

Business and Noninstructional Operations

ENERGY MANAGEMENT CONSERVATION

The Governing Board is committed to ensuring that every effort is made to conserve energy and natural resources while exercising sound financial management.

The implementation of this policy is the joint responsibility of the Board members, administrators, teachers, students, and support personnel and its success is based on cooperation at all levels.

The District will maintain accurate records of energy consumption and cost of energy and will provide information on the goals and progress of the energy conservation program.

The Energy Manager will work with the Principal and Senior Custodian to ensure judicious use of the various energy systems at each school site. Guidelines will be adopted that will be the “rules of the game” in implementing our energy program designed to promote efficient energy usage.

To ensure the overall success of the energy management program, the following specific areas of emphasis will be adopted:

1. Every student and employee will be expected to contribute to energy efficiency in our District. Every person will be expected to be an “energy saver” as well as an “energy consumer”.
2. Effective immediately, all unnecessary lighting in unoccupied areas will be turned off. All lights will be turned off when students and teachers leave school. Custodians will turn on lights only in the areas in which they are working.
3. Energy management on his/her campus will be reviewed with the Principal on a regular basis.
4. The night custodian at each school will be responsible for a complete and total shutdown of the facility when closed each evening.

Policy Adopted June 3, 2004

WESTMINSTER SCHOOL DISTRICT
Westminster, California