

# **GREATER LOWELL TECHNICAL HIGH SCHOOL**

## **SCHOOL COMMITTEE MEETING**

**May 15, 2025 – 6:30 P.M.**

### **CALL TO ORDER**

Chairman Morin called the school committee meeting to order at 6:32 p.m.

### **ROLL CALL**

Members

Present: Mr. Richardson, Mr. Sheehan, Mr. Hogan, Mr. LeMay, Mr. Gitschier, Mr. Morin

Members Absent: Mr. Nocco, Mr. Bahou

Also

Present: Jill Davis, Superintendent-Director  
Michael Barton, Assistant Superintendent/Principal  
Tracy Encarnacao, Director of School Counseling Services  
Recording Secretary

### **PUBLIC APPEARANCE**

There was no public appearance.

### **SCHOOL COMMITTEE COMMUNICATIONS**

There were no School Committee communications

### **REPORT OF STUDENT REPRESENTATIVE**

Chairman Morin informed the committee that the student representative was unable to be at the meeting and the report has been provided to the members.

### **APPROVAL OF MINUTES**

MOTION: by Mr. Gitschier, seconded by Mr. Sheehan to approve the minutes from the meeting of April 17, 2025.

ROLL CALL VOTE: 6 Yes, 2 Absent (Mr. Nocco, Mr. Bahou)

### **REPORT OF DISTRICT TREASURER**

MOTION: by Mr. Gitschier, seconded by Mr. Richardson to waive the reading of the warrant.

ROLL CALL VOTE: 6 Yes, 2 Absent (Mr. Nocco, Mr. Bahou)

**MOTION:** by Mr. Richardson, seconded by Mr. Gitschier to approve expenditures for the sum of \$5,474,151.13 allocated as follows:

Warrant 2143A	dated 05/02/2025	Payroll # 1005	1,239,343.13
Warrant 2143B	dated 05/16/2025	Payroll # 1007	1,430,743.35
Warrant 2142-1	dated 04/25/2025	Accounts Payable	610,505.63
Warrant 2143	dated 05/09/2025	Accounts Payable	1,388,655.90
Warrant 2143-2	dated 05/09/2025	Mass Bay Health	788,772.94
Warrant 2143-3	dated 05/09/2025	Sales Use/Meals Tax	1,983.42
Warrant 2143-4	dated 05/09/2025	Lowell Five Cr Card Fees	14,146.76

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Nocco, Mr. Bahou)

### **REPORT OF GENERAL COUNSEL**

There was no report of general counsel.

### **REPORT OF SUPERINTENDENT-DIRECTOR**

Superintendent Davis informed the committee that the first item on her agenda was to recognize the Top Ten students of the Class of 2025. She extended her congratulations to all of these students for demonstrating academic and technical excellence, as well as for their families for their partnership and providing the support necessary. Ms. Davis invited Assistant Superintendent/Principal Michael Barton to present the individual biographies, including highlights and accomplishments, of each student.

#### **Top Ten Students of the Class of 2025:**

Valedictorian – Madisyn Koza	6 <sup>th</sup> Ranked – Michael Morgan
Salutatorian – Nichollas Morais	7 <sup>th</sup> Ranked – Isabella Stack
3 <sup>rd</sup> Ranked – Joseph Tetrev	8 <sup>th</sup> Ranked – Alexa Palladino
4 <sup>th</sup> Ranked – Thomas Marshall	9 <sup>th</sup> Ranked – David Barbosa
5 <sup>th</sup> Ranked – Alex Crusselle	10 <sup>th</sup> Ranked – Alauna Hak

Superintendent Davis informed the committee that Greater Lowell Technical High School has been awarded a \$20,000 grant to support CNC/Manufacturing programs from the Gene Haas Foundation. Ms. Davis added that up to \$2,500 of these funds may be used toward sponsorship of a competition highlighting these areas, such as SkillsUSA.

Superintendent Davis informed the committee that the Cooperative Education report provided indicates 262 senior students participating in the program as of the end of April of the Class of 2025 and 71 Junior students, representing 13% of the Class of 2026. Ms. Davis provided an update, that as of the night of the meeting, there were 92 junior students representing 16.5% of the class of 2026. She recognized Ms. Bezanson and Mr. Jones for their hard work and efforts in securing employment opportunities for these students.

Superintendent Davis asked for the committee's approval to offer senior students the ability to purchase the Chromebooks they are currently using for a dollar. Ms. Davis noted that this is

something we have offered over the last few years to our senior students, as the version of Chromebooks they have will no longer be supported by Google next school year. She added that as a matter of maintaining a safe network, we would not support these on our network.

**MOTION:** by Mr. Hogan, seconded by Mr. Richardson to approve to offer the sale of the Chromebooks to seniors for one dollar (\$1).

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Nocco, Mr. Bahou)

Superintendent Davis informed the committee that she would be seeking their approval of the 2025-2026 school calendar. She added a copy of the proposed calendar was included in the package for their review and with no questions asked, requested approval.

**MOTION:** by Mr. Sheehan, seconded by Mr. Hogan to approve the 2025-2026 School Calendar.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Nocco, Mr. Bahou)

Superintendent Davis informed the committee that she would be seeking their approval on three (3) separate out-of-state travels before asking for separate approvals. The first request was for the Edge of Leadership Training in Brattleboro, VT from July 30<sup>th</sup> through August 1<sup>st</sup>. Ms. Davis introduced students Tracey Martinez and Natalie Gorman who spoke regarding the training and provided details with their own personal experience in being a prior participant, as well as recommending this experience to more students this year. Ms. Davis added the request was for eight (8) chaperones and twenty-two (22) students split into two, 3-days sessions and that the breakdown of the cost was provided in their packet for a total of \$18,000 before asking for the committee's approval.

**MOTION:** by Mr. Gitschier, seconded by Mr. Sheehan to approve the out-of-state travel request to attend the High Five Edge of Leadership Training in Brattleboro, VT in two, 3-day sessions from July 29<sup>th</sup>-31<sup>st</sup> and August 5<sup>th</sup>-7<sup>th</sup>.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Nocco, Mr. Bahou)

Superintendent Davis informed the committee that she would be seeking their approval for out-of-state travel for Media Production Technician, Jacob Espinola, to attend the Clear Touch Trainer Certification Workshop in Greenville, SC from July 16<sup>th</sup> through 18<sup>th</sup>. Ms. Davis added the breakdown of the cost was provided in their packet for a total of \$4,050.37 before asking for the committee's approval.

**MOTION:** by Mr. Hogan, seconded by Mr. Sheehan to approve the out-of-state travel request for Jacob Espinola to attend the Clear Touch Trainer Certification Workshop in Greenville, SC from July 16<sup>th</sup> through 18<sup>th</sup>.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Nocco, Mr. Bahou)

Superintendent Davis informed the committee that she would be seeking their approval for out-of-state travel to attend the SkillsUSA National Leadership & Skills Conference in Atlanta, GA from June 23<sup>rd</sup> – 28<sup>th</sup>. Ms. Davis informed the committee that as a result of the state conference, there would be seven students and three advisors attending. She added that the breakdown of the cost was provided in their packets and includes all flight, registration, meals, and expenses before asking for their approval of a total of \$25,405.00.

**MOTION:** by Mr. Sheehan, seconded by Mr. Gitschier to approve the out-of-state travel request to attend the National Leadership & Skills Conference in Atlanta, GA from June 23<sup>rd</sup> through 28<sup>th</sup>.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Nocco, Mr. Bahou)

Superintendent Davis invited the Greater Lowell Technical School of Practical Nursing Director, Christine Messina, to join the meeting to review the proposed 2025-2026 Student Handbook before asking for their approval. Ms. Messina noted to the committee members that a copy of the proposed handbook was included for their review and briefly highlighted the proposed changes, asking if there were any questions. With no questions asked, Ms. Davis asked the committee for their approval.

**MOTION:** by Mr. Gitschier, seconded by Mr. Sheehan to approve the 2025-2026 Greater Lowell Technical School of Practical Nursing Student Handbook.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Nocco, Mr. Bahou)

## **REPORT OF BUSINESS MANAGER**

There was no report of the Business Manager.

## **OLD BUSINESS**

### **Outstanding Items from Previous Meetings**

1. Superintendent's Wall (O'Hare)
2. Building Security (Sheehan)

## **NEW BUSINESS**

There was no new business.

## **COMMITTEEPERSON MOTION**

There were no committeeperson motions.

## **REPORT OF SUB-COMMITTEES**

There was no report of sub-committees.

## **EXECUTIVE SESSION**

Chairman Morin requested a motion to enter into executive session pursuant to M.G.L. c. 30A, Section 21(a)(2) – to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel – Director of Human Resources.

**MOTION:** by Mr. Richardson, seconded by Mr. Gitchier to enter into executive session.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Sheehan, Mr. Bahou)

Chairman Morin announced there may be a potential vote on ratification discussed during executive session; therefore, the committee would be returning to open session.

The meeting ended to go into Executive Session at 7:14 p.m. with a roll call vote of 6 present (2 absent, Mr. Sheehan, Mr. Bahou).

The meeting reconvened at 7:42 p.m. with a roll call vote of 6 present (2 absent, Mr. Sheehan, Mr. Bahou).

**MOTION:** by Mr. Sheehan, seconded by Mr. Gitschier to approve the 3-year contract for the Director of Human Resources as proposed for July 1, 2025 – June 30, 2028.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Sheehan, Mr. Bahou)

## **ADJOURN**

**MOTION:** by Mr. Hogan, seconded by Mr. Richardson to adjourn the meeting at 7:44 p.m.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Sheehan, Mr. Bahou)

Respectfully submitted,

  
Colette Edmonds  
Recording Secretary

### **Meeting Documents:**

Meeting Notice  
Agenda  
Minutes for Approval: April 17, 2025  
Copy of Gene Haas Foundation Grant Award Notification  
April 2025 Cooperation Education Report  
Copy of Expired Chromebook Disposal Memorandum  
Copy of Proposed 2025-2026 School Calendar  
Copy of Proposed 2025-2026 GLTS of Practical Nursing Student Handbook  
Copy of Out-of-State Travel  
Year-to-Date Budget Report