

English Learner Advisory Committee (ELAC)
SONORA ELEMENTARY

Meeting Date: 9-13-24

| Time: 8:15 AM

Location: Sonora Library

Attendance – See attached list.

-Parents:15 | -School Staff: 3 | -District Staff: 1 | -Guests: 3

MINUTES

Required Topics/ Training Covered: Check topic(s) covered at this meeting and reflected in minutes.	
<input checked="" type="checkbox"/>	1 ELAC parent members have been elected by parents or guardians of English learners (ELs). Parents or guardians of English learners must constitute at least the same percentage of the ELAC membership as their children represent the student body.
<input checked="" type="checkbox"/>	2 Elect one to two members to the District English Learner Advisory Committee (DELAC).
<input checked="" type="checkbox"/>	3 Training (including receipt of materials) for ELAC members that will assist them in carrying out required advisory responsibilities. Training shall be planned in full consultation with committee members.
<input checked="" type="checkbox"/>	4 Advise the principal and staff in the development of a site plan for ELs as part of the School Plan for Student Achievement (SPSA). <div style="text-align: center;"> <input checked="" type="checkbox"/> </div> <p style="text-align: center;">Review current year SPSA/Annual Evaluation</p>

		<p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;">Mid-Year SPSA Progress Report</p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;">Advise on next year's SPSA</p>
<p style="text-align: center;"><input type="checkbox"/></p>	5	Administration of a Districtwide needs assessment on a school-by-school basis to parents of all English learners.
<p style="text-align: center;"><input type="checkbox"/></p>	6	Review school results of the EL needs assessment.
<p style="text-align: center;"><input type="checkbox"/></p>	7	Administration of the school's Annual Language Census; share relevant English learner schoolwide data.
<p style="text-align: center;"><input checked="" type="checkbox"/></p>	8	Promote ways to make parents aware of the importance of regular school attendance.
<p style="text-align: center;"><input type="checkbox"/></p>	9	Provide input on the Local Control Accountability Plan (LCAP) actions, services, and expenditures as they impact English learners and families.

Call To Order/Welcome and Introductions

The meeting was called to order at **8:25 AM** by Mia Doidge, principal. She welcomed all present to the Sonora English Learner Advisory Committee and introduced Javier Zamorano, District Interpreter/Translator, who will be providing simultaneous translation for the meeting, and Marcy Shands-Brown, School Community Facilitator, who will be taking notes and assisting with the meeting. Mrs. Doidge also asked parents if they had received her telephone message last night (in Spanish) reminding them to attend.

Approval of Minutes

Mrs. Doidge asked for a motion to approve the minutes from the ELAC meeting of 4/19/24. It was moved by Madai Moran and seconded by Thalia Esquivel that the minutes be approved as presented.

District English Learner Advisory Committee (DELAC) Report

Last year's DELAC Representatives, Madai Moran and Carolina Martinez presented on the DELAC meeting of 5/22/24. Topics included Title III funding and how it is spent. Topics also included resources for families including groceries, Girls Inc. summer camp, Smart Camp, the end of year evaluation, and awards and recognition of school community facilitators, DELAC board members, and DELAC representatives. A celebration followed the meeting, including the group Mariachi Juvenil, Herencia Michoacana.

Required Topics - Election of Official ELAC Membership of Sonora School:

Mrs. Doidge mentioned that we needed a motion to elect the official ELAC membership of Sonora School and asked for a motion. Carolina Martinez made the motion and Madai Moran seconded it. The ELAC parent members were elected by parents or guardians of English Learners.

Required Topics - Election of DELAC Representatives:

Mrs. Doidge asked if our DELAC Representatives from last year were still interested in serving again this year. Inés Morán agreed to continue as a DELAC Representative, and Laura Lescano expressed interest in serving as an DELAC Rep this year. Both Carolina Martinez and Madai Moran agreed to be alternates, Carolina Martínez made the motion and was seconded by Madai Moran.

Required Topics - Training - What is ELAC/DELAC

Mrs. Doidge explained the purpose of ELAC is to advise the principal and staff on programs and services for English Learners (ELs). ELAC provides a forum where topics pertaining uniquely to the needs of parents of English learners can be presented/discussed. Additionally, ELAC promotes a meaningful connection with parents of English learners at the school site. An informational flyer was distributed to all those present.

Required Topics - Importance of School Attendance

Mrs. Doidge spoke to the parents and let them know how important it is that students arrive to school on time. For example, if a student arrives 10 minutes late for five days, that would be the equivalent of 50 minutes of missed instructional minutes. Being on time at school is a must. The first bell rings at 9:50 AM. Students will need to line up with their classes. By the second bell at 9:55 AM, they need to be in their classroom. Students who arrive after the second bell will need to go to the office to get a tardy slip. If students are absent, parents must call the school office at 714- 424-7955 to speak to someone or leave a message. (Mark #4 to speak to office staff, or mark #2 to leave a voice mail). Mrs. Doidge also gave a few tips to parents:

- Students should go to bed between 8:00-8:30 PM, especially younger kiddos, and especially on Sundays.
- Prepare things at night, not in the morning (clothes, backpacks, lunches).

Also, important suggestion: schedule doctor appointments at end of day so as not to miss too much school time, preferably appointments should be scheduled during vacation days or other days when school is not in session.

Required Topics - School Plan for Student Achievement (SPSA)

Mrs. Doidge will present the School Plan for Student Achievement (SPSA) at an upcoming special ELAC meeting that we will have in October. The date is TBD. She explained that the intent of the SPSA is to support all students, and that the goals are aligned to the district LCAP goals. Mrs. Doidge mentioned that the plan will also need to be presented to the Sonora Site Council and

that they will need to approve the budget and goals. The funds will have to show that they benefit our students. At the next meeting, Mrs. Doidge will introduce the four goals in the areas of mental health, student academic success, conditions of learning and family and community engagement. She will also explain the strategies that support all the goals as well as the evaluation of what was successful or not from the previous year. Mrs. Doidge will review the academic data for both ELA and Math and speak about the growth that Sonora made over the last school year.

Required Topics - Suggestions for Presentation Topics

Mrs. Doidge mentioned a few suggestions, like having a representative from the Melinda Hoag Center for Healthy Living come to speak about all the programs, classes that they offer, and resources available to the community. Another suggestion would be a presentation on bullying and cyberbullying.

Other Presentations or Speakers

Ashley Estrada, PTA VP of Membership

Mrs. Estrada presented regarding our Sonora PTA and all they do to support our school. She explained that when you join PTA you are under no obligation to attend the meetings, but your membership fee helps the school. She also mentioned that the class with the most members will receive a pizza party!

Ashley reminded everyone that there will be a PTA general meeting on Monday, September 16. Also, she mentioned that the date for our Sonora Trunk or Treat will be on October 25th. Entry is free. If anyone would like to decorate their trunks to give out candy, you can sign up to do that. We will also be selling concessions.

Questions/Comments/Evaluations

- One parent shared that she makes sure that her kids eat early before 6:00 PM and go to bed by 8:00 PM. They also try to avoid going out on weeknights.
- A couple of parents had questions about Adult ESL classes. Marcy will follow up on information for parents interested in Adult Education/ESL classes.
- Another parent was glad that we had PTA representatives at our ELAC meeting to explain what PTA was. She commented that she was impressed to learn about all that PTA does for our students and school.
- A mom commented that what Mrs. Doidge shared about attendance made her reflect about just how the minutes that students are tardy really do add up!

Follow-up on Topics:

- Marcy will call the Melinda Hoag center to book a speaker for our meeting on December 6, 2024.
- Marcy will research information about Adult ESL classes for the parents who expressed and in interest.

Adjournment

The ELAC meeting was adjourned at 9:30 AM. The next ELAC meeting will be held in October, date TBD.

The minutes were submitted by: Marcy Shands-Brown, School Community Facilitator.

