



E.B. Comstock Middle School 2025-2026

Campus Behavior Management Plan

E.B. Comstock Middle School will follow the district Student Code of Conduct for handling infractions. Outlined below are the system levels along with instructions for handling such behaviors:

Level 1 Offenses

- Bus misconduct (not defined as a Level II, III, or IV Offense)
- Cheating or copying the work of another
- Computer system violations
- Dress and grooming code violations
- Failure to comply with directives given by school personnel, which is considered insubordination
- Falsifying school records
- Gambling
- Loitering
- Possessing a laser pointer
- Possessing, smoking or using tobacco or related products
- Refusing to give a cell phone to school personnel
- Safety rule violation
- Scuffling
- Secret society
- Skipping classes
- Slap boxing
- Using a cellular phone during class time or in the locker room and bathroom
- Classroom disruption
- Electronic Cigarette - (smoking, using, or possessing)
- Extortion/blackmail
- Throwing objects that may cause bodily injury or property damage

Consequences/Disciplinary Actions

Step 1: Level 1 behaviors are to be handled by the classroom teacher or staff member witnessing such behaviors. The behaviors should be documented by the classroom teacher and/or staff member witnessing the behavior.

Step 2: If behaviors persist, the classroom teacher will call the parent to advise them of the behavior and arrange a meeting with the parent. Each parent contact will be documented. One of the following staff members may be a resource for the process: Counselor, Community Liaison, Parent Instructor, and other staff members.

Step 3: If Level 1 behaviors have not improved after completion of Step 1 and Step 2, one of the school counselors and/or grade-level administrators will be notified via a Discipline Referral Form (link will be provided). Staff will provide documented evidence of in-class behavioral interventions.



Level 2 Offenses

- Electronic Cigarette - (selling, giving, or causing to be sold or given to a child under 18 years of age)
Class C misdemeanor
- False accusation of conduct that would constitute a misdemeanor
- Harassment (student on student)
- Hazing
- Leaving school grounds or school-sponsored events without permission
- Mace or pepper spray (not defined as a Level IV)
- Non-Title 5 felonies: A felony offense committed off-campus that is not against another person. The school is notified by the police.
- Online impersonation
- Possession or use of fireworks of any kind, smoke or stink bombs, live ammunition or any other pyrotechnic device
- Possessing or distributing pornographic materials
- Possessing/selling over the counter drugs/dispensing medicine violation (not defined as a Level I, III, or IV Offense)
- Repetitive Level I Offenses (Six Level I Offense referrals occurring within a period of 45 rolling school days). A Student Support Team meeting or a Behavior Intervention Plan under Section 504 or IDEA is required.
- Resisting arrest
- Setting off the fire alarm (not defined as a Level IV Offense)
- Stealing/theft
- Suspicious drug activity
- Vandalism/criminal mischief (not a felony)
- Video or audio recording of students or employees for disruptive purposes
- Assault (Class C) (student on personnel, volunteer or visitor/parent) (student may be removed on the first offense at the discretion of the campus behavior coordinator)
- Assault (Class C) (student on student)
- Bullying & Cyberbullying
- Fighting
- Gang activity
- Hit list
- Knife possession, not an illegal knife (pocket knives, razorblade, box cutter, etc.)
- Major disruptive school behavior
- Possessing a toy gun or look-alike gun
- Possession of a pellet/BB gun or stun gun, brass knuckles or club (student may be removed on the first offense at the discretion of the campus behavior coordinator)
- Profanity/obscene gestures
- Threats (student on personnel/facility/student)

Consequences/Disciplinary Actions

Step 1: Teacher will complete a Discipline Referral Form to be sent to the office describing the incident. Students who are able to stay in the classroom may be put in isolated instruction. The appropriate personnel will call for the student when instruction is least interrupted and an administrator is available. An administrator will notify parents in regards to referrals.



Level 3 Offenses

- Abuse of a volatile chemical
- Alcohol (non-felony) – Includes possession, delivery, under the influence, or use. (See the definition in the glossary for “under the influence” and “use”).
- Assault (Class A) (student on student)
- Drugs (non-felony) (i.e., THC Vape Pen, marijuana, K-2, and prescription) – Includes possession, delivery, under the influence, or use.
- Felony conduct (if not expellable)
- Harassment (student on personnel)
- Indecent exposure
- Public lewdness
- Retaliation against a school employee any place (if not expellable)
- Students enrolling in the Dallas ISD from another school district’s Disciplinary Alternative Education Program (student will be assigned to a Dallas ISD DAEP to complete the required assignment).

Consequences/Disciplinary Actions

Step 1: Teacher will complete a Discipline Referral Form outlining the offense.

The student discipline consequence will be in accordance with the Student Code of Conduct. An administrator will notify the parents and set a conference with the parents.

Level 4 Offenses

- Aggravated Robbery Off Campus and not a school-sponsored event or related activity
- Assault with bodily injury (student on personnel/volunteer)
- Breach of computer security
- Criminal mischief (felony = \$2500+)
- Deadly conduct
- Exhibition of Firearm
- False alarm or report (Penal Code 42.06)
- Serious misbehavior in an Off-Campus Disciplinary Alternative Education Program
- Terroristic threat (Penal Code 22.07)
- Title 5 felonies: A felony offense committed off-campus against another person.

Consequences/Disciplinary Actions

Expulsion