NATOMAS UNIFIED SCHOOL DISTRICT
JOB DESCRIPTION

POSITION:	Food Services Assistant I	**FLSA:**	Non-exempt
DEPARTMENT/SITE:	Nutrition Services	**SALARY GRADE:**	1
REPORTS TO:	Executive Director of Nutrition Services or Designee		

OVERALL OBJECTIVE AND SUMMARY

Performs routine service level duties to assist with food preparation, serving, and clean up at various school kitchens, the central kitchen, or remote sites.

DISTINGUISHING CHARACTERISTICS

This is an entry level regular position in the food service career pathway and requires assignment at the central kitchen or a school site.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Serves food items according to specified quantities.
- Fills and wipes off all condiment containers.
- Restocks napkin and eating utensil dispensers.
- Serves and prepares institutional quantities of food items from established menus.
- May prepare certain food items such as cutting fruits and vegetables, and slicing meats, breads, and salad bar foods.
- Restocks and wipes down condiment containers and utensil locations.
- Washes, sanitizes and cleans kitchen area surfaces and serving area. Sweeps floors.
- Organizes and handles prepared foods at snack bar locations.
- May serve as a cashier, counting money, and assisting in completion of relevant food service reports.
- May assist with inventory and food service deliveries.
- Operates kitchen/cafeteria equipment such as slicers, mixers, french fryer and ovens.
- Washes and sanitizes kitchen equipment.
- If assigned to the central kitchen, assembles meals for delivery to remote school sites.
- Performs related duties as assigned that support the overall objective of the position.

QUALIFICATIONS

Knowledge of:

- Basic knowledge of high-volume food preparation, methods, procedures, and service.
- Weights and measures.
- Kitchen safety and sanitation.

Ability to:

- Must be able to perform the routine duties of the position under direct supervision.
- Must be able to follow oral and written instructions.
- Must be able to perform basic arithmetic using decimals and fractions.

PHYSICAL ABILITIES

This position requires:

- Ability to stand for extended periods of time, bend, kneel and stoop.
- Sustained lifting of light to medium (under 25 pounds) and occasional lifting of heavy objects up to 50 pounds.
- Ability to handle hot material and work in an environment dominated by wide temperature extremes.
- Sufficient hand coordination to use kitchen utensils and equipment, and move and position hot material.

EDUCATION AND EXPERIENCE

The position typically requires completion of high school or equivalent. Experience with food preparation and serving is preferred. Additional experience may substitute for education.