



MAY 14, 2025 CSD BOD VOTING MEETING MINUTES

05/14/2025 [06:30 PM-07:30 PM] @ Alice Schafer Annex gym

MAY 14, 2025 CSD BOD VOTING MEETING MINUTES

1. Open of Meeting

Minutes

Mrs. Luckock opened the meeting at 6:30 pm.

2. Moment of Silence

3. Flag Ceremony

4. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

5. Call to Order

Minutes

It is noted the following board members were present;

Motion by Mr. Klink, second by Mr. Hall.

Mr. Burnham, Mr. Hall, Mr. Horne, Mr. Klink, Mrs. Luckock, Mr. McQuiston, Mr. Nader, Mr. Schaefer, and Mr. Williamson.

The following administrators and principals were present;

Mr. Sperry, Mrs. Campbell, Ms. Krankota, Dr. Jardina, Mr. Welcheck, Mr. Kelly, District Solicitor Mrs. Harrington, Mr. Messerall and Mr. Parks.

6. *Visitor Recognition on Agenda Item(s)

*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

no one approached.

7. Approval of Agenda with Additions/Changes

Request the Board to approve the Agenda with Additions and Changes. Striking item 19.G.

Minutes

Mrs. Luckock noted item 19H #4 name correction and item 19.G to be struck. It was then realized item 19H #4 was correct originally.

Motion by Mr. Klink, second by Mr. Nader.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

8. Approval of Minutes

Request the Board to approve the following Minutes, each as per detailed backup on Agenda Manager;

April 2, 2025 CSD BOD Work Session Meeting Minutes

April 9, 2025 CSD Budget Finance Committee Meeting Minutes

April 9, 2025 CSD BOD Voting Meeting Minutes

April 17, 2025 CSD BOD Special Voting Meeting Minutes

Minutes

Motion by Mr. Klink, second by Mr. Hall.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

9. FINANCIALS - TREASURERS REPORTS - April, 2025

9.a. Approve Treasurers Reports - April, 2025

Request the Board to approve the Treasurers Report - April, 2025

Minutes

Motion by Mr. Klink, second by Mr. McQuiston to approve items 9, 10 and 11A through D.

Mr. Burnham-no to item 11D. Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

10. BUDGET TRANSFERS

10.a. Approve Budget Transfers -

Request the Board to approve the Budget Transfers, as per detailed backup on Agenda Manager.

11. FINANCIALS - BILLS

11.a. Approve Fund 10 Bills in the amount of \$1,544,491.87

a. Approve Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month in the amount of \$1,544,491.87, as per detailed backup on Agenda Manager.

11.b. Approve Fund 31 Capital Projects Bills in the amount of \$14,514.78

Request the Board to approve the Fund 31 Capital Projects Bills in the amount of \$14,514.78.

11.c. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$103,254.15

Request the Board to approve Fund 50 Cafeteria Food Service Bills in the amount of \$103,254.15, as per detailed backup on Agenda Manager.

11.d. Approve Bond Payments totaling \$265,574.86

Request the Board to approve the bond payments totaling \$265,574.86

12. INVESTMENT REPORT - April, 2025

As Information Only - April, 2025

13. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.

13.a. General Fund Report - Revenues/Expenditures - April, 2025

April, 2025

13.b. Student Activity Fund Reports -

As information the Student Activity Fund Reports for-

Conneaut Area Senior High School - March, 2025 and Jan-March, 2025 Quarterly

Conneaut Area Middle School - March, 2025 and Jan-March, 2025 Quarterly

13.c. Cyber Report - April, 2025

April, 2025

13.d. Added - Nutrition Report - April, 2025

14. OTHER FINANCIALS with Addition(s)

14.a. Approve Designation of Depositories - FY 2025/2026

BE IT RESOLVED, AND IT IS HEREBY RESOLVED, that the following banking institutions are hereby designated as depositories of school funds of the Conneaut School District for the fiscal year 2025/2026 with said depositories permitted to hold funds of the Conneaut School District for checking accounts, time accounts insured by Federal Deposit Insurance Corporation or by the Federal Savings and Loan Insurance Corporation to the extent that certificates are secured by proper bond or collateral as hereinafter provided, or any other accounts or investments authorized by law for school districts.

First National Bank of Pennsylvania

PNC Bank, National Association

Pennsylvania School District Liquid Asset Fund (PSDLAF)

Local Government Investment Trust (PLGIT)

Erie Bank

BE IT FURTHER RESOLVED, that the Conneaut School District enter into an appropriate agreement with said depositories to secure and deposit public funds of the school district and

the president and the secretary of the Conneaut School District are hereby directed, authorized and empowered to execute such agreement or agreements with said depositories and to bind the Conneaut School District. The form and content of the agreement herein referred to shall be the same as that presented at the meeting wherein this resolution was adopted and approved.

BE IT FURTHER RESOLVED, that said depositories be permitted to secure the deposit of public funds through the pledging of collateral and by complying with all of the terms and requirements of the Act of Assembly, Act of August 6, 1971, P.L. 281, No. 72, 72 P.S. 3836-1 et. seq.

Minutes

Motion by Mr. Schaef, second by Mr. Hall.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

14.b. Approve Authority for the Secretary of the Board to Temporarily Invest School District Funds

WHEREAS, the Conneaut School District from time to time receives revenues or other funds that exceed the amount needed for anticipated expenditures; and

WHEREAS, the Conneaut School District, in order to make better investment of its funds which are not immediately needed for the operation of the school district, and to receive the highest rate of return thereon in order to generate additional income to the school district; and

WHEREAS, the Conneaut School District desires to have said funds invested as soon as practicable after the receipt of the same without the necessity of a delay until the school board holds a regular or special meeting; and

WHEREAS, the Conneaut School District desires to authorize the treasurer to make certain investments after being directed to do so by the secretary of the school board, all in accordance with law.

THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, that the treasurer of the Conneaut School District may, upon the request and direction of the secretary of the Conneaut School District make temporary investments of school district funds in United States treasury bills, or place such funds in time in United States treasury bills, or place such funds in time accounts or share accounts of institutions insured by the Federal Deposit Insurance Corporation of the Federal Savings and Loan Insurance Corporation to the extent that such accounts are so insured or in certificates of deposit to the extent that such certificates are secured by a proper bond or deposit agreement in accordance with the applicable principles of law governing the same, or in any other investments specifically permitted by the Public School Code of 1949 as

amended, when, in the treasurer's judgment, the interest of the Conneaut School District would be enhanced thereby; and

BE IT FURTHER RESOLVED, that the treasurer of the Conneaut School District is hereby empowered to sell or dispose of such securities or investments as funds may be needed by the school district; and

BE IT FURTHER RESOLVED, that the Secretary of the Conneaut School District upon determining that certain funds belonging to the Conneaut School District should be invested in the manner set forth in this resolution, shall determine the best possible investment, the length of time said investments must be placed and all other important factors in order to protect and enhance the interests of the Conneaut School District; and that once having made a decision to make such investments said secretary shall request and direct the treasurer to invest in the manner set forth in this resolution; and

BE IT FURTHER RESOLVED, that the secretary and treasurer shall make a report to the Conneaut School Board, at its regular meeting after said investments are made, for the purpose of reporting the transactions that have taken place and requesting ratification by the Conneaut School Board of the making of said investments by the treasurer and the actions of the treasurer and secretary regarding the same.

Minutes

Motion by Mr. McQuiston, second by Mr. Schaeff.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaeff- yes Mr. Williamson- yes

14.c. Approve Per Capita Tax Collectors for 2025/2026 SY with one strike

Request the Board to approve the Per Capita Tax Collectors for 2025/2026 SY

Tax Collector	Municipality	Commissions
Laura Bish	Beaver Township	5%
Barbara Britton	Conneaut Lake Borough	5%
Noreen Mullen	Conneaut Township	5%
Deana Seitz	Conneautville Borough	5%
Babette Williams	East Fallowfield Township	5%
Sarah Dennis	Greenwood Township	5%
Dawn Peters	Linesville Borough	5%
Brian Shade	North Shenango Township	5%

Dorothy Gagen	Pine Township	5%
Nicole Hans	Sadsbury Township	5%
Shelby Field	Spring Township	5%
Patti Franz	Springboro Borough	5%
Patti Franz	Summerhill Township	5%
Stephanie Turlij	Summit Township	5%
Babette Williams	West Fallowfield Township	5%

Minutes

Motion by Mr. Hall, second by Mr. Klink.

Board discussion regarding the North Shenango Township tax collector, this individual has resigned and we have a motion later on this agenda to approve that. Can we amend this motion to not even approve the person.

Mr. Hall and Mr. Klink were okay with the amendment.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

14.d. Approve Election of Treasurer for 2025/2026 SY

RESOLVED, that Tim McQuiston designee, be appointed as Treasurer for the 2025/2026 fiscal year, and to furnish bond for the faithful performance of duties in the amount of \$25,000.00.

Minutes

Motion by Mr. Klink, second by Mr. Hall.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

14.e. Approve District Solicitor Appointment

Request the Board to approve the appointment of the firm Quinn, Buseck, Leemhuis, Toohey, and Kroto, Inc. as Solicitor for 2025/2026 SY.

Minutes

Motion by Mr. Hall, second by Mr. Klink.

Mr. Williamson asked to table this motion to further discuss. Mr. Burnham agreed. Mr. Schaef asked why as there are not that many firms in the area to provide the service. Mr. Williamson wanted to discuss more and approve in June, nothing against Quinn Law Firm he just wanted to research. Mrs. Harrington announced she was informed effective in June Mr. Martinucci will be representing Quinn Law Firm at our meetings. Mr. Schaef and Mr. McQuiston were against doing tabling this motion. Mr. Burnham asked for a roll call vote on tabling this motion. The motion to table reads as follows;

Mr. Burnham-yes Mr. Hall- no Mr. Horne-no

Mr. Klink- no Mrs. Luckock- no Mr. McQuiston- no

Mr. Nader- no Mr. Schaef- no Mr. Williamson- yes

The motion failed to table, therefore, the original motion to approve the solicitor reads as follows;

Motion by Mr. Klink, second by Mr. Hall.

Mr. Burnham-no Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- no

14.f. Approve Extra Days for 2025/2026 School Year

Request the Board to approve the individuals to be paid at their respective rate for the following extra days during the 2025/2026 school year;

Note: In accordance with the Collective Bargaining Agreement, employees whose contract specifies a work year beyond 185 days will be paid for each day at a rate of 1/185th of annual salary.

VOCATIONAL AGRICULTURE

Conneaut Area Senior High School

Kaitlin Liszka 20 days

Conneaut Area Senior High School

Krista Mathias 20 days

MUSIC DEPARTMENT

Conneaut Area Middle School

Chris Williams 5 days

Conneaut Area Senior High School

Glenn Cameron 30 days

Conneaut Area Senior High School

Elizabeth Heckman 5 days

NURSES

Conneaut Lake Attendance Area

Brielle Valesky 2 days

Conneaut Valley Elementary School

Tami Bossard 2 days

Linesville Attendance Area

Nicole Beebe 2 days

GUIDANCE COUNSELORS

Conneaut Lake Elementary School

Kristen Bazylak 5 days

Conneaut Valley Elementary School

Danielle Varner 5 days

Conneaut Area Middle School

Sarah Pelc 10 days

Conneaut Area Senior High School

Melissa Flinchbaugh 20 days

Conneaut Area Senior High School

Lisa Lichota 20 days

Minutes

Motion by Mr. Burnham, second by Mr. Hall.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

14.g. Approve FCCA Pre-K Counts Lease(s)

Request the Board to approve the following FCCA Pre-K Counts Lease(s) for the term of July 1, 2025 through June 30, 2026, as per detailed backups on Agenda Manager.

1. Conneaut Lake Elementary School at the annual rental of \$2,800.00
2. Conneaut Valley Elementary School at the annual rental of \$2,800.00

Minutes

Motion by Mr. Klink, second by Mr. Hall.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

14.h. Approve 2025/2026 PSBA Membership Renewal with Chosen Selections

Request the Board to approve the 2025/2026 PSBA Membership renewal for the following membership options, **Standard Membership at a cost of \$11,311.60 and the Policy Maintenance at a cost of \$1,525.00 for a total of \$12,836.60**, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Hall, second by Mr. Nader to approve 14.H through 14.P.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

14.i. Approve to Establish a Student Activity Account

Request the Board to approve establishing a CASH Comfort Closet Student Activity account for the use of providing items for students in need to provide food, clothes, and personal items. A one-time funding startup for shelving and clothing racks already in the proposed CASH budget, as per detailed backup on Agenda Manager.

14.j. Approve Disabled Veterans Real Property Tax Exemption Certification(s)

Request the Board to approve the Disabled Veterans Real Property Tax Exemption Certification(s), as per detailed backup on Agenda Manager.

14.k. Approve Bids

Request Board approval for administration to accept the lowest responsible bidder or quoter meeting specifications for the bids or quotes for listed items, and to accept the rejection of certain bids or quotes by the Administration, whereby it is understood that the acceptance of those bids or quotes does not obligate the District to purchase those items and that the Administration has the authority to purchase those items as needed.

Request the Board to approve Administrations recommendation to award the Art, Paper and Industrial Art Bids for the 2025/2026 school year as follows (Total award amount of \$45,024.93).

14.l. Approve Network Security Specialist Services Agreement with Northwest Tri County Intermediate Unit #5

Request the Board to approve the Inter-Entity Agreement for Network Security Specialist Services with the Northwest Tri-County IU#5, as per detailed backup on Agenda Manager.

14.m. Addition to Agenda - Approve to Eliminate Position

Request the Board to approve to eliminate the 5.25/hour Cafeteria Helper Position at Conneaut Area Middle School.

14.n. Addition to Agenda - Approve Tax Collector Resignation

Request the Board to approve the resignation by Brian Shade as the North Shenango Tax Collector effective May 13, 2025, as per detailed backup on Agenda Manager.

14.o. Addition to Agenda - Approve Intergovernmental Agreement for Tax Collection Services

Request the Board to approve the Intergovernmental Agreement for Tax Collection Services for North Shenango Township and to authorize the Board President to sign the agreement, as per detailed backup on Agenda Manager.

14.p. Addition to Agenda - Approve Settlement Agreement

Request the Board to approve the Agreement and General Release, as per detailed backup on Agenda Manager.

15. BOARD CONCERNS

15.a. Correspondence -

Minutes

None

15.b. Student Representatives -

CASH Representatives

Minutes

The CASH student representatives provided a report.

15.c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative

Minutes

Mr. McQuiston provided a report.

15.d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board

Mrs. Luckock was unable to attend.

Minutes

Mrs. Luckock provided her report.

15.e. Conneaut Education Association - Ranetta Cyphert - Co - President

Minutes

No report.

15.f. Conneaut Education Support Personnel Association - Jimmy Nix, President

Minutes

No report.

15.g. Committee Reports

Minutes

Ms. Krankota provided an overview of the 2025/2026 budget, the PowerPoint is attached on Agenda Manager.

16. OTHER

16.a. Superintendent's Regulation - as information

Superintendent's Regulation #614

16.b. Approve Graduating Seniors List for 2024/2025 SY

Request the Board to approve the list of Graduating Seniors for the 2024/2025 school year, as per detailed backup on Agenda Manager available at the voting meeting.

Minutes

Motion by Mr. Schaef, second by Mr. Nader.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

16.c. Approve Memorandum of Understanding(s)

1. Request the Board to approve the Memorandum of Understanding between the Conneaut Education Support Professionals Association and the Conneaut School District, specifically regarding summer hours, as per detailed backup on Agenda Manager.
2. Request the Board to approve the Memorandum of Agreement between the Conneaut Education Support Professionals Association and the Conneaut School District, specifically regarding the District granting permission to make available to CESP members a Roth IRA deduction, as per detailed backup on Agenda Manager.

16.d. Approve to Retire Policies

Request the Board to retire the following policies;

Policy 203.2 COVID-19 Face Covering Policy, no longer needed.

Policy 248 Unlawful Harassment, now covered under Policies 103, 103.1 and 104.

Policy 315 Mask Policy, no longer needed.

17. OLD BUSINESS - None

18. NEW BUSINESS

19. PERSONNEL with Addition(s)

19.a. Approve ESS Substitute Personnel

Request the Board to approve ESS Substitute Personnel listing, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Hall, second by Mr. McQuiston to approve items 19.A through 19.E.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaeff- yes Mr. Williamson- yes

19.b. Approve Contracted Cafeteria Personnel - updated

Request the Board to approve the Contracted Cafeteria Personnel listing, as per **updated** detailed backup on Agenda Manager.

19.c. Approve Contracted Custodian Personnel

Request the Board to approve the contracted custodian personnel, as per detailed backup on Agenda Manager.

19.d. Approve Anderson Bus Drivers Personnel Listing

Request the Board to approve the Anderson Bus Drivers Personnel Listing, as per detailed backup on Agenda Manager.

19.e. Approve Extended School Year ESY Staff

Request the Board to approve the following Special Education Extended School Year staff at their regular rate of pay for summer 2025, 3 days per week starting the anticipated staff openings as follows;

3 Extended School Year Teachers

3 ESY Paraprofessionals

1 ESY Nurse (LPN or RN) with potential of transportation time added

19.f. Approve Leave Request(s)

Request the Board to approve the Leave Request as follows;

1. Katheryn Berry, instructional aide, 1 Day, General Unpaid Leave, April 15, 2025.
2. Barb Burns, instructional aide, 1/2 Day, General Unpaid Leave, March 24, 2025.
3. Barb Burns, instructional aide, 1 Day, General Unpaid Leave, March 28, 2025 and March 31, 2025 .
4. Barb Burns, instructional aide, 2 Days, General Unpaid Leave, April 7, 2025.
5. Barb Burns, instructional aide, 1 Day, General Unpaid Leave, April 11, 2025.
6. Barb Burns, instructional aide, 1 Day, General Unpaid Leave, April 15, 2025.
7. Barb Burns, instructional aide, 1 Day, General Unpaid Leave, April 24, 2025.
8. Jill Creese, instructional aide, 1 Day, General Unpaid Leave, April 16, 2025.
9. Kristine Finck, instructional aide, 1 Day, General Unpaid Leave, March 27, 2025.
10. Kristine Finck, instructional aide, 1 Day, General Unpaid Leave, April 15, 2025.
11. Sharyl Jockel, instructional aide, 1 Day, General Unpaid Leave, March 20, 2025.
12. Rebecca Juracko, instructional aide, 1 Day, General Unpaid Leave, April 2, 2025.
13. Rebecca Juracko, instructional aide, 1 Day, General Unpaid Leave, April 25, 2025.
14. Camille Kobrys, instructional aide, 1 1/2 Days, General Unpaid Leave, April 24, 2024 pm and April 25, 2025.
15. Jessica Loughner, instructional aide, 2 Days, General Unpaid Leave, April 3, 2025 and April 4, 2025.
16. Holly Luce, instructional aide, 2 Days, General Unpaid Leave, March 27, 2025 and March 28, 2025.
17. Marsha Mumford, instructional aide, 2 Days, General Unpaid Leave, April 7, 2025 and April 8, 2025.

Minutes

Motion by Mr. Schaef, second by Mr. Klink to approve items 19.F through 19.M with item 19.G struck as there were no items.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaefer- yes Mr. Williamson- yes

19.g. Motion Struck - Approve Waiver of Unpaid Leave Disciplinary Action

~~Request the Board to approve request to waive unpaid leave disciplinary action, as per detailed backups on Agenda Manager.~~

19.h. Approve Resignation(s) with Change and Addition(s)

Request the Board to approve the following resignation(s):

1. Barbara Burns, instructional aide, resignation effective ~~May 9, 2025~~ **changed to May 16, 2025**, as per detailed backup on Agenda Manager.
2. Jessica Loughner, instructional aide, effective April 14, 2025, as per detailed backup on Agenda Manager.
3. **Addition** - Rebecca Juracko, instructional aide, effective June 6, 2025, as per detailed backup on Agenda Manager.
4. **Addition** - Sarah Keller, instructional aide, effective May 12, 2025, as per detailed backup on Agenda Manager.

19.i. Approve Conference Request

Request the Board to approve the following conference request, as per detailed backups on Agenda Manager;

1. Kaitlyn Brooks to attend the Ukeru Training in Erie, Pa on August 13, 2025. Special Education Department budget costs: registration \$495.00 and mileage \$52.92.
2. Lois Byham to attend the Summer K-2 Learning Institute: Building Foundations to Reach Every Learner in Harrisburg, PA on June 16, 2025 and June 17, 2025. Title IIA Cost; registration \$45.00, mileage \$378.00 and meals \$60.00. Hotel covered through a scholarship.
3. Sam DiFranco to attend the Capacity, Management, O&M & Asset Management Seminar at the Pymatuning Sportsman Club in Linesville, PA on May 7, 2025. Maintenance Department budget costs: registration \$170.00.
4. Melissa Good to attend the Summer K-2 Learning Institute and Building Foundations in Harrisburg, PA on June 16, 2025 and June 17, 2025. Title IIA costs: registration \$45.00; mileage \$32.20 and meals \$60.00. Hotel paid for via scholarship.
5. Michelle Mihoci and Amanda Kessner to attend the IEP Writer Spring Focus at the IU#4 in Grove City, Pa on May 7, 2025. Special Education Department budget costs: substitute \$147.76 and mileage \$58.80.

19.j. Approve Field Trip/Student Activity Request(s)

Request the Board to approve the following field trip/student activity trip(s), as per detailed backups on Agenda Manager. Detailed backups for out of district trips have been received and reviewed by the Superintendent.

Conneaut Area Senior High School

1. Kaitlin Liszka and Krista Mathias to take the FFA students to the State FFA Convention in State College, PA from June 10, 2025 to June 12, 2025. CASH Ag Department Costs: registration \$4,115.00, FFA van and rental van \$1,130.00; parking \$60.00. Total CASH Ag Department costs: \$5,305.00
2. Chloe Shade and Bill Stevenson to take the Envirothon Team to the state competition in Windber, Pa on May 20, 2025 and May 21, 2025. Envirothon budget costs: substitute \$791.40, hotel (1 room) @ \$200/night=\$600.00 and meals \$240.00. Total Envirothon costs: \$1,631.40.
3. Date changed for previously approved trip- Chloe Shade and Nathan Jones to take up to 50 students to plant trees with the Crawford Conservation to help stop erosion on Mershon Road in Conneautville PA on April 22, 2025 **changed to May 8, 2025**. Crawford Conservation is paying: substitute \$395.70 and busing \$391.00.

Conneaut Area Middle School

1. Stephanie Billig to take twelve 8th grade students to the Penn State Behrend Math Options on May 13, 2025. CAMS Math Department budget costs: \$707.75
2. James Lucas and Greg Dinsmore to take students who have read a million or more words during the school year to the Playport Arcade and Primanti's in Erie, Pa on May 2, 2025. CAMS building budget costs: substitutes \$409.50 and the rest paid by the CAMS PTO.

Conneaut Lake Elementary School

1. Sarah Myers, Scott Mondy, Rebekah Shearer, a school nurse and two aides to take the 5th grade students to the Meadville Area Recreation Complex in Meadville, PA on June 4, 2025. No Cost to the District.
2. Doug Parks, Sarah Myers, Scott Mondy, Rebekah Shearer and two aides to take the 5th grade students to orientation at CAMS on May 14, 2025. CLES Building budget costs: busing \$133.00.
3. Rebekah Shearer, Mrs. Bechtel and Ms. Finck to take the 5th grade students in groups of 14, 22 and 23 on a walking field trip to the Conneaut Lake Historical Society on May 23, 2024. No cost to the District.

Conneaut Valley Elementary School

1. Misha Blood, Jessica Martin, Adam Jesse, a school nurse, Bob Uzelac and Aimee Lantz to take the 4th grade students to the MARC in Meadville on June 2, 2025. CVE Building Cost: substitute \$197.85 and the rest paid by CVES PTO.

2. Suanne Dendis, Steve Mickle, Abbie Saylor and a nurse to take the 5th grade students to Plaza Lanes in Meadville, Pa to bowl on May 30, 2025. No Cost to the District.
3. Jessica Martin, Adam Jesse, Misha Blood, a school nurse, Bob Uzelac and Aimee Lantz to take the 4th grade to watch an American Science fiction film at the Movies at Meadville on May 28, 2025. No Cost to the District.
4. Shelly Parks, Melissa Good, Mrs. Linz, Robin Petergol and Tami Bossard to take the kindergarten students to the Linesville Spillway and Deer Park in Jamestown on June 3, 2025. No Cost tot he District.
5. Steve Mickle, SuAnne Dendis, Tami Bossard and Abbie Saylor to take the 5th grade students to the Linesville Spillway and Fish Hatchery on May 20, 2025. No Cost to the District.
6. Amanda Rossey, Holly Thomas, Melissa Parker, Toni Messina, Aimee Lantz, Lettie Cawley and a nurse to take the 1st grade students to Roche Park in Meadville, Pa on May 23, 2025. No Cost to the District.

19.k. Approve Fundraiser Request(s)

Request the Board to approve the following fundraising request(s), as per detailed backups on Agenda Manager.

Conneaut Area Senior High School

1. The Envirothon Team to help Pine Hollow Vet Service with rabies vaccines during the day of May 10, 2025. Will earn per animal that comes in and the funds will be used towards the state Envirothon trip and activities.
2. CASH Senior Class of 2025 to sell waters and fans to guests at the graduation ceremony on June 5, 2025 at \$1/each. Proceeds to be used for the senior class.

19.l. Addition to Agenda - Approve Appointment(s)

Request the Board to approve the following appointment(s):

1. Request the Board to hire Antigone Kellogg as a Full Time Biology Teacher at Conneaut Area Senior High School effective August 25, 2025, at a Step 1 of the Bachelors Schedule \$58,379 as per the current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and the Conneaut School District. Ms. Kellogg is a non-tenured professional.
2. Request the Board to hire Kimberly Motzing as a Part Time Autistic Support Paraprofessional at Conneaut Area Senior High School, effective Friday, May 16, 2026 at a rate of \$17.57 per hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and the Conneaut Education Support Professionals Association.
3. Request the Board to hire Mark Pepe as a Part Time Learning Support Paraprofessional at Conneaut Area Senior High School, effective Tuesday, August 27, 2025 at a rate of \$17.72 per hour. All wages and benefits are in accordance with the current Collective Bargaining

Agreement between Conneaut School District and Conneaut Education Support Professionals Association.

19.m. Addition to Agenda - Approve Superintendent to Hire

Request the Board to approve the Superintendent to post, interview, and hire for open/posted positions and to bring names to the next regular voting meeting.

Part Time One-on-One Personal Care Paraprofessional (Substitute Bus Aide)

School Psychologist

Secondary Social Studies Teacher @ CASH (25/26 SY)

Secondary English Teacher @ CASH (25/26 SY)

PT Emotional Support Paraprofessional @ CAMS (25/26 SY)

PT Emotional Support Paraprofessional @ CVE

PT Emotional Support Paraprofessional @ CASH

20. CURRICULUM

20.a. Approve to Create a New Course with Correction

Request the Board to approve to create a new course titled AP Psychology (Grades ~~7-12~~ **11 & 12**), as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Klink, second by Mr. Williamson.

Mr. Burnham questioned the grade levels. After reviewing the backup it was noted it should read 11th and 12th grades. Mr. Hall and Mr. Williamson were okay with amending the motion to the correct grade levels.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

21. BUILDINGS AND GROUNDS

21.a. Approve Facility Use Request with Fee Waiver Request(s) with Addition

Request the board to approve a change in the following facility request(s):

Conneaut Area Senior High School with Addition

1. Andy Grafton, requestor for Northwest Bandits to use the baseball field for NW Bandits 17U baseball practice at the end of the CASH baseball season through August 15, 2025. Requesting all fees to be waived.
2. **Added**...GW Hall, requestor for CLAYS Soccer to use the CASH on May 10, 2025 for a coaches meeting. Requesting fees to be waived.

Conneaut Lake Elementary School

1. John McMillen, requestor for NFL Flag Football of Crawford County requesting to use the gymnasium after school on Mondays and Wednesdays in May and June, 2025. Asking for fees to be waived.
2. Johnna Oates, requestor for CLE PTO to use the auditorium and cafeteria on May 16, 2025 for a school carnival. Asking for fee waiver.

Minutes

Motion by Mr. Hall, second by Mr. McQuiston.

Mr. Burnham-yes Mr. Hall- abstained Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

21.b. Approve Bids -

Request Board approval for administration to accept the lowest responsible bidder or quoter meeting specifications for the bids or quotes for listed items, and to accept the rejection of certain bids or quotes by the Administration, whereby it is understood that the acceptance of those bids or quotes does not obligate the District to purchase those items and that the Administration has the authority to purchase those items as needed.

Request the Board to approve Administration and Tower Engineering recommendation to award contract to Renick Brothers for a total award amount of \$49,900.00;

Renick Brothers to conduct the CASH domestic hot water recirculating system with a bid of \$49,900.00

Minutes

Motion by Mr. McQuiston, second by Mr. Nader.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

21.c. Approve Disposal of Surplus Property, Equipment Supplies and Textbooks

Request the Board to approve the attached Request to donate Fiction books at CASH which have not been checked out in 5 years. The plan for discarding is to have a free book fair and/or donating the books (considering both options), as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Klink, second by Mr. Williamson to approve items 21.C and 22.A.

Mr. Burnham-yes Mr. Hall- yes Mr. Horne-yes

Mr. Klink- yes Mrs. Luckock- yes Mr. McQuiston- yes

Mr. Nader- yes Mr. Schaef- yes Mr. Williamson- yes

22. TRANSPORTATION

22.a. Approve New and Revised Anderson Bus Stops

Request the Board to approve the new and revised bus stops from Anderson Bus, as per detailed backup on Agenda Manager.

23. *Visitor Recognition

*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

None

24. BOARD CONCERNS

The next regular scheduled Board meeting will be:

June 4, 2025 CSD Buildings and Grounds Committee Meeting @ Central Office at 5:00 PM

June 4, 2025 CSD Policy Committee Meeting @ Alice Schafer Annex gym at 5:30 PM

June 4, 2025 CSD Board of Directors Work Session Meeting @ Alice Schafer Annex gym at 6:30 PM

June 11, 2025 CSD Budget/Finance Committee Meeting @ Alice Schafer Annex gym at 5:30 PM

June 11, 2025 CSD Board of Directors Voting Meeting @ Alice Schafer Annex gym at 6:30 PM

Minutes

Mr. Hall recognized the maintenance department staff for all their work on the baseball softball fields, they look great.

Mr. Burnham provided some history on the Nazi invasion reflecting how different it would be today if they had won. Mr. Hall asked him how this related to Board Concerns. Mr. Burnham noted he wanted to make sure it is recognized today.

25. ADJOURNMENT

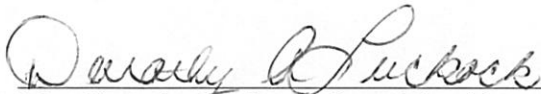
Minutes

Motion by Mr. Hall, second by Mr. Nader to adjourn the meeting at 7:32 pm.

26. EXECUTIVE SESSION

EXECUTIVE SESSION - None tonight.

27. AS INFORMATION



Mrs. Dorothy Luckock, Board President



Ms. Christine Krankota, Board Secretary