes Code will be reported to the police and may be reported to the Office of Children & Youth, as applicable *Possible referral to an alternative educational placement 	

In accordance with Section 13-1317 of the Pennsylvania Public School Code, every teacher, vice principal and principal in the public schools shall have the right to exercise the same authority as to conduct and behavior over the pupils attending his school, during the time they are in attendance, including the time required in going to and from their homes, as the parents, guardians or persons in parental relation to such pupils may exercise over them. *This Code of Conduct represents the minimum, and not the maximum authority retained by school district officials to maintain school discipline and decorum at all times.*

SEE WEBSITE FOR COMPLETE POLICIES: www.eastonsd.org

Pledge Form

Easton Area School District

Education Center
1801 Bushkill Drive
Easton, PA 18040
Phone: 610-250-2400, Fax: 610-250-9730

School

Homeroom/Teacher

I have received a copy of the Easton Area School District official Code of Conduct and reviewed it with my son/daughter.

I am aware that all EASD policies in their entirety can be found on the district website or by request from the main office of my child's school.

I will maintain up-to-date home, work, and emergency numbers/contacts at the school.

Signature of Student

____/____/____
Date

Signature of Parent/Guardian

____/____/____
Date

Failure to return this pledge form does not absolve any individual from compliance with the rules and regulations contained herein. Furthermore, it is also understood that these rules and regulations represent the minimum, and not the maximum authority retained by school district officials to maintain school discipline and school safety at all times.

Please note that Board of Director policies are subject to change. The most current versions may be found on the district website at www.eastonsd.org.

Please sign and return this form to school.

STAFF LIST

TEACHING STAFF

C440	Althouse, Renee	ENGLISH
C324	Altimare, Paul	HISTORY
C-S-41	Altonen, Tamara	SPECIAL EDUCATION
Gym	Baer, Alysia	HEALTH/PE
C438	Baker, Brittany	ENGLISH
C445	Bakros, Shannon	SCIENCE
C427	Barber, Shannon	MATH
A302	Barry, Janet	ELA/HISTORY
B323 / C345	Bauer, Andrew	MUSIC
C323	Baum, David	SCIENCE
C436	Becht, Taticia	ENGLISH
A311	Behm, Tylor	ELA/HISTORY
C344	Bennett, Denise	COMPUTER
Gym/C437	Betts, Scott	HEALTH/PE
C330	Blake, Kelli	MATH
C433	Bolden, Denisha	SPECIAL EDUCATION
C325	Bowen, Matthew	MATH
C421	Braxmeier, Christine	MATH
B347	Breidinger, Ashley	SPECIAL EDUCATION
C-O-30	Brodhead, Jena	GIFTED
C229	Brotzman, Keith	MATH
A232	Bruen, Julie	ART
C340	Burnside, Malcolm	SPANISH
C428	Cahill, Emilie	MATH
C221	Cammareri, Dionne	IU- TES
C230	Casciole, Sarah	ELA
C412	Childs, Jennifer	HISTORY

A326	Cicale, Erin	SPECIAL EDUCATION
B346 & B348	Cole, Jessica	SPECIAL EDUCATION
C333	Cole, Joshua	MATH
C334	Conlin, Elizabeth	ELA
C327	Creazzo, Beverly	ELA
C320	Crosswell, Hadiyah	SPECIAL EDUCATION
A327	Cummings, Richard	SPECIAL EDUCATION
C228	Curcio, Stacy	SPECIAL EDUCATION
C224	Cuvo, Michelle	ELA
C435	D'Ippolito, Alyssa	ENGLISH
C235	Daul, Lenore	MATH
B205 / B209	Davis, Richard	MUSIC
A310	DeBono, Desiree	ELA/HISTORY
A314	Demko, Erin	MATH/SCIENCE
A308	DiVietro-Timberman, Samantha	MATH/SCIENCE
B202 / B203	Dorney, Paul	TECH ED
C321	Dorshimer, Ashley	MATH
C423A	Duncan, Virginia	SPECIAL EDUCATION
C335	Dunlap, Jena	MATH
A321	Edwards, Kristen	SPECIAL EDUCATION
A307	Ellis, Kristen	INTERVENTION
C-S-20	Ely, J. Stacey	ESL
C328	Ernst, Aja	ELA
A309	Feathers, Kelly	ELA/HISTORY
AUX GYM	Ferguson, Georgia	COLOR GUARD
C424	Filter, Dana	MATH
C430	Fimiano, Rena	Language - ITALIAN
C341	Flank, Hailee	SPECIAL EDUCATION
C329	Flyte, Sara	SPECIAL EDUCATION
C417	Fox, Dan	HISTORY

C432	Frawley, Katie	MATH
C416	Fritchman, Douglas	SPECIAL EDUCATION
C434	Fritchman, Kimberly	ENGLISH
C223	Gerencer, Sandra	IU - LIFE SKILLS
A319	Goodyear, Jen	MATH
C446	Gregori, Bruce	SCIENCE
C227	Grossbauer, Mark	HISTORY
A305	Guerreri, Bryan	MATH/SCIENCE
C431	Guirales, Tyra	SPANISH
C420	Hayduscko, Janelle	MATH
A306	Heagele, Jeff	INTERVENTION
A312	Hinkle, Jason	MATH/SCIENCE
B349 / B350	Hlavinka, Samantha	TECH ED
C414	Hockenberry, Allison	HISTORY
A240/6th Gr. Gym	Hoff, Justin	HEALTH/PE
A335	Hughes, Bridgette	MATH/SCIENCE
C346	Hurst, Crystal	SCIENCE
C226	Imhoff, Laurel	ELA
A313	Infantino, Lisa	ELA/HISTORY
A336	Janneck, Holly	MATH/SCIENCE
C415	Joynes, Tina	SPECIAL EDUCATION
A301	Kariofilis, Kathy	MATH/SCIENCE
Gym	Keener, Corey	HEALTH/PE
C338	Khallouf, Amber	ELA
B322 / C345	Kirk-Greenblatt, Janet	MUSIC
B204 / B205 / B206	Klabunde, Laura	MUSIC
A304	Korpics, Jennifer	SPECIAL EDUCATION
C320	Kovacs, Jeffrey	SPECIAL EDUCATION
C442	Krauss, Erin	ENGLISH

B346 & B341	Loprete, Jennifer	SPECIAL EDUCATION
C429	Marga, Livia	MATH
B205 / B209	Mason, Bruce	MUSIC
A334	Matthews, Dave	ELA/HISTORY
C425	Mazzie, Brandon	MATH
A325	McCormick, Kristi	MATH/SCIENCE
C339	Meashock, Angela	ELA
A324	Meckes, Stacey	ELA/HISTORY
C234	Meckstroth, Nancy	IU - AUTISTIC SUPPORT
A303	Meral, Carolyn	ELA/HISTORY
C236	Mertz, Thomas	HISTORY
A333	Miklich, Tabitha	ELA/HISTORY
C332	Morrissey, Andrew	HISTORY
B200	Mrazik, Bob	COMPUTER
A315	Nemeh, Janice	MATH/SCIENCE
B304	Ocampo, Esther	ESL
C337	Parrish, Joseph	HISTORY
B346 / B341	Phillips, Dale	SPECIAL EDUCATION
A337	Pignato, Michole	ELA/HISTORY
A317	Plimpton, Rosie	ELA/HISTORY
C326	Pursel, Jon	ELA
C231	Quinn, Chelsea	ELA
C426	Quinones, Cheri	MATH
A240/6th Gr. Gym	Rayam-Harmon, DeAnna	HEALTH/PE
C225	Regina, Jeff	MATH
C210	Rinaldo, Nicole	ART
C238	Rittenhouse, Brandi	SCIENCE
C213	Ross, Lesa	ART
C343	Ruck, Victoria	LIBRARY

C222	Ruhf, Christopher	SCIENCE
C443	Ruiz, Eric	HISTORY
C336	Scanlon, Kathleen	MATH
C422	Schell, Ashley	SCIENCE RESEARCH
C322	Schiller, Deana	SCIENCE
A328	Shimkus, Cindy	SPECIAL EDUCATION
Gym/C437	Smestad Berry, Laura	SPECIAL EDUCATION
C413	Smith, Ashley	HISTORY
C439	Sottolano, Sara	ENGLISH
C212 / C211	Spadt, Cheryl	COMPUTER
C233	Steele, Kristine	IU - AUTISTIC SUPPORT
A330	Steigerwalt, Christine	MATH/SCIENCE
C343	Sundahl, Melissa	LIBRARY
A329	Sweeney, Allison	SPECIAL EDUCATION
A331	Swenson, Jennel	ELA/HISTORY
C220	Swick, Megan	IU - EMOTIONAL SUPPORT
A316	Thomas, Heather	MATH/SCIENCE
A332	Thornton, Nicholas	MATH/SCIENCE
C444	Tomczuk, Christina	SCIENCE
B302	Trinidad, Annjanette	ESL
C232	Viglianti, Anthony	MATH
B201	Wanamaker, Caleb	SCIENCE RESEARCH
C237	Weidtman, Alexandra	SPECIAL EDUCATION
A320	Welker, Haley	ELA/HISTORY
C441	Welsko, Joseph	ENGLISH
C447	Wolf, Jacob	SCIENCE
A323	Wolfe, Julianne	MATH/SCIENCE
B342 / B343	Woodring, Adam	TECH ED
B303	Yeakel, Amanda	ESL
C423	Yeakel, Kyle	SCIENCE

C239 / C240	Ziegler, Terry	FAMILY CONSUMER SCIENCE
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GUIDANCE STAFF & COUNSELOR ASSIGNMENTS

6th Grade	A-L Shannee Sookbirsingh	Ext. 31010
6th Grade	M-Z Christine Johnson	Ext. 31209
Administrative Professional - 6th Grade Kyle Walchak Ext. 31005		
7th Grade	A-K Brenda Stewart	Ext. 31013
7th Grade	L-Z Emily Massino	Ext. 31037
Administrative Professional - 7th Grade Ann Thomas Ext. 31009		
8th Grade	A-K Dan Romanie	Ext. 31038
8th Grade	L-Z Courtney George	Ext. 31012
Administrative Professional - 8th Grade Kimberly Soto Ext. 31003		