

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

May 6, 2025

Call to order by Board President

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro

Edmond Monti

Matthew Vaccaro

Radley Macalintal

Candace Tarabocchia attended through Superintendent Report

Members Absent: Candace Tarabocchia after Superintendent Report

Also Present: James Knipper, Superintendent

Laurel Spadavecchia, Business Administrator

Dana Genatt, Director of Curriculum and Instruction

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of April 22, 2025, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Radley Macalintal

Seconded: Candace Tarabocchia

Action taken: 5 Ayes. Motion Approved.

- Acceptance of Correspondence None.

Motion:

Seconded:

Action taken:

- Superintendent's Report

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

Mr. Knipper announced Mrs. Spadavecchia to conduct the public hearing of the 2025-2026 school budget.

- PRESENTATION – Public Hearing 2025-2026 School Budget
Laurel Spadavecchia, Business Administrator

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Radley Macalintal

Seconded: Candace Tarabocchia

Action taken: 5 Ayes. Motion Approved.

1. SUBMISSION OF PRELIMINARY 2025-2026 BUDGET

WHEREAS, the preliminary 2025-26 school budget was approved for submission to the Executive County Superintendent by the Board of Education on March 11, 2025, and

WHEREAS, the Moonachie Board of Education authorized the submission of the 2025-2026 Preliminary School Budget to the Bergen County Executive Superintendent of Schools with the following Fund Allocations and requested waivers:

<u>Budget Totals:</u>	<u>2025-2026 Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 13,618,501	10,235,253.00
Total Special Revenue Fund	\$ 970,690	0.00
Total Debt Service Fund	\$ 0.00	\$ 0.00
Totals	\$ 14,589,191	\$ 10,235,253.00

Be it resolved that the General Fund tax levy \$10,235,253.00 is approved to support the 2025-2026 school year budget.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of \$140,000 from Maintenance Reserve into the preliminary 2025-2026 budget for required maintenance.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of \$1,000,000 from Capital Reserve into the preliminary 2025-2026 budget for paving and parking lot renovation, repair to the sewer system, repair structural damage to the plumbing system, repair of hallway flooring, bathroom renovations and repair or replacement of older HVAC units of the Robert L. Craig School.

2. Resolved that the Moonachie Board of Education establish the school district travel maximum expenditure amount for the 2025-2026 school year as per N.J.A.C. 6A:23B-1.2 (b) not to exceed \$20,000. The maximum amount for the 2024-2025 school year was budgeted at \$15,000 and the amount spent as of March 11, 2025 for the 2024-2025 school year is \$14,305.00. The Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.
3. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for May 2025 for a total of \$52,541.67 – Attachment 2.3
4. Resolved to approve the Payroll Check Register for April 30, 2025 for \$113,051.57 with gross wages of \$198,624.29 – Attachment 2.4
5. Resolved to approve the Check Register for the month of March 2025 for \$1,053,219.66 - Attachment 2.5
6. Resolved to approve the School Tax Levy Payment Schedule for the 2025-2026 school year – Attachment 2.6
7. Resolved to approve the School Alliance Insurance Fund Renewal of Membership Agreement – Attachment 2.7
8. Resolved to appoint Acrisure NJ Partners Insurance Services, LLC as its Risk Management Consultant as part of the School Alliance Insurance Fund (SAIF) Risk Management Agreement – Attachment 2.8
9. Resolved to accept the Treasurer's Report for month ending March 2025 – Attachment 2.9
10. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending March 2025 – Attachment 2.10
11. Resolved to approve the budgetary line-item transfers for March 2025 – Attachment 2.11

12. Resolved to approve the Linkage Agreement between the Moonachie Board of Education and the South Bergen Jointure Commission for the 2025-2026 school year – Attachment 2.12
13. Resolved to approve the Addendum to the Linkage Agreement for the Use of Classrooms for the Extended School Year Program July 2025- Attachment 2.13
14. Resolved to renew Follett Software, LLC Hosted Service – Attachment 2.14

3. Policy

Motion: Candace Tarabocchia
 Seconded: Radley Macalintal
 Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the following Comprehensive Equity Plan policies:

1140	Educational Equity Policies/Affirmative Action
1510	Americans with Disabilities Act
1530	Equal Employment Opportunities
1550	Equal Employment/Anti-Discrimination Practices
2200	Curriculum Content
2210	Curriculum Development
2220	Adoption of Courses
2260	Equity in School & Classroom Practices
2270	Religion in School
2360	Use of Technology
2411	Guidance Counseling
2416	Programs for Pregnant Students
2416.01	Postnatal Accommodations for Students
2460	Special Education
2415	Every Student Succeeds Act
2415.04	Title 1 – District-Wide Parent and Family Engagement
2422	Comprehensive Health and Physical Education
2423	Bilingual Education
2428.1	Standards-Based Instructional Priorities
2431	Athletic Competition
2515.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
2520	Instructional Supplies
2530	Resource Materials
2622	Student Assessment
5511	Eligibility of Resident/Nonresident Students
5500	Expectations for Student Conduct
5512	Harassment, Intimidation, or Bullying
5600	Student Discipline/Code of Conduct
5750	Equitable Educational Opportunity
5752	Marital Status & Pregnancy
8465	Bias Crimes and Bias-Related Acts
9162	Athletic Code of Conduct

4. Personnel

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

1. Resolved to reappoint the following non-tenured professional staff for the 2025-2026 school year – Attachment 4.1
2. Resolved to approve Dana Genatt as Director of Curriculum and Instruction for the 2025-2026 school year – Attachment 4.2
3. Resolved to approve Dana Genatt as Homeless Liaison for the 2025-2026 school year.
4. Resolved to reappoint Ernest Turner as Treasurer of School Monies for the 2025-2026 school year at an annual fee of \$6,500.00.
5. Resolved to approve Yahnique Dawson and Deborah Maiorano for 10 extra hours each for Child Study Team duties over the summer 2025.
6. Resolved to approve Jenna Castellano as Substitute Teacher, pending outcome of the Criminal History Background Screening.
7. Resolved to approve Colleen O'Neill as Maternity Leave Replacement Teacher from September 1, 2025 – January 1, 2026, at BA Step 1, current year 2024-2025 prorated salary of \$52,500 to be determined upon the ratification of the Moonachie Education Association Collective Bargaining Agreement.

5. Curriculum

Motion: Edmond Monti

Seconded: Candace Tarabocchia

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Moonachie School District Preschool Intervention & Referral Team (PIRT) Handbook – Attachment 5.1
2. Resolved to approve the following field trips/workshops:

Destination	Date	Cost
Educational Policy and School Law Seminar ~Laurel Spadavecchia, James Knipper, Natasha Dillon	June 6, 2025	\$0 Travel
Kindergarten Walk to the Municipal Building ~Kim Samarelli, Elizabeth Connolly, Izabella Morra, Alexandra Acosta	May 16, 2025 Rain date: May 22, 2025	\$0
NJASBO Annual Conference ~Laurel Spadavecchia	June 4-6, 2025	\$650 plus travel
West Point Academy 6th Grade Field Trip - Greg Keelen, Joseph Gingerelli, Donna Gallo	June 6, 2025	Bus cost: \$675

6. Facilities

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

1. Resolved to accept the NJ Health Right to Know Hazardous Substance Survey Year 2024 – Attachment 6.1
2. Resolved to approve the following facility requests:

Event	Date	Time	Cost
Curriculum Expo ~MEA	May 29, 2025	6:00 – 7:30pm	No Cost
Spring Concert ~ Kimberly Schmidt	June 5, 2025	9:00 – 11:30am	No Cost

7. Old Business None.

Motion:

Seconded:

Action taken:

8. New Business None.

Motion:

Seconded:

Action taken:

9. Information Items

1. Average monthly attendance from 4/1/25 – 4/30/25 – Attachment 9.1
2. Monthly report of attendance officer for the month ending April 2025– Attachment 9.2

10. Discussion Items None.

11. Public Comments

Open: 6:55 p.m.

Closed: 6.56

12. Adjournment at 6:57 p.m.

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia, Business Administrator/Board Secretary