Position:	Grounds Specialist II	FLSA: Non-exempt
Department:	Maintenance & Operations	Salary Grade: 7
Reports to:	Director of Maintenance & Operations	

OVERALL OBJECTIVE AND SUMMARY

Performs a variety of semi-skilled and skilled work in the preparation and maintenance of grounds fields; installation, maintenance, and repair of sprinkler irrigation systems; and/or the construction of special landscaping or play areas.

This position reflects full proficiency with all light-to-medium duty equipment and vehicles used in the department.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Performs all of the duties of a Grounds Specialist I.
- Installs, repairs, and replaces landscape irrigation systems following blueprints, sketches or verbal instructions.
- Operates power grounds equipment including hand operated, power-assisted, and large multi-gang mowers to mow lawns and large fields. Operates power sweepers to clean concrete, blacktop areas, and synthetic fields at all District sites.
- Operates specialized machinery to dig, excavate, contour, and construct special land uses for District designated grounds.
- Replaces and repairs a wide variety of sprinkler heads and lines by removing, disassembling and replacing worn or broken parts.
- Loads equipment on trailer for transport and drives to work sites. Services, adjusts, repairs and maintains power grounds equipment.
- May operate equipment such as compressor sprayers and an array of common power tools.
- Prepares athletic fields for events.
- May train other grounds staff in the proper use of specialized and heavy equipment.
- Prepares grounds for excavation by marking contours, levels, and areas for plantings and surfaces.
- Trims and prunes shrubs, bushes, and trees to enhance growth, foliage, or to minimize obstructions.
- Trims, prunes, and removes shrubs, bushes, and trees to ensure safety.
- Performs other duties as assigned that support the overall objective of the position.

QUALIFICATIONS

Knowledge of:

- Operating techniques and use of a full range of grounds maintenance equipment.
- How to maintain, repair, adjust and troubleshoot equipment.
- The techniques for grounds and landscape maintenance and upkeep including the use of fertilizers, herbicides, pesticides and fungicides.
- Applicable safety and health procedures and regulations.
- Irrigation system operations and maintenance including the machinery and equipment used in installation and maintenance of irrigation systems (electrical and computerized systems).
- Equipment such as backhoes, trenchers, brush cutters, trucks, etc.
- Interpersonal skills using tact, patience, and courtesy.

Ability to:

- Carry out all aspects of the position.
- Maintain and troubleshoot irrigation systems.
- Use and operate hand tools, mechanical equipment, ~~and~~ power tools and equipment required for the work in a safe and efficient manner.
- Operate, maintain, repair and adjust power grounds equipment.
- Complete assigned tasks efficiently, safely and within scheduled time frames.
- Perform repairs on sprinkler systems.
- Carry out routine communications encountered in the position.
- Use general construction tools skillfully.
- Understand and follow oral and written instructions.
- Establish and maintain cooperative and effective working relationships with others.
- Pass qualifying Employee Entrance Evaluation.

PHYSICAL ABILITIES

Work is always outdoors, sometimes in extreme weather conditions.

This position requires:

- Ability to stand, walk, and manipulate (lift, carry, move) light to medium weights of up to 50 pounds on a frequent basis, pushing, pulling, guiding over 50 pounds on a frequent basis.
- Stooping, kneeling, and crouching on a regular basis.
- Hand-eye coordination, hand and finger dexterity including ability to grasp.
- Visual acuity to operate equipment and read technical and safety information.
- The ability to hear and speak to exchange information.

EDUCATION AND EXPERIENCE

A high school diploma or equivalent is desired. Additional experience may substitute for education. Minimum of two years of increasingly responsible experience performing in areas such as irrigation system installation and maintenance, operation of excavating equipment, or having specialized knowledge of landscaping and horticultural techniques through post-high

school training is desired. Handling and application of pesticides and herbicides training is desired.

LICENSES AND CERTIFICATES

Requires valid California driver's license.

Range Updated: July 1, 2025 per CBA

Adopted: June 2001
Revised: July 14, 2004
Revised: April 9, 2008