

Business and Non-Instructional Operations

CREDIT CARDS

Authorized employees and Board members may use District credit cards while attending to District business. Under no circumstances may personal or other unauthorized expenses be charged on District credit cards. Improper use of District credit cards shall be grounds for discipline and/or appropriate legal action.

The superintendent or designee shall adopt rules and regulations regarding the appropriate use of District credit cards.

Legal Reference:

CALIFORNIA CONSTITUTION

Article 16, Section 6 Gift of Public

Funds EDUCATION CODE

17604 Delegation of powers to agents; approval or ratification of contracts by governing board

17605 Delegation of authority to purchase supplies and equipment

32435 Prohibited use of public funds, alcoholic beverages

35010 Control of district; prescription and enforcement of rules

35160 Authority of governing boards

Policy Adopted: April 19, 2007

WESTMINSTER SCHOOL DISTRICT
Westminster, California