

Administration

SECOND-IN-COMMAND/PRINCIPAL'S DESIGNEE

The Governing Board recognizes that the principal may be absent from the school site in the course of his/her professional duties or for other reasons. Therefore, the Board authorizes the designation of administrative backups and seconds-in-command in order to provide proper supervision and maintain the continuity of the instructional program and school operations.

In the absence of the principal, the teacher designated as second-in-command shall be available if needed. Any decision other than normal and routine actions should be referred to the administrative backup.

The delegation of school site duties shall not relieve the principal of the responsibility for actions by the second-in-command/principal's designee.

The name of the administrative backup and second-in-command shall be kept on file in the school office.

(cf. 5144.1 - Suspension/Expulsion)

Legal Reference:

EDUCATION CODE

7 Delegate of powers

35020 Duties of employees fixed by governing board

35160 Authority of governing boards

35161 Powers and duties generally

44861 Employment of substitute principal

48911 Suspension by principal or designee

CODE OF REGULATIONS, TITLE V

5550-5552 Duties of principals

5600 Duty-free lunch period

Policy Adopted: July 5, 1990

WESTMINSTER SCHOOL DISTRICT
Westminster, California