

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • (805) 385-1501



BOARD OF TRUSTEES

Veronica Robles-Solis, President
Brian Melanephy, Clerk
Monica Madrigal Lopez, Member
Rose Gonzales, Member
Cynthia Salas, Member

ADMINISTRATION

Anabolena DeGenna, Ed.D.
Superintendent
Vacant
Assistant Superintendent,
Business & Fiscal Services
Aracely Fox, Ed.D.
Assistant Superintendent,
Educational Services
Scott Carroll, Ed.D.
Assistant Superintendent,
Human Resources

AGENDA REGULAR BOARD MEETING Wednesday, June 18, 2025

**5:00 PM - Open Meeting
7:00 PM - Return to Regular Board Meeting**

***NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Educational Services. The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: osdtv.oxnardsd.org

Broadcasted by Charter Spectrum, Channel 20 &
Frontier Communications, Channel 37

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section A: PRELIMINARY

A.1. Call to Order and Roll Call (5:00 PM)

The President of the Board will call the meeting to order. A roll call of the Board will be conducted.

ROLL CALL VOTE:

Salas __ , Gonzales __ , Madrigal Lopez __ , Melanephy __ , Robles-Solis __

A.2. Pledge of Allegiance to the Flag

Terry Lopez, Principal, Marina West School, will introduce Sarai Joseph, 5th grade student in Ms. Cahill's class at Marina West, who will lead the audience in the Pledge of Allegiance.

A.3. District's Vision and Mission Statement

The District's Mission and Vision Statement will be read in English by Jaicelynne Sanchez, 5th grade student in Mr. Foster's class at Marina West School, and in Spanish by Jairo Conejo, 5th grade student in Ms. Cahill's class at Marina West School.

A.4. Presentation by Marina West School

Terry Lopez, Principal, Marina West School, will provide a short presentation to the Board regarding Marina West. Tokens of appreciation will be presented to the students that participated in the Board Meeting.

A.5. Adoption of Agenda (Superintendent)

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas __ , Gonzales __ , Madrigal Lopez __ , Melanephy __ , Robles-Solis __

A.6. Recognition of Parent Volunteers of the Year (DeGenna)

The Board of Trustees will recognize the 2024-2025 Parent Volunteers of the Year from each of the district's schools.

TK-5

Brekke	Lorena Tejeda
Elm	Miriam Infante
Harrington	Sandra Romero
Marina West	Lisa López
McAuliffe	Jennifer Landivar
McKinna	Yariela Dávila
Ramona	Lupita Cervantes
Ritchen	Silvia Núñez
Rose Avenue	Jéssica Ayala

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Sierra Linda Leticia Solano

TK-8

Chavez	Florencia Zavala
Curren	Claudia Garduño
Driffill	Elizabeth Álvarez
Frank	Esmeralda Navarro
Fremont	Jasmine Durón
Kamala	Brenda González
Lemonwood	Kevin Glass
Lopez	Juana Quintal
Marshall	Verónica Gurrola
Soria	Erin Watson

A.7. Recess (10 Minutes)

There will be a brief recess.

A.8. Recognition of Participants in the Appreciating Classified Employees (ACE) Program (DeGenna)

It is the recommendation of the Superintendent that the Board of Trustees recognize the classified employees who actively participated in the Appreciating Classified Employees (ACE) Program and the district administrators who shadowed classified employees, as part of this program.

ACE Participants for 2024-2025 School Year

Classified Staff

Mónica Noriega
Diana Huizar Amaro
Jill Ortiz, Diane Connor, Mónica Barajas,
Iliana Romero, María Arrellano
Teresa Jiménez
Claudia Cortez
Flor Magaña Melgoza
Ycela Partida
Patricia Pérez Guzmán
Maribel Roldán
Noemí Gutiérrez
Victor Centeno

Administrator

Jacqueline De Arcos
Matt Haber
Anna Thomas
Bertha Anguiano
Brian Blevins
Dr. Jodi Nocero
Chantal Anderson-Witherspoon
Dr. Aracely Fox
Dr. Teresa Ruvalcaba
Jorge Mares
Dr. Ana DeGenna

A.9. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Educational Services. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Board will now convene in closed session to consider the items listed under Closed Session.

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A.10. Closed Session

1. Pursuant to Section 54956.9 of Government Code:
Conference with Legal Counsel
 - Existing Litigation:
 - Oxnard School District et al. Central District No. CV-04304-JAK-FFM
 - D.J. v. Oxnard SD, et al., Case #2024-CUOE029274
 - S.T. v. Oxnard SD, et al., Case #2023-CUOE015904
 - YV v. Oxnard SD, Case #GHC0058142
 - Anticipated Litigation:
 - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases
2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:
Conference with Labor Negotiator:
Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential
3. Pursuant to Section 48916 of the Education Code the Board will consider student matters including :
 - Request for Admission of Expelled Student under Code 48915.1 (Education Code 35146 and 48912) Case No. 24-03 (Action Item)
4. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
 - Public Employee(s) Discipline/Dismissal/Release
 - Public Employee Appointment
 - Principal
 - Assistant Principals
 - Manager, Special Programs

A.11. Reconvene to Open Session (7:00 PM)

A.12. Report Out of Closed Session

The Board will report on any action taken in Closed Session or take action on any item considered in Closed Session, including expulsion of students.

A.13. Introduction of Newly Appointed Oxnard School District Administrator (DeGenna)

Introduction of newly appointed Oxnard School District administrator:

- Kristen Pifko, Assistant Superintendent, Business & Fiscal Services

Section B: PUBLIC COMMENT/HEARINGS

B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised.

The Board particularly invites comments from parents of students in the District. If you would

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like to donate your (3) minutes of public speaking time, you must be present during public comments.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios. Si gusta donar sus tres (3) minutos de comentario, debe estar presente durante la presentación de comentarios.

B.2. Public Hearing - Oxnard School District 2025-26 Proposed Budget (Núñez)

It is the recommendation of the Director of Fiscal Services that the Board of Trustees open the public comment period for the Oxnard School District 2025-26 Proposed Budget prior to its adoption during the Action section at this meeting.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

Section C: CONSENT AGENDA

(All matters specified as Consent Agenda are considered by the Board to be routine and will be acted upon in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items be discussed and/or removed from the Consent Agenda.)

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

It is recommended that the Board approve the following consent agenda items:

C.1. Approval of Employee Compensation/Salary Schedules for the 2025-26 School Year (Carroll)

It is the recommendation of the Assistant Superintendent, Human Resources that the Board of Trustees approve the 2025/26 Compensation/Salary Schedules as approved during the June 11, 2025 board meeting.

C.2. Approval of Out-of-State Conference Attendance (Carroll)

It is the recommendation of the Assistant Superintendent, Human Resources, that the Board of Trustees approve out-of-state conference attendance for Dr. Scott Carroll, Assistant

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Superintendent, Human Resources, to attend the 2025 Annual American Association of School Personnel Administrators (AASPA) Conference in Nashville, Tennessee, October 07, 2025 through October 10, 2025, in the amount not to exceed \$2,800.00, to be paid from the Human Resources Professional Development Fund.

C.3. Authorization and Approval of the 2025/2026 Annual Teacher Assignment Report, Pursuant to Education Codes 44256 (b) and 44258.2 (Carroll)

It is the recommendation of the Assistant Superintendent, Human Resources that the Board authorize and approve the 2025-26 Annual Teacher Assignment Report, as presented.

C.4. Establishment of Positions (Carroll/Fuentes)

It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the establishment of positions, as presented.

C.5. Approval of New Classification and Salary Range – Expanded Learning Specialist (Carroll/Fuentes)

It is the recommendation of the Assistant Superintendent, Human Resources and the Director, Classified Human Resources that the Board of Trustees approve the new job classification and recommended salary range for the new Expanded Learning Specialist classification, in the hourly amount of \$21.47-\$26.09, to be paid out of Expanded Learning Opportunities Funds.

C.6. Personnel Actions (Carroll/Fuentes)

It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the Personnel Actions, as presented.

C.7. Approval of Job Description – Early Childhood (Preschool) Assessment and Services Teacher (DeGenna/Carroll)

It is the recommendation of the Superintendent and the Assistant Superintendent, Human Resources, that the Board of Trustees approve the new job description for Early Childhood (Preschool) Assessment and Services Teacher, at no additional fiscal impact, as presented.

C.8. Approval of Resolution No. 25-01 for Authorization of Appropriation Transfers in Fiscal Year 2025-26 (Núñez)

It is the recommendation of the Director of Fiscal Services that the Board of Trustees approve Resolution No. 25-01 to authorize appropriation transfers for the 2025-26 fiscal year, and authorize its filing with the Ventura County Office of Education.

C.9. Approval of Resolution No. 25-02 for the Authorization of Retroactive Compensation for Unrepresented Employees in Fiscal Year 2025-26 (Núñez)

It is the recommendation of the Director of Fiscal Services that the Board of Trustees approve Resolution No. 25-02, reserving the right to improve compensation to unrepresented employees after July 1, 2025, and authorize its filing with the Ventura County Office of Education.

C.10. Approval of Resolution No. 25-03 for Authorization of Temporary Loans Between District Funds in Fiscal Year 2025-26 (Núñez)

It is the recommendation of the Director of Fiscal Services that the Board of Trustees approve Resolution No. 25-03 authorizing temporary loans between district funds, and authorize its filing with the Ventura County Office of Education.

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- C.11. Approval of Uncommitment of Committed Fund Balance Resolution No. 25-04 (Núñez)**
It is the recommendation of the Director of Fiscal Services that the Board of Trustees approve Resolution #25-04 to remove the previous commitments made to the general fund balance and return those funds to the unassigned portion of the budget so they can be used for other district needs, as presented.
- C.12. Certification of Signatures for Fiscal Year 2025-26 (Núñez)**
It is the recommendation of the Director of Fiscal Services that the Board of Trustees declare the attached Certification of Signatures as that of the agent(s) authorized for signature for the Oxnard School District.
- C.13. Approval of 2025-26 Education Protection Account (EPA) Spending Plan (Núñez)**
It is the recommendation of the Director of Fiscal Services that the Board of Trustees approve the 2025-26 Education Protection Account Spending Plan, as presented.
- C.14. Purchase Order/Draft Payment Report #24-10 (Núñez/Reyes)**
It is the recommendation of the Director of Fiscal Services and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #24-10, as submitted.
- C.15. Approval to Utilize Piggyback Contracts and Cooperative Purchasing Programs for Procurement of Goods and Services During the 2025-2026 School Year (Núñez /Reyes)**
It is the recommendation of the Director, Purchasing, and the Director, Fiscal Services, that the Board of Trustees approve the utilization of Piggyback Contracts and Cooperative Purchasing Programs for Procurement of Goods and Services, July 1, 2025 through June 30, 2026.
- C.16. Approval of Allowance Allocation #3 from Amendment #002 to Construction Services Agreement #17-158 - Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Avenue Elementary School Reconstruction Project (Hubbard/Bennett/CFW)**
It is the recommendation of the Chief Information Officer and the Director of Facilities, in consultation with Caldwell Flores Winters, Inc., that the Board of Trustees approve Allocation #3 for Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Avenue Elementary School Reconstruction Project, in the amount of \$325,154.00, to be paid from the Enhanced Master Construct Program Fund at no increase to the Project Budget.
- C.17. Approval of Notice of Completion - Bid #23-02, Educational Service Center, Roof Replacement Project - Pacific Builders & Roofing, Inc. (Hubbard/Bennett)**
It is the recommendation of the Chief Information Officer, and the Director, Facilities, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, Bid #23-02, Educational Service Center, Roof Replacement Project with Pacific Builders & Roofing, Inc.
- C.18. Approval of Notice of Completion - Bid #23-05, Marquee Sign Project 2024 at Brekke, Harrington, Kamala, Ramona, Ritchen, and San Miguel Schools – Quiel School Signs (Hubbard/Bennett)**
It is the recommendation of the Chief Information Officer, and the Director, Facilities, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #23-05, Marquee Sign Project 2024 at Brekke, Harrington, Kamala,

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Ramona, Ritchen, and San Miguel Schools with Quiel School Signs.

C.19. Approval of Notice of Completion - Bid #23-06, 2024 Pavement Rehabilitation Project – Lopez, Marina West, and Ramona Schools – J & H Engineering General Contractors, Inc. (Hubbard/Bennett)

It is the recommendation of the Chief Information Officer, and the Director, Facilities, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #23-06, 2024 Pavement Rehabilitation Project at Lopez, Marina West, and Ramona Schools with J & H Engineering General Contractors, Inc.

C.20. Approval of Notice of Completion - Bid #23-10, Kamala School Chiller Replacement Project - Bon Air, Inc. (Hubbard/Bennett)

It is the recommendation of the Chief Information Officer, and the Director, Facilities, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #23-10, Kamala School Chiller Replacement Project with Bon Air, Inc.

Section C: APPROVAL OF AGREEMENTS

It is recommended that the Board approve the following agreements:

C.21. Approval of Amendment #1 to Agreement #23-301 – University of Massachusetts Global (Carroll/Cordes)

It is the recommendation of the Director, Certificated Human Resources, and the Assistant Superintendent, Human Resources, that the Board of Trustees approve Amendment #1 to Agreement #23-301 with University of Massachusetts Global, to provide candidates for School Psychology, Education Specialist (Mild/Moderate Support Needs and Extensive Support Needs), and Educational Administration with educational fieldwork experiences under the supervision and guidance of District staff to support the candidates as they work toward completing their degree and/or credential requirements, January 1, 2024 through June 30, 2027, at no cost to Oxnard School District.

C.22. Approval of Field Contract Agreement #24-233 – M.W. Loyd, Inc. (Hubbard/Bennett)

It is the recommendation of the Director of Facilities and the Chief Information Officer that the Board of Trustees approve Field Contract Agreement #24-233 with M.W. Loyd, Inc., to install new traffic-grade access concrete vaults at the Transportation Department Bus Yard, June 19, 2025 through August 15, 2025, in the amount of \$67,000.00, to be paid out of Deferred Maintenance Funds.

C.23. Approval of Agreement #25-91 – Read.Write.Think., LLC (Fox/Valdovinos)

It is the recommendation of the Principal, Lemonwood School, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-91 with Read.Write.Think., LLC, to provide twenty-two (22) days of on-site professional development focused on enhancing writing instruction for teachers and administrators at Lemonwood School, July 1, 2025 through June 30, 2026, in the amount of \$51,700.00, to be paid out of Title 1 Funds.

C.24. Approval of Agreement #25-92 – Read.Write.Think., LLC (Fox/Anguiano)

It is the recommendation of the Principal, Chavez School, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-92 with Read.Write.Think., LLC, to provide twenty-one (21) days of on-site professional development

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focused on enhancing writing instruction for teachers and administrators at Chavez School, August 1, 2025 through June 30, 2026, in the amount of \$49,350.00, to be paid out of Title 1 Funds.

C.25. Approval of Agreement #25-94, California Association for Bilingual Education, Project 2INSPIRE (Fox/Ruvalcaba)

It is the recommendation of the Manager, Equity, Family & Community Engagement, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-94 with California Association for Bilingual Education, Project 2INSPIRE, to provide parent leadership classes in both English and Spanish, July 1, 2025 through June 30, 2026, in the amount of \$34,000.00, to be paid out of Title I Funds.

C.26. Approval of Agreement #25-96 – Professional Tutors of America Inc. (DeGenna/Jefferson)

It is the recommendation of the Director, Special Education, and the Superintendent that the Board of Trustees approve Agreement #25-96 with Professional Tutors of America Inc., to provide comprehensive educational support services to the Special Education Department, July 1, 2025 through June 30, 2026, in the amount not to exceed \$150,000.00, to be paid out of Special Education Funds.

C.27. Approval of Agreement #25-97, Step Engagement Coaching (Fox/Ruvalcaba)

It is the recommendation of the Manager, Equity, Family & Community Engagement, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-97 with Step Engagement Coaching, to provide 8 leadership development sessions designed to enhance the skills and capacity of ELAC/DELAC parent leaders and graduates of the Level 4 Project 2 Inspire program, August 21, 2025 through June 30, 2026, in the amount of \$7,500.00, to be paid out of Title I Funds.

C.28. Approval of Agreement #25-99 – Outreach Alliance of Ventura County - Supplies 4 Success (Fox/Nocero)

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-99 with Outreach Alliance of Ventura County, to provide new school clothing, a backpack, school supplies, hygiene supplies, books, and/or gift cards to economically challenged school-aged children, July 1, 2025 through June 30, 2028, at no cost to Oxnard School District.

C.29. Approval of Agreement #25-100 – California State University Channel Islands 2025-2028 (Carroll/Cordes)

It is the recommendation of the Director, Certificated Human Resources, and the Assistant Superintendent, Human Resources, that the Board of Trustees approve Agreement #25-100 with California State University Channel Islands, to provide university students enrolled in credentialing programs the opportunity to gain practical experience in a public school environment by participating in both pre-clinical fieldwork and student teaching, July 1, 2025 through June 30, 2028, at no cost to Oxnard School District.

C.30. Approval of Agreement #25-101 – Zixta Enterprises, Inc. dba/Vallarta Supermarkets (Hubbard/Bennett)

It is the recommendation of the Chief Information Officer and the Director of Facilities, that the Board of Trustees approve Agreement #25-101 with Zixta Enterprises, Inc., dba/Vallarta Supermarkets, to allow Vallarta Supermarket to utilize the front parking lot of the Educational Service Center, July 1, 2025 through June 30, 2026, Vallarta to pay the District an annual fee of

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\$30,512.36.

C.31. Approval of Agreement #25-102 – Ventura County Office of Education – Library Support Services (Fox/Thomas)

It is the recommendation of the Director, School Performance & Student Outcomes, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-102 with Ventura County Office of Education, to provide library support services to Oxnard School District in accordance with Section 18100 of the California Education Code, August 1, 2025 to June 30, 2026, in the amount of \$8,800.00, to be paid out of Title 1 Funds.

C.32. Selection of Architect of Record to Provide Architectural Engineering Services for the Elm Elementary School Storage Room Restroom Conversion Project and Approval of Agreement #25-103 for Architectural Services with SVA Architects, Inc. for the Proposed Project Design (Hubbard/Bennett/CFW)

It is the recommendation of the Chief Information Officer, and the Director, Facilities, in consultation with CFW, that the Board of Trustees appoint SVA Architects, Inc. as Architect of Record for the Elm Elementary School Storage Room Restroom Project and approve Agreement #25-103 for the proposed project design, June 19, 2025 through June 30, 2027, in the amount not to exceed \$58,200.00, to be paid out of the Enhanced Master Construct Program funds.

C.33. Award of Informal Bid #24-INF-01 and Approval of Agreement #25-104 – Perfection Painting Corp. Portable Classroom Repair Project at Sierra Linda School (Hubbard/Bennett)

It is the recommendation of the Chief Information Officer and the Director of Facilities that the Board of Trustees award Bid #24-INF-01, Portable Classroom Repair Project at Sierra Linda School to Perfection Painting Corp and enter into Agreement #25-104, to perform wood repairs and safety upgrades on buildings/ramps 1001–1009, including replacing rotten fascia boards and siding, accommodating mechanical/electrical elements, and installing new anti-slip ramp skirting, June 23, 2025 through August 15, 2025, in the amount of \$91,000.00, to be paid out of Deferred Maintenance Funds.

C.34. Award of Formal Bid - Omnia Contract #R230404 and Approval of Agreement #25-105 – Letner Roofing Co. - Roofing Repair Project 2025 at Brekke Elementary School (Hubbard/Bennett)

It is the recommendation of the Chief Information Officer and the Director of Facilities that the Board of Trustees award Formal Bid - Omnia Contract #R230404, Roofing Repair Project at Brekke Elementary School, and enter into Agreement #25-105 with Letner Roofing Co., June 23, 2025 through August 15, 2025, in the amount of \$1,700,000.00, to be paid out of Deferred Maintenance Funds.

C.35. Approval of Agreement #25-106 - Ventura County Office of Education, Special Circumstances Paraeducator Services (DeGenna/Jefferson)

It is the recommendation of the Director, Special Education, and the Superintendent, that the Board of Trustees approve Agreement #25-106 with the Ventura County Office of Education, for Special Circumstances Paraeducator Services for students on an “as needed” basis, July 1, 2025 through June 30, 2026, in the amount not to exceed \$2,500,000.00, to be paid out of Special Education Funds.

C.36. Approval of Agreement #25-107 – KONE Inc. (Hubbard/Bennett)

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It is the recommendation of the Chief Information Officer, and the Director of Facilities, that the Board of Trustees approve Agreement #25-107 with KONE Inc., to monitor, perform, maintain, and provide all compliance safety testing of the vertical conveyance equipment for 12 elevators and 2 wheelchair lifts, July 1, 2025 through June 30, 2026, in the amount of \$64,503.10, to be paid out of Routine Restricted Maintenance Funds.

C.37. Approval of Agreement #25-108– Core Management Services (Hubbard/Bennett)

It is the recommendation of the Chief Information Officer and the Director of Facilities that the Board of Trustees approve Agreement #25-108 with Core Management Services, to provide professional consulting services for landscape and grounds assessments for the Oxnard School District sites, July 1, 2025 through June 30, 2026, in the amount not to exceed \$30,000.00, to be paid out of Routine Restricted Maintenance Funds.

C.38. Approval of Agreement #25-109 – Alternative Behavior Strategies, LLC (Fox/Shea)

It is the recommendation of the Director, Enrichment and Specialized Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-109 with Alternative Behavior Strategies, LLC, to provide applied behavior therapy and related services, including direct behavioral intervention, as well as the development, implementation, and supervision of these services, for students participating in the Expanded Learning Opportunities Program and After School Programs on an as-needed basis, July 1, 2025 through June 30, 2026, in the amount not to exceed \$300,000.00, to be paid out of Expanded Learning Opportunities Program Funds.

Section C: RATIFICATION OF AGREEMENTS

It is recommended that the Board ratify the following agreements:

C.39. Ratification of Amendment #002 to Agreement #23-152 with SVA Architects to Provide Architectural Services for the Fremont Middle School Reconstruction Project (Hubbard/Bennett/CFW)

It is the recommendation of the Chief Information Officer and the Director of Facilities, in consultation with CFW, that the Board of Trustees ratify Amendment #002 to Agreement #23-152 with SVA Architects, Inc., for Architectural Engineering Services for the Fremont Middle School Reconstruction Project to reduce the size of the building, to reimburse the Architect for payment to the Ventura County Health Department, and to extend the contract term through June 30, 2028, in the amount of \$125,515.61, to be paid from Master Construct and Implementation Funds.

C.40. Ratification of Agreement #24-230 – Ventura County Office of Education - Vision Specialist Services 2024-25 (DeGenna/Jefferson)

It is the recommendation of the Director, Special Education, and the Superintendent that the Board of Trustees ratify Agreement #24-230 with Ventura County Office of Education - Vision Specialist Services, to provide Vision Impaired (VI) services for one day per week to support eligible students during the extended leave of the district's credentialed VI teacher, July 1, 2024 through June 30, 2025, in the amount not to exceed \$70,000.00, to be paid out of Special Education Funds.

C.41. Ratification of Agreement #24-231 - NV5 West, Inc. - Laboratory of Record Services - Ritchen Elementary School Modernization Project (Hubbard/Bennett/CFW)

It is the recommendation of the Chief Information Officer and the Director of Facilities, in consultation with CFW, that the Board of Trustees ratify Agreement #24-231 with NV5 West

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Inc., for providing DSA requires Laboratory of Record (LOR) services for the Ritchen Elementary School Modernization Project, June 1, 2025 through August 31, 2026, in the amount of \$19,917.00, to be paid out of Master Construct and Implementation Funds.

C.42. Ratification of Agreement #24-232 – NV5 West, Inc. - Laboratory of Record Services - McAuliffe Elementary School Modernization Project (Hubbard/Bennett/CFW)

It is the recommendation of the Chief Information Officer and the Director of Facilities, in consultation with CFW, that the Board of Trustees ratify Agreement #24-232 with NV5 West Inc., for providing DSA required Laboratory of Record (LOR) services for the McAuliffe Elementary School Modernization Project, June 1, 2025 through August 31, 2026, in the amount of \$18,908.00, to be paid out of Master Construct and Implementation Funds.

Section D: ACTION ITEMS

(Votes of Individual Board Members must be publicly reported.)

D.1. Approval of Oxnard School District 2025-2026 Local Control Accountability Plan (Fox)

It is the recommendation of the Assistant Superintendent of Educational Services that the Board of Trustees approve the Oxnard School District 2025-2026 Local Control Accountability Plan (LCAP), as presented.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

D.2. Adoption of Oxnard School District 2025-26 Budget (Núñez)

It is the recommendation of the Director of Fiscal Services that the Board of Trustees adopt the Oxnard School District Budget for the 2025-26 fiscal year, as presented.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

D.3. Consideration of Approval of First Amendment to Employment Agreement Between Oxnard School District and Dr. Scott Carroll, Assistant Superintendent, Human Resources (DeGenna)

It is the recommendation of the Superintendent that the Board of Trustees approve the First Amendment to the Employment Agreement Between the Oxnard School District and Dr. Scott Carroll, Assistant Superintendent, Human Resources, for a two (2) percent salary increase retroactive to July 1, 2024, as presented.

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Board Discussion:
Moved:
Seconded:
Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

D.4. Consideration of Approval of Second Amendment to Employment Agreement Between Oxnard School District and Dr. Aracely Fox, Assistant Superintendent, Educational Services (DeGenna)

It is the recommendation of the Superintendent that the Board of Trustees approve the Second Amendment to the Employment Agreement Between the Oxnard School District and Dr. Aracely Fox, Assistant Superintendent, Educational Services, for a two (2) percent salary increase and an extension of the contract term to June 30, 2028, as presented.

Board Discussion:
Moved:
Seconded:
Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

D.5. Consideration of Approval of Second Amendment to Employment Agreement Between Oxnard School District and Dr. Anabolena DeGenna, Superintendent (Robles-Solis)

It is the recommendation of the Board President that the Board of Trustees approve the Second Amendment to the Employment Agreement Between the Oxnard School District and Dr. Anabolena DeGenna, Superintendent, for a salary increase of 2% and an extension of the current contract term to June 30, 2028, as presented.

Board Discussion:
Moved:
Seconded:
Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

D.6. Approval of Amendment #1 to Agreement #24-150, Practi-Cal Inc. (DeGenna/Jefferson)

It is the recommendation of the Director, Special Education, and the Superintendent, that the Board of Trustees approve Amendment #1 to Agreement #24-150 with Practi-Cal Inc., to continue to provide specialized billing and reimbursement services for Oxnard School District's Special Education Department, July 1, 2025 through June 30, 2026, in the amount not to exceed \$320,686.00, to be paid out of LEA Medi-Cal Funds.

Board Discussion:

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Moved:
Seconded:
Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

D.7. Approval of Agreement #25-16 – AlphaBEST Education, Inc. (Fox/Shea)

It is the recommendation of the Director, Enrichment & Specialized Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-16 with AlphaBEST Education, Inc., to provide an after-school program specifically designed for Transitional Kindergarten (TK) and Kindergarten students at 6 sites in the Oxnard School District, July 1, 2025 through June 30, 2026, in the amount not to exceed \$700,000.00, to be paid out of Expanded Learning Opportunities Program Funds.

Board Discussion:
Moved:
Seconded:
Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

D.8. Approval of Agreement #25-41 – Orenda Education (District Services) (Fox/Thomas)

It is the recommendation of the Director, School Performance & Student Outcomes, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-41 with Orenda Education, to provide district leadership with a Leadership Institute during the Spring and Fall, one-on-one administrator coaching, data reflection exercises, learning walks, and ongoing technical assistance, as well as professional development to counselors not already part of a cohort and Teachers on Special Assignment (TOSAs), July 1, 2025 through June 30, 2026, in the amount of \$202,015.00, to be paid out of Title I Funds.

Board Discussion:
Moved:
Seconded:
Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

D.9. Approval of Agreement #25-42 – Orenda Education – Fremont Academy (Fox/Thomas)

It is the recommendation of the Director, School Performance & Student Outcomes, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-42 with Orenda Education, to provide coaching for site administrators at Fremont Academy, preparation and facilitation of data reflection activities, instructional review cycles, and professional development for teacher leaders, counselors, special education teachers, and their paraeducators to address Fremont's Comprehensive Support and Improvement (CSI)

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

designation, July 1, 2025 through June 30, 2026, in the amount of \$162,525.00, to be paid out of CSI Funds (ESSA School Improvement).

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

D.10. Approval of Agreement #25-43 – Orenda Education – Cohort 2 (Chavez, Elm, and McKinna Schools) (Fox/Thomas)

It is the recommendation of the Director, School Performance & Student Outcomes, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-43 with Orenda Education, to provide Chavez, Elm, and McKinna Schools (Cohort 2) with targeted site administrator coaching, preparation for data reflection, review of instructional cycles, and professional development for teachers focused on guided planning and assessment revision, as well as customized professional development to support the specific roles and responsibilities of counselors and special education paraeducators at Chavez School, July 1, 2025 through June 30, 2026, in the amount of \$460,350.00, to be paid out of Title I Funds.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

D.11. Approval of Agreement #25-44 – Orenda Education – Cohort 3 (Curren, Driffill, Harrington, Lemonwood, and Ramona Schools) (Fox/Thomas)

It is the recommendation of the Director, School Performance & Student Outcomes, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-44 with Orenda Education, to provide Curren, Driffill, Harrington, Lemonwood, and Ramona Schools (Cohort 3) teachers with professional development focused on curriculum alignment, assessment design, data reflection practices, and guided instructional planning, as well as coaching and leadership support for site administrators, July 1, 2025 through June 30, 2026, in the amount of \$319,438.00, to be paid out of Title I Funds.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

Section F: BOARD POLICIES

(These are presented for discussion or study. Action may be taken at the discretion of the Board.)

F.1. Second Reading and Adoption - Revisions to BP/E 4040 Employee Use of Technology (DeGenna)

It is the recommendation of the Superintendent that the Board of Trustees adopt the revisions to BP/E 4040 Employee Use of Technology, as presented at Second Reading.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ___, Gonzales ___, Madrigal Lopez ___, Melanephy ___, Robles-Solis ___

F.2. Second Reading and Adoption - BP 5127 Graduation Ceremonies and Activities (Fox)

It is the recommendation of the Assistant Superintendent of Educational Services that the Board of Trustees adopt the revisions to BP 5127 Graduation Ceremonies and Activities, as presented for Second Reading.

Board Discussion:

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ___, Gonzales ___, Madrigal Lopez ___, Melanephy ___, Robles-Solis ___

Section G: CONCLUSION

G.1. Future Agenda Items (DeGenna)

The Board of Trustees and Superintendent will discuss any Trustee requests for items to be added to future agendas.

<u>Item</u>	<u>Proposed Meeting Date</u>
Process for input regarding future needs and professional development	8/20/2025
Discussion of public comments process	8/20/2025
Discussion re: opportunities for anonymous feedback	9/3/2025
Discussion of free opportunities for STEM	9/3/2025
Discussion of Talent Search program	TBD
Board Rotation	TBD
Recognition of Teacher Activities with Non-Profits	TBD

Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct

G.2. Superintendent’s Report (3 minutes)

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

G.3. Trustees’ Announcements (3 minutes each speaker)

The trustees’ report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

G.4. ADJOURNMENT

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

Anabolena DeGenna, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street, Oxnard, California by 5:00 p.m. on Friday, June 13, 2025.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section A: Preliminary

Recognition of Parent Volunteers of the Year (DeGenna)

The Board of Trustees will recognize the 2024-2025 Parent Volunteers of the Year from each of the district's schools.

TK-5

Brekke	Lorena Tejada
Elm	Miriam Infante
Harrington	Sandra Romero
Marina West	Lisa López
McAuliffe	Jennifer Landivar
McKinna	Yariela Dávila
Ramona	Lupita Cervantes
Ritchen	Silvia Núñez
Rose Avenue	Jéssica Ayala
Sierra Linda	Leticia Solano

TK-8

Chavez	Florencia Zavala
Curren	Claudia Garduño
Driffill	Elizabeth Álvarez
Frank	Esmeralda Navarro
Fremont	Jasmine Durón
Kamala	Brenda González
Lemonwood	Kevin Glass
Lopez	Juana Quintal
Marshall	Verónica Gurrola
Soria	Erin Watson

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees recognize the 2024-2025 Parent Volunteers of the Year from each of the district's schools.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section A: Preliminary

Recess (10 minutes)

There will be a brief recess.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section A: Preliminary

Recognition of Participants in the Appreciating Classified Employees (ACE) Program (DeGenna)

The ACE Program is designed to foster understanding and appreciation for the invaluable contributions of classified employees within our district. It aims to recognize their hard work and dedication by providing opportunities for job shadowing. This immersive experience allowed administrators to gain firsthand insight into the challenges, triumphs, and nuances of classified roles within our educational framework. By fostering mutual understanding and appreciation, this aspect of the program aimed to strengthen collaboration and synergy across different facets of our district.

Moreover, the district administrators who engaged in shadowing classified employees exhibited a commendable willingness to broaden their perspectives and deepen their understanding of the diverse roles within our district.

ACE Participants for 2024-2025 School Year

Classified Staff	Administrator
Mónica Noriega	Jacqueline De Arcos
Diana Huizar Amaro	Matt Haber
Jill Ortiz, Diane Connor, Mónica Barajas, Iliana Romero, María Arellano	Anna Thomas
Teresa Jiménez	Bertha Anguiano
Claudia Cortez	Brian Blevins
Flor Magaña Melgoza	Dr. Jodi Nocero
Ycela Partida	Chantal Anderson-Witherspoon
Patricia Pérez Guzmán	Dr. Aracely Fox
Maribel Roldán	Dr. Teresa Ruvalcaba
Noem Gutiérrez	Jorge Mares
Victor Centeno	Dr. Ana DeGenna

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees recognize and commend the classified employees who actively participated in the Appreciating Classified Employees (ACE) Program and the district administrators who shadowed classified employees, as part of this program.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section A: Preliminary

Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Educational Services. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

The Board will now convene in Closed Session to consider the items listed under Closed Session.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section A: Preliminary

Closed Session

1. Pursuant to Section 54956.9 of Government Code:
Conference with Legal Counsel
 - Existing Litigation:
 - Oxnard School District et al. Central District No. CV-04304-JAK-FFM
 - D.J. v. Oxnard SD, et al., Case #2024-CUOE029274
 - S.T. v. Oxnard SD, et al., Case #2023-CUOE015904
 - YV v. Oxnard SD, Case #GHC0058142
 - Anticipated Litigation:
 - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:
Conference with Labor Negotiator:
Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP
Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 48916 of the Education Code the Board will consider student matters including :
 - Request for Admission of Expelled Student under Code 48915.1 (Education Code 35146 and 48912) Case No. 24-03 (Action Item)

4. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
 - Public Employee(s) Discipline/Dismissal/Release
 - Public Employee Appointment
 - Principal
 - Assistant Principals
 - Manager, Special Programs

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section A: Preliminary

Reconvene to Open Session (7:00 PM)

Reconvene to Open Session (7:00 PM)

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section A: Preliminary

Report Out of Closed Session

The Board will report on any action taken in Closed Session or take action on any item considered in Closed Session, including expulsion of students.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section A: Preliminary

Introduction of Newly Appointed Oxnard School District Administrator (DeGenna)

Introduction of newly appointed Oxnard School District administrators:

- Kristen Pifko, Assistant Superintendent, Business & Fiscal Services

FISCAL IMPACT:

Information only.

RECOMMENDATION:

The newly appointed administrator will be introduced to the Board of Trustees.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section B: Hearing

Public Comment (3 minutes per speaker)/Comentarios del Público (3 minutos por cada ponente)

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. Please know this meeting is being video-recorded and televised. The Board particularly invites comments from parents of students in the District. If you would like to donate your (3) minutes of public speaking time, you must be present during public comments.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. Tenga presente que esta reunión está siendo grabada y televisada. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios. Si gusta donar sus tres (3) minutos de comentario, debe estar presente durante la presentación de comentarios.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section B: Hearing

Public Hearing - Oxnard School District 2025-26 Proposed Budget (Núñez)

A public hearing will be held for the Board to announce the opening of the public comment period to receive input on the Oxnard School District 2025-26 Proposed Budget prior to its adoption during the Action section at this meeting.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Information only.

ADDITIONAL MATERIALS:

Attached: [Public Hearing Notice, English \(1 page\)](#)
[Public Hearing Notice, Spanish \(1 page\)](#)



OXNARD SCHOOL DISTRICT

1051 South "A" Street ♦ Oxnard, California 93030 ♦ 805/385-1501 ♦ www.oxnardsd.org

PUBLIC HEARING NOTICE

Oxnard School District 2025-2026 Proposed Budget

PLEASE TAKE NOTICE that the Oxnard School District intends to conduct a public hearing on 2025-2026 Proposed Budget at a regular meeting of the Board of Trustees on June 18, 2025 at 7:00 pm, or as soon thereafter as this matter may be heard, in the Board Room of the Educational Services Center located at 1051 South A Street, Oxnard, CA 93030.

PLEASE TAKE FURTHER NOTICE that following the public hearing, the Board of Trustees of the Oxnard School District will consider the adoption of the 2025-2026 Proposed Budget.

The 2025-2026 Proposed Budget is available for review from June 13 to June 18, 2025, at the District's administrative office located at 1051 South A Street, Oxnard, CA 93030 during normal business hours. Any questions regarding concerning this matter should be directed to Patricia Núñez, Director of Fiscal Services at (805) 385-1501, ext. 2455.



DISTRITO ESCOLAR DE OXNARD

1051 South "A" Street ♦ Oxnard, California 93030 ♦ 805/385-1501 ♦ www.oxnardsd.org

NOTIFICACIÓN DE AUDIENCIA PÚBLICA

Distrito Escolar de Oxnard
Presupuesto Propuesto 2025-2026

POR ESTE MEDIO SE NOTIFICA que el Distrito Escolar de Oxnard llevará a cabo una audiencia pública sobre el Presupuesto Propuesto 2025-2026 en una reunión ordinaria del Consejo Directivo el 18 de junio de 2025 a las 7:00 p. m., o posteriormente a esta hora tan pronto este asunto pueda ser visto en la Sala de Reuniones del Consejo en el Centro de Servicios Educativos sito en el 1051 de South A Street, Oxnard, CA 93030.

SE NOTIFICA TAMBIÉN que a continuación de la Audiencia Pública, el Consejo Directivo del Distrito Escolar de Oxnard considerará la adopción del Presupuesto Propuesto 2025-2026.

El Presupuesto Propuesto 2025-2026 está disponible para su revisión del 13 de junio al 18 de junio de 2025, en las oficinas administrativas del Distrito, localizadas en el 1051 de South A Street, Oxnard, CA 93030 en el horario de trabajo regular. Cualquier pregunta con respecto a este asunto deberá dirigirse a la Sra. Patricia Núñez, Directora de Servicios Fiscales llamando al (805) 385-1501, anexo 2455.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Approval of Employee Compensation/Salary Schedules for the 2025-26 School Year (Carroll)

The 2025-26 employee compensation and salary schedules for the California School Employees Association ("CSEA"), Oxnard Educators Association ("OEA"), Oxnard Supportive Services Association ("OSSA") unit members, Certificated and Classified Management, and Confidential employees are being presented to the board for review and approval. This item assures a formal record of the board's approval of the established compensation schedules for the upcoming fiscal year. The compensation and salary schedules will become effective July 1, 2025.

FISCAL IMPACT:

There is no additional fiscal impact. The employee salary schedules will carry over from the previously board-approved 2024–25 compensation and salary schedules. The associated fiscal impact was reported in prior board agenda items.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources that the Board of Trustees approve the 2025-26 Compensation/Salary Schedules, as presented.

ADDITIONAL MATERIALS:

- Attached:** [2025-26 CSEA Salary Schedule - Effective July 1 2025 \(2 pages\)](#)
- [2025-26 OEA Salary Schedule - Effective July 1 2025 \(2 pages\)](#)
- [2025-26 OSSA Salary Schedule - Effective July 1 2025 \(1 page\)](#)
- [2025-26 Confidential Salary Schedule - Effective July 1, 2025 \(1 page\)](#)
- [2025-26 CE Mgmt Salary Schedule - Effective July 1 2025 \(3 pages\)](#)
- [2025-26 CL Mgmt Salary Schedule - Effective July 1 2025 \(2 pages\)](#)



(effective 07/01/2025)

	Step A	Step B	Step C	Step D	Step E
Range 1	\$ 3,211.99	\$ 3,372.59	\$ 3,541.22	\$ 3,718.29	\$ 3,904.20
Range 2	\$ 3,295.08	\$ 3,459.83	\$ 3,632.82	\$ 3,814.46	\$ 4,005.19
Range 3	\$ 3,375.19	\$ 3,543.95	\$ 3,721.15	\$ 3,907.20	\$ 4,102.57
Range 4	\$ 3,458.27	\$ 3,631.19	\$ 3,812.74	\$ 4,003.38	\$ 4,203.55
Range 5	\$ 3,547.29	\$ 3,724.65	\$ 3,910.89	\$ 4,106.43	\$ 4,311.75
Range 6	\$ 3,628.89	\$ 3,810.33	\$ 4,000.85	\$ 4,200.89	\$ 4,410.93
Range 7	\$ 3,720.87	\$ 3,906.91	\$ 4,102.26	\$ 4,307.37	\$ 4,522.74
Range 8	\$ 3,811.37	\$ 4,001.94	\$ 4,202.03	\$ 4,412.14	\$ 4,632.74
Range 9	\$ 3,904.84	\$ 4,100.08	\$ 4,305.08	\$ 4,520.34	\$ 4,746.35
Range 10	\$ 3,999.79	\$ 4,199.78	\$ 4,409.76	\$ 4,630.25	\$ 4,861.77
Range 11	\$ 4,103.64	\$ 4,308.82	\$ 4,524.26	\$ 4,750.47	\$ 4,988.00
Range 12	\$ 4,200.07	\$ 4,410.08	\$ 4,630.58	\$ 4,862.11	\$ 5,105.21
Range 13	\$ 4,305.41	\$ 4,520.68	\$ 4,746.71	\$ 4,984.05	\$ 5,233.25
Range 14	\$ 4,409.26	\$ 4,629.72	\$ 4,861.21	\$ 5,104.27	\$ 5,359.48
Range 15	\$ 4,523.50	\$ 4,749.67	\$ 4,987.16	\$ 5,236.51	\$ 5,498.34
Range 16	\$ 4,628.83	\$ 4,860.27	\$ 5,103.29	\$ 5,358.45	\$ 5,626.37
Range 17	\$ 4,747.52	\$ 4,984.90	\$ 5,234.14	\$ 5,495.85	\$ 5,770.64
Range 18	\$ 4,860.27	\$ 5,103.29	\$ 5,358.45	\$ 5,626.37	\$ 5,907.69
Range 19	\$ 4,989.35	\$ 5,238.81	\$ 5,500.76	\$ 5,775.79	\$ 6,064.58
Range 20	\$ 5,103.58	\$ 5,358.76	\$ 5,626.70	\$ 5,908.04	\$ 6,203.44
Range 21	\$ 5,231.17	\$ 5,492.73	\$ 5,767.37	\$ 6,055.74	\$ 6,358.53
Range 22	\$ 5,363.21	\$ 5,631.38	\$ 5,912.94	\$ 6,208.59	\$ 6,519.02
Range 23	\$ 5,501.19	\$ 5,776.25	\$ 6,065.06	\$ 6,368.31	\$ 6,686.73
Range 24	\$ 5,631.75	\$ 5,913.33	\$ 6,209.00	\$ 6,519.45	\$ 6,845.42
Range 25	\$ 5,769.72	\$ 6,058.21	\$ 6,361.12	\$ 6,679.17	\$ 7,013.13
Range 26	\$ 5,909.18	\$ 6,204.64	\$ 6,514.87	\$ 6,840.61	\$ 7,182.64
Range 27	\$ 6,061.99	\$ 6,365.09	\$ 6,683.34	\$ 7,017.51	\$ 7,368.39
Range 28	\$ 6,208.87	\$ 6,519.31	\$ 6,845.28	\$ 7,187.54	\$ 7,546.92
Range 29	\$ 6,363.16	\$ 6,681.32	\$ 7,015.39	\$ 7,366.15	\$ 7,734.46
Range 30	\$ 6,510.04	\$ 6,835.54	\$ 7,177.32	\$ 7,536.18	\$ 7,912.99
Range 31	\$ 6,680.65	\$ 7,014.68	\$ 7,365.42	\$ 7,733.69	\$ 8,120.37
Range 32	\$ 6,833.46	\$ 7,175.14	\$ 7,533.89	\$ 7,910.59	\$ 8,306.12
Range 33	\$ 7,012.98	\$ 7,363.63	\$ 7,731.81	\$ 8,118.40	\$ 8,524.32
Range 34	\$ 7,177.66	\$ 7,536.54	\$ 7,913.37	\$ 8,309.04	\$ 8,724.49
Range 35	\$ 7,360.14	\$ 7,728.15	\$ 8,114.56	\$ 8,520.28	\$ 8,946.30
Range 36	\$ 7,533.72	\$ 7,910.41	\$ 8,305.93	\$ 8,721.22	\$ 9,157.29
Range 37	\$ 7,731.04	\$ 8,117.59	\$ 8,523.47	\$ 8,949.65	\$ 9,397.13
Range 38	\$ 7,910.56	\$ 8,306.08	\$ 8,721.39	\$ 9,157.46	\$ 9,615.33
Range 39	\$ 8,113.81	\$ 8,519.50	\$ 8,945.47	\$ 9,392.75	\$ 9,862.39
Range 40	\$ 8,305.19	\$ 8,720.45	\$ 9,156.48	\$ 9,614.30	\$ 10,095.02
Range 41	\$ 8,520.32	\$ 8,946.33	\$ 9,393.65	\$ 9,863.33	\$ 10,356.50
Range 42	\$ 8,719.12	\$ 9,155.07	\$ 9,612.83	\$ 10,093.47	\$ 10,598.14
Range 43	\$ 8,946.11	\$ 9,393.41	\$ 9,863.09	\$ 10,356.24	\$ 10,874.05
Range 44	\$ 9,155.30	\$ 9,613.06	\$ 10,093.71	\$ 10,598.40	\$ 11,128.32

Employee Anniversary Increments:

Anniversary increments in the amount of \$111.25 shall be added to the monthly compensation of full-time classified employees at the beginning of the 7th, 10th, 15th, 20th, 25th and 30th years of service. This formula yields the following dollar values which shall be added to the monthly compensation of classified employees:

- 7 years of service: \$111.25
- 10 years of service: \$222.50
- 15 years of service: \$333.75
- 20 years of service: \$445.00
- 25 years of service: \$556.25
- 30 years of service: \$667.50

Night Shift Pay Differential:

Unit members who regularly work more than fifty (50) percent of their assigned duty time after six (6) p.m. will be compensated by an additional five (5) percent pay differential.

Bilingual Stipend:

Positions which have been designated as bilingual and for which there is not a specific minimum requirement of bilingual skill for all incumbents of the class shall receive a stipend of three (3) percent.

Classified Substitute Pay:

Classified substitutes will be paid at Step A of the salary range of the classification they will be working. Retiree substitutes will be paid at the step and range they retired from if substituting within the same classification.

AVID Tutor (exempt) \$16.50 per hour

Board Approved 6/18/2025



(effective 07/01/2025)

	Step A	Step B	Step C	Step D	Step E
Range 1	\$ 18.53	\$ 19.46	\$ 20.43	\$ 21.45	\$ 22.52
Range 2	\$ 19.01	\$ 19.96	\$ 20.96	\$ 22.01	\$ 23.11
Range 3	\$ 19.47	\$ 20.45	\$ 21.47	\$ 22.54	\$ 23.67
Range 4	\$ 19.95	\$ 20.95	\$ 22.00	\$ 23.10	\$ 24.25
Range 5	\$ 20.47	\$ 21.49	\$ 22.56	\$ 23.69	\$ 24.88
Range 6	\$ 20.94	\$ 21.98	\$ 23.08	\$ 24.24	\$ 25.45
Range 7	\$ 21.47	\$ 22.54	\$ 23.67	\$ 24.85	\$ 26.09
Range 8	\$ 21.99	\$ 23.09	\$ 24.24	\$ 25.46	\$ 26.73
Range 9	\$ 22.53	\$ 23.65	\$ 24.84	\$ 26.08	\$ 27.38
Range 10	\$ 23.08	\$ 24.23	\$ 25.44	\$ 26.71	\$ 28.05
Range 11	\$ 23.68	\$ 24.86	\$ 26.10	\$ 27.41	\$ 28.78
Range 12	\$ 24.23	\$ 25.44	\$ 26.72	\$ 28.05	\$ 29.45
Range 13	\$ 24.84	\$ 26.08	\$ 27.39	\$ 28.75	\$ 30.19
Range 14	\$ 25.44	\$ 26.71	\$ 28.05	\$ 29.45	\$ 30.92
Range 15	\$ 26.10	\$ 27.40	\$ 28.77	\$ 30.21	\$ 31.72
Range 16	\$ 26.71	\$ 28.04	\$ 29.44	\$ 30.91	\$ 32.46
Range 17	\$ 27.39	\$ 28.76	\$ 30.20	\$ 31.71	\$ 33.29
Range 18	\$ 28.04	\$ 29.44	\$ 30.91	\$ 32.46	\$ 34.08
Range 19	\$ 28.79	\$ 30.22	\$ 31.74	\$ 33.32	\$ 34.99
Range 20	\$ 29.44	\$ 30.92	\$ 32.46	\$ 34.09	\$ 35.79
Range 21	\$ 30.18	\$ 31.69	\$ 33.27	\$ 34.94	\$ 36.68
Range 22	\$ 30.94	\$ 32.49	\$ 34.11	\$ 35.82	\$ 37.61
Range 23	\$ 31.74	\$ 33.33	\$ 34.99	\$ 36.74	\$ 38.58
Range 24	\$ 32.49	\$ 34.12	\$ 35.82	\$ 37.61	\$ 39.49
Range 25	\$ 33.29	\$ 34.95	\$ 36.70	\$ 38.53	\$ 40.46
Range 26	\$ 34.09	\$ 35.80	\$ 37.59	\$ 39.47	\$ 41.44
Range 27	\$ 34.97	\$ 36.72	\$ 38.56	\$ 40.49	\$ 42.51
Range 28	\$ 35.82	\$ 37.61	\$ 39.49	\$ 41.47	\$ 43.54
Range 29	\$ 36.71	\$ 38.55	\$ 40.47	\$ 42.50	\$ 44.62
Range 30	\$ 37.56	\$ 39.44	\$ 41.41	\$ 43.48	\$ 45.65
Range 31	\$ 38.54	\$ 40.47	\$ 42.49	\$ 44.62	\$ 46.85
Range 32	\$ 39.42	\$ 41.40	\$ 43.47	\$ 45.64	\$ 47.92
Range 33	\$ 40.46	\$ 42.48	\$ 44.61	\$ 46.84	\$ 49.18
Range 34	\$ 41.41	\$ 43.48	\$ 45.65	\$ 47.94	\$ 50.33
Range 35	\$ 42.46	\$ 44.59	\$ 46.82	\$ 49.16	\$ 51.61
Range 36	\$ 43.46	\$ 45.64	\$ 47.92	\$ 50.32	\$ 52.83
Range 37	\$ 44.60	\$ 46.83	\$ 49.17	\$ 51.63	\$ 54.22
Range 38	\$ 45.64	\$ 47.92	\$ 50.32	\$ 52.83	\$ 55.47
Range 39	\$ 46.81	\$ 49.15	\$ 51.61	\$ 54.19	\$ 56.90
Range 40	\$ 47.92	\$ 50.31	\$ 52.83	\$ 55.47	\$ 58.24
Range 41	\$ 49.16	\$ 51.61	\$ 54.20	\$ 56.90	\$ 59.75
Range 42	\$ 50.30	\$ 52.82	\$ 55.46	\$ 58.23	\$ 61.14
Range 43	\$ 51.61	\$ 54.19	\$ 56.90	\$ 59.75	\$ 62.74
Range 44	\$ 52.82	\$ 55.46	\$ 58.23	\$ 61.15	\$ 64.20

Employee Anniversary Increments:

Anniversary increments in the amount of \$111.25 shall be added to the monthly compensation of full-time classified employees at the beginning of the 7th, 10th, 15th, 20th, 25th and 30th years of service. This formula yields the following dollar values which shall be added to the monthly compensation of classified employees:

7 years of service:	\$0.64
10 years of service:	\$1.28
15 years of service:	\$1.93
20 years of service:	\$2.57
25 years of service:	\$3.21
30 years of service:	\$3.85

Night Shift Pay Differential:

Unit members who regularly work more than fifty (50) percent of their assigned duty time after six (6) p.m. will be compensated by an additional five (5) percent pay differential.

Bilingual Stipend:

Positions which have been designated as bilingual and for which there is not a specific minimum requirement of bilingual skill for all incumbents of the class shall receive a stipend of three (3) percent.

Classified Substitute Pay:

Classified substitutes will be paid at Step A of the salary range of the classification they will be working. Retiree substitutes will be paid at the step and range they retired from if substituting within the same classification.

AVID Tutor (exempt) \$16.50 per hour

Board Approved 6/18/2025



OXNARD SCHOOL DISTRICT
 1051 South "A" Street
 Oxnard, California 93030
 805/385-1501 www.oxnardsd.org

2025-26 SALARY SCHEDULE (CREDENTIALLED TEACHERS)

Board Approved 6/18/2025

	Class A Non-Credentialed/Intern + Bachelor's Degree	Class B Non-Credentialed/Intern + Bachelor's Degree + 15-29 units	Class C Credentialed Teacher Bachelor's Degree + 30-44 Units	Class D Credentialed Teacher Bachelor's Degree + 45-59 Units	Class E Credentialed Teacher Bachelor's Degree + 60-74 Units	Class F Credentialed Teacher Bachelor's + 75 Units, and M.A., Ed.D or Ph.D
Step 1	\$ 61,849	\$ 61,849	\$ 66,254	\$ 67,181	\$ 70,774	\$ 74,353
Step 2	\$ 59,470	\$ 62,507	\$ 66,254	\$ 70,003	\$ 73,737	\$ 77,483
Step 3	\$ 59,470	\$ 65,144	\$ 69,033	\$ 72,939	\$ 76,835	\$ 80,733
Step 4	\$ 61,360	\$ 67,876	\$ 71,927	\$ 75,995	\$ 80,059	\$ 84,131
Step 5	\$ 63,926	\$ 70,725	\$ 74,958	\$ 79,192	\$ 83,429	\$ 87,658
Step 6	\$ 66,620	\$ 73,693	\$ 78,100	\$ 82,512	\$ 86,926	\$ 91,346
Step 7	\$ 69,420	\$ 76,784	\$ 81,376	\$ 85,983	\$ 90,592	\$ 95,179
Step 8	\$ 72,335	\$ 80,016	\$ 84,796	\$ 89,596	\$ 94,386	\$ 99,178
Step 9	\$ 75,367	\$ 83,382	\$ 88,358	\$ 93,360	\$ 98,346	\$ 103,341
Step 10	\$ 78,535	\$ 86,865	\$ 92,068	\$ 97,282	\$ 102,476	\$ 107,679
Step 11	\$ 81,838	\$ 90,519	\$ 95,925	\$ 101,368	\$ 106,779	\$ 112,208
Step 12	\$ 85,278	\$ 94,320	\$ 99,959	\$ 105,623	\$ 111,264	\$ 116,918
12 yrs**	\$ 87,197	\$ 96,442	\$ 102,208	\$ 108,000	\$ 113,767	\$ 119,549
15 yrs**	\$ 89,116	\$ 98,564	\$ 104,457	\$ 110,376	\$ 116,271	\$ 122,179
18 yrs**	\$ 90,395	\$ 99,979	\$ 105,957	\$ 111,960	\$ 117,940	\$ 123,933
21 yrs**	\$ 91,674	\$ 101,394	\$ 107,456	\$ 113,545	\$ 119,609	\$ 125,687
24 yrs**	\$ 92,953	\$ 102,809	\$ 108,955	\$ 115,129	\$ 121,278	\$ 127,441
27 yrs**	\$ 94,232	\$ 104,224	\$ 110,455	\$ 116,713	\$ 122,947	\$ 129,194
30 yrs**	\$ 95,511	\$ 105,638	\$ 111,954	\$ 118,298	\$ 124,616	\$ 130,948
33 yrs**	\$ 96,791	\$ 107,053	\$ 113,453	\$ 119,882	\$ 126,285	\$ 132,702
36 yrs***	\$ 98,070	\$ 108,468	\$ 114,953	\$ 121,466	\$ 127,954	\$ 134,456

CLASS (Education). All units of credit for placement on the salary schedule must be upper division and graduate courses taken at an accredited college/university following the Bachelors degree. Stated another way, the OEA/OSD contract does not grant course work for salary advancement that was taken prior to a Bachelors program or at the lower division level. Exceptions are noted in 5, 6 and 7. Specifically:

1. Courses must be from an institution accredited by the national or regional accrediting agency recognized by the U.S. Department of Education and Association of Schools and Colleges.
2. Courses must be related to a professional competencies and/or subject matter taught in the Oxnard School District.
3. Units above Class I are computed in semester unit equivalents (quarter units will be converted at a rate of 2/3 semester units for each quarter unit taken)
4. Once employed in the Oxnard School District, all course work must be pre-approved by the certificated personnel department for salary advancement credit (See Verifications below).
5. Course work taken in the last semester of the Bachelors degree program that is credited for graduate credit may be granted for salary advancement.
6. Lower division course work credit is given for computers, and Spanish reading, writing and language. Lower division units taken as part of a graduate course of study and critical to the teacher's credential/certificate/program will be credited for placement/advancement on the salary schedule.
7. Credit may also be given for other lower division courses if the District Professional Growth Committee pre-approved the course to be taken as critical to the teacher's current assignment.

STEP (Experience). Credit for prior years' experience for placement on the salary schedule for teachers new to the District shall be granted as follows:

1. Certificated experience under contract in a U.S. public (K-12) school: a maximum of 10 years is creditable.
2. Teaching year is defined as being under contract for 75% of the instructional day and duty year.
3. Military and/or Peace Corps: a maximum of two years' credit is granted.
4. Not more than a total of 10 years' credit is allowed for the two combined.

VERIFICATIONS. Bargaining Unit Members are required to verify course work (by official transcript), experience, and military services. Initial placement must be verified within 60 days of the first day of employment, or salary placement will revert back to the salary placement where verification has been established. For salary advancement on the salary schedule after September 1 of the current school year, bargaining unit members will advance to the appropriate class on the salary schedule effective the month following the bargaining unit members' submission of official verifications. Effective July 1, 1979, employees hired on or after this date must have a Master's degree for placement on Class F.

Effective May 2, 2011, employees hired on or after that date must have a Master's degree or doctorate for placement on Class F.

DEGREE INCREMENT in the amount of \$400 shall be added to the scheduled salary for employees possessing a Master's degree. An additional stipend of \$1,000 shall be added for employees possessing a Doctorate degree. (Credit is given for only one Master's degree.)

SPECIAL STIPENDS. An additional \$1000 per annum is granted to teachers possessing a special education specialist credential/certificate and teaching in a special education class and teachers possessing a California bilingual credential/certificate and teaching in a bilingual class requiring certification. Bargaining unit members possessing a California bilingual credential/certificate but not in a bilingual class may receive \$500 per annum. A \$500 stipend will be provided if the bargaining unit member agrees to provide second language support.

2025-26 SALARY SCHEDULE (CREDENTIALLED TEACHERS) (Continued)

EDUCATION CODE 44931-Whenever any certificated employee of any school district who, at the time of his or her resignation, was classified as permanent, is reemployed within 39 months after his or her last day of paid service, the governing board of the district shall, disregarding the break in service, classify him or her as, and restore to him or her all of the rights, benefits and burdens of, a permanent employee, except as otherwise provided in this code. However, time spent in active military service, as defined in Section 44800, subsequent to the last day of paid service shall not count as part of the aforesaid 39-month period

****ANNIVERSARY INCREMENTS** shall be added to the scheduled salary as follows: at the beginning of the 12th year-2.25%, 15th year-4.50% , 18th year-6.00%, 21st year-7.50%, 24th year-9.00%, 27th year-10.50%, 30th year- 12.00%, and 33rd year-13.50%. Years of service must be in the Oxnard School District.

*****ANNIVERSARY INCREMENT at the beginning of the 36th year** shall be discontinued effective July 1, 2023; except that those unit members who have been placed at Step 12 with 36 years of service prior to July 1, 2023 shall be held harmless, and will receive a 15.0% anniversary increment.

Oxnard Support Services Association (OSSA)
2025-26 Salary Schedule

(effective 07/01/2025)

Nurse		Days	183
	Daily Rate	Column	Anniversary
Step 1	\$ 495.94	\$ 90,757	\$ 2,142
Step 2	\$ 520.26	\$ 95,208	
Step 3	\$ 545.98	\$ 99,914	
Step 4	\$ 573.14	\$ 104,885	
Step 5	\$ 601.85	\$ 110,139	

Nurse w/Masters*		Days	183
	Daily Rate	Column	Anniversary
Step 1	\$ 558.32	\$ 102,173	\$ 2,399
Step 2	\$ 586.20	\$ 107,274	
Step 3	\$ 615.63	\$ 112,660	
Step 4	\$ 646.85	\$ 118,373	
Step 5	\$ 688.14	\$ 125,930	

School Counselor		Days	183
	Daily Rate	Column	Anniversary
Step 1	\$ 530.67	\$ 97,113	\$ 2,285
Step 2	\$ 573.01	\$ 104,861	
Step 3	\$ 615.36	\$ 112,610	
Step 4	\$ 657.69	\$ 120,358	
Step 5	\$ 700.03	\$ 128,105	

Coordinator (Nurse)		Days	210
	Daily Rate	Column	Anniversary
Step 1	\$ 596.80	\$ 125,328	\$ 2,920
Step 2	\$ 622.90	\$ 130,809	
Step 3	\$ 650.26	\$ 136,554	
Step 4	\$ 680.09	\$ 142,819	
Step 5	\$ 711.18	\$ 149,348	

Speech Therapist		Days	183
	Daily Rate	Column	Anniversary
Step 1	\$ 558.32	\$ 102,173	\$ 2,399
Step 2	\$ 586.20	\$ 107,274	
Step 3	\$ 615.63	\$ 112,660	
Step 4	\$ 646.85	\$ 118,373	
Step 5	\$ 688.14	\$ 125,930	

Psychologist		Days	195
	Daily Rate	Column	Anniversary
Step 1	\$ 603.33	\$ 117,649	\$ 2,747
Step 2	\$ 630.49	\$ 122,945	
Step 3	\$ 659.03	\$ 128,510	
Step 4	\$ 688.96	\$ 134,347	
Step 5	\$ 720.41	\$ 140,480	

Coordinator		Days	180
	Daily Rate	Column	Anniversary
Step 1	\$ 596.80	\$ 107,424	\$ 2,517
Step 2	\$ 622.90	\$ 112,122	
Step 3	\$ 650.26	\$ 117,046	
Step 4	\$ 680.09	\$ 122,417	
Step 5	\$ 711.18	\$ 128,012	

Coordinator		Days	205
	Daily Rate	Column	Anniversary
Step 1	\$ 596.80	\$ 122,344	\$ 2,853
Step 2	\$ 622.90	\$ 127,695	
Step 3	\$ 650.26	\$ 133,303	
Step 4	\$ 680.09	\$ 139,419	
Step 5	\$ 711.18	\$ 145,792	

Coordinator		Days	190
	Daily Rate	Column	Anniversary
Step 1	\$ 596.79	\$ 113,391	\$ 2,651
Step 2	\$ 622.91	\$ 118,352	
Step 3	\$ 650.26	\$ 123,550	
Step 4	\$ 680.09	\$ 129,218	
Step 5	\$ 711.17	\$ 135,123	

Behavior Specialist and Program Specialist are on the Coordinator 190 day schedule.

Inactive Classifications:

Coordinator - GATE	180 Days
Coordinator - Reading First	180 Days
Coordinator - Title VII Prof. Develop.	180 Days
Coordinator - Prof. Develop.	225 Days
Coordinator - Educational Media Tech	225 Days
Senior Psychologist	225 Days
Senior Speech Therapist	225 Days

*Masters must be in Nursing, Public Health or Education

Anniversary increments in the amount of \$600 shall be granted at the beginning of the 9th year and 2.25% of Step 1 of the employee's salary, plus \$100 shall be granted at the beginning of the 12th, 15th, 18th, 21st, 24th, 27th, 30th, 33rd, 36th and 39th years of service to the District. An annual doctorate stipend of \$500 will be offered. An annual stipend of \$1,000 will be offered to the Senior Psychologist and the Senior Speech Therapist.

Board Approved 6/18/2025

OXNARD SCHOOL DISTRICT
CONFIDENTIAL COMPENSATION & BENEFIT PROGRAM: 2025-26

(effective 07/01/2025)

Salary Schedule: Designated Confidential Employees will be paid at the appropriate range and step of the salary schedule indicated below.

Assignment to Step and Anniversary Increments: Salary increments (steps) are applied annually on each employee's anniversary date until the maximum step within the assigned salary range is attained. All employees share a common anniversary date of July 1 for step movement and longevity increments. Employees hired on or before December 31 become eligible for an anniversary step increment the following July. Employees hired after December 31 become eligible for an anniversary step increment on the second July following their hire date.

<i>Position</i>	<i>Work year</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>
Executive Assistant to the Asst. Superintendent of Human Resources						
Executive Assistant to the Asst Superintendent of Ed. Services	12 Months	\$ 68,826	\$ 72,268	\$ 75,881	\$ 79,675	\$ 83,659
Executive Assistant to the Asst. Superintendent of Business Services						
Human Resources Analyst						
Administrative Assistant to Director, Certificated Human Resources	12 months	\$ 60,930	\$ 63,977	\$ 67,175	\$ 70,534	\$ 74,061

Longevity: Monthly Increments in the amount of \$90 shall be added to the monthly compensation of all confidential positions at the beginning of the 6th, 9th, 12th, 15th, 18th, 21st and 24th years. These increments are set at the annual values shown below.

- 6th Year: \$ 1,080
- 9th Year: \$ 2,160
- 12th Year: \$ 3,240
- 15th Year: \$ 4,320
- 18th Year: \$ 5,400
- 21th Year: \$ 6,480
- 24th Year: \$ 7,560

Confidential Premium: Compensation to rank and file employees who are routinely and consistently assigned to sensitive positions requiring trust and discretion will be provided a premium of \$373.

Professional Growth: All confidential employees of the Oxnard School District are eligible to participate in the Classified Professional Growth Award Program.

Bilingual Stipend: Confidential positions officially designated as bilingual by the governing board and for which there is no specific minimum requirement of bilingual skill for all incumbents of the class shall receive a differential of three percent (3%) to their base salary.

Health and Welfare Benefits. Effective July 1, 2025, the District will make an annual contribution of \$16,024 for all Confidential employees toward the premium for all group health insurance programs. For the 2025-26 school year, there is a temporary cap increase of \$947, made possible by savings from opt-out funds, for a temporary cap of \$16,971

- A. Medical
- B. Dental
- C. Vision
- D. Life

Disability Retirement Under PERS: Confidential employees with at least ten (10) years of service with the district who receive a disability retirement under PERS, shall be eligible for the same medical retirement benefits as regular retirees. The health and welfare benefits for retirees are subject to whatever modifications and specifications as may apply in future years to confidential employees on active duty.

Health and Welfare Benefits for Retirees: For Confidential employees employed by the District before June 30, 2012, and who retire after reaching the age of 55, the District will cover their (a) medical, (b) dental, (c) vision, and (d) life insurance premiums. To qualify, individuals must be actively enrolled in medical, dental, vision, and life insurance plans and must have worked for at least 15 years in the California Public School System, including the last eight consecutive years in the Oxnard School District. During the coverage period, dependents of the retired manager will also receive these benefits. Coverage will continue until the retiree reaches the age of 69. **Confidential Employees hired on or after July 1, 2012,** are not eligible for District-paid retiree benefits.

Retirement Contribution Benefits: The district shall provide confidential employees the provisions contained in Section 414(h)(2) of the Internal Revenue Code concerning the tax treatment of employee retirement contributions paid by the Oxnard School District. Exhibit 7560(A) E, addresses the specifics of this benefit.

Professional Organization Membership: The district shall pay directly to the organization an amount not to exceed the annual membership dues of the Association of California Administrators for confidential employees who process membership in ACSA, a professional secretarial or other appropriate professional organization approved by the Superintendent.

Board Approved 6/18/2025

CERTIFICATED MANAGEMENT COMPENSATION AND BENEFIT PROGRAM 2025/26

(effective 07/01/2025)

This Policy and the salary schedules below shall govern the determination of compensation and benefits for all certificated management positions of the Oxnard School District.

Annual Salary: An annual salary is earned during the period beginning July 1 and ending June 30.

Method of Payment: The annual salary will be divided into 12 equal installments, the first installment to be paid on the last working day of the month, and subsequent installments to be paid on the last working day of each month.

Implementation of Salary Schedule: Except as noted below, initial placement of all new management employees will be to the first step of the appropriate salary schedule for the position.

A salary increment shall be granted on each anniversary date to a maximum of the third step. The anniversary date shall be each July 1 after completion of 155 days of paid status in the appropriate position.

When an employee is promoted into a position with a higher annual salary maximum, the employee shall be placed on the salary step of the new position that effectuates an increase in the employee's current per diem rate. The Board of Trustees may grant initial placement up to and including the third step for acceptable and equivalent prior experience.

<i>Position</i>	<i>Work Days</i>	<i>Step 1</i>	<i>Step 2</i>	<i>Step 3</i>
Director, Certificated Human Resources	222	\$ 152,571	\$ 166,295	\$ 181,265
Director, Enrichment & Specialized Programs				
Director, Pupil Services				
Director, School Performance & Student Outcomes				
Director, Special Education				
Director, Teaching & Learning				
Manager, Equity, Family & Community Engagement	222	\$ 131,095	\$ 142,887	\$ 155,748
Manager, Federal and State Grants				
Manager, Mathematics & Physical Education				
Manager, Special Education				
Manager, Special Programs				

Per Ed Code, 44931; whenever a permanent certificated employee is reemployed within 39 months of separation, their qualifying out of district experience will be counted

Anniversary increments shall be added to the salary schedule of all management positions at the beginning of the 6th, 9th, 12th, 15th, 18th, 21st, and 24th years of service. These increments are set at the dollar values shown below. The dollar values for anniversary increments shall automatically adjust based on future salary adjustments.

6th Year: \$	1,918
9th Year: \$	3,835
12th Year: \$	5,753
15th Year: \$	7,670
18th Year: \$	9,588
21th Year: \$	11,504
24th Year: \$	13,422

Stipend for Doctorate: An annual stipend of \$1000 will be granted to management staff with an earned doctorate degree

Credit for Out of District Management Experience: Certificated Management personnel will receive one-half longevity credit for management experience in other Local Educational Agencies (LEAs). This credit is only applicable to anniversary increments.

SITE ADMINISTRATOR COMPENSATION AND BENEFIT PROGRAM 2025/26

(effective 07/01/2025)

The salary schedule indicated below shall serve as the base for the determination of salaries for all identified positions.

Preamble: Our policy for the compensation of site administrators is based on a variety of ideas and principles to assist us in making this policy and its impacts on our students and their learning functional. Those principles include:

1. As a function of their heightened responsibility, administrators should be compensated at a higher daily rate than those that they supervise.
2. Salary of site administrators is based on an assumption that there need not be a “salary schedule” as the District will pay for their expertise and competence from the outset. There is no need for additional “steps” as the District’s policy is to pay for experience and competence from the beginning.
3. Administrators can only move to additional compensation alternatives or positions based on their performance in the school, not factors of seniority or longevity. Performance presumes that there is the presence of some evidence to substantiate the performance.
4. It is in the District’s interest to have its site administrators compensation positioned at the same level of the market (i.e., the tri-county area) as the market position of the compensation of other District employee groups, and in no case not below the top half of the market to provide for effective administrative recruitment and retention.

Annual Salary: An annual salary is earned during the period beginning July 1 and ending June 30.

Method of Payment: The annual salary will be divided into 12 approximately equal installments, with eleven (11) monthly installments and one (1) summer pay installment. The first installment will be paid on the last business day of August, and subsequent installments will be paid on the last business day of each month.

Implementation of Salary Schedule: Initial placement of all site administration employees will be to the non- Master level of the appropriate salary schedule for the position, regardless of their prior position or experience. To advance to the Master level, an Assistant Principal must have the written approval of the Superintendent based on the recommendation and performance evidence provided by the School Principal. For a principal to advance to the Master level, the principal must have recorded action of the Board of Trustees, based on the recommendation and performance evidence provided by the Superintendent.

<i>Position</i>	<i>Work Days</i>	<i>Daily Rate</i>	<i>Annual Salary</i>
Master Principal, Middle School/K-8	215	\$ 810.92	\$ 174,348
Master Principal, Elementary School	210	\$ 768.63	\$ 161,412
Master Assistant Principal, Middle School/K-8	210	\$ 701.54	\$ 147,323
Master Assistant Principal, Elementary School	205	\$ 701.54	\$ 143,816
Principal, Middle School/K-8	215	\$ 768.62	\$ 165,254
Principal, Elementary School	210	\$ 710.52	\$ 149,210
Assistant Principal, Middle School/K-8	210	\$ 685.66	\$ 143,989
Assistant Principal, Elementary School	205	\$ 685.66	\$ 140,560

Stipend for Doctorate: An annual stipend of \$1,000 will be granted to site administrators with an earned doctorate degree.

Stipend for Bilingual Administrator: Stipend for Bilingual Administrator: An annual stipend of 2% of the site administrator's base salary will be granted to each administrator upon verification of fluency in a language determined by the Board of Trustees to be a language in significant usage in within the District. Fluency shall be considered verified by possession of a BCLAD certificate or Bilingual Certificate of Competence, or passage of subtest III, of the California Subject Examinations for Teachers (CSET): Languages Other Than English (LOTE) with a proficient score determined by the California Commission on Teacher Credentialing.

SITE ADMINISTRATOR COMPENSATION AND BENEFIT PROGRAM 2025-26

Per Ed Code, 44931; whenever a permanent certificated employee is reemployed within 39 months of separation, their qualifying out of district experience will be counted

Anniversary increments shall be added to the salary schedule of all management positions at the beginning of the 6th, 9th, 12th, 15th, 18th, 21st, and 24th years of service. These increments are set at the dollar values shown below. The dollar values for anniversary increments shall automatically adjust based on future salary adjustments.

6th Year: \$	1,918
9th Year: \$	3,835
12th Year: \$	5,753
15th Year: \$	7,670
18th Year: \$	9,588
21th Year: \$	11,504
24th Year: \$	13,422

Credit for Out of District Management Experience: Certificated Management personnel will receive one-half longevity credit for management experience in other Local Educational Agencies (LEAs). This credit is only applicable to anniversary increments.

Duties Assigned Beyond the Regularly Designated Duty Year: Management employees who are assigned by the Superintendent or designee to administrative duties beyond their regularly designated duty year shall be compensated at their per diem rate of pay.

Health and Welfare Benefits. Effective July 1, 2025, the District will make an annual contribution of \$16,024 for all Certificated Management toward the premium for all group health insurance programs. For the 2025-26 school year, there is a temporary cap increase of \$947, made possible by savings from opt-out funds, for a temporary annual cap of \$16,971

- A. Medical
- B. Dental
- C. Vision
- D. Life

Health and Welfare Benefits for Retirees: For any Certificated Manager employed by the District before June 30, 2012, and who retire after reaching the age of 55, the District will cover their (a) medical, (b) dental, (c) vision, and (d) life insurance premiums. To qualify, individuals must be actively enrolled in medical, dental, vision, and life insurance plans and must have worked for at least 15 years in the California Public School System, including the last eight consecutive years in the Oxnard School District. During the coverage period, dependents of the retired manager will also receive these benefits. Coverage will continue until the retiree reaches the age of 69. **Certificated Managers hired on or after July 1, 2012, are not eligible for District-paid retiree benefits.**

Extended Sick Leave: During each school year, should a Certificated Administrator exhaust all available sick leave, including all accumulated sick leave, and, due to illness or injury, continues to be absent from his/her duties for an additional period up to five school months, the employee shall receive his/her regular salary minus one-half their per diem rate. An employee shall not be provided more than one five-month period per illness or injury. However, if the school year ends before the five-month period is exhausted, the employee may take the balance of the five-month period in a subsequent school year. (Education Code 44977)

Retirement Contribution Benefits: The District shall provide to Certificated Management the provisions contained in Section 414(h) (2) of the Internal Revenue Code concerning the tax treatment of employee retirement contribution paid by the Oxnard School District. Exhibits 7200(F) E and 7200(G) E address the specifics of this benefit.

Professional Organization Membership: Upon annual written request, and the timely processing of membership by the employee, the District shall pay the membership dues of Certificated Management employees for the Association of California School Administrators or any other appropriate professional organization approved by the Superintendent.

**OXNARD SCHOOL DISTRICT
CLASSIFIED MANAGEMENT SALARY SCHEDULE
2025-2026**

(effective 07/01/2025)

This Policy and the salary schedules below shall govern the determination of compensation and benefits for all classified management positions of the Oxnard School District.

Annual Salary: An annual salary is earned during the period beginning July 1 and ending June 30.

Method of Payment: The annual salary will be divided by the number of months in which paid days occur. The total number of months of service will be paid in equal installments starting with the first month in which service occurs.

Implementation of Salary Schedule: Except as noted below, initial placement of all new management employees will be to the first step of the appropriate salary schedule for the position. A salary increment shall be granted on each anniversary date to a maximum of the third step. The anniversary date shall be each July 1 after completion of 155 days of paid status in the appropriate position.

<i>Position</i>	<i>Work Year</i>	<i>Step 1</i>	<i>Step 2</i>	<i>Step 3</i>
Chief Information Officer	12 Months	\$ 153,825	\$ 167,670	\$ 182,760
Director of Classified Human Resources Director of Fiscal Services	12 Months	\$ 148,188	\$ 161,525	\$ 176,062
Director of Facilities	12 Months	\$ 135,953	\$ 148,189	\$ 161,526
Director of Communication and Public Engagement	12 Months	\$ 123,593	\$ 134,717	\$ 146,841
MEP Maintenance & Energy Programs Manager	12 Months	\$ 123,058	\$ 134,133	\$ 146,205
Director of Purchasing Mental Health Manager	12 Months	\$ 116,597	\$ 127,091	\$ 138,529
Senior Manager, Maintenance & Operations	12 Months	\$ 112,415	\$ 122,532	\$ 133,560
Director of Child Nutrition Services	12 Months	\$ 110,369	\$ 120,303	\$ 131,130
Human Resources Manager Information Technology Manager Risk Manager	12 Months	\$ 109,871	\$ 119,759	\$ 130,538
Director of Transportation	12 Months	\$ 104,167	\$ 113,542	\$ 123,760
Accounting Manager/Internal Auditor Executive Assistant to the Superintendent Senior Human Resources Analyst Web Content Analyst	12 Months	\$ 93,348	\$ 101,749	\$ 110,907
Enrollment Center Manager	12 Months	\$ 89,679	\$ 97,750	\$ 106,548
Warehouse Manager	12 Months	\$ 82,374	\$ 89,787	\$ 97,868
Custodial Services Manager Grounds Manager Maintenance Manager	12 Months	\$ 80,700	\$ 87,963	\$ 95,879
Assistant Director of Child Nutrition Services	12 Months	\$ 77,710	\$ 84,704	\$ 92,328

Anniversary increments: Shall be added to the salary schedule of all management positions at the beginning of the 6th, 9th, 12th, 15th, 18th, 21st, and 24th years of service. These increments are set at the dollar values shown below. The dollar values for anniversary increments shall automatically adjust based on future salary adjustments.

6th Year:	\$ 1,918
9th Year:	\$ 3,835
12th Year:	\$ 5,753
15th Year:	\$ 7,670
18th Year:	\$ 9,588
21th Year:	\$ 11,504
24th Year:	\$ 13,422

**OXNARD SCHOOL DISTRICT
CLASSIFIED MANAGEMENT SALARY SCHEDULE
2025-2026**

Stipend for Doctorate: An annual stipend of \$1,000 shall be granted to management staff with an earned doctorate degree.

Travel Mileage Allowance: Classified management positions shall receive a yearly stipend of \$750 as a travel mileage allowance, which is provided as part of their duties for attending travel within the district boundaries.

Credit for Out of District Management Experience: Classified management personnel will receive one-half longevity credit for management experience in other Local Educational Agencies (LEAs). This credit is only applicable to anniversary increments.

When an employee is promoted to a position offering a higher annual salary maximum, the employee shall be placed on the salary step of that corresponds to a per diem rate increase. The Board of Trustees retains the authority to approve placement up to and including the third step based on acceptable and equivalent prior experience.

Vacation Days: Management employees shall be granted additional vacation days based on years of management service to the Oxnard School District as scheduled below:

Management Service	Vacation Days
Years 1-3	22
Years 4-7	23
Years 8-11	24
Years 12-15	25
Years 16+	26

Health and Welfare Benefits. Effective July 1, 2025, the District will make an annual contribution of \$16,024 for all Classified Management toward the premium for all group health insurance programs. For the 2025-26 school year, there is a temporary cap increase of \$947, made possible by savings from opt-out funds, for a temporary annual cap of \$16,971

- A. Medical
- B. Dental
- C. Vision
- D. Life

Health and Welfare Benefits for Retirees: Classified Managers employed by the District before June 30, 2012, who retire at age 55 or older, shall have their (a) medical, (b) dental, (c) vision, and (d) life insurance premiums covered by the District. Eligibility requires active enrollment in medical, dental, vision, and life insurance plans, along with a minimum of 15 years of service in the California Public School System, including the last eight consecutive years in the Oxnard School District. Throughout the coverage period, dependents of the retired manager will also receive these benefits. Coverage will continue until the retiree reaches age 69. **Classified Managers hired after July 1, 2012,** are not eligible for District-paid retiree benefits.

Retirement Contribution Benefits: The District shall provide Classified Management the benefits outlined in Section 414(h)(2) of the Internal Revenue Code regarding the tax treatment of employee retirement contributions made by the Oxnard School District. Details regarding this benefit are provided in Exhibits 7200(F) E and 7200(G) E.

Professional Organization Membership: Upon receipt of an annual written request and timely processing of membership by the employee, the District will cover the membership dues of Classified Managers for the Association of California School Administrators (ACSA) or any other appropriate professional organization approved by the Superintendent.

Board Approved 6/18/2025

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Approval of Out-of-State Conference Attendance (Carroll)

The Board's approval is requested to allow Dr. Scott Carroll, Assistant Superintendent, Human Resources, the opportunity to attend the 2025 Annual American Association of School Personnel Administrators (AASPA) Conference in Nashville, Tennessee from **October 07, 2025** through **October 10, 2025**.

The conference aims to provide a dynamic platform for school leaders to gather, collaborate, and enrich their professional knowledge and networks. Through a series of engaging sessions, workshops, and networking opportunities, participants will gain access to innovative ideas, ready-to-use solutions, and research-based strategies tailored to address the evolving challenges and opportunities in education.

Conference participants, primarily school leaders, will leave equipped with new ideas, practical resources, and valuable contacts to enhance their leadership and educational practices.

FISCAL IMPACT:

Not to exceed \$2,800.00 from the Human Resources Professional Development Fund.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources that the Board of Trustees approve out-of-state conference attendance, as detailed above.

ADDITIONAL MATERIALS:

Attached: [Flyer AASPA 87th Annual Conference \(1 page\)](#)

Join us for the AASPA 87th Annual Conference!

October 7 - 10, 2025 | Nashville, TN

Registration Now Open!

AASPA's 87th Annual Conference delivers four days of engaging content, the opportunity to encounter diverse perspectives and the ability to grow valuable connections across the industry. It is the premier conference that offers PK-12 school leaders ready-to-use solutions and research-based strategies all in a relaxed and fun environment. Our goal is to help you put things into focus, so that you will leave feeling rejuvenated and armed with new ideas, resources and contacts.

Your job is unique. How often do you have the chance to interact with another, much less many other school administrators? This is your chance! Build the relationships that will support you through years to come.

Join us and get ready to ***"Tune into Talent!"***

The event will be held at the

JW Marriott Nashville
201 8th Avenue South
Nashville, TN 37203

Starting at \$329 per night based on hotel availability.

87th Annual Conference Early Bird Pricing:

**Save \$100 and Register by August 2nd!*

All Access Package Member Rate: \$900

All Access Package Non-Member Rate: \$1,200

Basic Package Member Rate: \$750

Basic Package Non-Member Rate: \$1,100

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Authorization and Approval of the 2025/2026 Annual Teacher Assignment Report, Pursuant to Education Codes 44256 (b) and 44258.2 (Carroll)

Education Code 44256 (b) allows the holder of a multiple subject or a standard elementary teaching credential to teach any subject in departmentalized classes with 12 semester units or 6 upper division units in the subject to be taught (Grades K-8).

Pursuant to Education Code 44256 (b) and 44258.2, each year the Board of Trustees must authorize/approve those teachers who are teaching outside of their credential authorization. The following teacher is serving in a Proposition 28 (Arts and Music in Schools Funding) position and presently working towards permanent authorization.

<u>Name</u>	<u>Subject</u>
Terrence Ryan	Music

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources that the Board authorize and approve the 2025-26 Annual Teacher Assignment Report, as presented.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Establishment of Position (Carroll/Fuentes)

Establishment

An eight hour 183-day Speech Language Pathology Assistant position number 13082 to be established at Curren and Driffill Schools. This position will be established to support with IEPs and Speech Therapies.

An eight hour 183-day Speech Language Pathology Assistant position number 13085 to be established at Ramona School. This position will be established to support with IEPs and Speech Therapies.

An eight hour 183-day Speech Language Pathology Assistant position number 13093 to be established at San Miguel School. This position will be established to support with IEPs and Speech Therapies.

An eight hour 180-day Outreach Specialist position number 12913 to be established at Educational Services. This position will be established to provide additional support to schools.

FISCAL IMPACT:

Cost for 3 Speech Language Pathology Assistant positions \$301,617.00 SPED funds.

Cost for 1 Outreach Specialist Position \$91,688.00 LCFF funds.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the establishment of positions as presented.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Approval of New Classification and Salary Range – Expanded Learning Specialist (Carroll/Fuentes)

The Director of Classified Human Resources met with the Director of Enrichment and Special Programs and discussed the need for an Expanded Learning Specialist classification to support the after-school program.

The purpose of the position is to support the overall activities of students in the after-school program. This includes assisting in the planning and implementation of academic, recreational, and enrichment activities. Supervises students by managing behavior and promoting a safe, caring, and engaging learning environment.

Staff conducted a compensation study on comparable positions with similar duties and qualification requirements and determined that range 7 on the CSEA salary schedule (\$21.47 - \$26.09 hourly) is appropriate for the position.

FISCAL IMPACT:

\$21.47 - \$26.09 hourly, to be paid out of Expanded Learning Opportunities Funds

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent, Human Resources and the Director, Classified Human Resources that the Board of Trustees take action to approve the new job classification and recommended salary range for the Expanded Learning Specialist classification.

ADDITIONAL MATERIALS:

Attached: [Expanded Learning Specialist - JD.pdf](#)
[CSEA Salary Schedule \(3 pages\)](#)



OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501 • www.oxnardsd.org

JOB DESCRIPTION

Expanded Learning Specialist

Purpose of Position

Supports the overall activities of students in the after-school program. This includes assisting in the planning and implementation of academic, recreational, and enrichment activities. Supervises students by managing behavior and promoting a safe, caring, and engaging learning environment.

Supervision

- Receives direct supervision from assigned Supervisor or designee.
- No formal supervisory responsibilities.

Essential Functions

Job descriptions are intended to present a descriptive list of the range of job functions performed by employees in the class. Job descriptions are not intended to reflect all duties and tasks performed within the job.

- Plans and delivers instructional programs, enrichment activities, and lesson plans tailored to meet the needs of students in the after school program.
- Engages with students during indoor and outdoor activities, ensuring their safety, well-being, and positive participation.
- Provides support and reinforcement of academic lessons for individuals or small groups, including homework assistance in subjects such as math, reading, and writing.
- Monitors and manages student behavior using positive guidance strategies, fostering a respectful and supportive environment.
- Communicates effectively with parents, guardians, and other program stakeholders regarding student progress, behavior, and program activities.
- Prepares, organizes, and replenishes materials, supplies, and equipment for daily activities, ensuring cleanliness and orderliness.
- Maintains accurate records, including attendance, behavior reports, and program activity logs.
- Assists with basic First Aid and responds to health or safety incidents in accordance with established procedures.
- Operates a variety of office and instructional equipment, including computers and relevant software.
- Assists with various forms of personal care, such as potty-training toileting and diapering.
- Serves as a role model to develop and reinforce positive social behaviors and attitudes.
- Attends staff meetings, workshops, and professional development opportunities as required.
- Performs related job duties as assigned.

Knowledge, Skills, and Abilities

Knowledge of:

- Child development principles, including behavior management techniques.
- Safe practices for classroom and outdoor activities.

- Basic instructional techniques and recreational practices.
- Health and safety standards, including First Aid/CPR techniques.

Skills in:

- Managing groups of students in a various setting.
- Coordinating activities individually or as part of a team.
- Verbal and written communication.

Ability to:

- Follow and enforce rules, regulations, and safety practices.
- Work collaboratively with students, families, and staff.
- Maintain confidentiality and professionalism in all interactions.
- Learn and use technology and computer software applications.

Minimum Qualifications

Education and Experience

The equivalent of graduation from high school and one of the following:

- Completion of at least two years of study (48 semester units or 60 quarter units) at an institution of higher education.

or

- Attainment of an Associate of Arts degree or higher degree.

or

- Successfully passing an examination administered by the Oxnard School District which demonstrates the knowledge and ability to assist in instructing reading, writing and mathematics.

One year of experience working with school-age children in an instructional or recreational setting is desirable.

Licenses and Other Requirements

Possession of a valid California Driver's license. Possession of, or ability to obtain within 6 months of employment, a CPR and first aid certificate. Some positions in this classification may require bilingual certification and/or a special assessment of the ability to communicate and translate materials clearly in English and/or Spanish.

Physical Requirements

Employees in this classification stand, walk, sit, stoop/bend, reach overhead, lift, and carry up to 25lbs., use fingers repetitively, use both hands simultaneously, speak clearly, hear normal voice conversation, and see small details.

Working Environment

Employees in this classification work in an indoor and outdoor environment with frequent interruptions, with changing priorities, and short deadlines. Required to drive an automobile to conduct work to various school sites. Frequently has direct contact with families, staff, contractors, and other members of the public.

FLSA Status: Non-Exempt

Approval Date:



2025-2026 Active Classifications w/ Salary Ranges

Oxnard School District

RANGE CHILD NUTRITION SERVICES

- 17 Child Nutrition Services Operations Specialist
- 16 Child Nutrition Cafeteria Coordinator
- 10 Child Nutrition Worker II (Cook)
- 7 Child Nutrition Worker

RANGE CLERICAL SUPPORT

- 20 Attendance Accounting Specialist II
- 19 District Testing & Assessment Coordinator
- 18 District Textbook Coordinator
- 17 Administrative Assistant
- 17 School Office Manager
- 16 English Learner Data Technician
- 16 Special Education Data Technician
- 15 Attendance Accounting Specialist I
- 15 Facilities Support Services Specialist
- 14 District Translator
- 13 Attendance Accounting Technician
- 13 Facilities Technician
- 13 Intermediate School Secretary
- 13 Office Assistant III
- 13 Secretary
- 12 District Office Receptionist
- 11 Library/Media Technician
- 10 Translator
- 8 Health Assistant
- 8 Language Assessment Technician (Spanish Bilingual)
- 8 Office Assistant II
- 7 Records Assistant

RANGE COMMUNITY RELATIONS

- 31 Mental Health Clinician
- 22 District Community Liaison
- 22 Outreach Specialist
- 22 Parent Support Liaison
- 22 Interpreter/Community Support Liaison-Trilingual
- 19 Special Education Service Coordinator
- 18 After School Program Site Coordinator
- 17 Family Liaison

RANGE FISCAL

- 22 Position Control Specialist
- 21 Senior Payroll Technician
- 20 Accounting Specialist IV
- 18 Payroll Technician
- 17 Accounting Specialist III

RANGE HUMAN RESOURCES

- 22 Credential Technician
- 20 Risk Management Specialist
- 16 Human Resources Technician
- 13 Human Resources Assistant

RANGE INSTRUCTIONAL SUPPORT

- 43 School Occupational Therapist
- 29 Music Instructor
- 29 Arts Instructor
- 26 Speech-Language Pathology Assistant
- 19 Paraeducator - Hearing Impaired (Sign Language)
- 18 Health Care Technician
- 12 Paraeducator - Special Education
- 9 Adaptive Technology Specialist
- 9 Paraeducator - Hearing Impaired (Oral Speech)
- 9 Registered Behavior Technician
- 7 Expanded Learning Specialist
- 6 Infant Program Assistant
- 5 Instructional Assistant - Special Ed. (RSP)
- 5 Instructional Physically Handicapped Assistant
- 4 Paraeducator - General Education

RANGE MAINTENANCE/OPERATIONS

- 25 Grounds Maintenance Lead
- 22 Electrician
- 21 Heating, Ventilation, & Air Conditioning Technician
- 21 Plumber
- 20 Locksmith
- 18 Facilities Materials Specialist
- 18 Grounds Maintenance Specialist
- 18 Irrigation Specialist
- 17 Maintenance Worker II
- 13 Grounds Equipment Operator
- 13 Lead Custodian
- 11 Security/Maintenance Worker (N)
- 10 Grounds Maintenance Worker I
- 8 Custodian

RANGE PURCHASING/GRAPHICS/WAREHOUSE

- 20 Buyer
- 19 Reprographics Coordinator
- 15 Reprographics Technician
- 14 Shipping/Receiving Clerk/Delivery Driver
- 10 Warehouse Worker/Delivery Driver
- 8 Instructional Materials Warehouse Attendant/Driver

RANGE TECHNOLOGY

- 38 Network Systems Analyst
- 32 Information Technology Project Coordinator
- 32 Site Technology Coordinator
- 28 Information Systems Support Specialist
- 28 Technology Services Technician
- 22 Information Systems Data Technician

RANGE TRANSPORTATION

- 21 Vehicle & Equipment Mechanic
- 19 Transportation Router/Scheduler
- 15 Transportation Dispatcher/Scheduling Assistant
- 14 Bus Driver/Mechanic Assistant
- 13 Bus Driver
- 13 Cover Bus Driver/Office Assistant
- 6 Transportation Driver

RANGE OTHER

- 1 Campus Assistant

RANGE EXEMPT

- \$16.50 AVID Tutors

2% increase retroactive to 07/01/2024; Board Approved May 21, 2025



	Step A	Step B	Step C	Step D	Step E
Range 1	\$ 3,211.99	\$ 3,372.59	\$ 3,541.22	\$ 3,718.29	\$ 3,904.20
Range 2	\$ 3,295.08	\$ 3,459.83	\$ 3,632.82	\$ 3,814.46	\$ 4,005.19
Range 3	\$ 3,375.19	\$ 3,543.95	\$ 3,721.15	\$ 3,907.20	\$ 4,102.57
Range 4	\$ 3,458.27	\$ 3,631.19	\$ 3,812.74	\$ 4,003.38	\$ 4,203.55
Range 5	\$ 3,547.29	\$ 3,724.65	\$ 3,910.89	\$ 4,106.43	\$ 4,311.75
Range 6	\$ 3,628.89	\$ 3,810.33	\$ 4,000.85	\$ 4,200.89	\$ 4,410.93
Range 7	\$ 3,720.87	\$ 3,906.91	\$ 4,102.26	\$ 4,307.37	\$ 4,522.74
Range 8	\$ 3,811.37	\$ 4,001.94	\$ 4,202.03	\$ 4,412.14	\$ 4,632.74
Range 9	\$ 3,904.84	\$ 4,100.08	\$ 4,305.08	\$ 4,520.34	\$ 4,746.35
Range 10	\$ 3,999.79	\$ 4,199.78	\$ 4,409.76	\$ 4,630.25	\$ 4,861.77
Range 11	\$ 4,103.64	\$ 4,308.82	\$ 4,524.26	\$ 4,750.47	\$ 4,988.00
Range 12	\$ 4,200.07	\$ 4,410.08	\$ 4,630.58	\$ 4,862.11	\$ 5,105.21
Range 13	\$ 4,305.41	\$ 4,520.68	\$ 4,746.71	\$ 4,984.05	\$ 5,233.25
Range 14	\$ 4,409.26	\$ 4,629.72	\$ 4,861.21	\$ 5,104.27	\$ 5,359.48
Range 15	\$ 4,523.50	\$ 4,749.67	\$ 4,987.16	\$ 5,236.51	\$ 5,498.34
Range 16	\$ 4,628.83	\$ 4,860.27	\$ 5,103.29	\$ 5,358.45	\$ 5,626.37
Range 17	\$ 4,747.52	\$ 4,984.90	\$ 5,234.14	\$ 5,495.85	\$ 5,770.64
Range 18	\$ 4,860.27	\$ 5,103.29	\$ 5,358.45	\$ 5,626.37	\$ 5,907.69
Range 19	\$ 4,989.35	\$ 5,238.81	\$ 5,500.76	\$ 5,775.79	\$ 6,064.58
Range 20	\$ 5,103.58	\$ 5,358.76	\$ 5,626.70	\$ 5,908.04	\$ 6,203.44
Range 21	\$ 5,231.17	\$ 5,492.73	\$ 5,767.37	\$ 6,055.74	\$ 6,358.53
Range 22	\$ 5,363.21	\$ 5,631.38	\$ 5,912.94	\$ 6,208.59	\$ 6,519.02
Range 23	\$ 5,501.19	\$ 5,776.25	\$ 6,065.06	\$ 6,368.31	\$ 6,686.73
Range 24	\$ 5,631.75	\$ 5,913.33	\$ 6,209.00	\$ 6,519.45	\$ 6,845.42
Range 25	\$ 5,769.72	\$ 6,058.21	\$ 6,361.12	\$ 6,679.17	\$ 7,013.13
Range 26	\$ 5,909.18	\$ 6,204.64	\$ 6,514.87	\$ 6,840.61	\$ 7,182.64
Range 27	\$ 6,061.99	\$ 6,365.09	\$ 6,683.34	\$ 7,017.51	\$ 7,368.39
Range 28	\$ 6,208.87	\$ 6,519.31	\$ 6,845.28	\$ 7,187.54	\$ 7,546.92
Range 29	\$ 6,363.16	\$ 6,681.32	\$ 7,015.39	\$ 7,366.15	\$ 7,734.46
Range 30	\$ 6,510.04	\$ 6,835.54	\$ 7,177.32	\$ 7,536.18	\$ 7,912.99
Range 31	\$ 6,680.65	\$ 7,014.68	\$ 7,365.42	\$ 7,733.69	\$ 8,120.37
Range 32	\$ 6,833.46	\$ 7,175.14	\$ 7,533.89	\$ 7,910.59	\$ 8,306.12
Range 33	\$ 7,012.98	\$ 7,363.63	\$ 7,731.81	\$ 8,118.40	\$ 8,524.32
Range 34	\$ 7,177.66	\$ 7,536.54	\$ 7,913.37	\$ 8,309.04	\$ 8,724.49
Range 35	\$ 7,360.14	\$ 7,728.15	\$ 8,114.56	\$ 8,520.28	\$ 8,946.30
Range 36	\$ 7,533.72	\$ 7,910.41	\$ 8,305.93	\$ 8,721.22	\$ 9,157.29
Range 37	\$ 7,731.04	\$ 8,117.59	\$ 8,523.47	\$ 8,949.65	\$ 9,397.13
Range 38	\$ 7,910.56	\$ 8,306.08	\$ 8,721.39	\$ 9,157.46	\$ 9,615.33
Range 39	\$ 8,113.81	\$ 8,519.50	\$ 8,945.47	\$ 9,392.75	\$ 9,862.39
Range 40	\$ 8,305.19	\$ 8,720.45	\$ 9,156.48	\$ 9,614.30	\$ 10,095.02
Range 41	\$ 8,520.32	\$ 8,946.33	\$ 9,393.65	\$ 9,863.33	\$ 10,356.50
Range 42	\$ 8,719.12	\$ 9,155.07	\$ 9,612.83	\$ 10,093.47	\$ 10,598.14
Range 43	\$ 8,946.11	\$ 9,393.41	\$ 9,863.09	\$ 10,356.24	\$ 10,874.05
Range 44	\$ 9,155.30	\$ 9,613.06	\$ 10,093.71	\$ 10,598.40	\$ 11,128.32

Employee Anniversary Increments:

Anniversary increments in the amount of \$111.25 shall be added to the monthly compensation of full-time classified employees at the beginning of the 7th, 10th, 15th, 20th, 25th and 30th years of service. This formula yields the following dollar values which shall be added to the monthly compensation of classified employees:

- 7 years of service: \$111.25
- 10 years of service: \$222.50
- 15 years of service: \$333.75
- 20 years of service: \$445.00
- 25 years of service: \$556.25
- 30 years of service: \$667.50

Night Shift Pay Differential:

Unit members who regularly work more than fifty (50) percent of their assigned duty time after six (6) p.m. will be compensated by an additional five (5) percent pay differential.

Bilingual Stipend:

Positions which have been designated as bilingual and for which there is not a specific minimum requirement of bilingual skill for all incumbents of the class shall receive a stipend of three (3) percent.

Classified Substitute Pay:

Classified substitutes will be paid at Step A of the salary range of the classification they will be working. Retiree substitutes will be paid at the step and range they retired from if substituting within the same classification.

AVID Tutor (exempt) \$16.50 per hour

2% increase retroactive to 07/01/2024; Board Approved May 21, 2025



	Step A	Step B	Step C	Step D	Step E
Range 1	\$ 18.53	\$ 19.46	\$ 20.43	\$ 21.45	\$ 22.52
Range 2	\$ 19.01	\$ 19.96	\$ 20.96	\$ 22.01	\$ 23.11
Range 3	\$ 19.47	\$ 20.45	\$ 21.47	\$ 22.54	\$ 23.67
Range 4	\$ 19.95	\$ 20.95	\$ 22.00	\$ 23.10	\$ 24.25
Range 5	\$ 20.47	\$ 21.49	\$ 22.56	\$ 23.69	\$ 24.88
Range 6	\$ 20.94	\$ 21.98	\$ 23.08	\$ 24.24	\$ 25.45
Range 7	\$ 21.47	\$ 22.54	\$ 23.67	\$ 24.85	\$ 26.09
Range 8	\$ 21.99	\$ 23.09	\$ 24.24	\$ 25.46	\$ 26.73
Range 9	\$ 22.53	\$ 23.65	\$ 24.84	\$ 26.08	\$ 27.38
Range 10	\$ 23.08	\$ 24.23	\$ 25.44	\$ 26.71	\$ 28.05
Range 11	\$ 23.68	\$ 24.86	\$ 26.10	\$ 27.41	\$ 28.78
Range 12	\$ 24.23	\$ 25.44	\$ 26.72	\$ 28.05	\$ 29.45
Range 13	\$ 24.84	\$ 26.08	\$ 27.39	\$ 28.75	\$ 30.19
Range 14	\$ 25.44	\$ 26.71	\$ 28.05	\$ 29.45	\$ 30.92
Range 15	\$ 26.10	\$ 27.40	\$ 28.77	\$ 30.21	\$ 31.72
Range 16	\$ 26.71	\$ 28.04	\$ 29.44	\$ 30.91	\$ 32.46
Range 17	\$ 27.39	\$ 28.76	\$ 30.20	\$ 31.71	\$ 33.29
Range 18	\$ 28.04	\$ 29.44	\$ 30.91	\$ 32.46	\$ 34.08
Range 19	\$ 28.79	\$ 30.22	\$ 31.74	\$ 33.32	\$ 34.99
Range 20	\$ 29.44	\$ 30.92	\$ 32.46	\$ 34.09	\$ 35.79
Range 21	\$ 30.18	\$ 31.69	\$ 33.27	\$ 34.94	\$ 36.68
Range 22	\$ 30.94	\$ 32.49	\$ 34.11	\$ 35.82	\$ 37.61
Range 23	\$ 31.74	\$ 33.33	\$ 34.99	\$ 36.74	\$ 38.58
Range 24	\$ 32.49	\$ 34.12	\$ 35.82	\$ 37.61	\$ 39.49
Range 25	\$ 33.29	\$ 34.95	\$ 36.70	\$ 38.53	\$ 40.46
Range 26	\$ 34.09	\$ 35.80	\$ 37.59	\$ 39.47	\$ 41.44
Range 27	\$ 34.97	\$ 36.72	\$ 38.56	\$ 40.49	\$ 42.51
Range 28	\$ 35.82	\$ 37.61	\$ 39.49	\$ 41.47	\$ 43.54
Range 29	\$ 36.71	\$ 38.55	\$ 40.47	\$ 42.50	\$ 44.62
Range 30	\$ 37.56	\$ 39.44	\$ 41.41	\$ 43.48	\$ 45.65
Range 31	\$ 38.54	\$ 40.47	\$ 42.49	\$ 44.62	\$ 46.85
Range 32	\$ 39.42	\$ 41.40	\$ 43.47	\$ 45.64	\$ 47.92
Range 33	\$ 40.46	\$ 42.48	\$ 44.61	\$ 46.84	\$ 49.18
Range 34	\$ 41.41	\$ 43.48	\$ 45.65	\$ 47.94	\$ 50.33
Range 35	\$ 42.46	\$ 44.59	\$ 46.82	\$ 49.16	\$ 51.61
Range 36	\$ 43.46	\$ 45.64	\$ 47.92	\$ 50.32	\$ 52.83
Range 37	\$ 44.60	\$ 46.83	\$ 49.17	\$ 51.63	\$ 54.22
Range 38	\$ 45.64	\$ 47.92	\$ 50.32	\$ 52.83	\$ 55.47
Range 39	\$ 46.81	\$ 49.15	\$ 51.61	\$ 54.19	\$ 56.90
Range 40	\$ 47.92	\$ 50.31	\$ 52.83	\$ 55.47	\$ 58.24
Range 41	\$ 49.16	\$ 51.61	\$ 54.20	\$ 56.90	\$ 59.75
Range 42	\$ 50.30	\$ 52.82	\$ 55.46	\$ 58.23	\$ 61.14
Range 43	\$ 51.61	\$ 54.19	\$ 56.90	\$ 59.75	\$ 62.74
Range 44	\$ 52.82	\$ 55.46	\$ 58.23	\$ 61.15	\$ 64.20

Employee Anniversary Increments:

Anniversary increments in the amount of \$111.25 shall be added to the monthly compensation of full-time classified employees at the beginning of the 7th, 10th, 15th, 20th, 25th and 30th years of service. This formula yields the following dollar values which shall be added to the monthly compensation of classified employees:

7 years of service:	\$0.64
10 years of service:	\$1.28
15 years of service:	\$1.93
20 years of service:	\$2.57
25 years of service:	\$3.21
30 years of service:	\$3.85

Night Shift Pay Differential:

Unit members who regularly work more than fifty (50) percent of their assigned duty time after six (6) p.m. will be compensated by an additional five (5) percent pay differential.

Bilingual Stipend:

Positions which have been designated as bilingual and for which there is not a specific minimum requirement of bilingual skill for all incumbents of the class shall receive a stipend of three (3) percent.

Classified Substitute Pay:

Classified substitutes will be paid at Step A of the salary range of the classification they will be working. Retiree substitutes will be paid at the step and range they retired from if substituting within the same classification.

AVID Tutor (exempt) \$16.50 per hour

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Personnel Actions (Carroll/Fuentes)

The attached are recommended Personnel Actions presented to the Board of Trustees for consideration. The salary placement for the individuals employed will be in accordance with the salary regulations of the District. Personnel Actions include: New hires, transfers, pay changes, layoffs, recall from layoffs, resignations, retirements, authorizations and leaves of absence.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Human Resources and the Director of Classified Human Resources that the Board of Trustees approve the Personnel Actions as presented.

ADDITIONAL MATERIALS:

Attached: [Classified Personnel Actions 06182025 \(1 Page\)](#)

[Certificated Personnel Actions 06182025 \(1 Page\)](#)

New Hires

Rodriguez, Ana I	Mental Health Clinician, Special Education Department 8 hrs./221 days	06/02/2025
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Limited Term/Substitutes

Bravo Vargas, Maria H	Paraeducator (Substitute)	05/21/2025
Cabral Aurora	Paraeducator (Substitute)	05/29/2025
Hernandez, Kyle C	Paraeducator (Substitute)	05/20/2025
Mendoza Jr, Robert R	Child Nutrition Worker (Substitute)	05/27/2025
Martinez Lopez, Marisela	Child Nutrition Worker (Substitute)	05/27/2025
Mireles, Veronica	Child Nutrition Worker (Substitute)	05/27/2025
Ortiz, Jocelyne	Paraeducator (Substitute)	05/27/2025
Vallecillo Sanchez, Kylliam O	Child Nutrition Worker (Substitute)	05/27/2025

Transfers

Benesh, Jason L	Custodian, Kamala School 8 hrs./245 days	07/01/2025
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Leaves of Absence

Veronica, Phillip J	Maintenance Worker II, Facilities Department 8 hrs./245 days	06/30/2025
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Resignations

Avila Ramirez, Maria D	Paraeducator-General Education, Rose Ave. School 4 hrs./183 days	05/22/2025
Lopez, Eveanna	Child Nutrition Worker, Elm School 5 hrs./185 days	05/23/2025
Ortiz, Jocelyne	Paraeducator-Special Education, Pupil Services 5.75 hrs./183 days	05/22/2025
Santa Cruz, Randi Lynn	Health Care Technician, Pupil Services 8 hrs./183 days	06/18/2025

CERTIFICATED PERSONNEL ACTIONS

Listed below are recommended Certificated Personnel Actions presented to the Board of Trustees for consideration. The salaries for the individuals employed will be determined, in accordance with the salary regulations of the District.

New Hires

Herman, Matthew	SPED Teacher	2025/2026 School Year
Kinney, Deborah	SLP, San Miguel	2025/2026 School Year
Miller, Alison	SLP, San Miguel	2025/2026 School Year
Navarro, Daniela	SLP, Ritche	2025/2026 School Year
Casa, Jorge Ricardo	Substitute Teacher	2024/2025 School Year

Retirement

Shin, Tae Ho	Teacher, Frank	June 18, 2025
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Resignation

Daduya, IanChris	SPED Teacher, Lopez	June 18, 2025
McGraw, Sarah	SLP, Soria	June 18, 2025
Sattler, Melissa	SPED Teacher, Fremont	June 18, 2025
Vasquez, Kristin	SPED Teacher, Elm	June 18, 2025

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Approval of Job Description – Early Childhood (Preschool) Assessment and Services Teacher (DeGenna/Carroll)

Presented for the Board’s consideration is the proposed job description for the Early Childhood (Preschool) Assessment and Services Teacher. Currently, the District maintains two job descriptions with overlapping responsibilities: Teacher, Special Education – Early Childhood and Teacher, Special Education – Preschool. While both roles serve critical functions within our Special Education program, evolving student needs and service delivery requirements have prompted a reevaluation of role expectations.

Rationale:

Based on an internal review and input from program leadership, there is a demonstrated need to introduce a distinct job description that more accurately reflects the multifaceted responsibilities associated with early childhood assessment and service delivery in special education. This revised role will support a more targeted approach to assessment, compliance, and individualized instruction, thereby enhancing outcomes for students in the preschool special education program.

The proposed Early Childhood (Preschool) Assessment and Services Teacher position is designed to consolidate and realign duties in a way that better supports early intervention efforts, complies with IDEA requirements, and ensures the District’s ability to meet the diverse needs of its youngest learners.

FISCAL IMPACT:

There is no fiscal impact associated with this item, as no new positions are being created. Existing positions will transition into the new role, effectively morphing into this updated job description to better serve programmatic needs.

RECOMMENDATION:

It is the recommendation of the Superintendent and the Assistant Superintendent, Human Resources, that the Board of Trustees approve the new job description for Early Childhood (Preschool) Assessment and Services Teacher as presented.

ADDITIONAL MATERIALS:

Attached: [Job Description_Early Childhood_Preschool_Assessment and Services Teacher 06.18.2025 \(3 pages\)](#)



OXNARD SCHOOL DISTRICT

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Early Childhood (Preschool) Assessment and Services Teacher

Position Summary: Under the direction of the Director of Special Education or designee, the Early Childhood (Preschool) Assessment and Services Teacher is responsible for assisting the site Assessment Team with administering assessments as needed for determining Special Education eligibility as well as provide SAI services and case management (in accordance with Ed Code (56362 (c), 56195.8, and 56362.1) for students who qualify. The Early Childhood (Preschool) Assessment and Services Teacher will coordinate with the Director of Special Education or designee to identify and establish priority for site-specific assessment needs. The Early Childhood (Preschool) Assessment and Services Teacher will then provide the completed assessment report and communicate assessment results with the relevant site-based Assessment Team to inform the development of the Multi-Disciplinary Assessment and IEP. The Early Childhood (Preschool) Assessment and Services Teacher will also be tasked with coordinating the IEP meeting with the Special Education Preschool Services and Supports Team and provide individual and/or small group SAI services when deemed appropriate.

Performance Responsibilities

Essential functions may include, but are not limited to the following:

- Demonstrate comprehensive knowledge of specialized methodology for assessing students
- Schedule and coordinate the initial IEP with the Special Education site team
- Schedule and coordinate student assessments
- Complete all activities required for compliance with IDEA
- Develop IEP paperwork, including the meeting agenda
- Develop goals and objectives
- Maintain accurate special education records
- Submit required reports and documentation to the site-based special education teams
- Administer and score individual sub-tests to identify academic strengths and weaknesses
- Ensure the validity and reliability of test administration
- Participate in IEP meetings
- Provide individual and/or small group SAI services
- Communicate and coordinate special needs evaluation and testing with speech teacher, psychologist, and other service providers.
- Communicate with parents regarding assessment outcomes
- Maintain communication between the student's special education teachers, general education teachers, specialists, and psychologist
- Provide information to general education staff on each student's program and related services, goals and objectives, student's unique needs, accommodations and or modifications needed by the student
- Obtain feedback from general education and special education teachers relevant to



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HUMAN RESOURCES

- Maintain awareness of parental concerns and perceptions
- Performs additional related duties as assigned.

Qualifications

1. Bachelor's Degree
2. Valid and appropriate California Teaching Credential, in compliance with the provisions of Title 5, *Administrative Code* 80002-8012 and *California Education Code* 44000-44665
3. Minimum of five (5) years teaching experience in the Oxnard School District preferred
4. Positive teacher evaluations
5. Possess the following personal qualities:
 - a. ability to meet district standards for physical and mental health
 - b. evidence of good moral character
 - c. satisfactory recommendations from training supervisors or other professionals who have observed the candidate's personal characteristics, scholastic achievement and job-related performance
 - d. strong organizational and interpersonal skills
 - e. effective oral and written communication skills
 - f. ability to work collaboratively with peers and administrators
 - g. ability to develop and deliver effective presentations
 - h. ability to demonstrate commitment to personal professional growth
6. and learning
Such alternatives to the above qualifications, as the District may find appropriate and acceptable

Reports To: Director, Special Education or designee

Evaluation:

The evaluation and assessment of performance of certificated personnel in this position will be conducted by an administrator, in accordance with the provisions of *Education Code* 44660-44665.

Equal Opportunity:

The Oxnard School District's Governing Board is committed to equal opportunity for all individuals in education and encourages applications for employment for all persons regardless of race, religious creed, age, medical condition, marital status, color, ancestry/citizenship, sexual orientation, national origin, political affiliation, physical or mental disability, pregnancy, child birth or related medical



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HUMAN RESOURCES

condition, or sex (gender identity). The Board shall promote programs that ensure that discriminatory practices are eliminated in all district activities. The Oxnard School District encourages applications for employment from all persons regardless of race, religion, national origin, political affiliation, disability or sex.

What We Offer:

OSD offers a competitive salary commensurate with experience in a similar position. We offer a comprehensive benefits plan including dental and vision plans, a defined benefit pension plan, disability, life insurance, flexible spending account options and vacation time. We also offer an inclusive and equity-centered environment where we encourage staff to bring their whole selves to work.

Work Year: Contracted Teacher Work Year

Salary: Appropriate placement on the teacher salary schedule.

OXNARD SCHOOL DISTRICT: Board Policy Adopted:

The evaluation and assessment of performance of certificated personnel in this position will be conducted by the principal in accordance with the provisions of *Education Code 44660-44665* and Oxnard School District Board Policy.

Oxnard School District is an equal opportunity employer. OSD fosters a climate of fair and equitable practices to all individuals regardless of age, color, race, ethnicity, group identification, national origin, religion, disability, sex, gender, sexual orientation or marital status.

Board Approved:

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Approval of Resolution No. 25-01 for Authorization of Appropriation Transfers in Fiscal Year 2025-26 (Núñez)

The Administration is requesting Board Approval of Resolution No. 25-01, authorizing the Assistant Superintendent of Business and Fiscal Services to make such appropriation transfers as may be necessary for the 2025-26 fiscal year.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Director of Fiscal Services that the Board of Trustees approve Resolution No. 25-01 to authorize appropriation transfers for the 2025-26 fiscal year, and authorize its filing with the Ventura County Office of Education.

ADDITIONAL MATERIALS:

Attached: [Resolution No. 25-01 \(1 page\)](#)

**RESOLUTION NO. 25-01
OXNARD SCHOOL DISTRICT
APPROPRIATION TRANSFERS
FISCAL YEAR 2025-26**

WHEREAS, the Oxnard School District may have a need during the fiscal year to make appropriation transfers to permit the payment of obligations of the district, and

WHEREAS, the District may authorize a district employee to make such transfers between unappropriated fund balances and any expenditure classifications to balance any expenditure classification,

THEREFORE, BE IT RESOLVED that the Oxnard School District authorizes the appropriation transfers necessary to permit payment of obligations of the District incurred during the 2025-26 fiscal year. These transfers are to be presented for ratification at the next board meeting.

ADOPTED this 18th day of June, 2025.

Ayes:

Noes:

Abstain:

Absent:

THIS IS TO CERTIFY that the above resolution was adopted by the Board of Trustees at a regular meeting of the Board held on June 18, 2025.

President, Board of Trustees
Oxnard School District

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Approval of Resolution No. 25-02 for the Authorization of Retroactive Compensation for Unrepresented Employees in Fiscal Year 2025-26 (Núñez)

The Administration is requesting Board approval of Resolution No. 25-02, reserving the right to improve compensation to unrepresented employees after July 1, 2025, and to set the amounts and effective date of any such improvements.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Director of Fiscal Services that the Board approve Resolution No. 25-02, reserving the right to improve compensation to unrepresented employees after July 1, 2025, and authorize its filing with the Ventura County Office of Education.

ADDITIONAL MATERIALS:

Attached: [Resolution No. 25-02 \(1 page\)](#)

**RESOLUTION NO. 25-02
OXNARD SCHOOL DISTRICT
AUTHORITY FOR THE BOARD OF TRUSTEES TO
IMPROVE COMPENSATION FOR CERTAIN CATEGORIES
OF EMPLOYEES AFTER JULY 1, 2025**

The recommendation is that the Board of Trustees reserves the right to grant to those employees who are members of the confidential, supervisory, or management groups, and as such are not covered by labor contracts, the right to compensation improvements. This Resolution would remove any doubt that the Board of Trustees has the right to improve compensation to non-represented employees on or after July 1, 2025, and to set the amounts and effective date of any such improvements.

WHEREAS, employees who are in confidential, supervisory, or management positions, whether certificated or classified, and as such, not members of collective bargaining units, and their compensation is not negotiated in labor contracts; and,

WHEREAS, the Board of Trustees believes that compensation consideration should be given to employees in confidential, supervisory, or management positions,

THEREFORE BE IT RESOLVED that the Board of Trustees of the Oxnard School District reserves the right to consider and to improve compensation of confidential, supervisory or management employees in Fiscal Year 2025-26 and to make any such compensation improvements effective July 1, 2025, or at any date thereafter during Fiscal Year 2025-26.

This is to certify that the above Resolution was adopted by the Board of Trustees at a regular meeting of the Board held on June 18, 2025.

Ayes:

Noes:

Abstain:

Absent:

President, Board of Trustees
Oxnard School District

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Approval of Resolution No. 25-03 for Authorization of Temporary Loans Between District Funds in Fiscal Year 2025-26 (Núñez)

The Administration is requesting Board approval of Resolution No. 25-03, allowing for the temporary transfer of cash from one district fund to another in order to meet the financial obligations of the District as the need may arise during the 2025-26 fiscal year.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Director of Fiscal Services that the Board of Trustees approve Resolution No. 25-03 authorizing temporary loans between district funds, and authorize its filing with the Ventura County Office of Education.

ADDITIONAL MATERIALS:

Attached: [Resolution No. 25-03 \(1 page\)](#)

**RESOLUTION NO. 25-03
OXNARD SCHOOL DISTRICT
TEMPORARY LOANS BETWEEN DISTRICT FUNDS
FISCAL YEAR 2025-26**

WHEREAS, pursuant to Education Code section 42603, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account. Amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. Borrowing shall occur only when the fund or account receiving the money will earn sufficient income, during the current fiscal year, to repay the amount transferred. No more than 75 percent of the maximum of moneys held in any fund or account during a current fiscal year may be transferred.

WHEREAS, when there are insufficient funds to meet district obligations in the fund, and

WHEREAS, funds can be temporarily transferred from one or more funds to another fund of the district to be used for the payment of district obligations, and

WHEREAS, repayment of the temporary loan will be made from income received, and

THEREFORE, BE IT RESOLVED that the Board of Education of the Oxnard School District authorizes the temporary transfer of cash from one district fund to another in order to meet the financial obligations of the District as the need may arise during the 2025-26 fiscal year.

PASSED AND ADOPTED this 18th day of June, 2025 by the Governing Board of the Oxnard School District of Ventura County, California, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

President, Board of Trustees
Oxnard School District

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Approval of Uncommitment of Committed Fund Balance Resolution No. 25-04 (Núñez)

The administration is asking the Board to approve Resolution No. 25-04, which would remove the previous commitments made to certain funds in the general fund. Education Code section 33127 allows school districts to set aside money in the fund balance for specific purposes through Board action.

A committed fund balance means the Board has formally set aside funds for a particular use, and those funds cannot be used for anything else unless the Board takes another formal action to change that.

The District's current fiscal position necessitates a re-evaluation of previously committed fund balances. This resolution proposes to formally release the funds previously committed for Student Transportation and Bus Replacement, Technology Device Refresh, Instructional Materials Adoptions, and Building Maintenance One-Time Funds. These commitments were originally established under Resolution No. 24-04, adopted on June 26, 2024.

Once released, the funds will return to the general fund as unassigned and will be available to support other District priorities as outlined in the LCAP and Strategic Plan.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Director of Fiscal Services that the Board of Trustees approve Resolution #25-04 to remove the previous commitments made to the general fund balance and return those funds to the unassigned portion of the budget so they can be used for other district needs.

ADDITIONAL MATERIALS:

Attached: [Resolution No. 25-04 \(2 pages\)](#)



**OXNARD SCHOOL DISTRICT
APPROVAL OF UNCOMMITMENT
OF COMMITTED FUND BALANCE
RESOLUTION NO. 25-04**

WHEREAS, the governing board of the Oxnard School District is responsible for maintaining the fiscal health of the District and ensuring funds are allocated and used effectively;

WHEREAS, on June 26, 2024, the Board adopted Resolution No. 24-04 committing specific portions of the General Fund ending fund balance for Student Transportation/Bus Replacement, Technology Device Refresh, Instructional Materials Adoptions, and Building Maintenance One-Time Funds;

WHEREAS, the Oxnard School District Board of Education (Board) has previously adopted Board Policy 3100 acknowledging its authority to commit, assign, or evaluate existing fund-balance classifications and identify the intended uses of committed or assigned funds;

WHEREAS, maintaining positive cash flow will diminish the need for borrowing and its associated costs;

WHEREAS, the District's current fiscal position, priorities, or expenditure plans necessitate a reevaluation of previously committed fund balances;

WHEREAS, the Board has determined it is in the best interest of the District to uncommit the following amounts previously classified as committed fund balance in the General Fund:

Student Transportation/Bus Replacement	\$1,000,000
Technology Device Refresh	\$1,000,000
Instructional Materials Adoptions	\$1,000,000
Building Maintenance One-Time Funds	\$ 768,550

BE IT THEREFORE RESOLVED, that the Governing Board of the Oxnard School District hereby uncommits the above-listed amounts in the General Fund ending fund balance, effective immediately, allowing these funds to return to the unassigned/uncommitted portion of the fund balance to be available for reassignment or appropriation as needed;

BE IT THEREFORE FURTHER RESOLVED, that this action may be modified or reversed only by a subsequent resolution of the Governing Board.

ADOPTED by the Governing Board on June 18, 2025, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

THIS IS TO CERTIFY that the above resolution was adopted by the Board of Trustees by a majority vote, at its regular meeting of June 18, 2025.

Signed: _____

President of the Board of Trustees of the
OXNARD SCHOOL DISTRICT

Clerk of the Board of Trustees of the
OXNARD SCHOOL DISTRICT

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Certification of Signatures for Fiscal Year 2025-26 (Núñez)

Annually, at the beginning of each fiscal year, or after any reorganization or staff change, school districts need to declare the agent(s) authorized to sign orders, warrants, contracts, documents, etc. A statement of authorized agent(s) along with a verified signature must be filed with School Business and Advisory Services at the Ventura County Office of Education.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Director of Fiscal Services that the Board of Trustees declare the attached Certification of Signatures as that of the agent(s) authorized for signature for the Oxnard School District.

ADDITIONAL MATERIALS:

Attached: [Oxnard School District Certification of Signatures \(3 pages\)](#)

OXNARD SCHOOL DISTRICT

CERTIFICATION OF SIGNATURES

I, Dr. Anabolena DeGenna, Superintendent/Secretary to the Board of Trustees of the Oxnard School District of Ventura County, California, certify that the signatures shown below are the verified signatures of the members of the Governing Board of the above-named school district (Part 1). Verified signatures of the person or persons authorized to sign orders drawn on the funds of the school district, Notices of Employment, Contracts, etc., appear in Part 2. These certifications are made in accordance with the provisions of Education Code Sections indicated.* If those authorized to sign orders shown in Part 2 are unable to do so, the law requires the signatures of the majority of the Governing Board.

Unless amended by Board action, these approved signatures will be considered valid for the period of July 1, 2025 through December 31, 2025.

Date of Board Action: June 18, 2025 Signature: _____
Dr. Anabolena DeGenna,
Secretary to the
Board of Trustees

PART I

Signatures of Members of the Board

Signature: _____
Veronica Robles-Solis,
of the Board of Trustees

Signature: _____
Cynthia Salas,
of the Board of Trustees

Signature: _____
Rose Gonzales,
of the Board of Trustees

Signature: _____
Brian R. Melanephy,
of the Board of Trustees

Signature: _____
Monica Madrigal Lopez,
of the Board of Trustees

*Education Code Sections
42632, 42633

PART 2

Signatures of Personnel and/or Members of the Governing Board authorized to Sign Checks, Orders for Salary Payment, Notices of Employment, Contracts, etc. Please list after each name all items that person is authorized to sign.

Signature: _____

Dr. Anabolena DeGenna

Title: District Superintendent

Authorized to Sign: Warrants, Orders for Salary Payment, Notices of Employment, Contracts, Reports, Budgets, Budget Transfers, Inter-fund and Intra-fund Transfers, Cafeteria, Revolving and Clearing Account Checks, Federal and State Applications, Warrant Orders, Appointment of Authorized Agents for Federal and State Applications, Appointment of Representatives to Acquire Surplus Property, all Documents Related to District Property or Acquiring Property, and All Documents Requiring the Signature of Secretary or Clerk.

Signature: _____

Dr. Scott Carroll

Title: Assistant Superintendent, Human Resources

Authorized to Sign: Warrants, Orders for Salary Payment, Notices of Employment, Contracts, Reports, Budgets, Budget Transfers, Inter-fund and Intra-fund Transfers, Cafeteria, Revolving, and Clearing Account Checks, Federal and State Applications, and Warrant Orders.

Signature: _____

Kirsten Pifko

Title: Assistant Superintendent, Business and Fiscal Services

Authorized to Sign: Warrants, Orders for Salary Payment, Notice of Employment, Contracts, Purchase Orders, Reports, Budgets, Budget Transfers, Inter-fund and Intra-fund Transfers, Cafeteria, Revolving and Clearing Account Checks, Federal and State Applications, Warrant Orders, and all Documents Related to District Property or Acquiring Property.

Page Three

Signature: _____

Dr. Aracely Fox

Title: Assistant Superintendent, Educational Services

Authorized to Sign: Warrants, Orders for Salary Payment, Notices of Employment, Contracts, Reports, Budgets, Budget Transfers, Inter-fund and Intra-fund Transfers, Cafeteria, Revolving, and Clearing Account Checks, Federal and State Applications, and Warrant Orders.

Signature: _____

Patricia Núñez

Title: Director of Fiscal Services

Authorized to Sign: A and B Warrants, Inter-fund and Intra-fund Transfers, Miscellaneous Income Collection Reports, Cafeteria, Revolving and Clearing Account Checks.

Signature: _____

Melissa Reyes

Title: Director of Purchasing

Authorized to Sign: Purchase Orders, Board-Approved Contracts.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Approval of 2025-26 Education Protection Account (EPA) Spending Plan (Núñez)

Proposition 30, approved by voters on November 6, 2012, temporarily increases the state sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. Revenues from Proposition 30 are deposited into the Education Protection Account (EPA).

School districts, county offices of education, and charter schools receive EPA funds in proportion to their share of the statewide revenue limit. These funds are offset by a corresponding reduction in the district's revenue limit or general purpose state aid.

LEAs, including the Oxnard School District, have received EPA payments on a quarterly basis since the 2013–14 fiscal year. The law requires that the use of EPA funds be determined by the district's governing board at an open public meeting. Additionally, the funds may only be used for instructional purposes.

For the 2025–26 fiscal year, it is estimated that the Oxnard School District will receive \$24,951,595.00 in EPA funding. These funds will be allocated in accordance with state guidelines and will support classroom instruction and other eligible instructional expenditures.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Director of Fiscal Services that the Board of Trustees approve the 2025-26 Education Protection Account Spending Plan as per the attachment.

ADDITIONAL MATERIALS:

Attached: [2025-26 Planned Education Protection Account Expenditures \(1 page\)](#)

**Oxnard School District
2025-26 Planned Education Protection
Account Expenditures**

2025-26 Adopted Budget

Estimated EPA Amount Available

\$ 24,951,595

Estimated Amount per Site Distribution-Expenditure Function 1000
(Instruction, Salary & Benefits)

Soria	\$	1,566,639
Curren	\$	1,604,850
Driffill	\$	1,757,693
Elm	\$	878,846
Frank	\$	2,063,378
Fremont	\$	1,413,796
Harrington	\$	1,031,689
Lopez	\$	1,490,218
Chavez	\$	1,260,953
Kamala	\$	1,413,796
Lemonwood	\$	1,528,428
Marina West	\$	840,636
McAuliffe	\$	955,268
McKinna	\$	878,846
Marshall	\$	1,528,428
Ramona	\$	955,268
Brekke	\$	1,108,111
Rose Avenue	\$	878,846
Sierra Linda	\$	917,057
Ritchen	\$	878,846
	\$	<u>24,951,595</u>

2025-26 Total Estimated Expenditures

\$ 24,951,595

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Purchase Order/Draft Payment Report #24-10 (Núñez/Reyes)

The attached report contains the following for the Board's approval/ratification:

- A listing of Purchase orders issued 4/21/2025 through 6/01/2025 for the 2024-2025 and 2025-2026 school years, for \$36,791,510.68.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Director of Fiscal Services and the Director of Purchasing that the Board of Trustees approve Purchase Order/Draft Payment Report #24-10 as submitted.

ADDITIONAL MATERIALS:

Attached: [Purchase Order/Draft Payment Report #24-10 \(26 Pages\)](#)

Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Number	Vendor Name	Location	Description	
010-4100	TEXTBOOKS			
P25-05304	Cengage Learning, Inc	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	3,028.41
P25-05305	Cengage Learning, Inc	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	2,523.68
P25-05393	Cengage Learning, Inc	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	1,096.00
P25-05425	Cengage Learning, Inc	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	12,771.68
P25-05660	Cengage Learning, Inc	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	4,257.23
P25-05661	MCGRAW HILL EDUCATION, INC	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	6,696.31
P25-05662	MCGRAW HILL EDUCATION, INC	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	6,688.46
Total:010-4100 TEXTBOOKS				37,061.77
010-4200	BOOKS OTHER THAN TEXTBOOKS			
P25-05270	Learning Without Tears	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	18,156.41
P25-05309	SCHOLASTIC-BOOK FAIRS	Ramona School	LCAP_3.38 Bookfair	3,096.52
P25-05311	BARNES AND NOBLE BOOKSELLERS, INC.	Equity, Family, Cmty Engmt	LCAP_4.01 MATL/SUPL (Books)	580.83
P25-05324	BARNES AND NOBLE BOOKSELLERS, INC.	Soria School	LCAP_3.38 BKS OTHER THAN TXTBKS	538.98
P25-05325	BOOKSOURCE	Soria School	LCAP_3.38 BKS OTHER THAN TXTBKS	847.23
P25-05387	Martin Alberto Gonzalez	Elm School	LCAP_3.38 BOOKS OTHER THAN	215.30
P25-05424	SCHOLASTIC-BOOK CLUBS	Marina West School	LCAP_3.38 Books other than Textbooks - EL stud grp	203.04
P25-05426	SCHOLASTIC-BOOK CLUBS	Marina West School	LCAP_3.38 Books other than Textbooks - EL stud grp	28.39
P25-05497	SCHOLASTIC-TEACHER STORE	Soria School	LCAP_3.38 BKS OTHER THAN TXTBKS	621.98
P25-05553	Amazon Com	Superintendent	LCAP_5.03 _BOOKS OTHER THAN TEXTBOOKS	80.66
Total:010-4200 BOOKS OTHER THAN TEXTBOOKS				24,369.34
010-4300	MATERIALS AND SUPPLIES			
P25-05256	Uline	Enrichment & Special Programs	LCAP_2.19 Matl/supl	1,715.15
P25-05257	Uline	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	623.75
P25-05258	Uline	Enrichment & Special Programs	LCAP_2.19 Mtrl/Supply	217.13
P25-05259	Amazon Com	McKinna School	LCAP_3.38- matl/sup-instructional	141.86
P25-05260	Amazon Com	Lemonwood School	LCAP_3.38 MATL/SUP Inst. - Music	520.52

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Number	Vendor Name	Location	Description	
P25-05261	Amazon Com	Lemonwood School	LCAP_3.38 MATL/SUP Inst. - Music Dept	407.57
P25-05262	Amazon Com	McKinna School	LCAP_3.38-matl/sup-instruciotnal	652.59
P25-05263	Amazon Com	Lemonwood School	LCAP_3.38 MATL/SUP Inst - Gordon	338.58
P25-05264	Amazon Com	Lemonwood School	LCAP_3.38 MATL/SUP Inst - Gordon	190.02
P25-05265	Amazon Com	McKinna School	LCAP_3.38-matl/sup-instructional	469.72
P25-05269	WAYNE STEVENS IT'S IN THE SAUC E BBQ	Superintendent	LCAP_5.36 _Training/Lunch	464.93
P25-05271	Coast To Coast Computer Prod	Curren School	LCAP_3.38 Matls & Supplies Instructional	384.09
P25-05273	Par Inc	Special Education	LCAP_2.06 MAT/SUPL	6,500.00
P25-05274	AccuCut, LLC	Driffill School	LCAP_3.38_ MATERIALS AND SUPPLIES ART	983.25
P25-05275	Really Good Stuff	Special Education	LCAP_2.05 Material/Supplies	6,910.90
P25-05279	Amazon Com	McKinna School	LCAP_3.38-matl/sup-instructional	705.05
P25-05284	Amazon Com	Kamala School	LCAP_3.38_MATL/SUPPL (ADMIN)	385.87
P25-05285	Amazon Com	Ramona School	LCAP_3.38 MATL-SUPL	244.59
P25-05286	Amazon Com	Ramona School	LCAP_3.38 MATL-SUPL	99.34
P25-05287	Lakeshore Learning Materials	Marina West School	LCAP_3.38 MATL-SUPL/INST	815.93
P25-05292	Ashton Awards Inc Aswell Troph y	Teaching & Learning	LCAP_3.08 MATERIALS & SUPPLIES	1,887.84
P25-05295	COSTCO WHOLESALE CORPORATION	Driffill School	LCAP_3.38_ OPEN PO FOR STUDENT INCENTIVES	1,000.00
P25-05296	COSTCO WHOLESALE CORPORATION	Driffill School	LCAP_3.38_ OPEN PO FOR TEACHER APPRECIATION	2,151.20
P25-05299	Southpaw Enterprises Inc	Special Education	LCAP_2.05 Supplies - Jann Licudine-Driffill	1,313.12
P25-05302	Musician's Friend, Inc	Lemonwood School	LCAP_3.38 MATL/SUP Inst. - Music	550.62
P25-05306	School Specialty Inc	Lemonwood School	LCAP_3.38 MATL/SUP Inst	1,626.40
P25-05307	DICK BLICK COMPANY BLICK ART M ATERIALS	Curren School	LCAP_3.38 Mat & Supp Instruct-Art	6,441.12
P25-05310	TOM HENSON HENSON MUSIC CENTER	Soria School	LCAP_3.38 MATL / SUP	238.21
P25-05313	School Datebooks	Harrington School	LCAP_3.38 MATERIALS & SUPPLIES	188.39
P25-05315	ODP BUSINESS SOLUTIONS, LLC	Lopez Academy	LCAP_3.38 MATL/SUPL (INST)	887.20
P25-05316	Uline	Lopez Academy	LCAP_3.38 MATL/SUPL (INST)	648.87
P25-05317	Guitar Center	Lemonwood School	LCAP_3.38 MATL/SUP Inst. - Music	1,124.15
P25-05319	Lakeshore Learning Materials	Soria School	LCAP_3.38 MATL / SUP	258.69
P25-05320	School Specialty Inc	Teaching & Learning	LCAP_3.41 MATERIALS & SUPPLIES	2,081.21
P25-05321	Lakeshore Learning Materials-V	Ritchen School	LCAP_2.05 MATL/SUP-Instructional (G.Santillan)	250.00
P25-05322	Lakeshore Learning Materials	Kamala School	LCAP_2.05_MATL/SUPPL (Instr)	196.73
P25-05339	Spicers Paper Inc	Graphics	Materials and Supplies	1,880.92
P25-05342	MCGRAW HILL EDUCATION, INC	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	218,125.23

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Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Number	Vendor Name	Location	Description	
P25-05344	Amazon Com	Special Education	LCAP_2.05 Materials & Supplies	2,050.80
P25-05347	ONLINE LABELS	Lopez Academy	LCAP_3.38 MATL/SUPL (INST)	547.19
P25-05369	Uline	Enrichment & Special Programs	LCAP_2.19 Mtr/Sply OSD Creates	813.84
P25-05372	Rochester 100, Inc	Chavez School	LCAP_3.38_MTLS/SUPL-INSTR	252.37
P25-05374	Rochester 100, Inc	Ritchen School	LCAP_3.38 MATL-SUPL-Instructional	480.70
P25-05375	Woodburn Press	Ritchen School	LCAP_3.38 MATL-SUPL-Instructional	655.58
P25-05377	TARGET CORPORATION	Equity, Family, Cmty Engmt	GIFT CARDS USING DRISCOLLS DONATION	3,750.00
P25-05380	Walmart	Lemonwood School	LCAP_3.38 MATL/SUP Inst. - Incentive	700.00
P25-05381	LORENZO BISLIG dba/ 3RD WORLD UNLTD GRAPHICS	Kamala School	LCAP_3.38_MATL/SUPP	682.81
P25-05385	ODP BUSINESS SOLUTIONS, LLC	Kamala School	LCAP_3.38_MATL/SUPPL (INST)	547.93
P25-05388	Tom Rey Garcia dba/ Tomas Cafe & Gallery	Elm School	LCAP_3.38 MATL/SUPP	764.75
P25-05389	Southwest School & Office Sup	Facilities	LCAP_2.34_Grounds Materials and Supplies	980.75
P25-05390	Uline	Facilities	LCAP_2.34_Grounds Materials and Supplies	951.19
P25-05392	COOLE SCHOOL	Brekke School	LCAP_3.38 Materials and Supplies	1,416.10
P25-05397	Lakeshore Learning Materials	Marshall School	LCAP_3.38_MATERIALS & SUPPLIES	563.80
P25-05398	Lakeshore Learning Materials	Brekke School	LCAP_3.38 Materials and Supplies	1,188.92
P25-05399	Lakeshore Learning Materials	Brekke School	LCAP_3.38 Materials and Supplies	1,351.30
P25-05400	Laurie Kolkman Firefly Ceramic s	Marshall School	LCAP_3.38_MATERIALS & SUPPLIES	327.75
P25-05401	Yvonne Drayton dba. Missy's C upcake Creations	Superintendent	LCAP_5.01_MATERIALS/SUPPLIES	9,962.00
P25-05403	Ashton Awards Inc Aswell Troph y	Frank School	LCAP_3.38_(Mat-Sup) Inst. Mat. -Aswell Trophy	291.57
P25-05404	EL POLLO NORTENO INC	Personnel Commission	matl/sup - Personnel Comm	200.00
P25-05405	Maad Graphics	Enrichment & Special Programs	LCAP_2.19_MTLS/SUPL	196.65
P25-05406	School Specialty Inc	Kamala School	LCAP_3.38_MATL/SUPPL (INST)	1,676.99
P25-05407	Uline	Enrichment & Special Programs	LCAP_2.19 Mtrl/Supl - OSD CREATES	9,788.79
P25-05409	FASTENAL COMPANY	Special Education	LCAP_2.05 Materials/Supplies	2,134.06
P25-05410	Affordable Tables And Chairs	ELOP	LCAP_2.19 OSD Creates	11,195.00
P25-05411	Sunrise Phys Therapy Svcs In	Risk Management	Matls/Sup - Ergo	5,752.92
P25-05412	NETWORK CRAZE TECHNOLOGIES INC	Enrichment & Special Programs	LCAP_2.19 MAT/SUP (PHONES)	4,460.06
P25-05414	SOS Survival Products	Facilities	LCAP_2.34_Facilities Materials and Supplies	2,086.50
P25-05415	DICK BLICK COMPANY BLICK ART M ATERIALS	Frank School	LCAP_3.38_(Mat-Sup) Art supplies-BLICK	2,869.68

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Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Number	Vendor Name	Location	Description	
P25-05417	Urbane Cafe Alex Bello-Mgr	Equity, Family, Cmty Engmt	LCAP_ 4.01 MAT/SUPL	595.29
P25-05420	Amazon Com	Enrichment & Special Programs	LCAP_2.19_Matl/Supl Lemonwood	199.66
P25-05421	CCI Office Technologies	Graphics	Materials and Supplies	2,478.31
P25-05422	Lakeshore Learning Materials-V	Lopez Academy	LCAP_3.38 MATL/SUPL (INST)	450.00
P25-05427	Uline	Enrichment & Special Programs	LCAP_2.19 Mtrl/Supl - OSD CREATES	1,780.70
P25-05428	Uline	Enrichment & Special Programs	LCAP_2.19 Mtrl/Supl - OSD CREATES	1,463.88
P25-05431	CN School & Office Sol, Inc Cui Iver-Newlin	Purchasing	MTLS/SUP (HR/SPED/SUP CHAIRS)	27,369.47
P25-05433	Amazon Com	Enrichment & Special Programs	LCAP_2.19 Matl/Supl Lopez	357.39
P25-05434	Amazon Com	Enrichment & Special Programs	LCAP_2.19_MATL/SUPL	284.26
P25-05437	Twig Education Inc.	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	24,301.52
P25-05438	NETWORK CRAZE TECHNOLOGIES INC	Information Technology	LCAP_5.39 ITS/MAT/SUP VoIP	78,198.25
P25-05448	Miguel Mijares M & M Sports	Teaching & Learning	LCAP_1.01 MATERIALS & SUPPLIES	2,887.68
P25-05449	Touch Graphix, Inc.	Facilities	LCAP_2.34_Equipment / Lemonwood	4,016.86
P25-05459	Walmart	Driffill School	LCAP_3.38_OPEN PO FOR TEACHER APPREC,	500.00
P25-05463	General Binding Corp.	Special Education	LCAP_2.05 EQUIP (LAMINATOR)	133.93
P25-05467	Certified Education Consultant s Inc. DBA: Writing by Desi	Teaching & Learning	LCAP_3.41 MATERIALS & SUPPLIES	1,931.48
P25-05469	EL POLLO NORTENO INC	Marina West School	LCAP_3.38 MATL-SUPL/INST	137.10
P25-05470	Uline	Lopez Academy	LCAP_3.38 MATL/SUPL (INST)	1,110.79
P25-05475	NextGen Dining Group, Inc. dba . Jersey Mike's Subs	Enrichment & Special Programs	LCAP_2.19 MTL/SUPL	887.95
P25-05477	Maad Graphics	Sierra Linda School	LCAP_3.38 MATL/SUP-Instr - Mr. Mares	235.16
P25-05478	Tom Rey Garcia dba/ Tomas Cafe & Gallery	Sierra Linda School	LCAP_3.38 MATL/SUP-Ins Refresments ELAC mtg.	244.55
P25-05479	Lakeshore Learning Materials	Lopez Academy	LCAP_3.38 MATL/SUPL (INST)	220.70
P25-05480	Uline	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	189.71
P25-05482	GOLD COAST GLASS INC	Facilities	LCAP_2.34_Professional Services / Sierra Linda	24,790.51
P25-05483	Amazon Com	Enrichment & Special Programs	LCAP_2.18_rsg summer MATL/SUPL	4,280.85
P25-05484	Amazon Com	Enrichment & Special Programs	LCAP_2.18_rsg summer MATL/SUPL	2,646.96
P25-05485	Amazon Com	Enrichment & Special Programs	LCAP_2.18_rsg summer MATL/SUPL	5,798.50

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Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Number	Vendor Name	Location	Description	
P25-05486	Amazon Com	Enrichment & Special Programs	LCAP_2.18_rsg summer MATL/SUPL	1,234.99
P25-05487	Amazon Com	Enrichment & Special Programs	LCAP_2.18_rsg summer MATL/SUPL	1,394.18
P25-05488	Amazon Com	Enrichment & Special Programs	LCAP_2.18_rsg summer MATL/SUPL	2,007.17
P25-05489	Amazon Com	Enrichment & Special Programs	LCAP_2.18_rsg summer MATL/SUPL	2,195.50
P25-05490	Amazon Com	Enrichment & Special Programs	LCAP_2.18_rsg summer MATL/SUPL	1,070.36
P25-05491	Amazon Com	Enrichment & Special Programs	LCAP_2.18_rsg summer MATL/SUPL	1,438.55
P25-05498	West Music Company Inc	Soria School	LCAP_3.38 MATL / SUPL	314.14
P25-05499	Lakeshore Learning Materials	Brekke School	LCAP_3.38 Materials and Supplies	224.98
P25-05503	COASTAL ENTERPRISES	Soria School	LCAP_3.38 MATL / SUP	1,337.22
P25-05512	Amazon Com	Enrichment & Special Programs	LCAP_2.19 OSD Creates	78.29
P25-05513	Amazon Com	Enrichment & Special Programs	LCAP_2.19 OSD Creates	238.31
P25-05514	Amazon Com	Enrichment & Special Programs	LCAP_2.19 OSD Creates	100.09
P25-05515	Ashton Awards Inc Aswell Troph y	Kamala School	LCAP_2.19_MATL/SUPPLY	312.96
P25-05517	SMART AND FINAL-C.I. BLVD	Driffill School	LCAP_3.38_ OPEN PO FOR SCIENCE	400.00
P25-05518	Home Depot Inc	Pupil Services	LCAP_2.5	616.23
P25-05523	ROMU FOODS, INC. DBA. BG'S CAF E	McAuliffe School	LCAP_3.38_MATL/SUPPL(INST)	402.86
P25-05524	Spicers Paper Inc	Graphics	Materials and Supplies	2,343.30
P25-05525	Southwest Plastic Binding Co S outhwest Binding & Laminating	Graphics	Materials and Supplies	917.53
P25-05527	Superior Sanitary Supplies	Facilities	LCAP_2.34_Custodial Equipment	2,050.07-
P25-05531	CARNITAS EL BROTHER INC	Chavez School	LCAP_3.38_ MTLs/SUPL-INSTR	1,748.00
P25-05532	Lakeshore Learning Materials	Chavez School	LCAP_3.38_ MTLs/SUPL-INSTR	1,632.85
P25-05533	CDW G	Chavez School	LCAP_3.38_ MTLs/SUPL-INSTR	3,026.23
P25-05534	L&L Hawaiian BBQ	Equity, Family, Cmt y Engmt	LCAP_4.01 MATL/SUPL	1,791.70
P25-05535	Amazon Com	Enrichment & Special Programs	LCAP_2.19 MATL/SUPL	2,227.81
P25-05536	Lowe's	Enrichment & Special Programs	LCAP_2.19 Mtr/Supply	251.61
P25-05540	Maad Graphics	McKinna School	LCAP_3.38- Matl/sup-instructional	397.00
P25-05543	Tom Rey Garcia dba/ Tomas Cafe & Gallery	Sierra Linda School	LCAP_3.38.MATL/SUP-Instr-End of year Parent Mtg	610.93
P25-05544	Insect Lore Products	Rose Avenue School	LCAP_3.38_MATERIALS/SUPPLIES (Instructional)	271.12
P25-05547	ODP BUSINESS SOLUTIONS, LLC	Equity, Family, Cmt y Engmt	LCAP_4.01 MATL/SUPPL	700.00

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Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Number	Vendor Name	Location	Description	
P25-05548	Amazon Com	Marina West School	LCAP_3.38 MATL/SUP	65.52
P25-05550	Smart And Final Iris Co	Lopez Academy	LCAP_3.38 MATL/SUPL (INST)	1,000.00
P25-05551	CDW G	Equity, Family, Cmty Engmt	LCAP_3.41 MATL/ SUPL	5,816.47
P25-05552	CDW G	Chavez School	LCAP_3.38_ MTLs/SUPL-INSTR	4,539.34
P25-05555	Ashton Awards Inc Aswell Troph y	Harrington School	LCAP_3.38_matl	320.65
P25-05562	ODP BUSINESS SOLUTIONS, LLC	Brekke School	LCAP_3.38 Materials and Supplies	1,213.60
P25-05563	COSTCO WHOLESALE CORPORATION	Frank School	LCAP_3.38_(Mat-Sup) Costco PO-Lost Boyz/Bellez	75.00
P25-05566	Ashton Awards Inc Aswell Troph y	Lopez Academy	LCAP_3.38 MATL/SUPL (INST)	500.00
P25-05567	Amazon Com	Superintendent	LCAP_3.01_MAT/SUP	971.80
P25-05568	SURFSIDE SOFTEE INC dba. MISTE R SOFTEE OF SO. CAL.	Enrichment & Special Programs	LCAP_2.19 Service	6,014.94
P25-05572	Petroleum Telcom Inc DBA Telec om	Risk Management	Emergency Materials and Supplies	1,204.73
P25-05573	Petroleum Telcom Inc DBA Telec om	Brekke School	LCAP_3.38 Materials and Supplies	566.32
P25-05576	Jose Luis Chavez dba La Fogata Restaurant	Kamala School	LCAP_3.38_ Mat/Sup (SIP Day Lunch)	930.00
P25-05577	JACINTO MENDETA MONICA'S FLOWE RS	Soria School	LCAP 3.38 MATL / SUP	350.00
P25-05578	Uline	Enrichment & Special Programs	LCAP_2.19 Mtrl/OSD Creates	546.18
P25-05579	Walmart	Harrington School	LCAP_2.05 MATL-SUPL	250.00
P25-05583	Lakeshore Learning Materials	Special Education	LCAP_2.05 Supplies	553.86
P25-05585	Lakeshore Learning Materials	Brekke School	LCAP_2.05 Materials and Supplies	211.85
P25-05586	Lakeshore Learning Materials	Special Education	LCAP_2.05 Supplies	500.37
P25-05587	Uline	Enrichment & Special Programs	LCAP_2.19 MATL/SUPL	398.55
P25-05588	ODP BUSINESS SOLUTIONS, LLC	Soria School	LCAP_3.38 MATL/SUPL	289.97
P25-05589	Home Depot Inc	Fremont School	LCAP_3.38 MAT/SUPL	272.03
P25-05590	Home Depot Inc	Curren School	LCAP_3.38 Materials & Supplies Instructional	2,183.91
P25-05600	Petroleum Telcom Inc DBA Telec om	Curren School	LCAP_3.38 Materials & Supplies Instructional	695.65
P25-05613	Coast To Coast Computer Prod	Curren School	LCAP_3.38 Materials & Supplies Instructional	1,932.67
P25-05614	Uline	Enrichment & Special Programs	LCAP_2.19 Mtrl/OSD Creates	216.07
P25-05625	Ashton Awards Inc Aswell Troph y	Rose Avenue School	LCAP_3.38_MATERIALS/SUPPLIES	113.18
P25-05626	Ashton Awards Inc Aswell Troph y	Rose Avenue School	LCAP_3.38_MATERIALS/SUPPLIES	72.11
P25-05627	Ashton Awards Inc Aswell Troph y	Rose Avenue School	LCAP_3.38_MATERIALS/SUPPLIES (Admin)	171.25
P25-05628	Amazon Com	Enrichment & Special Programs	LCAP_2.19_Matl/Supl Lemonwood	162.33

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Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Number	Vendor Name	Location	Description	
P25-05629	Sunbelt Rentals, Inc	Enrichment & Special Programs	LCAP_2.19 MATL/SUPL (OSD Creates)	1,598.96
P25-05633	CARNITAS EL BROTHER INC	Educational Services	LCAP_5.25	3,550.63
P25-05637	Amazon Com	Enrichment & Special Programs	LCAP_2.19 Mat/Supl Summer	1,272.58
P25-05638	Amazon Com	Enrichment & Special Programs	LCAP_2.19 Mat/Supl Sumemr incentives	1,130.25
P25-05639	Amazon Com	Enrichment & Special Programs	LCAP_2.19 Mat/Supl Kamala ASP	272.55
P25-05641	Home Depot Inc	Soria School	LCAP_3.38 MATL/SUPL	19.65
P25-05644	CANON U.S.A., INC.	Graphics	Materials and Supplies	414.93
P25-05647	ODP BUSINESS SOLUTIONS, LLC	Marina West School	LCAP_3.38 MATL-SUPL	1,213.96
P25-05653	Ashton Awards Inc Aswell Troph y	Rose Avenue School	LCAP_3.38_MATERIALS/SUPPLIES	215.50
P25-05654	ODP BUSINESS SOLUTIONS, LLC	SchPerformance & StudOutcomes	matl/supplies_Title III_OLG	414.30
P25-05655	Uline	Math and PE Programs	LCAP_3.41 Mat/sup for Math dept.	36.99
P25-05657	Gopher Sport	Soria School	LCAP_3.38 MATL/SUP	1,452.90
P25-05658	Ashton Awards Inc Aswell Troph y	Curren School	LCAP_3.38 Matls & Supp Instructional Student Inc	560.05
P25-05663	ORIENTAL TRADING COMPANY	Curren School	LCAP_3.38 Matls & Supp Ins-Student Incentives	388.69
P25-05664	CN School & Office Sol, Inc Cu lver-Newlin	Curren School	LCAP_3.38 Materials & Supplies Instructional	744.67
P25-05666	Lakeshore Learning Materials	Brekke School	LCAP_3.38 Materials and Supplies	412.81
P25-05668	Bernardo's Flowers Inc	Educational Services	LCAP_1.01_ Promotions	600.00
P25-05671	ODP BUSINESS SOLUTIONS, LLC	Kamala School	LCAP_3.38 MATL-SUPL	69.57
Total:010-4300 MATERIALS AND SUPPLIES				593,493.38
010-4318	COMPUTER SUPPLIES AND SOFTWARE			
P25-05267	CDW G	Special Education	LCAP_2.05-COMPUTER EQUIPMENT(Sirus Techs)	1,292.39
P25-05271	Coast To Coast Computer Prod	Curren School	LCAP_3.38 Matls & Supplies Instructional	2,299.70
P25-05331	CDW G	Special Education	LCAP_2.05-COMPUTER EQUIPMENT(SpEd OA II/D.O Staff)	3,034.50
P25-05432	CDW G	Information Technology	LCAP_5.39_ITS/COMP SUP	245.16
P25-05537	COLONY LABS, INC. dba. SCRIBE	Facilities	LCAP_2.34_Comp license	1,438.15
P25-05598	Amazon Com	Pupil Services	LCAP_5.31	44.71
P25-05613	Coast To Coast Computer Prod	Curren School	LCAP_3.38 Materials & Supplies Instructional	180.00
P25-05670	SCHOOL TECH SUPPLY	Information Technology	LCAP_5.39_ITS/COMP EQUIP	4,280.60

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Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Number	Vendor Name	Location	Description	
			Total:010-4318 COMPUTER SUPPLIES AND SOFTWARE	12,815.21
010-4321	ELECTRICAL SUPPLIES			
P25-05343	Batteries Plus - Ventura	Facilities	LCAP_2.34_Electrical Materials / Driffill	416.09
P25-05346	Power Services	Facilities	LCAP_2.34 Electrical Materials and Supplies/ Soria	494.15
P25-05442	Ventura Wholesale Electric	Facilities	LCAP_2.34_Electrical materials and Supplies	500.00
			Total:010-4321 ELECTRICAL SUPPLIES	1,410.24
010-4400	NON-CAP EQUIP (\$500-\$4,999)			
P25-05279	Amazon Com	McKinna School	LCAP_3.38-matl/sup-instructional	882.50
P25-05299	Southpaw Enterprises Inc	Special Education	LCAP_2.05 Supplies - Jann Licudine-Driffill	10,316.43
P25-05301	Gopher Sport	Frank School	LCAP_3.38_(Mat-Sup) Gopher supplies (PE- Gym)	799.89
P25-05359	KWANG SUNG LEE K & S LAWNMOWER	Facilities	LCAP_2.34_Maintenance Equipment	1,529.48
P25-05360	United Refrigeration Inc	Facilities	LCAP_2.34_HVAC Equipment	2,106.33
P25-05361	Electric Motor Service	Facilities	LCAP_2.34_HVAC Equipment	1,202.00
P25-05383	Uline	Enrichment & Special Programs	LCAP_2.19 Matl/Supl Sierra Linda	890.32
P25-05384	School Outfitters	Enrichment & Special Programs	LCAP_2.19 MATL/SUPL OSD Creates	21,134.84
P25-05391	Buddy's Allstars, Inc	Kamala School	LCAP 3.38- Materials & Supplies (Admin)	2,584.91
P25-05416	Uline	Transportation	LCAP_2.30_NON-CAPITAL EQUIP	1,584.05
P25-05449	Touch Graphix, Inc.	Facilities	LCAP_2.34_Equipment / Lemonwood	8,661.53
P25-05457	CN School & Office Sol, Inc Cui-ver-Newlin	Purchasing	EQUIP & SERV (RECONFIGURE HR CENTER 10)	19,267.90
P25-05463	General Binding Corp.	Special Education	LCAP_2.05 EQUIP (LAMINATOR)	2,875.76
P25-05466	Grainger Inc	Enrichment & Special Programs	LCAP_2.19 Mtrl/Supply	911.68
P25-05502	United Refrigeration Inc	Facilities	LCAP_2.34_HVAC Equipment	1,598.63
P25-05527	Superior Sanitary Supplies	Facilities	LCAP_2.34_Custodial Equipment	5,575.98
P25-05611	VENTURA COUNTY AUTO SUPPLY NAP A AUTO PARTS	Transportation	LCAP_2.30_SUPPL	2,000.00
P25-05615	Uline	Lopez Academy	LCAP_3.38 MATL/SUPL (INST)	3,156.15
P25-05650	CN School & Office Sol, Inc Cui-ver-Newlin	Sierra Linda School	LCAP_3.38 MATL/SUP-Ins	5,062.80
P25-05666	Lakeshore Learning Materials	Brekke School	LCAP_3.38 Materials and Supplies	763.66
			Total:010-4400 NON-CAP EQUIP (\$500-\$4,999)	92,904.84
010-4418	COMPUTER EQUIPMENT OVER \$500			
P25-05266	CDW G	Personnel Commission	Personnel Commission-comp/equip	7,235.50

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P25-05267	CDW G	Special Education	LCAP_2.05-COMPUTER EQUIPMENT(Sirus Techs)	7,618.80
P25-05303	CDW G	Sierra Linda School	LCAP_3.38 Computer Equipment	1,260.78
P25-05330	CDW G	Special Education	LCAP_2.05 COMPUTER EQUIPMENT(A. MULVIHILL)	1,447.10
P25-05332	CDW G	Ramona School	LCAP_3.38 Computer Equipment	3,216.77
P25-05444	CDW G	Harrington School	LCAP_3.38_MATERIALS & SUPPLIES	773.16
P25-05580	CDW G	Equity, Family, Cmty Engmt	LCAP_4.01 MATL/SUPL	1,600.05
P25-05581	CDW G	Frank School	LCAP_3.38_(Comp Equip) CDWG	2,807.49
P25-05582	CDW G	McKinna School	LCAP_3.38-Comp Equip	1,839.40
P25-05584	CDW G	McKinna School	LCAP_3.38- Comp Equip	648.95
P25-05605	CDW G	Special Education	LCAP_2.05 COMPUTER EQUIPMENT(Infant Team)	6,400.20
P25-05624	General Binding Corp.	Special Education	LCAP_2.05- Mat/Supp- San Miguel Laminator	2,831.03
P25-05656	CDW G	Budget & Finance	LCAP_5.36 MATL/SUPP	736.06
P25-05670	SCHOOL TECH SUPPLY	Information Technology	LCAP_5.39_ITS/COMP EQUIP	58,168.74
Total:010-4418 COMPUTER EQUIPMENT OVER \$500				96,584.03

010-5100 PROFESSIONAL/CONSULTING

P26-00006	PARKER ANDERSON ENRICHMENT CEN TRAL LA	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	4,672,700.00
P26-00007	POSITIVE ADVENTURES LLC	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	487,000.00
P26-00008	William Venegas Hip Hop Mindse t	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	2,525,400.00
P26-00009	ELEMENTAL HARDWARE INC.	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	2,356,000.00
P26-00010	Art Trek	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	4,642,700.00
P26-00012	Bike Ventura County	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	34,000.00
P26-00015	SUNBURST WORKFORCE ADVISORS	Special Education	LCAP_2.05 SERV	4,975,000.00
P26-00016	3 CHORDS INC EPIC SPECIAL EDUC . STAFFING	Special Education	LCAP_2.05 (SERV)	250,000.00
P26-00021	AEQUOR HEALTHCARE SERVICES LLC	Special Education	LCAP_2.05 SERV	175,000.00
P26-00025	MARISA MILLER	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	49,210.00
Total:010-5100 PROFESSIONAL/CONSULTING				20,167,010.00

010-5103 COM CARRIER

P26-00014	Durham School Services	Transportation	LCAP_4.04 SERV (TRANS)	6,975,000.00
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PO Number	Vendor Name	Location	Description	
Total:010-5103 COM CARRIER				6,975,000.00
010-5200	TRAVEL AND CONFERENCE			
P25-04163	Four Points by Sheraton San Jo se Downtown	Business Services	LCAP_3.24_CONF (ANNUAL CASBO)	5,966.70
P25-05340	VENTURA COUNTY ASSOCIATION SCHOOL PSYCHOLOGISTS	Special Education	LCAP_2.05 Travel/Conf-PD for PSYCH'S & SLP'S	2,270.00
P25-05378	PASADENA ROBLES ACQUISITION HI LTON PASADENA	Math and PE Programs	LCAP_3.09 Travel/Conf for Lemonwood PE teachers	2,388.44
P25-05379	VENTURA CO SCHOOL BOARDS ASSOC ATTN: CALVIN PETERSON	Superintendent	LCAP_5.02 VCSBA Dinner	25.00
P25-05394	Calif Assn Of Latino Supt & Ad	Educational Services	LCAP_3.05 Travel/Conf for Dr. Fox	1,075.00
P25-05454	WESTGROUP KONA KAI, LLC	Superintendent	LCAP_5.03_CONF	1,218.00
P25-05492	Cardea Services	Teaching & Learning	LCAP 3.12 CONFERENCE REGISTRATION	900.00
P25-05493	Hotel Mai Downtown Long Beach	Curren School	LCAP_3.38 Conferences & Travel	1,090.40
P25-05511	Bartel Hotels, LP dba Island Palms Hotel & Marina	Educational Services	LCAP_3.05 Travel/Conf for Dr. Fox	921.86
P25-05558	SCHOOL SERVICES OF CALIFORNIA, INC.	Superintendent	LCAP_5.03_SSC- May Revision Workshop	345.00
P25-05559	Hilton San Diego Gaslamp Quart	Educational Services	LCAP_3.05 Travel/Conf for Dr. Fox	952.41
P25-05560	Long Beach Marriott	Frank School	LCAP_2.08(Travel) ASCA Conf. APantoja 7/12-7/13	509.24
P25-05561	Long Beach Marriott	Frank School	LCAP_2.08(Travel) ASCA Conf. APergeson 7/12-7/13	509.24
P25-05640	University of North Carolina at Chapel Hill	Special Education	LCAP_2.05_ Travel & Conference (K.Nelson)	1,850.00
P26-00001	Loews Coronado Bay Resort	Budget & Finance	LCAP_3.24 CONF-Frontline x3	1,743.54
Total:010-5200 TRAVEL AND CONFERENCE				21,764.83
010-5220	BOARD MEMBER AREA 5- GONZALES			
P25-05379	VENTURA CO SCHOOL BOARDS ASSOC ATTN: CALVIN PETERSON	Superintendent	LCAP_5.02 VCSBA Dinner	25.00
P25-05453	United Airlines, Inc	Superintendent	LCAP_5.02_United Flight arrangements	509.22
Total:010-5220 BOARD MEMBER AREA 5- GONZALES				534.22
010-5223	BOARD MEMBER AREA 2- MELANEPHY			
P25-05379	VENTURA CO SCHOOL BOARDS ASSOC ATTN: CALVIN PETERSON	Superintendent	LCAP_5.02 VCSBA Dinner	25.00
Total:010-5223 BOARD MEMBER AREA 2- MELANEPHY				25.00
010-5225	BOARD MEMBER AREA 1- SALAS			25.00

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PO Number	Vendor Name	Location	Description	
P25-05453	United Airlines, Inc	Superintendent	LCAP_5.02_United Flight arrangements	509.23
Total:010-5225 BOARD MEMBER AREA 1- SALAS				534.23
010-5300 DUES AND MEMBERSHIPS				
P25-05364	NATIONAL ASSOCIATION FOR PUPIL TRANSPORTATIONS (NAPT)	Transportation	LCAP_2.30_MEMBERSHIP FEE	115.00
P25-05413	Rotary Club Of Oxnard	Superintendent	LCAP_5.03_Membership	250.00
P25-05418	Calif Assn Of Latino Supt & Ad	Superintendent	LCAP_5.03_CALSA Membership	300.00
P25-05419	Calif Assn Of Latino Supt & Ad	Superintendent	LCAP_5.03_Summer Institute 2025	875.00
P25-05460	CPI	Special Education	LCAP_2.06 MEMBERSHIP DUES (LUKE WILSON)	200.00
P25-05461	CPI	Special Education	LCAP_2.06 MEMBERSHIP DUES (Darlene E. Garcia)	200.00
P25-05462	CPI	Special Education	LCAP_2.05 MEMBERSHIP DUES (Stephanie Novak)	200.00
Total:010-5300 DUES AND MEMBERSHIPS				2,140.00
010-5500 OPERATION AND HOUSEKEEPING				
P25-05632	VENTURA PEST CONTROL INC	Facilities	LCAP_2.34_Pest Control / Brekke	62,769.00
Total:010-5500 OPERATION AND HOUSEKEEPING				62,769.00
010-5600 RENTALS, LEASES AND REPAIRS				
P25-05382	Facilitron, Inc.	Kamala School	LCAP_3.38 Rentals (Instruct)	405.00
P25-05435	Facilitron, Inc.	Special Education	LCAP_2.08_Rentals	622.32
P25-05574	Affordable Tables And Chairs	Superintendent	LCAP_5.03_MAT/SUP	1,000.00
Total:010-5600 RENTALS, LEASES AND REPAIRS				2,027.32
010-5631 MAINTENANCE AGREEMENTS				
P25-05289	General Binding Corp.	Kamala School	LCAP_3.38 MAINT AGRMTS 5/18	536.36
P25-05429	General Binding Corp.	McKinna School	LCAP_3.38 MAINT AGRMTS 5/18	536.36
P25-05430	General Binding Corp.	Marina West School	LCAP_3.38 MAINT AGRMTS 5/18	536.36
Total:010-5631 MAINTENANCE AGREEMENTS				1,609.08
010-5632 REPAIRS				
P25-05300	Custom Signs, Inc	Frank School	LCAP_3.38_(Mat-Supp) Repairs; Custom Signs	4,368.25
P25-05351	BELFOR USA GROUP, INC	Facilities	LCAP_2.34_Repair / Drifill	6,679.91
P25-05352	C & S RV Inc	Facilities	LCAP_2.34_Equipment Repair	7,000.00
P25-05450	Samuel Velez dba: Grease Monkey Eqmt Services	Facilities	LCAP_2.34_Equipment Repair	7,000.00
P25-05631	SPECIALIZED BUSINESS SYSTEMS, INC	Facilities	LCAP_2.34_Repairs / ESC	2,830.00
Total:010-5632 REPAIRS				27,878.16
010-5645 PLUMBING REPAIR				
P25-05362	JOHN S. BASCOM INC PRECISION PLUMBING-MECHANICAL	Facilities	LCAP_2.34_Plumbing repair / Lopez	13,618.45

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PO Number	Vendor Name	Location	Description	
P25-05441	SALINAS & SONS ROOTER SERVICE	Facilities	LCAP_2.34_Plumbing Repair / Lopez	975.00
Total:010-5645 PLUMBING REPAIR				14,593.45
010-5712	FIELD TRIP			
P25-05569	SANTA BARBARA ZOO	Kamala School	LCAP_3.38_Field Trip (Instr)	1,363.00
Total:010-5712 FIELD TRIP				1,363.00
010-5800	PROFESSIONAL/CONSULTING SERV			
P25-05268	CDW G	Information Technology	LCAP_5.39_ITS/ COMP EQUIP	17,100.00
P25-05281	CALIFORNIA SCIENCE CENTER RESE RVATIONS OFFICE	Driffill School	LCAP_3.38 ADMISSION TO CAL SCIENCE CENTER 5/30	320.00
P25-05294	TrueConfirm	Personnel Commission	Personnel Commission - serv	39.00
P25-05312	Ventura Co Office Of Education	Ramona School	LCAP_3.38 Battle of the Books	70.00
P25-05323	AMERICA'S TEACHING ZOO	Soria School	LCAP_3.38 SERV	415.00
P25-05341	INSIGHT ENVIRONMENTAL, INC.	Facilities	LCAP_2.34_Professional Service / McAuliffe	560.00
P25-05345	Dial Security	Facilities	LCAP_2.34_Professional Service / Lopez	250.00
P25-05348	CDW G	Facilities	LCAP_2.34_Professional Service / ESC	47,646.00
P25-05353	Montgomery Hardware Company	Facilities	LCAP_2.34_Prof Service / Driffill MPR Stage	11,629.18
P25-05354	Montgomery Hardware Company	Facilities	LCAP_2.34_Prof Service / ESC Payroll	6,698.98
P25-05355	Montgomery Hardware Company	Facilities	LCAP_2.34_Prof Service / Driffill MPR Street	11,158.03
P25-05356	Screenmobile of Ventura	Facilities	LCAP_2.34_Professional Service / McAuliffe	6,600.00
P25-05357	AMERICAN BUILDING COMFORT SERVICES, INC	Facilities	LCAP_2.34_Prof Services / ESC Supt's Office	4,720.00
P25-05370	SANTA BARBARA ZOO	Chavez School	LCAP_3.38_ENTRANCE	960.00
P25-05376	VENTURA BEACH MARRIOTT	Enrichment & Special Programs	LCAP_2.19 ELOP PD	3,000.00
P25-05386	SANTA BARBARA ZOO	Brekke School	LCAP_3.38 Field trip admission	728.00
P25-05402	THE GRAMMY MUSEUM FOUNDATION I NC	Marshall School	LCAP_3.38_MATERIALS & SUPPLIES	590.00
P25-05447	I.T.S. Group Industrial Techni cal Services	Facilities	LCAP_2.34_HVAC Professional Service	4,617.78
P25-05451	IMAGE ONE CORP	Business Services	LCAP_5.36.IncomeSurveyForm25-26	2,178.00
P25-05457	CN School & Office Sol, Inc Cu lver-Newlin	Purchasing	EQUIP & SERV (RECONFIGURE HR CENTER 10)	1,311.00
P25-05463	General Binding Corp.	Special Education	LCAP_2.05 EQUIP (LAMINATOR)	512.81
P25-05468	AMERICA'S TEACHING ZOO	Ramona School	LCAP_3.38 Entrance Fee	535.00
P25-05473	Ventura Co Office Of Education	Teaching & Learning	LCAP_1.11 ENTRANCE FEES	340.00

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P25-05474	AMERICA'S TEACHING ZOO	Ramona School	LCAP_3.38 Entrance Fee	130.00
P25-05476	SANTA BARBARA AIRBUS	Enrichment & Special Programs	LCAP_2.19 Fieldtrips Pantages	4,730.00
P25-05482	GOLD COAST GLASS INC	Facilities	LCAP_2.34_Professional Services / Sierra Linda	13,135.29
P25-05496	AMERICA'S TEACHING ZOO	Soria School	LCAP_3.38 SERV	215.00
P25-05500	SANTA BARBARA ZOO	Driffill School	LCAP_3.38_FIELD TRIP TO SANTA BARB ZOO 5/15	360.00
P25-05501	Dial Security	Facilities	LCAP_2.34_Professional Service / Harrington	7,205.04
P25-05506	T & D Rentals Inc	Harrington School	LCAP_2.19_Materials & Supplies	1,500.00
P25-05516	SANTA BARBARA ZOO	McKinna School	LCAP_3.38-Mat/sup-iinstructoral	90.00
P25-05521	NETWORK CRAZE TECHNOLOGIES INC	Information Technology	LCAP_5.39_ITS/ SERV (CME Routers)	8,300.00
P25-05528	ALVARO VENEGAS dba/ SWEAT III	McKinna School	LCAP_3.38 SERV/INST	7,000.00
P25-05529	ALVARO VENEGAS dba/ SWEAT III	Ramona School	LCAP_3.38 SERV/INST	7,000.00
P25-05541	JOSEPHINE VALDEZ RAMIREZ	Equity, Family, Cmty Engmt	LCAP_4.01 (SERV/SUPP CONC)	1,000.00
P25-05554	SANTA BARBARA ZOO	Kamala School	LCAP_3.38 - Entrance Fees (Instr)	2,529.00
P25-05556	AMERICA'S TEACHING ZOO	McKinna School	LCAP_3.38- Serv- admissions field trip	575.00
P25-05564	Indeed, Inc.	Personnel Commission	serv- Personnel Commision	708.03
P25-05565	PCASC/TREASURER SERGIO GARCIA	Personnel Commission	serv - Personnel Commission	100.00
P25-05571	Dial Security	Enrichment & Special Programs	LCAP_2.19 Srvc/OSD Creates	1,000.00
P25-05575	Student Transportation America	Enrichment & Special Programs	LCAP_2.19 FT Annie Dolby Theater	6,869.25
P25-05593	Mercury Disposal System, Inc	Warehouse	Service	1,500.00
P25-05599	Neogov	Personnel Commission	serv - Personnel Commission	800.00
P25-05602	Debruin Enterprises, LLC	Enrichment & Special Programs	LCAP_2.18 (SERV)	620,000.00
P25-05616	EMERGENCY LIGHTING EQUIPMENT S ERV INC/ELESCO	Facilities	LCAP_2.34_Professional Services / Elm	6,173.16
P25-05617	EMERGENCY LIGHTING EQUIPMENT S ERV INC/ELESCO	Facilities	LCAP_2.34_Professional Services / Elm	6,173.16
P25-05618	EMERGENCY LIGHTING EQUIPMENT S ERV INC/ELESCO	Facilities	LCAP_2.34_Professional Services / Elm	8,778.95
P25-05619	EMERGENCY LIGHTING EQUIPMENT S ERV INC/ELESCO	Facilities	LCAP_2.34_Professional Services / Marshall	5,356.02
P25-05620	EMERGENCY LIGHTING EQUIPMENT S ERV INC/ELESCO	Facilities	LCAP_2.34_Professional Services / Harrington	7,368.17
P25-05621	Dial Security	Facilities	LCAP_2.34_Professional Service / M West, OSC	1,044.49

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PO Number	Vendor Name	Location	Description	
P25-05622	Dial Security	Facilities	LCAP_2.34_Prof Service/OSC, WH,TRSP, ESC, EC, ESC	100,801.70
P25-05630	California Science Center	Enrichment & Special Programs	LCAP_2.18 Summer FIELD TRIP	75.00
P25-05642	EVENTOS ANA, INC.	Rose Avenue School	LCAP_3.38_MAT/SUPPLIES (SERVICES)	290.00
P25-05643	EMERGENCY LIGHTING EQUIPMENT S ERV INC/ELESCO	Facilities	LCAP_2.34_Professional Services / Elm	6,173.16
P25-05645	BELFOR USA GROUP, INC	Risk Management	Fremont - Odor Remediation	9,764.89
P25-05646	BELFOR USA GROUP, INC	Risk Management	Soria - Odor Remediation - Claim under deductible	7,279.40
P25-05648	Meathead Movers Inc	Enrichment & Special Programs	LCAP_2.19 (SERV-OSD CREATES 25)	17,000.00
P25-05651	Ventura Co Office Of Education	Math and PE Programs	LCAP_1.11 Trainings at VCOE	240.00
P25-05667	BELFOR USA GROUP, INC	Facilities	LCAP_2.34_SERV - McAuliffe	3,490.59
P25-05669	Dial Security	Facilities	LCAP_2.34_SERV - Brekke	42,060.75
P26-00002	Voler Strategic Advisors, Inc.	Superintendent	LCAP_3.02 Parent/Family Engagement	127,500.00
P26-00003	SALUS CAMPUS SOLUTIONS	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	50,000.00
P26-00004	BRETT HADDOAK	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	15,000.00
P26-00005	TAWNIS PONIES & PETTING FARM I NC.	Enrichment & Special Programs	LCAP_2.18 SERV/ELOP	11,000.00
P26-00006	PARKER ANDERSON ENRICHMENT CEN TRAL LA	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	25,000.00
P26-00007	POSITIVE ADVENTURES LLC	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	25,000.00
P26-00008	William Venegas Hip Hop Mindse t	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	25,000.00
P26-00009	ELEMENTAL HARDWARE INC.	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	25,000.00
P26-00010	Art Trek	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	25,000.00
P26-00011	City Of Oxnard (Rec Svcs) Rec & Comm Svcs	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP-ASES	4,470,000.00
P26-00012	Bike Ventura County	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	25,000.00
P26-00013	COUNTY OF VENTURA COUNTY HUMAN SVCS AGENCY	Pupil Services	LCAP_5.22 SERV	504,340.00
P26-00015	SUNBURST WORKFORCE ADVISORS	Special Education	LCAP_2.05 SERV	25,000.00
P26-00016	3 CHORDS INC EPIC SPECIAL EDUC . STAFFING	Special Education	LCAP_2.05 (SERV)	25,000.00
P26-00017	ENVISION CONSULTING GROUP INC	Pupil Services	LCAP_2.23 SERV	3,100.00

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Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Number	Vendor Name	Location	Description	
P26-00018	American Language Services	Equity, Family, Cmty Engmt	LCAP_4.14 SERV/T1	30,000.00
P26-00019	Cjseto Support Svcs Llc	Risk Management	SVC- SAFETY CREDITS	12,480.00
P26-00020	SALUS CAMPUS SOLUTIONS	Pupil Services	LCAP_2.26 SERV/SUPP CONC	90,000.00
P26-00021	AEQUOR HEALTHCARE SERVICES LLC	Special Education	LCAP_2.05 SERV	25,000.00
P26-00022	GLEND A C. MAHON dba ACTION PRE PAREDNESS TRAIN	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	3,500.00
P26-00023	GLEND A C. MAHON dba ACTION PRE PAREDNESS TRAIN	Pupil Services	LCAP_3.26 SERV	7,000.00
P26-00024	The Baldwin Group West, LLC	Human Resources	LCAP_5.25 SERV	167,476.00
P26-00025	MARISA MILLER	Enrichment & Special Programs	LCAP_2.19 SERV/ELOP	25,000.00
P26-00026	TOTAL COMPENSATION SYSTEMS INC	Budget & Finance	LCAP_5.36 (SERV)	19,200.00
P26-00027	Kyle-Adam Miranda dba: Miranda Insights, LLC	SchPerformance & StudOutcomes	LCAP_1.09 SERV	40,000.00
Total:010-5800 PROFESSIONAL/CONSULTING SERV				6,829,390.83
010-5803	COM CARRIER			
P26-00014	Durham School Services	Transportation	LCAP_4.04 SERV (TRANS)	25,000.00
Total:010-5803 COM CARRIER				25,000.00
010-5818	SOFTWARE/LIC-APPLICATIONS			
P25-05255	Zoho Corporation	Information Technology	LCAP_5.39_ITS/SOFTWARE	430.00
P25-05270	Learning Without Tears	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	23,870.23
P25-05272	Smartsheet Inc.	Information Technology	LCAP_5.39_ITS/SOFTWARE	3,555.62
P25-05276	CDW G	Educational Services	LCAP_5.32 (Zoom Licenses renewal)	33,660.00
P25-05308	QuaverEd, Inc.	Chavez School	LCAP_3.38_LICENSE	1,895.00
P25-05333	Newsela, Inc	Fremont School	LCAP_3.38 License subscription/instruction	4,655.00
P25-05342	MCGRAW HILL EDUCATION, INC	Education Resource Center	LCAP_3.35 TXTBK & INST MATLS	493,965.30
P25-05423	Brainpop Com LLC	Frank School	LCAP_3.38_(Inst) Online Subscription - Brain POP	3,270.00
P25-05439	The Art of Education, LLC	Curren School	LCAP_3.38 Online Subscriptions Instructional	848.16
P25-05440	POLAR ELECTRO, INC	Curren School	LCAP_3.38 Software Apps/Licenses	350.00
P25-05443	The Institute for Arts Integra tion and STEAM	Curren School	LCAP_3.38 Online Subscription Inst. Art	70.00
P25-05446	SEESAW LEARNING INC	Elm School	LCAP_3.38 SUBSCRIPTIONS	2,500.00
P25-05451	IMAGE ONE CORP	Business Services	LCAP_5.36.IncomeSurveyForm25-26	7,401.62
P25-05452	Edpuzzle, Inc.	Frank School	LCAP_3.38(Subscp.) Online Subscription	3,050.00

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PO Number	Vendor Name	Location	Description	
P25-05522	XTEN-AV LLC	Information Technology	LCAP_5.39_ITS/SOFTWARE AV Design	1,944.00
P25-05526	Wasabi Holding, Inc. dba. Wasabi Technologies LLC	Information Technology	LCAP_5.39_ITS/SOFTWARE	2,562.49
P25-05538	Read Naturally, Inc	Chavez School	LCAP_3.38_ SUBSCRIPTION	1,690.00
P25-05539	CDW G	Information Technology	LCAP_5.39_ITS/ SOFTWARE Adobe CC	12,774.51
P25-05549	OpenAI, LLC	Sierra Linda School	LCAP_3.38 Software/Lic	3,049.03
P25-05649	SOFTCHOICE CORPORATION	Enrichment & Special Programs	LCAP_2.19 Software	100.00
Total:010-5818 SOFTWARE/LIC-APPLICATIONS				601,640.96
010-5899 ATTORNEY FEES				
P25-05363	VANAMAN GERMAN LLP	Special Education	LCAP_2.05_SERV-Attorney Fees (Arl. Pel. Zub)	8,000.00
P25-05520	LEARNING RIGHTS LAW CENTER	Special Education	LCAP_2.05_SERV- Attorney Fees-S.G	9,750.00
Total:010-5899 ATTORNEY FEES				17,750.00
010-6418 COMPUTER EQUIPMENT OVER \$5,000				
P25-05268	CDW G	Information Technology	LCAP_5.39_ITS/ COMP EQUIP	199,632.53
Total:010-6418 COMPUTER EQUIPMENT OVER \$5,000				199,632.53
010-6500 EQUIPMENT REPLACEMENT				
P25-05291	CN School & Office Sol, Inc Cu Iver-Newlin	Frank School	LCAP_3.38 EQUIP/RPL (FRANK OFFICE)	24,022.74
P25-05456	CN School & Office Sol, Inc Cu Iver-Newlin	Purchasing	EQUIP/RPL (HR ASST. SUP AND DIRECTOR)	27,507.83
Total:010-6500 EQUIPMENT REPLACEMENT				51,530.57
010-7141 OTHER TUITION/EXCESS COSTS				
P25-05290	Pleasant Valley School Dist	Budget & Finance	LCAP_2.05 2024-25 Excess Costs	65,913.00
P25-05297	VENTURA UNIFIED SCHOOL DIST	Budget & Finance	LCAP_2.05 2024-25 Excess Costs	95,519.24
Total:010-7141 OTHER TUITION/EXCESS COSTS				161,432.24
010-9320 STORES				
P25-05288	Veritiv Operating Company	Warehouse	stores supplies	13,362.27
P25-05365	School Health Corporation	Warehouse	stores supplies	658.32
P25-05366	Sinclair Sanitary Supply Inc	Warehouse	stores supplies	9,742.57
P25-05367	School Specialty Inc	Warehouse	stores supplies	4,037.99
P25-05368	Southwest School & Office Sup	Warehouse	stores supplies	2,409.36
P25-05455	Jordanos Inc	Warehouse	stores supplies	711.55
P25-05458	SMART AND FINAL-C.I. BLVD	Warehouse	stores supplies	303.54
P25-05464	Extreme Clean	Warehouse	stores supplies	7,233.44
P25-05471	LABSOURCE, INC	Warehouse	stores supplies	446.29
P25-05472	Michaels Stores, Inc	Warehouse	stores supplies	174.36
P25-05481	ODP BUSINESS SOLUTIONS, LLC	Warehouse	stores supplies	16,391.50

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PO Number	Vendor Name	Location	Description	
P25-05504	Veritiv Operating Company	Warehouse	stores supplies	13,129.81
P25-05505	Amazon Com	Warehouse	stores supplies	800.40
P25-05507	Amazon Com	Warehouse	stores supplies	602.87
P25-05508	BSN Sports	Warehouse	stores supplies	898.36
P25-05509	School Health Corporation	Warehouse	stores supplies	275.97
P25-05510	Sinclair Sanitary Supply Inc	Warehouse	stores supplies	9,562.52
P25-05519	Southwest School & Office Sup	Warehouse	stores supplies	5,316.43
P25-05542	Acorn Paper Products Co	Warehouse	stores supplies	1,444.62
P25-05545	LABSOURCE, INC	Warehouse	stores supplies	892.57
P25-05546	Southwest School & Office Sup	Warehouse	stores supplies	648.95
P25-05557	Edgewood Press, Inc	Warehouse	stores supplies	1,359.25
P25-05570	Uline	Warehouse	stores supplies	1,895.44
P25-05591	Grainger Inc	Warehouse	stores supplies	1,510.88
P25-05592	ODP BUSINESS SOLUTIONS, LLC	Warehouse	stores supplies	4,831.64
P25-05594	School Health Corporation	Warehouse	stores supplies	1,737.42
P25-05595	Southwest School & Office Sup	Warehouse	stores supplies	3,823.82
P25-05596	School Specialty Inc	Warehouse	stores supplies	7,712.45
P25-05623	Veritiv Operating Company	Warehouse	stores supplies	18,956.75
P25-05636	ODP BUSINESS SOLUTIONS, LLC	Warehouse	stores supplies	6,707.24
P25-05652	Acorn Paper Products Co	Warehouse	stores supplies	1,147.13
P25-05659	ODP BUSINESS SOLUTIONS, LLC	Warehouse	stores supplies	3,987.30
P25-05665	CONTRACT PAPER GROUP INC	Warehouse	Stores Supplies	26,613.30
Total:010-9320 STORES				169,326.31

130-4300 MATERIALS AND SUPPLIES

P25-05314	PIZZAMAN DAN'S	Child Nutrition Services	LCAP_2.32_CATERING/ED SERVICES	202.04
P25-05371	Urbane Cafe Alex Bello-Mgr	Child Nutrition Services	LCAP_2.32_CATERING/ED SERVICES	408.47
P25-05436	Parts Town, LLC	Child Nutrition Services	LCAP_2.32 MATL/SUP	2,070.72
P25-05494	PIZZAMAN DAN'S	Child Nutrition Services	LCAP_2.32 MTLs/SUP	224.52
P25-05597	Central Restaurant Products	Child Nutrition Services	LCAP_2.32_MATL/SUP	593.43
P25-05601	Urbane Cafe Alex Bello-Mgr	Child Nutrition Services	LCAP_2.32_CATERING/ELOP	393.72
P25-05607	PIZZAMAN DAN'S	Child Nutrition Services	LCAP_2.32_SUP/CATERING ED SERVICES	257.66
Total:130-4300 MATERIALS AND SUPPLIES				4,150.56

130-4700 FOOD

P25-05606	R E FRESH PRODUCE LLC	Child Nutrition Services	LCAP_2.32_SUP	22,800.00
P25-05608	R E FRESH PRODUCE LLC	Child Nutrition Services	LCAP_2.32_SUP	30,614.00

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PO Number	Vendor Name	Location	Description	
P25-05609	Cortez Family Farm Inc.	Child Nutrition Services	LCAP_2.32_SUP	10,380.00
P25-05610	Cortez Family Farm Inc.	Child Nutrition Services	LCAP_2.32_SUP	10,800.00
Total:130-4700 FOOD				74,594.00
130-5200	TRAVEL AND CONFERENCE			
P25-04163	Four Points by Sheraton San Jo se Downtown	Business Services	LCAP_3.24_CONF (ANNUAL CASBO)	1,193.34
Total:130-5200 TRAVEL AND CONFERENCE				1,193.34
130-5300	DUES AND MEMBERSHIPS			
P25-05495	SCHOOL NUTRITION ASSOCIATION	Child Nutrition Services	LCAP_2.32 MEMBERSHIP	158.00
Total:130-5300 DUES AND MEMBERSHIPS				158.00
130-5800	PROFESSIONAL/CONSULTING SERV			
P25-05318	Western Indoor Environmental	Child Nutrition Services	LCAP_2.32_SERVICES	4,795.00
Total:130-5800 PROFESSIONAL/CONSULTING SERV				4,795.00
130-6400	EQUIPMENT			
P25-05395	On Premise Products Inc. dba ServeSmart K-12 Products	Child Nutrition Services	LCAP_2.32_EQUIP/FREMONT	14,944.99
P25-05396	On Premise Products Inc. dba ServeSmart K-12 Products	Child Nutrition Services	LCAP_2.32_EQUIP/LEMONWOOD	5,372.92
P25-05612	ARROW RESTAURANT EQUIPMENT & SUPPLIES INC	Child Nutrition Services	LCAP_2.32_EQUIP	21,702.51
Total:130-6400 EQUIPMENT				42,020.42
130-9320	STORES			
NP25-00108	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32_SUP	4,942.36
NP25-00109	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32_MATL/SUP	4,801.10
NP25-00110	Calif Dept Of Educ	Child Nutrition Services	LCAP_2.32_	105.30
NP25-00111	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32_	8,672.86
NP25-00112	Gold Star Foods	Child Nutrition Services	LCAP_2.32_	22,597.80
NP25-00113	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32_	6,917.71
NP25-00114	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32_MAT/SUP	3,080.64
NP25-00115	Imperial Bag & Paper Co. LLC P And R Paper Supply Co	Child Nutrition Services	LCAP_2.32_MATL/SUP	5,131.47
Total:130-9320 STORES				56,249.24

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PO Number	Vendor Name	Location	Description	
215-4300	MATERIALS AND SUPPLIES			
P25-05326	Apple Computer Inc	Information Technology	Bond/MTLS (MCA)	1,790.61
P25-05327	Apple Computer Inc	Information Technology	Bond/MTLS (RIT)	1,302.26
P25-05328	CDW G	Information Technology	Bond/MTLS (MCA)	669.65
P25-05329	CDW G	Information Technology	Bond/MTLS (RIT)	515.11
P25-05334	Allcable Inc	Information Technology	BOND/MTLS (MCA/RIT)	30,243.39
P25-05335	EKC ENTERPRISES, INC.	Information Technology	BOND/MTLS (MCA)	14,381.89
P25-05336	EKC ENTERPRISES, INC.	Information Technology	BOND/MTLS (RIT)	10,415.54
P25-05337	Allcable Inc	Information Technology	Bond/MTLS (MCA)	283.01
P25-05338	Allcable Inc	Information Technology	Bond/MTLS (RIT)	205.83
P25-05350	Uline	Purchasing	BOND MTLs/SUP MCA, RIT, ROSE PROJECTS	502.65
P25-05445	CDW G	Information Technology	BOND/MTLS (RIT)	176.46
P25-05604	CDW G	Information Technology	BOND (Rose Ave)	3,717.84
Total:215-4300 MATERIALS AND SUPPLIES				64,204.24
215-4418	COMPUTER EQUIPMENT OVER \$500			
P25-05298	EKC ENTERPRISES, INC.	Information Technology	BOND/MTLS (MCA/RIT)	95,844.46
P25-05373	SJD Capital Inc dba. CTI Group	Information Technology	BOND/MTLS (MCA/RIT)	73,361.39
Total:215-4418 COMPUTER EQUIPMENT OVER \$500				169,205.85
215-5800	PROFESSIONAL/CONSULTING SERV			
P25-05603	CDW G	Information Technology	BOND (Rose Ave)	2,500.00
Total:215-5800 PROFESSIONAL/CONSULTING SERV				2,500.00
215-5818	SOFTWARE/LIC-APPLICATIONS			
				704.23
Total:215-5818 SOFTWARE/LIC-APPLICATIONS				704.23
215-6400	EQUIPMENT			
P25-05349	CDW G	Information Technology	BOND (Rose Ave)	95,920.26
Total:215-6400 EQUIPMENT				95,920.26
251-5600	RENTALS, LEASES AND REPAIRS			

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PO Number	Vendor Name	Location	Description	
P25-05358	EQ Landscaping Inc.	Facilities	LCAP_2.34_Bond Fund /Prof Service /Seabridge	20,500.00
Total:251-5600 RENTALS, LEASES AND REPAIRS				20,500.00
251-5800	PROFESSIONAL/CONSULTING SERV			
P25-05635	EQ Landscaping Inc.	Facilities	LCAP 2.34_Prof Ser/Seabridge Doris & Pat	24,000.00
Total:251-5800 PROFESSIONAL/CONSULTING SERV				24,000.00
350-5800	PROFESSIONAL/CONSULTING SERV			
P25-05634	INSIGHT ENVIRONMENTAL, INC.	Facilities	LCAP_2.34_Bonds Funds/ Prof Service / Marina West	6,725.00
Total:350-5800 PROFESSIONAL/CONSULTING SERV				6,725.00
350-6290	INSPECTION			
P25-05530	NORTH AMERICAN TECHNICAL SERVICES INC.	Facilities	BOND/BLDG (IN-PLANT INSP - MWEST ECDC)	33,000.00
Total:350-6290 INSPECTION				33,000.00
Total Number of POs			445	Total
				36,791,510.68

Fund Recap

Fund	Description	PO Count	Amount
010	GENERAL FUND	374	3,222,241.00
		Total Fiscal Year 2025	3,222,241.00
010	GENERAL FUND	27	32,969,349.54
		Total Fiscal Year 2026	32,969,349.54
130	CAFETERIA FUND	25	183,160.56
		Total Fiscal Year 2025	183,160.56
215	BOND FUND MEASURE I 2022	16	332,534.58
		Total Fiscal Year 2025	332,534.58
251	DEVELOPER FEES	2	44,500.00
		Total Fiscal Year 2025	44,500.00
350	COUNTY SCHOOL FACILITY FUND	2	39,725.00
		Total Fiscal Year 2025	39,725.00
		Total	36,791,510.68

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PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
010-4200	BOOKS OTHER THAN TEXTBOOKS			
P25-01750	392.44	010-4200	GENERAL FUND/BOOKS OTHER THAN TEXTBOOKS	.00
P25-05073	204.05	010-4200	GENERAL FUND/BOOKS OTHER THAN TEXTBOOKS	37.62
P25-05133	993.14	010-4200	GENERAL FUND/BOOKS OTHER THAN TEXTBOOKS	2.86-
P25-05214	527.55	010-4200	GENERAL FUND/BOOKS OTHER THAN TEXTBOOKS	37.57-
Total:010-4200 BOOKS OTHER THAN TEXTBOOKS				2.81-
010-4300	MATERIALS AND SUPPLIES			
P25-00188	3,750.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	750.00
P25-00191	26,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	8,740.00
P25-00219	5,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	655.50
P25-00266	2,700.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	708.20
P25-00274	5,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	2,000.00
P25-00346	60,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	5,000.00
P25-00349	11,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	500.00
P25-00350	2,585.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	400.00
P25-00359	9,042.26	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	263.20
P25-00394	45,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	4,999.92
P25-00413	1,500.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	500.00
P25-00492	1,550.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	470.17
P25-00558	1,650.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	481.58
P25-00634	8,600.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,100.00
P25-00755	6,700.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	5,462.50
P25-00974	9,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,500.00
P25-01035	2,600.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	200.00
P25-01054	3,750.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	625.14
P25-01056	2,088.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	.11
P25-01060	2,912.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	88.00-
P25-01061	2,250.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	750.00-
P25-01157	2,885.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	700.00
P25-01362	7,200.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	5,200.00
P25-01365	5,010.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	60.00
P25-01375	1,298.51	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	300.00
P25-01382	3,505.25	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	.00
P25-01485	3,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,000.00
P25-01500	9,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,000.00
P25-01794	1,344.92	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	256.42-
P25-01821	1,500.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	501.25
P25-01836	570.07	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	23.82
P25-01939	2,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,625.00
P25-02006	3,984.79	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	284.79
P25-02010	222.67	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	177.33-

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PO Changes (continued)

	New PO Amount	Fund/ Object	Description	Change Amount
P25-02266	1,125.86	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	2,063.14-
P25-02421	2,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	1,000.00
P25-02427	842.39	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	240.69-
P25-02870	28,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	9,047.66
P25-02957	101.26	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	8.54-
P25-03001	156.88	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	66.69-
P25-03098	33,441.01	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	5,277.87
P25-03177	431.37	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	28.10-
P25-03214	90.97	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	36.34-
P25-03238	274.22	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	47.37-
P25-03239	139.89	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	63.08-
P25-03396	105.83	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	33.40-
P25-03441	540.52	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	47.20-
P25-03454	1,144.68	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	688.99-
P25-03467	627.29	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	112.77-
P25-03510	726.06	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	532.08-
P25-03763	350.23	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	30.51-
P25-03812	165.15	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	135.51-
P25-03837	495.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	5.00-
P25-03948	1,898.30	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	394.91-
P25-04036	925.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	175.00
P25-04280	264.23	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	27.02-
P25-04353	1,000.00	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	400.00
P25-04435	1,813.10	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	182.42-
P25-04579	657.72	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	139.84
P25-04662	1,007.76	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	97.79-
P25-04681	3,743.23	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	3.88
P25-04728	251.42	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	5.96
P25-04898	652.25	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	121.50-
P25-04971	416.43	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	15.24
P25-04972	168.26	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	6.93
P25-05004	261.63	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	17.88
P25-05018	512.46	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	138.33
P25-05019	557.57	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	33.57
P25-05021	53.45	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	5.23
P25-05031	1,027.08	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	110.22-
P25-05036	231.80	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	.00
P25-05039	1,754.51	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	411.53-
P25-05099	111.28	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	.06-
P25-05103	121.18	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	66.74-
P25-05106	313.83	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	15.50-
P25-05108	264.13	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	30.98-

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Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Changes (continued)

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P25-05109	136.95	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	14.11-
P25-05120	679.75	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	65.91
P25-05133	993.14	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	150.95-
P25-05142	589.81	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	447.76-
P25-05176	684.37	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	39.02
P25-05192	459.35	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	24.51-
P25-05199	556.28	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	166.35-
P25-05226	1,377.20	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	158.01
P25-05227	2,148.26	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	618.10-
P25-05229	2,552.65	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	72.88-
P25-05230	1,292.16	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	125.02
P25-05232	966.83	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	5.69-
P25-05233	1,751.20	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	85.98
P25-05234	2,646.05	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	91.07
P25-05235	3,742.50	010-4300	GENERAL FUND/MATERIALS AND SUPPLIES	415.58-
Total:010-4300 MATERIALS AND SUPPLIES				53,097.82
010-4321	ELECTRICAL SUPPLIES			
P25-04916	6,000.00	010-4321	GENERAL FUND/ELECTRICAL SUPPLIES	3,000.00
Total:010-4321 ELECTRICAL SUPPLIES				3,000.00
010-4324	PAINTING SUPPLIES			
P25-00040	20,000.00	010-4324	GENERAL FUND/PAINTING SUPPLIES	5,462.50
Total:010-4324 PAINTING SUPPLIES				5,462.50
010-4325	PLUMBING SUPPLIES			
P25-00125	32,000.00	010-4325	GENERAL FUND/PLUMBING SUPPLIES	7,000.00
Total:010-4325 PLUMBING SUPPLIES				7,000.00
010-5100	PROFESSIONAL/CONSULTING			
P25-02143	1,500,000.00	010-5100	GENERAL FUND/PROFESSIONAL/CONSULTING	196,153.85
Total:010-5100 PROFESSIONAL/CONSULTING				196,153.85
010-5200	TRAVEL AND CONFERENCE			
P25-01583	580.90	010-5200	GENERAL FUND/TRAVEL AND CONFERENCE	.01
P25-04030	1,785.48	010-5200	GENERAL FUND/TRAVEL AND CONFERENCE	25.98
P25-04097	6,371.54	010-5200	GENERAL FUND/TRAVEL AND CONFERENCE	910.22-
P25-04991	2,616.68	010-5200	GENERAL FUND/TRAVEL AND CONFERENCE	.76
Total:010-5200 TRAVEL AND CONFERENCE				883.47-
010-5530	UTILITIES WATER/SEWER			
P25-00703	750,000.00	010-5530	GENERAL FUND/UTILITIES WATER/SEWER	150,000.00

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Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Changes (continued)

	New PO Amount	Fund/ Object	Description	Change Amount
Total:010-5530 UTILITIES WATER/SEWER				150,000.00
010-5570	UTILITIES TRASH			
P25-02462	236,000.00	010-5570	GENERAL FUND/UTILITIES TRASH	31,646.80
Total:010-5570 UTILITIES TRASH				31,646.80
010-5600	RENTALS, LEASES AND REPAIRS			
P25-00679	1,800.00	010-5600	GENERAL FUND/RENTALS, LEASES AND REPAIRS	380.00
P25-00694	9,969.91	010-5600	GENERAL FUND/RENTALS, LEASES AND REPAIRS	1,836.03
P25-00861	3,810.00	010-5600	GENERAL FUND/RENTALS, LEASES AND REPAIRS	510.00
P25-03008	5,000.00	010-5600	GENERAL FUND/RENTALS, LEASES AND REPAIRS	896.89
Total:010-5600 RENTALS, LEASES AND REPAIRS				3,622.92
010-5631	MAINTENANCE AGREEMENTS			
P25-04048	585.97	010-5631	GENERAL FUND/MAINTENANCE AGREEMENTS	30.36
Total:010-5631 MAINTENANCE AGREEMENTS				30.36
010-5632	REPAIRS			
P25-00109	11,500.00	010-5632	GENERAL FUND/REPAIRS	1,500.00
P25-00375	6,000.00	010-5632	GENERAL FUND/REPAIRS	525.38
Total:010-5632 REPAIRS				2,025.38
010-5645	PLUMBING REPAIR			
P25-00132	9,500.00	010-5645	GENERAL FUND/PLUMBING REPAIR	2,000.00
Total:010-5645 PLUMBING REPAIR				2,000.00
010-5800	PROFESSIONAL/CONSULTING SERV			
P25-00087	900.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	400.00
P25-00101	34,500.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	4,500.00
P25-00428	5,000.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	1,000.00
P25-00562	2,363.68	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	863.68
P25-00585	750.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	250.00
P25-02143	1,500,000.00	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	3,846.15
P25-02863	8,592.50	010-5800	GENERAL FUND/PROFESSIONAL/CONSULTING SERV	1,092.50
Total:010-5800 PROFESSIONAL/CONSULTING SERV				11,952.33
010-5818	SOFTWARE/LIC-APPLICATIONS			
P25-00335	1,200.00	010-5818	GENERAL FUND/SOFTWARE/LIC-APPLICATIONS	200.00
Total:010-5818 SOFTWARE/LIC-APPLICATIONS				200.00
010-5900	COMMUNICATIONS			
P25-00473	360,000.00	010-5900	GENERAL FUND/COMMUNICATIONS	25,000.00
P25-00477	75.00	010-5900	GENERAL FUND/COMMUNICATIONS	14.27
P25-00879	3,200.00	010-5900	GENERAL FUND/COMMUNICATIONS	1,200.00

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Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Changes (continued)

	New PO Amount	Fund/ Object	Description	Change Amount
Total:010-5900 COMMUNICATIONS				26,214.27
010-5902	INTERNET SERVICES			
P25-00478	50,400.00	010-5902	GENERAL FUND/INTERNET SERVICES	6,821.61
Total:010-5902 INTERNET SERVICES				6,821.61
010-6400	EQUIPMENT			
P25-02620	18,830.00	010-6400	GENERAL FUND/EQUIPMENT	3,530.00
P25-04466	7,790.35	010-6400	GENERAL FUND/EQUIPMENT	6,781.15-
Total:010-6400 EQUIPMENT				3,251.15-
130-4300	MATERIALS AND SUPPLIES			
P25-01833	6,000.00	130-4300	CAFETERIA FUND/MATERIALS AND SUPPLIES	2,000.00
P25-04415	478.05	130-4300	CAFETERIA FUND/MATERIALS AND SUPPLIES	24.57-
Total:130-4300 MATERIALS AND SUPPLIES				1,975.43
130-4700	FOOD			
P25-01110	100,000.00	130-4700	CAFETERIA FUND/FOOD	20,000.00
P25-01113	80,000.00	130-4700	CAFETERIA FUND/FOOD	20,000.00
P25-01122	8,000.00	130-4700	CAFETERIA FUND/FOOD	3,000.00
P25-01125	20,000.00	130-4700	CAFETERIA FUND/FOOD	3,925.00
P25-01129	8,000.00	130-4700	CAFETERIA FUND/FOOD	3,000.00
P25-01131	8,000.00	130-4700	CAFETERIA FUND/FOOD	3,000.00
P25-01135	8,000.00	130-4700	CAFETERIA FUND/FOOD	3,000.00
Total:130-4700 FOOD				55,925.00
130-5200	TRAVEL AND CONFERENCE			
P25-03333	962.97	130-5200	CAFETERIA FUND/TRAVEL AND CONFERENCE	18.81
Total:130-5200 TRAVEL AND CONFERENCE				18.81
130-5500	OPERATION AND HOUSEKEEPING			
P25-01075	3,000.00	130-5500	CAFETERIA FUND/OPERATION AND HOUSEKEEPING	836.45
P25-01076	3,000.00	130-5500	CAFETERIA FUND/OPERATION AND HOUSEKEEPING	1,000.00
P25-01077	3,000.00	130-5500	CAFETERIA FUND/OPERATION AND HOUSEKEEPING	996.74
P25-01079	3,000.00	130-5500	CAFETERIA FUND/OPERATION AND HOUSEKEEPING	1,000.00
P25-01081	3,000.00	130-5500	CAFETERIA FUND/OPERATION AND HOUSEKEEPING	1,000.00
P25-01082	3,000.00	130-5500	CAFETERIA FUND/OPERATION AND HOUSEKEEPING	898.49
P25-01086	3,000.00	130-5500	CAFETERIA FUND/OPERATION AND HOUSEKEEPING	1,000.00
Total:130-5500 OPERATION AND HOUSEKEEPING				6,731.68
130-5600	RENTALS, LEASES AND REPAIRS			
P25-00603	1,730.00	130-5600	CAFETERIA FUND/RENTALS, LEASES AND REPAIRS	135.00
Total:130-5600 RENTALS, LEASES AND REPAIRS				135.00

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Includes Purchase Orders dated 04/21/2025 - 06/01/2025

PO Changes (continued)

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
215-4300	MATERIALS AND SUPPLIES			
P25-05225	1,145.72	215-4300	BOND FUND MEASURE I 2022/MATERIALS AND SUPPLIES	182.03-
			Total:215-4300 MATERIALS AND SUPPLIES	182.03-
215-6250	OTHER COSTS/PLANNING			
P25-02398	43,400.00	215-6250	BOND FUND MEASURE I 2022/OTHER COSTS/PLANNING	15,500.00
			Total:215-6250 OTHER COSTS/PLANNING	15,500.00
215-6290	INSPECTION			
P22-01838	863,520.00	215-6290	BOND FUND MEASURE I 2022/INSPECTION	221,760.00
			Total:215-6290 INSPECTION	221,760.00
350-5800	PROFESSIONAL/CONSULTING SERV			
P25-02865	488.85	350-5800	COUNTY SCHOOL FACILITY FUND/PROFESSIONAL/CONS	4.85
			Total:350-5800 PROFESSIONAL/CONSULTING SERV	4.85
350-6210	ARCHITECT/ENGINEERING FEES			
P24-02591	390,840.00	350-6210	COUNTY SCHOOL FACILITY FUND/ARCHITECT/ENGINEE	3,840.00
			Total:350-6210 ARCHITECT/ENGINEERING FEES	3,840.00
			Total PO Changes	800,799.15

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Approval to Utilize Piggyback Contracts and Cooperative Purchasing Programs for Procurement of Goods and Services During the 2025-2026 School Year (Núñez /Reyes)

Under the provisions of the State of California Department of General Services (DGS) and Public Contract Code §20118, school districts are permitted to participate in Cooperative Purchasing Programs. These programs allow agencies to incorporate a piggyback clause in their bid documents and vendor contracts, enabling other districts to take advantage of pre-bid pricing and terms without conducting a separate bidding process. This is particularly beneficial when large districts, with higher purchasing volumes, secure competitive pricing that smaller districts can then access. The District's Purchasing staff will continue to evaluate and compare available cooperative agreements to ensure the most cost-effective purchasing options are selected.

To control costs and streamline purchasing processes, District Administration requests the Board's approval to utilize piggyback bids for acquiring goods and services throughout the fiscal year. In the past, the District has successfully participated in cooperative purchasing agreements such as the California Multiple Award Schedules (CMAS), Omnia, Sourcewell, the U.S. General Services Administration (GSA), the National Association of State Procurement Officials (NASPO), the National Cooperative Purchasing Alliance (NCPA), the National Intergovernmental Purchasing Alliance (National IPA), the National Joint Powers Alliance (NJPA), U.S. Communities, and the Western States Contracting Alliance (WSCA). These collaborative agreements have supported the efficient procurement of items including Technology, equipment, office and custodial supplies, copiers, furniture, printers, and more.

Terms of Approval: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

Any fees incurred will be charged to end user's budget.

RECOMMENDATION:

It is the recommendation of the Director, Purchasing, and the Director, Fiscal Services, that the Board of Trustees approve the utilization of Piggyback Contracts and Cooperative Purchasing Programs for Procurement of Goods and Services.

ADDITIONAL MATERIALS:

Attached: [Public Contract Code 20118](#)

State of California

PUBLIC CONTRACT CODE

Section 20118

20118. Notwithstanding Sections 20111 and 20112, the governing board of any school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor. Upon receipt of the personal property, if the property complies with the specifications set forth in the contract, lease, requisition, or purchase order, the school district may draw a warrant in favor of the public corporation or agency for the amount of the approved invoice, including the reasonable costs to the public corporation or agency for furnishing the services incidental to the lease or purchase of the personal property, or the school district may make payment directly to the vendor. Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of the personal property, a school district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract.

(Amended by Stats. 2006, Ch. 730, Sec. 19.75. Effective January 1, 2007.)

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Facilities Agreement

Approval of Allowance Allocation #3 from Amendment #002 to Construction Services Agreement #17-158 - Balfour Beatty Contractors, LLC to provide Lease-Lease-Back Construction Services for the Rose Avenue Elementary School Reconstruction Project (Hubbard/Bennett/CFW)

The Board established a Budget for the Rose Avenue Elementary School Reconstruction Project of \$58.6 Million.

As a part of the Budget, the Board approved Amendment #2 to Agreement #17-158 on February 05, 2025 to establish an allowance under which funds can be utilized to complete the off-site improvement plans as approved by the City of Oxnard on December 12, 2024 and extended the Site Lease and Sub Lease Agreements through the completion of the Phase 1 portion of the Project.

The Contractor is seeking approval of draws from Amendment #3 to fund the extension of the General Conditions and Lease Term as well as to cover increased costs associated with labor, material and equipment resulting from City required scope. The contract documents allow funds to be drawn from the accounts with District approval. The Director of Facilities has been designated to provide the initial approval prior to placement on the agenda. The accompanying document lists all the account draws approved to date for the Contractor Allowance.

The allowance began with a fund balance of Seven Million Five Hundred Thousand and No Cents (\$7,500,000.00). This request totals Three Hundred Twenty-Five Thousand One Hundred Fifty – Four Dollars and Zero Cents (\$325,154.00) leaving a fund balance of Four Million One Hundred Six Thousand Six Hundred Ninety-Eight Dollars and Zero Cents (\$4,106,698.00).

FISCAL IMPACT:

\$325,154.00 - Enhanced Master Construct Program Fund. There is no recommended increase to the Project Budget.

RECOMMENDATION:

It is the recommendation of the Chief Information Officer, the Director of Facilities, in consultation with Caldwell Flores Winters, Inc., that the Board of Trustees approve Allocation #3 in the amount of \$325,154.00 as presented.

ADDITIONAL MATERIALS:

Attached: [Contractor Allowance Allocation #3 \(3 Pages\)](#)

[CDR 211 - CE 365 \(Increase OH Costs Labor Costs\) \(4 pages\)](#)

[CDR 212 - CE 365 \(TM Fire Water Valves Unforeseen Conditions\) \(13 Pages\)](#)

CDR 213 - CE 365 - (Added Air Vac - FW La Puerta) (20 Pages)
CDR 214 - CE 365 (Sewer and Domestic Line at La Puerta) (16 Pages)
CDR 216 R1 - CE 374 (Addtl TPH Impacted Soil) (99 Pages)
CDR 379 - CE 365 (Revise Storm Drain) (10 Pages)
CDR 380 - CE 365 (Addtl Pipe Steel Casing) (13 Pages)
CDR 381 - CE 365 (Extra Utility Paving) (27 Pages)
Amendment #2 (15 Pages)
Agreement #17-158, Balfour Beatty Construction LLC (24 Pages)



CONTRACTOR OFF-SITE AMENDMENT #2 ALLOCATION APPROVAL #3

Date: 06/18/2025

Contractor Amendment #2 Allowance Approval NO.3

PROJECT: Rose Ave. ES K-5 Reconstruction
O.S.D. BID No. N/A
O.S.D. Agreement No. 17-158

OWNER: Oxnard School District
1051 South A Street
Oxnard, CA. 93030

ARCHITECT: IBI/Arcadis
537 South Broadway
Los Angeles CA 90015

CONTRACTOR: Balfour Beatty Construction LLC
13520 Evening Creek Dr. North #270
San Diego CA 92128

Architects Proj. No.: 109990
D.S.A. File No.: 56-22
D.S.A. App. No.: 03-119284

Attn: Dennis Kuykendall

CONFORMANCE WITH CONTRACT DOCUMENTS, PROJECT MANUAL, DRAWINGS AND SPECIFICATION. All Change Order work shall be in strict conformance with the Contract Documents, Project Manual, Drawings, and Specifications as they pertain to work of a similar nature.

ORIGINAL CONTRACTOR ALLOWANCE SUM PER AMENDMENT #002	\$ 7,500,000.00
NET CHANGE - ALL PREVIOUS CONTRACTOR ALLOCATIONS.....	\$ 3,068,148.00
ADJUSTED ALLOWANCE SUM	\$ 4,431,852.00
NET CHANGE – ALLOCATION #3	\$ 325,154.00
Total Allocations to Date:	\$ 3,393,302.00
ADJUSTED ALLOWANCE SUM THROUGH NO #3	\$ 4,106,698.00
Commencement Date:	November 1, 2021
Original Completion Date:	October 5, 2023
Original Contract Time:	705 Calendar Days
Time Extension for all Previous Change Orders:	97 Days
Time Extension for this Change Order:	629 Days
Adjusted Completion Date:	September 30, 2025

Total Contractor Contingency Allocation Approval No. 3 \$325,154.00

Item	Description	Additional Cost related to Bid/Buyout	Conflicts Discrepancies or Errors in Documents	Additional Work Required by IOR or Other Agency not in Plans	Other Item Agreed to by District and Contractor
1.	CDR #379 – Revise storm drain pipe on La Puerta from SDR to RCP per City Improvement Plans			\$20,633.00	
2.	CDR #365 – Alteration of off-site fire water connection and change of material due to unforeseen conditions and City mandated changes			\$79,626.00	
3.	CDR #381 – Added storm drain modifications, sidewalk demolition and replacement and related work due to the off site connections required by the City			\$25,553.00	
4.	CDR #211 – Increase in labor costs related to City Off-Site approvals				\$5,561.00
5.	CDR #212 – Additional fire hydrant valves and unforeseen conditions related to work on the City approved Off-Site plans			\$13,678.00	
6.	CDR #213 – Installation of added air vacuum line at La Puerta per City Off-Site plan requirement			\$30,044.00	
7.	CDR #214 R1 – Relocated existing domestic water and sewer lines in La Puerta cul-de-sac due to unforeseen obstruction related to City Off-Site approvals			\$24,924.00	
8.	CDR #216 R1 Removal and disposal of TPH-impacted soil material and associated stockpile located at the northern area of the Parent Drop-Off related to revised City off-site approvals.			\$125,135	
	Total			\$319,593.00	\$5,561.00

APPROVAL (REQUIRED):

BOARD APPROVAL

DATE: _____

ASST. SUPT./PURCHASING DIRECTOR: _____

DATE: _____

CONTRACTOR: _____

DATE: _____

Contingency
Draw
Request (CDR)

Owner Oxnard School District
 Architect IBI Group
 Contractor Balfour Beatty
 PM CFW, Inc.

CONTINGENCY DRAW REQUEST

PROJECT: Rose Ave. K-5 Reconstruction
 200 East Driskill St.
 Oxnard, CA 93030

Change Order Request #: 211
 Date: 4/25/2025

TO: Oxnard School District
 1051 South A. Street
 Oxnard, CA 93030

The Contract is changed as follows:

<p>Reference: Cost Event 365 – CDR 211 – Offsite Improvements Approval Delay – Labor Increases & Remobilization (RCM)</p> <p>RCM is formally submitting a change order request due to the impacts caused by delays in Offsite Approvals, specifically related to remobilization efforts and increased labor and material costs. This includes the added expense of maintaining the project over an extended period of more than two years.</p> <p>Attached is a detailed breakdown of the additional labor hours required for remobilization and the completion of the fire water system tie-ins to each of the three buildings.</p> <p>A detailed breakdown of the justification of the costs is attached for your review.</p>	<p>\$ 5,561.00</p>
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- The cost of this work will be drawn from E&O Contractor Contingency:
- The cost of this work will be drawn from Project Allowance TIA #4 Contingency:

NOT VALID UNTIL SIGNED BY THE OWNER/DISTRICT & CONTRACTOR

CONTRACTOR: Balfour Beatty ARCHITECT: IBI Group PROGRAM MANAGER: CFW Group, Inc.

By: _____ By: _____ By: _____
 Date: 4/25/2025 Date: _____ Date: _____

OWNER - Oxnard School District By: _____ Date: _____

CHANGE ORDER REQUEST (COR)

Owner:	Oxnard School District	Date:	4/25/2025
Permit Number:	DSA# 03-119284	Change Event No.:	365
Project Name:	Rose Ave. K-5 Reconstruction		
Project Number:	15650001		
To: (Program Manager)	Gerald Schober - CFW	Contract Number:	P22-01685
From: (Contractor or Design)	Balfour Beatty	Task Order Number:	n/a

The following is an itemized QUOTATION regarding requested modifications to the contract documents

Description of Work:

Reference: Cost Event 365 – CDR 211 – Offsite Improvements Approval Delay – Labor Increases & Remobilization (RCM)

RCM is formally submitting a change order request due to the impacts caused by delays in Offsite Approvals, specifically related to remobilization efforts and increased labor and material costs. This includes the added expense of maintaining the project over an extended period of more than two years.

Attached is a detailed breakdown of the additional labor hours required for remobilization and the completion of the fire water system tie-ins to each of the three buildings.

A. Subcontractor's Cost			
RCM	\$	4,579.35	
O&P at 10%	\$	457.94	
Bonds @ 1%	\$	51.34	
Insurance @ 1%	\$	45.79	
		Subtotal B:	\$ 5,134.42
B. General Contractor's Cost			
Material (See attached supporting documentation.)	\$	-	
Taxes at 9.5% of Material	\$	-	
Labor (includes Fringe Benefits)	\$	-	
Payroll Taxes and Insurances at 9.5% of Labor		included above	
Construction Equipment (see attached supporting documentation)	\$	-	
		Subtotal C:	\$ -
C. General Contractor's Overhead and Profit*			
		* N/A for Contingency Draw Requests	
Overhead & Profit 5% of Subtotal A	\$	256.72	
Overhead & Profit 10% of Subtotal C	\$	-	
		Subtotal C:	\$ 256.72
D. Bond at 1%		Subtotal D:	\$ 55.61
E. Builders Risk Insurance at 1%		Subtotal E:	\$ 55.61
F. General Liability at 1.04%		Subtotal F:	\$ 57.83
Grand Total = (A + B + C + D + E + F)		\$	5,561.00

The request could potentially increase the Milestones and/or Contract Time by TBD calendar days.

□

Rafael Alamillo, Project Manager - Balfour Beatty

4/25/2025

Print Name & Title (General Contractor)

Signature

Date



350 Enterprise Place Tracy, CA 95304
 Phone: 209.833.8228 Fax: 209.833.8221

Change Order Request

SC21-512 — Rose Ave. Elementary School

COR Subject: Remobilization

To Alex Gonzalez
 Balfour Beatty
 1501 Quail Street
 #130
 Newport Beach, CA 92660
 949-502-4000

COR Number: SC21-512-14
COR Revision Number: 0
 COR Date: 6/18/2024
 Work Type: Price / Do Not Proceed
 Days Valid: 5

Return To Joe Hernandez
 RCM Fire Protection, Inc.
 350 Enterprise Place
 Tracy, CA 95304
 2098338228
 jhernandez@rcmfire.com

Details

Description	Cost / Rate	Qty / Hrs	Workers	Ext
483 Foreman	\$158.18	4.00 <i>Hrs</i>	1.00	\$632.72
Remobilization				
483 Journeyman	\$147.11	4.00 <i>Hrs</i>	1.00	\$588.44
Remobilization				

Breakout

Labor :	\$1,221.16
Material Increase	\$122.12
Overhead Percent	\$183.17
Total:	\$1,526.45

Reservation of Rights

This COR does not include any amount for impacts such as interference, disruptions, rescheduling, changes in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any of these items.



350 Enterprise Place Tracy, CA 95304
 Phone: 209.833.8228 Fax: 209.833.8221

Change Order Request

SC21-512 — Rose Ave. Elementary School

COR Subject: Labor Increase

To Alex Gonzalez
 Balfour Beatty
 1501 Quail Street
 #130
 Newport Beach, CA 92660
 949-502-4000

COR Number: SC21-512-15
COR Revision Number: 0
 COR Date: 6/18/2024
 Work Type: Price / Do Not Proceed
 Days Valid: 5

Return To Joe Hernandez
 RCM Fire Protection, Inc.
 350 Enterprise Place
 Tracy, CA 95304
 2098338228
 jhernandez@rcmfire.com

Details

Description	Cost / Rate	Qty / Hrs	Workers	Ext
483 Foreman	\$158.18	8.00 <i>Hrs</i>	1.00	\$1,265.44
Labor Increase				
483 Journeyman	\$147.11	8.00 <i>Hrs</i>	1.00	\$1,176.88
Labor Increase				

Breakout

Labor :	\$2,442.32
Material Increase	\$244.23
Overhead Percent	\$366.35
Total:	\$3,052.90

Reservation of Rights

This COR does not include any amount for impacts such as interference, disruptions, rescheduling, changes in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any of these items.

Contingency
Draw
Request (CDR)

Owner Oxnard School District
Architect IBI Group
Contractor Balfour Beatty
PM CFW, Inc.

CONTINGENCY DRAW REQUEST

PROJECT: Rose Ave. K-5 Reconstruction
200 East Driskill St.
Oxnard, CA 93030

Change Order Request #: 212
Date: 4/25/2025

TO: Oxnard School District
1051 South A. Street
Oxnard, CA 93030

The Contract is changed as follows:

Reference: Cost Event 365 – CDR 212 – Offsite Improvements Drawings: T&M Tickets for Additional Fire Hydrant Valves and Unforeseen Conditions	
Burns Pacific performed additional time and materials (T&M) work related to the installation of additional fire hydrant valves, as well as unforeseen conditions that required re-routing the fire water line along the Driskill Street frontage.	\$ 13,678.00
Attached are the signed T&M tickets along with the supporting documentation, dated 03/5/25 and 03/17/25. Report #3085	

- The cost of this work will be drawn from E&O Contractor Contingency:
- The cost of this work will be drawn from Project Allowance TIA #4 Contingency:

NOT VALID UNTIL SIGNED BY THE OWNER/DISTRICT & CONTRACTOR

CONTRACTOR
Balfour Beatty

ARCHITECT
IBI Group

PROGRAM MANAGER
CFW Group, Inc.

By: Rafael Plamilla

By: _____

By: _____

Date: 4/25/25

Date: _____

Date: _____

OWNER - Oxnard School District

By: [Signature]

Date: 5-9-25

CHANGE ORDER REQUEST (COR)

Owner:	Oxnard School District	Date:	4/25/2025
Permit Number:	DSA# 03-119284	Change Event No.:	365
Project Name:	Rose Ave. K-5 Reconstruction		
Project Number:	15650001		
To: (Program Manager)	Gerald Schober - CFW	Contract Number:	P22-01685
From: (Contractor or Design)	Balfour Beatty	Task Order Number:	n/a

The following is an itemized QUOTATION regarding requested modifications to the contract documents

Description of Work:

Reference: Cost Event 365 – CDR 212 – Offsite Improvements Drawings: T&M Tickets for Additional Fire Hydrant Valves and Unforeseen Conditions

Burns Pacific performed additional time and materials (T&M) work related to the installation of additional fire hydrant valves, as well as unforeseen conditions that required re-routing the fire water line along the Driskill Street frontage.

Attached are the signed T&M tickets along with the supporting documentation, dated 03/5/25 and 03/17/25.

Report #3085

A. Subcontractor's Cost			
Burns Pacific	\$	11,264.59	
O&P at 10%	\$	1,126.46	
Bonds @ 1.5% Included	\$	126.30	
Insurance @ 1%	\$	112.65	
		Subtotal B:	\$ 12,629.99
B. General Contractor's Cost			
Material (See attached supporting documentation.)	\$	-	
Taxes at 9.5% of Material	\$	-	
Labor (includes Fringe Benefits)	\$	-	
Payroll Taxes and Insurances at 9.5% of Labor		included above	
Construction Equipment (see attached supporting documentation)	\$	-	
		Subtotal C:	\$ -
C. General Contractor's Overhead and Profit*			
		* N/A for Contingency Draw Requests	
Overhead & Profit 5% of Subtotal A	\$	631.50	
Overhead & Profit 10% of Subtotal C	\$	-	
		Subtotal C:	\$ 631.50
D. Bond at 1%		Subtotal D:	\$ 136.78
E. Builders Risk Insurance at 1%		Subtotal E:	\$ 136.78
F. General Liability at 1.04%		Subtotal F:	\$ 142.25
Grand Total = (A + B + C + D + E + F)		\$	13,678.00

The request could potentially increase the Milestones and/or Contract Time by TBD calendar days.

□

Rafael Alamillo, Project Manager - Balfour Beatty

4/25/2025

Print Name & Title (General Contractor)

Signature

Date

CHANGE ORDER REQUEST

COMPANY: Balfour Beatty Construction
ADDRESS: 13520 Evening Creek Drive, Suite 270
 San Diego, CA 92128
JOB LOCATION: Rose Ave. Elementary School

CONTACT: Rafael Alamillo
CELL: (805) 208-7462
OFFICE:
EMAIL: ralamillo@balfourbeattyus.com

BID NO: 5769
COR NO: 39 **REV NO:** 1
PO or RFI NO: N/A
JOB NO: 21-17
BID DATE: 03/28/25
BID REVISION DATE: 04/23/25

BY: Michael Moraga
CELL: (805) 320-0518
OFFICE: (805) 371-4171
EMAIL: mmoraga@burnspacific.com

SCOPE OF WORK: Fire Hydrants and Valves at Various Locations. Revised to include only additional valves and work not included in COR# 26 Fire Line.

ITEM NO.	QTY	UM	UNIT PRICE	TOTAL
WORK ITEMS:				
03/05/25 Report No. 3085	1	LS	8,505.20	\$8,505.20
03/17/25 Report No. 3085	1	LS	2,759.39	\$2,759.39
Direct Costs Total				\$11,264.59

GENERAL EXCLUSIONS, QUALIFICATIONS & REMARKS:

1. ALL SPOILS GENERATED FROM EXCAVATION WILL BE LEVELED IN PLACE ONSITE WITH NO HAUL OFF.
2. BID IS BASED UPON UNSIGNED, PRELIMINARY PLANS.
3. BID WORKING NORMAL WORK HOURS 7AM TO 4PM
4. BID EXCLUDES PERMITS, FEES, ENGINEERING, SOIL TESTING AND BONDS.
5. BOND RATE 1.5% (IF APPLICABLE).
6. PRICE VALID FOR 30 DAYS.
7. THIS COR IS IN ADDITION TO CONTRACT SCHEDULE OF VALUES LINE ITEM 22 OFF-SITE STORM DRAIN.

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK REPORT BILLING SUMMARY

DATE: 03/05/25

REPORT NO. 3085

COR NO. 39 R1

WO NO.

JOB DESCRIPTION: Added 6" Valve for Fire Hydrant-West MPR

JOB NO. 21-17

1.	Labor	Classification	ST Hrs.	Rate	OT Hrs.	Rate	DT Hrs.	Rate	Amount
	E. Solorio	Foreman	4	156.74					\$ 626.96
	F. Moreno	Operator	5	153.53					\$ 767.65
	H. Farfan	Laborer	5	119.39					\$ 596.95
	A. Diaz	Laborer	5	119.39					\$ 596.95
	A. Sanchez	Laborer	5	119.39					\$ 596.95
									\$ -
									\$ -
									\$ -

Labor rates include cost of labor, fringe benefits, taxes, insurance and markup.

Total Labor: \$ 3,185.46

2.	Materials / Equipment Rentals	Amount
	Famcon Pipe & Supply Invoice# S147998.002- (2) 45 Bends	\$ 810.81
	Famcon Pipe & Supply Invoice# S147998.002- (4) 8" Mega lug kits	\$ 464.09
	Famcon Pipe & Supply Invoice# S150666.001- (1) 6" Ingate valve added to Driskill Main	\$ 1,075.72
	Famcon Pipe & Supply Invoice# S150666.001- (3) 6" Mega Lugs	\$ 260.62
	Famcon Pipe & Supply Invoice# S150666.001- 6" Tee	\$ 240.78
	Famcon Pipe & Supply Invoice# S147283.002- Adapter for 6" valve tee	\$ 196.86
	Famcon Pipe & Supply Invoice# S147283.001- (1) G3 box valve	\$ 80.44
	Famcon Pipe & Supply Invoice# S148210.001- 10' SDR35 valve stack	\$ 111.54
	Total Materials / Equipment Rentals:	<u>\$ 3,240.86</u>

3.	Subcontractors	Amount
		\$ -
		\$ -
	Total Subcontractors:	<u>\$ -</u>

4.	EQ ID	Equipment	Hrs.	Rate	Amount
	E-11	CAT 305.5E2 Excavator	5	91.00	\$ 455.00
	C-21	Utility Truck	5	80.00	\$ 400.00
	L-12	CAT 299D2 Skid Steer	5	106.00	\$ 530.00
					\$ -
					Total Equipment: <u>\$ 1,385.00</u>

TOTAL ITEMS 2 THRU 4:	\$ 4,625.86
ADD OVERHEAD & PROFIT 10%:	\$ 693.88
TOTAL ITEMS 2 THRU 4 INCLUDING MARKUP:	<u>\$ 5,319.74</u>
ADD COST OF LABOR - ITEM 1:	\$ 3,185.46
TOTAL AMOUNT FOR THIS REPORT:	<u><u>\$ 8,505.20</u></u>

WEST MPR - GROUP 3

BURNS PACIFIC CONSTRUCTION, INC.
EXTRA WORK TICKET

DATE: 3.5.25 REPORT NO. 3085
 LOCATION: MPR VALVE & OFFSET 45' JOB NO. 21.17
DRISKILL SIDE FW OFFSET COMPANY:

JOB DESCRIPTION: Install two 45° bends FOR OFFSET
OF 6" Fire Tie-in ON DRISKILL. wrap and prep
Fittings FOR Thrust Blocks. Center 10' for
CHANCE OF Rain prep.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
F. moreno	OPERATOR	5		
H. Farfan	LABORER	5		
A. DIAZ	LABORER	5		
A. Sanchez	LABORER	5		
E. Solomia	OPERATOR	5		
Ed Solomia	PIPE/OPERATOR	4		

Materials / Equipment Rentals / Subcontractors	Ticket#
(2) 8" 45° DEGREE BENDS	Famcon
(4) 8" MEGA LUGS KITS	Famcon
(1) 6" TRIGATE VALVE ADDED TO DRISKILL MAIN	Famcon
NUTS BOLTS & GASKETS MEGA LUGS	Famcon
(1) 6-3 VALVE BOX AND 10' SDR35 VALVE STACK	Famcon

EQ ID	Equipment	Hrs.
305.5	EX CAT F. moreno	5
C-21	UTILITY TRUCK	5
799	CAT LOADER E solomia	5

BPC Foreman: [Signature]

Co. Rep. Signature: [Signature]



Invoice

INVOICE DATE	INVOICE NUMBER	PAGE NO.
02/19/2025	S100147998.002	
REMIT TO: Falcon Pipe & Supply, Inc 200 Lambert St OXNARD, CA 93036		1 of 2

6002
45 Bends
0 • C
Falcon Pipe & Supply, Inc
200 Lambert St
OXNARD, CA 93036
Phone 805-485-4351
Fax 805-485-3000

8"
(4) Mega Lug
Kits

108 • 18 x
4 • =
432 • 72 *
432 • 72 x
7 • 25 %
31 • 37 *

BILL TO:
0 • C
BURNS-PACIFIC
3541 Old Coast Road, Suite 114
OXNARD, CA 93032
756 • 00 +
54 • 81 +
810 • 816 +

SHIP TO:

21-17 BURNS PACIFIC--ROSE SCHOOL
ROSE AVE SCHOOL
220 S. DRISKILL ST
OXNARD, CA 93030

4099	21-17	21-17	LEASE NUMBER	SALESPERSON
				Rick Vasquez

WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Rick Vasquez	OT OUR TRUCK	Net 30 Days	02/19/2025	02/07/2025

ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE	
4ea	4ea	NS2424SGAT1G 24" X 24" GALV. TRAFFIC GRATE ADA *4 GRATES INSIDE OF CATCH BASIN *	855.000/ea	3420.00	27R
1ea	1ea	FFRG06186H GASKET, RUBBER 6-HOLE HYDRANT 6"X 1/8"	3.300/ea	3.30	26
6ea	6ea	583000 BRKOFF STUD, 5/8 X 3" OXNARD	6.250/ea	37.50	26
12ea	12ea	58 NUT 5/8" PLATED	0.750/ea	9.00	26
6ea	6ea	80 ACCESSORY KIT, COMPLETE MJ 8"	49.000/ea	294.00	26
1ea	1ea	40656H HYD., JONES J4065 D.I., 6-HOLE, 4"X4"X2-1/2", 1-1/2" PENT , C.I. CAPS, Z2 SAFETY YELLOW #34D-10922 Z2	4413.820/ea	4413.82	26
3ea	3ea	NSCB2412L 24" X 24" X 12" BROOKS CATCH BASIN LOWER ** 1 PALLET 50A1 JA 2/14 **	353.000/ea	1059.00	27R
Mega 2ea	2ea	2008PVP 8" PACKAGED MEGA-LUG FOR PVC #1500 (PVC PK4008)	108.180/ea	216.36	26
Bends 2ea	2ea	M45080 45, MJ. CL L/ACC 8", C110	378.000/ea	756.00	26
4ea	4ea	24" X 24" X 24" CATCH BASIN W/FRAME OPEN BOTTOM, ** 4 PALLETS 50A1 JA 2/14 **	483.000/ea	1932.00	27R

** Continued on Next Page **



Invoice

INVOICE DATE	INVOICE NUMBER	PAGE NO.
02/19/2025	S100147998.002	2 of 2

ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
		02-19-2025 09:10:18 AM <i>MONTANA</i> Martin		

Invoice is due by 03/21/2025

Past Due invoices may be subject to 1.50% late charge.
Thank you for your business. If this invoice is paid by credit card, there will be a 3% fee.

Subtotal	12140.98
S&H Charges	0.00
Tax	1123.04
Payments	0.00
Amount Due	13264.02

Valve

(3) 6" Mega Lugs

6" Tee

Tax

Hamilton Pipe & Supply
205 Lambert St
OXNARD, CA 93038
Phone 805-485-4350
Fax 805-485-0003

0.00 x
7.25 %
BILL TO: 72.72 *

0.00
81.00 x
3.00 =
243.00 * SHIP TO:

DATE	INVOICE	NUMBER
03/19/2025	0.00	0666.001
		PAGE NO.
		1 of 1

BURNS-PA
3541 Old Conejo Road, Suite 114
NEWBURY PARK, CA 91320

0.00
243.00 x
7.25 %
17.62 *

21-17 BURNS PACIFIC-ROSE SCHOOL
ROSE AVE SCHOOL
220 S. DRISKILL ST
OXNARD, CA 93030

224.50 +
16.28 +
240.786 +

ORDER NUMBER	SHIP TO	ORDER DATE
4089	2117	03/19/2025

John Aranda

Net 30 Days
03/19/2025
03/19/2025

ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
2ea	2ea	XR50106 6" ROMAC XR501-7.60 X 7" WIDE RANGE CPL. W/EPOXY + S.S. B+N 6.275-7.60	367.000/ea	734.00
1ea	1ea	SSBMFT060 TEE, MJ X FLG SSB 6" Also L/ACC., C153	224.500/ea	224.50
1ea	1ea	VGF06 VALVE, FLG X FLG MUELLER 6", W/OP. NUT, O.L., A-2362-06 E381 EPDM	1003.000/ea	1003.00
2ea	2ea	2006PVP 6" PACKAGED MEGA-LUG FOR PVC #1500 (PVC PK4006)	81.000/ea	162.00
1ea	1ea	14000 4" 304SS 150# BOLT & NUT SET	15.000/ea	15.00
1ea	1ea	FFRG0618 GASKET, FF RUBBER 6 X 1/8" 150# 8-HOLE	2.480/ea	2.48

ESD

PAID

Invoice is due by 04/18/2025

Past Due invoices may be subject to 1.50% late charge. Thank you for your business. If this invoice is paid by credit card, there will be a 3% fee.

Subtotal	2140.98
S&H Charges	0.00
Tax	155.22
Payments	0.00
Amount Due	2296.20



Famcon Pipe & Supply, Inc
 200 Lambert St
 OXNARD, CA 93036
 Phone 805-485-4350
 Fax 805-485-3070

21-17

MGM



Invoice

INVOICE DATE	INVOICE NUMBER	PAGE NO.
02/26/2025	S100147283.002	
REMIT TO: Famcon Pipe & Supply, Inc 200 Lambert St OXNARD, CA 93036		1 of 1

BILL TO:

SHIP TO:

BURNS-PACIFIC
 3541 Old Conejo Road, Suite 114
 NEWBURY PARK, CA 91320

21-17 BURNS PACIFIC--ROSE SCHOOL
 ROSE AVE SCHOOL
 220 S. DRISKILL ST
 OXNARD, CA 93030

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
4099	21-17	21-17	Rick Vasquez	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Rick Vasquez	OT OUR TRUCK	Net 30 Days	02/26/2025	01/29/2025
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	1ea	NSSSBMFA06D 6" MJ X FLG ADAPTER C-153 DOMESTIC 1-PALLET 60A9 2/7 MF 02-26-2025 01:26:24 PM <i>Adriann</i> <i>Core 26 on Hydrant. Fee</i>	180.190/ea	180.19

Invoice is due by 03/28/2025

Past Due invoices may be subject to 1.50% late charge.
 Thank you for your business. If this invoice is paid by credit card, there will be a 3% fee.

EWT #3085 3-5-25

Subtotal	180.19
S&H Charges	0.00
Tax	16.67
Payments	0.00
Amount Due	196.86

G3 Box Valve

21-17



Invoice

Falcon Pipe & Supply, Inc.
200 Lambert St
OXNARD, CA 93036
Phone 805-485-4360
Fax 805-485-4360

ON SITE FIRE
COR 26

INVOICE DATE	INVOICE NUMBER	PAGE NO.
02/01/2025	S100147283.001	
REMIT TO: Falcon Pipe & Supply, Inc 200 Lambert St OXNARD, CA 93036		1 of 2

BILL TO: 75.00 *
7.25 %
5.44 *

SHIP TO:

75.00 FIG+
3541 Old Conejo Rd
NEWBERRY PARK
5.44 *
80.44 G+

oad, Suite 114
CA 91320

21-17 BURNS PACIFIC--ROSE SCHOOL
ROSE AVE SCHOOL
220 S. DRISKILL ST
OXNARD, CA 93030

CUSTOMER PO NUMBER		JOB NAME / RELEASE NUMBER		SALESPERSON					
4099		21-17		Rick Vasquez					
WRITER		SHIP VIA		TERMS		SHIP DATE		ORDER DATE	
Rick Vasquez		OT OUR TRUCK		Net 30 Days		02/01/2025		01/29/2025	
ORDER QTY	SHIP QTY	DESCRIPTION				UNIT PRICE	EXT PRICE		
2ea	2ea	LUBEG GALLON OF GASKET LUBE (4) 30601				15.000/ea	30.00		
2ea	2ea	FFRG0618 GASKET, FF RUBBER 6 X 1/8" 150# 8-HOLE				2.480/ea	4.96		
2ea	2ea	16800 --SET, 6"/8" S.S. BOLT & NUT, TYPE 304				21.000/ea	42.00		
1ea	1ea	12G500I WIRE, HMWPE BLUE INSULATED COPPER 12GA X 500' SOL ### OXNARD CODE ONLY ### ## SMPS USE CODE ".35612" ##				141.850/ea	141.85		
4ea	4ea	60 ACCESSORY KIT, COMPLETE MJ 6"				41.000/ea	164.00		
1ea	1ea	VGMF06 VALVE, M.J. X FLG L/ACC MUELLER 6", W/OP.				931.000/ea	931.00		
1ea	1ea	NUT, O.L., A-2362-19 E381 EPDM VGM06 VALVE, M.J. X M.J. L/ACC MUELLER 6", W/OP.				931.000/ea	931.00		
2ea	2ea	G3B BOX, VALVE G3 BODY ONLY				75.000/ea	150.00		
2ea	2ea	G3LW BOX, VALVE G3 LID MRKED "WATER"				46.000/ea	92.00		
600ft	600ft	PDR1408 PIPE, 8" DR14 CL305 C900 TS				27.600/ft	16560.00		
40ft	40ft	PDR1406 PIPE, 6" DR14 CL305 C900 TS				15.800/ft	632.00		

FOUND
MGM

** Continued on Next Page **

Valve Stack

21-17



Invoice

Falcon Pipe & Supply, Inc
200 Lambert St
OXNARD, CA 93036
Phone 805-104-0000 *
Fax 805-485-3070

INVOICE DATE	INVOICE NUMBER	PAGE NO.
02/11/2025	S100148210.001	
REMIT TO: Falcon Pipe & Supply, Inc 200 Lambert St OXNARD, CA 93036		1 of 1

BILL TO: 104.00 *
7.25 %
7.54 *
BURNS PACIFIC
3541 Old Conejo Rd
NEWBURY PARK CA 91320
D.C

d, Suite 114
A 91320

SHIP TO:

21-17 BURNS PACIFIC--ROSE SCHOOL
ROSE AVE SCHOOL
220 S. DRISKILL ST
OXNARD, CA 93030

CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
104.00 + 4099 7.54 + 111.546 +	2117	Rick Vasquez	
SHIP VIA	TERMS	SHIP DATE	ORDER DATE
WILL CALL	Net 30 Days	02/11/2025	02/11/2025
DESCRIPTION		UNIT PRICE	EXT PRICE
20ft	20ft PDR3508 PIPE, 8" SDR35 20' TS 8SDR20 2025/02/11 11:41:47 AM S100148210.1  EDDIE COR 26	10.400/ft	208.00

Invoice is due by 03/13/2025

Past Due invoices may be subject to 1.50% late charge.
Thank you for your business. If this invoice is paid by credit card, there will be a 3% fee.

Subtotal	208.00
S&H Charges	0.00
Tax	15.08
Payments	0.00
Amount Due	223.08

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

WEST MPR - GLOUT 3

DATE: 3.17.25

REPORT NO. 3085

MPR VALVE

JOB NO. 21.17

LOCATION: Fire Water OFFSET OF Main COMPANY:

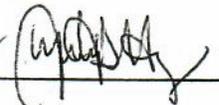
JOB DESCRIPTION: Grind Asphalt over to New 6" WATER TAP location away from existing main TEE. AND FOR RECESS OF Trench plate per city of OXWARD. Compact over Poured 45°'s and 6" Valve TO OFF Fire line.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
F. Moreno	Operator	4		
H. Farfan	LABORER	4		
E. Solonio	OPERATOR	4		

Materials / Equipment Rentals / Subcontractors	Ticket#

EQ ID	Equipment	Hrs.
305.5	EXCAVATOR	4
305.5	Compaction Wheel attachment	MIN
299 CAT	CAT Asphalt Attachment Grnder	MIN

BPC Foreman: 

Co. Rep. Signature: 1012 Tim Hoff 

Contingency
Draw
Request (CDR)

Owner Oxnard School District
Architect IBI Group
Contractor Balfour Beatty
PM CFW, Inc.

CONTINGENCY DRAW REQUEST

PROJECT: Rose Ave. K-5 Reconstruction
200 East Driskill St.
Oxnard, CA 93030

Change Order Request #: 213
Date: 4/25/2025

TO: Oxnard School District
1051 South A. Street
Oxnard, CA 93030

The Contract is changed as follows:

Reference: Cost Event 365 – CDR 213 – Offsite Improvements Drawings Subject: T&M Tickets for Addition of Air Vac on La Puerta per City of Oxnard Requirement	
Burns Pacific performed additional time and materials (T&M) work associated with the installation of an added Air Vac on the Fire Water Line along La Puerta, as required by the City of Oxnard.	
Attached are the signed T&M tickets and supporting documentation for your review:	\$ 30,044.00
Report No. 4007 – 04/14/25 Report No. 4008 – 04/15/25 Report No. 4009 – 04/16/25 Report No. 4010 – 04/17/25 Report No. 4012 – 04/18/25	

- The cost of this work will be drawn from E&O Contractor Contingency:
- The cost of this work will be drawn from Project Allowance TIA #4 Contingency:

NOT VALID UNTIL SIGNED BY THE OWNER/DISTRICT & CONTRACTOR

CONTRACTOR
Balfour Beatty

ARCHITECT
IBI Group

PROGRAM MANAGER
CFW Group, Inc.

By: Rafael Ramirez By: _____ By: _____
Date: 4/25/25 Date: _____ Date: _____

OWNER - Oxnard School District

By: [Signature] Date: 5-9-20

CHANGE ORDER REQUEST (COR)

Owner:	Oxnard School District	Date:	4/25/2025
Permit Number:	DSA# 03-119284	Change Event No.:	365
Project Name:	Rose Ave. K-5 Reconstruction		
Project Number:	15650001		
To: (Program Manager)	Gerald Schober - CFW	Contract Number:	P22-01685
From: (Contractor or Design)	Balfour Beatty	Task Order Number:	n/a

The following is an itemized QUOTATION regarding requested modifications to the contract documents

Description of Work:

Reference: Cost Event 365 – CDR 213 – Offsite Improvements Drawings
 Subject: T&M Tickets for Addition of Air Vac on La Puerta per City of Oxnard Requirement

Burns Pacific performed additional time and materials (T&M) work associated with the installation of an added Air Vac on the Fire Water Line along La Puerta, as required by the City of Oxnard.

Attached are the signed T&M tickets and supporting documentation for your review:

Report No. 4007 – 04/14/25
 Report No. 4008 – 04/15/25
 Report No. 4009 – 04/16/25
 Report No. 4010 – 04/17/25
 Report No. 4012 – 04/18/25

A. Subcontractor's Cost			
Bursn Pacific	\$	24,744.02	
O&P at 10%	\$	2,474.40	
Bonds @ 1.5%	\$	277.43	
Insurance @ 1%	\$	247.44	
		Subtotal B:	\$ 27,743.30
B. General Contractor's Cost			
Material (See attached supporting documentation.)	\$	-	
Taxes at 9.5% of Material	\$	-	
Labor (includes Fringe Benefits)	\$	-	
Payroll Taxes and Insurances at 9.5% of Labor		included above	
Construction Equipment (see attached supporting documentation)	\$	-	
		Subtotal C:	\$ -
C. General Contractor's Overhead and Profit*			
		* N/A for Contingency Draw Requests	
Overhead & Profit 5% of Subtotal A	\$	1,387.16	
Overhead & Profit 10% of Subtotal C	\$	-	
		Subtotal C:	\$ 1,387.16
D. Bond at 1%		Subtotal D:	\$ 300.44
E. Builders Risk Insurance at 1%		Subtotal E:	\$ 300.44
F. General Liability at 1.04%		Subtotal F:	\$ 312.46
Grand Total = (A + B + C + D + E + F)		\$	30,044.00

The request could potentially increase the Milestones and/or Contract Time by TBD calendar days.

□

Rafael Alamillo, Project Manager - Balfour Beatty

4/25/2025

Print Name & Title (General Contractor)

Signature

Date

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

2" Air Vac Work

MONDAY

DATE: 4/14/25

REPORT NO. 4007

JOB NO. 21-17

LOCATION: La Puente Cnl-Dc-Sac

COMPANY: Balden Beatty

JOB DESCRIPTION: STRIP Asphalt to Air Vac trench, locate 2" saddle and Begin trench towards Butch of work in the landscape. I and one laborer stayed late to glue all testing unit fittings and Repair leaking valve at the trench enclosure

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
Francisco Moreno	Operator	2		
Andrew REYES	Laborer	2		
Bernie ROSAS	Laborer	2		
ED Solonido	Fore/Operator		2	
Humberto Farfan	Pipe layer		2	

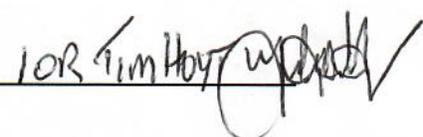
Materials / Equipment Rentals / Subcontractors	Ticket#
<u>TRENCH Shoring plates are going Rental to be billed Separately</u>	

EQ ID	Equipment	Hrs.
<u>305.5</u>	<u>305.5 CAT EXCAVATION</u>	<u>2</u>
<u>C-20</u>	<u>FLAT DUMP TRUCK</u>	<u>2</u>
<u>C-21</u>	<u>UTILITY DUMP TRUCK</u>	<u>2</u>

BPC Foreman:



Co. Rep. Signature:



BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

2" Air Vac

DATE: 4.15.25

TUESDAY

REPORT NO. 4008

JOB NO. 21-17

LOCATION: La Puerta CUI-DE-SAC Air Vac

COMPANY: Buffon Beatty

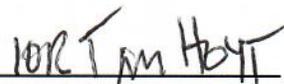
JOB DESCRIPTION: Finished trenching for Air Vac line tunnel under curb & GUTTER AND Remove Side Walk panel. Remove old fence pole and Footing. Grade Bottom BEDDING. PLACE OVER Trench For end DAY.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
Francisco moreno	OPERATOR	4		
ANDREW REYES	LABORER	4		
Humberto Farfán	LABORER	4		
ED Solorio	FOREMAN/OPERATOR	4		

Materials / Equipment Rentals /Subcontractors	Ticket#
TRENCH SHORINGS PLATES ON GOING BILLED SEPERATELY	

EQ ID	Equipment	Hrs.
305-5	CAT EXCAVATOR	4
C-20	FLAT DUMP TRK	4

BPC Foreman: 

Co. Rep. Signature: 

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK REPORT BILLING SUMMARY

DATE: 04/16/25

REPORT NO. 4009

COR NO. 44

WO NO.

JOB DESCRIPTION: La Puerta Air Vac

JOB NO. 21-17

1. Labor	Classification	ST Hrs.	Rate	OT Hrs.	Rate	DT Hrs.	Rate	Amount
E. Solorio	Foreman	4	156.74					\$ 626.96
D. Boyd	Operator	4	153.53					\$ 614.12
H. Farfan	Laborer	4	119.39					\$ 477.56
A. Reyes	Laborer	4	119.39					\$ 477.56
								\$ -
								\$ -
								\$ -
								\$ -
Labor rates include cost of labor, fringe benefits, taxes, insurance and markup.								Total Labor: <u>\$ 2,196.20</u>

2. Materials / Equipment Rentals	Amount
Trench Shoring plates and jack shoring will be billed separately.	
Famcon Pipe & Supply Inv.# S152462.002	\$ 7,049.96
Total Materials / Equipment Rentals:	<u>\$ 7,049.96</u>

3. Subcontractors	Amount
	\$ -
	\$ -
Total Subcontractors:	<u>\$ -</u>

4. EQ ID	Equipment	Hrs.	Rate	Amount
F-2	Crew Truck w/Tools	4	49.00	\$ 196.00
B-11	CAT 420F2 Backhoe	4	80.00	\$ 320.00
				\$ -
				\$ -
				\$ -
Total Equipment:				<u>\$ 516.00</u>

TOTAL ITEMS 2 THRU 4:	\$ 7,565.96
ADD OVERHEAD & PROFIT 10%:	\$ 1,134.89
TOTAL ITEMS 2 THRU 4 INCLUDING MARKUP:	<u>\$ 8,700.85</u>
ADD COST OF LABOR - ITEM 1:	\$ 2,196.20
TOTAL AMOUNT FOR THIS REPORT:	<u><u>\$ 10,897.05</u></u>

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

2" Air Vac work

DATE: 4-16-25

REPORT NO. 4009

WEDNESDAY

JOB NO. 21-17

LOCATION: La Puerta cul-DE-SAC

COMPANY: Backfour BEATTY

JOB DESCRIPTION: lay out for 2" Air Vac. Install at saddle.
Silver Solder Fittings and layed copper tubing up to
the curb valve.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
<i>Darryl Boyd</i>	<i>operator</i>	<i>4</i>		
<i>Humberto Pawan</i>	<i>LABORER</i>	<i>4</i>		
<i>ANDREW REYES</i>	<i>LABORER</i>	<i>4</i>		
<i>Ed Solorio</i>	<i>Finer</i>	<i>4</i>		

Materials / Equipment Rentals /Subcontractors	Ticket#
<i>TRENCH PLATTS OVER TRENCH - BILLED Separatly</i>	
<i>Falcon Pipe Supply - copper pipe & fittings</i>	<i>5100152462.002</i>

EQ ID	Equipment	Hrs.
<i>420PQT</i>	<i>CAT BACKHOE</i>	<i>4</i>
<i>F-2</i>	<i>UTILITY TRUCK</i>	<i>4</i>

BPC Foreman: *[Signature]*

Co. Rep. Signature: *[Signature]*



Famcon Pipe & Supply, Inc
 200 Lambert St
 OXNARD, CA 93036
 Phone 805-485-4350
 Fax 805-485-3070



Invoice

INVOICE DATE	INVOICE NUMBER	PAGE NO.
04/15/2025	S100152462.002	
REMIT TO: Famcon Pipe & Supply, Inc 200 Lambert St OXNARD, CA 93036		1 of 2

BILL TO:

SHIP TO:

BURNS-PACIFIC
 3541 Old Conejo Road, Suite 114
 NEWBURY PARK, CA 91320

21-17 BURNS PACIFIC--ROSE SCHOOL
 ROSE AVE SCHOOL
 220 S. DRISKILL ST
 OXNARD, CA 93030

CUSTOMER NUMBER		CUSTOMER PO NUMBER		JOB NAME / RELEASE NUMBER		SALESPERSON		
4099		2117		2117		Rick Vasquez		
WRITER			SHIP VIA		TERMS		SHIP DATE	ORDER DATE
Rick Vasquez			OT OUR TRUCK		Net 30 Days		04/15/2025	04/10/2025
ORDER QTY	SHIP QTY	DESCRIPTION				UNIT PRICE	EXT PRICE	
1ea	1ea	B1730 BOX, 17" X 30" X 12" H-20 CALTRANS #6 HT1730-B TRAFFIC RATED 1000297 (4) 2-HOLE				421.000/ea	421.00	
60ft	60ft	99200 PIPE, 2" X 20' TYPE K SOFT CU (180ft per bx)				33.420/ft	2005.20	
1ea	1ea	PS150200 SLEEVE, PLASTIC 4"X200' 1 1/2-2" COPPER				23.000/ea	23.00	
1ea	1ea	BT200D 2" STD BRASS LF TEE DOMESTIC				119.350/ea	119.35	
1ea	1ea	B20001 NIPPLE 2" X CLOSE BRASS				13.550/ea	13.55	
1ea	1ea	B20012 NIPPLE 2" X 12" BRASS				54.350/ea	54.35	
1ea	1ea	B20003 NIPPLE 2" x 3" BRASS				14.300/ea	14.30	
1ea	1ea	B20003 NIPPLE 2" x 3" BRASS				14.300/ea	14.30	
1ea	1ea	2810FHMP ADAPTER, HYDRANT 2 1/2 FHT X 2" MIP #25FH20MI				19.750/ea	19.75	
1ea	1ea	2ARISCREEN 2" A.R.I. BUG SCREEN ZZ D040				50.650/ea	50.65	
2ea	2ea	C90200 2" CxC COPPER 90 ELBOW (#330108) 9006				9.250/ea	18.50	
2ea	2ea	CC200 COUPLING, 2" CU #330348				5.300/ea	10.60	
1ea	1ea	2" CxFIP COPPER FEMALE ADAPTER CF200 (#310-200)				13.300/ea	13.30	
1ea	1ea	B44777NL 2" FORD B44-777-NL, CTS COMPXCOMP BALL VALVE				501.000/ea	501.00	
2ea	2ea	B11777WNL VALVE, BALL FIP X FIP 2" B11-777W-NL (1900200) (2) ****				362.000/ea	724.00	
1ea	1ea	VAV02 AIR+VAC COMBO, CRISPIN UL20, 2"				833.000/ea	833.00	



Invoice

INVOICE DATE	INVOICE NUMBER	PAGE NO.
04/15/2025	S100152462.002	2 of 2

ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
2ea	2ea	G3B BOX, VALVE G3 BODY ONLY 1000401	77.850/ea	155.70
2ea	2ea	G3LW BOX, VALVE G3 LID MRKED "WATER" 3000627	47.750/ea	95.50
1ea	1ea	P6002002 ARMORCAST AIR AND VAC CAN 20" X 36" #P6002002-SND RA2036VCSNDA	791.000/ea	791.00
1ea	1ea	B1730-51JH COVER, 17" X 30" STEEL H-20 CALTRANS #6T HT1730-L01-P TRAFFIC RATED 2001890 04-15-2025 12:05:59 PM S100152462.002  Ed S	575.000/ea	575.00

Invoice is due by 05/15/2025

**Past Due invoices may be subject to 1.50% late charge.
Thank you for your business. If this invoice is paid by credit card, there
will be a 3% fee.**

Subtotal	6453.05
S&H Charges	0.00
Tax	596.91
Payments	0.00
Amount Due	7049.96

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

2" Air VAC WORK

DATE: 4.17.25

REPORT NO. 4010

THURSDAY

JOB NO. 21.17

LOCATION: LA PUERTA CM-DE-SAC

COMPANY: Balfour Beatty

JOB DESCRIPTION: PULLED TRENCH PLATES, RAN 2" COPPER LINE PASSED THE CURB VALUE. STACK VALVE AND ASSEMBLE AIR VAC UNIT BEHIND SIDEWALK AT PLANTER AREA AND AWAY FROM FENCE. SET STACK AND BOX FOR BLOWOFF AND VALVE. SET STACK FOR AIR VAC VALVE AND BOX. SAND OVER COPPER LINE AND COMPACT. BACKFILL OVER SIDEWALK SECTION AND COMPACT. PREP FOR SLURRY AND PLATE OVER TRENCH FOR TRAFFIC.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
ED Solerio	Foreman	4		
Francisco Moreno	operator	4		
Humberto Farfan	laborer	4		
Andrew Reyes	laborer	4		
Bernie Rosta	laborer	4		

Materials / Equipment Rentals / Subcontractors	Ticket#
Trench-shoring PLATES ON GOING TO BILLED SEPERATELY	
Falcon Pipe & supply	5100152978.001
Sumbell Rentals Jack Hammer Air Compressor	167827674-0002

EQ ID	Equipment	Hrs.
B-10	420P CAT BACKHRE	4
C-21	UTILITY TRUCK	4
L-13	299 CAT LOADER	4
BPC	WACKER COMPACTOR	4

BPC Foreman: 

Co. Rep. Signature: 



Famcon Pipe & Supply, Inc
 200 Lambert St
 OXNARD, CA 93036
 Phone 805-485-4350
 Fax 805-485-3070



Invoice

INVOICE DATE	INVOICE NUMBER
04/17/2025	S100152978.001
REMIT TO: Famcon Pipe & Supply, Inc 200 Lambert St OXNARD, CA 93036	
PAGE NO. 1 of 1	

BILL TO:

SHIP TO:

BURNS-PACIFIC
 3541 Old Conejo Road, Suite 114
 NEWBURY PARK, CA 91320

21-17 BURNS PACIFIC--ROSE SCHOOL
 ROSE AVE SCHOOL
 220 S. DRISKILL ST
 OXNARD, CA 93030

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
4099	21-17	21-17	Rick Vasquez		
WRITER		SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Jose Rosales		WILL CALL	Net 30 Days	04/17/2025	04/17/2025
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE	
1ea	1ea	BC200D 2" STD BRASS LF COUPLING DOMESTIC	99.090/ea	99.09	
1ea	1ea	B20004 2" x 4" STD BRASS NIPPLE	21.000/ea	21.00	
1ea	1ea	B20003 NIPPLE 2" x 3" BRASS	15.050/ea	15.05	
1ea	1ea	2" CxFIP COPPER FEMALE ADAPTER CF200 (#310-200)	13.300/ea	13.30	
2025/04/17 09:00:28 AM S100152978.1  ED					

Invoice is due by 05/17/2025

**Past Due invoices may be subject to 1.50% late charge.
 Thank you for your business. If this invoice is paid by credit card, there
 will be a 3% fee.**

Subtotal	148.44
S&H Charges	0.00
Tax	10.76
Payments	0.00
Amount Due	159.20



INVOICE

SEND ALL PAYMENTS TO:
 SUNBELT RENTALS, INC
 PO BOX 409211
 ATLANTA, GA 30384-9211

INVOICE NUMBER	167827674-0002
ACCOUNT NUMBER	1959026
INVOICE DATE	4/17/25
PAGE 1	

INVOICE TO
 BURNS PACIFIC CONSTRUCTION
 3541 OLD CONEJO RD. STE 114
 NEWBURY PARK, CA 91320

JOB ADDRESS
 220 S DRISKILL ST, OXNARD
 BURNS PACIFIC CONSTRUCTION
 220 S DRISKILL ST
 ROSE ELEMENTARY SCHOOL
 OXNARD, CA 93030 5544
 C#: 805-371-4171 J#: 805-298-0957

RECEIVED BY SOLORIO, EDDIE	CONTRACT NUMBER 167827674
PURCHASE ORDER NUMBER N/R	
JOB NUMBER 13- BURNS PACIFIC CO	
BRANCH 0664 CAMARILLO CA PC664	
210 WOOD RD CAMARILLO, CA 93010 8304 805-484-0501	

QTY	EQUIPMENT #	Min	Day	Week	4 Week	Amount
1.00	185CFM 125PSI DIESEL AIR COMPRESSOR 10198629 Make: DOOSAN Model: P185WDO Ser #: 493329UDADG89 HR OUT: 2074.700 HR IN: 2074.900 TOTAL: .200 Billed from 4/17/25 thru 4/17/25	262.00	265.00	730.00	1520.00	265.00
1.00	65 LB AIR HAMMER 10019549 Make: TAMCO Model: TPB60 Ser #: 2018B103	62.00	88.00	282.00	719.00	88.00
1.00	3/4" X 50' AIR COMPRESSOR HOSE					N/C
1.00	STEEL HAMMER MOIL POINT					N/C
1.00	AIR HAMMER ASPHALT SPADE					N/C
Rental Sub-total:						353.00
SALES ITEMS:						
Qty	Item number	Unit	Price			
1	CAHERS1	EA	2.650			2.65
	CA .75% HEAVY EQUIP. RENTAL TAX					
1	ENVIRONMENTAL	EA	6.260			6.26
	2133XXX000 ENVIRON/HAZMAT/DISPOSAL FEE					
FINAL BILL: 4/17/25 07:46 AM THRU 4/17/25 02:55 PM.						
						361.91

SUBTOTAL	361.91
TAX	26.23
INVOICE TOTAL	388.14

RENTAL RETURN

NET 30

JENNA MADARIS jenna.madaris@sunbeltrentals.com

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK REPORT BILLING SUMMARY

DATE: 04/18/25

REPORT NO. 4012

COR NO. 44

WO NO.

JOB DESCRIPTION: La Puerta Air Vac

JOB NO. 21-17

1. Labor	Classification	ST Hrs.	Rate	OT Hrs.	Rate	DT Hrs.	Rate	Amount
E. Solorio	Foreman	4	156.74					\$ 626.96
T. Tyler	Teamster	4	121.19					\$ 484.76
H. Farfan	Laborer	4	119.39					\$ 477.56
A. Reyes	Laborer	4	119.39					\$ 477.56
								\$ -
								\$ -
								\$ -
								\$ -
Labor rates include cost of labor, fringe benefits, taxes, insurance and markup.								Total Labor: <u>\$ 2,066.84</u>

2. Materials / Equipment Rentals	Amount
Burns Pacific Truck Ticket# 5045128	
State Ready Mix Inv.# 96736508 - 6 yards	\$ 1,066.28
Chapin Equipment Rental Agreement# 249717	\$ 281.36
Total Materials / Equipment Rentals:	<u>\$ 1,347.64</u>

3. Subcontractors	Amount
	\$ -
	\$ -
Total Subcontractors:	<u>\$ -</u>

4. EQ ID	Equipment	Hrs.	Rate	Amount
C-21	Crew Truck w/Tools	4	49.00	\$ 196.00
T-29	Peterbilt 3-axle Dump Truck	4	56.00	\$ 224.00
BPC	Jumping Jack Compactor	4	31.00	\$ 124.00
B-10	CAT 420F2 Backhoe	4	80.00	\$ 320.00
				\$ -
Total Equipment:				<u>\$ 864.00</u>

TOTAL ITEMS 2 THRU 4:	\$ 2,211.64
ADD OVERHEAD & PROFIT 10%:	\$ 331.75
TOTAL ITEMS 2 THRU 4 INCLUDING MARKUP:	<u>\$ 2,543.39</u>
ADD COST OF LABOR - ITEM 1:	\$ 2,066.84
TOTAL AMOUNT FOR THIS REPORT:	<u><u>\$ 4,610.23</u></u>

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

DATE: 4-18-25

REPORT NO. 4012

FRIDAY

JOB NO. 21-17

LOCATION: LA Puerta - Air Vac & Blowoff COMPANY: Bulfinch Beatty

JOB DESCRIPTION: Shovel over Air vac & Blowoff TRENCH.

Poured Concrete Collars around Air Vac and Blowoff valves and Boxes. Hewled off broken asphalt and concrete from side walk crossing, and one load of spoils to landfill. Backfill and compact around Airvac riser installed vac can and compact at side walk crossing. Reset Trench Plates over Trench.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
EO Solorio	Foreman/Operator	4		
Humberto Farfan	LABORER	4		
Andrew Reyes	LABORER	4		
Tom Tyler	LABORER	4		

Materials / Equipment Rentals / Subcontractors	Ticket#
Burns Trucking #	A-5045128
STATE Ready Mix # 6 yards	121891
CHapins ERP Rental # Collars valves & Boxes Airvac/Blow off.	249717

EQ ID	Equipment	Hrs.
D-10	420 CAT BACKHOE	4
T-29	Peter Built 10 Wheeler	4
BPC	WALKER COMPACTOR	4
C-21	UTILITY TRUCK	4

BPC Foreman:



Co. Rep. Signature:

102 Tim Holt 

NON-NEGOTIABLE BILL-OF-LADING AND TRANSPORTATION AGREEMENT

BILL NO.

PRINCIPAL CARRIER BURNS PACIFIC CONST

DATE 04-18-25L

A- 5045128

ADDRESS 3541 OLD CONEJO RD #114

JOB # 21-17

CITY/STATE/ZIP NEWBURY PARK, CA 91320 PH.

BROKER #

TRUCK # 29

UNDERLYING CARRIER (IF ANY)

TRAILER #

ADDRESS PH.

CA# 115454

SHIPPER BALFOUR BRATHY

RECEIVER

ADDRESS DRISKILL

ADDRESS

CITY/STATE/ZIP DYNARD, CA 7

CITY/STATE/ZIP

POINT OF ORIGIN

POINT OF DESTINATION

VULCAN

DRISKILL DYNARD

EQUIPMENT TYPE

- SUPER TAG
- END DUMP
- FLAT BED
- 10-WHEELER
- TRANSFER
- SIDE DUMP
- MIXER
- SUPER-10
- DBL BOTTOMS
- TRUCK & PUP
- SWEEPER
- STRONG ARM
- SEMI-BOTTOM
- WATER TRUCK
- OTHER

HOURLY TONNAGE PER LOAD

RATE @ \$

TAG NO.	WEIGHT	COMMODITY	LOADING		UNLOADING		STANDBY TIME	BREAKDOWN OR REASON FOR DELAY
			ARRIVE	DEPART	ARRIVE	DEPART		
1								
2	1	LOAD OF HOT ASPHALT			TO DRISKILL			
3					VULCAN # 16524441			
4								
5	1	BUCKET OF TAC			# 16524439			
6								
7	*	LOAD OF BROKEN CONCRETE AND ASPHALT			TO STATE RM			
8								
9	*	LOAD OF DIRT TO CROSS CREEK MALIBU						
10								
11								
12	*	= AIR VAC BROKEN ASPHALT + SIDEWALK panel						
13		AND ONE LOAD DIRT TO HAUL OFF						
14		ENT # 4012		4 HRS.				
15								

REPORTING TIME 7:00 ENDING TIME 3:30 TOTAL TIME 8 1/2 DEDUCTIBLE TIME 1/2 NET TIME 8 TOTAL TONS ACCESSORIAL OTHER

START DRIVING TIME LAST TRIP 7:00 ARRIVAL TIME AT DUMP LAST TRIP 3:30 END LOADING LAST TRIP 8:12 RUNNING TIME LAST TRIP 1/2 **SUBJECT TO TERMS AND CONDITIONS ON REVERSE SIDE** TOTAL CHARGES

Tom
DRIVER SIGNATURE

JOB
SHIPPER/RECEIVER (AGENT OR DEBITOR) SIGNATURE

STATE READY MIX

A CALPORTLAND Company

EXPECT MORE ... WE DELIVER!®

Phone: (805) 672-0200
E-mail: cust_service@calportland.com

Customer # 1033380	Sold To. 1033380
Ship To 5598469	Bill To 1033380

INVOICE

Invoice No: 96736508
Invoice Date: 04/18/2025
Invoice Amt: 1,477.34
Invoice Due: 05/18/2025



Bill to: BURNS PACIFIC
505 E THOUSAND OAKS BLVD
THOUSAND OAKS CA 91360-6008
USA

Ship to: BURNS PACIFIC
21-17
C-PWR ROSE AVE ES RECONSTR PROJ #21-17
220 S DRISKILL ST
OXNARD CA 93030-5544

Customer P.O.	Cust Order #	Project/Order #	Shipped Via	Terms	Due Date
17-158	103	1122	Delivery	Net due 30 days	05/18/2025

Ship Date	Ticket Number	Plant	Prod Num	Description	UOM	Quantity Shipped	Unit Price	Tax	Gross Price
04/18/2025	121891	378R	188S05000	2 SK SAND SLURRY	CY	9.500	107.50	Y	1,021.25
04/18/2025	121891	378R	AB219	PREVAILING WAGE FEE AB 219	LD	1	250.00	Y	250.00
				Energy Fee	LD	1.000	40.00	Y	40.00
				Environmental Fee	LD	1.000	41.00	Y	41.00

6 yards

0 • C
107 • 50 ×
6 • =
645 • 00 *
645 • 00 +
250 • 00 +
40 • 00 +
41 • 00 +
976 • 00 G +

Please include invoice number on checks & copy of invoice with customers.
REM TO: CALPORTLAND COMPANY
PO BOX 847209
LOS ANGELES CA 90084
JSA

Total Quantity: 9.500
State & Local Taxes 9.250 %

We impose a surcharge of 2.25% on the transaction amount on all credit card products, which is not greater than our cost of processing. We do not impose a surcharge on debit cards.

SUBTOTAL: 1,352.25
Tax : 125.09
Total : 1,477.34

Thank you for your business!

ORIGINAL

CHAPIN EQUIPMENT RENTAL

1280 COMMERCIAL AVE.
OXNARD, CALIFORNIA 93030-7464
(805) 483-5032 • (805) 483-8454

CUSTOMER Burns Pacific Coast DATE 4-18-85

NEW ADDRESS 84509R2 PHONE _____

AUTO LICENSE NO. _____ DRIVER'S LICENSE NO. _____

P.O. NO. _____ JOB NO. 2117

JOB ADDRESS La Puente + Rose

TRH 108 10.00 trailer
1 yard 7.50 271.36 per yd 8.50
281.36

Job # 21-17 B&B
Daily # 250418A

**Concrete Collars around Air Vac valve & Box
Blowoff Box and Valve.**

CONCRETE TRAILER RENTAL
with CONCRETE
\$ 10.00 Per Hour 2 Hour Minimum
\$ 15.00 Per Hour Thereafter

\$ 100.00 MINIMUM
CLEANING CHARGE
IF EQUIPMENT IS
RETURNED DIRTY

NOTICE SPEED LIMIT
DO NOT EXCEED 35 MPH
NOT ALLOWED ON FREEWAY

I ACKNOWLEDGE THAT A LARGER FONT COPY OF THE TERMS AND CONDITIONS HAS BEEN OFFERED AND IS AVAILABLE UPON REQUEST.
Customer acknowledges it is responsible for providing all personnel protective and safety equipment.

TERMS: NET 30 Days. A SERVICE CHARGE OF 1% per month (Annual Rate of 18%) will be added on past due invoices.

I agree to pay rent for said equipment at the rate of 271.36 per hour 1 hour minimum 7.50 per day + trailer per wk 8.50 per mo.

Equipment will be returned not later than _____ by _____ o'clock. I also agree to call if unable to return equipment on time and to pay for equipment until equipment is returned.

IF EQUIPMENT DOES NOT WORK PROPERLY - NOTIFY OFFICE IMMEDIATELY - NO OUTSIDE REPAIR BILLS PAID ON EQUIPMENT. CUSTOMER IS RESPONSIBLE FOR THEFT OF EQUIPMENT. KEEP IT LOCKED! WE CHARGE FOR TIME OUT, NOT TIME USED.

RENTAL CHARGES PAID _____
RENTAL CHARGES DUE 281.36
EQUIPMENT RETURNED BY H/K
SPEED LIMIT WITH UTILITY TRAILER 55 MPH. DO NOT OVERLOAD TRAILER MAX. LOAD 1500 LBS.
IF I DO NOT UNDERSTAND, OR FORGET THE SAFETY/OPERATING INSTRUCTIONS I HAVE BEEN GIVEN, OR IF THE EQUIPMENT FAILS, I WILL NOT ATTEMPT TO OPERATE OR REPAIR IT. I WILL DISCONTINUE USE AND NOTIFY RENTAL CENTER IMMEDIATELY.
I have read, discussed, and understand the terms and conditions of the agreement and agree to be bound thereto.
SIGNING PERSONALLY AND FOR THE CUSTOMER:

Out 4/18/85
In 10:30
CHECKED OUT BY: _____
CHECKED IN BY: _____

X _____ Agreed Return Time: _____
Print Name: Humberto F. Agreed Return Time: _____ By: Quays Stiles

RENTAL AGREEMENT NO. 249717 **Thank You** THIS IS YOUR RENTAL AGREEMENT. READ BOTH SIDES BEFORE SIGNING

Contingency	Owner	<input checked="" type="checkbox"/>	Oxnard School District
Draw	Architect	<input checked="" type="checkbox"/>	IBI Group
Request (CDR)	Contractor	<input checked="" type="checkbox"/>	Balfour Beatty
	PM	<input checked="" type="checkbox"/>	CFW, Inc.

CONTINGENCY DRAW REQUEST

PROJECT: Rose Ave. K-5 Reconstruction 200 East Driskill St. Oxnard, CA 93030	Change Order Request #: 214 R1 Date: 5-8-2025
--	--

TO: Oxnard School District
1051 South A. Street
Oxnard, CA 93030

The Contract is changed as follows:

<p>Reference: Cost Event 365 – CDR 214 R1 – Offsite Improvements Drawings Subject: T&M Tickets for Unforeseen Conditions – Existing Sewer and Domestic Lines on La Puerta</p> <p>Burns Pacific performed additional time and materials (T&M) work to relocate the existing domestic water and sewer lines along La Puerta. This work was required to maintain proper utility separation in compliance with City of Oxnard requirements, due to unforeseen site conditions.</p> <p>Attached are the signed T&M tickets and supporting documentation for review:</p> <p>Report No. 4001 – 04/09/25 Report No. 4002 – 04/10/25 Report No. 4003 – 04/10/25 Report No. 4004 – 04/10/25 Report No. 4005 – 04/11/25 Report No. 4006 – 04/12/25</p>	<p>\$ 24,924.00</p>
---	---------------------

- The cost of this work will be drawn from E&O Contractor Contingency:
- The cost of this work will be drawn from Project Allowance TIA #4 Contingency:

NOT VALID UNTIL SIGNED BY THE OWNER/DISTRICT & CONTRACTOR

CONTRACTOR Balfour Beatty	ARCHITECT IBI Group	PROGRAM MANAGER CFW Group, Inc.
By: <u>Rafael Ramirez</u>	By: _____	By: _____
Date: <u>2025-05-08</u>	Date: _____	Date: _____

OWNER - Oxnard School District

By: [Signature] Date: 5-9-25

CHANGE ORDER REQUEST (COR)

Owner:	Oxnard School District	Date:	4/25/2025
Permit Number:	DSA# 03-119284	Change Event No.:	365
Project Name:	Rose Ave. K-5 Reconstruction		
Project Number:	15650001		
To: (Program Manager)	Gerald Schober - CFW	Contract Number:	P22-01685
From: (Contractor or Design)	Balfour Beatty	Task Order Number:	n/a

The following is an itemized QUOTATION regarding requested modifications to the contract documents

Description of Work:
 Reference: Cost Event 365 – CDR 214 – Offsite Improvements Drawings
 Subject: T&M Tickets for Unforeseen Conditions – Existing Sewer and Domestic Lines on La Puerta

Burns Pacific performed additional time and materials (T&M) work to relocate the existing domestic water and sewer lines along La Puerta. This work was required to maintain proper utility separation in compliance with City of Oxnard requirements, due to unforeseen site conditions.

Attached are the signed T&M tickets and supporting documentation for review:

Report No. 4001 – 04/09/25
 Report No. 4002 – 04/10/25
 Report No. 4003 – 04/10/25
 Report No. 4004 – 04/10/25
 Report No. 4005 – 04/11/25

A. Subcontractor's Cost			
Bursn Pacific	\$	25,622.71	
O&P at 10%	\$	2,562.27	
Bonds @ 1.5%	\$	287.28	
Insurance @ 1%	\$	256.23	
		Subtotal B: \$	28,728.49
B. General Contractor's Cost			
Material (See attached supporting documentation.)	\$	-	
Taxes at 9.5% of Material	\$	-	
Labor (includes Fringe Benefits)	\$	-	
Payroll Taxes and Insurances at 9.5% of Labor		included above	
Construction Equipment (see attached supporting documentation)	\$	-	
		Subtotal C: \$	-
C. General Contractor's Overhead and Profit*			
		* N/A for Contingency Draw Requests	
Overhead & Profit 5% of Subtotal A	\$	1,436.42	
Overhead & Profit 10% of Subtotal C	\$	-	
		Subtotal C: \$	1,436.42
D. Bond at 1%		Subtotal D: \$	311.11
E. Builders Risk Insurance at 1%		Subtotal E: \$	311.11
F. General Liability at 1.04%		Subtotal F: \$	323.55
Grand Total = (A + B + C + D + E + F)		\$	31,111.00

The request could potentially increase the Milestones and/or Contract Time by TBD calendar days.

□

Rafael Alamillo, Project Manager - Balfour Beatty

4/25/2025

Print Name & Title (General Contractor)

Signature

Date

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK REPORT BILLING SUMMARY

DATE: 04/09/25

REPORT NO. 4001

COR NO. 43

WO NO.

JOB DESCRIPTION Additional time handling and setting RCP storm pipe

JOB NO. 21-17

1.	Labor	Classification	ST Hrs.	Rate	OT Hrs.	Rate	DT Hrs.	Rate	Amount
	E. Solorio	Foreman	4	156.74	2	207.56			\$ 1,042.08
	F. Moreno	Operator	4	153.53					\$ 614.12
	H. Farfan	Laborer	4	119.39	2	156.75			\$ 791.06
	A. Reyes	Laborer	4	119.39					\$ 477.56
	B. Rosas	Laborer	4	119.39					\$ 477.56
	T. Tyler	Teamster	4	121.19					\$ 484.76
									\$ -
									\$ -
	Labor rates include cost of labor, fringe benefits, taxes, insurance and markup.								Total Labor: \$ 3,887.14

2.	Materials / Equipment Rentals	Amount
	Total Materials / Equipment Rentals:	\$ -

3.	Subcontractors	Amount
		\$ -
		\$ -
	Total Subcontractors:	\$ -

4. EQ ID	Equipment	Hrs.	Rate	Amount
E-11	CAT 305.5E2	4	91.00	\$ 364.00
B-8	CAT 420F2 Backhoe	4	80.00	\$ 320.00
T-29	Peterbilt 3-axle Dump Truck	4	56.00	\$ 224.00
C-21	Crew Truck w/Tools	4	49.00	\$ 196.00
				\$ -
	Total Equipment:			\$ 1,104.00

TOTAL ITEMS 2 THRU 4:	\$	1,104.00
ADD OVERHEAD & PROFIT 10%:	\$	165.60
TOTAL ITEMS 2 THRU 4 INCLUDING MARKUP:	\$	1,269.60
ADD COST OF LABOR - ITEM 1:	\$	3,887.14
TOTAL AMOUNT FOR THIS REPORT:	\$	5,156.74

18 INCH RCP

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

Handling + setting of RCP storm drain pipe

DATE: 4-9-25

REPORT NO. 4001

WEDNESDAY

JOB NO. 21-17

LOCATION: LA Puerta Cul-de-Sac 18" RCP

COMPANY: Boulevard BEATY

JOB DESCRIPTION: Trenching for 18" inch RCP storm drain

Pipe on la Puerta cul-de-sac AND lay at same time to avoid cave-in soil very sandy. Band with concrete the joints continue dig and lay spot into 10 wheeler. Prep for concrete junction collars. One operator and on pipe layer stayed late to finish laying and connecting to HDPE & RCP.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
ED SOLORIO	Foreman/operator	4	2	
Francisco Moreno	Operator	4	0	
Humberto Farfan	Pipe layer	4	2	
ANDREW REYES	Pipe layer	4	0	
Bernie ROSAS	Laborer	4	0	
TOM TYLEN	TEAMSTER	4	0	

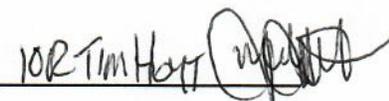
Materials / Equipment Rentals /Subcontractors	Ticket#

EQ ID	Equipment	Hrs.
305.5 CAT	Excavation	4
420F CAT	Backhoe	4
T-29 PB	10 wheeler	4
C-21 Chevy	UTILITY TRUCK	4

BPC Foreman:



Co. Rep. Signature:



BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

HAUL OFF REMAINING Spoils from SD/FW line CROSSOVERS

DATE: 4.10.25
THURSDAY

REPORT NO. 4002

JOB NO. 2117

LOCATION: 220 DRISKILL AVE ROSE AVENUE Flushing COMPANY: Balfour Beatty

JOB DESCRIPTION: HAUL OFF EXTRA SPOILS FROM STORM DRAIN / FW line CROSSOVERS.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
T. M. Tyler	TEAMSTER	8		
Francisco Moreno	OPERATOR	2		

Materials / Equipment Rentals /Subcontractors	Ticket#
BURNS TRUCKING	A-5045721

EQ ID	Equipment	Hrs.
T. 29	10 WHEEL TRUCK	8
B 8	4200 BACKHUE LOADER	2

BPC Foreman: [Signature]

Co. Rep. Signature: [Signature]

NON-NEGOTIABLE BILL-OF-LADING AND TRANSPORTATION AGREEMENT

BILL NO.

PRINCIPAL CARRIER BURNS PACIFIC CONST

DATE 04-10-25

A- 5045121

ADDRESS 3541 OLD CONRJO RD #114

JOB # 21-17

CITY/STATE/ZIP NEWBURY PARK CA 91320 PH.

BROKER #

TRUCK # 29

UNDERLYING CARRIER (IF ANY)

TRAILER #

ADDRESS PH.

CA# 115454

SHIPPER BALFOUR BEATTY DRISKELL

RECEIVER 3650 CROSS CREEK

CITY/STATE/ZIP OXNARD, CA

CITY/STATE/ZIP MALIBU, CA

POINT OF ORIGIN DRISKELL OXNARD

POINT OF DESTINATION CROSS CREEK MALIBU

- EQUIPMENT TYPE
- 10-WHEELER
 - SUPER-10
 - STRONG ARM
 - SUPER TAG
 - TRANSFER
 - DBL BOTTOMS
 - SEMI-BOTTOM
 - END DUMP
 - SIDE DUMP
 - TRUCK & PUP
 - WATER TRUCK
 - FLAT BED
 - MIXER
 - SWEEPER
 - OTHER
- HOURLY TONNAGE PER LOAD
- RATE @ \$ _____

TAG NO.	WEIGHT	COMMODITY	LOADING		UNLOADING		STANDBY TIME	BREAKDOWN OR REASON FOR DELAY
			ARRIVE	DEPART	ARRIVE	DEPART		
1								
2	3	LOADS OF DIRT						3650 CROSS CREEK
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

REPORTING TIME <u>7:10</u>	ENDING TIME <u>3:30</u>	TOTAL TIME <u>8 1/2</u>	DEDUCTIBLE TIME <u>1/2</u>	NET TIME <u>8</u>	TOTAL TONS	ACCESSORIAL OTHER
START DRIVING TIME LAST TRIP	ARRIVAL TIME AT DUMP LAST TRIP	END LOADING LAST TRIP	RUNNING TIME LAST TRIP	SUBJECT TO TERMS AND CONDITIONS ON REVERSE SIDE		TOTAL CHARGES

[Signature] DRIVER SIGNATURE [Signature] SHIPPER/RECEIVER (AGENT OR DEBITOR) SIGNATURE

JOB

BURNS PACIFIC CONSTRUCTION, INC.
EXTRA WORK TICKET

DATE: 4-10-25
THURSDAY

REPORT NO. 4004

JOB NO. 21-17

LOCATION: ROSE AVENUE Elementary School

COMPANY: Burns BENTLEY

JOB DESCRIPTION: Working back on la Puente S/D 3 Section

APPROVED O.T.

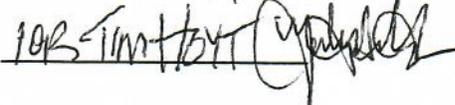
Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
EN SANCHEZ	FOREMAN/OPERATOR		2	
FERNANDO MORENO	OPERATOR		2	
Humberto FORTAN	LABORER		2	
ANDREW REYES	LABORER		2	
BERNIE ROSAS	LABORER		2	

Materials / Equipment Rentals / Subcontractors	Ticket#
SUNBELT Rental Jack Hammer	
TRENCH SHIELDS OR EQUIP to be billed Separately	

EQ ID	Equipment	Hrs.
420F	CAT BACKHOE	2
C-21	UTILITY DUMP TRUCK	2
C-20	UTILITY DUMP TRUCK	2

*** OVERTIME APPROVED BY CFW.**

BPC Foreman: 

Co. Rep. Signature: 

EXTRA TIME TO DEMO CONCRETE
BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET
Under storm drain to connect sewer.

DATE: 4.11.25
F21024

REPORT NO. 4005

JOB NO. 21-17

LOCATION: La Puerta 6" SEWER OVERPASS

COMPANY: Buffum Beatty

JOB DESCRIPTION: Continue to chip away concrete under the
30" storm drain. Cleared path to lay 6" SDR35
SEWER pipe and to point of connection
at main.
Finished the EXTRA WORK to complete
job on Contract.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
<i>Ed Solorio</i>	<i>FSSE/OPERATOR</i>	<i>4</i>		
<i>Humberto Farfan</i>	<i>LABORER</i>	<i>4</i>		
<i>Andrew Reyes</i>	<i>LABORER</i>	<i>4</i>		

Materials / Equipment Rentals / Subcontractors	Ticket#
<i>Skybelt Air Lamp / Hammers & Chisels</i>	
<i>Traverse Shoring and plates to be billed separately</i>	

EQ ID	Equipment	Hrs.
<i>C.21</i>	<i>UTILITY TIRE</i>	<i>4</i>

BPC Foreman: 

Co. Rep. Signature: *JOR. T. HOLT* 



INVOICE

SEND ALL PAYMENTS TO:
SUNBELT RENTALS, INC
 PO BOX 409211
 ATLANTA, GA 30384-9211

INVOICE NUMBER	167541313-0001
ACCOUNT NUMBER	1959026
INVOICE DATE	4/11/25
PAGE 1	

INVOICE TO BURNS PACIFIC CONSTRUCTION 3541 OLD CONEJO RD. STE 114 NEWBURY PARK, CA 91320
JOB ADDRESS 505 THOUSAND OAKS BLVD, THOUSAND OAKS BURNS PACIFIC CONSTRUCTION 505 E THOUSAND OAKS BLVD THOUSAND OAKS, CA 91360 6008 C#: 805-371-4171 J#: 805-320-0518

RECEIVED BY SOLORIO, EDDIE	CONTRACT NUMBER 167541313
PURCHASE ORDER NUMBER UPDATE	
JOB NUMBER OFFICE	
BRANCH 0664 CAMARILLO CA PC664 210 WOOD RD CAMARILLO, CA 93010 8304 805-484-0501	

QTY	EQUIPMENT #	Min	Day	Week	4 Week	Amount
1.00	185CFM 125PSI DIESEL AIR COMPRESSOR 10400486 Make: SULLIVAN Model: D185P5DZSB Ser #: 19LP000803 HR OUT: 2147.546 HR IN: 2166.000 TOTAL: 18.454 Billed from 4/11/25 thru 4/11/25	265.00	265.00	730.00	1420.00	265.00
						HRS CHG: 346.29
1.00	RIVET BUSTER 10690180 Make: APT Model: SB-18768 Ser #: 2105137	61.00	61.00	170.00	420.00	61.00
1.00	20 LB AIR HAMMER 10174941 Make: APT Model: SB-18667-04 Ser #: 40010155M264	68.00	68.00	205.00	410.00	68.00
1.00	65 LB AIR HAMMER 10403969 Make: TAMCO Model: PB60118K Ser #: 2018-L197	88.00	88.00	282.00	719.00	88.00
1.00	3/4" X 50' AIR COMPRESSOR HOSE					N/C
1.00	AIR CHIPPING HAMMER POINT					N/C
1.00	AIR CHIPPING HAMMER CHISEL					N/C
1.00	STEEL HAMMER MOIL POINT					N/C
1.00	STEEL HAMMER CHISEL					N/C
1.00	RIVET BUSTER POINT	9.00	9.00	21.00	59.00	9.00
1.00	RIVET BUSTER CHISEL	9.00	9.00	21.00	59.00	9.00
Rental Sub-total:						846.29
SALES ITEMS:						
Qty	Item number	Unit	Price			
1	CAHERS1	EA	6.350			6.35
CA .75% HEAVY EQUIP. RENTAL TAX						

CONTINUED

SUBTOTAL	
TAX	
INVOICE TOTAL	

RENTAL RETURN

NET 30

JENNA MADARIS jenna.madaris@sunbeltrentals.com



INVOICE

SEND ALL PAYMENTS TO:
SUNBELT RENTALS, INC
PO BOX 409211
ATLANTA, GA 30384-9211

INVOICE NUMBER	167541313-0001
ACCOUNT NUMBER	1959026
INVOICE DATE	4/11/25
PAGE 2	

INVOICE TO BURNS PACIFIC CONSTRUCTION 3541 OLD CONEJO RD. STE 114 NEWBURY PARK, CA 91320
JOB ADDRESS 505 THOUSAND OAKS BLVD, THOUSAND OAKS BURNS PACIFIC CONSTRUCTION 505 E THOUSAND OAKS BLVD THOUSAND OAKS, CA 91360 6008 C#: 805-371-4171 J#: 805-320-0518

RECEIVED BY SOLORIO, EDDIE	CONTRACT NUMBER 167541313
PURCHASE ORDER NUMBER UPDATE	
JOB NUMBER OFFICE	
BRANCH 0664 CAMARILLO CA PC664 210 WOOD RD CAMARILLO, CA 93010 8304 805-484-0501	

SALES ITEMS:			
Qty	Item number	Unit	Price
1	ENVIRONMENTAL 2133XXX000 ENVIRON/HAZMAT/DISPOSAL FEE	EA	15.020
			15.02
FINAL BILL: 4/11/25 08:00 AM THRU 4/11/25 02:19 PM.			
			867.66

SUBTOTAL	867.66
TAX	62.90
INVOICE TOTAL	930.56

RENTAL RETURN

NET 30

JENNA MADARIS jenna.madaris@sunbeltrentals.com

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

DATE: 4.12.25
SATURDAY

REPORT NO. 4006

JOB NO. 21.17

LOCATION: La Puente Sewer & Domestic

COMPANY: Balfour Beatty

JOB DESCRIPTION: Grade and set clean out and lay 6" sewer to City Main Line on La Puente. Pour concrete under saddle to stabilize, sand pipe zone and backfill over sand prep for slurry. Bolt up 3" fitting to Domestic Backflow Device hang and pour thrust blocks. Tie-in 3" PVC to point of connection at sleeve under footing to wall

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
ED Solorio	Empl/ operator		8	
FRANSICO MORENO	operator		8	
HUMBERTO FAIFAN	LABORER		8	
ANDREW REYES	LABORER		8	
ALBERTO SANCHEZ	LABORER		8	

Materials / Equipment Rentals /Subcontractors	Ticket#
TRENCHING billed separately	

EQ ID	Equipment	Hrs.
C-21	UTILITY CREW TRUCK	8
C-20	FRONT END TRUCK	8
420F CAT	BACK HUE	8
305E CAT	EXCAVATOR	8

* OVERTIME ONLY APPROVED BY CFW

BPC Foreman: Ed Solorio

Co. Rep. Signature: 102 Tim Hoyt

CHANGE ORDER REQUEST (COR)

Owner:	Oxnard School District	Date:	5-12-2025
Permit Number:	DSA# 03-119284	Change Event No.:	374
Project Name:	Rose Ave. K-5 Reconstruction		
Project Number:	15650001		
To: (Program Manager)	Gerald Schober - CFW	Contract Number:	P22-01685
From: (Contractor or Design)	Balfour Beatty	Task Order Number:	n/a

The following is an itemized QUOTATION regarding requested modifications to the contract documents

Description of Work:

Reference: Cost Event 374 – CDR 216 R1 – Additional TPH Impacted Soil Handling and Disposal

Perform removal and disposal of TPH-impacted soil material and associated stockpile located at the northern area of the Parent Drop-Off. Work includes flattening the existing stockpile, placing visqueen sheeting over the area with sandbags stacked for coverage, and backfilling the excavated area to restore the original grade where impacted soils were removed.

Exclusion:
This change order does not include removal or disposal of any asbestos-containing pipe or materials.

A. Subcontractor's Cost			
Summer Construction	\$	113,264.24	
Bonds @ 1.5%	\$	1,155.52	
Insurance @ 1%	\$	1,132.64	
		Subtotal B: \$	115,552.41
B. General Contractor's Cost			
Material (See attached supporting documentation.)	\$	-	
Taxes at 9.5% of Material	\$	-	
Labor (includes Fringe Benefits)	\$	-	
Payroll Taxes and Insurances at 9.5% of Labor		included above	
Construction Equipment (see attached supporting documentation)	\$	-	
		Subtotal C: \$	-
C. General Contractor's Overhead and Profit*			
		* N/A for Contingency Draw Requests	
Overhead & Profit 5% of Subtotal A	\$	5,777.62	
Overhead & Profit 10% of Subtotal C	\$	-	
		Subtotal C: \$	5,777.62
D. Bond at 1%		Subtotal D: \$	1,251.35
E. Builders Risk Insurance at 1%		Subtotal E: \$	1,251.35
F. General Liability at 1.04%		Subtotal F: \$	1,301.40
Grand Total = (A + B + C + D + E + F)		\$	125,135.00

The request could potentially increase the Milestones and/or Contract Time by TBD calendar days.

Rafael Alamillo, Project Manager - Balfour Beatty

Print Name & Title (General Contractor)



Signature

2025-05-12

Date

Summer Construction, Inc.

PO Box 30
 Santa Paula CA 93061-0030
 805-933-9364

License: 597494 A

Change Order Request

Order#: 10 R1

Order Date: 05/12/2025

To: Balfour Beatty Construction
 13520 Evening Creek Drive North, Suite 270,
 San Diego CA 92121

Project: Rose Ave E.S Reconstruction
 220 S. Driskill Street
 Oxnard CA 93030

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Rental Equip Quotes Attached

Submitted by: Sam Bennett

Specifications Attached

Description of Work	Amount
Ticket#2371- Work Performed 04/02/2025	2,257.78
Ticket#2372-Work Performed 04/03/2025	4,107.17
Ticket#2373-Work Performed 04/04/2025	5,118.58
Ticket#2376-Work Performed 04/04/2025	629.07
Ticket#2377-Work Performed 04/09/2025	546.51
Ticket#2375-Work Performed 04/10/2025	5,657.36
Ticket#2380-Work Performed 04/11/2025	10,082.66
Ticket#2405-Work Performed 05/05/2025	6,151.40
Ticket#2407-Work Performed 05/06/2025	78,713.71

Notes

Ticket #2376
 - Asbestos pipe is still on site
 - Separate CDR for removal will be submitted

Requested Amount of Change **113,264.24**

The original Contract Sum was	1,275,993.00
Net change by previous Change Orders	288,376.13
The Contract Sum prior to this Change Order	1,564,369.13
The Contract Sum will be changed by this Change Order	113,264.24
The new Contract Sum including this Change Order will be	1,677,633.37
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____
 Contractor: _____ Date: _____

DATE	Employee/Equip./Materials	HOURS	RATE	LABOR SURCHARGE	Mark Up	TOTAL
	Ticket#2371					
04/02/25	Operator/Foreman	3	\$ 101.33	\$ 30.40	\$ 33.44	\$ 367.83
	Operator	4	\$ 95.62	\$ 38.25	\$ 42.07	\$ 462.80
	Operator	4	\$ 95.62	\$ 38.25	\$ 42.07	\$ 462.80
	Laborer	4	\$ 71.69	\$ 28.68	\$ 31.54	\$ 346.98
	Laborer-App	4	\$ 56.12	\$ 22.45	\$ 24.69	\$ 271.62
	JD210L	4	\$ 78.58		\$ 31.43	\$ 345.75
	ROSE AVE 2130					\$ 2,257.78

DATE	Employee/Equip./Materials	HOURS	RATE	LABOR SURCHARGE	Mark Up	TOTAL
	Ticket#2372					
04/03/25	Operator/Foreman	8	\$ 101.33	\$ 81.06	\$ 89.17	\$ 980.87
	Operator	6	\$ 95.62	\$ 57.37	\$ 63.11	\$ 694.20
	Operator	2	\$ 95.62	\$ 19.12	\$ 21.04	\$ 231.40
	Laborer	8	\$ 71.69	\$ 57.35	\$ 63.09	\$ 693.96
	Laborer-App	8	\$ 56.12	\$ 44.90	\$ 49.39	\$ 543.24
	JD210L	6	\$ 78.58		\$ 47.15	\$ 518.63
	Cat 304 Excavator	2	\$ 40.17		\$ 8.03	\$ 88.37
	Ford F-250	8	\$ 40.51		\$ 32.41	\$ 356.49
	ROSE AVE 2130					\$ 4,107.17

DATE	Employee/Equip./Materials	HOURS	RATE	LABOR SURCHARGE	Mark Up	TOTAL
	Ticket#2373					
04/04/25	Operator/Foreman	8	\$ 101.33	\$ 81.06	\$ 89.17	\$ 980.87
	Operator	6	\$ 95.62	\$ 57.37	\$ 63.11	\$ 694.20
	Operator	6	\$ 95.62	\$ 57.37	\$ 63.11	\$ 694.20
	Laborer	6	\$ 71.69	\$ 43.01	\$ 47.32	\$ 520.47
	Laborer-App	6	\$ 56.12	\$ 33.67	\$ 37.04	\$ 407.43
	JD210L	8	\$ 78.58		\$ 62.86	\$ 691.50
	Cat 304 Excavator	6	\$ 40.17		\$ 24.10	\$ 265.12
	Ford F-250	8	\$ 40.51		\$ 32.41	\$ 356.49
	White Cap- 2 Rolls Visqueen	INV	\$ 161.63		\$ 16.16	\$ 177.79
	White Cap- 100 Sand Bags	INV	\$ 300.45		\$ 30.05	\$ 330.50
	ROSE AVE 2130					\$ 5,118.58

WHITE CAP®

White Cap, L.P.
PO Box 4944
Orlando, FL 32802-4944



ENTERED

BRANCH ADDRESS
007 - VENTURA

(805) 644-2226
6086 NICOLLE ST
VENTURA CA 93003
VENTURA

INVOICE

INVOICE NUMBER
50030837442
INVOICE DATE
04/04/2025
CUSTOMER PO NUMBER
ROSE ELEMENTARY SCHOOL

TO VIEW AND PAY ONLINE GO TO:
http://whitecap.billtrust.com
ENROLLMENT TOKEN:
WTM VHH MTB

TERRITORY:

SHIP TO: 124149999

ACCOUNT # 124149000

577 1 MB 0.622 E0069 I0127 D14186146967 S2 P10764942 0002:0004



SUMMER CONSTRUCTION INC
PO BOX 30
SANTA PAULA CA 93061-0030

MAKE CHECKS PAYABLE TO:
White Cap, L.P. P.O. Box 6040 CYPRESS, CA 90630-0040

STOCK-124149999
606 SESPE AVE STE 101
FILLMORE CA 93015

ORDER DATE	ORDER NO.	ORDERED BY	ACCOUNT MANAGER	TAKEN BY				
04/04/2025	65228957	SAM BENNETT	COLLAZO, MICHAEL	VILLAREAL, JESSE P				
BRANCH	ACCT JOB NO.	TERMS	SHIP VIA / ROUTING	CUSTOMER JOB NO.				
007	124149999	NET 30 DAYS	11. READY WILL CALL					
LINE	PART NUMBER	DESCRIPTION	QTY ORD	UNIT PRICE	QTY BKO	QTY SHP	EXTENDED PRICE	TAX AMT
0	HDRDESC	***** DELIVERY TAG#: 34089363 SHIPPING NOTES: PLEASE ASK SAM FOR PO # *****	1	0	0	1	0.00	
1	432620B	6MIL 20'X100' BLACK POLYFILM VISQUEEN SOLD/ROLL	2	75.00 RL	0	2	150.00	11.63

The White Cap Family of Brands includes All-Tex Waterproofing Solutions, Harmac, Kenseal, Marvel Building & Masonry Supply, MASONPRO, Williams Equipment & Supply, Valley Supply Co, and Diamond Tool. Learn more at About.WhiteCap.com

Pay your invoices online by visiting: <https://whitecap.billtrust.com>

Sales Tax Exemption Questions or Certificates: TaxExemptCredit@whitecap.com

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Visit <https://www.whitecap.com/terms/terms-conditions-of-sale-terms> to view complete terms and conditions.

TOTAL GROSS	150.00
TOTAL TAX	11.63
TOTAL SHIPPING AND HANDLING	0.00
TOTAL INVOICE	161.63

RECEIVED BY: SAM SIGNATURE COPY ON FILE

* VISQUEEN USED TO COVER LARGE STOCKPILE OF CONTAMINATED SOIL

WHITE CAP

ON ACCOUNT



007 - Ventura
6086 Nicolle St
Ventura, CA, 93003
(805) 644-2226

RECEIPT

65231009

Sold To: 124149000
SUMMER CONSTRUCTION INC
PO BOX 30
SANTA PAULA, CA, 93061
805-933-9364

Ship To: **STOCK**-124149999,124149999
606 SESPE AVE STE 101
FILLMORE, CA, 93015
Job Site Contact:
Job Site Phone:
Map #:

Printed By : Samuel P

Printed Date : 04/04/2025 12:41 PM PACIFIC

Ordered By: SAM BENNETT

Contact Phone:

Order Number		Order Date	Request Date			Invoice Date		Salesperson
65231009		04/04/2025	04/04/2025 00:00:00					Collazo, M
Terms		Shipping Method	Customer PO				Created By	
N30D		5. Walk In	ROSE ELEMENTARY SCHOOL				Samuel P	
LN	Part#	Description	Quantity			UOM	Price	Amount
BIN	H/M	LOT/SN	ORD	SHF	BKO	Unit WT	COO	
1.1 1-E200101	432620B VPN: 620BA	6MIL 20'X100' BLACK POLYFILM VISQUEEN SOLD/ROLL	2	2	0	RL 57.4 LBS	\$112.45	\$224.90

Shipped amount	\$224.90
Order charges	\$0.00
Tax amount	\$17.42
Order total	\$242.32
Deposit/funds tendered	\$0.00
Balance due	\$242.32

REPORT DISCREPANCIES WITHIN 24 HRS.
IF YOU DIDN'T RECEIVE THE SERVICE YOU EXPECTED CALL BOB JACOBY 949-794-5272
NO REFUNDS OR EXCHANGES ON NON STOCK MERCHANDISE

PRINT: _____ SIGN: _____

SHIPPED WEIGHT: 114.80 LBS PULLED BY: _____ CHECKED BY: _____ LOADED BY: _____

Download any needed Safety Data Sheets (SDS) online today at
<https://www.whitecap.com/help-center/osha-standards-safety-data-sheets>.
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Learn more at About.WhiteCap.com.

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WHITE CAP®

White Cap, L.P.
PO Box 4944
Orlando, FL 32802-4944

BRANCH ADDRESS
007 - VENTURA

(805) 644-2226
6086 NICOLLE ST
VENTURA CA 93003
VENTURA

INVOICE

INVOICE NUMBER
50030857749
INVOICE DATE
04/07/2025
CUSTOMER PO NUMBER
ROSE ELEM

ENTERED

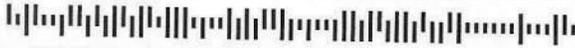
TO VIEW AND PAY ONLINE GO TO:
<http://whitecap.billtrust.com>
ENROLLMENT TOKEN:
WTM VHH MTB

TERRITORY:
SHIP TO: 10005496935

2130

MAKE CHECKS PAYABLE TO:
White Cap, L.P.
P.O. Box 6040
CYPRESS, CA 90630-0040

ACCOUNT # 124149000
577 1 MB 0.622 E0069 I0129 D14192826646 S2 P10764942 0004:0004



SUMMER CONSTRUCTION INC
PO BOX 30
SANTA PAULA CA 93061-0030

ROSE ELEMENTARY
220 S DRISKILL ST
OXNARD CA 93030

ORDER DATE	ORDER NO.	ORDERED BY	ACCOUNT MANAGER	TAKEN BY				
04/04/2025	65231393	PAUL BENNETT	COLLAZO, MICHAEL	VILLAREAL, JESSE P				
BRANCH	ACCT JOB NO.	TERMS	SHIP VIA / ROUTING	CUSTOMER JOB NO.				
007	10005496935	NET 30 DAYS	2. OUR TRUCK	ROSE ELEMENTARY				
LINE	PART NUMBER	DESCRIPTION	QTY ORD	UNIT PRICE	QTY BKO	QTY SHP	EXTENDED PRICE	TAX AMT
0	HDRDESC	***** DELIVERY TAG#: 34092223 SHIPPING NOTES: PLEASE DELIVER WITH FORKLIFT TRUCK BEFORE 8AM *****	1	0	0	1	0.00	
1	262SBFS30	30LB SAND FILLED POLYPROPYLENE PRIVATE LABEL BAG	100	2.75 EA	0	100	275.00	25.45

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TOTAL GROSS	275.00
TOTAL TAX	25.45
TOTAL SHIPPING AND HANDLING	0.00
TOTAL INVOICE	300.45

RECEIVED BY: PAUL

SIGNATURE COPY ON FILE

WHITE CAP ON ACCOUNT



** SAND BAGS USED TO HOLD DOWN VISOR OVER ALL CONTAMINATED SOIL PACKING SLIP*

007 - Ventura
6086 Nicolle St
Ventura, CA, 93003
(805) 644-2226

65231393

Sold To: 124149000
SUMMER CONSTRUCTION INC
PO BOX 30
SANTA PAULA, CA, 93061
805-933-9364



Delivery : 34092223

Ship To: ROSE ELEMENTARY, 10005496935
220 S DRISKILL ST
OXNARD, CA, 93030
Job Site Contact:
Job Site Phone:
Map #:

Printed By : VICTOR M

Printed Date : 04/07/2025 05:30 AM PACIFIC

Ordered By : PAUL BENNETT

Contact Ph# : 805-4329884

Order Number	Order Date	Request Date	Customer PO	Terms	Ship via/Routing	Sales Person	Created By	
65231393	04/04/2025	04/07/2025 00:00:00	ROSE ELEM	N30D	2. Our Truck	Collazo, M	Jesse V	
LN	Part#	Description	Quantity			U/M	Price	Amount
Bin	H/M	LOT / S/N	ORD	SHP	BKO	Unit WT	COO	Applied

		PLEASE DELIVER WITH FORKLIFT TRUCK BEFORE 8AM *****						
1 1-YARD1	262SBFS30 VPN: 115334	30LB SAND FILLED POLYPROPYLENE PRIVATE LABEL BAG	100	100	0	EA 30 LBS		
WARNING: Cancer and Reproductive Harm - www.P65Warnings.ca.gov								

*****PACKING SLIP ONLY*****
***** THIS IS NOT AN INVOICE *****
REPORT DISCREPANCIES WITHIN 24 HRS.
IF YOU DIDN'T RECEIVE THE SERVICE YOU EXPECTED CALL BOB JACOBY 949-794-5272
NO REFUNDS OR EXCHANGES ON NON STOCK MERCHANDISE

PRINT: _____ SIGN: _____

SHIPPED WEIGHT: 3,000.00 LBS PULLED BY: _____ CHECKED BY: _____ LOADED BY: _____

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For shipments being transported by unrelated third parties, WHITE CAP is the Shipper.
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Learn more at About.WhiteCap.com.

DATE	Employee/Equip./Materials	HOURS	RATE	LABOR SURCHARGE	Mark Up	TOTAL
	Ticket#2376					
04/04/25	Operator	2	\$ 95.62	\$ 19.12	\$ 21.04	\$ 231.40
	Laborer	2	\$ 71.69	\$ 14.34	\$ 15.77	\$ 173.49
	Laborer-App	2	\$ 56.12	\$ 11.22	\$ 12.35	\$ 135.81
	Cat 304 Excavator	2	\$ 40.17		\$ 8.03	\$ 88.37
	ROSE AVE 2130					\$ 629.07

- Asbestos pipe is still on site
- Separate CDR for removal will be submitted

DATE	Employee/Equip./Materials	HOURS	RATE	LABOR SURCHARGE	Mark Up	TOTAL
	Ticket#2377					
04/09/25	Operator	1	\$ 95.62	\$ 9.56	\$ 10.52	\$ 115.70
	Laborer	2.5	\$ 71.69	\$ 17.92	\$ 19.71	\$ 216.86
	Laborer-App	2.5	\$ 56.12	\$ 14.03	\$ 15.43	\$ 169.76
	Cat 304 Excavator	1	\$ 40.17		\$ 4.02	\$ 44.19
	ROSE AVE 2130					\$ 546.51

DATE	Employee/Equip./Materials	HOURS	RATE	LABOR SURCHARGE	Mark Up	TOTAL
	Ticket#2375					
04/10/25	Operator/Foreman	8	\$ 101.33	\$ 81.06	\$ 89.17	\$ 980.87
	Operator	8	\$ 95.62	\$ 76.50	\$ 84.15	\$ 925.60
	Operator	8	\$ 95.62	\$ 76.50	\$ 84.15	\$ 925.60
	Laborer	8	\$ 71.69	\$ 57.35	\$ 63.09	\$ 693.96
	Laborer-App	8	\$ 56.12	\$ 44.90	\$ 49.39	\$ 543.24
	JD210L	8	\$ 78.58		\$ 62.86	\$ 691.50
	CS44B	6	\$ 106.42		\$ 63.85	\$ 702.37
	Water Truck	8	\$ 55.45		\$ 44.36	\$ 99.81
	F-550	8	\$ 52.44		\$ 41.95	\$ 94.39
	ROSE AVE 2130					\$ 5,657.36

DATE	Employee/Equip./Materials	HOURS	RATE	LABOR SURCHARGE	Mark Up	TOTAL
	Ticket#2380					
04/11/25	Operator/Foreman	8	\$ 101.33	\$ 81.06	\$ 89.17	\$ 980.87
	Operator	8	\$ 95.62	\$ 76.50	\$ 84.15	\$ 925.60
	Operator	8	\$ 95.62	\$ 76.50	\$ 84.15	\$ 925.60
	Laborer	8	\$ 71.69	\$ 57.35	\$ 63.09	\$ 693.96
	Laborer-App	8	\$ 56.12	\$ 44.90	\$ 49.39	\$ 543.24
	JD210L	8	\$ 78.58		\$ 62.86	\$ 691.50
	CS44B	6	\$ 106.42		\$ 63.85	\$ 702.37
	Water Truck	8	\$ 55.45		\$ 44.36	\$ 99.81
	F-550	8	\$ 52.44		\$ 41.95	\$ 94.39
	Coastline Equip- JD 444 Rental	INV	\$ 4,023.00		\$ 402.30	\$ 4,425.30
	04/02-04/11					
	ROSE AVE 2130					\$ 10,082.66

COASTLINE Equipment

1930 E. Lockwood St.
Oxnard, CA 93036
Phone: (805) 485-2106
Fax: (805) 485-7963
www.coastlineequipment.com

Oxnard, CA (805) 485-2106
Lake Forest, CA (714) 265-5500
Sylmar, CA (818) 890-3353
Bakersfield, CA (661) 399-3600
Long Beach, CA (562) 272-7400
Santa Maria, CA (805) 922-8329
Meridian, ID (208) 888-3337
Jerome, ID (208) 324-2900
McCall, ID (208) 634-3903
N. Las Vegas, NV (702) 399-2700
Elko, NV (775) 777-7070
Las Vegas, NV (702) 253-1789



JOHN DEERE

Remit Payment To:
P.O. Box 22732 Long Beach, CA 90801-5732
Pay Online At: www.coastlineequipment.com/customer-portal

INVOICE TO: 11560

USED AT:

RENTAL INVOICE

Summer Construction Inc.
P.O. BOX 30
SANTA PAULA CA 93061
US

SAM BENNETT
ROSE AVENUE ELEMENTARY -
220 S DRISKELL ST
OXNARD CA 93030

Invoice No: 1235616
Invoice Date: 04/25/2025
Contract No: 155901
Billing Cycle: 10 Days
Payment Type: Account
Prior Invoices: 0
Page: 1 of 1

Invoice Period: 04/02/2025 to 04/11/2025 Next Invoice Date: 04/12/2025

RENTAL UNIT DETAILS

Rental Unit No	Make	Model	PIN No	Billing Period	Rate	Rental Value	Tax
110762	JOHN DEERE	444 P-TIER FOUR WHEEL LOADER	1DW444PAAPLX20397	04/02/2025 - 04/11/2025	\$3600.00	\$3600.00	Y

RENTAL UNIT ADJUSTMENT DETAILS

Rental Unit No	Make	Model	PIN No	Rental Class	Adj Amount	Tax Ind
Adjustment Notes:						

ENTERED
#2130

ADDITIONAL CHARGE DETAILS

Description	Recur Ind	Charge Method	Charge Value	Additional Charges	Tax Ind
ENVIRONMENTAL FEE(OX)	Y	% of Rental Income	2.50%	\$90.00	N

CONTRACT INVOICE NOTES

OSC: SAM || PHONE: (805) 732-9005 || PO: 2130
DIESEL REFUELING FEE: \$10.50 PER GALLON || DEF REFUELING FEE: \$8.50 PER GALLON.
ADDITIONAL COSTS: SALES TAX - CITY OF OXNARD
ENVIRONMENTAL FEE: 2.5% OF RENTAL COST
TRANSPORT PROVIDED BY: CUSTOMER

Customer PO No: 2130	Rates: Day \$600.00 Week \$1,800.00 Month \$5,300.00	Rental Income: \$3,600.00
Customer Job No:	Salesperson: TIM SEBEK	Adjustment Amount: \$0.00
Contact Name: SAM BENNETT		Additional Charge Total: \$90.00
Contact Phone: (805) 732-9005		Sales Tax: \$333.00
Tax Exempt No:	*** DOCUMENT COPY ***	Less Deposit: \$0.00
		Invoice Total: \$4,023.00

TERMS AND CONDITIONS

Refer to Equipment Rental Agreement for complete details. Rates are based on an 8-hour day, 40-hour week, and 160-hour month; excess hours will be charged on a prorated basis. Refueling fees will apply if equipment is returned with less fuel and/or DEF than rental start. Environmental fees will be charged based on percentage of rental rate. Additional costs may include excess cleaning fees and lost key replacement fee. Customer is responsible for daily maintenance and inspection, including lubrication, and air filters as needed. Equipment must be returned in as good a condition as delivered, reasonable wear excepted; if not in as good condition, customer will be invoiced for repairs. Customer must provide proof of insurance with liability (\$1,000,000 minimum) and physical damage coverage with Coastline Equipment as Loss Payee and Additional Insured. All Risk Contractor's Equipment Floater Physical Damage coverage required; limit to at least exceed the value of the equipment being rented. Terms are Net 30. A finance charge of 1.5% per month (18% annual percentage rate) will be added to all past due invoices except where prohibited by law.

Received by: Date:

DATE	Employee/Equip./Materials	HOURS	RATE	LABOR SURCHARGE	Mark Up	TOTAL
	Ticket#2405					
05-05-25	Operator/Foreman	4	\$ 101.33	\$ 40.53	\$ 44.59	\$ 490.44
	Operator	8	\$ 95.62	\$ 76.50	\$ 84.15	\$ 925.60
	Laborer	4	\$ 71.69	\$ 28.68	\$ 31.54	\$ 346.98
	950 Loader	8	\$ 209.48		\$ 167.58	\$ 1,843.42
	Water Truck	8	\$ 55.45		\$ 44.36	\$ 487.96
	Street Sweeper	INV	\$ 1,870.00		\$ 187.00	\$ 2,057.00
	ROSE AVE 2130					\$ 6,151.40

DATE	Employee/Equip./Materials	HOURS	RATE	LABOR SURCHARGE	Mark Up	TOTAL
	Ticket#2407					
05-06-25	Operator/Foreman	4	\$ 101.33	\$ 40.53	\$ 44.59	\$ 490.44
	JD210L	4	\$ 78.58		\$ 31.43	\$ 345.75
	F-550	4	\$ 52.44		\$ 20.98	\$ 73.42
	Water Truck	4	\$ 55.45		\$ 22.18	\$ 243.98
	Summit Environmental	INV	\$ 68,581.70		\$ 6,858.17	\$ 75,439.87
	Palz- Mob/Demob Equip	INV	\$ 1,927.50		\$ 192.75	\$ 2,120.25
	ROSE AVE 2130					\$ 78,713.71

Summit Environmental Contractors
 33161 Camino Capistrano Ste F
 San Juan Capistrano, CA 92675
 9495424330



BILL TO

Summer Construction, Inc.
 606 Sepse Avenue, Suite 202
 Fillmore, CA 93015

INVOICE 1554

DATE 05/06/2025 TERMS Net 30

DUE DATE 06/05/2025

DESCRIPTION	QTY	RATE	AMOUNT
TRANSPORTATION AND DISPOSAL OF CONTAMINATED SOIL ROSE ELEMENTARY SCHOOL OXNARD, CALIFORNIA 05/05/2025 & 05/06/2025			
Transportation & Disposal of Contaminated Soil	608.70	110.00	66,957.00
Under 17 Tons for Transportation & Disposal of Contaminated Soil	14.77	110.00	1,624.70

TOTAL DUE \$68,581.70



SUMMIT

ENVIRONMENTAL CONTRACTORS

Summit Environmental Contractors
Environmental Infrastructure Division
CSLB License # 929061, A, C-21, C-57, HAZ
DIR Registration #1000024682
SBE # 61973

Proposal No. 110-3338

Date	4/29/2025
Summit Rep.	Grace Aronne
Email	Grace@summitenvcon.com
Phone	(949) 374-9470

To: Estimator

Project: ROSE AVENUE K-5 ELEMENTARY SCHOOL

Item No.	Item Description	Unit	Price
NA	Transportation & Disposal of Non-Hazardous Material**	TON	\$ 110.00
Spec.	Additional Services		

Pricing Assumptions

** Item Pricing Includes Transportation and Disposal Only

- 17 ton per load minimum on all loads taken to the approved landfill
- Stand by \$140.00 per hour after 1 hour from the scheduled load time.
- Pricing based on daytime loading. Night work surcharge applies.
- Pricing includes certified payroll.
- Assumes transportation and disposal via Super 10 trucks.
- Conversion rate of 1.5 tons per CY is assumed.
- Cancellation within 24 hours of start time will be billed at a 17 ton minimum.

**DISPOSAL SUMMARY
SUMMER CONSTRUCTION
CONTAMINATED SOIL DISPOSAL OF AT
SIMI VALLEY LANDFILL
FROM ROSE AVENUE ELEMENTARY SCHOOL
OXNARD, CALIFORNIA
MAY 5 & 6, 2025**

Waste Summary for Profile# 668961CA

Number of Manifests:	35
Number of Tickets:	35
Total Tons:	608.7
Average Tons:	17.4



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3563014

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier GET IT DONE
 Ticket Date 05/05/2025 Vehicle# 65
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	59060 lb
In	05/05/2025 07:57:59	3	ECASILL2	Tare	26020 lb
Out	05/05/2025 07:57:59		ECASILL2	Net	33040 lb
				Tons	16.52

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	16.52	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 848-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA Generator's Phone: 805-400-5787		Generator's Site Address (if different than mailing address) SAME			
6. Transporter 1 Company Name GET IT DONE TRUCKING			U.S. EPA ID Number		
7. Transporter 2 Company Name			U.S. EPA ID Number		
8. Designated Facility Name and Address SUN VALLEY LANDFILL WASTE MANAGEMENT 28012 MADERA RD. SIMI VALLEY, CA 93065 805-579-7267 Facility's Phone:			U.S. EPA ID Number 121200027978		
GENERATOR	9. Waste Shipping Name and Description		10. Containers		11. Total Quantity
	1. CONTAMINATED SOIL		No.	Type	12. Unit Wt./Vol.
			1	DT	10 Y
	2.				
	3.				
4.					
13. Special Handling Instructions and Additional Information PROFILE# 6688861CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. on behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offoror's Printed/Typed Name Alexander Garcia			Signature 		Month Day Year 5 5 25
TRANSPORTER	15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____				
	16. Transporter Acknowledgment of Receipt of Materials				
Transporter 1 Printed/Typed Name GET IT DONE TRUCKING			Signature Jose Valencia		Month Day Year 5 5 25
Transporter 2 Printed/Typed Name			Signature		Month Day Year
17. Discrepancy					
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
Manifest Reference Number: _____					
DESIGNATED FACILITY	17b. Alternate Facility (or Generator)			U.S. EPA ID Number	
	Facility's Phone:				
	17c. Signature of Alternate Facility (or Generator)			Month Day Year	
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name Erik Casillas			Signature 		Month Day Year 5 5 25



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3563025

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier MARTINS TRUCKING Martins Trucking
 Ticket Date 05/05/2025 Vehicle# 19-1
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	53840 lb
In	05/05/2025 08:04:22	3	ECASILL2	Tare	24960 lb
Out	05/05/2025 08:04:22		ECASILL2	Net	28880 lb
				Tons	14.44

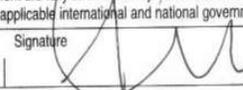
Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	14.44	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

NON-HAZARDOUS WASTE MANIFEST	1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
	5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA			
6. Transporter 1 Company Name A Martin's Trucking		U.S. EPA ID Number		
7. Transporter 2 Company Name		U.S. EPA ID Number		
8. Designated Facility Name and Site Address SIM VALLEY LANDFILL - WASTE MANAGEMENT 28012 MADERA RD. SIM VALLEY, CA 93085 805-579-7267			U.S. EPA ID Number 121200027076	
9. Waste Shipping Name and Description		10. Containers		11. Total Quantity
		No. Type		12. Unit Wt./Vol.
1. CONTAMINATED SOIL		1 DT		10 Y
2.				
3.				
4.				
13. Special Handling Instructions and Additional Information PROFILE# 888981CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. on behalf of the Oxnard School District				
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.				
Generator's/Offoror's Printed/Typed Name A Alexander Guini		Signature 		Month Day Year 5 5 25
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____				
16. Transporter Acknowledgment of Receipt of Materials				
Transporter 1 Printed/Typed Name X JOHN GALSTIAN		Signature 		Month Day Year 5 5 25
Transporter 2 Printed/Typed Name		Signature		Month Day Year
17. Discrepancy				
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection				
Manifest Reference Number: _____ U.S. EPA ID Number _____				
17b. Alternate Facility (or Generator) _____ U.S. EPA ID Number _____				
Facility's Phone: _____				
17c. Signature of Alternate Facility (or Generator)				Month Day Year
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a				
Printed/Typed Name Erik Casillas		Signature 		Month Day Year 5 5 25



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3563087

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier MEZA TRANSPORT
 Ticket Date 05/05/2025 Vehicle# 17
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	
In	05/05/2025 08:52:47	3	DBOE	61900 lb	
Out	05/05/2025 08:52:47		DBOE	26360 lb	
				Net	35540 lb
				Tons	17.77

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	17.77	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				

Total Tax
 Total Ticket

Driver`s Signature

6

NON-HAZARDOUS WASTE MANIFEST

1. Generator ID Number
NA

2. Page 1 of
1

3. Emergency Response Phone
848-542-4330-105

4. Waste Tracking Number

5. Generator's Name and Mailing Address
OXNARD UNIFIED SCHOOL DISTRICT
220 S. DRISKILL
OXNARD, CA 93030 VENTURA

Generator's Site Address (if different than mailing address)
SAME

Generator's Phone: 805-400-5787

6. Transporter 1 Company Name

Meln Transport

U.S. EPA ID Number

7. Transporter 2 Company Name

U.S. EPA ID Number

8. Designated Facility Name and Address
SIM VALLEY LANDFILL WASTE MANAGEMENT
28012 MADERA RD.
SIM VALLEY, CA 93085

U.S. EPA ID Number
121200027978

Facility's Phone: 805-579-7287

9. Waste Shipping Name and Description

1. CONTAMINATED SOIL

10. Containers

No. Type

11. Total Quantity

12. Unit Wt./Vol.

1

DT

10

Y

13. Special Handling Instructions and Additional Information

PROFILE# 888981CA JOB# 400

WEAR PROPER PPE WHEN HANDLING WASTE SOIL.

On behalf of the Oxnard School District

14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Generator's/Offoror's Printed/Typed Name

Alexander Garcia

Signature

[Signature]

Month Day Year
5/5/25

15. International Shipments

Import to U.S.

Export from U.S.

Port of entry/exit:

Transporter Signature (for exports only):

Date leaving U.S.:

16. Transporter Acknowledgment of Receipt of Materials

Transporter 1 Printed/Typed Name

Ledy Amorim

Signature

[Signature]

Month Day Year
5/5/25

Transporter 2 Printed/Typed Name

Signature

Month Day Year

17. Discrepancy

17a. Discrepancy Indication Space

Quantity

Type

Residue

Partial Rejection

Full Rejection

Manifest Reference Number:

17b. Alternate Facility (or Generator)

U.S. EPA ID Number

Facility's Phone:

17c. Signature of Alternate Facility (or Generator)

Month Day Year

18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a

Printed/Typed Name

ALEXANDER DIVINE

Signature

[Signature]

Month Day Year
5/5/25



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3563095

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier J CORTEZ TRUCKING
 Ticket Date 05/05/2025 Vehicle# JCTINC1
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	61620 lb
In	05/05/2025 08:56:42	3	ECASILL2	Tare	26200 lb
Out	05/05/2025 08:56:42		ECASILL2	Net	35420 lb
				Tons	17.71

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	17.71	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				

Total Tax
 Total Ticket

Driver`s Signature

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 849-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DREXELL OXNARD, CA 93030 VENTURA Generator's Site Address (if different than mailing address) SAME					
6. Generator's Phone: 805-400-5787				U.S. EPA ID Number	
6. Transporter 1 Company Name JORTAZ TRUCKING				U.S. EPA ID Number	
7. Transporter 2 Company Name				U.S. EPA ID Number	
8. Designated Facility Name and Address SIMI VALLEY HAZARDOUS WASTE MANAGEMENT 28012 MADERA RD. SIMI VALLEY, CA 93065 Facility's Phone: 805-579-7267				U.S. EPA ID Number 121200027078	
9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit Wt./Vol.
1. CONTAMINATED SOIL		No.	Type	10	Y
2.					
3.					
4.					
13. Special Handling Instructions and Additional Information PROFILE# 888961CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. On behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offeror's Printed/Typed Name Alex Cuba				Signature 	Month Day Year 5/5/25
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____					
16. Transporter Acknowledgment of Receipt of Materials Transporter 1 Printed/Typed Name Emerson Molina Signature 					
17. Discrepancy 17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection Manifest Reference Number: _____ U.S. EPA ID Number _____					
17b. Alternate Facility (or Generator) Facility's Phone: _____ Month Day Year _____					
17c. Signature of Alternate Facility (or Generator)					
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a Printed/Typed Name Erik Casillas Signature 					
				Month Day Year 15/15/25	

DESIGNATED FACILITY TO GENERATOR



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3563104

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier TORRES TRUCKING
 Ticket Date 05/05/2025 Vehicle# 2-3
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	55820 lb
In	05/05/2025 09:02:17	3	ECASILL2	Tare	25860 lb
Out	05/05/2025 09:02:17		ECASILL2	Net	29960 lb
				Tons	14.98

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	14.98	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

8

NON-HAZARDOUS WASTE MANIFEST

1. Generator ID Number: NA

2. Page 1 of 1

3. Emergency Response Phone: 949-542-4330 105

4. Waste Tracking Number

5. Generator's Name and Mailing Address: OXNARD UNIFIED SCHOOL DISTRICT, 220 S. DRISKILL, OXNARD, CA 93030 VENTURA. Generator's Site Address (if different than mailing address): SAME

6. Generator's Phone: 805-400-5787

7. Transporter 1 Company Name: *Tomes Trucking #2 995442*

8. Designated Facility Name and Site Address: SIM VALLEY LANDFILL - WASTE MANAGEMENT, 28012 MADERA RD., SIM VALLEY, CA 93085. Facility's Phone: 805-579-7267

9. Waste Shipping Name and Description	10. Containers		11. Total Quantity	12. Unit Wt./Vol.
	No.	Type		
1. CONTAMINATED SOIL	1	DT	10	Y
2.				
3.				
4.				

13. Special Handling Instructions and Additional Information: PROFILE# 558981CA JOB# 400. WEAR PROPER PPE WHEN HANDLING WASTE SOIL.

14. GENERATOR'S/OFFEROR'S CERTIFICATION: On behalf of the Oxnard School District. I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Generator's/Offoror's Printed/Typed Name: *Wendy Ann* Signature: *[Signature]* Date: 5/5/25

15. International Shipments: Import to U.S. Export from U.S. Port of entry/exit: Date leaving U.S.:

16. Transporter Acknowledgment of Receipt of Materials: Transporter Signature (for exports only): *[Signature]* Signature: *[Signature]* Date: 5/5/25

17. Discrepancy: 17a. Discrepancy Indication Space: Quantity Type Residue Partial Rejection Full Rejection. Manifest Reference Number: U.S. EPA ID Number:

17b. Alternate Facility (or Generator): Facility's Phone: 17c. Signature of Alternate Facility (or Generator):

18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in item 17a. Printed/Typed Name: *Erik Casillas* Signature: *[Signature]* Date: 5/5/25

169-BLC-O 5 11977 (Rev. 9/09)

DESIGNATED FACILITY TO GENERATOR

TRANSPORTER #2



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3563073

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier GUILLEN TRUCKING
 Ticket Date 05/05/2025 Vehicle# G9
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	58920 lb
In	05/05/2025 08:40:32	3	DBOE	Tare	24820 lb
Out	05/05/2025 09:05:46	1	ECASILL2	Net	34100 lb
				Tons	17.05

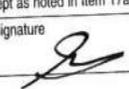
Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	17.05	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA Generator's Phone: 805-400-5787					
Generator's Site Address (if different than mailing address) SAME					
6. Transporter 1 Company Name EP Logistics					U.S. EPA ID Number
7. Transporter 2 Company Name					U.S. EPA ID Number
8. Designated Facility Name and Site Address SIMI VALLEY LANDFILL - WASTE MANAGEMENT 28012 MADERA RD. SIMI VALLEY, CA 93085 Facility's Phone: 805-579-7267					U.S. EPA ID Number 121200027978
9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit Wt./Vol.
		No.	Type		
1. CONTAMINATED SOIL		1	DT	10	Y
2.					
3.					
4.					
13. Special Handling Instructions and Additional Information PROFILE# 888881CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. On behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offoror's Printed/Typed Name Alexander Bernal					Signature 
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S.					Port of entry/exit: Date leaving U.S.: 5/5/25
16. Transporter Acknowledgment of Receipt of Materials					
Transporter 1 Printed/Typed Name Christian Bernal				Signature CB	Month Day Year 05 05 25
Transporter 2 Printed/Typed Name				Signature	Month Day Year
17. Discrepancy 17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
Manifest Reference Number: _____ U.S. EPA ID Number _____					
17b. Alternate Facility (or Generator) Facility's Phone: _____ Month Day Year					
17c. Signature of Alternate Facility (or Generator)					
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name ALEXANDER DIVANE					Signature 
					Month Day Year 5/5/25

DESIGNATED FACILITY TO GENERATOR



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3563120

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier VALLADOLID
 Ticket Date 05/05/2025 Vehicle# 08
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	58580 lb
In	05/05/2025 09:10:33	3	ECASILL2	Tare	23960 lb
Out	05/05/2025 09:10:33		ECASILL2	Net	34620 lb
				Tons	17.31

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	17.31	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				

Total Tax
 Total Ticket

Driver`s Signature

Lic: 84059X3

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA		Generator's Site Address (if different than mailing address) SAME			
Generator's Phone: 805-400-5707		6. Transporter 1 Company Name Valladolid Temp #8		U.S. EPA ID Number	
7. Transporter 2 Company Name				U.S. EPA ID Number	
8. Designated Facility Name and Site Address SIM VALLEY LANDFILL - WASTE MANAGEMENT 28012 MADERA RD. SIM VALLEY, CA 93065		Facility's Phone: 805-579-7267		U.S. EPA ID Number 121200027976	
9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit Wt./Vol.
		No.	Type		
1. CONTAMINATED SOIL		1	DT	10	Y
2.					
3.					
4.					
13. Special Handling Instructions and Additional Information PROFILE# 0000001CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. on behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's Offeror's Printed/Typed Name Alexander		Signature 		Month	Day Year
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S.		Port of entry/exit: Date leaving U.S.:			
16. Transporter Acknowledgment of Receipt of Materials					
Transporter 1 Printed/Typed Name R-C. L MAT		Signature RAMON LOPEZ		Month	Day Year
Transporter 2 Printed/Typed Name		Signature		Month	Day Year
17. Discrepancy					
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
Manifest Reference Number:					
17b. Alternate Facility (or Generator)		U.S. EPA ID Number			
Facility's Phone:					
17c. Signature of Alternate Facility (or Generator)				Month	Day Year
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name Erik Casillas		Signature 		Month	Day Year
				5	5 125



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3563131

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier VALLADOLID
 Ticket Date 05/05/2025 Vehicle# 7
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	59440 lb
In	05/05/2025 09:16:27	3	ECASILL2	Tare	29840 lb
Out	05/05/2025 09:16:27		ECASILL2	Net	29600 lb
				Tons	14.80

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	14.80	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

TRK # 7 67092V3 (QA)

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 848-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA Generator's Phone: 805-400-5787					
Generator's Site Address (if different than mailing address) SAME					
6. Transporter 1 Company Name VALLADOLID TRK.				U.S. EPA ID Number	
7. Transporter 2 Company Name				U.S. EPA ID Number	
8. Designated Facility Name and Site Address SIM VALLEY LANDFILL WASTE MANAGEMENT 28012 MADERA RD. SIM VALLEY, CA 93085 805-579-7267 Facility's Phone:				U.S. EPA ID Number 121200027978	
9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit Wt./Vol.
1. CONTAMINATED SOIL		No.	Type	10	Y
2.					
3.					
4.					
13. Special Handling Instructions and Additional Information PROFILE# 888881CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. on behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offoror's Printed/Typed Name Alexander Gunn				Signature 	Month Day Year 5 5 29
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____					
16. Transporter Acknowledgment of Receipt of Materials					
Transporter 1 Printed/Typed Name LUIS RIVERA		Signature LUIS RIVERA		Month Day Year 05 05 25	
Transporter 2 Printed/Typed Name		Signature		Month Day Year	
17. Discrepancy					
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
Manifest Reference Number:				U.S. EPA ID Number	
17b. Alternate Facility (or Generator)					
Facility's Phone:				Month Day Year	
17c. Signature of Alternate Facility (or Generator)					
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name Erik Casillas		Signature 		Month Day Year 5 15 25	



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3563315
 Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier MARTINS TRUCKING Martins Trucking
 Ticket Date 05/05/2025 Vehicle# 19-1
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	58100 lb
In	05/05/2025 10:19:56	2	DALDANA	Tare	24960 lb
Out	05/05/2025 10:19:56		DALDANA	Net	33140 lb
				Tons	16.57

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	16.57	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

9

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DREXILL OXNARD, CA 93030 VENTURA			Generator's Site Address (if different than mailing address) SAME		
Generator's Phone: 805-400-5787					
6. Transporter 1 Company Name Martin's Trucking			U.S. EPA ID Number		
7. Transporter 2 Company Name			U.S. EPA ID Number		
8. Designated Facility Name and Site Address SUN VALLEY LANDFILL WASTE MANAGEMENT 28012 MADERA RD. SUN VALLEY, CA 93085			U.S. EPA ID Number 121200027978		
Facility's Phone: 805-579-7267					
GENERATOR	9. Waste Shipping Name and Description	10. Containers		11. Total Quantity	12. Unit Wt./Vol.
	1. CONTAMINATED SOIL	No. 1	Type DT	10	Y
	2.				
	3.				
	4.				
13. Special Handling Instructions and Additional Information PROFILE# 000001CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. on behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offeror's Printed/Typed Name Alexander Lami		Signature 		Month Day Year 5/5/25	
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: Date leaving U.S.:					
16. Transporter Acknowledgment of Receipt of Materials					
TRANSPORTER	Transporter 1 Printed/Typed Name JOHN GALSTIAN		Signature 		Month Day Year 25/5/25
	Transporter 2 Printed/Typed Name		Signature		Month Day Year
17. Discrepancy					
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
17b. Alternate Facility (or Generator) Manifest Reference Number: U.S. EPA ID Number					
17c. Signature of Alternate Facility (or Generator) Month Day Year					
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name Andrea Gaytan		Signature 		Month Day Year 5/5/25	



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3563332

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier GET IT DONE
 Ticket Date 05/05/2025 Vehicle# 65
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	63020 lb
In	05/05/2025 10:24:16	3	ECASILL2	Tare	26020 lb
Out	05/05/2025 10:24:16		ECASILL2	Net	37000 lb
				Tons	18.50

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	18.50	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				

Total Tax
 Total Ticket

Driver`s Signature

10

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 848-542-4330-105	4. Waste Tracking Number	
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA			Generator's Site Address (if different than mailing address) SAME			
Generator's Phone: 805-400-5787						
6. Transporter 1 Company Name X BETIF DONE TRUCKING			U.S. EPA ID Number			
7. Transporter 2 Company Name			U.S. EPA ID Number			
8. Designated Facility Name and Address SIERRA WASTE MANAGEMENT 28012 MADERA RD. SIMI VALLEY, CA 93065			U.S. EPA ID Number 121200027976			
Facility's Phone: 805-579-7267						
GENERATOR	9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit Wt./Vol.
			No.	Type		
	1.	CONTAMINATED SOIL	1	DT	10	Y
	2.					
	3.					
4.						
13. Special Handling Instructions and Additional Information PROFILE# 000001CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. <i>On behalf of the Oxnard School District</i>						
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.						
Generator's/Offoror's Printed/Typed Name <i>Alexander Brown</i>			Signature <i>[Signature]</i>		Month Day Year 5/15/25	
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____						
TRANSPORTER	16. Transporter Acknowledgment of Receipt of Materials					
	Transporter 1 Printed/Typed Name <i>Jose</i>		Signature <i>[Signature]</i>		Month Day Year	
Transporter 2 Printed/Typed Name		Signature		Month Day Year		
17. Discrepancy						
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection						
Manifest Reference Number: _____ U.S. EPA ID Number						
DESIGNATED FACILITY	17b. Alternate Facility (or Generator) _____ U.S. EPA ID Number					
	Facility's Phone: _____					
	17c. Signature of Alternate Facility (or Generator) _____ Month Day Year					
18. Designated Facility Owner or Operator. Certification of receipt of materials covered by the manifest except as noted in Item 17a						
Printed/Typed Name Erik Casillas			Signature <i>[Signature]</i>		Month Day Year 5/15/25	



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3563463

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier GUILLEN TRUCKING
 Ticket Date 05/05/2025 Vehicle# G9
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	61440 lb
In	05/05/2025 10:59:44	2	DALDANA	Tare	24820 lb
Out	05/05/2025 10:59:44		DALDANA	Net	36620 lb
				Tons	18.31

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	18.31	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

11

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA Generator's Phone: 805-400-5787		Generator's Site Address (if different than mailing address) SAME			
6. Transporter 1 Company Name EB Logistics		U.S. EPA ID Number			
7. Transporter 2 Company Name		U.S. EPA ID Number			
8. Designated Facility Name and Site Address SIMI VALLEY LANDFILL - WASTE MANAGEMENT 28012 MADERA RD. SIMI VALLEY, CA 93065 Facility's Phone: 805-579-7267		U.S. EPA ID Number 121200027978			
GENERATOR	9. Waste Shipping Name and Description	10. Containers		11. Total Quantity	12. Unit WL/Vol.
	1. CONTAMINATED SOIL	No. 1	Type DT	10	Y
	2.				
	3.				
	4.				
13. Special Handling Instructions and Additional Information PROFILE# 888881CA JOB# 100 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. On behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offero's Printed/Typed Name Andrea Lamm		Signature 		Month Day Year 5/15/25	
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. <input checked="" type="checkbox"/> Port of entry/exit: _____ Transporter Signature (for exports only): _____ Date leaving U.S.: _____					
TRANSPORTER	16. Transporter Acknowledgment of Receipt of Materials				
	Transporter 1 Printed/Typed Name Cristian Bernal		Signature 		Month Day Year 05/05/25
Transporter 2 Printed/Typed Name		Signature		Month Day Year	
DESIGNATED FACILITY	17. Discrepancy				
	17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection				
	17b. Alternate Facility (or Generator)		Manifest Reference Number:		
Facility's Phone:					
17c. Signature of Alternate Facility (or Generator)					Month Day Year
18. Designated Facility Owner or Operator. Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name Andrea Gaytan		Signature 		Month Day Year 5/15/25	



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3563489

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier MEZA TRANSPORT
 Ticket Date 05/05/2025 Vehicle# 17
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	63320 lb
In	05/05/2025 11:05:59	2	DALDANA	Tare	26360 lb
Out	05/05/2025 11:05:59		DALDANA	Net	36960 lb
				Tons	18.48

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	18.48	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

12

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA		Generator's Site Address (if different than mailing address) SAME			
Generator's Phone: 805-400-5787					
6. Transporter 1 Company Name X Melu Transport		U.S. EPA ID Number			
7. Transporter 2 Company Name		U.S. EPA ID Number			
8. Designated Facility Name and Address SIM VALLEY WASTE MANAGEMENT 28012 MADERA RD. SIM VALLEY, CA 93065		U.S. EPA ID Number 121200027076			
Facility's Phone: 805-579-7287					
GENERATOR	9. Waste Shipping Name and Description	10. Containers		11. Total Quantity	12. Unit Wt./Vol.
		No.	Type		
	1. CONTAMINATED SOIL	1	DT	10	Y
	2.				
	3.				
4.					
13. Special Handling Instructions and Additional Information PROFILE# 888881CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. On behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offoror's Printed/Typed Name Alexander Levin		Signature <i>[Signature]</i>		Month Day Year 5/5/25	
INT'L	15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S.		Port of entry/exit:		
	Transporter Signature (for exports only):		Date leaving U.S.:		
TRANSPORTER	16. Transporter Acknowledgment of Receipt of Materials				
	Transporter 1 Printed/Typed Name X Ledy America	Signature <i>[Signature]</i>	Month 5	Day 5	Year 25
Transporter 2 Printed/Typed Name		Signature	Month	Day	Year
DESIGNATED FACILITY	17. Discrepancy				
	17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection				
17b. Alternate Facility (or Generator)		Manifest Reference Number:		U.S. EPA ID Number	
Facility's Phone:					
17c. Signature of Alternate Facility (or Generator)		Month		Day	Year
18. Designated Facility Owner or Operator. Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name Andrea Gaytan		Signature <i>[Signature]</i>		Month Day Year 5/5/25	



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3563505

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier TORRES TRUCKING
 Ticket Date 05/05/2025 Vehicle# 2-3
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO #
 Contract

	Time	Scale	Operator	Gross	62580 lb
In	05/05/2025 11:10:04	3	MVASQUE9	Tare	25860 lb
Out	05/05/2025 11:10:04		MVASQUE9	Net	36720 lb
				Tons	18.36

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	18.36	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

NON-HAZARDOUS WASTE MANIFEST

1. Generator ID Number
NA

5. Generator's Name and Mailing Address
OXNARD UNIFIED SCHOOL DISTRICT
220 S. DRISKILL
OXNARD, CA 93030 VENTURA

2. Page 1 of 1
3. Emergency Response Phone
848-542-4330-105

4. Waste Tracking Number

Generator's Phone:
805-400-5787

Generator's Site Address (if different than mailing address)
SAME

6. Transporter 1 Company Name

7. Transporter 2 Company Name

X Torres Trucking #2 99544L2

U.S. EPA ID Number

U.S. EPA ID Number

U.S. EPA ID Number

121200027076

8. Designated Facility Name and Site Address
SIM VALLEY LANDFILL - WASTE MANAGEMENT
28012 MADERA RD.
SIM VALLEY, CA 93085
Facility's Phone: 805-579-7287

9. Waste Shipping Name and Description

1. CONTAMINATED SOIL

10. Containers

No. Type
1 DT

11. Total Quantity
10

12. Unit Wt./Vol.
Y

13. Special Handling Instructions and Additional Information

PROFILE# 668861CA JOB# 400

WEAR PROPER PPE WHEN HANDLING WASTE SOIL.

On behalf of the Oxnard School District

14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Generator's/Offero's Printed/Typed Name

Signature

Month Day Year
5/5/25

15. International Shipments Import to U.S. Export from U.S.

Port of entry/exit:

Date leaving U.S.:

Transporter Signature (for exports only):

16. Transporter Acknowledgment of Receipt of Materials

Transporter 1 Printed/Typed Name

Signature

Month Day Year
5 5 25

Transporter 2 Printed/Typed Name

Signature

Month Day Year

17. Discrepancy

17a. Discrepancy Indication Space Quantity Type Residue Partial Rejection Full Rejection

Manifest Reference Number:

U.S. EPA ID Number

17b. Alternate Facility (or Generator)

Facility's Phone:

Month Day Year

17c. Signature of Alternate Facility (or Generator)

18. Designated Facility Owner or Operator. Certification of receipt of materials covered by the manifest except as noted in Item 17a

Printed/Typed Name

Signature

Month Day Year
5 5 25

Manny Vasquez

DESIGNATED FACILITY TO GENERATOR



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3563523

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier J CORTEZ TRUCKING
 Ticket Date 05/05/2025 Vehicle# 01
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO #
 Contract

	Time	Scale	Operator	Gross	65680 lb
In	05/05/2025 11:13:52	3	MVASQUE9	Tare	26860 lb
Out	05/05/2025 11:13:52		MVASQUE9	Net	38820 lb
				Tons	19.41

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	19.41	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

14

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DREXILL OXNARD, CA 93030 VENTURA			Generator's Site Address (if different than mailing address) SAME		
Generator's Phone: 805-400-5787					
6. Transporter 1 Company Name X J Cortez Trucking				U.S. EPA ID Number	
7. Transporter 2 Company Name				U.S. EPA ID Number	
8. Designated Facility Name and Site Address SIMI VALLEY LANDFILL - WASTE MANAGEMENT 28012 MADERA RD. SIMI VALLEY, CA 93065			U.S. EPA ID Number 121200027078		
Facility's Phone: 805-579-7267					
9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit WL/Vol.
1. CONTAMINATED SOIL		No.	Type	10	Y
2.					
3.					
4.					
13. Special Handling Instructions and Additional Information PROFILE 668861 CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. On behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offor's Printed/Typed Name Alexander Lamm		Signature 		Month Day Year 5/5/25	
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: Date leaving U.S.:					
16. Transporter Acknowledgment of Receipt of Materials					
Transporter 1 Printed/Typed Name X Emerson Molina		Signature 		Month Day Year 05/05/25	
Transporter 2 Printed/Typed Name		Signature		Month Day Year	
17. Discrepancy					
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
17b. Alternate Facility (or Generator)			Manifest Reference Number: U.S. EPA ID Number		
Facility's Phone:					
17c. Signature of Alternate Facility (or Generator)					
Month Day Year					
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name Manny Vasquez		Signature 		Month Day Year 5/5/25	

DESIGNATED FACILITY TO GENERATOR



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3563590

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier VALLADOLID
 Ticket Date 05/05/2025 Vehicle# 7
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	62400 lb
In	05/05/2025 11:30:48	3	ECASILL2	Tare	29840 lb
Out	05/05/2025 11:30:48		ECASILL2	Net	32560 lb
				Tons	16.28

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	16.28	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

TRK.
 96 # 7 670 92 V3 CA.

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA Generator's Phone: 805-400-5787					
Generator's Site Address (if different than mailing address) SAME					
6. Transporter 1 Company Name X VALLADOLID				U.S. EPA ID Number	
7. Transporter 2 Company Name				U.S. EPA ID Number	
8. Designated Facility Name and Site Address SIMI VALLEY LANDFILL - WASTE MANAGEMENT 28012 MADERA RD. SIMI VALLEY, CA 93085 Facility's Phone: 805-579-7267				U.S. EPA ID Number 121200027978	
9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit Wt./Vol.
1. CONTAMINATED SOIL		No.	Type	10	Y
2.					
3.					
4.					
13. Special Handling Instructions and Additional Information PROFILE# 0000061CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. On behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offeor's Printed/Typed Name Alexander Garis				Signature [Signature] 5/15/25 Month Day Year	
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of export: Date leaving U.S.:					
16. Transporter Acknowledgment of Receipt of Materials					
Transporter 1 Printed/Typed Name X LUIS RIVERA				Signature [Signature] 05/05/25 Month Day Year	
Transporter 2 Printed/Typed Name				Signature Month Day Year	
17. Discrepancy					
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
Manifest Reference Number: U.S. EPA ID Number					
17b. Alternate Facility (or Generator) U.S. EPA ID Number					
Facility's Phone:					
17c. Signature of Alternate Facility (or Generator) Month Day Year					
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name Erik Casillas				Signature [Signature] 5/15/25 Month Day Year	



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3563611

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier VALLADOLID
 Ticket Date 05/05/2025 Vehicle# 08
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	57800 lb
In	05/05/2025 11:35:50	3	ECASILL2	Tare	23960 lb
Out	05/05/2025 11:35:50		ECASILL2	Net	33840 lb
				Tons	16.92

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	16.92	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

15

LC: 84059X3

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA		Generator's Site Address (if different than mailing address) SAME			
Generator's Phone: 805-400-5787		6. Transporter 1 Company Name X Vallado 10 TRASP		U.S. EPA ID Number	
7. Transporter 2 Company Name				U.S. EPA ID Number	
8. Designated Facility Name and Site Address SPECIALIZED WASTE MANAGEMENT 28012 MADERA RD. SIMI VALLEY, CA 93085 805-579-7267		Facility's Phone:		U.S. EPA ID Number 121200027978	
9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit Wt./Vol.
		No.	Type		
1. CONTAMINATED SOIL		1	DT	10	Y
2.					
3.					
4.					
13. Special Handling Instructions and Additional Information PROFILE# 668881CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. On behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offoror's Printed/Typed Name Alexandra Garin		Signature <i>[Signature]</i>		Month Day Year 5/5/25	
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. <input checked="" type="checkbox"/> Port of entry/exit: Transporter Signature (for exports only): _____ Date leaving U.S.: _____					
16. Transporter Acknowledgment of Receipt of Materials					
Transporter 1 Printed/Typed Name X Vallado 10 TRASP		Signature RAMON LOPEZ		Month Day Year 5/5/25	
Transporter 2 Printed/Typed Name		Signature		Month Day Year	
17. Discrepancy					
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
17b. Alternate Facility (or Generator)				Manifest Reference Number: U.S. EPA ID Number	
Facility's Phone:					
17c. Signature of Alternate Facility (or Generator)				Month Day Year	
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name Erik Casillas		Signature <i>[Signature]</i>		Month Day Year 5/5/25	



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3563846

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier GET IT DONE
 Ticket Date 05/05/2025 Vehicle# 65
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	60060 lb
In	05/05/2025 12:32:33	2	DALDANA	Tare	26020 lb
Out	05/05/2025 12:32:33		DALDANA	Net	34040 lb
				Tons	17.02

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	17.02	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				

Total Tax
 Total Ticket

Driver`s Signature

17

NON-HAZARDOUS WASTE MANIFEST

1. Generator ID Number: NA

2. Page 1 of 1

3. Emergency Response Phone: 949-542-4330-105

4. Waste Tracking Number

5. Generator's Name and Mailing Address: OXNARD UNIFIED SCHOOL DISTRICT, 220 S. BRISKILL, OXNARD, CA 93030 VENTURA
Generator's Site Address (if different than mailing address): SAME

Generator's Phone: 805-400-5787

6. Transporter 1 Company Name: **X GET IT DONE TRUCKING**

U.S. EPA ID Number

7. Transporter 2 Company Name

U.S. EPA ID Number

8. Designated Facility Name and Site Address: SIM VALLEY LANDFILL - WASTE MANAGEMENT, 28012 MADERA RD., SIM VALLEY, CA 93065
Facility's Phone: 805-579-7267

U.S. EPA ID Number: 121200027078

9. Waste Shipping Name and Description	10. Containers		11. Total Quantity	12. Unit Wt./Vol.
	No.	Type		
1. CONTAMINATED SOIL	1	DT	10	Y
2.				
3.				
4.				

13. Special Handling Instructions and Additional Information: PROFILE# 888881CA JOB# 400
WEAR PROPER PPE WHEN HANDLING WASTE SOIL.
On behalf of the Oxnard School District

14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Generator's/Offor's Printed/Typed Name: Alexander Louie
Signature: [Signature]
Month Day Year: 5/3/25

15. International Shipments: Import to U.S. Export from U.S. Port of entry/exit: Date leaving U.S.:

16. Transporter Acknowledgment of Receipt of Materials

Transporter 1 Printed/Typed Name: X Jose V
Signature: [Signature]
Month Day Year: 5/3/25

Transporter 2 Printed/Typed Name: Signature: Month Day Year:

17. Discrepancy

17a. Discrepancy Indication Space: Quantity Type Residue Partial Rejection Full Rejection

Manifest Reference Number: U.S. EPA ID Number:

17b. Alternate Facility (or Generator): U.S. EPA ID Number:

Facility's Phone: Month Day Year:

17c. Signature of Alternate Facility (or Generator): Month Day Year:

18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a

Printed/Typed Name: Andrea Gaytan
Signature: [Signature]
Month Day Year: 5/5/25

DESIGNATED FACILITY TO GENERATOR



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3563876

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier MARTINS TRUCKING Martins Trucking
 Ticket Date 05/05/2025 Vehicle# 19-1
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	61560 lb
In	05/05/2025 12:44:14	2	DALDANA	Tare	24960 lb
Out	05/05/2025 12:44:14		DALDANA	Net	36600 lb
				Tons	18.30

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	18.30	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				

Total Tax
 Total Ticket

Driver`s Signature

18

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 849-542-4330-105	4. Waste Tracking Number	
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA Generator's Phone: 805-400-5787			Generator's Site Address (if different than mailing address) SAME			
6. Transporter 1 Company Name X Martin's Trucking			U.S. EPA ID Number			
7. Transporter 2 Company Name			U.S. EPA ID Number			
8. Designated Facility Name and Site Address SIMI VALLEY LANDFILL - WASTE MANAGEMENT 28012 MADERA RD. SIMI VALLEY, CA 93085 Facility's Phone: 805-579-7267			U.S. EPA ID Number 121200027978			
GENERATOR	9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit Wt./Vol.
	1. CONTAMINATED SOIL		No.	Type	10	Y
	2.					
	3.					
	4.					
13. Special Handling Instructions and Additional Information PROFILE# 668881CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. On behalf of the Oxnard School District						
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations. Generator's/Offeror's Printed/Typed Name: Andrew Garin Signature: [Signature] Month: 5 Day: 5 Year: 25						
INTL	15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: Date leaving U.S.:					
TRANSPORTER	16. Transporter Acknowledgment of Receipt of Materials					
	Transporter 1 Printed/Typed Name: JOHN GALSTIAN Signature: [Signature] Month: 5 Day: 5 Year: 25		Transporter 2 Printed/Typed Name: Signature: Month: Day: Year:			
DESIGNATED FACILITY	17. Discrepancy					
	17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
	17b. Alternate Facility (or Generator)			Manifest Reference Number: U.S. EPA ID Number		
17c. Signature of Alternate Facility (or Generator) Month: Day: Year:						
18. Designated Facility Owner or Operator. Certification of receipt of materials covered by the manifest except as noted in Item 17a Printed/Typed Name: Andrea Gaytan Signature: [Signature] Month: 5 Day: 5 Year: 25						



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3564021

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier GUILLEN TRUCKING
 Ticket Date 05/05/2025 Vehicle# G9
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	61420 lb
In	05/05/2025 13:24:59	3	ECASILL2	Tare	24820 lb
Out	05/05/2025 13:24:59		ECASILL2	Net	36600 lb
				Tons	18.30

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	18.30	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

19

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 848-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA		Generator's Site Address (if different than mailing address) SAME			
Generator's Phone: 805-400-5787					
6. Transporter 1 Company Name X <i>EP Logistics</i>		U.S. EPA ID Number			
7. Transporter 2 Company Name		U.S. EPA ID Number			
8. Designated Facility Name and Site Address OXNARD UNIFIED SCHOOL DISTRICT - WASTE MANAGEMENT 28012 MADERA RD. SIMI VALLEY, CA 93065		U.S. EPA ID Number 121200027978			
Facility's Phone: 805-579-7267					
GENERATOR	9. Waste Shipping Name and Description	10. Containers		11. Total Quantity	12. Unit Wt./Vol.
	1. CONTAMINATED SOIL	No. 1	Type DT	10	Y
	2.				
	3.				
	4.				
13. Special Handling Instructions and Additional Information PROFILE# 008001CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. <i>On behalf of the Oxnard School District</i>					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offor's Printed/Typed Name <i>Alicia Garcia</i>		Signature <i>[Signature]</i>		Month Day Year <i>5/5/25</i>	
TRANSPORTER	15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____				
	16. Transporter Acknowledgment of Receipt of Materials				
Transporter 1 Printed/Typed Name <i>Cristian Bernal</i>		Signature <i>[Signature]</i>		Month Day Year <i>05 05 25</i>	
Transporter 2 Printed/Typed Name		Signature		Month Day Year	
DESIGNATED FACILITY	17. Discrepancy				
	17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection				
	17b. Alternate Facility (or Generator) Manifest Reference Number: _____ U.S. EPA ID Number _____				
Facility's Phone: _____					
17c. Signature of Alternate Facility (or Generator) Month Day Year					
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name <i>Erik Casillas</i>		Signature <i>[Signature]</i>		Month Day Year <i>5 5 25</i>	



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3564099

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier VALLADOLID
 Ticket Date 05/05/2025 Vehicle# 7
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	61660 lb
In	05/05/2025 13:54:22	3	ECASILL2	Tare	29840 lb
Out	05/05/2025 13:54:22		ECASILL2	Net	31820 lb
				Tons	15.91

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	15.91	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				

Total Tax
 Total Ticket

Driver`s Signature

20

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 849-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA Generator's Phone: 805-400-5787					
Generator's Site Address (if different than mailing address) SAME					
6. Transporter 1 Company Name X VALHADOND				U.S. EPA ID Number	
7. Transporter 2 Company Name				U.S. EPA ID Number	
8. Designated Facility Name and Site Address SIMI VALLEY LANDFILL - WASTE MANAGEMENT 28012 MADERA RD. SIMI VALLEY, CA 93065 Facility's Phone: 805-579-7267				U.S. EPA ID Number 121200027076	
9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit Wt./Vol.
		No.	Type		
1. CONTAMINATED SOIL		1	DT	10	Y
2.					
3.					
4.					
13. Special Handling Instructions and Additional Information PROFILE# 888981CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL On behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offoror's Printed/Typed Name Alexandra Guzik				Signature [Signature] 5/5/25	
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: Date leaving U.S.:					
16. Transporter Acknowledgment of Receipt of Materials					
Transporter 1 Printed/Typed Name LUIS RIVERA				Signature X L. RIVERA	
Transporter 2 Printed/Typed Name				Month Day Year 05 05 25	
17. Discrepancy					
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
Manifest Reference Number: U.S. EPA ID Number					
17b. Alternate Facility (or Generator) Facility's Phone: Month Day Year					
17c. Signature of Alternate Facility (or Generator)					
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name Erik Casillas				Signature [Signature] 5/5/25	



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3564150

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier TORRES TRUCKING
 Ticket Date 05/05/2025 Vehicle# 2-3
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO #
 Contract

	Time	Scale	Operator	Gross	60180 lb
In	05/05/2025 14:06:57	2	MVASQUE9	Tare	25860 lb
Out	05/05/2025 14:06:57		MVASQUE9	Net	34320 lb
				Tons	17.16

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	17.16	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				

Total Tax
 Total Ticket

Driver`s Signature

22

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA		Generator's Site Address (if different than mailing address) SAME			
Generator's Phone: 805-400-5787					
6. Transporter 1 Company Name X Jorres Trucking #2 995442		U.S. EPA ID Number			
7. Transporter 2 Company Name		U.S. EPA ID Number			
8. Designated Facility Name and Site Address SIM VALLEY LANDFILL - WASTE MANAGEMENT 28012 MADERA RD. SIM VALLEY, CA 93085		U.S. EPA ID Number 121200027076			
Facility's Phone: 805-579-7267					
GENERATOR	9. Waste Shipping Name and Description	10. Containers		11. Total Quantity	12. Unit Wt./Vol.
	1. CONTAMINATED SOIL	No.	Type	10	Y
	2.				
	3.				
	4.				
13. Special Handling Instructions and Additional Information PROFILE# 000001CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. On behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offor's Printed/Typed Name X Alexander Lanni		Signature <i>[Signature]</i>		Month Day Year 5/5/25	
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: Date leaving U.S.:					
16. Transporter Acknowledgment of Receipt of Materials					
Transporter 1 Printed/Typed Name X Richard Winters		Signature <i>[Signature]</i>		Month Day Year 5/5/25	
Transporter 2 Printed/Typed Name		Signature		Month Day Year	
17. Discrepancy					
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
17b. Alternate Facility (or Generator) Manifest Reference Number: U.S. EPA ID Number					
Facility's Phone:					
17c. Signature of Alternate Facility (or Generator) Month Day Year					
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name Manny Jaquez		Signature <i>[Signature]</i>		Month Day Year 5/5/25	



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3564166

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier J CORTEZ TRUCKING
 Ticket Date 05/05/2025 Vehicle# 01
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	66140 lb
In	05/05/2025 14:12:04	3	ECASILL2	Tare	26860 lb
Out	05/05/2025 14:12:04		ECASILL2	Net	39280 lb
				Tons	19.64

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	19.64	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

21

NON-HAZARDOUS WASTE MANIFEST

1. Generator ID Number: NA

2. Page 1 of 1

3. Emergency Response Phone: 848-542-4330-105

4. Waste Tracking Number

5. Generator's Name and Mailing Address: OXNARD UNIFIED SCHOOL DISTRICT, 220 S. DRISNILL, OXNARD, CA 93030 VENTURA. Generator's Phone: 805-400-5787. Generator's Site Address (if different than mailing address): SAME.

6. Transporter 1 Company Name: X) Carter Trucking

7. Transporter 2 Company Name

8. Designated Facility Name and Site Address: SIMI VALLEY LANDFILL - WASTE MANAGEMENT, 28012 MADERA RD., SIMI VALLEY, CA 93065. Facility's Phone: 805-579-7287. U.S. EPA ID Number: 121200027078.

9. Waste Shipping Name and Description	10. Containers		11. Total Quantity	12. Unit Wt./Vol.
	No.	Type		
1. CONTAMINATED SOIL	1	DT	10	Y
2.				
3.				
4.				

13. Special Handling Instructions and Additional Information: PROFILE# 6688661CA JOB# 400. WEAR PROPER PPE WHEN HANDLING WASTE SOIL. Oxnard School District on behalf.

14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Generator's/Offeror's Printed/Typed Name: Alexander Carrin. Signature: [Signature]. Date: 5/5/25. Month Day Year.

15. International Shipments: Import to U.S. Export from U.S. Port of entry/exit: Date leaving U.S.:

16. Transporter Acknowledgment of Receipt of Materials: Transporter 1 Printed/Typed Name: X) Emerson Molina. Signature: [Signature]. Date: 5/5/25. Month Day Year.

17. Discrepancy: 17a. Discrepancy Indication Space: Quantity Type Residue Partial Rejection Full Rejection. Manifest Reference Number: U.S. EPA ID Number:

17b. Alternate Facility (or Generator): Facility's Phone: Month Day Year.

17c. Signature of Alternate Facility (or Generator):

18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a. Printed/Typed Name: Erik Casillas. Signature: [Signature]. Date: 5/5/25. Month Day Year.

GENERATOR
INT'L
TRANSPORTER
DESIGNATED FACILITY

DESIGNATED FACILITY TO GENERATOR



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3564226

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier MEZA TRANSPORT
 Ticket Date 05/05/2025 Vehicle# 17
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	64780 lb
In	05/05/2025 14:32:04	2	DALDANA	Tare	26360 lb
Out	05/05/2025 14:32:04		DALDANA	Net	38420 lb
				Tons	19.21

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	19.21	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

23

NON-HAZARDOUS WASTE MANIFEST

1. Generator ID Number
NA

2. Page 1 of
1

3. Emergency Response Phone
848-542-4330-105

4. Waste Tracking Number

5. Generator's Name and Mailing Address
OXNARD UNIFIED SCHOOL DISTRICT
220 S. DRISNELL
OXNARD, CA 93030 VENTURA

Generator's Site Address (if different than mailing address)
SAME

Generator's Phone: 805-400-5787

6. Transporter 1 Company Name
Mezn Transport

U.S. EPA ID Number

7. Transporter 2 Company Name

U.S. EPA ID Number

8. Designated Facility Name and Site Address
SUN VALLEY HILL - WASTE MANAGEMENT
28012 MADERA RD.
SIMI VALLEY, CA 93065

U.S. EPA ID Number
121200027976

Facility's Phone: 805-579-7267

9. Waste Shipping Name and Description

10. Containers

11. Total Quantity

12. Unit Wt./Vol.

1. CONTAMINATED SOIL

No. 1

Type DT

10

Y

13. Special Handling Instructions and Additional Information

PROFILE# 068981CA JOB# 400

WEAR PROPER PPE WHEN HANDLING WASTE SOIL.

In behalf of the Oxnard School District

14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Generator's/Offor's Printed/Typed Name

Alexander Lewis

Signature

[Signature]

Month Day Year

5/5/25

15. International Shipments

Import to U.S.

Export from U.S.

Port of entry/exit:

Date leaving U.S.:

Transporter Signature (for exports only):

16. Transporter Acknowledgment of Receipt of Materials

Transporter 1 Printed/Typed Name

Ledy Amrillo

Signature

[Signature]

Month Day Year

5/5/25

Transporter 2 Printed/Typed Name

Signature

Month Day Year

17. Discrepancy

17a. Discrepancy Indication Space

Quantity

Type

Residue

Partial Rejection

Full Rejection

17b. Alternate Facility (or Generator)

Manifest Reference Number:

U.S. EPA ID Number

Facility's Phone:

17c. Signature of Alternate Facility (or Generator)

Month Day Year

18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a

Printed/Typed Name

Andrea Gaytan

Signature

[Signature]

Month Day Year

5/5/25



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3564253

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier VALLADOLID
 Ticket Date 05/05/2025 Vehicle# 08
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# no#
 Contract

	Time	Scale	Operator	Gross	59220 lb
In	05/05/2025 14:40:07	2	ECASILL2	Tare	23960 lb
Out	05/05/2025 14:40:07		ECASILL2	Net	35260 lb
				Tons	17.63

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	17.63	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

24 84059X3

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 848-542-4330-105	4. Waste Tracking Number	
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA		Generator's Site Address (if different than mailing address) SAME				
Generator's Phone: 805-400-5787						
6. Transporter 1 Company Name X VALLADOLID TRSP.		U.S. EPA ID Number				
7. Transporter 2 Company Name		U.S. EPA ID Number				
8. Designated Facility Name and Site Address SIM VALLEY LANDFILL - WASTE MANAGEMENT 28012 MADERA RD. SIM VALLEY, CA 93085		U.S. EPA ID Number 121200027076				
Facility's Phone: 805-579-7267						
GENERATOR	9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	
			No.	Type	12. Unit Wt./Vol.	
	1. CONTAMINATED SOIL		1	DT	10	Y
	2.					
	3.					
4.						
13. Special Handling Instructions and Additional Information PROFILE# 000001CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. In behalf of the Oxnard School District						
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.						
Generator's/Offor's Printed/Typed Name Abelardo Garcia		Signature 		Month Day Year 5/5/25		
INT'L	15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____					
	16. Transporter Acknowledgment of Receipt of Materials					
TRANSPORTER	Transporter 1 Printed/Typed Name VALLADOLID TRASP RAMON LOPES		Signature RAMON LOPES		Month Day Year 5/5/25	
	Transporter 2 Printed/Typed Name		Signature		Month Day Year	
DESIGNATED FACILITY	17. Discrepancy					
	17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
	17b. Alternate Facility (or Generator) Facility's Phone: _____ 17c. Signature of Alternate Facility (or Generator) Month Day Year					
18. Designated Facility Owner or Operator. Certification of receipt of materials covered by the manifest except as noted in Item 17a						
Printed/Typed Name Erik Casillas		Signature 		Month Day Year 5/5/25		



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3564289

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier GET IT DONE
 Ticket Date 05/05/2025 Vehicle# 65
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	62460 lb
In	05/05/2025 14:50:29	2	DALDANA	Tare	26020 lb
Out	05/05/2025 14:50:29		DALDANA	Net	36440 lb
				Tons	18.22

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	18.22	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				

Total Tax
 Total Ticket

Driver`s Signature

25

NON-HAZARDOUS WASTE MANIFEST 1. Generator ID Number NA 2. Page 1 of 1 3. Emergency Response Phone 949-542-4330-105 4. Waste Tracking Number

5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA Generator's Site Address (if different than mailing address) SAME

6. Transporter 1 Company Name X GET IT DONE TRANSPORT U.S. EPA ID Number Generator's Phone: 805-400-5787

7. Transporter 2 Company Name U.S. EPA ID Number

8. Designated Facility Name and Site Address SIM VALLEY LANDFILL - WASTE MANAGEMENT 28012 MADERA RD. SIM VALLEY, CA 93085 U.S. EPA ID Number 121200027976 Facility's Phone: 805-579-7287

Table with 5 columns: 9. Waste Shipping Name and Description, 10. Containers (No., Type), 11. Total Quantity, 12. Unit Wt./Vol. Row 1: 1. CONTAMINATED SOIL, 1, DT, 10, Y

13. Special Handling Instructions and Additional Information PROFILE 888888 ICA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. In behalf of the Oxnard Unified School District

14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations. Generator's/Offeror's Printed/Typed Name: Alexander Guin Signature: [Signature] Month: 5, Day: 15, Year: 25

15. International Shipments [] Import to U.S. [] Export from U.S. Port of entry/exit: Date leaving U.S.:

16. Transporter Acknowledgment of Receipt of Materials Transporter 1 Printed/Typed Name: Jose V Signature: [Signature] Month: 5, Day: 5, Year: 25 Transporter 2 Printed/Typed Name: [Signature] Month: Day: Year:

17. Discrepancy 17a. Discrepancy Indication Space [] Quantity [] Type [] Residue [] Partial Rejection [] Full Rejection Manifest Reference Number:

17b. Alternate Facility (or Generator) U.S. EPA ID Number Facility's Phone:

17c. Signature of Alternate Facility (or Generator) Month: Day: Year:

18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a Printed/Typed Name: Andrea Gaytan Signature: [Signature] Month: 5, Day: 15, Year: 25



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3564322

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier MARTINS TRUCKING Martins Trucking
 Ticket Date 05/05/2025 Vehicle# 19-1
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	58680 lb
In	05/05/2025 15:00:16	3	DALDANA	Tare	24960 lb
Out	05/05/2025 15:00:16		DALDANA	Net	33720 lb
				Tons	16.86

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	16.86	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

26

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 848-542-4330-105	4. Waste Tracking Number	
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. BRISKILL OXNARD, CA 93030 VENTURA			Generator's Site Address (if different than mailing address) SAME			
Generator's Phone: 805-400-5787						
6. Transporter 1 Company Name X Martin's Trucking				U.S. EPA ID Number		
7. Transporter 2 Company Name				U.S. EPA ID Number		
8. Designated Facility Name and Site Address SIM VALLEY LANDFILL - WASTE MANAGEMENT 28012 MADERA RD. SIM VALLEY, CA 93085				U.S. EPA ID Number 121200027976		
Facility's Phone: 805-578-7267						
GENERATOR	9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit Wt./Vol.
	1. CONTAMINATED SOIL		No.	Type	10	Y
	2.					
	3.					
	4.					
13. Special Handling Instructions and Additional Information PROFILE# 888881CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. On behalf of the Oxnard School District						
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.						
Generator's/Offeror's Printed/Typed Name Alexander Gumi		Signature 		Month Day Year 5/5/25		
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____						
TRANSPORTER	16. Transporter Acknowledgment of Receipt of Materials					
	Transporter 1 Printed/Typed Name X JOHN GALSTIAN		Signature 		Month Day Year 5/5/25	
Transporter 2 Printed/Typed Name		Signature		Month Day Year		
DESIGNATED FACILITY	17. Discrepancy					
	17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
	Manifest Reference Number: _____ U.S. EPA ID Number					
17b. Alternate Facility (or Generator) _____ U.S. EPA ID Number						
Facility's Phone: _____						
17c. Signature of Alternate Facility (or Generator) _____ Month Day Year						
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a						
Printed/Typed Name Andrea Gaytan		Signature 		Month Day Year 5/5/25		



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3565320

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier GET IT DONE
 Ticket Date 05/06/2025 Vehicle# 65
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO #
 Contract

	Time	Scale	Operator	Gross	61700 lb
In	05/06/2025 08:10:54	2	MVASQUE9	Tare	26020 lb
Out	05/06/2025 08:10:54		MVASQUE9	Net	35680 lb
				Tons	17.84

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	17.84	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				

Total Tax
 Total Ticket

Driver`s Signature

27

NON-HAZARDOUS WASTE MANIFEST

1. Generator ID Number
NA

2. Page 1 of
1

3. Emergency Response Phone
949-542-4330-105

4. Waste Tracking Number

5. Generator's Name and Mailing Address
OXNARD UNIFIED SCHOOL DISTRICT
220 S. DRISKILL
OXNARD, CA 93030 VENTURA
Generator's Phone: 805-400-5787

Generator's Site Address (if different than mailing address)
SAME

6. Transporter 1 Company Name
X GET IT DONE TRUCKING

U.S. EPA ID Number

7. Transporter 2 Company Name

U.S. EPA ID Number

8. Designated Facility Name and Site Address
SIMI VALLEY LANDFILL - WASTE MANAGEMENT
28012 MADERA RD.
SIMI VALLEY, CA 93085
Facility's Phone: 805-579-7267

U.S. EPA ID Number
121200027976

9. Waste Shipping Name and Description
1. CONTAMINATED SOIL

10. Containers
No. 1 Type DT

11. Total Quantity
10

12. Unit Wt./Vol.
Y

13. Special Handling Instructions and Additional Information
PROFILE# 008001CA JOB# 400

WEAR PROPER PPE WHEN HANDLING WASTE SOIL.

On behalf of the Oxnard School District

14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Generator's/Offoror's Printed/Typed Name
Phyllis L. Garcia

Signature

Month Day Year
5/5/25

15. International Shipments
 Import to U.S.

Export from U.S. Port of entry/exit:

Date leaving U.S.:

16. Transporter Acknowledgment of Receipt of Materials
Transporter Signature (for exports only):

Transporter 1 Printed/Typed Name
Jose Valencia

Signature
Jose V

Month Day Year
5/6/25

Transporter 2 Printed/Typed Name

Signature

Month Day Year

17. Discrepancy

17a. Discrepancy Indication Space
 Quantity Type Residue Partial Rejection Full Rejection

17b. Alternate Facility (or Generator)

Manifest Reference Number:

U.S. EPA ID Number

Facility's Phone:

17c. Signature of Alternate Facility (or Generator)

Month Day Year

18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a

Printed/Typed Name
Manny Vasquez

Signature

Month Day Year
5/6/25



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3565352

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier J CORTEZ TRUCKING
 Ticket Date 05/06/2025 Vehicle# 01
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	59720 lb
In	05/06/2025 08:41:10	3	DBOE	Tare	26860 lb
Out	05/06/2025 08:41:10		DBOE	Net	32860 lb
				Tons	16.43

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	16.43	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

29

NON-HAZARDOUS WASTE MANIFEST

1. Generator ID Number
NA

2. Page 1 of
1

3. Emergency Response Phone
949-542-4330-105

4. Waste Tracking Number

5. Generator's Name and Mailing Address
OXNARD UNIFIED SCHOOL DISTRICT
220 S. DISKILL
OXNARD, CA 93030 VENTURA

Generator's Site Address (if different than mailing address)
SAME

Generator's Phone: 805-400-5787

6. Transporter 1 Company Name

X) *CORTIZ TRUCKING*

U.S. EPA ID Number

7. Transporter 2 Company Name

U.S. EPA ID Number

8. Designated Facility Name and Site Address
CITY VALLEY LANDFILL WASTE MANAGEMENT
28012 MADERA RD.
CITY VALLEY, CA 93085
805-579-7267

U.S. EPA ID Number
121200027978

Facility's Phone:

9. Waste Shipping Name and Description

1. CONTAMINATED SOIL

10. Containers

No.

Type

11. Total Quantity

12. Unit Wt./Vol.

1

DT

10

Y

13. Special Handling Instructions and Additional Information
PICKUP 068801CA JOB#400

WEAR PROPER PPE WHEN HANDLING WASTE SOIL.

On behalf of the Oxnard School District

14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Generator's/Offor's Printed/Typed Name

Alexander Gavin

Signature

[Signature]

Month Day Year

5/6/25

INTL

15. International Shipments Import to U.S. Export from U.S.

Transporter Signature (for exports only):

Port of entry/exit:

Date leaving U.S.:

TRANSPORTER

16. Transporter Acknowledgment of Receipt of Materials

Transporter 1 Printed/Typed Name

X) *Emerson Molina*

Signature

[Signature]

Month Day Year

5/6/25

Transporter 2 Printed/Typed Name

Signature

Month Day Year

17. Discrepancy

17a. Discrepancy Indication Space

Quantity

Type

Residue

Partial Rejection

Full Rejection

DESIGNATED FACILITY

17b. Alternate Facility (or Generator)

Manifest Reference Number:

U.S. EPA ID Number

Facility's Phone:

17c. Signature of Alternate Facility (or Generator)

Month Day Year

18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a

Printed/Typed Name

ALEXANDER DIVINE

Signature

[Signature]

Month Day Year

5/6/25

169-BLC-O 5 11977 (Rev. 9/09)

DESIGNATED FACILITY TO GENERATOR



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3565355

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier MEZA TRANSPORT
 Ticket Date 05/06/2025 Vehicle# 18
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	58120 lb
In	05/06/2025 08:42:19	2	DBOE	Tare	26080 lb
Out	05/06/2025 08:42:19		DBOE	Net	32040 lb
				Tons	16.02

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	16.02	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

28

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA Generator's Site Address (if different than mailing address) SAME					
6. Transporter 1 Company Name Meeg Transport Inc				U.S. EPA ID Number	
7. Transporter 2 Company Name				U.S. EPA ID Number	
8. Designated Facility Name and Site Address SIM VALLEY LANDFILL WASTE MANAGEMENT 28012 MADERA RD. SIM VALLEY, CA 93065 805-579-7267				U.S. EPA ID Number 121200027978	
9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit Wt./Vol.
1. CONTAMINATED SOIL		No.	Type	10	Y
2.					
3.					
4.					
13. Special Handling Instructions and Additional Information PROFILE# 000001CA JOB# 400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. In behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offeror's Printed/Typed Name Alexander Lam				Signature [Signature] 5/5/25	
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: Date leaving U.S.:					
16. Transporter Acknowledgment of Receipt of Materials Transporter 1 Printed/Typed Name Frankie Meeg Signature [Signature] 5/6/25 Transporter 2 Printed/Typed Name					
17. Discrepancy 17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection Manifest Reference Number: U.S. EPA ID Number					
17b. Alternate Facility (or Generator) U.S. EPA ID Number					
17c. Signature of Alternate Facility (or Generator)					
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a Printed/Typed Name ALEXANDER DIVINE Signature [Signature] 5/6/25					

DESIGNATED FACILITY TO GENERATOR



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3565591

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier GET IT DONE
 Ticket Date 05/06/2025 Vehicle# 65
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	56200 lb
In	05/06/2025 10:21:22	2	DBOE	Tare	26020 lb
Out	05/06/2025 10:21:22		DBOE	Net	30180 lb
				Tons	15.09

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	15.09	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

30

NON-HAZARDOUS
WASTE MANIFEST

1. Generator ID Number
NA

2. Page 1 of
1

3. Emergency Response Phone
849-542-4330-105

4. Waste Tracking Number

5. Generator's Name and Mailing Address
OXNARD UNITED SCHOOL DISTRICT
220 S. DRISKILL
OXNARD, CA 93030 VENTURA

Generator's Site Address (if different than mailing address)
SAME

Generator's Phone: 805-400-5787

6. Transporter 1 Company Name
X GET IT DONE TRUCKING

U.S. EPA ID Number

7. Transporter 2 Company Name

U.S. EPA ID Number

8. Designated Facility Name and Address
SIM VALLEY LANDFILL WASTE MANAGEMENT
28017 MADERA RD.
SIM VALLEY, CA 93065
Facility's Phone: 805-579-7267

U.S. EPA ID Number
121200027878

9. Waste Shipping Name and Description

10. Containers

11. Total
Quantity

12. Unit
Wt./Vol.

1. CONTAMINATED SOIL

No.

Type

1

DT

10

Y

13. Special Handling Instructions and Additional Information
PROFILE# 888881CA JOB#400

WEAR PROPER PPE WHEN HANDLING WASTE SOIL.

On behalf of the Oxnard School District

14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Generator's/Offor's Printed/Typed Name

Alexander Guri

Signature

Month Day Year
5/6/25

15. International Shipments

Import to U.S.

Export from U.S.

Port of entry/exit:

Date leaving U.S.:

16. Transporter Acknowledgment of Receipt of Materials

Transporter 1 Printed/Typed Name

X Jose Valencia

Signature

Jose V

Month Day Year

Transporter 2 Printed/Typed Name

Signature

Month Day Year

17. Discrepancy

17a. Discrepancy Indication Space

Quantity

Type

Residue

Partial Rejection

Full Rejection

17b. Alternate Facility (or Generator)

Manifest Reference Number:

U.S. EPA ID Number

Facility's Phone:

17c. Signature of Alternate Facility (or Generator)

Month Day Year

18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a

Printed/Typed Name

ALEXANDER DEVINE

Signature

Month Day Year

5/6/25



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3565742

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier MEZA TRANSPORT
 Ticket Date 05/06/2025 Vehicle# 18
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	57540 lb
In	05/06/2025 11:01:03	2	DBOE	Tare	26080 lb
Out	05/06/2025 11:01:03		DBOE	Net	31460 lb
				Tons	15.73

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	15.73	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

31

GENERATOR
INTL
TRANSPORTER
DESIGNATED FACILITY

NON-HAZARDOUS WASTE MANIFEST

1. Generator ID Number: NA

2. Page 1 of 1

3. Emergency Response Phone: 949-542-4330-105

4. Waste Tracking Number

5. Generator's Name and Mailing Address: OXNARD UNIFIED SCHOOL DISTRICT, 220 S. DRISKILL, OXNARD, CA 93030 VENTURA

Generator's Site Address (if different than mailing address): SAME

Generator's Phone: 805-400-5787

6. Transporter 1 Company Name: X Meza Transport Inc

7. Transporter 2 Company Name

U.S. EPA ID Number

8. Designated Facility Name and Address: SIM VALLEY LANDFILL WASTE MANAGEMENT, 28012 MADERA RD., SIM VALLEY, CA 93065

Facility's Phone: 805-579-7267

U.S. EPA ID Number: 121200027976

9. Waste Shipping Name and Description	10. Containers		11. Total Quantity	12. Unit WL/Vol.
	No.	Type		
1. CONTAMINATED SOIL	1	DT	10	Y
2.				
3.				
4.				

13. Special Handling Instructions and Additional Information: WEAR PROPER PPE WHEN HANDLING WASTE SOIL.

on behalf of the Oxnard Unified District

14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Generator's/Offero's Printed/Typed Name: Alexander Barron

Signature: [Signature]

Month Day Year: 5/6/29

15. International Shipments: Import to U.S. Export from U.S.

Port of entry/exit: _____

Date leaving U.S.: _____

16. Transporter Acknowledgment of Receipt of Materials

Transporter 1 Printed/Typed Name: X Frankie Meza

Signature: [Signature]

Month Day Year: 5/6/29

Transporter 2 Printed/Typed Name: _____

Signature: _____

Month Day Year: _____

17. Discrepancy

17a. Discrepancy Indication Space: Quantity Type Residue Partial Rejection Full Rejection

Manifest Reference Number: _____

U.S. EPA ID Number: _____

17b. Alternate Facility (or Generator)

Facility's Phone: _____

Month Day Year: _____

17c. Signature of Alternate Facility (or Generator)

Month Day Year: _____

18. Designated Facility Owner or Operator Certification of receipt of materials covered by the manifest except as noted in Item 17a

Printed/Typed Name: ALEXANDER DEUTSCH

Signature: [Signature]

Month Day Year: 5/6/29



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3565777

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier J CORTEZ TRUCKING
 Ticket Date 05/06/2025 Vehicle# 01
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	60220 lb
In	05/06/2025 11:10:16	3	DBOE	Tare	26860 lb
Out	05/06/2025 11:10:16		DBOE	Net	33360 lb
				Tons	16.68

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	16.68	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

32

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
5. Generator Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA 805-400-5787			Generator's Site Address (if different than mailing address) SAME		
6. Transporter 1 Company Name X J Carter Trucking			U.S. EPA ID Number		
7. Transporter 2 Company Name			U.S. EPA ID Number		
8. Designated Facility Name and Address SIM VALLEY LANDFILL WASTE MANAGEMENT 28012 MADERA RD. SIM VALLEY, CA 93065 805-579-7267			U.S. EPA ID Number 121200027978		
9. Waste Shipping Name and Description			10. Containers	11. Total Quantity	12. Unit Wt./Vol.
1. CONTAMINATED SOIL			No. 1	Type DT	10 Y
13. Special Handling Instructions and Additional Information PROFILE# 668881CA JOB#400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. On behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offor's Printed/Typed Name Alexander Gowan			Signature 	Month Day Year 5/6/25	
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: Date leaving U.S.:					
16. Transporter Acknowledgment of Receipt of Materials					
Transporter 1 Printed/Typed Name X Emerson Molina			Signature 	Month Day Year 5/6/25	
Transporter 2 Printed/Typed Name			Signature	Month Day Year	
17. Discrepancy					
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
17b. Alternate Facility (or Generator)			Manifest Reference Number: U.S. EPA ID Number		
17c. Signature of Alternate Facility (or Generator)					
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name ALEXANDER DIVINE			Signature 	Month Day Year 5/6/25	



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3566012

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier GET IT DONE
 Ticket Date 05/06/2025 Vehicle# 65
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# no#
 Contract

	Time	Scale	Operator	Gross	64860 lb
In	05/06/2025 12:20:50	2	DBOE	Tare	26020 lb
Out	05/06/2025 12:20:50		DBOE	Net	38840 lb
				Tons	19.42

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	19.42	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

33

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 949-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA			Generator's Site Address (if different than mailing address) SAME		
Generator's Phone: 805-400-5787					
6. Transporter 1 Company Name X BET IT DONE TRUCKING			U.S. EPA ID Number		
7. Transporter 2 Company Name			U.S. EPA ID Number		
8. Designated Facility Name and Mailing Address SIM VALLEY WASTE MANAGEMENT 28012 MADERA RD. SIM VALLEY, CA 93065 805-579-7287			U.S. EPA ID Number 121200027976		
Facility's Phone:					
GENERATOR	9. Waste Shipping Name and Description		10. Containers		11. Total Quantity
			No.	Type	12. Unit Wt./Vol.
	1.	CONTAMINATED SOIL	1	DT	10
	2.				
	3.				
4.					
13. Special Handling Instructions and Additional Information PROFILE 068801CA JOB#400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. On behalf of the Oxnard School District					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's Offeror's Printed/Typed Name Alexander Gove			Signature <i>[Signature]</i>		Month Day Year 5/6/25
INT'L	15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____				
	Transporter Signature (for exports only): _____ Date leaving U.S.: _____				
TRANSPORTER	16. Transporter Acknowledgment of Receipt of Materials				
	Transporter 1 Printed/Typed Name Jose Valencia		Signature <i>[Signature]</i>		Month Day Year
	Transporter 2 Printed/Typed Name		Signature		Month Day Year
DESIGNATED FACILITY	17. Discrepancy				
	17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection				
	17b. Alternate Facility (or Generator)			Manifest Reference Number:	
	Facility's Phone:			U.S. EPA ID Number	
17c. Signature of Alternate Facility (or Generator)					Month Day Year
18. Designated Facility Owner or Operator. Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name ALEXANDER DIVINE			Signature <i>[Signature]</i>		Month Day Year 5/6/25



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Reprint
 Ticket# 3566193

Ph: (805) 579-7267

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier J CORTEZ TRUCKING
 Ticket Date 05/06/2025 Vehicle# 01
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	66220 lb
In	05/06/2025 13:16:48	3	daldana	Tare	26860 lb
Out	05/06/2025 13:16:48		daldana	Net	39360 lb
				Tons	19.68

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	19.68	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

34

NON-HAZARDOUS WASTE MANIFEST

1. Generator ID Number
NA

2. Page 1 of
1

3. Emergency Response Phone
849-542-4330-105

4. Waste Tracking Number

5. Generator Name and Mailing Address
OXNARD UNIFIED SCHOOL DISTRICT
220 S. DRISKILL
OXNARD, CA 93030 VENTURA

Generator's Site Address (if different than mailing address)
SAME

Generator's Phone: 805-400-5787

6. Transporter 1 Company Name
X J Carter Trucking

U.S. EPA ID Number

7. Transporter 2 Company Name

U.S. EPA ID Number

8. Designated Facility Name and Address
SIMI VALLEY LANDFILL WASTE MANAGEMENT
28012 MADERA RD.
SIMI VALLEY, CA 93065
805-579-7267

U.S. EPA ID Number
121200027978

Facility's Phone:

9. Waste Shipping Name and Description
1. CONTAMINATED SOIL

10. Containers

No. Type

11. Total Quantity

12. Unit Wt./Vol.

1

DT

10

Y

13. Special Handling Instructions and Additional Information
PROFILE# 888981CA JOB# 400

WEAR PROPER PPE WHEN HANDLING WASTE SOIL.

on behalf of the Oxnard School District

14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Generator's/Offero's Printed/Typed Name

Alexander Louis

Signature

[Signature]

Month Day Year

5/6/25

GENERATOR INT'L TRANSPORTER DESIGNATED FACILITY

15. International Shipments Import to U.S. Export from U.S.

Port of entry/exit:

Date leaving U.S.:

16. Transporter Acknowledgment of Receipt of Materials

Transporter 1 Printed/Typed Name

X Emerson Medina

Signature

[Signature]

Month Day Year

5/6/25

Transporter 2 Printed/Typed Name

Signature

17. Discrepancy

17a. Discrepancy Indication Space

Quantity

Type

Residue

Partial Rejection

Full Rejection

Manifest Reference Number:

U.S. EPA ID Number

17b. Alternate Facility (or Generator)

Facility's Phone:

17c. Signature of Alternate Facility (or Generator)

Month Day Year

18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a

Printed/Typed Name

Juan Munoz

Signature

[Signature]

Month Day Year

5/6/25

169-BLC-O 5 11977 (Rev. 9/09)

DESIGNATED FACILITY TO GENERATOR

DESIGN

18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a

Printed/Typed Name

Signature

Month Day Year



Simi Valley Landfill and Recycling Center
 2801 Madera Road
 Simi Valley, CA, 93065

Ph: (805) 579-7267

Reprint
 Ticket# 3566236

Customer Name: SUMMITENVCONT SUMMIT ENVIRONM Carrier MEZA TRANSPORT
 Ticket Date 05/06/2025 Vehicle# 18
 Payment Type Credit Account Container
 Billing# 0002050 Generator Name OXNARD UNIFIED-220 OXNARD UNIFI
 Manual Ticket# Profile 668961CA (CONTAMINATED SOIL)
 PO# 400 Manifest# NO#
 Contract

	Time	Scale	Operator	Gross	66380 lb
In	05/06/2025 13:29:12	2	DBOE	Tare	26080 lb
Out	05/06/2025 13:29:12		DBOE	Net	40300 lb
				Tons	20.15

Comments

Customer assumes all risks & liability to self and vehicle.

Product	LD%	Qty	UOM	Rate	Tax	Amount	Origin
1 CSC-TONS-Special Waste -	100	20.15	Tons				OXNARD
2 ENERGY-Energy Surcharge	100		%				OXNARD

Total Tax
 Total Ticket

Driver`s Signature

35-

NON-HAZARDOUS WASTE MANIFEST		1. Generator ID Number NA	2. Page 1 of 1	3. Emergency Response Phone 849-542-4330-105	4. Waste Tracking Number
5. Generator's Name and Mailing Address OXNARD UNIFIED SCHOOL DISTRICT 220 S. DRISKILL OXNARD, CA 93030 VENTURA			Generator's Site Address (if different than mailing address) SAME		
Generator's Phone: 805-400-5787			U.S. EPA ID Number		
6. Transporter 1 Company Name X <i>Mega Transport Inc</i>			U.S. EPA ID Number		
7. Transporter 2 Company Name			U.S. EPA ID Number		
8. Designated Facility Name and Address SIMI VALLEY WASTE MANAGEMENT 26012 MADERA RD. SIMI VALLEY, CA 93065 805-579-7267			U.S. EPA ID Number 121200027078		
Facility's Phone:					
9. Waste Shipping Name and Description		10. Containers		11. Total Quantity	12. Unit Wt./Vol.
1. CONTAMINATED SOIL		No.	Type	10	Y
2.					
3.					
4.					
13. Special Handling Instructions and Additional Information PROFILE# 6688861CA JOB#400 WEAR PROPER PPE WHEN HANDLING WASTE SOIL. <i>On behalf of the Oxnard School District</i>					
14. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.					
Generator's/Offoror's Printed/Typed Name <i>Alexander Gunn</i>			Signature <i>[Signature]</i>		Month Day Year <i>5/6/25</i>
15. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: Date leaving U.S.:					
16. Transporter Acknowledgment of Receipt of Materials					
Transporter 1 Printed/Typed Name <i>Frankie Mega</i>			Signature <i>[Signature]</i>		Month Day Year <i>5 6 25</i>
Transporter 2 Printed/Typed Name			Signature		Month Day Year
17. Discrepancy					
17a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection					
17b. Alternate Facility (or Generator)			Manifest Reference Number: U.S. EPA ID Number		
Facility's Phone: Month Day Year					
17c. Signature of Alternate Facility (or Generator)					
18. Designated Facility Owner or Operator: Certification of receipt of materials covered by the manifest except as noted in Item 17a					
Printed/Typed Name <i>ALEXANDER DIVINE</i>			Signature <i>[Signature]</i>		Month Day Year <i>5 6 25</i>

CHANGE ORDER REQUEST (COR)

Owner:	Oxnard School District	Date:	5-19-2025
Permit Number:	DSA# 03-119284	Change Event No.:	365
Project Name:	Rose Ave. K-5 Reconstruction		
Project Number:	15650001		
To: (Program Manager)	Gerald Schober - CFW	Contract Number:	P22-01685
From: (Contractor or Design)	Balfour Beatty	Task Order Number:	n/a

The following is an itemized QUOTATION regarding requested modifications to the contract documents

Description of Work:

Ref. Cost Event 365 - CDR 379 - Offsite Improvement Plans - Revise Storm Drain to Reinforced Concrete Pipe (Burns Pacific)

Revisions to the Development Services Department - Street Improvement Plans received on 12/12/24: Sheet 4 of 9

Modifications to the existing installed onsite Fire Water line: Change to Reinforced Concrete Pipe in City ROW on La Puerta.

This change order includes all costs and impacts associated with Phase I logistics, schedule modifications, and out-of-sequence work caused by the delay in offsite improvement permit approval. It includes any additional labor, materials, and equipment caused by the permit delay, as well as adjustments to the project schedule. The scope also addresses the resequencing of work and resource reallocation to maintain progress and minimize disruptions to the overall schedule, for Phase I only.

This change order excludes all work associated with Phase II for both time and cost, including CCD 026. These costs will be submitted under a separate change request at a later date.

A. Offsite Drawings Additional Scope of Work Based on City Approved Offsite Drawings Received on 12/12/24			
Burns Pacific			
Revise Storm Drain to Reinforced Concrete Pipe at La Puerta		\$	35,576.89
Credit for 80 LF HDPE Pipe		\$	(17,000.00)
Bonds @ 1.5%		\$	285.80
Insurance @ 1%		\$	190.53
		Subtotal A: \$	19,053.22
B. General Contractor's Cost			
Balfour Beatty General Conditions			<i>To be submitted separately</i>
Material (See attached supporting documentation.)			N/A
Taxes at 9.5% of Material			N/A
Labor (includes Fringe Benefits)			included above
Payroll Taxes and Insurances at 9.5% of Labor			included above
Construction Equipment (see attached supporting documentation)			N/A
		Subtotal C: \$	-
C. General Contractor's Overhead and Profit*			
Overhead & Profit 5% of Subtotal A	5%	\$	952.66
Overhead & Profit 10% of Subtotal B	10%	\$	-
		Subtotal D: \$	952.66
D. Bond at 1%	1%		Subtotal E: \$ 206.33
E. Builders Risk Insurance at 1%	1%		Subtotal F: \$ 206.33
F. General Liability at 1.04%	1.04%		Subtotal G: \$ 214.58
Grand Total = (A + B + C + D + E + F)			\$ 20,633.00

The request could potentially increase the Milestones and/or Contract Time by **553** calendar days due to Phase I Completion of July 18, 2025

Rafael Alamillo, Project Manager - Balfour Beatty		2025-05-19
Print Name & Title (General Contractor)	Signature	Date

CHANGE ORDER REQUEST

COMPANY: Balfour Beatty Construction
ADDRESS: 13520 Evening Creek Drive, Suite 270
 San Diego, CA 92128
JOB LOCATION: Rose Ave. Elementary School

BID NO: 5769
COR NO: 28 **REV NO:** 6
PO or RFI NO: N/A
JOB NO: 21-17
BID DATE: 06/19/24
BID REVISION DATE: 05/16/25

CONTACT: Rafael Alamillo
CELL: (805) 208-7462
OFFICE:
EMAIL: ralamillo@balfourbeattyus.com

BY: Michael Moraga
CELL:
OFFICE: (805) 371-4171
EMAIL: mmoraga@burnspacific.com

SCOPE OF WORK: Off-site storm drain work. Rebid 80 LF of RC pipe. Changed to reinforced concrete pipe in City ROW per latest plan revision. Credit for original 2021 lump sum bid on COR# 36.

ITEM NO.	QTY	UM	UNIT PRICE	TOTAL
----------	-----	----	------------	-------

WORK ITEMS:

- 1 Sawcut asphalt
- 2 Excavate
- 3 Install Pipe
- 4 Pour concrete collar on pipe tie-in and transition
- 5 Backfill
- 6 Remove & Replace asphalt

Note: Removed additional labor hours and equipment covered under T&M.
 Removed traffic control.
 Removed trench plates, delivery and pickup fees which will be billed separately.

ESTIMATED LABOR & EQUIPMENT COST:

Foreman	24	Hrs	\$156.74	\$3,761.76
Operator	24	Hrs	\$153.53	\$3,684.72
Laborers	72	Hrs	\$119.39	\$8,596.08
Teamster	16	Hrs	\$121.19	\$1,939.04
			LABOR TOTAL	\$17,981.60
Crew Truck w/Tools	24	Hrs	\$49.00	\$1,176.00
T-29 3-Axle Dump Truck	16	Hrs	\$56.00	\$896.00
Cat 420F2 Backhoe	24	Hrs	\$80.00	\$1,920.00
Vibratory Plate Compactor	1	Day	\$248.00	\$248.00
R-1 Dbl-smooth Drum Vibratory Roller	1	Day	\$184.00	\$184.00
W-11 Water Truck	16	Hrs	\$49.00	\$784.00
T-32 Transport Truck & Trailer	6	Hrs	\$98.00	\$588.00
			EQUIPMENT TOTAL	\$5,796.00

ESTIMATED MATERIAL COST:

2 Sack Slurry	12	CY	\$219.08	\$2,628.96
Asphalt - Vulcan Quote# 1358053712	10	Tons	\$101.00	\$1,010.00
SS-1 Oil - Vulcan Quote# 1358053712	1	EA	\$105.00	\$105.00
18" RCP - Precon Quote# 2020 3775	80	LF	\$30.85	\$2,468.00
Concrete	4	CY	\$338.25	\$1,353.00
				\$0.00
			MATERIAL	\$7,564.96
			TAX 9.25%	\$699.76
			MATERIAL & TAX TOTAL	\$8,264.72

ESTIMATED OTHER COST:

Dump Fees	5	EA	\$250.00	\$1,250.00
RCP Delivery Fee	1	EA	\$685.00	\$685.00
				\$0.00
				\$0.00
			OTHER COST TOTAL	\$1,935.00

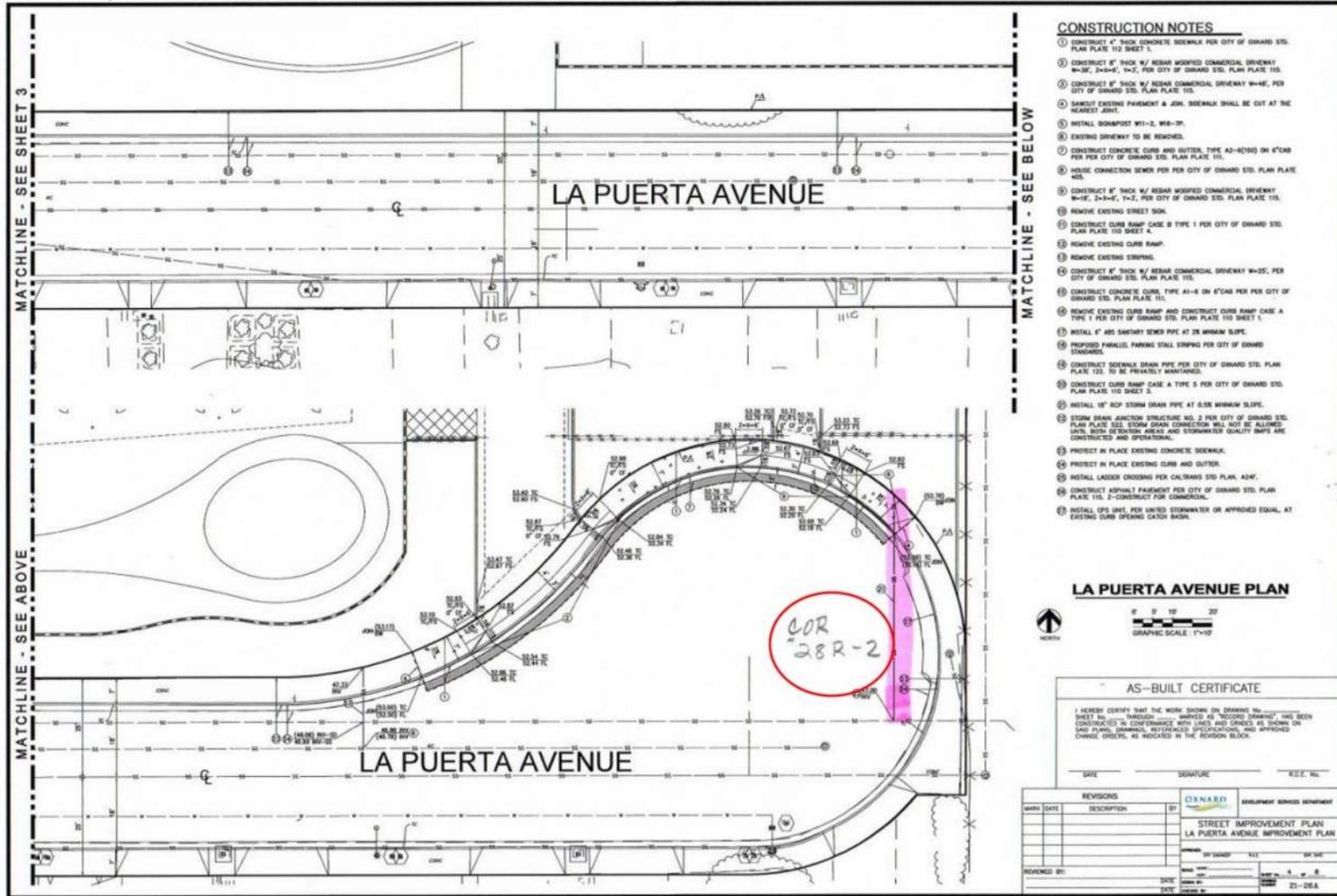
			DIRECT COSTS SUBTOTAL	\$33,977.32
			EQUIPMENT, MATERIAL & OTHER COST MARKUP 10%	\$1,599.57
			DIRECT COSTS TOTAL	\$35,576.89

GRAND TOTAL \$35,576.89

GENERAL EXCLUSIONS, QUALIFICATIONS & REMARKS:

1. ALL SPOILS GENERATED FROM EXCAVATION WILL BE LEVELED IN PLACE ONSITE WITH NO HAUL OFF.
2. BID IS BASED UPON UNSIGNED, PRELIMINARY PLANS.
3. BID WORKING NORMAL WORK HOURS 7AM TO 4PM
4. BID EXCLUDES PERMITS, FEES, ENGINEERING, SOIL TESTING AND BONDS.
5. BOND RATE 1.5% (IF APPLICABLE).
6. PRICE VALID FOR 30 DAYS.
7. THIS COR IS IN ADDITION TO CONTRACT SCHEDULE OF VALUES LINE ITEM 22 OFF-SITE STORM DRAIN.

COR 28R2 - COR 28R6



CONSTRUCTION NOTES

1. CONSTRUCT 4" THICK CONCRETE SIDEWALK PER CITY OF ONYARD STD. PLAN PLATE 112 SHEET 1.
2. CONSTRUCT 6" THICK W/ REBAR WOODFORD COMMERCIAL DRIVEWAY W-3E, 2-3-4-E, 1-2-E, PER CITY OF ONYARD STD. PLAN PLATE 115.
3. CONSTRUCT 6" THICK W/ REBAR COMMERCIAL DRIVEWAY W-4E, PER CITY OF ONYARD STD. PLAN PLATE 115.
4. SAWCUT EXISTING PAVEMENT & JOH. SOEWALK SHALL BE CUT AT THE NEAREST JOINT.
5. INSTALL SOLEPOST W11-2, W16-37.
6. EXISTING DRIVEWAY TO BE REMOVED.
7. CONSTRUCT CONCRETE CURB AND GUTTER, TYPE A3-6(10) ON 6" CAR PER PER CITY OF ONYARD STD. PLAN PLATE 111.
8. HOUSE CONNECTION SEWER PER PER CITY OF ONYARD STD. PLAN PLATE 405.
9. CONSTRUCT 6" THICK W/ REBAR WOODFORD COMMERCIAL DRIVEWAY W-18, 2-3-4-E, 1-2-E, PER CITY OF ONYARD STD. PLAN PLATE 115.
10. REMOVE EXISTING STREET SIGN.
11. CONSTRUCT CURB RAMP CASE B TYPE 1 PER CITY OF ONYARD STD. PLAN PLATE 110 SHEET 3.
12. REMOVE EXISTING CURB RAMP.
13. REMOVE EXISTING STRIPING.
14. CONSTRUCT 6" THICK W/ REBAR COMMERCIAL DRIVEWAY W-15E, PER CITY OF ONYARD STD. PLAN PLATE 115.
15. CONSTRUCT CONCRETE CURB, TYPE A1-8 ON 6" CAR PER PER CITY OF ONYARD STD. PLAN PLATE 111.
16. REMOVE EXISTING CURB RAMP AND CONSTRUCT CURB RAMP CASE A TYPE 1 PER CITY OF ONYARD STD. PLAN PLATE 110 SHEET 1.
17. INSTALL 6" ABS SANITARY SEWER PIPE PER CITY OF ONYARD STD. PLAN PLATE 123. TO BE PERMANENTLY MARKED.
18. CONSTRUCT SIDEWALK DRAIN PIPE PER CITY OF ONYARD STD. PLAN PLATE 123. TO BE PERMANENTLY MARKED.
19. CONSTRUCT CURB RAMP CASE A TYPE 5 PER CITY OF ONYARD STD. PLAN PLATE 110 SHEET 3.
20. INSTALL 18" RCP STORM DRAIN PIPE AT 0.5% MINIMUM SLOPE.
21. STORM DRAIN JUNCTION STRUCTURE NO. 2 PER CITY OF ONYARD STD. PLAN PLATE 522. STORM DRAIN CONNECTION WILL NOT BE ALLOWED UNLESS BOTH EXISTING AREAS AND STORMWATER QUALITY BASIN ARE CONSTRUCTED AND OPERATIONAL.
22. PROTECT IN PLACE EXISTING CONCRETE SOEWALK.
23. PROTECT IN PLACE EXISTING CURB AND GUTTER.
24. INSTALL LADDER CROSSING PER CALTRANS STD PLAN. A24F.
25. CONSTRUCT ASPHALT PAVEMENT PER CITY OF ONYARD STD. PLAN PLATE 113. 2-CONSTRUCT FOR COMPLETION.
26. INSTALL OPS UNIT, PER UNITED STORMWATER OR APPROVED EQUAL, AT EXISTING CURB SPENDING CATCH BASIN.

LA PUERTA AVENUE PLAN



AS-BUILT CERTIFICATE

I HEREBY CERTIFY THAT THE WORK SHOWN ON DRAWING NO. _____ SHEET NO. _____ THROUGH MARKED AS "RECORD DRAWING" HAS BEEN CONSTRUCTED IN CONFORMANCE WITH LINES AND CONDITIONS AS SHOWN ON SAID PLANS, DRAWINGS, REVISIONS SPECIFICATIONS, AND APPROVED CHANGE ORDERS, AS INDICATED IN THE REVISION BLOCK.

DATE _____ SIGNATURE _____ KEY NO. _____

REVISIONS	DATE	DESCRIPTION	BY	DESIGN	REVISIONS

STREET IMPROVEMENT PLAN
LA PUERTA AVENUE IMPROVEMENT PLAN

DATE _____ BY _____
CHECKED BY _____ DATE _____
DESIGNED BY _____ DATE _____
DRAWN BY _____ DATE _____



Ready Mix Concrete

Dispatch - 805-647-2817

Price Expiration:
 06/30/25
 See "acceptance" clause below

Customer Name <u>BURNSPACIFIC CONSTRUCTION INC</u>	Attention <u>Maria</u>	
Project Name <u>C-220 SOUTH DRISKILL OXNARD</u>	City <u>OXNARD</u>	
Job Address <u>220 SOUTH DRISKILL</u>	C/St _____	
Office Phone <u>805-371-4171</u> Fax _____	Email <u>mgmoraga@burnspacific.com</u>	

Date	<u>02/18/2025</u>	Salesman	<u>Alex Mendez</u>	Cell #	<u>805-833-9593</u>	Job Start	<u>02/18/2025</u>	Job End	<u>06/30/2025</u>
Customer #	<u>1033507</u>	Quote #	<u>763</u>						

Cubic Yards	Mix Design Number	Description	Price per CY	Comments
	14520C	2500 1" W/FLY	\$154.00	w/c ratio 0.59
	TID2	2 SK SAND SLURRY	\$118.00	w/c ratio 2.44

Comments :

Pricing does not include Sales Tax. Price is for material delivered during normal business hours Monday - Friday. Additional fees may apply for material delivered during off business hours including Saturday and holidays.

The mixes quoted are not warranted to be acceptable for any particular use, purpose, or application, nor are they warranted to be acceptable for use in any environment or in conjunction with any soil conditions. Buyer's selection of the quoted mix, unless otherwise acknowledged in writing by CalPortland Co., will be deemed without the advice, consultation, recommendation or suggestion of CalPortland Co. and Buyer assumes all risk related to the selection of the quoted product for any application. Concrete is a natural product; therefore, seller cannot be responsible for variations in color, surface discoloration, pop-outs or variations in the finished product caused by finishing techniques or job site conditions.

Concrete is batched and delivered at current ambient temperatures. CalPortland does NOT have the means to control the temperature of batched concrete. Customer assumes all responsibility for any concrete temperature control requirements.

CalPortland reserves the right to postpone or cancel any quotes, current jobs, or accepted deliveries if unable to perform due to raw material shortages, allocations, or government regulations.

The Energy and Environmental Fees charged herein may be more or less than the actual environmental or energy costs incurred by Seller in the production, storage and/or delivery of materials and are not designed nor intended to represent the specific environmental and/or energy costs incurred for any individual order.

- AB 219 Fee:** A Fee of \$250.00 per load will be added for all materials delivered subject to AB 219. See item 13 of terms and conditions for details
- Energy Fee** An Energy Fee of \$40.00 shall apply to each load of concrete sold.
- Standing Time:** 5.00 minutes per yard is allowed for each individual load for waiting and unloading at the job site. Additional time will be charged at a rate of \$2.00 per minute.
- Environmental Fee:** A CA Carb. & Environmental Fee of \$41.00 will be charged per load.
- Short Load Fees:** For deliveries of less than 7 cubic yards, a short load fee will be billed at \$120.00 per load. Orders placed of 14 CY or more for 2 loads, short load fees will not apply.
- Color Washout Fee:** Any additional products or color added by customer at the jobsite will be billed a \$35.00 per load washout fee.
- Pump Wash Out:** \$25.00 Per occurrence for Concrete pump wash out into mixer will apply
- Terms:** Net 30. All applicable sales taxes will be added to price.
- Financing:** All invoices are due and payable within 30 days of the original billing date. A Finance Charge of 1% per month on a pro-rated portion thereof (12% Annual Percentage Rate) will be charged upon all balances not paid within 30 days or first appearance on a Statement.
- General Terms & Conditions of Sale:** We impose a Fee of 2.25% on the transaction amount on all credit card products, which is not greater than our cost of processing. We do not Fee debit cards.
- Acceptance:** CalPortland Co. Terms and Conditions are applicable and is included as page two of this quote. If you did not receive a copy, please contact CalPortland Company Sales Department at (599) 205-1325.

For this job quotation to be effective, we must receive your written acceptance above no later than ten (10) days after the job quote date, otherwise the quotation expires. Note: This offer is held open for less than the time provided for under California UCC Section 2205(b).



Buyer Acceptance: _____	Seller Acceptance: <u>Alex Mendez</u>
Name and Title: _____	Name and Title: _____
Date: _____	Date: <u>02/18/25</u>



QUOTATION



Date: 11/25/2024
Quote #: 1358053712
Account: 213860

ACCOUNT : BURNS PACIFIC **QUOTE NAME :** ROSE AVE ES / 220 S DRISKILL ST / OXNARD

Bill-To Address: 505 E THOUSAND OAKS BLVD.
THOUSAND OAKS CA 91360

Ship-To Address: 220 S DRISKILL ST CA029842
OXNARD CA 93030

Attn: Ernie Arroyo

Effective Date: 11/14/2024
Expiration Date: 03/29/2025
Upon Acceptance Price Valid Until: 01/31/2025

Sales Representative: Nicole Martinez
Phone: +1 (626) 221-4293
Email: rodriguezni@vmcmail.com

200 - Asphalt

Plant	Product ID	Product Name	Est. Qty	U/M	Unit Price ¹	Est. Tax ¹	Enviro. Fee ¹
SATICOY HMA	9E0200	SS-1 OIL - 5 GALLONS W/ BUCKET	1	EA	\$105.00	\$7.61	\$0.00
SATICOY HMA	300807	203 3C3 PG64-10 10		TON	\$101.00	\$7.32	\$0.00

¹As per product U/M.

INDEX BASED PRICES

Product ID	Product Name	Price/%	Per UOM
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ADDITIONAL INFORMATION

Additional Fees / Surcharges:
CREDIT CARD FEE - Vulcan imposes a surcharge of 2.1% on all credit cards that it not greater than our cost of acceptance. This includes Visa, Mastercard and American Express.



BP #02: Site & Offsite Utilites

Contractor: Burns Pacific

PROJECT NO.: BB - 15650001

CONTRACT NO.: P22-016865

APPLICATION NO.: 3

APPLICATION DATE: 31-Dec-21

PERIOD FROM: 1-Dec-21

PERIOD TO: 31-Dec-21

Activity ID No.	Description of Work	Scheduled Value	WORK COMPLETED			Total Completed & Stored To Date	% Complete	Balance To Finish	Retainage
			Previous Applications	This Application					
				Work in Place	Stored Mtls.				
1	Storm Drain - Material	\$ 132,714.14	\$ -	\$ -	\$ -	\$ -	0%	\$ 132,714.14	\$ -
2	Storm Drain - Labor	\$ 168,101.17	\$ -	\$ -	\$ -	\$ -	0%	\$ 168,101.17	\$ -
3	Storm Drain - Equipment	\$ 86,144.58	\$ -	\$ -	\$ -	\$ -	0%	\$ 86,144.58	\$ -
4	Sewer-Material	\$ 27,778.35	\$ -	\$ -	\$ -	\$ -	0%	\$ 27,778.35	\$ -
5	Sewer-Labor	\$ 48,709.22	\$ -	\$ -	\$ -	\$ -	0%	\$ 48,709.22	\$ -
6	Sewer- Equipment	\$ 20,424.17	\$ -	\$ -	\$ -	\$ -	0%	\$ 20,424.17	\$ -
7	Fire Water- Material	\$ 83,199.65	\$ -	\$ -	\$ -	\$ -	0%	\$ 83,199.65	\$ -
8	Fire water- Labor	\$ 49,069.03	\$ -	\$ -	\$ -	\$ -	0%	\$ 49,069.03	\$ -
9	Fire Water- Equipment	\$ 21,437.65	\$ -	\$ -	\$ -	\$ -	0%	\$ 21,437.65	\$ -
10	Domestic Water- Material	\$ 25,046.55	\$ -	\$ -	\$ -	\$ -	0%	\$ 25,046.55	\$ -
11	Domestic Water- Labor	\$ 35,444.67	\$ -	\$ -	\$ -	\$ -	0%	\$ 35,444.67	\$ -
12	Domestic Water- Equipment	\$ 15,296.86	\$ -	\$ -	\$ -	\$ -	0%	\$ 15,296.86	\$ -
13	Gas Line- Material	\$ 2,126.05	\$ -	\$ -	\$ -	\$ -	0%	\$ 2,126.05	\$ -
14	Gas ILine- Labor	\$ 8,487.30	\$ -	\$ -	\$ -	\$ -	0%	\$ 8,487.30	\$ -
15	Gas Line- Equipment	\$ 2,054.97	\$ -	\$ -	\$ -	\$ -	0%	\$ 2,054.97	\$ -
16	Insurance and Bonds	\$ 15,914.25	\$ -	\$ -	\$ -	\$ -	0%	\$ 15,914.25	\$ -
17	Mobilization	\$ 7,016.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 7,016.00	\$ -
18	Storm Tech Structure	\$ 224,812.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 224,812.00	\$ -
19	Off-Site Water	\$ 9,945.54	\$ -	\$ -	\$ -	\$ -	0%	\$ 9,945.54	\$ -
20	Off-Site Sewer	\$ 13,675.26	\$ -	\$ -	\$ -	\$ -	0%	\$ 13,675.26	\$ -
21	Off-Site Fire Water	\$ 40,493.38	\$ -	\$ -	\$ -	\$ -	0%	\$ 40,493.38	\$ -
22	Off-Site Storm Drain	\$ 17,000.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 17,000.00	\$ -
23	Camera Testing	\$ 6,141.21	\$ -	\$ -	\$ -	\$ -	0%	\$ 6,141.21	\$ -
24		\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -
25	Change Orders	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -
26		\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -
27		\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -
TOTALS		\$ 1,061,032.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 1,061,032.00	\$ -

Contingency	Owner	<input checked="" type="checkbox"/>	Oxnard School District
Draw	Architect	<input checked="" type="checkbox"/>	IBI Group
Request (CDR)	Contractor	<input checked="" type="checkbox"/>	Balfour Beatty
	PM	<input checked="" type="checkbox"/>	CFW, Inc.

CONTINGENCY DRAW REQUEST

PROJECT: Rose Ave. K-5 Reconstruction 200 East Driskill St. Oxnard, CA 93030	Contingency Request #: 380 Date: 5-19-2025
TO: Oxnard School District 1051 South A. Street Oxnard, CA 93030	

The Contract is changed as follows:

<p>Ref. Cost Event 365 - CDR 380 - Offsite Improvement Plans - Additional Pipe and Steel Casing to Fire Water Tie-in (Burns Pacific)</p> <p>Revisions to the Development Services Department - Street Improvement Plans received on 12/12/24: Sheet 6 of 9 and C502.</p> <p>Modifications to the existing installed onsite Fire Water line: An additional 136 feet of pipe will be required, including a steel casing for protection, along with saw cutting, asphalt removal, and trenching.</p> <p>This change order includes all costs and impacts associated with Phase I logistics, schedule modifications, and out-of-sequence work caused by the delay in offsite improvement permit approval. It includes any additional labor, materials, and equipment caused by the permit delay, as well as adjustments to the project schedule. The scope also addresses the resequencing of work and resource reallocation to maintain progress and minimize disruptions to the overall schedule, for Phase I only.</p> <p><i>This change order excludes all work associated with Phase II for both time and cost, including CCD 026. These costs will be submitted under a separate change request at a later date.</i></p>	<p>\$ 79,626.00</p>
--	---------------------

- The cost of this work will be drawn from Contractor Contingency:
- The cost of this work will be drawn from Project (E&O) Contingency:

NOT VALID UNTIL SIGNED BY THE OWNER/DISTRICT & CONTRACTOR

CONTRACTOR Balfour Beatty	ARCHITECT IBI Group	PROGRAM MANAGER CFW Group, Inc.
By: _____	By : _____	By: _____
Date: <u>2025-05-19</u>	Date: _____	Date: _____
OWNER - Oxnard School District		By : _____ Date: _____

CHANGE ORDER REQUEST (COR)

Owner:	Oxnard School District	Date:	5-19-2025
Permit Number:	DSA# 03-119284	Change Event No.:	365
Project Name:	Rose Ave. K-5 Reconstruction		
Project Number:	15650001		
To: (Program Manager)	Gerald Schober - CFW	Contract Number:	P22-01685
From: (Contractor or Design)	Balfour Beatty	Task Order Number:	n/a

The following is an itemized QUOTATION regarding requested modifications to the contract documents

Description of Work:

Ref. Cost Event 365 - CDR 380 - Offsite Improvement Plans - Additional Pipe and Steel Casing to Fire Water Tie-in (Burns Pacific)

Revisions to the Development Services Department - Street Improvement Plans received on 12/12/24: Sheet 6 of 9 and C502.

Modifications to the existing installed onsite Fire Water line: An additional 136 feet of pipe will be required, including a steel casing for protection, along with saw cutting, asphalt removal, and trenching.

This change order includes all costs and impacts associated with Phase I logistics, schedule modifications, and out-of-sequence work caused by the delay in offsite improvement permit approval. It includes any additional labor, materials, and equipment caused by the permit delay, as well as adjustments to the project schedule. The scope also addresses the resequencing of work and resource reallocation to maintain progress and minimize disruptions to the overall schedule, for Phase I only.

This change order excludes all work associated with Phase II for both time and cost, including CCD 026. These costs will be submitted under a separate change request at a later date.

A. Offsite Drawings Additional Scope of Work Based on City Approved Offsite Drawings Received on 12/12/24			
Burns Pacific			
Install additional pipe and steel casing to off-site fire water tie-in location at La Puerta	\$	79,068.78	
Credit for 60 feet of 8" C900 pipe	\$	(7,377.74)	
Bonds @ 1.5%	\$	1,102.94	
Insurance @ 1%	\$	735.29	
	Subtotal A: \$		73,529.27
B. General Contractor's Cost			
Balfour Beatty General Conditions			<i>To be submitted separately</i>
Material (See attached supporting documentation.)			N/A
Taxes at 9.5% of Material			N/A
Labor (includes Fringe Benefits)			included above
Payroll Taxes and Insurances at 9.5% of Labor			included above
Construction Equipment (see attached supporting documentation)			N/A
	Subtotal C: \$		-
C. General Contractor's Overhead and Profit*			
Overhead & Profit 5% of Subtotal A	5%	\$	3,676.46
Overhead & Profit 10% of Subtotal B	10%	\$	-
		Subtotal D: \$	3,676.46
D. Bond at 1%	1%		Subtotal E: \$ 796.26
E. Builders Risk Insurance at 1%	1%		Subtotal F: \$ 796.26
F. General Liability at 1.04%	1.04%		Subtotal G: \$ 828.11
Grand Total = (A + B + C + D + E + F)		\$	79,626.00

The request could potentially increase the Milestones and/or Contract Time by **553** calendar days due to Phase I Completion of July 18, 2025

Rafael Alamillo, Project Manager - Balfour Beatty		2025-05-19
Print Name & Title (General Contractor)	Signature	Date

CHANGE ORDER REQUEST

COMPANY: Balfour Beatty Construction
ADDRESS: 13520 Evening Creek Drive, Suite 270
 San Diego, CA 92128
JOB LOCATION: Rose Ave. Elementary School

CONTACT: Rafael Alamillo
CELL: (805) 208-7462
OFFICE:
EMAIL: ralamillo@balfourbeattyus.com

BID NO: 5769
COR NO: 31 **REV NO:** 3
PO or RFI NO: N/A
JOB NO: 21-17
BID DATE: 11/12/24
BID REVISION DATE: 05/16/25

BY: Michael Moraga
CELL:
OFFICE: (805) 371-4171
FAX:
EMAIL: mmoraga@burnspacific.com

SCOPE OF WORK: Changes to off-site fire water tie-in location. 136 feet of additional pipe - steel casing included, saw cutting, asphalt removal and trenching.

ITEM NO.	QTY	UM	UNIT PRICE	TOTAL
----------	-----	----	------------	-------

WORK ITEMS:

- 1 Set out traffic control signs
- 2 Saw cutting
- 3 Remove asphalt and concrete
- 4 Additional excavation
- 5 Additional materials
- 6 Additional installation
- 7 Additional slurry backfill

Note: Removed Foreman Truck as agreed.
 Correct Scope to 136 feet of additional pipe and added additional equipment needed for extra work.
 Removed trench plates and delivery / pickup fees which will be billed separately.

ESTIMATED LABOR & EQUIPMENT COST:

Foreman	56	Hrs	\$156.74	\$8,777.44
Operator	56	Hrs	\$153.53	\$8,597.68
Laborers	112	Hrs	\$119.39	\$13,371.68
Teamster	24	Hrs	\$121.19	\$2,908.56
			LABOR TOTAL	\$33,655.36
Crew Truck w/Tools	56	Hrs	\$49.00	\$2,744.00
T-29 3-Axle Dump Truck	28	Hrs	\$56.00	\$1,568.00
CAT 305 Excavator	56	Hrs	\$91.00	\$5,096.00
L-12 CAT 299 Skid Steer	8	Hrs	\$106.00	\$848.00
Cold Plan Attachment for 299	1	Day	\$400.00	\$400.00
CAT 420F2 Backhoe	16	Hrs	\$80.00	\$1,280.00
Vibratory Plate Compactor	2	Day	\$248.00	\$496.00
R-1 Dbl-smooth Drum Vibratory Roller	2	Day	\$184.00	\$368.00
Traffic Control	7	Day	\$250.00	\$1,750.00
T-32 Transport Truck & Trailer	6	Hrs	\$98.00	\$588.00
			EQUIPMENT TOTAL	\$15,138.00

ESTIMATED MATERIAL COST:

Pipe / Casing Pipe & Fittings - Famcon Quote#				
S10014842	1	LS	\$16,570.19	\$16,570.19
Misc. Materials	1	LS	\$261.00	\$261.00
Asphalt & SS-1 Oil	24	Tons	\$119.17	\$2,860.08
Slurry Backfill	14	CY	\$170.92	\$2,392.88
				\$0.00
			MATERIAL	\$22,084.15
			TAX 9.25%	\$2,042.78
			MATERIAL & TAX TOTAL	\$24,126.93

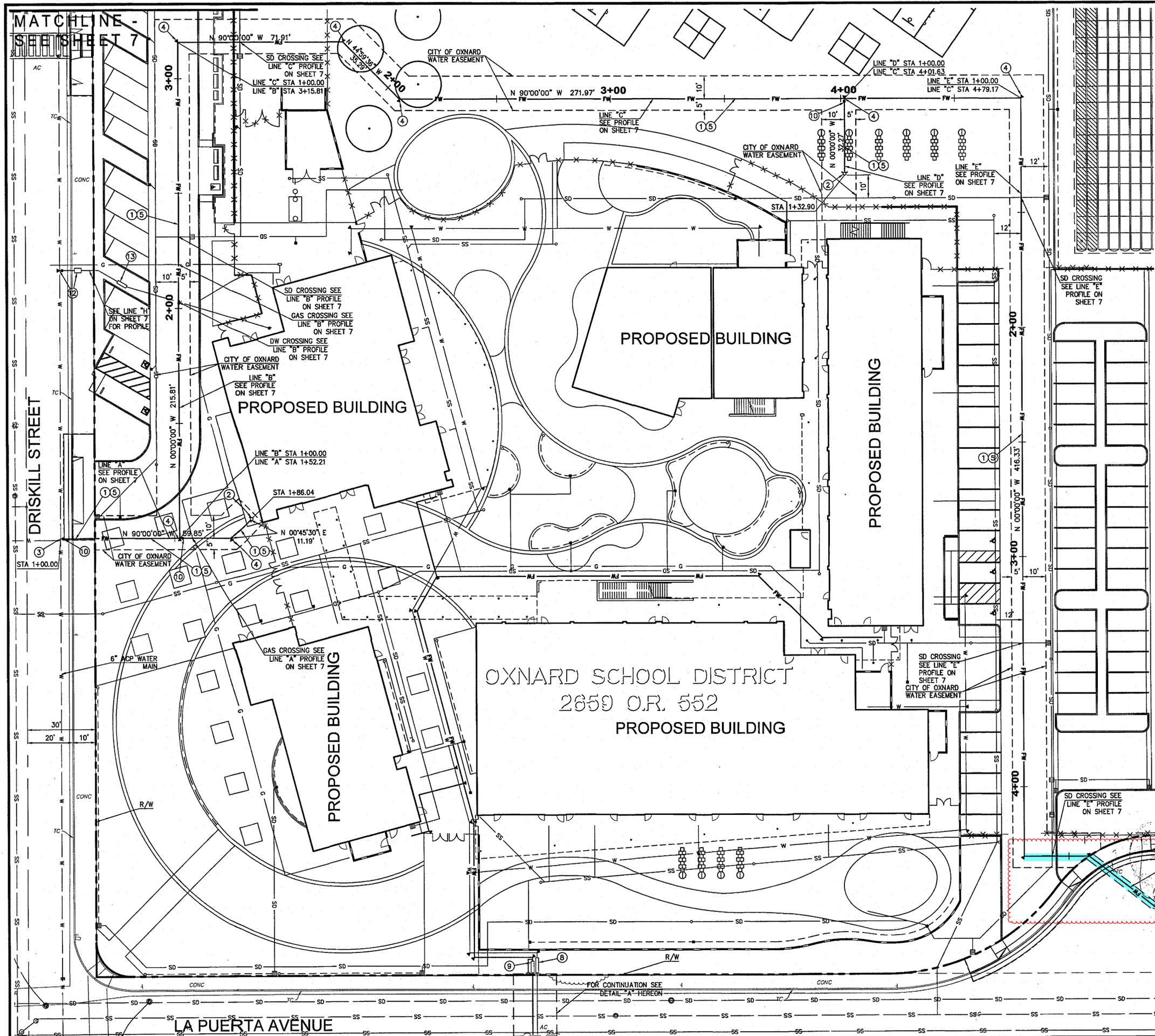
ESTIMATED OTHER COST:

Dump Fees	6	EA	\$250.00	\$1,500.00
Additional saw cutting	260	LF	\$2.00	\$520.00
				\$0.00
				\$0.00
			OTHER COST TOTAL	\$2,020.00

			DIRECT COSTS SUBTOTAL	\$74,940.29
			EQUIPMENT, MATERIAL & OTHER COST MARKUP 10%	\$4,128.49
			DIRECT COSTS TOTAL	\$79,068.78
			GRAND TOTAL	\$79,068.78

GENERAL EXCLUSIONS, QUALIFICATIONS & REMARKS:

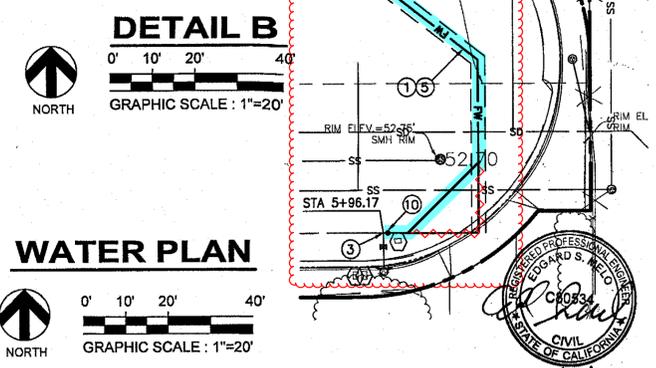
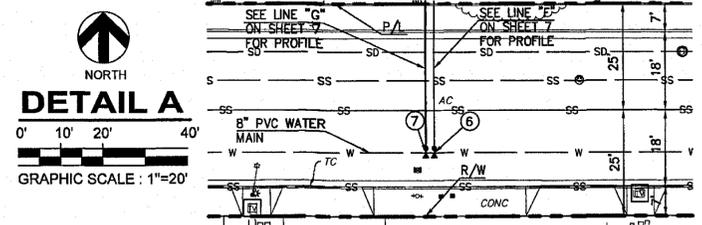
1. ALL SPOILS GENERATED FROM EXCAVATION WILL BE LEVELED IN PLACE ONSITE WITH NO HAUL OFF.
2. BID IS BASED UPON UNSIGNED, PRELIMINARY PLANS.
3. BID WORKING NORMAL WORK HOURS 7AM TO 4PM
4. BID EXCLUDES PERMITS, FEES, ENGINEERING, SOIL TESTING AND BONDS.
5. BOND RATE 1.5% (IF APPLICABLE).
6. PRICE VALID FOR 30 DAYS.
7. THIS COR IS IN ADDITION TO CONTRACT SCHEDULE OF VALUES LINE ITEM 21 OFF-SITE FIRE.



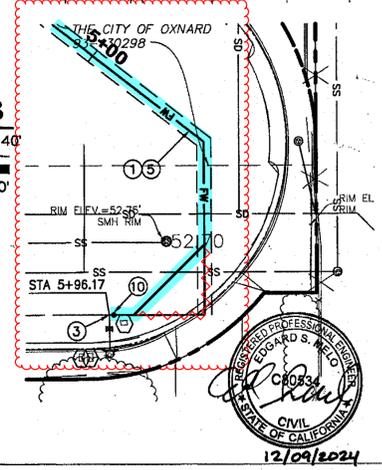
- ### CONSTRUCTION NOTES:
- INSTALL 8" PVC FIRE WATER LINE, PER AWWA C-900, CLASS 200 W/ D.I. FITTINGS.
 - INSTALL NEW JONES TRITON J-4065 FOR 4X4X2-1/2 FIRE HYDRANT.
 - TEE TO EXISTING MAIN PER CITY OF OXNARD PLATE NO. 27 & 33.
 - INSTALL THRUSTBLOCK PER CITY OF OXNARD PLATE NO. 320.
 - TRENCHING & BACKFILL PER CITY OF OXNARD PLATE NO. 602.
 - NEW 4" DOMESTIC WATER SERVICE AND 3" METER PER CITY OF OXNARD PLATE NO. 310.
 - NEW 6" FIRE WATER SERVICE PER CITY OF OXNARD PLATE NO. 311.
 - INSTALL 3" REDUCED PRESSURE PRINCIPAL ASSEMBLY, WILKINS MODEL 375 OR APPROVED EQUAL.
 - INSTALL 6" DOUBLE DETECTOR CHECK ASSEMBLY WITH FDC, WILKINS MODEL 350ADA OR APPROVED EQUAL. INSTALL TAMPER SWITCH AND CHAIN & LOCK BOX TO SECURE THE VALVES IN OPEN POSITION.
 - INSTALL GATE VALVE AND VALVE BOX PER CITY OF OXNARD PLATE NO. 303.
 - INSTALL 6" PVC FIRE WATER LINE, PER AWWA C-900, CLASS 200 W/ D.I. FITTINGS.
 - NEW 2" DOMESTIC WATER SERVICE AND 2" METER PER CITY OF OXNARD PLATE NO. 304.
 - INSTALL 1.5" REDUCED PRESSURE PRINCIPAL ASSEMBLY, WILKINS MODEL 375 OR APPROVED EQUAL.

LEGEND

---	PROPERTY LINE	---	G	GAS MAIN
---	CENTER LINE	---	SS	SANITARY SEWER
---	FENCE	---	SD	STORM DRAIN
---	EXIST. FENCE	---	G	EXIST. GAS MAIN
---	DOMESTIC WATER	---	SS	EXIST. SANITARY SEWER
---	FIRE WATER	---	SD	EXIST. STORM DRAIN
---	PERFORATED PIPE	---	W	EXIST. WATER MAIN
---		---	RW	EXIST. RECLAIMED WATER
---		---	FW	EXIST. FIRE WATER
---		---	X	EXISTING VALVE
---		---	⊕	EXISTING FIRE HYDRANT



WATER PLAN



AS-BUILT CERTIFICATE

I HEREBY CERTIFY THAT THE WORK SHOWN ON DRAWING No. _____ SHEET No. _____ THROUGH _____, MARKED AS "RECORD DRAWING", HAS BEEN CONSTRUCTED IN CONFORMANCE WITH LINES AND GRADES AS SHOWN ON SAID PLANS, DRAWINGS, REFERENCED SPECIFICATIONS, AND APPROVED CHANGE ORDERS, AS INDICATED IN THE REVISION BLOCK.

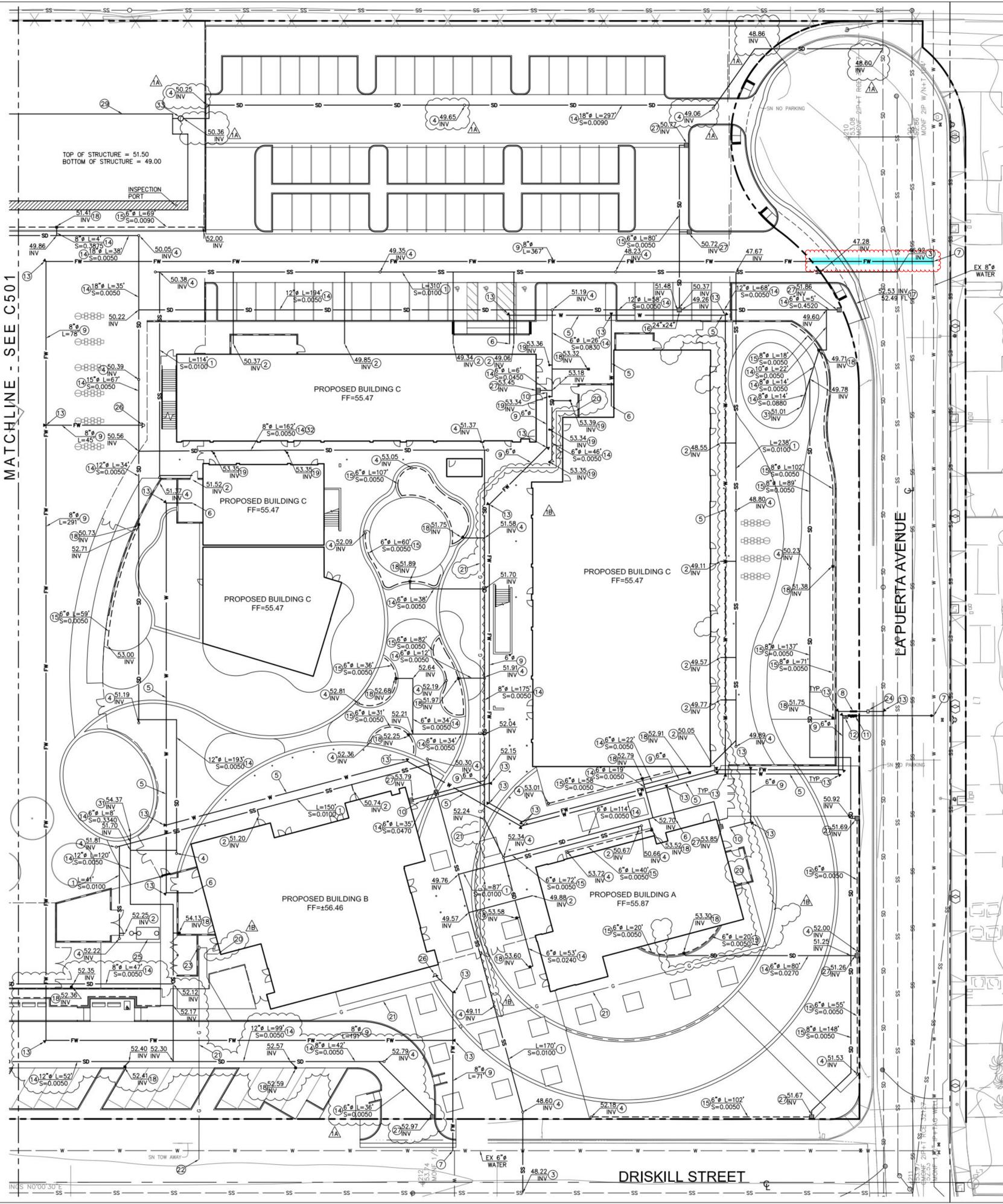
DATE _____ SIGNATURE _____ R.C.E. No. _____

REVISIONS				CITY OF OXNARD DEVELOPMENT SERVICES DEPARTMENT	
MARK	DATE	DESCRIPTION	BY	WATER PLAN	

APPROVED: *[Signature]* 12/9/24
CITY ENGINEER R.C.E. 74958 DATE

REVIEWED BY: *[Signature]* 12-10-2024
DATE

SCALE: HORIZ. _____ VERT. _____ SHEET No. 6 OF 8
DRAWING NUMBER 21-26A



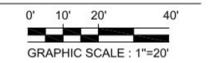
CONSTRUCTION NOTES:

1. INSTALL 6" ABS SANITARY SEWER PIPE AT 1% MINIMUM SLOPE.
2. CONNECT TO BUILDING SEWER. COORDINATE SIZE AND LOCATION WITH PLUMBING PLANS.
3. CONNECT TO CITY SEWER MAIN LINE. VERIFY IN FIELD LOCATION AND ELEVATION. COORDINATE WITH CITY OF OXNARD.
4. INSTALL CLEANOUT. SEE DETAIL 5 ON SHEET C202.
5. INSTALL 3" PVC SCH40 DOMESTIC WATER LINE.
6. CONNECT TO BUILDING DOMESTIC WATER. COORDINATE SIZE AND LOCATION WITH PLUMBING PLANS.
7. CONNECT TO CITY WATER MAIN LINE. VERIFY IN FIELD LOCATION AND ELEVATION. COORDINATE WITH WATER PURVEYOR.
8. INSTALL REDUCED PRESSURE PRINCIPAL ASSEMBLY, WILKINS OR APPROVED EQUAL, SIZE TO MATCH THE SIZE OF SERVICE.
9. INSTALL PVC FIRE WATER LINE, PER AWWA C-900, CLASS 200 W/ D.I. FITTINGS. SIZE PER PLAN.
10. CONNECT TO BUILDING FIRE RISER. COORDINATE SIZE AND LOCATION WITH FIRE SPRINKLER/PLUMBING PLANS.
11. INSTALL 6" DOUBLE DETECTOR CHECK ASSEMBLY WITH FDC, WILKINS MODEL 350ADA OR APPROVED EQUAL. INSTALL TAMPER SWITCH AND CHAIN & LOCK BOX TO SECURE THE VALVES IN OPEN POSITION. SEE DETAIL 8 ON SHEET C202.
12. FIRE DEPARTMENT CONNECTION (FDC).
13. INSTALL THRUST BLOCK. SEE DETAIL 6 ON SHEET C202.
14. INSTALL HDPE STORM DRAIN PIPE. SIZE PER PLAN.
15. INSTALL HDPE PERFORATED PIPE PER DETAIL 3 ON SHEET C202. SIZE PER PLAN.
16. INSTALL BUBBLER CATCH BASIN WITH FILTER INSERT PER DETAIL 4 ON SHEET C202. SIZE PER PLAN.
17. INSTALL PARKWAY DRAIN PER STREET IMPROVEMENT PLANS.
18. INSTALL 12"x12" CATCH BASIN WITH FILTER INSERT PER BROOKS PRODUCTS OR APPROVED EQUAL.
19. INSTALL 6" AREA DRAIN PER NDS PRODUCT OR APPROVED EQUAL.
20. CONNECT TO BUILDING GAS. COORDINATE SIZE AND LOCATION WITH PLUMBING PLANS.
21. INSTALL GAS LINE. SEE PLUMBING PLANS FOR SIZES AND MATERIALS.
22. CONNECT TO CITY GAS MAIN LINE. VERIFY IN FIELD LOCATION AND ELEVATION. COORDINATE WITH CITY OF OXNARD.
23. INSTALL GAS METER PER PLUMBING PLAN.
24. INSTALL WATER METER. COORDINATE WITH WATER PURVEYOR.
25. INSTALL GREASE INTERCEPTOR PER PLUMBING PLAN.
26. INSTALL NEW FIRE HYDRANT PER CITY OF OXNARD STANDARDS.
27. INSTALL 24"x24" CATCH BASIN WITH FILTER INSERT PER BROOKS PRODUCTS OR APPROVED EQUAL.
28. EXISTING 3" IRRIGATION LINE. SEE LANDSCAPE PLANS FOR CONTINUATION.
29. INSTALL STORMTECH INFILTRATION STRUCTURE PER SHEET C203.
30. INSTALL CURB DRAIN PER STREET IMPROVEMENT PLANS.
31. CONNECT TO PLAYGROUND'S SUBDRAINAGE. COORDINATE SIZE AND LOCATION WITH LANDSCAPE PLANS.
32. ENCASE PIPE WITH CONCRETE.
33. INSTALL NYLOPLAST MANHOLE STRUCTURE PER DETAIL 7 SHEET C202.

LEGEND

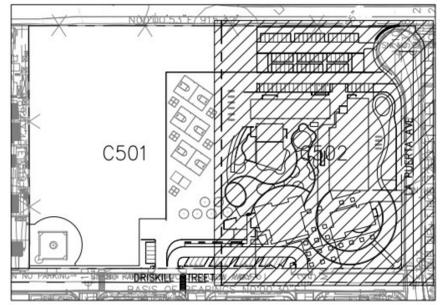
---	PROPERTY LINE
---	CENTER LINE
---	LIMITS OF BUILDING
---	OVERCAVATION
---	FENCE
---	EXIST. FENCE
---	PERFORATED PIPE
G	GAS MAIN
SS	SANITARY SEWER
SD	STORM DRAIN
W	WATER MAIN
FW	RECLAIMED WATER
FW	FIRE WATER
E	ELECTRIC CABLE (FOR REF. ONLY)
T	TELEPHONE (FOR REF. ONLY)
G	EXIST. GAS MAIN
SS	EXIST. SANITARY SEWER
SD	EXIST. STORM DRAIN
W	EXIST. WATER MAIN
FW	EXIST. RECLAIMED WATER
FW	EXIST. FIRE WATER
E	EXIST. ELECTRIC 1/2" G CABLE
T	EXIST. TELEPHONE
---	ADA PATH OF TRAVEL
---	EXISTING RETAINING WALL
---	EXISTING SCREEN WALL
---	EXISTING VALVE
---	EXISTING FIRE HYDRANT

UTILITY PLAN

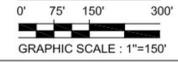


SHEET NOTE:

1. FOR PIPE TRENCHING DETAILS: FLEXIBLE PIPE, SEE DETAIL 1 ON SHEET C202. WATER/GAS PIPE, SEE DETAIL 2 ON SHEET C202.



KEY MAP



MATCHLINE - SEE C501

CLIENT
OXNARD SCHOOL DISTRICT
220 S. Driskill St, Oxnard, CA 93030

COPYRIGHT
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ISSUES
NO. ISSUANCE DATE

CONSULTANTS
BRANDOW & JOHNSTON
STRUCTURAL-CIVIL ENGINEERS (BAJ BEK, INC.)
700 S FLOWER ST #1800, LOS ANGELES, CA 90017
EST. 1945 WWW.BJSE.COM

AGENCY INFORMATION
AGENCY TRACKING NO. FILE NO.
72538-107 58-22
IDENTIFICATION STAMP
DIV OF THE STATE ARCHITECT
OFFICE OF REGULATION SERVICES
03-119284
AC FL SS
DATE

PRIME CONSULTANT
IBI
215 W 6th Street, Suite 600
Los Angeles, CA 90015
Tel (213) 769-0011 Fax (213)-769-0016
ibigroup.com

PROJECT
ROSE AVENUE K-5 SCHOOL
220 S. DRISKILL ST.
OXNARD, CA 93030

PROJECT NO.
109990

DRAWN BY: Author
DESIGNED BY: Designer
SCALE:

CHECKED BY: Checker
APPROVED BY: Approver
DATE: 06/05/2019

SHEET TITLE
UTILITY PLAN

SHEET NUMBER
**AD01A
C502R**

ISSUE



Famcon Pipe & Supply, Inc
 200 Lambert St
 OXNARD, CA 93036
 Phone 805-485-4350
 Fax 805-485-3070



Acknowledgement

ORDER DATE	ORDER NUMBER
12/31/2024	S100141842
Famcon Pipe & Supply, Inc 200 Lambert St OXNARD, CA 93036 Phone 805-485-4350 Fax 805-485-3070	
PAGE NO.	
1 of 2	

SOLD TO:

SHIP TO:

BURNS-PACIFIC
 3541 Old Conejo Road, Suite 114
 NEWBURY PARK, CA 91320

21-17 BURNS PACIFIC--ROSE SCHOOL
 ROSE AVE SCHOOL
 220 S. DRISKILL ST
 OXNARD, CA 93030

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
4099			Rick Vasquez	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Shane McBride	OT OUR TRUCK	Net 30 Days	01/15/2025	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
	SHIPPING INSTRUCTIONS ***** This is a bid. *****			
140ft	PDR1408 PIPE, 8" DR14 CL305 C900 TS Pn: 12299		27.000/ft	3780.00
16ft	NSCASING14 14" CASING PIPE 14OD X 1/4 WALL STL PIPE Pn: 6009		105.000/ft	1680.00
2ea	M90080 90, MJ CL L/ACC 8", C110 Pn: 1382		442.000/ea	884.00
5ea	M45080 45, MJ. CL L/ACC 8", C110 Pn: 1377		359.000/ea	1795.00
20ea	2008PVP 8" PACKAGED MEGA-LUG FOR PVC #1500 (PVC PK4008) Pn: 183		95.000/ea	1900.00
2ea	PS36100 36"X100' 8MIL POLY SHEETING Pn: 12338		32.000/ea	64.00
1ea	12G500I WIRE, HMWPE BLUE INSULATED COPPER 12GA X 500' SOL ### OXNARD CODE ONLY ### ## USE CODE ".35612" ## Pn: 148		141.790/ea	141.79
1ea	MFT080 TEE, MJ X FE CEMENT LINED L/ACC 8", C110 Pn: 1434		737.000/ea	737.00
4ea	VGMF08 VALVE, M.J. X FLG L/ACC MUELLER 8", W/OP. NUT, O.L., A-2362-19 E381 EPDM Pn: 12835		1372.000/ea	5488.00

** Continued on Next Page **



Acknowledgement

ORDER DATE	ORDER NUMBER	PAGE NO.
12/31/2024	S100141842	2 of 2

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
6ea	LUBEQT QUART PIPE LUBE 30600 Pn: 1365	6.000/ea	36.00
5ea	NARG080 GASKET, NON-ASB. RING, 150# 8"X 1/16" Pn: 1501	3.880/ea	19.40
5ea	6800 SET, 6"/8" BOLT & NUT PLATED Pn: 409	9.000/ea	45.00
		Subtotal	16570.19
		S&H Charges	0.00
		Tax	1532.74
		Pymt & Disc	0.00
		Amount Due	18102.93

ESTIMATED MATERIAL COST:

8" PVC C900 DR14 Pipe	-60	LF	\$21.85	(\$1,311.00)
Asphalt	-4.5	Tons	\$77.00	(\$346.50)
Slurry Backfill	-6	CY	\$72.00	(\$432.00)
				\$0.00
				\$0.00
			MATERIAL	(\$2,089.50)
			TAX 9.25%	(\$193.28)
			MATERIAL & TAX TOTAL	(\$2,282.78)

ESTIMATED OTHER COST:

				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			OTHER COST TOTAL	\$0.00
			DIRECT COSTS SUBTOTAL	(\$7,036.26)
EQUIPMENT, MATERIAL & OTHER			COST MARKUP 10%	(\$341.48)
			DIRECT COSTS TOTAL	(\$7,377.74)
			GRAND TOTAL	(\$7,377.74)

GENERAL EXCLUSIONS, QUALIFICATIONS & REMARKS:

1. ALL SPOILS GENERATED FROM EXCAVATION WILL BE LEVELED IN PLACE ONSITE WITH NO HAUL OFF.
2. BID IS BASED UPON UNSIGNED, PRELIMINARY PLANS.
3. BID WORKING NORMAL WORK HOURS 7AM TO 4PM
4. BID EXCLUDES PERMITS, FEES, ENGINEERING, SOIL TESTING AND BONDS.
5. BOND RATE 1.5% (IF APPLICABLE).
6. PRICE VALID FOR 30 DAYS.
7. THIS COR IS IN ADDITION TO CONTRACT SCHEDULE OF VALUES LINE ITEM 21 OFF-SITE FIRE.

Quotation



OXNARD • SANTA MARIA

200 Lambert St. Oxnard, CA
(805) 485-4350 FamconPipe.com

Project: Rose Ave K-5 School

Date: 8/9/2021

SEE NOTES AT END OF QUOTE FOR CLARIFICATIONS

Location: City of Oxnard

Bid Date: 7/15/2021

QTY	UNIT		AMOUNT	EXTENDED
		Storm Drain		
20	LF	24" HDPE Pipe (21" is not made)	\$20.40	\$408.00
1	EA	24" x 18" HDPE Wye	\$866.00	\$866.00
1	EA	24" x 15" HDPE Wye	\$754.00	\$754.00
460	LF	18" HDPE Pipe	\$12.60	\$5,796.00
1	EA	18" HDPE 90 degree Bend	\$359.00	\$359.00
5	EA	18" HDPE 45 degree Bend	\$322.00	\$1,610.00
3	EA	18" x 18" HDPE Wye	\$723.00	\$2,169.00
1	EA	18" x 15" HDPE Reducer	\$450.00	\$450.00
1	EA	18" x 12" HDPE Tee	\$645.00	\$645.00
1	EA	18" x 8" HDPE Tee	\$505.00	\$505.00
140	LF	15" HDPE Pipe	\$10.90	\$1,526.00
2	EA	15" HDPE 45 degree Bend	\$244.00	\$488.00
1	EA	15" x 12" HDPE Reducer	\$319.00	\$319.00
1	EA	15" x 8" HDPE Tee	\$392.00	\$392.00
980	LF	12" HDPE Pipe	\$6.30	\$6,174.00
3	EA	12" HDPE 90 degree Bend	\$109.00	\$327.00
4	EA	12" HDPE 45 degree Bend	\$109.00	\$436.00
4	EA	12" x 12" HDPE Wye	\$510.00	\$2,040.00
1	EA	12" x 10" HDPE Wye	\$399.00	\$399.00
5	EA	12" x 8" HDPE Wye	\$162.00	\$810.00
1	EA	12" x 8" HDPE Reducer	\$187.00	\$187.00
2	EA	12" x 6" HDPE Wye	\$177.00	\$354.00
2	EA	12" x 6" HDPE Reducer	\$135.00	\$270.00
320	LF	10" HDPE Pipe	\$6.15	\$1,968.00
1	EA	10" HDPE 90 degree Bend	\$81.00	\$81.00
1	EA	10" HDPE 45 degree Bend	\$81.00	\$81.00
960	LF	8" HDPE Pipe	\$3.65	\$3,504.00
1360	LF	8" HDPE Perfoated Pipe	\$3.65	\$4,964.00
2	EA	8" HDPE 90 degree Bend	\$42.00	\$84.00
9	EA	8" HDPE 45 degree Bend	\$42.00	\$378.00
10	EA	8" x 8" HDPE Wye	\$47.00	\$470.00
7	EA	8" x 6" HDPE Wye	\$79.00	\$553.00
2	EA	8" x 6" HDPE Reducer	\$24.00	\$48.00
760	LF	6" HDPE Pipe	\$3.10	\$2,356.00
1140	LF	6" HDPE Perfoated Pipe	\$3.10	\$3,534.00
31	EA	6" HDPE 90 degree Bend	\$26.00	\$806.00
24	EA	6" HDPE 45 degree Bend	\$26.00	\$624.00
14	EA	6" x 6" HDPE Wye	\$31.00	\$434.00
1	EA	ADS StormTech Detention System	\$75,570.00	\$75,570.00

2	EA	30" Nyloplast Manhole	\$3,981.00	\$7,962.00
10	EA	24" x 24" x 2'-0" Catch Basin w/ Galv ADA B/D Traffic Grate & Filter	\$984.00	\$9,840.00
29	EA	12" x 12" x 2'-0" Catch Basin w/ Galv ADA B/D Traffic Grate & Filter	\$555.00	\$16,095.00
7	EA	6" Atrium Grate	\$19.00	\$133.00
		8" Cleanout		
1	EA	24" x 8" HDPE Wye	\$692.00	\$692.00
4	EA	18" x 8" HDPE Wye	\$445.00	\$1,780.00
1	EA	15" x 8" HDPE Wye	\$365.00	\$365.00
5	EA	12" x 8" HDPE Wye	\$162.00	\$810.00
17	EA	8" x 8" HDPE Wye	\$47.00	\$799.00
9	EA	8" HDPE 45 degree Bend	\$42.00	\$378.00
260	LF	8" HDPE Pipe	\$3.65	\$949.00
37	EA	1241 Cleanout Box w/ Access Plate	\$268.00	\$9,916.00
		6" Cleanout		
14	EA	6" x 6" HDPE Wye	\$31.00	\$434.00
14	EA	6" HDPE 45 degree Bend	\$26.00	\$364.00
220	LF	6" HDPE Pipe	\$3.10	\$682.00
14	EA	1241 Cleanout Box w/ Access Plate	\$268.00	\$3,752.00
		STORM DRAIN TOTAL		\$177,690.00
		Sewer		
2	EA	6" Universal Rubber Saddle Wye	\$92.00	\$184.00
2	EA	6" SDR35 45 degree Bend	\$23.00	\$46.00
1460	LF	6" PVC SDR35 Pipe	\$4.60	\$6,716.00
20	EA	6" x 6" SDR35 Wye	\$44.00	\$880.00
20	EA	6" SDR35 45 degree Bend	\$23.00	\$460.00
15	EA	6" SDR35 Cap	\$14.00	\$210.00
		6" Cleanout		
12	EA	6" x 6" SDR35 Wye	\$44.00	\$528.00
12	EA	6" SDR35 45 degree Bend	\$23.00	\$276.00
120	LF	6" PVC SDR35 Pipe	\$4.60	\$552.00
12	EA	6" SDR35 Cleanout Adapter	\$26.00	\$312.00
12	EA	6" SDR35 Threaded Cleanout Plug	\$17.00	\$204.00
12	EA	1241 Cleanout Box w/ Access Plate	\$268.00	\$3,216.00
		SEWER TOTAL		\$13,584.00
		Fire Water Mainline		
4	EA	8" Flex Coupling (XR501)	\$312.00	\$1,248.00
20	LF	8" PVC C900 DR14 Pipe	\$21.85	\$437.00
4	EA	8" Accessory Kit	\$64.00	\$256.00
2	EA	8" x 8" MxF Tee C110	\$596.00	\$1,192.00
2	EA	8" 304SS Bolt Set	\$22.00	\$44.00
2	EA	8" 1/8 FF Rubber Gasket	\$7.00	\$14.00
2	EA	8" MxF Gate Valve	\$986.00	\$1,972.00
2	EA	8" Accessory Kit	\$64.00	\$128.00
10	LF	8" PVC SDR35 Pipe (5' Riser)	\$8.30	\$83.00
2	EA	G3 Valve Box & Lid "Water"	\$65.00	\$130.00
1080	LF	8" PVC C900 DR14 Pipe	\$21.85	\$23,598.00
4	EA	8" Accessory Kit	\$64.00	\$256.00
2	EA	8" MJ 90 degree Bend C110	\$336.00	\$672.00
3	EA	8" Accessory Kit	\$64.00	\$192.00
1	EA	8" x 8" MJ Tee C110	\$482.00	\$482.00
2	EA	8" Flex Coupling (XR501)	\$312.00	\$624.00



Date: December 17, 2021

Customer: Burns Pacific Construction
Attention:
Email: jhale@burnspacific.com
Phone #: 805-371-4171

Job: Rose Ave. School
Oxnard, CA

Quote Expires: December 31, 2021
Yardage: 100

MIX DESIGN

PRICES

1 Sack Sand Slurry.....\$72.00*

Per **AB219**: All Public Works/Prevailing wage jobs fee/per load..... \$ 250.00

Plant Opening Fee: Regular business hours 6AM-5PM, loads before or after subject to fee.. \$ 2,500.00

California Compliance Fee per load.....\$10.00*

Included in this Estimate

- * Please add "Sales Tax" to all above prices.
- Saturday Pricing – A \$7.00 increase per yard for Saturday deliveries.
- Environmental Fee – A fee of \$30.00 per load will be charged to cover environmental compliance fees.
- Color Wash – A fee of \$20.00 per load will be charged to cover color wash-out fees.
- Fiber Wash – A fee of \$10.00 per load will be charged to cover fiber wash-out fees.
- Minimum/Short Loads – An extra charge will be made for loads that are less than 7 yards.
- Delay/Standing Time – 5 minutes per yard free unloading time is allowed for each truck, excess time will be charged at \$2.00/per minute, from arrival time on job.
- All prices subject to change with a 30-day notice.
- Errors and omissions excepted.
- Customer/Contractor responsible for all material at the time of "Batching, "Dispensing" or "Customer Ordered Items" at the point of order from vendor.
- Normal "Full Load" is 9.5 cubic yards per truck. Quantity may be adjusted to location as well as job site access.

Customer/Contractor Responsibility

- Review all "Estimates", "Mix Designs", and other "Documents" to insure they comply with specifications plans, technical specification plans, general or concrete notes, and any other job specific documents.
- A "Property Damage Waiver" and/or "Curb Release" must be signed before mixer leaves the street.
- Provide an environmentally safe area for the trucks to wash out into per City, County, State and Federal guidelines.
- Preliminary Notice information on each job site.
- Contractor to allow proper curing time before accessing or loading of "Concrete" according to industry standards.
- Structural Engineer review, and signature, \$200.00/per mix.

TERMS OF PAYMENT - All invoices of materials hereunder shall be due and payable on the 10th proximo the month following date of invoice, unless "Joint Check Agreement" has been agreed to and signed.

Please forward job site "Preliminary Notice" information with signed proposal.

ACCEPTED BY:

OFFERED BY:

Alex Mendez

Date _____

Date 12/17/2021

Business Office: 11011 Azahar Street # 1, Ventura, CA 93004
Plant I Location: 3127 W. Los Angeles Avenue, Oxnard, CA 93030

Tel. (805) 672-0200 Fax (805) 647-6970
Tel. (805) 647-2817 Fax (805) 647-3759

CHANGE ORDER REQUEST (COR)

Owner:	Oxnard School District	Date:	5-19-2025
Permit Number:	DSA# 03-119284	Change Event No.:	365
Project Name:	Rose Ave. K-5 Reconstruction		
Project Number:	15650001		
To: (Program Manager)	Gerald Schober - CFW	Contract Number:	P22-01685
From: (Contractor or Design)	Balfour Beatty	Task Order Number:	n/a

The following is an itemized QUOTATION regarding requested modifications to the contract documents

Description of Work:

Reference Cost Event 365 – CDR 381 – Unforeseen Paving, Utility Relocation, Storm Drain Modifications, and Sidewalk Demolition (04/24/25 – 04/30/25)

This Change Order covers additional work performed by Burns Pacific between 04/24/25 and 04/30/25. The work includes trench paving, utility adjustments, storm drain modifications, backflow preparation, sidewalk demolition, and surface restoration due to unforeseen field conditions and directives from the City inspector.

- COR No. 45 - Report No. 4015 (04/24/25): Paved/capped air-vac, blow-off box, and relocated 3" domestic trench; base-paved shifted asphalt on Driskill; trench patched for traffic.
- COR No. 46 - Report No. 4016 (04/26/25): Inspected StormTech; began 1-1/2" backflow install; protected storm drains.
- COR No. 47 - Report No. 4017 (04/30/25): Placed cold patch at Driskill ramp and bus drop-off.
- COR No. 48 - Report Nos. 4018 & 4020 (04/29/25–04/30/25): Lowered 12" & 6" SD lines; re-trenched, replaced damaged pipe, backfilled.
- COR No. 49 - Report No. 4019 (04/30/25): Demo/removed sidewalks at La Puerta & Driskill per City inspector.

A. Subcontractor's Cost			
Burns Pacific			
COR No. 45 - Report No. 4015 (04/24/25)	\$		8,859.11
COR No. 46 - Report No. 4016 (04/26/25)	\$		1,598.98
COR No. 47 - Report No. 4017 (04/30/25)	\$		2,382.06
COR No. 48 - Report Nos. 4018 & 4020 (04/29/25–04/30/25)	\$		7,119.27
COR No. 49 - Report No. 4019 (04/30/25)	\$		3,046.38
Bonds @ 1.5%	\$		353.94
Insurance @ 1%	\$		235.96
		Subtotal B: \$	23,595.69
B. General Contractor's Cost			
Material (See attached supporting documentation.)	\$		-
Taxes at 9.5% of Material	\$		-
Labor (includes Fringe Benefits)	\$		-
Payroll Taxes and Insurances at 9.5% of Labor			included above
Construction Equipment (see attached supporting documentation)	\$		-
		Subtotal C: \$	-
C. General Contractor's Overhead and Profit*			
		* N/A for Contingency Draw Requests	
Overhead & Profit 5% of Subtotal A	\$		1,179.78
Overhead & Profit 10% of Subtotal C	\$		-
		Subtotal C: \$	1,179.78
D. Bond at 1%		Subtotal D: \$	255.53
E. Builders Risk Insurance at 1%		Subtotal E: \$	255.53
F. General Liability at 1.04%		Subtotal F: \$	265.75
Grand Total = (A + B + C + D + E + F)		\$	25,553.00

The request could potentially increase the Milestones and/or Contract Time by TBD calendar days.

Rafael Alamillo, Project Manager - Balfour Beatty

2025-05-19

Print Name & Title (General Contractor)

Signature

Date

BURNS PACIFIC CONSTRUCTION, INC.
EXTRA WORK REPORT BILLING SUMMARY

DATE: 04/24/25

REPORT NO. 4015

COR NO.

WO NO.

JOB DESCRIPTION: Air Vac/Blow Off & Original Domestic Trench

JOB NO. 21-17

1.	Labor	Classification	ST Hrs.	Rate	OT Hrs.	Rate	DT Hrs.	Rate	Amount
	E. Solorio	Foreman	6	156.74					\$ 940.44
	R.J. Archer	Operator	6	153.53					\$ 921.18
	A. Sanchez	Laborer	6	119.39					\$ 716.34
	A. Reyes	Laborer	6	119.39					\$ 716.34
	B. Rosas	Laborer	6	119.39					\$ 716.34
	A. Diaz	Laborer	6	119.39					\$ 716.34
	T. Tyler	Teamster	6	121.19					\$ 727.14
									\$ -
	Labor rates include cost of labor, fringe benefits, taxes								Total Labor: \$ 5,454.12

2.	Materials / Equipment Rentals	Amount
	Vulcan Materials Company Inv.# 3277325 (9 Tons)	\$ 975.58
	Vulcan Materials Company Inv.# 3276419	\$ 123.34
	Coastal Pipco Rec. 04/24/25	\$ 180.70
	Burns Truck Ticket# 5045132	
	Trench shoring plates and jacks will be billed separately.	
	Total Materials / Equipment Rentals:	\$ 1,279.62

3.	Subcontractors	Amount
		\$ -
		\$ -
	Total Subcontractors:	\$ -

4.	EQ ID	Equipment	Hrs.	Rate	Amount
	C-21	Crew Truck w/Tools	6	49.00	\$ 294.00
	T-29	3-axle Dump Truck	6	56.00	\$ 336.00
	R-1	Smooth Vibratory Roller	1	184.00	\$ 184.00
	B-10	CAT 420F2 Backhoe	4	80.00	\$ 320.00
	VP-1	Vibratory Plate Compactor	6	31.00	\$ 186.00
		Total Equipment:			\$ 1,320.00

TOTAL ITEMS 1 THRU 4: \$ 8,053.74
 ADD OVERHEAD & PROFIT 10% \$ 805.37
 TOTAL ITEMS 1 THRU 4 INCLUDING MARKUP: \$ 8,859.11

TOTAL AMOUNT FOR THIS REPORT: \$ 8,859.11

Air vac / Blowoff / and original 3" Domestic Trench.

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

THURSDAY

DATE: 4.24.25

REPORT NO. 4015

JOB NO. 21-17

LOCATION: La Puerta

COMPANY: Bulfinch Beatty

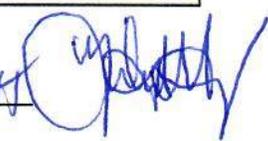
JOB DESCRIPTION: PAVE AND CAP AIR-VAC TRENCH, BLOW OFF BOX AND ORIGINAL 3" DOMESTIC TRENCH WITH GBT MOVED OVER 10' TO AVOID SEWER LINE. ALSO BASE PAVE SECTION OF ASPHALT ON DRISKILL THAT WAS ALSO SHIFTED OVER DUE TO WATER MAIN TEE WAS AT P.O.C TO FIRE SERVICE. CLEANED OUT OLD COLD PATCH FROM TRENCH, PREPARED AND PAVED ONE SIDE AT A TIME FOR TRAFFIC ACCESS.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
Ed Solorio	Foreman/Operator	6		
RJ Archer	Operator	6		
Alberto Sanchez	Laborer	6		
Andrew Reyes	Laborer	6		
Bernie Rosas	Laborer	6		
Adrian Diaz	Laborer	6		
Toma Tyler	TEAMSTER	6		

Materials / Equipment Rentals / Subcontractors	Ticket#
Vulcan Materials Asphalt 9 TONS	16524914
Vulcan Materials TACK-SEALER	16524916
Trench Shoring Billed Separately	

EQ ID	Equipment	Hrs.
C-21	UTILITY TRUCK	6
T-29	10 Wheeler	6
BPC	Asphalt Roller	6
B-10	BACKHUE	4
BPC	VIBRATORY PLATE.	6

BPC Foreman: 

Co. Rep. Signature: 102-Tim Hoff 

SHIP TO:

FOB SATICOY ASPHALT* - WES - 2
 FOB SATICOY
 DRISCOLL AVE, OXNARD
 OXNARD, CA, 93036

To ensure proper credit, please include remittance or list invoice numbers on your check remittance and send to:
Calmat Co dba Vulcan Materials Co
 Lockbox 55572
 Los Angeles, CA 90074-5572, US
 Phone: 1-800-777-8752 or
 help@vmcmail.com

CUSTOMER NO: 94769-213860
 INVOICE NO: 3277325
 INVOICE DATE: 04/28/2025
 INVOICE AMT: 1,421.09
 ORDER: 2122
 DUE DATE: 05/15/2025

9-TONS ONLY

101.00 x
 9.00 =
 909.00 *
 909.00 +
 10.00 +
 919.0006 +
 919.00 x
 6.00 =
 55.14 *

Environmental Fee

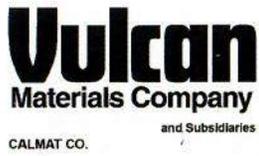
CA Tax

Ventura Tax

assessed a collection for services in invoices.	TAXES: CALIFORNIA VENTURA	PERCENT: 6.00% 1.25%	AMOUNT: 79.50 16.57	SALES TAX: 96.07	TOTAL PRODUCT: 1,315.02	Pay this AMOUNT: \$1,421.09
DS: 1.00				FEES: 0.00	TOTAL FREIGHT: 0.00	
					TOTAL OTHER: 10.00	
PO NUMBER: 21-17	REF:	CONTRACT NO.:	TAX EXEMPT ID.:	TERMS:	NET 15th PROX - Payable in full by the 15th of each month following month of shipment	
NUMBER: 60	LOCATION: 4984-231	LOCATION: SATICOY HMA	ORDER: 2122	BILL OF LADING:	FOB: PICKUP	

TICKET DETAIL			PRODUCT			FREIGHT			OTHER CHARGES			AMOUNT
CLASS	PROD CODE	DESCRIPTION	UOM	QTY	PRICE	UOM	QTY	PRICE	UOM	QTY	PRICE	AMOUNT
	300807 ENVFEE	203 3C3 PG64-10 Environmental Fee -Agg & Asphalt	T	13.02	101.00				L	1.00	10.00	1,315.02 10.00

SAVE TIME AND SAVE A TREE WITH EMAIL INVOICE DELIVERY!
 the environment by enrolling in our email invoicing service. With email, Invoices are sent in one easy to open file directly to your Inbox. To sign up, contact us at help@vmcmail.com or call us at 1-800-777-8752.



SHIP TO:
FOB SATICOY ASPHALT* - WES - 2
FOB SATICOY
DRISCOLL AVE, OXNARD
OXNARD, CA, 93036

To ensure proper credit, please include remittance or list invoice numbers on your check remittance and send to:

Calmat Co dba Vulcan Materials Co
Lockbox 55572
Los Angeles, CA 90074-5572, US
Phone: 1-800-777-8752 or
help@vmcmail.com

CUSTOMER NO: **94769-213860**
 INVOICE NO: **3276419**
 INVOICE DATE: **04/28/2025**
 INVOICE AMT: **123.34**
 ORDER: **2122**
 DUE DATE: **05/15/2025**

INVOICE

SOLD TO:
BURNS PACIFIC
3541 OLD CONEJO RD STE 114
NEWBURY PARK, CA 91320

Invoices not paid according to our credit terms will be assessed a Finance Charge. Customer shall pay all cost of collection including but not limited to a reasonable attorney's fee for services rendered by suit or otherwise in collecting past due invoices.		TAXES: CALIFORNIA VENTURA	PERCENT: 6.00% 1.25%	AMOUNT: 6.90 1.44	SALES TAX: 8.34	TOTAL PRODUCT: 115.00	Pay this AMOUNT: \$123.34
TOTAL QUANTITY: 1.00		TOTAL LOADS: 1.00		FEES: 0.00	TOTAL FREIGHT: 0.00		
					TOTAL OTHER: 0.00		

SALES REP Nicole Martinez		PO NUMBER 21-17		REF	CONTRACT NO.	TAX EXEMPT ID.	TERMS NET 15th PROX - Payable in full by the 15th of each month following month of shipment
INVOICE # 3276419	INVOICE DATE 04/28/2025	CUSTOMER NUMBER 94769-213860	LOCATION 4984-231	LOCATION SATICOY HMA	ORDER 2122	BILL OF LADING	FOB PICKUP

TICKET DETAIL						PRODUCT			FREIGHT			OTHER CHARGES			AMOUNT
SHIP DATE	TICKET	VEHICLE	CLASS	PROD CODE	DESCRIPTION	UOM	QTY	PRICE	UOM	QTY	PRICE	UOM	QTY	PRICE	
04/24/2025	16524914	03J2		9E0200	SS-1 OIL - 5 GALLONS W/BUCKET	E	1.00	115.00							115.00

SAVE TIME AND SAVE A TREE WITH EMAIL INVOICE DELIVERY!
 Receive your invoice faster and help save the environment by enrolling in our email invoicing service. With email, Invoices are sent in one easy to open file directly to your Inbox. To sign up, contact us at help@vmcmail.com or call us at 1-800-777-8752.

COASTAL PIPCO

** SHIP TICKET S2292093.001 **

Warehouse: 1
COASTAL PIPCO
P.O. BOX 5027
OXNARD, CA 93031-5027 (Mailing)
833 MAULHARDT AVENUE
OXNARD, CA 93030-8913 (Warehouse)
805-485-0455, Fax 805-983-3909

** C.O.D. ** C.O.D. ** C.O.D. **
Page # 1
P/O-JOB JOB 2117
Ordered By: EDIE
Required : 04/24/25
Release # :
Printed at 08:08:24 24 APR 2025



Bill To:
BURNS-PACIFIC CONSTRUCTION, INC.
505 THOUSAND OAKS BLVD.
THOUSAND OAKS, CA 91360
Phone # : 371-4171

Ship To:
BURNS-PACIFIC CONSTRUCTION, INC.
505 THOUSAND OAKS BLVD.
THOUSAND OAKS, CA 91360

Order-Date-Ship-Date--Writer--Terms-----Ship Via-----Warehouse-----
04/24/25 04/24/25 ANTONIO CASH SALE WK WALK UP Shp 1 Prc 1

Loc-----	Ord'r'd--	Avail--		Unit Price	Net
110-14-02	3ea	3ea	854-025 2-1/2" PVC80 SKT FLANGE 2	26.063	78.19
106-08-03	6ea	6ea	406-025 2-1/2" SOCKET 90 ELL PVC4	7.176	43.06
540-00-00	20ft	20ft	025-40 2-1/2" X 20' PVC40 PIPE	1.664	33.28
204-02-02	1ea	1ea	SPEARS PVC50B-010 1/2 PINT CAN BL CEMENT MEDIUM BODY VERY FAST SEY	10.865	10.87

Tote: A Picker: ACCG Loc: C

Packages:

JOB # 21-17 B&B
Daily # 250424A
EWT # 4015

ORDER TOTAL	165.40
Sales tax	15.30
Invoice Amount	180.70

** C.O.D. ** C.O.D. ** C.O.D. **

CHECK YOUR ORDER - YOUR SIGNATURE CONFIRMS OUR COUNT
Counted and received in good condition.

By: _____
Material shortage must be reported within 5 working days

** C.O.D. ** C.O.D. ** C.O.D. **

.. Reprint .. Reprint .. Reprint .. Reprint ..

Return Policy:

- Returns must be accompanied by a receipt.
- Returns must be in purchased condition.
- Returns are subject to a restocking charge by Coastal Pipco and/or manufacturer.
- Returns are not allowed for custom cut or threaded materials.
- No returns after 30 days.

NON-NEGOTIABLE BILL-OF-LADING AND TRANSPORTATION AGREEMENT

BILL NO.

PRINCIPAL CARRIER BURNS PACIFIC CONST

DATE 04-24-25

A- 5045132

ADDRESS 3541 OLD CONEJO RD #114

JOB # 21-17

CITY/STATE/ZIP NEW BURY PARK, CA 91320 PH.

BROKER #

TRUCK # 29

TRAILER #

UNDERLYING CARRIER (IF ANY)

CA# 115454

ADDRESS PH.

SHIPPER BALFOUR BEATHY

RECEIVER JOB # 21-17 B&B

ADDRESS DRISKILL

ADDRESS DAILY # 25042YA

CITY/STATE/ZIP ORLANDO, CA

CITY/STATE/ZIP

POINT OF ORIGIN VULCAN

POINT OF DESTINATION DRISKILL ORLANDO

EQUIPMENT TYPE

- SUPER TAG
- END DUMP
- FLAT BED
- 10-WHEELER
- TRANSFER
- SIDE DUMP
- MIXER
- SUPER-10
- DBL BOTTOMS
- TRUCK & PUP
- SWEEPER
- STRONG ARM
- SEMI-BOTTOM
- WATER TRUCK
- OTHER

HOURLY TONNAGE PER LOAD

RATE @ \$

TAG NO.	WEIGHT	COMMODITY	LOADING		UNLOADING		STANDBY TIME	BREAKDOWN OR REASON FOR DELAY
			ARRIVE	DEPART	ARRIVE	DEPART		
1								
2		1 LOAD OF HOT ASPHALT TO DRISKILL						
3								
4		1 BUCKET OF TAC						
5								
6		1 LOAD OF BROKEN ASPHALT TO VULCAN						
7								
8								
9								
10								
11								
12								
13								
14								
15								

REPORTING TIME <u>7:00</u>	ENDING TIME <u>3:30</u>	TOTAL TIME <u>8 1/2</u>	DEDUCTIBLE TIME <u>1/2</u>	NET TIME <u>8</u>	TOTAL TONS	ACCESSORIAL OTHER
START DRIVING TIME LAST TRIP	ARRIVAL TIME AT DUMP LAST TRIP	END LOADING LAST TRIP	RUNNING TIME LAST TRIP	SUBJECT TO TERMS AND CONDITIONS ON REVERSE SIDE		TOTAL CHARGES

DRIVER SIGNATURE [Signature] SHIPPER/RECEIVER (AGENT OR DEBITOR) SIGNATURE [Signature] ORIGINAL

TO REORDER THIS FORM (909) 982-9898 **PRESS HARD - YOU ARE MAKING 5 COPIES** WSTA © 2015 REV. 03/18

CHANGE ORDER REQUEST

COMPANY: Balfour Beatty Construction
ADDRESS: 13520 Evening Creek Drive, Suite 270
 San Diego, CA 92128
JOB LOCATION: Rose Ave. Elementary School

BID NO: 5769
COR NO: 46
REV NO:
PO or RFI NO: N/A
JOB NO: 21-17
BID DATE: 05/16/25
BID REVISION DATE:

CONTACT: Rafael Alamillo
CELL: (805) 208-7462
OFFICE:
EMAIL: ralamillo@balfourbeattyus.com

BY: Michael Moraga
CELL: (805) 320-0518
OFFICE: (805) 371-4171
EMAIL: mmoraga@burnspacific.com

SCOPE OF WORK: Storm Tech & Kitchen Service

ITEM NO.	QTY	UM	UNIT PRICE	TOTAL
WORK ITEMS: 04/26/25 Report No. 4016	1	LS	1,598.98	\$1,598.98

Direct Costs Total \$1,598.98

GRAND TOTAL \$1,598.98

GENERAL EXCLUSIONS, QUALIFICATIONS & REMARKS:

1. ALL SPOILS GENERATED FROM EXCAVATION WILL BE LEVELED IN PLACE ONSITE WITH NO HAUL OFF.
2. BID IS BASED UPON UNSIGNED, PRELIMINARY PLANS.
3. BID WORKING NORMAL WORK HOURS 7AM TO 4PM
4. BID EXCLUDES PERMITS, FEES, ENGINEERING, SOIL TESTING AND BONDS.
5. BOND RATE 1.5% (IF APPLICABLE).
6. PRICE VALID FOR 30 DAYS.
7. THIS COR IS IN ADDITION TO CONTRACT SCHEDULE OF VALUES LINE ITEM 22 OFF-SITE STORM DRAIN.

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

SATURDAY

DATE: 4/26/25

REPORT NO. 4016

JOB NO. 21-17

LOCATION: ON SITE STORM TECH & Kitchen ^{service} COMPANY: Balfour Beatty

JOB DESCRIPTION: Opened up inlet and outlet side of storm tech to inspect debris. No debris in storm itself but there is some dirt on pipe near 90 degree bend to the inlet side. Begin to assemble 1 1/2 backflow service and protect storm drain openings. Rain got to heavy so continue work.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
Ed Solorio	Fine/operator		2	
Humberto Farfan	Laborer		2	
Alberto Sanchez	Laborer		2	
Andrew Reyes	Laborer		2	

Materials / Equipment Rentals /Subcontractors	Ticket#

EQ ID	Equipment	Hrs.
C-21	Utility crew- Truck	2

BPC Foreman: 

Co. Rep. Signature: 102 Tim Hoyt 

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

WEDNESDAY

DATE: 4-30-25

REPORT NO. 4017

JOB NO. 21-17

LOCATION: 220 Dniskill St.

COMPANY: Bulfinch Beatty

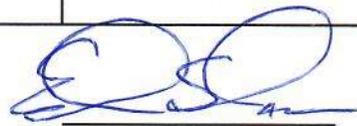
JOB DESCRIPTION:

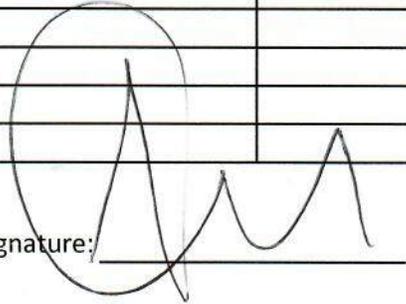
~~FRONT~~ Transport load of Cold patch
to Rose Avenue Elementary
Dniskill Pump / District cold patch work 4/30/25
for bus drop off

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
Tom Tyler	Technician	4		

Materials / Equipment Rentals / Subcontractors	Ticket#
BURNS TRUCKING	5045135
Vulcan materials (Cold mix)	16525360
Vulcan Materials (Cold Mix)	16525381

EQ ID	Equipment	Hrs.
J. 29	10 Wheel	4

BPC Foreman: 

Co. Rep. Signature: 

NON-NEGOTIABLE BILL-OF-LADING AND TRANSPORTATION AGREEMENT

BILL NO.

PRINCIPAL CARRIER BURNS PACIFIC CONST
 ADDRESS 3541 OLD CONEY RD #114
 CITY/STATE/ZIP NEWBURY PARK, CA 91360 PH.

DATE 04-30-25

A- 5045135

JOB # 21-17
 BROKER #
 TRUCK # 29
 TRAILER #
 CA # 115454

UNDERLYING CARRIER (IF ANY)
 ADDRESS PH.

SHIPPER BALFOUR BEATTY
 ADDRESS DRISKILL
 CITY/STATE/ZIP OXNARD, CA
 POINT OF ORIGIN DRISKILL

RECEIVER JOB # 21-17
 ADDRESS DAILY # 250430A
 CITY/STATE/ZIP EWING # 4017
 POINT OF DESTINATION VULCAN

EQUIPMENT TYPE
 10-WHEELER
 SUPER-10
 STRONG ARM
 SUPER TAG
 TRANSFER
 DBL BOTTOMS
 SEMI-BOTTOM
 END DUMP
 SIDE DUMP
 TRUCK & PUP
 WATER TRUCK
 FLAT BED
 MIXER
 SWEEPER
 OTHER
 HOURLY TONNAGE PER LOAD
 RATE @ \$ _____

TAG NO.	WEIGHT	COMMODITY	LOADING		UNLOADING		STANDBY TIME	BREAKDOWN OR REASON FOR DELAY
			ARRIVE	DEPART	ARRIVE	DEPART		
1								
2	<u>2</u>	<u>LOADS OF COLD MIX</u>			<u>TO DRISKILL</u>			
3					<u>VULCAN # 165</u>	<u>25360</u>		
4						<u>165</u>	<u>25381</u>	
5		<u>DRISKILL COLD PATCH</u>						
6		<u>RAMP FOR BUSES DRAG OFF</u>						
7								
8								
9								
10								
11								
12								
13								
14								
15								

REPORTING TIME <u>6:130</u>	ENDING TIME <u>10:130</u>	TOTAL TIME <u>4</u>	DEDUCTIBLE TIME <u>-</u>	NET TIME <u>4</u>	TOTAL TONS	ACCESSORIAL OTHER
START DRIVING TIME LAST TRIP	ARRIVAL TIME AT DUMP LAST TRIP	END LOADING LAST TRIP	RUNNING TIME LAST TRIP	SUBJECT TO TERMS AND CONDITIONS ON REVERSE SIDE		TOTAL CHARGES

T.M.P. DRIVER SIGNATURE [Signature] SHIPPER/RECEIVER (AGENT OR DEBITOR) SIGNATURE

ORIGINAL



SHIP TO:
FOB SATICOY ASPHALT* - WES - 2
FOB SATICOY
DRISCOLL AVE,OXNARD
OXNARD,CA,93036

To ensure proper credit, please include remittance or list invoice numbers on your check remittance and send to:

Calmat Co dba Vulcan Materials Co
Lockbox 55572
Los Angeles, CA 90074-5572, US
Phone: 1-800-777-8752 or
help@vmcmail.com

CUSTOMER NO: **94769-213860**
 INVOICE NO: **3329104**
 INVOICE DATE: **04/30/2025**
 INVOICE AMT: **1,456.75**
 ORDER: **2122**
 DUE DATE: **05/15/2025**

INVOICE

SOLD TO:
BURNS PACIFIC
3541 OLD CONEJO RD STE 114
NEWBURY PARK, CA 91320

Invoices not paid according to our credit terms will be assessed a Finance Charge. Customer shall pay all cost of collection including but not limited to a reasonable attorney's fee for services rendered by suit or otherwise in collecting past due invoices.		TAXES: CALIFORNIA VENTURA	PERCENT: 6.00% 1.25%	AMOUNT: 81.50 16.99	SALES TAX: 98.49	TOTAL PRODUCT: 1,338.26	Pay this AMOUNT: \$1,456.75
TOTAL QUANTITY: 11.06	TOTAL LOADS: 2.00			FEES: 0.00	TOTAL FREIGHT: 0.00	TOTAL OTHER: 20.00	
SALES REP Nicole Martinez		PO NUMBER 21-17	REF	CONTRACT NO.	TAX EXEMPT ID.	TERMS NET 15th PROX - Payable in full by the 15th of each month following month of shipment	
INVOICE # 3329104	INVOICE DATE 04/30/2025	CUSTOMER NUMBER 94769-213860	LOCATION 4984-231	LOCATION SATICOY HMA	ORDER 2122	BILL OF LADING	FOB PICKUP

TICKET DETAIL					PRODUCT			FREIGHT			OTHER CHARGES			AMOUNT	
SHIP DATE	TICKET	VEHICLE	CLASS	PROD CODE	DESCRIPTION	UOM	QTY	PRICE	UOM	QTY	PRICE	UOM	QTY	PRICE	AMOUNT
04/30/2025	16525360	03J2		457301 ENVFEE	COLD MIX 3/8 SC8 Environmental Fee -Agg & Asphalt	T	8.94	121.00				L	1.00	10.00	1,081.74 10.00
	16525381	03J2		457301 ENVFEE	COLD MIX 3/8 SC8 Environmental Fee -Agg & Asphalt	T	2.12	121.00				L	1.00	10.00	256.52 10.00

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BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

DATE: 4-29-25

REPORT NO. 4018

TUESDAY

JOB NO. 2117

LOCATION: EAST PARKING lot 12" & 6" lower line

COMPANY: Danpan Beauty

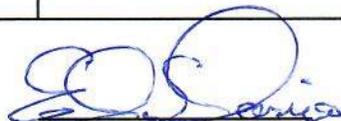
JOB DESCRIPTION: WORK ORDER TO LOWER 12" STORM DRAIN PIPE AND 6" LINE. OPEN TRENCH AND REMOVE STORM DRAIN PIPE. ~~OPEN~~ NEW TRENCH AND grade layout pop out holes at BUBBLES 4 AND 5.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
<u>ED SOLORIO</u>	<u>Fork Operator</u>	<u>5</u>		
<u>HUMBERTO FARFAN</u>	<u>PIPE LAYER</u>	<u>5</u>		
<u>ANDREW REYEN</u>	<u>PIPE LAYER</u>	<u>5</u>		

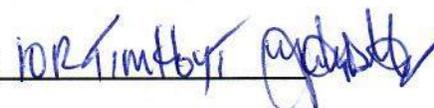
Materials / Equipment Rentals /Subcontractors	Ticket#

EQ ID	Equipment	Hrs.
<u>420F CAT</u>	<u>BACKHUE</u>	<u>5</u>
<u>C-21</u>	<u>UTILITY TOW TRUCK</u>	<u>5</u>

BPC Foreman:



Co. Rep. Signature:



BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

DATE: 4-30-25

REPORT NO. 4020

UNECESSARY

JOB NO. 21-17

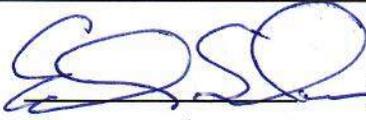
LOCATION: EAST Parking lot lowering 12" x 6" s/d COMPANY: BBC

JOB DESCRIPTION: SAW CUT Flow line inverts on Drain - Bubbler Boxes
lay pipe and center lines, Compact First Lift of Soil over
pipe zone. Replaced only Damaged pipe or Fittings.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
Ed Solorio	Fore/Operator	6		
Humberto Fawfan	Pipelayer	6		
CARIS RODRIGUEZ	Laborer	6		
Andrew Reyes	Laborer	6		

Materials / Equipment Rentals / Subcontractors	Ticket#

EQ ID	Equipment	Hrs.
299 CAT	LOADER	6
BPC	WACKER COMPACTOR	6

BPC Foreman:  Co. Rep. Signature: 

CHANGE ORDER REQUEST

COMPANY: Balfour Beatty Construction
ADDRESS: 13520 Evening Creek Drive, Suite 270
 San Diego, CA 92128
JOB LOCATION: Rose Ave. Elementary School

BID NO: 5769
COR NO: 49
PO or RFI NO: N/A
JOB NO: 21-17
BID DATE: 05/16/25
BID REVISION DATE:

REV NO:

CONTACT: Rafael Alamillo
CELL: (805) 208-7462
OFFICE:
EMAIL: ralamillo@balfourbeattyus.com

BY: Michael Moraga
CELL: (805) 320-0518
OFFICE: (805) 371-4171
EMAIL: mmoraga@burnspacific.com

SCOPE OF WORK: La Puerta & Driskill Sidewalks.

ITEM NO.	QTY	UM	UNIT PRICE	TOTAL
WORK ITEMS: 04/30/25 Report No. 4019	1	LS	3,046.38	\$3,046.38

Direct Costs Total \$3,046.38

GRAND TOTAL \$3,046.38

GENERAL EXCLUSIONS, QUALIFICATIONS & REMARKS:

1. ALL SPOILS GENERATED FROM EXCAVATION WILL BE LEVELED IN PLACE ONSITE WITH NO HAUL OFF.
2. BID IS BASED UPON UNSIGNED, PRELIMINARY PLANS.
3. BID WORKING NORMAL WORK HOURS 7AM TO 4PM
4. BID EXCLUDES PERMITS, FEES, ENGINEERING, SOIL TESTING AND BONDS.
5. BOND RATE 1.5% (IF APPLICABLE).
6. PRICE VALID FOR 30 DAYS.
7. THIS COR IS IN ADDITION TO CONTRACT SCHEDULE OF VALUES LINE ITEM 22 OFF-SITE STORM DRAIN.

BURNS PACIFIC CONSTRUCTION, INC.

EXTRA WORK TICKET

DATE: 4-30-25

REPORT NO. 4019

WEDNESDAY

JOB NO. 2117

LOCATION: La Puente Diskill Sidewalks

COMPANY: BBB

JOB DESCRIPTION: Saw cut Demo and Remove Sidewalk Sections
AS PER CITY OF DOWNS INSPECTOR. Saw cut Demo and
How off Extra Broken Concrete Slabs.

Labor	Classification	ST Hrs.	OT Hrs.	DT Hrs.
Darryl Boyd	OPERATOR	4		
Alberto Sanchez	LABORER	4		
Tom Tyler	TEAMSTER	4		

Materials / Equipment Rentals / Subcontractors	Ticket#
Burns Trucking TICKET	A-5045136

EQ ID	Equipment	Hrs.
420 CAT	DOCKTRUCK	4
299 CAT	SKID STEER	4
BPC 299	BREAKER ATTCH. Hammer	4
BPC	Concrete SAW	MIN

BPC Foreman: 

Co. Rep. Signature: 10R Tim Hoyt 

NON-NEGOTIABLE BILL-OF-LADING AND TRANSPORTATION AGREEMENT

BILL NO.

PRINCIPAL CARRIER BURNS PACIFIC CONST

DATE 04-30-25

A- 5045136

ADDRESS 3541 OLD CONEJO RD #114

JOB # 21-17

CITY/STATE/ZIP NEWBURY PARK, CA 91320 PH.

BROKER #

TRUCK # 29

UNDERLYING CARRIER (IF ANY)

TRAILER #

ADDRESS PH.

CA# 115454

SHIPPER BALFOUR BRATTY

RECEIVER JOB# 21-17 BBC

ADDRESS DRISKILL

ADDRESS DAILY # 250430A

CITY/STATE/ZIP OXNARD, CA

CITY/STATE/ZIP EWING # 4019

POINT OF ORIGIN

POINT OF DESTINATION ON-SITE

EQUIPMENT TYPE

10-WHEELER SUPER TAG END DUMP FLAT BED HOURLY TONNAGE PER LOAD

SUPER-10 TRANSFER SIDE DUMP MIXER

STRONG ARM DBL BOTTOMS TRUCK & PUP SWEEPER

SEMI-BOTTOM WATER TRUCK OTHER

RATE @ \$ _____

TAG NO.	WEIGHT	COMMODITY	LOADING		UNLOADING		STANDBY TIME	BREAKDOWN OR REASON FOR DELAY
			ARRIVE	DEPART	ARRIVE	DEPART		
1								
2	1	LOAD to Recycle Dump					\$ 225.00	
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

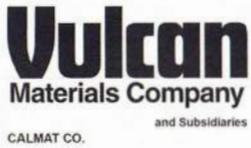
REPORTING TIME <u>10:30</u>	ENDING TIME <u>3:00</u>	TOTAL TIME <u>4 1/2</u>	DEDUCTIBLE TIME <u>1/2</u>	NET TIME <u>4</u>	TOTAL TONS	ACCESSORIAL OTHER
START DRIVING TIME LAST TRIP	ARRIVAL TIME AT DUMP LAST TRIP	END LOADING LAST TRIP	RUNNING TIME LAST TRIP	SUBJECT TO TERMS AND CONDITIONS ON REVERSE SIDE		TOTAL CHARGES

[Signature]

DRIVER SIGNATURE

SHIPPER/RECEIVER (AGENT OR DEBITOR) SIGNATURE

ORIGINAL



SHIP TO:
FOB SATICOY RECYCLE* - WES - 2
DRISCOLL AVE
FOB SATICOY RECYCLE
OXNARD,
OXNARD, CA, 93036

SOLD TO:
BURNS PACIFIC
3541 OLD CONEJO RD STE 114
NEWBURY PARK, CA 91320

To ensure proper credit, please include remittance or list invoice numbers on your check remittance and send to:
Calmat Co dba Vulcan Materials Co
Lockbox 55572
Los Angeles, CA 90074-5572, US
Phone: 1-800-777-8752 or
help@vmcmail.com

CUSTOMER NO: **94769-213860**
 INVOICE NO: **3356344**
 INVOICE DATE: **05/07/2025**
 INVOICE AMT: **225.00**
 ORDER: **2123**
 DUE DATE: **06/15/2025**

INVOICE

Invoices not paid according to our credit terms will be assessed a Finance Charge. Customer shall pay all cost of collection including but not limited to a reasonable attorney's fee for services rendered by suit or otherwise in collecting past due invoices.		TAXES:	PERCENT:	AMOUNT:	SALES TAX:	TOTAL PRODUCT:	Pay this AMOUNT:
TOTAL QUANTITY: 1.00		TOTAL LOADS: 1.00			0.00	225.00	
					FEES:	0.00	
						0.00	
TOTAL OTHER:						0.00	\$225.00
SALES REP		PO NUMBER		REF	CONTRACT NO.		TAX EXEMPT ID.
Nicole Martinez		21-17					
INVOICE #	INVOICE DATE	CUSTOMER NUMBER	LOCATION	LOCATION	ORDER	BILL OF LADING	FOB
3356344	05/07/2025	94769-213860	4984-171	SATICOY RECYCLE	2123		PICKUP
TERMS							
NET 15th PROX - Payable in full by the 15th of each month following month of shipment							

TICKET DETAIL						PRODUCT			FREIGHT			OTHER CHARGES			AMOUNT
SHIP DATE	TICKET	VEHICLE	CLASS	PROD CODE	DESCRIPTION	UOM	QTY	PRICE	UOM	QTY	PRICE	UOM	QTY	PRICE	AMOUNT
05/05/2025	22092071	03J2		8LJJ1	MIXED CONCRETE/AC	L	1.00	225.00							225.00

SAVE TIME AND SAVE A TREE WITH EMAIL INVOICE DELIVERY!

Receive your invoice faster and help save the environment by enrolling in our email invoicing service. With email, Invoices are sent in one easy to open file directly to your Inbox. To sign up, contact us at help@vmcmail.com or call us at 1-800-777-8752.

AMENDMENT NO. 002 to CONSTRUCTION SERVICES AGREEMENT #17-158

The Lease Leaseback Agreement ("Agreement") entered into on November 17th, 2017, by and between the Oxnard School District ("District") and Balfour Beatty Construction, LLC, ("Contractor"), is hereby amended by the parties as set forth in this Amendment No. 002 to Construction Services Agreement #17-158 that is incorporated herein for all purposes.

RECITALS

WHEREAS, The District retained LLB Contractor to provide preconstruction and construction services for the Rose Avenue Elementary School Reconstruction ("Project") for the District's Master Construct and Implementation Program;

WHEREAS, the District operates Rose Avenue Elementary, located at 220 S. Driskill Street, Oxnard, California 93033 (hereinafter referred to as the "School Facility"); and

WHEREAS, the District desires to construct new facilities and improvements at the School Facility identified in the Site Lease; and

WHEREAS, the LLB Contractor has completed the preconstruction work for the Project and the construction documents were submitted to the Division of the State Architect ("DSA") for their review;

WHEREAS, DSA has reviewed the Project plans and has stamp-approved the construction plans;

WHEREAS, the District has determined that upon DSA Stamped Approval to pursue the improvements to the School Facility through the lease-leaseback method of project delivery pursuant to California Education Code §17406 and as amended per AB 2316 which permits the governing board of the District, without advertising for bids, to lease to Contractor property owned by the District if the instrument by which property is leased requires the lessee to construct, or provide for the construction, on the leased property, of a facility for the use of the District during the term of the lease, and provides that title to that facility shall vest in the District at the expiration of the lease; and

WHEREAS, the Board of Trustees has taken certain actions to approve the construction of this School Facility;

WHEREAS, upon final consideration of a Guaranteed Maximum Price (GMP) which has been determined thru an open book and best value subcontractor bid process, based on those bids, the District requires amending the Lease Leaseback documents of Balfour Beatty Construction to construct thru the completion and occupancy of the new school;

WHEREAS, the Board recognizes that the timing of the certain components of work that must all be approved by City of Oxnard and allowing the Contractor to proceed with construction;

NOW THEREFORE, for the good and valuable consideration, the Parties agree to the following amended terms to Agreement:

AMENDMENT NO. 002

The Parties agree to revise the following language to SECTION 1 of the Agreement:

H. **Site.** The term "Site" as used in this Agreement shall mean those certain parcels of real property and improvements thereon (if any) more particularly described in **Exhibit C** attached previously to the Site Lease.

The Parties agree to add the following language to SECTION 5 of the Agreement:

Amendment #2 for the Project shall be **Seven Million Five Hundred Thousand Dollars and No Cents (\$7,500,000.00)**. Costs related to and associated with this amendment will be negotiated on an on-going basis so as not to impede or slow the progress of the work, nor delay payments for work performed. The initial allowance negotiation shall extend the Phase 1 general conditions, site, and sub lease terms to July 18, 2025 to allow for Phase 1 substantial completion and permit the District to move in and prepare the school for occupancy for the Fall 2025 semester.

SECTION 12. PERSONNEL ASSIGNMENT

A. Contractor shall assign **Rafael Alamillo** as Project Manager - Superintendent for the Project. So long as **Rafael Alamillo** remains in the employ of Contractor, such person shall not be changed or substituted from the Project or cease to be fully committed to the Project except as provided in this Section. In the event Contractor deems it necessary, Contractor shall replace the manager and/or the superintendent for the Project with a replacement with like qualifications and experience, subject to the prior written consent of the District, which consent shall not be unreasonably withheld. Any violation of the terms of paragraph A of this Section 12 shall entitle the District to terminate this Agreement for breach, pursuant to the provisions of the General Conditions.

APPROVED:

Balfour Beatty Construction, LLC:

Emily Kay JB
Signature

Emily Kay, President, California Division
Typed Name/Title

02/10/2025
Date

OXNARD SCHOOL DISTRICT:

Melissa Reyes
Signature

Melissa Reyes, Director, Purchasing
Typed Name/Title

2/10/25
Date

AMENDMENT NO. 002 to CONSTRUCTION SERVICES AGREEMENT #17-158

EXHIBIT A

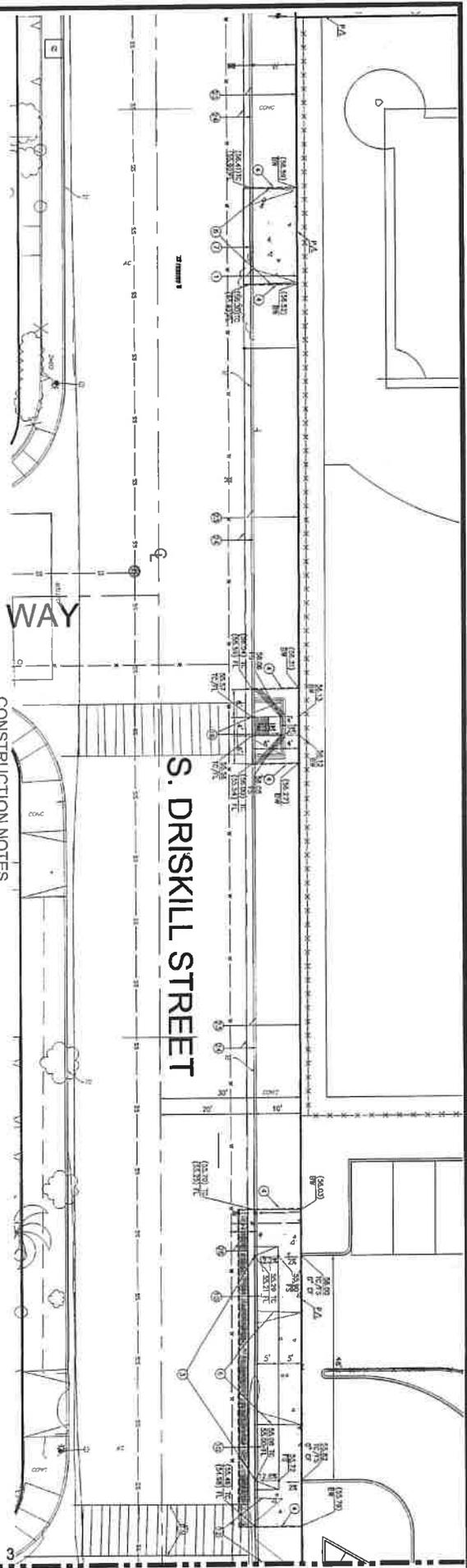
Scope of Work

DRAWINGS

Plan Sheets Prepared by Brandow and Johnson under IBI Architects, Architects Project No 109990, DSA No 03-119284, DSA Approval July 10, 2019

PROJECT DESCRIPTION

Completion of off-site improvements and utility connections per plans prepared under IBI Architects direction for the Rose Avenue School Reconstruction Project.



HAAZ WAY

S. DRISKILL STREET

CONSTRUCTION NOTES

1. CONSTRUCT 4" THICK CONCRETE SIDEWALK PER CITY OF OMAHA STD. PLAN PLATE 112 SHEET 1.
2. CONSTRUCT 8" THICK W/ REBAR REINFORCED COMMERCIAL DRIVEWAY W-207, 24x46, 1'-3" PER CITY OF OMAHA STD. PLAN PLATE 113.
3. CONSTRUCT 8" THICK W/ REBAR COMMERCIAL DRIVEWAY W-401, PER CITY OF OMAHA STD. PLAN PLATE 113.
4. SAWCUT EXISTING PAVEMENT & JOIN SIDEWALK SHALL BE CUT AT THE REINFORCING BARS.
5. INSTALL SIDEWALKS W1-2, W10-7P.
6. EXISTING DRIVEWAY TO BE REMOVED.
7. CONSTRUCT CONCRETE CURB AND GUTTER, TYPE A2-4(150) ON 8" C&B PER CITY OF OMAHA STD. PLAN PLATE 111.
8. HOUSG CONNECTION SEWERS PER PER CITY OF OMAHA STD. PLAN PLATE 402.
9. CONSTRUCT 8" THICK W/ REBAR REINFORCED CONCRETE DRIVEWAY W-207, PER CITY OF OMAHA STD. PLAN PLATE 113.
10. REMOVE EXISTING STREET SEAL.
11. CONSTRUCT CURB RAMP CASE 8 TYPE 1 PER CITY OF OMAHA STD. REMOVE EXISTING CURB RAMP.
12. REMOVE EXISTING STRIPING.
13. CONSTRUCT 8" THICK W/ REBAR COMMERCIAL DRIVEWAY W-207, PER CITY OF OMAHA STD. PLAN PLATE 113.
14. CONSTRUCT CONCRETE CURB, TYPE A1-8 ON 8" C&B PER PER CITY OF OMAHA STD. PLAN PLATE 111.
15. REMOVE EXISTING CURB RAMP AND CONSTRUCT CURB RAMP CASE A PER CITY OF OMAHA STD. PLAN PLATE 110 SHEET 1.
16. REINSTALL 16" REB STORM DRAIN PER AT 0.3% MINIMUM SLOPE.
17. PROVIDE PARALLEL PARKING STALL STRIPING PER CITY OF OMAHA STANDARD SPECIFICATIONS AND PLAN PLATE 110 SHEET 1.
18. CONSTRUCT SIDEWALK RAMP PER PER CITY OF OMAHA STD. PLAN PLATE 102 TO BE PRIVATELY MAINTAINED.
19. CONSTRUCT CURB RAMP CASE A TYPE 2 PER CITY OF OMAHA STD. PLAN PLATE 110 SHEET 1.
20. STABIL DRAIN JUNCTION STRUCTURE NO. 2 PER CITY OF OMAHA STD. PLAN PLATE 522. STORM DRAIN CONNECTION WILL NOT BE ALLOWED CONSTRUCTED AND OPERATIONAL.
21. PROTECT IN PLACE EXISTING CONCRETE SIDEWALK.
22. INSTALL TURNER CROSSING PER OMAHA STD PLAN 424P.
23. CONSTRUCT ASPHALT PAVEMENT PER CITY OF OMAHA STD. PLAN PLATE 113. 2-CONSTRUCTION FOR RESIDENTIAL.
24. INSTALL CURB, GUTTER, DRAIN SIDEWALK OR APPROVED EQUAL, AT EXISTING CURB, GUTTER, DRAIN SIDEWALK.

DRISKILL STREET PLAN



MATCHLINE - SEE SHEET 3



AS-BUILT CERTIFICATE

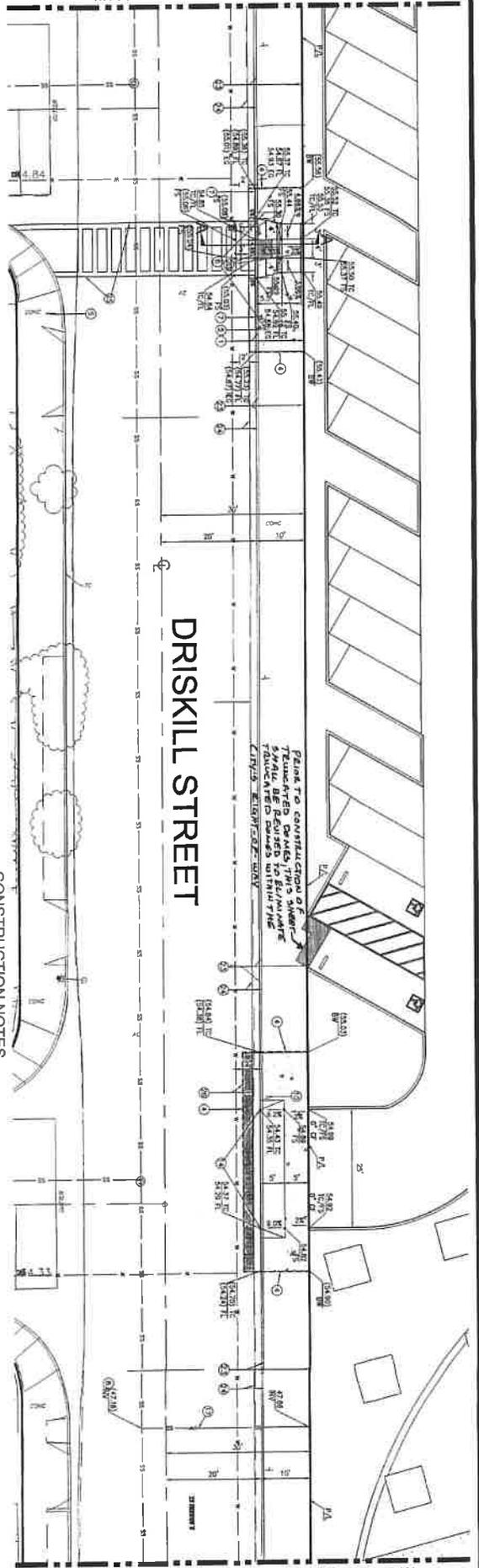
I HEREBY CERTIFY THAT THE WORK SHOWN ON DRAWING NO. SHEET NO. 0211, HEREON, WAS CONSTRUCTED IN ACCORDANCE WITH THE SPECIFICATIONS AND APPROVED CONDITIONS AND APPROVED CONDITIONS, AS INDICATED IN THE REVISION BLOCK.

DATE: _____ TIME: _____

REVISIONS	DATE	BY	REASON
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

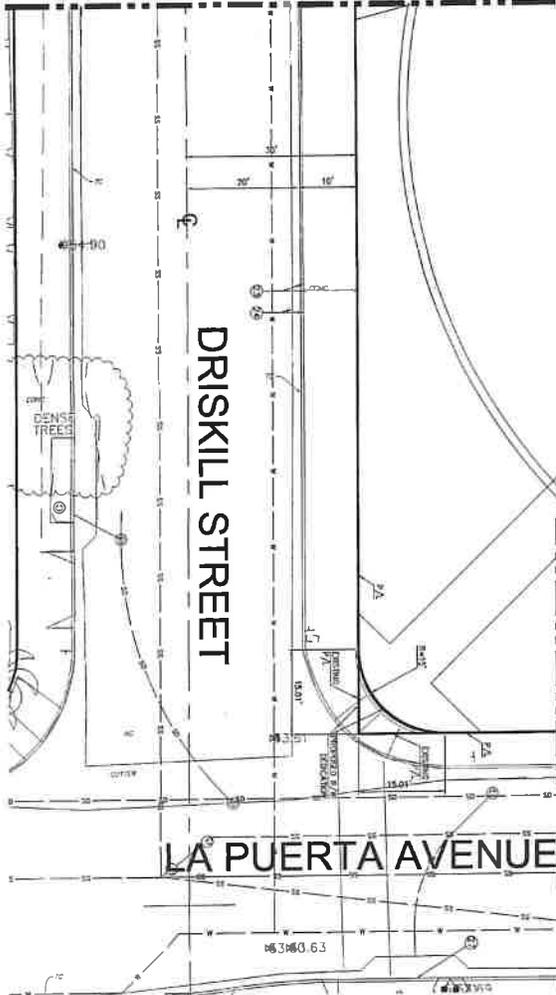
21-28A

MATCHLINE - SEE SHEET 2



MATCHLINE - SEE SHEET BELOW

MATCHLINE - SEE ABOVE



LA PUERTA AVENUE

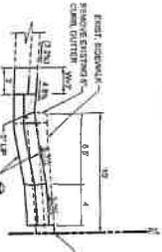
MATCHLINE - SEE SHEET 4

CONSTRUCTION NOTES

1. CONSTRUCT 4" THICK CONCRETE CURB PER CITY OF OXNARD STD. PLAN PLATE 112 SHEET 1.
2. CONSTRUCT 6" THICK W/ REBAR UNBIDDED COMMERCIAL DRIVEWAY W-24, 2'-6" x 6'-0", V-3, PER CITY OF OXNARD STD. PLAN PLATE 113.
3. CONSTRUCT 6" THICK W/ REBAR COMMERCIAL DRIVEWAY W-48, PER CITY OF OXNARD STD. PLAN PLATE 113.
4. SAWCUT EXISTING PAVEMENT & JUMP SEWELINE SHALL BE CUT AT THE NEAREST JOINT.
5. DISTAL SLOPEWAY W-1-2, W-3-7?
6. EXISTING DRIVEWAY TO BE REMOVED.
7. CONSTRUCT CONCRETE CURB AND GUTTER, TYPE A2-(A150) ON 6" C&B PER PER CITY OF OXNARD STD. PLAN PLATE 111.
8. HOUSE CONNECTION SLOPE PER PER CITY OF OXNARD STD. PLAN PLATE 110.
9. CONSTRUCT 6" THICK W/ REBAR UNBIDDED COMMERCIAL DRIVEWAY W-6, 2'-6" x 6'-0", V-3, PER CITY OF OXNARD STD. PLAN PLATE 113.
10. REMOVE EXISTING STREET SCA.
11. CONSTRUCT CURB RAMP CASE B TYPE I PER CITY OF OXNARD STD. PLAN PLATE 110 SHEET 4.
12. REMOVE EXISTING CURB RAMP.
13. REMOVE EXISTING STRIPING.
14. CONSTRUCT 6" THICK W/ REBAR COMMERCIAL DRIVEWAY W-23, PER CITY OF OXNARD STD. PLAN PLATE 113.
15. CONSTRUCT CONCRETE CURB, TYPE A1-4 ON 6" C&B PER PER CITY OF OXNARD STD. PLAN PLATE 111.
16. REMOVE EXISTING CURB RAMP AND CONSTRUCT CURB RAMP CASE A TYPE I PER CITY OF OXNARD STD. PLAN PLATE 110.
17. REBAR 5" VES SHORTER THAN PER AT 18" MAXIMUM SPAC.
18. PROVIDE FINISHLINE WORKING SHALL SLOPE PER CITY OF OXNARD STD. PLAN PLATE 110.
19. PROVIDE FINISHLINE WORKING SHALL SLOPE PER CITY OF OXNARD STD. PLAN PLATE 110.
20. CONSTRUCT CURB RAMP CASE A TYPE 3 PER CITY OF OXNARD STD. PLAN PLATE 110 SHEET 2.
21. INSTALL 1" RCP STORM DRAIN PIPE AT 0.5% MINIMUM SLOPE.
22. STORM DRAIN LAMPION ATTACHMENT NO. 2 PER CITY OF OXNARD STD. PLAN PLATE 222 STORM DRAIN CONNECTION WILL NOT BE ALLOWED UNLESS BUILT FROM 18" DIA. RCP AND STORMWATER QUALITY BARS ARE INSTALLED TO BE MANHOLEV MAINTAINED.
23. CONSTRUCT CURB RAMP CASE A TYPE 3 PER CITY OF OXNARD STD. PLAN PLATE 110 SHEET 2.
24. PROVIDE FINISHLINE WORKING SHALL SLOPE PER CITY OF OXNARD STD. PLAN PLATE 110.
25. CONSTRUCT ASPHALT PAVEMENT PER CITY OF OXNARD STD. PLAN PLATE 115.
26. CONSTRUCT ASPHALT PAVEMENT PER CITY OF OXNARD STD. PLAN PLATE 115.
27. INSTALL C&B SLOPE PER LIMITED STORMWATER OR APPROVED EQUAL AT EXISTING CURB OXNARD STD. PLAN.

DRISKILL STREET PLAN

CURB RAMP SECTION A-A



AS-BUILT CERTIFICATE

I HEREBY CERTIFY THAT THE WORK SHOWN ON DRAWING NO. [] SHEET NO. [] THROUGH [] WAS AS RECORDED DRAWING. I HAVE BEEN AID BY THE FIELD ENGINEER, [] AND THE SURVEYOR, [] IN THE FIELD AND HAVE REPRODUCED SPECIFICATIONS AND APPROVED CHANGES AS INDICATED IN THE REVISION BLOCK.

DATE	SCALE	R.C.E. NO.

REVISIONS	DATE	BY	DESCRIPTION
1	12/15/2017	[Signature]	ISSUE FOR PERMITS
2	12/15/2017	[Signature]	ISSUE FOR PERMITS
3	12/15/2017	[Signature]	ISSUE FOR PERMITS
4	12/15/2017	[Signature]	ISSUE FOR PERMITS
5	12/15/2017	[Signature]	ISSUE FOR PERMITS
6	12/15/2017	[Signature]	ISSUE FOR PERMITS
7	12/15/2017	[Signature]	ISSUE FOR PERMITS
8	12/15/2017	[Signature]	ISSUE FOR PERMITS
9	12/15/2017	[Signature]	ISSUE FOR PERMITS
10	12/15/2017	[Signature]	ISSUE FOR PERMITS



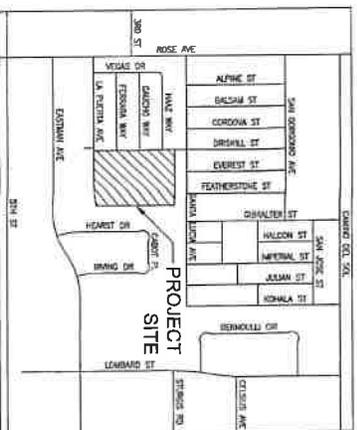
DEVELOPMENT SERVICES DEPARTMENT WATER IMPROVEMENT PLAN COVER SHEET

ROSE AVENUE K-5 SCHOOL
220 S DRISKILL ST
OXNARD, CA 93030

WATER NOTES:

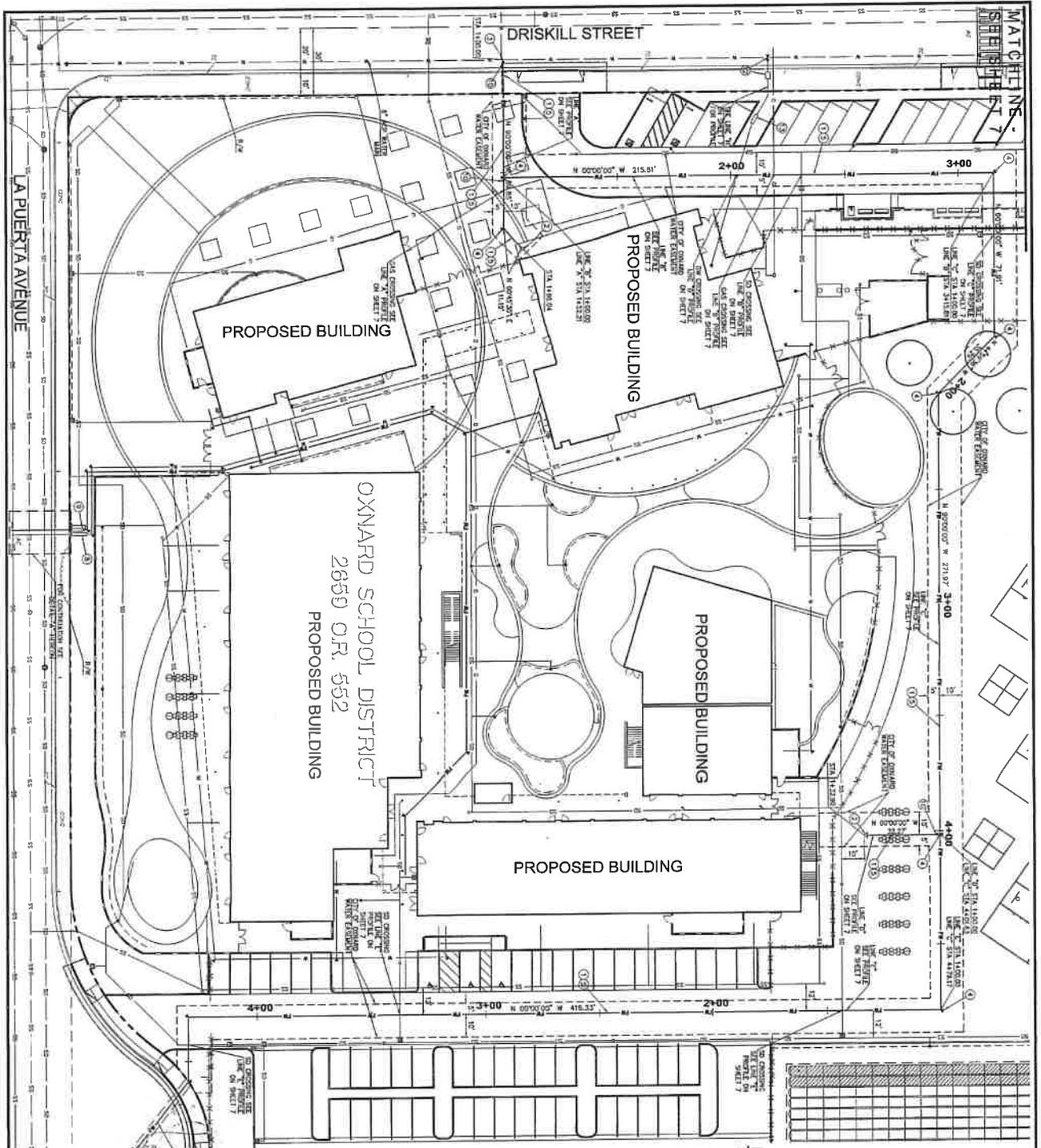
1. THE WATER SYSTEM SHALL BE CONSTRUCTED IN CONFORMANCE WITH THE LATEST EDITIONS OF THE CITY OF OXNARD STANDARD SPECIFICATIONS FOR PUBLIC WORKS, AND THE CITY OF OXNARD STANDARD DATA DEVELOPMENT SPECIFICATIONS.
2. CONTRACTOR SHALL NOTIFY THE CITY INSPECTION DIVISION AND ALL OTHER INTERESTED PARTIES AND AVOID THEM (PHONE CONSTRUCTION) 48 HOURS PRIOR TO THE START OF WORK.
3. ALL UTILITY (GAS, WATER, SANITARY AND TELEPHONE) AND EXISTING UTILITIES SHALL BE LOCATED BY THE CONTRACTOR PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF OXNARD AND ALL OTHER AFFECTED AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL TAKE CARE TO PROTECT ALL UTILITIES TO REMAIN AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF OXNARD AND ALL OTHER AFFECTED AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL TAKE CARE TO PROTECT ALL UTILITIES TO REMAIN AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION.
4. ALL REPAIRS NECESSARY PRIOR TO BEGINNING CONSTRUCTION SHALL BE OBTAINED BY THE CONTRACTOR.
5. THROUGHOUT ALL PHASES OF CONSTRUCTION, INCLUDING SUPERVISION OF WORK, THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND TO ALL ADJACENT UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF OXNARD AND ALL OTHER AFFECTED AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL TAKE CARE TO PROTECT ALL UTILITIES TO REMAIN AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF OXNARD AND ALL OTHER AFFECTED AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL TAKE CARE TO PROTECT ALL UTILITIES TO REMAIN AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION.
7. ALL DAMAGE CAUSED TO PUBLIC UTILITIES, INCLUDING SANITARY, WATER, AND GAS SERVICES, SHALL BE REPAIRED BY THE CONTRACTOR AT THE CONTRACTOR'S EXPENSE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF OXNARD AND ALL OTHER AFFECTED AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL TAKE CARE TO PROTECT ALL UTILITIES TO REMAIN AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION.
8. SANITARY DRAINING PIPING TO A CLEAN STREET EDGE AS DIRECTED BY THE CITY INSPECTOR.
9. EXISTING UTILITIES AND RECONSTRUCTION SHALL BE IN CONFORMANCE WITH THE CITY OF OXNARD STANDARD SPECIFICATIONS FOR PUBLIC WORKS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF OXNARD AND ALL OTHER AFFECTED AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL TAKE CARE TO PROTECT ALL UTILITIES TO REMAIN AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION.
10. ALL UNDERGROUND UTILITIES, SANITARY, WATER, AND GAS SERVICES, SHALL BE LOCATED BY THE CONTRACTOR PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF OXNARD AND ALL OTHER AFFECTED AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL TAKE CARE TO PROTECT ALL UTILITIES TO REMAIN AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION.
11. AT THE POINT OF INTERSECTION OF ANY UNDERGROUND UTILITY WITH THE WATER MAIN, THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF OXNARD AND ALL OTHER AFFECTED AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL TAKE CARE TO PROTECT ALL UTILITIES TO REMAIN AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION.
12. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF OXNARD AND ALL OTHER AFFECTED AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL TAKE CARE TO PROTECT ALL UTILITIES TO REMAIN AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION.
13. ALL WATER MAINS LOCATED WITHIN THE SITE SHALL BE DEEPER TO THE CITY OF OXNARD STANDARD SPECIFICATIONS FOR PUBLIC WORKS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF OXNARD AND ALL OTHER AFFECTED AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL TAKE CARE TO PROTECT ALL UTILITIES TO REMAIN AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION.
14. STATIONS SHOWN ON WATER MAINS ARE ALONG CENTERLINE OF WATER MAIN.
15. THE CONTRACTOR IS REQUIRED TO PROTECT ALL EXISTING UTILITIES AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF OXNARD AND ALL OTHER AFFECTED AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL TAKE CARE TO PROTECT ALL UTILITIES TO REMAIN AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION.
16. SEPARATION OF STAIR AND WATER MAINS IS REQUIRED BY THE CITY OF OXNARD STANDARD SPECIFICATIONS FOR PUBLIC WORKS.
17. VERTICAL TRENCH SHOWN SHALL CONFORM WITH THE ORDERS OF THE STATE OF CALIFORNIA. THE CONTRACTOR SHALL HAVE ONE EXHAUSTION RESULT (COPY TO CITY).
18. TRENCHES SHALL BE SUPPORTED IN ACCORDANCE WITH CITY OF OXNARD STANDARD SPECIFICATIONS.
19. STABILIZATION AND TESTING OF THE NEW INSTALLATION SHALL BE COMPLETE PRIOR TO THE START OF CONSTRUCTION OF THE BUILDING. THE CONTRACTOR SHALL SET THAT ALONG WITH THE CONSTRUCTION OF THE BUILDING.
20. ALL VALVES SHALL BE INSTALLED WITH APPROVED TRENCH TYPE VALVES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE CITY OF OXNARD AND ALL OTHER AFFECTED AGENCIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL TAKE CARE TO PROTECT ALL UTILITIES TO REMAIN AND TO REPAIR ANY DAMAGE TO UTILITIES CAUSED BY THE CONSTRUCTION.
21. ALL VALVES SHALL BE MADE AS GATE VALVES OR APPROVED EQUAL AND SHAP COATED WITH AN APPROVED TRENCH TYPE VALVE.
22. ALL VALVE DECKS SHALL BE SET TO FINISH GRADE BY THE CONTRACTOR AS PART OF THE CONSTRUCTION.
23. TO OBTAIN APPROVED TRENCH TYPE VALVES SHALL BE INSTALLED ON ALL THE PRELIMINARY AND INTERIM SURFACES WITH AN APPROVED TRENCH TYPE VALVE.
24. ALL PRELIMINARY SHALL BE BRONZE, IRON AND STEEL SHALL BE COATED ON THE INTERIOR SURFACES WITH AN APPROVED TRENCH TYPE VALVE.
25. ADEQUATE FIRE PROTECTION AS DETERMINED BY THE FIRE CHIEF SHALL BE AVAILABLE PRIOR TO THE ISSUANCE OF BUILDING PERMIT.
26. CONTRACTOR SHALL REMOVE THE WATER DIVISION WITH 48 HOURS ADVANCED NOTICE.
27. THE WORK SHALL BE IN CONFORMANCE WITH THE CITY OF OXNARD STANDARD SPECIFICATIONS FOR PUBLIC WORKS.

INDEX TO PROJECT DRAWINGS	
SHEET NO.	DESCRIPTION
5	TITLE SHEET & GENERAL NOTES
6	WATER PLAN
7	WATER PROFILE



VICINITY MAP
SCALE: 1" = 100'
LAND DEVELOPMENT PERMIT NO. PL-XX-XXXX

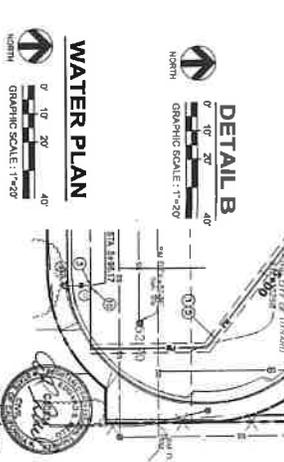
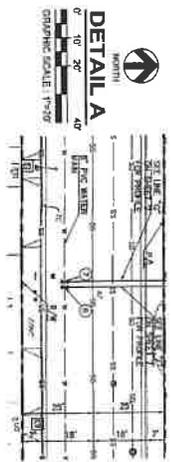
<p style="text-align: center;">OWNER'S AGENT</p> <p>AGENT: <u>DANA MILLER</u> 24 HRS. PHONE NO. (805) 816-0212</p> <p style="text-align: center;">NOTICE OF INTENT</p> <p>THE LAND OWNERS HEREBY GIVE NOTICE OF INTENT TO CONSTRUCT THE PROJECT DESCRIBED IN THE ATTACHED PLANS AND SPECIFICATIONS. THE PROJECT WILL BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF OXNARD STANDARD SPECIFICATIONS FOR PUBLIC WORKS AND THE CITY OF OXNARD STANDARD DATA DEVELOPMENT SPECIFICATIONS.</p> <p>DATE: <u>3-14-2023</u></p>	<p style="text-align: center;">AS-BUILT CERTIFICATE</p> <p>I HEREBY CERTIFY THAT THE WORK SHOWN ON THESE PLANS WAS CONSTRUCTED IN ACCORDANCE WITH THE CITY OF OXNARD STANDARD SPECIFICATIONS FOR PUBLIC WORKS AND THE CITY OF OXNARD STANDARD DATA DEVELOPMENT SPECIFICATIONS.</p> <p>DATE: _____</p> <p style="text-align: center;">BENCH MARK</p> <p>YONKIA COUNTY BENCHMARK 44-2 VARIO 588 ELEVATION 56.44' NAVD83</p>						
<p>PREPARED BY: BRANDON & JOHNSON ENGINEERS AND ARCHITECTS 1000 S. OXNARD AVE., SUITE 100 OXNARD, CA 93030 TEL: (805) 481-1111 WWW.BRANDONANDJOHNSON.COM</p> <p>DATE: <u>3-14-2023</u></p>	<p style="text-align: center;">REVISIONS</p> <table border="1"> <thead> <tr> <th>DATE</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table> <p style="text-align: center;">OXNARD SEAL AND SIGNATURE OF CITY ENGINEER</p> <p style="text-align: center;">WATER PLAN TITLE SHEET & GENERAL NOTES DATE: <u>12/14/23</u></p> <p>REMOVED BY: <u>[Signature]</u> DATE: <u>12/14/23</u></p>	DATE	DESCRIPTION				
DATE	DESCRIPTION						



- CONSTRUCTION NOTES:**
- INSTALL 1" PVC FIRE WATER LINE PER IAWA C-900 CLASS 200 W/ 0.1 FITTINGS.
 - INSTALL NEW JACOBS TRIM - 4-003 PER 4102 - 1/2" FIRE PROTECT.
 - SEE TO OXNARD MAIN FOR CITY OF OXNARD PLATE NO. 27 & 33.
 - INSTALL INVESTIGATION FOR CITY OF OXNARD PLATE NO. 28.
 - THROUGH & BACKLIFT PER CITY OF OXNARD PLATE NO. 62.
 - NEW 4" DOMESTIC WATER SERVICE AND 2" WATER PER CITY OF OXNARD PLATE NO. 310.
 - NEW 4" FIRE WATER SERVICE PER CITY OF OXNARD PLATE NO. 311.
 - INSTALL 5" REDUCED PRESSURE PRERENTIAL ASSEMBLY, MODEL 315 OR APPROVED.
 - INSTALL 4" DOUBLE ACTING CHECK ASSEMBLY WITH 100' WALKS UOEL, 3000A OR APPROVED EQUAL, TAPPER SWITCH AND CHAIN & LOCK BOX TO SECURE THE INSTALL DATE VALVE AND VALVE OPER PER CITY OF OXNARD PLATE NO. 303.
 - INSTALL 4" PVC FIRE WATER LINE PER IAWA C-900 CLASS 200 W/ 0.1 FITTINGS.
 - NEW 2" DOMESTIC WATER SERVICE AND 2" WATER PER CITY OF OXNARD PLATE NO. 304.
 - INSTALL 1" SCHEDULE 40 PRESSURE PERIPHERAL ASSEMBLY, MODEL 315 OR APPROVED EQUAL.

LEGEND

---	PROPERTY LINE	C	Gas MAIN
---	CENTRAL LINE	CS	SEWER
---	EXIST. FIRE	C	Gas MAIN
---	EXIST. FIRE	CS	SEWER
---	EXIST. WATER	W	WATER MAIN
---	EXIST. WATER	FM	RECORDED WATER
---	EXIST. WATER	EX	EXISTING WATER
---	EXISTING WALK	W	WALK
---	EXISTING FIRE HYDRANT	V	HYDRANT



AS-BUILT CERTIFICATE

I HEREBY CERTIFY THAT THE WORK SHOWN ON DRAWING NO. _____ SHEET NO. _____ THROUGHOUT THE PROJECT HAS BEEN CONSTRUCTED IN ACCORDANCE WITH THE SPECIFICATIONS AND CONDITIONS OF CONTRACT AND AS SHOWN ON DRAWING NO. _____ AND AS APPROVED BY THE CITY ENGINEER. AS INDICATED IN THE REVISION BLOCK.

DATE: _____ SIGNATURE: _____ R.C.E. No. _____

WATER PLAN

OXNARD ENGINEER SERVICES DIVISION

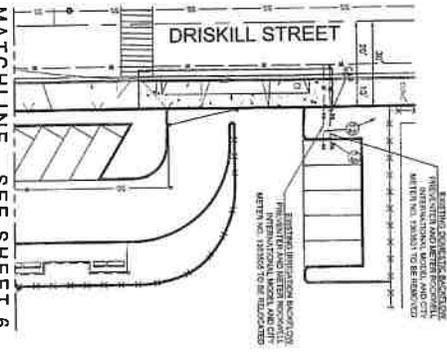
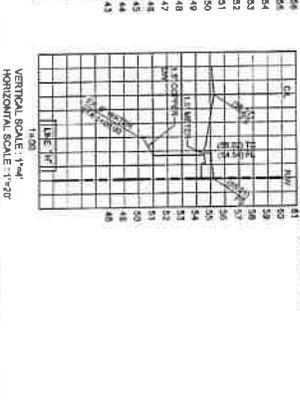
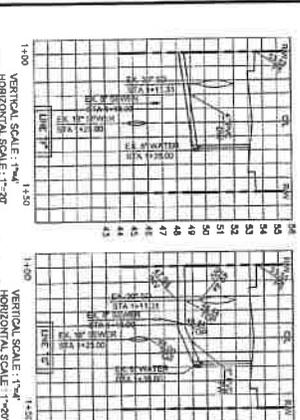
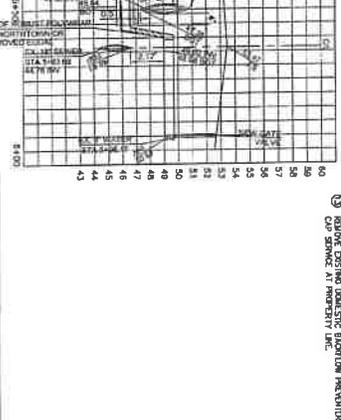
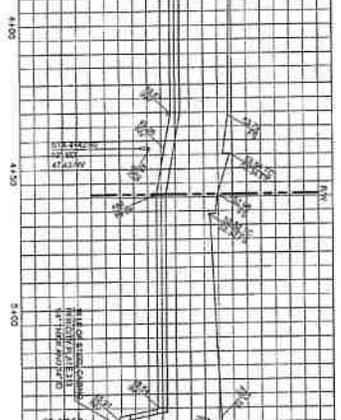
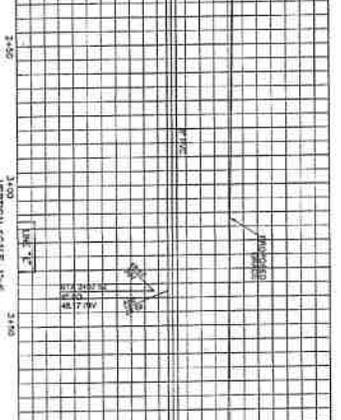
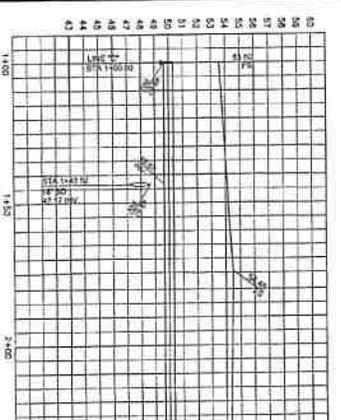
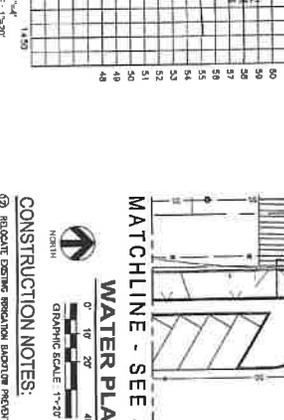
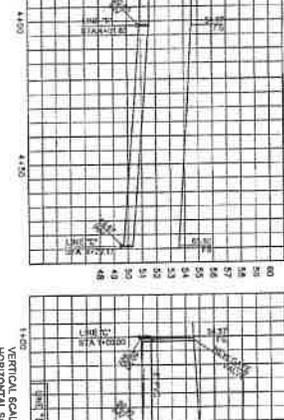
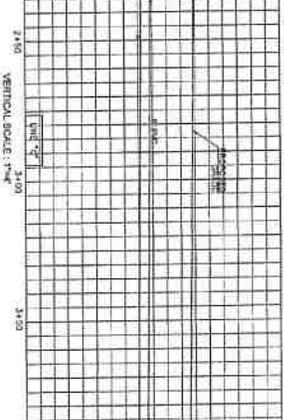
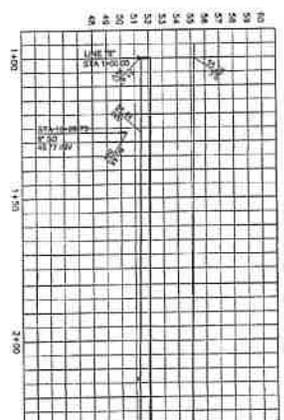
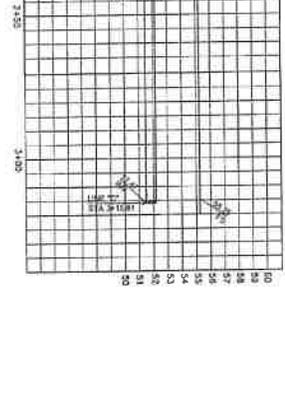
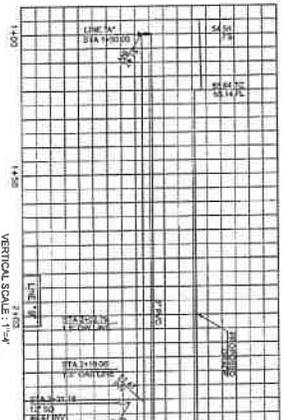
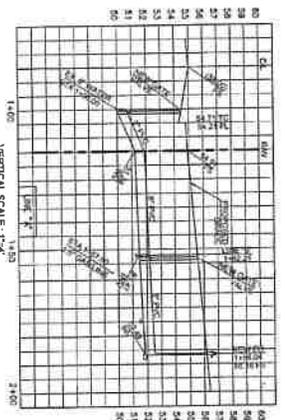
DATE: _____

REVISIONS:

NO.	DATE	DESCRIPTION
1	12/1/24	ISSUE FOR PERMITS
2	12/1/24	ISSUE FOR PERMITS

DESIGNED BY: _____ DRAWN BY: _____ CHECKED BY: _____

DATE: _____



MATCHLINE - SEE SHEET 6
WATER PLAN

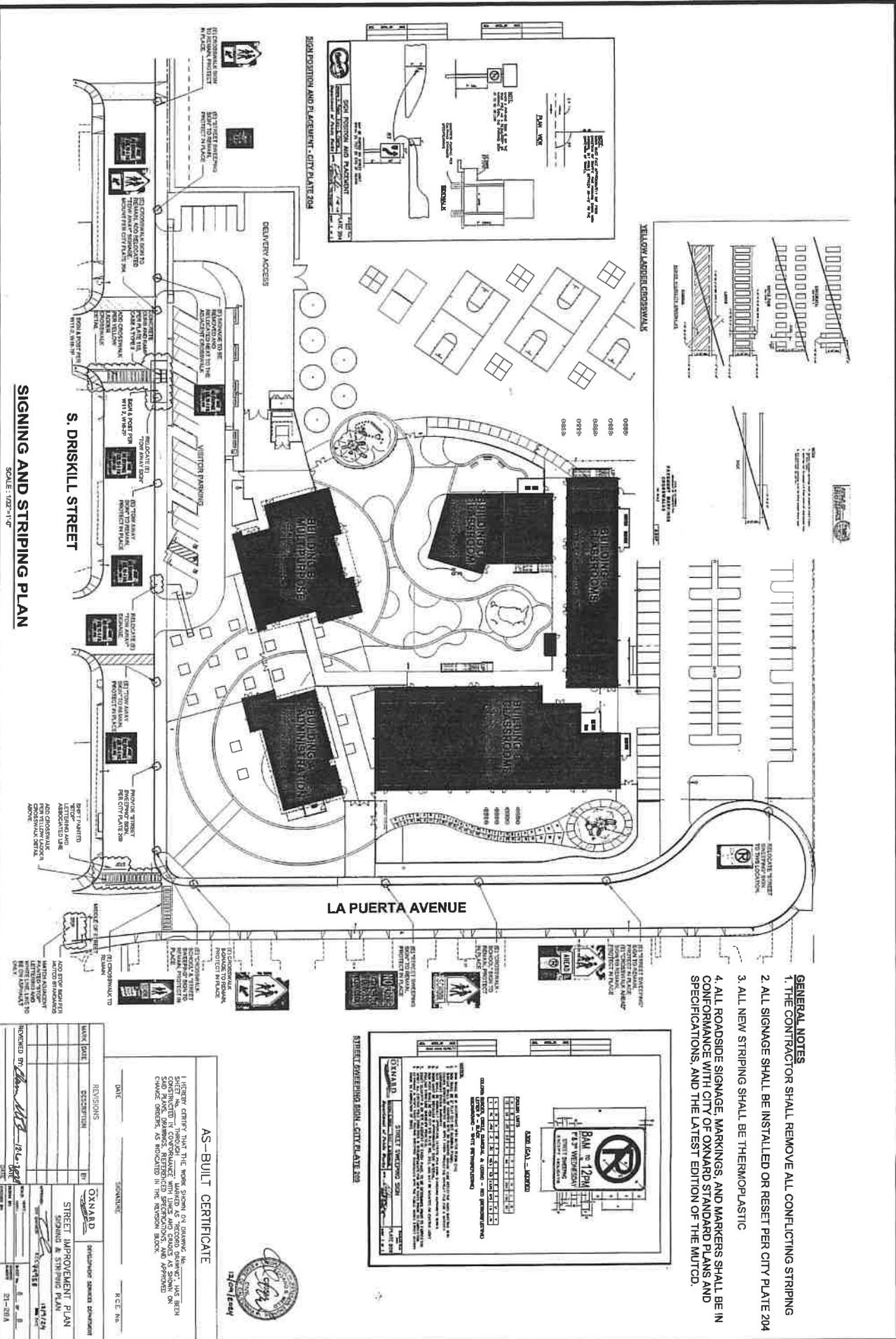


- CONSTRUCTION NOTES:
1. RELOCATE EXISTING EXPOSURE IN ACCORDANCE WITH THE WATER MAIN PLAN AND WATER PROFILE.
 2. RELOCATE EXISTING EXPOSURE IN ACCORDANCE WITH THE WATER MAIN PLAN AND WATER PROFILE.
 3. REMOVE EXISTING DOMESTIC WATER MAIN EXPOSURE AND WATER MAIN SERVICE AT PROPERTY LINE.

AS-BUILT CERTIFICATE

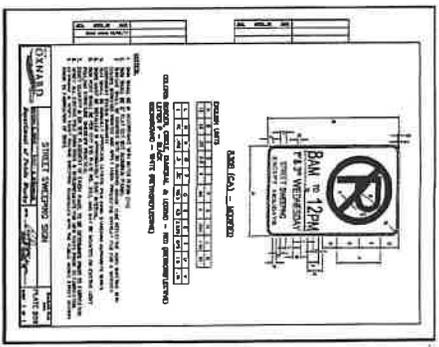
I HEREBY CERTIFY THAT THE WORK SHOWN ON DURING THE SHEET IS AS SHOWN ON THE WATER MAIN PLAN AND WATER PROFILE AND THAT THE WORK WAS DONE IN ACCORDANCE WITH THE SPECIFICATIONS AND STANDARDS OF THE CITY OF OAKLAND AND THE STATE OF CALIFORNIA. ANY CHANGES MADE TO THE ORIGINAL DESIGN ARE INDICATED BY THE REVISION BLOCK.

DATE	SIGNATURE	R.C.E. No.
REVISIONS	BY	DESCRIPTION
<p>OAKLAND RECEIVED SERVICE DEPARTMENT WATER PLAN WATER PROFILE 1/24/24 1/24/24 21-29A</p>		



SIGNING AND STRIPING PLAN
SCALE: 1/32"=1'-0"

- GENERAL NOTES**
1. THE CONTRACTOR SHALL REMOVE ALL CONFLICTING STRIPING
 2. ALL SIGNAGE SHALL BE INSTALLED OR RESET PER CITY PLATE 204
 3. ALL NEW STRIPING SHALL BE THERMOPLASTIC
 4. ALL ROADSIDE SIGNAGE, MARKINGS, AND MARKERS SHALL BE IN CONFORMANCE WITH CITY OF OXNARD STANDARD PLANS AND SPECIFICATIONS, AND THE LATEST EDITION OF THE MUTCD.



AS-BUILT CERTIFICATE

I, THE CITY ENGINEER, HAVE THE WORK SHOWN ON DRAWING NO. _____ SHEET NO. _____ OF _____ CONSTRUCTION IN CONFORMANCE WITH LINES AND COLORS AS SHOWN ON CHANGING ORDERS, AS INDICATED IN THE REVISION BOOK.

DATE: _____ SIGNATURE: _____ A.C.E. NO. _____

DATE	REVISIONS	BY	APPROVED BY

OXNARD CITY ENGINEER
STREET IMPROVEMENT PLAN
SIGNING & STRIPING PLAN
DATE: 11/17/24
SCALE: 1/32"=1'-0"
DRAWN BY: [Signature]
CHECKED BY: [Signature]
DATE: 11-20-24



CHANGE ORDER REQUEST (COR)

Owner:	Oxnard School District	Date:	12-19-2024
Permit Number:	DSA# 03-119284	Change Order No.:	9 R3
Project Name:	Rose Ave. K-5 Reconstruction	Change Event No.:	141
Project Number:	15650001		
To: (Program Manager)	Gerald Schober - CFW	Contract Number:	P22-01685
From: (Contractor or Design)	Balfour Beatty	Task Order Number:	n/a

The following is an itemized QUOTATION regarding requested modifications to the contract documents

Description of Work:

Change Order #9 R3 - CE #141 - TIA #04 - Offsite Improvement Plans Dated 12/12/24

Revisions to the Development Services Department - Street Improvement Plans received on 12/12/24: Sheet 1 of 9, 2 of 9, 3 of 9, 4 of 9, 5 of 9, 6 of 9, 7 of 9, 8 of 9, & 9 of 9.

Modifications to the existing installed onsite Fire Water line: Removal and replacement of the 8" Fire Water Line and re-location and re-setting of the North Fire Hydrant, added 5 storm drain bubbler catch basins to route storm drain under modified 8" fire water line at a depth of 5 feet, Off-Site Storm Drain modifications, Change to Reinforced Concrete Pipe in City ROW on La Puerta, including 4 - 8" 45 degree elbows in fire water to go over existing storm drainpipe, re-installation of cold parch and pipe at entry due to wear and tear, Modifications to signage and stripping and increased multiple pavements move-in operations. Including modification to the hardscape at both entries along Driskell Street and La Puerta Avenue.

This change order includes all costs and impacts associated with Phase I logistics, schedule modifications, and out-of-sequence work caused by the delay in offsite improvement permit approval. It includes any additional labor, materials, and equipment caused by the permit delay, as well as adjustments to the project schedule. The scope also addresses the resequencing of work and resource reallocation to maintain progress and minimize disruptions to the overall schedule, in line with the November 2024 Schedule Update.

This change order excludes all work associated with CCD 026, including both direct and indirect costs. Any work related to CCD 026, as well as its associated direct and indirect costs, will be addressed and submitted under a separate change order at a later date.

A. Offsite Drawings Additional Scope of Work Based on City Approved Offsite Drawings Received on 12/12/24

BC Rincon

A/C & Base Material Increase for Phase I & Phase II	\$	91,324.00
Off-Site Slot and Trench Pave	\$	22,472.00
Off-site Striping per Street Improvement Plan	\$	25,651.00
Seal and Re-stripe ECDC Driveway	\$	2,318.00
Clean up Existing Graded Areas (Back Parking Lot, Side Playground, Passenger Drop	\$	17,908.00
Overhead & Profit and Bond	\$	26,705.00
Temporary A/C for Teachers Parking Lot Entrance Re-Route at Phase II Temp	\$	7,500.00
Access Ramp at front of Existing Admin Bldg for future ECDC	\$	7,500.00

Boneso Brothers

Time impact cost for completing the project, based on construction update schedule and extended overhead costs, Labor and material Increase.	\$	145,278.00
--	----	------------

Burns Pacific

Remove and Re-Install 8 inch Fire Water Line	\$	135,704.00
Install (5) Storm Drain Bubbler Catch Basins	\$	65,430.00
Revise Storm Drain to Reinforced Concrete Pipe at La Puerta	\$	45,712.00
Install 126 feet of additional pipe and steel casing to accommodate changes to off-site fire water tie-in location at La Puerta	\$	85,063.00
Remove and replace concrete for curb, gutter, and residential driveway on La Puerta	\$	13,432.00
Flush out and clean storm drains and StormTech system	\$	52,375.00
Flush out and clean sewer line	\$	5,859.00
Increase in labor and equipment rates	\$	23,539.00

CAM Painting

Extra costs incurred from project delays, including ongoing project management, bond extensions, insurance.	\$	256,795.00
---	----	------------

CHANGE ORDER REQUEST (COR)

Owner:	Oxnard School District	Date:	12-19-2024
Permit Number:	DSA# 03-119284	Change Order No.:	9 R3
Project Name:	Rose Ave. K-5 Reconstruction	Change Event No.:	141
Project Number:	15650001		
To: (Program Manager)	Gerald Schober - CFW	Contract Number:	P22-01685
From: (Contractor or Design)	Balfour Beatty	Task Order Number:	n/a

Huitt-Zollars

Re-staking The Fire Water Lane and revisions at the Parent Drop Off and La Puerta \$ 18,700.00

Inland Building

Site Concrete

Added curb ramps per Sheets 2 & 3 of 9 \$ 32,854.00
 Remove & Replace Slab for Bubbler \$ 14,760.00
 Schedule Extension, labor & Material increases \$ 55,865.00
 Re-Certification of Fire Extinguishers Due to Schedule Extension \$ 1,934.00
 Markup (Labor, Material and Equipment) \$ 12,867.00
 Street Sweeping \$ 10,500.00
 Bond/Insurance \$ 2,576.00
 Remove and replace of curb and gutter of sidewalk at Phase II construction entran \$ 15,000.00

Exterior Play & Gym Equipment

Exterior Play Equipment Material and Labor Cost \$ 20,101.00

JDML Inc.

Increase in Tipping fees for disposing of demolition waste at a landfill or recycling fac \$ 129,775.00
 Asphalt removal for installation of bubbler north of trash enclosure per Offsites \$ 4,400.00
 Approved Plans

Marina

SWPPP Maintenance due to time Extension - Thru December 2025 \$ 183,960.00
 QSP Inspections and Reports - Thru December 2025 \$ 32,900.00

Premierwest Landscape

Material Cost Increase for Landscape \$ 122,609.00
 Material increase for Irrigation Material \$ 32,632.00

RCM Fire Protection

Remobilization \$ 1,526.00
 Labor Cost Increase \$ 3,053.00

Smith MEP

Extended Warranty, Re-startup, & Labor cost Increase \$ 233,262.00

Summer Construction

Re-grading of Fireline & Parking Lot due to Firewater line reconstruction \$ 43,023.24
 Labor Cost Increase \$ 26,742.81

Taft Electric

Direct and Indirect Labor Cost Increase \$ 1,716,687.00

Other:

Ribbon Gutter/Curb Repairs at East parking lot after temp. base removal \$ 5,500.00
 Water Damage to Media Center- Ude Offsite Approvals not having the Utilities Tied- \$ 37,238.00
 Additional Clean-up - Site/Building due to Offsite Changes \$ 20,000.00
 Touch up - Due to Building final connections/ Offsite Approvals \$ 5,000.00
 Punch List Remobilizations \$ 15,000.00

Subtotal A: \$ 3,821,530.05

CHANGE ORDER REQUEST (COR)

Owner:	Oxnard School District	Date:	12-19-2024
Permit Number:	DSA# 03-119284	Change Order No.:	9 R3
Project Name:	Rose Ave. K-5 Reconstruction	Change Event No.:	141
Project Number:	15650001		
To: (Program Manager)	Gerald Schober - CFW	Contract Number:	P22-01685
From: (Contractor or Design)	Balfour Beatty	Task Order Number:	n/a

B. Offsite Approvals Delay for Work to be Completed (Based on November 2024 Schedule Update)			
Subcontractors' Insurances & Bonds	\$	517,983.00	
		Subtotal B:	\$ 517,983.00
C. General Contractor's Cost			
Balfour Beatty General Conditions)	\$	2,496,937.50	
Material (See attached supporting documentation.)		N/A	
Taxes at 9.5% of Material		N/A	
Labor (includes Fringe Benefits)		included above	
Payroll Taxes and Insurances at 9.5% of Labor		included above	
Construction Equipment (see attached supporting documentation)		N/A	
		Subtotal C:	\$ 2,496,937.50
D. General Contractor's Overhead and Profit*			
Overhead & Profit 5% of Subtotal A	\$	191,076.50	
Overhead & Profit 5% of Subtotal B	\$	25,899.15	
Overhead & Profit 10% of Subtotal C	\$	249,693.75	
		Subtotal D:	\$ 466,669.40
E. Bond at 1%			Subtotal E: \$ 75,320.96
F. Builders Risk Insurance at 1%			Subtotal F: \$ 75,320.96
G. General Liability at 1.04%			Subtotal G: \$ 78,333.80
Grand Total = (A + B + C + D + E)			\$ 7,532,096.00
Offsite Improvements Contingency			\$ 150,000.00

Phase I & II

The request could potentially Increase the Milestones and/or Contract Time by **808** calendar days. 2026-03-23

□

Rafael Alamillo, Project Manager - Balfour Beatty		2024-12-19
Print Name & Title (General Contractor)	Signature	Date

Oxnard School District

PURCHASE ORDER
 NO: P18-02547
 DATE 11/07/2017

Phone: (805) 385-1501 x2412 or 2413 Fax: (805) 240-7582

SHIP TO:
 Facilities
 1055 S C STREET
 OXNARD, CA 93030-7442

Vendor Phone: FAX:
 BALFOUR BEATTY CONST. LLC
 10620 TREENA STREET, #300
 SAN DIEGO, CA 92131

BILL TO:
 Accounts Payable
 1051 South A Street
 Oxnard, CA 93030-7442

Customer Acct #:

ORDER LOCATION 630 - Facilities	Emailed	Faxed	Mailed	VENDOR # 006237/1	REQUISITIONER Lisa Franz	REQUISITION # R18-02721
DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #	

ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION
1	1	EACH	PROVIDE LEASE-LEASEBACK PRE-CONSTRUCTION SERVICES AT ROSE AVENUE SCHOOL PER AGREEMENT #17-158 *APPROVED BY THE BOARD OF TRUSTEES ON 9/20/17 ACCOUNT DISTRIBUTION (050184) 214- 6270- 9010- 0- 0000- 8500- 058- 600- 0058- 0	219,000.00	\$219,000.00
				AMOUNT	
				\$219,000.00	
IMPORTANT INSTRUCTIONS TO VENDOR 1. Itemized INVOICES in Duplicate. 2. Enclose PACKING LIST with ALL shipments. 3. No deviation in PRICE or SUBSTITUTION in kind permitted. 4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice. 5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE. 6. Purchase order number must appear on packing slip. 7. Charges for the purchase in excess of 10% must be verified before delivery.					
				Order Sub-Total	\$219,000.00
				Sales Tax	.00
				Shipping	.00
				Adjustment	.00
				Order Total	\$219,000.00

**** End of Order ****

AUTHORIZED BY:

Lisa A. Franz

CONSTRUCTION SERVICES AGREEMENT

This Construction Services Agreement (hereinafter referred to as the "Agreement") is entered into this 20th day of September, 2017, by and between the Oxnard School District, a California school district organized and existing under the laws of the State of California (hereinafter referred to as the "District") Balfour Beatty Construction, LLC which is a contractor licensed by the State of California, with its principal place of business at 10620 Treena St., Suite 300 San Diego CA 92131 (hereinafter referred to as "Contractor").

WHEREAS, the District operates Rose Avenue Elementary School, located at 220 South Driskill Street, Oxnard, California 93030 (hereinafter referred to as the "School Facility"); and

WHEREAS, the District desires to construct new facilities and improvements (as more fully described below) at those portions of the School Facility identified in the Site Lease, as defined in Section 1H below (the "Site"); and

WHEREAS, the District has determined that it is in its best interests to pursue the improvements to the School Facility through the lease-leaseback method of project delivery pursuant to California Education Code §17406 which permits the governing board of the District to lease to Contractor property owned by the District if the instrument by which property is leased requires the lessee to construct, or provide for the construction, on the leased property, of a facility for the use of the District during the term of the lease, and provides that title to that facility shall vest in the District at the expiration of the lease; and

WHEREAS, the District desires to finance a portion of the improvements utilizing the lease/leaseback methodology; and

WHEREAS, the District has conducted an RFQ process by which it selected Contractor; and

WHEREAS, the District intends to undertake work to improve the School Facility, the scope of which is generally described in **Exhibits A and B** attached hereto and incorporated by reference herein; and

WHEREAS, in connection with the approval of this Agreement, the District will enter into a site lease with Contractor, under which it will lease to Contractor the Site in order for Contractor to construct the Project as described in the Scope of Work set forth generally in **Exhibits A and B** (hereinafter referred to as the "Scope of Work"); and

WHEREAS, assuming that the District and Contractor can agree on the terms, including the price, for the additional scope of work, the District and Contractor anticipate that the scope of the Project may be amended to include additional work; and

WHEREAS, Contractor will lease the Site back to the District pursuant to a sublease agreement, under which the District will be required to make payments to Contractor for the use and occupancy of the Site, including the Project (hereinafter the "Financing"); and

#17-158

WHEREAS, Contractor represents that it is sufficiently experienced in the construction of the type of facility and type of work sought by the District and is willing to perform said work for lease and the Financing to the District, all as more fully set forth herein; and

WHEREAS, at the expiration of the Site Lease, title to the Site and the improvements thereon will vest with the District;

NOW, THEREFORE, in consideration of the covenants hereinafter contained, the District and Contractor agree as follows:

SECTION 1. DEFINITIONS

- A. **Construction.** The term "Construction" as used in this Agreement includes all labor and services necessary for the construction of the Project, and all materials, equipment, tools, supplies and incidentals incorporated or to be incorporated in such construction as fully described in the Scope of Work set forth in **Exhibits A and B** attached hereto. Unless otherwise expressly stipulated, Contractor shall perform all work and provide and pay for all materials, labor tools and equipment, including, but not limited to, light, water, and power, necessary for the proper execution and completion of the Project shown on the drawings and described in the specifications developed pursuant to this Agreement.
- B. **Construction Documents.** The term "Construction Documents" means the final drawings, profiles, cross sections, design development drawings, construction drawings, and supplemental drawings based on the plans and specifications developed for the Project pursuant to the Scope of Work set forth in **Exhibits A and B** attached hereto, including any reference specifications or reproductions prepared by the architect hired by the District (the "Architect") and specifications approved by the District, the Division of the State Architect ("DSA"), and the local agencies having jurisdiction or other regulatory agencies whose approval may be required, which show or describe the location, character, dimensions or details for the Project and specifications for construction thereof.
- C. **Contract Documents.** The term "Contract Documents" as used in this Agreement refers to those documents which form the entire agreement by and between the District and Contractor. The Contract Documents consist of this Agreement, including the exhibits and attachments hereto, the Site Lease, including the exhibits and attachments thereto, the Sublease, including the exhibits and attachments thereto, the Project Manual including the General Conditions thereto, as amended, which is incorporated herein (the "General Conditions"), and the Construction Documents. The term "Contract Documents" shall include all modifications and addenda thereto.
- D. **Guaranteed Maximum Price.** The term "Guaranteed Maximum Price" or "GMP" as used in this Agreement means the Guaranteed Maximum Price established pursuant to Section 5 of this Agreement to be used to calculate the Tenant Improvement Payments and the Sublease Payments to be paid by the District to Contractor pursuant

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to the Sublease, subject only to any adjustments for Extra Work/Modifications as provided in Section 10 of this Agreement.

- E. **Preconstruction Services.** The term “Preconstruction Services” as used in this agreement means to retain a professional construction firm (hereafter “CONTRACTOR”) to provide certain professional pre-construction services, as described in **Exhibit B** related to the Project plans and specifications for the purpose of designing the project within budget and eliminating unforeseen circumstances, errors, omissions and ambiguities in the construction documents prepared by the Architect.
- F. **Project.** The term “Project” shall mean the improvements and facilities to be constructed and installed by Contractor at the School Facility which will result in complete and fully operational facilities as more fully set forth on **Exhibit A** attached hereto.
- G. **Project Manual.** The term “Project Manual” shall mean the compilation of the Specification sections including Division 0, Procurement and Contracting Requirements, Division 1 General Requirements, and technical specifications Division 2 through 33 prepared by the Architect and approved by the District, the DSA, or other regulatory agencies which show or describe the location, character, dimensions or details for the Project, which shall be delivered to Contractor upon execution of this Agreement.
- H. **Site.** The term “Site” as used in this Agreement shall mean those certain parcels of real property and improvements thereon (if any) more particularly described in **Exhibit A** to the Site Lease.
- I. **Site Lease.** The term “Site Lease” as used in this Agreement shall mean the certain Site Lease dated of even date herein between the District and Contractor, together with any duly authorized and executed amendment(s) thereto, pursuant to which the District leases the Site to Contractor.
- J. **Specifications.** The term “Specifications” shall mean those numbered specifications set forth in the Project Manual which shall accompany this Agreement and which are incorporated by reference herein. Individual Specifications may be referred to by their specification number as set forth in the Project Manual.
- K. **Subcontractor.** As used in this Agreement, the term “Subcontractor” means any person or entity, including trade contractors, who have a contract with Contractor to perform any of the Construction.

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- L. **Sublease.** The term "Sublease" as used in this Agreement shall mean the certain Sublease dated of even date herein between the District and Contractor, together with any duly authorized and executed amendment(s) thereto, pursuant to which the District subleases the Site from Contractor.
- M. **Sublease Payments.** The term "Sublease Payments" as used in this Agreement shall mean the payments made by the District to Contractor pursuant to Section 6 of the Sublease.
- N. **Tenant Improvement Payments.** The term "Tenant Improvement Payments" as used in this Agreement shall mean the payments made by the District to Contractor pursuant to Section 6 of the Sublease.

SECTION 2. CONTRACTOR'S DUTIES AND STATUS

Contractor covenants with the District to furnish reasonable skill and judgment in constructing the Project. Contractor agrees to furnish efficient business administration and superintendence and to furnish at all times an adequate supply of professionals, workers, and materials and to perform the work appropriately, expeditiously, economically, and consistent with the Contract Documents.

SECTION 3. ADDITIONAL SERVICES

If the District requests Contractor to perform additional services not described in this Agreement, Contractor shall provide a cost estimate and a written description of the additional work necessary to complete such additional services. The cost for such additional services shall be negotiated and agreed upon in writing in advance of Contractor performing or contracting for such additional services, and such cost shall be used to adjust the GMP established pursuant to Section 5 hereof. In the absence of a written agreement, the District will not compensate Contractor for additional services, will not adjust the GMP for such additional services, and Contractor will not be required to perform them. It is understood and agreed that if Contractor performs any services that it claims are additional services without receiving prior written approval from the District Board of Education, Contractor shall not be paid for such claimed additional services and the GMP will not be adjusted. Nothing in this Agreement shall be construed as limiting the valuation of such additional services and amount that the GMP will be adjusted for such additional services, should a written agreement for such services be executed by the parties. Notwithstanding the foregoing, Contractor shall not be entitled to compensation, nor will the GMP be adjusted, for additional services required as a result of Contractor's acts, errors or omissions.

SECTION 4. OWNERSHIP OF PLANS AND DOCUMENTS

All original field notes, written reports, drawings, specifications, Construction Documents, and other documents, produced or developed for the Project are the property of the District,

regardless of whether the Project is constructed, and shall be furnished to the District. Such documents are not to be used by Contractor or by the Subcontractors on other work nor shall Contractor nor the Subcontractors claim any right to such documents. This shall not deprive Contractor from retaining electronic data or other reproducible copies of the Construction Documents or the right to reuse information contained in them in the normal course of Contractor's professional activities.

SECTION 5. ESTABLISHMENT OF GUARANTEED MAXIMUM PRICE

The "GMP" for the Project shall be **Two Hundred Nineteen Thousand Dollars and No Cents (\$219,000.00)**. The GMP consists of (1) a Preconstruction Fee only in the amount of **Two Hundred Nineteen Thousand Dollars and No Cents (\$219,000.00)**, (2) a Sublease Tenant Improvement and (3) a Contractor Contingency and Sublease Payments to be negotiated as an amendment to this agreement pursuant to terms and payment schedule as amended and set forth in the Sublease. THE "GMP" WILL NOT BE ESTABLISHED UNTIL DSA HAS APPROVED THE FINAL PLANS AND SPECIFICATIONS AND THE BOARD APPROVES IT PRIOR TO NTP FOR CONSTRUCTION. The GMP will then be brought to the Board of Trustees as an amendment to this section of this agreement. Until such time this section will remain as a Preconstruction Fee only, the Site Lease and Sublease will not begin and the Contractor will proceed with Preconstruction Services as set forth in **Exhibit B** with an NTP for Preconstruction from the District.

The GMP is based upon the DSA approved plans and specifications to exist after this Agreement is entered into between Contractor and the District, and more fully described and referenced in the Scope of Work to be set forth in **Exhibit A** attached hereto. Prior to DSA approval Contractor will perform Preconstruction Services to assist in designing the project and as set forth in **Exhibit B**. After preconstruction services, DSA approval of plans and specifications, and the establishment of the GMP the Contractor shall assume the risk of cost overruns which were not foreseeable at the time this Agreement was entered into and the GMP determined, except for undocumented events of the type set forth in Section 19 hereof, work mandated by an outside agency after issuance of Construction Documents that could not have been reasonably foreseen from review of the Contract Documents, or costs arising from undocumented geotechnical issues. Contractor acknowledges that (i) Contractor has conducted a site inspection and is familiar with the site conditions based on records, studies and visible conditions relating to construction and labor and (ii) Contractor has reviewed the Contract Documents and is familiar with the contents thereof. District directed changes to the scope of the Project not contemplated in the Scope of Work shall be deemed Extra Work/Modifications pursuant to the procedures set forth in Section 10 of this Agreement. The GMP shall include, but not be limited to, increases in labor and materials. The GMP has been used to calculate the Tenant Improvement Payments and the Sublease Payments to be paid by the District to Contractor pursuant to the Sublease. The GMP includes the cost of all labor, materials, equipment, general conditions, overhead, profit and a Contractor Contingency as indicated above.

The Contractor Contingency is for the purpose of covering the cost of very specific issues that may arise during construction and it may be used only upon the written agreement of the

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Contractor, the architect of record, and the District. The Contractor Contingency is to be used only to pay Contractor for the following enumerated reasons: (1) additional costs resulting from discrepancies in the bid buy-out process; (2) conflicts, discrepancies or errors in the Construction Documents; (3) work required by the Inspector of Record or any governmental agency involved in the permitting or approval/certification process that is not otherwise shown in the Construction Documents; and (4) any other items of cost agreed to in writing by the Contractor and District to be included in the Contractor Contingency. The Contractor Contingency shall not be used for costs incurred as a result of Contractor's acts, errors or omissions.

Contractor shall be responsible for tracking expenditures of the Contractor Contingency and shall provide periodic written updates to the District as directed. Unused Contractor Contingency and Allowances at Project completion will reduce the GMP and will result in an adjustment of the Tenant Improvement Payments and possibly the Sublease Payments.

The District shall at all times have the right to reduce the scope of the Project. If the District reduces the scope of the Project, the GMP shall be reduced commensurate with the reduced Scope of Work pursuant to the provisions of Section 10, below, and will result in an adjustment of the Tenant Improvement Payments and, if applicable, the Sublease Payments.

SECTION 6. NOTICE TO PROCEED WITH PRECONSTRUCTION AND CONSTRUCTION

Prior to an approved GMP, the District shall issue a notice to Contractor to proceed with the Preconstruction of the Project. The Preconstruction Agreement in **Exhibit B** will serve as the whole agreement between the Contractor and the District until a GMP is established.

Upon receipt of an approved GMP, the District shall issue a notice to Contractor to proceed with the Construction of the Project. In the event that a Notice to Proceed with Construction is not issued for the Project, the Site Lease and the Sublease shall terminate upon written notice from the District to Contractor that a Notice to Proceed will not be issued.

SECTION 7. SAVINGS

If Contractor realizes a savings on one aspect of the Project, such savings shall be tracked and Contractor shall provide periodic written updates of such savings. Such savings shall be added to the Contractor Contingency and the use of such savings shall be as set forth in Section 5. However, if such savings are not so utilized, the amount of such savings shall reduce the GMP and will result in an adjustment of the Tenant Improvement Payments and, if applicable, the Sublease Payments.

SECTION 8. SELECTION OF SUBCONTRACTORS

In the interest of minimizing the expenditure of funds for the construction of the Project, Contractor agrees to select Subcontractors who are appropriately licensed by the State of California for each trade component of the Project in a manner that fosters competition. Contractor agrees that it will either solicit bids from potential subcontractors pursuant to the

competitive bid procedures set forth in the California Public Contract Code, including specifically Public Contract Code section 20110, et seq., or that it will utilize an informal bidding process established by Contractor which also incorporates competitive bid procedures. Regardless of the method Contractor employs, Contractor will make a good faith effort to contact and utilize DVBE contractors and suppliers in securing bids for performance of the Project in accordance with the procedures set forth in Section 1.77 of the General Conditions. In the event that Contractor chooses to select Subcontractors pursuant to an informal bidding process, Contractor shall ensure that it receives at least three competitive quotes from potential subcontractors for each trade component of the Project, unless the parties agree otherwise on a trade-by-trade basis. The District reserves the right to oversee the bidding process. Contractor shall inform all bidders that the District will not be a party to any contracts for construction services executed by Contractor and selected bidders. Contractor shall submit a listing of proposed subcontractors to the District for the District's review. In no case, will Contractor award any sub-contracts until the District has concurred in the scope and price of the sub-contracted services. In addition, Contractor shall provide the District with full documentation regarding the bids or competitive quotes received by Contractor. In no event, shall such documentation be redacted or obliterated. In the event Contractor does not comply with this provision, the District may terminate this Agreement in accordance with the provisions of the General Conditions. Subcontractors awarded contracts by Contractor shall be afforded all the rights and protections of listed subcontractors under the provisions of the Subletting and Subcontracting Fair Practices Act (Public Contract Code Section 4100, et seq.).

SECTION 9. CONSTRUCTION SCOPE OF WORK

- A. Prior to commencing Construction, Contractor shall comply with the initial schedule requirements set forth in the General Conditions.
- B. Contractor shall complete the Construction pursuant to the Construction Documents as amended subject to any additional DSA or other regulatory approvals as may be required, performing all work set forth in the Scope of Work, and shall make reasonable efforts in scheduling to prevent disruption to classes.
- C. Contractor shall be responsible for complying with all applicable building codes, including without limitation mechanical codes, electrical codes, plumbing codes and fire codes, each of the latest edition, required by the regulatory agencies and for arranging and overseeing all necessary inspections and tests including inspections by the DSA or regulatory agencies, permits and occupancy permits, and ensuring compliance with any Federal and State laws, including, but not limited to, safety procedures and requirements, and construction employee training programs which cover among other items, hazardous chemicals and materials.
- D. Contractor shall establish procedures for the protection of all existing structures, equipment, utilities, and other existing improvements, both on-site and off-site. Contractor assumes all risk of loss or vandalism, theft of property or other property damage ("Vandalism") which occurs at a site at which Contractor is undertaking

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construction of the Project. Contractor assumes all risk of loss which occurs where Contractor is undertaking construction of the Project from causes due to negligence or misconduct by Contractor, its officers, employees, subcontractors, licensees and invitees. Contractor shall replace District property damaged by such Vandalism or theft or compensate the District for such loss, including payment of out of pocket expenses such as insurance deductibles the District might incur under such circumstances.

- E. Contractor shall develop a mutually agreed upon program with the District to abate and minimize noise, dust, and disruption to normal activities at the existing School Facility, including procedures to control on-site noise, dust, and pollution during construction.
- F. The District shall cause the appropriate professionals to stamp and sign, as required, the original Construction Documents or parts thereof and coordinate the Project's design with all utilities.
- G. Contractor shall, for the benefit of the Subcontractors, attend pre-construction orientation conferences in conjunction with the Architect to set forth the various reporting procedures and site rules prior to the commencement of actual construction. Contractor shall also attend construction and progress meetings with District representatives and other interested parties, as requested by the District, to discuss such matters as procedures, progress problems and scheduling. Contractor shall prepare and promptly distribute official minutes of such meetings to all parties in attendance, including without limitation the District, the Architect and the District Inspector of Record.
- H. Contractor shall incorporate approved changes as they occur, and develop cash flow reports and forecasts for submittal to the District as requested. Contractor shall provide regular monitoring of the approved estimates for Construction costs, showing actual costs for activities in progress, and estimates for uncompleted tasks. Contractor shall maintain cost accounting records on authorized additional services or work performed under unit costs, additional work performed on the basis of actual costs of labor and materials, and for other work requiring accounting records.
- I. Contractor shall record the progress of the Project and shall submit monthly written progress reports to the District and the Architect including information on the entire Project, showing percentages of completion and the number and amounts of proposed Extra Work/Modifications and their effect on the construction costs as of the date of each respective report.
- J. Contractor shall keep a log containing a record of weather, Subcontractors, work on the site, number of workers, work accomplished, problems encountered, and other similar relevant data as the District may require. Contractor shall make the log available to the District, the Architect, and the District's project manager. The District shall be promptly advised on all anticipated delays in the Project.

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- K. The District shall bear the cost for the DSA Inspector, soils testing, DSA or other regulatory agency fees, and special testing required in the construction of the Project. If additional review or permits become necessary for reasons not due to Contractor's fault or because of DSA or regulatory agency requirements or regulations implemented after the date the Final GMP is established and not reasonably anticipated at the time the Final GMP is established, Contractor may seek additional compensation for the cost of that review as an additional cost. In the alternative, the District may pay such costs directly.

SECTION 10. EXTRA WORK/MODIFICATIONS

- A. The District may prescribe or approve additional work or a modification of requirements or of methods of performing the Construction which differ from the work or requirements set forth in the Construction Documents ("Extra Work/Modifications"); and for such purposes the District may at any time during the life of this Agreement, by written order, make such changes as it shall find necessary in the design, line, grade, form, location, dimensions, plan, or material of any part of the work or equipment specified in this Agreement or in the Construction Documents, or in the quantity or character of the work or equipment to be furnished. In the event conditions develop which, in the opinion of Contractor, make strict compliance with the specifications impractical, Contractor shall notify the District of the need for Extra Work/Modifications by placing the matter on the agenda of regularly scheduled construction meetings with the District for discussion as soon as practicable after the need for the Extra Work/Modifications is determined. Additionally, Contractor shall submit to the District for its consideration and approval or disapproval, a written request for Extra Work/Modifications before such work is performed. If the District approves the request in writing, the costs of the Extra Work/Modification shall be added to or deducted from the GMP or the Scope of Work shall be modified to complete the Project within the GMP, as applicable. Any adjustments to the GMP will result in an adjustment of the Tenant Improvement Payment and, if applicable, the Sublease Payments.
- B. Extra Work/Modifications include work related to unforeseen underground conditions if, and only if, such conditions are not visible or identified on plans, reports or other documents available to Contractor. Extra Work/Modifications do not include underground conditions that are identified on plans, reports or other documents available to Contractor but are in a location different than is set forth on such plans, reports or other documents available to Contractor. It should be noted, however, that the District has advised and provided Contractor with information regarding the shallow water table and recent projects experience with encountering water when digging. Contractor has included in its calculation of the GMP an amount to mitigate for encountering water when completing the scope of work contemplated herein. Therefore, Extra Work/Modifications do not include expenses incurred by, and/or work

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performed by, Contractor in connection with such shallow water table and with encountering water when digging.

- C. Should Contractor claim that any instruction, request, drawing, specification, action, condition, omission, default or other situation (i) obligates the District to increase the GMP; or (ii) obligates the District to grant an extension of time for the completion of this Agreement; or (iii) constitutes a waiver of any provision in this Agreement, CONTRACTOR SHALL NOTIFY THE DISTRICT, IN WRITING, OF SUCH CLAIM AS SOON AS POSSIBLE, BUT IN NO EVENT WITHIN MORE THAN TEN (10) DAYS FROM THE DATE CONTRACTOR HAS ACTUAL OR CONSTRUCTIVE NOTICE OF THE CLAIM. CONTRACTOR SHALL ALSO PROVIDE THE DISTRICT WITH SUFFICIENT WRITTEN DOCUMENTATION SUPPORTING THE FACTUAL BASIS OF THE CLAIM including items used in valuing said claim. Contractor shall be required to certify under penalty of perjury the validity and accuracy of any claims submitted. Contractor's failure to notify the District within such ten (10) day period shall be deemed a waiver and relinquishment of the claim against the District.
- D. Expenses of reconstruction and/or costs to replace and/or repair damaged materials and supplies, provided that Contractor is not fully compensated for such expenses and/or costs by insurance or otherwise, shall be included in an increase to the GMP if said expenses are the result of the negligent acts or omissions of the District, or its principals, agents, servants, or employees.

SECTION 11. NOT USED

SECTION 12. PERSONNEL ASSIGNMENT

- A. Contractor shall assign _____ as Project Manager/Superintendent for the Project. So long as _____ remains in the employ of Contractor, such person shall not be changed or substituted from the Project, or cease to be fully committed to the Project except as provided in this Section. In the event Contractor deems it necessary, Contractor shall replace the manager and/or the superintendent for the Project with a replacement with like qualifications and experience, subject to the prior written consent of the District, which consent shall not be unreasonably withheld. Any violation of the terms of paragraph A of this Section 12 shall entitle the District to terminate this Agreement for breach, pursuant to the provisions of the General Conditions.
- B. Notwithstanding the foregoing provisions of paragraph A of Section 12, above, if any manager and/or superintendent proves not to be satisfactory to the District, upon written notice from the District to Contractor, such person(s) shall be promptly replaced by a person who is acceptable to the District in accordance with the following procedures: Within five (5) business days after receipt of a notice from the District requesting replacement of any manager and/or superintendent or discovery by Contractor that any manager and/or superintendent is leaving their employ, as the case may be, Contractor shall provide the District with the name of an acceptable

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replacement/substitution together with such information as the District may reasonably request about such replacement/substitution. The replacement/substitution shall commence work on the Project no later than five (5) business days following the District's approval of such replacement, which approval shall not be unreasonably withheld. If the District and Contractor cannot agree as to the replacement/substitution, the District shall be entitled to terminate this Agreement for breach pursuant to the provisions of the General Conditions.

SECTION 13. BONDING REQUIREMENTS

Contractor shall fully comply with the requirements set forth in Section 6.9 of the General Conditions.

SECTION 14. PAYMENTS TO CONTRACTOR

- A. Contractor shall finance the cost of construction of the Project which costs shall not exceed the GMP, which shall not be adjusted except as otherwise provided in this Agreement. The District shall pay Contractor Tenant Improvement Payments and Sublease Payments pursuant to the terms and conditions of Section 6 of the Sublease. In the event of a dispute between the District and Contractor, the District may withhold from the Tenant Improvement Payments and the Sublease Payments an amount not to exceed one hundred fifty percent (150%) of the disputed amount.
- B. This Agreement is subject to the provisions of California Public Contract Code Sections 7107, 7201 and 20104.50 as they may from time to time be amended.
- C. For purposes of this Agreement, the acceptance by the District means acceptance made only by an action of the governing body of the District in an open session. Acceptance by Contractor of the final Tenant Improvement Payment or the Sublease Payment, as the case may be, shall constitute a waiver of all claims against the District related to those amounts.

SECTION 15. CONTRACTOR'S CONTINUING RESPONSIBILITY

Neither the final payment nor any provision in the Contract Documents shall relieve Contractor of responsibility for faulty materials or workmanship incorporated in the Project or for any failure to comply with the requirements of the Contract Documents.

SECTION 16. INSURANCE

Contractor shall provide, during the life of this Agreement, the types and amounts of insurance set forth in Article 6 of the General Conditions, which are incorporated by reference herein.

SECTION 17. USE OF PREMISES

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Contractor shall confine operations at the Site to areas permitted by law, ordinances, permits and the Construction Documents and shall not unreasonably encumber the Site or existing School Facilities at the Site with any materials or equipment. Contractor shall not load or permit any part of the work to be loaded with a weight so as to endanger the safety of persons or property at the Site.

SECTION 18. SITE REPRESENTATIONS

The District warrants and represents that the District has, and will continue to retain at all times during the course of construction, legal title to the Site and that said land is properly subdivided and zoned so as to permit the construction and use of said Site with respect to the Project. The District further warrants and represents that title to said land is free of any easements, conditions, limitation, special permits, variances, agreements or restrictions which would prevent, limit or otherwise restrict the construction or use of said Site pursuant to this Agreement. Reference is made to the fact that the District has provided information on the Site to Contractor. Such information shall not relieve Contractor of its responsibility; and the interpretation of such data regarding the Site, as disclosed by any borings or other preliminary investigations, is not warranted or guaranteed, either expressly or implicitly, by the District. Contractor shall be responsible for having ascertained pertinent local conditions such as location, accessibility and general character of the Site and for having satisfied itself as to the conditions under which the work is to be performed. No claim for any allowances because of Contractor's error or negligence in acquainting itself with the conditions at the Site will be recognized.

SECTION 19. HAZARDOUS WASTE AND UNKNOWN PHYSICAL CONDITIONS

Contractor shall comply with the District's Hazardous Materials Procedures and Requirements as set forth herein.

- A. If the District has identified the presence of hazardous materials on or in proximity to the Site (the "Pre-existing Hazardous Materials"), Contractor shall review all information provided by the District that characterizes the Pre-existing Hazardous Materials and shall take the actions approved by DTSC and issued by the District necessary to address the Pre-existing Hazardous Materials in the performance of the work. Contractor shall conduct the work based on this information issued at the time contract documents are executed. Contractor shall immediately communicate, in writing, any variances from available information to the District.
- B. The District will retain an additional independent environmental consultant to perform the investigation, inspection, testing, assessment, sampling and analysis necessary to prepare and recommend a remediation plan for the Pre-existing Hazardous Materials for the District's approval (the "Remediation Plan").
- C. The District will retain title to all Pre-existing Hazardous Materials encountered during the work. This does not include hazardous material generated by Contractor, including but not limited to used motor oils, lubricants, cleaners, etc. Contractor shall dispose of such hazardous waste in accordance with the provisions of the Contract Documents,

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as well as local, State and Federal laws and regulations. The District will be shown as the hazardous waste generator and will sign all hazardous waste shipment manifests for non-Contractor generated hazardous waste. Nothing contained within these Contract Documents shall be construed or interpreted as requiring Contractor to assume the status of owner or generator of hazardous waste substances for non-Contractor generated hazardous wastes.

- D. Except as otherwise provided herein, it is the responsibility of Contractor to obtain governmental approvals relating to Hazardous Materials Management, including Federal and State surface water and groundwater discharge permits and permits for recycling and reuse of hazardous materials for all work noted in the contract documents. Contractor shall be responsible for coordinating compliance with such governmental approvals and applicable governmental rules with the District's hazardous materials consultant, including those governing the preparation of waste profiles, waste manifests, and bills of lading. If Contractor encounters hazardous materials, it shall immediately notify the District in writing. The District, Consultant and Contractor shall jointly establish the plan for disposition and actions to be taken with respect to the hazardous materials, subject to final written approval by the District.
- E. If, during construction, Contractor encounters materials, conditions, waste, contaminated groundwater or substances, not identified in the District's assessment report, that Contractor reasonably suspects are hazardous materials, Contractor shall stop the affected portion of the work, secure the area, promptly notify the District, and take reasonable measures to mitigate the impact of such work stoppage. The District shall retain the services of an environmental consultant to perform investigation, inspection, testing, assessment, sampling and analysis of the suspect materials, conditions, waste, groundwater or substances.
- (1) Found Not to be Hazardous Materials. If the environmental consultant determines that the materials, conditions, waste, contaminated groundwater or substances do not constitute hazardous materials, Contractor shall recommence the suspended work.
- (2) Found to be Hazardous Materials. If the environmental consultant determines that the materials, conditions, waste, contaminated groundwater or substances constitute hazardous materials and such hazardous materials require remediation and disposal, then the District, Consultant and Contractor shall jointly establish the plan for disposition and actions to be taken with respect to the hazardous materials, subject to final written approval by the District. All such costs shall be the responsibility of the District.
- F. Exacerbation of Pre-Existing Hazardous Materials.

If during construction Contractor encounters pre-existing environmental conditions that it knew or should have known involve hazardous materials (the "Point of Discovery") (which encounters may include an unavoidable release or releases of hazardous

materials) then Contractor must immediately stop the affected portion of the work. If Contractor fails to immediately stop the affected portion of the work after the Point of Discovery, then Contractor is solely responsible for any resultant Exacerbation Cost. "Exacerbate," in all its forms, means the worsening effects of Contractor's failure to stop the affected portion of work after the Point of Discovery. "Exacerbation Cost" means the differential between (i) the actual increase in the cost of remediation and delays to the Project attributable to pre-existing environmental conditions involving hazardous substances, and (ii) the cost thereof or delays thereto had Contractor immediately stopped the affected portion of the work after the Point of Discovery. The standard of "should have known" applies to Contractor's supervisory personnel, whether or not on the Site. Contractor's supervisory personnel must have had the hazardous material training required by applicable OSHA and Cal OSHA rules or regulations.

SECTION 20. INDEPENDENT CONTRACTOR

- A. Contractor is retained as an independent contractor and is not employed by the District. No employee or agent of Contractor shall become, or be considered to be, an employee of the District for any purpose. It is agreed that the District is interested only in the results obtained from service under this Agreement and that Contractor shall perform as an independent contractor with sole control of the manner and means of performing the services required under this Agreement. Contractor shall complete this Agreement according to its own methods of work which shall be in the exclusive charge and control of Contractor and which shall not be subject to control or supervision by the District except as to results of the work. It is expressly understood and agreed that Contractor and its employees shall in no event be entitled to any benefits to which the District employees are entitled, including, but not limited to, overtime, retirement benefits, insurance, vacation, worker's compensation benefits, sick or injury leave or other benefits.

- B. Contractor shall be responsible for all salaries, payments, and benefits for all of its officers, agents, and employees in performing services pursuant to this Agreement.

SECTION 21. ACCOUNTING RECORDS

Contractor, and all Subcontractors, shall check all materials, equipment and labor entering into the work and shall keep or cause to be kept such full and detailed accounts as may be necessary for proper financial management under this Agreement, including true and complete books, records and accounts of all financial transactions in the course of their activities and operations related to the Project. These documents include sales slips, invoices, payrolls, personnel records, requests for Subcontractor payment, and other data relating to all matters covered by the Contract Documents (the "Data"). The Data shall be maintained for ten (10) years from the latest expiration of the term (as such may be extended) of any of the Contract Documents. Contractor shall use its best efforts to cause its Subcontractors to keep or cause to

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be kept true and complete books, records and accounts of all financial transactions in the course of its activities and operations related to the Project. Upon completion of the Project, Contractor shall provide the District with one (1) complete copy of the Data.

The District, at its own costs, shall have the right to review and audit, upon reasonable notice, the books and records of Contractor and any Subcontractors concerning any monies associated with the Project.

SECTION 22. PERSONAL LIABILITY

Neither the trustees, officers, employees, or agents of District, the District's representative, or Architect shall be personally responsible for any liability arising under the Contract Documents.

SECTION 23. AGREEMENT MODIFICATIONS

No waiver, alteration or modification of any of the provisions of this Agreement shall be binding upon either the District or Contractor unless the same shall be in writing and signed by both the District and Contractor.

SECTION 24. NOTICES

Any notices or filings required to be given or made under this Agreement shall be served, given or made in writing upon the District or Contractor, as the case may be, by personal delivery or registered mail (with a copy sent via fax or regular mail) to the respective addresses given below or at such other address as such party may provide in accordance with the provisions herein. Any change in the addresses noted herein shall not be binding upon the other party unless preceded by no less than thirty (30) days prior written notice.

If to Contractor:

Balfour Beatty Construction, LLC
10620 Treena St., Suite 300
San Diego, CA 92131
Attn: Dennis Kuykendall

If to the District:

Oxnard School District
1051 South A Street
Oxnard, California 93030
Attn: Dr. Cesar Morales, Superintendent

With a copy to Nitasha Sawhney,
Garcia Hernandez Sawhney LLP
2490 Mariner Square Loop, Suite 140
Alameda, CA 94501

And with an additional copy to Scott Burkett,
Caldwell Flores Winters, Inc.
1901 South Victoria Avenue, Suite 106
Oxnard, CA 93035

Notices under this Agreement shall be deemed to have been given, and shall be effective upon actual receipt by the other parties, or, if mailed, upon the earlier of the fifth (5th) day after mailing or actual receipt by the other party.

SECTION 25. ASSIGNMENT

Neither party to this Agreement shall assign this Agreement or sublet it as a whole without the written consent of the other, nor shall Contractor assign any monies due or to become due to it hereunder without the prior written consent of the District.

SECTION 26. PROVISIONS REQUIRED BY LAW

Each and every provision of law and clause required to be inserted in these Contract Documents shall be deemed to be inserted herein and the Contract Documents shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract Documents shall forthwith be physically amended to make such insertion or correction.

SECTION 27. HEADINGS

The headings in this Agreement are inserted only as a matter of convenience and reference and are not meant to define, limit or describe the scope or intent of the Contract Documents or in any way to affect the terms and provisions set forth herein.

SECTION 28. APPLICABLE LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of California. The parties irrevocably agree that any action, suit or proceeding by or among the District and Contractor shall be brought in whichever of the Superior Courts of the State of California, Ventura County, or the Federal Court for the Central District of California in Los Angeles, California, has subject matter jurisdiction over the dispute and waive any objection that

they may now or hereafter have regarding the choice of forum whether on personal jurisdiction, venue, forum non conveniens or on any other ground.

SECTION 29. SUCCESSION OF RIGHTS AND OBLIGATIONS

All rights and obligations under this Agreement shall inure to and be binding upon the successors and assigns of the parties hereto.

SECTION 30. NOTIFICATION OF THIRD PARTY CLAIMS

The District shall provide Contractor with timely notification of the receipt by the District of any third-party claim relating to this Agreement, and the District may charge back to Contractor the cost of any such notification.

SECTION 31. SEVERABILITY

If any one or more of the terms, covenants or conditions of this Agreement shall to any extent be declared invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, the finding or order or decree of which becomes final, none of the remaining terms, provisions, covenants and conditions of the Contract Documents shall be affected thereby, and each provision of the Contract Documents shall be valid and enforceable to the fullest extent permitted by law.

SECTION 32. ENTIRE AGREEMENT

This Construction Services Agreement and the additional Contract Documents as defined in paragraph C of Section 1 herein, including the Site Lease, the Sublease, and the Specifications, drawings, and plans constitute the entire agreement between Contractor and the District. The Contract Documents shall not be amended, altered, changed, modified or terminated without the written consent of both parties hereto, except as otherwise provided in Section 10 hereof.

EXHIBIT B

Oxnard School District – Rose Avenue Elementary School Reconstruction

Preconstruction Services

The District desires to retain a professional construction firm (hereafter "CONTRACTOR") to provide certain professional pre-construction services related to the Project plans and specifications for the purpose of designing the project to budget and eliminating unforeseen circumstances, errors, omissions and ambiguities in the construction documents prepared by the Architect. The fee for this set of services will be Two Hundred Nineteen Thousand Dollars and No Cents (\$219,000.00), to be paid monthly on a design progress basis.

The CONTRACTOR will be expected to provide the following professional pre-construction services during the design phase of the Project:

1. Professional Construction Cost-Estimation Services

- A. During each phase of design or at the completion of each phase of design, (1) Conceptual, (2) Schematic, (3) Design Development and (4) Construction Development, CONTRACTOR shall prepare a cost estimate, in current, uninflated dollars, for the design and specifications prepared by the Architect. CONTRACTOR acknowledges that it shall prepare four (4) complete cost estimates commensurate with the level of detail of each phase of design. The cost estimate shall include all Project costs, including, all hard costs (site preparation, utility connections, off-site improvements, hazard abatement, construction costs, overhead & profit and general conditions), soft costs (survey, geo-hazard, geo-technical, environmental studies, inspection and testing) and furniture, fixture and equipment.
- B. Upon final approval by the Division of the State Architect (hereinafter, "DSA"), CONTRACTOR shall adjust its estimate to incorporate any and all changes required by DSA as part of the review and approval process.
- C. CONTRACTOR shall provide the cost estimates at such time as directed by the Program Manager during or at the conclusion of each phase of design, in a format approved by the District's Program Manager and consistent with Construction Specifications Institute (CSI) standards. During the schematic phase, Contractor shall estimate in the CSI UniFormat. For all other phases of design, Contractor shall utilize CSI MasterFormat.

2. Professional Constructability Review

- A. Definition: Constructability Review shall mean the review of the design documents to ascertain whether the design of the Project as depicted in the Construction Documents, and the documents themselves: (i) accurately and completely reflects the District's objectives as explained to the Architect and CONTRACTOR by the District as approved by the District; and (ii) are free of errors, omissions, conflicts or other deficiencies so that the CONTRACTOR can construct the Project as therein depicted within the Project Budget and without delays, disruptions, or additional costs. The standard to be used for constructability is a contractor's standard of care in reviewing the plans and not that of an architect.
- B. CONTRACTOR shall conduct one comprehensive technical review of the Plans and Specifications at 50% Construction Development phase. The purpose of this review will be to examine whether the design intent can be successfully implemented in the field within the Project budget. A report of the CONTRACTOR's findings will be distributed to the Program Manager and the Architect. CONTRACTOR will participate in any meeting(s) with the Architect to determine if the comments will be included in the final bid set of documents. CONTRACTOR will work with Architect to ensure that all front end documents conform to technical specifications and meet District standards.
- C. At all times during design and DSA Review and Approval, the Architect shall remain responsible for completing, stamping, submitting and securing final DSA approval for the Project. Furthermore, the District acknowledges that CONTRACTOR is neither the Architect nor performing an architectural review of the Project. CONTRACTOR's responsibilities and duties under this subsection shall not include the architectural or structural design of the Project which is the responsibility of the Architect. Notwithstanding this qualification, CONTRACTOR shall conduct a detailed evaluation of the District's educational specifications, Project intent, Architect's Plans & Specifications, the proposed Project construction budget, schedule requirements and deliver a Constructability Review identifying any comments, recommendations or concerns that CONTRACTOR has as to the constructability of the Architect's Plans & Specifications consistent with the District's intent and budget.
- D. Deliverable: The CONTRACTOR shall deliver to the District a complete technical report of the Plans and Specifications with the opinion of the CONTRACTOR as to the constructability of the Architect's Plans and Specifications. The CONTRACTOR, in the report, shall identify any issues, concerns or requests for clarification that CONTRACTOR believes are necessary to complete the design within the District's proposed and approved Project budget. The report shall be made available to the Architect, the District and its Program Manager.

3. Value Engineering Services

- A. Definition: CONTRACTOR shall be required to perform Value Engineering Services to identify opportunities to reduce Project cost at the conclusion of each phase of design and during DSA

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review. The Value Engineering Services shall be provided in the form of a report to the Program Manager and shall identify value engineering opportunities, alternative materials and alternative methods and the associated cost savings estimated by the CONTRACTOR.

- B. Deliverable: The CONTRACTOR shall maintain and distribute a running log of value engineering recommendations throughout the design process. The log shall identify and describe the recommendation, the estimated cost savings for each recommendation and a notation of whether the recommendation is accepted or rejected by the Architect and the District. Value engineering recommendations that are accepted by the District shall be incorporated into the plans and specifications at each phase of design. The log shall note when the recommendation was incorporated into the Plans and Specifications.

4. Building Information Modeling (BIM) Services

- A. Definition: BIM Modeling is defined as a 3-D model-based process involving the generation and management of digital representations of physical and functional characteristics of a proposed construction project for purposes of planning, designing, constructing, operating and maintaining the proposed new facility.
- B. CONTRACTOR shall participate in and/or prepare a 3-D model of the Architect's design of the Project utilizing BIM software. The 3-D model shall be rendered in a format that can be made available to the Architect, the District, and/or any agent or representative thereof. The model shall contain sufficient detail to identify any and all ambiguities and clashes in the Architect's plans and specifications and produce a model from which a contractor or sub-contractors may bid for the project in question. The BIM Model must be in a format that can be shared or networked to support the decision-making process related to the design and specifications.
- C. The 3-D BIM Model shall be completed prior to the Architect's submission of the plans and specifications to the Division of the State Architect. Any and all ambiguities or clashes will be resolved in a final 3-D BIM Model prior to this submittal.
- D. The District shall hold title and interest in the completed 3-D BIM Model. At the request of the District, CONTRACTOR shall make the completed 3-D BIM Model files available to the District in a format acceptable to the District.
- E. Deliverable: A completed 3-D BIM Model in electronic format acceptable to the District.

5. Construction Scheduling Services

- A. Definition: Construction Scheduling is defined as the process of developing a detailed master baseline construction schedule for the Project that identifies all the major tasks and subtasks associated with the planning, design, construction, commissioning, close-out and final occupancy

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of the completed Project. The schedule shall be prepared in Primavera or comparable software and shall identify all long lead items, critical path, coordination of site activities, and any phasing of the Project. The Construction Scheduling services shall culminate in a final baseline construction schedule approved by the District to be used as a baseline schedule for the Project.

- B. CONTRACTOR shall develop a detailed construction schedule utilizing the critical path method. This schedule will provide a logical means of establishing and tracking the Project and for the organization of activities into areas established by Project criteria. CONTRACTOR shall consider any potential disruptions to the learning environment and incorporate major school activities, such as site-wide or statewide testing dates, or as otherwise provided by the District, in the construction schedule.
- C. In addition to the Construction Schedule, CONTRACTOR shall develop a Responsibility Matrix and Construction Site Management Plan for the Project. The Responsibility Matrix shall identify the key team members (District/Architect/IOB) and the roles and responsibilities of each entity for the Project. The Construction Site Management Plan shall consist of, but is not limited to, staging areas, deliveries of materials and supplies, site fencing and location of construction site field office. The CONTRACTOR shall work with the Architect and Program Manager to develop these two deliverables in a format and content acceptable to the District.
- D. Deliverable: A completed and approved baseline construction schedule, a Responsibility Matrix and Construction Site Management Plan.

6. Cooperation and Attendance at Design Meetings

- A. CONTRACTOR shall attend regular meetings during Project design with the Architect, the District's Program Manager, the District, and any other applicable consultants of the District as necessary. CONTRACTOR shall contribute to the design meetings by providing applicable comments, feedback, recommendations, information and reports required under the scope of this Contract in a timely manner. Design meetings may be held as frequently as weekly.
- B. CONTRACTOR shall submit to the District's Program Manager, weekly report of its activities and progress related to deliverables identified in the scope of this Contract. The report shall be provided in a format that is acceptable to the Program Manager.

7. Schedule for Pre-Construction Services.

- A. The services outlined herein shall commence on the date specified in the District's Notice to Proceed ("NTP"). The schedule of the services to be provided herein shall be consistent with the Design Schedule identified in the District's contract with the Architect for the Project. The service of this Contract shall conclude and terminate upon receipt of the stamped approval of the Project Plans and Specifications from DSA.

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- B. In the event that the CONTRACTOR is unable to perform the services anticipated in this Contract in the Architect's design schedule, CONTRACTOR shall notify the Program Manager and the Design Team shall work on a mutually agreeable modification to the design schedule.
- C. Any extensions required for deliverables shall be subject to the reasonable approval in writing by the District.

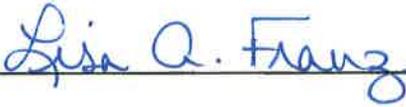
CONTRACTOR

Balfour Beatty Construction, LLC
 10620 Treena St., Suite 300
 San Diego, CA 92131

By:  _____
 Name/Title: Brian Cahill, President, California Division
 Date: October 11th, 2017

THE DISTRICT

Oxnard School District,
 a California school district
 1051 South A Street
 Oxnard, CA 93030

By:  _____
 Name/Title: Lisa A. Franz, Director, Purchasing
 Date: 11-7-17

SITE LEASE

AGREEMENT #17-159

This Site Lease (hereinafter referred to as the "Site Lease") will be entered into on the day of GMP Approval by the Board of Trustees of Oxnard School District, this site lease will then be amended by and between the Oxnard School District, a California school district organized and existing under the laws of the State of California (hereinafter referred to as the "District") as lessor, and Balfour Beatty Construction. LLC which is a contractor licensed by the State of California, with its principal place of business at 10620 Treena St., Suite 300 San Diego, CA 92131 (hereinafter referred to as "Contractor") as lessee.

RECITALS

WHEREAS the District desires to provide for the financing and construction of certain public improvements more fully described in a Construction Services Agreement between the District and Contractor, dated as of the date hereof (the "Project") situated at Rose Avenue Elementary School, 220 South Driskill Street, Oxnard, CA 93030, within the District, as more fully set forth in **Exhibit A** attached hereto (the "Site"); and

WHEREAS, assuming that the District and Contractor can agree on the terms, including the price, for an additional scope of work, the District and Contractor anticipate that the scope of the Project may be amended to include additional work; and

WHEREAS, the District's governing body has determined that it will provide the best value to the District and it is in the best interests of the District and for the common benefit of the citizens it serves to finance the Project by leasing to Contractor the land and the existing building(s) on the Site on which the public improvements are to be constructed and subleasing from Contractor the Site, including the Project, under a Sublease Agreement effective as of the date hereof (the "Sublease"); and

NOW, THEREFORE, in consideration of the promises and covenants and conditions contained herein, the parties agree as follows:

SECTION 1. Site Lease

The District leases to Contractor, and Contractor leases from the District, on the terms and conditions set forth herein, the Site situated in the County of Ventura, State of California, more specifically described in **Exhibit A** attached hereto and incorporated by reference herein, including any real property improvements now or hereafter affixed thereto.

SECTION 2. Term

The term of this Site Lease shall commence as of the date above and shall terminate on the last day of the term of the Sublease.

SECTION 3. Representations and Warranties of the District

The District represents and warrants to Contractor that:

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Approval of Notice of Completion - Bid #23-02, Educational Service Center, Roof Replacement Project - Pacific Builders & Roofing, Inc. (Hubbard/Bennett)

The contractor, Pacific Builders & Roofing, Inc., has completed the work for Bid #23-02, Educational Service Center, Roof Replacement Project, as of February 24, 2025. It is recommended that the Board of Trustees approve the Notice of Completion for this Project, which will be filed by the District with the County Recorder's Office.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Chief Information Officer, and the Director, Facilities, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, Bid #23-02, Educational Service Center, Roof Replacement Project with Pacific Builders & Roofing, Inc.

ADDITIONAL MATERIALS:

Attached: [Notice of Completion \(1 Page\)](#)

Return Recorded Notice of Completion to:
Melissa Reyes
Oxnard School District
1051 South "A" Street
Oxnard, CA 93030

NO FEE PER GOVT CODE 27383

NOTICE OF COMPLETION

Notice is hereby given that the Oxnard School District, a school district in Ventura County, is the owner in fee of the following described real property, to-wit:

Description: Educational Service Center, 1051 S. A Street, Oxnard, CA 93030

for Bid #23-02 and Agreement #23-228, Roof Replacement Project:

That on or about the 1st day of November 2024, the said Oxnard School District of Ventura County entered into a contract with Pacific Builders & Roofing, Inc. for the work of site improvements located at the school sites listed above, that certain real property hereinbefore described; that said building(s) and improvements were substantially completed on the 24th day of February 2025; that the address of said Oxnard School District is 1051 South A Street, City of Oxnard, Ventura County, California 93030.

Oxnard School District

By _____
Secretary of its Board of Trustees

STATE OF CALIFORNIA)
COUNTY OF VENTURA)

Anabolena DeGenna, being first duly sworn deposes and says: that she is Secretary and Clerk of the Board of Trustees of the Oxnard School District, a school district of Ventura County, California; that she therefore verifies the forgoing Notice of Completion on behalf of said Oxnard School District; that the Oxnard School District, of Ventura County, California, is owner of the property described in the forgoing notice; that she has read the forgoing notice and knows the contents thereof; that she has personal knowledge of the facts therein stated; that the same are true.

Subscribed and sworn to **(or affirmed)** before me on this _____ day of _____, 2025, by _____, **proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.**

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Approval of Notice of Completion - Bid #23-05, Marquee Sign Project 2024 at Brekke, Harrington, Kamala, Ramona, Ritchen, and San Miguel Schools – Quiel School Signs (Hubbard/Bennett)

The contractor, Quiel School Signs, has completed the work for Bid #23-05, Marquee Sign Project 2024 at Brekke, Harrington, Kamala, Ramona, Ritchen, and San Miguel Schools, as of May 1, 2025. It is recommended that the Board of Trustees approve the Notice of Completion for this Project, which will be filed by the District with the County Recorder's Office.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Chief Information Officer, and the Director, Facilities, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #23-05, Marquee Sign Project 2024 at Brekke, Harrington, Kamala, Ramona, Ritchen, and San Miguel Schools with Quiel School Signs.

ADDITIONAL MATERIALS:

Attached: [Notice of Completion \(1 Page\)](#)

Return Recorded Notice of Completion to:
Melissa Reyes
Oxnard School District
1051 South "A" Street
Oxnard, CA 93030

NO FEE PER GOVT CODE 27383

NOTICE OF COMPLETION

Notice is hereby given that the Oxnard School District, a school district in Ventura County, is the owner in fee of the following described real property, to-wit:

Description: Brekke School, 1400 Martin Luther King Jr. Dr., Oxnard, CA 93030
Harrington School, 451 E. Olive Street, Oxnard, CA 93033
Kamala School, 634 West Kamala Street, Oxnard, CA 93033
Ramona School, 804 Cooper Rd., Oxnard, CA 93030
Ritchen School, 2200 Cabrillo Way, Oxnard, CA 93030
San Miguel School, 2400 South J Street, Oxnard, CA 93033

for Bid #23-05 and Agreement #23-251, Marquee Sign Project 2024:

That on or about the 16th day of December 2024, the said Oxnard School District of Ventura County entered into a contract with Quiel School Signs for the work of site improvements located at the school sites listed above, that certain real property hereinbefore described; that said building(s) and improvements were substantially completed on the 1st day of May 2025; that the address of said Oxnard School District is 1051 South A Street, City of Oxnard, Ventura County, California 93030.

Oxnard School District

By _____
Secretary of its Board of Trustees

STATE OF CALIFORNIA)
COUNTY OF VENTURA)

Anabolena DeGenna, being first duly sworn deposes and says: that she is Secretary and Clerk of the Board of Trustees of the Oxnard School District, a school district of Ventura County, California; that she therefore verifies the forgoing Notice of Completion on behalf of said Oxnard School District; that the Oxnard School District, of Ventura County, California, is owner of the property described in the forgoing notice; that she has read the forgoing notice and knows the contents thereof; that she has personal knowledge of the facts therein stated; that the same are true.

Subscribed and sworn to (**or affirmed**) before me on this _____ day of _____, 2025, by _____, **proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.**

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Approval of Notice of Completion - Bid #23-06, 2024 Pavement Rehabilitation Project – Lopez, Marina West, and Ramona Schools – J & H Engineering General Contractors, Inc. (Hubbard/Bennett)

The contractor, J & H Engineering General Contractors, Inc., has completed the work for Bid #23-06 to perform the work for Lopez, Marina West, and Ramona Schools Pavement Rehabilitation Project, as of August 16, 2024. It is recommended that the Board of Trustees approve the Notice of Completion for this Project, which will be filed by the District with the County Recorder's Office.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Chief Information Officer, and the Director, Facilities, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #23-06, 2024 Pavement Rehabilitation Project at Lopez, Marina West, and Ramona Schools with J & H Engineering General Contractors, Inc.

ADDITIONAL MATERIALS:

Attached: [Notice of Completion \(1 Page\)](#)

Return Recorded Notice of Completion to:
Melissa Reyes
Oxnard School District
1051 South "A" Street
Oxnard, CA 93030

NO FEE PER GOVT CODE 27383

NOTICE OF COMPLETION

Notice is hereby given that the Oxnard School District, a school district in Ventura County, is the owner in fee of the following described real property, to-wit:

Description: Lopez Academy, 647 West Hill Street, Oxnard, CA 93033
Marina West School, 2501 Carob Street., Oxnard, CA 93035
Ramona School, 804 Cooper Rd., CA 93030

for Bid #23-06 and Agreement #23-279, 2024 Pavement Rehabilitation Project 2024:

That on or about the 24th day of June 2024, the said Oxnard School District of Ventura County entered into a contract with J & H Engineering General Contractors, Inc. for the work of site improvements located at the school sites listed above, that certain real property hereinbefore described; that said building(s) and improvements were substantially completed on the 16th day of August 2024; that the address of said Oxnard School District is 1051 South A Street, City of Oxnard, Ventura County, California 93030.

Oxnard School District

By _____
Secretary of its Board of Trustees

STATE OF CALIFORNIA)
COUNTY OF VENTURA)

Anabolena DeGenna, being first duly sworn deposes and says: that she is Secretary and Clerk of the Board of Trustees of the Oxnard School District, a school district of Ventura County, California; that she therefore verifies the forgoing Notice of Completion on behalf of said Oxnard School District; that the Oxnard School District, of Ventura County, California, is owner of the property described in the forgoing notice; that she has read the forgoing notice and knows the contents thereof; that she has personal knowledge of the facts therein stated; that the same are true.

Subscribed and sworn to **(or affirmed)** before me on this _____ day of _____, 2025, by _____, **proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.**

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Consent Agenda

Approval of Notice of Completion - Bid #23-10, Kamala School Chiller Replacement Project - Bon Air, Inc. (Hubbard/Bennett)

The contractor, Bon Air, Inc., has completed the work for Bid #23-10, Kamala School Chiller Replacement Project, as of February 7, 2025. It is recommended that the Board of Trustees approve the Notice of Completion for this Project, which will be filed by the District with the County Recorder's Office.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Chief Information Officer, and the Director, Facilities, that the Board of Trustees approve the Notice of Completion and filing of such notice with the County Recorder's Office, for Bid #23-10, Kamala School Chiller Replacement Project with Bon Air, Inc.

ADDITIONAL MATERIALS:

Attached: [Notice of Completion \(1 Page\)](#)

Return Recorded Notice of Completion to:
Melissa Reyes
Oxnard School District
1051 South "A" Street
Oxnard, CA 93030

NO FEE PER GOVT CODE 27383

NOTICE OF COMPLETION

Notice is hereby given that the Oxnard School District, a school district in Ventura County, is the owner in fee of the following described real property, to-wit:

Description: Kamala School, 634 West Kamala Street, Oxnard, CA 93033

for Bid #23-10 and Agreement #23-304, Chiller Replacement Project:

That on or about the 27th day of January 2025, the said Oxnard School District of Ventura County entered into a contract with Bon Air, Inc. for the work of site improvements located at the school sites listed above, that certain real property hereinbefore described; that said building(s) and improvements were substantially completed on the 7th day of February 2025; that the address of said Oxnard School District is 1051 South A Street, City of Oxnard, Ventura County, California 93030.

Oxnard School District

By _____
Secretary of its Board of Trustees

STATE OF CALIFORNIA)
COUNTY OF VENTURA)

Anabolena DeGenna, being first duly sworn deposes and says: that she is Secretary and Clerk of the Board of Trustees of the Oxnard School District, a school district of Ventura County, California; that she therefore verifies the forgoing Notice of Completion on behalf of said Oxnard School District; that the Oxnard School District, of Ventura County, California, is owner of the property described in the forgoing notice; that she has read the forgoing notice and knows the contents thereof; that she has personal knowledge of the facts therein stated; that the same are true.

Subscribed and sworn to **(or affirmed)** before me on this _____ day of _____, 2025, by _____, **proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.**

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: June 18, 2025

Agenda Section: Section C: Personnel Agreement

Approval of Amendment #1 to Agreement #23-301 – University of Massachusetts Global (Carroll/Cordes)

At the June 5, 2024 Board Meeting, the Board of Trustees approved Agreement #23-301 with the University of Massachusetts Global. Under this agreement, the District will host student teaching and counseling candidates, providing them with educational fieldwork experiences under the supervision and guidance of District staff.

Amendment #1 is needed to include candidates in the following areas: School Psychology, Education Specialist (Mild/Moderate Support Needs and Extensive Support Needs), and Educational Administration. This amendment is necessary to continue supporting candidates as they work toward completing their degree and/or credential requirements. The terms of the existing agreement will not change.

Term of Agreement: January 1, 2024 through June 30, 2027

FISCAL IMPACT:

None

RECOMMENDATION:

It is recommended by the Director, Certificated Human Resources, and the Assistant Superintendent, Human Resources, that the Board of Trustees approve Amendment #1 to Agreement #23-301 with University of Massachusetts Global.

ADDITIONAL MATERIALS:

Attached: [Amendment #1 \(1 Page\)](#)



**AMENDMENT #1 TO AGREEMENT #23-301 with
University of Massachusetts Global
June 18, 2025**

At the June 5, 2024 Board Meeting, the Board of Trustees approved Agreement #23-301 with the University of Massachusetts Global. Under this agreement, the District will host student teaching and counseling candidates, providing them with educational fieldwork experiences under the supervision and guidance of District staff.

Amendment #1 is needed to include candidates in the following areas: School Psychology, Education Specialist (Mild/Moderate Support Needs and Extensive Support Needs), and Educational Administration. This amendment is necessary to continue supporting candidates as they work toward completing their degree and/or credential requirements.

By: _____

Date: _____

Oxnard School District

By: _____

Date: _____

Melissa Reyes, Director of Purchasing

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Facilities Agreement

Approval of Field Contract Agreement #24-233 – M.W. Loyd, Inc. (Hubbard/Bennett)

M.W. Loyd, Inc. will install new traffic-grade access concrete vaults at the Transportation Department Bus Yard, located at 516 West Wooley Rd., Oxnard, CA 93030, per the attached proposal dated May 19, 2025.

Term of Agreement: June 19, 2025 through August 15, 2025

FISCAL IMPACT:

\$67,000.00 – Deferred Maintenance Funds

RECOMMENDATION:

It is the recommendation of the Director of Facilities, and the Chief Information Officer, that the Board of Trustees approve Field Contract Agreement #24-233 with M.W. Loyd, Inc., in the amount of \$67,000.00.

ADDITIONAL MATERIALS:

Attached: [Agreement #24-233, M.W. Loyd Inc. \(15 Pages\)](#)
[Proposal \(1 Page\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into this _____ day of _____, 20____
by and between Oxnard School District (hereinafter referred to as "District") and _____,
(hereinafter referred to as "Provider.")

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

- 4. SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

- 5. TIME OF PERFORMANCE.** The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

- 6. PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

Provider shall be responsible for all costs of clean up and/or removal of spilled regulated substances as a result of Provider's services or operations performed under this Agreement, including, but not limited to:

- Hazardous and toxic substances,
- Hazardous waste,
- Universal waste,
- Medical waste,
- Biological waste,
- Sharps waste.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	Each Occurrence	Aggregate
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement, Automobile Liability Insurance, including non-owned and hired automobiles, as applicable with the following coverage limits: [REDACTED]

Personal vehicles: \$ 500,000.00 combined single limit or
\$100,000.00 per person / \$300,000.00 per accident

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance and Employers' Liability insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

Absent proof of Workers' Compensation Insurance, Provider will submit a statement requesting a waiver from this requirement and indicating the reason Workers' Compensation Insurance is not required.

- d. Errors and Omissions Insurance. Provider shall procure and maintain, during the term of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of the following: [REDACTED]

- e. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage:

	Each Occurrence	Aggregate
<input type="checkbox"/> Abuse and Molestation	\$ 2,000,000.00	\$4,000,000.00
<input type="checkbox"/> Pollution Liability	\$ 1,000,000.00	\$ 2,000,000.00
<input type="checkbox"/> Cyber Liability	\$ 5,000,000.00	
<input type="checkbox"/> Other: _____	\$ _____	\$ _____

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding
20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

Submit invoice upon completion of project to accountspayable@oxnardsd.org and m6lopez@oxnardsd.org. Net 30 terms.

ADDITIONAL COSTS OF EXPENSES:

N/A

EXHIBIT C
REQUIRED CERTIFICATIONS

Services Agreement Dated: _____, 2025

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____

M.W. LOYD, INC.

May 19, 2025

P.O. Box 4266, Chatsworth, CA 91313
(818) 882-3208 • Fax (818) 718-8259

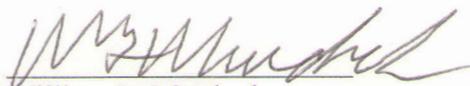
Oxnard School District
1051 South A Street
Oxnard, CA 93030

Re: Bid for Installation of Traffic-Grade Access Vaults in Bus Yard Located at 516 West
Wooley Rd. Oxnard, CA 93030

Items of Work:

1. Remove and replace 240SF concrete paving (30' X 8')
2. Remove 5 existing steel access covers and replace with 24" manhole ring and cover
3. Adjust existing frame and cover over existing electric pump station to grade
4. Protect existing clarifier in-place
5. Site clean-up

Lump Sum \$67,000.00



William L. Murdock

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section C: Support Services Agreement

Approval of Agreement #25-91 – Read.Write.Think., LLC (Fox/Valdovinos)

Read.Write.Think., LLC will provide twenty-two (22) days of on-site professional development focused on enhancing writing instruction for teachers and administrators at Lemonwood School. Consultants will work closely with educators through structured lesson study cycles that include co-planning, instructional modeling, and reflective practice.

This partnership aims to improve the overall quality of writing instruction and boost student academic achievement. In addition, consultants will offer targeted and sustained support to teachers as they integrate Writer’s Workshop into existing biliteracy units across grade levels, ensuring alignment with the Common Core State Standards (CCSS).

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

\$51,700.00 – Title 1 Funds

RECOMMENDATION:

It is the recommendation of the Principal, Lemonwood School, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-91 with Read.Write.Think., LLC.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-91, Read.Write.Think., LLC \(4 Pages\)](#)
[Proposal \(1 Page\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services

\$ _____

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer	Signature	Date

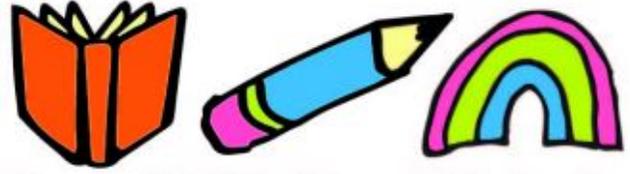
Oxnard School District

Director, Purchasing	Signature	Date

ESTIMATE

Read. Write. Think., LLC
2512 28th Street #101
Santa Monica, CA 90405

hello@readwritethinkwithrenee.com
+1 (315) 264-6883



Bill to

Carlos Valdovinos
Lemonwood School-Oxnard

Ship to

Carlos Valdovinos
Lemonwood School-Oxnard

Estimate details

Estimate no.: 1050
Estimate date: 04/24/2025
Expiration date: 07/01/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Onsite Professional Study in Literacy	Professional Study in Literacy	22	\$2,350.00	\$51,700.00
					Total	\$51,700.00
				Expiry date	07/01/2025	

Accepted date

Accepted by

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section C: Support Services Agreement

Approval of Agreement #25-92 – Read.Write.Think., LLC (Fox/Anguiano)

Read.Write.Think., LLC will provide twenty-one (21) days of on-site professional development focused on enhancing writing instruction for teachers and administrators at Chavez School. Consultants will work closely with educators through structured lesson study cycles that include co-planning, instructional modeling, and reflective practice.

This partnership aims to improve the overall quality of writing instruction and boost student academic achievement. In addition, consultants will offer targeted and sustained support to teachers as they integrate Writer’s Workshop into existing biliteracy units across grade levels, ensuring alignment with the Common Core State Standards (CCSS).

Term of Agreement: August 1, 2025 through June 30, 2026

FISCAL IMPACT:

\$49,350.00 – Title 1 Funds

RECOMMENDATION:

It is the recommendation of the Principal, Chavez School, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-92 with Read.Write.Think., LLC.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-92, Read.Write.Think., LLC \(4 Pages\)](#)
[Proposal \(1 Page\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services

\$ _____

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer

Signature

Date

Oxnard School District

Director, Purchasing

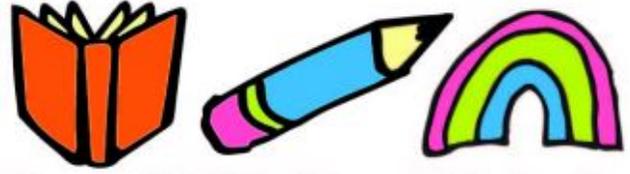
Signature

Date

ESTIMATE

Read. Write. Think., LLC
2512 28th Street #101
Santa Monica, CA 90405

hello@readwritethinkwithrenee.com
+1 (315) 264-6883



Bill to
Bertha Anguiano
Cesar E. Chavez School-Oxnard

Ship to
Bertha Anguiano
Cesar E. Chavez School-Oxnard

Estimate details
Estimate no.: 1054
Estimate date: 04/29/2025

Vendor Number: 006829/1

#	Date	Product or service	Description	Qty	Rate	Amount
1.	08/01/2025	Onsite Professional Study in Literacy	Professional Study in Literacy	21	\$2,350.00	\$49,350.00
Total						\$49,350.00

Accepted date

Accepted by

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section C: Support Services Agreement

Approval of Agreement #25-94, California Association for Bilingual Education, Project 2INSPIRE (Fox/Ruvalcaba)

California Association for Bilingual Education, Project 2INSPIRE will provide parent leadership classes in both English and Spanish. Parents who participate will apply the skills they acquire to support their children's educational growth and will also share this knowledge with other parents at their schools, helping to enhance parent engagement and contribute to informed decision-making.

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

\$34,000.00 – Title I Funds

RECOMMENDATION:

It is the recommendation of the Manager, Equity, Family & Community Engagement, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-94 with California Association for Bilingual Education, Project 2INSPIRE.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-94, CAFE Project 2INSPIRE \(4 Pages\)](#)
[Proposal \(5 Pages\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services

\$ _____

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer	Signature	Date

Oxnard School District

Director, Purchasing	Signature	Date



Proposal

Between **Oxnard School District** and
California Association for Bilingual Education (CABE)
for **2025-2026**
Contract Number #OX2526214

Responsibilities of Oxnard School District

- To schedule the Project 2INSPIRE (P2I) sessions in collaboration with CABE within 3 weeks of the approval of this MOU.
- To notify CABE FACE Contract Coordinator, **Eloisa Nunez via email at eloisa@gocabe.org** of date/time changes for the parent leadership sessions in a timely manner:
 - Once **Oxnard School District** and CABE have mutually agreed upon the date/time for the P2I, CABE Parent Specialist assigned must be notified of any changes in date/time at least ten (10) business days prior to the originally scheduled day and time of the sessions.
 - If notice is received less than ten (10) business days prior to the originally scheduled day and time of the session, **Oxnard School District** will be liable for any additional consultant costs related to the date/time change(s), if applicable.
- To share information about the sessions on a timely manner with the community to promote participant attendance. Make-up sessions can be provided with an additional cost.
- To provide an appropriate location for the sessions at no cost to CABE.
- To provide the audiovisual equipment for the presentations, requested by CABE in advance.
- To provide technical support during the delivery of onsite/virtual Project 2INSPIRE sessions, if using a school/site sponsored meeting platform.
- To meet and accommodate the needs of any of their participants as needed, including interpretation.
- To print and provide all graduating participants with a copy of their certificate.
- Provide administrative support to CABE Facilitator when necessary.
- To limit the number of participants to a maximum of 25.
 - Participants are defined as those who attend, even for only a portion of the day, whether they are formally registered/paid or not (provided however, such term shall not include those staff individuals present who provide audiovisual equipment, materials/handouts or administrative support).

- If the number of participants exceeds 25, CAFE must be notified at least 2 weeks in advance. An additional Parent Specialist may be assigned to the presentation to support participant engagement and additional materials may need to be prepared.
- If the site exceeds 25 participants, the cost per participant beyond 25 will be (\$175 each) added to the total cost of the MOU.

Responsibilities of CAFE

- Provide all content and curriculum.
- Provide a **Parent Specialist** to present the Project 2INSPIRE sessions.
- Provide a PDF version of certificate for site to print and distribute.
- Provide a graduation celebration for all that complete full course content in person or virtually.

Virtual Delivery

- If **onsite** professional development is not an option due to the Covid-19 pandemic or any other reason beyond CAFE's control, CAFE will coordinate with **Oxnard School District** to provide Professional Development through a virtual platform curriculum with modifications as needed (time, materials, etc.).
- CAFE will provide the Zoom Virtual Platform and set up unless school/site selects to use and set up a different platform. The district is responsible for providing technical support to CAFE facilitator for training, managing, setting up, and monitoring the session.
- Only CAFE may record the training if the school or site does not approve the recording it should be communicated to CAFE prior to the start of date.
- CAFE will notify Participants before the start of the trainings that CAFE will be recording the session.
- Participants who consent but do not wish to be seen on the camera, or do not want their background visible, may also turn their cameras off or utilize virtual backgrounds at any point during the meeting.
- Information that Participants want kept private during meetings is their responsibility.
- Participants may not display, post, or otherwise use language or material that is discriminatory, defamatory, obscene, sexually explicit, harassing, intimidating, or threatening. This could be subject to removal from the class.

Budgeting

At contract signing, a PO must be submitted to CAFE FACE Contract Coordinator **Eloisa Nunez** via email eloisa@gocabe.org

CAFE FACE Contract Coordinator will invoice **Oxnard School District** by **the last day** of the month of **September, December and March** for all services delivered up to that date. **Oxnard School District** will be invoiced for all scheduled services through June 30th by April 30th of the contract year.

Intellectual Property

CAFE retains all intellectual property rights to the content of the Project 2INSPIRE presentations

CABE retains the right to record virtual and **onsite** Project 2INSPIRE sessions and any other CABE content for internal quality control purposes. Only CABE may record its presentations, and any recordings are the sole property of CABE.

Insurance

CABE shall provide **Oxnard School District** and a current certificate of policy evidencing its comprehensive and general liability insurance coverage in a sum not less than \$3,000,000 aggregate and \$1,000,000 per occurrence. CABE will provide evidence of Workers' Compensation insurance coverage for all CABE Parent Specialist upon request.

Indemnification

- A. Insofar as permitted by law, **Oxnard School District** shall assume the defense and hold harmless CABE and/or any of its officers, agents or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, which may arise by reason of the sole fault or negligence of **Oxnard School District**, its officers, agents, or employees.
- B. Insofar as permitted by law, CABE shall assume the defense and hold harmless **Oxnard School District** and/or any of its officers, agents or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, which may arise by reason of any harm to person(s) or property received or suffered by reason of the sole fault or negligence of CABE its officers, agents, or employees.
- C. It is the intent of **Oxnard School District** and CABE that where negligence or responsibility for any harm to person(s) or property is determined to have been shared, the principles of comparative negligence shall be followed, and each party shall bear the proportionate cost of any liability, damages, costs, or expenses attributable to that party.
- D. **Oxnard School District** and CABE agree to notify the other party of any claims, administrative actions, or civil actions determined to be within the scope of this agreement within ten (10) calendar days of such determination. **Oxnard School District** and CABE further agree to cooperate in defense of any such actions. Nothing in this Agreement shall establish a standard of care for or create any legal right for any person not a party to this agreement.

Termination

Either party may terminate this MOU without cause upon (30) days prior written notice to the other party. If terminated by the school, the school will be responsible for costs incurred up to the date of termination. If **onsite** sessions are not an option at any point during the school year due to the Covid-19 pandemic or other cause outside the control of the parties, CABE will provide the Project 2INSPIRE sessions through a virtual platform, with modifications as needed, or the parties will reschedule the sessions to a mutually agreeable date.

Notices

Any notice required to be given by the terms of this MOU shall be deemed to have been given when the same is personally delivered or sent by first-class mail, postage prepaid, addressed to the respective parties as follows:

EXHIBIT A - SCOPE OF WORK

I. GENERAL SCOPE:

The Contractor will provide **twelve (12) 2–3-hour hybrid training workshops one cohort in Spanish and one cohort in English**, on topics from the California Association for Bilingual Education’s (CABE’s) **Project 2INSPIRE Parent Leadership Development Program (P2i) Expert Level**, for a **total of \$34,000** during the **2025-2026 school year**.

II. CONTRACT MONITORS:

The Contractor assigns **Eloisa Nunez at eloisa@gocabe.org** as the Contractor Contract Monitor to oversee this project. Said Contractor Contract Monitor is not authorized by the State to make any commitments or make any changes which will affect the price, terms, or conditions of this agreement without a formal contract amendment.

III. TASKS TO BE ACCOMPLISHED:

A. CABE Parent **Specialist** will provide:

1. Twelve (12) 2-3-hour hybrid training workshops **in Spanish**, on topics from CABE’s **P2i Expert Level 3 during the 2025-2026 school year with Oxnard School District**. Of the 12 total sessions two will be held onsite. Training workshop dates TBD.
2. Twelve (8) 2-3-hour hybrid training workshops **in English**, on topics from CABE’s **P2i Mastery Level 2 during the 2025-2026 school year with Oxnard School District**. Of the 8 total sessions two will be held onsite. Training workshop dates TBD.
3. Twelve (8) 2-3-hour hybrid training workshops **in Spanish**, on topics from CABE’s **P2i Expert Level 4 during the 2025-2026 school year with Oxnard School District**. Of the 8 total sessions two will be held onsite. Training workshop dates TBD.
4. CABE will provide **an electronic copy (via Google link) of the Awareness level curriculum** during the **2024-2025 school year**. This include four (4) virtual coaching sessions facilitated by CABE Parent Specialist to support implementation of the curriculum.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Special Education Agreement

Approval of Agreement #25-96 – Professional Tutors of America Inc. (DeGenna/Jefferson)

Professional Tutors of America, Inc., a California Department of Education-certified Non-Public Agency (NPA), will provide comprehensive educational support services to the Special Education Department for the 2025-2026 school year. Services will include one-on-one academic tutoring in core subjects, speech and language therapy, occupational therapy, and behavioral intervention aligned with students' IEPs. Professional Tutors of America will also offer counseling, parent training, Educationally Related Mental Health Services (ERMHS), vocational education, and transition services. English Language Development (ELD) instruction will be provided for English learners, along with reading interventions using Orton-Gillingham-based programs such as Sonday Reading or Spire Reading. Additionally, Professional Tutors of America will conduct assessments, evaluations, and participate in IEP meetings.

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

Not to exceed \$150,000.00 – Special Education Funds

RECOMMENDATION:

It is the recommendation of the Director, Special Education, and the Superintendent, that the Board of Trustees approve Agreement #25-96 with Professional Tutors of America Inc.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-96, Professional Tutors of America \(15 Pages\)](#)
[Rate Sheet \(1 Page\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the “Agreement”) is made and entered into this _____ day of _____, 20____
by and between Oxnard School District (hereinafter referred to as “District”) and _____,
(hereinafter referred to as “Provider.”)

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on “Statement of Work” which is attached hereto and incorporated herein by this reference (“Services”).
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. **SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. **TIME OF PERFORMANCE.** The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. **PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement, Automobile Liability Insurance, including non-owned and hired automobiles, as applicable with the following coverage limits: [REDACTED]

Personal vehicles: \$ 500,000.00 combined single limit or
\$100,000.00 per person / \$300,000.00 per accident

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance and Employers' Liability insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

Absent proof of Workers' Compensation Insurance, Provider will submit a statement requesting a waiver from this requirement and indicating the reason Workers' Compensation Insurance is not required.

- d. Errors and Omissions Insurance. Provider shall procure and maintain, during the term of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of the following: [REDACTED]

- e. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage:

	Each Occurrence	Aggregate
<input type="checkbox"/> Abuse and Molestation	\$ 2,000,000.00	\$4,000,000.00
<input type="checkbox"/> Pollution Liability	\$ 1,000,000.00	\$ 2,000,000.00
<input type="checkbox"/> Cyber Liability	\$ 5,000,000.00	
<input type="checkbox"/> Other: _____	\$ _____	\$ _____

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
- 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding
20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

Provide comprehensive educational support services to the Special Education Department per the attached rate sheet.

WORK SCHEDULE:

PER DISTRICT CALENDAR

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

Submit invoices monthly to accountspayable@oxnardsd.org and khenry@oxnardsd.org,
Net 30 Terms

ADDITIONAL COSTS OF EXPENSES:

N/A

**EXHIBIT C
REQUIRED CERTIFICATIONS**

Services Agreement Dated: _____, 2025

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____



Non Public Agency / Special Education and Related Services

Rate Sheet 2025-26

*Rates/per hour

(1) Academic Instruction - Sped. Credential/General Ed Cred.	\$97.
(2) Behavior Intervention	
Behavior Intervention Design Planning	\$143.
Behavior Intervention Implementation	\$143.
(3) Counseling & Guidance	
Educational Counseling	\$143.
Parent Counseling & Training	\$143.
Educationally Related Mental Health Services	\$143.
Educationally Related Intensive Counseling Services	\$143.
(4) Language Speech Development & Remediation	\$143.
Assessment/Evaluation, including IEP attendance	\$143.
(5) Occupational Therapy	\$143.
Assessment/Evaluation, including IEP attendance	\$143.
(6) Vocational Education & Career Development, Transition	\$107.
(7) Reading Intervention Program	
Sunday Reading or Spire Reading (both Orton-Gillingham Based)	\$125.
(60 hrs minimum per level – rate includes all materials)	

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section C: Support Services Agreement

Approval of Agreement #25-97, Step Engagement Coaching (Fox/Ruvalcaba)

Step Engagement Coaching will provide 8 leadership development sessions designed to enhance the skills and capacity of ELAC/DELAC parent leaders and graduates of the Level 4 Project 2 Inspire program. These professional development sessions will provide participants with valuable tools to foster strong team dynamics, encourage positive communication, support student achievement, and empower them to serve as parent leaders who inspire and uplift families throughout the district.

Term of Agreement: August 21, 2025 through June 30, 2026

FISCAL IMPACT:

\$7,500.00 – Title I Funds

RECOMMENDATION:

It is the recommendation of the Manager, Equity, Family & Community Engagement, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-97 with Step Engagement Coaching.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-97, Step Engagement Coaching \(4 Pages\)](#)
[Proposal \(6 Pages\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services

\$ _____

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer

Signature

Date

Oxnard School District

Director, Purchasing

Signature

Date



STEP Engagement Coaching

Proposal for Parent Leadership Development Series:

“Co-Powering Parent Leaders Across Our Schools”**

Submitted by: STEP Engagement Coaching

Prepared for: Oxnard School District

Date: April 16, 2025

Overview

We propose a comprehensive **8-session leadership development series** designed to strengthen the capacity of **ELAC/DELAC officers and Advanced Parent Leaders** as dynamic, up dated and collaborative parent leaders. This professional development will equip participants with the tools to continue to build strong teams, promote positive communication, support student success, and serve as Parent Leaders Motivating Change who inform and uplift other families across their schools.

This training initiative emphasizes:

- Culturally affirming leadership
- Diplomatic communication
- Understanding of History and Current U.S. school systems
- Advocacy and collaboration
- Data literacy to inform family-centered initiatives

Program Goals

- Develop confident, poised, and inclusive ELAC/DELAC leaders
- Build teamwork and trust among parent leadership groups
- Provide professional development that helps parents become Parents Motivating Change and co-facilitators of learning for other families
- Equip parents with a practical understanding of educational systems, pathways, and cultural relevance
- Build parent capacity to use data to guide initiatives and communicate needs effectively

Structure



Total Duration: 8 sessions (2-2.5 hours each)

Delivery Method:

- **4 sessions in person**
 - **4 sessions virtual (via Zoom or preferred platform)**
Language: Bilingual (English or Spanish) or language support as needed
Session Length: 2-2.5 hours per session
Participants: ELAC/DELAC officers and emerging parent leaders
Ideal Group Size: Up to 35 participants
-

Workshop Breakdown(can be adjusted to needs)

1. **Positive Parent Leadership: Building Vision and Trust**
 2. **The Art of Diplomatic Communication with School Stakeholders**
 3. **Teamwork in Action: Strengthening ELAC/DELAC Collaboration**
 4. **Navigating the past and current U.S. Educational System with Confidence**
 5. **Cultural Wealth at Home: Supporting Learning & Engagement**
 6. **Strategic Advocacy and Equity-Focused Leadership**
 7. **Using Data and Research for Family-Centered School Initiatives**
 8. **Leadership Celebration and Action Planning for Parent Leaders Motivating Change**
-

Professional Development Outcomes

By the end of the series, participants will:

- Demonstrate leadership behaviors rooted in inclusivity, teamwork, and advocacy
 - Communicate effectively with school staff, administrators, and fellow parents
 - Share key educational information confidently with other families
 - Use data and research to understand needs, measure impact, and inform decisions
 - Build action plans to strengthen family engagement across schools
-

Ambassador Development Component

Graduates of this program will be encouraged and equipped to:

- Serve as **Parent Leaders Motivating Change** within their schools
- **Facilitate peer learning** opportunities for other parents
- Participate in future district-level events, panels, and initiatives as informed leaders
- Support **data collection and interpretation** around family engagement to co-create initiatives with school staff



Investment

Service	Details	Cost
8 Parent Leadership Workshops	8 two-hour sessions (4 in person, 4 virtual), including planning, facilitation, materials, and bilingual delivery	\$7,200
Breakdown:	4 in-person sessions @ \$1,000/session 4 virtual sessions @ \$900/session	
Coaching	3 sessions to give additional support	\$300.00
Materials & Planning	Participant workbooks, digital resources, certificates	Included
Total Investment		\$7,500

Additional sessions, follow-up coaching, or family leadership events can be added upon request.

Contact & Booking

STEP Engagement Coaching

Antoinette Hernandez

Email: Toniherg@gmail.com

Phone: (909-272-9052)

Website: <https://stepengagement.com/>

Propuesta Inicial: Serie de Desarrollo de Liderazgo para Padres Líderes de ELAC y DELAC y de el distrito

“Coempoderando Padres Líderes Motivando Cambio en Nuestras Escuelas”



Presentado por: Antoinette Hernandez

Preparado para: Oxnard USD

Fecha: 16 de abril de 2025

Descripción General

Proponemos una **serie de 8 talleres de desarrollo de liderazgo** para re fortalecer la capacidad de los oficiales de ELAC y DELAC como líderes positivos, colaborativos y mantener a los padres **al día** con toda la información relevante. Esta formación profesional ayudará a los participantes a convertirse en padres líderes motivadores capaces de compartir información útil con otras familias en sus comunidades escolares.

Esta iniciativa profesional se enfoca en:

- Liderazgo culturalmente afirmativo
 - Comunicación diplomática
 - Conocimiento del sistema educativo en EE. UU. y sus actualizaciones
 - Trabajo en equipo y colaboración
 - Uso de los resultados de datos para iniciativas centradas en las familias
-

Objetivos del Programa

- Desarrollar líderes seguros, positivos e inclusivos en ELAC/DELAC y el el Distrito
 - Fomentar la confianza y el trabajo en equipo entre los padres líderes
 - Ofrecer formación profesional para que los padres se conviertan en embajadores y facilitadores en sus comunidades escolares
 - Proporcionar conocimientos prácticos sobre el sistema educativo, sus normas y estructuras
 - Capacitar a los padres en el uso de datos para identificar necesidades y guiar acciones
-

Estructura

Duración Total: 8 sesiones (2 horas cada una)

Formato:

- **4 sesiones presenciales**



- **4 sesiones virtuales (por Zoom)**
Idioma: Bilingüe (español o inglés)
Duración por Sesión: 2-2.5 horas
Participantes: Oficiales de ELAC/DELAC y futuros líderes comunitarios
Tamaño Ideal del Grupo: Hasta 35 participantes
-

Temario de los Talleres (Opcional)

1. **Liderazgo Positivo: Construyendo Visión y Confianza**
 2. **El Arte de la Comunicación Diplomática con el Personal Escolar**
 3. **Trabajo en Equipo: Fortaleciendo la Colaboración en ELAC/DELAC y en el distrito**
 4. **Navegando el Nuevo Sistema Educativo de EE. UU. con Seguridad**
 5. **El Hogar como Espacio de Aprendizaje: Valorando las Prácticas Familiares**
 6. **Abogacía Estratégica con Enfoque en la Equidad**
 7. **Uso de Datos de resultados de información para Iniciativas Escolares Centrada en las Familias**
 8. **Celebración del Liderazgo y Plan de Acción como Padres Líderes Motivando el Cambio**
-

Resultados Esperados

Al completar la serie, los participantes podrán:

- Demostrar liderazgo basado en la inclusión, la colaboración y la abogacía
 - Comunicarse de manera efectiva con el personal escolar y otros padres
 - Compartir información educativa clave con otras familias
 - Usar datos para comprender necesidades y diseñar soluciones
 - Crear planes de acción para fortalecer el compromiso familiar en sus escuelas
-

Componente de Desarrollo como Padre Líder Motivando el Cambio

Los participantes también estarán preparados para:

- Servir como **Embajadores de Padres** en sus escuelas
 - **Facilitar talleres o reuniones informativas** para otras familias
 - Participar en eventos, paneles y actividades del distrito como líderes formados
 - Apoyar la **recopilación y análisis de datos** sobre el compromiso familiar
-



Inversión Económica

Servicio	Detalles	Costo
8 Talleres de Liderazgo para Padres	8 sesiones de 2 horas (4 presenciales y 4 virtuales), incluye planeación, facilitación, materiales y entrega bilingüe	\$7,500
Desglose:	4 sesiones presenciales @ \$1,000 c/u 4 sesiones virtuales @ \$900 c/u	
Coaching	Apoyo adicional de asesoría	\$300.00
Materiales y Planeación	Cuadernos de trabajo, recursos digitales, certificados y ceremonia de graduación	Incluido
Total de la Inversión		\$7,500

**Se pueden agregar sesiones adicionales, eventos de seguimiento o coaching individual si se desea.*

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section C: Support Services Agreement

**Approval of Agreement #25-99 – Outreach Alliance of Ventura County - Supplies 4 Success
(Fox/Nocero)**

Supplies 4 Success is a philanthropic program of Outreach Alliance of Ventura County designed to provide new school clothing, a backpack, school supplies, hygiene supplies, books, and/or gift cards to economically challenged school-aged children and is run entirely by volunteers.

Outreach Alliance may furnish a gift card for clothing and shoes, a backpack, a hygiene kit, school supplies, and one or two age-appropriate fiction and/or non-fiction books to the agreed number of students in need in Oxnard Elementary School District until designated program funds are exhausted.

Term of Agreement: July 1, 2025 through June 30, 2028

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Director, Pupil Services, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-99 with Outreach Alliance of Ventura County.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-99, Outreach Alliance of Ventura County \(4 Pages\)](#)
[Proposal \(2 Pages\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services

\$ _____

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer

Signature

Date

Oxnard School District

Director, Purchasing

Signature

Date



Proposal

Supplies 4 Success

Purpose: Supplies 4 Success is a philanthropic program designed to provide new school clothing, a backpack, school supplies, hygiene supplies, books, and/or gift cards to economically challenged school-aged children and is run entirely by volunteers.

Term: The term of this MOU shall commence **July 1, 2025**, and shall terminate June 30, 2028.

Compensation: The Oxnard Elementary School District will not be charged for the services provided by Outreach Alliance.

Description of Services:

OBLIGATIONS OF OUTREACH ALLIANCE

- A. Outreach Alliance may furnish a gift card for clothing and shoes, a backpack, a hygiene kit, school supplies, and one or two age-appropriate fiction and/or non-fiction books to the agreed number of students in need in Oxnard Elementary School District until designated program funds are exhausted.
- B. Outreach Alliance shall assume all financial obligations relative to the provision or purchase of the items specified in section A.
- C. Financial contributions to this program by Outreach Alliance shall be made only as stipulated in the terms of this agreement.
- D. Outreach Alliance shall maintain adequate liability insurance coverage for this program.
- E. Outreach Alliance shall evaluate the program at least every two years and ask for input from the schools/District.
- F. Outreach Alliance shall provide these benefits and support services for eligible students and emergency support for families in accordance with a schedule established between Outreach Alliance and Oxnard School District.

OBLIGATIONS OF OXNARD SCHOOL DISTRICT

- A. Oxnard School District shall provide its own liability insurance.
- B. Oxnard School District shall appoint a contact person to interface with Outreach Alliance.

- C. School personnel shall select and schedule prospective recipients.
- D. The district/school shall coordinate with Outreach Alliance to transfer supplies to the school sites.

PUBLIC RELATIONS

- A. Outreach Alliance shall have prominent identification with Supplies 4 Success.
- B. Outreach Alliance of Ventura County shall have complete control of all publicity releases, brochures and other written material connected with this program.
- C. Photos and names of recipients shall not be used without written permission of those directly involved.

RENEWAL AND TERMINATION

This agreement shall be renewed every three years or at the end of the agreed upon time limit. It is the intention of Outreach Alliance to continue this program for an indefinite period of time. However, either party may terminate this agreement and the Supplies 4 Success program by giving sixty (60) days' written notice to the other party. In the case of termination, all assets utilized in the Supplies 4 Success program shall remain the property of Outreach Alliance and neither party shall have any further obligation thereafter.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Scott Carroll

Date of Meeting: June 18, 2025

Agenda Section: Section C: Personnel Agreement

Approval of Agreement #25-100 – California State University Channel Islands 2025-2028 (Carroll/Cordes)

The District will provide university students enrolled in credentialing programs, commonly referred to as "student teachers", the opportunity to gain practical experience in a public school environment. Through this program, students will fulfill their practicum requirements by participating in both pre-clinical fieldwork and student teaching.

Term of Agreement: July 1, 2025 through June 30, 2028

FISCAL IMPACT:

None

RECOMMENDATION:

It is recommended by the Director, Certificated Human Resources, and the Assistant Superintendent, Human Resources, that the Board of Trustees approve Agreement #25-100 with California State University Channel Islands.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-100, CSUCI - Student Teaching \(10 Pages\)](#)

OSD AGREEMENT #25-100

Student Teaching Agreement-Credential Programs

This Agreement (the “AGREEMENT”) entered into between the Trustees of the California State University at Channel Islands hereafter referred to as “UNIVERSITY,” and the **Oxnard School District** hereinafter referred to as “AGENCY.” UNIVERSITY and AGENCY may be referred to herein individually as a “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, AGENCY and UNIVERSITY desire to enter into an agreement for AGENCY to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the UNIVERSITY; and

WHEREAS, it is of the mutual benefit of the Parties that students of UNIVERSITY’s teaching program use the facilities of the AGENCY for their teaching experiences; and

WHEREAS, it is essential for the students in the program at the UNIVERSITY to acquire such teaching experience during their learning process; and

WHEREAS, any such agreement may provide for the payment for the services rendered by the Agency of an amount not to exceed the actual cost to the Agency of the services rendered; and

WHEREAS, it is beneficial to AGENCY to contribute to the education of the future supply of teaching graduates.

WHEREAS, “Practice Teaching” as used in this Agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of AGENCY, in the schools or classroom in which the practice teaching is provided; and

WHEREAS, “Student Teacher,” as used in this Agreement means a student enrolled in teacher training curricula of the UNIVERSITY and engaged in Practice Teaching under the supervision of the AGENCY.

NOW, THEREFORE, it is mutually agreed between the UNIVERSITY and AGENCY as follows:

1. **Term:** The term of this Agreement shall commence on **July 1, 2025**, and terminate on **June 30, 2028**. The Parties may agree to annual extensions after expiration of the initial term.
2. **Termination.**
 - a. This Agreement may be terminated or amended in writing at any time by mutual written consent of the Parties and may be terminated by either Party for any reason by giving 90 days advance written notice to the other Party; provided, however, that credential candidates shall be allowed to conclude any ongoing assignments.

Student Teaching Agreement-Credential Programs

- b. AGENCY may refuse to accept for Practice Teaching any student of the UNIVERSITY assigned to Practice Teaching in AGENCY, in the event the student fails to meet the necessary qualifications and upon request of AGENCY, the UNIVERSITY shall terminate the assignment of any student of the UNIVERSITY to Practice Teaching in the AGENCY.

3. Responsibilities

a. AGENCY Responsibilities

Agency responsibilities are described in Exhibit A, which is attached and incorporated into this Agreement by reference.

b. UNIVERSITY Responsibilities

UNIVERSITY responsibilities are described in Exhibit B, which is attached and incorporated into this Agreement by reference.

c. STUDENT TEACHER Responsibilities

Student Teacher responsibilities are described in Exhibit C, which is attached and incorporated into this Agreement by reference.

4. Nature of Relationship.

- a. Nothing contained in this Agreement shall be deemed or construed to create a joint venture, partnership, principal-agent or employment relationship between the Parties and neither Party shall have the authority to bind the other Party for any purpose.
- b. The Parties expressly understand and agree that all UNIVERSITY students serving as Student Teachers in AGENCY schools pursuant to this Agreement are doing so for educational purposes only, and Student Teachers are not considered employees of the AGENCY for any purpose and are not eligible for any benefits including, but not limited to, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to AGENCY employees. The Practice Teaching is for the benefit of the student, and students do not displace regular AGENCY employees.
- c. Student Teachers are not employees of the UNIVERSITY for any purpose, including, but not limited to, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to UNIVERSITY employees.

5. **Force Majeure.** The Parties to this Agreement shall be excused from performance of this Agreement during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God or other events beyond the reasonable control of the applicable Party. Such events include, but are not limited to, natural disasters, power outages, acts of terrorism, acts of war, civil unrest or riots, labor disputes, government orders, epidemics, pandemics quarantines, or equipment failure. Satisfactory evidence to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the Party not performing.

6. **Notice.** Any Notices required by this Agreement will be deemed to have been duly given if communicated to the following individuals:

Student Teaching Agreement-Credential Programs

UNIVERSITY:	AGENCY:
J. Spencer Clark	
Associate Dean of School of Education	
805-437-2078	
Spencer.clark@csuci.edu	

7. **Compliance with Laws.** UNIVERSITY and AGENCY agree that shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination and/or harassment.
8. **Non-Discrimination and Equal Employment Opportunity**

During the performance of this Agreement, the Parties shall not unlawfully discriminate, harass or allow harassment, against any employee or applicant for employment because of sex, sexual orientation, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), medical condition, age, marital status, and denial of family care leave. The Parties shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.
9. **Fingerprinting.** As a condition of admission to the Student Teacher Program, Student Teacher must have furnished to California Commission on Teacher Credentialing a full set of fingerprints for purposes of conducting a criminal history record check and obtaining their Certificate of Clearance from the Commission.
10. **Tuberculosis.** As a condition of admission to the Student Teacher Program, Student Teacher must have submitted to UNIVERSITY evidence that they have been examined and are free of infectious tuberculosis. Additional submission to AGENCY of a tuberculosis risk assessment or proof the Student Teacher has been examined to determine that he or she is free of infectious tuberculosis is not required as a condition of this Agreement.
11. **COVID-19 or Other Declared Pandemic.**
 - a. The Parties agree to comply with and observe the provisions of the California Division of Occupational Safety and Health (DOSH or Cal/OSHA), including but not limited to, California Code of Regulations Title 8, section 3205, COVID-19 Prevention, and/or section 5199, Aerosol Transmissible Diseases, when covered by that section, and all other applicable laws, rules, regulations, and public health orders and guidance as prescribed by the California Department of Public Health (“CDPH”), Ventura County Public Health Department, Governor, State Public Health Officer or other state and local agencies related to schools, including school COVID-19 safety plans adopted by the AGENCY, so long as such Orders and Guidance and Plans remain in effect.
 - b. The Parties are aware of and informed about the hazards currently known to be associated with the novel coronavirus referred to as “COVID-19”. The Parties are familiar with and informed about the CDPH current orders or guidelines regarding COVID-19 as well as applicable federal, state and local governmental directives regarding COVID-19. Each

Student Teaching Agreement-Credential Programs

Party, to the best of its knowledge and belief, is in compliance with those current CDPH orders or guidelines and applicable governmental directives. If the current CDPH orders or guidelines or applicable government directives are modified, changed or updated, each Party will take steps to comply with the modified, changed or updated guidelines or directives. If at any time a Party becomes aware that it is not in compliance with CDPH orders or guidelines or an applicable governmental directive, it will notify the other Party of that fact.

- c. The provisions of this section apply to CDPH orders or guidelines and applicable governmental directives, so long as such orders, guidelines or applicable governmental directives remain in effect.
- d. The provisions of this section apply to any Cal/OSHA regulations and CDPH orders or guidelines and applicable governmental directives for any future pandemic declared within the term of this Agreement.

12. Indemnification

- a. UNIVERSITY shall defend, indemnify and hold AGENCY and its governing board, officials, administrators, managers, employees and agents, harmless from and against any and all liability, loss, expense, reasonable attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of UNIVERSITY, its officials, agents, employees or student teachers.
- b. AGENCY shall defend, indemnify and hold UNIVERSITY, the State of California, Board of Trustees of the California State University, California State University and their respective officers, agents and employees, harmless from and against any and all liability, loss, expense, reasonable attorneys' fees, or claims for injury or damage arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of AGENCY, its officials, agents, or employees.
- c. This Section 12, Indemnification, shall survive the expiration or termination of this Agreement, for any reason whatsoever, and binds each Party's legal representatives, successors, and assigns.

13. Insurance

- a. It is understood and agreed that the UNIVERSITY and AGENCY will maintain insurance or self-insurance to fund its liabilities under or arising from the Agreement.
- b. **AGENCY Insurance**
 - 1) AGENCY, at its own cost and expense, shall procure and maintain during the term of this Agreement, self-insurance or insurance for the following types of coverage:
 - a) General Liability Coverage, including Automobile Liability and Professional Liability, endorsed to include molestation and abuse coverage, with \$2,000,000

Student Teaching Agreement-Credential Programs

minimum limit for each occurrence and a minimum limit of \$4,000,000 General Aggregate.

- b) Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement and Employers' Liability insurance coverage of \$1,000,000.
 - c) Emergency Medical Response Costs Coverage for Student Teachers with a limit of \$5,000 per person, per incident.
- 2) AGENCY shall provide UNIVERSITY with certificates evidencing all coverage referred to in this Section 13(b) within thirty (30) days of execution of this Agreement and thereafter, on an annual basis.

c. UNIVERSITY Insurance

- 1) UNIVERSITY at its own cost and expense, shall procure and maintain during the term of this Agreement, self-insurance or insurance for the following types of coverage:
 - a) General Liability Coverage, including Professional Liability, with no exclusion for molestation or abuse, with \$2,000,000 minimum limit for each occurrence and a minimum limit of \$4,000,000 General Aggregate.
 - b) Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement and Employers' Liability insurance coverage of \$1,000,000.
 - c) The UNIVERSITY shall take out and maintain a policy of general liability and professional liability insurance (including personal injury) with limits not less than \$1 million per loss and \$3 million aggregate for all covered parties, and not per student.
 - 2) UNIVERSITY shall provide the AGENCY with certificates evidencing all coverage referred to in this Section 13(c) within thirty (30) days of execution of this Agreement and thereafter, on an annual basis.
 - 3) The AGENCY shall be named as an additional insured or covered party on the liability coverages maintained by the UNIVERSITY set forth above, and such coverages shall be primary to any coverages maintained by the AGENCY.
- d. Claims Made Policies. If any of the required policies provide coverage on a "claims made" basis:
- 1) The retroactive date must be shown and must be before the date of the contract or the beginning of the work or service.
 - 2) Insurance must be maintained, and evidence of insurance must be provided for at least three (3) years after completion of the Student Teaching assignment.
 - 3) If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective date, the Part must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Student Teaching assignment.

Student Teaching Agreement-Credential Programs

14. **Governing Law.** This Agreement shall be interpreted in accordance with the laws of the State of California.
15. **Dispute Resolution.**

Any dispute arising under or resulting from this Agreement that is not resolved within 60 days of time by authorized representatives of AGENCY and UNIVERSITY shall be brought to the attention of AGENCY contact listed in Section 6 and UNIVERSITY's authorized agent (or designee) for resolution. If this informal dispute resolution process is unsuccessful, the Parties may pursue all remedies not inconsistent with this Agreement.
16. **Entire Agreement.** This Agreement represents the entire agreement between the Parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the Parties hereto with respect to the subject matter hereof.
17. **Modification.** This Agreement may only be modified by a later written instrument signed by authorized representatives of each Party.
18. **Severability.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
19. **Authority.** UNIVERSITY and AGENCY represents and warrants that each has the requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
20. **Counterpart Execution.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an "ink-signed" original.

Student Teaching Agreement-Credential Programs

Exhibit A, Agency Responsibilities

1. AGENCY shall provide to the UNIVERSITY student teaching experience through Practice Teaching in schools and classes of AGENCY. Such Practice Teaching shall be provided in such schools or classes of AGENCY and under the direct supervision and instruction of such employees of AGENCY, as AGENCY and the UNIVERSITY, through their duly authorized representative, may agree upon.
2. AGENCY agrees to provide up to 300 hours student teaching experience per semester.
3. AGENCY will provide training in child abuse and molestation prevention.
4. The AGENCY will provide training for mandated reporters according to state law.
5. Each semester, the UNIVERSITY will provide the placement list of full-time and short-term credential student teachers. AGENCY shall confirm this placement list, and then shall submit an invoice to the UNIVERSITY Accounts Payable Department for payment, for all Practice Teaching provided by the AGENCY under and in accordance with this Agreement during said semester. It is the AGENCY's responsibility to submit the invoice to the UNIVERSITY in the same fiscal year that the service was provided. The UNIVERSITY will pay the amount of such invoice from funding made available for such purpose by or pursuant to the laws of the State. The payment provided herein is intended to be transmitted promptly by the Agency to the supervising teacher as compensation for and recognition to services performed for the Student Teacher in the supervisory teacher's charge.
 - a) AGENCY shall invoice UNIVERSITY at a rate of \$150.00 per Student Teacher, per semester for full-time student teachers on this list.
 - b) AGENCY shall invoice UNIVERSITY at a rate of \$100.00 per Student Teacher, per semester for short-term student teachers on this list.
6. UNIVERSITY students enrolled in EDMS 422, EDSS 424, and EDUC 101 classes during the fall and/or spring semester will spend one half-day per week at an assigned school at AGENCY for a minimum of 16 weeks of observation and limited practice teaching.
7. AGENCY agrees to abide by and shall require AGENCY employees involved in the supervision or instruction of Student Teachers to abide by all UNIVERSITY policies to the extent such policies apply to UNIVERSITY students, staff, faculty and guests, including UNIVERSITY policies prohibiting discrimination, harassment, and retaliation of all students, employees and third parties in UNIVERSITY educational programs and activities. Such policies include, but are not limited to, the CSU Policy Prohibiting Discrimination, Harassment, Sexual Misconduct, Sexual Exploitation, Dating Violence, Domestic Violence, Stalking, and Retaliation (Nondiscrimination Policy) which is accessible here: <https://calstate.policystat.com/policy/12891658/latest/>.

Student Teaching Agreement-Credential Programs

Exhibit B, UNIVERSITY Responsibilities

1. The UNIVERSITY shall inform the Student Teachers that they are not entitled to wages or employee benefits for the time spent at AGENCY in Practice Teaching.
2. The UNIVERSITY acknowledges and agrees that Student Teachers will comply with all applicable laws and regulations.
 - a. Before assigning a student to AGENCY, the UNIVERSITY will instruct such student on applicable UNIVERSITY policy and state and federal laws relating to unlawful discrimination (including harassment).
 - b. The UNIVERSITY will also instruct student on state and federal laws related to the Family Educational Rights and Privacy Act (FERPA).
3. The UNIVERSITY will not place a Student Teacher candidate who has not obtained a valid Certificate of Clearance from the California Commission on Teacher Credentialing.
4. The UNIVERSITY will not place a Student Teacher candidate who has not provided evidence of a negative tuberculosis screening test.

CSU POLICIES, RULES AND REGULATIONS-DISCRIMINATION AND HARRASMENT

As established under California State University Policy Prohibiting Discrimination, Harassment, Sexual Misconduct, Sexual Exploitation, Dating Violence, Domestic Violence, Stalking, and Retaliation (Nondiscrimination Policy), it is CSU policy to provide equal opportunity for all persons regardless of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, and military and veteran status in its programs and activities. UNIVERSITY provides equal accommodations, advantages, facilities, privileges and services for all members of the campus community, as well as third parties, in its programs and activities.

UNIVERSITY shall respond promptly and effectively to all reports of discrimination, harassment, and retaliation, and will take appropriate action to prevent, correct, cease, and when necessary, discipline behavior that violates this policy. Reports of possible discrimination, harassment or retaliation from the AGENCY will result in the immediate termination of the student teaching placement and immediate departure of the STUDENT from the AGENCY premises, regardless of the status of the UNIVERSITY's investigation.

Student Teaching Agreement-Credential Programs

Exhibit C, Student Teacher Responsibilities

1. Comply with all applicable policies, terms and provisions of Student Teaching as outlined in the Fieldwork Handbook for CSUCI's credential program while serving as a Student Teacher.
2. Comply with the AGENCY's and UNIVERSITY's policies and procedures, and applicable state and federal laws and regulations while serving as a Student Teacher.
3. Provide services to AGENCY students only under the direct supervision of AGENCY staff.
4. Student Teachers must maintain the confidentiality of student information. At times, Student Teachers will have access to, or have the right to receive AGENCY student records solely for academic purposes, or for the purposes of providing services to students. If the information is received in order to fulfill credential program requirements and assignments, such records shall be de-identified, with no personally identifiable information about the student. This confidentiality is strictly required at all times, unless discussing with AGENCY staff for the purposes of providing services to students.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Facilities Agreement

Approval of Agreement #25-101 – Zixta Enterprises, Inc. dba/Vallarta Supermarkets (Hubbard/Bennett)

Since December 2009, Oxnard School District has maintained an agreement with Zixta Enterprises, Inc. to allow Vallarta Supermarket to utilize the front parking lot of the Educational Service Center (ESC).

Under the proposed agreement, thirty-one (31) standard parking spaces and three (3) handicapped-accessible spaces will remain reserved for the District's exclusive use during regular business hours (Monday through Friday, 7:00 a.m. to 5:00 p.m.) and throughout the entire day when the District conducts Board meetings or hosts other special events.

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

Vallarta Supermarkets agrees to pay the District a yearly fee of \$30,512.36 for their use of the ESC front parking lot for the period of July 1, 2025 through June 30, 2026.

RECOMMENDATION:

It is the recommendation of the Chief Information Officer, and the Director of Facilities, that the Board of Trustees approve Agreement #25-101 with Zixta Enterprises, Inc., dba/Vallarta Supermarkets.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-101, Zixta Enterprises Inc. dba-Vallarta Supermarkets \(5 Pages\)](#)
[Exhibit A \(1 Page\)](#)

OSD AGREEMENT #25-101

LICENSE AGREEMENT

The Oxnard School District ("District") and Zixta Enterprises, Inc., doing business as Vallarta Supermarkets ("Vallarta"), hereby enter into this license agreement under the following terms and conditions (the "Agreement"):

1. The District grants to Vallarta a license for the non-exclusive use by Vallarta's customers, employees and any and all other persons conducting business with Vallarta for overflow parking purposes (the "Permitted Use"), of the District's front parking lot at the District's administrative offices on 1051 South A Street in Oxnard, California (located at the corner of South "A" Street and West Wooley Road, as depicted on Exhibit A, attached hereto and incorporated herein by this reference, the "Lot"). This license, which confers no easement or other legal interest in the Lot or in any other District property upon Vallarta, is subject to the following conditions:
 - a. The Permitted Use of the Lot is limited to the hours of operation of the Vallarta Supermarket at 1050 South A Street, Oxnard, California ("Vallarta #21"), being Monday through Sunday from 7am to 11pm (the "Operating Hours"), plus the 15 minutes preceding and following the Operating Hours.
 - b. Vallarta shall remove any trash, shopping carts, other materials or debris resulting from the Permitted Use of the Lot at least once per hour during Operating Hours.
 - c. The Permitted Use of the Lot is for overflow parking only and the parking lot located at Vallarta #21 must be used first when space is available in said parking lot.
 - d. Vallarta shall advise its customers that they may not park in spaces designated by the District as reserved or for use by specified persons. The District retains discretion to designate 31 regular parking spaces and 3 handicapped-accessible parking spaces. The District agrees to reasonably notify Vallarta of such designations or changes thereto. In May of 2011, the parties inspected the parking lot together and agree that the designated spaces are as shown on **Exhibit A** hereto and as follows:
 1. All the parking spaces located between the two entrances to the parking lot from "A" street will be reserved for District use only during District hours of operation (M-F 7:00am-5:00pm) and all day on dates when the Board of Trustees holds meetings or other special events require it. A copy of the current schedule of the board meetings has been provided to Vallarta and will be updated and supplemented by the District as needed to accommodate special board meetings or other District activities.
11. A swing arm gate was installed by the District during the Summer of 2011 to clearly separate the designated spaces, which are reserved for District use only during District hours of operation, from the rest of the parking lot. The location

of the swing arm gate will prevent traffic entering through the South ramp from turning into the area where the designated spaces are located, which area is highlighted on the attached Exhibit A. Since traffic entering on the North ramp will be directed South, the parties agree that no fence or gate will be installed, but signs will be posted. Vallarta's security personnel shall be responsible for monitoring the District's designated parking spaces to ensure that said spaces remain available for use by those doing business with the District, and not used by those doing business with Vallarta.

2. The term of the Agreement shall be from July 1, 2025 to and including June 30, 2026 (the "Term"); provided that the Agreement may be terminated earlier as set forth below.
3. Both parties agree to adjust the License Fee annually based on the Consumer Price Index (CPI), which for the current period is 2.92%. In consideration for the License herein granted, Vallarta shall pay the District the amount of \$30,512.36 (the "License Fee") during the Term hereof. The License Fee shall be payable in four (4) quarterly installments of \$7,628.09 each, due on July 1, 2025, October 1, 2025, January 1, 2026, and April 1, 2026. Vallarta shall also do the following:
 - a. Procure and maintain insurance for bodily injury and property damage (including for damage to vehicles and for vandalism), with an insurer rated no lower than A- in A.M. Best's Financial Strength Ratings, or otherwise satisfactory to the Superintendent or Risk Manager of the District (as evidenced via a written certificate), of at least \$10 million per occurrence and \$10 million aggregate. The insurance policy shall include an endorsement listing the District, the members of its Board of Education, and the officers and employees of the District as additional primary insureds and shall state that the District and its Board members, officers, and employees shall not be responsible for paying any premiums on the policy or paying any deductibles or contribution as a condition of coverage.
 - b. The policy and endorsement shall also provide for a minimum of 30 calendar days' notice to the District prior to cancellation of the policy. Vallarta shall bear the expense of procuring the coverage and endorsement.
 - c. Upon commencement of the Term hereof, Vallarta shall provide a Certificate of Insurance to the District demonstrating compliance with this Paragraph.
 - d. At any time during the Term the District may notify Vallarta that it must provide a then current Certificate of Insurance demonstrating compliance with this Paragraph. Vallarta shall provide a certificate within five (5) working days of receiving such notice.
4. Vallarta shall hold harmless, defend, and indemnify the District and the District's Board members, officers, and employees from and against any liability, claims, damages,

or legal action, and any fees, expenses, or costs arising therefrom, from the negligent or intentional misconduct in and on the Lot by Vallarta's officers, employees, customers or any and all persons conducting business with Vallarta. The District shall notify Vallarta of any claims or legal action covered by this Paragraph within 20 business days of receiving the same, but the District's failure to timely notify Vallarta shall not relieve Vallarta of its obligations under this Paragraph unless the District's delay actually makes it impossible for Vallarta to meet such obligations.

1. If the District believes that Vallarta is failing to meet its obligations under this Agreement, the District shall notify Vallarta in writing of the events and/or conditions that it believes constitutes such failure. Vallarta shall immediately correct the deficiencies identified by the District. If Vallarta fails to immediately correct these deficiencies, the District may declare Vallarta in default and immediately terminate this Agreement. However, termination of the Agreement pursuant to this Paragraph shall not relieve Vallarta from completing its obligations under Paragraph 4 of this Agreement.
 2. This Agreement, being in nature a license, may be terminated by either party at any time, without cause, upon forty-five (45) days' notice to the other party; provided, however, that Vallarta's obligations under Paragraph 4, above, shall survive the termination of this Agreement.
 3. This Agreement may only be amended in a written instrument signed by authorized representatives of the District and Vallarta that has been approved by the District's Governing Board.
 4. Vallarta may not assign its rights or obligations under this Agreement without the prior written approval of the District.
 5. Vallarta, by executing and delivering this Agreement, represents and acknowledges that it has read and understood this Agreement in its entirety and that it is willing and able to comply with its obligations hereunder. Vallarta further acknowledges and agrees that the District is a public entity and, as such, is subject to very specific requirements and limitations and that this Agreement and the obligations of the District hereunder are subject to all applicable federal, state, and local rules.
10. In connection with this Agreement, the District has determined that the use contemplated herein will not interfere with any District educational activity or otherwise jeopardize the education or safety of District students. The District has also determined that the licensed use will not unduly disrupt the residents of the surrounding neighborhood and may benefit the neighborhood by lessening the use of sidewalks or other areas by Vallarta customers.
11. This Agreement shall be interpreted in accordance with the laws of the State of California and, where applicable, with the Codes and/or Ordinances of the City of Oxnard.

1. This Agreement shall be considered to have been entered into and performed within the City of Oxnard, State of California.
2. Any action brought to interpret or enforce any term of this Agreement, shall be brought in a state or federal court situated within the County of Ventura. In the event of any such litigation between the parties, the prevailing party shall be entitled to recover all reasonable costs incurred, including reasonable attorney's fees, as determined by the court.
3. All notices under this Agreement shall be made in writing and shall be delivered by being (i) personally served upon the other party, (ii) mailed via U.S. mail, or (iii) delivered via overnight delivery service. A notice delivered by personal service is deemed received on the date upon which it is delivered. A notice delivered via U.S. mail is deemed received five calendar days after it has been deposited in a mailbox or with a U.S. Post Office. A notice delivered via overnight delivery service is deemed received on the day after the date upon which it is given to the overnight delivery service. Notices shall be addressed to the following persons:

To the District:

Dr. Ana DeGenna, Superintendent
1051 South A Street Oxnard,
California 93030

To Vallarta:

Mrs. Elizabeth Gonzalez Corporate
Officer
10147 No. San Fernando Road Pacoima, California
91331

THE REMAINDER OF THE PAGE IS INTENTIONALLY LEFT BLANK, THE SIGNATURE PAGE FOLLOWS

15. This Agreement may be executed in several counterparts each of which shall be regarded as an original and all of which shall constitute but one and the same document.

WHEREFORE, THE PARTIES TO THIS AGREEMENT HAVE SET THEIR HAND:

Oxnard School District

**Zixta Enterprises, Inc., dba Vallarta
Supermarkets**

By: _____

By: _____

Name: Melissa Reyes

Name:

Title: Director, Purchasing

Title:

Date: _____

Date: _____

EDUCATIONAL SERVICE CENTER FRONT PARKING AREA

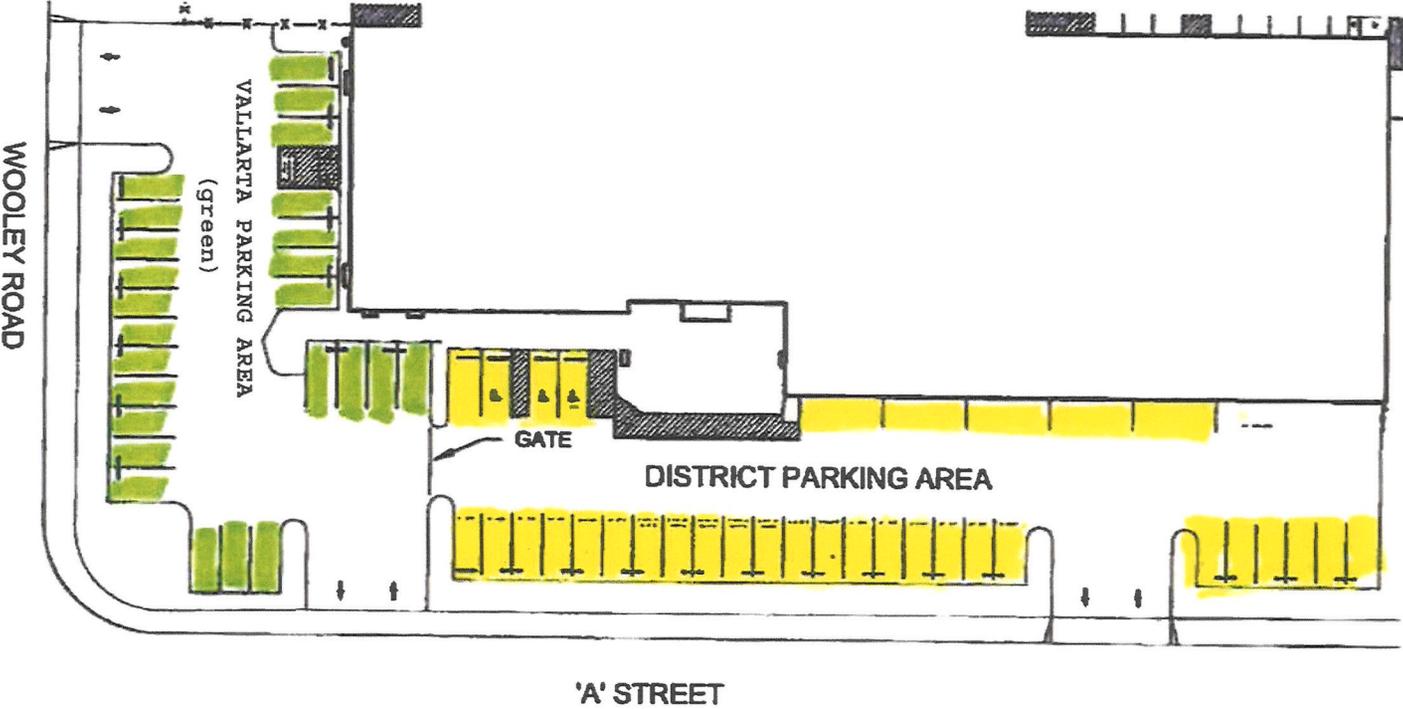


Exhibit A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section C: Support Services Agreement

Approval of Agreement #25-102 – Ventura County Office of Education – Library Support Services (Fox/Thomas)

The Ventura County Office of Education will provide library support services to the Oxnard School District in accordance with Section 18100 of the California Education Code. These services will assist in the implementation of State Standards and help align individual school site library programs with the California Model School Library Standards.

Support will also include assistance with the completion of the annual CDE Library Survey, as required by Section 18122 of the California Education Code. In addition, up to six (6) days of professional development will be offered to school site Library/Media Technicians. The agreement also includes up to four (4) additional days dedicated to planning and the development of procedures.

Terms of Agreement: August 1, 2025 to June 30, 2026

FISCAL IMPACT:

\$8,800.00 – Title 1 (\$5,280.00 base contract plus up to four (4) additional days at \$880.00 per day)

RECOMMENDATION:

It is recommended by the Director, School Performance & Student Outcomes, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-102 with Ventura County Office of Education – Library Support Services.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-102, VCOE - Library Support Services \(4 Pages\)](#)



OSD AGREEMENT #25-102

INTER-DISTRICT SERVICES AGREEMENT

This Services Agreement (the "Agreement") is made and entered into 05/27/2025 by and between
(Date)

Oxnard School District (hereinafter referred to as "Local Educational Agency" or "LEA") and
(District or Charter School)

Ventura County Office of Education (hereinafter referred to as "VCOE"). VCOE and LEA may be referred to herein individually as a
"Party" and collectively as the "Parties."

Oxnard School District

LEA

1051 South A Street

Street Address

Oxnard, CA 93030

City, State, Zip code

Anna Thomas, Director

Contact Name

805-385-1501 ext. 2302

Contact Telephone Number

athomas@oxnardsd.org

Contact E-mail Address

Services. Services will be provided as described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services.

Payment. All payments will be made after receipt of invoice, net 30 days.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. VCOE understands and agrees that the VCOE, agents, employees, or subcontractors of VCOE are not entitled to any benefits normally offered or conveyed to LEA employees, including coverage under the California Workers' Compensation Insurance laws.

Authority. VCOE represents and warrants that VCOE has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. VCOE hereby agrees that VCOE, officers, agents, employees, and subcontractors of VCOE shall obey all local, state, and federal laws and regulations in the performance of this Agreement.

VCOE shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

Non-Discrimination and Equal Employment Opportunity. VCOE represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Fingerprinting. VCOE shall ensure that VCOE and any employee who interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. When VCOE performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to any local educational agency that it is contracting with pursuant to the subsequent arrest service.

Tuberculosis. VCOE shall ensure that any employee who interacts with students has submitted to VCOE a tuberculosis risk assessment or has been examined to determine that he or she is free of infectious tuberculosis.

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Inter-District Agreement for Services

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

If the unresolved dispute is not resolved the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the next section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Indemnification.

- a. If VCOE and LEA each participate in the VCSSFA, each party therefore collectively indemnifies and defends the other for general liability coverage under the VCSSFA self-insurance program.
- b. VCOE will indemnify LEAs not participating in the VCSSFA as follows: VCOE shall defend, indemnify and hold LEA and its governing board, officials, administrators, managers, employees and agents, harmless from and against any and all liability, loss, expense, reasonable attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of VCOE, its officials, administrators, managers, employees or agents.
- c. LEA not participating in VCSSFA will indemnify VCOE as follows: LEA shall defend, indemnify and hold VCOE, its governing board, officials, administrators, managers, employees and agents, harmless from and against any and all liability, loss, expense, reasonable attorneys' fees, or claims for injury or damage arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of LEA, its governing board, officials, administrators, managers, employees or agents.

Insurance.

- a. If VCOE and LEA participate in the VCSSFA, each party therefore collectively self-insure for general liability and property coverage, or have been afforded coverage as Additional Covered Parties, under the VCSSFA self-insurance programs. VCOE also self-insures for workers' compensation coverage.
- b. LEAs not participating in the VCSSFA must maintain coverages commensurate with its operations and activities.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution: Electronic Delivery. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an "ink-signed" original.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Lisa Brown

VCOE Department Administrator



VCOE Signature



Date

5-30-25

Lisa Cline

VCOE Executive Director Internal Business Services

VCOE Signature

Date

Local Educational Agency Approval

Melissa Reyes, Director, Purchasing

LEA Business Office Administrator

Signature

Date

LEA Special Education Administrator

Signature

Date

STATEMENT OF WORK

Term (required). The term of this Agreement shall commence on 08/01/2025 and terminate on 06/30/2026. The parties may agree to annual extensions after expiration of the initial term.

Fees (required).

Estimated Compensation or Cost for Services based on Estimated Hours/Week: <u>n/a</u>	\$ <u>8,800.00</u>
Other Ancillary Cost or fees, as applicable	\$ <u>n/a</u>
Total not to Exceed	\$ <u>8,800.00</u>

DESCRIPTION OF WORK (required):

OXNARD SCHOOL DISTRICT FOR K-8 LIBRARY SUPPORT SERVICES

SCOPE OF WORK

The scope of this document is to define the roles and responsibilities of Ventura County Office of Education Coordinator-Library, Media, Reading, and Literacy in providing Oxnard School District, hereafter called "the District", in supporting staff and students by providing regular and effective library support services as follows

- 1 Serve as the "Librarian of Record" as stipulated in the California Education Code, sections 18100-18103, 18120, and 44868 to the school site of Oxnard School District
- 2 Provide support in implementing State Standards and aligning individual school site library services with the California Model School Library Standards to include the following:
- 3 Provide direct support in the selection and cataloging of library materials to correlate with site needs and support standards-based curriculum
- 4 Provide professional development and training for library staff regarding library materials use, organization, programming, collection development, and standard library procedure and use
- 5 Provide professional development training for library staff to support efforts to integrate information literacy and technology skills into all areas of learning
- 6 Assist in site-specific inventory and assessment of library materials, programming, and student/teacher needs
- 7 Provide professional development training for library staff on repair, weeding, and disposal of obsolete materials that conform to approved district policies and procedures to maintain a healthy library collection
- 8 Provide on-site or distance-based (via telephone, virtual meeting, or e-mail) support on an as-needed basis
- 9 Assist in the completion of the annual CDE Library Survey pursuant to Section 18122 of the California Education Code
- 0 Perform any or all of the following duties as authorized
- 1 Instruct students in accessing, evaluating, using and integrating information and resources in the library program
- 2 Plan and coordinate school library programs with the instructional programs of a school district through collaboration with teachers
- 3 Select materials for school and district libraries
- 4 Develop programs for and deliver staff development for school library
- 5 Assist and support the development of library policy and procedure

This serves as a Memorandum of Understanding and Responsibility Agreement that "the District" and the Ventura County Office of Education will work together toward promoting effective library services. Each agency, according to its defined role, agrees to participate in coordinating, providing, and financing these services for the purpose of this agreement

- 1 Ventura County Office of Education, Instructional Services Support Department, agrees to
- 2 Serve as Librarian of Record and provide up to 6 days of library support services on a date to be mutually determined for the 2025-2026 school year, provided by VCOE Coordinator-Library, Media, Reading, and Literacy at a rate of \$5,280 00. Up to four days may be added for consultation work on library policy and procedure at the rate of \$880 per day, to be added as needed.
- 3 The District agrees to
- 4 Pay Ventura County Office of Education \$5,280 00 for library services provided by VCOE Coordinator-Library, Media, Reading, and Literacy
- 5 Pay Ventura County Office of Education \$880 00 per additional days for work on policy and procedure provided by VCOE Coordinator-Library, Media, Reading, and Literacy

The Ventura County Office of Education shall monitor this Agreement to oversee implementation of project activity. This Memorandum of Understanding and Responsibility Agreement shall be effective upon signature and implemented until June 30, 2026

WORK SCHEDULE (if applicable):

-Provide up to 6 days of library support services on a date to be mutually determined for the 2025-2026 school year

-Provide up to 4 additional days of work on policy and procedure on a date to be mutually determined for the 2025-2026 school year

**OXNARD SCHOOL DISTRICT FOR
K-8 LIBRARY SUPPORT SERVICES
SCOPE OF WORK**

The scope of this document is to define the roles and responsibilities of Ventura County Office of Education Coordinator-Library, Media, Reading, and Literacy in providing **Oxnard School District**, hereafter called “the District”, in supporting staff and students by providing regular and effective library support services as follows:

1. Serve as the “Librarian of Record” as stipulated in the California Education Code, sections 18100-18103, 18120, and 44868 to the school site of Oxnard School District.
2. Provide support in implementing State Standards and aligning individual school site library services with the California Model School Library Standards to include the following:
 - a. Provide direct support in the selection and cataloging of library materials to correlate with site needs and support standards-based curriculum
 - b. Provide professional development and training for library staff regarding library materials use, organization, programming, collection development, and standard library procedure and use
 - c. Provide professional development training for library staff to support efforts to integrate information literacy and technology skills into all areas of learning
 - d. Assist in site-specific inventory and assessment of library materials, programming, and student/teacher needs
 - e. Provide professional development training for library staff on repair, weeding, and disposal of obsolete materials that conform to approved district policies and procedures to maintain a healthy library collection
 - f. Provide on-site or distance-based (via telephone, virtual meeting, or e-mail) support on an as-needed basis
3. Assist in the completion of the annual CDE Library Survey pursuant to Section 18122 of the California Education Code.
4. Perform any or all of the following duties as authorized:
 - a. Instruct students in accessing, evaluating, using and integrating information and resources in the library program
 - b. Plan and coordinate school library programs with the instructional programs of a school district through collaboration with teachers
 - c. Select materials for school and district libraries
 - d. Develop programs for and deliver staff development for school library
5. Assist and support the development of library policy and procedure

This serves as a Memorandum of Understanding and Responsibility Agreement that “**the District**” and the **Ventura County Office of Education** will work together toward promoting effective library services. Each agency, according to its defined role, agrees to participate in coordinating, providing, and financing these services for the purpose of this agreement.

1. **Ventura County Office of Education, Instructional Services Support Department, agrees to:**

Serve as Librarian of Record and provide up to 6 days of library support services on a date to be mutually determined for the 2025-2026 school year, provided by VCOE Coordinator-Library, Media, Reading, and Literacy at a rate of \$5,280.00. Up to four days may be added for consultation work on library policy and procedure at the rate of \$880 per day, to be added as needed.
2. **The District agrees to:**
 - a. Pay Ventura County Office of Education \$5,280.00 for library services provided by VCOE Coordinator-Library, Media, Reading, and Literacy.
 - b. Pay Ventura County Office of Education \$880.00 per additional days for work on policy and procedure provided by VCOE Coordinator-Library, Media, Reading, and Literacy.

The Ventura County Office of Education shall monitor this Agreement to oversee implementation of project activity. This Memorandum of Understanding and Responsibility Agreement shall be effective upon signature and implemented until June 30, 2026.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Facilities Agreement

Selection of Architect of Record to Provide Architectural Engineering Services for the Elm Elementary School Storage Room Restroom Conversion Project and Approval of Agreement #25-103 for Architectural Services with SVA Architects, Inc. for the Proposed Project Design (Hubbard/Bennett/CFW)

The Elm Elementary School Storage Room Restroom project includes the conversion of a storage into a single accommodation restroom. A proposal was requested from one of the District's prequalified architectural firms, SVA Architects, Inc. After consideration of the proposal and concepts presented by SVA Architects, Inc, the determination was made to recommend that the Board appoint SVA Architects, Inc. as the Architect of Record for the Elm Elementary School Storage Room Restroom Project. SVA Architects, Inc. has an accomplished track record of similar projects that align with the goals set forth for the project, and they have demonstrated the commitment and capacity to complete the design on budget and on schedule.

The purpose of this item is to select SVA Architects, Inc. as the Architect of Record for the Elm Elementary School Storage Room Restroom Project and approve a contract with SVA Architects, Inc. for the provision of architectural design services for the project.

Term of Agreement: June 19, 2025 through June 30, 2027

FISCAL IMPACT:

Not to Exceed: \$58,200.00 - The Architectural Services fee and reimbursable expenses are to be paid out of the Enhanced Master Construct Program funds.

RECOMMENDATION:

It is the recommendation of the Chief Information Officer, and the Director, Facilities, in consultation with CFW, that the Board appoint SVA Architects, Inc. as Architect of Record for the Elm Elementary School Storage Room Restroom Project and that the Board of Trustees approve the Agreement #25-103 for Architectural Services with SVA Architects, Inc. for the proposed project design.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-103, SVA Architects, Inc. \(67 Pages\)](#)

OSD AGREEMENT #25-103

AGREEMENT FOR ARCHITECTURAL SERVICES

BETWEEN

SVA ARCHITECTS, INC.

AND

OXNARD SCHOOL DISTRICT

June 18, 2025

FOR

**Elm Elementary School Storage Room Restroom
Project**

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AGREEMENT FOR ARCHITECTURAL SERVICES

PREAMBLE

This Agreement for Architectural Services (“**Agreement**”) is entered into on this **18th day of June, 2025** by and between **SVA Architects, Inc.**, an architectural firm that employs architects licensed to work in the State of California (collectively and individually, the “**Architect**”), with a business address at **6 Hutton Centre Drive, Suite 1150, Santa Ana, CA 92707** and the Oxnard School District, a California public school district (“**District**”), with offices located at 1051 South A Street, Oxnard CA 93030, in connection with services commencing on **June 19, 2025 and continuing through June 30, 2027**. District and Architect are sometimes individually referred to herein as “Party” and collectively as “Parties.”

RECITALS

WHEREAS, the District proposes to undertake the construction and installation of certain improvements, as further defined and described below (the “**Project**”) and, in connection with the Project, requires the services of a duly qualified and licensed architect.

WHEREAS, the Architect represents that its employees are licensed to practice architecture in the State of California, as appropriate, and that the Architect is qualified to perform the services required under this Agreement.

WHEREAS, the Parties intend that the Architect provide professional services pursuant to this Agreement, under the management and oversight of the District’s Representative, in such manner as to enable the Project to be designed and constructed with the standard of care described herein without burdening the District’s staff.

AGREEMENT

NOW, THEREFORE, in consideration of the promises and covenants herein and other valuable consideration, receipt of which is acknowledged, the Parties agree as follows:

SECTION 1 GENERAL PROVISIONS

1.1 DEFINITIONS. When used in this Agreement, the following terms shall have the meanings set forth below:

1.1.1 “Addendum” shall mean written or graphic information (including without limitation Drawings and Specifications), prepared and issued prior to the receipt of Bids, which modifies or interprets the Bid Set by additions, deletions, clarifications, or corrections.

1.1.2 “Additional Services” shall mean those services in addition to the Basic Services that are provided by the Architect pursuant to a written request by the District.

1.1.3 “Agreement” shall mean this document and all its identified exhibits, attachments and amendments.

1.1.4 “Architect” shall mean the architectural firm listed in the first paragraph of this Agreement.

1.1.5 “Architect Consultant” shall mean a person properly qualified and licensed in various aspect of design and construction employed at Architect’s sole expense, pursuant to prior approval from the District, to provide Services for the Project.

1.1.6 “Architect’s Supplemental Instruction” or “ASI” shall mean a small set of drawings which better explains the intent of the design of a building or structure

1.1.7 “As-Built Documents” shall mean the collection of documents assembled and prepared by the Contractor (including, without limitations the As-Built Drawings and specifications, shop drawings, approved changes, RFIs, manuals etc.) showing the condition of the Project as actually built and accepted.

1.1.8 “As-Built Drawings” shall mean the final set of drawings prepared by the Architect that incorporates all changes from all drawings, sketches, details, and clarifications recording all changes from the Bid Set.

1.1.9 “Basic Fee” shall mean the compensation provided to the Architect for providing Basic Services.

1.1.10 “Basic Services” shall consist of (i) the professional design services, including but not limited to landscape and irrigation design, architectural, civil, structural, mechanical, plumbing (including fire sprinklers), acoustical, food service, audio and visual design, electrical services, a SWPPP for the Project, and LEED services as required to complete the Project, (ii) preparing educational specifications for the Project, and (iii) preparing and/or signing documentation required to obtain funding from any program administered by the State..

1.1.11 “Bid” shall mean the written proposal submitted to the District by a Contractor in accordance with the Bid Set for the construction of the Project.

1.1.12 “Bid Set” shall mean the DSA Record Set, the construction contract, general conditions and any other documents included in the bid packages, including but not limited to any addenda, all in a form that District approves and uses to bid the construction of the Project.

1.1.13 “Bidder” shall mean the person or entity submitting a Bid.

1.1.14 “BIM” or “Building Information Modeling” shall mean the process of generating and managing building data during its life cycle. Typically it uses three dimensional, real-time, dynamic modeling software to increase productivity in building design and construction. The process encompasses building geometry, spatial relationships, geographic information, and quality and properties of building components.

1.1.15 “CDE” shall mean the California Department of Education.

1.1.16 “Change Order” or “CO” shall mean a written document between the District and the Contractor that is signed the District and the Contractor authorizing a change in the work or and adjustment in the contract, or the contract time.

1.1.17 “Change Order Request” or “COR” shall mean a proposed change(s) in contract amount, requirements or time (outside the scope of the construction contract and/or provisions of its changes clause) which becomes a Change Order when approved by the other party (owner or contractor).

1.1.18 “CHPS” shall mean Collaborative for High Performance Schools.

1.1.19 “Construction Budget” shall mean the Construction Cost, established by the District representative, of the documents and specifications prepared by or under the direction of the Architect, as amended by agreement of the parties during any subsequent phase.

1.1.20 “Construction Cost” shall mean, as of acceptance of the Project, the cost of all labor, materials, and fixtures (but not trade fixtures) supplied by the Contractor and subcontractors to construct the Project, including mobilization, demobilization, materials and other costs typically included in this calculation and *excluding* (i) all fees and costs paid to the Architect and any of their consultants, (ii) all costs and expenses of services, reports, information, equipment and materials furnished by the District, (iii) all costs and fees related to off-site improvements, (iv) all costs incurred to remedy any design or construction defects or errors, and (v) any other Project-related costs and fees typically excluded.

1.1.21 “Construction Documents” shall mean those documents which are required for the actual construction of a project, including but not limited to the agreement between the District and the Contractor; complete working drawings and specifications setting forth in detail the work to be done and the materials, workmanship, finishes and equipment required for architectural, structural, mechanical, electrical systems and utility service-connected equipment and site work.

1.1.22 “Construction Manager” shall mean and refers to any professional or consultant retained by the District to plan, direct and coordinate the construction of the Project.

1.1.23 “Construction Document Phase” shall have the meaning set forth in Exhibit B.

1.1.24 “Construction Phase(s)” shall mean individual construction contract packages that are bid separately.

1.1.25 “Constructability Review” shall mean, the review of the design documents to ascertain whether the design of the Project as depicted in the Construction Documents, and the documents themselves: (i) accurately and completely reflects the District’s objectives as explained to the Architect by the District; (ii) are free of errors, omissions, conflicts or other deficiencies so that the Contractors can construct the Project as therein depicted without delays, disruptions, or additional costs.

1.1.26 “Contractor” shall mean the general contractor or any other contractor selected to perform work or services on the Project or any replacement.

1.1.27 “Contractor Payment Application” shall mean a Contractor’s written request for payment for completed portions of the work and for materials delivered or stored by the Contractor.

1.1.28 “Design Bid Build” shall mean a project delivery method defined by the following characteristic – design and construction are separate contracts.

1.1.29 “Design Development Phase” shall have the meaning set forth in Exhibit C.

- 1.1.30 “District”** shall mean the Oxnard School District.
- 1.1.31 “District Design Standards”** shall be the implementation of standard equipment and/or products as determined by the District, into the overall project design.
- 1.1.32 “District’s Representative”** shall mean the Superintendent and/or, Deputy Superintendent, Business & Fiscal Services and/or Director of Facilities, or any authorized designee of those officers.
- 1.1.33 “DSA”** shall mean the Division of the State Architect of the State of California.
- 1.1.34 “DSA Record Set”** shall mean such documents, plans, drawings and specifications submitted to DSA as part of the design phase and stamped and approved by DSA for the Project.
- 1.1.35 “Educational Specifications”** shall mean the interrelated statements that communicate what educators believe is required to support a specific educational program.
- 1.1.36 “Funding Consultant”** shall mean any consultant designated by the District that assists the District in submitting applications for funding from programs administered by the State.
- 1.1.37 “Guaranteed Maximum Price” or “GMP”** shall mean the cost for construction and installation of a project determined by the District and the lease-leaseback entity when the Lease-Leaseback delivery method is used and shall include both the “Estimated GMP” and the “Final GMP”.
- 1.1.38 “Inspector of Record” or “IOR”** shall mean a certified Inspector approved by DSA to inspect work pursuant to the Field Act (California Education Code §17280 *et seq.*) and applicable provisions of the California Code of Regulations. The IOR also serves as the representative of the District to conduct field inspections of the Project during construction.
- 1.1.39 “Lease-Leaseback”** shall mean a project delivery method under which the District leases real property it owns to a lease-leaseback entity and the lease-leaseback entity causes the construction of a facility the District desires on said real property and subleases the facility back to the District, with title to the facility vesting in the District at the end of the term of the sublease, as set forth in California Education Code §17406.
- 1.1.40 “LEED”** shall mean Leadership in Energy and Environmental Design as administered by the U.S. Green Building Council.
- 1.1.41 “Weekly Memo”** shall mean a written summary of progress of the specific task or portion of the work provided on Friday of every week to CFW’s Sr. Program Manager in charge of the program.
- 1.1.42 “Modernization/New Construction”** shall mean the comprehensive replacement or restoration of virtually all major systems, interior work (such as ceilings, partitions, doors, floor finishes, etc.) and building elements and features.
- 1.1.43 “MOU”** shall mean a memorandum of understanding.
- 1.1.44 “Notice of Completion” or “NOC”** shall mean the legal notice filed with the County Recorder after completion of construction project.

- 1.1.45** “**OPSC**” shall mean the Office of Public School Construction of the State of California.
- 1.1.46** “**Phase**” when used without the word “Construction” shall mean the various phases of architectural work described in this Agreement.
- 1.1.47** “**Potential Change Order**” or “**PCO**” shall mean is a written document before it has been approved and effected by the contractor and owner.
- 1.1.48** “**Principal(s)**” shall mean individual(s) who are participating owners of the Architect and are authorized to act on behalf of the firm.
- 1.1.49** “**Project**” shall mean the project described hereinafter in Section 3.
- 1.1.50** “**Project Budget**” shall mean the sum total of all monies allocated by the District to defray costs of the work and services related to the Project; including but not limited to professional services, bids for all construction (such as site work, prime contracts, consultants, materials), contingencies and applicable general conditions for each Construction Phase.
- 1.1.51** “**Project Director**” shall mean, with reference to the Architect, a licensed, experienced and well-trained professional employed by Architect and fully authorized to represent the Architect in all matters related to the Project including but not limited to executing change orders during construction, and to bind the Architect to any commitments made on the Architect’s behalf in connection herewith.
- 1.1.52** “**Project Manager**” shall mean the person assigned by the District to supervise the Project. The District will identify the Project Manager(s) for each Project.
- 1.1.53** “**Project Schedule**” shall mean the entire series of events necessary to design and construct the Project and encompasses work and services of the Architect, Contractors and other consultants.
- 1.1.54** “**Prolog**” shall mean the program/project management software required by the District to maintain, route and issue all design phase documents, construction documents, and close out documents.
- 1.1.55** “**Request for Information**” or “**RFI**” shall mean a written request from a contractor to the District or Architect for clarification or information about the contract documents following contract award.
- 1.1.56** “**SAB**” shall mean the State Allocation Board of the State of California.
- 1.1.57** “**Schematic Design Phase**” shall have the meaning set forth in Exhibit B.
- 1.1.58** “**Services**” shall mean all labor, materials, supervision, services, tasks, and work that the Architect is required to perform hereunder, including Basic Services and those Services reasonably inferred from this Agreement, as further described and clarified in **Exhibit B** hereto, including any Additional Services required of the Architect hereunder.
- 1.1.59** “**SWPPP**” shall mean Storm Water Prevention and Pollution Plan.

1.1.60 “Time Impact Analysis” or “TIA” shall mean a simplified analysis procedure typically specified on construction projects to facilitate the award of excusable days to project completion due to delays caused by either the owner or contractor.

1.2 INCORPORATION OF RECITALS, EXHIBITS AND REFERENCED DOCUMENTS The Recitals above and all Exhibits attached to this Agreement, now or hereafter by agreement of the parties, are incorporated herein by reference and made a part of this Agreement.

SECTION 2 EMPLOYMENT OF ARCHITECT

2.1 EMPLOYMENT OF ARCHITECT. The District hereby retains the Architect, pursuant to California Government Code, Title 1, Division 5, Chapter 10.1 and Section 53060 thereof, to perform, for consideration and upon the terms and conditions set forth herein, all professional architectural and related Services required to complete the Project, as may be hereafter amended in an expeditious, safe and satisfactory manner. The Architect hereby accepts such retention and commits to perform all the professional services required to complete the Project in a professional and conscientious manner in accordance and consistent with highest industry standards and the standard of care generally employed by professionals licensed and qualified to perform similar services within the State of California. The Services shall be performed in a safe, expeditious and satisfactory manner, with allowance for periods of time required for (i) the District's review and approval of submissions to the District by the Architect; (ii) review and approval of submissions to those authorities having jurisdiction over the Project, and (iii) the Architect's review of submissions to the Architect from the District, or authorities having jurisdiction over the Project.

2.2 PROJECT DIRECTOR AND OTHER EMPLOYEES. The Architect shall appoint and designate one State of California licensed architect to serve as the Project Director for the Project. The Project Director shall maintain personal oversight of the Project and the Services and shall be the primary contact on the Architect's behalf for all matters related to the Project for which he or she is designated as Project Director. The Project Director shall be vested with full authority to represent and act on behalf of the Architect for all purposes under this Agreement.

2.3 ARCHITECT COVENANT AGAINST CONTINGENT FEES. The Architect warrants and represents that it has not employed or retained any company or person, other than a bona fide employee working solely for the Architect, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Architect, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Agreement. For breach or violation of this warranty, the District shall have the right to annul this Agreement without liability, or in its discretion, to deduct from the Basic Fee or otherwise recover, the full amount of such fee, commission, percentage fee, gift, or contingency.

SECTION 3 THE PROJECT

The Project consists of such works of new construction, modernization and/or improvement that require services to be provided by Architect described more fully on Exhibit A.

SECTION 4

SERVICES

4.1 BASIC SERVICES. The Basic Services, deliverables and submittals required under this Agreement are described in **Exhibit A**. The Basic Services are divided into Phases, such as planning programming phase, schematic phase, etc. to facilitate the completion of each set of services during specified times established under the Project Schedule.

4.2 GENERAL PROVISIONS CONCERNING BASIC SERVICES

4.2.1 Employment of Personnel. The Architect shall employ, at its own cost and expense, any and all personnel needed to perform the Services. Architect must identify all personnel that will perform work at any District site and must obtain fingerprinting clearance from the District. Architect agrees to reallocate any personnel whose work is unsatisfactory to the District. Architect shall at all times be solely responsible for the compensation, benefits, tax deductions, insurance or other requirements of any laws applicable to its personnel.

4.2.2 Employment of Architect Consultant(s). For services not provided directly by the Architect, the Architect shall employ, at its own cost and expense, any and all needed Architect Consultant(s) to perform the services hereunder. Architect Consultant(s) retained by the Architect in the performance of this Agreement shall be licensed to practice in their respective professions where required by law. The Architect Consultant(s) will be required to show evidence of a policy of professional liability and/or project insurance that satisfies the requirements of Section 11.2 hereinafter.

4.2.3 The Architect shall remain at all times primarily responsible for the adequate performance of each service and said employment of the Architect Consultants shall not relieve the Architect from administrative or other responsibility under law or this Agreement. Architect shall be responsible for the coordination and cooperation of the Architect Consultants. The Architect's Consultant(s) may include but are not limited to designers and engineers for the structural, electrical, mechanical, plumbing (including fire sprinklers), landscaping, audio and visual, food service, acoustical, theatrical, and civil portions of the Project. Prior to entering into any consulting agreement and prior to authorizing any consultant(s) to perform any services on the Project, the Architect shall submit a written request for approval to District. The request shall include the names of the Architect Consultant firms proposed for the Project and shall identify the key personnel of each Architect Consultant's firm. The District shall have the discretion to reject any proposed firm and/or personnel. If the proposed firm and/or personnel is rejected, the Architect may perform the Services at issue, if qualified to do so, or may propose an alternate acceptable to District.

4.2.4 Cooperation with District and Other Consultants. The Architect and its Consultant (s) shall confer and cooperate with District, the Project Manager, and other District consultants, if any, in all matters and activities as related to this Agreement and each Project.

4.2.5 Project Management Software. The project may be managed through a project management software from design through closeout. Architect will utilize the software as required by the District.

4.2.6 Corrections to Construction Documents and Other Deliverables. The Architect shall revise the Construction Documents as needed to incorporate any and all change orders and other necessary modifications required due to negligent acts or any errors or omissions by the Architect or the Architect Consultants. The Architect shall also provide any modifications to any deliverables required under **Exhibit A** if such modifications become necessary due to any errors or omissions of the Architect or the Architect Consultants.

4.2.7 Weekly Reports. The Architect shall provide written weekly reports discussing the progress made concerning Services and sent to the District's Sr. Program Manager.

4.2.8 Minutes of Progress Meetings. The Architect will note discussions during progress meetings concerning any Services and will provide a draft copy of the minutes.

4.2.9 Independent Reviews; Audits. Each Project shall at all times be subject to independent reviews conducted by the District or any other person selected by the District, including but not limited to Constructability Review and audits. Such reviews may include inspection of any work, documents or services related to the Project. The Architect shall cooperate with these reviews, including preparing written responses to written or verbal comments, and incorporating changes to the Construction Documents based on such comments. If the Architect does not deem that a comment requires a change, the Architect shall so state in a written response to the comment providing reasons why no change should be implemented. If District nevertheless directs the Architect to implement the requested change, the Architect will do so unless the change would result in a violation of applicable laws or requirements.

The scope of the Architect's obligations during Constructability Review includes without limitation written confirmation, in form and content satisfactory to the District, that (a) requirements noted in the design documents are consistent with and conform to District requirements; and (b) there are no errors, omissions or deficiencies in the Construction Documents that a reasonable Architect using skill and diligence standard in the profession would have detected and corrected prior to submission of the Construction Documents.

4.2.10 Independent Cost Estimates. The District shall have the right, but not the obligation to obtain independent cost estimate(s) conducted by an estimator designated by the District and at the expense of the District. The Architect shall be available to answer the estimator's questions regarding the design and attend meetings with the estimator to reconcile the Architect's required estimates with any independent estimator's estimate.

4.2.11 Inspection of Records; Familiarity with Site and Project. The Architect shall be solely responsible for researching and analyzing all records of the existing improvements and the proposed Project, identifying all District held record documents concerning each portion of the Project, conducting site visits and familiarizing itself with the conditions of the structure(s) and location(s) in which it is providing Services. It is required that the Architect will visit each site prior to design completion to validate existing conditions and record plans of existing buildings and site utilities.

4.2.12 Construction Delivery Methods: Lease-Leaseback. The District may at its discretion enter into Lease-Leaseback pre-construction services and construction contracts for the Project. The Architect will work cooperatively with the Lease-Leaseback contractor during the performance of its pre-construction service phase to implement value engineering, BIM and constructability recommendations.

4.2.13 Funding Applications and Approvals. The Architect shall assist the District with any and all funding applications and submittals for any program administered by the State or other entities. Architect may be required to prepare, sign and submit applications and documents to various entities such as DSA, OPSC, CDE, and the U.S. Green Building Council. The Architect's duties shall include the preparation and submittal of application(s), plans and specifications, and any supplemental funding applications (such as CHPS, CDE, as well as OPSC and others as may

be required). The Architect shall respond timely to review comments and work cooperatively with the District's Funding Consultant to achieve any and all submittal deadlines.

4.2.14 District Design Standards. The Architect shall be responsible for implementing all District Design Standards issued to the Architect by the District into the overall project design. Design standards include but are not limited to equalization standards, furniture, fixture and equipment standards, maintenance standards, data and technology standards, security intrusion and video surveillance standards.

4.2.15 Storm Water Prevention and Pollution Plan (SWPPP). The Architect shall be responsible for all designs and permitting, excluding fees, as it relates to the SWPPP plans and specifications for the Project. Responsibility also includes the preparation of plans, specifications, and any other requirements needed to obtain the **required regulatory approvals** and permits.

4.2.16 Changes. The Architect shall revise the Construction Documents as needed to incorporate any and all change order requests, potential change orders, supplementary instructions and other necessary modifications. The Architect is responsible for obtaining DSA approval for all changes.

4.2.16.1 Changes Required to Meet Construction Budget. If the lowest responsible bid exceeds one hundred ten percent (110%) of the Construction Budget, Architect shall revise the scope of the project for re-bidding at no additional expense to the District. The District shall approve or disapprove, in its sole discretion, all proposed changes to the scope intended to effect cost reduction and no such changes shall be effective until approved by the District.

4.2.17 Deliverables. Unless otherwise agreed to in writing, Architect shall produce the deliverables identified on **Exhibit A**.

4.3 ADDITIONAL SERVICES

4.3.1 Architect Additional Services. Additional Services for any Project will require written request or pre-authorization in writing by the District following specific approval of such services by the Board of Trustees. If Additional Services result in a modification of the Basic Fee, then the Architect shall be paid for such additional services as part of the payment for the Basic Fee. All other Additional Services shall be paid by the District as provided in Section 5.2, Compensation for Additional Services.

4.3.2 The following services are not Basic Services under this Agreement and are to be considered Additional Services:

4.3.2.1 Revisions and changes requested by the District to be made to drawings, specifications or documents previously approved by the District prior to awarding the construction contract, provided that such changes are not (i) required to make the documents compliant with original design requirements, (ii) revisions that should have been implemented during design or (iii) necessary to comply with applicable laws, rules, or regulations.

4.3.2.2 Services for repairs of damages to the Project resulting from third-party actions or unforeseen conditions or circumstances not the result of negligence or errors or omissions

of the Architect or the Architect Consultants, including but not limited to repairs necessary due to damage caused by fire, flood or other unforeseen conditions not the result of negligence or errors or omissions of the Architect or the Architect Consultants.

4.3.2.3 Additional Services required due to (i) the termination, delinquency or insolvency of the Contractor, or (ii) a default of the Contractor that does not arise directly from the negligence or errors or omissions of the Architect or the Architect Consultants.

4.3.2.4 Any of the following if directed by the District in writing: (i) the employment of specialty consultants not listed in the Architect’s Basic Services, and (ii) the preparation of special delineations and models of facilities not included in the original Project.

4.3.2.5 Contract administration services performed more than 180 days after the original construction contract completion date, except when such delay is caused in whole or in part by the negligence or errors or omissions or willful misconduct of the Architect or the Architect Consultants.

SECTION 5
ARCHITECT’S COMPENSATION & PAYMENT SCHEDULE

5.1 COMPENSATION FOR BASIC SERVICES

5.1.1 Compensation Description. The Architect shall perform the Basic Services in exchange for compensation equal to the Basic Fee of:

**Fifty-Eight Thousand Two Hundred Dollars and
No Cents (\$58,200.00)**

If the Project is divided into Construction Phases, the Architect shall allocate the Basic Fee over the Construction Phases and the allocation shall be in rough proportion to the Construction Budget for the Project with consideration given to the size and complexity of each Construction Phase. It is agreed that, as long as the Architect performs the Services for the Project or Construction Phase in a timely manner, in compliance with the provisions of this Agreement and to the satisfaction of the District, payments of the Basic Fee for each Project or Construction Phase shall be made by the District, upon approval by the District of deliverables described in **Exhibit A**, and approval of invoices satisfactory to the District , in amounts not to exceed the percentages for each Phase as set forth in the following Table:

Architectural Phases		
1	Architectural Design/Bidding/Construction Admin.	\$35,000.00
2	Structural Engineering: Prep of Drawings, Details, and Calcs	\$5,000.00
3	Mechanical Electrical Plumbing/Low Voltage	\$18,200.00
Total Basic Fee		\$58,200.00

5.1.1.1 Invoices. Invoices may be submitted at the end of each phase in the Table above or as a monthly progress billing per each phase, except that the construction administration phase can be billed as progress in proportion to the certified completion of construction, rounded to the nearest whole percent, as determined by the District.

5.1.1.2 Close-Out Phase. The remainder of the Basic Fee shall be paid to Architect upon satisfactory completion of all Services identified as Close Out Phase on **Exhibit C**, provided that payment will be made as follows: (i) three percent (3%) will be paid after the submission by the Architect of the Verified Report (described on **Exhibit A**) to DSA; and (ii) three and one-half percent (3.5%) will be paid after receipt by the District of final DSA certificate and verification that all fees due to the Architect's Consultants providing Services in connection with this Agreement have been paid.

5.2 COMPENSATION FOR ADDITIONAL SERVICES

5.2.1 Fees negotiated for Additional Services pursuant to 4.3.2.1 that result in a change in the scope of the Project or Basic Services shall be processed as an amendment to the Basic Services and Basic Fee, subject to the approval of District's Board of Trustees.

5.2.2 All other fees for Additional Services may be negotiated on a fixed fee or time and materials basis.

5.3 DISPUTED AMOUNTS. In the event of any good faith dispute concerning a particular payment or a portion of a payment under this Agreement, pursuant to Section 3320 of the California Civil Code, the District shall have the right to do either of the following: (i) make such disputed payment to the Architect without prejudice to the District's right to contest the amount so paid; or (ii) withhold up to 150% of the disputed amounts. If the District withholds amounts invoiced by the Architect, the District will notify the Architect in writing of the reasons for the withholding. From and after the date such notice is given, the District and the Architect shall use their good faith efforts to resolve the dispute as quickly as practicable under the circumstances. If the District has given such notice, the Architect shall not be entitled to terminate this Agreement or suspend Services hereunder on account of such nonpayment, provided the District makes payment for all undisputed sums. If the District chooses to withhold payments under clause (ii) of this Section and if it is subsequently determined that the District owes an additional payment to the Architect, the District shall pay such amount to Architect. If the District chooses to proceed under clause (i) of this Section and it is subsequently determined that the District overpaid the Architect, the Architect shall promptly refund to the District the amount of such overpayment.

5.4 COMPENSATION FOR REIMBURSABLE SERVICES

5.4.1 PRIOR APPROVAL. The District will not be obligated to pay for any service(s) performed or cost incurred by the Architect without prior written authorization by the District. The following will not be reimbursed under this Agreement:

5.4.2 REIMBURSABLE EXPENSES. The EXCLUSIVE list of reimbursable expenses is set forth below. Claims for reimbursable expenses shall be documented by appropriate invoices and supporting receipts. The Architect may be reimbursed for those reasonable out-of-pocket expenses set forth below that are incurred and paid for by the Architect or the Architect Consultant in furtherance of performance of its obligations under this Agreement, but only to the extent that such expenses are directly related to Services satisfactorily completed, are approved by the District in writing and in total do not exceed Five Thousand Dollars and No Cents (\$5,000.00):

5.4.2.1 Travel and Mileage. Architect must request the travel in writing and justify why the travel should be reimbursed. Travel expenses must be approved in writing by District, in its sole discretion. Trips from any Architect's office or Architect Consultant's office to the Project site(s) or to the District's office will not be approved for reimbursement.

5.4.2.2 Reimbursable Reprographic Services. Print sets or copies requested in writing by the District beyond the quantities required under **Exhibit A**.

5.4.2.3 Fees for Consultants. Fees for consultants hired and paid by the Architect at the written request of District that are not provided as Basic Services.

5.5 INVOICES

5.5.1 Invoices for Architect's Basic Services. Following completion of the Services applicable to each Phase, or agreement by the District to consider an interim invoice, the Architect shall submit an invoice in form and substance satisfactory to the District in an amount not to exceed the amount specified as the portion of the Basic Fee to be paid for that Phase for the Services identified in the invoice.

5.5.1.1 Each invoice must be accompanied by an **Approval Letter** from the District in the form of **Exhibit B**, attached hereto.

5.5.1.2 Progress payments shall not be made at any time during the Bidding Phase. If District withholds any amount following a default, as provided in Section 6 of this Agreement, the Architect shall certify in each subsequent invoice that none of the amounts invoiced represent any portion of the amounts identified for withholding. Withheld amounts shall be paid as specified on the notice from the District informing the Architect that the District elects to exercise its right to withhold payment following an Architect default, if any.

5.5.2 Invoices for Additional Services. Except for Additional Services that are incorporated into the Basic Fee, payments for Additional Services, shall be made monthly after approval by the District's Board of Trustees. The Architect's invoice shall be clearly marked "Request for Payment for Additional Services." Each invoice shall be accompanied by receipts and adequate supporting information. As required by Section 3320 of the California Civil Code, payment on a properly submitted, fully supported and documented invoice will be due within thirty (30) days of the date all required supporting information is received by District.

5.5.3 Invoices for Reimbursable Expenses. Payments for Reimbursable Expenses, if any, shall be made monthly, unless otherwise specified within the reimbursable expense authorization. The Architect's invoice shall be clearly marked "Request for Payment of Reimbursable Expenses." Each invoice shall be accompanied by receipts and adequate supporting information. As required by Section 3320 of the California Civil Code, payment on a properly submitted, fully supported and documented invoice will be due within thirty (30) days of the date all required supporting information is received by District, unless the District disputes in good faith any portion of the amount claimed by the Architect to be due.

5.5.4 Final Invoice. Upon completion of all Services and delivery of final DSA certification, the Architect shall prepare a final invoice for the remaining amount due, including and separately identifying any amounts withheld by District hereunder. This invoice shall be prominently noted

FINAL INVOICE FOR THE ELM ELEMENTARY SCHOOL STORAGE ROOM RESTROOM PROJECT. The Architect shall provide a final invoice within thirty (30) days of District's notification of receipt of final DSA certification. The District shall pay within forty-five (45) days of approval of final invoice. No deductions shall be made from the Architect's compensation on account of penalty, liquidated damages, or other sums withheld from payments to Contractors, provided the reason for such withholding is not attributable to the fault of the Architect or the Architect Consultants.

5.5.5 Combined Invoices. Invoices for Basic Services, Additional Services and Reimbursable Expenses may be combined on a single invoice provided that the invoice is itemized and follows the instructions above.

SECTION 6

DEFAULT; REMEDIES; SUSPENSION AND TERMINATION

6.1 TERMINATION BY DISTRICT

6.1.1 For Cause. The District may terminate all or any portion of this Agreement or the Services for cause in the event of an Architect Default. This termination shall be effective if with respect to any monetary Architect Default, the Architect fails to cure such default within fifteen (15) calendar days following issuance of written notice thereof by the District and with respect to any non-monetary default for which no time period for cure is otherwise specified below, the Architect fails to cure such default within thirty (30) calendar days following issuance of written notice thereof by the District, or if the cure by its nature takes longer, fails to commence such cure within thirty (30) calendar days from the date of issuance of the notice and diligently prosecute such cure to the satisfaction of the District. If the District does not terminate, the District will have the right to withhold monies otherwise payable to the Architect until completion of all Services. If the District incurs additional costs, expenses or other damages due to the failure of the Architect to properly perform pursuant to this Agreement, those costs, expenses or other damages shall be deducted from the amount payable to the Architect. If the amount payable to the Architect exceed the amounts withheld, the balance will be paid to the Architect upon completion of all Services. If the costs, expenses or other damages incurred by the District exceed the amounts withheld, the Architect shall be liable to District for the difference and the Architect shall promptly pay the District such difference. The provisions of this Paragraph 6.1.1 are in addition to, and not a limitation upon, any other rights and remedies of the District under law or in equity and shall survive the termination of this Agreement.

6.1.2 For Convenience. The District may terminate, abandon or suspend performance of this Agreement for convenience and without cause at any time upon thirty (30) days written notice to the Architect, in which case the District will pay the Architect as provided in Section 5 for all Services and authorized Additional Services actually performed, and all authorized Reimbursable Expenses actually incurred and paid, under and in accordance with this Agreement, up to and including the date of termination; provided that such payments shall not exceed the percentage amounts specified as compensation for the Phases of the Services completed, plus any Additional Services and Reimbursable Expenses completed prior to termination, unless the District at its sole discretion determines that demobilization or other compensation is appropriate. After a notice of termination is given, the Architect shall submit to the District a final claim for payment, in the form and with certifications prescribed by the District. Such claim shall be submitted promptly, but in

no event later than forty (40) calendar days after the Termination Date specified on the notice of termination.

Such payment shall be the Architect's sole and exclusive compensation and the District shall have no liability to the Architect for any other compensation or damages, including without limitation, anticipated profit, prospective losses, legal fees or costs associated with legal representation or consequential damages, of any kind.

6.1.3 Temporary Suspension of Services. If the Services are suspended in whole or in part by the District for less than one hundred twenty (120) consecutive calendar days, and notice to that effect was provided to the Architect prior to the suspension of the Services, the Architect shall complete any remaining Services in accordance with the terms herein as in existence at the time of suspension and the Architect shall not be entitled to additional compensation. If one hundred twenty (120) consecutive calendar days or more have elapsed before the Services are resumed, the Project's Schedule shall be adjusted and the Architect's compensation shall be equitably adjusted to provide for expenses incurred in the resumption of the Services.

6.2 ARCHITECT DEFAULT. The occurrence of one or more of the following events shall constitute an "Architect Default" under this Agreement:

6.2.1 Inability to pay debts and Failure to Pay Architect Consultants. At any time prior to the expiration or termination of this Agreement, the Architect is unable to pay its debts in the ordinary course of business as they come due, including but not limited to failure to pay, when due, invoices from Architect Consultants providing services in connection with this Agreement.

6.2.2 Assignment for the benefit of creditors. An assignment for the benefit of creditors is made by, or any bankruptcy, reorganization (in connection with a debtor relief proceeding), receivership, moratorium or other debtor relief proceedings are commenced by or against the Architect, and the same is not discharged within ninety (90) days of commencement.

6.2.3 False or misleading. Any representation or warranty made by the Architect in this Agreement or in connection with any Services proves to be false or misleading in any material respect.

6.2.4 Failure to Provide Acceptable Design. The Architect's failure to provide a functional design that can be built within the Construction Budget in accordance with industry standards.

6.2.5 Defective Services; Errors or Omissions; Failure to Perform. The Architect or the Architect Consultant (a) provides defective services, including any deficiencies due to errors or omissions, or (b) fails to deliver Services in a timely manner; or (c) causes any delays for any reason, including providing defective Services; or (d) fails to perform any obligations under this Agreement (including, without limitation, failure to supply sufficient skilled personnel or suitable materials or equipment or failure to adhere to the Project Schedule).

6.2.6 Willful violation. The District determines that (a) the Architect is willfully violating any conditions or covenants of this Agreement or the Contract Documents, or (b) the Architect is executing Services in bad faith or not in accordance with terms hereof.

6.2.7 Failure to Cooperate with DSA. Failure to comply with DSA requirements or to submit documents at any pre-scheduled times in accordance with the MOU Process will constitute an automatic default.

6.2.8 Unapproved Assignment. The Architect attempts to assign this Agreement or any Services hereunder without prior written approval from the District.

6.2.9 Disregard of District Authority or Direction. The Architect disregards the authority of the District or fails or refuses to perform any reasonable act or service requested by the District hereunder.

6.2.10 Violation of Applicable Law. The Architect violates any applicable law, statute or governmental regulation in connection with any Services or this Agreement.

6.2.11 Failure To Maintain Errors and Omissions Insurance. The Architect fails to maintain the insurance required pursuant to Section 11.2.2.3 herein.

6.3 DISTRICT REMEDIES

6.3.1 General Remedies. If an Architect Default occurs under this Agreement, the District may exercise any right or remedy it has under this Agreement, or otherwise available at law or equity, and all of the District's rights and remedies shall be cumulative.

6.3.2 Withholding Payment. If an Architect Default occurs, the District's obligation to disburse further funds to the Architect pursuant to this Agreement may be terminated or suspended by the District, in its sole discretion. In connection with any Architect Default, the District may withhold all or a portion of any payments then or thereafter due to the Architect until the Architect cures any and all defaults to the satisfaction of the District.

6.3.3 Stop Work. Upon the occurrence of an Architect Default, the District may, at its sole and absolute discretion, order the Architect in writing to stop work on the Services, or any portion thereof, until the Architect Default has been cured. The Architect shall make best efforts to avoid delays and shall be solely responsible for any additional costs to the Project in connection with such "stop work" order.

6.3.4 Errors & Omissions; Additional Costs. In addition to any other remedy available to the District under this Agreement or under the laws of the State of California, the District may require the Architect to pay all costs incurred by the District to correct any defect and/or deficiency in the design work of the Architect and/or the Architect Consultants, including but not limited to re-design costs, additional services costs for other consultants, costs incurred by the District under any contract or to make alternative arrangements due to delays, litigation costs, and any cost related to the necessary removal of and/or replacement of work or materials. The Architect shall provide any Services requested by the District to correct any such errors or omissions but shall not receive any fee for any work or Services performed in correcting said errors or omissions regardless of whether such errors or omissions result in damages to the District or delays to the Project. This remedy applies but is not limited to (i) providing a design that fails to serve its purpose when constructed in accordance with industry standard for the particular Project, or (ii) delays due to Architect's failure to comply with the plan check review process in accordance with the District's MOU with DSA.

6.3.5 Self Help. Upon the occurrence of an Architect Default, the District may, at its sole and absolute discretion, without prejudice to other remedies, correct any deficiencies resulting from the Architect Default. In such case, the District may deduct costs relating to correcting such deficiencies, including, without limitation, compensation for additional services and expenses of a supplemental or replacement architect, design or engineering consultants and other consultants

made necessary by such defaults, including services of legal counsel, from payments then or thereafter due to the Architect and may adjust the Basic Fee and any fees for Additional Services accordingly. If the payments then or thereafter due to the Architect are not sufficient to cover the amount of the deduction, the Architect shall pay the difference to the District.

6.3.6 Payment to Consultant. If the Architect Default is due to the Architect's failure to pay, when due, invoices of an Architect Consultant providing Services in connection with this Agreement, the District shall have the right, but no obligation, to pay the amount invoiced directly to that Architect Consultant from any amounts then due the Architect, provided that the District has accepted the Services to which the invoices refer. The District shall have no further liability to the Architect in connection therewith.

6.4 TERMINATION BY ARCHITECT. The Architect may terminate this Agreement only upon the occurrence of one of the following conditions:

6.4.1 Failure to Pay Undisputed Amounts. The Architect may terminate upon thirty (30) days notice if the District fails to make any undisputed payment to the Architect when due and such failure remains uncured for forty-five (45) calendar days after written notice to the District.

6.4.2 Long Term Suspension of Project. If the Project on which the Architect is providing Services are suspended or abandoned by the District for more than one hundred twenty (120) consecutive calendar days, the Architect may terminate this Agreement upon ninety (90) calendar days' notice to the District, provided the District does not reactivate the Project within such ninety (90) calendar day period.

6.5 SOLE REMEDY UPON TERMINATION BY ARCHITECT

6.5.1 Payment for Services. In the event of a termination of this Agreement by the Architect in accordance with Section 6.4, the District shall pay the Architect an amount for its Services, Additional Services and Reimbursable Expenses calculated in accordance with Paragraph 6.1.2 of this Agreement. Such payment shall be the Architect's sole and exclusive compensation and the District shall have no further liability or obligation to the Architect for any other compensation or damages, including, without limitation, anticipated profit, prospective losses, business devastation, legal fees or costs associated with legal representation or consequential damages of any kind.

SECTION 7 DUTIES AND LIABILITIES OF DISTRICT

7.1 DUTIES

7.1.1 District's Representative: The District's Representative represents the District in all matters pertaining to the Services. The District's Representative shall cooperate with the Architect in all matters relative to this Agreement in order to permit the performance of the work without undue delay.

7.1.2 Statement of Building Program. The District shall provide full information as to the requirements for and the education program to be conducted in the Project, including budget limitations and scheduling. The Architect shall have the right to rely upon such information unless the Architect knows or should know that the information is inaccurate or incomplete.

7.1.3 Surveys and Tests. The following resources, surveys, and reports shall be made available to the Architect, as required, at the District's expense. The Architect shall be entitled to rely upon such resources, surveys and reports, unless the Architect knows or should know that the information contained therein is inaccurate or incomplete. The Architect must inform the District in writing if any information therein appears to be incorrect or incomplete based upon the Architect's experience, site visits, or knowledge of the Project and the sites.

7.1.3.1 Site Survey. The District shall furnish a legal description and a land survey of the site, giving as known grades and lines of streets, alleys, pavements and adjoining property, rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the Site.

7.1.3.2 Geologic Hazards Investigation Survey. The District shall have caused to be performed any geological hazards or investigation survey required by State authorities having jurisdiction and make copies available to the Architect for distribution as necessary.

7.1.3.3 Special testing and Inspection. The District shall furnish special testing and inspection services as required by law.

7.1.3.4 Checking and Permit Fees. The District shall pay or cause to be paid all fees required in connection with the Project to government agencies having jurisdiction.

7.1.3.5 Advertising. The District shall pay the cost of any advertisements for bids that may be required.

7.1.3.6 District Inspector. The District shall furnish and provide an Inspector of Record, or Inspectors of Record, as required during the entire course of construction of the Project. Each inspector shall be responsible to and under the direction of the Architect and shall also be responsible to and act in accordance with the policies of the District. The cost of employment of each such Inspector of Record will be borne by District and paid directly to the inspector.

7.1.3.7 Hazardous Material Consultant. Unless the District and the Architect agree that a hazardous materials consultant shall be a consultant of the Architect, the District shall furnish the services of a hazardous material consultant or other consultants only when such services are requested in writing by the Architect and deemed necessary by the District or are requested by the District. These services shall include: asbestos and lead paint survey; abatement documentation; and specifications related to said matters which are to be incorporated into bid documents prepared by the Architect. If the hazardous materials consultant is furnished by the District and not a consultant of the Architect, the specifications shall include a note to the effect that they are included in the Architect's bid documents for the District's convenience and have not been prepared or reviewed by the Architect. The note shall also direct questions about the specifications to its preparer.

7.1.4 District Site Visits. At the discretion of the District, District staff may assist or accompany the Architect in making site visits and observing the work, including the visits described below. Requests for changes or substitutions shall be directed to the District Representative. Orders to the Contractor shall be issued through Architect after approval by the District Representative.

7.1.4.1 Pre-Final Walk-Through. District staff, or any person assigned by the District, may participate in the pre-final walk-through of the Project or any portion thereof and may

assist in the preparation of the list of deficiencies required by the Construction Phase portion of the Services, as set forth on **Exhibit A** hereto.

7.1.4.2 Final Site Visit. At the discretion of the District, when notified by the Architect that the construction “punch list” items have been corrected, District staff may accompany the Architect and the Contractor on the final Site visits.

7.1.5 Notice of Defects. If the District observes or otherwise becomes aware of any fault or defect in the Project, or nonconformance with the Construction Documents, the District shall verbally or in writing advise the Architect. However, the District’s failure to give such notice shall not eliminate the obligations of the Architect regarding the administration of the construction of the Project or other obligations under the Construction Documents; nor require District to make site visits.

7.1.6 Notice of Completion. When all items are completed to the satisfaction of the District and the Architect, and upon written recommendation of the Architect, District staff shall recommend that the District’s Board of Trustees adopt a Notice of Completion.

7.2 LIMITATION ON LIABILITY OF DISTRICT

7.2.1 Other than as specifically provided elsewhere in this Agreement, the District’s financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

7.2.2 The District shall not be responsible for any damage to persons or property as a result of the use, misuse or failure of any equipment used by the Architect, its employees, agents, consultants, invitees or guests even if such equipment has been furnished or loaned to the Architect by the District.

SECTION 8 PROJECT CONSTRUCTION COST ESTIMATES

8.1 CONSTRUCTION BUDGET. The Construction Budget may be revised at the conclusion of design or other earlier Phase of the Project at the discretion of the District based on input from the Architect.

8.2 ESTIMATED PROJECT CONSTRUCTION COST. The Estimated Project Construction Cost shall be prepared and updated by the Architect as required in **Exhibit A** during each Phase of the Services and shall be subject to District approval. The Estimated Project Construction Cost during each Phase shall under no circumstances exceed the Construction Budget, including a reasonable allowance built in for estimating design contingency. The Architect shall, at no additional cost to the District, incorporate any and all revisions needed to the preliminary studies, schematic drawings, site utilization plans and Construction Documents if at any time the Architect becomes aware that the Estimated Project Construction Cost, as recalculated, will exceed the Construction Budget; provided that this limitation shall not apply to unanticipated cost increases beyond the reasonable control of the Architect.

SECTION 9
PROJECT SCHEDULE

9.1 SCHEDULE

9.1.1 Time for Completion. Time is of the essence and failure of the Architect to perform services on time shall constitute a material breach of this Agreement. It shall not be a material breach if a delay is beyond the Architect's or Architect Consultant's control as set forth in Section 9.1.4 below. The milestones set forth on the project schedule are binding, unless extended in writing by the District Representative.

9.1.2 Delays. Except as otherwise provided in Section 5.2, the Architect shall not be entitled to any compensation additional to the Basic Fee, damages or any losses incurred in connection with delays due to errors, omissions, intentional or negligent acts of the Architect or the Architect Consultant (including their respective employees or those in a direct contractual relationship with either).

9.1.3 Notice of Delay. The Architect shall immediately notify the District of any delay in: (i) the preparation and/or production of any of the Architect's documents hereunder, (ii) the performance of Services, or (iii) connection with any matter attended to by the Architect or with which the Architect is familiar (whether or not as the result of an act or omission of another).

The Architect shall consult and advise the District in connection with any such delay and its effect on the Project Schedule and shall take such action on the District's behalf as the District may request in accordance with the terms and conditions of this Agreement.

9.1.4 Force Majeure. Neither party will be liable to the other for unanticipated delays or failures in performance resulting from causes beyond the reasonable control of that party, including, but not limited to, acts of God, labor disputes or disturbances, material shortages or rationing, riots, acts of war, governmental regulations, communications or utility failures, or casualties; provided that the delayed party: (i) gives the other party prompt written notice of such cause and (ii) uses its reasonable efforts to correct such failure or delay in its performance. The delayed party's time for performance or cure under this Section will be extended for a period equal to the duration of the cause or sixty (60) days, whichever is less.

SECTION 10
DOCUMENTS OWNERSHIP, LICENSE, COPYRIGHT AND USE

10.1 OWNERSHIP. Pursuant to California Education Code Section 17316 and the requirements of the District, all plans, specifications, original or reproducible transparencies of any drawings and master plans, preliminary sketches, architectural presentation drawings, structural computations, estimates and any other documents prepared pursuant to this Agreement, including, but not limited to, any other works of authorship fixed in any tangible medium of expression such as writings, physical drawings and data magnetically or otherwise recorded in electronic form (hereinafter referred to as the "Project Documents") shall be and remain the property of the District. Although the official copyright in all Project Documents shall remain with the Architect or Architect Consultant, as applicable, the Project Documents shall be the property of the District whether or not the work for which they were made is executed or completed. Within thirty (30) calendar days following completion of the Project, or the earlier termination of this Agreement for any reason, the Architect shall provide to the District copies of all Project Documents then existing. In

addition, the Architect shall retain copies of all Project Documents on file for a minimum of ten (10) years following completion of the Project, or the early termination of this Agreement for any reason, and shall make copies available to the District upon the payment of reasonable duplication costs. Before destroying the Project Documents following this retention period, the Architect shall make a reasonable effort to notify the District and provide the District with the opportunity to obtain the documents slotted for destruction.

10.2 REUSE BY DISTRICT. All plans for the Project, including, but not limited to, record drawings, specifications, and estimates prepared pursuant thereto, shall be and remain the property of the District for the purposes of repairs, maintenance, renovations, modernization, or other purposes, only as they relate to an Assigned Project. Notwithstanding the foregoing, the District may use the plans, record drawings, specifications, or estimates related to an Assigned Project for the purposes of additions, alignments, or other development on the site. The District reserves the right to reuse certain elements, features, details or other project standards in order to incorporate them into other projects within the District.

10.2.1 The plans, designs, copyrights, drawings, studies, specifications, and estimates prepared by the Architect or its Consultants are instruments of service of the Architect. The Architect shall be deemed to be the author of these documents and the Architect shall retain all common law, statutory and other reserved rights, including the copyright thereto. Notwithstanding the foregoing, the documents including, but not limited to, plans, drawings, specifications, record drawings, models, mock-ups, renderings and other documents (including all computer file and/or AutoCAD files) prepared by the Architect or the Architect's Consultants for this Project, shall be and remain the property of the District pursuant to Education Code Section 17316 for the purposes of repair, maintenance, renovation, modernization or other purposes as they related to the Project. The District, however, shall not be precluded from using the Architect's or Architect Consultant's documents enumerated above for the purposes of additions, alignments or other development on the Project site.

10.2.2 Notwithstanding Section 1 above, if the District proposes to reuse the plans prepared by Architect within the District but other than on the Project site, the terms and conditions for the reuse shall be set forth in an Amendment to this Agreement, or other subsequent writing executed by the District and the Architect. However, under any circumstances, in the event of any reuse or modification of the Architect's drawings, specifications or other documents by any other person, firm or legal entity, the Architect shall be given design credit and the names and seals of the Architect and the Architect's consultants, if any, shall first be removed from the Architect's drawings, specifications or other documents.

If the District reuses the plans prepared by the Architect or Architect Consultant and retains another certified architect or structural engineer for the preparation of those plans for the reuse, the District shall indemnify and hold harmless the Architect and Architect Consultant, and their respective agents, and employees, from and against any claims, damages, losses, and expenses, including attorney's fees, arising out of or resulting from, in whole or in part, the reuse.

10.2.3 This Agreement creates a non-exclusive and perpetual license for District to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents, or any other works of authorship fixed in any tangible medium of expression, including, but not limited to, physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect pursuant to this Agreement. The Architect shall require any and all subcontractors and consultants to agree in writing that the District is granted a non-exclusive and perpetual license for the work of such subcontractors or consultants performed pursuant to this Agreement.

10.3 COPYRIGHT. The Architect represents and warrants that the Architect has the legal right to license any and all copyrights, designs and other intellectual property embodied in the Construction Documents that Architect prepares or causes to be prepared pursuant to this Agreement. The Architect shall indemnify and hold the District harmless pursuant to the indemnification provisions of this Agreement for any breach of this representation and warranty.

10.4 TECHNOLOGY USED. The Architect shall perform the Services and prepare all documents under this Agreement with the assistance of Building Information Modeling (BIM) and Computer Aided Design (CAD) (e.g., AutoCAD) or other technology acceptable to the Architect and the District. As to any drawings that the Architect provides in a CAD file format, the District acknowledges that anomalies and errors may be introduced into data when it is transferred or used in a computer environment, and that the District should rely on the hard or PDF, unalterable, copies of all documents.

10.5 DELIVERABLES UPON TERMINATION. Following the termination of any Services, for any reason, or abandonment of all or a portion of the Project, the District may utilize the Construction Documents as it sees fit, subject to the provisions of Section 10.2 above. The Architect shall deliver to the District, in a form acceptable to the District, one hard-copy and two (2) electronic copies of each set of Construction Documents, complete or incomplete, prepared in connection with the Project by the Architect and the Architect Consultants, if any.

10.6 NO REPRODUCTION OR USE BY ARCHITECT OR THIRD PARTIES. After completion of the Project, or earlier termination of the Services, the Architect shall not use the Construction Documents for any purpose without District's prior written consent. In addition, the Architect shall not permit reproductions to be made of any Construction Documents without the approval of the District and shall refer all requests by other persons to the District.

SECTION 11

INDEMNIFICATION AND INSURANCE

11 INDEMNIFICATION. INDEMNITY AND LITIGATION COSTS. To the fullest extent permitted by law and in conformity with California Civil Code Section 2782.8, Architect agrees that it will indemnify, defend and hold the District, the District's Representative, and their respective Board members, directors, officers, employees, agents and authorized volunteers (the "Indemnitees") entirely harmless from all liability arising out of:

11.1.1.1 Any and all claims under worker's compensation acts and other employee benefit acts with respect to the Architect's employees or Architect Consultant's employees arising out of Architect's work under this Agreement; and

11.1.1.2 Any claim, loss, injury to or death of persons or damage to property to the extent that it is caused by any negligent or reckless act, error or omission or willful misconduct (other than a professional act or omission) of the Architect, its officers, employees, consultants, subconsultants or agents, including all damages due to loss or theft sustained by any person, firm or corporation including the Indemnitees, arising out of, or in any way connected with the Project, including injury or damage either on or off District property, but not for any loss, injury, death or damage caused by the negligence or willful misconduct of the Indemnitees or of other third parties for which the Architect is not legally liable.

11.1.2 To the fullest extent permitted by law, the Architect agrees to indemnify and hold the Indemnitees entirely harmless from all liability arising out of any claim, loss, injury to or death of persons or damage to property to the extent caused by the negligent professional act or omission in the performance of professional services or willful misconduct by the Architect, its officers, employees, consultants, subconsultants or agents, pursuant to this Agreement.

11.1.3 The Architect's obligation to indemnify does not include the obligation to defend actions or proceedings brought against the Indemnitees but rather to reimburse the Indemnitees for attorney's fees and costs incurred by the Indemnitees in defending such actions or proceedings brought against the Indemnitees to the extent caused by the Architect, but not to the extent of loss, injury, death or damage caused by the negligence or willful misconduct of District or of other third parties for which the Architect is not legally liable.

11.1.4 Survival of Indemnities. The provisions of this Section shall survive the termination of this Agreement.

11.2 INSURANCE. Without in any way affecting the indemnity provided in or by Section 11.1, before commencement of any Services, the Architect and each Architect Consultant shall procure and maintain at its own cost and expense for the duration of the Services, and longer as required by the District against claims for injuries to persons or damages to property which may arise from or in connection with the Services, the types and amounts of insurance set forth herein.

11.2.1 Minimum Limits of Insurance. The Architect and each Architect Consultant shall procure and maintain the types and amounts of coverage as follows:

11.2.1.1 Commercial General Liability Insurance with a limit of not less than \$2,000,000 each occurrence for bodily injury, personal injury and property damage/\$4,000,000 annual aggregate.

11.2.1.2 Automobile Liability Insurance (Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto)). Minimum of \$1,000,000 limit each accident.

11.2.1.3 Professional Liability (Errors and Omissions) Insurance with a limit not less than \$2,000,000 per claim and \$2,000,000.00 in the annual aggregate.

11.2.1.4 Workers' Compensation Insurance as required by the State of California (Division IV of the California Labor Code, and any amendatory acts or provisions thereto).

11.2.1.5 Employer's Liability Insurance in an amount not less than \$1,000,000 per accident for bodily injury or disease.

11.2.2 Minimum Scope of Insurance.

11.2.2.1 Commercial General Liability insurance shall be written on Insurance Services Office form CG 0001 (or a substitute form providing coverage at least as broad) and shall cover liability arising from bodily injury and property damage (broad form property damage), premises, operations, independent contractors, products-completed operations, personal injury and advertising injury liability (including the tort liability of another assumed in a business contract), contractual liability with respect to this Agreement, explosion, collapse and underground hazards.

11.2.2.2 Automobile Insurance shall cover liability arising out of any automobiles (including owned, hired and non-owned automobiles). Coverage shall be written on Insurance Services Office form CA 0001, or a substitute form providing liability coverage at least as broad. The policy may require deductibles acceptable to the Director of Risk Management of the District, but not self-insured retention without written approval from District.

11.2.2.3 If the Professional Liability Insurance policy is written on a claims made basis, it shall be maintained continuously for a period of no less than three (3) years after Final Completion of the Project to which it applies. The “retro date” must be shown and must be before the date of this Agreement.

11.2.3 Valuable Document Insurance: The Architect shall carry adequate insurance on all drawings and specifications as may be required to protect District in the amount of its full equity in those drawings and specifications, and shall file with District a certificate of that insurance. The cost of that insurance shall be paid by Architect.

11.2.4 Content and Endorsements: Each policy must contain, or be endorsed to contain, the following provisions:

11.2.4.1 The Commercial General Liability policy shall name District, its Board of Trustees and each member thereof, its officers, employees, agents, and designated volunteers as named additional insureds (“Additional Insureds”). The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds. Coverage shall be primary and not contributory with respect to the Additional Insureds. Any insurance or self-insurance maintained by the Additional Insureds shall be in excess of the Architect’s insurance and shall not contribute with it.

11.2.4.2 On each policy of insurance, the insurer shall agree to waive all rights of subrogation against District, its Board of Trustees and each member thereof, its officers, employees, agents, and volunteers.

11.2.4.3 Each insurance policy required by this Agreement shall be endorsed to state that coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice has been given to the District by the carrier. In the case of cancellation for non-payment, ten (10) days notice is acceptable. Qualified statements such as carrier “will endeavor” or that “failure to mail such notice shall impose no obligation and liability upon the company” shall not be acceptable.

11.2.4.4 The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer’s liability.

11.2.5 General Insurance Matters: All insurance coverage required under this Agreement shall:

11.2.5.1 Be issued by insurance companies admitted to do business in the State of California, with a financial rating of at least an A:VII as rated in the most recent edition of Best’s Insurance Reports. Architect shall notify District in writing if any of its insurer(s) have an A.M. Best rating of less than A:VII. At the option of District, either 1) District can accept the lower rating; or 2) the Architect or Architect Consultant shall be required to procure insurance from another insurer.

11.2.5.2 Except for professional liability policies, all insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its directors, officials, officers, employees and agents.

11.2.5.3 The Architect or Architect Consultant, as applicable, shall promptly notify the District of any materials change in the coverage, scope, or amount of any policy.

11.2.5.4 Except for professional liability policies for which primary coverage is not available, all such insurance shall be primary insurance. Any insurance of the District shall be excess coverage for benefit of the District only and non-contributory.

11.2.5.5 At all times while this Agreement remains in effect, the Architect and the Architect Consultant shall maintain on file with the District valid and up to date certificates of insurance showing that the required insurance coverage is in effect in not less than the required amounts. If not contained on the face of the policy, endorsements signed by a person authorized by the insurer to bind coverage on its behalf, shall be separately provided. Each policy endorsement, copy, or a certificate of the policy executed by the insurance company, and evidence of payment of premiums for each policy shall be deposited with the District within twenty-one (21) days of execution of this Agreement and prior to the commencement of services, and on renewal of the policy, not less than twenty (20) days before the expiration of the term of the policy.

11.2.5.6 If the Architect fails to provide or maintain the required insurance, the District may, at its sole and absolute discretion, obtain such insurance at the Architect's expense and deduct the premium from any fees or reimbursable expenses subsequently invoiced by the Architect.

11.2.5.7 Any deductibles or self-insured retentions in excess of \$100,000 must be declared to the District and must be reduced to a level deemed acceptable by the District in writing. The Architect agrees that, at the option of the District, it will either: (A) arrange for the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to the District, its directors, officials, officers, employees and agents; or (B) procure a bond guaranteeing payment of losses and related investigation costs, claims and administrative and defense expenses.

SECTION 12

DISPUTE RESOLUTION

12 RESOLUTION OF CLAIMS. Claims shall be resolved by the parties in accordance with the provisions of this Section 12. All Claims shall be subject to the “**Claims Resolution Process**” set forth in this Section 12, which shall be the exclusive recourse of the Architect and the District for determination and resolution of Claims. For purpose of this Section 12, a “**Claim**” shall mean, a written demand or assertion by the District or the Architect seeking, as a matter of right, an interpretation of contract, disputed payment of money, recovery of damages or other relief. A Claim does not include the following: (i) penalties or forfeitures prescribed by statute or regulation imposed by a governmental agency; (ii) tort claims for personal injury or death; (iii) false claims liability under California Government Code Section 12650, et seq.; (iv) physical defects in the Construction first discovered by the District after final payment by the District to a Contractor; (v) stop notices; or (vi) the right of the District to specific performance or injunctive relief to compel performance.

12.1 RESOLUTION OF OTHER DISPUTES. Disputes between the District and the Architect that do not constitute Claims shall be resolved by way of an action filed in the Superior Court of the State of California, County of Ventura, and shall not be subject to the Claims Resolution Process.

12.2 SUBMISSION OF A CLAIM

12.2.1 By the Architect. The Architect's right to commence the Claims Resolution Process shall arise upon the District's written response denying all or part of a Claim. The Architect shall submit a written statement of dispute to the District within fourteen (14) calendar days after the District rejects all or a portion of the Architect's Claim. Failure by the Architect to timely submit its statement of dispute shall result in the decision by the District on the Claim becoming final and binding. The Architect's statement of dispute shall be signed by a Principal of the Architect and shall state with specificity the events or circumstances giving rise to the Claim, the dates of their occurrence and the asserted effect, if any, on the compensation due or time of performance obligations of the Architect under this Agreement (the "Statement of Dispute"). Such Statement of Dispute shall include adequate supporting data to substantiate the disputed Claim. Adequate supporting data for a Claim relating to an adjustment of the Architect's obligations relative to time of performance shall include a detailed, event-by-event description of the impact of each delay on the Architect's time for performance. Adequate supporting data for a Statement of Dispute involving the Architect's compensation shall include a detailed cost breakdown and supporting cost data in such form and including such detailed information and other supporting data as required to demonstrate the grounds for, and precise amount of, the Claim.

12.2.2 By the District. The District's right to commence the Claims Resolution Process shall arise at any time following the District's actual discovery of the circumstances giving rise to the Claim. Nothing contained herein shall preclude the District from asserting Claims in response to a Claim asserted by the Architect. A Statement of Claim submitted by the District shall state the events or circumstances giving rise to the Claim, the dates of their occurrence and the damages or other relief claimed by the District as a result of such events. Notwithstanding the foregoing, the District shall not be able to commence or assert a claim beyond the applicable statute of limitations.

12.3 CLAIMS RESOLUTION PROCESS. The parties shall utilize each of the following steps in the Claims Resolution Process in the sequence they appear below. Each party shall participate fully and in good faith in each step in the Claims Resolution Process, which good faith effort shall be a condition precedent to the right of each party to proceed to the next step in the Claims Resolution Process.

12.3.1 Direct Negotiations. Designated representatives of the District and the Architect shall meet as soon as possible (but not later than forty-five (45) calendar days after the Statement of Dispute is given) in a good faith effort to negotiate a resolution to the Claim. Each party shall be represented in such negotiations by an authorized representative with full knowledge of the details of the Claim or defenses being asserted by such party, and with full authority to resolve such Claim then and there, subject only to the District's right and obligation to obtain Board of Trustees' approval of any agreed settlement or resolution. If the Claim involves the assertion of a right or claim by a Contractor or Architect Consultant against the Architect that is in turn being asserted by the Architect against the District, then such Contractor or Architect Consultant shall also have a representative attend such negotiations, with the same authority and knowledge as just described. Upon completion of the meeting, if the Claim is not resolved, the parties may either continue the negotiations or either party may declare negotiations ended. All discussions that occur during such negotiations and all documents prepared solely for the purpose of such negotiations shall be confidential and privileged pursuant to California Evidence Code Sections 1119 and 1152.

12.3.2 Deferral of Agreement Disputes. Following the completion of the negotiations required by the preceding paragraph, all unresolved Claims shall proceed to Mediation as set forth in the succeeding paragraph entitled “Mediation.” The Parties hereto may mutually agree to postpone continuing the Claims Dispute Resolution until the earlier of: (i) the completion of the Scope of Services hereunder or, (ii) the termination of the services. In the event Claims are deferred, the Claims shall be consolidated within a reasonable period of time after completion of the Scope of Services herein and pursued to resolution through the Claims Dispute Resolution Process. Pending final resolution of any Claim, the Architect shall proceed diligently with the performance of its Scope of Services and the District shall continue to make payments for those services that are not part of the Claim set forth herein in accordance with the terms of this Agreement.

12.3.3 Mediation. If the Claim remains unresolved after direct negotiations pursuant to Paragraph 12.3.1, the parties agree to submit the Claim to non-binding mediation before a mutually acceptable third party mediator prior to commencement of any lawsuit or court action.

12.3.3.1 Qualifications of Mediator. The parties shall endeavor to select a mediator who is a retired judge or an attorney with at least five (5) years of experience in public works construction contract law and in mediating public works construction disputes.

12.3.3.2 Submission to Mediation and Selection of Mediator. The party initiating mediation of a Claim shall provide written notice to the other party of its decision to mediate. In the event the parties are unable to agree upon a mediator within ninety (90) calendar days after such written notice is given, then the parties shall submit the matter to the Superior Court of the County of Ventura to select a mediator in accordance with the qualifications herein and the applicable law.

12.3.3.3 Mediation Process. The location of the mediation shall be at the offices of the District, or otherwise mutually agreed. The costs of mediation shall be shared equally among all parties participating. All discussions that occur during the mediation and all document presentations prepared solely for the purpose of the mediation shall be confidential and privileged pursuant to California Evidence Code Sections 1119 and 1152.

12.3.4 Litigation. If the Claim remains unresolved after direct negotiations and mediation, either party may commence an action in the Superior Court of the County of Ventura. The Architect hereby submits to the jurisdiction of said court.

12.4 NON-WAIVER OR RELEASE. Participation in the Claims Resolution Process shall not constitute a waiver, release or compromise of any defense of either party.

SECTION 13 **NOTICES**

13 NOTICES. All notices, demands, or requests to be given under this Agreement shall be given in writing and conclusively shall be deemed received when received in any of the following ways: (i) on the date delivered if delivered personally; (ii) on the date sent if sent by facsimile transmission and confirmation of transmission is received; and (iii) on the date it is accepted or rejected if sent by certified mail. All notices, demands or requests shall include the name of this Agreement and be addressed to the parties as follows:

TO DISTRICT:

Oxnard School District
Att: Dr. Ana DeGenna, Superintendent
1051 South A Street
Oxnard, CA 93030

TO ARCHITECT:

SVA Architects, Inc
Att: Robert M. Simons, AIA, President & Partner
6 Hutton Centre Drive, Suite 1150
Santa Ana, CA 92707

SECTION 14
REPRESENTATIONS OF THE ARCHITECT

14.1 REPRESENTATIONS OF THE ARCHITECT. By executing this Agreement, and hereafter each and every time this Agreement is amended, the Architect makes each of the following covenants and representations.

14.1.1 The Architect represents that it is professionally qualified to act as the Architect for the Project, is licensed to practice architecture in the State of California by all public entities having jurisdiction over the Architect and the Project.

14.1.2 The Architect covenants to maintain, at all times Services are performed hereunder, all necessary licenses, permits or other authorizations necessary to act as architect for the Project or projects until the Architect's duties in connection therewith have been fully satisfied.

14.1.3 The Architect represents that it has become familiar with the Project site and the local conditions under which the Project is to be designed, constructed, and operated.

14.1.4 The Architect represents and covenants that it shall prepare, or cause to be prepared, all documents and things required by this Agreement including, but not limited to, all Project plans and specifications in such a manner that they shall be constructable in accordance with the standards of the profession.

14.1.5 The Architect assumes full responsibility to the District for the improper acts and omissions of its employees and any consultants retained by the Architect in connection with the Project. The Architect covenants that each Project Director and all other Architect employees or sub-consultants now or in future assigned by the Architect to work on a Project shall have the level of skill, experience and qualifications required to perform the Services assigned to them, and shall also have all licenses, permits or approvals legally required to perform such Services.

14.1.6 The Architect covenants that it shall be responsible for all costs and damages, including those due to any delays, resulting from its failure to prepare adequate documentation or to implement any changes identified as necessary either in connection with the Constructability Review or other review.

14.2 COMPLIANCE WITH LAWS. The Architect covenants that it shall, at all times while providing Services, remain in full compliance with the provisions of all applicable laws, rules and regulations, including without limitation, the provisions of the Education Code regarding design and

construction of school facilities, the provisions of the California Labor Code regarding employer's insurance, the provisions of the California Labor Code regarding payment prevailing wages, all non-discriminations laws (including federal and state laws), and any and all other laws rules and regulations applicable to this Agreement, the Architect, the District, the Project or the Services. The Architect shall at all times require the Architect Consultants to fully comply with all such applicable laws, rules and regulations. Without in any way limiting the generality of the foregoing the Architect shall ensure that it and each Architect Consultant comply with the following:

14.2.1 Cost Disclosure - Documents and Written Reports. The Architect shall be responsible for compliance with California Government Code section 7550 if the total cost of the contract is over five thousand dollars (\$5,000).

14.2.2 Disabled Veteran Business Enterprise Participation. Pursuant to Education Code section 17076.11, the District has a participation goal for disabled veteran business enterprises (DVBEs) of at least three (3) percent, per year, of funds expended each year by the District on projects that use funds allocated by the State Allocation Board pursuant to the Leroy F. Greene School Facilities Act. Unless waived in writing by the District, the Architect shall provide proof of DVBE compliance, in accordance with any applicable policies of the District or the State Allocation Board, within thirty (30) days of its execution of this Agreement.

14.2.3 Fingerprinting & Other Operational Requirements of the District. Unless exempted, the Architect shall comply with the requirements of Education Code Section 45125.1 with respect to fingerprinting of employees who may have contact with the District's pupils. The Architect shall also ensure that its consultants on the Project also comply with the requirements of Section 45125.1. The Architect and each Architect Consultant must complete the District's certification form attached hereto as **Exhibit C** and incorporated herein by reference prior to any of the Architect's or Architect Consultant's employees coming into contact with any of the District's pupils. The Architect also agrees to comply, and ensure that all its employees and Architect Consultants comply with all other operational requirements of the District, as may be revised from time to time, including but not limited to any obligations relating to vaccination or testing for infectious diseases.

14.2.4 Name and Trademarks. The Architect shall not use any name, trademark or service mark of the District without first having received the District's written consent to such use.

14.2.5 Conflict of Interest. No member, official or employee of the District shall have any personal interest, direct or indirect, in this Agreement nor shall any such member, official or employee participate in any decision relating to the Agreement which affects his personal interests or the interests of any corporation, partnership or association in which he is directly or indirectly interested.

14.2.6 Safety. The Architect shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Architect shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of its employees, consultant and subcontractors appropriate to the nature of the work and the conditions under which the work is to be performed.

14.2.7 Labor Certification. By its signature hereunder, the Architect certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

14.3 SUPPLEMENTAL CONDITIONS. Any supplemental conditions agreed to by the parties shall be attached as an exhibit to this Agreement and incorporated herein by reference.

SECTION 15

MISCELLANEOUS PROVISIONS

15.1 SUCCESSORS AND ASSIGNS. In as much as this Agreement is intended to secure the specialized Services of the Architect, the Architect may not assign, transfer, delegate or sublet any interest therein without the prior written consent of the District and any such assignment, transfer, delegation or sublease without the District's prior written consent shall be considered null and void. Likewise, the District may not assign, transfer, delegate or sublet any interest therein without the prior written consent of the Architect and any such assignment, transfer, delegation or sublease without the Architect's prior written consent shall be considered null and void.

15.2 SEVERABILITY. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

15.3 ENTIRE AGREEMENT. This Agreement including Exhibits hereto, contains the entire understanding of the Parties, and supersedes all other written or oral agreements. The Architect shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both Parties. The Architect specifically acknowledges that in entering into this Agreement, the Architect relied solely upon the provisions contained in this Agreement and no others.

15.4 GOVERNING LAW AND VENUE. This Agreement shall be construed in accordance with, and governed by the laws of the State of California, excluding its choice of law rules. Venue shall be exclusively in Ventura County.

15.5 NON-WAIVER. None of the provisions of this Agreement shall be considered waived by either party unless such waiver is specifically specified in writing. Neither the District's review, approval of, nor payment for, any of the services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement, and the Architect shall remain liable to the District in accordance with this Agreement for all damages to the District caused by the Architect's failure to perform any of the Services to the standard of care of the Architect for its services, which shall be, at a minimum, the standard of care of architects performing similar work for California school districts in or around the same geographic area of the District. This provision shall survive the termination of this Agreement.

15.6 INDEPENDENT CONTRACTOR. The Architect is, for all purposes arising out of this Agreement, an independent contractor, and neither the Architect nor its employees shall be deemed an employee of the District for any purpose. It is expressly understood and agreed that the Architect shall in no event be entitled to any benefits to which District employees are entitled, including, but not limited to, overtime, retirement benefits, insurance, vacation, workers' compensation benefits, sick or injury leave or other benefits.

15.7 NO ASBESTOS CERTIFICATION. No asbestos or asbestos-containing materials will be used or substituted in conjunction with the Project. Upon completion of all work under the Project, the

Architect will certify to the District that to the best of the Architect's knowledge, no asbestos or asbestos-containing materials were used in the Project.

15.8 NON-DISCRIMINATION. No discrimination shall be made by the Architect in the employment of persons to work under this Agreement because of race, national origin, sex, age, ancestry, religion, physical disability, marital status, sexual orientation, or political affiliation of such person. The Architect shall comply with all applicable regulations and laws governing nondiscrimination in employment, including without limitation the following laws:

(a) California Fair Employment and Housing Act (California Government Code Section 12900 et seq.) which prohibits discrimination in employment on account of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, or sex and prohibits harassment of an employee or applicant because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or age;

(b) Federal Civil Right Act of 1964 (42 U.S. Code Section 2000e, et seq.) which prohibits discrimination in employment on the basis of race, religious creed, color, national origin, or sex;

(c) Title I of the Americans With Disabilities Act of 1990 (42 U.S. Code Section 12101 et seq.) which prohibits discrimination against qualified individuals with a disability in hiring and employment practices;

(d) The Age Discrimination in Employment Act (29 U.S. Code Section 621, et seq., prohibiting age discrimination in employment against individuals who are least forty years of age;

(e) California Labor Code Section 1102.1 which prohibits discrimination in any aspect of employment or opportunity for employment based on actual or perceived sexual orientation.

15.9 NO THIRD PARTY BENEFICIARY. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

15.10 ASSISTANCE OF COUNSEL. Each party warrants that it has had the opportunity to consult counsel and understands the terms of this Agreement and the consequences of executing it. In addition, each party acknowledges that the drafting of this Agreement was the product of negotiation and that this Agreement shall not be construed against any party as the drafter of the Agreement.

15.11 AUTHORITY TO EXECUTE. The persons executing this Agreement on behalf of their respective Parties represent and warrant that they have the authority to do so under law and from their respective Parties.

15.12 HEADINGS. The headings in this Agreement are inserted only as a matter of convenience and reference and are not meant to define, limit or describe the scope or intent of the contract documents or in any way to affect the terms and provisions set forth herein.

15.13 EXECUTION IN COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

NOW, THEREFORE, the parties, through their authorized representatives, have executed this Agreement on the dates indicated under their respective signatures.

SVA Architects, Inc.

Oxnard School District

By: _____

By: _____

Title: Robert M. Simons, AIA
President & Partner
SVA Architects, Inc.

Title: Melissa Reyes, Director, Purchasing

Date: _____

Date: _____

EXHIBIT A

PROJECT

Elm Elementary School Storage Room Restroom Project



June 3, 2025

Oxnard School District

c/o Caldwell Flores and Winters, Inc.
521 N. First Avenue
Arcadia, CA 91006

Attention: Gerald Schober, Vice President – Implementation Services – Email: gschober@cfwinc.com
Emilio Flores – Email: emilio@cfwinc.com

Re: Proposal for Architectural and Engineering Services for Oxnard School District’s Elm Elementary School’s Storage Room/Restroom Conversion

Dear Mr. Schober and Mr. Flores:

SVA Architects, Inc., is pleased to present this Letter of Understanding (“LOU”), and it shall serve as confirmation between **Oxnard School District** (“Client” or “District”) and **SVA Architects, Inc.** (“SVA” or “Architect”), of our mutual understanding of the work to be performed for the **Elm Elementary School’s Storage Room/Restroom Conversion** (“Project”), located at 450 E. Elm Street, Oxnard, California 93033.

I. Scope of Work

Mechanical:

- (1) ceiling exhaust fan and associated ductwork
- (1) transfer grille, door louver, or undercut
- Title 24 documents

Plumbing:

1. Provide waste, vent, and cold water to new Water Closet on the second floor.
2. Provide waste, vent, hot and cold water to Lavatory on the second floor.
3. Waste from new fixtures to be routed in first floor ceiling, dropping down in wall at existing first floor restroom. Exact location to be determined.
4. Connect a new water line at the existing first floor restroom, run above the ceiling and up feed to the new restroom.
5. Extend the plumbing vent from the new restroom fixtures up and through the roof.



Electrical and PM:

- Power for new hand dryer
- GFCI receptacle
- Lighting and lighting control
- Fire alarm (smoke detector, speaker/strobe)

This includes DSA review, construction administration, site visits, and meetings.

There is no scope for fire sprinklers and technology.

No civil and landscape at this time but may need structural.

II. Compensation

- A. The Client agrees to compensate SVA, in accordance with the terms and conditions of this Agreement, for services rendered hereunder on a fixed fee basis in the amount of **Fifty-Eight Thousand Two Hundred Dollars (\$58,200.00)** as summarized below:

Architectural	\$35,000.00
Mechanical, Electrical, Plumbing	\$18,200.00
Structural	\$ 5,000.00

- B. Payment to SVA will be made monthly in the proportion to services performed.
- C. Reimbursement for any direct expenses will be at 1.15 times the actual expense. Reimbursable expenses will include, but not be limited to, computer plots, printing and reproduction, photo work, artist renderings (if requested by Client), overnight delivery, messenger services, and travel expenses. SVA's in-house progress sets are excluded from reimbursement.
- D. SVA's hourly rates are as follows:

Partner	\$225.00	Project Designer	\$175.00
Principal	\$210.00	Job Captain	\$155.00
Senior Project Architect/Manager	\$195.00	Intermediate Technical Designer	\$125.00
Senior Project Designer	\$195.00	Junior Technical Designer	\$100.00
Project Architect/Manager	\$175.00	Administrative Staff	\$75.00

III. Architect's Practice Act

Architects are licensed and regulated by the California Architects Board located at 2420 Del Paso Road, Suite 105, Sacramento, California 95834.



If the above is agreeable and consistent with our mutual understanding, please sign one original of this Letter of Understanding and return it to us as soon as possible. Please note that the requirements of Section 5536.22 of the Business and Professions Code of the state of California require an executed written agreement by both parties prior to proceeding with any work.

The attached terms and conditions are hereby fully referenced and incorporated.

Please advise if you have any questions or concerns, SVA will be happy to further discuss this proposal with you.

Sincerely,

SVA Architects, Inc.

A handwritten signature in blue ink that reads 'Robert M. Simons' with a stylized flourish at the end.

Robert M. Simons, AIA
Partner and President

AGREED AND ACCEPTED:

Oxnard School District

Signature

Name and Title

Date

Attachments: Terms and Conditions

TERMS & CONDITIONS



- A. **Standard of Care:** Architect shall not be responsible for the performance of the construction contract(s) or contract documents, project site safety, work or products, coordination, or any defects, deficiencies or effects resulting therefrom, by any design/builder, contractor, manufacturer, supplier, fabricator, consultant retained by design/builder, or any other third party (including anyone working or acting on behalf of any of them) except to the extent directly arising out of Architect's sole negligent acts, errors or omissions or willful acts.
- B. **Additional Services:** All work requested by Client that is outside of the Work described hereunder, shall be compensated to Architect on an hourly basis at the rates described herein.
- C. **Revisions to the drawings or changes in the Work that are required as a result of:** (1) unforeseen changes in construction; (2) the enactment of changes to applicable laws or building codes; (3) alterations requested by Client that are inconsistent with previous decisions or approvals, including revisions made necessary from changes in Client's program or budget; (4) Client's failure to render decisions in a timely manner; (5) any other circumstance beyond the control of Architect; or (6) changes in interpretation by any governing agency shall be billed as an additional service if Architect demonstrates to Client that an increase in Architect's cost has been incurred.
- D. **Ownership of Documents:** Any and all documents prepared as a result of the Services are and shall remain the property of Architect.
- E. **Termination:** Either party may terminate this Agreement on seven (7) days' written notice, provided only that such notice is based upon a good faith belief that the other party has materially breached this Agreement through no fault of the party initiating the termination.
- F. **Limitation of Liability:** Notwithstanding anything to the contrary set forth herein, it is hereby agreed, with respect to any claims and liability of Architect, that:
- The sole and exclusive remedy shall be against Architect and its corporate assets;
 - No officer, director or shareholder of Architect shall be sued or named as a party in any suit or action;
 - No judgment shall be taken against any officer, director or shareholder of Architect;
 - No writ of execution will ever be levied against the assets of any officer, director, or shareholder of Architect; and
 - The covenants and agreements contained in this section are enforceable by Architect and by any of Architect's officers, directors, or shareholders.
- G. **No Third-Party Beneficiaries:** There shall be no third-party beneficiaries to this Agreement.
- H. **Force Majeure:** Any prevention, delay or stoppage of work due to strikes, lockouts, labor disputes, acts of God, acts of war, terrorist acts, inability to obtain services, labor, or materials or reasonable substitutes thereof, governmental actions, civil commotions, declared state of emergency, or government issued health orders related to contagious illness, fire or other casualty, and other causes beyond the reasonable control of Architect obligated to perform, with respect to the obligations imposed with regard to Scope of Work pursuant to this Agreement (collectively, a "Force Majeure"). Notwithstanding anything to the contrary contained in this Agreement, Client shall excuse the performance of such work by Architect for a period equal to any such prevention, delay, or stoppage and, therefore, if this Agreement specifies a time period for performance of an obligation of either party, that time period shall be extended by the period of any delay in such party's performance caused by force majeure.

EXHIBIT C

BASIC SERVICES AND DESCRIPTION OF SUBMITTALS

A. GENERAL REQUIREMENTS

In addition to any other requirements set forth in this Agreement, the Architect shall comply with all of the following requirements during, unless specified otherwise, all phases of the Architectural Services:

- (1) Determine which governmental agencies have jurisdiction over the Project or any portion thereof and document same in writing to the District; coordinate with and implement the requirements of such agencies, e.g., California Department of Education (“CDE”), Office of Public School Construction (OPSC), Division of the State Architect (DSA), State Fire Marshal, *et cetera*.
- (2) Review subsoil data, chemical, mechanical and other data logs of borings, etc., furnished to Architect pursuant to this Agreement and advise the District whether such data are sufficient for purposes of design, or whether additional data are necessary.
- (3) Utilize District provided title report for Project site to determine scope and extent of any easements or other site limitations.
- (4) Be responsible for the coordination of the design and the layout of the technology backbone system with the District’s technology consultant. The coordination effort shall include location and routing of raceways, conduits, and outlets and required spaces to accommodate electrical, data and communication wiring.
- (5) Provide services required to obtain local agencies approval for off-site work including review by governmental agencies having jurisdiction over the Project.
- (6) Develop a grading and drainage plan and a site plan from architectural information showing a final development of the site, this drawing will also include a horizontal and vertical control plan and a utility infrastructure plan. The services described in this Subparagraph shall be provided by a professional civil engineer who is to subcontract with the Architect.
- (7) Architect to document the location of existing utility lines, telephone, water and sewage, etc., within the limits of all on-site and off-site work. This information shall be provided by the District. Architect shall verify the capacity of all existing project utilities.
- (8) Chair, conduct and take minutes of coordination meetings, held as reasonably necessary during each design phase with its consultants. Invite the District and the District’s consultants to participate in these meetings. Keep a separate log to document design/coordination comments generated in these meetings. The form of Comment Tracking Document to be used by Architect should be coordinated with the Lease/Leaseback Contractor (LLBC).

- (9) Maintain a log of all meetings, site visits or discussions held in conjunction with the work of this Project (with documentation of major discussion points, observations, decisions, questions or comments) and furnish to the District for inclusion in the overall Project documentation.
- (10) Utilize the standardized filing system as currently utilized by Architect.
- (11) Provide interior design and other similar services required for or in connection with color coordination including furnishing, including the provision of a standard color board to assist in consultation with the District regarding such color coordination. Coordinate the placement of furniture, and equipment layout and consult with District to ensure proper placement of required furniture and equipment. The District shall procure furnishing and moveable equipment.
- (12) Prepare necessary documents for and oversee the processing of District's application for and obtaining of required approvals from the DSA, the CDE, the State Fire Marshall and all other agencies exercising jurisdiction over the Project. Prepare and submit any required applications, notices or certificates to public agencies as required by law. Provide copies of all such documents to the District.
- (13) Prepare all documentation performed pursuant to this Agreement with the assistance of technology that is currently utilized by Architect. Deliver to the District, on request, the tape and/or his disc format and the name of the supplier of the software/hardware necessary to use the design file. Architect and District shall each sign a "hard" copy of reproducible documents that depict this information at the time provided to the District.

B. ESTIMATES AND COSTS GENERALLY

In addition to any other requirements set forth in this Agreement, the Architect shall comply with all of the following requirements during, unless specified otherwise, all phases of the Architectural Services:

- (1) For purposes of this Agreement, "construction cost" for estimation purposes shall mean the total of any and all costs of the construction of the Project, including, without limitation, costs of site preparation, removal or demolition of existing structures, storm- water compliance and erosion control, construction of school buildings and ancillary facilities and improvements, and all other work, supplies, materials, services or other things of any nature whatsoever incidental or necessary work in connection with construction of the Project, construction management and job supervisor fees and other costs directly allocable to the Project, all costs and expenses including any application and processing fees, taxes or insurance premiums paid by the District for the Project, and administrative and other expenses necessary or incident to the Project. The term "construction cost" shall, for purposes of estimation only, include the costs incurred by the District for construction management and job supervisor fees. "Construction cost" shall not include all of the costs associated with preparing, generating or reproducing copies of any plans, specifications or other construction documents, including, without limitation, additional copies for any subcontractors prepared at District expense. The term construction cost excludes property and similar taxes attributable to the Project site.
- (2) The Architect shall review construction cost and total Project cost estimates at each phase of the Architectural Services. If such estimates are in excess of the construction and total Project budgets, the Architect, in consultation with the District and without additional cost

to the District, shall revise the type, quantity or quality of construction to come within the budgeted limits. The District, in its sole discretion, may, but in no event shall be required to, increase the construction budget for the Project.

- (3) The Architect shall at all times include in each estimate of construction cost a contingency for construction change orders, in such amount as agreed by the District.
- (4) The Architect shall at all times notify the District if adjustments to previous estimates of the total construction costs will be necessary due to market fluctuations or approved changes in scope or requirements.
- (5) The Architect shall ensure that all plans, specifications, studies, drawings, estimates or other documents relating to the Project are constructable and otherwise comply with provisions of this Agreement, law and District standards and policies, regardless of any revisions necessary to keep construction costs within the construction budget.

C. PROJECT INITIATION PHASE

Within ten days after receipt from the District of the notice to proceed with Architectural Services, the Architect shall complete all of the following:

- (1) Meet with the District and its representatives to prepare a detailed task analysis and work plan for documentation in a computer generated project schedule. The District will produce the final scheduling format based on data furnished by Architect.

This task analysis and work plan will identify specific tasks including, but not limited to: interviews, data collection, required District filing standards, analysis, report preparation, planning, Architectural programming, concepts and schematic design preparation and estimating that are part of the work of the Project. Also identified will be milestone activities or dates, specific task responsibilities, required times for completion and additional definition of deliverables.

- (2) Review the developed work plan with the District and its representatives to familiarize them with the proposed tasks and schedule and develop necessary modifications.
- (3) Participate in a general Project kick-off meeting to include the Architect's appropriate consultants, and District staff.
 - (i) The project kick-off meeting will introduce key team members from the District and the Architect to each other defining roles and responsibilities relative to the Project.

- (ii) Identify and review pertinent information and/or documentation necessary from the District for the completion of the Project.
- (iii) Review and explain the overall project goals, general approach, tasks, work plan and procedures and deliverable products of the Project.
- (iv) Review and explain the task analysis and project work plan for all parties present; determine any adjustments or fine tuning that needs to be made to the work plan.
- (v) Review documentation of the project kick-off meeting prepared by the District and/or its representatives and comment prior to distribution.

D. DEVELOPMENT OF ARCHITECTURAL PROGRAM

Upon receipt from the District of the notice to proceed with Architectural Services, the Architect shall perform pre-design investigations to establish appropriate guidelines around which and within which the Project is to be designed; identify design issues relating to functional need, directives and constraints imposed by applicable law and regulatory requirements; and complete Design checklist as provided by the District; and take all other necessary actions in accordance with the following:

- (1) Coordinate with the District’s Educational Specifications to identify critical issues affecting project completion and certification; significant site considerations; applicable planning and zoning requirements; applicable code requirements; applicable fire and life safety requirements; sanitary and storm sewer service requirements; electrical power service and requirements; heating, ventilating and air conditioning requirements; natural gas availability and requirements; domestic and fire water service requirements; and incorporation of mitigation measures, if any, from the final environmental impact report and/or mitigation negative declaration adopted by the District for the Project. With respect to environmental mitigation measures, the District shall cooperate with Architect to ensure that Architect has access to those mitigation measures adopted by the District for the Project.
- (2) Hold initial community information/PTA meeting at a location designated by the District, if required.
- (3) Conduct Architectural program meeting with the District selected project participants.
- (4) The Architect shall review with the District alternative approaches to the design and construction of the Project, and shall include alternatives that may reduce the cost of the Project or increase the efficiency and/or functionality of the Project.
- (5) Develop an estimate of probable construction cost for the Project and reconcile the estimate with the LLBC; estimates are to be based on the developed functional Architectural programs as approved by the District.

- (6) Estimates prepared by Architect:
- (i) All costs are to be based on current bid prices, with escalation rate and duration clearly identified as a separate line item; rate of cost escalation and projected bid and construction dates are to be as approved by the District and its representatives.
 - (ii) Contingencies for design, bidding or construction, if included in the estimate, are to be included as individual line items, with the percentage and base of calculation clearly identified.
 - (iii) All construction cost estimates developed per the above should additionally be presented in a building systems format (e.g., foundations, substructure, structural system, exterior wall enclosure, window systems, etc.) for new buildings, and summarized by the Construction Specification Institute (CSI) category for buildings being modernized.
 - (iv) One week prior to submittal of documents, Architect's proposed cost format must be submitted to the District for review and approval.
 - (v) Architect shall submit a unit cost breakdown for three types of new building cost models ranging from a low end per square foot cost for the District's consideration, to high end per square foot cost. The unit cost shall not include the site work, the general contractor's overhead and profit, and general condition. (Include separate columns for additional upgrades / condition assessment scope and possible condition assessment reduction credits). In addition, Architect shall provide a cost estimate for a permanent modular if appropriate/applicable.
 - (vi) Mechanical, electrical, civil, landscaping and estimating sub-Architects shall participate in the progress meeting as appropriate and shall provide input and feedback into the development of the cost estimate.

E. SCHEMATIC DESIGN PHASE

Upon written authorization from the District to proceed with the Schematic Design Phase, the Architect shall prepare for the District's review a Schematic Design Study and take other necessary actions in accordance with the following:

- (1) Architectural:
 - (i) Scaled floor plans showing overall dimensions, identifying the various major areas and their relationship.

Include all net usable floor areas and a summary of gross floor area. Also, provide typical layouts of major equipment or operational layout.

- (ii) Preliminary building exterior elevations and sections in sufficient detail to demonstrate design concept indicating location and size of fenestration.
 - (iii) Identify proposed roof system, deck, insulation system and drainage technique.
 - (iv) Site plan with building located and minimum one (1) foot contour grade intervals. All major site development, such as paving, utilities and outside facilities shall be shown, including property lines, adjacent existing structures, walls and fences fifty (50) feet beyond the property line. The District shall provide a site survey to Architect for purposes of completing the task outlined within this paragraph.
- (2) Civil:
- (i) Development of on and off site utility systems such as sewer, water, storm drain, firewater lines and fire hydrants.
 - (ii) Identify surface improvements including roadways, parking (with assumed wheel weights) preliminary finish grades and drainage.
 - (iii) Coordinate finish floor elevations with architectural site plan.
- (3) Landscaping:
- Development and coordination of landscape design concepts entailing analysis of existing conditions, proposed components and how the occupants will use the facility. Include location and description of planting, ground improvements and visual barriers.
- (4) Specifications:
- Outline specifications of proposed architectural, structural, mechanical and electrical materials, system and equipment and their criteria and quality standards. Architect is to use District's standardized equipment/material list for new construction and modernization in development of the project design and specifications.
- (5) Estimates:
- (i) Schematic Estimates: This estimate consists of unit cost applied to the major items and quantities of work. The unit cost shall reflect the complete direct current cost of work. Complete cost meaning labor, material, waste allowance, sales tax and subcontractor's mark-up.
- General conditions shall be applied separately. This estimate shall be prepared by specification section and summarized by the Construction Specification Institute (CSI) category.

- (ii) The estimate shall separate the project's building cost from site and utilities cost. Architect shall submit to the District the cost estimating format for prior review and approval.
 - (iii) Escalation: all estimates shall be priced out at current market conditions. The estimates shall incorporate all adjustments as appropriate, relating to mid-point construction, contingency, and cost index (i.e. Lee Saylor Index).
- (6) Meetings:
- (i) The District and the Architect will meet to address specific design issues and to facilitate the decision making process. Such meetings shall be held in the boundaries of the District. Documented decisions made at such meetings and subsequently approved by the District shall be binding. Any revisions or reconsideration of such decisions shall constitute a change in the scope of services of the Architects.
 - (ii) During the Schematic Design Phase it is anticipated that the Architect will attend 2-3 design meetings; Structural, Electrical, Mechanical and Plumbing Engineer, and Civil and Landscape engineers will attend design meeting.
- (7) Presentation:

Architect shall present and review with the District the detailed Schematic Design.

The schematic design studies shall be revised within the program parameters until a final concept has been accepted and approved by the District at no additional cost to the District.

F. DESIGN DEVELOPMENT PHASE

Upon written authorization by the District to proceed with the Design Development Phase, Architect shall prepare Design Development Phase documents based on Schematic Design Phase documents approved by the District and take other necessary actions in accordance with the following:

- (1) Architectural:
 - (i) Scaled, dimensioned floor plans with final room locations including all openings.
 - (ii) 1/8" scale building sections showing dimensional relationships, materials and component relationships.
 - (iii) Identification of all fixed equipment to be installed in contract.
 - (iv) Site plan completely drawn with beginning notes and dimensions including grading and paving.
 - (v) Preliminary development of details and large scale blow-ups.

- (vi) Legend showing all symbols used on drawings.
 - (vii) Floor plans identifying all fixed and major movable equipment and furniture.
 - (viii) Outline specification and schematic for architectural, structural, mechanical, electrical, civil and landscape manuals, systems and equipment.
 - (ix) Typical reflected ceiling development including ceiling grid and heights for each ceiling to be used, showing:
 - (a) Light fixtures
 - (b) Ceiling registers or diffusers
 - (c) Access Panels
 - (x) A tabulation of both the net and gross assignable floor areas, and a comparison to the initial program area requirements.
 - (xi) Building design shall conform to all adopted energy regulations.
 - (xii) Identify minimum finish requirements, including ceiling, floors, walls, doors, widows, and types of hardware.
 - (xiii) Identify code requirements; include occupancy classification(s) and type of construction.
- (2) Structural:
- (i) Structural drawing with all major members located and sized.
 - (ii) Layout structural systems with dimensions and floor elevations. Identify structural systems (pre-cast, structural steel with composite deck, structural steel bar joists, etc.); with preliminary sizing identified. Establish final building and floor elevations.
 - (iii) Preliminary specifications.
 - (iv) Identify foundation systems and requirements (fill requirements, piles, caissons, spread footings, etc.); with preliminary sizing identified, and associated soil pressure, water table and seismic center. Architect shall design the foundation of the Project in accordance with recommendations of the District's soil engineer as provided by the District. Architect must notify the District in time to prepare this soil report for Architect's use.
- (3) Mechanical:

- (i) Heating and cooling load calculations as required and major duct or pipe runs sized to interface with structural. Calculate block heating, ventilation and cooling loads including skin versus internal loading.
 - (ii) Select a minimum of two (2) HVAC systems that appear compatible with loading conditions for subsequent life cycle costing.
 - (iii) Show selected system on drawings as follows:
 - (a) Single line drawing(s) of all mechanical equipment spaces, ductwork and pipe chases
 - (b) Location and preliminary sizing of all major equipment and duct work in allocated spaces
 - (c) Schematic piping
 - (d) Temperature control zoning.
 - (ii) Major mechanical equipment should be scheduled indicating size and capacity.
 - (iii) Ductwork and piping should be substantially located and sized.
 - (iv) Devices in ceiling should be located.
 - (v) Legend showing all symbols used on drawings.
 - (vi) More developed outline specifications indicating quality level and manufacture.
- (4) Electrical:
- (i) Calculate overall approximate electrical loads.
 - (iii) Identify proposed electrical system for service, power, lighting, low voltage and communication loads.
 - (iv) Show system(s) selected on drawings as follows:
 - (a) Single line drawing(s) showing major distribution system.
 - (b) Location and preliminary sizing of all major electrical systems and components including:
 - (1) Load centers
 - (2) Main panels
 - (3) Switch gear

- (v) Identify and define the scope of the technology backbone system.
- (vi) All lighting fixtures should be located and scheduled showing all types and quantities of fixtures to be used, including proposed lighting levels for each usable space(s).
- (vii) All major electrical equipment should be scheduled indicating size and capacity.
- (viii) Complete electrical distribution including a one line diagram indicating final location of switchboards, communications, controls; (high and low voltage) motor control centers, panels, transformers and emergency generators, if required.
- (ix) Legend showing all symbols used on drawings.
- (x) More developed outline specifications indicating quality level and manufacture.
- (xi) Identify and coordinate the layout of the technology backbone system and coordinate the development with the District's technology Architect.

(5) Civil:

- (i) Further refinement of schematic design drawings of on and off site utility systems for sewer, water, storm drain and fire water. Includes pipe sizes, materials, invert elevation location and description of manholes, clean outs, hookups, bedding and installation details.
- (ii) Further refinement of schematic design drawings of roadways, parking and storm drainage improvements; including but not limited to: details and large scale drawings of curb and gutter, manhole, thrust blocks, paved parking and roadway sections.

(6) Landscape:

- (i) Further refinement of schematic design concepts, includes coordination of hardscape, landscape planting, ground cover and irrigation main distribution lines.

(7) District to provide general condition specification and supplementary conditions.

(8) Estimate:

Design Development Estimate: This estimate shall be prepared by specification section, summarized by CSI category. The estimate shall include individual item unit costs of materials, labor and equipment. Sales tax, contractor's mark-ups. LLBC fee, and general conditions shall be listed separately.

(9) Meetings:

The District and the Architect will meet to address specific design issues and to facilitate the decision making process. Such meetings shall be held in the boundaries of the District. Documented decisions made at such meetings and subsequently approved by the District shall be binding. Any revisions or reconsideration of such decisions shall constitute a change in the scope of services of the Architects.

During the Design Development Phase it is anticipated that the Architect will attend (2) design meetings, Structural, Electrical, Mechanical and Plumbing Engineer, and Civil and Landscape engineer will attend (1) design meeting.

(10) Presentation:

Architect and applicable Architect Consultants shall present and review with the District the detailed design development drawings and concepts.

The design development design studies shall be revised within the program parameters until a final concept has been accepted and approved by the District at no additional cost to the District.

- (11) The Architect shall submit the contract documents to the District for review by facilities, maintenance and operations, and other staff of the District, and Architect shall respond to, and shall revise the contract documents as necessary in response to, any comments, suggestions and/or updates provided through such review.

G. CONSTRUCTION DOCUMENTS PHASE

Upon written authorization from the District to proceed with the Construction Documents Phase, Architect shall prepare Construction Documents based on the Design Development Phase Documents approved by the District and take other necessary actions in accordance with the following:

- (1) Prepare construction documents in compliance with the appropriate applicable building codes, ordinances and other regulatory authorities.
- (2) Construction Documents (C/D) 50% stage:
 - (i) Architectural:
 - (a) Site plan developed to show building location, all topographical elements and existing/proposed contour lines.
 - (b) Elevations, (exterior and interior) sections and floor plans corrected to reflect design development review comments.
 - (c) Architectural details and large blow-ups started.
 - (d) Well developed finish, door, and hardware schedules.

- (e) Site utility plans started.
 - (f) Fixed equipment details and identification started.
 - (g) Reflected ceiling plans coordinated with floor plans and mechanical and electrical systems.
- (ii) Structural:
- (a) Structural floor plans and sections with detailing well advanced.
 - (b) Structural footing and foundation plans, floor and roof framing plans with detailing well advanced.
 - (c) Completed cover sheet with general notes, symbols and legends.
- (iii) Mechanical:
- (a) Mechanical calculations virtually completed with all piping and ductwork sized.
 - (b) Large scale mechanical details should be started.
 - (c) Mechanical schedule for equipment substantially developed.
- (iv) Electrical:
- (a) Lighting, power, signal and communication plans should show all switching and controls. Fixture schedule and lighting details development should be started.
 - (b) Distribution information on all power consuming equipment; lighting and device branch wiring development should be well started.
 - (c) All electrical equipment schedules should be started.
 - (d) Special system components should be approximately located on plans.
 - (e) Completely develop the layout of the technology backbone system, including equipment room layouts, raceway and conduit routing and outlet locations.
- (v) Civil:
- All site plans, site utilities, parking and roadway systems updated to reflect update revisions from Design Document.

(vi) Landscape:

All landscape, hardscape and irrigation plans updated to reflect update revisions from Design Documents.

(vii) Estimate:

Update and refine the Design Development Phase Estimate. Also provide an estimate sorted by District's bid packages.

(viii) Specifications:

- (a) Virtually complete development and preparation of technical specifications describing materials, systems and equipment, workmanship, quality and performance criteria required for the construction of the Project.

Where articles, materials and equipment are identified by brand names, at least two names shall be used, and such names shall be followed by the words "or approved equal" in accordance with Public Contract Code, Section 3400.

Specifications shall not contain restrictions that will limit competitive bids other than those required for maintenance convenience by the District.

At one hundred percent (100%) review, specifications shall be reviewed by the District and corrections made as directed at no cost to the District.

- (b) Coordination of the development of specifications by other disciplines.
- (c) Specification shall be in CSI format.

(3) Construction Documents 90%/DSA Submittal Stage:

(i) Architectural:

- (a) Virtually complete site plan.
- (b) Virtually complete floor plan, elevations and sections.
- (c) Architectural details and large blow-ups near completion.

- (d) Finish door, and hardware schedules virtually complete, including most details.
- (e) Site utility plan virtually complete.
- (f) Fixed equipment details and identification virtually complete.
- (g) Reflected ceiling plan virtually complete.
- (h) Provide Finish Schedule (with the exceptions of colors) identifying type of material and textures on walls, floors, doors, etc. Architect to recommend color selection for approval by the District.
- (i) All equipment catalog cuts.
- (ii) Structural:
Completed structural floor plans and sections with detailing well advanced.
- (iii) Mechanical:
 - (a) Mechanical load calculations complete and all piping and ductwork sized.
 - (b) Large scale mechanical details should be substantially complete.
 - (c) Mechanical schedule for equipment substantially complete.
- (iv) Electrical:
 - (a) Lighting, power, signal and communication plan(s) should reflect all switching and controls. Fixture schedule(s) should be virtually complete.
 - (b) Distribution information on all power consuming equipment; lighting and device branch wiring should be virtually complete.
 - (c) All electrical equipment schedules should be virtually complete.
 - (d) Special system components should be located on plans.
- (v) Civil:
All site plans, site utilities, parking and roadway systems updated to reflect update revisions from 50% CD's.
- (vi) Landscape:

All landscape, hardscape and irrigation plans updated to reflect update revisions from 50% CD's and completed.

- (4) Construction Documents - Substantial Completion Stage:
 - (i) Architectural:
 - (a) Completed site plan.
 - (b) Completed floor plans, elevations and sections.
 - (c) Architectural details and large blow-ups completed.
 - (d) Finish, door and hardware schedules completed, including all details.
 - (e) Site utility plans completed.
 - (f) Fixed equipment details and identification completed.
 - (g) Reflected ceiling plans completed.
 - (ii) Structural:
 - (a) Structural floor plans and sections with detailing completed.
 - (b) Structural calculations completed.
 - (iii) Mechanical:
 - (a) Large scale mechanical details complete.
 - (b) Mechanical schedules for equipment completed.
 - (c) Completed electrical schematic for environmental cooling and exhaust equipment.
 - (d) Complete energy conservation calculations and report.
 - (iv) Electrical:
 - (a) Lighting and power plan should show all switching and controls. Fixture schedule and lighting details should be completed.
 - (b) Distribution information on all power consuming equipment, including lighting, power, signal and communication device(s) branch wiring completed.

- (c) All electrical equipment schedules completed.
- (d) Special system components plans completed.
- (e) Electrical load calculations completed.
- (v) Civil:
 - All site plans, site utilities, parking and roadway systems completed.
- (vi) Estimate:
 - Update and refine the 50% Construction Document Estimate.
- (vii) Specifications:
 - (a) Complete development and preparation of technical specifications describing materials, systems and equipment, workmanship, quality and performance criteria required for the construction of the Project.
 - Where articles, materials and equipment are identified by brand names, they shall be followed by the words “or approved equal” in accordance with Public Contract Code, Section 3400.
 - Specifications shall not contain restrictions that will limit competitive bids other than those necessary for District maintenance requirements.
 - At one hundred percent (100%) review, specifications shall be reviewed by the District and corrections made as directed at no cost to the District. Architect shall coordinate with District to incorporate any changes by the District, or the District’s Construction Manager, made during District review of specifications.
 - (b) Coordination of the development of specifications by other disciplines.
 - (c) Specifications shall be in CSI format.
- (5) Construction Documents Final DSA Approval Stage:
 - (i) The construction document final stage shall be for the purpose of the Architect incorporating all governmental agencies’ comments into the drawings, specifications, and estimate. All corrections made by the Architect during this stage should be at no additional cost to the District, except for changes by District from Design Development Stage.
 - (ii) The contract documents delivered to the District upon completion by Architect shall include, but not limited to, the following:

- (a) Drawings: Original of all drawings on CADD or plotted bond with Architect's and/or Architect Consultants' State license stamp(s).
 - (b) Specifications: Original computer generated technical specifications on reproducible masters in CSI format.
 - (c) Update and refine the Architect Consultant's completed Construction Documents.
- (6) Construction Documents Final Back-Check Stage:
 - (i) Make corrections as required, to reflect governmental agencies' final back-check comments into the drawings, specifications and estimate. All such corrections will be made at no cost to the District.
 - (ii) Upon written approval by the District that the documents are complete, Architect shall provide to the District completed drawings printed to scale and a complete set of specifications on reproducible masters. Reproduction of the contract documents for distribution to bidders will be provided by the District.
- (7) Contract Documents:
 - (i) The Architect shall prepare and submit to the District for written approval the "contract documents" for the Project, which shall include all those documents necessary and convenient to provide for the contracting for construction of the Project, including, but not limited to, the construction contract provided by the District, complete working drawings and specifications setting forth in detail sufficient for construction the work to be done and the materials, workmanship, finishes and equipment required for the architectural, structural, mechanical, electrical system and utility-service-connected equipment and site work. The Architect shall conform for use in the contract documents the form(s) of such documents as are provided by the District, e.g., form of agreement, general conditions, *et cetera*.
 - (ii) To the extent required, the Architect shall submit the contract documents to DSA for plan check, and make all revisions and corrections as necessary to secure DSA approval of the contract documents. Upon receipt of DSA approval of the contract documents, the Architect shall provide to the District a final estimate of total construction costs for the Project.
 - (iii). Unless the District informs Architect that District will be responsible for preparing bid documents, the Architect shall prepare all bid documents during the contract documents Phase of the Project, and forward them to the District for written approval not less than three weeks prior to the anticipated first advertisement date for bids as established by the District.
- (8) Meetings:

- (i) During the Construction Document Phase it is anticipated that the Architect will attend (2) design meetings; the structural, electrical, mechanical, plumbing engineer will attend the civil and landscape engineer will attend (1) meeting
- (ii) Such meetings shall not exceed one (1) day in duration and will normally be held in the boundaries of the District. Documented decisions made at such meetings and subsequently approved by the District shall be binding. Any revisions or reconsiderations of such decisions affecting program, master plan, schematic design and design development shall constitute a change in the Scope of Services of the Architect.

H. BIDDING PHASE

Upon written authorization from the District to proceed with the Bidding Phase, except to the extent the responsibility for any of the following is assumed by the District or a District consultant, or the bid documents or other contracts applicable to the Project make any of the following the responsibility of some other party, Architect shall take all necessary actions in accordance with the following:

- (1) The development of the bidding procedure and the general condition of the construction contract shall be the joint responsibility of the District and the Architect, and the Lease/Leaseback Contractor.
- (2) Following written approval of the contract documents and written acceptance by the District of Architect's final estimate of total construction costs, the Architect shall cooperate with the District and/or its LLB Contractor in the reproduction of the contract documents and the distribution of the contract documents to contractors interested in bidding on the Project. All sets of contract documents requested by the District for bidding purposes shall be reproduced at District's expense.
- (3) All questions concerning the intent or interpretation of the bidding and contract documents shall be referred to the District for screening and subsequent processing through Architect and/or the Construction Manager.
- (4) In the event any matter is identified that requires interpretation of the drawings or specifications, the Architect shall analyze the matter for decision by the District as to substantive and procedural requirements and, as necessary for corrections or clarifications, prepare one or more addenda for issuance by the District.
- (5) The Architect shall assist the District in evaluating all bids and contract proposals, evaluating substitutions proposed by bidders, and awarding the bids. The Architect shall review the qualifications of all bidders and make recommendations to the District as to whether, in the Architect's professional opinion, bidders are qualified and meet minimum requirements for performance of the work.
- (6) If at any time the total of the lowest responsible and responsive bid(s) for the Project, together with all other estimated and/or actual costs included within the construction cost, exceed the construction budget approved by the District for the Project, the

Architect, in consultation with the District and at no additional expense to the District, shall revise the plans and specifications as necessary so that rebidding of some or all of the Project will result in a construction cost not in excess of the construction budget. In so revising the plans and specifications, the Architect shall exercise its best judgment in determining the balance between the type, quality and other characteristics of the Project necessary to result in a Project satisfactory to the District. If acceptable to the District, the Architect may, as an alternative, include in the contract documents one or more deductive alternatives so that Architect and District may evaluate different means to achieve a satisfactory Project within the construction budget.

I. CONSTRUCTION PHASE

The Architect shall commence providing Construction Phase services upon award of the first contract for construction and until the earlier of the issuance to the District of the final Certificate for Payment or sixty (60) days after final completion of construction, including, without limitation, completion of all punch list items.

- (1) During construction, the Architect shall furnish all necessary additional drawings for supplementing, clarifying and/or correcting purposes and for change orders required. Such drawings shall be requested in writing from the Architect by the District and shall be at no additional cost unless designated as an additional service to the District. The original drawings and contract wording for change orders shall be submitted to the District for duplication and distribution.
- (2) The Architect will receive written notification of the award of a construction contract. Upon receiving such written notification, the Architect will proceed with the services required by the Construction Phase of this Agreement.
- (3) Architect shall review and approve or take other appropriate action upon contractor's submittals such as: shop drawings, project data, samples and change orders, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the contract documents.

The Architect's action shall be taken within fourteen (14) calendar days so as to cause no unreasonable delay in the work or in the construction of the District or of separate contractors, while allowing sufficient time in the Architect's professional judgment to permit adequate review.

In no case shall the review period associated with a single, particular submittal exceed fourteen (14) calendar days from the receipt by the Architect.

- (4) During the course of construction, all Requests for Clarification must be responded to in a most expeditious manner, no more than seven (7) days, so as not to impact and delay the construction progress.
- (5) Drawings or change orders required due to actions of the District which are beyond the scope of the Architect's responsibilities, shall be considered extra services.

- (6) Architect shall visit the job site for on-site review of the construction of the Project. The schedule of these visits shall be coordinated and approved in advance by the District and its representative(s). The purpose of these visits is to resolve discrepancies in the contract documents and to monitor the progress of the Project.

Architect shall bring to the attention of the District, in writing to guard the District against, but does not assure against, any defects or deficiencies in the work by the District's construction contractor which the Architect may observe.

- (7) The Architect shall visit the site at intervals appropriate to the stage of construction or as otherwise agreed by the District and Architect in writing to become familiar with the progress and quality of the work completed and to determine that the work is being performed in a manner that the work when completed will be in accordance with the contract documents. On the basis of on-site observations as an architect, the Architect shall keep the District informed of the progress and the quality of the work, and shall endeavor to guard the District against defects and deficiencies in the work. However, the Architect shall not be a guarantor of the contractor's performance.
- (8) Prepare "Record Drawings": on the approved drawings original tracings to record changes made during the construction project based upon information provided by the District's construction contractor and changes by change orders. These "Record Drawings" along with three copies shall be delivered to the District at completion of the construction and shall be a condition precedent to the District's approval of the Architect's final payment. Architect may coordinate with District to identify electronic media alternatives to the satisfaction of all, or a portion of, this requirement.
- (9) The Architect shall not be responsible for, nor have control or charge of, construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Project, and shall not be responsible for contractors' failure to carry out work in accordance with the contract documents. The Architect shall not be responsible for, nor have control over, the acts or omissions of the contractors, subcontractors, any of their agents or employees, or any other persons performing any work.
- (10) Architect shall review equipment and maintenance manuals, and a complete set of warranty documents for all equipment and installed systems.
- (11) Architect shall also provide at the District's request, architectural/engineering advice to the District on start-up, break-in and debugging of facility systems and equipment; and apparent deficiencies in construction following the acceptance of the contractor's work.

J. PROJECT CLOSE-OUT PHASE

As a condition to final payment to the Architect pursuant to this Agreement, the Architect shall complete all actions necessary for close-out of the Project in accordance with the following:

- (1) Architect shall perform all actions necessary for District to obtain final close-out approval from DSA and any other governmental agencies with jurisdiction over the Project or any portion thereof. Architect shall not be responsible for documents or actions required of inspectors, testing labs, contractors, the District, or any other consultants retained by the District.
- (2) Architect shall provide to the District any and all documentation required pursuant to this Agreement not already provided during prior phases of the Architectural Services.
- (3) Architect shall coordinate with the District , at extra expense to be agreed upon between the District and the Architect, to prepare for the District as part of the project closeout, following completion of construction and occupation of the Project by the District, a survey reviewing how certain areas of the Project are being utilized as compared to their intended utilization. The District shall, at the Architect's request and with the Architect's assistance, identify those areas of the Project to be included in such survey.

K. MATTERS NOT WITHIN SCOPE OF ARCHITECTURAL SERVICES

The Architect is not responsible for providing, as part of the Architectural Services, any of the following:

- (1) Ground contamination or hazardous material analysis.
- (2) Any asbestos testing, design or abatement.
- (3) Environmental impact report.
- (4) Historical significance report.
- (5) Soils investigation.
- (6) Geotechnical hazard report.
- (7) Title report.

EXHIBIT D
DELIVERABLES

(1) Schematic Design Phase

Deliverables and Number of Copies:

- (a) Schematic design submittal package - 6 copies
- (b) Cost estimates - 4 copies
- (c) Design checklist - 2 copies

(2) Design Development Phase

Deliverables and Number of Copies:

- (a) Rendered perspective drawings - 6 copies
- (b) Color/material boards - 2 copies
- (c) Design development drawing submittal - 4 copies
- (d) Outline specifications - 4 copies
- (e) Cost estimate - 4 copies
- (f) Design checklist - 4 copies
- (g) Project scale model, for additional fee, if requested by the District.

(3) Construction Documents Phase

Deliverables and Number of Copies:

- (a) 50-percent submittal - 4 copies of the 50% working drawings, 3 copies of specifications, and 3 copies of cost estimates.
- (b) 90-percent/DSA Submittal - 4 copies of the 90% DSA submittal working drawings, and 3 sets of equipment cut sheets.
- (c) Statement of requirements for testing and inspection of service for compliance with Construction Documents and applicable codes - 2 copies (Submit with DSA Submittal)
- (d) 100-percent/DSA-approved submittal - 4 copies
- (e) 4 sets of the DSA-approved one hundred percent (100%) working drawings, 3 sets of specifications, one (1) engineering calculation, and 3 sets of cost estimates.
- (f) Electronic file copy of DSA-approved C/D drawings and specifications on C/D - 1 copy (in PDF and CAD format)
- (g) Design checklist- 2 copies
- (h) A statement at each stage of C/D review indicating any authorized changes made to the program from the last submittal and the cost impact of such Changes on the previously approved Construction Budget - 2 copies. If no program changes occur but shifts of costs occur between disciplines, identify for District review. (Submit with 50-percent, 90-percent, and 100-percent submittals)

- (i) Construction Drawings shall include, at no additional costs (included in fee), space planning drawings for each classroom and support space of the project. This shall include specifications of all furniture, fixtures, and equipment whether provided by the Contractor or District-supplied.

EXHIBIT E

INVOICE APPROVAL LETTER

DATE: _____

PROJECT: Elm Storage Room Restroom Conversion Project

ARCHITECT OF RECORD: SVA Architects, Inc.

SVA Architects, Inc. has submitted all required documents pertaining to the Design Phase of the contract for review by the District's Program Manager, Caldwell Flores Winters, Inc. (CFW) and the Oxnard School District.

By signing below, a representative of SVA Architects, Inc. hereby certifies that the invoice submitted is a true and accurate reflection of the work performed to date and an accurate representation of the percent work completed for the phase identified in the invoice. The representative also certifies that the invoice submitted does not include any charges for services that have been previously paid or rejected by the District and/or CFW.

SVA Architects, Inc.

Date

The invoice has been reviewed by the following and is recommended for payment:

Caldwell Flores Winters, Inc.

Date

Oxnard School District

Date

Consultant/Vendor Billing Instructions

Invoice Cover Sheet Set-Up.

- 1 See "billing tab" below for spreadsheet, these are the instructions
- 2 Enter Project Site name, DSA project number, Project Type, Invoice #, Date, Your Company Name, fax, phone, etc....
- 3 Enter PO # (Purchase Order #) provided to you when contract issued.
- 4 Feel free to include your company logo if you wish.
- 5 Enter approved contract agreements, amendments, re-inburseables, allowances, etc. for which you are billing. Include summary scope of work. Enter "Cost Code" provided to you by Program Manager.
- 6 If you wish to break the contract work items down into portions that you would typically separate for progressive payments, please do that now. If your contract allows re-inburseables in addition to contract fee, please separate these values. If you require more line items to complete this step, please highlight the entire last row by clicking on the grey row # at left, press CTRL+C to copy row, right click grey row # immediately below, select "Insert Copied Cells". This can be repeated as many times as necessary. Multiple rows can be copied/inserted in a single step by highlighting multiple rows prior to copying.

65

First Billing.

- 5 **IMPORTANT!** When you are entering costs for your first billing, enter values (dollar amounts) ONLY into the green column. The percentages will change automatically. **NOTE: Select the (% Complete) billing tab if you prefer to track your billings based on total project % complete. Once % complete is entered, billable amount will populate automatically. Select the (lump sum) billing tab if you prefer to track your billings as a lump sum billable amount to date. Once lump sum amount is entered, % complete will populate automatically.**
- 6 Send invoice based on the Dollar value at the PRE-RETENTION value, if applicable.

Subsequent Billings

- 7 Manually input the dollar values from the "cost completed to date" column into the blue "total previous billings" column.
- 8 Enter the corresponding dollar values/% complete values into the green column for total work complete to date.
- 9 Submit a conditional release waiver with the billing. Submit signed pay request certification form.
- 10 Email (projectinvoices@cfwinc.com), or mail to the CFW Oxnard office at 1901 Victoria Ave, Suite 106 Oxnard, CA 93035. Please allow 4-6 weeks for invoice processing prior to payment.
- 11 Please note that invoice amounts which exceed remaining contract balance will not be processed, and will be returned to Vendor pending additional contract agreement(s). Incorrect contract amounts, cost codes, or other errors & miscalculations can delay/prevent processing of payment.

NOTE: All Consultant/Vendor invoices must be accompanied by this worksheet to ensure proper payment. Invoices without this worksheet may be rejected and may delay payment until the next billing cycle or until the spreadsheet becomes accurate. Invoices not received by the 25th may be delayed until the next billing cycle. Contact the Program Manager with any questions regarding billing values, or any other information required, prior to submitting a billing.

EXHIBIT F

FINGER PRINTING REQUIREMENTS **SECTION 00510**

BACKGROUND CHECK AND FINGERPRINTING PROCEDURES FOR CONTRACTORS

The successful Bidder will be required to assure that its employees, subcontractors of any tier, material suppliers, and consultants do not have direct contact with the District's students during the performance of the Contract in compliance with Education Code §§ 45125.1 and 45125.2. To assure these provisions, the successful Bidder's supervisor shall be fingerprinted, and proof of same shall be provided to the District prior to start of on-site work. The supervisor will monitor the workers' conduct while on school grounds. In addition, the successful Bidder shall barricade the Work area to separate its workers from the students. Costs associated with this process are the responsibility of the successful Bidder.

The Contractors' construction supervisors or their unsupervised employees who will be working outside of fenced areas during the school hours **must** have submitted a fingerprint identification card to the Department Of Justice (DOJ) and have a proof of clearance in the form of an affidavit filed in the Oxnard School District's Purchasing Office **prior to** the start of the Work.

California Education Code §§45125.1 and 45125.2 require that criminal checks be completed for contractors (Contracting Firm) who provide architectural, construction, janitorial, administrative, landscape, transportation, food-related, or other similar services to school districts.

The undersigned does hereby certify to the Board of Trustees of the Oxnard School District as follows:

That I am a representative of the Contractor currently under contract ("Contract") with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor certifies that it has taken the following actions with respect to the construction Project that is the subject of the Contract:

1. Pursuant to Education Code §45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, which will limit contact between Contractor's employees and District pupils at all times (mandatory for all Projects); AND

2. The Contractor has complied with the fingerprinting requirements of Education Code §45125.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and the California Department of Justice has determined that none of those employees has been convicted of a felony, as that term is defined in Education Code §45122.1. A complete and accurate list of Contractor's employees and of all its subcontractors' employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto; AND/OR

3. Pursuant to Education Code §45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of each employee who will be supervising Contractor's employees and its subcontractors' employees is:

Name: _____

Title: _____

AND/OR

4. The Work on the Contract is at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of Contract shall come in contact with District pupils.

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Date: _____

Proper Name of Contractor: _____

Signature: _____

By: _____

Its: _____

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Facilities Agreement

Award of Informal Bid #24-INF-01 and Approval of Agreement #25-104 – Perfection Painting Corp. Portable Classroom Repair Project at Sierra Linda School (Hubbard/Bennett)

Informal bids were solicited for Bid #24-INF-01, Portable Classroom Repair Project at Sierra Linda School, pursuant to Public Contract Code 20110. Bids were received and opened at 2:00 p.m., Thursday, June 5, 2025.

Perfection Painting Corp. will perform wood repairs and safety upgrades on buildings/ramps 1001–1009, including replacing rotten fascia boards and siding, accommodating mechanical/electrical elements, and installing new anti-slip ramp skirting at Sierra Linda School.

The Bid Summary is attached.

Term of Agreement: June 23, 2025 through August 15, 2025

FISCAL IMPACT:

\$91,000.00 – Deferred Maintenance Funds

RECOMMENDATION:

It is the recommendation of the Chief Information Officer, and the Director of Facilities, that the Board of Trustees award Bid #24-INF-01, Portable Classroom Repair Project at Sierra Linda School and enter into Agreement #25-104 with Perfection Painting Corp., in the amount of \$91,000.00.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-104, Perfection Painting Corp. \(15 Pages\)](#)
[Bid Summary \(1 Page\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into this _____ day of _____, 20____
by and between Oxnard School District (hereinafter referred to as "District") and _____,
(hereinafter referred to as "Provider.")

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

- 4. SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

- 5. TIME OF PERFORMANCE.** The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

- 6. PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

Provider shall be responsible for all costs of clean up and/or removal of spilled regulated substances as a result of Provider’s services or operations performed under this Agreement, including, but not limited to:

- Hazardous and toxic substances,
- Hazardous waste,
- Universal waste,
- Medical waste,
- Biological waste,
- Sharps waste.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding

20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

Pay Applications to be submitted monthly to Angela Duarte at aduarte@oxnardsd.org, and Marcos Lopez at m6lopez@oxnardsd.org. Net 30 terms.

ADDITIONAL COSTS OF EXPENSES:

N/A

EXHIBIT C
REQUIRED CERTIFICATIONS

Services Agreement Dated: _____, 2025

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____

OXNARD SCHOOL DISTRICT

School/Dept: Sierra Linda School
Project Description: Portable Classroom Repair Project 2025
OSD BID NO. 24-INF-01

Date/Time: Thursday, June 5, 2025 at 2:00 pm



BIDDERS	BASE BID
Color New Corp.	\$128,000.00
Perfection Painting Corp.	\$91,000.00

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Facilities Agreement

Award of Formal Bid - Omnia Contract #R230404 and Approval of Agreement #25-105 – Letner Roofing Co. - Roofing Repair Project 2025 at Brekke Elementary School (Hubbard/Bennett)

Formal bids were solicited for Formal Bid - Omnia Contract #R230404, Roofing Repair Project at Brekke Elementary School, pursuant to Public Contract Code 20110. Bids were received and opened at 4:00 p.m., Wednesday, June 4, 2025.

This roofing repair project at Brekke Elementary School addresses critical maintenance needs related to recurring roof leaks across multiple locations within the building. The project entails replacing the underlayment beneath the existing roof system. This proactive effort is essential to restore and maintain the roof's watertight integrity, safeguarding the school's infrastructure and minimizing further risk of damage to interior spaces.

The Bid Summary is attached.

Term of Agreement: June 23, 2025 through August 15, 2025

FISCAL IMPACT:

\$1,700,000.00 – Deferred Maintenance Funds

RECOMMENDATION:

It is the recommendation of the Chief Information Officer, and the Director of Facilities, that the Board of Trustees award Formal Bid - Omnia Contract #R230404, Roofing Repair Project at Brekke Elementary School and enter into Agreement #25-105 with Letner Roofing Co., in the amount of \$1,700,000.00.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-105, Letner Roofing Co. \(15 Pages\)](#)
[Bid Summary \(1 Page\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the “Agreement”) is made and entered into this _____ day of _____, 20____ by and between Oxnard School District (hereinafter referred to as “District”) and _____, (hereinafter referred to as “Provider.”)

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on “Statement of Work” which is attached hereto and incorporated herein by this reference (“Services”).
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

- 4. SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

- 5. TIME OF PERFORMANCE.** The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

- 6. PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

Provider shall be responsible for all costs of clean up and/or removal of spilled regulated substances as a result of Provider's services or operations performed under this Agreement, including, but not limited to:

- Hazardous and toxic substances,
- Hazardous waste,
- Universal waste,
- Medical waste,
- Biological waste,
- Sharps waste.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
- 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding

20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

Pay Applications to be submitted monthly to Mark Bennett at mbennett@oxnardsd.org, and Marcos Lopez at m6lopez@oxnardsd.org. Net 30 terms.

ADDITIONAL COSTS OF EXPENSES:

N/A

EXHIBIT C
REQUIRED CERTIFICATIONS

Services Agreement Dated: _____, 2025

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____

OXNARD SCHOOL DISTRICT



School/Dept: Brekke & Frank Schools
Project Description: Roof Repairs - Summer Projects 2025
OSD BID NO.

Date/Time: Thursday, June 4, 2025 at 4:00 pm

BIDDERS	BREKKE SCHOOL BASE BID	FRANK SCHOOL BASE BID
Best Contracting	5,948,155.00	5,510,795.00
Commercial Roofing Systems	1,879,769.00	4,445,981.00
Letner Roofing, Co.	1,700,000.00	2,265,000.00
<u>*FRANK SCHOOL ROOFING PROJECT</u>		
<u>HAS BEEN POSTPONED*</u>		

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Special Education Agreement

Approval of Agreement #25-106 - Ventura County Office of Education, Special Circumstances Paraeducator Services (DeGenna/Jefferson)

Ventura County Office of Education (VCOE) will provide Special Circumstance 1:1 Paraeducator Support to students in accordance with their Individualized Education Programs (IEPs). These services offer individualized support to students with substantial behavioral, academic, or functional needs, helping them effectively access and engage in their educational programs. Paraeducator support will be delivered on an “as needed” basis, as outlined in each student’s IEP, to ensure equitable access to educational opportunities for all learners.

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

Not to Exceed: \$2,500,000.00 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Director, Special Education Services, and the Superintendent, that the Board of Trustees approve Agreement #25-106 with the Ventura County Office of Education for Special Circumstances Paraeducator Services.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-106, Ventura County Office of Education - SCP Services 2025-26 \(4 Pages\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services

\$ _____

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer

Signature

Date

Oxnard School District

Director, Purchasing

Signature

Date

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Facilities Agreement

Approval of Agreement #25-107 – KONE Inc. (Hubbard/Bennett)

KONE Inc. will provide a comprehensive maintenance program designed to address all aspects of the district's vertical transportation systems, customized to meet the unique requirements of our facility and equipment. KONE will ensure the safety, reliability, and optimal performance of our equipment. KONE's service technicians adhere to established performance protocols to consistently deliver high-quality service.

KONE, Inc. will monitor, perform, maintain, and provide all compliance safety testing of the vertical conveyance equipment for 12 elevators and 2 wheelchair lifts for the following school sites:

Chavez	Elevator #1 & #2	Kamala	Elevator #1
Curren	Elevator #1	Frank	Wheelchair Lift
Driffill	Elevator #1	Lemonwood	Elevator #1
Harrington	Elevator #1	Marshall	Elevator #1
Lopez	Wheelchair Lift	Elm	Elevator #1
Soria	Elevator #1 & #2	McKinna	Elevator #1

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

\$64,503.10 – Routine Restricted Maintenance Funds

RECOMMENDATION:

It is the recommendation of the Chief Information Officer, and the Director of Facilities, that the Board of Trustees approve Agreement #25-107 with KONE Inc.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-107, KONE Inc. \(4 Pages\)](#)
[Proposal \(23 pages\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services

\$ _____

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer

Signature

Date

Oxnard School District

Director, Purchasing

Signature

Date



KONE Care™ Maintenance Agreement Prepared for: OXNARD SCHOOL DISTRICT - Mark Bennett Date: May 21, 2025

Issued by: Gaby Rendon

Dedicated to People

May 21, 2025

Oxnard School District – 2025
Service 1055 S C St. Oxnard,
California, 93030

KONE

Los Angeles

Phone: 818-482-5284

Fax: gaby.rendon@kone.com

Attn: Mark Bennett

Re: KONE Care™ Maintenance Agreement Oxnard School District - 2025 Service

Dear Mark Bennett,

Thank you for the opportunity to submit our KONE Care Maintenance Agreement for the vertical transportation equipment located at Oxnard School District – July 1, 2025 - June 30, 2026 Service.

KONE Care™ provides a detailed program that covers various components of your vertical transportation operation and is tailored to your specific facility, equipment, and needs. KONE's maintenance methods are utilized to maintain the safety, performance, and reliability of your equipment. Our trained service technicians follow proven performance procedures to help deliver a customized maintenance program, designed specifically to the profile for each piece of equipment.

As part of our advanced solutions, we also invite you to inquire about our KONE 24/7 Connected Services program, an innovative approach to connect your elevators and escalators for predictive monitoring services. Please let me know if you would like to learn more about this service.

Upon your approval, return a signed copy to your KONE representative. One fully executed copy of the maintenance agreement will be returned to you for your files.

Once again, thank you for the opportunity to serve your vertical transportation needs. Please feel free to contact me with any questions at 818-482-5284.

Respectfully,

Gaby Rendon

KONE

Dedicated to People Flow™



Purchaser ("Purchaser"):

Service Location ("Premises"):

KONE Inc. ("KONE")

OXNARD SCHOOL DISTRICT 1051 S A
ST OXNARD, California 93030-7442

Oxnard School District – 2025 –
2026 Service 1051 S A St. Oxnard,
California 93030

Los Angeles

TENDER DATE: 05/21/2025 EFFECTIVE DATE: 07/01/2025

SCOPE OF SERVICES

EQUIPMENT DESCRIPTION ("Equipment")

School name	Address	Sub-type	Elevator Name	Kone Equipment #
Chavez School	301 N Marquita st	Hydraulic	Passenger #1	20275809
Chavez School	301 N Marquita St	Hydraulic	Passenger #2	20275810
Curren	1101 N F St	Hydraulic	Passenger #1	20321013
Driffill Elementary	920 S East St	Hydraulic	Passenger #1	42453647
Harrington Elementary	451 E Olive St	Hydraulic	Passenger #1	43007223
Lopez	462 W Hill St	Wheelchair Lift	Wheelchair Lift	20328002
Juan Soria Elementary	3101 Dunkirk Dr	Hydraulic	Passenger #1	20327999
Juan Soria Elementary	3101 Dunkirk Dr	Hydraulic	Passenger #2	20328000
Kamala Elementary	634 W Kamala	Hydraulic	Passenger #1	20321012
RJ Frank Elementary School	701 N Juanita Ave	Wheelchair Lift	Wheelchair Lift	20328001
Lemonwood	2001 San Mateo	Hydraulic	Passenger #1	43787747
Thurgood Marshall	2900 Thurgood Marshall Dr	Hydraulic	Passenger #1	44220015
Elm	450 Elm St	Hydraulic	Passenger #1	44393795
Mckinna	1611 S J St.	Hydraulic	Passenger #1	44529579

SERVICES

School name	Address	Number of units	Manufacturer	Type
Chavez School	301 N Marquita st	2	MCE	Hydro
Curren	1101 N F St	1	MCE	Hydro
Driffill Elementary	920 S East St	1	MCE	Hydro
Harrington Elementary	451 E Olive St	1	Other	Hydro
Haydock (Lopez)	462 W Hill St	1	Other	Wheelchair lift
Juan Soria Elementary	3101 Dunkirk Dr	2	MCE	Hydro
Kamala Elementary	634 W Kamala	1	MCE	Hydro
RJ Frank Elementary School	701 N Juanita Ave	1	Other	Wheelchair lift
Lemonwood	2001 San Mateo	1	Other	Hydro
Thurgood Marshall	2900 Thurgood Marshall Dr	1	Smartrise	Hydro
Elm	450 Elm St	1	Otis	Hydro
Mckinna	1611 S J St.	1	TKE	Hydro

KONE will perform maintenance visits to examine, maintain, adjust, and lubricate the components listed below. KONE performs maintenance service in accordance with a proprietary system called KONE Maintenance Method. Data gathered about the equipment is analyzed to determine optimum maintenance frequency. In addition, KONE will repair or replace the components listed below, unless exclusion or limited scope language exists elsewhere in this Agreement. All other work related to the equipment is Purchaser's responsibility unless specifically noted elsewhere in this Agreement, or unless Purchaser has separately contracted with KONE for the work.

A. Hydraulic Elevators

1. Relay Logic Control System

All control system components.

2. Microprocessor Control System

All control system components. System performance examinations will be conducted to ensure that dispatching and motion control systems are operating properly.

3. Power Unit

Pump, motor, valves, and all related parts and accessories.

4. Hoistway and Pit Equipment

All elevator control equipment and buffers.

5. Rails and Guides

Guide rails, guide shoe gibs, and rollers

6. Wiring

All elevator control wiring and all power wiring from the elevator equipment input terminals to the motor.

7. Door Equipment

Automatic door operators, hoistway and car door hangers, hoistway and car door contacts, door protective devices, hoistway door interlocks, door gibs, and auxiliary door closing devices.

8. Manual Freight Door Equipment

Switches, retiring cams, interlocks, guide shoes, sheaves, rollers, chains, sprockets, tensioning devices, and counter-balancing equipment.

9. Power Freight Door Equipment

Controller, relays, contactors, rectifiers, timers, resistors, solid state components, door motors, retiring cams, interlocks, switches, guide shoes, sheaves, rollers, chains, sprockets, and tensioning devices.

10. Hydraulic System Accessories

Exposed piping, fittings accessories between the pumping unit and the jack, jack packing, hydraulic fluid, and any heating or cooling elements installed by the original equipment manufacturer ("OEM") for controlling fluid temperature.

11. Signals and Accessories

Car operating panels, hall push button stations, hall lanterns, emergency lighting, car and hall position indicators, car operating panels, fireman's service equipment and all other signals, and accessory facilities furnished and installed as an integral part of the elevator equipment. Re-lamping of signal fixtures is included only during KONE's maintenance visits. Service requests for re-lamping of signal fixtures will be billed separately at KONE's then current labor rates.

Car Equipment

All elevator control system components on the car.

Examination and Lubrication - (WCL; WCL)

KONE will provide the labor to perform maintenance visits to examine and/or lubricate the following equipment areas per twelve month period.

Control system

- Power unit and/or machines Hydraulic system accessories Hoistway and pit equipment Door equipment
- Signals and accessories Rails and guides
- KONE will provide all lubricants, greases, and wiping cloths.

If KONE identifies items, which, in KONE's judgment, require replacement or repair, KONE will submit to Purchaser a separate proposal and contract for Purchaser's signature. KONE makes no guarantee that its examination will identify any items that require replacement or repair.

TESTING

KONE is not obligated to: perform safety tests other than those specified herein; perform any work required by new or retroactive code changes; perform tests required or correct outstanding violations or deficiencies identified prior to the effective date. Unless specifically provided for in this section; a written Maintenance Control Plan (MCP) and documented testing procedures are not included, even when required by current code, as such that code may be changed or amended from time to time by local jurisdictions. KONE is not responsible for providing documentation onsite, as all reporting and testing records are available digitally.

HOURS OF SERVICE

All services described above in this Agreement will be performed during the regular working hours of the regular working days of the elevator or escalator trade in the location where the services are performed, unless otherwise specified in the Agreement.

SERVICE REQUESTS (CALLBACKS)

Service requests are defined as services that require immediate attention and that are within the scope of services and not excluded from the scope of services as provided below. Service requests outside the scope of services will be billed separately at KONE's then current labor rates and material prices plus mileage and incidentals. Any rates and lump sum amounts are not subject to audit. Service requests that require more than one technician or more than two hours to complete will be treated as a repair and scheduled in accordance with the Hours of Service section above. Purchaser agrees that KONE may perform service requests made by any person that KONE believes is authorized by Purchaser to make such requests. Unless specified herein travel time and expenses are billable.

If purchaser requests service on overtime, Purchaser will be charged KONE's hourly billing rate for each over time hour unless specified separately herein.

In addition to the work described in the Scope of Services section, this Agreement covers requests for service during the regular working hours of the regular working days of the elevator trade.

REPORTING SERVICES

KONE may provide Purchaser with access to KONE's online reporting tool. Based on the Purchaser's user access, Purchaser can view information about the performance and service of the Equipment. KONE may provide Purchaser with automatic email notifications that provide information on work performed.

EXCLUSIONS

The following are excluded from the scope of services

GENERAL

KONE is not obligated to: removal of water or excessive debris from the pit; make replacements or repairs necessitated by fluctuations in the building power systems, adverse machine room or environmental conditions (including without limitation temperature variations below 50 degrees or above 90 degrees Fahrenheit) or humidity greater than 95% relative humidity, prior water exposure, rust, fire, explosion, acts of God, misuse, vandalism, theft, acts or mandates of government, labor disputes, strikes, lockouts, or tampering with the equipment by any person other than a KONE representative, negligence or acts or omissions of the Purchaser or any third party, or any other cause beyond KONE's control.

KONE agrees to maintain the existing performance as designed and installed. KONE is not required under this Agreement to make changes in operation and/or control, subsequent to the date of this Agreement.

Notwithstanding anything contained to the contrary within this Agreement, KONE's work shall not include any abatement or disturbance of asbestos containing material (ACM), presumed asbestos containing materials (PACM), or other hazardous materials (i.e. lead, PCBs) (collectively "HazMat"). Any work in the affected area where reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from the HazMat is excluded from KONE's scope of work without an applicable change order to reflect the additional costs and time. In accordance with OSHA requirements, Purchaser shall inform KONE and its employees who will perform work activities in areas which contain HazMat of the presence and location of HazMat in such areas which may be contacted during work before entering the area. Other than as expressly disclosed in writing, Purchaser warrants that KONE's work area at all times meets applicable OSHA permissible exposure limits (PELs). KONE shall have the right to discontinue its work in any location where suspected HazMat is encountered or disturbed. Any HazMat removal or abatement, or delays caused by such, required in order for KONE to perform its work shall be Purchaser's sole responsibility and expense. After any removal or abatement, Purchaser shall provide documentation that the HazMat has been abated from the KONE work area and air clearance reports shall be made available upon request prior to the start of KONE's work.

Nothing contained within this agreement shall be construed or interpreted as requiring KONE to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA or any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Purchaser shall be responsible to execute all waste manifests necessary to transport hazardous materials for disposal.

OBSOLESCENCE

Component may become obsolete during the term of this Agreement. Obsolete components are not covered under this Agreement. KONE will provide Purchaser with a separate quotation for the price to replace obsolete components. Equipment modifications necessary to accommodate replacement of obsolete components are at the Purchaser's expense.

Components include without limitation any part, component, assembly, product, or firmware or software module. A component is obsolete when it can no longer be economically produced due to the cessation of consistent sources for materials, a loss or termination of a manufacturing process occurs, product reliability analysis shows that it is not

economically feasible to continue to produce the component, escalation of component costs beyond acceptable industry expectations drive alternative equipment upgrades, the support of product safety programs or conformance to codes or standards mandates that use of a component be discontinued in its entirety, the OEM designates the component as obsolete, or such component has been installed 20 or more years. No exception to the above will be made for a component designated as obsolete because it can be custom made or acquired at any price. KONE will not be required to furnish reconditioned or used components. After the component that replaces the obsolete component is installed, that component is covered under this Agreement unless it becomes obsolete.

ELEVATOR

Refinishing, repairing, replacing, or cleaning of the: car enclosure; gates or door panels; door pull straps; hoistway enclosure; rail alignment; hoistway doors; door frames; sills; hoistway gates; flooring; power feeders, switches, and their wiring and fusing; car light diffusers; ceiling assemblies and attachments; smoke or heat sensors; fans; fireman's phone devices; intercoms; phone lines; music systems; media displays; card-readers or other security systems; computer monitoring systems; light tubes and bulbs; pit pumps; emergency power generators; hydraulic cylinder; unexposed piping; or disposal or clean-up of waste oil or contamination caused by leaks in the hydraulic cylinder or unexposed piping. KONE is not be obligated to perform or keep records of firefighter's service testing, unless specifically included in this Agreement.

REMOTE MONITORING

If the Equipment is equipped with remote monitoring capabilities, Purchaser gives KONE the right to utilize this functionality and the phone line to the Equipment to collect data related to the use and operation of the Equipment.

SAFETY

Purchaser will provide a safe workplace for KONE personnel and safe access to the equipment, property and machine room areas and keep all machine rooms and pit areas free from water, stored materials and debris; remove and dispose of any hazardous materials, water or waste according to applicable laws and regulations; post any and all instructions and warnings related to the use of the equipment.

Purchaser will be solely responsible for proper use, for supervising the use of the equipment, and for taking such steps including but not limited to providing attendant personnel, warning signs and other controls necessary to ensure the safety of the user or safe operation of the equipment.

Escalator or automatic walks have the potential for end user injuries from passengers falling over the side of the escalator balustrade or autowalk platform to a lower level below when passengers ride the equipment in an unsafe manner. Therefore, although not required by ASME A17.1/CSA B44, KONE strongly recommends that you consult with your architect, structural engineer, contractor, security personnel, or other qualified building professional to review your operations and options to develop an appropriate fall protection solution to limit exposure to falls from your elevated equipment.

If in KONE's sole judgment the equipment presents a safety hazard to the riding public or KONE's technicians (including but not limited to Purchaser's act of creating or allowing unsafe practices or conditions or Purchaser's failure to authorize necessary repairs or upgrades), KONE may immediately terminate this Agreement in its entirety upon written notice. To the extent that KONE provides Purchaser with any oral or written account, report, information, or other statement identifying a safety issue with the equipment that is the subject of the Agreement or otherwise makes any recommendation or proposal to make a safety improvement or to address a safety issue related to such equipment, and Purchaser does not immediately approve KONE's proposal or recommendation, Purchaser agrees to indemnify, defend, and hold KONE harmless for any claims arising out of Purchaser's failure to comply with KONE's recommendations and proposals, and any obligation on the part of KONE to indemnify or defend Purchaser with regard to such claim shall be null and void.

NOTICE OF MALFUNCTION OR INJURY

As to any elevator or escalator equipment that is the subject of the Agreement, Purchaser will: (i) immediately shut down any such equipment that presents a potential safety hazard; and (ii) provide prompt verbal notice to KONE's Service Center of such hazard. Purchaser will immediately notify KONE's Service Center of any injury or accident in or about such equipment, followed by prompt written notice of such injury or accident. Any indemnity of Purchaser provided by KONE under the Agreement becomes null and void and will not be considered in interpreting the Agreement if Purchaser does not take the action or provide the notice required by this provision.

THIRD PARTY SERVICES

All services within the scope of this Agreement must be performed by KONE or its subcontractors, if any. If Purchaser causes or permits a third party to perform the same or substantially the same services required by this Agreement, Purchaser shall be deemed in breach of this Agreement and Purchaser waives all claims against KONE arising from or related to a third party's performance of such services.

If Purchaser determines that it requires any services outside the scope of this Agreement, Purchaser will provide KONE with an opportunity to provide a quotation for such services or to meet any offer from a third party. If KONE agrees to meet a third party offer, Purchaser will enter into a separate contract with KONE for such services. If Purchaser elects to have a third party perform the services, KONE reserves the right to adjust the price of this Agreement.

If a third party works on the equipment during the term of this Agreement, KONE reserves the right to inspect the equipment and may determine that re-work, different or additional work is required. Purchaser will reimburse KONE for the cost the inspection and any additional work required. If Purchaser declines to have KONE perform the additional work, KONE reserves the right to cancel the Agreement upon written notice to Purchaser.

NON-KONE EQUIPMENT

If the equipment covered under this Agreement was not manufactured by KONE (or a company acquired by KONE), Purchaser will: (i) provide KONE with a complete set of as-built wiring diagrams, (ii) Purchaser will procure and pay for replacement parts or proprietary diagnostic devices from the OEM, if requested by KONE, and (iii) provide Maintenance Control Plan (MCP) test procedures as required by current code, as that code may be changed or amended from time to time. KONE will reimburse Purchaser for the actual cost paid by Purchaser for OEM parts acquired at KONE's request. KONE is not responsible for any delays, damages, cost, or claims arising from or in connection with Purchaser's failure to provide OEM parts or proprietary diagnostic devices in a timely manner. Purchaser authorizes KONE to produce single copies of the EPROM and/or ROM chips for each unit for the sole purpose of an archive backup of the embedded software to allow for replacement of a defective or damaged chip. These will be stored on the building premises and the Purchaser retains possession.

TERMS AND CONDITIONS

TERM AND TERMINATION

This Agreement will commence on the effective date July 1, 2025 and expire on June 30, 2026.

If a party materially breaches the Agreement, the other party shall provide written notice of the breach and a reasonable time under the circumstances to cure the breach, but in no event less than a thirty (30) days cure period. If the breaching party fails to cure the breach within the specified time period, the non-breaching party may terminate the Agreement upon fifteen (15) days written notice to the other party.

CANCELLATION

If Purchaser cancels or otherwise terminates the Agreement in any way all sums due for service up to and including that date will be paid in full.

ASSIGNMENT

Either party may assign the Agreement to a third party upon thirty (30) days prior written notice to the other party subject to the terms of this provision. If Purchaser transfers ownership of the premises on which such equipment is located to a new owner, Purchaser will promptly provide KONE with new owner's contact information and take all such actions as are necessary to assign the Agreement to the new owner. Purchaser will promptly provide KONE with a copy of such assignment. Should the new owner fail to assume this Agreement, Purchaser shall remain liable for all sums due for service up to and including that date will be paid in full

PAYMENT TERMS

Payment is due net sixty (60) days from the date of the invoice. A charge of the greater of: (i) one and one half percent (1½%); or (ii) the maximum rate permitted by applicable law, will be applied to the unpaid balance. Purchaser will reimburse KONE for all costs of collection, including without limitation court costs and reasonable attorneys' fees.

KONE imposes a surcharge for payment made via credit card that is not greater than our cost of acceptance. The surcharge that we impose for this type of transaction is a percentage of the amount paid via credit card, which will be notified to the customer at the payment portal.

SUSPENSION OF SERVICE

If Purchaser fails to pay any invoice within the specified payment terms or if Purchaser breaches any material provision of the Agreement, KONE may stop work or suspend its services under this Agreement and/or other contracts with the Purchaser until all invoices are current or Purchaser cures the breach. Any requests for service during the period of suspension of service or repairs necessitated by the lack of maintenance service will be invoiced by KONE and paid separately by Purchaser. If Purchaser fails to make timely payment, any indemnity provided by KONE under the Agreement is null and void as to any damages that arise during the suspension period for non-payment. Purchaser waives all claims against KONE arising from or related to suspension of service pursuant to this provision.

TAXES

Purchaser is responsible for the payment of all federal, state, or local taxes applicable to the services or materials provided under the Agreement.

INSURANCE AND INDEMNIFICATION- Per Exhibit A

LIMITATION OF LIABILITY

Notwithstanding anything to the contrary in this Agreement, KONE's total liability to Purchaser under the Agreement is limited to the total amount paid by Purchaser to KONE during the calendar year in which the liability occurred.

In no event will either party be liable to the other party for indirect, incidental, consequential, special, exemplary, or punitive damages of any kind or nature arising from or related to performance of the Agreement, including without limitation loss of profits, loss or inaccuracy of data, or loss of use damages, even if the party has been advised of the possibility of such damages and even if under applicable law such damages would not be considered for indirect, incidental, punitive, special, or consequential damages. Each party hereby waives its rights to such damages to the fullest extent permitted by applicable law.

If there is any litigation between the parties with respect to this Agreement or the subject matter hereof, the prevailing party in such litigation shall be entitled to collect all of its costs and expenses in such litigation, including reasonable attorney's fees and court costs, from the other party.

U.S. GOVERNMENT SALES

If the product(s) or service(s) provided under this Agreement are for end use by a federal, state or local government customer, KONE makes no representations, certifications or warranties whatsoever with respect to the ability of its product(s), service(s) or price(s) to satisfy any applicable federal, state or local statutes or regulations, including without limitation the Federal Acquisition Regulation ("FAR").

FORCE MAJEURE

KONE shall not be liable for any loss, damage, claim, or delay due to any cause beyond KONE's control, including, but not limited to, acts of domestic or foreign government (including a change in law), strikes, lockouts, work interruption or other labor disturbance, delays caused by others, fire, explosion, theft, floods, inclement weather, riot, civil commotion, war, malicious mischief, infectious diseases, epidemic, pandemic, quarantine, border or port of entry and exit restrictions or acts of God. In the event of such delays, KONE shall be entitled to an extension in time equal to the length of such delay affecting KONE and an equitable adjustment in the Price. Customer shall compensate KONE for labor and material cost escalations resulting from

Project delays not caused by KONE, which extend completion of KONE's work beyond the end of the current calendar year.

VENUE

The exclusive venue for any dispute between the parties shall be in the County and State of the Premises as set forth on Page 1.

PROPERTY RIGHTS

- A. KONE will provide Purchaser with any information or materials that it provides generally to all its customers in the ordinary course of its business. Any tools, devices, or other equipment that KONE uses to perform its services or monitor the Equipment remains the sole property of KONE. If this Agreement terminates or expires for any reason, Purchaser will give KONE access to the premises to remove such equipment at KONE's expense.
- B. KONE retains all rights, title, and interest, including all intellectual property rights, in and to the written materials it provides to Purchaser or uses to perform its services, including without limitation shop drawings, technical documentation, and user manuals, and to any software provided with the equipment. Purchaser will not use such software except in connection with the use and operation of the Equipment. Purchaser will not reverse engineer or otherwise attempt to obtain the source code of any software in object code form.

MISCELLANEOUS

The Agreement, including any attachments, supersedes all prior written or oral negotiations, commitments, agreements, and understandings between the parties relating to the subject thereof, and constitutes the entire agreement between the parties with respect to the subject matter hereof. The Agreement is not effective until signed by KONE's authorized representative or until KONE commences work under the Agreement. The Terms and Conditions set forth herein shall prevail over and supersede any terms and conditions contained in any documents provided by Purchaser. Notwithstanding anything to the contrary in this Agreement, if Purchaser causes or permits KONE to commence performance of services, Purchaser accepts the terms and conditions of this Agreement. The Agreement may not be modified, amended, canceled, or altered by custom and usage of trade or course of dealing. Any section headings are for convenience only and will not in any way limit the scope or affect the interpretation of any provision of the Agreement. In the event any part of the Agreement is determined to be invalid or non-enforceable, the remaining part or provisions will continue in full force and effect. Failure or delay by a party to exercise any right, remedy, power, or privilege accorded by the

Agreement does not constitute a waiver of such right, remedy, power, or privilege. A waiver is effective only if in writing and signed by the waiving party. A written waiver of default will not operate as a waiver of any other default or of the same default in the future. The terms and conditions of the Agreement that by their sense and context are intended to survive expiration or termination of the Agreement will so survive, including without limitation the making of all payments hereunder.

PRICE

\$5,375.26 per month payable by Purchaser Annually in advance. If Purchaser does not sign this Agreement within 90 days after the tender date above, KONE reserves the right to submit a revised price.

Annual Cost:

Monthly amount	Yearly amount
2025 Year: \$5,375.26	\$64,503.10

OXNARD SCHOOL DISTRICT

.....

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.....

.....

Respectfully

submitted,

Gaby Rendon

.....

KONE Inc.

.....

 6-6-25

Aaron Ites - Senior Vice President
ID 1270295

(Approved by) Authorized Representative

These services are offered to improve the quality and transparency of the KONE service delivery experience.

TESTING

In addition to the work described in the Services section above, the following additional services have been negotiated and are included at the determined frequency as listed. KONE is not liable for any property damage or personal injury, including death, resulting from test.

- Annual Testing as required by the state or local governing authority
- 5-year Testing as required by the state or local governing authority

24/7 CONNECTED SERVICES

KONE's 24/7 Connected Services uses proprietary advanced remote monitoring and analysis technologies to bring intelligent services to elevators and escalators. 24/7 Connected Services provides continuous updates on the status and condition of the equipment, allowing KONE to perform services tailored to each equipment's needs. 24/7 Connected Services is a family of different services that may be ordered separately.

As consideration and in order for KONE to be able to provide the 24/7 Connected Services to the Customer, the Agreement is hereby amended as follows:

KONE to provide the Services set forth below are included with this service agreement. This Service fee will be charged on the maintenance invoice at the same interval as the invoicing for maintenance under the Agreement. Installation and/or set-up fees will be provided in a separate proposal when applicable. The interest on any late payments shall be as detailed in the Agreement.

KONE will commence billing the 24/7 Connected Services on the date shown in this rider/contract with an understanding that the 24/7 Connected Services may be active in advance of the date shown, or may not be active on the date shown, due to variability in the time required to procure material and complete the installation and provisioning of the devices.

KONE shall perform the selected Value-Added Services (each a "Service" and together the "Services") substantially as set forth and authorized below:

KONE Care - Emergency Phone Monitoring

KONE shall program the elevator phone(s) listed below to call the KONE Customer Care Center and will monitor the elevator phone(s).

Customer shall:

Provide names and phone numbers of at least two (2) of its representatives for the KONE Service Center to contact on a 24 hour basis, and at least one (1) police, fire or local 911 agency name and phone number.

Notify KONE immediately in writing of any changes in these names or numbers. In the event of a call from the elevator, the KONE Customer Care Center will contact the points of contact in the order listed below. The local authorities will be contacted only if the previously mentioned point of contacts cannot be reached.

If KONE does not provide Wireless Phone Provider Service, Customer shall provide an analog phone line to the elevator machine room (to be terminated on the appropriate phone jacks). If phone line is an extension off an existing phone system, a backup power source must also be provided. An extension, if applicable, must be a direct inward dial (DID) extension. All phones and associated equipment shall be in compliance with the requirements of ASME A17.1, local codes and applicable law, as amended. Customer shall also provide the elevator phone number(s) and/or extension(s) for the phone(s) being programmed.

KONE Care - Wireless Phone Provider Service

If Wireless Phone Provider Service is selected, then KONE provides the phone connection via a KONE provided wireless service device and the phone connection must be programmed to the KONE Customer Care Center. KONE Care - Emergency Phone Monitoring is required (see A. above for description of services). Customer is advised not to disconnect any land line service to the equipment until KONE has installed and provisioned a new wireless 4G device. Customer shall bear the responsibility to reactivate the analog phone line in the event KONE can no longer provide wireless service. Customer shall also provide KONE access to the appropriate location where the building telecommunications devices are located. Kone is not liable for any damages relating to lack of network coverage at the site of the equipment, due to tampering with the remote monitoring device, interoperability, service defects, service levels, delays, service errors, interruptions or any other reason outside of Kone's reasonable control. KONE reserves the right to remove the wireless hardware in the event KONE no longer provides the wireless service or maintains the equipment. This service is included at no additional cost

KONE Care 24/7 Connect - Performance Analytics

If KONE 24/7 Connected Services is selected, then KONE shall provide and install the necessary device(s) to perform KONE 24/7 Connected Services on the equipment below. Unless otherwise provided for in the Agreement, any callouts, repairs, or maintenance prompted by the KONE 24/7 Connected Services shall be performed during regular working hours of regular working days, Monday to Friday, statutory holidays excluded, of the International Union of Elevator Constructors (IUEC.) All response times generated by KONE 24/7 Connected Services shall be calculated starting at 8:00 a.m. local time the next business day. Repair and maintenance needs identified through the Services shall be performed based on the repair coverage agreed in the Agreement. Under no circumstances shall any indicators or predictions be cause for immediate services, but shall be determined and completed upon the next scheduled maintenance visit, or otherwise at the sole discretion of KONE.

The KONE Care 24/7 Connected Services are performed for the following equipment:

Equipment Name	KONE Equipment #	Wireless Phone	Phone Monitoring	24/7 Connecting
Passenger #1	20275809	X	X	X
Passenger #2	20275810	X	X	X
Passenger #1	20321013	X	X	X
Passenger #1	42453647	X	X	X
Passenger #1	43007223	X	X	X
Wheelchair Lift	20328002	X	X	X
Passenger #1	20327999	X	X	X
Passenger #2	20328000	X	X	X
Passenger #1	20321012	X	X	X
Wheelchair Lift	20328001	X	X	X
Passenger #1	43787747	X	X	X
Passenger #1	44220015	X	X	X
Passenger #1	44393795	X	X	X
Passenger #1	44529579	X	X	X

Unless the remote monitoring device was a built-in component of a new KONE elevator, the remote monitoring devices are installed to the equipment by KONE solely in order to enable the Services. The remote monitoring devices are provided to the Customer as part of the Services. Purchaser gives KONE the right to utilize 24/7 Connected Services to collect, export and use data generated by the use and

operation of the equipment, regardless if Customer elects any of the Services. Purchaser will not use the 24/7 Connected Services device, except in connection with the use and operation of the equipment. Purchaser will not reverse engineer or otherwise attempt to obtain the source code of any software in object code form. Purchaser has no ownership or proprietary rights to such data, nor the device or software that monitors, analyzes, translates, reports or compiles such data. KONE 24/7 Connected Services, including any data collected, the device(s) to perform the service, and any software related thereto shall be the exclusive property of KONE.

KONE 24/7 Connected Services is a family of remote monitoring Services. The parties may later agree to add new Services to the equipment.

The Services shall be performed for the duration of the Agreement. Should the Agreement expire or terminate, the Services will automatically terminate.

If any or all Services are terminated, unless the remote monitoring device was a built-in component of a new KONE elevator, the Customer shall upon request give KONE access to the equipment to remove any remote monitoring devices owned by KONE along with any other equipment which remains KONE's property at the facility or otherwise at KONE's expense. Such right shall survive the expiration or termination of the Agreement. Upon termination for any reason of either the Emergency Phone Monitoring or Wireless Phone Provider Service, no further phone services will be provided, the phone(s) must be immediately reprogrammed to dial to a location other than a KONE designated phone number and KONE will block the phone numbers from coming into the KONE Service Center. Upon termination for any reason of the Data Remote Monitoring, no further data will be collected. Upon any termination or expiration of the Agreement, no further Services will be provided, including phone services or data collection. KONE shall have no obligation to any party to either collect, export or analyze any data, or to provide the source code of any software in object code form.

If the Customer uses its own SIM card or network connection for the data transfer required by the Services, KONE shall not be liable for the costs of such data transfer incurred due to the Services

1 CUSTOMER INFORMATION

Who is the agreement with?		
Legal Name of the Company:		
Address:		
City:	State:	Zip:
Contact Name:	Title:	
Phone:	Fax:	
Is the Owner tax exempt? Yes (If Yes, provide the Tax Exemption Certificate.)		
Federal tax ID #:		

Where should the invoice be sent?		
Legal Name of the Company:		
Attention:		
Address:		
City:	State:	Zip:
Contact Name:	Title:	
Phone:	Fax:	
Federal tax ID #:	Email:	

Who will be responsible for paying the invoices?		
Legal Name of the Company:		
Attention:		
Address:		
City:	State:	Zip:
Contact Name:	Title:	

Phone:	Fax:
Federal tax ID #:	Email:

2 Remote Monitoring Service Voice Link and Wireless Phone Service

1.

First Point of Contact (Required)	
Name:	Title:
Phone #:	Cell Phone #:
Second Point of Contact (Required)	
Name:	Title:
Phone #:	Cell Phone #:
Third Point of Contact (Optional)	
Name:	Title:
Phone #:	Cell Phone #:
Local Emergency Authorities (Required)	



Fire Department Phone #:	Police Department Phone #:
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Kone Labor Rates

KONE				
BILLING RATE				
Standard (Full) Billing Rates				
BILLING RATES	MECHANIC	HELPER	TEAM	FOREMAN
Straight Time	\$447.14	\$372.86	\$820.00	\$491.90
Overtime 1.5 Rate	\$675.52	\$557.07	\$1,232.59	\$747.75
Overtime 1.7 Rate	\$768.84	\$632.16	\$1,401.00	\$852.42
Overtime 2.0 Rate	\$885.63	\$725.64	\$1,611.26	\$983.72
Overtime Premium Portion Billing Rates				
BILLING RATES	MECHANIC	HELPER	TEAM	FOREMAN
Overtime Premium (1.5 Rate)	\$224.97	\$185.50	\$410.47	\$249.00
Overtime Premium (1.7 Rate)	\$316.77	\$260.46	\$577.23	\$255.49
Overtime Premium (2.0 Rate)	\$442.83	\$362.82	\$805.64	\$491.87
Billing rates for overtime portion of work otherwise covered under maintenance agreement. Total amount to be based upon KONE's formula for overtime premium portion billing.				

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Facilities Agreement

Approval of Agreement #25-108– Core Management Services (Hubbard/Bennett)

Core Management Services will provide professional consulting services for landscape and grounds assessments for the Oxnard School District sites.

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

Not to Exceed: \$30,000.00 – Routine Restricted Maintenance Funds

RECOMMENDATION:

It is the recommendation of the Chief Information Officer, and the Director of Facilities, that the Board of Trustees approve Agreement #25-108 with Core Management Services.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-108, Core Management Services \(4 Pages\)](#)
[Proposal \(5 Pages\)](#)



Oxnard School District

Short-Term Services Agreement

Use ONLY for low cost, low risk, short-term services – No Sub-Contractors

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into _____ by and between the OXNARD SCHOOL DISTRICT (the "Local Educational Agency" or District") and _____, (hereinafter referred to as "Provider"). District and Provider may be referred to herein individually as a "Party" and collectively as the "Parties."

Provider

Telephone Number

Street Address

E-mail Address

City, State, Zip code

Tax Identification or Social Security Number

Services

Description of Services (if more space is needed, attach pages labeled as ATTACHMENT A, which is incorporated herein in full)

Date(s) of Service

Hour(s) of Service

Location

Fees

Compensation for Services

\$ _____

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 received

Payment. District will pay Provider within 30 days after receipt of an invoice, in form and content acceptable to District, and reflecting charges for District approved costs and services performed by Provider and not previously invoiced.

Conditions. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. Provider understands and agrees that the Provider, officers, agents, or employees of Provider are not entitled to any benefits normally offered or conveyed to District employees, including but not limited to coverage under the California Workers' Compensation Insurance laws.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. Provider hereby agrees that Provider, and each of its officers, agents, and employees (each a "Provider Party") shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including but not limited to each of the following laws and regulations, as and if applicable:

- Provider shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

- Provider shall ensure that each Provider Party who is on-site supporting school functions is compliant with all the following laws, if and as applicable:
 - o Fingerprinting / criminal background investigations (see paragraph titled “Fingerprinting, below);
 - o Public Health Department Orders and Guidance or other related mandates related to COVID-19, so long as such Orders and Guidance are in effect during the Term of this Agreement;
 - o Tuberculosis Clearance (Education Code § 49406)

Non-Discrimination and Equal Employment Opportunity. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Confidentiality. Provider agrees to maintain the confidentiality of all District and District-related data, information, and records including but not limited to student identifiable information and employee personnel information pursuant to all California and Federal statutory laws relating to privacy, confidentiality, and information security including but not limited to California Education Code sections 49060 – 49085 and the Family Educational Rights and Privacy Act (FERPA), that currently exist or exist at any time during the term of this Agreement. All such records and information shall be considered confidential and kept confidential by Provider and Provider’s officers, agents, employees, participants, vendors, or customers.

Fingerprinting. Provider shall ensure that Provider and any employee who interacts with students, outside of the immediate supervision and control of the student’s parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. If any services will be provided on-site, or through an app or other electronic method that might allow any interaction between any student and Provider shall, prior to commencing any service hereunder, provide the District a Fingerprinting/ Criminal Background Check investigation Certificate, in form and substance satisfactory to the District. While this Agreement is in effect, Provider shall immediately provide any arrest and conviction information it receives concerning any person providing Services hereunder to the District.

Food Vendors. Ventura County Environmental Health Facilities Permit: <https://vcrma.org/consumer-food-protection>

Mobile Food Facility permit Temporary Food Facility permit Exempt – must show documentation

Date checked by school official: _____ initials: _____

Indemnification. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, administrators, managers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, reasonable legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, or customers of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, or customers. The provisions of this Indemnification do not apply to any damage or losses caused solely by the intentional misconduct of the District or any of its governing board, officers, administrators, managers, agents, employees and/or volunteers.

This Indemnification shall survive termination of this Agreement, for any reason whatsoever, and binds each party’s legal representatives, successors, and assigns.

Insurance. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance including non-owned and leased automobiles, as applicable with the following coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 per accident for bodily injury and property damage

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000. Absent proof of Workers' Compensation Insurance, Provider will submit a fully executed Certification of Exemption from Workers' Compensation Insurance, which District in its sole discretion may accept or reject.
- d. Other Coverage as Dictated by the District. If any employee of Provider interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a certificated school employee, Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$2,000,000 per occurrence and \$4,000,000 aggregate.

If professional services are offered, Provider shall procure and maintain, during the term of this Agreement, Professional Liability (Errors and Omissions) insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- e. Provider's insurance is primary and will not seek contribution from any other insurance available to the District. Provider further hereby waives any and all rights of subrogation that it may have against the District.
- f. Certificates of Insurance. Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- g. Endorsements. Provider's Commercial General Liability insurance and Commercial Automobile Liability coverage and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability: CG 20 26 10 01
 - 2) Primary, non-contributory: CG 20 01 04 13
 - 3) Waiver of subrogation: CG 24 04 05 09
 - 4) Commercial Automobile Liability: CA 20 48 10 13
- h. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- i. Insurance written on a "claims made" basis is to be renewed by the Provider for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement and will cover the Provider for all claims made. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of three (3) years after completion of the Services.
- j. Failure to Procure Insurance. Failure on the part of Provider to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

The parties agree that, in the event of any unresolved dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

If the unresolved amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the following section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an “ink-signed” original.

Signature Authority. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Provider Authorized Signer

Signature

Date

Oxnard School District

Director, Purchasing

Signature

Date



P.O. Box 654
Endicott, NY 13761
800-772-6352 x310
607-748-8516 (fax)
www.CoreAmerica.com

Consulting Services Proposal by Core America for



LANDSCAPE / GROUNDS ASSESSMENT

Proposed Statement of Objectives

Core America is proposing to conduct a Landscape / Grounds Assessment for Oxnard School District.

SOW – Landscape/Grounds Assessment

Core will provide an assessment of the current landscaping and grounds program as it exists today. The assessment will identify current program strengths and opportunities to improve, performing a gap analysis utilizing industry best-practices. Additionally, Core will analyze three possible herbicide scenarios, offering pros, cons and potential impact of each: 1) Full manual program, 2) a program that uses certain approved herbicides, and 3) no glyphosate herbicides but still using some chemicals.

Proposed Methodology

During the Assessment, Core will focus on five activities:

1-Collecting and Analyzing Current Program Documentation

- Campus maps
- Approximate landscaped acreage maintained
- Organizational charts
- Landscape/Grounds staff responsibilities and job descriptions
- A summary of work orders over the past one to two years, providing the number of hours billed to various task (events support, other misc.)
- Equipment and vehicle inventory/condition assessment
- Athletic fields maintained by size, use, and type (football, soccer, etc.)
- Other information as required

2-Conducting a Campus Visit with Stakeholder Interviews

The assessment process will continue with a site visit on a date to be determined.

Upon arrival, our consultant will conduct an introductory interview with our primary contact to confirm the overall goals and objectives of the program.

Core may also conduct additional stakeholder interviews and surveys.

Most of the remaining time will be spent participating in campus tours provided by Oxnard School District. The campuses will be toured, and the team will follow a prescribed set of activities:

- Verification of information in the collected documentation
- Consultant visual inspection / observation

3-Determining Current Condition Assessment / Quality Levels

Core will perform a condition assessment/quality audit in each of the areas toured. Core utilizes its Smart Inspect™ platform for all quality auditing, which limits variability and maximizes objectivity.

4-Comparing Current Staffing to a Professional Workload

Core consultants will **workload the schools** using its professional workloading software. Standard production rates will be used but modified to accommodate the unique customer needs.

The workloads will illustrate optimal staffing levels for each exterior area and function, broken down by season and other variables. Workloads are compared to the current staffing levels to identify program improvement opportunities.

5-Benchmarking the Current Program's Metrics against Industry Standards

Core Database

Core will analyze the key metrics and will relate the performance of the current landscaping/grounds program to other programs.

Features and Benefits of an Assessment:

A Landscaping/Grounds Assessment will help Oxnard School District:

- Analyze three possible herbicide scenarios, offering pros, cons and potential impact of each
- Increase quality and accountability
- Benchmark quality, staffing and costs
- Obtain professional staffing workloads and management models
- Develop a long-term improvement program
- Optimize the SOW
- Identify pest control opportunities
- Identify supply, chemical, vehicle, and equipment improvements
- Improve and standardize the quality improvement process

Project Deliverables

- Assessment of the current SOW
- Staffing workload and assessment
- Analysis of three possible herbicide scenarios
- Quality assessment
- Recommendations on equipment vs. productivity
- Assessment of equipment maintenance program
- Review of organizational chart and program structure
- Review of periodic/seasonal operations
- High-level analysis of work assignments
- Span-of-control assessment
- Training assessment
- Next step recommendations

Program Investment

Landscape / Grounds Assessment \$30,000

Includes travel costs for a week-long site visit, including travel time. Approximately 15 schools will be visited.

Billing schedule:

- *\$10,000 kickoff fee*
- *\$10,000 upon completion of site visit*
- *\$10,000 upon final delivery of project*

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section C: Support Services Agreement

Approval of Agreement #25-109 – Alternative Behavior Strategies, LLC (Fox/Shea)

Alternative Behavior Strategies, LLC will provide applied behavior therapy and related services, including direct behavioral intervention, as well as the development, implementation, and supervision of these services, for students participating in the Expanded Learning Opportunities Program and After School Programs, as requested or assigned, on an as-needed basis during the 2025–2026 school year.

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

Not to exceed \$300,000.00 – Expanded Learning Opportunities Program Funds

RECOMMENDATION:

It is the recommendation of the Director, Enrichment and Specialized Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-109 with Alternative Behavior Strategies, LLC.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-109, Alternative Behavior Strategies, LLC. \(15 Pages\)](#)
[Rate Sheet \(1 Page\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into this _____ day of _____, 20____
by and between Oxnard School District (hereinafter referred to as "District") and _____,
(hereinafter referred to as "Provider.")

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. **SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. **TIME OF PERFORMANCE.** The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. **PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

District	Provider
Attn: _____	Attn: _____
Street	Street
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement, Automobile Liability Insurance, including non-owned and hired automobiles, as applicable with the following coverage limits: [REDACTED]

Personal vehicles: \$ 500,000.00 combined single limit or
\$100,000.00 per person / \$300,000.00 per accident

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance and Employers' Liability insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

Absent proof of Workers' Compensation Insurance, Provider will submit a statement requesting a waiver from this requirement and indicating the reason Workers' Compensation Insurance is not required.

- d. Errors and Omissions Insurance. Provider shall procure and maintain, during the term of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of the following: [REDACTED]

Accountants, attorneys, education consultants, nurses, therapists \$1,000,000.00

- e. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage:

	Each Occurrence	Aggregate
<input type="checkbox"/> Abuse and Molestation	\$ 2,000,000.00	\$4,000,000.00
<input type="checkbox"/> Pollution Liability	\$ 1,000,000.00	\$ 2,000,000.00
<input type="checkbox"/> Cyber Liability	\$ 5,000,000.00	
<input type="checkbox"/> Other: _____	\$ _____	\$ _____

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding

20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

Invoices to be submitted monthly to jorejel@oxnardsd.org and accountspayable@oxnardsd.org,
Net 30 terms

ADDITIONAL COSTS OF EXPENSES:

N/A

**EXHIBIT C
REQUIRED CERTIFICATIONS**

Services Agreement Dated: _____, 2025

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____

**July 1, 2025 to June 30, 2026
Rate Sheet & Proposal**

o Rates:

- \$77.39/hr BII (Direct Care)
- \$110.55/hr BID (Direct Supervision)

o Service Descriptions:

- BII, Behavior Intervention Implementation (Direct Care): Adaptive behavior treatment implemented by a technician under the direct supervision of a Board Certified Behavior Analyst. It involves the implementation of programming targets and goals outlined by the patient's strengths and deficits as evident through assessments conducted previously. Direct care focuses on reduction of maladaptive behaviors, improving communication and social skills, increasing self-care skills, and improving adaptive behavior skills.
- BID, Behavior Intervention Development (Direct Supervision): Adaptive behavior treatment with protocol modification where the BCBA resolves one or more problems with the protocol. This includes evaluating patient progress, progressing programming goals, modeling program and behavior support plan modifications for technicians, administering assessments to the patient, and probing skills. Direct supervision also includes determining the function of maladaptive behaviors and determining an appropriate behavior support plan to aid in reduction of these behaviors while providing the patient with replacement behaviors.

Sincerely,

Alice Paley
Senior Manager, Payor Contracts & Relationships

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Facilities Agreement

Ratification of Amendment #002 to Agreement #23-152 with SVA Architects to Provide Architectural Services for the Fremont Middle School Reconstruction Project (Hubbard/Bennett/CFW)

The Fremont Middle School Reconstruction Project consists of a complete reconstruction of the Fremont campus with an entirely new set of facilities, built according to current State code, Oxnard School District (District) specifications, and 21st century educational program requirements. The proposed phased build-out of the school will incorporate the existing and projected enrollment of approximately 750 students at the site and the need to design the facility in such a manner that a subsequent phase to accommodate increased enrollment, if needed, would only require the construction of additional classrooms.

At its regularly scheduled meeting on October 04, 2023, SVA Architects was awarded Agreement #23-152 to provide Architectural Engineering Services for the Fremont Middle School Reconstruction Project.

During design and estimate verification, it was determined that the square footage of the classroom building would require reduction in order to bring the project into budget. The purpose of this amendment is to provide the services required to reduce the size of the building, as well as to reimburse the Architect for payment to the Ventura County Health Department.

The term of the agreement shall be modified to extend from the contract execution of October 04, 2023 through June 30, 2028.

FISCAL IMPACT:

\$125,515.61 - to be paid to SVA Architects under Board approved Agreement #23-152 from Master Construct and Implementation Funds allocated from the project budget as approved by the Board in the December 2024 Six-Month update.

RECOMMENDATION:

It is the recommendation of the Chief Information Officer, and the Director of Facilities, in consultation with CFW, that the Board of Trustees ratify Amendment #002 to Agreement #23-152 with SVA Architects, Inc.

ADDITIONAL MATERIALS:

Attached: [Amendment #002 \(2 Pages\)](#)
[Proposal \(6 Pages\)](#)

Agreement #23-152, SVA Architects (38 Pages)

Amendment No. 002 to Architect Services Agreement No. 23-152

The Architect Services Agreement No. 23-152 (“Agreement”) entered into on October 04, 2023, by and between the Oxnard School District (“District”) and SVA Architects, Inc. (“Architect”), is hereby amended by the parties as set forth in this Amendment No. 002 to the Architectural Services Agreement No. 23-152 (“Amendment”) that is incorporated herein for all purposes.

RECITALS

WHEREAS, The District retained Architect to provide architectural and design services for Fremont Middle School Reconstruction Project (“Project”);

WHEREAS, the Architect in the process of completing the design work for the Project and will submit the construction documents to the Division of the State Architect (“DSA”) for their review;

WHEREAS, the Board of Trustees has taken certain actions to approve the design of the Fremont Middle campus Reconstruction;

WHEREAS, the Board recognizes that the timing of the various components of work must all be approved by DSA and additional testing of soils will be required;

NOW THEREFORE, for the good and valuable consideration, the Parties agree to the following amended terms to Agreement:

AMENDMENT

The Parties agree to add the following language to SECTION 3 of the Agreement:

The definition of the Project is expanded to include additional Phase II Environmental Site Assessment testing.

The Parties agree to add the following language to SECTION 4.1 of the Agreement:

The definition of Basic Services is expanded to include the deliverables and submittals set forth herein, provided for under the original Agreement between the Parties and those identified in Exhibit F hereto, where not inconsistent with the original Agreement or this Amendment. Terms used in Exhibit F shall have the same meaning as those terms are defined in the Agreement.

The Parties agree to add a new SECTION 5.2.3 to the Agreement as follows:

SECTION 5.2.3 Additional Compensation for Fremont Middle School Reconstruction Project revised Scope of Work. The Architect agrees to perform the Basic Services as described in the original Agreement, and Exhibit “F” thereto, with respect to the Project. Architect agrees to deliver the deliverables identified in Exhibit “C” of the original Agreement for the Project. In consideration for the

amended basic services and deliverables, Architect agrees to be compensated an additional flat “all-in” Basic Fee for the additional work totaling: **One Hundred Twenty-Five Thousand Five Hundred Fifteen Dollars and Sixty-One Cents (\$125,515.61)**. This fee shall include all the work necessary to complete the redesign of the classroom building as well as the payment of the Ventura County Health Department plan review fee including the costs of any sub-consultants or any specialty consultants. The term of the agreement shall be modified to extend from the contract execution of **October 04, 2023 through June 30, 2028**.

The Parties agree that the work identified herein constitutes all of the additional owner requested scope, changes or modifications arising out of this Agreement.

The Parties agree that all other provisions of the Architectural Services Agreement No. 23-152 entered into and executed by the Parties on October 04, 2023 remain in full force and effect. Architect agrees that any provisions, limitations and exclusions in its proposal, Exhibit “F” hereto, are stricken for all purposes and are invalid as inconsistent with the terms and conditions of the Agreement and this Amendment.

IN WITNESS THEREOF, the Parties hereto execute this Amendment No. 002 and represented that each has authority to do so on the dates set forth below:

OXNARD SCHOOL DISTRICT:

By: _____
Melissa Reyes, Director, Purchasing

Date:

SVA ARCHITECTS, INC.:

By: _____
Robert Simons, Principal

Date:

AMENDMENT NO. 2 REVISED

Architect:	SVA Architects, Inc. ("Architect") 6 Hutton Centre Drive, Suite 1150 Santa Ana, CA 92707	Client:	Oxnard School District ("District" or "Client") c/o CFW, Inc. 1901 S. Victoria Avenue, Suite 106 Oxnard, CA 93035
Architect Contact:	Melvyn Tan/Xavier Salas	Client Contact:	Gerald Schober (gschober@cfwinc.com)
Agreement Date:	September 20, 2023 ("Master Agreement") October 4, 2023	Amendment Date:	May 6, 2025 – Revised May 19, 2025
Project Name:	Fremont Middle School Reconstruction ("Project")	Description:	Additional Services: Landscape, Civil, Structural, MEP, Technology, Fire Protection – Redesign of Classroom Building, Reduction of Square Footage
SVA Project No:	2023-40187.802	Client Ref:	Agreement #23-152, PO #P24-02231

A. Scope of Services

SVA and its Consultant/s shall provide the following services in accordance with the terms and conditions of the Agreement:

The District requested redesign of the classroom building, including a reduction of 3,000 sf of program area and reconfiguration of interior program locations. The redesign impacts the following consultants: civil, structural, landscape, mechanical, electrical, plumbing, technology, and fire protection.

B. Compensation

Architect will be compensated for the additional services delineated herein in accordance with the terms and conditions of the Agreement on a fixed fee basis in the amount of **One Hundred Twenty-Two Thousand Three Hundred Seventeen Dollars (\$122,317.00)** as summarized below:

Discipline	Fees
Architectural	\$65,000.00
Civil Engineering	\$4,180.00
MEP Engineering, Fire Protection, Technology	\$43,945.00
Structural Engineering	\$3,300.00
Total	\$122,317.00

Reimbursable expenses of Architect will be invoiced in accordance with the terms and conditions of the Agreement and are not included in the above-stated compensation.

It is expressly understood that the requirements of Cal. Business and Professions Code § 5536.22 requiring mutual written agreement by the parties prior to proceeding with the work are met by this Amendment. In the event that contract negotiations are pending at the time this Amendment is executed, the parties understand and agree that upon execution of such final agreement, that all work performed under this Amendment will be governed by the terms and conditions thereof. In the event that an agreement has been executed by the parties at the time of this Amendment, it is understood that this Amendment amends the Agreement only as delineated herein, all other terms of the Agreement shall remain the same. Architect will not proceed with work until this form is executed and returned. **The undersigned represents and warrants that he/she has the authority to bind the entity for which he/she is executing this Amendment.**

Approved and Accepted:

Architect: **SVA Architects, Inc.**

Signature: 

Printed Name: Robert M. Simons, AIA
License No. C18301

Title: Partner and President

Date: May 19, 2025

Approved and Accepted:

Client: **Oxnard School District c/o CFW, Inc.**

Signature:

Printed Name:

Title:

Date:

This is a "printer friendly" page. Please use the "print" option in your browser to print this screen.



2023-40187.000 Oxnard - Fremont MS Reconstruction
Billable - GL Fees & Permits

Payment Verification

Confirmation Number: 282843
Payment Date: Tuesday, April 15, 2025
Payment Time: 11:47AM PT

Payer Information

First Name: Linda
Last Name: Bui
Street Address: 6 Hutton Centre Dr
1150
Town/City: Santa Ana
State: CA
Zip Code: 92707
Country: United States
Daytime Phone Number: 714-929-2839
E-mail Address: xsalas@sva-architects.com
Request ID: 27363
Unique ID: 27363
Request ID: 27363

Payment Option

Payment Option: American Express
Card Number: ****_*****_*-2058

Payment Information

Payment Entity: Ventura, County, CA - Ventura Automation
Payment Type: ACA Payments
Payment Amount: \$3,113.00
Convenience Fee: \$85.61
Total Payment: \$3,198.61



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Linda Bui

From: Xavier Salas
Sent: Tuesday, April 15, 2025 11:15 AM
To: Linda Bui
Cc: Mel Tan; Bob Simons
Subject: Fw: SR0022556 FREMONT MIDDLE SCHOOL 1130 N M ST

Follow Up Flag: Follow up
Flag Status: Completed

Hello Linda,

Please see the details below regarding the fees due to the Health Department, along with written approval from CFW to proceed with the payment.

Best,

Xavier Salas
Job Captain



ARCHITECTS SVA Architects, Inc. | Santa Ana + Pleasanton + San Diego + Davis + Honolulu
6 Hutton Centre Drive, Suite 1150, Santa Ana, California 92707 | T 949.809.3380
www.sva-architects.com



 Please consider the environment before printing this email and/or any attachments

From: Xavier Salas <xsalas@sva-architects.com>
Sent: Monday, April 14, 2025 12:32 PM
To: Gerald Schober <gschober@cfwinc.com>
Cc: Mel Tan <mtan@sva-architects.com>; Bob Simons <BSimons@sva-architects.com>
Subject: Re: SR0022556 FREMONT MIDDLE SCHOOL 1130 N M ST

Hello Gerald,

Understood. We will move forward with the payment.

Best,

Xavier Salas

Job Captain



ARCHITECTS SVA Architects, Inc. | Santa Ana + Pleasanton + San Diego + Davis + Honolulu
6 Hutton Centre Drive, Suite 1150, Santa Ana, California 92707 | T 949.809.3380
www.sva-architects.com



Please consider the environment before printing this email and/or any attachments

From: Gerald Schober <gschober@cfwinc.com>
Sent: Monday, April 14, 2025 12:09 PM
To: Xavier Salas <xsalas@sva-architects.com>
Cc: Mel Tan <mtan@sva-architects.com>; Bob Simons <BSimons@sva-architects.com>
Subject: RE: SR0022556 FREMONT MIDDLE SCHOOL 1130 N M ST

Please pay it and submit reimbursement request.



Gerald Schober
Vice President, Implementation Services

Caldwell Flores Winters, Inc.
521 N. 1st Avenue, Arcadia, CA 91006
Office: (626) 829-8300
Direct: (626) 829-8701
gschober@cfwinc.com
www.cfwinc.com

From: Xavier Salas <xsalas@sva-architects.com>
Sent: Monday, April 7, 2025 5:09 PM
To: Gerald Schober <gschober@cfwinc.com>
Cc: Mel Tan <mtan@sva-architects.com>; Bob Simons <BSimons@sva-architects.com>
Subject: Fw: SR0022556 FREMONT MIDDLE SCHOOL 1130 N M ST

Hello Gerald,

Please see the information below from the Ventura County Health Department regarding the fee payment for their review of the Fremont Reconstruction Project.

Per your earlier request, SVA can submit the payment on behalf of the District and be reimbursed for the fee.

Would you like us to proceed with processing the payment on our end? Please confirm how you'd like to move forward.

Let us know if you have any questions.

Best,

Xavier Salas
Job Captain



ARCHITECTS SVA Architects, Inc. | Santa Ana + Pleasanton + San Diego + Davis + Honolulu
6 Hutton Centre Drive, Suite 1150, Santa Ana, California 92707 | T 949.809.3380
www.sva-architects.com



 Please consider the environment before printing this email and/or any attachments

From: EHD Plan Check <EHDPlanCheck@ventura.org>
Sent: Monday, April 7, 2025 4:37 PM
To: Mel Tan <mtan@sva-architects.com>
Subject: SR0022556 FREMONT MIDDLE SCHOOL 1130 N M ST

This email is to inform you that plans for this project have been received.

The CA Health & Safety Code requires plan reviews to be completed within 20 working days of receipt of a full project. Although plans have been received, the payment has not been received by this Division. Until payment has been received, the project will not be assigned a due date.

Please visit our website below to make your online payment:

<https://eco.vcrma.org/#/onlinePayments>

ACCOUNT ID: AR0066050
INVOICE ID: IN0259592
FEE AMOUNT: \$3,113.00

Note that there is a 2.75% fee added if you would like to pay with a credit card.

You may also deliver/mail a check to:
Ventura County Environmental Health Division
800 S. Victoria Avenue, Ventura, CA 93009-1730

Your project will not be reviewed until the above fee has been paid and plans have been shared.
Please email if you have trouble submitting your plans or payment.

Thank you,
Ventura County Resource Management Agency
Environmental Health Division

P. (805) 654-2813

800 S. Victoria Avenue | Ventura, CA 93009-1730

Visit the website at [Env Health](#) | For [Plan Check](#)



Agreement #23-152

AGREEMENT FOR ARCHITECTURAL SERVICES

BETWEEN

SVA ARCHITECTS

AND

OXNARD SCHOOL DISTRICT

October 4, 2023

For

Fremont Middle School Reconstruction

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AGREEMENT FOR ARCHITECTURAL SERVICES

PREAMBLE

This Agreement for Architectural Services (“**Agreement**”) is entered into on this **4th day of October, 2023** by and between **SVA Architects**, an architectural firm that employs architects licensed to work in the State of California (collectively and individually, the “**Architect**”), with a business address at **6 Hutton Center Drive Suite 1150, Santa Ana, CA 92707** and the Oxnard School District, a California public school district (“**District**”), with offices located at 1051 South A Street, Oxnard CA 93030, in connection with services commencing on **October 4th, 2023**. District and Architect are sometimes individually referred to herein as “Party” and collectively as “Parties.”

RECITALS

WHEREAS, the District proposes to undertake the construction and installation of certain improvements, as further defined and described below (the “**Project**”) and, in connection with the Project, requires the services of a duly qualified and licensed architect.

WHEREAS, the Architect represents that its employees are licensed to practice architecture in the State of California, as appropriate, and that the Architect is qualified to perform the services required under this Agreement.

WHEREAS, the Parties intend that the Architect provide professional services pursuant to this Agreement, under the management and oversight of the District’s Representative, in such manner as to enable the Project to be designed and constructed with the standard of care described herein without burdening the District’s staff.

AGREEMENT

NOW, THEREFORE, in consideration of the promises and covenants herein and other valuable consideration, receipt of which is acknowledged, the Parties agree as follows:

SECTION 1 GENERAL PROVISIONS

1.1 DEFINITIONS. When used in this Agreement, the following terms shall have the meanings set forth below:

1.1.1 “Addendum” shall mean written or graphic information (including without limitation Drawings and Specifications), prepared and issued prior to the receipt of Bids, which modifies or interprets the Bid Set by additions, deletions, clarifications, or corrections.

1.1.2 “Additional Services” shall mean those services in addition to the Basic Services that are provided by the Architect pursuant to a written request by the District.

1.1.3 “Agreement” shall mean this document and all its identified exhibits, attachments and amendments.

1.1.4 “Architect” shall mean the architectural firm listed in the first paragraph of this Agreement.

1.1.5 “Architect Consultant” shall mean a person properly qualified and licensed in various aspect of design and construction employed at Architect’s sole expense, pursuant to prior approval from the District, to provide Services for the Project.

1.1.6 “Architect’s Supplemental Instruction” or “ASI” shall mean a small set of drawings which better explains the intent of the design of a building or structure

1.1.7 “As-Built Documents” shall mean the collection of documents assembled and prepared by the Contractor (including, without limitations the As-Built Drawings and specifications, shop drawings, approved changes, RFIs, manuals etc.) showing the condition of the Project as actually built and accepted.

1.1.8 “As-Built Drawings” shall mean the final set of drawings prepared by the Architect that incorporates all changes from all drawings, sketches, details, and clarifications recording all changes from the Bid Set.

1.1.9 “Basic Fee” shall mean the compensation provided to the Architect for providing Basic Services.

1.1.10 “Basic Services” shall consist of (i) the professional design services, including but not limited to landscape and irrigation design, architectural, civil, structural, mechanical, plumbing (including fire sprinklers), acoustical, food service, audio and visual design, electrical services, a SWPPP for the Project, and LEED services as required to complete the Project, (ii) preparing educational specifications for the Project, and (iii) preparing and/or signing documentation required to obtain funding from any program administered by the State..

1.1.11 “Bid” shall mean the written proposal submitted to the District by a Contractor in accordance with the Bid Set for the construction of the Project.

1.1.12 “Bid Set” shall mean the DSA Record Set, the construction contract, general conditions and any other documents included in the bid packages, including but not limited to any addenda, all in a form that District approves and uses to bid the construction of the Project.

1.1.13 “Bidder” shall mean the person or entity submitting a Bid.

1.1.14 “BIM” or “Building Information Modeling” shall mean the process of generating and managing building data during its life cycle. Typically it uses three dimensional, real-time, dynamic modeling software to increase productivity in building design and construction. The process encompasses building geometry, spatial relationships, geographic information, and quality and properties of building components.

1.1.15 “CDE” shall mean the California Department of Education.

1.1.16 “Change Order” or “CO” shall mean a written document between the District and the Contractor that is signed the District and the Contractor authorizing a change in the work or and adjustment in the contract, or the contract time.

1.1.17 “Change Order Request” or “COR” shall mean a proposed change(s) in contract amount, requirements or time (outside the scope of the construction contract and/or provisions of its changes clause) which becomes a Change Order when approved by the other party (owner or contractor).

1.1.18 “CHPS” shall mean Collaborative for High Performance Schools.

1.1.19 “Construction Budget” shall mean the Construction Cost, established by the District representative, of the documents and specifications prepared by or under the direction of the Architect, as amended by agreement of the parties during any subsequent phase.

1.1.20 “Construction Cost” shall mean, as of acceptance of the Project, the cost of all labor, materials, and fixtures (but not trade fixtures) supplied by the Contractor and subcontractors to construct the Project, including mobilization, demobilization, materials and other costs typically included in this calculation and *excluding* (i) all fees and costs paid to the Architect and any of their consultants, (ii) all costs and expenses of services, reports, information, equipment and materials furnished by the District, (iii) all costs and fees related to off-site improvements, (iv) all costs incurred to remedy any design or construction defects or errors, and (v) any other Project-related costs and fees typically excluded.

1.1.21 “Construction Documents” shall mean those documents which are required for the actual construction of a project, including but not limited to the agreement between the District and the Contractor; complete working drawings and specifications setting forth in detail the work to be done and the materials, workmanship, finishes and equipment required for architectural, structural, mechanical, electrical systems and utility service-connected equipment and site work.

1.1.22 “Construction Manager” shall mean and refers to any professional or consultant retained by the District to plan, direct and coordinate the construction of the Project.

1.1.23 “Construction Document Phase” shall have the meaning set forth in Exhibit B.

1.1.24 “Construction Phase(s)” shall mean individual construction contract packages that are bid separately.

1.1.25 “Constructability Review” shall mean, the review of the design documents to ascertain whether the design of the Project as depicted in the Construction Documents, and the documents themselves: (i) accurately and completely reflects the District’s objectives as explained to the Architect by the District; (ii) are free of errors, omissions, conflicts or other deficiencies so that the Contractors can construct the Project as therein depicted without delays, disruptions, or additional costs.

1.1.26 “Contractor” shall mean the general contractor or any other contractor selected to perform work or services on the Project or any replacement.

1.1.27 “Contractor Payment Application” shall mean a Contractor’s written request for payment for completed portions of the work and for materials delivered or stored by the Contractor.

1.1.28 “Design Bid Build” shall mean a project delivery method defined by the following characteristic – design and construction are separate contracts.

1.1.29 “Design Development Phase” shall have the meaning set forth in Exhibit B.

- 1.1.30 “District”** shall mean the Oxnard School District.
- 1.1.31 “District Design Standards”** shall be the implementation of standard equipment and/or products as determined by the District, into the overall project design.
- 1.1.32 “District’s Representative”** shall mean the Superintendent and/or, Deputy Superintendent, Business & Fiscal Services and/or Director of Facilities, or any authorized designee of those officers.
- 1.1.33 “DSA”** shall mean the Division of the State Architect of the State of California.
- 1.1.34 “DSA Record Set”** shall mean such documents, plans, drawings and specifications submitted to DSA as part of the design phase and stamped and approved by DSA for the Project.
- 1.1.35 “Educational Specifications”** shall mean the interrelated statements that communicate what educators believe is required to support a specific educational program.
- 1.1.36 “Funding Consultant”** shall mean any consultant designated by the District that assists the District in submitting applications for funding from programs administered by the State.
- 1.1.37 “Guaranteed Maximum Price” or “GMP”** shall mean the cost for construction and installation of a project determined by the District and the lease-leaseback entity when the Lease-Leaseback delivery method is used and shall include both the “Estimated GMP” and the “Final GMP”.
- 1.1.38 “Inspector of Record” or “IOR”** shall mean a certified Inspector approved by DSA to inspect work pursuant to the Field Act (California Education Code §17280 *et seq.*) and applicable provisions of the California Code of Regulations. The IOR also serves as the representative of the District to conduct field inspections of the Project during construction.
- 1.1.39 “Lease-Leaseback”** shall mean a project delivery method under which the District leases real property it owns to a lease-leaseback entity and the lease-leaseback entity causes the construction of a facility the District desires on said real property and subleases the facility back to the District, with title to the facility vesting in the District at the end of the term of the sublease, as set forth in California Education Code §17406.
- 1.1.40 “LEED”** shall mean Leadership in Energy and Environmental Design as administered by the U.S. Green Building Council.
- 1.1.41 “Weekly Memo”** shall mean a written summary of progress of the specific task or portion of the work provided on Friday of every week to CFW’s Sr. Program Manager in charge of the program.
- 1.1.42 “Modernization/New Construction”** shall mean the comprehensive replacement or restoration of virtually all major systems, interior work (such as ceilings, partitions, doors, floor finishes, etc.) and building elements and features.
- 1.1.43 “MOU”** shall mean a memorandum of understanding.
- 1.1.44 “Notice of Completion” or “NOC”** shall mean the legal notice filed with the County Recorder after completion of construction project.

- 1.1.45** “**OPSC**” shall mean the Office of Public School Construction of the State of California.
- 1.1.46** “**Phase**” when used without the word “Construction” shall mean the various phases of architectural work described in this Agreement.
- 1.1.47** “**Potential Change Order**” or “**PCO**” shall mean is a written document before it has been approved and effected by the contractor and owner.
- 1.1.48** “**Principal(s)**” shall mean individual(s) who are participating owners of the Architect and are authorized to act on behalf of the firm.
- 1.1.49** “**Project**” shall mean the project described hereinafter in Section 3.
- 1.1.50** “**Project Budget**” shall mean the sum total of all monies allocated by the District to defray costs of the work and services related to the Project; including but not limited to professional services, bids for all construction (such as site work, prime contracts, consultants, materials), contingencies and applicable general conditions for each Construction Phase.
- 1.1.51** “**Project Director**” shall mean, with reference to the Architect, a licensed, experienced and well-trained professional employed by Architect and fully authorized to represent the Architect in all matters related to the Project including but not limited to executing change orders during construction, and to bind the Architect to any commitments made on the Architect’s behalf in connection herewith.
- 1.1.52** “**Project Manager**” shall mean the person assigned by the District to supervise the Project. The District will identify the Project Manager(s) for each Project.
- 1.1.53** “**Project Schedule**” shall mean the entire series of events necessary to design and construct the Project and encompasses work and services of the Architect, Contractors and other consultants.
- 1.1.54** “**Prolog**” shall mean the program/project management software required by the District to maintain, route and issue all design phase documents, construction documents, and close out documents.
- 1.1.55** “**Request for Information**” or “**RFI**” shall mean a written request from a contractor to the District or Architect for clarification or information about the contract documents following contract award.
- 1.1.56** “**SAB**” shall mean the State Allocation Board of the State of California.
- 1.1.57** “**Schematic Design Phase**” shall have the meaning set forth in Exhibit B.
- 1.1.58** “**Services**” shall mean all labor, materials, supervision, services, tasks, and work that the Architect is required to perform hereunder, including Basic Services and those Services reasonably inferred from this Agreement, as further described and clarified in **Exhibit B** hereto, including any Additional Services required of the Architect hereunder.
- 1.1.59** “**SWPPP**” shall mean Storm Water Prevention and Pollution Plan.

1.1.60 “Time Impact Analysis” or “TIA” shall mean a simplified analysis procedure typically specified on construction projects to facilitate the award of excusable days to project completion due to delays caused by either the owner or contractor.

1.2 INCORPORATION OF RECITALS, EXHIBITS AND REFERENCED DOCUMENTS The Recitals above and all Exhibits attached to this Agreement, now or hereafter by agreement of the parties, are incorporated herein by reference and made a part of this Agreement.

SECTION 2 EMPLOYMENT OF ARCHITECT

2.1 EMPLOYMENT OF ARCHITECT. The District hereby retains the Architect, pursuant to California Government Code, Title 1, Division 5, Chapter 10.1 and Section 53060 thereof, to perform, for consideration and upon the terms and conditions set forth herein, all professional architectural and related Services required to complete the Project, as may be hereafter amended in an expeditious, safe and satisfactory manner. The Architect hereby accepts such retention and commits to perform all the professional services required to complete the Project in a professional and conscientious manner in accordance and consistent with highest industry standards and the standard of care generally employed by professionals licensed and qualified to perform similar services within the State of California. The Services shall be performed in a safe, expeditious and satisfactory manner, with allowance for periods of time required for (i) the District's review and approval of submissions to the District by the Architect; (ii) review and approval of submissions to those authorities having jurisdiction over the Project, and (iii) the Architect's review of submissions to the Architect from the District, or authorities having jurisdiction over the Project.

2.2 PROJECT DIRECTOR AND OTHER EMPLOYEES. The Architect shall appoint and designate one State of California licensed architect to serve as the Project Director for the Project. The Project Director shall maintain personal oversight of the Project and the Services and shall be the primary contact on the Architect's behalf for all matters related to the Project for which he or she is designated as Project Director. The Project Director shall be vested with full authority to represent and act on behalf of the Architect for all purposes under this Agreement.

2.3 ARCHITECT COVENANT AGAINST CONTINGENT FEES. The Architect warrants and represents that it has not employed or retained any company or person, other than a bona fide employee working solely for the Architect, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Architect, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Agreement. For breach or violation of this warranty, the District shall have the right to annul this Agreement without liability, or in its discretion, to deduct from the Basic Fee or otherwise recover, the full amount of such fee, commission, percentage fee, gift, or contingency.

SECTION 3 THE PROJECT

The Project consists of such works of new construction, modernization and/or improvement that require services to be provided by Architect described more fully on Exhibit A.

SECTION 4 SERVICES

4.1 BASIC SERVICES. The Basic Services, deliverables and submittals required under this Agreement are described in **Exhibit A**. The Basic Services are divided into Phases, such as planning programming phase, schematic phase, etc. to facilitate the completion of each set of services during specified times established under the Project Schedule.

4.2 GENERAL PROVISIONS CONCERNING BASIC SERVICES

4.2.1 Employment of Personnel. The Architect shall employ, at its own cost and expense, any and all personnel needed to perform the Services. Architect must identify all personnel that will perform work at any District site and must obtain fingerprinting clearance from the District. Architect agrees to reallocate any personnel whose work is unsatisfactory to the District. Architect shall at all times be solely responsible for the compensation, benefits, tax deductions, insurance or other requirements of any laws applicable to its personnel.

4.2.2 Employment of Architect Consultant(s). For services not provided directly by the Architect, the Architect shall employ, at its own cost and expense, any and all needed Architect Consultant(s) to perform the services hereunder. Architect Consultant(s) retained by the Architect in the performance of this Agreement shall be licensed to practice in their respective professions where required by law. The Architect Consultant(s) will be required to show evidence of a policy of professional liability and/or project insurance that satisfies the requirements of Section 11.2 hereinafter.

4.2.3 The Architect shall remain at all times primarily responsible for the adequate performance of each service and said employment of the Architect Consultants shall not relieve the Architect from administrative or other responsibility under law or this Agreement. Architect shall be responsible for the coordination and cooperation of the Architect Consultants. The Architect's Consultant(s) may include but are not limited to designers and engineers for the structural, electrical, mechanical, plumbing (including fire sprinklers), landscaping, audio and visual, food service, acoustical, theatrical, and civil portions of the Project. Prior to entering into any consulting agreement and prior to authorizing any consultant(s) to perform any services on the Project, the Architect shall submit a written request for approval to District. The request shall include the names of the Architect Consultant firms proposed for the Project and shall identify the key personnel of each Architect Consultant's firm. The District shall have the discretion to reject any proposed firm and/or personnel. If the proposed firm and/or personnel is rejected, the Architect may perform the Services at issue, if qualified to do so, or may propose an alternate acceptable to District.

4.2.4 Cooperation with District and Other Consultants. The Architect and its Consultant (s) shall confer and cooperate with District, the Project Manager, and other District consultants, if any, in all matters and activities as related to this Agreement and each Project.

4.2.5 Project Management Software. The project may be managed through a project management software from design through closeout. Architect will utilize the software as required by the District.

4.2.6 Corrections to Construction Documents and Other Deliverables. The Architect shall revise the Construction Documents as needed to incorporate any and all change orders and other necessary modifications required due to negligent acts or any errors or omissions by the Architect or the Architect Consultants. The Architect shall also provide any modifications to any deliverables required under **Exhibit A** if such modifications become necessary due to any errors or omissions of the Architect or the Architect Consultants.

4.2.7 Weekly Reports. The Architect shall provide written weekly reports discussing the progress made concerning Services and sent to the District's Sr. Program Manager.

4.2.8 Minutes of Progress Meetings. The Architect will note discussions during progress meetings concerning any Services and will provide a draft copy of the minutes.

4.2.9 Independent Reviews; Audits. Each Project shall at all times be subject to independent reviews conducted by the District or any other person selected by the District, including but not limited to Constructability Review and audits. Such reviews may include inspection of any work, documents or services related to the Project. The Architect shall cooperate with these reviews, including preparing written responses to written or verbal comments, and incorporating changes to the Construction Documents based on such comments. If the Architect does not deem that a comment requires a change, the Architect shall so state in a written response to the comment providing reasons why no change should be implemented. If District nevertheless directs the Architect to implement the requested change, the Architect will do so unless the change would result in a violation of applicable laws or requirements.

The scope of the Architect's obligations during Constructability Review includes without limitation written confirmation, in form and content satisfactory to the District, that (a) requirements noted in the design documents are consistent with and conform to District requirements; and (b) there are no errors, omissions or deficiencies in the Construction Documents that a reasonable Architect using skill and diligence standard in the profession would have detected and corrected prior to submission of the Construction Documents.

4.2.10 Independent Cost Estimates. The District shall have the right, but not the obligation to obtain independent cost estimate(s) conducted by an estimator designated by the District and at the expense of the District. The Architect shall be available to answer the estimator's questions regarding the design and attend meetings with the estimator to reconcile the Architect's required estimates with any independent estimator's estimate.

4.2.11 Inspection of Records; Familiarity with Site and Project. The Architect shall be solely responsible for researching and analyzing all records of the existing improvements and the proposed Project, identifying all District held record documents concerning each portion of the Project, conducting site visits and familiarizing itself with the conditions of the structure(s) and location(s) in which it is providing Services. It is required that the Architect will visit each site prior to design completion to validate existing conditions and record plans of existing buildings and site utilities.

4.2.12 Construction Delivery Methods: Lease-Leaseback. The District may at its discretion enter into Lease-Leaseback pre-construction services and construction contracts for the Project. The Architect will work cooperatively with the Lease-Leaseback contractor during the performance of its pre-construction service phase to implement value engineering, BIM and constructability recommendations.

4.2.13 Funding Applications and Approvals. The Architect shall assist the District with any and all funding applications and submittals for any program administered by the State or other entities. Architect may be required to prepare, sign and submit applications and documents to various entities such as DSA, OPSC, CDE, and the U.S. Green Building Council. The Architect's duties shall include the preparation and submittal of application(s), plans and specifications, and any supplemental funding applications (such as CHPS, CDE, as well as OPSC and others as may

be required). The Architect shall respond timely to review comments and work cooperatively with the District's Funding Consultant to achieve any and all submittal deadlines.

4.2.14 District Design Standards. The Architect shall be responsible for implementing all District Design Standards issued to the Architect by the District into the overall project design. Design standards include but are not limited to equalization standards, furniture, fixture and equipment standards, maintenance standards, data and technology standards, security intrusion and video surveillance standards.

4.2.15 Storm Water Prevention and Pollution Plan (SWPPP). The Architect shall be responsible for all designs and permitting, excluding fees, as it relates to the SWPPP plans and specifications for the Project. Responsibility also includes the preparation of plans, specifications, and any other requirements needed to obtain the **required regulatory approvals** and permits.

4.2.16 Changes. The Architect shall revise the Construction Documents as needed to incorporate any and all change order requests, potential change orders, supplementary instructions and other necessary modifications. The Architect is responsible for obtaining DSA approval for all changes.

4.2.16.1 Changes Required to Meet Construction Budget. If the lowest responsible bid exceeds one hundred ten percent (110%) of the Construction Budget, Architect shall revise the scope of the project for re-bidding at no additional expense to the District. The District shall approve or disapprove, in its sole discretion, all proposed changes to the scope intended to effect cost reduction and no such changes shall be effective until approved by the District.

4.2.17 Deliverables. Unless otherwise agreed to in writing, Architect shall produce the deliverables identified on **Exhibit A**.

4.3 ADDITIONAL SERVICES

4.3.1 Architect Additional Services. Additional Services for any Project will require written request or pre-authorization in writing by the District following specific approval of such services by the Board of Trustees. If Additional Services result in a modification of the Basic Fee, then the Architect shall be paid for such additional services as part of the payment for the Basic Fee. All other Additional Services shall be paid by the District as provided in Section 5.2, Compensation for Additional Services.

4.3.2 The following services are not Basic Services under this Agreement and are to be considered Additional Services:

4.3.2.1 Revisions and changes requested by the District to be made to drawings, specifications or documents previously approved by the District prior to awarding the construction contract, provided that such changes are not (i) required to make the documents compliant with original design requirements, (ii) revisions that should have been implemented during design or (iii) necessary to comply with applicable laws, rules, or regulations.

4.3.2.2 Services for repairs of damages to the Project resulting from third-party actions or unforeseen conditions or circumstances not the result of negligence or errors or omissions

of the Architect or the Architect Consultants, including but not limited to repairs necessary due to damage caused by fire, flood or other unforeseen conditions not the result of negligence or errors or omissions of the Architect or the Architect Consultants.

4.3.2.3 Additional Services required due to (i) the termination, delinquency or insolvency of the Contractor, or (ii) a default of the Contractor that does not arise directly from the negligence or errors or omissions of the Architect or the Architect Consultants.

4.3.2.4 Any of the following if directed by the District in writing: (i) the employment of specialty consultants not listed in the Architect’s Basic Services, and (ii) the preparation of special delineations and models of facilities not included in the original Project.

4.3.2.5 Contract administration services performed more than 180 days after the original construction contract completion date, except when such delay is caused in whole or in part by the negligence or errors or omissions or willful misconduct of the Architect or the Architect Consultants.

SECTION 5
ARCHITECT’S COMPENSATION & PAYMENT SCHEDULE

5.1 COMPENSATION FOR BASIC SERVICES

5.1.1 Compensation Description. The Architect shall perform the Basic Services in exchange for compensation equal to the Basic Fee of:

TWO MILLION FIVE HUNDRED NINETY-EIGHT THOUSAND DOLLARS (\$2,598,000)

If the Project is divided into Construction Phases, the Architect shall allocate the Basic Fee over the Construction Phases and the allocation shall be in rough proportion to the Construction Budget for the Project with consideration given to the size and complexity of each Construction Phase. It is agreed that, as long as the Architect performs the Services for the Project or Construction Phase in a timely manner, in compliance with the provisions of this Agreement and to the satisfaction of the District, payments of the Basic Fee for each Project or Construction Phase shall be made by the District, upon approval by the District of deliverables described in **Exhibit A**, and approval of invoices satisfactory to the District , in amounts not to exceed the percentages for each Phase as set forth in the following Table:

Architectural Phases		
1	Project Initiation Phase	2.0%
2	Development of Architectural Program	2.0%
3	Schematic Design Phase	10.0%
4	Design Development Phase	17.0%
5	Construction Documents Phase	40.0%
6	Bidding Phase	2.5%
7	Construction Phase	20.0%
8	Project Close Out Phase	6.5%
Total Basic Fee		100.0%

5.1.1.1 Invoices. Invoices may be submitted at the end of each phase in the Table above or as a monthly progress billing per each phase, except that the construction administration phase can be billed as progress in proportion to the certified completion of construction, rounded to the nearest whole percent, as determined by the District.

5.1.1.2 Close-Out Phase. The remainder of the Basic Fee shall be paid to Architect upon satisfactory completion of all Services identified as Close Out Phase on **Exhibit C**, provided that payment will be made as follows: (i) three percent (3%) will be paid after the submission by the Architect of the Verified Report (described on **Exhibit A**) to DSA; and (ii) three and one-half percent (3.5%) will be paid after receipt by the District of final DSA certificate and verification that all fees due to the Architect's Consultants providing Services in connection with this Agreement have been paid.

5.2 COMPENSATION FOR ADDITIONAL SERVICES

5.2.1 Fees negotiated for Additional Services pursuant to 4.3.2.1 that result in a change in the scope of the Project or Basic Services shall be processed as an amendment to the Basic Services and Basic Fee, subject to the approval of District's Board of Trustees.

5.2.2 All other fees for Additional Services may be negotiated on a fixed fee or time and materials basis.

5.3 DISPUTED AMOUNTS. In the event of any good faith dispute concerning a particular payment or a portion of a payment under this Agreement, pursuant to Section 3320 of the California Civil Code, the District shall have the right to do either of the following: (i) make such disputed payment to the Architect without prejudice to the District's right to contest the amount so paid; or (ii) withhold up to 150% of the disputed amounts. If the District withholds amounts invoiced by the Architect, the District will notify the Architect in writing of the reasons for the withholding. From and after the date such notice is given, the District and the Architect shall use their good faith efforts to resolve the dispute as quickly as practicable under the circumstances. If the District has given such notice, the Architect shall not be entitled to terminate this Agreement or suspend Services hereunder on account of such nonpayment, provided the District makes payment for all undisputed sums. If the District chooses to withhold payments under clause (ii) of this Section and if it is subsequently determined that the District owes an additional payment to the Architect, the District shall pay such amount to Architect. If the District chooses to proceed under clause (i) of this Section and it is subsequently determined that the District overpaid the Architect, the Architect shall promptly refund to the District the amount of such overpayment.

5.4 COMPENSATION FOR REIMBURSABLE SERVICES

5.4.1 PRIOR APPROVAL. The District will not be obligated to pay for any service(s) performed or cost incurred by the Architect without prior written authorization by the District. The following will not be reimbursed under this Agreement:

5.4.2 REIMBURSABLE EXPENSES. The EXCLUSIVE list of reimbursable expenses is set forth below. Claims for reimbursable expenses shall be documented by appropriate invoices and supporting receipts. The Architect may be reimbursed for those reasonable out-of-pocket expenses set forth below that are incurred and paid for by the Architect or the Architect Consultant in furtherance of performance of its obligations under this Agreement, but only to the extent that such expenses are directly related to Services satisfactorily completed, are approved by the District in writing and in total do not exceed \$20,000.00:

5.4.2.1 Travel and Mileage. Architect must request the travel in writing and justify why the travel should be reimbursed. Travel expenses must be approved in writing by District, in its sole discretion. Trips from any Architect's office or Architect Consultant's office to the Project site(s) or to the District's office will not be approved for reimbursement.

5.4.2.2 Reimbursable Reprographic Services. Print sets or copies requested in writing by the District beyond the quantities required under **Exhibit A**.

5.4.2.3 Fees for Consultants. Fees for consultants hired and paid by the Architect at the written request of District that are not provided as Basic Services.

5.5 INVOICES

5.5.1 Invoices for Architect's Basic Services. Following completion of the Services applicable to each Phase, or agreement by the District to consider an interim invoice, the Architect shall submit an invoice in form and substance satisfactory to the District in an amount not to exceed the amount specified as the portion of the Basic Fee to be paid for that Phase for the Services identified in the invoice.

5.5.1.1 Each invoice must be accompanied by an **Approval Letter** from the District in the form of **Exhibit B**, attached hereto.

5.5.1.2 Progress payments shall not be made at any time during the Bidding Phase. If District withholds any amount following a default, as provided in Section 6 of this Agreement, the Architect shall certify in each subsequent invoice that none of the amounts invoiced represent any portion of the amounts identified for withholding. Withheld amounts shall be paid as specified on the notice from the District informing the Architect that the District elects to exercise its right to withhold payment following an Architect default, if any.

5.5.2 Invoices for Additional Services. Except for Additional Services that are incorporated into the Basic Fee, payments for Additional Services, shall be made monthly after approval by the District's Board of Trustees. The Architect's invoice shall be clearly marked "Request for Payment for Additional Services." Each invoice shall be accompanied by receipts and adequate supporting information. As required by Section 3320 of the California Civil Code, payment on a properly submitted, fully supported and documented invoice will be due within thirty (30) days of the date all required supporting information is received by District.

5.5.3 Invoices for Reimbursable Expenses. Payments for Reimbursable Expenses, if any, shall be made monthly, unless otherwise specified within the reimbursable expense authorization. The Architect's invoice shall be clearly marked "Request for Payment of Reimbursable Expenses." Each invoice shall be accompanied by receipts and adequate supporting information. As required by Section 3320 of the California Civil Code, payment on a properly submitted, fully supported and documented invoice will be due within thirty (30) days of the date all required supporting information is received by District, unless the District disputes in good faith any portion of the amount claimed by the Architect to be due.

5.5.4 Final Invoice. Upon completion of all Services and delivery of final DSA certification, the Architect shall prepare a final invoice for the remaining amount due, including and separately identifying any amounts withheld by District hereunder. This invoice shall be prominently noted

FINAL INVOICE FOR THE FREMONT MIDDLE SCHOOL RECONSTRUCTION PROJECT. The Architect shall provide a final invoice within thirty (30) days of District's notification of receipt of final DSA certification. The District shall pay within forty-five (45) days of approval of final invoice. No deductions shall be made from the Architect's compensation on account of penalty, liquidated damages, or other sums withheld from payments to Contractors, provided the reason for such withholding is not attributable to the fault of the Architect or the Architect Consultants.

5.5.5 Combined Invoices. Invoices for Basic Services, Additional Services and Reimbursable Expenses may be combined on a single invoice provided that the invoice is itemized and follows the instructions above.

SECTION 6 **DEFAULT; REMEDIES; SUSPENSION AND TERMINATION**

6.1 TERMINATION BY DISTRICT

6.1.1 For Cause. The District may terminate all or any portion of this Agreement or the Services for cause in the event of an Architect Default. This termination shall be effective if with respect to any monetary Architect Default, the Architect fails to cure such default within fifteen (15) calendar days following issuance of written notice thereof by the District and with respect to any non-monetary default for which no time period for cure is otherwise specified below, the Architect fails to cure such default within thirty (30) calendar days following issuance of written notice thereof by the District, or if the cure by its nature takes longer, fails to commence such cure within thirty (30) calendar days from the date of issuance of the notice and diligently prosecute such cure to the satisfaction of the District. If the District does not terminate, the District will have the right to withhold monies otherwise payable to the Architect until completion of all Services. If the District incurs additional costs, expenses or other damages due to the failure of the Architect to properly perform pursuant to this Agreement, those costs, expenses or other damages shall be deducted from the amount payable to the Architect. If the amount payable to the Architect exceed the amounts withheld, the balance will be paid to the Architect upon completion of all Services. If the costs, expenses or other damages incurred by the District exceed the amounts withheld, the Architect shall be liable to District for the difference and the Architect shall promptly pay the District such difference. The provisions of this Paragraph 6.1.1 are in addition to, and not a limitation upon, any other rights and remedies of the District under law or in equity and shall survive the termination of this Agreement.

6.1.2 For Convenience. The District may terminate, abandon or suspend performance of this Agreement for convenience and without cause at any time upon thirty (30) days written notice to the Architect, in which case the District will pay the Architect as provided in Section 5 for all Services and authorized Additional Services actually performed, and all authorized Reimbursable Expenses actually incurred and paid, under and in accordance with this Agreement, up to and including the date of termination; provided that such payments shall not exceed the percentage amounts specified as compensation for the Phases of the Services completed, plus any Additional Services and Reimbursable Expenses completed prior to termination, unless the District at its sole discretion determines that demobilization or other compensation is appropriate. After a notice of termination is given, the Architect shall submit to the District a final claim for payment, in the form and with certifications prescribed by the District. Such claim shall be submitted promptly, but in

no event later than forty (40) calendar days after the Termination Date specified on the notice of termination.

Such payment shall be the Architect's sole and exclusive compensation and the District shall have no liability to the Architect for any other compensation or damages, including without limitation, anticipated profit, prospective losses, legal fees or costs associated with legal representation or consequential damages, of any kind.

6.1.3 Temporary Suspension of Services. If the Services are suspended in whole or in part by the District for less than one hundred twenty (120) consecutive calendar days, and notice to that effect was provided to the Architect prior to the suspension of the Services, the Architect shall complete any remaining Services in accordance with the terms herein as in existence at the time of suspension and the Architect shall not be entitled to additional compensation. If one hundred twenty (120) consecutive calendar days or more have elapsed before the Services are resumed, the Project's Schedule shall be adjusted and the Architect's compensation shall be equitably adjusted to provide for expenses incurred in the resumption of the Services.

6.2 ARCHITECT DEFAULT. The occurrence of one or more of the following events shall constitute an "Architect Default" under this Agreement:

6.2.1 Inability to pay debts and Failure to Pay Architect Consultants. At any time prior to the expiration or termination of this Agreement, the Architect is unable to pay its debts in the ordinary course of business as they come due, including but not limited to failure to pay, when due, invoices from Architect Consultants providing services in connection with this Agreement.

6.2.2 Assignment for the benefit of creditors. An assignment for the benefit of creditors is made by, or any bankruptcy, reorganization (in connection with a debtor relief proceeding), receivership, moratorium or other debtor relief proceedings are commenced by or against the Architect, and the same is not discharged within ninety (90) days of commencement.

6.2.3 False or misleading. Any representation or warranty made by the Architect in this Agreement or in connection with any Services proves to be false or misleading in any material respect.

6.2.4 Failure to Provide Acceptable Design. The Architect's failure to provide a functional design that can be built within the Construction Budget in accordance with industry standards.

6.2.5 Defective Services; Errors or Omissions; Failure to Perform. The Architect or the Architect Consultant (a) provides defective services, including any deficiencies due to errors or omissions, or (b) fails to deliver Services in a timely manner; or (c) causes any delays for any reason, including providing defective Services; or (d) fails to perform any obligations under this Agreement (including, without limitation, failure to supply sufficient skilled personnel or suitable materials or equipment or failure to adhere to the Project Schedule).

6.2.6 Willful violation. The District determines that (a) the Architect is willfully violating any conditions or covenants of this Agreement or the Contract Documents, or (b) the Architect is executing Services in bad faith or not in accordance with terms hereof.

6.2.7 Failure to Cooperate with DSA. Failure to comply with DSA requirements or to submit documents at any pre-scheduled times in accordance with the MOU Process will constitute an automatic default.

6.2.8 Unapproved Assignment. The Architect attempts to assign this Agreement or any Services hereunder without prior written approval from the District.

6.2.9 Disregard of District Authority or Direction. The Architect disregards the authority of the District or fails or refuses to perform any reasonable act or service requested by the District hereunder.

6.2.10 Violation of Applicable Law. The Architect violates any applicable law, statute or governmental regulation in connection with any Services or this Agreement.

6.2.11 Failure To Maintain Errors and Omissions Insurance. The Architect fails to maintain the insurance required pursuant to Section 11.2.2.3 herein.

6.3 DISTRICT REMEDIES

6.3.1 General Remedies. If an Architect Default occurs under this Agreement, the District may exercise any right or remedy it has under this Agreement, or otherwise available at law or equity, and all of the District's rights and remedies shall be cumulative.

6.3.2 Withholding Payment. If an Architect Default occurs, the District's obligation to disburse further funds to the Architect pursuant to this Agreement may be terminated or suspended by the District, in its sole discretion. In connection with any Architect Default, the District may withhold all or a portion of any payments then or thereafter due to the Architect until the Architect cures any and all defaults to the satisfaction of the District.

6.3.3 Stop Work. Upon the occurrence of an Architect Default, the District may, at its sole and absolute discretion, order the Architect in writing to stop work on the Services, or any portion thereof, until the Architect Default has been cured. The Architect shall make best efforts to avoid delays and shall be solely responsible for any additional costs to the Project in connection with such "stop work" order.

6.3.4 Errors & Omissions; Additional Costs. In addition to any other remedy available to the District under this Agreement or under the laws of the State of California, the District may require the Architect to pay all costs incurred by the District to correct any defect and/or deficiency in the design work of the Architect and/or the Architect Consultants, including but not limited to re-design costs, additional services costs for other consultants, costs incurred by the District under any contract or to make alternative arrangements due to delays, litigation costs, and any cost related to the necessary removal of and/or replacement of work or materials. The Architect shall provide any Services requested by the District to correct any such errors or omissions but shall not receive any fee for any work or Services performed in correcting said errors or omissions regardless of whether such errors or omissions result in damages to the District or delays to the Project. This remedy applies but is not limited to (i) providing a design that fails to serve its purpose when constructed in accordance with industry standard for the particular Project, or (ii) delays due to Architect's failure to comply with the plan check review process in accordance with the District's MOU with DSA.

6.3.5 Self Help. Upon the occurrence of an Architect Default, the District may, at its sole and absolute discretion, without prejudice to other remedies, correct any deficiencies resulting from the Architect Default. In such case, the District may deduct costs relating to correcting such deficiencies, including, without limitation, compensation for additional services and expenses of a supplemental or replacement architect, design or engineering consultants and other consultants

made necessary by such defaults, including services of legal counsel, from payments then or thereafter due to the Architect and may adjust the Basic Fee and any fees for Additional Services accordingly. If the payments then or thereafter due to the Architect are not sufficient to cover the amount of the deduction, the Architect shall pay the difference to the District.

6.3.6 Payment to Consultant. If the Architect Default is due to the Architect's failure to pay, when due, invoices of an Architect Consultant providing Services in connection with this Agreement, the District shall have the right, but no obligation, to pay the amount invoiced directly to that Architect Consultant from any amounts then due the Architect, provided that the District has accepted the Services to which the invoices refer. The District shall have no further liability to the Architect in connection therewith.

6.4 TERMINATION BY ARCHITECT. The Architect may terminate this Agreement only upon the occurrence of one of the following conditions:

6.4.1 Failure to Pay Undisputed Amounts. The Architect may terminate upon thirty (30) days notice if the District fails to make any undisputed payment to the Architect when due and such failure remains uncured for forty-five (45) calendar days after written notice to the District.

6.4.2 Long Term Suspension of Project. If the Project on which the Architect is providing Services are suspended or abandoned by the District for more than one hundred twenty (120) consecutive calendar days, the Architect may terminate this Agreement upon ninety (90) calendar days' notice to the District, provided the District does not reactivate the Project within such ninety (90) calendar day period.

6.5 SOLE REMEDY UPON TERMINATION BY ARCHITECT

6.5.1 Payment for Services. In the event of a termination of this Agreement by the Architect in accordance with Section 6.4, the District shall pay the Architect an amount for its Services, Additional Services and Reimbursable Expenses calculated in accordance with Paragraph 6.1.2 of this Agreement. Such payment shall be the Architect's sole and exclusive compensation and the District shall have no further liability or obligation to the Architect for any other compensation or damages, including, without limitation, anticipated profit, prospective losses, business devastation, legal fees or costs associated with legal representation or consequential damages of any kind.

SECTION 7

DUTIES AND LIABILITIES OF DISTRICT

7.1 DUTIES

7.1.1 District's Representative: The District's Representative represents the District in all matters pertaining to the Services. The District's Representative shall cooperate with the Architect in all matters relative to this Agreement in order to permit the performance of the work without undue delay.

7.1.2 Statement of Building Program. The District shall provide full information as to the requirements for and the education program to be conducted in the Project, including budget limitations and scheduling. The Architect shall have the right to rely upon such information unless the Architect knows or should know that the information is inaccurate or incomplete.

7.1.3 Surveys and Tests. The following resources, surveys, and reports shall be made available to the Architect, as required, at the District's expense. The Architect shall be entitled to rely upon such resources, surveys and reports, unless the Architect knows or should know that the information contained therein is inaccurate or incomplete. The Architect must inform the District in writing if any information therein appears to be incorrect or incomplete based upon the Architect's experience, site visits, or knowledge of the Project and the sites.

7.1.3.1 Site Survey. The District shall furnish a legal description and a land survey of the site, giving as known grades and lines of streets, alleys, pavements and adjoining property, rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the Site.

7.1.3.2 Geologic Hazards Investigation Survey. The District shall have caused to be performed any geological hazards or investigation survey required by State authorities having jurisdiction and make copies available to the Architect for distribution as necessary.

7.1.3.3 Special testing and Inspection. The District shall furnish special testing and inspection services as required by law.

7.1.3.4 Checking and Permit Fees. The District shall pay or cause to be paid all fees required in connection with the Project to government agencies having jurisdiction.

7.1.3.5 Advertising. The District shall pay the cost of any advertisements for bids that may be required.

7.1.3.6 District Inspector. The District shall furnish and provide an Inspector of Record, or Inspectors of Record, as required during the entire course of construction of the Project. Each inspector shall be responsible to and under the direction of the Architect and shall also be responsible to and act in accordance with the policies of the District. The cost of employment of each such Inspector of Record will be borne by District and paid directly to the inspector.

7.1.3.7 Hazardous Material Consultant. Unless the District and the Architect agree that a hazardous materials consultant shall be a consultant of the Architect, the District shall furnish the services of a hazardous material consultant or other consultants only when such services are requested in writing by the Architect and deemed necessary by the District or are requested by the District. These services shall include: asbestos and lead paint survey; abatement documentation; and specifications related to said matters which are to be incorporated into bid documents prepared by the Architect. If the hazardous materials consultant is furnished by the District and not a consultant of the Architect, the specifications shall include a note to the effect that they are included in the Architect's bid documents for the District's convenience and have not been prepared or reviewed by the Architect. The note shall also direct questions about the specifications to its preparer.

7.1.4 District Site Visits. At the discretion of the District, District staff may assist or accompany the Architect in making site visits and observing the work, including the visits described below. Requests for changes or substitutions shall be directed to the District Representative. Orders to the Contractor shall be issued through Architect after approval by the District Representative.

7.1.4.1 Pre-Final Walk-Through. District staff, or any person assigned by the District, may participate in the pre-final walk-through of the Project or any portion thereof and may

assist in the preparation of the list of deficiencies required by the Construction Phase portion of the Services, as set forth on **Exhibit A** hereto.

7.1.4.2 Final Site Visit. At the discretion of the District, when notified by the Architect that the construction “punch list” items have been corrected, District staff may accompany the Architect and the Contractor on the final Site visits.

7.1.5 Notice of Defects. If the District observes or otherwise becomes aware of any fault or defect in the Project, or nonconformance with the Construction Documents, the District shall verbally or in writing advise the Architect. However, the District’s failure to give such notice shall not eliminate the obligations of the Architect regarding the administration of the construction of the Project or other obligations under the Construction Documents; nor require District to make site visits.

7.1.6 Notice of Completion. When all items are completed to the satisfaction of the District and the Architect, and upon written recommendation of the Architect, District staff shall recommend that the District’s Board of Trustees adopt a Notice of Completion.

7.2 LIMITATION ON LIABILITY OF DISTRICT

7.2.1 Other than as specifically provided elsewhere in this Agreement, the District’s financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

7.2.2 The District shall not be responsible for any damage to persons or property as a result of the use, misuse or failure of any equipment used by the Architect, its employees, agents, consultants, invitees or guests even if such equipment has been furnished or loaned to the Architect by the District.

SECTION 8 PROJECT CONSTRUCTION COST ESTIMATES

8.1 CONSTRUCTION BUDGET. The Construction Budget may be revised at the conclusion of design or other earlier Phase of the Project at the discretion of the District based on input from the Architect.

8.2 ESTIMATED PROJECT CONSTRUCTION COST. The Estimated Project Construction Cost shall be prepared and updated by the Architect as required in **Exhibit A** during each Phase of the Services and shall be subject to District approval. The Estimated Project Construction Cost during each Phase shall under no circumstances exceed the Construction Budget, including a reasonable allowance built in for estimating design contingency. The Architect shall, at no additional cost to the District, incorporate any and all revisions needed to the preliminary studies, schematic drawings, site utilization plans and Construction Documents if at any time the Architect becomes aware that the Estimated Project Construction Cost, as recalculated, will exceed the Construction Budget; provided that this limitation shall not apply to unanticipated cost increases beyond the reasonable control of the Architect.

SECTION 9
PROJECT SCHEDULE

9.1 SCHEDULE

9.1.1 Time for Completion. Time is of the essence and failure of the Architect to perform services on time shall constitute a material breach of this Agreement. It shall not be a material breach if a delay is beyond the Architect's or Architect Consultant's control as set forth in Section 9.1.4 below. The milestones set forth on the project schedule are binding, unless extended in writing by the District Representative.

9.1.2 Delays. Except as otherwise provided in Section 5.2, the Architect shall not be entitled to any compensation additional to the Basic Fee, damages or any losses incurred in connection with delays due to errors, omissions, intentional or negligent acts of the Architect or the Architect Consultant (including their respective employees or those in a direct contractual relationship with either).

9.1.3 Notice of Delay. The Architect shall immediately notify the District of any delay in: (i) the preparation and/or production of any of the Architect's documents hereunder, (ii) the performance of Services, or (iii) connection with any matter attended to by the Architect or with which the Architect is familiar (whether or not as the result of an act or omission of another).

The Architect shall consult and advise the District in connection with any such delay and its effect on the Project Schedule and shall take such action on the District's behalf as the District may request in accordance with the terms and conditions of this Agreement.

9.1.4 Force Majeure. Neither party will be liable to the other for unanticipated delays or failures in performance resulting from causes beyond the reasonable control of that party, including, but not limited to, acts of God, labor disputes or disturbances, material shortages or rationing, riots, acts of war, governmental regulations, communications or utility failures, or casualties; provided that the delayed party: (i) gives the other party prompt written notice of such cause and (ii) uses its reasonable efforts to correct such failure or delay in its performance. The delayed party's time for performance or cure under this Section will be extended for a period equal to the duration of the cause or sixty (60) days, whichever is less.

SECTION 10
DOCUMENTS OWNERSHIP, LICENSE, COPYRIGHT AND USE

10.1 OWNERSHIP. Pursuant to California Education Code Section 17316 and the requirements of the District, all plans, specifications, original or reproducible transparencies of any drawings and master plans, preliminary sketches, architectural presentation drawings, structural computations, estimates and any other documents prepared pursuant to this Agreement, including, but not limited to, any other works of authorship fixed in any tangible medium of expression such as writings, physical drawings and data magnetically or otherwise recorded in electronic form (hereinafter referred to as the "Project Documents") shall be and remain the property of the District. Although the official copyright in all Project Documents shall remain with the Architect or Architect Consultant, as applicable, the Project Documents shall be the property of the District whether or not the work for which they were made is executed or completed. Within thirty (30) calendar days following completion of the Project, or the earlier termination of this Agreement for any reason, the Architect shall provide to the District copies of all Project Documents then existing. In

addition, the Architect shall retain copies of all Project Documents on file for a minimum of ten (10) years following completion of the Project, or the early termination of this Agreement for any reason, and shall make copies available to the District upon the payment of reasonable duplication costs. Before destroying the Project Documents following this retention period, the Architect shall make a reasonable effort to notify the District and provide the District with the opportunity to obtain the documents slotted for destruction.

10.2 REUSE BY DISTRICT. All plans for the Project, including, but not limited to, record drawings, specifications, and estimates prepared pursuant thereto, shall be and remain the property of the District for the purposes of repairs, maintenance, renovations, modernization, or other purposes, only as they relate to an Assigned Project. Notwithstanding the foregoing, the District may use the plans, record drawings, specifications, or estimates related to an Assigned Project for the purposes of additions, alignments, or other development on the site. The District reserves the right to reuse certain elements, features, details or other project standards in order to incorporate them into other projects within the District.

10.2.1 The plans, designs, copyrights, drawings, studies, specifications, and estimates prepared by the Architect or its Consultants are instruments of service of the Architect. The Architect shall be deemed to be the author of these documents and the Architect shall retain all common law, statutory and other reserved rights, including the copyright thereto. Notwithstanding the foregoing, the documents including, but not limited to, plans, drawings, specifications, record drawings, models, mock-ups, renderings and other documents (including all computer file and/or AutoCAD files) prepared by the Architect or the Architect's Consultants for this Project, shall be and remain the property of the District pursuant to Education Code Section 17316 for the purposes of repair, maintenance, renovation, modernization or other purposes as they related to the Project. The District, however, shall not be precluded from using the Architect's or Architect Consultant's documents enumerated above for the purposes of additions, alignments or other development on the Project site.

10.2.2 Notwithstanding Section 1 above, if the District proposes to reuse the plans prepared by Architect within the District but other than on the Project site, the terms and conditions for the reuse shall be set forth in an Amendment to this Agreement, or other subsequent writing executed by the District and the Architect. However, under any circumstances, in the event of any reuse or modification of the Architect's drawings, specifications or other documents by any other person, firm or legal entity, the Architect shall be given design credit and the names and seals of the Architect and the Architect's consultants, if any, shall first be removed from the Architect's drawings, specifications or other documents.

If the District reuses the plans prepared by the Architect or Architect Consultant and retains another certified architect or structural engineer for the preparation of those plans for the reuse, the District shall indemnify and hold harmless the Architect and Architect Consultant, and their respective agents, and employees, from and against any claims, damages, losses, and expenses, including attorney's fees, arising out of or resulting from, in whole or in part, the reuse.

10.2.3 This Agreement creates a non-exclusive and perpetual license for District to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents, or any other works of authorship fixed in any tangible medium of expression, including, but not limited to, physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect pursuant to this Agreement. The Architect shall require any and all subcontractors and consultants to agree in writing that the District is granted a non-exclusive and perpetual license for the work of such subcontractors or consultants performed pursuant to this Agreement.

10.3 COPYRIGHT. The Architect represents and warrants that the Architect has the legal right to license any and all copyrights, designs and other intellectual property embodied in the Construction Documents that Architect prepares or causes to be prepared pursuant to this Agreement. The Architect shall indemnify and hold the District harmless pursuant to the indemnification provisions of this Agreement for any breach of this representation and warranty.

10.4 TECHNOLOGY USED. The Architect shall perform the Services and prepare all documents under this Agreement with the assistance of Building Information Modeling (BIM) and Computer Aided Design (CAD) (e.g., AutoCAD) or other technology acceptable to the Architect and the District. As to any drawings that the Architect provides in a CAD file format, the District acknowledges that anomalies and errors may be introduced into data when it is transferred or used in a computer environment, and that the District should rely on the hard or PDF, unalterable, copies of all documents.

10.5 DELIVERABLES UPON TERMINATION. Following the termination of any Services, for any reason, or abandonment of all or a portion of the Project, the District may utilize the Construction Documents as it sees fit, subject to the provisions of Section 10.2 above. The Architect shall deliver to the District, in a form acceptable to the District, one hard-copy and two (2) electronic copies of each set of Construction Documents, complete or incomplete, prepared in connection with the Project by the Architect and the Architect Consultants, if any.

10.6 NO REPRODUCTION OR USE BY ARCHITECT OR THIRD PARTIES. After completion of the Project, or earlier termination of the Services, the Architect shall not use the Construction Documents for any purpose without District's prior written consent. In addition, the Architect shall not permit reproductions to be made of any Construction Documents without the approval of the District and shall refer all requests by other persons to the District.

SECTION 11

INDEMNIFICATION AND INSURANCE

11 INDEMNIFICATION. INDEMNITY AND LITIGATION COSTS. To the fullest extent permitted by law and in conformity with California Civil Code Section 2782.8, Architect agrees that it will indemnify, defend and hold the District, the District's Representative, and their respective Board members, directors, officers, employees, agents and authorized volunteers (the "Indemnitees") entirely harmless from all liability arising out of:

11.1.1.1 Any and all claims under worker's compensation acts and other employee benefit acts with respect to the Architect's employees or Architect Consultant's employees arising out of Architect's work under this Agreement; and

11.1.1.2 Any claim, loss, injury to or death of persons or damage to property to the extent that it is caused by any negligent or reckless act, error or omission or willful misconduct (other than a professional act or omission) of the Architect, its officers, employees, consultants, subconsultants or agents, including all damages due to loss or theft sustained by any person, firm or corporation including the Indemnitees, arising out of, or in any way connected with the Project, including injury or damage either on or off District property, but not for any loss, injury, death or damage caused by the negligence or willful misconduct of the Indemnitees or of other third parties for which the Architect is not legally liable.

11.1.2 To the fullest extent permitted by law, the Architect agrees to indemnify and hold the Indemnitees entirely harmless from all liability arising out of any claim, loss, injury to or death of persons or damage to property to the extent caused by the negligent professional act or omission in the performance of professional services or willful misconduct by the Architect, its officers, employees, consultants, subconsultants or agents, pursuant to this Agreement.

11.1.3 The Architect's obligation to indemnify does not include the obligation to defend actions or proceedings brought against the Indemnitees but rather to reimburse the Indemnitees for attorney's fees and costs incurred by the Indemnitees in defending such actions or proceedings brought against the Indemnitees to the extent caused by the Architect, but not to the extent of loss, injury, death or damage caused by the negligence or willful misconduct of District or of other third parties for which the Architect is not legally liable.

11.1.4 Survival of Indemnities. The provisions of this Section shall survive the termination of this Agreement.

11.2 INSURANCE. Without in any way affecting the indemnity provided in or by Section 11.1, before commencement of any Services, the Architect and each Architect Consultant shall procure and maintain at its own cost and expense for the duration of the Services, and longer as required by the District against claims for injuries to persons or damages to property which may arise from or in connection with the Services, the types and amounts of insurance set forth herein.

11.2.1 Minimum Limits of Insurance. The Architect and each Architect Consultant shall procure and maintain the types and amounts of coverage as follows:

11.2.1.1 Commercial General Liability Insurance with a limit of not less than \$2,000,000 each occurrence for bodily injury, personal injury and property damage/\$4,000,000 annual aggregate.

11.2.1.2 Automobile Liability Insurance (Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto)). Minimum of \$1,000,000 limit each accident.

11.2.1.3 Professional Liability (Errors and Omissions) Insurance with a limit not less than \$2,000,000 per claim and \$2,000,000.00 in the annual aggregate.

11.2.1.4 Workers' Compensation Insurance as required by the State of California (Division IV of the California Labor Code, and any amendatory acts or provisions thereto).

11.2.1.5 Employer's Liability Insurance in an amount not less than \$1,000,000 per accident for bodily injury or disease.

11.2.2 Minimum Scope of Insurance.

11.2.2.1 Commercial General Liability insurance shall be written on Insurance Services Office form CG 0001 (or a substitute form providing coverage at least as broad) and shall cover liability arising from bodily injury and property damage (broad form property damage), premises, operations, independent contractors, products-completed operations, personal injury and advertising injury liability (including the tort liability of another assumed in a business contract), contractual liability with respect to this Agreement, explosion, collapse and underground hazards.

11.2.2.2 Automobile Insurance shall cover liability arising out of any automobiles (including owned, hired and non-owned automobiles). Coverage shall be written on Insurance Services Office form CA 0001, or a substitute form providing liability coverage at least as broad. The policy may require deductibles acceptable to the Director of Risk Management of the District, but not self-insured retention without written approval from District.

11.2.2.3 If the Professional Liability Insurance policy is written on a claims made basis, it shall be maintained continuously for a period of no less than three (3) years after Final Completion of the Project to which it applies. The “retro date” must be shown and must be before the date of this Agreement.

11.2.3 Valuable Document Insurance: The Architect shall carry adequate insurance on all drawings and specifications as may be required to protect District in the amount of its full equity in those drawings and specifications, and shall file with District a certificate of that insurance. The cost of that insurance shall be paid by Architect.

11.2.4 Content and Endorsements: Each policy must contain, or be endorsed to contain, the following provisions:

11.2.4.1 The Commercial General Liability policy shall name District, its Board of Trustees and each member thereof, its officers, employees, agents, and designated volunteers as named additional insureds (“Additional Insureds”). The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds. Coverage shall be primary and not contributory with respect to the Additional Insureds. Any insurance or self-insurance maintained by the Additional Insureds shall be in excess of the Architect’s insurance and shall not contribute with it.

11.2.4.2 On each policy of insurance, the insurer shall agree to waive all rights of subrogation against District, its Board of Trustees and each member thereof, its officers, employees, agents, and volunteers.

11.2.4.3 Each insurance policy required by this Agreement shall be endorsed to state that coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice has been given to the District by the carrier. In the case of cancellation for non-payment, ten (10) days notice is acceptable. Qualified statements such as carrier “will endeavor” or that “failure to mail such notice shall impose no obligation and liability upon the company” shall not be acceptable.

11.2.4.4 The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer’s liability.

11.2.5 General Insurance Matters: All insurance coverage required under this Agreement shall:

11.2.5.1 Be issued by insurance companies admitted to do business in the State of California, with a financial rating of at least an A:VII as rated in the most recent edition of Best’s Insurance Reports. Architect shall notify District in writing if any of its insurer(s) have an A.M. Best rating of less than A:VII. At the option of District, either 1) District can accept the lower rating; or 2) the Architect or Architect Consultant shall be required to procure insurance from another insurer.

11.2.5.2 Except for professional liability policies, all insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its directors, officials, officers, employees and agents.

11.2.5.3 The Architect or Architect Consultant, as applicable, shall promptly notify the District of any materials change in the coverage, scope, or amount of any policy.

11.2.5.4 Except for professional liability policies for which primary coverage is not available, all such insurance shall be primary insurance. Any insurance of the District shall be excess coverage for benefit of the District only and non-contributory.

11.2.5.5 At all times while this Agreement remains in effect, the Architect and the Architect Consultant shall maintain on file with the District valid and up to date certificates of insurance showing that the required insurance coverage is in effect in not less than the required amounts. If not contained on the face of the policy, endorsements signed by a person authorized by the insurer to bind coverage on its behalf, shall be separately provided. Each policy endorsement, copy, or a certificate of the policy executed by the insurance company, and evidence of payment of premiums for each policy shall be deposited with the District within twenty-one (21) days of execution of this Agreement and prior to the commencement of services, and on renewal of the policy, not less than twenty (20) days before the expiration of the term of the policy.

11.2.5.6 If the Architect fails to provide or maintain the required insurance, the District may, at its sole and absolute discretion, obtain such insurance at the Architect's expense and deduct the premium from any fees or reimbursable expenses subsequently invoiced by the Architect.

11.2.5.7 Any deductibles or self-insured retentions in excess of \$100,000 must be declared to the District and must be reduced to a level deemed acceptable by the District in writing. The Architect agrees that, at the option of the District, it will either: (A) arrange for the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to the District, its directors, officials, officers, employees and agents; or (B) procure a bond guaranteeing payment of losses and related investigation costs, claims and administrative and defense expenses.

SECTION 12 **DISPUTE RESOLUTION**

12 **RESOLUTION OF CLAIMS.** Claims shall be resolved by the parties in accordance with the provisions of this Section 12. All Claims shall be subject to the “**Claims Resolution Process**” set forth in this Section 12, which shall be the exclusive recourse of the Architect and the District for determination and resolution of Claims. For purpose of this Section 12, a “**Claim**” shall mean, a written demand or assertion by the District or the Architect seeking, as a matter of right, an interpretation of contract, disputed payment of money, recovery of damages or other relief. A Claim does not include the following: (i) penalties or forfeitures prescribed by statute or regulation imposed by a governmental agency; (ii) tort claims for personal injury or death; (iii) false claims liability under California Government Code Section 12650, et seq.; (iv) physical defects in the Construction first discovered by the District after final payment by the District to a Contractor; (v) stop notices; or (vi) the right of the District to specific performance or injunctive relief to compel performance.

12.1 RESOLUTION OF OTHER DISPUTES. Disputes between the District and the Architect that do not constitute Claims shall be resolved by way of an action filed in the Superior Court of the State of California, County of Ventura, and shall not be subject to the Claims Resolution Process.

12.2 SUBMISSION OF A CLAIM

12.2.1 By the Architect. The Architect's right to commence the Claims Resolution Process shall arise upon the District's written response denying all or part of a Claim. The Architect shall submit a written statement of dispute to the District within fourteen (14) calendar days after the District rejects all or a portion of the Architect's Claim. Failure by the Architect to timely submit its statement of dispute shall result in the decision by the District on the Claim becoming final and binding. The Architect's statement of dispute shall be signed by a Principal of the Architect and shall state with specificity the events or circumstances giving rise to the Claim, the dates of their occurrence and the asserted effect, if any, on the compensation due or time of performance obligations of the Architect under this Agreement (the "Statement of Dispute"). Such Statement of Dispute shall include adequate supporting data to substantiate the disputed Claim. Adequate supporting data for a Claim relating to an adjustment of the Architect's obligations relative to time of performance shall include a detailed, event-by-event description of the impact of each delay on the Architect's time for performance. Adequate supporting data for a Statement of Dispute involving the Architect's compensation shall include a detailed cost breakdown and supporting cost data in such form and including such detailed information and other supporting data as required to demonstrate the grounds for, and precise amount of, the Claim.

12.2.2 By the District. The District's right to commence the Claims Resolution Process shall arise at any time following the District's actual discovery of the circumstances giving rise to the Claim. Nothing contained herein shall preclude the District from asserting Claims in response to a Claim asserted by the Architect. A Statement of Claim submitted by the District shall state the events or circumstances giving rise to the Claim, the dates of their occurrence and the damages or other relief claimed by the District as a result of such events. Notwithstanding the foregoing, the District shall not be able to commence or assert a claim beyond the applicable statute of limitations.

12.3 CLAIMS RESOLUTION PROCESS. The parties shall utilize each of the following steps in the Claims Resolution Process in the sequence they appear below. Each party shall participate fully and in good faith in each step in the Claims Resolution Process, which good faith effort shall be a condition precedent to the right of each party to proceed to the next step in the Claims Resolution Process.

12.3.1 Direct Negotiations. Designated representatives of the District and the Architect shall meet as soon as possible (but not later than forty-five (45) calendar days after the Statement of Dispute is given) in a good faith effort to negotiate a resolution to the Claim. Each party shall be represented in such negotiations by an authorized representative with full knowledge of the details of the Claim or defenses being asserted by such party, and with full authority to resolve such Claim then and there, subject only to the District's right and obligation to obtain Board of Trustees' approval of any agreed settlement or resolution. If the Claim involves the assertion of a right or claim by a Contractor or Architect Consultant against the Architect that is in turn being asserted by the Architect against the District, then such Contractor or Architect Consultant shall also have a representative attend such negotiations, with the same authority and knowledge as just described. Upon completion of the meeting, if the Claim is not resolved, the parties may either continue the negotiations or either party may declare negotiations ended. All discussions that occur during such negotiations and all documents prepared solely for the purpose of such negotiations shall be confidential and privileged pursuant to California Evidence Code Sections 1119 and 1152.

12.3.2 Deferral of Agreement Disputes. Following the completion of the negotiations required by the preceding paragraph, all unresolved Claims shall proceed to Mediation as set forth in the succeeding paragraph entitled “Mediation.” The Parties hereto may mutually agree to postpone continuing the Claims Dispute Resolution until the earlier of: (i) the completion of the Scope of Services hereunder or, (ii) the termination of the services. In the event Claims are deferred, the Claims shall be consolidated within a reasonable period of time after completion of the Scope of Services herein and pursued to resolution through the Claims Dispute Resolution Process. Pending final resolution of any Claim, the Architect shall proceed diligently with the performance of its Scope of Services and the District shall continue to make payments for those services that are not part of the Claim set forth herein in accordance with the terms of this Agreement.

12.3.3 Mediation. If the Claim remains unresolved after direct negotiations pursuant to Paragraph 12.3.1, the parties agree to submit the Claim to non-binding mediation before a mutually acceptable third party mediator prior to commencement of any lawsuit or court action.

12.3.3.1 Qualifications of Mediator. The parties shall endeavor to select a mediator who is a retired judge or an attorney with at least five (5) years of experience in public works construction contract law and in mediating public works construction disputes.

12.3.3.2 Submission to Mediation and Selection of Mediator. The party initiating mediation of a Claim shall provide written notice to the other party of its decision to mediate. In the event the parties are unable to agree upon a mediator within ninety (90) calendar days after such written notice is given, then the parties shall submit the matter to the Superior Court of the County of Ventura to select a mediator in accordance with the qualifications herein and the applicable law.

12.3.3.3 Mediation Process. The location of the mediation shall be at the offices of the District, or otherwise mutually agreed. The costs of mediation shall be shared equally among all parties participating. All discussions that occur during the mediation and all document presentations prepared solely for the purpose of the mediation shall be confidential and privileged pursuant to California Evidence Code Sections 1119 and 1152.

12.3.4 Litigation. If the Claim remains unresolved after direct negotiations and mediation, either party may commence an action in the Superior Court of the County of Ventura. The Architect hereby submits to the jurisdiction of said court.

12.4 NON-WAIVER OR RELEASE. Participation in the Claims Resolution Process shall not constitute a waiver, release or compromise of any defense of either party.

SECTION 13 **NOTICES**

13 NOTICES. All notices, demands, or requests to be given under this Agreement shall be given in writing and conclusively shall be deemed received when received in any of the following ways: (i) on the date delivered if delivered personally; (ii) on the date sent if sent by facsimile transmission and confirmation of transmission is received; and (iii) on the date it is accepted or rejected if sent by certified mail. All notices, demands or requests shall include the name of this Agreement and be addressed to the parties as follows:

TO DISTRICT:

Oxnard School District
Att: Dr. Anabolena DeGenna, Interim Superintendent

1051 South A Street
Oxnard, CA 93030

TO ARCHITECT:

SVA Architects
Att: Robert M. Simons, President and Partner

6 Hutton Center Drive, Suite 1150
Santa Ana, CA 92707

SECTION 14
REPRESENTATIONS OF THE ARCHITECT

14.1 REPRESENTATIONS OF THE ARCHITECT. By executing this Agreement, and hereafter each and every time this Agreement is amended, the Architect makes each of the following covenants and representations.

14.1.1 The Architect represents that it is professionally qualified to act as the Architect for the Project, is licensed to practice architecture in the State of California by all public entities having jurisdiction over the Architect and the Project.

14.1.2 The Architect covenants to maintain, at all times Services are performed hereunder, all necessary licenses, permits or other authorizations necessary to act as architect for the Project or projects until the Architect's duties in connection therewith have been fully satisfied.

14.1.3 The Architect represents that it has become familiar with the Project site and the local conditions under which the Project is to be designed, constructed, and operated.

14.1.4 The Architect represents and covenants that it shall prepare, or cause to be prepared, all documents and things required by this Agreement including, but not limited to, all Project plans and specifications in such a manner that they shall be constructable in accordance with the standards of the profession.

14.1.5 The Architect assumes full responsibility to the District for the improper acts and omissions of its employees and any consultants retained by the Architect in connection with the Project. The Architect covenants that each Project Director and all other Architect employees or sub-consultants now or in future assigned by the Architect to work on a Project shall have the level of skill, experience and qualifications required to perform the Services assigned to them, and shall also have all licenses, permits or approvals legally required to perform such Services.

14.1.6 The Architect covenants that it shall be responsible for all costs and damages, including those due to any delays, resulting from its failure to prepare adequate documentation or to implement any changes identified as necessary either in connection with the Constructability Review or other review.

14.2 COMPLIANCE WITH LAWS. The Architect covenants that it shall, at all times while providing Services, remain in full compliance with the provisions of all applicable laws, rules and regulations, including without limitation, the provisions of the Education Code regarding design and

construction of school facilities, the provisions of the California Labor Code regarding employer's insurance, the provisions of the California Labor Code regarding payment prevailing wages, all non-discriminations laws (including federal and state laws), and any and all other laws rules and regulations applicable to this Agreement, the Architect, the District, the Project or the Services. The Architect shall at all times require the Architect Consultants to fully comply with all such applicable laws, rules and regulations. Without in any way limiting the generality of the foregoing the Architect shall ensure that it and each Architect Consultant comply with the following:

14.2.1 Cost Disclosure - Documents and Written Reports. The Architect shall be responsible for compliance with California Government Code section 7550 if the total cost of the contract is over five thousand dollars (\$5,000).

14.2.2 Disabled Veteran Business Enterprise Participation. Pursuant to Education Code section 17076.11, the District has a participation goal for disabled veteran business enterprises (DVBEs) of at least three (3) percent, per year, of funds expended each year by the District on projects that use funds allocated by the State Allocation Board pursuant to the Leroy F. Greene School Facilities Act. Unless waived in writing by the District, the Architect shall provide proof of DVBE compliance, in accordance with any applicable policies of the District or the State Allocation Board, within thirty (30) days of its execution of this Agreement.

14.2.3 Fingerprinting & Other Operational Requirements of the District. Unless exempted, the Architect shall comply with the requirements of Education Code Section 45125.1 with respect to fingerprinting of employees who may have contact with the District's pupils. The Architect shall also ensure that its consultants on the Project also comply with the requirements of Section 45125.1. The Architect and each Architect Consultant must complete the District's certification form attached hereto as **Exhibit C** and incorporated herein by reference prior to any of the Architect's or Architect Consultant's employees coming into contact with any of the District's pupils. The Architect also agrees to comply, and ensure that all its employees and Architect Consultants comply with all other operational requirements of the District, as may be revised from time to time, including but not limited to any obligations relating to vaccination or testing for infectious diseases.

14.2.4 Name and Trademarks. The Architect shall not use any name, trademark or service mark of the District without first having received the District's written consent to such use.

14.2.5 Conflict of Interest. No member, official or employee of the District shall have any personal interest, direct or indirect, in this Agreement nor shall any such member, official or employee participate in any decision relating to the Agreement which affects his personal interests or the interests of any corporation, partnership or association in which he is directly or indirectly interested.

14.2.6 Safety. The Architect shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Architect shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of its employees, consultant and subcontractors appropriate to the nature of the work and the conditions under which the work is to be performed.

14.2.7 Labor Certification. By its signature hereunder, the Architect certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

14.3 SUPPLEMENTAL CONDITIONS. Any supplemental conditions agreed to by the parties shall be attached as an exhibit to this Agreement and incorporated herein by reference.

SECTION 15

MISCELLANEOUS PROVISIONS

15.1 SUCCESSORS AND ASSIGNS. In as much as this Agreement is intended to secure the specialized Services of the Architect, the Architect may not assign, transfer, delegate or sublet any interest therein without the prior written consent of the District and any such assignment, transfer, delegation or sublease without the District's prior written consent shall be considered null and void. Likewise, the District may not assign, transfer, delegate or sublet any interest therein without the prior written consent of the Architect and any such assignment, transfer, delegation or sublease without the Architect's prior written consent shall be considered null and void.

15.2 SEVERABILITY. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

15.3 ENTIRE AGREEMENT. This Agreement including Exhibits hereto, contains the entire understanding of the Parties, and supersedes all other written or oral agreements. The Architect shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both Parties. The Architect specifically acknowledges that in entering into this Agreement, the Architect relied solely upon the provisions contained in this Agreement and no others.

15.4 GOVERNING LAW AND VENUE. This Agreement shall be construed in accordance with, and governed by the laws of the State of California, excluding its choice of law rules. Venue shall be exclusively in Ventura County.

15.5 NON-WAIVER. None of the provisions of this Agreement shall be considered waived by either party unless such waiver is specifically specified in writing. Neither the District's review, approval of, nor payment for, any of the services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement, and the Architect shall remain liable to the District in accordance with this Agreement for all damages to the District caused by the Architect's failure to perform any of the Services to the standard of care of the Architect for its services, which shall be, at a minimum, the standard of care of architects performing similar work for California school districts in or around the same geographic area of the District. This provision shall survive the termination of this Agreement.

15.6 INDEPENDENT CONTRACTOR. The Architect is, for all purposes arising out of this Agreement, an independent contractor, and neither the Architect nor its employees shall be deemed an employee of the District for any purpose. It is expressly understood and agreed that the Architect shall in no event be entitled to any benefits to which District employees are entitled, including, but not limited to, overtime, retirement benefits, insurance, vacation, workers' compensation benefits, sick or injury leave or other benefits.

15.7 NO ASBESTOS CERTIFICATION. No asbestos or asbestos-containing materials will be used or substituted in conjunction with the Project. Upon completion of all work under the Project, the

Architect will certify to the District that to the best of the Architect's knowledge, no asbestos or asbestos-containing materials were used in the Project.

15.8 NON-DISCRIMINATION. No discrimination shall be made by the Architect in the employment of persons to work under this Agreement because of race, national origin, sex, age, ancestry, religion, physical disability, marital status, sexual orientation, or political affiliation of such person. The Architect shall comply with all applicable regulations and laws governing nondiscrimination in employment, including without limitation the following laws:

(a) California Fair Employment and Housing Act (California Government Code Section 12900 et seq.) which prohibits discrimination in employment on account of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, or sex and prohibits harassment of an employee or applicant because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or age;

(b) Federal Civil Right Act of 1964 (42 U.S. Code Section 2000e, et seq.) which prohibits discrimination in employment on the basis of race, religious creed, color, national origin, or sex;

(c) Title I of the Americans With Disabilities Act of 1990 (42 U.S. Code Section 12101 et seq.) which prohibits discrimination against qualified individuals with a disability in hiring and employment practices;

(d) The Age Discrimination in Employment Act (29 U.S. Code Section 621, et seq., prohibiting age discrimination in employment against individuals who are least forty years of age;

(e) California Labor Code Section 1102.1 which prohibits discrimination in any aspect of employment or opportunity for employment based on actual or perceived sexual orientation.

15.9 NO THIRD PARTY BENEFICIARY. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

15.10 ASSISTANCE OF COUNSEL. Each party warrants that it has had the opportunity to consult counsel and understands the terms of this Agreement and the consequences of executing it. In addition, each party acknowledges that the drafting of this Agreement was the product of negotiation and that this Agreement shall not be construed against any party as the drafter of the Agreement.

15.11 AUTHORITY TO EXECUTE. The persons executing this Agreement on behalf of their respective Parties represent and warrant that they have the authority to do so under law and from their respective Parties.

15.12 HEADINGS. The headings in this Agreement are inserted only as a matter of convenience and reference and are not meant to define, limit or describe the scope or intent of the contract documents or in any way to affect the terms and provisions set forth herein.

15.13 EXECUTION IN COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

NOW, THEREFORE, the parties, through their authorized representatives, have executed this Agreement on the dates indicated under their respective signatures.

Architect

By: 

Robert M. Simons, AIA
President and Partner

Date: September 7, 2023

District

By: _____

Lisa A. Franz
Director, Purchasing

Date: _____

EXHIBIT "A"

PROJECT

The Oxnard School District (District) is issuing this Request for Architectural Services to assign a design team from the District's pool of prequalified firms for architectural services for the Reconstruction of Fremont Middle School. The project consists of a complete reconstruction of the Fremont campus with an entirely new set of facilities, built according to current State code, District specifications, and 21st century educational program requirements. The proposed phased build-out of the school will incorporate the existing and projected enrollment of approximately 750 students at the site and the need to design the facility in such a manner that a subsequent phase to accommodate increased enrollment, if needed, would only require the construction of additional classrooms.

To maximize cost efficiency and minimize required duration for both design and construction phases, the District is requesting a 'Re-Use of Plans' effort for this project. Minimizing re-design efforts required for code compliance, and other regulatory requirements is a critical aspect of this effort, so projects that have been designed and constructed under current building codes should be prioritized where possible.

The District has selected Caldwell Flores Winters, Inc. to act as the District's program manager to direct the selection, design, approval and construction phases for the team of professionals required to implement the Reconstruction of Fremont School project. Selected firms shall work at CFW's direction in the presentation of work product to be approved by the District. The following provides descriptions of the planned scope of work for the Reconstruction of Fremont Middle School and the format by which to receive and review proposals from interested prequalified architectural firms.

PROJECT ORIENTATION

The Fremont Academy of Environment Science & Innovative Design (Fremont) 6-8 school is located at 130 North "M" Street on a 24.3-acre parcel bounded by North "H" and "M" Streets, Devonshire Drive, and residential development to the south. Students participate in an academic curriculum that heavily focuses on the integration of environmental science and design into the core curriculum content and through programs such as science courses designed around environmental science principles.

The school was originally built in 1961 and has a total of 35 permanent classrooms, a computer and a tech lab, and 11 portable classrooms. Approximately 26 of these spaces are used as general-purpose classrooms for core subject areas: Language Arts, Social Studies, and Math. There are four science labs, one Digital Design lab and one band/orchestra room. The Special Day Class (SDC) program is spread across three classrooms, all of which are approximately 910 square feet. Most of the permanent classrooms are in the northwest corner of the campus in various building clusters. The primary support spaces, such as the administration building, library, and gymnasium, are located on the central western portion of the campus with portable classrooms located northwest of the permanent classroom space. The amphitheater and lunch shelter are located northeast of the gymnasium and south of most of the permanent classrooms.

The hard-court area is located south of the gymnasium and stretches to the southwestern end of campus, while the playfields encompass most of the eastern half of the campus. The parent/student drop-off area is in front of the administration building on North "M" Street, while the bus drop-off is located on the western side of campus between the cafeteria building and tennis courts. There are 80 staff and visitor parking spaces located on the far west side of campus, stretching from the permanent classroom area to the tennis courts. The campus fields provide a major student and community youth recreational resource

for after school hour and weekend sport use.

Fremont 6-8 School Existing Conditions

Permanent CRs:	35
Portables:	11
Total:	46
Parking Spaces:	80
Acreage:	24.33

Key	
	Perm. Classroom
	Portables
	Administration
	Parking



PROJECT REQUIREMENTS

The reconstruction strategy would rebuild a new middle school facility on the open space portion of the site along H Street, but away from Glenwood, maintaining the operation of the existing facility during construction of the replacement school and replacing it thereafter with improved open and recreational space for school and community use. The proposed phased build-out of the school is to incorporate the existing and projected enrollment of approximately 750 students at the site and to design the facility in such a manner that a subsequent phase to accommodate increased enrollment, if needed, would only require the construction of additional classrooms. The lay-out of the school facilities would be such that an additional classroom wing and required science labs could be built without major modifications to the site in the future. Other support spaces would be designed to the district’s adopted specifications for a 6-8 middle school to accommodate a 1200 student enrollment.

The reconstructed school may include multi-storied classrooms to accommodate up to 750 students. The proposed project would construct 34 classroom facilities. The school would include 24 general purpose classrooms and 3 dedicated special education rooms, all of 960 square feet. There is an academy room with a maker’s space of 1,200 square feet. In addition, 4 science labs and an art lab of 1,200 square feet each, and a band/orchestra room of 1,500 square feet would be constructed. Teaching support spaces of 1,980 square feet, administrative space of 3,405 square feet, and library facilities of 2,000 square feet would be provided per the adopted educational specifications for a 6-8 school. Multipurpose facilities of 14,250 square feet, a lunch shelter of 2,800 square feet as well as student and staff restrooms would be provided as required by code. Parking and student pick up/drop off areas would be provided off North

H Street which would become the entrance to the new facility leaving room for school and community use of the reconfigured paly fields. An allowance for offsite improvements is also provided. Upon completion, students from Fremont would be moved into the new school. The District would like the option of retaining the old facility as long as possible to provide “swing space” to be used to house the next proposed projects in the District’s improvement program to be constructed in sequence. Under this option and upon completion in its role as “swing space”, the old Fremont campus will be removed and replaced with appropriate field space in support of the new campus for school and community use. The key is to build the “new facilities” in such a manner that the facilities to be replaced remain in use while the new facilities are built and to use those facilities as additional swing space once the new replacement facilities are completed.

DESIGN APPROACH

In order to maximize cost efficiency, and minimize required duration for both design and construction phases, the District is requesting a ‘Re-Use of Plans’ effort for this project. The proposing architectural firms should carefully review the content of this selection package, specifically the approved Educational Specifications and Project Budgets enclosed, and select at least two (2) best-fit options for re-use of plans that have been previously approved by DSA, successfully constructed within the last 5 years, and have detailed construction cost documentation available. Minimizing re-design efforts required for code compliance, and other regulatory requirements is a critical aspect of this effort, so projects that have been designed and constructed under current building codes should be prioritized where possible.

Architectural firms may select specific components from a variety of approved projects; however such proposals must include a general design showing how the various elements connect to create a cohesive campus concept for the Fremont site. In all cases, design teams should carefully review requests for information (RFI’s), submittals, agency review comments, City of Oxnard requirements, and any other issues that created delays or added cost to the original project, to ensure that the appropriate solutions are pro-actively incorporated into the new Fremont 6-8 school design. The proposals should include a brief “lessons learned” narrative from the construction issues that arose when the design was previously built.

METHOD OF CONSTRUCTION DELIVERY

A lease-leaseback (LLB) method of delivery may be utilized for the project as determined by the Board. The contractor will participate in the project early on to provide constructability reviews of proposed designs, cost estimates, preliminary construction schedules, and a site logistics strategy to help create a design that is both inspiring, functional and meets the District’s budget and timeline. Design teams should be prepared to describe past experience with the LLB project delivery method, and suggestions for improving the process.

DESIGN CONSIDERATIONS & PROJECT VISION

The District has formed a vision for the form and function of facilities that is intended to guide schematic design. All classrooms and labs in the new Fremont facility must be designed and built to accommodate this program at the 6-8 grade levels and enable 21st century methods of teaching and learning. To this end, the District has formed a vision for the form and function of facilities that is intended to guide design.

Furthermore, proposals should integrate design elements, including themes, color schemes, and

functions that meaningfully reflect the 'look and feel' of the surrounding neighborhood and overall community within the limitations of the project budget and schedule. Proposals should include the following:

- Description of community-oriented design approaches
- Design features to be accentuated reflective of the neighborhood and the community of Oxnard
- Specific elements/themes/functions that reflect the existing character of the surrounding neighborhood
- Supporting information as to why particular design approaches/elements were selected, and the prospective impact on the community and the student learning experience

It is important for the design team to be mindful of the culture and character of the Fremont community, and awareness of this historical and multi-faceted community impact should be thoughtfully included in the proposed design.

Attachment A describes the proposed vision and specifications, including design details for each type of room in the new facility. **Design teams are expected to understand and apply the attached vision to their work on the Project** and provide evidence of this understanding within the submittal requirements posed at the end of this Request for Architectural Services.

Examples of common design features include open plan classrooms that maximize floor space, mobile storage furnishing in lieu of built-in casework, floor to ceiling track-mounted sliding panel markerboards, multiple wall-mounted HDTVs, and agile tables, desks, chairs, stools, lecterns, and other items that are comfortable to use, easy to reposition, and promote collaboration and flexibility. Please note that the costs for all required furniture, fixtures, and equipment in the classrooms and labs have been included within the "all-in" project cost discussed in the Master Budget.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Special Education Agreement

Ratification of Agreement #24-230 – Ventura County Office of Education - Vision Specialist Services 2024-25 (DeGenna/Jefferson)

Ventura County Office of Education (VCOE) is providing Vision Impaired (VI) services for one day per week to support eligible students, due to the extended leave of our credentialed VI teacher during the school year.

The Ventura County Office of Education (VCOE) provides specialized VI services designed to meet the unique needs of students with visual impairments. These services ensure access to appropriate educational accommodations and individualized instruction, as outlined in each student's Individualized Education Program (IEP). Services will be delivered on an "as needed" basis throughout the academic year and may also include support during Extended School Year (ESY) programs to ensure continuity of care and instructional consistency.

Term of Agreement: July 1, 2024 through June 30, 2025

FISCAL IMPACT:

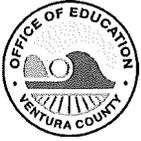
Not to exceed \$70,000.00 - Special Education Funds

RECOMMENDATION:

It is the recommendation of the Director, Special Education, and the Superintendent, that the Board of Trustees ratify Agreement #24-230 with Ventura County Office of Education - Vision Specialist Services.

ADDITIONAL MATERIALS:

Attached: [Agreement #24-230, VCOE Vision Specialist Services \(3 Pages\)](#)



OSD AGREEMENT #24-230

INTER-DISTRICT SERVICES AGREEMENT
for Vision Specialist Services

This Services Agreement (the "Agreement") is made and entered into 07/01/2024 by and between _____
(Date)

Oxnard School District (hereinafter referred to as "Local Educational Agency" or "LEA") and
(District or Charter School)

Ventura County Office of Education (hereinafter referred to as "VCOE"). VCOE and LEA may be referred to herein individually as a "Party" and collectively as the "Parties."

Oxnard School District
LEA
1051 South A. Street
Street Address
Oxnard, CA 93030
City, State, Zip code

Danielle Jefferson
Contact Name
805-385-1501 x2175
Contact Telephone Number
djefferson@oxnardsd.org
Contact E-mail Address

Services. Services will be provided as described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services.

Payment. All payments will be made after receipt of invoice, net 30 days.

Nature of Relationship. The parties agree the relationship created by this Agreement is that of independent contractor. VCOE understands and agrees that the VCOE, agents, employees, or subcontractors of VCOE are not entitled to any benefits normally offered or conveyed to LEA employees, including coverage under the California Workers' Compensation Insurance laws.

Authority. VCOE represents and warrants that VCOE has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

Binding Effect. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

Termination or Amendment. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

Compliance with Laws. VCOE hereby agrees that VCOE, officers, agents, employees, and subcontractors of VCOE shall obey all local, state, and federal laws and regulations in the performance of this Agreement.

VCOE shall be responsible for the safety of its employees and shall comply with California Code of Regulations Title 8, section 3205, COVID-19 Prevention.

Non-Discrimination and Equal Employment Opportunity. VCOE represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

Fingerprinting. VCOE shall ensure that VCOE and any employee who interacts with students, outside of the immediate supervision and control of the student's parent or guardian or a school employee, has a current valid criminal records summary as described in California *Education Code* section 44237. When VCOE performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to any local educational agency that it is contracting with pursuant to the subsequent arrest service.

Tuberculosis. VCOE shall ensure that any employee who interacts with students has submitted to VCOE a tuberculosis risk assessment or has been examined to determine that he or she is free of infectious tuberculosis.

Governing Law and Venues. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

Dispute Resolution. If any dispute arises out of or in connection with the Agreement, representatives of the Parties with authority to settle the dispute shall communicate, in person, electronically, or in writing within 30 days of written notice, in a good faith effort to resolve the dispute.

If the unresolved dispute is not resolved the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding the next section, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.

Attorney Fees. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or mediator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

Indemnification.

- a. If VCOE and LEA each participate in the VCSSFA, each party therefore collectively indemnifies and defends the other for general liability coverage under the VCSSFA self-insurance program.
- b. VCOE will indemnify LEAs not participating in the VCSSFA as follows: VCOE shall defend, indemnify and hold LEA and its governing board, officials, administrators, managers, employees and agents, harmless from and against any and all liability, loss, expense, reasonable attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of VCOE, its officials, administrators, managers, employees or agents.
- c. LEA not participating in VCSSFA will indemnify VCOE as follows: LEA shall defend, indemnify and hold VCOE, its governing board, officials, administrators, managers, employees and agents, harmless from and against any and all liability, loss, expense, reasonable attorneys' fees, or claims for injury or damage arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of LEA, its governing board, officials, administrators, managers, employees or agents.

Insurance.

- a. If VCOE and LEA participate in the VCSSFA, each party therefore collectively self-insure for general liability and property coverage, or have been afforded coverage as Additional Covered Parties, under the VCSSFA self-insurance programs. VCOE also self-insures for workers' compensation coverage.
- b. LEAs not participating in the VCSSFA must maintain coverages commensurate with its operations and activities.

Nature of Agreement. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

Counterpart Execution: Electronic Delivery. This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an "ink-signed" original.

Acknowledgement and Agreement

I have read this Agreement and agree to its terms

Holly Minear		5.28.25
VCOE Department Administrator	VCOE Signature	Date
Lisa Cline		5-29-25
VCOE Executive Director Internal Business Services	VCOE Signature	Date

Local Educational Agency Approval

Melissa Reyes		
LEA Business Office Administrator	Signature	Date

STATEMENT OF WORK

Term (required). The term of this Agreement shall commence on 07/01/2024 and terminate on 06/30/2025. The parties may agree to annual extensions after expiration of the initial term.

Fees (required).

Estimated Compensation or Cost for Services	\$ <u>70,000.00</u>
Other Ancillary Cost or fees, as applicable	\$ _____
Total not to Exceed	\$ _____

DESCRIPTION OF WORK (required):

VCOE will provide Vision Specialist Services to LEA 2 days a week.

WORK SCHEDULE (if applicable):

To be determined.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Facilities Agreement

Ratification of Agreement #24-231 - NV5 West, Inc. - Laboratory of Record Services - Ritchen Elementary School Modernization Project (Hubbard/Bennett/CFW)

The Ritchen Elementary School Modernization Project includes improvements to 28 existing classrooms, repurposing of current spaces into STEAM and piano labs, and upgrades to the multipurpose room (MPR) and library. These enhancements are designed to align with the District's vision and specifications for 21st-century K–5 classrooms and student support facilities.

The purpose of this consent item is to ratify the Agreement for Laboratory of Record (LOR) services with NV5 West, Inc., from the qualified pool of vendors, to provide DSA required LOR services for the Ritchen Elementary School Modernization Project.

Term of Agreement: June 1, 2025 through August 31, 2026

FISCAL IMPACT:

\$19,917.00 – Master Construct and Implementation Funds

RECOMMENDATION:

It is the recommendation of the Chief Information Officer and the Director of Facilities, in consultation with CFW, that the Board of Trustees ratify Agreement #24-231 with NV5 West Inc.

ADDITIONAL MATERIALS:

Attached: [Agreement #24-231, NV5 West, Inc. \(15 Pages\)](#)
[Proposal \(9 Pages\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into this _____ day of _____, 20____ by and between Oxnard School District (hereinafter referred to as "District") and _____, (hereinafter referred to as "Provider.")

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. **SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. **TIME OF PERFORMANCE.** The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. **PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

Provider shall be responsible for all costs of clean up and/or removal of spilled regulated substances as a result of Provider's services or operations performed under this Agreement, including, but not limited to:

- Hazardous and toxic substances,
- Hazardous waste,
- Universal waste,
- Medical waste,
- Biological waste,
- Sharps waste.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	Each Occurrence	Aggregate
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement, Automobile Liability Insurance, including non-owned and hired automobiles, as applicable with the following coverage limits: [REDACTED]

Personal vehicles: \$ 500,000.00 combined single limit or
\$100,000.00 per person / \$300,000.00 per accident

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance and Employers' Liability insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

Absent proof of Workers' Compensation Insurance, Provider will submit a statement requesting a waiver from this requirement and indicating the reason Workers' Compensation Insurance is not required.

- d. Errors and Omissions Insurance. Provider shall procure and maintain, during the term of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of the following: [REDACTED]

Accountants, attorneys, education consultants, \$1,000,000.00
nurses, therapists
Architects \$1,000,000.00 or \$2,000,000.00

- e. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
<input type="checkbox"/> Abuse and Molestation	\$ 2,000,000.00	\$4,000,000.00
<input type="checkbox"/> Pollution Liability	\$ 1,000,000.00	\$ 2,000,000.00
<input type="checkbox"/> Cyber Liability	\$ 5,000,000.00	
<input type="checkbox"/> Other: _____	\$ _____	\$ _____

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding
20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

ADDITIONAL COSTS OF EXPENSES:

**EXHIBIT C
REQUIRED CERTIFICATIONS**

Services Agreement Dated: _____, 2025__

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____

May 19, 2025

Oxnard School District
c/o CFW, Inc.
 1901 S. Victoria Ave., Ste. 106
 Oxnard, CA 93035

DSA No.: 03-121078
 File No.: 56-22

ATTENTION: Danyah Bray

SUBJECT: **Proposal for Materials Testing and Inspection Services for the Ritche E.S. Modernization, 3300 Via Marina Ave., Oxnard, CA 93035**

NV5 is pleased to submit this proposal for the referenced project. Our estimated scope of services and estimated costs are detailed below.

Scope of Work and Cost Estimate

Concrete:

	Rate		Units		Total
Concrete Technician - (cast cylinders - bag mix)	\$ 134.00	hr	4	\$	536.00
Concrete compression tests (5 cyls. per set)	\$ 33.00	ea	5	\$	165.00
Sample pickups	\$ 88.00	hr	1	\$	88.00
Anchor Installation - including torque testing	\$ 134.00	hr	48	\$	6,432.00
Torque wrench	\$ 33.00	dy	6	\$	198.00
Reinforcing Steel Bend tests	\$ 78.00	ea	1	\$	78.00
Reinforcing Steel Tensile tests	\$ 78.00	ea	1	\$	78.00
Reinforcing Steel sampling at shop	\$ 134.00	hr	4	\$	536.00

Structural Steel:

Field Welding Inspection	\$ 134.00	hr	64	\$	8,576.00
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Miscellaneous:

Trip Charge	\$ 35.00	ea	15	\$	525.00
Certified Payroll	\$ 55.00	wk	6	\$	330.00
DSA 291	\$ 395.00	ea	1	\$	395.00
Engineering	\$ 220.00	hr	9	\$	1,980.00
TOTAL:				\$	19,917.00

Assumptions:

- 1 Fee estimate is provided from DSA approved plans and 103 form provided by Owner's representative.
- 2 The estimate is provided for budgetary purposes only and is not a lump sum / not to exceed cost. Charges will be billed on a time-and-materials basis in accordance with the rates presented in our fee estimate. Additional services not specifically included in this proposal will be billed on a time-and-materials basis in accordance with the attached 2025 Schedule of Fees and prevailing wage rates.
- 3 Inspection and testing callouts will be 4 or 8 hour minimum daily charges.

NV5 West, Inc. appreciates the opportunity to be of service. If you have any questions, please do not hesitate to contact us.

Respectfully Submitted,
NV5 West, Inc.



Carol Harrison
Client Service Manager

Reviewed By,



Scott Moors, CEG 1901
Vice President

Attachment: Terms and Conditions
 2025 Fee Schedule

GENERAL TERMS AND CONDITIONS

1. The Agreement. This Agreement between the parties, which shall describe and govern Client's engagement of "Consultant" to provide services ("Services") in connection with the project ("Project") identified in the proposal ("Proposal"), consists of the Proposal, these terms and conditions, Consultant's fee schedule, and any exhibits or attachments referenced in any of these documents. Together these elements constitute the entire agreement between the parties, superseding any and all prior negotiations, correspondence, or agreements, either written or oral, with respect to the subject matter of this engagement. This Agreement shall be interpreted as though prepared by all parties and shall not be construed unfavorably against either party. Consultant requests written acceptance of the Agreement through its Proposal Acceptance Form, but the following actions shall also constitute Client's acceptance of the Agreement: (1) issuing an authorizing purchase order for any of the Services; (2) authorizing Consultant's presence on site; or (3) notification, written (including e-mail) or oral, to Consultant to proceed with any of the Services.

2. Standard of Care. The Services shall be performed in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar conditions and in the same locality as the Project. Data, interpretations and recommendations by Consultant will be based solely on information discovered by, or made available to, consultant during the course of the engagement. In connection with such information, Consultant shall not be responsible for the use or interpretation of such information by non-parties to this Agreement. Consultant shall not be held liable for problems that may occur if Consultant's recommendations are not followed.

3. Billing and Payment. Client shall pay Consultant in accordance with the schedule of fees or charges as shown in the Proposal or fee schedule. Backup data on billing will not be available unless prior arrangements have been made. Prior to initiation of the Services, Client is required to remit any retainer specified in the Proposal. Thereafter, Consultant will submit to Client invoices for the balance due, which shall be due and payable immediately upon submission. If Client objects to all or any portion of any invoice, Client will so notify Consultant in writing within ten (10) calendar days of the invoice date, identify the cause of disagreement, and immediately pay that portion of the invoice not in dispute. In the absence of written notification described above, the balance as stated on the invoice shall be deemed accepted. Invoices are delinquent if payment has not been received when due. In such event, Client shall pay an additional charge of one and one-half (1.5) percent per month (or the maximum percentage allowed by law, whichever is lower) on any delinquent amount. Payment thereafter will first be applied to accrued interest and then to the principal unpaid amount. Consultant shall be entitled to recover for all costs and expenses incurred (including any attorney's fees) in connection with collection of any delinquent amount. Consultant reserves the right to withhold all reports or deliverables and suspend any and all services unless and until payment is made by Client in accordance with this Agreement. Fee schedules are periodically revised. Unless otherwise agreed, new rates apply to ongoing work as such rates are issued.

4. Site Access and Conditions. Client will provide Consultant access to the Project site for all equipment and personnel necessary for the performance of the Services. As required to effectuate such access, Client will notify all owners, lessees, contractors, subcontractors, and other possessors of the Project site that Consultant must be allowed free access to the site. While Consultant agrees to take reasonable precautions to minimize damage to the site, Client understands that, in the normal course of performing the Services, some damage may occur, and further understands that Consultant is not responsible for the correction of any such damage unless so specified in the Proposal. Client is responsible for the accuracy of locations for all subterranean structures and utilities. Consultant will take reasonable precautions to avoid known subterranean structures and utilities, and Client waives any claim against Consultant, and agrees to defend, indemnify, and hold Consultant harmless from any claim or liability for injury or loss of any party, including costs of defense, arising from damage done to subterranean structures and utilities not identified or accurately located. In addition, Client agrees to compensate Consultant for any time spent or expenses incurred by Consultant in defense of any such claim with compensation to be based upon Consultant's prevailing fee schedule and expense reimbursement policy.

5. Cooperation and Project Understanding. To the extent requested by Consultant, Client will make available to Consultant all information in its possession regarding existing and proposed conditions at the site. Such information shall include, but not be limited to engineering reports, plot plans, topographic surveys, hydrographic data, soil data including borings, field and laboratory tests and written reports. Client shall immediately transmit to Consultant any new information concerning site condition which becomes available, and any change in plans or specifications concerning the Project to the extent such information may affect Consultant's performance of the Services. Client agrees, upon 24 hours oral or written notice, to provide a representative at the job site to supervise and coordinate the Services. Consultant shall not be liable for any inaccurate or incorrect advice, judgment or decision which is based on any inaccurate information furnished by Client and Client shall indemnify Consultant against claims, demands, or liability arising out of, or contributed to, by such inaccurate information.

6. Sample Disposal. Unless other arrangements are made, Consultant will dispose of all samples remaining at the time of report completion. Further storage or transfer of samples can be arranged at Client's prior written request, subject to a reasonable charge by Consultant. Client acknowledges that contaminated samples may be produced as a result of encountering hazardous materials at the site. In such event, Consultant shall properly contain, label, and store such materials on-site, and Client shall be responsible for its proper transportation and disposal. Consultant may be able to arrange for the transportation and disposal of hazardous materials at Client's request.

7. Construction Monitoring. If Consultant is engaged by Client to provide a site representative for the purpose of monitoring specific portions of any construction work, as set forth in the Proposal, then this Section 7 shall apply. If Consultant's engagement does not include such construction monitoring, then this Section shall be null and void. In connection with construction monitoring, Consultant will report observations and professional opinions to Client. Consultant shall report to Client any observed work which, in Consultant's opinion, does not conform to plans and specifications. Consultant shall have no authority to reject or terminate the work of any agent or contractor of Client. No action, statements, or communications of Consultant, or Consultant's site representative, can be construed as modifying any agreement between Client and others. Consultant's presence on the Project site in no way guarantees the completion or quality of the performance of the work of any party retained by Client to provide construction related services. Neither

the professional activities of Consultant, nor the presence of Consultant or its employees, representatives, or subcontractors on the Project Site, shall be construed to impose upon Consultant any responsibility for methods of work performance, superintendence, sequencing of construction, or safety conditions at the Project site. Client acknowledges that Client its general contractor or construction manager is solely responsible for job site safety, and warrants and agrees that such responsibility shall be made evident in any Project owner's agreement with the general contractor. Client also agrees to make Consultant an additional insured under any general contractor's general liability insurance policy. Prior to the commencement of the Work, Client shall provide Consultant with a certificate of insurance evidencing the required insurance. Such certificates shall be issued by an insurance carrier(s) acceptable to Consultant and shall be endorsed to include: (1) Consultant as additional insured; and (2) a waiver of subrogation as to Consultant. This insurance shall be primary to any insurance available to Consultant. In the event Consultant expressly assumes any health and safety responsibilities for hazardous materials or other items specified in this Agreement, the acceptance of such responsibility does not and shall not be deemed an acceptance of responsibility for any other health and safety requirements, such as, but not limited to, those relating to excavation, trenching, drilling or backfilling.

8. Project Changes. In the event Client, the Project owner, or other party makes any changes in the plans and specifications, Client agrees to hold Consultant harmless from any liability arising out of such changes, and Client assumes full responsibility unless Client has given Consultant prior notice and has received Consultant's written consent for such changes.

9. Discovery of Unanticipated Hazardous Materials. Client warrants that it has made reasonable efforts to inform Consultant of known or suspected hazardous materials on or near the Project site. The parties acknowledge that hazardous materials may exist at a site where there is no reason to believe they are present. Consultant and Client agree that the discovery of such unanticipated hazardous materials constitutes a changed condition which may require either a re-negotiation of the scope of Consultant's Services or termination of such Services or this Agreement. Consultant agrees to notify Client as soon as practicable should hazardous materials be encountered at the site. Client agrees that in the event of the discovery of hazardous materials at the site it will report such discovery to the proper authorities as required by Federal, State, and local regulations. Client agrees to make the required report at the recommendation of Consultant, or, if unable to do so, authorizes Consultant to make such report. Client also agrees to inform the Project site owner in the event that hazardous materials are encountered at the site. Notwithstanding any other provision of this Agreement, Client waives any claim against Consultant, and to the maximum extent permitted by law, agrees to defend, indemnify, and save Consultant harmless from any claim, liability and/or defense costs for injury or loss arising from the presence of hazardous materials on the project site, including any costs created by delay of the project and any costs associated with possible reduction of the property's value. Client is responsible for ultimate disposal of any samples secured by Consultant which are found to be contaminated.

10. Concealed or Subsurface Conditions. Consultant cannot know or guarantee the exact composition of a structure or site's concealed or subsurface condition, even after conducting a comprehensive exploratory program. Client acknowledges that there is a risk that exploratory destructive testing, drilling and sampling may result in damage or contamination of certain areas. Although Consultant will take reasonable precautions to avoid such an occurrence, Client waives any claim against, and agrees to defend, indemnify and save Consultant harmless from any claim or liability for injury or loss which may arise as a result of any exploratory activities. Client also agrees to adequately compensate Consultant for any time spent and expenses incurred in defense of any such claim.

11. Risk Allocation and Limitation of Liability. To the fullest extent permitted by law, and not withstanding any other provision of this Agreement, the total liability, in the aggregate, of the Consultant, and its officers, directors, partners, employees, agents and sub-consultants, and any of them, to the Client and anyone claiming by, through or under the Client, for any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to the Project or the agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of the Consultant, and its officers, directors, employees, agents or sub-consultants, or any of them, shall not exceed the total compensation received by the Consultant, for Services provided under this Agreement or \$50,000 whichever is more. Client agrees that Consultant shall not be responsible for the means, methods, procedures performance, site safety of the construction contractors or subcontractors, or for their errors or omissions. Client agrees that the work created pursuant to this Agreement is for the sole and exclusive use of Client and is not for the benefit of any third parties. This Agreement and the Services to be performed hereunder shall in no way be construed as a guarantee of deficient-free construction.

12. Limitations. Consultant's reports are prepared for Client and their client, and are not transferrable or assignable. The provisions of Consultant's reports does not imply that we are providing expert testimony for any litigation including answering interrogatories, answering questions in depositions, attending depositions, preparing exhibits for trial, providing expert testimony, or other litigation related services unless otherwise expressly stated in our service agreement. Consultant's reports shall not guarantee in any way the viability or safety of any structure, does not relieve the property owner of the responsibility for making repairs to the property, nor does Consultant's report relieve the property owner of the responsibility for ensuring that their building meets all applicable building codes or laws.

13. Delays. Consultant shall not be liable to Client for delays. Client shall indemnify, defend, and hold harmless Consultant from any actions or claims arising from delays.

14. Termination. This Agreement may be terminated without cause by either party upon thirty (30) days written notice, and at any time by either party if the other party defaults in the performance of any material provision of this Agreement and such default continues for a period of seven (7) days after written notice thereof. In the event of termination, Consultant will be paid for services performed through the date of termination, plus reasonable termination expenses, including the cost of completing analyses, demobilization, records and reports necessary to document job status at the time of termination.

15. Intellectual Property & Work Product. (i) All processes, procedures, work product, materials, methodologies or services used or provided by CONSULTANT in connection with this Project was, shall remain, or will always be, the intellectual property of CONSULTANT. Nothing in this Agreement shall operate as a waiver of ownership or a sale of ownership of any CONSULTANT intellectual property. (ii) Client represents and warrants that Client owns and/or has the right to use the intellectual property that is contained in any instrument, report, media, drawing, design, submittal, or document that Client provides to CONSULTANT in connection with the Project, and that said Client-provided document does not and shall not infringe, misappropriate, or violate the intellectual property rights of any third-parties (iii) All documents including reports, electronic media, and drawings, prepared or furnished by CONSULTANT and its subconsultants pursuant to this Agreement are instruments of service in respect of this Project and CONSULTANT will retain an ownership and property interest therein whether or not the Project is completed. The Client may make and retain copies

of such documents for information and reference in connection with the Project; however, such documents are not intended or represented to be suitable for reuse by the Client, including extensions of the Project or on any other project, nor are they to be relied upon by anyone other than the Client. Accordingly, the Client will, to its fullest extent permitted by law, defend, indemnify and hold harmless CONSULTANT from and against any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions and damages whatsoever arising out of or resulting from any unauthorized reuse of the documents or disbursement by Client to third parties. If it is necessary to distribute any documents to an unrelated third party, both the third party and Client agree: (a) the third party is bound by all of the conditions and limitations of this Agreement and related documents; and (b) the third party is bound by all limitations of liability or indemnity provisions.

16. Resolution of Disputes. The Client shall make no claim for professional negligence, either directly or by way of a cross complaint against the Consultant, unless the Client has first provided the Consultant with a written certification executed by an independent consultant currently practicing in the same discipline as the Consultant and licensed in the same State. This certification shall: (a) contain the name and license number of the certifier; (b) specify the acts or omissions that the certifier contends are not in conformance with the standard of care for a consultant performing professional services under similar circumstances; and (c) state in detail the basis for the certifier's opinion that such acts or omissions do not conform to the standard of care. All claims, disputes, controversies or matters in question arising out of, or relating to, this Agreement or any breach thereof, including but not limited to disputes arising out of alleged design defects, breaches of contract, errors, omissions, or acts of professional negligence, (collectively "Disputes") shall be submitted to mediation before and as a condition precedent to pursuing any other remedy. Upon written request by either party to this Agreement for mediation of any dispute, Client and Consultant shall select a neutral mediator by mutual agreement. Such selection shall be made within ten (10) calendar days of the date of receipt by the other party of the written request for mediation. In the event of failure to reach such agreement or in any instance when the selected mediator is unable or unwilling to serve and a replacement mediator cannot be agreed upon by Client and Consultant within ten (10) calendar days, a mediator shall be chosen as specified in the Mediation Rules of the American Arbitration Association then in effect, or any other appropriate rules upon which the parties may agree. Any cause of action brought against Consultant shall be brought within one year of the work or services performed under this Agreement.

17. Assigns. Client may not assign this Agreement or any right or obligation hereunder without the prior written consent of Consultant, which shall not be unreasonably withheld or delayed; provided, however, that no consent shall be necessary in the event of an assignment to a successor entity resulting from a merger, acquisition or consolidation by either party or an assignment to an Affiliate of either party if such successor or Affiliate assumes all obligations under this Agreement.

18. Waiver of Jury Trial. Each party waives its right to a jury trial in any court action arising between the parties, whether under this Agreement or otherwise related to the work being performed under this Agreement.

19. Liability for Others. Consultant shall not be responsible for the acts or omissions of the Client, architect, architect's other consultants, contractor, subcontractor, other third parties or their respective agents, employees, assigns, successors, or other persons performing any of the work. Consultant shall promptly notify Client if Consultant becomes aware of any inconsistencies in the services or information provided by other parties.

20. Governing Law and Survival. The validity of this Agreement, these terms, their interpretation and performance shall be governed by the laws of the State in which the Project is located. If any of the provisions contained in this Agreement are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired. Limitations of liability, indemnification, and non-solicitation & hiring of employees shall survive the termination of this Agreement for any reason. The failure of a party hereto at any time or times to require performance of any provision hereof shall in no manner affect its right at a later time to enforce the same. No waiver by a party of any condition or of any breach of any term contained in this Agreement shall be effective unless in writing and signed by the waiving party, and no waiver in any one or more instances shall be deemed to be a continuing waiver of any such condition or breach in other instance or a waiver of any other condition or breach of any other term.

21. Waiver. No waiver by a party of any condition or of any breach of any term contained in this Agreement shall be effective unless in writing and signed by the waiving party, and no waiver in any one or more instances shall be deemed to be a continuing waiver of any such condition or breach in other instance or a waiver of any other condition or breach of any other term.

22. Enforceability. This Agreement shall be interpreted by the parties in a manner that ensures this Agreement's compliance with applicable local, state, federal, or foreign laws. The parties affirm that this Agreement is a collaborative effort between Client and Consultant, with no single party considered the drafter of this Agreement or having the drafting of this document construed against them.

23. Severability. Should a court find one of the provisions of this Agreement unenforceable, the remaining provisions of this Agreement shall remain in full force and affect.

24. Insurance. Consultant shall not (1) post a bond, (2) insure, or (3) indemnify Client against losses caused from the acts or omissions of other Contractors or Subcontractors that are not under contract to perform work for Consultant. Client shall require other Contractors and Subcontractors to carry adequate insurance coverage, including such coverage for any performance for Client, to insure and indemnify Consultant against claims for damages, and to insure compliance with Project requirements, including work performance and materials.

25. Entire Agreement. This Agreement represents the entire agreement between the parties. No other prior written or oral representations, negotiations, or discussions are part of this agreement. To the extent allowed by law, any agreement that is a part of the scope of Consultant services and incorporated by reference into this agreement shall be subordinated to the terms and conditions of this agreement where they conflict.

2025 GEOTECHNICAL / MATERIAL TESTING FEE SCHEDULE

GENERAL TERMS & CONDITIONS

- 1. Testing Samples** - An hourly preparation charge will be added to all samples submitted that are not ready for testing.
- 2. Turn-Around-Time** - Standard TAT indicated in superscript. See notes regarding TAT at bottom of page 3.
RUSH: 50% surcharge. Sample prioritized over other samples in que.
PRIORITY: 100% surcharge: Completed as fast as possible per method.
- 3. Project Setup** - A \$225 fee applies for setup and administration of On-Call agreements and contracts less than \$3,500.
- 4. Scheduling** - A minimum of 24-hour notice is required to schedule personnel (48-hour for DSA/OSHPD projects). For same-day scheduling, a 50% premium applies. Same-day cancellations will incur a 2-hour charge. Cancellation after field personnel have been dispatched will be charged a 4-hour minimum charge.
- 5. Minimum Charges** - A minimum charge of 4 hours applies to inspection/testing call-out between 0 and 4 hours. Eight (8) hours will be charged for work performed over 4 hours up to 8 hours. Overtime charges will be rounded to the nearest half hour.
- 6. Overtime Rates** - Rates are based on an 8-hr workday between 7:00 a.m. and 4:00 p.m., Monday-Friday. Work outside of these hours or in excess of 8 hr/day or 40 hr/wk will be charged at 1.5 times the listed rates. Work over 12 hours in 1 day or work on Sundays or holidays will be charged at 2.0 times quoted rates. Special Shift work is charged a 1.5 times normal rate unless a full week work (5 days) is scheduled.
- 7. Holidays** - New Year Day, Memorial Day, Independence Day, Labor Day, Veteran Day, Thanksgiving Day & the following Friday, and Christmas Day. For holidays falling on Sat. or Sun., the closest regular workday will be observed.

- 8. Travel** - Hourly travel is charged portal-to-portal for technicians. Travel charges may be waived for special inspectors within 25 miles of our laboratory. Mileage/Trip Charges charged at rates listed below.
- 9. Per Diem** - Per diem will be charged at 1.1 times the Federal (GSA) rate for all out-of-town assignments unless otherwise arranged.
- 10. Project Management & Report Distribution** - All assignments are under the supervision of a Professional Engineer. PE time of 0.1 hour per inspection or ½-hour/week (min) will be invoiced for scheduling, management, & report review.
- 11. Expenses / Drillers-CPT / Subcontractors** - Cost plus 15%.
- 12. Prevailing Wage** - Client shall notify NV5, in writing, of any requirement for payment of California Prevailing Wage or other predetermined wage condition. Client agrees to indemnify NV5 against all costs related Client's failure to notify NV5 of wage requirements.
- 13. Sample Disposition** - All samples will be disposed upon completion of testing. Samples suspected of contamination will be held pending disposition by Client. Samples may be archived for a specified period for an agreed monthly fee - typically \$5/mo per ring/tube sample, \$10/mo AC box, \$15/mo bulk.
- 14. Certified Payroll** - A \$45 per week, per project processing fee for Certified Payroll is assessed on Prevailing Wage Projects.
- 15. Escalation** - Listed rates are subject to annual escalation in accordance with NV5 Ventura's published annual Fee Schedule. Updated Fee Schedules will be published annually and become effective January 1.
- 16. Project Labor Agreements:** A project administration and Union expense surcharge fee of \$35/hr is assessed on projects under a PLA.

I. PROFESSIONAL, TECHNICAL, & SUPPORT STAFF

(Hourly rates unless otherwise indicated. Charges are portal-to-portal from/to NV5's lab)

A. Professional Staff

	Standard
1 Principal Engineer/Geologist/Consultant	\$ 240
2 Senior Engineer/Geologist/Consultant (PE, CEG)	\$ 220
3 Project Engineer/Geologist/Consultant	\$ 190
4 Sr. Staff Engineer/Geologist/Consultant	\$ 170
5 Staff Engineer/Geologist/Consultant	\$ 155
6 Construction Services Manager	\$ 215
7 Project Manager	\$ 195

B. Technical Staff

	Prevailing Wage	Standard
1 ICC Special Inspector I / Soil-Asphalt-ACI Technician I	\$ 134	\$ 103
2 ICC Special Inspector II / Soil-Asphalt-ACI Technician II	\$ 138	\$ 114
3 ICC Special Inspector III/Soil-Asphalt-ACI Technician III	\$ 144	\$ 124
4 AWS Certified Welding Inspector I	\$ 138	\$ 108
5 AWS Certified Welding Inspector II	\$ 144	\$ 119
6 Roofing/Waterproofing Inspector I	\$ 134	\$ 108
7 Roofing/Waterproofing Inspector II	\$ 144	\$ 119
8 NDT Technician I (UT/Mag Part./Dye Pen.)	\$ 136	\$ 107
9 NDT Technician II (UT/Mag Part./Dye Pen.)	\$ 140	\$ 119
10 Field Supervisor	\$ 152	\$ 134

C. Public Works/DSA/OSHPD Inspection

	Prevailing Wage	Standard
1 Project Inspector I / OSHPD IOR C, DSA PI III	\$ 136	\$ 124
2 Project Inspector II / OSHPD IOR B, DSA PI II	\$ 151	\$ 140
3 Project Inspector III/ OSHPD IOR A, DSA PI I	\$ 172	\$ 157
4 DSA Masonry / Shotcrete Inspection I	\$ 140	\$ 115
5 DSA Masonry / Shotcrete Inspection II	\$ 150	\$ 132
6 Special Inspection Verified Report (SIVR/VR, each)		\$ 336
7 Laboratory / Geotech. Verified Rpt (DSA 291/293 - Test only, each)		\$ 555
8 Combined Lab Verified Report (DSA 291 - Tests & Inspections, each)		\$ 720
9 DSA 5 SI (Inspector Qualifications, each)		\$ 98
10 DSA 109 Transfer of Geotechnical Responsibility		\$ 1,800

D. Support Staff & Special Services

	Standard
1 Laboratory Technician	\$ 144
2 Certified Payroll Admin.(per project, per week)	\$ 55
3 Court Appearance and Depositions (hourly, 4 hr min)	\$ 525
4 Clerical	\$ 82

E Pickup/Delivery, Field Vehicle, Sample Storage & Mileage

	Standard
1 Sample Pickup/Delivery (hourly, plus mileage)	\$ 88
2 Saturday Sample Pickup/Delivery (hourly, 4 hr minimum, plus mileage)	\$ 132
3 Mileage - (per mile, \$35/day min. charge)	\$ 0.80
4 Mileage - Coring Truck (per mile)	\$ 0.85
5 Vehicle - Field Truck 2WD (per day)	\$ 70
6 Vehicle - Field Truck 4WD (per day)	\$ 88
7 Sample Storage - Bulk Bag, HMA Box, AC Binder (after testing complete) per mo.	\$ 10
8 Sample Storage - Geotech Tube (after testing complete) per month	\$ 2

F Prevailing Wage / Labor Agreement Administration

	Standard
1 Prevailing Wage - Certified Payroll Reporting, per week	\$ 45
2 Project Labor Agreement - Hourly Surcharge	\$ 35

H Diamond Coring (min. charge = field time w/travel + 1 hr. mob./demob.)

	Standard
1 Machine, truck & 1 operator (accessible flatwork only)	\$ 256 \$ 224
2 Machine, truck & operator & helper	\$ 376 \$ 336
3 Coring Bit Charge (per inch)	\$ 3.75

Standard Laboratory Turn-Around-Times:

(where applicable TAT indicated in superscript following the test method):

^A - 3 working days; ^B - 5 working days; ^C - 7 working days; ^D - 10 working days; ^E - >10 working day
 Standard TAT indicates anticipated testing time under typical conditions and is subject to availability and precedence. RUSH TAT prioritizes testing over other samples. PRIORITY TAT dedicates technician to complete test as quickly as possible per the method specifications - hourly charges apply for weekend or holiday work.

II. LAB TESTS: AGGREGATE, SOIL, & STONE

A. Soils - Geotechnical

	Fee
1 Atterberg Limits (LL and PL) – ASTM D4318, CTM 204 ^B	\$ 232
2 Consolidation (up to 9 Load/Rebound Pts) – ASTM D2435 ^E	\$ 404
3 Consolidation Time-Rate Curves, each ^E	\$ 101
4 Collapse – ASTM D4546 ^B	\$ 199
5 additional Load Increment (Consol./Collapse) – per pt.	\$ 78
6 Direct Shear, remolded sample – ASTM D3080 ^D	\$ 352
7 Direct Shear, undisturbed (ring) sample – ASTM D3080 ^D	\$ 298
8 Direct Shear, Repeated Residual – ASTM D3080 ^E	\$ 820
9 Expansion Index – ASTM D4829 ^B	\$ 256
10 Moisture & Dry Density (ring samples)– ASTM D2937 ^C	\$ 28
11 Organic Content by Oven Burn-off – ASTM D2974 ^B	\$ 270
12 pH (soil) – ASTM D4972 ^C	\$ 46
13 Resistivity – ASTM G57 ^C	\$ 71
14 Resistivity (Minimum) – CTM 643 ^C	\$ 189
15 Soil Classification – ASTM D2488 – Visual-Manual ^A	\$ 54
16 Soluble Chloride / Soluble Chloride - each (soils) ^C	\$ 96
17 Unconfined compression on prepared specimens ^C	\$ 167

B. Particle Size Analysis

(listed fees are for standard ASTM C33 sieve stack, special sieves by quote)

	Fee
1 Sand Equivalent – ASTM D2419, CTM 217 ^A	\$ 138
2 Sieve #200 wash only – ASTM D1140, CTM 202 ^A	\$ 115
3 Sieve (coarse or fine only, no wash – ASTM C136, CTM 202) ^A	\$ 126
4 Sieve (coarse & fine w/ wash – ASTM C136, CTM 202) ^A	\$ 160
5 Hydrometer w/ Fine Sieve – ASTM D422, CTM 203 ^B	\$ 256
6 Hydrometer w/ Fine & Coarse Sieve – ASTM D422, CTM 203 ^B	\$ 292

C. Moisture Density Relationship

	Fee
1 Max. Density-Opt. Moisture (4 in. mold) – ASTM D1557, D698 ^A	\$ 258
2 Max. Density-Opt. Moisture (6 in. mold) – ASTM D1557, D698 ^A	\$ 318
3 Max. Density-Opt. Moist. w/ Rock Corr. – ASTM D1557, D4718 ^A	\$ 378
4 Maximum Density Checkpoint (4 in. mold) ^A	\$ 114
5 Caltrans Relative Compaction (Wet Density) – CTM 216 ^A	\$ 334

D. Aggregate, Soil & Rock

	Fee
1 Abrasion Resistance by LA Rattler – ASTM C131, CTM 211 ^B	\$ 246
2 Absorption, sand or gravel – ASTM C127, C128 ^B	\$ 70
3 California Bearing Ratio (CBR) with expansion – ASTM D1883 ^C	\$ 820
4 Clay Lumps and friable particles, per primary size–ASTM C142 ^C	\$ 131
5 Cleanness Test – ASTM D4740, CTM 227 ^A	\$ 149
6 Crushed particles, per primary size ^C	\$ 189
7 Durability Index (\$120 per size fraction) – CTM 229 ^A	\$ 246
8 Flat & Elongated Particles (per bin size) – ASTM D4791 ^C	\$ 214
9 Lightweight pieces, per size fraction – ASTM C123 ^C	\$ 458
10 Moisture determination (aggregate samples) ^A	\$ 40
11 Mortar making properties of Sand ASTM C87 ^D	\$ 442
12 Organic Impurities – ASTM C40, CTM 213 ^B	\$ 110
13 Petrographic Analysis of Gravel – ASTM C295 (single grading) ^E	\$ 570
14 Petrographic Analysis of WC Sand – ASTM C295 (pre-graded) ^E	\$ 970
15 Potential Reactivity Test – ASTM C289 Chemical Method ^D	\$ 570
16 Potential Reactivity – ASTM C227 Mortar Bar Method (3 month) ^E	\$ 895
Each additional month	\$ 135
17 Potential Reactivity Test – ASTM C1260 Rapid Method ^E	\$ 715
18 Potential Reactivity – ASTM C1293 Mortar Bar w/ Pozz (12 m) ^E	\$ 1,825
Extend to 24-months add (C1293 requires Sp.Grav. & Unit Wgt)	\$ 920
19 Potential Reactivity Test – ASTM C1567 Rapid-Cement Combo ^E	\$ 865
20 'R' Value – ASTM D2844, CT 301 (Treated material by quote) ^C	\$ 362
21 Specific gravity w/ absorption - coarse – ASTM C127, CTM 206) ^B	\$ 127
22 Specific gravity w/ absorption - fine – ASTM C128, CTM 207) ^B	\$ 149
23 Sulfate Soundness, 5 cycle test per primary size – ASTM C88 ^D	\$ 416
24 Thermal Resistivity of Soil (including 1 proctor curve) ^D	\$ 1,175
25 Uncompacted Void Content of Fine Aggregate – AASHTO T304 ^B	\$ 200
26 Unit weight – ASTM C29 ^B	\$ 83

E. Lime Treatment / Soil Cement / CTB Tests

	Fee
1 Lime Treatment: pH by Eades & Grim – ASTM D6276 ^B	\$ 412
2 Lime Treatment: Fabrication & Compaction (3) – ASTM D3551 ^B	\$ 502
3 Lime Treatment: Compressive Strength (ea) – ASTM D5102 ^B	\$ 126
4 Soil Cement – Moist.-Dens. - ASTM D558 – Lab Mixed ^B	\$ 468
5 Soil Cement – Moist.-Dens. - ASTM D558 – Field Mixed ^C	\$ 350
6 Soil Cement – Wet-Dry Durability – ASTM D559 ^E	\$ 1,120
7 Soil Cement – Freeze-Thaw Durability – ASTM D560 ^E	\$ 1,310
8 Soil Cement – Mix, Compact & Cure, each – ASTM D1632 ^A	\$ 149
9 Soil Cement – Compressive Strength - each – ASTM D1633 ^A	\$ 137
10 Cement Treated Base (CTB), compact & cure (3 samples) ^E	\$ 502
11 Cement Treated Base – Compression (ea)	\$ 125
12 Cement Treated Base – Stability (3)	\$ 600

F. Rip Rap / Rock Slope Protection / Dimensional Stone

	Fee
1 Rock Gradation D (hourly engineering charge - per quote)	
2 Absorption / Apparent Specific Gravity – ASTM C127, CTM 206 ^D	\$ 149
3 Durability – CTM 229 ^D	\$ 316
4 Percentage Wear – ASTM C131 ^D	\$ 268
5 Compressive Strength – ASTM C170 ^D	\$ 160
6 Water Absorption & Density – ASTM C97 (3 required) ^D	\$ 101
7 Modulus of Rupture – ASTM C99 ^D	\$ 173
8 Flexural Strength – ASTM C880 ^D	\$ 196
9 Sulfate Soundness, 5 cycle test per primary size – ASTM D5240 ^D	\$ 3,715
10 addition Soundness samples (>5 specimens)	\$ 710
11 Sample Preparation (<i>cutting/crushing/processing-1 hr min</i>)/hr	\$ 191

III. LAB TESTS: CEMENT, CONCRETE, & MASONRY

A. Cement

	Fee
1 Grab sample (CCR Title 24) includes 1 year storage	\$ 86
2 Compression Test – High Strength Grout 2" cube – ASTM C109 ^A	\$ 71

B. Concrete

1 Compression test: Concrete 4x8 cylinder – ASTM C39	\$ 33
2 Compression test: Concrete 6x12 cylinder – ASTM C39	\$ 39
3 Compression test: Concrete/Shotcrete Core – ASTM C42 ^C	\$ 88
4 Concrete cylinder mold (w/ lid - spare)	\$ 14
5 Concrete cylinder p/up: 4x8 (>25mi. radius of Lab add hrly p/up rate)	\$ 19
6 Concrete cylinder p/up: 6x12 (>25mi. radius of Lab add hrly p/up rate)	\$ 26
7 Concrete Mix Design Review (excludes testing & revisions) ^A	\$ 316
8 Concrete mix proportion revision	\$ 220
9 Concrete Trial Batch (includes 6 compression tests)	Per Quote
10 Coring of Shotcrete/Gunitite panel in laboratory, each core	\$ 78
11 Density of Lightweight Struct. Concrete (ASTM C567 -Equil) ^C	\$ 248
12 Drying shrinkage – ASTM C157 (set of 3, 5 ages) ^E	\$ 650
13 End preparation of cores, diamond sawing, per cut	\$ 26
16 Flexural beam pickup (>25mi. radius of Lab add hrly p/up rate)	\$ 55
17 Flexural strength, 6"x6" beam – ASTM C78 & C293 ^A	\$ 100
18 Lab Trial Batch, not including specimen tests - ASTM C192	Per Quote
19 Lightweight insulating concrete – unit weight (oven dry)	\$ 127
20 Lightweight. insulating concrete compress, 4 req. – ASTM C495	\$ 101
21 Modulus of elasticity, 4"x8" cylinder – ASTM C469 ^D	\$ 324
22 Non-Shrink (Dry-Pack) Grout Compression – 2"x2"x2"	\$ 65
23 Petrographic Analysis - Hardened Concrete – ASTM C856 (per core) ^E	\$ 1,240
24 Poisson's Ratio on 6"x12" cylinders – ASTM C469 ^D	
25 Shotcrete/Gunitite panel pick-up (>25mi. radius of Lab add hourly pickup rate)	\$ 97
26 Splitting Tensile – ASTM C496 ^D	\$ 238
27 Thermal Resistivity – Concrete - FTB ^D	\$ 1,185

C. Masonry

	Fee
1 Absorption - Brick, 5 required – ASTM C67 ^D	\$ 92
2 Absorption - Concrete Masonry Unit, 3 required – ASTM C140 ^D	\$ 71
3 Compression - Concrete Masonry Unit, 3 required – ASTM C140 ^D (requires absorption & unit wt. tests for net area)	\$ 108
4 Compression - Masonry Core ^C	\$ 67
5 Compression - Masonry Prisms 8"x 8" – ASTM C1314 ^D	\$ 210
6 Compression test, Masonry Grout 3x6" specimens - ASTM C1019	\$ 49
7 Compression test, mortar specimens - ASTM C109	\$ 49
8 Compression, brick, 5 required – ASTM C67 ^D	\$ 60
9 Diamond sawing of masonry specimens, if required (minimum)	\$ 35
10 Dimensions – masonry unit, 3 required ^D	\$ 65
11 Linear shrinkage, masonry unit, set of 3 – ASTM C426 ^F	\$ 590
12 Masonry Unit Acceptance Tests – ASTM C140 ^D (set of 3) (includes absorption, compression, dimensions, unit weight)	\$ 765
13 Mortar Aggregate Ratio – ASTM C780 (A4) ^B	\$ 426
14 Modulus of rupture, brick, 5 required – ASTM C67 ^D	\$ 142
15 Moisture content - masonry unit (as received), 3 req'd – ASTM C140 ^D	\$ 62
16 Relative Mortar Strength - CTM 515 ^D	\$ 550
17 Sample Pickup – Grout, Mortar (per specimen)	\$ 39
18 Sample Pickup – Masonry Prism (per specimen)	\$ 100
19 Shear test on masonry core – CBC 2105A.4 ^B	\$ 141
20 Tensile test on masonry block	\$ 550
21 Unit weight, Masonry Unit, 3 required – ASTM C140 ^D	\$ 74
22 Veneer Shear Test – ASTM C482 ^D (5 required)	\$ 246
23 Visual Examination & Photo-Document Core – CBC 2105A.4 ^B	\$ 62

IV. LAB TESTS: REINFORCING & STRUCTURAL STEEL

A General Testing

	Fee
1 Fireproofing Density (Oven Dried) - ASTM E605 ^B	\$ 135
2 Processing mill certification (each size & heat)	\$ 40
3 Torque Wrench Calibration (25-250 ft-lb)	\$ 145
4 Rockwell or Brinell Hardness, average of three readings	\$ 44
5 Zinc coating, each item (includes Haz Mat Fee) ^C	\$ 256

B Reinforcing Steel

	Fee
1 Deformations, reinforcing steel ^C	\$ 71
2 Pre-stress, strand or wire, tensile & elongation ^D	Per Quote
3 Proof test on post-tension assembly	Per Quote
4 Bend Test (rebar) <=#11 ^C	\$ 78
4 Bend Test (rebar) >=#11 ^D	\$ 400
5 Tensile test (rebar), up to & including #8 ^C	\$ 78
6 Tensile test (rebar) #9, #10, #11 ^D	\$ 149
7 Tensile test (rebar) #14, #18 ^D	\$ 380
8 Rebar Mechanical Coupler (Tension) Test (up to #11 bar) ^D	\$ 264

C Structural Steel

	Fee
1 Cutting & machining charges	cost plus 15%
2 Bend test, structural, all sizes	\$ 92
3 Tensile test, ≤ ¾" cross-section (cutting & machining extra)*	\$ 103
4 Tensile test, > ¾" cross-section (cutting & machining extra)*	\$ 160

D High Strength Bolts

	Fee
1 High-Strength Bolt Assembly ea. (Bolt, Nut, & Washer) ^D (<7/8")	\$ 385
2 High-Strength Bolt Assembly ea. (Bolt, Nut & Washer) ^D (7/8"-1.125")	\$ 455
3 High-Strength Bolt Assembly ea. (Bolt, Nut & Washer) ^D (>1.125")	\$ 505
5 Bolt – Wedge Tensile ^D - ASTM F606 (<7/8")	\$ 75
6 Bolt – Wedge Tensile ^D - ASTM F606 (7/8" - 1.125")	\$ 100
7 Bolt – Wedge Tensile ^D - ASTM F606 (> 1.125")	\$ 125
8 Bolt – Proof Load/Elongation ^D - ASTM F606 (<7/8")	\$ 80
9 Bolt – Proof Load/Elongation ^D - ASTM F606 (7/8" - 1.125")	\$ 110
10 Bolt – Proof Load/Elongation ^D - ASTM F606 (>1.125")	\$ 130
11 Nut - Proof Load ^D - (<7/8")	\$ 65
12 Nut - Proof Load ^D - (7/8" - 1.125")	\$ 80
13 Nut - Proof Load ^D - (>1.125")	\$ 95
14 Hardness (ASTM E18) ^D	\$ 75

V. LAB TESTS: ASPHALT & ASPHALTIC CONCRETE

A Emulsions And Slurry Seals

	Fee
1 Consistency test – ASTM D3910 ^A	\$ 115
2 Residue by Evaporation – T59, CT330, D6934 ^A	\$ 172
3 Solids content by evaporation and ignition extraction (slurry) ^A	\$ 298
4 Wet Track Abrasion – ASTM D3910 (prep. not included) ^A	\$ 192

B Asphaltic Concrete, Aggregate And Mixes

	Fee
1 Air Voids – ASTM D3203, T269 (does not include max.)	\$ 318
2 Bulk Specific Gravity (HVEEM – 3 pt. LTMD) CT308 / T166 ^A	\$ 298
3 Coring of asphaltic concrete – See Section E Diamond Coring Extraction, % bitumen	
4 Ignition Oven Method – ASTM D6307, AASHTO T308, CT 382 ^A	\$ 210
5 Solvent Extraction Method – ASTM D2172, AASHTO T164 ^B	\$ 388
5 Film Stripping – CTM 302 ^C	\$ 200
6 Gyrotory Compaction, 6" specimen, Lab Mix* – AASHTO T312 ^B	\$ 432
7 Gyrotory Compaction, 6" specimen, Plant Mix* – AASHTO T312 ^B	\$ 372
8 Gyrotory Compaction- ARHM, 6" specimen, Plant Mix* – AASHTO T312 ^B * Add \$115 for Asphalt Rubber	\$ 740
9 Hamburg Wheel Track – AASHTO T324 ^B	\$ 1,790
10 Ignition Oven Correction Factor – CTM 382 ^B	\$ 785
11 Marshall – Preparation & Compaction ^A	\$ 252
12 Marshall - Stability and flow (core) – ASTM D6927 ^A	\$ 157
13 Marshall - Stability and flow (bulk) – ASTM D6927 ^B	\$ 394
14 Marshall - Specific Gravity – ASTM D2926 ^A	\$ 276
15 Theoretical Maximum Specific Gravity (RICE) – D-2041, CT 309 ^A	\$ 240
16 Moisture content – ASTM D-1461 ^A	\$ 136
17 Recovery of Extracted Asphalt (extraction only) - ASTM D5404 ^D	\$ 302
18 Recovery of rubber from ARHM extraction ^D	\$ 378
19 Specific gravity of core – ASTM D2726 ^A	\$ 71
20 HVEEM Stabilometer test on premixed sample – CTM 366 ^A	\$ 224
21 Stabilometer test and mixing of sample ^B	\$ 480
22 Surface Abrasion – CTM 360 ^C	\$ 630
23 Resistance to Moisture Induced Damage – T-283 ^D	\$ 2,225
24 Resistance to Moisture Induced Damage – CT 371 ^D	\$ 3,185

VI. MATERIALS AND EQUIPMENT

A. Equipment

	Fee
1 Air Meter (Concrete).per day	\$ 65
2 Asphalt Patch (cold patch / cutback) – per bag	\$ 47
3 Calibrated Hydraulic Ram (Pull test) - per day	\$ 114
4 Ceiling Wire Dead-Weight Equip. - per day	\$ 194
5 Coating Thickness Gauge - per day	\$ 135
6 Concrete Slab Moisture Emission Kit / RH Probe (ea.)	\$ 103
7 Cure Box - Insulated (per box, per deployment)	\$ 175
8 Cure Box - Temperature Controlled (per month)	\$ 500
9 Floor Flatness Dipstick (plus labor – 4hr min) - per day	\$ 685
10 Double Ring Infiltrometer - per day	\$ 294
11 Durometer Gauge (Shore A/D) - per day	\$ 70
12 Dynamic Cone Penetrometer (Wildcat w/ 35 lb hammer) - per day	\$ 595
13 Generator (Portable) - per day	\$ 112
14 Ground Penetrating Radar (GPR) – (plus labor–4 hr min) /day	\$ 474
15 Half-Cell Corrosion Potential Equipment - per day	\$ 435
16 Hardness Gauge (Brinell, Rockwell) - per day	\$ 146
17 Non-Shrink High-Strength Grout (per bag)	\$ 60
18 Nuclear Density Gauge - per day	\$ 50
19 Pachometer (Rebar) Survey Equipment - per day	\$ 119
20 Peristaltic Groundwater Sampling Pump - per day	\$ 258
21 Sand Cone Density Equipment) - per day	\$ 50
22 Scaffold – Portable - per day	\$ 135
23 Schmidt Hammer - per day	\$ 90
24 Seismic Refraction Survey, 24-Channel Seismodule - per day	\$ 2,250
25 Skidmore Wilhelm - per day	\$ 254
26 Slope Inclinator Probe & Data Collector - per day	\$ 356
27 Soil Resistivity Survey (4-pin) - per day	\$ 425
28 Torque Wrench (Large, >100 ft-lb), per day	\$ 103
29 Torque Wrench (Small), per day	\$ 33
30 Ultrasonic / Mag. Particle Equipment & Consumables.per day	\$ 92

ADDITIONAL TESTS: NV5 performs a broad spectrum of field and laboratory testing. This Fee Schedule lists only the most common tests performed. For information regarding additional testing services, please contact our laboratory.

Standard Laboratory Turn-Around-Times:

(where applicable TAT indicated in superscript following the test method):

^A – 3 working days; ^B – 5 working days; ^C – 7 working days; ^D – 10 working days; ^E – >10 working day
 Standard TAT indicates anticipated testing time under typical conditions and is subject to availability and precedence. RUSH TAT prioritizes testing over other samples. PRIORITY TAT dedicates technician to complete test as quickly as possible per the method specifications – hourly charges apply for weekend or holiday work.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section C: Facilities Agreement

Ratification of Agreement #24-232 – NV5 West, Inc. - Laboratory of Record Services - McAuliffe Elementary School Modernization Project (Hubbard/Bennett/CFW)

The McAuliffe Elementary School Modernization Project will renovate 28 existing classrooms, repurpose designated areas into a STEAM Academy and piano labs, and enhance support spaces to align with the District’s vision and specifications for 21st-century K–5 classrooms and school support facilities.

The purpose of this consent item is to ratify the Agreement for Laboratory of Record (LOR) services with NV5 West, Inc., from the qualified pool of vendors, to provide DSA required LOR services for the McAuliffe Elementary School Modernization Project.

Term of Agreement: June 1, 2025 through August 31, 2026

FISCAL IMPACT:

\$18,908.00– Master Construct and Implementation Funds

RECOMMENDATION:

It is the recommendation of the Chief Information Officer and the Director of Facilities, in consultation with CFW, that the Board of Trustees ratify Agreement #24-232 with NV5 West Inc.

ADDITIONAL MATERIALS:

Attached: [Agreement #24-232, NV5 West, Inc. \(15 Pages\)](#)
[Proposal \(9 Pages\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into this _____ day of _____, 20____
by and between Oxnard School District (hereinafter referred to as "District") and _____,
(hereinafter referred to as "Provider.")

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. SERVICES. Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. TIME OF PERFORMANCE. The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. PAYMENT AND EXPENSES. All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

Provider shall be responsible for all costs of clean up and/or removal of spilled regulated substances as a result of Provider's services or operations performed under this Agreement, including, but not limited to:

- Hazardous and toxic substances,
- Hazardous waste,
- Universal waste,
- Medical waste,
- Biological waste,
- Sharps waste.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- b. Automobile Liability. Provider shall procure and maintain, during the full term of this Agreement, Automobile Liability Insurance, including non-owned and hired automobiles, as applicable with the following coverage limits: [REDACTED]

Personal vehicles: \$ 500,000.00 combined single limit or
\$100,000.00 per person / \$300,000.00 per accident

- c. Workers' Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers' Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers' Compensation Insurance and Employers' Liability insurance for all of the subcontractor's employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

Absent proof of Workers' Compensation Insurance, Provider will submit a statement requesting a waiver from this requirement and indicating the reason Workers' Compensation Insurance is not required.

- d. Errors and Omissions Insurance. Provider shall procure and maintain, during the term of this Agreement, Professional Liability/Errors and Omissions Insurance in an amount of the following: [REDACTED]

Accountants, attorneys, education consultants, nurses, therapists	\$1,000,000.00
Architects	\$1,000,000.00 or \$2,000,000.00

- e. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
<input type="checkbox"/> Abuse and Molestation	\$ 2,000,000.00	\$4,000,000.00
<input type="checkbox"/> Pollution Liability	\$ 1,000,000.00	\$ 2,000,000.00
<input type="checkbox"/> Cyber Liability	\$ 5,000,000.00	
<input type="checkbox"/> Other: _____	\$ _____	\$ _____

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding

20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

ADDITIONAL COSTS OF EXPENSES:

**EXHIBIT C
REQUIRED CERTIFICATIONS**

Services Agreement Dated: _____, 2025__

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____

May 19, 2025

Oxnard School District
c/o CFW, Inc.
 1901 S. Victoria Ave., Ste. 106
 Oxnard, CA 93035

DSA No.: 03-121079
 File No.: 56-22

ATTENTION: Danyah Bray

SUBJECT: **Proposal for Materials Testing and Inspection Services for the McAuliffe E.S. Modernization, 3300 Via Marina Ave., Oxnard, CA 93035**

NV5 is pleased to submit this proposal for the referenced project. Our estimated scope of services and estimated costs are detailed below.

Scope of Work and Cost Estimate

Concrete:

	Rate		Units		Total
Concrete Batch Plant Inspection <i>(if required)</i>	\$ 134.00	hr		\$	-
Concrete Technician - (cast cylinders) <i>(if required)</i>	\$ 134.00	hr		\$	-
Concrete compression tests (5 cyls. per set)	\$ 33.00	ea		\$	-
Sample pickups	\$ 88.00	hr		\$	-
Anchor Installation - including torque testing	\$ 134.00	hr	48	\$	6,432.00
Torque wrench	\$ 33.00	dy	6	\$	198.00
Reinforcing Steel Bend tests <i>(if required)</i>	\$ 78.00	ea	1	\$	78.00
Reinforcing Steel Tensile tests <i>(if required)</i>	\$ 78.00	ea	1	\$	78.00
Reinforcing Steel sampling at shop	\$ 134.00	hr	4	\$	536.00

Structural Steel:

Field Welding Inspection	\$ 134.00	hr	64	\$	8,576.00
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Miscellaneous:

Trip Charge	\$ 35.00	ea	15	\$	525.00
Certified Payroll	\$ 55.00	wk	6	\$	330.00
DSA 291	\$ 395.00	ea	1	\$	395.00
Engineering	\$ 220.00	hr	8	\$	1,760.00
TOTAL:				\$	18,908.00

Assumptions:

- 1 Fee estimate is provided from DSA approved plans and 103 form provided by Owner's representative.
- 2 The estimate is provided for budgetary purposes only and is not a lump sum / not to exceed cost. Charges will be billed on a time-and-materials basis in accordance with the rates presented in our fee estimate. Additional services not specifically included in this proposal will be billed on a time-and-materials basis in accordance with the attached 2025 Schedule of Fees and prevailing wage rates.
- 3 Inspection and testing callouts will be 4 or 8 hour minimum daily charges.

NV5 West, Inc. appreciates the opportunity to be of service. If you have any questions, please do not hesitate to contact us.

Respectfully Submitted,
NV5 West, Inc.



Carol Harrison
Client Service Manager

Reviewed By,



Scott Moors, CEG 1901
Vice President

Attachment: Terms and Conditions
 2025 Fee Schedule

GENERAL TERMS AND CONDITIONS

1. The Agreement. This Agreement between the parties, which shall describe and govern Client’s engagement of “Consultant” to provide services (“Services”) in connection with the project (“Project”) identified in the proposal (“Proposal”), consists of the Proposal, these terms and conditions, Consultant’s fee schedule, and any exhibits or attachments referenced in any of these documents. Together these elements constitute the entire agreement between the parties, superseding any and all prior negotiations, correspondence, or agreements, either written or oral, with respect to the subject matter of this engagement. This Agreement shall be interpreted as though prepared by all parties and shall not be construed unfavorably against either party. Consultant requests written acceptance of the Agreement through its Proposal Acceptance Form, but the following actions shall also constitute Client’s acceptance of the Agreement: (1) issuing an authorizing purchase order for any of the Services; (2) authorizing Consultant’s presence on site; or (3) notification, written (including e-mail) or oral, to Consultant to proceed with any of the Services.

2. Standard of Care. The Services shall be performed in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant’s profession currently practicing under similar conditions and in the same locality as the Project. Data, interpretations and recommendations by Consultant will be based solely on information discovered by, or made available to, consultant during the course of the engagement. In connection with such information, Consultant shall not be responsible for the use or interpretation of such information by non-parties to this Agreement. Consultant shall not be held liable for problems that may occur if Consultant’s recommendations are not followed.

3. Billing and Payment. Client shall pay Consultant in accordance with the schedule of fees or charges as shown in the Proposal or fee schedule. Backup data on billing will not be available unless prior arrangements have been made. Prior to initiation of the Services, Client is required to remit any retainer specified in the Proposal. Thereafter, Consultant will submit to Client invoices for the balance due, which shall be due and payable immediately upon submission. If Client objects to all or any portion of any invoice, Client will so notify Consultant in writing within ten (10) calendar days of the invoice date, identify the cause of disagreement, and immediately pay that portion of the invoice not in dispute. In the absence of written notification described above, the balance as stated on the invoice shall be deemed accepted. Invoices are delinquent if payment has not been received when due. In such event, Client shall pay an additional charge of one and one-half (1.5) percent per month (or the maximum percentage allowed by law, whichever is lower) on any delinquent amount. Payment thereafter will first be applied to accrued interest and then to the principal unpaid amount. Consultant shall be entitled to recover for all costs and expenses incurred (including any attorney’s fees) in connection with collection of any delinquent amount. Consultant reserves the right to withhold all reports or deliverables and suspend any and all services unless and until payment is made by Client in accordance with this Agreement. Fee schedules are periodically revised. Unless otherwise agreed, new rates apply to ongoing work as such rates are issued.

4. Site Access and Conditions. Client will provide Consultant access to the Project site for all equipment and personnel necessary for the performance of the Services. As required to effectuate such access, Client will notify all owners, lessees, contractors, subcontractors, and other possessors of the Project site that Consultant must be allowed free access to the site. While Consultant agrees to take reasonable precautions to minimize damage to the site, Client understands that, in the normal course of performing the Services, some damage may occur, and further understands that Consultant is not responsible for the correction of any such damage unless so specified in the Proposal. Client is responsible for the accuracy of locations for all subterranean structures and utilities. Consultant will take reasonable precautions to avoid known subterranean structures and utilities, and Client waives any claim against Consultant, and agrees to defend, indemnify, and hold Consultant harmless from any claim or liability for injury or loss of any party, including costs of defense, arising from damage done to subterranean structures and utilities not identified or accurately located. In addition, Client agrees to compensate Consultant for any time spent or expenses incurred by Consultant in defense of any such claim with compensation to be based upon Consultant’s prevailing fee schedule and expense reimbursement policy.

5. Cooperation and Project Understanding. To the extent requested by Consultant, Client will make available to Consultant all information in its possession regarding existing and proposed conditions at the site. Such information shall include, but not be limited to engineering reports, plot plans, topographic surveys, hydrographic data, soil data including borings, field and laboratory tests and written reports. Client shall immediately transmit to Consultant any new information concerning site condition which becomes available, and any change in plans or specifications concerning the Project to the extent such information may affect Consultant’s performance of the Services. Client agrees, upon 24 hours oral or written notice, to provide a representative at the job site to supervise and coordinate the Services. Consultant shall not be liable for any inaccurate or incorrect advice, judgment or decision which is based on any inaccurate information furnished by Client and Client shall indemnify Consultant against claims, demands, or liability arising out of, or contributed to, by such inaccurate information.

6. Sample Disposal. Unless other arrangements are made, Consultant will dispose of all samples remaining at the time of report completion. Further storage or transfer of samples can be arranged at Client’s prior written request, subject to a reasonable charge by Consultant. Client acknowledges that contaminated samples may be produced as a result of encountering hazardous materials at the site. In such event, Consultant shall properly contain, label, and store such materials on-site, and Client shall be responsible for its proper transportation and disposal. Consultant may be able to arrange for the transportation and disposal of hazardous materials at Client’s request.

7. Construction Monitoring. If Consultant is engaged by Client to provide a site representative for the purpose of monitoring specific portions of any construction work, as set forth in the Proposal, then this Section 7 shall apply. If Consultant’s engagement does not include such construction monitoring, then this Section shall be null and void. In connection with construction monitoring, Consultant will report observations and professional opinions to Client. Consultant shall report to Client any observed work which, in Consultant’s opinion, does not conform to plans and specifications. Consultant shall have no authority to reject or terminate the work of any agent or contractor of Client. No action, statements, or communications of Consultant, or Consultant’s site representative, can be construed as modifying any agreement between Client and others. Consultant’s presence on the Project site in no way guarantees the completion or quality of the performance of the work of any party retained by Client to provide construction related services. Neither

the professional activities of Consultant, nor the presence of Consultant or its employees, representatives, or subcontractors on the Project Site, shall be construed to impose upon Consultant any responsibility for methods of work performance, superintendence, sequencing of construction, or safety conditions at the Project site. Client acknowledges that Client its general contractor or construction manager is solely responsible for job site safety, and warrants and agrees that such responsibility shall be made evident in any Project owner's agreement with the general contractor. Client also agrees to make Consultant an additional insured under any general contractor's general liability insurance policy. Prior to the commencement of the Work, Client shall provide Consultant with a certificate of insurance evidencing the required insurance. Such certificates shall be issued by an insurance carrier(s) acceptable to Consultant and shall be endorsed to include: (1) Consultant as additional insured; and (2) a waiver of subrogation as to Consultant. This insurance shall be primary to any insurance available to Consultant. In the event Consultant expressly assumes any health and safety responsibilities for hazardous materials or other items specified in this Agreement, the acceptance of such responsibility does not and shall not be deemed an acceptance of responsibility for any other health and safety requirements, such as, but not limited to, those relating to excavation, trenching, drilling or backfilling.

8. Project Changes. In the event Client, the Project owner, or other party makes any changes in the plans and specifications, Client agrees to hold Consultant harmless from any liability arising out of such changes, and Client assumes full responsibility unless Client has given Consultant prior notice and has received Consultant's written consent for such changes.

9. Discovery of Unanticipated Hazardous Materials. Client warrants that it has made reasonable efforts to inform Consultant of known or suspected hazardous materials on or near the Project site. The parties acknowledge that hazardous materials may exist at a site where there is no reason to believe they are present. Consultant and Client agree that the discovery of such unanticipated hazardous materials constitutes a changed condition which may require either a re-negotiation of the scope of Consultant's Services or termination of such Services or this Agreement. Consultant agrees to notify Client as soon as practicable should hazardous materials be encountered at the site. Client agrees that in the event of the discovery of hazardous materials at the site it will report such discovery to the proper authorities as required by Federal, State, and local regulations. Client agrees to make the required report at the recommendation of Consultant, or, if unable to do so, authorizes Consultant to make such report. Client also agrees to inform the Project site owner in the event that hazardous materials are encountered at the site. Notwithstanding any other provision of this Agreement, Client waives any claim against Consultant, and to the maximum extent permitted by law, agrees to defend, indemnify, and save Consultant harmless from any claim, liability and/or defense costs for injury or loss arising from the presence of hazardous materials on the project site, including any costs created by delay of the project and any costs associated with possible reduction of the property's value. Client is responsible for ultimate disposal of any samples secured by Consultant which are found to be contaminated.

10. Concealed or Subsurface Conditions. Consultant cannot know or guarantee the exact composition of a structure or site's concealed or subsurface condition, even after conducting a comprehensive exploratory program. Client acknowledges that there is a risk that exploratory destructive testing, drilling and sampling may result in damage or contamination of certain areas. Although Consultant will take reasonable precautions to avoid such an occurrence, Client waives any claim against, and agrees to defend, indemnify and save Consultant harmless from any claim or liability for injury or loss which may arise as a result of any exploratory activities. Client also agrees to adequately compensate Consultant for any time spent and expenses incurred in defense of any such claim.

11. Risk Allocation and Limitation of Liability. To the fullest extent permitted by law, and not withstanding any other provision of this Agreement, the total liability, in the aggregate, of the Consultant, and its officers, directors, partners, employees, agents and sub-consultants, and any of them, to the Client and anyone claiming by, through or under the Client, for any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to the Project or the agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of the Consultant, and its officers, directors, employees, agents or sub-consultants, or any of them, shall not exceed the total compensation received by the Consultant, for Services provided under this Agreement or \$50,000 whichever is more. Client agrees that Consultant shall not be responsible for the means, methods, procedures performance, site safety of the construction contractors or subcontractors, or for their errors or omissions. Client agrees that the work created pursuant to this Agreement is for the sole and exclusive use of Client and is not for the benefit of any third parties. This Agreement and the Services to be performed hereunder shall in no way be construed as a guarantee of deficient-free construction.

12. Limitations. Consultant's reports are prepared for Client and their client, and are not transferrable or assignable. The provisions of Consultant's reports does not imply that we are providing expert testimony for any litigation including answering interrogatories, answering questions in depositions, attending depositions, preparing exhibits for trial, providing expert testimony, or other litigation related services unless otherwise expressly stated in our service agreement. Consultant's reports shall not guarantee in any way the viability or safety of any structure, does not relieve the property owner of the responsibility for making repairs to the property, nor does Consultant's report relieve the property owner of the responsibility for ensuring that their building meets all applicable building codes or laws.

13. Delays. Consultant shall not be liable to Client for delays. Client shall indemnify, defend, and hold harmless Consultant from any actions or claims arising from delays.

14. Termination. This Agreement may be terminated without cause by either party upon thirty (30) days written notice, and at any time by either party if the other party defaults in the performance of any material provision of this Agreement and such default continues for a period of seven (7) days after written notice thereof. In the event of termination, Consultant will be paid for services performed through the date of termination, plus reasonable termination expenses, including the cost of completing analyses, demobilization, records and reports necessary to document job status at the time of termination.

15. Intellectual Property & Work Product. (i) All processes, procedures, work product, materials, methodologies or services used or provided by CONSULTANT in connection with this Project was, shall remain, or will always be, the intellectual property of CONSULTANT. Nothing in this Agreement shall operate as a waiver of ownership or a sale of ownership of any CONSULTANT intellectual property. (ii) Client represents and warrants that Client owns and/or has the right to use the intellectual property that is contained in any instrument, report, media, drawing, design, submittal, or document that Client provides to CONSULTANT in connection with the Project, and that said Client-provided document does not and shall not infringe, misappropriate, or violate the intellectual property rights of any third-parties (iii) All documents including reports, electronic media, and drawings, prepared or furnished by CONSULTANT and its subconsultants pursuant to this Agreement are instruments of service in respect of this Project and CONSULTANT will retain an ownership and property interest therein whether or not the Project is completed. The Client may make and retain copies

of such documents for information and reference in connection with the Project; however, such documents are not intended or represented to be suitable for reuse by the Client, including extensions of the Project or on any other project, nor are they to be relied upon by anyone other than the Client. Accordingly, the Client will, to its fullest extent permitted by law, defend, indemnify and hold harmless CONSULTANT from and against any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions and damages whatsoever arising out of or resulting from any unauthorized reuse of the documents or disbursement by Client to third parties. If it is necessary to distribute any documents to an unrelated third party, both the third party and Client agree: (a) the third party is bound by all of the conditions and limitations of this Agreement and related documents; and (b) the third party is bound by all limitations of liability or indemnity provisions.

16. Resolution of Disputes. The Client shall make no claim for professional negligence, either directly or by way of a cross complaint against the Consultant, unless the Client has first provided the Consultant with a written certification executed by an independent consultant currently practicing in the same discipline as the Consultant and licensed in the same State. This certification shall: (a) contain the name and license number of the certifier; (b) specify the acts or omissions that the certifier contends are not in conformance with the standard of care for a consultant performing professional services under similar circumstances; and (c) state in detail the basis for the certifier's opinion that such acts or omissions do not conform to the standard of care. All claims, disputes, controversies or matters in question arising out of, or relating to, this Agreement or any breach thereof, including but not limited to disputes arising out of alleged design defects, breaches of contract, errors, omissions, or acts of professional negligence, (collectively "Disputes") shall be submitted to mediation before and as a condition precedent to pursuing any other remedy. Upon written request by either party to this Agreement for mediation of any dispute, Client and Consultant shall select a neutral mediator by mutual agreement. Such selection shall be made within ten (10) calendar days of the date of receipt by the other party of the written request for mediation. In the event of failure to reach such agreement or in any instance when the selected mediator is unable or unwilling to serve and a replacement mediator cannot be agreed upon by Client and Consultant within ten (10) calendar days, a mediator shall be chosen as specified in the Mediation Rules of the American Arbitration Association then in effect, or any other appropriate rules upon which the parties may agree. Any cause of action brought against Consultant shall be brought within one year of the work or services performed under this Agreement.

17. Assigns. Client may not assign this Agreement or any right or obligation hereunder without the prior written consent of Consultant, which shall not be unreasonably withheld or delayed; provided, however, that no consent shall be necessary in the event of an assignment to a successor entity resulting from a merger, acquisition or consolidation by either party or an assignment to an Affiliate of either party if such successor or Affiliate assumes all obligations under this Agreement.

18. Waiver of Jury Trial. Each party waives its right to a jury trial in any court action arising between the parties, whether under this Agreement or otherwise related to the work being performed under this Agreement.

19. Liability for Others. Consultant shall not be responsible for the acts or omissions of the Client, architect, architect's other consultants, contractor, subcontractor, other third parties or their respective agents, employees, assigns, successors, or other persons performing any of the work. Consultant shall promptly notify Client if Consultant becomes aware of any inconsistencies in the services or information provided by other parties.

20. Governing Law and Survival. The validity of this Agreement, these terms, their interpretation and performance shall be governed by the laws of the State in which the Project is located. If any of the provisions contained in this Agreement are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired. Limitations of liability, indemnification, and non-solicitation & hiring of employees shall survive the termination of this Agreement for any reason. The failure of a party hereto at any time or times to require performance of any provision hereof shall in no manner affect its right at a later time to enforce the same. No waiver by a party of any condition or of any breach of any term contained in this Agreement shall be effective unless in writing and signed by the waiving party, and no waiver in any one or more instances shall be deemed to be a continuing waiver of any such condition or breach in other instance or a waiver of any other condition or breach of any other term.

21. Waiver. No waiver by a party of any condition or of any breach of any term contained in this Agreement shall be effective unless in writing and signed by the waiving party, and no waiver in any one or more instances shall be deemed to be a continuing waiver of any such condition or breach in other instance or a waiver of any other condition or breach of any other term.

22. Enforceability. This Agreement shall be interpreted by the parties in a manner that ensures this Agreement's compliance with applicable local, state, federal, or foreign laws. The parties affirm that this Agreement is a collaborative effort between Client and Consultant, with no single party considered the drafter of this Agreement or having the drafting of this document construed against them.

23. Severability. Should a court find one of the provisions of this Agreement unenforceable, the remaining provisions of this Agreement shall remain in full force and affect.

24. Insurance. Consultant shall not (1) post a bond, (2) insure, or (3) indemnify Client against losses caused from the acts or omissions of other Contractors or Subcontractors that are not under contract to perform work for Consultant. Client shall require other Contractors and Subcontractors to carry adequate insurance coverage, including such coverage for any performance for Client, to insure and indemnify Consultant against claims for damages, and to insure compliance with Project requirements, including work performance and materials.

25. Entire Agreement. This Agreement represents the entire agreement between the parties. No other prior written or oral representations, negotiations, or discussions are part of this agreement. To the extent allowed by law, any agreement that is a part of the scope of Consultant services and incorporated by reference into this agreement shall be subordinated to the terms and conditions of this agreement where they conflict.

2025 GEOTECHNICAL / MATERIAL TESTING FEE SCHEDULE

GENERAL TERMS & CONDITIONS

- 1. Testing Samples** - An hourly preparation charge will be added to all samples submitted that are not ready for testing.
- 2. Turn-Around-Time** - Standard TAT indicated in superscript. See notes regarding TAT at bottom of page 3.
RUSH: 50% surcharge. Sample prioritized over other samples in que.
PRIORITY: 100% surcharge: Completed as fast as possible per method.
- 3. Project Setup** - A \$225 fee applies for setup and administration of On-Call agreements and contracts less than \$3,500.
- 4. Scheduling** - A minimum of 24-hour notice is required to schedule personnel (48-hour for DSA/OSHPD projects). For same-day scheduling, a 50% premium applies. Same-day cancellations will incur a 2-hour charge. Cancellation after field personnel have been dispatched will be charged a 4-hour minimum charge.
- 5. Minimum Charges** - A minimum charge of 4 hours applies to inspection/testing call-out between 0 and 4 hours. Eight (8) hours will be charged for work performed over 4 hours up to 8 hours. Overtime charges will be rounded to the nearest half hour.
- 6. Overtime Rates** - Rates are based on an 8-hr workday between 7:00 a.m. and 4:00 p.m., Monday-Friday. Work outside of these hours or in excess of 8 hr/day or 40 hr/wk will be charged at 1.5 times the listed rates. Work over 12 hours in 1 day or work on Sundays or holidays will be charged at 2.0 times quoted rates. Special Shift work is charged a 1.5 times normal rate unless a full week work (5 days) is scheduled.
- 7. Holidays** - New Year Day, Memorial Day, Independence Day, Labor Day, Veteran Day, Thanksgiving Day & the following Friday, and Christmas Day. For holidays falling on Sat. or Sun., the closest regular workday will be observed.

- 8. Travel** - Hourly travel is charged portal-to-portal for technicians. Travel charges may be waived for special inspectors within 25 miles of our laboratory. Mileage/Trip Charges charged at rates listed below.
- 9. Per Diem** - Per diem will be charged at 1.1 times the Federal (GSA) rate for all out-of-town assignments unless otherwise arranged.
- 10. Project Management & Report Distribution** - All assignments are under the supervision of a Professional Engineer. PE time of 0.1 hour per inspection or ½-hour/week (min) will be invoiced for scheduling, management, & report review.
- 11. Expenses / Drillers-CPT / Subcontractors** - Cost plus 15%.
- 12. Prevailing Wage** - Client shall notify NV5, in writing, of any requirement for payment of California Prevailing Wage or other predetermined wage condition. Client agrees to indemnify NV5 against all costs related Client's failure to notify NV5 of wage requirements.
- 13. Sample Disposition** - All samples will be disposed upon completion of testing. Samples suspected of contamination will be held pending disposition by Client. Samples may be archived for a specified period for an agreed monthly fee - typically \$5/mo per ring/tube sample, \$10/mo AC box, \$15/mo bulk.
- 14. Certified Payroll** - A \$45 per week, per project processing fee for Certified Payroll is assessed on Prevailing Wage Projects.
- 15. Escalation** - Listed rates are subject to annual escalation in accordance with NV5 Ventura's published annual Fee Schedule. Updated Fee Schedules will be published annually and become effective January 1.
- 16. Project Labor Agreements:** A project administration and Union expense surcharge fee of \$35/hr is assessed on projects under a PLA.

I. PROFESSIONAL, TECHNICAL, & SUPPORT STAFF

(Hourly rates unless otherwise indicated. Charges are portal-to-portal from/to NV5's lab)

A. Professional Staff

	Standard
1 Principal Engineer/Geologist/Consultant	\$ 240
2 Senior Engineer/Geologist/Consultant (PE, CEG)	\$ 220
3 Project Engineer/Geologist/Consultant	\$ 190
4 Sr. Staff Engineer/Geologist/Consultant	\$ 170
5 Staff Engineer/Geologist/Consultant	\$ 155
6 Construction Services Manager	\$ 215
7 Project Manager	\$ 195

B. Technical Staff

	Prevailing Wage	Standard
1 ICC Special Inspector I / Soil-Asphalt-ACI Technician I	\$ 134	\$ 103
2 ICC Special Inspector II / Soil-Asphalt-ACI Technician II	\$ 138	\$ 114
3 ICC Special Inspector III/Soil-Asphalt-ACI Technician III	\$ 144	\$ 124
4 AWS Certified Welding Inspector I	\$ 138	\$ 108
5 AWS Certified Welding Inspector II	\$ 144	\$ 119
6 Roofing/Waterproofing Inspector I	\$ 134	\$ 108
7 Roofing/Waterproofing Inspector II	\$ 144	\$ 119
8 NDT Technician I (UT/Mag Part./Dye Pen.)	\$ 136	\$ 107
9 NDT Technician II (UT/Mag Part./Dye Pen.)	\$ 140	\$ 119
10 Field Supervisor	\$ 152	\$ 134

C. Public Works/DSA/OSHPD Inspection

	Prevailing Wage	Standard
1 Project Inspector I / OSHPD IOR C, DSA PI III	\$ 136	\$ 124
2 Project Inspector II / OSHPD IOR B, DSA PI II	\$ 151	\$ 140
3 Project Inspector III/ OSHPD IOR A, DSA PI I	\$ 172	\$ 157
4 DSA Masonry / Shotcrete Inspection I	\$ 140	\$ 115
5 DSA Masonry / Shotcrete Inspection II	\$ 150	\$ 132
6 Special Inspection Verified Report (SIVR/VR, each)		\$ 336
7 Laboratory / Geotech. Verified Rpt (DSA 291/293 - Test only, each)		\$ 555
8 Combined Lab Verified Report (DSA 291 - Tests & Inspections, each)		\$ 720
9 DSA 5 SI (Inspector Qualifications, each)		\$ 98
10 DSA 109 Transfer of Geotechnical Responsibility		\$ 1,800

D. Support Staff & Special Services

	Standard
1 Laboratory Technician	\$ 144
2 Certified Payroll Admin.(per project, per week)	\$ 55
3 Court Appearance and Depositions (hourly, 4 hr min)	\$ 525
4 Clerical	\$ 82

E Pickup/Delivery, Field Vehicle, Sample Storage & Mileage

	Standard
1 Sample Pickup/Delivery (hourly, plus mileage)	\$ 88
2 Saturday Sample Pickup/Delivery (hourly, 4 hr minimum, plus mileage)	\$ 132
3 Mileage - (per mile, \$35/day min. charge)	\$ 0.80
4 Mileage - Coring Truck (per mile)	\$ 0.85
5 Vehicle - Field Truck 2WD (per day)	\$ 70
6 Vehicle - Field Truck 4WD (per day)	\$ 88
7 Sample Storage - Bulk Bag, HMA Box, AC Binder (after testing complete) per mo.	\$ 10
8 Sample Storage - Geotech Tube (after testing complete) per month	\$ 2

F Prevailing Wage / Labor Agreement Administration

	Standard
1 Prevailing Wage - Certified Payroll Reporting, per week	\$ 45
2 Project Labor Agreement - Hourly Surcharge	\$ 35

H Diamond Coring (min. charge = field time w/travel + 1 hr. mob./demob.)

	Standard
1 Machine, truck & 1 operator (accessible flatwork only)	\$ 256 \$ 224
2 Machine, truck & operator & helper	\$ 376 \$ 336
3 Coring Bit Charge (per inch)	\$ 3.75

Standard Laboratory Turn-Around-Times:

(where applicable TAT indicated in superscript following the test method):

^A - 3 working days; ^B - 5 working days; ^C - 7 working days; ^D - 10 working days; ^E - >10 working day
 Standard TAT indicates anticipated testing time under typical conditions and is subject to availability and precedence. RUSH TAT prioritizes testing over other samples. PRIORITY TAT dedicates technician to complete test as quickly as possible per the method specifications - hourly charges apply for weekend or holiday work.

II. LAB TESTS: AGGREGATE, SOIL, & STONE

A. Soils - Geotechnical

	Fee
1 Atterberg Limits (LL and PL) – ASTM D4318, CTM 204 ^B	\$ 232
2 Consolidation (up to 9 Load/Rebound Pts) – ASTM D2435 ^E	\$ 404
3 Consolidation Time-Rate Curves, each ^E	\$ 101
4 Collapse – ASTM D4546 ^B	\$ 199
5 additional Load Increment (Consol./Collapse) – per pt.	\$ 78
6 Direct Shear, remolded sample – ASTM D3080 ^D	\$ 352
7 Direct Shear, undisturbed (ring) sample – ASTM D3080 ^D	\$ 298
8 Direct Shear, Repeated Residual – ASTM D3080 ^E	\$ 820
9 Expansion Index – ASTM D4829 ^B	\$ 256
10 Moisture & Dry Density (ring samples)– ASTM D2937 ^C	\$ 28
11 Organic Content by Oven Burn-off – ASTM D2974 ^B	\$ 270
12 pH (soil) – ASTM D4972 ^C	\$ 46
13 Resistivity – ASTM G57 ^C	\$ 71
14 Resistivity (Minimum) – CTM 643 ^C	\$ 189
15 Soil Classification – ASTM D2488 – Visual-Manual ^A	\$ 54
16 Soluble Chloride / Soluble Chloride - each (soils) ^C	\$ 96
17 Unconfined compression on prepared specimens ^C	\$ 167

B. Particle Size Analysis

(listed fees are for standard ASTM C33 sieve stack, special sieves by quote)

	Fee
1 Sand Equivalent – ASTM D2419, CTM 217 ^A	\$ 138
2 Sieve #200 wash only – ASTM D1140, CTM 202 ^A	\$ 115
3 Sieve (coarse or fine only, no wash – ASTM C136, CTM 202) ^A	\$ 126
4 Sieve (coarse & fine w/ wash – ASTM C136, CTM 202) ^A	\$ 160
5 Hydrometer w/ Fine Sieve – ASTM D422, CTM 203 ^B	\$ 256
6 Hydrometer w/ Fine & Coarse Sieve – ASTM D422, CTM 203 ^B	\$ 292

C. Moisture Density Relationship

	Fee
1 Max. Density-Opt. Moisture (4 in. mold) – ASTM D1557, D698 ^A	\$ 258
2 Max. Density-Opt. Moisture (6 in. mold) – ASTM D1557, D698 ^A	\$ 318
3 Max. Density-Opt. Moist. w/ Rock Corr. – ASTM D1557, D4718 ^A	\$ 378
4 Maximum Density Checkpoint (4 in. mold) ^A	\$ 114
5 Caltrans Relative Compaction (Wet Density) – CTM 216 ^A	\$ 334

D. Aggregate, Soil & Rock

	Fee
1 Abrasion Resistance by LA Rattler – ASTM C131, CTM 211 ^B	\$ 246
2 Absorption, sand or gravel – ASTM C127, C128 ^B	\$ 70
3 California Bearing Ratio (CBR) with expansion – ASTM D1883 ^C	\$ 820
4 Clay Lumps and friable particles, per primary size–ASTM C142 ^C	\$ 131
5 Cleanness Test – ASTM D4740, CTM 227 ^A	\$ 149
6 Crushed particles, per primary size ^C	\$ 189
7 Durability Index (\$120 per size fraction) – CTM 229 ^A	\$ 246
8 Flat & Elongated Particles (per bin size) – ASTM D4791 ^C	\$ 214
9 Lightweight pieces, per size fraction – ASTM C123 ^C	\$ 458
10 Moisture determination (aggregate samples) ^A	\$ 40
11 Mortar making properties of Sand ASTM C87 ^D	\$ 442
12 Organic Impurities – ASTM C40, CTM 213 ^B	\$ 110
13 Petrographic Analysis of Gravel – ASTM C295 (single grading) ^E	\$ 570
14 Petrographic Analysis of WC Sand – ASTM C295 (pre-graded) ^E	\$ 970
15 Potential Reactivity Test – ASTM C289 Chemical Method ^D	\$ 570
16 Potential Reactivity – ASTM C227 Mortar Bar Method (3 month) ^E	\$ 895
Each additional month	\$ 135
17 Potential Reactivity Test – ASTM C1260 Rapid Method ^E	\$ 715
18 Potential Reactivity – ASTM C1293 Mortar Bar w/ Pozz (12 m) ^E	\$ 1,825
Extend to 24-months add (C1293 requires Sp.Grav. & Unit Wgt)	\$ 920
19 Potential Reactivity Test – ASTM C1567 Rapid-Cement Combo ^E	\$ 865
20 'R' Value – ASTM D2844, CT 301 (Treated material by quote) ^C	\$ 362
21 Specific gravity w/ absorption - coarse – ASTM C127, CTM 206) ^B	\$ 127
22 Specific gravity w/ absorption - fine – ASTM C128, CTM 207) ^B	\$ 149
23 Sulfate Soundness, 5 cycle test per primary size – ASTM C88 ^D	\$ 416
24 Thermal Resistivity of Soil (including 1 proctor curve) ^D	\$ 1,175
25 Uncompacted Void Content of Fine Aggregate – AASHTO T304 ^B	\$ 200
26 Unit weight – ASTM C29 ^B	\$ 83

E. Lime Treatment / Soil Cement / CTB Tests

	Fee
1 Lime Treatment: pH by Eades & Grim – ASTM D6276 ^B	\$ 412
2 Lime Treatment: Fabrication & Compaction (3) – ASTM D3551 ^B	\$ 502
3 Lime Treatment: Compressive Strength (ea) – ASTM D5102 ^B	\$ 126
4 Soil Cement – Moist.-Dens. - ASTM D558 – Lab Mixed ^B	\$ 468
5 Soil Cement – Moist.-Dens. - ASTM D558 – Field Mixed ^C	\$ 350
6 Soil Cement – Wet-Dry Durability – ASTM D559 ^E	\$ 1,120
7 Soil Cement – Freeze-Thaw Durability – ASTM D560 ^E	\$ 1,310
8 Soil Cement – Mix, Compact & Cure, each – ASTM D1632 ^A	\$ 149
9 Soil Cement – Compressive Strength - each – ASTM D1633 ^A	\$ 137
10 Cement Treated Base (CTB), compact & cure (3 samples) ^E	\$ 502
11 Cement Treated Base – Compression (ea)	\$ 125
12 Cement Treated Base – Stability (3)	\$ 600

F. Rip Rap / Rock Slope Protection / Dimensional Stone

	Fee
1 Rock Gradation D (hourly engineering charge - per quote)	
2 Absorption / Apparent Specific Gravity – ASTM C127, CTM 206 ^D	\$ 149
3 Durability – CTM 229 ^D	\$ 316
4 Percentage Wear – ASTM C131 ^D	\$ 268
5 Compressive Strength – ASTM C170 ^D	\$ 160
6 Water Absorption & Density – ASTM C97 (3 required) ^D	\$ 101
7 Modulus of Rupture – ASTM C99 ^D	\$ 173
8 Flexural Strength – ASTM C880 ^D	\$ 196
9 Sulfate Soundness, 5 cycle test per primary size – ASTM D5240 ^D	\$ 3,715
10 addition Soundness samples (>5 specimens)	\$ 710
11 Sample Preparation (<i>cutting/crushing/processing-1 hr min</i>)/hr	\$ 191

III. LAB TESTS: CEMENT, CONCRETE, & MASONRY

A. Cement

	Fee
1 Grab sample (CCR Title 24) includes 1 year storage	\$ 86
2 Compression Test – High Strength Grout 2" cube – ASTM C109 ^A	\$ 71

B. Concrete

1 Compression test: Concrete 4x8 cylinder – ASTM C39	\$ 33
2 Compression test: Concrete 6x12 cylinder – ASTM C39	\$ 39
3 Compression test: Concrete/Shotcrete Core – ASTM C42 ^C	\$ 88
4 Concrete cylinder mold (w/ lid - spare)	\$ 14
5 Concrete cylinder p/up: 4x8 (>25mi. radius of Lab add hrly p/up rate)	\$ 19
6 Concrete cylinder p/up: 6x12 (>25mi. radius of Lab add hrly p/up rate)	\$ 26
7 Concrete Mix Design Review (excludes testing & revisions) ^A	\$ 316
8 Concrete mix proportion revision	\$ 220
9 Concrete Trial Batch (includes 6 compression tests)	Per Quote
10 Coring of Shotcrete/Gunite panel in laboratory, each core	\$ 78
11 Density of Lightweight Struct. Concrete (ASTM C567 -Equil) ^C	\$ 248
12 Drying shrinkage – ASTM C157 (set of 3, 5 ages) ^E	\$ 650
13 End preparation of cores, diamond sawing, per cut	\$ 26
16 Flexural beam pickup (>25mi. radius of Lab add hrly p/up rate)	\$ 55
17 Flexural strength, 6"x6" beam – ASTM C78 & C293 ^A	\$ 100
18 Lab Trial Batch, not including specimen tests - ASTM C192	Per Quote
19 Lightweight insulating concrete – unit weight (oven dry)	\$ 127
20 Lightweight. insulating concrete compress, 4 req. – ASTM C495	\$ 101
21 Modulus of elasticity, 4"x8" cylinder – ASTM C469 ^D	\$ 324
22 Non-Shrink (Dry-Pack) Grout Compression – 2"x2"x2"	\$ 65
23 Petrographic Analysis - Hardened Concrete – ASTM C856 (per core) ^E	\$ 1,240
24 Poisson's Ratio on 6"x12" cylinders – ASTM C469 ^D	
25 Shotcrete/Gunite panel pick-up (>25mi. radius of Lab add hourly pickup rate)	\$ 97
26 Splitting Tensile – ASTM C496 ^D	\$ 238
27 Thermal Resistivity – Concrete - FTB ^D	\$ 1,185

C. Masonry

	Fee
1 Absorption - Brick, 5 required – ASTM C67 ^D	\$ 92
2 Absorption - Concrete Masonry Unit, 3 required – ASTM C140 ^D	\$ 71
3 Compression - Concrete Masonry Unit, 3 required – ASTM C140 ^D (requires absorption & unit wt. tests for net area)	\$ 108
4 Compression - Masonry Core ^C	\$ 67
5 Compression - Masonry Prisms 8"x 8" – ASTM C1314 ^D	\$ 210
6 Compression test, Masonry Grout 3x6" specimens - ASTM C1019	\$ 49
7 Compression test, mortar specimens - ASTM C109	\$ 49
8 Compression, brick, 5 required – ASTM C67 ^D	\$ 60
9 Diamond sawing of masonry specimens, if required (minimum)	\$ 35
10 Dimensions – masonry unit, 3 required ^D	\$ 65
11 Linear shrinkage, masonry unit, set of 3 – ASTM C426 ^F	\$ 590
12 Masonry Unit Acceptance Tests – ASTM C140 ^D (set of 3) (includes absorption, compression, dimensions, unit weight)	\$ 765
13 Mortar Aggregate Ratio – ASTM C780 (A4) ^B	\$ 426
14 Modulus of rupture, brick, 5 required – ASTM C67 ^D	\$ 142
15 Moisture content - masonry unit (as received), 3 req'd – ASTM C140 ^D	\$ 62
16 Relative Mortar Strength - CTM 515 ^D	\$ 550
17 Sample Pickup – Grout, Mortar (per specimen)	\$ 39
18 Sample Pickup – Masonry Prism (per specimen)	\$ 100
19 Shear test on masonry core – CBC 2105A.4 ^B	\$ 141
20 Tensile test on masonry block	\$ 550
21 Unit weight, Masonry Unit, 3 required – ASTM C140 ^D	\$ 74
22 Veneer Shear Test – ASTM C482 ^D (5 required)	\$ 246
23 Visual Examination & Photo-Document Core – CBC 2105A.4 ^B	\$ 62

IV. LAB TESTS: REINFORCING & STRUCTURAL STEEL

A General Testing

	Fee
1 Fireproofing Density (Oven Dried) - ASTM E605 ^B	\$ 135
2 Processing mill certification (each size & heat)	\$ 40
3 Torque Wrench Calibration (25-250 ft-lb)	\$ 145
4 Rockwell or Brinell Hardness, average of three readings	\$ 44
5 Zinc coating, each item (includes Haz Mat Fee) ^C	\$ 256

B Reinforcing Steel

	Fee
1 Deformations, reinforcing steel ^C	\$ 71
2 Pre-stress, strand or wire, tensile & elongation ^D	Per Quote
3 Proof test on post-tension assembly	Per Quote
4 Bend Test (rebar) <=#11 ^C	\$ 78
4 Bend Test (rebar) >#11 ^D	\$ 400
5 Tensile test (rebar), up to & including #8 ^C	\$ 78
6 Tensile test (rebar) #9, #10, #11 ^D	\$ 149
7 Tensile test (rebar) #14, #18 ^D	\$ 380
8 Rebar Mechanical Coupler (Tension) Test (up to #11 bar) ^D	\$ 264

C Structural Steel

	Fee
1 Cutting & machining charges	cost plus 15%
2 Bend test, structural, all sizes	\$ 92
3 Tensile test, ≤ ¾" cross-section (cutting & machining extra)*	\$ 103
4 Tensile test, > ¾" cross-section (cutting & machining extra)*	\$ 160

D High Strength Bolts

	Fee
1 High-Strength Bolt Assembly ea. (Bolt, Nut, & Washer) ^D (<7/8")	\$ 385
2 High-Strength Bolt Assembly ea. (Bolt, Nut & Washer) ^D (7/8"-1.125")	\$ 455
3 High-Strength Bolt Assembly ea. (Bolt, Nut & Washer) ^D (>1.125")	\$ 505
5 Bolt – Wedge Tensile ^D - ASTM F606 (<7/8")	\$ 75
6 Bolt – Wedge Tensile ^D - ASTM F606 (7/8" - 1.125")	\$ 100
7 Bolt – Wedge Tensile ^D - ASTM F606 (> 1.125")	\$ 125
8 Bolt – Proof Load/Elongation ^D - ASTM F606 (<7/8")	\$ 80
9 Bolt – Proof Load/Elongation ^D - ASTM F606 (7/8" - 1.125")	\$ 110
10 Bolt – Proof Load/Elongation ^D - ASTM F606 (>1.125")	\$ 130
11 Nut - Proof Load ^D - (<7/8")	\$ 65
12 Nut - Proof Load ^D - (7/8" - 1.125")	\$ 80
13 Nut - Proof Load ^D - (>1.125")	\$ 95
14 Hardness (ASTM E18) ^D	\$ 75

V. LAB TESTS: ASPHALT & ASPHALTIC CONCRETE

A Emulsions And Slurry Seals

	Fee
1 Consistency test – ASTM D3910 ^A	\$ 115
2 Residue by Evaporation – T59, CT330, D6934 ^A	\$ 172
3 Solids content by evaporation and ignition extraction (slurry) ^A	\$ 298
4 Wet Track Abrasion – ASTM D3910 (prep. not included) ^A	\$ 192

B Asphaltic Concrete, Aggregate And Mixes

	Fee
1 Air Voids – ASTM D3203, T269 (does not include max.)	\$ 318
2 Bulk Specific Gravity (HVEEM – 3 pt. LTMD) CT308 / T166 ^A	\$ 298
3 Coring of asphaltic concrete – See Section E Diamond Coring Extraction, % bitumen	
4 Ignition Oven Method – ASTM D6307, AASHTO T308, CT 382 ^A	\$ 210
5 Solvent Extraction Method – ASTM D2172, AASHTO T164 ^B	\$ 388
5 Film Stripping – CTM 302 ^C	\$ 200
6 Gyrotory Compaction, 6" specimen, Lab Mix* – AASHTO T312 ^B	\$ 432
7 Gyrotory Compaction, 6" specimen, Plant Mix* – AASHTO T312 ^B	\$ 372
8 Gyrotory Compaction- ARHM, 6" specimen, Plant Mix* – AASHTO T312 ^B * Add \$115 for Asphalt Rubber	\$ 740
9 Hamburg Wheel Track – AASHTO T324 ^B	\$ 1,790
10 Ignition Oven Correction Factor – CTM 382 ^B	\$ 785
11 Marshall – Preparation & Compaction ^A	\$ 252
12 Marshall - Stability and flow (core) – ASTM D6927 ^A	\$ 157
13 Marshall - Stability and flow (bulk) – ASTM D6927 ^B	\$ 394
14 Marshall - Specific Gravity – ASTM D2926 ^A	\$ 276
15 Theoretical Maximum Specific Gravity (RICE) – D-2041, CT 309 ^A	\$ 240
16 Moisture content – ASTM D-1461 ^A	\$ 136
17 Recovery of Extracted Asphalt (extraction only) - ASTM D5404 ^D	\$ 302
18 Recovery of rubber from ARHM extraction ^D	\$ 378
19 Specific gravity of core – ASTM D2726 ^A	\$ 71
20 HVEEM Stabilometer test on premixed sample – CTM 366 ^A	\$ 224
21 Stabilometer test and mixing of sample ^B	\$ 480
22 Surface Abrasion – CTM 360 ^C	\$ 630
23 Resistance to Moisture Induced Damage – T-283 ^D	\$ 2,225
24 Resistance to Moisture Induced Damage – CT 371 ^D	\$ 3,185

VI. MATERIALS AND EQUIPMENT

A. Equipment

	Fee
1 Air Meter (Concrete).per day	\$ 65
2 Asphalt Patch (cold patch / cutback) – per bag	\$ 47
3 Calibrated Hydraulic Ram (Pull test) - per day	\$ 114
4 Ceiling Wire Dead-Weight Equip. - per day	\$ 194
5 Coating Thickness Gauge - per day	\$ 135
6 Concrete Slab Moisture Emission Kit / RH Probe (ea.)	\$ 103
7 Cure Box - Insulated (per box, per deployment)	\$ 175
8 Cure Box - Temperature Controlled (per month)	\$ 500
9 Floor Flatness Dipstick (plus labor – 4hr min) - per day	\$ 685
10 Double Ring Infiltrometer - per day	\$ 294
11 Durometer Gauge (Shore A/D) - per day	\$ 70
12 Dynamic Cone Penetrometer (Wildcat w/ 35 lb hammer) - per day	\$ 595
13 Generator (Portable) - per day	\$ 112
14 Ground Penetrating Radar (GPR) – (plus labor–4 hr min) /day	\$ 474
15 Half-Cell Corrosion Potential Equipment - per day	\$ 435
16 Hardness Gauge (Brinell, Rockwell) - per day	\$ 146
17 Non-Shrink High-Strength Grout (per bag)	\$ 60
18 Nuclear Density Gauge - per day	\$ 50
19 Pachometer (Rebar) Survey Equipment - per day	\$ 119
20 Peristaltic Groundwater Sampling Pump - per day	\$ 258
21 Sand Cone Density Equipment) - per day	\$ 50
22 Scaffold – Portable - per day	\$ 135
23 Schmidt Hammer - per day	\$ 90
24 Seismic Refraction Survey, 24-Channel Seismodule - per day	\$ 2,250
25 Skidmore Wilhelm - per day	\$ 254
26 Slope Inclinator Probe & Data Collector - per day	\$ 356
27 Soil Resistivity Survey (4-pin) - per day	\$ 425
28 Torque Wrench (Large, >100 ft-lb), per day	\$ 103
29 Torque Wrench (Small), per day	\$ 33
30 Ultrasonic / Mag. Particle Equipment & Consumables.per day	\$ 92

ADDITIONAL TESTS: NV5 performs a broad spectrum of field and laboratory testing. This Fee Schedule lists only the most common tests performed. For information regarding additional testing services, please contact our laboratory.

Standard Laboratory Turn-Around-Times:

(where applicable TAT indicated in superscript following the test method):

^A – 3 working days; ^B – 5 working days; ^C – 7 working days; ^D – 10 working days; ^E – >10 working day
 Standard TAT indicates anticipated testing time under typical conditions and is subject to availability and precedence. RUSH TAT prioritizes testing over other samples. PRIORITY TAT dedicates technician to complete test as quickly as possible per the method specifications – hourly charges apply for weekend or holiday work.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Approval of Oxnard School District 2025-2026 Local Control Accountability Plan (Fox)

The Board of Trustees will receive a presentation on the Oxnard School District 2025-2026 Local Control Accountability Plan (LCAP). Following the presentation, it is recommended that the Board approve the LCAP, as presented.

FISCAL IMPACT:

None

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Educational Services that the Board of Trustees approve the Oxnard School District 2025-2026 Local Control Accountability Plan (LCAP), as presented.

ADDITIONAL MATERIALS:

Attached: [2025-2026 LCFF Budget Overview for Parents \(6 pages\)](#)
[2025-2026 Local Indicator Self-Reflection \(24 pages\)](#)
[2025-2026 Local Control and Accountability Plan \(319 pages\)](#)
[Board Presentation _LCAP 2025-2026 \(35 pages\).pdf](#)

2025-26 LCFF Budget Overview for Parents Data Input Sheet

Local Educational Agency (LEA) Name:	Oxnard School District
CDS Code:	56-72538-0000000
LEA Contact Information:	Name: Dr. Anabolena DeGenna Position: Superintendent Email: adegenna@oxnardsd.org Phone: (805) 385-1501
Coming School Year:	2025-26
Current School Year:	2024-25

*NOTE: The "High Needs Students" referred to in the tables below are Unduplicated Students for LCFF funding purposes.

Projected General Fund Revenue for the 2025-26 School Year	Amount Whole Numbers
Total LCFF Funds	\$193,481,588
LCFF Supplemental & Concentration Grants	\$57,219,217
All Other State Funds	\$39,227,548
All Local Funds	\$21,502,381
All federal funds	\$12,108,067
Total Projected Revenue	\$266,319,584

Total Budgeted Expenditures for the 2025-26 School Year	Amount Whole Numbers
Total Budgeted General Fund Expenditures	\$305,649,017
Total Budgeted Expenditures in the LCAP	\$\$153,200,147.07
Total Budgeted Expenditures for High Needs Students in the LCAP	\$\$60,590,978.70
Expenditures not in the LCAP	\$152,448,869.93

Expenditures for High Needs Students in the 2024-25 School Year	Amount Whole Numbers
Total Budgeted Expenditures for High Needs Students in the LCAP	\$\$58,685,033.00
Actual Expenditures for High Needs Students in LCAP	\$\$58,685,033.00

Funds for High Needs Students	Amount [AUTO-CALCULATED]
2025-26 Difference in Projected Funds and Budgeted Expenditures	\$3,371,761.700,00 0,003
2024-25 Difference in Budgeted and Actual Expenditures	\$0

Required Prompts(s)	Response(s) [FIELDS WILL APPEAR IF REQUIRED]
Briefly describe any of the General Fund Budget Expenditures for the school year	eneral Fund Budget includes several expenditures not reflected in the Local Control and Accountability Plan (LCAP). These include districtwide operational costs such as utilities, maintenance, and insurance.

not included in the Local Control and Accountability Plan (LCAP).

Additionally, administrative services like payroll, business operations, and legal support are funded through the General Fund. Other non-LCAP items include professional development not tied to LCAP actions, capital outlay for equipment and facilities improvements.



LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Oxnard School District

CDS Code: 56-72538-0000000

School Year: 2025-26

LEA contact information:

Dr. Anabolena DeGenna

Superintendent

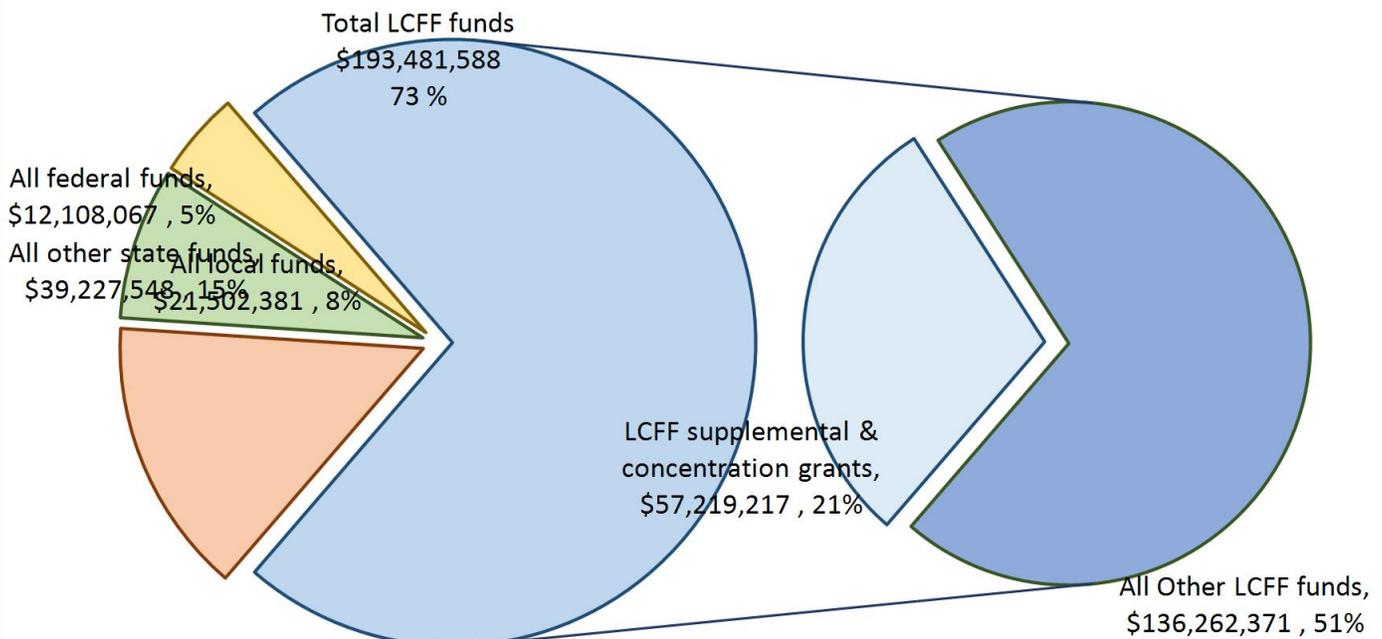
adegenna@oxnardsd.org

(805) 385-1501

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2025-26 School Year

Projected Revenue by Fund Source

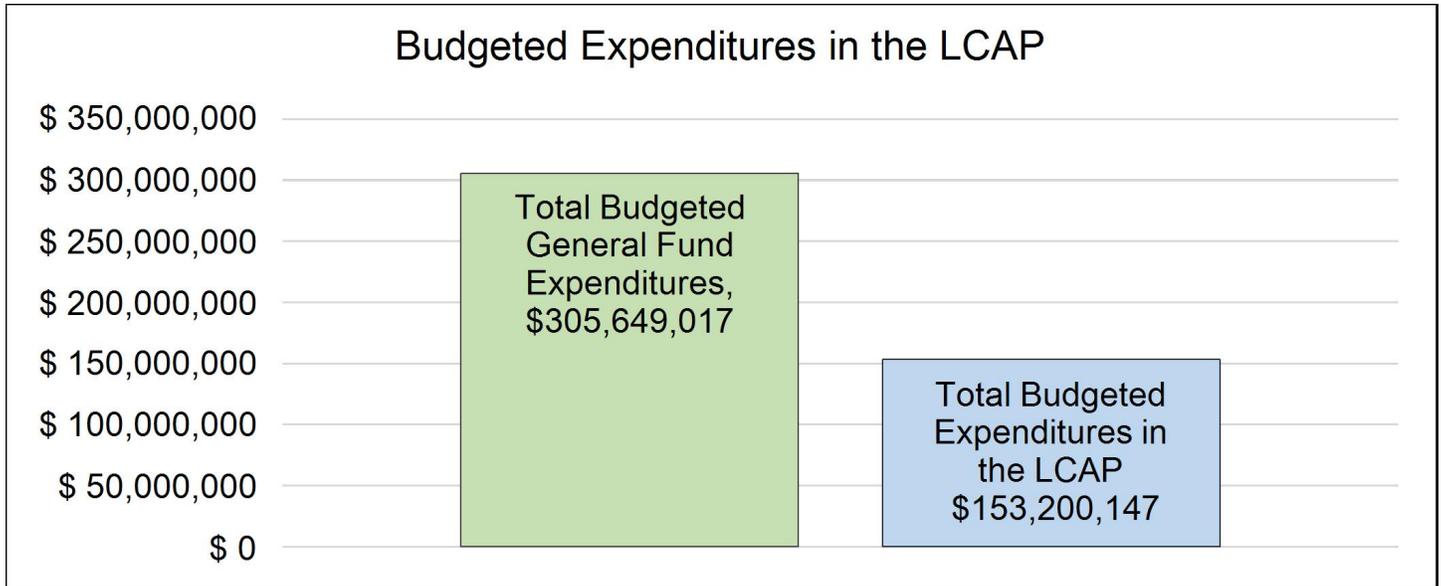


This chart shows the total general purpose revenue Oxnard School District expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Oxnard School District is \$266,319,584, of which \$193,481,588 is Local Control Funding Formula (LCFF), \$39,227,548 is other state funds, \$21,502,381 is local funds, and \$12,108,067 is federal funds. Of the \$193,481,588 in LCFF Funds, \$57,219,217 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Oxnard School District plans to spend for 2025-26. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Oxnard School District plans to spend \$305,649,017 for the 2025-26 school year. Of that amount, \$153,200,147.07 is tied to actions/services in the LCAP and \$152,448,869.93 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

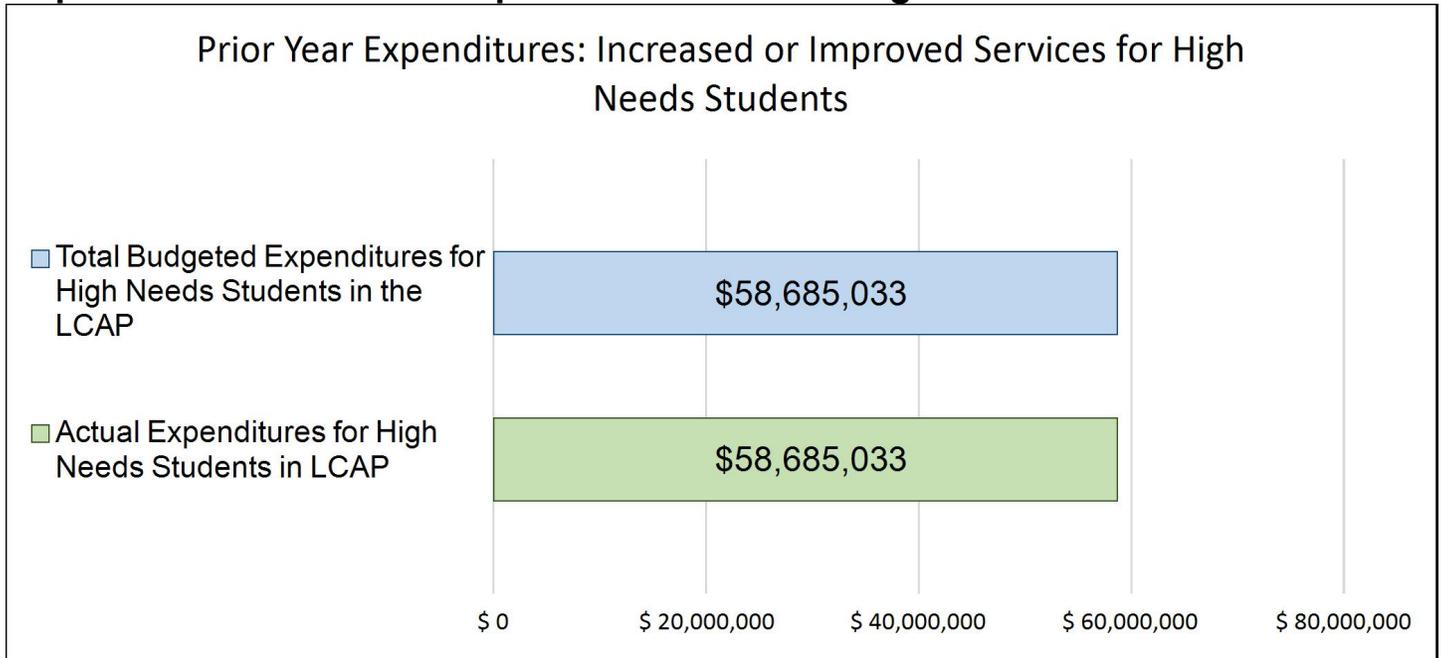
General Fund Budget includes several expenditures not reflected in the Local Control and Accountability Plan (LCAP). These include districtwide operational costs such as utilities, maintenance, and insurance. Additionally, administrative services like payroll, business operations, and legal support are funded through the General Fund. Other non-LCAP items include professional development not tied to LCAP actions, capital outlay for equipment and facilities improvements.

Increased or Improved Services for High Needs Students in the LCAP for the 2025-26 School Year

In 2025-26, Oxnard School District is projecting it will receive \$57,219,217 based on the enrollment of foster youth, English learner, and low-income students. Oxnard School District must describe how it intends to increase or improve services for high needs students in the LCAP. Oxnard School District plans to spend \$60,590,978.70 towards meeting this requirement, as described in the LCAP.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2024-25



This chart compares what Oxnard School District budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Oxnard School District estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2024-25, Oxnard School District's LCAP budgeted \$58,685,033.00 for planned actions to increase or improve services for high needs students. Oxnard School District actually spent \$58,685,033.00 for actions to increase or improve services for high needs students in 2024-25.



2025-26 Local Performance Indicator Self-Reflection

Local Educational Agency (LEA)	Contact Name and Title	Email and Phone
Oxnard School District	Dr. Anabolena DeGenna Superintendent	adegenna@oxnardsd.org (805) 385-1501

Introduction

The California State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area.

This template is intended as a drafting tool and based on the Local Performance Indicator Quick Guide published by CDE in January 2024.

Performance Standards

The approved performance standards require an LEA to:

- Annually measure its progress in meeting the requirements of the specific Local Control Funding Formula (LCFF) priority.
- Report the results as part of a non-consent item at the same public meeting of the local governing board/body at which the Local Control and Accountability Plan (LCAP) is adopted.
- Report results to the public through the Dashboard utilizing the SBE-adopted self-reflection tools for each local indicator.

This Quick Guide identifies the approved standards and self-reflection tools that an LEA will use to report its progress on the local indicators.

Local Indicators

The local indicators address the following state priority areas:

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
- Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

Note: LEAs are required to report the following to their local governing board/body in conjunction with the adoption of the LCAP:

- The LEA’s Teacher Assignment Monitoring and Outcome data available at <https://www.cde.ca.gov/ds/ad/tamo.asp>.
- The number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home, and
- The number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Implementation of State Academic Standards (LCFF Priority 2)

The LEA annually measures its progress implementing state academic standards; the LEA then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Parent and Family Engagement (LCFF Priority 3)

This measure addresses Parent and Family Engagement, including how an LEA builds relationships between school staff and families, builds partnerships for student outcomes and seeks input for decision-making.

LEAs report progress of how they have sought input from parents in decision-making and promoted parent participation in programs to its local governing board or body using the SBE-adopted self-reflection tool for Priority 3 at the same public meeting at which the LEA adopts its LCAP, and reports to educational partners and the public through the Dashboard.

School Climate (LCFF Priority 6)

The LEA administers an annual local climate survey that captures a valid measure of student perceptions of school safety and connectedness, in at least one grade within each grade span(s) the LEA serves (e.g., TK-5, 6-8, 9-12), and reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and to educational partners and the public through the Dashboard.

Access to a Broad Course of Study (LCFF Priority 7)

The LEA annually measures its progress in the extent to which students have access to, and are enrolled in, a broad course of study that includes the adopted courses of study specified in the California Education Code (EC) for Grades 1-6 and Grades 7-12, as applicable, including the programs and services developed and provided to unduplicated students and individuals with exceptional needs; the LEA then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Coordination of Services for Expelled Students – County Office of Education (COE) Only (LCFF Priority 9)

The COE annually measures its progress in coordinating services for foster youth; the COE then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Coordination of Services for Foster Youth – COE Only (LCFF Priority 10)

The COE annually measures its progress in coordinating services for foster youth; the COE then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Self-Reflection Tools

An LEA uses the self-reflection tools included within the Dashboard to report its progress on the local performance indicator to educational partners and the public.

The self-reflection tools are embedded in the web-based Dashboard system and are also available in Word document format. In addition to using the self-reflection tools to report its progress on the local performance indicators to educational partners and the public, an LEA may use the self-reflection tools as a resource when reporting results to its local governing board. The approved self-reflection tools are provided below.

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
- Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

Note: LEAs are required to report the following to their local governing board/body in conjunction with the adoption of the LCAP:

- The LEA’s Teacher Assignment Monitoring and Outcome data available at <https://www.cde.ca.gov/ds/ad/tamo.asp>.
- The number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home, and
- The number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Academic Year	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
2023-2024	744	713	0	4	27	0	0	0

Access to Instructional Materials	Number	Percent
Students Without Access to Own Copies of Standards-Aligned Instructional Materials for Use at School and at Home	0	0

Facility Conditions	Number
Identified Instances Where Facilities Do Not Meet The “Good Repair” Standard (Including Deficiencies and Extreme Deficiencies)	0

Implementation of State Academic Standards (LCFF Priority 2)

LEAs may provide a narrative summary of their progress in the implementation of state academic standards based on locally selected measures or tools (Option 1). Alternatively, LEAs may complete the optional reflection tool (Option 2).

OPTION 1: Narrative Summary (Limited to 3,000 characters)

In the narrative box provided on the Dashboard, identify the locally selected measures or tools that the LEA is using to track its progress in implementing the state academic standards adopted by the state board and briefly describe why the LEA chose the selected measures or tools.

Additionally, summarize the LEA's progress in implementing the academic standards adopted by the SBE, based on the locally selected measures or tools. The adopted academic standards are:

- English Language Arts (ELA) – Common Core State Standards for ELA
- English Language Development (ELD) (Aligned to Common Core State Standards for ELA)
- Mathematics – Common Core State Standards for Mathematics
- Next Generation Science Standards
- History-Social Science
- Career Technical Education
- Health Education Content Standards
- Physical Education Model Content Standards
- Visual and Performing Arts
- World Language

Implementation of State Academic Standards (LCFF Priority 2)

OPTION 2: Reflection Tool

Recently Adopted Academic Standards and/or Curriculum Frameworks

1. Rate the LEA's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA					5
ELD (Aligned to ELA Standards)				4	
Mathematics – Common Core State Standards for Mathematics				4	
Next Generation Science Standards				4	
History-Social Science				4	

2. Rate the LEA’s progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA					5
ELD (Aligned to ELA Standards)					5
Mathematics – Common Core State Standards for Mathematics					5
Next Generation Science Standards					5
History-Social Science					5

3. Rate the LEA’s progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA					5
ELD (Aligned to ELA Standards)					5
Mathematics – Common Core State Standards for Mathematics					5
Next Generation Science Standards				4	
History-Social Science				4	

Other Adopted Academic Standards

4. Rate the LEA's progress implementing each of the following academic standards adopted by the state board for all students.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5	N/A
Career Technical Education						N/A
Health Education Content Standards				4		
Physical Education Model Content Standards				4		
Visual and Performing Arts					5	
World Language					5	

Support for Teachers and Administrators

5. Rate the LEA's success at engaging in the following activities with teachers and school administrators during the prior school year (including the summer preceding the prior school year).

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
Identifying the professional learning needs of groups of teachers or staff as a whole				4	
Identifying the professional learning needs of individual teachers				4	
Providing support for teachers on the standards they have not yet mastered				4	

Optional Narrative (Limited to 1,500 characters)

6. Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.

Parental Involvement and Family Engagement (LCFF Priority 3)

Introduction

Family engagement is an essential strategy for building pathways to college and career readiness for all students and is an essential component of a systems approach to improving outcomes for all students. More than 30 years of research has shown that family engagement can lead to improved student outcomes (e.g., attendance, engagement, academic outcomes, social emotional learning, etc.).

Consistent with the California Department of Education's (CDE's) Family Engagement Toolkit: ¹

- Effective and authentic family engagement has been described as an intentional partnership of educators, families and community members who share responsibility for a child from the time they are born to becoming an adult.
- To build an effective partnership, educators, families, and community members need to develop the knowledge and skills to work together, and schools must purposefully integrate family and community engagement with goals for students' learning and thriving.

The LCFF legislation recognized the importance of family engagement by requiring LEAs to address Priority 3 within their LCAP. The self-reflection tool described below enables LEAs to reflect upon their implementation of family engagement as part of their continuous improvement process and prior to updating their LCAP.

For LEAs to engage all families equitably, it is necessary to understand the cultures, languages, needs and interests of families in the local area. Furthermore, developing family engagement policies, programs, and practices needs to be done in partnership with local families, using the tools of continuous improvement.

Instructions

This self-reflection tool is organized into three sections. Each section includes research and evidence-based practices in family engagement:

1. Building Relationships between School Staff and Families
2. Building Partnerships for Student Outcomes
3. Seeking Input for Decision-Making

Based on an evaluation of data, including educational partner input, an LEA uses this self-reflection tool to report on its progress successes and area(s) of need related to family engagement policies, programs, and practices. This tool will enable an LEA to engage in continuous improvement and determine next steps to make improvements in the areas identified. The results of the process should be used to inform the LCAP and its development process, including assessing prior year goals, actions and services and in modifying future goals, actions, and services in the LCAP.

LEAs are to implement the following self-reflection process:

1. Identify the diverse educational partners that need to participate in the self-reflection process in order to ensure input from all groups of families, staff and students in the LEA, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.
2. Engage educational partners in determining what data and information will be considered to complete the self-reflection tool. LEAs should consider how the practices apply to families of all student groups, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.
3. Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each of the 12 practices using the following rating scale (lowest to highest):
 - 1 – Exploration and Research
 - 2 – Beginning Development
 - 3 – Initial Implementation
 - 4 – Full Implementation
 - 5 – Full Implementation and Sustainability
4. Based on the analysis of educational partner input and local data, respond to each of the prompts pertaining to each section of the tool.
5. Use the findings from the self-reflection process to inform the annual update to the LCAP and the LCAP development process, as well as the development of other school and district plans.

Sections of the Self-Reflection Tool

Section 1: Building Relationships Between School Staff and Families

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Practices	Rating Scale Number
1. Rate the LEA's progress in developing the capacity of staff (i.e., administrators, teachers, and classified staff) to build trusting and respectful relationships with families.	3
2. Rate the LEA's progress in creating welcoming environments for all families in the community.	4
3. Rate the LEA's progress in supporting staff to learn about each family's strengths, cultures, languages, and goals for their children.	3
4. Rate the LEA's progress in developing multiple opportunities for the LEA and school sites to engage in 2-way communication between families and educators using language that is understandable and accessible to families.	4

Building Relationships Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Building Relationships Between School Staff and Families.

Based on the analysis of educational partner input and local data, the Oxnard School District (OSD) has shown significant strengths and progress in building relationships between school staff and families. Over the past several years, fostering these relationships has been a priority, leading to notable successes, particularly with parents of unduplicated student groups. Families actively participate in committees at both the school and district levels, highlighting the effective collaboration that has been established. Although this growth has been very successful at the district level, further work needs to be done to strengthen relationships between school staff and families at individual school sites.

One of the key initiatives that OSD has implemented is the Project to Inspire workshops, available in both English and Spanish. These workshops are designed to provide parents with leadership development opportunities, equipping them with the tools and resources needed to maintain positive communication with schools and advocate effectively for their children's academic success. By building capacity with families, the district develops allies who will facilitate relationship-building with additional families, effectively creating a true partnership where families feel heard and valued as equal partners in their children's education.

The district has also shown a strong commitment to equity and community engagement. The district employs a Parent Support Liaison who helps coordinate parent and family engagement activities, and a Community Liaison who works with families of at-risk students, ensuring they receive the support and services they need. Both the Parent Support and Community Liaisons are housed in the Family Resource Center, where families are welcomed and connected with district and community resources and programs. Furthermore, every school in the district has an Outreach Resource Specialist (ORC). The ORC's primary roles include establishing trusting relationships between school staff and families, creating opportunities for families and staff to engage in meaningful ways, building on families' funds of knowledge, and connecting families to school and community resources and programs.

Access and equity are at the core of the district's efforts to build strong relationships with all families. To maintain effective communication, the Oxnard School District contracts with outside interpretation agencies to provide translation and interpretation services for families from diverse linguistic backgrounds. To meet the needs of the LEA's growing Mixteco community, the district has employed two Mixteco interpreters and family liaisons who serve as key cultural connectors between the schools and the community.

One of the most significant strengths of the Oxnard School District over the past three years has been the establishment of parent focus groups for African American, Mixteco, and Asian American and Pacific Islander communities. These groups have helped build positive and trusting relationships with historically underrepresented families, demonstrating the district's commitment to inclusivity and diversity. In response to prior feedback, the district launched the Family and Community Engagement (FACE) Group during the 2024–25 school year to bring all family groups and community members together, offering unified guidance and input to the district.

Although there has been great success in building relationships with families, the LEA recognizes the need for improvement in bridging the connections built centrally with school site staff. The next level of work for the district will include replicating the successful committees and events established at the central level at each school site. Strengthening these connections will ensure that the positive relationships and trust established are effectively extended to all school sites, fostering a more cohesive and supportive environment for all families across the district. This effort will also include intentional outreach to families of students identified as gifted and talented and those with individualized educational plans, ensuring they are informed, engaged, and supported. Additionally, the district will be bolstering efforts to gather input from all family groups to ensure their voices shape the programs, services, and supports provided.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Building Relationships Between School Staff and Families.

Based on the analysis of educational partner input and local data, the Oxnard School District (OSD) has identified several key focus areas for improvement in building relationships between school staff and families. One identified improvement area is to continue supporting schools in building solid relationships and authentic partnerships with all families, particularly families of unduplicated student groups. The goal is to sustain an environment of trust and respect that honors and values the perspectives and cultural contributions of the district's diverse parent communities.

Another area for improvement is to enhance the capacity of school staff to understand the cultural diversity of the families they serve. This will be achieved by developing and implementing student programs and instructional practices that reflect and respect family funds of knowledge. Additionally, providing professional development for school staff on cultural competence and responsiveness is essential.

Furthermore, the district aims to equip families with information and resources about family engagement activities that support student learning and development. This includes addressing barriers to positive relationship-building by identifying and mitigating obstacles that prevent effective communication and collaboration. Offering workshops, seminars, and resources will empower families to actively engage in their children's education.

To implement these strategies, schools will receive continued support and guidance from district-level administrators and specialists, including the Manager of Equity, Family, and Community Engagement. The Family Resource Center will serve as a hub for outreach and engagement activities, providing a welcoming space for families to connect with school staff and community resources. Outreach Resource Specialists (ORCs) at each school site will play a pivotal role in establishing and nurturing these relationships.

The expected outcomes include improved trust and respect between school staff and families, leading to more meaningful and productive partnerships. Enhanced cultural competence among school staff will result in more inclusive and effective instructional practices. Increased family engagement in school activities will positively impact student learning and development. By focusing on these areas, OSD aims to create a cohesive and supportive environment that values the contributions of all families and fosters strong, collaborative relationships across the district.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Relationships Between School Staff and Families.

Based on the analysis of educational partner input and local data, the Oxnard School District (OSD) will improve engagement with underrepresented families identified during the self-reflection process. This includes African American, Mixteco, Asian American/Pacific Islander families, and families of English learners, newcomers, foster youth, gifted students, and students with Individualized Educational Programs (IEPs). The district will continue to build positive, trusting relationships with these communities by holding regular district-level meetings that serve as safe spaces for families to connect with one another and with district staff, while participating in decision-making and advocacy for their students.

OSD aims to strengthen relationships and establish effective, two-way communication with all families, including those from unduplicated student groups, students with individualized educational plans and those identified as gifted and talented. The district will work to ensure that communication is streamlined, organized, clear, and timely, so that families are well-informed and able to engage meaningfully. By providing opportunities for meaningful conversations, the district seeks to foster positive outcomes for all students. These practices will promote open dialogue and empower families to share their perspectives, helping to shape the goals, actions, and strategies that support their children's success.

In addition, the district will focus on creating inclusive environments where all families feel valued and respected. This includes offering workshops, resources, and supports tailored to the unique needs of the various family groups of the district's community. The district also recognizes the need to diversify its communication strategies by developing informational videos in Spanish, English, and Mixteco to ensure accessibility for all families. The district will also establish dedicated spaces at both the district office and each school site to provide families with accessible information and resources, including targeted support for all families, including those of unduplicated student groups.

Through this comprehensive, collaborative, and inclusive approach, OSD will build strong partnerships that enhance the educational experience and achievement of all students.

Section 2: Building Partnerships for Student Outcomes

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Practices	Rating Scale Number
5. Rate the LEA's progress in providing professional learning and support to teachers and principals to improve a school's capacity to partner with families.	3
6. Rate the LEA's progress in providing families with information and resources to support student learning and development in the home.	4
7. Rate the LEA's progress in implementing policies or programs for teachers to meet with families and students to discuss student progress and ways to work together to support improved student outcomes.	4
8. Rate the LEA's progress in supporting families to understand and exercise their legal rights and advocate for their own students and all students.	3

Building Partnerships Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Building Partnerships for Student Outcomes.

Based on the analysis of educational partner input and local data, the Oxnard School District (OSD) demonstrates significant strengths and progress in building partnerships for student outcomes. The district is committed to fostering authentic parent and family engagement by integrating parents into the decision-making processes that impact student outcomes at both school and district levels.

OSD achieves this commitment through a variety of structured forums, including regular ELAC (English Learner Advisory Committee) and DELAC (District English Learner Advisory Committee) meetings, School Site Councils, the Superintendent's Parent Advisory Committee, and specific advisory groups for African American, Mixteco, Asian American, and Pacific Islander parents. These meetings are conducted in virtual, hybrid, and in-person formats to accommodate the diverse needs of families.

These gatherings focus on critical topics such as student achievement, mathematical growth mindset, literacy, effective communication with teachers and staff, bullying prevention, culturally responsive teaching and learning, development of LCAP (Local Control and Accountability Plan) goals, pathway to biliteracy, and High School and Beyond Nights. High School and Beyond Nights are particularly instrumental, providing a platform for discussions on academic achievement and offering guidance to parents on navigating the high school setting and understanding graduation requirements.

To ensure accessibility and inclusivity, Spanish and Mixteco interpretation services are provided during meetings, enabling families to fully comprehend discussions and provide feedback in their native languages. Moreover, OSD supports school administrators in implementing and monitoring site-level Title I parent and family engagement policies aligned with the California Family Engagement Framework. Each school collaborates closely with advisory groups to set specific goals and actions aimed at fostering genuine partnerships to positively impact student outcomes.

Additionally, Outreach Resource Specialists (ORCs) play a pivotal role in developing tailored parent and family engagement plans aligned with their respective schools' Title I family engagement policies. They work collaboratively with site administrators, parents, and support staff to ensure these plans effectively meet the needs of diverse families and enhance their engagement in their children's education.

Lastly, OSD has forged robust partnerships with community-based organizations such as the Wellness Collaborative, California Association for Bilingual Education, Ventura County Behavioral Health, local higher education institutions, and other community organizations. These partnerships are aimed at improving students' academic achievement and supporting their social-emotional well-being, thereby creating a comprehensive support network that enhances overall student success.

During the 2025–26 school year, the district will focus on strengthening its partnerships with local colleges, universities, and the Oxnard Union High School District. Additionally, the district will explore new partnership opportunities with local businesses, organizations such as the California Association for the Gifted (CAG), and other entities that can provide resources and guidance to support the district and its families in meeting the needs of diverse learners.

Through these collaborative efforts and strong partnerships, OSD continues to strengthen its commitment to authentic parent and family engagement, ensuring that families are integral partners in advancing student outcomes across the district.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Building Partnerships for Student Outcomes.

Based on the analysis of educational partner input and local data, the Oxnard School District (OSD) has identified key focus areas for improvement in building partnerships for student outcomes. One critical area for enhancement is

the ongoing support of school-level parent and family engagement policies. OSD aims to ensure that all schools actively engage with educational partners and effectively monitor and evaluate their family engagement activities. This effort includes providing continuous support and guidance to schools in developing comprehensive engagement policies, offering training and professional development for staff on best practices in family engagement, and promoting regular communication between schools and families to foster a collaborative environment.

Another significant focus area is assisting schools in identifying specific metrics to monitor and measure the impact of parent and family engagement on student outcomes. OSD plans to track metrics such as parent attendance at advisory groups and engagement events, analyze student academic data to understand the influence of family involvement on achievement and utilize feedback from annual family engagement surveys to identify strengths and areas needing improvement. Additionally, OSD aims to integrate more effective parent and family engagement strategies into schools' continuous improvement plans, ensuring these efforts align closely with student success goals.

The Oxnard School District will provide support through district-level administrators and specialists, including the Manager of Equity, Family, and Community Engagement, who will collaborate with schools to develop robust engagement policies and provide ongoing training. By focusing on these strategies, OSD anticipates improved engagement of educational partners at the school level, clearer insights into the impact of family engagement on student outcomes, and a more supportive educational environment overall. These efforts are designed to strengthen partnerships between schools and families, ultimately enhancing student success across the district.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Partnerships for Student Outcomes.

Based on the analysis of educational partner input and local data, the Oxnard School District (OSD) is committed to enhancing the engagement of underrepresented families in building partnerships that support student outcomes. The district recognizes the critical importance of maintaining positive relationships with all families, with particular focus on families of Emergent Multilingual Learners (EMLs) or English language learners, African American, Mixteco, Asian American and Pacific Islander students, foster youth, gifted and talented students, students with individualized education plans (IEPs), and families of newcomer students.

In the upcoming year, the Oxnard School District will prioritize improving outreach efforts specifically aimed at foster youth, newcomer families, families of students with individualized education plans (IEPs), and families of students identified as gifted. The district plans to establish regular meetings with these parent groups three times per year. These meetings will serve as platforms for collaborative discussions focused on identifying optimal learning environments and programs for their children. Importantly, these sessions will empower families to actively participate in decision-making processes that directly impact student outcomes at both the school and district levels.

By nurturing consistent interactions and ensuring that families, especially those of unduplicated student groups, play integral roles in decision-making processes, the Oxnard School District (OSD) aims to strengthen trust, collaboration, and mutual understanding between schools and underrepresented families. This approach not only addresses the unique needs and challenges faced by these communities but also values their perspectives and insights in shaping educational strategies that support the success of all students district-wide. Through these concerted efforts, OSD seeks to cultivate a more inclusive and supportive educational environment where every family feels valued, heard, and empowered in their child's educational journey.

Section 3: Seeking Input for Decision-Making

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Practices	Rating Scale Number
9. Rate the LEA's progress in building the capacity of and supporting principals and staff to effectively engage families in advisory groups and with decision-making.	4
10. Rate the LEA's progress in building the capacity of and supporting family members to effectively engage in advisory groups and decision-making.	4
11. Rate the LEA's progress in providing all families with opportunities to provide input on policies and programs, and implementing strategies to reach and seek input from any underrepresented groups in the school community.	4
12. Rate the LEA's progress in providing opportunities to have families, teachers, principals, and district administrators work together to plan, design, implement and evaluate family engagement activities at school and district levels.	4

Seeking Input for Decision-Making Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Seeking Input for Decision-Making.

Based on the analysis of educational partner input and local data, the Oxnard School District (OSD) demonstrates significant strengths and progress in seeking input for decision-making processes. A primary strength lies in empowering families to effectively advocate for their students by actively engaging them in decision-making processes at both district and school levels, positively impacting student achievement. This empowerment is facilitated through various avenues, including regular parent focus groups held throughout the year. These groups provide valuable input on programs, processes affecting student learning, and feedback on fund allocation.

Families are encouraged to participate in district-level parent advisory groups such as the English Learner Advisory Committee (ELAC), the Parent Advisory Council (PAC), and specific advisory groups for African American, Mixteco, and Asian American & Pacific Islander communities. These forums enable families to contribute to the development of the district's parent and family engagement policy, provide feedback on the goals outlined in the Local Control and Accountability Plan (LCAP), and offer input on other initiatives undertaken by OSD. During the 2025–26 school year, the district also plans to develop a dedicated advisory committee for families of students identified as gifted and talented, further expanding opportunities for inclusive family engagement.

Additionally, OSD utilizes an annual Family Engagement LCAP survey to gather ongoing input from parents and staff. These bilingual surveys are easily accessible on the district's website and are widely promoted through various channels, ensuring comprehensive outreach to stakeholders. Each school is supported by an Outreach Resource Specialist who plays a pivotal role in promoting these surveys and facilitating community engagement. This multi-faceted approach ensures that OSD collects diverse perspectives and insights, fostering a collaborative environment where stakeholders actively contribute to shaping policies and initiatives that support student success.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Seeking Input for Decision-Making.

Based on the analysis of educational partner input and local data, the Oxnard School District (OSD) has identified key focus areas for improvement in seeking input for decision-making processes. A primary objective is to bolster support for schools in enhancing opportunities at the site level to gather input from their diverse families. This initiative is aimed at ensuring that all families, regardless of background or circumstances, have a meaningful voice in decisions that significantly impact student learning.

OSD intends to achieve this by advocating for diverse representation on school committees and advisory groups. This effort is crucial for fostering inclusive participation in critical decisions such as curriculum adoptions, the development of the school's parent and family engagement policy, plans for student achievement, school safety protocols, and various other school programs and initiatives.

By fortifying these mechanisms for soliciting input, OSD aims to cultivate a more equitable and inclusive decision-making process. This approach not only acknowledges and respects the perspectives and insights of all families but also strives to strengthen trust and collaboration between schools and the community. Through these concerted efforts, OSD is committed to fostering a supportive educational environment where every family feels empowered and valued in their role in contributing to the success and well-being of their children.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Seeking Input for Decision-Making.

Based on the analysis of educational partner input and local data, the Local Education Agency (LEA) has identified key strategies to enhance the engagement of underrepresented families in the decision-making processes.

A critical focus area for improvement is to actively seek input from families of English learners, African American, Mixteco, and Asian American & Pacific Islander students, as well as families of students identified as gifted and talented and families of students with individualized education plans (IEPs). Additionally, the LEA aims to strengthen partnerships with foster youth and newcomer families through effective communication and regular meetings focused on gathering their perspectives to inform decision-making..

To ensure these efforts are impactful, the LEA will share insights gathered from various parent focus groups with school administrators, teachers, and support staff. This sharing of feedback will deepen school personnel's understanding of the diverse cultural assets within the community and underscore the importance of integrating families' funds of knowledge into instructional programs.

Furthermore, the LEA is dedicated to fostering an asset-based culture that nurtures positive relationships between district and school staff and families. This initiative includes promoting cross-cultural understanding and fostering relationships among the district's diverse ethnic and racial groups.

By implementing these strategies, the LEA aims to cultivate a collaborative and inclusive environment where underrepresented families feel valued, listened to, and actively engaged in shaping educational practices and policies that benefit all students. This approach not only enhances the quality of decision-making but also strengthens the overall partnership between the LEA and the community it serves.

School Climate (LCFF Priority 6)

Introduction

The initial design of the Local Control Funding Formula recognized the critical role that positive school conditions and climate play in advancing student performance and equity. This recognition is grounded in a research base demonstrating that a positive school climate directly impacts indicators of success such as increased teacher retention, lower dropout rates, decreased incidences of violence, and higher student achievement.

In order to support comprehensive planning, LEAs need access to current data. The measurement of school climate provides LEAs with critical data that can be used to track progress in school climate for purposes of continuous improvement, and the ability to identify needs and implement changes to address local needs.

Introduction

LEAs are required, at a minimum, to annually administer a local climate survey. The survey must:

- Capture a valid measure of student perceptions of school safety and connectedness in at least one grade within each grade span the LEA serves (e.g. TK-5, 6-8, 9-12); and
- At a minimum, report disaggregated data by student groups identified in California Education Code 52052, when such data is available as part of the local school climate survey.

Based on the analysis of local data, including the local climate survey data, LEAs are to respond to the following three prompts. Each prompt response is limited to 3,000 characters. An LEA may provide hyperlink(s) to other documents as necessary within each prompt:

Prompt 1 (DATA): Describe the local climate survey data, including available data disaggregated by student groups. LEAs using surveys that provide an overall score, such as the California Healthy Kids Survey, are encouraged to report the overall score for all students as well as available student group scores. Responses may also include an analysis of a subset of specific items on a local survey and additional data collection tools that are particularly relevant to school conditions and climate.

The Oxnard School District administers a comprehensive school climate survey three times annually to gather meaningful insights from diverse student groups across the TK–8 continuum. This survey is designed to capture student perceptions of school safety, connectedness, and social-emotional learning. Teachers in kindergarten through grade 2 complete perception-based surveys, while students in grades 3 through 8 participate in a structured online assessment. This assessment measures student experience in seven critical domains: emotion regulation, sense of belonging, teacher-student relationships, social awareness, growth mindset, self-management, and engagement. Additionally, teacher perception surveys assess student self-management, emotion regulation, and social awareness.

In Spring 2025, 3,435 students in grades 3–5 and 3,269 students in grades 6–8 completed the Panorama Social-Emotional Learning (SEL) survey. Among students in grades 3–5, the results highlighted strong teacher-student relationships (67% favorable) and self-management (65%), with many students reporting they feel respected by teachers and able to stay focused in class. Social awareness (57%) and sense of belonging (56%) were also moderately positive, suggesting most students feel cared for and supported. Areas of concern included emotion regulation (44%) and growth mindset (49%), pointing to challenges in managing emotions and overcoming setbacks. Engagement scored at 50%, signaling a need to enhance student interest in classroom learning.

For students in grades 6–8, teacher-student relationships remained a relative strength at 61%, followed by self-management at 58%. Social awareness was rated 53%, while growth mindset held steady at 50%. However, emotion regulation dropped slightly to 42%, and engagement fell to 45%, suggesting reduced enthusiasm and participation in classroom activities compared to the elementary level. Most notably, sense of belonging was the lowest-rated domain among middle school students at just 40%, highlighting a significant opportunity to improve connection and inclusion during early adolescence.

To deepen analysis and enhance supports, the district uses the Panorama platform to integrate SEL survey results with academic, behavioral, and attendance data. This allows for powerful disaggregation by student group, grade level, and site, enabling school teams to identify trends and tailor interventions accordingly.

Through this layered data collection approach, the Oxnard School District ensures that its understanding of school climate is both comprehensive and actionable. These insights drive continuous improvement efforts focused on cultivating inclusive, emotionally supportive environments that promote well-being and academic success for all students.

Prompt 2 (MEANING): Describe key learnings, including identified needs and areas of strength determined through the analysis of data described in Prompt 1, including the available data disaggregated by student group.

Based on our analysis of local climate survey data, including results from the Panorama Social-Emotional Learning survey administered districtwide, several key insights have surfaced to guide the Oxnard School District's efforts in supporting student well-being and fostering a positive school climate. The data highlights a growing demand for social-emotional support, particularly evident in decreased engagement and sense of belonging among upper-grade students, alongside lower emotion regulation skills observed in primary grades. These findings underscore the critical need to prioritize social-emotional competencies across all grade levels.

In particular, the Panorama data has deepened the district's understanding of student experiences across multiple dimensions of school life, helping us identify both areas of strength and those requiring targeted support. The platform's ability to disaggregate data by student groups allows school teams to develop more equitable, data-informed strategies that are responsive to the diverse needs of the district's student population.

In alignment with the Oxnard School District's commitment to continuous improvement, the district is evolving in how it monitors and responds to student needs. Beginning in the 2025–26 school year, the district will transition away from the Hatching Results framework and instead survey students twice annually. This change will provide more timely and actionable insights to guide and refine counseling services and school-wide climate initiatives.

Through these efforts, the district reaffirms its commitment to cultivating schools where students are not only academically prepared but also emotionally resilient and socially connected. By grounding strategies in student voice and comprehensive data, the district is fostering a culture of empathy, equity, and excellence.

Prompt 3 (USE): Describe any changes to existing plans, policies, or procedures that the LEA determines necessary in order to address areas of need identified through the analysis of local data and the identification of key learnings. Include any revisions, decisions, or actions the LEA has, or will, implement for continuous improvement purposes.

In response to the needs and strengths identified through our climate survey data, the Oxnard School District has initiated several strategic changes to enhance student support systems and foster a positive, inclusive school environment. These changes are grounded in key learnings from our Panorama Social-Emotional Learning (SEL) survey and are aimed at ensuring continuous improvement across all schools.

A primary area of focus has been the deeper integration of social-emotional learning (SEL) into the district's curriculum. Each year, SEL lessons are implemented at every grade level to build students' competencies in areas such as self-management, social awareness, and emotion regulation, responding directly to survey findings that revealed a growing need for SEL support, particularly in the upper grades, where engagement and belonging have shown signs of decline.

To support a safe and structured school culture, the district has renewed its partnership with Safe and Civil Schools to strengthen the implementation of the Positive Behavioral Interventions and Supports (PBIS) framework. This work reinforces the foundation of proactive behavior support, helping schools create consistent expectations and nurturing environments where all students can thrive socially and emotionally.

Additionally, a significant shift in our assessment strategy will be implemented in the 2025–26 school year. The district will transition away from the Hatching Results framework and instead administer the Panorama survey twice annually. This revised schedule will provide more timely and relevant data, allowing school teams and counselors to more effectively monitor student well-being and respond proactively to emerging trends.

To support this data-driven approach, the district has also expanded the behavior data section within the Panorama platform. This enhancement provides school leadership and PBIS teams with richer insights into student behavior trends, allowing them to develop and implement more targeted, equity-focused interventions.

Furthermore, Panorama's ability to disaggregate data by student groups enables the district to identify and address disparities in student experience. This capability informs adjustments to MTSS practices, counseling services, and family engagement strategies, ensuring that the needs of all learners are met in a responsive and inclusive manner.

Collectively, these actions reflect the Oxnard School District's strong commitment to continuous improvement and equity-driven decision-making. By centering student voice and leveraging local data, the district is actively refining its policies, procedures, and systems of support to better meet the diverse needs of its students. These efforts are helping to build school environments that are not only academically rigorous but also socially and emotionally supportive. Through this ongoing work, the Oxnard School District is fostering a district culture where every student feels safe, valued, and empowered to succeed.

Access to a Broad Course of Study (LCFF Priority 7)

LEAs provide a narrative summary of the extent to which all students have access to and are enrolled in a broad course of study by addressing, at a minimum, the following four prompts:

1. Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served. (response limited to 1,500 characters)

To ensure that all students in the Oxnard School District have access to and are enrolled in a broad course of study, the Educational Services Department employs several locally selected measures and tools. Firstly, they monitor master schedules across all schools to verify the availability of appropriate courses. The department collaborates closely with schools to ensure the curriculum meets the needs of diverse grade spans and student groups, including those with exceptional needs.

Additionally, the Educational Services Department provides schools with a content allocation plan specifically designed for biliteracy programs. This plan ensures that all schools can offer comprehensive courses aligned with educational standards. School principals oversee daily schedules for teachers and monitor the implementation of these standards through regular classroom visits and benchmark assessments.

Furthermore, Educational Services conducts comprehensive master schedule audits to review student enrollment and the availability of required courses, such as English Language Development (ELD) courses. These audits help identify any gaps or discrepancies in course offerings, ensuring equitable access to a broad and enriching curriculum for all students.

By employing these measures and tools, the Oxnard School District maintains a proactive approach to guaranteeing that every student has the opportunity to enroll in a diverse range of courses that support their academic growth and development across all grade levels and student demographics.

2. Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study, and may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study. (response limited to 1,500 characters)

Based on the district's locally selected measures and tools, all students in the Oxnard School District have equitable access to and enrollment in a broad course of study across all school sites. The district-wide approach ensures consistency in developing master schedules tailored to meet the diverse needs of our student population. Educational Services administrators collaborate closely with each school to ensure that every student receives standards-based instruction across all content areas, including specialized subjects such as science, math, literacy, instructional technology, social studies, and the arts.

To bolster this initiative, the district has appointed Teachers on Special Assignment (TOSAs) in key subject areas. These TOSAs collaborate with schools to enhance teachers' skills and ensure comprehensive access to all curriculum areas. Additionally, the district's commitment to biliteracy education is evident with 10 district-wide biliteracy programs and 2 strand programs within schools. These programs integrate literacy standards with science and social studies, providing a robust educational experience for our students.

Furthermore, the Oxnard School District emphasizes specialized strands at many schools, offering students opportunities to pursue their interests through courses, electives, and clubs. Additionally, the district's after-school program enriches student experiences by providing access to activities in science, music, and the arts, broadening their educational exposure beyond regular school hours.

Through these efforts, the Oxnard School District continues to make significant strides in ensuring that all students have access to a diverse and enriching course of study. We monitor progress closely and remain committed to fostering an inclusive educational environment where every student can thrive academically and pursue their interests across all grade levels and student demographics.

3. Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students. (response limited to 1,500 characters)

Based on the results of the district's locally selected measures, the Oxnard School District has identified specific barriers that hinder access to a broad course of study for some students, particularly those who require English Language Development (ELD) support while also seeking to participate in elective courses or middle school programs. To address this challenge, the district has implemented the AVID Excel program, which integrates ELD standards into elective courses. This innovative approach ensures that English learners receive essential language development instruction while also engaging in enriching academic experiences.

Additionally, the district is actively exploring the feasibility of implementing a zero-period or seven-period day to expand access for English learners to both ELD and elective courses in middle school. These efforts are part of a broader commitment to refining and expanding opportunities that promote access and equity across all school sites. Families are offered choices of schools and specialized programs, with transportation provided to support participation and reduce access-related barriers.

To further support student learning and minimize disruptions to core instruction, the district prioritizes intervention opportunities before and after school. These interventions are targeted to student needs, with an emphasis on supporting all learners, including unduplicated student groups. The district also provides enrichment activities after school and during the summer to enhance student learning experiences and promote academic growth.

By addressing these barriers and continuously refining our programs and course offerings, the Oxnard School District remains dedicated to ensuring that all students have equitable access to a comprehensive and enriching course of study. We are committed to fostering an inclusive educational environment where every student has the opportunity to thrive academically and grow personally.

4. In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students? (response limited to 1,500 characters)

In response to the results of the district's locally selected measures, the Oxnard School District has implemented several strategic revisions and decisions to ensure equitable access to a broad course of study for all students. In collaboration with partner agencies, the district has strengthened its commitment to providing a comprehensive education that includes robust art and music offerings across all schools.

To further enhance access, the district continues to conduct careful analysis and refinement of master schedules. This ongoing work supports not only expanded course offerings but also promotes heterogeneous groupings at the middle school level, fostering inclusive and diverse learning environments that benefit all students.

Building on the success of the AVID Excel program, the district has expanded academic opportunities and is exploring the implementation of zero-period options. These scheduling innovations offer students increased flexibility, allowing them to meet both core academic requirements and pursue elective interests.

The district is also conducting a thorough review of scheduling practices tailored to specific student groups to ensure equitable access to coursework. This includes a continued focus on dual language programs, with planned expansions into higher grade levels to support bilingualism, biliteracy, and increased participation.

In support of rigorous academic preparation, students enrolled in the district's biliteracy pathway will have the opportunity to take the AP Spanish Language and Culture exam in 8th grade, enhancing readiness for advanced coursework in high school and providing recognition for their language proficiency.

In addition, during the 2025–26 school year, the district will explore dual enrollment opportunities that would allow students to earn college credit while expanding access to high-quality elective options.

Through these revisions and initiatives, the Oxnard School District reaffirms its commitment to fostering an inclusive educational environment where all students have access to a broad, rigorous, and enriching course of study. These efforts reflect the district's dedication to continuous improvement and ensuring that every student is equipped with the opportunities and support needed to succeed academically and grow personally.

Coordination of Services for Expelled Students – COE Only (LCFF Priority 9)

Assess the degree of implementation of the progress in coordinating instruction for expelled students in your county.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Coordinating Instruction	1	2	3	4	5
1. Assessing status of triennial plan for providing educational services to all expelled students in the county, including:	[No response required]				
a. Review of required outcome data.					
b. Identifying existing educational alternatives for expelled pupils, gaps in educational services to expelled pupils, and strategies for filling those service gaps.					
c. Identifying alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district pupils.					
2. Coordinating on development and implementation of triennial plan with all LEAs within the county.					
3. Establishing ongoing collaboration and policy development for transparent referral process for LEAs within the county to the county office of education or other program options, including dissemination to all LEAs within the county a menu of available continuum of services for expelled students.					
4. Developing memorandum of understanding regarding the coordination of partial credit policies between district of residence and county office of education.					

Coordination of Services for Foster Youth – COE Only (LCFF Priority 10)

Assess the degree of implementation of coordinated service program components for foster youth in your county.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Coordinating Services	1	2	3	4	5
1. Establishing ongoing collaboration and supporting policy development, including establishing formalized information sharing agreements with child welfare, probation, Local Education Agency (LEAs), the courts, and other organizations to support determining the proper educational placement of foster youth (e.g., school of origin versus current residence, comprehensive versus alternative school, and regular versus special education).					
2. Building capacity with LEA, probation, child welfare, and other organizations for purposes of implementing school-based support infrastructure for foster youth intended to improve educational outcomes (e.g., provide regular professional development with the Foster Youth Liaisons to facilitate adequate transportation services for foster youth).					
3. Providing information and assistance to LEAs regarding the educational needs of foster youth in order to improve educational outcomes.					
4. Providing direct educational services for foster youth in LEA or county-operated programs provided the school district has certified that specified services cannot be provided or funded using other sources, including, but not limited to, Local Control Funding Formula, federal, state or local funding.					

Coordinating Services	1	2	3	4	5
5. Establishing ongoing collaboration and supporting development of policies and procedures that facilitate expeditious transfer of records, transcripts, and other relevant educational information.					
6. Facilitating the coordination of post-secondary opportunities for youth by engaging with systems partners, including, but not limited to, child welfare transition planning and independent living services, community colleges or universities, career technical education, and workforce development providers.					
7. Developing strategies to prioritize the needs of foster youth in the community, using community-wide assessments that consider age group, geographical area, and identification of highest needs students based on academic needs and placement type.					
8. Engaging in the process of reviewing plan deliverables and of collecting and analyzing LEA and COE level outcome data for purposes of evaluating effectiveness of support services for foster youth and whether the investment in services contributes to improved educational outcomes for foster youth.					



LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Oxnard School District

CDS Code: 56-72538-0000000

School Year: 2025-26

LEA contact information:

Dr. Anabolena DeGenna

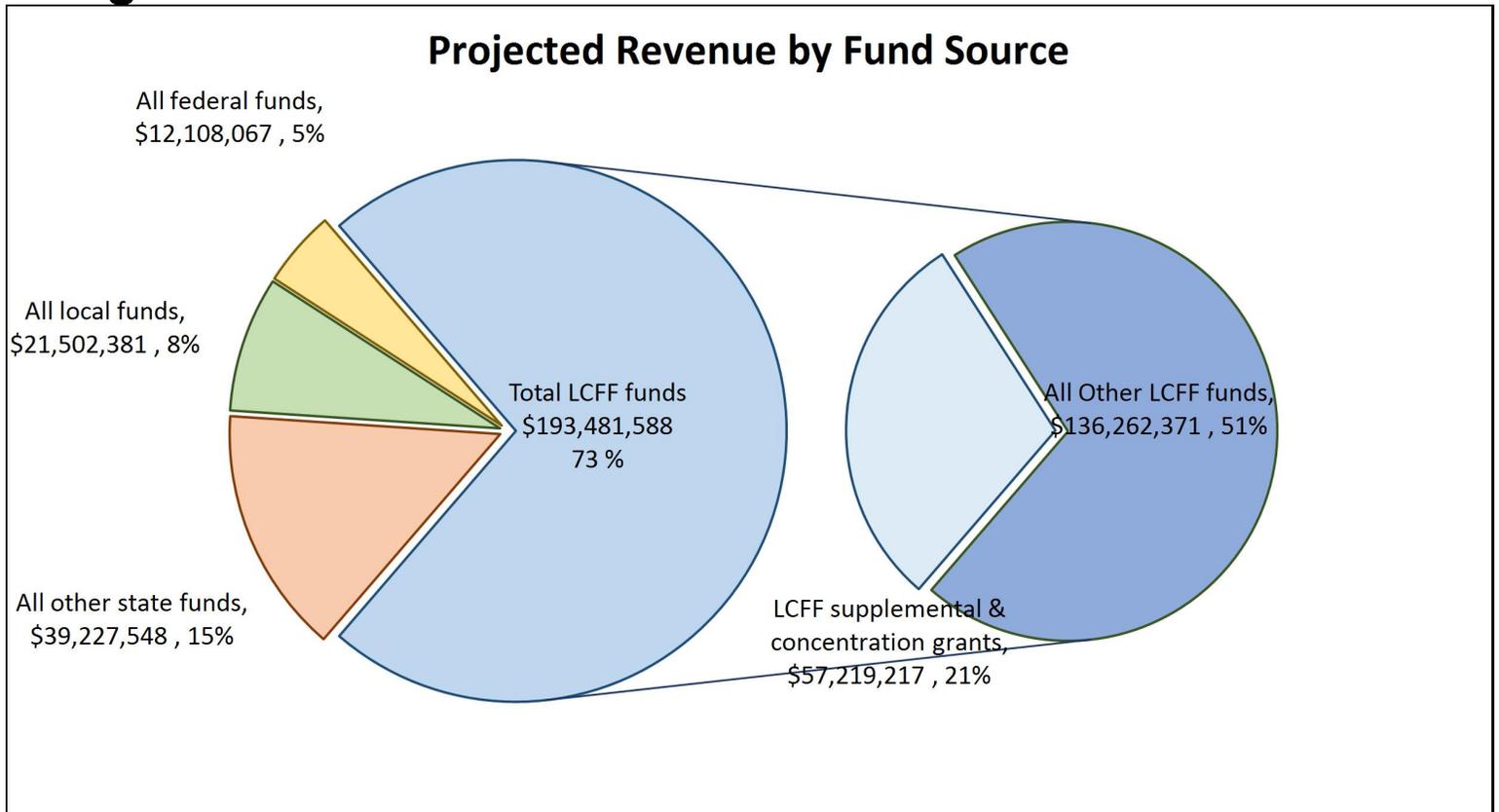
Superintendent

adegenna@oxnardsd.org

(805) 385-1501

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2025-26 School Year



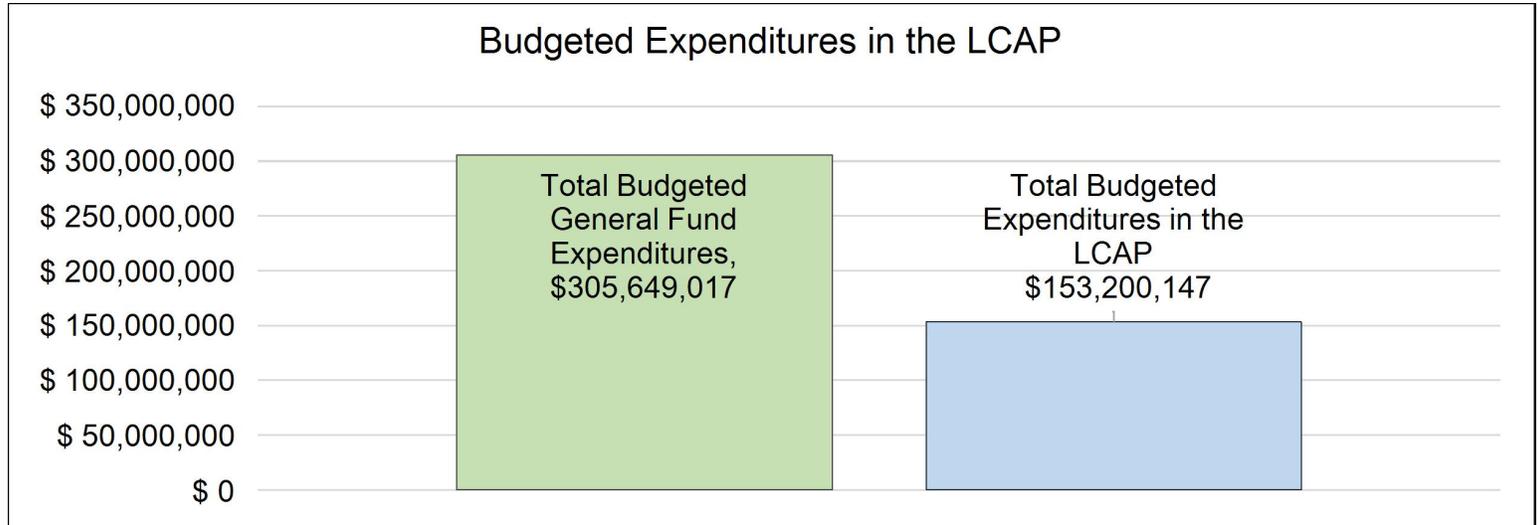
This chart shows the total general purpose revenue Oxnard School District expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Oxnard School District is \$266,319,584, of which \$193,481,588 is Local Control Funding Formula (LCFF), \$39,227,548 is other state funds, \$21,502,381 is local funds, and \$12,108,067 is federal funds. Of the \$193,481,588 in LCFF Funds,

\$57,219,217 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Oxnard School District plans to spend for 2025-26. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Oxnard School District plans to spend \$305,649,017 for the 2025-26 school year. Of that amount, \$153,200,147.07 is tied to actions/services in the LCAP and \$152,448,869.93 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

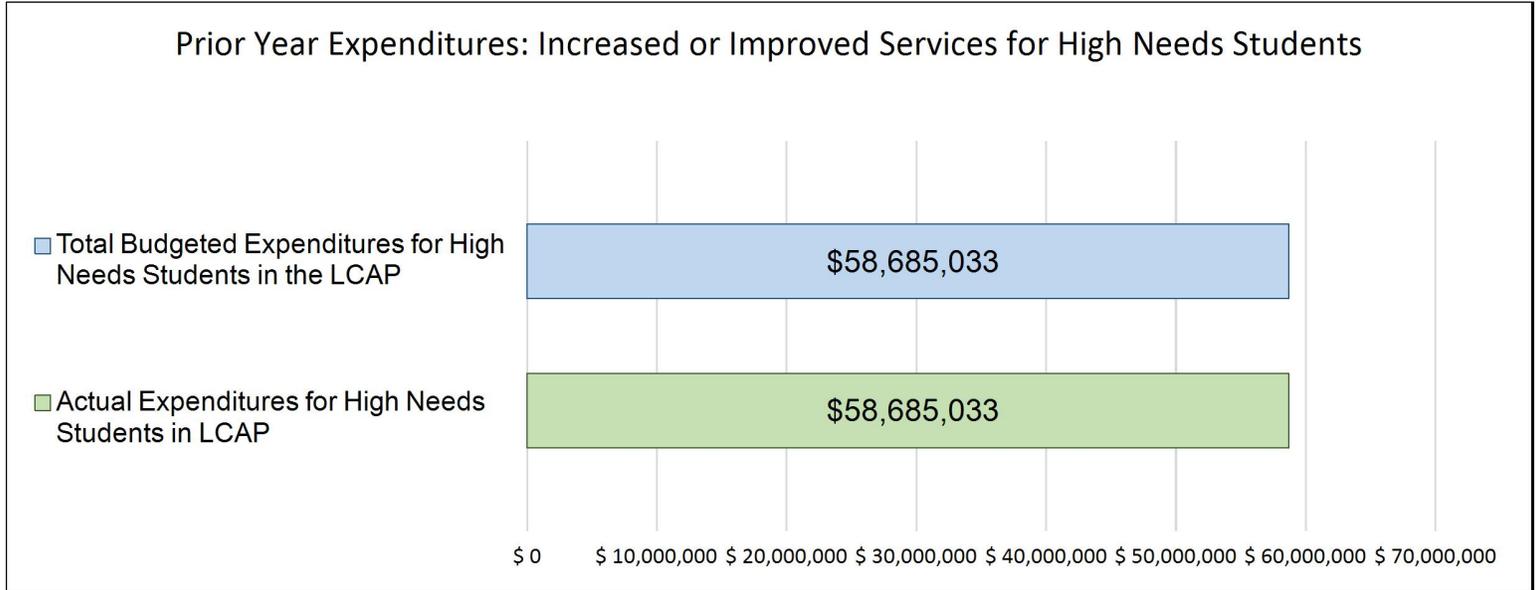
General Fund Budget includes several expenditures not reflected in the Local Control and Accountability Plan (LCAP). These include districtwide operational costs such as utilities, maintenance, and insurance. Additionally, administrative services like payroll, business operations, and legal support are funded through the General Fund. Other non-LCAP items include professional development not tied to LCAP actions, capital outlay for equipment and facilities improvements.

Increased or Improved Services for High Needs Students in the LCAP for the 2025-26 School Year

In 2025-26, Oxnard School District is projecting it will receive \$57,219,217 based on the enrollment of foster youth, English learner, and low-income students. Oxnard School District must describe how it intends to increase or improve services for high needs students in the LCAP. Oxnard School District plans to spend \$60,590,978.70 towards meeting this requirement, as described in the LCAP.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2024-25



This chart compares what Oxnard School District budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Oxnard School District estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2024-25, Oxnard School District's LCAP budgeted \$58,685,033.00 for planned actions to increase or improve services for high needs students. Oxnard School District actually spent \$58,685,033.00 for actions to increase or improve services for high needs students in 2024-25.



Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Oxnard School District	Dr. Anabolena DeGenna Superintendent	adegenna@oxnardsd.org (805) 385-1501

Plan Summary [2025-26]

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA. LEAs may also provide information about their strategic plan, vision, etc.

As the Oxnard School District implements its adopted strategic plan, Oxnard EMPOWERS, it has aligned LCAP goals and actions with those outlined in the district's strategic plan. The 2025-2026 LCAP will include goals and actions not funded by LCFF; therefore, those goals will not be considered contributing or measured for the purposes of this plan. For those goals and actions funded by LCFF and additional funding sources, metrics will be used to monitor implementation, reflecting progress towards Oxnard EMPOWERS and incorporating identified research-based practices.

With the alignment of the 2025-2026 LCAP and the Oxnard School District's strategic plan, the district ensures cohesiveness in all actions and initiatives that support its goals for improving student outcomes and fostering an inclusive learning environment for all students, including unduplicated student groups. These actions are funded through a combination of the Local Control Funding Formula (LCFF) and various state, federal, and local funding sources. By utilizing this diverse array of funding, the district can effectively address the needs of its diverse student population, ensuring targeted support and resources to enhance educational achievement and well-being across all schools.

The Oxnard School District, in the 2024-2025 school year, served over 12,900 students in Transitional Kindergarten (TK) to grade 8. The district feeds into the Oxnard Union High School District, alongside three other elementary school districts. The city of Oxnard is approximately 60 miles northwest of downtown Los Angeles and 35 miles south of Santa Barbara. Oxnard is currently the largest city in Ventura County with a population of over 200,000, making it the 22nd largest city in California and 124th largest in the United States. The city was founded by prosperous agricultural opportunities, which attracted many immigrant workers and their families. Although the city has

evolved, it has a thriving economy that continues to include agriculture, as well as other industries, such as defense, manufacturing, and tourism.

During the 2024-2025 school year, 90% of the student population of the Oxnard School District was considered socioeconomically disadvantaged. The district's demographics for the 2024-2025 school year are as follows: 94% Hispanic/Latino, 2.5% White, 0.72% African American, 0.70% Asian, 0.83% students who identify as having two or more races, 0.05% American Indian, and 0.12% Pacific Islander. Emergent Multilingual Learners (EML) comprise a large percentage of the district. In the 2024-2025 school year, 46.7% of students were considered Emergent Multilingual Learners (EMLs) or English Learners (ELs), most of whom reported Spanish as their primary language. Nonetheless, one of the characteristics that makes Oxnard unique is the growing number of Latinx students who have Mixteco and Zapotec as their native language.

The Oxnard School District comprises 21 schools, including San Miguel Preschool offering special education services, 10 TK-5th grade elementary schools, 7 TK-8th grade schools, and 3 comprehensive middle schools for grades 6 to 8. Among these, 2 of the 3 comprehensive middle schools, 6 of the 7 TK-8th grade schools, and 4 elementary schools offer Spanish Biliteracy (Dual Language Immersion) Programs. Following a 50/50 model, the district's Biliteracy Programs are aimed at promoting linguistic fluency and academic success in multiple languages. These initiatives align with California Department of Education programs, including the EL Roadmap, which seeks to equip students with world language skills to engage with diverse cultures and succeed in the global economy. Biliteracy instruction is guided by the district's standards-based interdisciplinary units, designed in accordance with each grade's language allocation plan and content standards.

The district recognizes the profound responsibility it carries in preparing students for the ever-evolving landscape of a global society. In spring 2020, key areas of focus were identified, laying the foundation for a new strategic plan. A meticulously crafted student profile embodying aspirations for every learner was adopted by the school board, setting a clear trajectory for the district's future. The journey continued in 2022, as the district refined its vision and mission to align with the evolving needs of students. Collaborating with community partners and educational experts, the district articulated the strategic plan, branding it with the term "EMPOWERS." This encapsulated the district's commitment to Excellence through Multilingualism, Possibility, Opportunity, Equity, Respect, and Scholarship (EMPOWERS). Oxnard EMPOWERS symbolizes the district's strategy, which is aimed at significantly enhancing educational outcomes for all students.

Aligned with its strategic plan, the district emphasizes a rigorous curriculum aligned with the CA Common Core State Standards (CCSS) and frameworks. Extensive professional development opportunities and coaching are offered to all teachers to enhance their pedagogy and practice. Weekly collaborative planning time enables teachers to share best practices, develop common assessments, analyze data, and plan instruction to implement standards-aligned, rigorous lessons. Furthermore, teachers participate in grade-level Professional Learning Communities (PLCs) to improve instruction. Teachers on Special Assignment (TOSAs) provide professional development and support in literacy, biliteracy, math, science, social science, inclusive practices, and educational technology. Intervention Service Providers (ISPs) and Literacy Intervention Teachers (LITs) ensure targeted intervention for students, supported by data, at each school site.

Moreover, the Oxnard School District has been aligning practices to successfully implement the Multi-Tiered System of Supports (MTSS) framework. This approach aims to benefit all students while also enhancing tier 2 supports through the RTI and PBIS models, which address both academic and socio-emotional needs. This strategic initiative ensures that every student, regardless of their individual needs or backgrounds, receives a high-quality education. By paying special attention to tier 1 lesson design through integrating UDL principles into their curriculum and instructional methods, and bolstering targeted support for students in need of tier 2 instruction, the district seeks to

accommodate diverse learning styles through an asset-based lens and offer multiple avenues for students to engage with and demonstrate their learning.

In addition, the Oxnard School District offers a comprehensive range of special education services for students with disabilities. Their mission emphasizes providing inclusive environments and a continuum of programming to meet diverse needs. Services include self-contained classrooms for mild to severe disabilities, specialized programs for autism and social-emotional needs, support for deaf/hard of hearing and visually impaired students, and a team of behavior specialists and paraeducators. Program specialists mentor teachers in curriculum, instruction, and behavior management, while special education managers handle administrative tasks. The district has also introduced a Teacher on Special Assignment to assist General Education Teachers in inclusive practices.

Furthermore, to address the various needs of students for overall wellness and social-emotional health, the district has resources in place including, but not limited to, a community-based Wellness Collaborative; full-time nurses; extensive wrap-around services to address the needs of the whole child, and additional school level support to provide improved services to families and staff. Additionally, every school site is staffed with at least one full-time School Counselor and an Outreach Specialist who acts as a school-community liaison, while offering other support services to the district families. In recent years, the district has increased the number of Social Workers to ensure necessary services to support the district's students and families.

The district's commitment to student enrichment extends far beyond regular school hours. Through programs such as the After School Education Program (ASES) and the Expanded Learning Opportunity Program (ELOP), students from kindergarten through eighth grade are provided with a rich array of opportunities to further their academic and social-emotional growth. The district's after-school programs offer enrichment opportunities inclusive of mathematics, literacy, engineering, science, technology, and the arts. High-interest learning opportunities include Lego creations, dancing, robotics, and culinary education. In addition, there are 3 seasons of sports offered across schools and grades. Furthermore, the district has been successful in offering summer learning opportunities as well as spring camps for all students. Activities during the summer and spring have included overnight science camps and day field trips that expand students' horizons and deepen their connection to learning through exploration and discovery.

Recognizing the invaluable role of families and the broader community in student success, the district has made significant strides over the past several years to strengthen family and community engagement. Guided by the California Family Engagement Network Toolkit, these efforts are rooted in the belief that meaningful partnerships with families contribute directly to positive academic and social outcomes for students. To support this vision, the district has expanded its network of parent advisory groups to reflect the diversity of its community. These include the African American Steering Committee, comprised of community members and higher education partners, the African American Parent Advisory Group, the Mixteco Steering Committee, featuring local organizations that provide resources and support to families, and the Mixteco Parent Advisory Group. In addition, the district has established new groups such as the Asian and Pacific Islander Parent Group and the Newcomer Parent Group. The District English Learner Advisory Committee (DELAC) continues to play a vital role in advocating for multilingual learners and their families. Through these collaborative structures, the district ensures that all voices are heard and represented in the educational process.

Plans for the 2025–26 school year include strengthening project-based learning (PBL) across schools to align with the district's student profile traits and to foster well-rounded, empowered learners. PBL supports all traits of the student profile by encouraging critical thinking, collaboration, communication, and creativity. Furthermore, it embodies the vision outlined in California's educational frameworks and the

California English Learner Roadmap by promoting meaningful access to rigorous, relevant, and inclusive learning experiences that are culturally responsive and language-rich. Through project-based learning, students engage in authentic learning that connects classroom instruction to real-world challenges, while integrating language arts, mathematics, content knowledge, and technology. This approach empowers students to take ownership of their learning and equips them with the skills necessary for success in college, careers, and beyond. Through continued collaboration with educators, families, and the community, the Oxnard School District remains committed to providing an innovative, student-centered education that prepares all students to thrive in a rapidly changing world.

The Oxnard School District is committed to providing a comprehensive education that empowers students to excel academically and thrive socially and emotionally. The district's strategic plan is aligned with California's educational vision, including incorporating the pedagogical practices found within content frameworks and the CA Roadmap for English Learners. Through its strategic plan, the district aims to ignite students' passion for learning, transform classroom practices, nurture supportive communities, and embrace effective approaches to translate values into action. By implementing OSD EMPOWERS, the district is committed to preparing students to succeed in a dynamic world, fostering their confidence, compassion, and ability to positively impact society, ensuring Oxnard School District students can become "Inspired, Accomplished, Multilingual Global Citizens – In School and Beyond."

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflection: Annual Performance CA School Dashboard 2023 and Local Data

The English Language Arts (ELA) proficiency data reflected in the CA Dashboard reveals several key insights necessitating focused attention and targeted interventions. Overall, the district's ELA proficiency remains concerning, with 57.2 points below standard, maintaining a consistent trend from the previous year. Notably, English Learners (ELs) or Emergent Multilingual Learners (EML) and students with disabilities face significant challenges, with proficiency levels 77 and 132.7 points below standard, respectively. While there have been slight declines in these gaps, they underscore the urgent need for tailored support services and instructional strategies to address diverse learning needs. Similarly, foster youth exhibit a notable proficiency gap of 116.3 points below standard, necessitating specialized interventions to support their academic and socio-emotional well-being. African American and Hispanic groups also face considerable disparities, indicating the importance of implementing culturally responsive teaching practices and targeted academic support initiatives. Furthermore, the data highlights the impact of socioeconomic factors, with homeless and socioeconomically disadvantaged students exhibiting significant proficiency gaps despite slight fluctuations. The district will continue to bolster wraparound services to address the underlying barriers to learning faced by these student populations. Moreover, disparities within student groups underscore the need for equity-focused initiatives within the district to ensure all students have equitable access to high-quality first instruction and support services. Incorporating these insights into the district's plan will enable the Oxnard School District to strategically address proficiency gaps and advance towards improved outcomes for all students.

In analyzing the math achievement data for the district, several key trends emerge across student demographics. Overall, all students in the district are performing, on average, 90.8 points below the standard, with 8.7 points from the previous year. However, this improvement is not uniform across all groups. African American students, for instance, are facing significant challenges, with their average performance now

99.7 points below standard, representing a decline of 11.5 points. To address this concerning trend, targeted interventions, and support systems will be implemented specifically tailored to address the academic decline among African American students. English Learners (ELs) or Emergent Multilingual Learners (EML), while still significantly below the standard at 104.5 points, have shown improvement, although slight, with a 4.9-point increase. Foster youth and homeless students are facing even greater challenges, with averages of 125.1 and 105 points below standard, respectively. Despite recent improvements, targeted support services need to be enhanced for these populations, addressing both academic and socio-emotional needs. Hispanic students, who make up a significant portion of the district, also show improvement but still lag significantly below the standard at 94.5 points. Culturally relevant pedagogy and increased family engagement strategies should be prioritized to support this demographic. While White students have improved, their average performance remains below the standard at 49.8 points, indicating the need for continued efforts to ensure equitable access to resources and opportunities. Lastly, Asian students are performing above the standard, with a recent increase of 22.6 points. Leveraging the success of Asian students as a model for best practices, initiatives promoting diversity and inclusivity will be encouraged across the district.

Overall, chronic absenteeism in the district has shown a decline of 1.6%, yet 27.2% of students are still chronically absent. Delving deeper into the subgroup data reveals varied experiences. Notably, Asian students have experienced a concerning increase in absenteeism, rising by 5.5% to a rate of 20.8%. In contrast, absenteeism among African American students has significantly decreased by 8.8%, now at 23.7%. This substantial reduction suggests that targeted interventions can be highly effective. English Learners (ELs) or Emergent Multilingual Learners (EML), encompassing 7,666 students, have seen a reduction in their absenteeism rate by 2.2%, now at 24.8%. Foster youth, although showing a 5.7% decline, still have a high absenteeism rate of 38.7%, indicating the need for continued and specialized interventions. Similarly, the Hispanic population's absenteeism rate stands at 27.4%, with a decrease of 1.6% among a group of 13,611 students, showing slight progress but also room for further action. The socioeconomically disadvantaged group has a chronic absenteeism rate of 27.7%, with a reduction of 2%, showing a similar need for ongoing support. Students with disabilities, presenting one of the highest rates of absenteeism at 37.5%, have only seen a minor decrease of 1.2%. White students have also seen a modest decrease in their absenteeism rate by 1%, now at 26.4%. The homeless student population absentee rate stands at 27.4% but has decreased by 3.8%. This subgroup's decrease is promising but highlights the ongoing challenges faced by homeless students in maintaining regular attendance. The analysis of chronic absenteeism across various student subgroups within our district highlights areas of both progress and ongoing concern. While we celebrate the reductions achieved, the data compels us to intensify our efforts in areas where students continue to struggle with high absenteeism. Moving forward, our district will enhance targeted interventions for student groups with increasing or persistently high absenteeism rates. Strategies will include increasing community and parental engagement to address underlying factors contributing to absenteeism, improving support services for unduplicated student groups, and ensuring resources are directed effectively, especially toward the most vulnerable groups.

In addition, the California dashboard data for the Oxnard School District reveals several notable trends regarding suspension rates among different demographic groups. Overall, the district's suspension rate stands at 4.9%, with a maintenance rate of 0.2%. While the suspension rate for White students has increased by 2.3% to 5.7%, accounting for 420 students, African American students also experienced a rise in suspension rates, although a smaller increase of 0.9% to also reach 5.7%. English Learners (ELs) or Emergent Multilingual Learners (EML) saw their suspension rate increase by 0.6% to 4.2%, indicating a need for additional support. However, Foster youth experienced a decline in suspension rates by 5.9% to 11.3%, highlighting progress in supporting this vulnerable demographic. Hispanic students maintained a suspension rate of 4.9%, with a maintenance rate of 0.1%. Socioeconomically disadvantaged students saw a slight increase in suspension rates by 0.3% to 5.2%. Homeless students also experienced a decline in suspension rates by 0.5% to 5.7%. Conversely, students with disabilities saw a decline in suspension rates by 1% to 6%, affecting 2,765 students. Notably, Asian students had 0% suspension incidents,

highlighting potential strategies or practices that could be shared and replicated across the district. Strategies to address these disparities include the implementation of restorative practices, cultural competency training for staff, expansion of support services for vulnerable populations, strengthening family and community engagement, and ongoing monitoring and evaluation of interventions to reduce suspension rates and promote an inclusive school environment where all students can thrive. Implementing PBIS frameworks, reviewing and revising discipline policies, providing trauma-informed practices, and continuous monitoring and analysis of suspension data are also crucial steps. Through these efforts, the Oxnard School District will work towards reducing suspension rates and creating a supportive, inclusive, and equitable learning environment for all students.

School(s) within the LEA performing at the lowest performance level on one or more state indicators on the 2023 Dashboard:

César E. Chávez ES (All students in lowest performance level) – ELA
Elm Street ES (All students in lowest performance level) – ELA
Emilie Ritchen ES (All students in lowest performance level) – Chronic Absenteeism
Harrington ES (All students in lowest performance level) – Chronic Absenteeism
Juan Lagunas Soria ES (All students in lowest performance level) – Chronic Absenteeism
Kamala E (All students in lowest performance level) – Suspension Rate, Chronic Absenteeism
McKinna ES (All students in lowest performance level) – ELA
Norman R. Brekke ES (All students in lowest performance level) – Chronic Absenteeism
Ramona ES (All students in lowest performance level) – ELA
Dr. Manuel M. López (All students in lowest performance level) – Chronic Absenteeism
Fremont Academy (All students in lowest performance level) – ELA, Suspension Rate, Chronic Absenteeism
RJ. Frank Academy (All students in lowest performance level) – Math, Suspension Rate

Student group(s) within the LEA performing in the lowest performance level on one or more state indicators on the 2023 Dashboard:

Emergent Multilingual Learners/Students Learning English (EL) – ELA
Youth in Foster Care (FY) – ELA
African American (AA) – Math
Students Receiving Special Education Services (SWD) – ELA
White (WH) – Suspension Rate
Multiple Races (MR) – Suspension Rate
Asian (AS) – Chronic Absenteeism

Student group(s) within school(s) within the LEA performing at the lowest performance level on one or more state indicators on the 2023 Dashboard:

César E. Chávez ES: ELA – ALL, EL, SED, SWD, HI
Curren ES: ELA – EL SWD; Math – SWD
Driffill ES: ELA – SWD; Suspension Rate – SWD
Elm Street ES: ELA – ALL; Chronic Absenteeism – HOM

Emilie Ritchen ES: ELA – SWD; Chronic Absenteeism – ALL
Harrington ES: ELA – SWD; Chronic Absenteeism – ALL
Juan Lagunas Soria ES: ELA – SWD; Math – EL, SWD; Suspension – EL, SED, SWD, HI; Chronic Absenteeism – ALL
Kamala ES: ELA – EL, HOM, SWD; Suspension Rate – ALL; Chronic Absenteeism – ALL
Lemonwood ES: ELA – EL, HOM, SWD; Math – EL, SED, SWD; Chronic Absenteeism – HOM
Marina West ES: ELA – SWD; Math – SWD
McKinna ES: ELA – ALL; Math – SWD; Chronic Absenteeism – EL, SWD
Norman R. Brekke ES: Chronic Absenteeism – ALL
Ramona ES: ELA – ALL; Math – SWD
Rose Avenue ES: Math – SWD; Chronic Absenteeism – SWD
Sierra Linda ES: ELA – EL, SWD; Math – SWD
Thurgood Marshall ES: Math – EL, SWD; Suspension Rate – HOM
Dr. Manuel M. López: ELA – SWD; Chronic Absenteeism – ALL
Fremont Academy: ELA – ALL; Suspension Rate – ALL; Chronic Absenteeism – ALL
RJ. Frank Academy: ELA – EL, SWD; Math – ALL; Suspension Rate – ALL

Addressing State Priority 7A (Access to a Broad course of study):

To ensure that students in the Oxnard School District have access to and are enrolled in a broad course of study, the Educational Services Department monitors master schedules for all schools and collaborates with schools to build appropriate courses. Additionally, the department provides a content allocation plan for all biliteracy schools to ensure that the correct courses are integrated into daily schedules. School principals request and collect teacher schedules and monitor the implementation of standards through regular classroom visits and benchmark assessments. Furthermore, the Educational Services Department conducts a master schedule audit to review student enrollment in required courses, including English Language Development (ELD).

All school master schedules are developed uniformly, and all students receive standards-based instruction across all content areas. Thus, avoiding disparities in student access. The district collaborates with each school to develop master schedules that meet the needs of all students. The district has also hired Teachers on Special Assignment (TOSAs) in the areas of Science, Math, Literacy, Biliteracy, Instructional Technology, Social Studies, and ELD. These TOSAs work collaboratively with schools to ensure all students have access to these subjects and support teachers in strengthening their skills.

Upon enrollment, all students in the Oxnard School District are offered the opportunity to participate in a Biliteracy Program. Currently, the district offers ten school-wide Biliteracy Programs and two strand programs. These programs feature instructional units that integrate literacy standards with content from Science and Social Studies, providing a comprehensive and interdisciplinary approach to learning. Additionally, many schools across the district feature a STEAM (Science, Technology, Engineering, Arts, and Mathematics) strand focus, giving students opportunities to explore these disciplines through specialized courses, electives, and extracurricular clubs. The district's after-school programs further enrich student learning by providing access to activities in science, music, and the arts..

The only identified challenge involves students who require both ELD and an elective. To address this, middle schools have implemented an AVID Excel program aligned with ELD standards, ensuring Long-Term English Learners (ELs) and Newcomer Students can receive both

ELD instruction and an elective. The district is also exploring the possibility of offering zero-period classes to allow all EL students to take both ELD and elective courses. The district continues to refine these efforts to increase student participation. To promote equity and access, parents are provided with choices of schools and programs, and transportation is available. Schools offer intervention opportunities before and after school to extend learning time without disrupting core instruction, prioritizing students in unduplicated student groups. The district also offers enrichment programs after school and during the summer to expand learning.

The Oxnard School District continues to partner with external agencies to ensure students receive a broad course of study, including access to Art and Music. The district will maintain its commitment to analyzing master schedules at each site to ensure all students have access not only to a broad curriculum but also to diverse, heterogeneous learning environments. At the middle school level, OSD has expanded AVID Excel opportunities and is considering zero-period classes to provide students with more flexibility in their schedules. The district will continue to review schedules for all student groups and strengthen its Dual Language programs as they expand, offering more students the chance to participate. Additionally, students in the Biliteracy Program have the opportunity to take the AP Spanish exam in 8th grade, broadening their course options when they transition to high school.

Reflection: Annual Performance CA School Dashboard 2024 and Local Data

The 2024 California School Dashboard data show incremental improvement in English Language Arts (ELA) performance across the district. The overall ELA distance from standard improved from -57.2 to -55.3 points. Emergent Multilingual Learners (EMLs/ELs) showed a modest gain from -77 to -74 points, and Foster Youth (FY) demonstrated substantial growth, improving from -116.3 to -74.2 points. While these shifts reflect promising efforts, students with disabilities (SWDs) remain the most academically impacted group, with an improvement of just over 5 points, now at -127.3. Socioeconomically disadvantaged (SED) students also made slight gains, improving from -63.6 to -59.8 points below standard.

In contrast, African American students experienced a decline in ELA outcomes, dropping from -54.6 to -71.3 points, a trend that underscores the need for urgent, targeted support. Hispanic students, the largest demographic group, improved from -60.5 to -57.5, while White students maintained near-baseline performance with slight growth to -18.3 points below standard. These persistent gaps across student groups reinforce the district's need to implement equity-focused initiatives, including culturally responsive instruction, differentiated support services, and professional learning to strengthen Tier 1 literacy instruction. Wraparound services for unduplicated student groups, particularly homeless youth and foster students, will continue to be expanded to reduce barriers to achievement.

Mathematics outcomes in the 2024 Dashboard reflect significant progress for most student groups. The district improved from -90.8 to -55.3 points below standard overall, a gain of more than 35 points. However, gains varied by student groups. Notably, EMLs improved from -104.5 to -74, and foster youth showed marked improvement from -125.1 to -74.2. SED students also demonstrated strong growth, rising from -96.5 to -59.8. African American students improved by more than 28 points to -71.3, though they remain among the lower-performing groups and continue to require focused academic support.

Students with disabilities (SWD), while still significantly behind, improved from -158.5 to -127.3, showing the initial effects of the district's focus. Hispanic students advanced from -94.5 to -57.5, indicating the positive impact of targeted professional development and instructional coaching in mathematics, as well as increased family engagement via family math nights. White students now stand at -18.3, and Asian

students continue to perform above standard at 17.1 points. The district will continue to leverage the success of high-growth schools and student groups to scale effective instructional strategies while intensifying support for persistently underperforming student groups.

The district's chronic absenteeism rate declined from 27.2% to 20.9% as reported in the 2024 Dashboard. Most student groups experienced positive reductions. EMLs dropped from 24.8% to 18.3%, SWDs from 37.5% to 28.7%, and SED students from 27.7% to 21.5%. Foster youth, while showing improvement (down to 35%), continue to experience elevated absenteeism rates. Students experiencing homelessness improved to 21%, African American students declined to 20%, and Hispanic students dropped to 21.1%. Asian students exhibited the largest reduction, from 20.8% to 12.7%, suggesting that successful practices in this student group may be applied more broadly.

Despite these encouraging trends, the persistently high absenteeism rates among SWDs, foster youth, and homeless students necessitate sustained, differentiated interventions. For 2025–26, the district will focus on preventive strategies, including increased student connectedness, outreach to families, enhanced community engagement, expanded mental health supports, and early warning systems to identify and respond to attendance concerns before they escalate.

Suspension rates across the district improved, decreasing from 4.9% to 3.3%. Nearly all student groups showed gains. EMLs declined from 4.2% to 2.7%, SWDs from 6% to 4.7%, and foster youth from 11.3% to 9.8%. Both SED and homeless students decreased to 3.5%, while Hispanic students declined to 3.3%. African American students improved slightly to 5.3%, and White students decreased marginally to 5%. Asian students continued to report a 0% suspension rate, while Filipino students dropped significantly from 3.7% to 0.7%.

These reductions reflect the district's ongoing investment in restorative practices, Positive Behavioral Interventions and Supports (PBIS), trauma-informed care, and equity-focused professional development. Moving forward, the district will continue to expand training in proactive classroom management, family engagement, and culturally sustaining practices to further reduce disparities in suspension and foster inclusive, supportive learning environments.

In addition to state metrics, the district continues to monitor academic progress through its local STAR assessments. Results from the 2024–25 STAR 360 assessments provide important insights into student achievement in early literacy, English language arts, mathematics, and biliteracy development.

Early Literacy saw marked improvement across the district. The percentage of students meeting early literacy benchmarks in English increased from 18.3% to 35.9%, nearly doubling within one year. Similarly, Spanish Early Literacy performance improved from 53.4% to 56.4%, demonstrating continued strength in foundational literacy skills among students in biliteracy programs.

In English Language Arts (STAR 360 English), the percentage of students meeting proficiency increased modestly from 28.9% to 31%. Spanish Language Arts proficiency rose slightly from 50.22% to 50.6%. Mathematics performance improved from 21.24% to 23.1% proficiency, showing consistent progress in a historically challenging content area.

During the 2024–2025 school year, 33% of 5th-grade students met the Pathway to Biliteracy recognition criteria, up from 26.25%, while 8th-grade achievement increased from 33% to 50.48%. These improvements highlight the district's commitment to multilingualism and equitable access to biliteracy pathways, as well as its efforts to develop and maintain a research-based biliteracy framework grounded in best practices.

Student group(s) within the LEA performing in the lowest performance level on one or more state indicators on the 2024 Dashboard:

All Students- ELPI
English Learners- ELPI
Long Term English Learners – ELPI, ELA, Math
African American (AA) – ELA, Math
Homeless Youth- Math

Student group(s) within school(s) within the LEA performing at the lowest performance level on one or more state indicators on the 2023 Dashboard:

César E. Chávez: ELPI- All Students, ELs; Math- Long Term ELs, HOM; School Climate- HOM
Christa McAuliffe: ELA- SWD
Curren: ELPI- ALL, ELs; ELA – EL, HOM, SWD; Math – HOM, SWD; School Climate: SWD
Dr. Manuel M. López: ELPI- ALL, ELs, Long Term ELs; ELA- ELs, Long Term ELs; Math- ELs, Long Term ELs
Driffill: ELPI- ALL, ELs, Long Term ELs
Elm Street School: ELPI- ALL, ELs; ELA- ELs, Long Term ELs, SED, Hispanic; Math- ELs; Pupil Engagement- HOM
Emilie Ritchen ES: ELPI- ALL, ELs
Fremont Academy: ELPI- ALL, ELs, Long Term ELs; ELA- ALL, ELs, Long Term ELs, SED, SWD, Hispanic; Math- ALL, ELs, Long Term ELs, SED, SWD, Hispanic
Harrington: ELPI- ALL, ELs
Juan Lagunas Soria: ELPI- ALL, ELs; ELA- Long Term ELs, HOM, SWD; Math- SWD
Kamala: ELPI- ALL, ELs, Long Term ELs; ELA- Long Term ELs, SWD; Math- HOM, SWD
Lemonwood: ELPI- ALL, ELs, Long Term ELs; ELA- Long Term ELs; Suspension Rate- Long Term ELs, SWD
Marina West: ELPI- ALL, ELs; ELA- ELs, SWD; Suspension Rate: HOM
McKinna: ELA- HOM, Math- HOM
RJ. Frank Academy: ELPI- ALL, ELs; Math- Long Term ELs; Pupil Engagement- Long Term ELs, SWD
Ramona: ELPI- ALL, ELs; ELA- ALL, ELs; ELA- ALL, ELs, HOM, SED, SWD, Hispanic; Math- ALL, ELs, HOM, SED, SWD, Hispanic
Rose Avenue: ELPI- ALL, ELs; ELA- SWD
Sierra Linda: ELA- ELs
Thurgood Marshall: ELA- ELs, SWD; ELA- ELs, SWD; Suspension Rate- ELs, Long Term ELs, SWD, White

The 2024 California Dashboard data, along with local indicators from the 2024–2025 school year, demonstrate meaningful progress in student achievement and attendance across the Oxnard School District. These gains reflect the district’s strategic and systemic implementation of a Multi-Tiered System of Supports (MTSS), designed to ensure equitable access to rigorous instruction, consistent academic interventions, and comprehensive social-emotional supports for all students.

At the foundation of this work is the district’s unwavering focus on strengthening Tier 1 instruction. Clear expectations for grade-level learning drive lesson design and are reinforced through the implementation of Professional Learning Communities (PLCs) across all schools. These

PLCs provide educators with a structured, collaborative environment to analyze student data, align instruction to content standards, develop common assessments, and plan responsive instruction that meets the diverse needs of learners.

To ensure all students receive timely support beyond core instruction, the district has prioritized the expansion and consistency of Tier 2 interventions across schools, content areas, and grade levels. These supports are enhanced by targeted professional development and instructional coaching designed to increase teacher effectiveness and instructional coherence systemwide.

The district's MTSS framework also includes a robust focus on social-emotional learning and behavioral support. Every school is staffed with trained counselors and Outreach Resource Coordinators (ORCs) who support both students and families, strengthening the bridge between school and home. Staff receive professional development in Positive Behavioral Interventions and Supports (PBIS) and trauma-informed care, and each campus maintains a PBIS team with representatives from various roles to coordinate support. These integrated systems foster safe, supportive, and inclusive school environments that extend beyond the classroom.

While districtwide progress is evident, the 2024 Dashboard also highlights areas of concern that require sustained attention. Several student groups, including English Learners (ELs), Long-Term English Learners (LTELs), Students with Disabilities (SWDs), African American students, youth experiencing homelessness (HOM), and Socioeconomically Disadvantaged (SED) students, remain in the lowest performance level on one or more state indicators such as English Language Arts (ELA), Mathematics, the English Learner Progress Indicator (ELPI), Suspension Rates, and Pupil Engagement.

These groups are represented across multiple campuses, where they often appear in more than one underperforming category, reflecting layered academic and socio-emotional needs. LTELs, in particular, continue to experience challenges across all major academic indicators, indicating the need for targeted language development, scaffolded access to grade-level content, and ongoing instructional support. Similarly, African American students and youth experiencing homelessness are underperforming in both academic and engagement indicators, calling for expanded culturally responsive teaching practices, mentorship opportunities, and access to wraparound services.

This data reinforces that while systemwide strategies are yielding positive results, persistent equity gaps remain. Addressing these gaps will require differentiated supports tailored to the unique context of each site and student group, guided by continuous data reflection and aligned to districtwide goals.

It is because of this comprehensive and intentional approach, anchored in a cohesive MTSS framework, strengthened first instruction, consistent Tier 2 supports, focused professional learning, and integrated social-emotional supports, that the Oxnard School District has seen sustained growth across all student groups and performance domains. At the same time, the district acknowledges that continued and accelerated efforts are critical to meet the goals outlined in the LCAP. While growth has occurred, the rate of progress must increase to ensure all students, particularly those historically underserved, are on track to meet or exceed grade-level expectations.

Addressing State Priority 7A (Access to a Broad course of study):

The Oxnard School District remains committed to ensuring that all students have access to a broad and rigorous course of study that is aligned with state standards and responsive to student interests, cultural assets, and future college and career opportunities. To achieve this,

the Educational Services Department continues to collaborate closely with school sites to monitor and support the design and implementation of master schedules that reflect a comprehensive instructional program.

As part of this process, the department conducts annual audits of master schedules to confirm student enrollment in required content areas, including English Language Development (ELD). A content allocation plan guides biliteracy school sites in integrating designated content areas equitably throughout the instructional day. Principals collect and review teacher schedules, monitor standards-based instruction through classroom visits and benchmark assessments, and work with their site teams to ensure students receive instruction aligned to the state's expectations for access and equity.

All school sites implement a uniform process to build master schedules that reflect the diverse needs of their student populations. Teachers on Special Assignment (TOSAs) in Science, Math, Literacy, Biliteracy, Social Studies, Instructional Technology, and ELD provide coaching and professional support to ensure content access and instructional quality in each area. These educators play a key role in ensuring that all students benefit from high-quality instruction across disciplines.

The district continues to offer comprehensive Biliteracy Programs at ten schools and two strand sites, providing students with opportunities to learn and develop in two languages. These programs integrate literacy with Science and Social Studies content, encouraging interdisciplinary learning that supports both academic and linguistic development. In addition, many schools feature STEAM (Science, Technology, Engineering, Arts, and Mathematics) strands, which provide pathways for students to explore creative and technical disciplines through electives, extracurricular clubs, and inquiry-based coursework.

To address scheduling challenges for students who require both ELD instruction and elective opportunities, middle schools have expanded implementation of AVID Excel, which is aligned with ELD standards and designed to support Long-Term English Learners (LTELs) and newcomer students. The district continues to explore the feasibility of zero-period offerings, which would allow students to take ELD without sacrificing access to electives. These efforts are part of a broader strategy to increase course access and ensure all students, particularly unduplicated student groups, can participate fully in the instructional program.

Access to a broad course of study extends beyond the school day. The district provides before- and after-school academic interventions, prioritizing unduplicated pupils and students with identified needs. After-school and summer enrichment programs continue to offer additional opportunities for students to engage in the arts, music, STEM, and athletics, further enhancing their educational experience.

Partnerships with community-based organizations and external agencies remain central to the district's vision for equitable access. Through these partnerships, the district continues to expand opportunities in Art, Music, and Career Technical Education. At the middle school level, ongoing expansion of AVID Excel and strengthened Dual Language pathways will allow more students to benefit from rigorous, language-rich instruction. Additionally, students enrolled in the Biliteracy Program have the opportunity to take the AP Spanish Language and Culture Exam in 8th grade, supporting acceleration and broadening access to advanced coursework as they transition to high school.

Moving into 2025–26, the Oxnard School District will maintain its focus on ensuring that all students have access not only to a broad and standards-aligned curriculum but also to diverse, heterogeneous, and inclusive learning environments that reflect their interests, affirm their identities, and prepare them for future success.

Unexpended Learning Recovery Emergency Block Grant Funds Update:

As of the latest fiscal update, Oxnard School District has a balance of \$4,258,811 in Learning Recovery Emergency Block Grant (LREBG) funds. This balance reflects the strategic and phased implementation of multi-year recovery initiatives. The District is committed to fully expending these funds within the allowable timeline, ensuring alignment with state priorities and maximum impact on student learning and support services.

LREBG funds are supporting several critical actions that directly address student learning recovery and access needs across Oxnard School District. A key investment includes Literacy Intervention Teachers (Goal 2.10), who provide targeted instruction designed to accelerate literacy development for students performing below grade level. Additionally, the funding supports the position of a Web Content Analyst and the ongoing refresh of student technology (Goal 5.39), ensuring equitable access to digital tools and sustaining a strong communication infrastructure for students, families, and staff. Transitional Kindergarten (TK) Paraprofessionals (Goal 5.27) and General Education Paraprofessionals (Goal 5.28) have been hired with LREBG funds.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

N/A

Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

Fremont Academy of Environmental Science and Innovative Design

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

The Oxnard School District will support Fremont Academy in developing and implementing its Comprehensive Support and Improvement (CSI) plan. This support will focus on a school reform model aimed at improving student outcomes in areas such as chronic absenteeism, suspension rates, and academic performance in English language arts and mathematics.

To inform the CSI plan, the district will leverage its internal systems, programs, and personnel. Key components of a CSI plan, such as comprehensive needs assessment, educational partner involvement, and addressing resource inequities, are already integrated into the Single Plan for Student Achievement (SPSA) template. Consequently, the Fremont SPSA will serve as the CSI plan. The Leadership Team and School Site Council of Fremont Academy will develop and monitor this plan with guidance and support from the Director of School

Performance and Student Outcomes, who will also act as their CSI Coordinator. Continuous data analysis from benchmark assessments will help determine student needs. Teachers will have Professional Learning Community (PLC) time and separate common planning time weekly to plan instruction. Additionally, a robust Multi-Tiered System of Supports (MTSS) will be implemented to ensure student needs are met, with guidance and support provided by the Director of Pupil Services.

The district will support academic intervention programs for Fremont students. Its professional development plan includes training on evidence-based instructional strategies, mathematics and comprehensive literacy, district-mandated academic programs and software, district data systems, Positive Behavioral Interventions and Supports (PBIS), the MTSS process, and social-emotional programs and strategies. Site Administrators will participate in this professional development and receive additional training to enhance their skills as instructional leaders through a consultant. Furthermore, a comprehensive family and community engagement plan will involve various members, such as the District English Learner Advisory Committee (DELAC), English Learner Advisory Committee (ELAC), School Site Council (SSC), Parent Advisory Committee (PAC), Parent-Teacher Association (PTA), the African-American Parent Group, the Mixteco Parent Group, the Asian-American, Pacific Islander Parent Group, and Project2Inspire.

In addition to the district's internal support systems and services, CSI funds have been allocated to contract with an external provider, Orenda Education, to support Fremont Academy in its CSI plan development and implementation. Orenda Education employs the Teach, Lead, Counsel (TLC) approach, which aims to create equity-based systemic changes in schools, ensuring continuous and sustainable improvement. The TEACH component focuses on building a powerful teaching and learning system by designing grade-level curricula, common assessments, and instructional strategies while enabling educators to reflect on and reassess their methods. The LEAD component enhances the capacity of site and district leaders through a scholarly and technical approach, supporting school conditions that enable staff and students to achieve their targets. The COUNSEL component strengthens the student support services division within the school community, where staff use actionable college readiness indicator data through Orenda's monitoring software to track student progress toward college and career readiness.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

To effectively monitor and evaluate the implementation of the CSI plan and support student and school improvement efforts, the Oxnard School District has established a structured framework. The CSI Coordinator, serving as the District Director of School Performance and Student Outcomes, will actively participate in Fremont Academy's School Site Council (SSC) and Leadership Team meetings on a regular basis. Their primary responsibility will be to oversee and assess the progress of the CSI plan using a designated monitoring tool designed specifically to measure advancements toward predetermined metrics. Additionally, to ensure comprehensive oversight and support, a representative from the external technical support provider, Orenda Education, will be invited to these meetings to provide updates and pertinent information.

These meetings will focus on evaluating the effective utilization of CSI funds to achieve the outlined grant objectives. Integral to this evaluation process will be the collection and analysis of key outcome data aimed at informing ongoing decision-making and assessing the efficacy of the school's CSI strategies. This data includes academic achievement metrics such as CAASPP results in English Language Arts

(ELA) and Mathematics, disaggregated to include all student subgroups. Furthermore, local benchmark data from STAR Reading and STAR Math assessments will provide insights into student progress and identify areas needing improvement.

To gauge student engagement and behavior trends, metrics such as attendance rates, chronic absenteeism rates, and suspension rates will be closely monitored. Additionally, Panorama survey results will be used to assess student social-emotional learning and well-being, as well as levels of parent engagement and satisfaction with school initiatives. Regular dissemination of these outcomes and findings will occur during SSC, English Learner Advisory Committee (ELAC), Site Leadership, and staff meetings. This collaborative approach ensures that all educational partners are well-informed about the progress of the CSI plan, facilitating informed decision-making and allowing for adjustments as needed to continuously enhance student outcomes and school effectiveness.

Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Educational Partner(s)	Process for Engagement
Students; Teachers; Principals; Administrators; Other School Personnel; Local Bargaining Units of the LEA; Parents; Students; SELPA Consultation	The LCAP process and draft were shared with various parent and community groups, including the District's English Language Advisory Committee (DELAC), the Parent Advisory Committee (PAC), the African American Advisory Committee, the Mixteco Parent Advisory Committee, the Asian American and Pacific Islander Parent group.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

The Oxnard School District believes that educating and supporting our children is a shared responsibility, one that thrives when all educational partners are actively engaged. The development of the 2025–2026 Local Control and Accountability Plan (LCAP) was shaped by comprehensive and inclusive feedback from students, families, staff, school leaders, and labor association representatives, all of whom contributed essential insights that informed the district’s goals, actions, and priorities.

To ensure meaningful representation, the LCAP Committee for the 2025–2026 cycle was composed of district and site administrators, representatives from the Oxnard Educators Association (OEA), the Oxnard Supportive Services Association (OSSA), the California School Employees Association (CSEA), and families. This diverse group met three times over the course of the year to review district data, learn about the LCAP process, identify needs, and generate recommendations for the final plan.

The Special Education Department and the Special Education Local Plan Area (SELPA) were also engaged throughout the process. Special Education representatives participated in family meetings, and insights from the Special Education Report prepared by School Services of California informed LCAP decisions related to supports for students with disabilities. This included strengthening the Multi-Tiered System of Support (MTSS) and expanding both academic and social-emotional interventions.

In addition to the LCAP Committee, the district employed a variety of strategies to gather input from educational partners. Panorama surveys were created for families, community members, and staff, made available in both English and Spanish, and distributed through multiple channels, including meetings, the district website, email, and ParentSquare. Feedback was also collected through evaluations of professional

learning sessions facilitated by both internal staff and external partners to assess professional learning needs and the effectiveness of the sessions attended.

Ongoing platforms such as Curriculum Council meetings, the Biliteracy Teacher Focus Group, and the newly formed Superintendent's Teacher Advisory Committee (TAC) provided educators with additional opportunities to share feedback on successes, challenges, instructional practices, and professional development, particularly as they relate to the implementation of the district's strategic plan.

In the 2024–25 school year, the district also hosted webinars to further expand opportunities for community members, families, and staff to share their input. A special effort was made to include voices from a broader range of roles. Meetings for specific groups, such as counselors, outreach specialists, teachers on special assignment, principals, and assistant principals, were held to gather suggestions. Looking ahead, the district aims to further extend outreach efforts through job-specific meetings to include classified employees in the upcoming school year.

Similarly, the district provided multiple venues for families and community members to share feedback. The District English Learner Advisory Committee (DELAC) served as a dedicated space for families of English learners to engage in the LCAP development process. In addition to DELAC, a variety of other parent and community advisory groups offered meaningful input during the school year. These included the African American Steering Committee, the African American Parent Advisory Group, the Mixteco Steering Committee, the Mixteco Parent Advisory Group, the Asian and Pacific Islander Parent Group, and the Newcomer Parent Group. These groups contributed critical insights related to cultural inclusivity, access to academic and social-emotional supports, language development, and equitable practices.

The district also established the Family and Community Engagement (FACE) Advisory Group, a committee dedicated to providing input on the implementation of the district's Family Engagement Framework. This group collaborates with district leaders to strengthen family-school partnerships and ensure alignment with the engagement goals outlined in the LCAP. Additionally, the Superintendent's Parent Advisory Committee (PAC) met regularly with the superintendent, giving families a consistent opportunity to discuss district initiatives, share concerns, and offer direct feedback to district leadership. This ongoing dialogue has promoted transparency, built trust, and helped ensure the district remains responsive to community needs. Additionally, through the Family and Community Engagement Group (FACE), which includes community members and representatives from various family groups, the district also gathered additional feedback on the actions included in the LCAP.

Equally, student voice played a central role in informing the development of the 2025–2026 LCAP. The Superintendent Fellows, a leadership group composed of student representatives from every school site, participated in monthly meetings where they shared authentic reflections on their educational experiences directly with the district's superintendent. To further elevate student voice, the district has encouraged the formation of student leadership groups at each school site, creating consistent opportunities for students to share their views, advocate for their needs, and contribute to school improvement efforts.

At the district level, students also served on the Middle School Committee, which was established to provide recommendations to the Board of Trustees on middle school grading policies and 8th-grade promotion activities. In addition, the district's Respect, Inclusion, Support, and Equity (RISE) Committee, tasked with examining systemic inequities and barriers, created meaningful opportunities for student input through surveys and focus groups, gathering feedback from students in kindergarten through eighth grade.

These various opportunities for engagement, combined with data collected through Student Panorama Surveys, helped surface key student needs and aspirations, which had a significant influence on the goals and actions included in the 2025–2026 LCAP. Students expressed a strong desire for greater clarity and structure in their classrooms. They shared that understanding teacher expectations, both academic and behavioral, helped them feel more confident and successful. They also emphasized the importance of instruction that is engaging, relevant, and connected to real-world experiences. When lessons feel meaningful, their motivation and participation increase.

In describing the type of support they value most, students highlighted the importance of relationships. They want teachers who are approachable, who take time to listen, and who offer guidance and encouragement when challenges arise. Students consistently shared that having adults who genuinely care about them makes a powerful difference in both their academic and emotional well-being.

Safety and inclusion were additional themes raised by students. They called for respectful and supportive school environments, free from bullying and discrimination. They emphasized the importance of feeling emotionally safe and knowing that their backgrounds and identities are recognized and valued. Students described the positive impact of authentic connections with staff when adults know them personally and take an interest in their lives.

Student feedback also revealed a desire for more opportunities to build life skills and engage in deeper learning. They expressed that critical thinking, creativity, and collaboration should be central to their school experience, and that schools should help them feel prepared for college, careers, and life beyond the classroom. Their reflections underscored a call for education that is rigorous, relevant, and responsive to the modern world.

Families voiced similar priorities. They advocated for stronger, more consistent communication between home and school, including regular updates on academic progress and upcoming events. Families emphasized that communication should be reciprocal, providing opportunities for meaningful dialogue with teachers and administrators. They also highlighted the importance of expanded tutoring to help students close learning gaps and prepare for a successful future. Additionally, families expressed a need for information and guidance on high school pathways, college and career readiness, and the process of pursuing higher education. More broadly, they called for schools that are welcoming, inclusive, and responsive to the needs of their children and communities.

Educators across the district echoed many of these themes. Teachers shared a deep commitment to improving student outcomes but emphasized the need for greater alignment, clarity, and support throughout the system. They expressed a desire for more cohesive districtwide planning, vertical alignment across grade levels, and clear expectations for instructional practices. Teachers also called for district-supported professional development in key areas such as writing across the curriculum, foundational literacy and numeracy, social-emotional learning, and support for multilingual learners, including newcomers and long-term English learners (LTELs).

A strong request emerged for support in using data effectively. Many teachers shared concerns about the mismatch between grading systems, assessment data, and actual student performance. They advocated for more streamlined systems and clear guidance on how to analyze and use data constructively to drive instruction. Teachers also called for a renewed focus on rigor and depth, requesting flexibility to move beyond rigid pacing guides prescribed by publishers and toward instructional approaches that foster conceptual understanding and higher-order thinking.

Classified staff emphasized the importance of targeted professional development, clear communication, and access to the tools and resources needed to perform their roles effectively. They expressed a desire to be included more intentionally in districtwide planning and decision-making processes and called for a culture that values the vital contributions of all staff members, regardless of role.

School leaders contributed feedback aligned with these themes. They emphasized the need for improved alignment across schools and clearer, more consistent communication from the district. Principals advocated for professional development focused on leading effective Professional Learning Communities (PLCs), building robust Tier 1 and Tier 2 support systems to address both academic and social-emotional needs, and developing coaching models to support staff professional growth. They also underscored the importance of culturally responsive, asset-based practices and called for increased collaboration and articulation across grade levels and school sites.

Throughout the engagement process, several common themes emerged across all educational partner groups. These included improved communication and engagement, targeted professional development, student-centered learning environments, expanded academic support and instructional rigor, and aligned data systems and instructional coherence.

The actions and goals outlined in the 2025–2026 LCAP are a direct response to the identified needs of our educational partners. They reflect the district’s commitment to students, families, and staff through thoughtful, inclusive, and strategic planning. This approach ensures continued alignment with the district’s broader purpose of serving its students by providing a well-rounded, high-quality education that prepares them to change the world as inspired, accomplished, multilingual global citizens, both in school and beyond.

The draft LCAP was presented at a Public Hearing on June 11, 2025, and formally adopted by the Board of Trustees on June 18, 2025. While no public comments requiring a written response were submitted, the LCAP itself is the result of extensive educational partner input gathered throughout the year.

Ultimately, the 2025–2026 LCAP reflects a collective vision, one shaped by the lived experiences and aspirations of students, families, educators, and community members. The insights gathered through this process were not simply collected but acted upon. They are reflected in the district’s goals to strengthen instructional coherence, expand academic and social-emotional supports, increase family engagement, and build a system where every student is known, supported, and inspired to thrive. The voices of our educational partners, especially our students, continue to guide and ground our work toward equity, excellence, and shared responsibility for student success.

Goals and Actions

Goal

Goal #	Description	Type of Goal
1	<p>Student Academic Engagement and Achievement: Dramatically accelerate student academic engagement and achievement across all Oxnard populations through coherent additive approaches, essential pedagogical principles, and high-leverage practices.</p> <p>(SP 1.1) HIGH INTELLECTUAL PERFORMANCE (SP 1.2) STRENGTHENING INSTRUCTION & STUDENT ENGAGEMENT (SP 1.3) STUDENT PROFILE-DRIVEN LESSON DESIGN (SP 1.4) MULTILINGUALISM (SP 1.5) TECHNOLOGY</p>	Broad Goal

State Priorities addressed by this goal.

Priority 4: Pupil Achievement (Pupil Outcomes)
 Priority 7: Course Access (Conditions of Learning)

An explanation of why the LEA has developed this goal.

This goal has been developed in alignment with the Oxnard EMPOWERS Strategic Plan Goal 1, which focuses on Improving Student Academic Engagement and Achievement. The Oxnard School District recognizes the imperative to significantly accelerate student engagement and achievement across all Oxnard populations through coherent additive approaches, essential pedagogical principles, and high-leverage practices. The district is confident that through evidence-based first instruction relevant to our students' experiences, teachers will deliver the rigorous instruction necessary for student success.

Current student data underscore the urgent need for the Oxnard School District to enhance the academic achievement of all students, including English Learners, Foster Youth, Low-Income students, and student groups experiencing performance gaps. The district's overall growth has been relatively stagnant since 2015, with the percentage of students meeting or exceeding academic standards significantly trailing behind that of the county and state averages. Additionally, the 2024 Local Indicator Self-Reflection Tool identified areas for growth, which will also be addressed within this goal.

To effectively monitor progress toward achieving goal 1, the district will utilize statewide and local assessment metrics that can be disaggregated by student group, ensuring that all student demographics are addressed and held to high standards. Various data sources, including the CA Dashboard results, statewide assessment outcomes, reclassification rates, the Panorama Staff Survey, and the percentage of students with IEPs served within the regular classroom, will be used to track progress. These metrics will enable the district to measure and monitor year-to-year growth for all students, including those with performance gaps.

The following acronyms will be used throughout the 'Metrics' section of this document to refer to specific student groups: Emergent Multilingual Learners/Students Learning English (EL), Youth in Foster Care (FY), Youth Experiencing Homelessness (HOM), Youth Experiencing Socioeconomic Disadvantages (SED), Students Receiving Special Education Services (SWD).

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.1	Panorama - Staff Survey Percentage of staff responding "Yes, most of the time or all the time" (State Priority 7B)	Source: 2023-24 Panorama Report District Providing Services to Unduplicated Pupils: 68%	Source: 2024-25 Panorama Report District Providing Services to Unduplicated Pupils: 75%		Source: 2026-27 Panorama Report District Providing Services to Unduplicated Pupils: 90%	
1.2	Statewide Assessment - SBAC English Language Arts (ELA) Percent of All Grades students Met or Exceed Standard for ELA (State Priority 4A)	Source: 2022-23 DataQuest ALL: 28.8% EL: 10.80% FY: 21.05% HOM: 19.39% SED: 26.24% SWD: 5.73%	Source: 2023-24 DataQuest ALL: 30.14% EL: 9.66% FY: 18.18% HOM: 20.74% SED: 28.03% SWD: 6.35%		Source: 2025-2026 DataQuest ALL: 50% EL: 30% FY: 40% HOM: 40% SED: 45% SWD: 25%	
1.3	Statewide Assessment - SBAC Mathematics Percent of All Grades students Met or Exceed Standard for Math (State Priority 4A)	Source: 2022-23 DataQuest ALL: 18.35% EL: 8.78% FY: 15.79% HOM: 12.85% SED: 16.53% SWD: 3.44%	Source: 2023-24 DataQuest ALL: 20.16% EL: 8.76% FY: 9.09% HOM: 14.83% SED: 18.46% SWD: 4.91%		Source: 2025-2026 DataQuest ALL: 40% EL: 30% FY: 35% HOM: 35% SED: 35% SWD: 20%	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.4	Statewide Assessment - California Science Test (CAST) Percent of All Grades students Met or Exceed Standard for Science (State Priority 4A)	Source: 2022-23 DataQuest ALL: 14.44% EL: 1.63% FY: Student group too small to report HOM: 6.91% SED: 12.64% SWD: 3.14%	Source: 2023-24 DataQuest ALL: 16.23% EL: 1.77% FY: Student group too small to report HOM: 9.64% SED: 14.24% SWD: 2.82%		Source: 2025-26 DataQuest ALL: 35% EL: 20% FY: Student group too small to report HOM: 30 SED: 35% SWD: 20%	
1.5	English Learner Proficiency/Summative ELPAC Percentage of students at each overall performance level (State Priority 4E)	Source: 2022-23 DataQuest Level 1: 18.55% Level 2: 29.83% Level 3: 36.43% Level 4: 15.19%	Source: 2023-24 DataQuest Level 1: 22.57% Level 2: 33.05% Level 3: 34.90% Level 4: 9.48%		Source: 2025-26 DataQuest Level 1: 10% Level 2: 20% Level 3: 30% Level 4: 40%	
1.6	English Learner Reclassification Rates (State Priority 4F)	Source: 2023-24 Fall 1 Data CALPADS 2.8 English Acquisition Status Report Grades K-8 ALL: 27% Grades K-2 ALL: 0% Grades 3-8 ALL: 27%	Source: 2024-25 (as of 2/05/25) Data CALPADS 2.8 English Acquisition Status Report Grades K-8 ALL: 18.6% Grades K-2 ALL: 0% Grades 3-8 ALL: 18.6%		Source: 2026-27 Fall 1 Data CALPADS 2.8 English Acquisition Status Report Grades K-8 ALL: 50% Grades K-2 ALL: 5% Grades 3-8 ALL: 45%	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.7	Least Restrictive Environment (LRE) Indicator 5A – General Education Participation The percentage of students with IEPs served inside the regular class (State Priority 7C)	Source: 2023-24 Fall CALPADS Report 16.13 <40% ALL: 19.47% 40% - < 80% ALL: 24.13% >=80% ALL: 52.16%	Source: 2024-25 Fall CALPADS Report 16.13 <40% ALL: 18.49% 40% - < 80% ALL: 21.12% >=80% ALL: 46.80%		Source: 2026-27 Fall CALPADS Report 16.13 <40% ALL: 15% 40% - < 80% ALL: 18% >=80% ALL: 62%	
1.8	Statewide Assessment: ELA Students meeting grade-level standards on the English Language Arts assessment based on distance from standard (DFS) (State Priority 4A)	Source: 2022-23 CA Dashboard All: -57.2 EL: -77 FY: -116.3 HOM: -84.8 SED: -63.6 SWD: -132.7 African American: -54.6 Hispanic: -60.5 White: -19.3 Two or More Races: -3.3 Asian: 25 Filipino: 28.7	Source: 2023-24 CA Dashboard All: -55.3 EL: -74 FY: -74.2 HOM: -81.3 SED: -59.8 SWD: -127.3 African American: -71.3 Hispanic: -57.5 White: -18.3 Two or More Races: -4.4 Asian: 17.1 Filipino: 41.8		Source: 2025-2026 CA Dashboard All: -25 EL: -35 FY: -50 HY: -40 SED: -30 SWD: -60 African American: -20 Hispanic: -30 White: -5 Two or More Races: 10 Asian: 40 Filipino: 45	
1.9	Statewide Assessment: Math Students meeting grade-level standards on the Math assessment based on distance from standard (DFS)	Source: 2022-23 CA Dashboard All: -90.8 EL: -104.5 FY: -125.1	Source: 2023-24 CA Dashboard All: -55.3 EL: -74 FY: -74.2		Source: 2025-2026 CA Dashboard All: -45 EL: -50 FY: -60	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	(State Priority 4A)	HOM: -105.3 SED: -96.5 SWD: -158.5 African American: -99.7 Hispanic: -94.5 White: -49.8 Two or More Races: -41.8 Asian: 18.2 Filipino: 3.4	HOM: -81.3 SED: -59.8 SWD: -127.3 African American: -71.3 Hispanic: -57.5 White: -18.3 Two or More Races: -4.4 Asian: 17.1 Filipino: 41.8		HOM: -50 SED: -45 SWD: -80 African American: -45 Hispanic: -45 White: -25 Two or More Races: -20 Asian: 30 Filipino: 15	
1.10	These priorities are specifically designed for high-school and do not apply to TK-8 school districts: A-G requirements completion (State Priority 4B) Career technical education sequences completion (State Priority 4C) A-G and CTE course requirements completion (State Priority 4D) AP exam with score of 3 or higher (State Priority 4G) Participation and demonstration of college	N/A	N/A		N/A	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	preparedness (e.g., EAP) (State Priority 4H)					
	High school dropout rates (State Priority 5D)					
	High school graduation rates (State Priority 5E)					

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

The 2024–2025 school year marked a year of purposeful implementation and continued growth for Oxnard School District in advancing Goal 1: High-Quality Teaching and Learning. The district made significant strides in ensuring equitable access to rigorous, engaging, and standards-aligned instruction through a diverse range of programs and instructional supports.

Across the board, actions such as the expansion of biliteracy programs, the implementation of the Youth Cinema Project, and the districtwide offering of arts education contributed meaningfully to both academic progress and student engagement. Key instructional platforms, including Renaissance and the district’s learning management system, provided valuable data and tools to monitor student learning and guide instructional decision-making. At the same time, foundational work in standards alignment, assessment coherence, and professional collaboration through PLCs laid the groundwork for sustained academic growth.

While most actions were implemented as planned, the district identified opportunities for further growth. Actions such as Project-Based Learning, Universal Design for Learning, and expansion of multilingual opportunities will carry forward into the 2025–2026 school year for deeper implementation and broader reach. Adjustments in staffing models and enhanced professional development are planned to address gaps and accelerate progress.

Overall, the implementation of Goal 1 actions resulted in improved academic outcomes, increased motivation and engagement, and strengthened instructional coherence across schools. As the district moves into the next school year, the work will continue with a strong focus on strategic alignment, inclusive learning environments, and ensuring that every student benefits from high-quality teaching and learning experiences. Below is an analysis of each action included in Goal 1:

1.01 Academic Incentives and Recognitions

The district implemented academic incentives across school sites, including promotion regalia and recognition for biliteracy achievement. These efforts contributed to higher student motivation and improved performance in local and state assessments, especially among 5th and 8th graders. No significant challenges were encountered, and no changes were made to the action.

1.02 Youth Cinema Project

Students at Chavez and Lopez schools continued to participate in the Youth Cinema Project, producing high-quality work that gained recognition. Participation in the program supported both academic and social-emotional growth. The program operated as intended, with no adjustments needed.

1.03 Expansion of the Arts

All schools in the district now offer at least one visual or performing arts class. Additional staffing was made possible through new funding and existing resources, which allowed some sites to offer multiple classes. The action contributed to improved student engagement and outcomes, and no changes were necessary.

1.04 Teachers for the Arts

The district hired nine art teachers and seven music teachers. Due to hiring challenges, two music teacher positions were converted to classified roles. Despite these adjustments, arts instruction was successfully expanded across schools and supported student engagement in creative learning environments.

1.05 Implementation and Expansion of Biliteracy

Biliteracy programs were expanded to 10 schoolwide models and two middle school strands. Students in these programs demonstrated stronger academic and social-emotional outcomes. The action was successfully implemented and did not require changes.

1.06 Expand Primary Language Classroom and Site Libraries

Books in students' primary languages were purchased for use in upper elementary dual language classrooms. These additions supported literacy development and student engagement. The action proceeded as planned without any significant challenges.

1.07 Renaissance Software

STAR assessments were administered consistently across TK–8 grade levels, with participation rates ranging from 81% to 100%. The data collected from these assessments supported instructional planning and monitored student progress. The action met its intended goals and required no changes.

1.08 Learning Management System

All students and teachers accessed the district's learning management system (Canvas), which supported assignment submissions and feedback. The system promoted academic and social-emotional growth across the district. No implementation issues were reported, and no changes were made.

1.09 Data Management Systems

Teachers and administrators utilized data platforms to track academic progress and support multilingual learners. While some tools were underused, training efforts led to a noticeable increase in strategic instructional activities. Plans are in place to expand training to improve overall platform use.

1.10 Portfolio Management System: TK

The portfolio management system (DRDP) was available to all transitional kindergarten teachers, who used it to track student development and readiness. The system helped support early learning goals, and implementation was consistent across the district without any required changes.

1.11 Implementation of Grade-Level Standards

Professional learning focused on standards-based instruction was delivered to teachers, with additional support provided by coaching and lesson design tools. Schools participating in this initiative showed measurable growth in student achievement. Implementation continued smoothly and is expanding to additional sites.

1.12 Alignment of State Standards and Local Assessments

Grade-level teams aligned local assessments with California standards during collaborative sessions. This alignment improved the consistency and reliability of assessment data used for instructional decisions. The action was effective and did not require any modifications.

1.13 Vertical and Horizontal Planning and Communication

Teachers engaged in collaborative planning within and across grade levels, resulting in greater coherence in instruction and smoother transitions for students. The process was well-implemented, and no changes to the approach were needed.

1.14 Project-Based Learning

Although some grade levels implemented project-based learning units, there was limited district-level support for training and coaching. As a result, full implementation was delayed, and the action will be continued into the next school year. The budget was reallocated to support broader teacher collaboration.

1.15 Interdisciplinary Units

Teachers refined their instructional maps to include interdisciplinary units, particularly in biliteracy programs and middle school. These efforts improved writing and engagement across subject areas. The action was successfully implemented and required no changes.

1.16 Universal Design for Learning (UDL)

UDL training was provided primarily to 3rd-grade teachers, who applied the principles to enhance their lesson plans. Optional sessions were offered to other grade levels. The action supported improved access to instruction, and broader implementation is planned for the following year.

1.17 Implementation of Essential Pedagogical Principles

Instructional strategies emphasizing student-centeredness, collaboration, and rigor were implemented across subjects, especially mathematics. Supporting materials were developed to align with these principles. The action was effective and required no changes.

1.18 Implementation of the CA Frameworks

Teachers in middle school and biliteracy programs were required to attend professional development on California content frameworks. Coaching support further helped with implementation. The focus will expand to K–2 early literacy and numeracy next year for all teachers teaching in these grades.

1.19 Professional Learning Communities

Schools engaged in regular PLC sessions, supported by training and coaching for leadership teams. These collaborations helped improve the use of formative data and supported instructional coherence. The action met its goals and did not require revisions.

1.20 Developing Multilingualism

The district sustained its existing multilingual programs and introduced a TK-level language app to support early exploration of multiple languages. Plans are in place to expand access to multilingual learning opportunities in the coming year. The action was partially implemented and showed promise for future growth.

1.21 Implementation of Oxnard "MAS" / Multilingual Master Plan

The district successfully implemented its multilingual master plan, improving academic growth and reclassification rates for English Learners. Instructional strategies aligned with the plan were used in classrooms, and the action proceeded as intended.

1.22 Implementation of Oxnard EMPOWERS / Master Plan

The LCAP and EMPOWERS plan were aligned to ensure coherence across instructional practices and district initiatives. Extensive professional development and departmental coordination supported this alignment. Schools will further integrate the framework into next year's plans, and the action was implemented without changes.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

During the 2024–2025 school year, most Goal 1 actions were implemented as planned, with minimal variance between budgeted and estimated actual expenditures. However, a few material differences were observed due to staffing challenges, shifts in implementation timelines, and reallocation of funds.

In the area of arts instruction (Actions 1.03 and 1.04), the district originally budgeted for the hiring of credentialed music and art teachers through Proposition 28 funding. Although nine art and seven music teachers were hired, two music positions remained vacant due to credentialing constraints. As a result, these positions were converted into classified roles midyear. This adjustment led to a lower-than-expected expenditure compared to the budgeted amount, though the overall goal of expanding arts access was still met.

For Action 1.14 (Project-Based Learning), the district initially planned professional development and coaching support. However, due to shifts in district priorities and staffing allocations, this action was not fully implemented during the 2024–25 school year. The associated budget was reallocated to support other professional learning and collaboration efforts, resulting in a notable variance between planned and actual expenditures. This action is scheduled to roll over into the 2025–26 school year for full implementation.

In the area of data systems (Action 1.09), while expenditures for the Illuminate and Ellevation platforms aligned with budget expectations, underutilization of certain components (e.g., SmartForms, EduClimber reports) revealed a gap between intended and actual service improvements. As a result, the estimated percentage of improved services, particularly those supporting data-driven intervention, was somewhat lower than initially projected. Plans for expanded professional development in 2025–26 aim to close this implementation gap.

Overall, while most Goal 1 actions were delivered as intended and maintained fiscal alignment, the above-mentioned actions contributed to the few material differences between budgeted and actual expenditures. Likewise, the estimated actual percentages of improved services generally aligned with planned percentages, except in the areas where implementation was partial or postponed. These variances are being addressed through strategic planning for the 2025–26 LCAP cycle to ensure consistent improvement across all initiatives.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

The majority of Goal 1 actions proved effective in advancing the district's commitment to high-quality teaching and learning, with consistent evidence of academic progress, improved student engagement, and enhanced instructional alignment across grade levels.

Key instructional initiatives such as Implementation of Grade-Level Standards (Action 1.11) and Alignment of State Standards and Local Assessments (Action 1.12) demonstrated strong effectiveness. Teachers participated in professional learning and coaching that led to increased rigor, improved formative assessments, and measurable gains in benchmark and STAR data at several school sites.

Actions focused on student engagement and enrichment also showed a strong impact. The Youth Cinema Project (Action 1.02) fostered increased writing performance and socioemotional growth, while the Expansion of the Arts (Action 1.03) and the hiring of additional art and music teachers (Action 1.04) ensured access to creative learning for all students. These programs contributed to both academic and motivational gains across diverse student groups.

The district's continued investment in biliteracy education (Action 1.05) and development of multilingualism (Actions 1.20–1.21) resulted in strong performance outcomes for English Learners. Students in biliteracy pathways not only demonstrated higher reclassification rates but also performed better academically by middle school compared to their peers. The full implementation of the Oxnard Multilingual Master Plan (MAS) further supported this success.

Several technology-based systems (Actions 1.07–1.09) were effectively used to monitor learning, manage assessments, and support differentiated instruction. STAR assessment participation was high, and platforms like Ellevation saw increased usage, particularly in instructional strategies. However, some components, such as EduClimber and SmartForms, were underutilized, indicating a need for further training to maximize effectiveness.

Some actions were partially implemented or deferred, which limited their immediate effectiveness. Project-Based Learning (Action 1.14) and Universal Design for Learning (Action 1.16) were not fully scaled across grade levels due to limited professional development and capacity. These actions are set to continue into the 2025–2026 cycle with targeted support for broader implementation.

Overall, the majority of actions under Goal 1 were effective and aligned with the district’s strategic priorities. Where actions were fully implemented, positive trends in academic achievement, engagement, and instructional coherence were observed. For actions with limited or delayed rollout, plans are in place to strengthen implementation and ensure continued progress toward the goal in the coming year.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Following a comprehensive review of the 2024–2025 implementation year, the district has reflected on its progress toward Goal 1: High-Quality Teaching and Learning and used these insights to guide planning for the 2025–2026 cycle. All actions included in the 2024–2025 LCAP will roll over into the 2025–2026 LCAP, as each continues to align with the district’s mission to provide rigorous, equitable, and engaging instruction for all students. While the overarching goal, metrics, and target outcomes remain unchanged, implementation strategies will be refined to strengthen fidelity and impact.

As part of the LCAP development process, educational partners, including families, teachers, advisory groups, and survey participants, affirmed that existing Goal 1 actions are aligned to the academic needs and values of the community. Input gathered through FACE meetings, the Curriculum Council, LCAP Committee, and Panorama surveys consistently supported actions such as recognizing student success, increasing access to Spanish-language literacy materials, strengthening math instruction, and expanding use of data systems to monitor progress. This feedback confirmed that the district is on the right path and that current strategies meaningfully reflect shared priorities across partner groups.

Actions such as Project-Based Learning and Universal Design for Learning, which were only partially implemented due to limited capacity, will receive expanded professional development and embedded coaching support to ensure broader adoption across grade levels. Similarly, while data systems were made available districtwide, the use of tools like SmartForms and EduClimber was inconsistent. To address this, the district will provide additional training and intentionally integrate these platforms into PLC processes and instructional routines to ensure more effective use of student data for decision-making.

Teachers in grades K–2 will also receive increased support for early literacy and numeracy standards, enhancing the implementation of the California Frameworks in foundational grade spans. This shift builds on the existing professional learning provided to upper grades and aims to strengthen the foundational instruction systemwide. The district also plans to expand access to multilingual learning opportunities beyond existing biliteracy programs through the use of new instructional tools, classroom resources, and expanded language-learning experiences.

Furthermore, alignment between the LCAP and the Oxnard EMPOWERS framework will be reinforced through the integration of EMPOWERS elements into school site plans (SPSAs) and departmental monitoring processes. This strategic coherence will ensure that the district continues to make measurable progress on shared goals related to academic performance, student engagement, and equitable outcomes. These changes reflect refinements in implementation rather than alterations to the defined actions themselves.

The explanation for why the LEA developed this goal has been updated from the 2024–25 LCAP to more clearly articulate the rationale.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
1.1	Academic Incentives and Recognitions	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Aligned with the district's strategic plan and reflective of its student profile, this action focuses on implementing incentives tailored for unduplicated student groups. It aims to motivate and encourage students by emphasizing the importance of continuing their career and/or college paths, consistent with the district's strategic goal to foster a college-going culture and promote post-secondary education. This approach underscores the district's commitment to nurturing the holistic development of our unduplicated student groups, in accordance with the student profile traits of the Oxnard School District. This action includes gowns for eighth grade promotion ceremonies, the pathway towards biliteracy as well as other academic incentives and recognitions. Progress will be tracked through state metrics and assessments (SP 1.2.1).	\$89,000.00	Yes
1.2	Youth Cinema Project	The Oxnard School District's unduplicated student groups, which constitute more than 90 percent of the district's student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework,	\$223,122.81	No

Action #	Title	Description	Total Funds	Contributing
		parent and community engagement, and mental health services, while benefiting all students within the district. Aligned with the district's strategic plan and reflective of its student profile, the Youth Cinema Project (YCP) is a project-based learning initiative that aims to cultivate competent, resilient, real-world problem solvers. It serves as a bridge across the achievement and opportunity gaps by fostering lifelong learners and nurturing the multicultural future of the entertainment industry. This action will be monitored through state metrics and assessments (SP 2.1.3).		
1.3	Expansion of the Arts	The Oxnard School District's unduplicated student groups, which constitute more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action involves allocating resources to support a diverse array of arts instruction, encompassing technology, visual arts, music, theater, and dance. By investing in the district's arts program, the district aims to ensure equitable access to high-quality arts education that fosters creativity, critical thinking, and cultural appreciation among all unduplicated student groups. With this action, the district seeks to enhance the educational experience of its unduplicated student groups and cultivate a vibrant arts community within the district, in alignment with the district's strategic plan. This action will be monitored through site master schedules (SP 1.2.3).	\$481,291.83	No
1.4	Teachers for the Arts	The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and	\$3,954,302.57	No

Action #	Title	Description	Total Funds	Contributing
		<p>addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. By hiring teachers to support arts instruction, the district aims to enhance unduplicated student groups' musical proficiency, foster a deeper appreciation for music, and develop valuable skills such as discipline, focus, and creativity. Through this action, the district is committed to providing unduplicated student groups with a well-rounded education that includes robust opportunities to participate in the arts, contributing to their overall academic success and personal development. This action will be monitored through site master schedules (SP 1.2.3).</p>		
1.5	Implementation and Expansion of Biliteracy	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The Oxnard School District will continue to develop and refine coherent TK-8 multilingual pathways in alignment with its Strategic Plan. The district will maintain its established plan to transition seven of its schools to full biliteracy sites while adding and developing strands in two of its three comprehensive middle schools. The development and refinement of coherent TK-8 multilingual pathways are crucial to the academic achievement of Emergent Multilingual Learners (EMLs). By implementing a structured biliteracy program, the district ensures that EMLs receive systematic and sustained instruction in both their native language and English. This approach not only supports language development but also enhances cognitive skills, cultural awareness, and self-esteem. Research shows that strong bilingual education programs can lead to improved academic performance, higher</p>	\$57,500.00	Yes

Action #	Title	Description	Total Funds	Contributing
		graduation rates, and better long-term educational outcomes for multilingual students (SP 1.2.3).		
1.6	Expand Primary Language Classroom and Site Libraries	The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Expanding the primary language libraries and instructional resources at school sites, classrooms, and homes is essential for promoting inclusivity and supporting diverse learners within the district. This action not only fosters a sense of belonging and validation among unduplicated student groups but also facilitates their academic success by ensuring that they can access learning materials in a variety of languages. This action plays a crucial role in creating equitable learning opportunities for all unduplicated student groups and fostering a supportive educational ecosystem where every learner can thrive. This action will be monitored through state metrics and assessments (SP 1.4.6).	\$60,000.00	Yes
1.7	Renaissance Software	The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The Renaissance Star Assessment Program is employed across the district as an assessment	\$0.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>tool to identify unduplicated student groups for intervention placement and leveled instruction. In addition, another aspect of this program is its role as a local assessment tool to meet reclassification metrics for English Learners in Reading and Mathematics. Furthermore, the Accelerated Reader Program is utilized to bolster reading comprehension and fluency. The use of the myON program further enhances reading comprehension, accessed through 1:1 devices both at school and at home. This action will be monitored through state metrics and assessments (SP 1.5.1).</p> <p>The funding for this action was included in a previous LCAP as part of a multi-year contract.</p>		
1.8	Learning Management System	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district's Learning Management System (LMS) serves as a versatile platform to facilitate online learning and manage educational resources across all grade levels. It enables educators to create interactive lessons, share materials, and effectively communicate with unduplicated student groups and parents. The LMS allows educators to organize curriculum materials for various subjects and grade levels, deliver engaging content, assess student progress, and provide timely feedback. Additionally, the LMS provides parents with access to monitor student performance. This action will be monitored through state metrics and assessments (SP 1.5.1).</p>	\$116,800.00	Yes
1.9	Data Management Systems	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the</p>	\$337,685.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action allows for the continuous monitoring of student achievement and informs instructional practices. The district will continue to utilize data management systems including Illuminate and Ellevation to monitor and track interventions for English language learners/Emergent Multilingual Learners and all unduplicated student groups to manage assessment data and create disaggregated reports. This action will accurately monitor student progress and inform instructional actions, including intervention and enrichment. Progress will be tracked through state metrics and assessments (SP 1.5.1).</p>		
1.10	Portfolio Management System: Transitional Kindergarten	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action provides TK educators access to tools that enable accurate documentation of student progress across various domains. Teachers will input observational data and evidence of student learning, facilitating ongoing assessment and personalized instruction tailored to benchmarks. Student portfolios facilitate efficient communication with parents, offering real-time updates on their child's developmental milestones and academic achievements. This action enhances the accuracy and effectiveness of assessments, promotes data-</p>	\$66,680.00	Yes

Action #	Title	Description	Total Funds	Contributing
		driven decision-making, and supports holistic development among TK unduplicated student groups district-wide. Progress will be tracked through state metrics and assessments (SP 1.5.1).		
1.11	Implementation of Grade-Level Standards	The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Ensuring the implementation of grade-level standards for unduplicated groups is vital for promoting equity and academic excellence. Unduplicated groups, which include English learners, low-income students, and foster youth, often face systemic challenges that hinder their academic performance. By rigorously adhering to grade-level standards, the district ensures that all students receive a consistent, high-quality education that prepares them for future academic success and closes achievement gaps. Implementing these standards provides a clear framework for what students should know and be able to do at each grade level, enabling targeted instruction that meets their unique needs. This action includes resources, support, and monitoring of implementation. Progress will be tracked through state metrics and assessments (SP 1.1.1)	\$146,000.00	Yes
1.12	Alignment of State Standards and Local Assessments	The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular	\$5,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Ensuring the alignment of state standards and local assessments is vital for supporting unduplicated student groups, which include English learners, low-income students, and foster youth. This alignment guarantees that the curriculum taught in classrooms reflects state standards, providing a consistent and equitable framework for student learning and achievement. When local assessments accurately measure mastery of these standards, educators gain valuable insights into the progress of these students and can identify specific areas needing support. This allows for targeted interventions and data-driven instruction tailored to meet the unique needs of unduplicated student groups. By holding all students to the same rigorous academic expectations, the district promotes equity and works to close achievement gaps. This action includes resources, support, and monitoring of implementation. Progress will be tracked through state metrics and assessments (1.3.5)</p>		
1.13	Vertical and Horizontal Planning and Communication	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Creating authentic vertical and horizontal planning and communication from PreK-12 is essential for supporting the learning expectations of unduplicated student groups, including English learners, low-income students, and foster youth. Effective communication among educators at all levels ensures that instructional practices are aligned and that there is a shared understanding of academic expectations. This holistic approach not only fosters a supportive and inclusive learning environment but also enhances the ability of educators to provide targeted interventions and support. Ultimately, authentic vertical</p>	\$5,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		and horizontal planning and communication are crucial for ensuring that unduplicated student groups receive a high-quality, equitable education that enables them to meet or exceed academic standards at every stage of their educational journey. This action will be monitored through state metrics and assessments (SP 1.13).		
1.14	Project Based Learning	The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Project-based learning (PBL) is crucial for supporting unduplicated student groups by providing engaging, real-world learning experiences that promote critical thinking, collaboration, and problem-solving skills. PBL accommodates diverse learning styles, making education more accessible and meaningful for English learners, low-income students, and foster youth. It empowers students to take ownership of their learning and develop essential 21st-century skills. Integrating PBL into the curriculum ensures equitable opportunities for all students, supports academic achievement, and prepares them for future success, aligning with the district's commitment to closing achievement gaps and promoting educational excellence. This action includes resources, support, and monitoring of implementation. Progress will be tracked through state metrics and assessments (SP 1.3.4)	\$20,000.00	Yes
1.15	Interdisciplinary Units	The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and	\$10,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Interdisciplinary units are essential for supporting the district's student profile. For unduplicated groups, interdisciplinary units offer opportunities to engage with content in meaningful ways, fostering critical thinking, creativity, and the ability to make connections across disciplines. This approach not only enhances academic achievement but also prepares students for future success by equipping them with the skills necessary to navigate a complex and interconnected world. By incorporating interdisciplinary units into the curriculum, the district ensures that all students receive a well-rounded education that addresses their unique needs and promotes equity in learning outcomes. Ultimately, this approach aligns with the district's commitment to providing high-quality, inclusive education for all students, regardless of their background or circumstances. This action includes resources, support, and monitoring of implementation. Progress will be tracked through state metrics and assessments (SP 1.2.1).</p>		
1.16	Universal Design for Learning	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Universal Design for Learning (UDL) plays a pivotal role in fostering academic achievement for unduplicated student groups within the district. This action ensures that instructional practices cater to the diverse needs and learning styles of all students. UDL promotes flexible and adaptable learning environments that remove barriers to learning, enabling every student to access the curriculum effectively. Through UDL strategies, educators can provide</p>	\$20,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		personalized support, offer multiple means of representation, engagement, and expression, and foster a culture of inclusivity and belonging. By prioritizing UDL in the educational framework, the district not only enhances academic outcomes but also nurtures the development of essential skills crucial for lifelong success. This action includes resources, support, and monitoring of implementation. Progress will be tracked through state metrics and assessments (SP (1.1.2)).		
1.17	Implementation of Essential Pedagogical Principles	The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. By integrating a holistic approach that encompasses recognizing and amplifying strengths, affirming identities, fostering belonging, building relationships, encouraging high performance, embracing diversity, and making education relevant, educators create an environment where unduplicated students can excel. This comprehensive approach ensures that students receive the support, encouragement, and resources they need to thrive academically, regardless of the challenges they may face. It empowers students to recognize their potential, engage critically, and take ownership of their learning journey, ultimately leading to greater academic success and equitable opportunities for all. This action includes resources, support, and monitoring of implementation. Progress will be tracked through state metrics and assessments (SP 1.1.1).	\$20,000.00	Yes
1.18	Implementation of the CA Frameworks	The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent	\$20,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Focusing specifically on unduplicated student groups, the implementation of the California Frameworks becomes even more crucial for enhancing their academic achievement. These frameworks offer a standardized yet flexible approach to education, ensuring that all students, regardless of background or circumstance, have access to high-quality instruction and resources. By providing ongoing support and monitoring of the implementation of the frameworks, educators can effectively address the unique needs of unduplicated students, fostering a supportive learning environment where every student can thrive academically. This action includes resources, support, and monitoring of implementation. Progress will be tracked through state metrics and assessments (SP 1.1.2).</p>		
1.19	Professional Learning Communities	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district. The framework of PLCs significantly supports the academic achievement of unduplicated student groups due to its collaborative nature and emphasis on data-driven decision-making. Within PLCs, educators collaborate to tailor instructional approaches and interventions to meet the diverse needs of unduplicated student groups, drawing upon a collective pool of expertise and experience. Additionally, PLCs foster a culture of continuous improvement among educators, leading to more impactful instruction and greater academic success for unduplicated student groups. Overall, PLCs serve as a catalyst for promoting student academic achievement by fostering collaboration, data-driven decision-making, and culturally responsive practices among educators, ultimately ensuring</p>	\$20,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		equitable opportunities for unduplicated student groups to succeed academically. This action includes resources, support, and monitoring of implementation. Progress will be tracked through state metrics and assessments (SP 1.1.3).		
1.20	Developing Multilingualism	The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district. Developing multilingualism among unduplicated student groups is essential to support academic achievement in all schools within the Oxnard School District. This action encompasses various initiatives aimed at providing opportunities for all students to develop multilingualism. One such initiative involves offering resources in multiple languages to ensure equitable access to educational materials and support services. Additionally, interactive opportunities will be provided to facilitate the acquisition of multiple languages, allowing students to engage actively in language learning. By implementing these initiatives, the Oxnard School District aims to create an inclusive and supportive environment where all students have the opportunity to develop multilingualism, thereby enhancing their academic success and promoting cultural understanding and diversity. This action will be monitored through state metrics and assessments (SP 1.4).	\$20,000.00	Yes
1.21	Implementation of Oxnard "MAS"/Emergent Multilingual Master Plan	The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district. The implementation of Oxnard's "MAS"/Emergent Multilingual Master Plan will significantly support academic achievement for Emergent	\$20,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>Multilingual Learners (EMLs) or English Learners (ELs) through several key strategies. Aligned with the CA EL Roadmap and the district's strategic plan, the MAS plan ensures that EMLs receive high-quality, standards-based instruction tailored to their unique linguistic and academic needs. Emphasizing data-driven approaches, the plan fosters an inclusive and supportive learning environment. Specific programs and resources designed to enhance language acquisition and literacy skills, such as dual-language immersion and sheltered instruction, are integral components of the plan. Active collaboration with families and communities further supports EMLs' education, engaging parents and guardians through workshops, resources, and regular communication. The implementation of Oxnard's "MAS"/Emergent Multilingual Master Plan aims to close achievement gaps, promote equity, and ensure that all Emergent Multilingual Learners or English Learners achieve their full academic potential. This action includes resources, support, and monitoring of implementation. Progress will be tracked through reclassification rates and the English learner proficiency/ELPAC.</p>		
1.22	Implementation of Oxnard EMPOWERS/ OSDs Master Plan	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district. The implementation of the district's strategic plan, in alignment with the Local Control and Accountability Plan (LCAP), promotes academic achievement for unduplicated students by focusing on five key goals: Student Academic Engagement & Achievement, Learning Environment & School Climate, Guidance & Support to Sites and District Departments, Family/Community Alliances for Student Success, and Transformational Leadership & Infrastructure. By providing high-quality, standards-based instruction, fostering an inclusive and supportive school climate, offering targeted resources and support, engaging families and communities, and building strong leadership and infrastructure, the district aims to close achievement gaps, promote equity, and ensure that all unduplicated students reach their full academic potential. This action includes resources,</p>	\$20,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		support, and monitoring of implementation. Progress will be tracked through state metrics and assessments.		

Goals and Actions

Goal

Goal #	Description	Type of Goal
2	<p>Learning Environment and School Climate: Create and maintain safe, inclusive, affirming, equitable, and enriched culturally and linguistically sustaining multilingual learning environments of high intellectual performance across all content areas and in all areas needed for 21st-century success.</p> <p>(SP 2.1) MULTI-TIERED SYSTEM OF SUPPORT (MTSS) (SP 2.2) ACCESS, EQUITY, & INCLUSION (SP 2.3) RESTORATIVE PRACTICES (SP 2.4) AFFIRMING LEARNING ENVIRONMENT & RELATIONSHIPS (SP 2.5) FACILITIES & GROUNDS</p>	Broad Goal

State Priorities addressed by this goal.

Priority 5: Pupil Engagement (Engagement)
 Priority 6: School Climate (Engagement)

An explanation of why the LEA has developed this goal.

The Oxnard School District serves a diverse and rich community with abundant assets to build upon. The district is committed to developing programs that are asset-based and that recognize and celebrate the tapestry of traditions, customs, language, and cultural intricacies upon which our district community is built, while still responding to students' academic and social-emotional needs.

Goal 2 was developed to embrace and capitalize on such dynamics while recognizing that a large percentage of the students, approximately 91%, who attend the Oxnard School District, are considered economically disadvantaged by state standards. Additionally, it is important for the district to respond to and support students who have been impacted by trauma due to their social and economic circumstances. The Oxnard School District is committed to building on students' strengths to support them academically, socially, and emotionally, setting them up for academic and social success. This includes providing wrap-around services for them and their families.

Although wrap-around services have always been a priority for the district, the need for social-emotional support has become strikingly evident after students returned to full-time, in-person learning following the COVID-19 pandemic. The Oxnard School District is well aware of the urgency to address the social-emotional needs of all students, particularly students experiencing homelessness, foster youth, English Learners, and students receiving special education services within the district's multi-tiered systems of support, which address both academic and social-emotional needs.

Furthermore, as part of the multi-tiered approach, the Oxnard School District has redesigned its academic programs and focus to align with the best practices and guidance of the state of California. The California EL Roadmap, as well as the content frameworks adopted by the

state, have served as blueprints to identify frameworks, pedagogy, and practices that will support not only the vision of California but also that of the Oxnard School District as outlined in its Strategic Plan.

Similarly, the district has adopted a Positive Behavioral Interventions and Supports (PBIS) framework that guides the design of tiered programs fostering a climate where all students feel valued, accepted, safe, and engaged in meaningful learning reflective of their unique life experiences and identities. Through the district’s PBIS work, the district aims to increase students’ positive engagement with their school community.

The following acronyms will be used throughout the 'Metrics' section of this document to refer to specific student groups: Emergent Multilingual Learners/Students Learning English (EL), Youth in Foster Care (FY), Youth Experiencing Homelessness (HOM), Youth Experiencing Socioeconomic Disadvantages (SED), Students Receiving Special Education Services (SWD).

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
2.1	Suspension Rates (State Priority 6A)	Source: 2022-23 CA Dashboard All: 4.9% EL: 4.2% FY: 11.3% HOM: 5.7% SED: 5.2% SWD: 6% African American: 5.7% Hispanic: 4.9% White: 5.7% Two or More Races: 6.7% Asian: 0% Filipino: 3.7%	Source: 2023-24 CA Dashboard All: 3.3% EL: 2.7% FY: 9.8% HOM: 3.5% SED: 3.5% SWD: 4.7% African American: 5.3% Hispanic: 3.3% White: 5% Two or More Races: 2.7% Asian: 0% Filipino: .7%		Source: 2025-26 CA Dashboard All: 0% EL: 0% FY: 0% HOM: 0% SED: 0% SWD: 0% African American: 0% Hispanic: 0% White: 0% Two or More Races: 0% Asian: 0% Filipino: 0%	
2.2	Chronic Absenteeism (State Priority 5B)	Source: 2022-23 CA Dashboard All: 27.2%	Source: 2023-24 CA Dashboard All: 20.9%		Source: 2025-26 CA Dashboard All: 15%	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		EL: 24.8% FY: 38.7% HOM: 27.4% SED: 27.7% SWD: 37.5% African American: 23.7% Hispanic: 27.4% White: 26.4% Two or More Races: 24% Asian: 20.8% Filipino: 15.3%	EL: 18.3% FY: 35% HOM: 21% SED: 21.5% SWD: 28.7% African American: 20% Hispanic: 21.1% White: 19.1% Two or More Races: 18.8% Asian: 12.7% Filipino: 15.2%		EL: 10% FY: 20% HOM: 15% SED: 15% SWD: 15% African American: 10% Hispanic: 15% White: 15% Two or More Races: 15% Asian: 10% Filipino: 7%	
2.3	School Attendance Rates – Average Daily Attendance (ADA) (State Priority 5A)	Source: 2022-23 Q-SIS AD-ADM Audit-Summary Report ALL: 92.2% EL: 92.6% FY: 88.1% HOM: 91% SED: 91.8% SWD: 89.7%	Source: 2023-24 Q-SIS AD-ADM Audit- Summary Report ALL: 93.1% EL: 93.4% FY: 81.65% HOM: 93.1% SED: 93% SWD: 84.2%		Source: 2025-26 Q-SIS ALL: 99% EL: 99% FY: 99% HOM: 99% SED 99% SWD: 99%	
2.4	Middle School Dropout Rates (State Priority 5C)	Source: 2023-24 CALPADS Report 8.1B 0%	Source 2024-2025 CALPADS Report 8.1B 0%		Source: 2026-27 CALPADS Report 8.1B 0%	
2.5	Pupil Expulsion Rates (State Priority 6B)	Source: 2023-24 CALPADS Report 7.16 and 7.10 0.036%	Source: 2024-2025 CALPADS Report 7.16 and 7.10 0.015%		Source: 2026-27 CALPADS Report 7.16 and 7.10 0%	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

The 2024–2025 school year marked a period of strong implementation and progress toward Goal 2: Comprehensive Student Support. The district effectively delivered a broad range of academic, behavioral, social-emotional, and wellness-based supports, resulting in improved outcomes for students across grade levels and subgroups.

Academic interventions in literacy, mathematics, and Tier II–III supports were implemented consistently and yielded measurable gains, particularly through the use of digital platforms, targeted tutoring, and the deployment of literacy intervention teachers. Social-emotional and behavioral initiatives, such as PBIS, restorative practices, counseling programs, and alternative disciplinary approaches, contributed to a significant reduction in office referrals, suspensions, and expulsions. Student attendance also improved through the sustained efforts of attendance technicians, clinicians, and the SARB process, indicating the success of early identification and family engagement strategies.

Efforts to support safe and inclusive learning environments were highly effective. Programs such as campus assistant training, SRO support, SEL instruction, digital monitoring, and schoolwide assemblies helped build a culture of safety and belonging. Student and family engagement was further supported through newcomer services, migrant education outreach, and expanded learning opportunities. Key operational services, such as transportation, nutrition, and material support for vulnerable student groups, were implemented without disruption and helped ensure equitable access to learning.

While nearly all actions were implemented as planned, the district also identified targeted areas for refinement. These include increasing participation in migrant education programs, launching structured Tier II interventions at middle schools, resuming the purchase of diverse library books, and adjusting student survey schedules to improve data quality. These adjustments reflect the district’s commitment to continuous improvement and responsiveness to student and community needs.

Overall, Goal 2 actions were implemented with fidelity, yielding positive results in student learning, wellness, and engagement. The district remains committed to sustaining and deepening these supports in the 2025–2026 school year to ensure that every student is well-positioned to succeed academically and thrive socially and emotionally.

2.01 English Literacy Intervention

All K–5 students accessed Lexia Core 5, and 6–8 students used Lexia Power Up. Teachers used data to guide Tier II instruction. The action was fully implemented with no differences or challenges.

2.02 Spanish Literacy Intervention

iStation was available to all K–5 students in biliteracy programs. Teachers used program data for intervention planning. The implementation was smooth and effective with no changes.

2.03 Mathematics Intervention: IXL

Students in grades 3–8 showed measurable skill growth using IXL. Mastery rates improved by over 50% across all grades. The action was fully implemented with no significant challenges.

2.04 Mathematics Intervention: Math Labs

All schools implemented before- and/or after-school math labs. The program operated as intended with no substantive differences or issues.

2.05 Tier III and Special Education Interventions

Tier III and specialized supports were implemented across all school sites. Services were aligned to student needs and functioned without any implementation challenges.

2.06 Tier III and Specialized Support

This action was implemented districtwide. It was effective and did not require changes or adjustments.

2.07 Alternative Disciplinary Approaches

Suspension and expulsion rates declined. Office referrals dropped by 29%. The 7 Mindsets program was used successfully, and PBIS practices were strengthened. There were no major differences, though next year's plan includes expanded PD and program access.

2.08 Social Emotional Development

Second Step and SEL lessons were implemented by teachers and counselors. Office referrals and suspensions declined. Panorama survey results were mixed, with improvements in grades 6–8. Survey frequency will be reduced next year to improve data quality.

2.09 Tutoring

Tutoring services were provided to students in all grades using ELOP funding. Interventions varied by site and focus. Implementation was consistent and effective.

2.10 Literacy Intervention Teachers

Each K–5 and K–8 site had a dedicated literacy intervention teacher using LLI. Services were provided without implementation gaps or differences.

2.11 Middle School Intervention

This action was not implemented due to middle school scheduling constraints. It will roll over into 2025–26 with added staffing to support in-day Tier II intervention.

2.12 English Language Development Interventions

ELD interventions occurred across sites using ELOP and Title III funding. Implementation was successful with no changes.

2.13 Universal Screening: Gifted and Talented

All second graders were screened. Referrals occurred for grades 3–8. Implementation was consistent; however, additional GATE eligibility criteria are being explored.

2.14 Migrant Education Program (MEP)

Services such as Saturday school, preschool readiness, and family events were offered. Attendance was low. The district plans to enhance coordination and outreach in 2025–26.

2.15 Newcomer Academy

The program was implemented with paraeducator support, Lexia English, a TOSA, and family meetings. Attendance at parent meetings was low. Teachers received student data to inform instruction.

2.16 Attendance Technicians

The team monitored chronic absenteeism and supported families through interviews and interventions. Absentee rates decreased. Implementation was strong with no differences.

2.17 School Attendance Review Board (SARB)

SARB was used to address severe attendance cases, with support from a district clinician. BRRIM sessions were added for high-need families. Implementation was consistent.

2.18 Expanded Summer Learning

Summer learning was fully implemented and well attended. Engagement data indicated positive outcomes. No changes or challenges were reported.

2.19 Expansion of Learning Opportunities

Expanded learning continued as planned with full implementation. Student participation and academic indicators improved. No differences occurred.

2.20 Library/Media Technicians

All sites had a library/media technician. Circulation exceeded 230,000 activities. Minor staffing inconsistencies occurred at some sites but did not affect overall implementation.

2.21 Maintain Diverse School Libraries

This action was not implemented in 2024–25. Diverse books were not purchased this year. The district will acquire curated book lists and resume purchases next year.

2.22 AVID Implementation

AVID was implemented both as an elective and through schoolwide strategies. The action was effective and fully implemented.

2.23 Annual Parent Rights Notification

The APRN was posted online, and hard copies were distributed. The action was implemented as required. Parent survey data is still pending.

2.24 Restorative Practices

Training, community circles, and restorative conversations were ongoing. Office referrals and suspensions decreased. Implementation was effective and will continue next year.

2.25 Positive Behavior Supports (PBIS)

PBIS teams were active at all schools. Tier I supports were in place, and teams attended Safe and Civil Schools training. Implementation was strong, with additional funding used for large trainings.

2.26 Safe Learning Environments

Campus assistant training and digital monitoring (Securly) improved student safety. Bullying and physical altercation referrals declined. Panorama results remained stable. No major challenges occurred.

2.27 School Resource Officers (SROs)

Two SROs supported student safety, family engagement, and wellness checks. Behaviors declined, and family feedback was positive. The action was fully implemented.

2.28 School Safety Plans

All school safety plans were updated. Drills were conducted and monitored. Implementation was effective with no variations.

2.29 Student Assemblies: Social Media and Positive Interactions

Assemblies for grades 6–8 addressed online behavior and respect. Bullying referrals declined. Panorama scores remained flat, but favorable student responses indicated a sense of caring and inclusion.

2.30 Transportation for General Education, Homeless, and Foster Youth

Transportation services were provided without disruption. The action was implemented as planned and supported student access to school.

2.31 Materials and Supplies for Youth Experiencing Homelessness

Weekly food bags, hygiene kits, gift cards, and other supports were provided to McKinney-Vento students. Referrals were made for housing and health needs. The action was fully implemented.

2.32 Child Nutrition

Child nutrition services were provided consistently. Implementation was successful, with no reported issues or variations.

2.33 Substance Abuse Prevention

K–8 students received counseling and prevention education. Substance-related referrals dropped by 23%. Future funding may depend on the renewal of a supporting grant.

2.34 Facilities

Facilities-related actions were implemented as planned. No differences or challenges were reported.

2.35 Student Mentoring Opportunities

Mentoring programs were carried out with full implementation. They supported student connection and engagement. No changes were made.

2.36 Superintendent Fellows

The program was implemented successfully. Fellows participated in leadership development. There were no implementation issues.

2.37 Special Programs

Special programs were implemented with fidelity and positively contributed to student support structures. No challenges or changes were reported.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

During the 2024–2025 school year, most Goal 2 actions were implemented as planned, with actual expenditures closely aligning with budgeted amounts and service delivery meeting or exceeding expectations. However, a few material differences were noted due to programmatic adjustments, implementation challenges, or external funding sources.

One significant variance occurred with the middle school intervention (Action 2.11), which was not implemented as originally planned due to structural limitations within the seven-period schedule. As a result, the funding allocated for this action was shifted to support other interventions. This led to a notable difference between the budgeted and actual expenditures. The district has committed to revisiting this action in 2025–2026, with a revised model that includes additional staffing to support Tier II interventions during the school day.

Another material difference was observed in the Migrant Education Program (Action 2.14). While a wide range of services were offered, including Saturday school, preschool readiness, and parent engagement meetings, student attendance was lower than expected. Consequently, the percentage of improved services delivered did not fully align with projections, even though the full budgeted amount was utilized. The district is taking steps to enhance coordination with VCOE and strengthen outreach efforts to increase program participation next year.

In the case of maintaining diverse school libraries (Action 2.21), the action was not carried out during the 2024–2025 school year. Although previously purchased materials were still in use, no new culturally and linguistically diverse texts were acquired for site libraries, resulting in a material underspend compared to the budgeted plan. The funding for this action was used to support the purchase of other materials. The district has developed curated book lists and will resume purchasing in the 2025–2026 school year to fulfill the intended objectives of the action.

Additionally, substance abuse prevention services (Action 2.33) were fully implemented, resulting in a 23% decline in substance-related referrals. However, these services were funded through a temporary grant. While there was no budget variance this year, future expenditures

may shift depending on the availability and renewal of external funding sources, which could influence the consistency and scope of services provided.

Outside of these few examples, all other Goal 2 actions were implemented with fidelity, and there were no substantive differences between budgeted and estimated actual expenditures or between planned and actual percentages of improved services. Minor cost variances, such as those related to staffing seniority or timing of service delivery, did not significantly impact program quality or student outcomes. Overall, the district demonstrated sound fiscal alignment with its LCAP goals while maintaining a high level of service to students.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

The implementation of Goal 2 actions during the 2024–2025 school year was largely effective in supporting student well-being, academic intervention, behavior, attendance, and access to critical services. The vast majority of actions contributed meaningfully to progress toward the goal of providing comprehensive student support, with measurable outcomes in both academic achievement and school climate.

Academic intervention strategies, including Lexia, iStation, IXL, and site-based literacy teachers, were effective in supporting students in need of Tier II support. Progress data indicated strong gains in reading comprehension and math skill mastery, particularly in grades 3–8. Tutoring programs funded through ELOP, as well as expanded summer and after-school learning opportunities, further supported academic growth and student engagement. These actions were implemented consistently and aligned well with local and state assessment data.

Social-emotional and behavioral supports also demonstrated effectiveness. Programs such as Second Step, 7 Mindsets, PBIS, and restorative practices were implemented districtwide and led to significant reductions in office referrals (a 29% decrease) and suspension rates. Although Panorama survey data for grades 3–8 showed limited gains, students in grades 6–8 reported an increased sense of belonging, and teachers of younger grades indicated more favorable perceptions of student well-being. The district has responded by adjusting survey frequency and analyzing data by item to target specific areas of need.

Efforts to address chronic absenteeism through attendance technicians, SARB coordination, and intensive family support were successful, as evidenced by a districtwide decline in chronic absenteeism. Clinicians working with high-risk families provided personalized interventions, contributing to improved attendance outcomes.

Programs supporting English learners and newcomer students, including ELD interventions, the Newcomer Academy, and the use of Lexia English, were effective in ensuring timely access to academic and language support. Similarly, the Migrant Education Program offered a variety of services, though attendance was lower than expected. The district is addressing this by increasing coordination and outreach with VCOE.

Most safety-related actions, such as campus assistant training, student assemblies, SRO engagement, and school safety plans, were implemented as intended and contributed to a safe and supportive environment. Referrals for physical altercations, threats, and bullying declined, and students reported high levels of support from adults at school. Digital safety was enhanced with the addition of Securly alerts for student device monitoring.

A small number of actions were less effective or delayed. The middle school intervention strategy could not be implemented due to scheduling constraints, and the action to maintain diverse school libraries was not completed, though previously purchased books remained in use. Both actions will continue into the 2025–2026 school year with targeted adjustments to ensure improved implementation.

In summary, the majority of Goal 2 actions were implemented effectively and contributed to measurable progress toward the district's comprehensive student support goals. The few actions that faced challenges have clear improvement strategies in place for the coming year.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Based on reflection and review of implementation during the 2024–2025 school year, the district has made targeted adjustments to Goal 2 actions to strengthen delivery, increase impact, and address specific challenges that emerged. While the overarching goal, metrics, and target outcomes remain unchanged, several refinements have been identified to improve implementation fidelity and responsiveness to student needs in the 2025–2026 school year.

Importantly, all actions included in the 2024–2025 LCAP will roll over into the 2025–2026 LCAP. These actions continue to align with the district's commitment to equity, wellness, and academic support for all students and will be sustained to ensure consistency and continuity of services.

One of the key adjustments is the resumption and redesign of the middle school intervention strategy (Action 2.11). This action was not implemented during the current year due to structural constraints in the middle school schedule. It will roll over into next year with revised staffing plans to support Tier II interventions embedded within the school day.

The district also identified a need to increase participation in the Migrant Education Program (Action 2.14). Although services such as Saturday school and preschool readiness were offered, attendance was lower than expected. In response, the district will strengthen coordination with VCOE, provide earlier communication to families, and improve recruitment strategies for greater participation in 2025–2026.

Similarly, Action 2.2- Maintain Diverse School Libraries was not carried out this year. While previously purchased books were still in circulation, no new culturally and linguistically diverse materials were acquired. The district has since developed curated book lists and will prioritize these purchases in 2025–2026 to fulfill the original goals of the action.

Refinements are also being made to the social-emotional development and school climate survey process (Action 2.08). While implementation of SEL curriculum and restorative practices was successful, resulting in a 29% reduction in office referrals. Panorama survey results showed minimal gains in some grade levels. To reduce survey fatigue and improve data accuracy, survey frequency will be reduced from three to two times per year, and item analysis will be used to identify specific areas for improvement.

In the area of substance abuse prevention (Action 2.33), referrals decreased by 23%, indicating strong program impact. However, because the action is currently grant-funded, the district will monitor funding status and make adjustments as needed depending on grant renewal.

Furthermore, as part of the district's continued response to educational partner input, and in addition to sustaining current actions, the district will add Action 2.38 – Create GATE clusters within schools to the 2025–2026 LCAP. Based on feedback collected from students, staff, families, and community partners, this new action is designed to better meet the needs of gifted and talented students through targeted enrichment opportunities and school-based supports.

The explanation for why the LEA developed this goal has been updated from the 2024–25 LCAP to more clearly articulate the rationale. In addition, the term "inclusive" has been added to the description of Goal 2 in response to feedback provided by the community. While the term does not change the goal itself, it enhances its clarity and reinforces the emphasis on ensuring that all students, particularly unduplicated student groups, are explicitly considered in the implementation of actions and services.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
2.1	English Literacy Intervention: Lexia	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. As part of the district's Multi-Tiered System of Supports (MTSS) Framework, Lexia operates as a Tier 2 intervention program, providing personalized learning experiences tailored to individual student needs in English literacy. Through its adaptive technology and data-driven approach, Lexia identifies areas for improvement, allowing educators to deliver targeted instruction and interventions. By integrating Lexia into our MTSS framework, the district ensures that unduplicated student groups requiring additional support receive focused attention to enhance their English literacy skills. In alignment with the district's strategic plan, this action underscores the district's commitment to evidence-based interventions that support academic growth and achievement, fostering an	\$0.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>inclusive learning environment where every student can succeed. This action will be monitored through the ELA CA Dashboard (SP 2.1.3).</p> <p>The funding for this action was included in the previous LCAP as part of a multi-year contract.</p>		
2.2	Spanish Literacy Intervention: iStation-District Licenses	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Within the district's Multi-Tiered System of Supports (MTSS) framework, iStation is a tool that provides personalized learning experiences tailored to individual student needs in Spanish literacy. Through its adaptive technology and data-driven approach, iStation identifies areas for improvement, allowing educators to deliver targeted instruction and interventions. By integrating iStation into the district's MTSS framework, the district ensures that unduplicated student groups requiring additional support receive focused attention to enhance their Spanish literacy skills. In alignment with the district's strategic plan, the implementation of iStation underscores the district's commitment to evidence-based interventions that support academic growth and achievement, fostering an inclusive learning environment where every student can succeed. This action will be monitored through the ELA CA Dashboard (SP 2.1.3).</p> <p>The funding for this action was included in the previous LCAP as part of a multi-year contract.</p>	\$0.00	Yes

Action #	Title	Description	Total Funds	Contributing
2.3	Mathematics Intervention: IXL	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Tier 2 Math Intervention Program: IXL is an online educational platform with a particular focus on providing targeted math instruction and practice for unduplicated student groups. It offers personalized learning experiences designed to address the specific needs of unduplicated student groups who require additional support in mathematics. IXL helps teachers monitor student progress, identify math skill gaps, and provide differentiated instruction to support unduplicated student groups as part of Tier 2 interventions. This action will be monitored through the Mathematics CA Dashboard (SP 2.1.3).</p>	\$75,000.00	Yes
2.4	Mathematics Intervention: Math Labs	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. To address the diverse learning needs of our unduplicated student groups and ensure equitable access to academic support, the district implements Math Labs as a key component of Tier 2 intervention. Math Labs provide targeted instruction and support to unduplicated student groups who require additional assistance to meet grade-level math standards. Math Labs incorporate ongoing progress monitoring and data analysis to inform instruction and track student growth</p>	\$15,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		over time. By integrating Math Labs into the district's Tier 2 intervention framework, the district aims to accelerate student learning, close achievement gaps, and ensure that all unduplicated student groups have the foundational math skills necessary for future success in college, career, and life. This action will be monitored through the Mathematics CA Dashboard (SP 2.1.3).		
2.5	Interventions: Tier III and Special Education	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Specialized interventions and materials are meticulously designed to cater to unduplicated student groups in need of additional support. These initiatives encompass a range of targeted supports, including the implementation of Reading Horizons as a supplemental curriculum for reading intervention, ST Math Intervention tailored specifically for unduplicated student groups in special education, and comprehensive teacher leader training aimed at enhancing professional development across subject areas. Complemented by robust instructional and behavioral support systems, these interventions underscore the district's dedication to fostering inclusive and equitable learning environments where every student has the opportunity to thrive academically and personally. This action will be monitored through the CA Dashboard (SP 2.2.3).	\$12,333,610.14	Yes
2.6	Tier III and Specialized Support	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action	\$913,450.73	No

Action #	Title	Description	Total Funds	Contributing
		<p>directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. To achieve this goal, the district has outlined a strategic approach that includes the appointment of a Social Emotional Specialist through VCOE, offering counseling services specifically tailored for unduplicated student groups with Individualized Education Programs (IEPs), deploying 1:1 behavioral aides to address individual student needs, and assigning additional duties and assessments to our Special Education staff to ensure a holistic and inclusive support system. Through these measures, the district aims to create a nurturing and inclusive environment where every student feels valued, supported, and empowered to achieve their full potential academically and personally. This action also includes home/hospital and non-ADA teaching hours (SP 2.1.3).</p>		
2.7	Alternative Disciplinary Approaches	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Recognizing the profound and lasting effects of school expulsion on unduplicated student groups, the Oxnard School District is committed to implementing alternative disciplinary approaches that prioritize support, intervention, and rehabilitation. In response, the district offers a range of proactive measures aimed at addressing behavioral issues effectively while fostering a supportive and inclusive learning environment, including Opportunity Classes for grades 6-8 at the Comprehensive Middle Schools. By providing academic and social-emotional support and prioritizing intervention and rehabilitation over punitive measures, the district intends to create a conducive environment</p>	\$5,000.00	No

Action #	Title	Description	Total Funds	Contributing
		where unduplicated student groups feel valued, supported, and empowered to overcome challenges and succeed both academically and personally. This action will be monitored through various metrics including, Panorama Survey, CA Dashboard: Suspension Rate, School Attendance Rate, Middle School Dropout Rates, and Pupil Expulsion Rates (SP 2.2.4).		
2.8	Social Emotional Development Supports: Panorama	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Tiered social/emotional supports provide a comprehensive system that addresses the diverse needs of students, promotes positive mental health, and creates a supportive school environment where all students can thrive academically, socially, and emotionally. A universal SEL screening through Panorama provides data on student perspectives on school culture, positive relationships, and social/emotional competencies. The data is used to strengthen SEL supports and implement strategies to promote a positive school culture. By prioritizing social-emotional learning, the district ensures that its unduplicated student groups not only excel academically but also thrive socially, emotionally, and personally, preparing them for a lifetime of success and well-being (SP 2.1.4).	\$496,205.00	Yes
2.9	Tutoring	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced	\$200,000.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The Oxnard School District will support the practice of before and after-school tutoring as part of its Multi-Tiered System of Support (MTSS) framework. This action provides additional academic support to unduplicated student groups beyond regular school hours. These sessions offer personalized instruction tailored to individual student needs, allowing for focused attention on areas requiring extra help. Through one-on-one or small group interactions, unduplicated student groups can deepen their understanding of challenging concepts, clarify doubts, and reinforce learning from the classroom. Tutors' approach to remediation and the materials they utilize will be research-based and aligned with best practices (SP 2.1.6).</p>		
2.10	Literacy Intervention Teachers	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. As part of the district's Multi-Tiered System of Support (MTSS), Literacy Intervention Teachers (LIT) will be provided for all K-8 and elementary schools. Collaborating with classroom teachers, LIT teachers will support Tier 2 of the MTSS framework by identifying gaps in literacy among unduplicated student groups through assessments and delivering evidence-based Tier 2 interventions. Their approach to remediation and the materials they utilize is research-based and aligned with best practices. This action will be monitored through the Mathematics CA Dashboard, the Science CA Dashboard, and the English Language Arts CA Dashboard (SP 2.1.6).</p>	\$2,820,161.08	Yes

Action #	Title	Description	Total Funds	Contributing
2.11	Intervention: Middle School	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Implementing Tier 2 Interventions for unduplicated student groups in need at middle schools is a vital component of the district's commitment to equity and student success. By providing targeted support beyond core instruction, the district ensures that all unduplicated student groups have access to the resources and assistance they need to thrive academically and socio-emotionally. This action not only acknowledges the diverse needs of the district's student population but also removes barriers to access. This action aligns with the district's multi-tiered system of support (MTSS) framework. Through these additional, focused, and targeted interventions, the district aims to foster a supportive and inclusive learning environment where all unduplicated student groups can reach their full potential. This action will be monitored through the Mathematics CA Dashboard, the Science CA Dashboard, and the English Language Arts CA Dashboard (SP 2.1.6).</p>	\$20,000.00	No
2.12	Interventions: English Language Development	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Offering intervention opportunities to English Language Learners (ELLs) or Emergent Multilingual Learners (EMLs) is</p>	\$150,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>essential for their academic success and overall development. By providing targeted intervention to accelerate English language development, the district fosters an inclusive learning environment where all unduplicated student groups, including Emergent Multilingual Learners, have the resources to excel and thrive. Investing in the language development of EMLs not only prepares them for academic success but also sets them up for long-term success in higher education, careers, and society as a whole, aligning with the district's strategic plan and reflected in the district's student profile. This action will be monitored through the English Language CA Dashboard (SP 2.2.1).</p>		
2.13	Universal Screening: Gifted and Talented	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district will implement universal screening for gifted and talented education at the end of the second grade for all unduplicated student groups across the district. This action aims to ensure equitable access to gifted and talented programs for all unduplicated student groups. By implementing universal screening, the district will identify gifted students who may have been previously overlooked or underrepresented in gifted education programs. Additionally, early identification through screening will enable the district to provide appropriate educational opportunities and support from an early age, helping to prevent underachievement and ensure that gifted unduplicated student groups are challenged and engaged in their learning. This action will be monitored through the Mathematics CA Dashboard, the Science CA Dashboard, and the English Language Arts CA Dashboard (SP 2.2.1).</p>	\$25,116.05	Yes

Action #	Title	Description	Total Funds	Contributing
2.14	Migrant Education Program (MEP)	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Migratory youth in California face significant educational challenges as they often move between schools throughout the year, crossing school district and state lines to follow work in industries such as agriculture, fishing, dairy, or logging. The MEP focuses on meeting the needs of migratory unduplicated student groups arising from their mobility, with the intent to ensure that all such unduplicated student groups can meet the same challenging state academic standards as their peers. Through a combination of federal and state support, the MEP strives to provide targeted assistance to migratory youth, helping them overcome the educational barriers associated with their transient lifestyle and achieve academic success. This action will be monitored through various CA Dashboard metrics (SP 2.2.1).</p>	\$19,032.21	No
2.15	Newcomer Academy	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district will offer newly arrived student groups to the country, in grades 3-8, the opportunity to enroll in the district's Newcomer Academy. The Newcomer Academy is a specialized program that prioritizes intensive English language development,</p>	\$20,365.00	No

Action #	Title	Description	Total Funds	Contributing
		employing evidence-based strategies to facilitate rapid language acquisition and active participation in academic activities. Moreover, social and emotional support follows best practices in counseling and mentorship, offering unduplicated student groups the guidance and encouragement needed to navigate the challenges of adjusting to a new school and culture. This action will be monitored through various CA Dashboard metrics (SP 2.2.1).		
2.16	Attendance Technicians	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. In an effort to combat absenteeism and enhance truancy prevention, the Oxnard School District will hire Attendance Technicians for each school. They will play a vital role in monitoring attendance, identifying patterns of absenteeism, and implementing strategies to address these issues proactively. By having dedicated staff members focused on attendance, the district intends to create a supportive environment where unduplicated student groups feel encouraged to attend school regularly, leading to improved academic outcomes and overall student success. This action will be monitored through the Chronic Absenteeism CA Dashboard and School Attendance Rates (SP 2.2.2).	\$2,135,405.09	Yes
2.17	School Attendance Review Board (SARB)	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing	\$16,500.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. By aligning with state priorities and leveraging county support, particularly through monthly meetings where an Assistant District Attorney collaborates with the School Attendance Review Board (SARB) team, the action ensures a coordinated approach to address truancy. This collaboration offers legal guidance and support to families, equipping them with resources to address underlying issues contributing to student absences. By reducing truancy rates and improving overall attendance, this initiative directly supports academic achievement by ensuring students are present and engaged in their learning. This action will be monitored through the Chronic Absenteeism CA Dashboard and School Attendance Rates (SP 2.2.2).</p>		
2.18	Expanded Summer Learning	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. To address this disparity, funds will support additional time in school with a variety of learning opportunities. The Oxnard School District has developed a robust Summer School program, specifically the Summer Writing, Science, and Math Camp, which is a full-day program available to students in Grades K-8. The program, led by credentialed teachers, offers an enrichment-based academic curriculum in the morning and collaborates with the Afterschool program for activities in the afternoons. It will run for one month during the summer, with district-wide transportation provided to ensure access for all students. These actions aim to increase access to the core curriculum and provide specific interventions tailored to each low-income and English learner or Emergent</p>	\$2,581,687.52	No

Action #	Title	Description	Total Funds	Contributing
		Multilingual Learner student, ultimately leading to improved student performance on state and local assessments. This action will be monitored through various California Dashboard Metrics (SP 2.2.3).		
2.19	Expansion of Learning Opportunities	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Expanded Learning Opportunities during out-of-school time offer a valuable supplement to students' instructional programs rather than replacing them. This action aims to provide students with additional time in school, where adults will offer academic support, social and emotional support, as well as enrichment and intervention opportunities. These supports include access to counselors, arts programs, field trips, and more. The goal is to extend the school day to nine hours, incorporating before and after-school activities. This action will be monitored through various California Dashboard Metrics (SP 2.2.3).	\$30,223,124.10	No
2.20	Library/Media Technicians	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Library/Media Technicians (LMTs) play a vital role in fostering literacy, supporting academic achievement, and promoting	\$1,074,334.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>a love for learning among unduplicated student groups. They curate diverse and inclusive collections that reflect the interests and backgrounds of students, providing access to a wide range of materials. They also collaborate with teachers to integrate information literacy skills into the curriculum, empowering unduplicated student groups to navigate the vast landscape of information effectively. Since LMTs do not hold Library Services Credentials, the district contracts with the Ventura County Office of Education, which employs a full-time credentialed librarian to provide support and professional development to the district's LMTs. This action will be monitored through various California Dashboard Metrics (SP 2.2.4).</p>		
2.21	Maintain Diverse School Libraries	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. School libraries play a crucial role in closing the achievement gap by providing equal access to resources for learning, ensuring they embrace diversity and inclusion. These libraries will be supported for use both in the classroom and at home, fostering a culture of literacy and inclusivity throughout the community. This action will be monitored through various California Dashboard Metrics (SP 2.2.4).</p>	\$151,000.00	No
2.22	AVID Implementation	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities,</p>	\$206,612.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. For unduplicated student groups, access to classes preparing them for college is crucial. The District offers Advancement Via Individual Determination (AVID) and AVID Excel elective courses in all middle and K-8 schools. AVID is an educational program aimed at supporting middle school students in achieving academic success and preparing for college and careers. It equips students with academic skills, organizational strategies, and college-readiness resources to excel in rigorous coursework. The program emphasizes critical thinking, collaboration, inquiry, and reading and writing skills. Additionally, AVID fosters student engagement, a sense of belonging, and a growth mindset. Research indicates that AVID participation correlates with increased academic achievement, higher graduation rates, and greater college enrollment among middle school students. This action will be monitored through various California Dashboard Metrics (SP 2.2.6).</p>		
2.23	Annual Parent Rights Notification	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The purpose of the Annual Parent Rights Notification is to inform parents or guardians about their rights regarding their child's education, including privacy rights, disciplinary procedures, and other important information mandated by state and federal laws. It serves as a crucial document to ensure transparency and communication between the school district and families. Envision Consulting's role in reviewing the notification ensures that it is comprehensive, up-to-date, and compliant with all legal requirements, thereby safeguarding the rights of parents and unduplicated student groups while promoting accountability and adherence to educational regulations. By involving and empowering families through</p>	\$3,000.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>comprehensive and transparent communication, this action ensures that parents or guardians are well informed about their rights, thereby supporting the academic achievement of unduplicated student groups. This action will be monitored through various California Dashboard Metrics (SP 2.4.4).</p>		
2.24	Restorative Practices	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The Oxnard School District recognizes the crucial importance of reducing suspensions and expulsions for unduplicated student groups. To address this need, professional development will be offered to staff, accompanied by resources to bolster restorative practices district-wide. These initiatives will be implemented utilizing existing personnel and school time, with monitoring facilitated through the Panorama Survey. By ensuring the effective implementation of support across all student demographics, the district aims to foster a more inclusive and supportive educational environment for everyone. This action will be monitored through the Panorama Survey, the Suspension Rate CA Dashboard, the Chronic Absenteeism CA Dashboard, the School Attendance Rate, the Middle School Dropout Rates, and the Pupil Expulsion Rates (SP 2.3.1).</p> <p>This action was funded through the LCSSP grant and encompasses several initiatives within the LCAP that support restorative practice systems. The funding associated with Action 2.24 is integrated into and supports the implementation of these related actions.</p>	\$0.00	No

Action #	Title	Description	Total Funds	Contributing
2.25	Positive Behavior Supports (PBIS)	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The action supports the implementation of district-wide positive behavior interventions aimed at fostering a supportive and conducive learning environment for all unduplicated student groups. Through this initiative, the district intends to adopt evidence-based strategies and practices that promote positive behaviors, social-emotional development, and academic success across all schools. By providing comprehensive training to educators and staff members, the district ensures consistent implementation of these interventions, thereby establishing clear expectations for behavior and creating a culture of respect, responsibility, and inclusion throughout the school community. Tier 2 behavior supports within the PBIS framework are crucial for addressing the needs of students who require additional support beyond universal interventions but who do not need intensive, individualized interventions. These supports help to prevent the escalation of behavioral challenges and provide targeted interventions to promote positive behavior and academic success. Examples of Tier 2 behavior supports might include small group social skills instruction, check-in/check-out systems, and mentorship programs. By prioritizing positive behavior interventions district-wide, the district demonstrates its commitment to creating safe, supportive, and nurturing learning environments that empower students to reach their full potential. This action will be monitored through the Suspension Rate CA Dashboard, the Chronic Absenteeism CA Dashboard, the School Attendance Rate, the Middle School Dropout Rates, and the Pupil Expulsion Rates (SP 2.3.4).</p>	\$244,740.75	Yes
2.26	Safe Learning Environments	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-</p>	\$143,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. As part of the district's ongoing commitment to maintaining a safe and secure environment in schools, the district will implement comprehensive safety measures. These actions include the implementation of safety protocols, staff training, and the deployment of appropriate resources when necessary. This action aims to cultivate a positive learning environment where students feel safe, supported, and empowered to reach their full potential. This action will be monitored through the Panorama Survey (SP 2.4.4).</p>		
2.27	School Resource Officers	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Integrating School Resource Officers (SROs) into our school community serves as a key component of the district's commitment to creating safe, welcoming, and inspiring environments that foster positive connections among students, staff, and families. These trained professionals collaborate with school educational partners to promote a culture of safety, trust, and respect. By prioritizing positive relationships and emphasizing effort, persistence, and engagement, the district's SROs contribute to a conducive learning environment where unduplicated student groups can thrive academically and socially. Through their proactive approach and commitment to building positive relationships,</p>	\$235,851.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>SROs play a vital role in establishing an inclusive and supportive school climate that prioritizes the holistic development of every student. This action intends to cultivate a positive learning environment where students feel safe, supported, and empowered to reach their full potential. This action will be monitored through the Panorama Survey (SP 2.4.4).</p>		
2.28	School Safety Plans	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. School safety plans are updated annually in accordance with the Education Code. The school teams collaborate with educational partners to identify resources and elements crucial to school safety and climate. This action aims to cultivate a positive learning environment where students feel safe, supported, and empowered to reach their full potential. This action will be monitored through the Panorama Survey (SP 2.4.4).</p> <p>This action encompasses several initiatives within the LCAP that support creating a safe and welcoming environment for students. The funding associated with Action 2.28 is integrated into and supports the implementation of these related actions.</p>	\$0.00	No
2.29	Student Assemblies: Social Media and Positive Interactions	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing</p>	\$230,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Through student assemblies focused on the proper use of social media and positive interactions, the district promotes a culture of safety, respect, and kindness within our schools. With this action, the district not only enhances physical security measures but also fosters a supportive environment where everyone feels valued and empowered to thrive academically, socially, and emotionally. This action reflects an ongoing dedication to creating inclusive and nurturing school environments that prioritize the well-being and success of all members of the school community. This action will be monitored through the Panorama Survey (SP 2.4.4).</p>		
2.30	<p>Transportation for General Education, Homeless and Foster Youth</p>	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Providing transportation for homeless and foster youth is essential for ensuring their educational continuity and access to vital resources. By offering transportation services, to homeless and foster youth can maintain stability by attending their home school, providing a sense of familiarity and consistency in their education. Moreover, transportation facilitates access to enrichment programs, extracurricular activities, and support services crucial for their holistic development. These programs offer opportunities for socialization, academic support, and emotional well-being. Overall, providing transportation ensures equal opportunities for education, support, and enrichment activities, empowering unduplicated student groups to thrive academically and socially despite their housing instability or foster</p>	\$8,219,503.47	Yes

Action #	Title	Description	Total Funds	Contributing
		placement. This action will be monitored through the Chronic Absenteeism CA Dashboard, the School Attendance Rate, and the Middle School Dropout Rates (SP 2.4.4).		
2.31	Materials and Supplies for Youth Experiencing Homelessness/ McKinney-Vento	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The proposed action outlines the implementation of a Backpack Food Program tailored to support McKinney-Vento youth within the district. It also includes support through additional resources that families experiencing homelessness can use to provide basic necessities. This initiative acknowledges the unique circumstances faced by McKinney-Vento youth and seeks to address food insecurity in a practical and proactive manner. Through partnerships with local food banks and community organizations, the program will provide eligible McKinney-Vento youth with backpacks containing non-perishable food items to supplement their nutritional needs over weekends and breaks. By providing tangible support to unduplicated student groups, the program aims to enhance their overall well-being and academic success. This action will be monitored through the Panorama Survey (SP 2.4.5).	\$55,000.00	Yes
2.32	Child Nutrition	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities,	\$15,319,314.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Recognizing the critical link between student well-being and academic success, the district prioritizes creating optimal learning conditions for all students. As part of this commitment, OSD provides healthy breakfast, lunch, snack, and supper meals to students, in order to enhance their ability to learn and thrive. To ensure the sustainability of these efforts, the district may supplement the Child Nutrition programs with contributions from the General Fund as necessary. Providing meals for unduplicated student groups supports their academic achievement by ensuring they are well-nourished, which enhances their ability to focus, learn, and perform effectively in school. This action will be monitored through the various CA Dashboard metrics (SP 2.4.5).</p>		
2.33	Substance Abuse Prevention	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Through comprehensive educational initiatives, the district prioritizes equipping unduplicated student groups with the knowledge, skills, and resilience needed to make informed decisions regarding substance use. By emphasizing prevention strategies alongside intervention and support measures, the district aims to address the root causes of substance misuse and empower students to lead healthy, substance-free lives. Collaborating closely with students, educators, families, and community partners, the district collectively works to dismantle stigmas surrounding substance abuse, foster empathy, and promote a culture of well-being and responsibility. This commitment underscores the district's dedication to safeguarding the holistic development and success of each student. By providing tangible support to unduplicated student groups, this action aims to enhance their overall well-</p>	\$214,000.00	No

Action #	Title	Description	Total Funds	Contributing
		being and academic success. This action will be measured through the Panorama Survey (SP 2.4.5).		
2.34	Facilities/Deferred Maintenance	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. A growing body of research indicates that school facilities have a measurable impact on student achievement and connectedness. A conducive learning environment can enhance student engagement, motivation, and overall academic performance. By maintaining 21st-century schools with modern facilities and resources, the Oxnard School District ensures that unduplicated student groups have access to the tools and spaces necessary for effective teaching and learning. Additionally, well-maintained and updated school facilities can foster a sense of pride and belonging among unduplicated student groups, staff, and the broader school community. Ultimately, investing in school infrastructure is an investment in the future success and well-being of unduplicated student groups. This action will be monitored through the CA Dashboard metrics as well as the Panorama Survey (SP 2.5.1).	\$4,000,000.00	Yes
2.35	Student Mentoring Opportunities	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and	\$5,000.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>community engagement, and mental health services, while benefiting all students within the district. By creating partnerships with local universities and organizations and connecting unduplicated student groups with mentors who share similar backgrounds or career interests, students can gain valuable insights, advice, and encouragement to help them set and achieve their goals. Additionally, these partnerships offer access to resources, networks, and experiences beyond what is available within the school setting, enriching their learning journey and broadening their horizons. Overall, these partnerships play a vital role in promoting student success, personal growth, and academic achievement. This action will be monitored through various CA Dashboard Metrics (SP 2.6.1).</p>		
2.36	Superintendent Fellows	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action involves appointing a student representative from each school site to collaborate directly with the superintendent, facilitating a dialogue about the student experience within the Oxnard School District. These student representatives serve as liaisons between the superintendent and their peers, providing a platform for student voices and perspectives to be heard and considered in district-level decision-making processes. By actively involving students in discussions about their educational experiences, the district ensures that student needs, concerns, and ideas are central to its policies and practices. This action not only empowers unduplicated student groups by giving them a voice in shaping their education but also promotes transparency, accountability, and inclusivity within the school community. Through this collaborative approach, the district will continue to foster a culture of mutual respect, trust, and shared responsibility for the success of</p>	\$63,000.00	No

Action #	Title	Description	Total Funds	Contributing
		all unduplicated student groups. This action will be monitored through the CA Dashboard Metrics and the Panorama Survey (SP 2.6.1).		
2.37	Special Programs	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. By providing diverse and enriching assemblies and experiences tailored to support academic, social, and emotional development, the action seeks to enhance student engagement and learning outcomes. With a particular focus on unduplicated student groups, this action aims to rectify resource inequities and foster a more inclusive educational environment aligned with state priorities. Ultimately, by prioritizing inclusivity and holistic development, the initiative not only addresses the specific needs of underserved student populations but also benefits the entire district by creating a more equitable and enriching educational landscape. This action will be monitored through the CA Dashboard Metrics and the Panorama Survey (SP 1.3.1).	\$683,713.35	No
2.38	Gifted and Talented Education (GATE)	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action supports the allocation of resources	\$5,000.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>necessary to effectively implement the district’s established Gifted and Talented Education (GATE) program, within-school cluster models, to ensure the needs of all GATE-identified students are met, particularly those who are also members of unduplicated student groups. Progress will be monitored using California School Dashboard metrics and the Panorama Survey (SP 2.2.1).</p>		

Goals and Actions

Goal

Goal #	Description	Type of Goal
3	<p>Guidance and Support to Sites and District Departments: Provide strategic direction, guidance, and support to sites and district departments focused on improving the quality of instruction, interaction, and engagement in every classroom, in every school so that all students reach high levels of academic excellence, multilingual achievement, global competency, and healthy identity development, agency, and voice.</p> <p>3.1 CULTURE OF EMPOWERMENT 3.2 PROFESSIONAL LEARNING & SUPPORT 3.3 RECOGNITIONS 3.4 STUDENT ASSESSMENT 3.5 SUPPORT TO SITES</p>	Broad Goal

State Priorities addressed by this goal.

Priority 2: State Standards (Conditions of Learning)
 Priority 8: Other Pupil Outcomes (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

The district developed this goal to foster coherence and alignment across all educational sites and departments in pursuit of equitable and high-quality student outcomes. In a diverse and evolving learning environment, schools and district departments benefit from clear direction, meaningful collaboration, and sustained support to meet the academic and developmental needs of every learner.

Across the district, many schools are implementing promising practices, supported by strong leadership and purposeful instruction, that are yielding positive results for students. At the same time, variations in performance across school sites and among student groups, such as Reclassified Fluent English Proficient (RFEP) students and Emerging Multilingual Learners (EMLs), highlight valuable opportunities for deeper alignment and shared growth. These differences point not to shortcomings, but to the potential for mutual learning, where effective strategies can be shared and scaled to ensure all schools are well-equipped to support student success.

In particular, mathematics has emerged as an area requiring focused attention across all grade levels. While some bright spots exist, overall achievement in math suggests a need for more consistent instructional approaches and stronger systemwide supports. By working collaboratively, the district can enhance coherence in this subject area and ensure that all students have access to high-quality mathematics instruction.

This goal is grounded in the belief that educational excellence is intentional; it grows from systems of guidance, collaborative professional learning, and a shared commitment to high expectations. The focus on instructional quality, student engagement, and meaningful interactions reflects the district’s understanding that student outcomes are shaped by the daily experiences they have in classrooms.

In addition, the goal acknowledges the importance of educating the whole child. Preparing students for success in today’s interconnected world requires not only academic achievement but also multilingual fluency, cultural understanding, and the development of a healthy identity, agency, and voice. The district is committed to supporting these dimensions by ensuring that schools and departments have access to the tools, resources, and direction needed to create inclusive, affirming learning environments.

Ultimately, this goal reflects the district’s dedication to purposeful leadership, ensuring that every educator and staff member is empowered to contribute to a collective vision of educational equity and excellence, where every student can thrive in every school, every classroom, every day.

The following acronyms will be used throughout the 'Metrics' section of this document to refer to specific student groups: Emergent Multilingual Learners/Students Learning English (EL), Youth in Foster Care (FY), Youth Experiencing Homelessness (HOM), Youth Experiencing Socioeconomic Disadvantages (SED), Students Receiving Special Education Services (SWD).

The explanation for why the LEA developed this goal has been updated from the 2024–25 LCAP to more clearly articulate the rationale.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
3.1	<p>Implementation of the academic content and performance standards adopted by the State Board</p> <p>Rating Scale (lowest to highest):</p> <p>1 - Exploration and Research Phase</p> <p>2 - Beginning Development</p> <p>3 - Initial Implementation</p> <p>4 - Full Implementation</p>	<p>Source: 2022-2023, CA Dashboard Local Indicators</p> <p>Professional Development/Academic Standards</p> <p>ELA-CCSS: 5</p> <p>ELD (Aligned to ELA): 4</p> <p>Mathematics-CCSS: 5</p> <p>NGSS: 5</p> <p>History-Social Science: 5</p> <p>Instructional Materials</p>	<p>Source: 2023-2024, CA Dashboard Local Indicators</p> <p>Professional Development/Academic Standards</p> <p>ELA-CCSS: 5</p> <p>ELD (Aligned to ELA): 4</p> <p>Mathematics-CCSS: 4</p> <p>NGSS: 4</p>		<p>Source: 2025-2026, CA Dashboard Local Indicators</p> <p>Professional Development/Academic Standards</p> <p>ELA-CCSS: 5</p> <p>ELD (Aligned to ELA): 5</p> <p>Mathematics-CCSS: 5</p> <p>NGSS: 5</p>	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	5 - Full Implementation and Sustainability (State Priority 2A & 2B)	<p>ELA-CCSS: 5 ELD (Aligned to ELA): 5 Mathematics-CCSS: 5 NGSS: 5 History-Social Science: 5</p> <p>Policy & Program Support: ELA-CCSS: 4 ELD (Aligned to ELA): 4 Mathematics-CCSS: 4 NGSS: 4 History-Social Science: 4</p> <p>Implementation of Standards Career Technical Education: 0</p>	<p>History-Social Science: 4</p> <p>Instructional Materials ELA-CCSS: 5 ELD (Aligned to ELA): 5 Mathematics-CCSS: 5 NGSS: 5 History-Social Science: 5</p> <p>Policy & Program Support: 4 ELA-CCSS: 4 ELD (Aligned to ELA): 4 Mathematics-CCSS: 4 NGSS: 4 History-Social Science: 4</p> <p>Implementation of Standards Career Technical Education: 1</p>		<p>History-Social Science: 5</p> <p>Instructional Materials ELA-CCSS: 5 ELD (Aligned to ELA): 5 Mathematics-CCSS: 5 NGSS: 5 History-Social Science: 5</p> <p>Policy & Program Support: ELA-CCSS: 5 ELD (Aligned to ELA): 5 Mathematics-CCSS: 5 NGSS: 5 History-Social Science: 5</p> <p>Implementation of Standards Career Technical Education: 5</p>	
3.2	STAR 360 – Early Literacy Percentage of students performing At or Above Benchmark	<p>Source: 2023-24 STAR 360 Spring Report – Early Literacy</p> <p>ALL: 18.3%</p>	<p>Source: 2024-25 STAR 360 Spring Report – Early Literacy</p> <p>ALL: 35.9%</p>		<p>Source: 2026-27 STAR 360 Spring Report – Early Literacy</p> <p>ALL: 50%</p>	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	(State Priority 8)					
3.3	STAR 360 – Spanish Early Literacy Percentage of students performing At or Above Benchmark (State Priority 8)	Source: 2023-24 STAR 360 Spring Report – Spanish Early Literacy ALL: 53.4%	Source: 2024-25 STAR 360 Spring Report – Spanish Early Literacy ALL: 56.4%		Source: 2026-27 STAR 360 Spring Report – Spanish Early Literacy ALL: 75%	
3.4	STAR 360 – English Percentage of students performing At or Above Benchmark	Source: 2023-24 STAR 360 Spring Report – English ALL: 28.9%	Source: 2024-25 STAR 360 Spring Report – English ALL: 31%		Source: 2026-27 STAR 360 Spring Report – English ALL: 50%	
3.5	STAR 360 – Spanish Percentage of students performing At or Above Benchmark (State Priority 8)	Source: 2023-24 STAR 360 Spring Report – Spanish ALL: 50.22%	Source: 2024-25 STAR 360 Spring Report – Spanish ALL: 50.6%		Source: 2026-27 STAR 360 Spring Report – Spanish ALL: 70%	
3.6	STAR 360 – Mathematics Percentage of students performing At or Above Benchmark (State Priority 8)	Source: 2023-24 STAR 360 Spring Report – Mathematics ALL: 21.24%	Source: 2024-25 STAR 360 Spring Report – Mathematics ALL: 23.1%		Source: 2026-27 STAR 360 Spring Report – Mathematics ALL: 50%	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
3.7	Pathway Toward Biliteracy - Percentage of Students Meeting Recognition Criteria OSD Board Policy: AR 5126(a) (State Priority 8)	Source: 2023-24 Eligible Students to be Recognized with the Pathway Towards Biliteracy Award based on OSD Board Policy AR 5126(a) Grade 5: 26.25% Grade 8: 50.48%	Source: 2024-25 Eligible Students to be Recognized with the Pathway Towards Biliteracy Award based on OSD Board Policy AR 5126(a) Grade 5: 33% Grade 8: 70%		Source: 2026-27 Eligible Students to be Recognized with the Pathway Towards Biliteracy Award based on OSD Board Policy AR 5126(a) Grade 5: 50% Grade 8: 75%	

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

The implementation of Goal 3 during the 2024–2025 school year demonstrated the district’s ongoing commitment to cultivating a highly skilled and supported workforce through sustained professional learning, leadership development, and strategic resource allocation. Nearly all Goal 3 actions were implemented effectively, contributing to improved instructional practices, stronger leadership capacity, and increased alignment with the district’s Strategic Plan and the EMPOWERS framework.

Professional development opportunities were delivered across all employee groups, including teachers, site leaders, central office staff, substitutes, and classified personnel. Teachers benefited from extensive learning in standards-based instruction, biliteracy, mathematics, transitional kindergarten, restorative practices, and newcomer education. Targeted support through TOSAs, consulting teachers, and peer coaching further strengthened classroom instruction and supported new staff. Leadership development was also a priority, with administrators and aspiring leaders participating in academies and job-embedded coaching to reinforce instructional leadership.

The use of Orenda Education to support both schoolwide transformation and Comprehensive Support and Improvement (CSI) efforts provided impactful coaching and systems-level development at multiple schools. Actions supporting emergency preparedness, wellness, and communication tools contributed to creating safe, informed, and responsive learning environments. Additionally, key operational supports—such as curriculum adoption, baseline staffing, report card redesign, and the implementation of state assessments—were effectively managed and aligned to districtwide instructional goals.

While the majority of actions were implemented as planned, a few areas, such as professional learning focused on cultural proficiency, GATE education, and deeper follow-up in peer coaching, were identified for expansion or refinement in the 2025–2026 school year. These areas will receive additional focus and structured support to ensure full implementation.

Overall, Goal 3 actions were highly effective in building staff capacity, promoting equity-centered professional learning, and reinforcing high-quality teaching and leadership practices. The district will continue to deepen this work in the coming year by refining implementation strategies, expanding targeted supports, and ensuring coherence with other goals of the LCAP and Strategic Plan.

3.01 Developing Human Capital: PD for Strategic Plan Recommendations

Strategic Plan Implementation Team members and staff received professional development aligned with EMPOWERS and LCAP priorities. The action was fully implemented without any changes or challenges.

3.02 Teachers on Special Assignment/Content Specialists

Teachers on Special Assignment (TOSAs) provided instructional coaching and PD aligned to strategic initiatives. Implementation was successful and consistent across schools, with no variations or issues.

3.03 Professional Learning: Implementation of State Standards

Standards-aligned PD was provided to teachers across grade levels and content areas. The action supported instructional consistency and was implemented as planned.

3.04 Professional Learning: Central Management

District leaders engaged in Professional Development opportunities to support strategic and LCAP-aligned goals. The implementation was effective, and no changes were needed.

3.05 Professional Learning for Educational Leaders

Site administrators participated in leadership development focused on instructional leadership and school improvement. The action was implemented with fidelity.

3.06 Professional Learning for TOSAs and Content Specialists

TOSAs received targeted Professional Development to strengthen their coaching practices and support classroom instruction. The action was effective and implemented without changes.

3.07 Professional Learning: Spanish Language and World Language Standards

Teachers in biliteracy programs received Professional Development to support them in implementing the Spanish Common Core and World Language standards. Implementation was consistent and aligned to district biliteracy goals.

3.08 Professional Learning for Teachers: Biliteracy

New and returning biliteracy teachers were supported with Professional Development on the district's biliteracy framework. The action was implemented successfully.

3.09 Professional Learning: Mathematics

Teachers received Professional Development by grade band on fluency, fractions, rigor, and lesson design. Student STAR data showed growth, and 1:1 coaching will expand in 2025–2026.

3.10 Professional Learning for Middle School Teachers

Middle school staff received content-specific PD aligned to instructional priorities. The action was implemented with no changes.

3.11 Professional Learning for Teachers: Newcomer Academy

Teachers supporting the Newcomer Academy received targeted professional development and support from a newly hired TOSA. This action was effective in providing resources and instructional guidance to teachers. Professional development in designated ELD and GLAD strategies will expand in the 2025–2026 school year.

3.12 Professional Learning: Health Education

Science teachers were trained to deliver the district's health curriculum. The action was completed successfully and as planned.

3.13 Professional Learning: Transitional Kindergarten

TK teachers engaged in PD around play-based learning and the DRDP. The training was implemented with no variations.

3.14 Professional Learning: Gifted and Talented Education

This action was not implemented in a systematic way during the 2024–2025 school year, and funding was redirected. However, the action will roll over into the 2025–2026 LCAP as part of a broader, more comprehensive plan to support GATE-identified students.

3.15 Training: STAR/myOn

Renaissance training was delivered during pre-service days. No extra costs were incurred, and additional PD is scheduled for next year.

3.16 Professional Learning: Cultural Proficiency and Equity

While some Professional Development included embedded equity content, standalone sessions on cultural proficiency did not occur. The action will be fully implemented in 2025–2026.

3.17 Professional Learning: Planning for Access and Equity (Orenda)

Three schools participated in Orenda Professional Development on standards alignment and data use. Five more schools will join next year. Implementation was strong and impactful.

3.18 CSI Support for Fremont Academy

Year 2 of Orenda implementation at Fremont supported staff professional development and instructional planning. Although student growth during the first year was modest, Year 3 support will focus on strengthening instructional practices and improving student outcomes.

3.19 Professional Learning: Restorative Practices

Professional Development was provided district-wide on restorative practices, contributing to reduced discipline referrals. The action was implemented as planned.

3.20 Professional Learning: Counselors

Counselors participated in Professional Development to enhance socioemotional learning, wellness, and student services. The implementation was effective with no changes needed.

3.21 Professional Learning and Wellness for Staff

Staff received professional learning and wellness sessions aligned to supporting staff well-being. Implementation was successful and consistent.

3.22 Professional Learning for Outreach Consultants (ORCs)

ORCs received training aligned with their role in student engagement and family support. The action was completed as planned.

3.23 Professional Learning for Substitute Teachers

Substitute teachers received training to improve classroom continuity and instructional quality. No changes or challenges were reported.

3.24 Professional Learning for Classified Staff

Classified staff participated in Professional Development sessions aligned with school and district needs. The action was fully implemented.

3.25 Training: Medical Response

Staff voluntarily participated in medical response training. The action was effective and helped strengthen site emergency readiness.

3.26 Training: Action Preparedness

All staff received emergency preparedness training, ensuring site-level consistency in safety protocols. Implementation was complete.

3.27 Training: Data Management Systems

Teachers and site administrators received training on Illuminate and EduClimber during pre-service days. Feedback was positive, and ongoing sessions are planned.

3.28 Training: Communication Platforms

Staff were trained to use platforms for internal and external communication. The action was implemented with no changes.

3.29 Future Administrators Academy

Twelve staff members participated. The program was well received, the action will continue next school year.

3.30 Consulting Teacher

A total of 61 new teachers received support. Teachers requiring additional assistance were provided with targeted resources. Overall, the implementation was effective.

3.31 Peer Assistance Review (PAR)

Three teachers received extended support through PAR. Teachers will continue to be supported during the 25-26 school year.

3.32 Review/Redesign Report Cards

A redesign of report cards is in progress, including revisions to college and career readiness indicators. Feedback was gathered from various groups, and implementation is ongoing.

3.33 Implementation of Required State Assessments

All required assessments (ELPAC, CAASPP) were administered. Additional staff were hired for 1:1 ELPAC testing. Future changes include mailing student score reports home.

3.34 Baseline Instruction for Unduplicated Student Groups

Unduplicated students received foundational academic support aligned to district expectations. The action was effective and implemented with fidelity.

3.35 Textbook Adoptions

All instructional materials were provided as needed. Orders for new classes and replacements were filled, with a new math adoption planned for next year.

3.36 Additional Teachers Above Base Staffing

Additional teachers were hired beyond base staffing to meet student needs. The action was fully implemented.

3.37 Maintain 24:1 TK–3rd Grade Average

Class size averages were maintained at or below 24:1 across TK–3. Implementation was consistent with class size policy goals.

3.38 School Site Allocations to be Prioritized by School Site Council

Sites received funding aligned to their SPSAs and priorities. The process was implemented with site input and no changes.

3.39 Above Base/Assistant Principals

Assistant principals were retained at schools above the base staffing model. The action supported school leadership continuity.

3.40 Teacher Substitutes/Site Assigned

Fourteen site-assigned substitute teachers were deployed and consistently used for SSTs and IEPs. The model was effective and well-utilized.

3.41 Supplemental Instructional Materials

Additional instructional materials were provided to support classroom learning. The action was implemented successfully and with fidelity.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Most actions under Goal 3 were implemented as planned, with estimated actual expenditures closely aligned to budgeted amounts and targeted services delivered as intended. These actions supported districtwide efforts to enhance professional learning, strengthen instructional leadership, and build organizational capacity. Across all employee groups, teachers, administrators, classified staff, and substitutes, professional development and support were provided consistently and effectively.

While implementation was strong overall, a few actions showed material differences between budgeted and estimated actual expenditures due to delayed rollout or reduced spending needs. One example is Action 3.14 – Professional Learning: Gifted and Talented Education, which was not implemented during the 2024–2025 school year. The funding initially allocated for this action was redirected to other high-priority professional development needs that aligned closely with the goals of Goal 3. As a result, both the actual expenditures and the percentage of improved services were lower than originally planned. The district intends to carry this action forward into the 2025–2026 LCAP as part of a comprehensive support plan for GATE-identified students.

In cases where not all budgeted funds were used for a given action, the district acted proactively to reallocate resources to similar or complementary initiatives within Goal 3—ensuring that all professional learning and capacity-building objectives continued to be met. This strategic use of funding allowed the district to maintain momentum in its implementation of the Strategic Plan and the EMPOWERS framework while maximizing the impact of available resources.

For the majority of Goal 3 actions, there were no substantive differences between planned and actual expenditures or between projected and realized improvements in service levels. Where variances did occur, they were promptly addressed through thoughtful adjustments and internal coordination. Moving into the 2025–2026 school year, the district remains committed to refining resource allocation and sustaining the effective implementation of professional learning and leadership development strategies outlined in this goal.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

The vast majority of Goal 3 actions were effective in advancing the district’s goal of building educator and leadership capacity, supporting high-quality instruction, and aligning professional learning to the Strategic Plan and EMPOWERS framework. Implementation across the district was broad and sustained, with professional development provided to educators at all levels, including teachers, site and central office administrators, classified staff, and substitutes.

A wide range of professional learning opportunities was implemented as planned and yielded positive outcomes. Actions such as Professional Learning for Teachers (Actions 3.03, 3.07–3.13) and Professional Learning for Educational Leaders (Actions 3.04–3.06) were effective in promoting standards-based instruction, deepening content knowledge, and building consistency across school sites. Content-specific training in math, biliteracy, Spanish language standards, TK, and health education directly supported instructional goals and helped improve classroom practice.

Support for school and district leaders was a key strength of Goal 3. Administrators, TOSAs, and central office staff engaged in ongoing, job-embedded professional learning (Actions 3.02, 3.05, 3.17), including collaboration with Orenda Education to strengthen curriculum alignment,

data use, and instructional planning. This approach fostered coherence and accountability while building leadership capacity across the system.

Actions designed to support specific student groups, such as newcomers (Action 3.11), students in the biliteracy pathway (Action 3.08), and English learners (Action 3.07), were implemented successfully and helped ensure staff were equipped to provide targeted support. Additionally, emergency preparedness and operational trainings (Actions 3.25–3.28) were implemented across all schools, enhancing site safety and response readiness.

While most actions were implemented with fidelity, a few actions had limited implementation or were deferred. Action 3.14 – Professional Learning for Gifted and Talented Education was not implemented during the 2024–2025 school year, and Action 3.16 – Cultural Proficiency and Equitable Practices was only partially implemented. These actions will continue into 2025–2026 with expanded focus and support. In both cases, the intent of the actions remained a priority, and funding was reallocated to related initiatives within Goal 3.

Several actions that supported foundational infrastructure, such as teacher induction (3.30), state assessment coordination (3.33), textbook adoptions (3.35), and additional staffing supports (3.36–3.40), were also effectively implemented and contributed to stronger instructional systems. Support for new and veteran teachers, as well as ongoing work on report card redesign (3.32), furthered the district’s efforts to build long-term capacity and alignment.

Overall, Goal 3 actions were effective in making progress toward the goal of cultivating highly skilled educators, leadership, and support staff. Where gaps in implementation were identified, plans are in place to address them in the 2025–2026 school year through expanded training, improved coordination, and enhanced support structures. The cumulative impact of these actions is evident in stronger instructional leadership, more coherent PD systems, and a clear alignment with the district’s strategic priorities.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Following a comprehensive review of Goal 3 implementation during the 2024–2025 school year, the district identified key strengths as well as areas for improvement in building educator capacity and ensuring that professional learning is both effective and equitable. While the overarching goal, metrics, and target outcomes will remain unchanged for 2025–2026, several refinements to implementation strategies and specific actions will be made to strengthen fidelity, increase impact, and ensure continued alignment with district priorities.

Importantly, all Goal 3 actions from the 2024–2025 LCAP will roll over into the 2025–2026 LCAP, reflecting the district’s ongoing commitment to developing a highly skilled and well-supported workforce. These actions continue to serve as the foundation for professional development, instructional leadership, and systemwide coherence.

A key change involves Action 3.14 – Professional Learning for Gifted and Talented Education, which was not implemented during the current year. Based on stakeholder feedback and internal reflection, this action will be restructured and integrated into a more comprehensive GATE support plan that includes differentiated instructional strategies, equitable identification processes, and teacher training focused on meeting the needs of advanced learners.

Another area of focus will be Action 3.16 – Cultural Proficiency and Equitable Practices, which was only partially implemented. While elements of cultural responsiveness were embedded within broader professional learning, dedicated, equity-centered sessions were not offered. In response, this action will be expanded in 2025–2026 to include focused PD on anti-bias practices, culturally responsive pedagogy, and equity leadership—key priorities identified through staff and community engagement.

The district also reflected on the success of math professional learning (Action 3.09) and determined that more frequent follow-up coaching, particularly within a short window following Professional Development sessions, would improve teacher implementation and impact on student learning. As a result, peer coaching models and lesson study opportunities will be expanded and more intentionally resourced in the coming year.

Ongoing work on report card redesign (Action 3.32) will also continue. Feedback from teachers, administrators, and families highlighted the need for better alignment with the Strategic Plan, particularly in areas such as college and career readiness and social-emotional learning. These insights will inform final revisions before full implementation.

While no structural changes are being made to other actions, the district will refine implementation by updating the professional development calendar, embedding equity into all Professional Development opportunities, and strengthening tools used to evaluate the impact of professional learning on instructional practices and student achievement.

These refinements reflect the district’s commitment to continuous improvement, grounded in evidence from implementation and feedback from students, staff, and families. All adjustments remain aligned with the Oxnard School District Strategic Plan and EMPOWERS framework. By maintaining current actions and enhancing their delivery, the district will continue to strengthen instructional quality and leadership across all schools.

Furthermore, as part of the district’s continued efforts to strengthen instructional practices and respond to educational partner input, three new actions will be added to Goal 3 in the 2025–2026 LCAP. These additions reflect specific needs identified through surveys, advisory groups, and professional learning feedback from teachers, staff, and families.

To better support English Learners, the district will implement Action 3.42 – Provide Professional Learning to Teachers: ELD, ensuring that educators are equipped with effective strategies to meet the needs of emerging bilingual students.

In response to increased requests for support with student behavior and classroom management, the district will launch Action 3.43 – Professional Development for Teachers: Behavior De-escalation, focused on building staff capacity to manage challenging behaviors in inclusive and supportive ways.

Additionally, to promote coherence and elevate instructional quality across the district, Action 3.44 – Professional Learning: Inclusive Practices, will be added to provide systemwide training aligned to the district’s instructional frameworks and strategic goals.

The additions of these three action strengthen the coherence of the professional learning system, promote inclusive and responsive teaching practices, and further align daily instruction with the district’s broader strategic goals and instructional vision.

A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
3.1	Developing Human Capital: PD for Strategic Plan Recommendations	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Implementing a coherent professional development program for teachers, support staff, and administrators is crucial for enhancing the district's capacity to successfully implement the strategic plan recommendations. This action ensures that all staff members receive the necessary training and support to effectively execute the strategies outlined in the plan. By providing targeted professional development opportunities, the district can empower its employees with the knowledge and skills needed to address the diverse needs of unduplicated student groups and communities. Additionally, such training fosters a culture of continuous improvement and innovation, ultimately leading to improved student outcomes. This action will be monitored through, the Panorama Staff Survey, the Local Indicator Metrics, STAR 360 Assessments, and the Pathway Towards Biliteracy Percentage of Eligible Students (SP 3.2.1).	\$76,103.34	Yes
3.2	Teachers on Special Assignment/Content Specialists	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action	\$2,025,988.86	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action is aimed at providing coaching and support to classroom teachers, equipping them with valuable resources to enhance their instructional practices. Teachers on Special Assignment (TOSAs) collaborate closely with teachers, offering personalized guidance, sharing best practices, and facilitating professional development initiatives. Additionally, Content Specialists provide specialized expertise in specific subject areas, offering tailored resources and guidance to educators seeking to deepen student learning experiences. Through their coaching and support, TOSAs/Content Specialists empower classroom teachers to implement evidence-based strategies, personalize instruction, and meet the diverse needs of all learners. This action will be monitored through, the Panorama Staff Survey, the Local Indicator Metrics, STAR 360 Assessments, the Pathway Towards Biliteracy Percentage of Eligible Students, and the Physical Fitness Test (SP 3.2.7).</p>		
3.3	Professional Learning: Implementation of State Standards	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The action aims to provide comprehensive professional development opportunities for teachers, administrators, and classified staff. Beginning with a thorough needs assessment, the initiative will identify specific areas requiring attention in the implementation of state standards. Collaborating closely with district departments and schools, a tailored curriculum will be developed, emphasizing best practices and strategies for supporting diverse learners, including second language</p>	\$64,342.88	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>learners/Emergent Multilingual Learners. The professional development will integrate seamlessly with the district's strategic plan, aligning with its goals and objectives to enhance student and staff profiles. Continuous support and mentoring will be offered post-training sessions, accompanied by robust evaluation mechanisms to gauge effectiveness and gather feedback for ongoing improvement. Through this holistic approach, the initiative aims to empower practitioners with the knowledge and skills necessary for successful state standards implementation, ultimately enriching the learning experiences of all unduplicated student groups within the district. This action will be monitored through, the Panorama Staff Survey, the Local Indicator Metrics, STAR 360 Assessments, the Pathway Towards Biliteracy Percentage of Eligible Students, and the Physical Fitness Test (SP 3.2.14).</p>		
3.4	Professional Learning: Central Management	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The action aims to provide professional learning opportunities and memberships to professional organizations tailored specifically for Central Office Management personnel, with a direct focus on benefiting unduplicated student groups and improving learning outcomes. By investing in professional development and fostering connections with other professionals, Central Office Management personnel will be better equipped to address the complex challenges and responsibilities inherent in their roles, ultimately leading to more efficient and effective district operations that directly impact student outcomes and experiences. This action will be monitored through, the Local Indicator Metrics, STAR 360 Assessments, the Pathway Towards Biliteracy Percentage of Eligible Students, and the Physical Fitness Test (SP 3.2.14).</p>	\$3,289.36	Yes

Action #	Title	Description	Total Funds	Contributing
3.5	Professional Learning for Educational Leaders	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district. School leaders bear the responsibility of instituting equitable practices within our schools, ensuring the adoption of high-impact instructional methodologies. A critical component of a school leader's success lies in their ability to drive teaching and learning outcomes by establishing clear expectations regarding learning practices within the school community. This entails fostering a culture where organizational values and behaviors are unequivocally aligned with the overarching goal of enhancing student success. To equip school leaders for this pivotal role, targeted professional development is imperative, focusing on key areas including the development of instructional equity to promote student success, data-driven decision-making processes, fostering inclusive school cultures through an equity lens, implementing Universal Design for Learning practices, and integrating Multi-Tiered Systems of Support (MTSS). This action is primarily aimed at addressing the specific needs of unduplicated student groups, ensuring that every student within the district has equitable access to quality education and opportunities for academic advancement. This action will be monitored through, the Local Indicator Metrics, STAR 360 Assessments, the Pathway Towards Biliteracy Percentage of Eligible Students, and the Physical Fitness Test (SP 3.2.14).</p>	\$318,013.31	No
3.6	Professional Learning for Teachers on Special Assignment (TOSAs) and Content Specialists	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Providing professional development to</p>	\$3,200.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>Teachers on Special Assignment (TOSAs) and Instructional Specialists is crucial for the academic achievement of unduplicated student groups. TOSAs and instructional specialists coach and support classroom teachers in best practices, equipping them with the tools and strategies needed to effectively teach unduplicated student groups. This advanced skill and knowledge enable TOSAs and instructional specialists to guide and assist teachers in delivering high-quality, differentiated instruction. By fostering collaboration and sharing best practices, professional development ensures a cohesive and supportive learning environment, ultimately leading to improved academic performance and the closing of achievement gaps for unduplicated student groups. This action will be monitored through, the Local Indicator Metrics, STAR 360 Assessments, the Pathway Towards Biliteracy Percentage of Eligible Students, and the Physical Fitness Test (SP 3.2.14).</p>		
3.7	Professional Learning: Spanish Language, Common Core en Espanol and World Language Standards	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action entails providing professional learning opportunities for teachers focused on the Spanish Language, Common Core en Español, and World Language Standards. Through targeted workshops and ongoing training sessions, educators will gain a deep understanding of the standards and best practices for teaching Spanish language proficiency and promoting cultural competency. The professional learning will encompass curriculum development, instructional strategies, assessment methods, and resources aligned with the standards. This action aims to strengthen the district's biliteracy programs, empower teachers with the skills and knowledge to meet the needs of diverse learners and promote language acquisition and appreciation within the district's school community. This action will be monitored through the</p>	\$21,710.64	No

Action #	Title	Description	Total Funds	Contributing
		Star 360 Spanish and the Pathway Towards Biliteracy Percentage of Eligible Students (SP 3.2.14).		
3.8	Professional Learning for Teachers: Biliteracy	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. To effectively support practitioners in implementing the district's biliteracy framework and uphold the district's vision of multilingualism and additive approaches reflective of unduplicated student groups' identities, the district has developed a comprehensive staff development and support plan, which includes district and site leaders, educators, and support staff. Practitioners will receive professional development tailored to their roles and collaborative opportunities to enhance their practice within biliteracy. Providing professional development supports the academic achievement of unduplicated student groups by equipping educators with the skills and knowledge needed to effectively implement the district's biliteracy framework, thereby addressing resource inequities and enhancing instructional practices. This action will be monitored through the Panorama Staff Survey, the STAR 360 Spanish, and the Pathway Towards Biliteracy Percentage of Eligible Students (SP 3.2.14).	\$40,216.73	Yes
3.9	Professional Learning: Mathematics	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced	\$190,356.56	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. To enhance instructional quality, subject-expert staff leaders will provide professional learning based on the CA Mathematics Framework and best practices, including the Thinking Classrooms Philosophy. Offering training on state standards implementation will effectively meet the needs of unduplicated student groups by ensuring access to quality instruction. Effective initial teaching is crucial for learning state standards, fostering a culture of continuous improvement and innovation, ultimately leading to improved student outcomes. This action will be monitored through STAR 360 Mathematics (SP 3.2.14).</p>		
3.10	Professional Learning for Teachers: Middle School Content Specific	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The initiative aims to enhance the instructional practices and content knowledge of educators within our middle schools. Through focused professional learning and coaching, teachers delve into the California frameworks specific to each content area, gaining a comprehensive understanding of the standards and expectations outlined. Moreover, educators will engage in a deep dive into standards and high-leverage practices supporting academic shifts, closely aligning with the implementation of the district's strategic plan. By investing in the professional development of the district's middle school teachers, the district reinforces its commitment to academic excellence, ensuring that every student receives a rigorous and enriching educational experience that prepares them for success in school and beyond. This action will be monitored through, the Staff Panorama Survey, the Local Indicator Metrics,</p>	\$26,116.05	No

Action #	Title	Description	Total Funds	Contributing
		STAR 360 Assessments, and the Pathway Towards Biliteracy Percentage of Eligible Students (SP 3.2.14).		
3.11	Professional Learning for Teachers: Newcomers Academy	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Teachers instructing at the Newcomer Academy receive tailored training focused on effectively supporting students who are recent immigrants and English Language Learners (ELLs)/Emergent Multilingual Learners (EML). This professional learning encompasses culturally responsive pedagogy, language acquisition strategies, and trauma-informed practices. Through collaborative learning experiences, educators gain invaluable insights and practical tools to create inclusive, supportive, and academically rigorous learning environments for newcomer unduplicated student groups. By ensuring that teachers are equipped with the necessary skills and knowledge to meet the unique needs of this population, the district aims to guarantee equitable access to high-quality education and promote the success of all unduplicated student groups, regardless of their linguistic or cultural backgrounds. This action will be monitored through the Staff Panorama Survey, the Local Indicator Metrics, and the STAR 360 Assessments (SP 3.2.14).	\$27,109.02	No
3.12	Professional Learning: Health Education	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing	\$27,285.68	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district is committed to providing comprehensive health education, including Human Growth and Development, in accordance with California Education Code Sections 51930-51939. This education is designed to equip unduplicated student groups with accurate, age-appropriate information and skills necessary to make informed decisions about their physical, mental, and social well-being. The Oxnard School District ensures its health education curriculum is inclusive of diverse perspectives, culturally sensitive, and aligned with state standards. Prior to instruction, parents or guardians are notified and provided with the opportunity to review instructional materials and opt their child out if desired. Providing comprehensive health education, including Human Growth and Development, equips unduplicated student groups with the information and skills necessary for informed decision-making about their well-being, thereby addressing resource inequities, supporting their overall development, and positively impacting their academic achievement. This action will be monitored through the Staff Panorama Survey (SP 3.2.14).</p>		
3.13	Professional Learning: Transitional Kindergarten	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action will encompass all new UTK instructional mandates, such as Preschool Foundations, Frameworks, Desired Results Developmental Profile (DRDP), and Socio-Emotional practices. Emphasizing the significance of these initiatives, the professional development will also delve into Developmentally Appropriate</p>	\$10,000.00	No

Action #	Title	Description	Total Funds	Contributing
		Instructional Practices tailored to the delivery of the current District-adopted TK curriculum. By equipping educators with these tools and insights, the district aims to enhance teaching efficacy and promote optimal learning experiences for young unduplicated student groups, fostering their holistic development and academic success. This action will be monitored through the Staff Panorama Survey and the STAR 360 Early Literacy Assessments (SP 3.2.14).		
3.14	Professional Learning: Gifted and Talented Education	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Historically, unduplicated student groups have been underrepresented in accelerated programs. In acknowledgment of this disparity, the district will prioritize providing professional learning opportunities tailored to Gifted and Talented Education (GATE) for teachers. This action highlights the imperative of fostering the potential of all unduplicated student groups, including those with exceptional abilities. Through targeted training and development, educators will enhance their capacity to identify and effectively serve gifted learners, particularly unduplicated student groups. This action will be monitored through, the Staff Panorama Survey, the Local Indicator Metrics, and the STAR 360 Assessments (SP 3.2.14).	\$20,000.00	No
3.15	Training and Professional Learning: STAR/myOn	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing	\$34,464.20	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. To optimize student learning outcomes and support educator proficiency, the district will implement a comprehensive training and professional learning program focused on the effective utilization of the STAR/myON educational platforms. This action aims to equip teachers with the necessary skills and knowledge to leverage the diverse features and resources offered by STAR/myON thereby enhancing student engagement and academic growth. This action will be monitored through, the Staff Panorama Survey, the Local Indicator Metrics, and the STAR 360 Assessments (SP 3.2.14).</p>		
3.16	Professional Learning: Cultural Proficiency and Focus on Equitable Practices	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Recognizing the critical link between cultural proficiency and academic achievement, the district will bolster its efforts in supporting cultural proficiency and focusing on equitable practices. This entails prioritizing the enhancement of teacher and leadership capacity through various professional development opportunities, such as webinars, workshops, literature review/book studies, and summer PD sessions. This action aims to equip staff with the necessary skills and knowledge to create inclusive learning environments that support the academic success of all students, particularly unduplicated student groups. This action will be monitored through, the Staff Panorama Survey, the Local Indicator Metrics, STAR 360 Assessments, and the Pathway Towards Biliteracy Percentage of Eligible Students (SP 3.5.1).</p>	\$20,000.00	No

Action #	Title	Description	Total Funds	Contributing
3.17	Professional Learning: Planning for Access and Equity/Orenda	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Recognizing the critical link between equity and academic success, a study conducted by Orenda Education in the Spring of 2024 identified areas for improvement in promoting equity within the district. The findings from this study will inform professional learning opportunities for practitioners aimed at enhancing their cultural competency and enabling the implementation of culturally responsive teaching practices. Orenda Education will provide guidance, support, and professional development for identified school teams, including teachers, TOSAs, as well as central office and site leaders. This comprehensive support system is crucial for fostering an inclusive and supportive learning environment, ultimately enhancing academic success for all students within the district. This action will be monitored through, the Staff Panorama Survey, the Local Indicator Metrics, STAR 360 Assessments, and the Pathway Towards Biliteracy Percentage of Eligible Students (SP 3.5.4).	\$195,278.70	No
3.18	CSI Support for Fremont Academy	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Fremont Academy has been designated as a	\$211,341.65	No

Action #	Title	Description	Total Funds	Contributing
		<p>Comprehensive Support and Improvement (CSI) school due to its performance levels on 4 out of the 5 indicators on the California Dashboard: Chronic Absenteeism (very high), Suspension Rate (very high), and Academics (very low for both ELA and Math). Under the Every Student Succeeds Act (ESSA), Section 1003 allocates funding to schools for CSI strategies and activities directly linked to school improvement efforts. These include capacity building, plan development and implementation, needs assessments, root cause analysis, identification and development of evidence-based interventions, and using data for improvement efforts. To address the contributing factors to this performance and to meet the requirements for CSI funding, OSD will engage Orenda Education. They will provide guidance, support, and professional development for Fremont's school team to establish and refine systems and practices rooted in equity, driven by data, and sustained through collaborative learning. This action will be monitored through, the Staff Panorama Survey, the Local Indicator Metrics, and the STAR 360 Assessments (SP 3.5.4).</p>		
3.19	Professional Learning: Restorative Practices	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This initiative directly addresses this data, aligning with state priorities and rectifying resource disparities while benefiting all students. The district's proactive approach to reducing suspension and expulsion rates among unduplicated student groups not only aligns with state priorities and addresses resource disparities but also underscores its significance in enhancing academic success. By prioritizing professional development and resources to bolster restorative practices district-wide, the district aims to create a more inclusive and supportive learning environment for all students. Recognizing the correlation between</p>	\$24,464.20	Yes

Action #	Title	Description	Total Funds	Contributing
		a positive school climate and academic achievement, these efforts emphasize the crucial role of equitable disciplinary practices in fostering student success. This action will be monitored through, the Staff Panorama Survey and the Local Indicator Metrics (SP 3.2.14).		
3.20	Professional Learning: Counselors	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Providing professional development to school counselors is essential for enhancing the academic achievement of unduplicated student groups. Through targeted professional development, counselors can gain expertise in culturally responsive practices, effective communication strategies, and data-driven interventions tailored to the needs of unduplicated student groups. This specialized training empowers counselors to provide both academic and socio-emotional support, fostering resilience and promoting a positive school climate. By equipping school counselors with the necessary skills and knowledge, the district ensures they can effectively advocate for and implement strategies that enhance the academic success and emotional well-being of unduplicated student groups. This comprehensive support system ultimately contributes to closing achievement gaps and ensuring equitable access to educational opportunities for all students. This action will be monitored through the Staff Panorama Survey and the Local Indicator Metrics.	\$20,000.00	Yes
3.21	Professional Learning and Wellness for Staff	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action	\$10,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Unduplicated student groups exhibit higher absenteeism rates and feelings of disconnectedness from school. Therefore, it's crucial that staff members undergo ongoing professional development equipped with strategies and tools to effectively cater to their unique needs. The Professional Growth for OSSA members, including nurses, counselors, speech pathologists, program specialists, behaviorists, and psychologists, plays a pivotal role in this effort. This action primarily targets meeting the needs of unduplicated student groups and all students alike, acknowledging the necessity of comprehensive support across all demographics for effective implementation. This action will be monitored through the Staff Panorama Survey and the Local Indicator Metrics (SP 3.2.14).</p>		
3.22	Professional Learning for Outreach Consultants (ORCs)	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action is essential for Outreach Consultants (ORCs) who serve as crucial liaisons between the school district and its families, particularly for unduplicated student groups such as English learners, students from low-income families, and foster youth. By focusing on culturally proficient practices, enhancing family engagement strategies, and aligning their efforts with the district's strategic plan, professional development ensures that ORCs are equipped with the skills and knowledge needed to effectively bridge communication and support</p>	\$15,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		between schools and families. This action will be monitored through the Staff Panorama Survey and the Local Indicator Metrics (SP 3.2.14).		
3.23	Training and Professional Learning for Substitute Teachers	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This initiative underscores the importance of ensuring a seamless continuum of learning experiences for unduplicated student groups, even in the absence of their regular teachers. By providing comprehensive training and professional development opportunities tailored specifically to substitute teachers, the district acknowledges the pivotal role they play in maintaining continuity and fostering a conducive learning environment. Through specialized curricula covering essential aspects such as classroom management strategies, instructional techniques, and adherence to district policies, substitutes are empowered with the tools and knowledge needed to effectively navigate diverse classroom scenarios. This action not only enhances the professional growth and satisfaction of substitute teachers but also bolsters the district's capacity to deliver high-quality education consistently. This action will be monitored through, the Staff Panorama Survey, the Local Indicator Metrics, STAR 360 Assessments, the Pathway Towards Biliteracy Percentage of Eligible Students, and the Physical Fitness Test (SP 3.2.14).	\$2,500.00	Yes
3.24	Training and Professional Learning for Classified Staff	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing	\$218,600.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Recognizing the indispensable roles classified staff play in the daily operations of our schools, this initiative underscores the importance of investing in their skills, knowledge, and job performance. By providing comprehensive training opportunities tailored to their needs, we not only empower them to excel in their current roles but also pave the way for future career advancement within the district. Moreover, this initiative aligns closely with the district's strategic goals and priorities, emphasizing the integral part classified staff members play in achieving student success and fostering a supportive educational environment. This action will be monitored through the Staff Panorama Survey and the Local Indicator Metrics (SP 3.2.14).</p>		
3.25	Training: Medical Response	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Annually, the school office staff and healthcare personnel undergo CPR training. This action contributes to creating a safer environment conducive to learning for all unduplicated student groups. By equipping staff members with essential CPR skills, the initiative enhances the school's preparedness to respond effectively to medical emergencies that may arise on campus. Furthermore, the voluntary nature of the training ensures that staff members who opt to participate are not only empowered with life-saving knowledge but also demonstrate a commitment to the well-being of unduplicated student groups and the entire school community. By ensuring safety measures, such as crisis management plans and trained staff, schools can protect students' physical well-being and create a</p>	\$0.00	No

Action #	Title	Description	Total Funds	Contributing
		supportive atmosphere that enhances their overall academic performance. This action will be monitored through the Staff Panorama Survey (SP 3.2.14).		
3.26	Training: Action Preparedness	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Action Preparedness Training is crucial for ensuring the safety and well-being of students and staff members in schools. This level of preparedness is essential for creating a safe and secure environment within the school community, instilling confidence among students, staff, and parents that the school is equipped to handle emergencies and safety concerns effectively. Overall, Action Preparedness Training plays a vital role in promoting safety, resilience, and preparedness within the school environment. This level of preparedness contributes to a conducive learning environment where students feel safe, supported, and able to achieve their academic potential. Thus, Action Preparedness Training is not only instrumental in promoting safety but also in supporting academic success within the school community (SP 3.2.14).	\$7,000.00	No
3.27	Training and Professional Learning: Data Management Systems	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and	\$26,964.20	Yes

Action #	Title	Description	Total Funds	Contributing
		community engagement, and mental health services, while benefiting all students within the district. Professional development sessions will be provided to district and site administrators and teachers on the use of the Student Data Management System (SDMS), highlighting the critical role of data-driven decision-making in enhancing student achievement and fostering academic success. This action empowers administrators and teachers with data-driven decision-making skills to address performance gaps and enhance student success. This action will be monitored through, the Staff Panorama Survey, the Local Indicator Metrics, and the STAR 360 Assessments (SP 3.2.14).		
3.28	Training and Professional Learning: Communication Platforms	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Enhancing communication between schools and families is crucial for fostering a supportive learning environment, especially for unduplicated student groups. By providing professional development sessions to update communication platforms and improve outreach strategies, the district ensures that families are well-informed and engaged in their children's education. This proactive approach not only strengthens the partnership between schools and families but also promotes student achievement by facilitating greater parental involvement and support. This action will be monitored through the Panorama Staff Survey (SP 3.2.14).	\$500.00	Yes
3.29	Future Administrators Academy	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual	\$42,812.35	No

Action #	Title	Description	Total Funds	Contributing
		<p>learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. In alignment with our commitment to fostering effective school leadership and professional development, the district allocates funding to support the district's Administrators Academy. By investing in this action, the district demonstrates its commitment to cultivating a pipeline of skilled and effective school leaders who are equipped to drive positive change and enhance student outcomes in the Oxnard School District. This action will be monitored through the Panorama Staff Survey (SP 3.2.4).</p>		
3.30	Consulting Teacher	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The overarching goal of the consulting teacher is to provide support for teachers and help them develop their capacity, as defined by the California Standards of the Teaching Profession. The consulting teacher will assist teachers in improving instructional performance. This action is crucial as it fosters a collaborative learning environment where teachers receive personalized guidance and mentorship tailored to their needs, ultimately leading to enhanced teaching effectiveness and improved student achievement. This action cultivates a culture of continuous professional growth, ensuring that teachers remain engaged, motivated, and equipped with the necessary skills to meet the evolving needs of their unduplicated student groups, thus positively</p>	\$168,172.95	No

Action #	Title	Description	Total Funds	Contributing
		impacting student academic success. This action will be monitored through the Staff Panorama Survey (SP 3.2.7).		
3.31	Peer Assistance Review (PAR)	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The Peer Assistance and Review (PAR) program serves as a platform for ongoing professional development, offering constructive feedback, observation, and mentorship to help teachers refine their instructional techniques and classroom management strategies. By fostering a culture of collaboration and continuous improvement, PAR promotes accountability, job satisfaction, and teacher retention within the district. Through peer support and mentorship, participating teachers have the opportunity to share best practices, collaborate on instructional strategies, and reflect on their practice, ultimately contributing to the overall success of teachers, unduplicated student groups, and the educational community as a whole. This action will be monitored through the Staff Panorama Survey (SP 3.2.7).	\$3,669.63	No
3.32	Review/Redesign Report Cards	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all	\$2,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>students within the district. As part of the district's strategic plan, there will be a review and redesign of report cards to ensure they are parent-friendly, self-explanatory, inclusive of progress on meeting the Student Profile, and grounded in competencies. This initiative aims to enhance communication between schools and families by presenting student progress in a clear and accessible format. The redesigned report cards will provide parents with comprehensive insights into their child's academic growth, including proficiency in key competencies aligned with the Student Profile. Through this approach, we will promote transparency, understanding, and collaboration, fostering a supportive environment for student success. This action will be monitored through the Family Panorama Survey, Local Indicator Metrics, STAR 360 Assessments, and the Pathway Towards Biliteracy Percentage of Eligible Students (SP 3.4.1).</p>		
3.33	Implementation of Required State Assessments	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district implements and supports required State testing district-wide, including CAASPP, PFT, and ELPAC. The initial administration of the ELPAC takes place in the fall, while the CAASPP, PFT, and ELPAC Summative assessments occur in the spring. The district supports state testing with necessary resources and the provision of professional development to teachers and administrators. The Testing Coordinator plays a crucial role in managing all district and state-required assessments, and providing technical support to staff as needed. Participation in required State testing demonstrates the district's commitment to transparency, accountability, and compliance with state and federal education regulations. This action will be monitored through the Staff Panorama Survey (SP 3.4.7).</p>	\$437,833.02	Yes

Action #	Title	Description	Total Funds	Contributing
3.34	Baseline Instruction for Unduplicated Student Groups	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Ensuring the creation and maintenance of safe, affirming, equitable, and culturally enriched multilingual learning environments is crucial for fostering high intellectual performance across all content areas, which is vital for 21st-century success. By covering all costs associated with delivering instruction to unduplicated student groups, the district aims to provide every student with the necessary support to thrive academically. This comprehensive approach includes providing baseline instruction resources, support staff, and funds for instructional supplies and extra-curricular activities, all of which play a crucial role in enhancing student achievement and success. This action will be monitored through the Local Indicator Metrics, STAR 360 Assessments, the Pathway Towards Biliteracy Percentage of Eligible Students, and the Physical Fitness Test (SP 3.5.1).</p> <p>This action is funded through the district's General Fund, which is primarily supported by Local Control Funding Formula (LCFF) resources as part of the district's core instructional program. It supports all students, including unduplicated student groups,</p>	\$0.00	No
3.35	Textbook Adoptions	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing</p>	\$4,401,084.24	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The adoption and purchase of new core textbooks are vital for ensuring that unduplicated student groups have access to up-to-date and high-quality instructional materials. By updating textbooks according to the State Board of Education's approved frameworks and assessments, schools can ensure that instructional materials remain current and relevant to unduplicated student groups' learning needs. Additionally, considering the needs of diverse student populations, such as English Learners or Emergent Multilingual Learners, unduplicated student groups receiving special education services, and those in biliteracy programs, is crucial for promoting equity and inclusivity in education. Adopting textbooks that address their unique learning needs is essential for providing equitable learning opportunities for all unduplicated student groups. This action also includes the replenishment of materials. This action will be monitored through the Local Indicator Metrics, STAR 360 Assessments, and the Pathway Towards Biliteracy Percentage of Eligible Students (SP 3.5.1).</p>		
3.36	Additional Teachers Above Base Staffing	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action entails the addition of additional teachers to certain classrooms to allow for low student-to-teacher ratios in some instances. This adjustment enables more personalized attention and targeted support, particularly for classrooms with unduplicated student groups. By ensuring lower ratios, unduplicated student groups can benefit from a more individualized learning experience, which can contribute to</p>	\$6,422,197.85	Yes

Action #	Title	Description	Total Funds	Contributing
		academic success and overall well-being. This action will be monitored through, the Local Indicator Metrics, STAR 360 Assessments, the Pathway Towards Biliteracy Percentage of Eligible Students, and the Physical Fitness Test (SP 3.5.8).		
3.37	Maintain 24:1 TK- 3rd Grade Average	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Full implementation of the Local Control Funding Formula (LCFF) mandates the maintenance of a 24-to-1 class size average as a legislative requirement. This ensures that unduplicated student groups receive adequate attention and support in the classroom, fostering a conducive learning environment. By maintaining smaller class sizes, teachers can provide more personalized instruction, address individual student needs more effectively, and create a more engaging and supportive learning atmosphere. This investment in maintaining smaller class sizes reflects the district's commitment to student success and academic achievement. This action will be monitored through Local Indicator Metrics, STAR 360 Assessments, and the Pathway Towards Biliteracy Percentage of Eligible Students (SP 3.5.8).	\$1,393,545.27	Yes
3.38	School Site Allocations to be Prioritized by School Site Council	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities,	\$4,855,819.36	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Each school site receives an allocation based on the school's enrollment of low-income, English learner, and foster youth unduplicated student groups. School personnel are required to evaluate LCAP data points related to these populations to ensure plans focus on their needs. They work with School Site Councils to inform educational partners of goals and targets and revise plans accordingly. Each School Site Plan (SPSA) specifies how LCFF funding addresses identified needs and meets LCAP goals for unduplicated student groups. This action will be monitored through, the Staff Panorama Survey, the Local Indicator Metrics, STAR 360 Assessments, the Pathway Towards Biliteracy Percentage of Eligible Students, and the Physical Fitness Test (SP 3.5.8).</p>		
3.39	Above Base/ Assistant Principals	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action entails the addition of assistant principals to provide supplemental support beyond the identified staffing baseline, aimed at bolstering schools toward achieving high performance. Assistant principals serve as invaluable resources in augmenting school effectiveness, offering specialized assistance to principals and staff in administrative duties, fostering positive school cultures, and implementing strategies to elevate academic standards. Through this strategic investment, we reinforce our commitment to facilitating the success of our schools and empowering them to reach their full potential as centers of excellence in education. This action will be monitored through, the Student Panorama Survey, the Staff Panorama Survey, the Local Indicator Metrics, STAR 360 Assessments, the Pathway Towards Biliteracy Percentage of Eligible Students, and the Physical Fitness Test (SP 3.5.8).</p>	\$4,150,426.41	Yes

Action #	Title	Description	Total Funds	Contributing
3.40	Teacher Substitutes/ Site Assigned/	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. In line with the district's commitment of providing the best instructional opportunities for unduplicated student groups, each school in the district has a designated substitute-on-call. With this action, the district intends to maintain continuity in learning experiences and minimize disruptions. This action underscores our dedication to upholding high educational standards and fostering an environment conducive to student success. By ensuring classroom coverage, the district demonstrates its commitment to delivering quality education across all schools in the district. This action will be monitored through, the Student Panorama Survey, the Staff Panorama Survey, the Local Indicator Metrics, STAR 360 Assessments, the Pathway Towards Biliteracy Percentage of Eligible Students, and the Physical Fitness Test (SP 3.5.8).</p>	\$743,883.75	Yes
3.41	Supplemental Instructional Materials	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Materials that complement the core curriculum</p>	\$818,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>are carefully selected to enhance classroom instruction and support diverse learning needs. Whether through textbooks, workbooks, digital resources, manipulatives, or other educational tools, Supplemental Instructional Materials offer additional resources and activities to deepen unduplicated student groups' understanding of key concepts and reinforce learning objectives. By integrating these materials into lesson plans, teachers can provide differentiated instruction, address individual learning styles, and foster student engagement and mastery. This action reflects the district's dedication to ensuring equitable access to high-quality educational resources, thereby empowering unduplicated student groups to achieve academic success and reach their full potential. This action will be monitored through, the Student Panorama Survey, the Staff Panorama Survey, the Local Indicator Metrics, STAR 360 Assessments, the Pathway Towards Biliteracy Percentage of Eligible Students, and the Physical Fitness Test (SP 3.5.8).</p>		
3.42	Professional Learning: English Language Development	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action provides targeted professional learning for teachers to enhance the delivery of high-quality designated and integrated English Language Development (ELD) instruction, with a focus on meeting the distinct needs of both newcomer students and Long-Term English Learners (LTELs). Teachers will receive training on scaffolding academic language, differentiating instruction, and implementing culturally responsive strategies aligned with the California ELD Standards. Support for newcomers will emphasize foundational language acquisition, social-emotional integration, and trauma-informed practices, while LTEL-focused training will address re-engagement, academic language development, and strategies to accelerate progress</p>	\$5,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		toward reclassification. This action supports improved outcomes for English learners and will be monitored using CA Dashboard indicators and local assessment data (SP 3.2.2).		
3.43	Professional Learning: De-escalation Strategies & Behavior Supports	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action provides professional learning for educators and support staff focused on de-escalation strategies and proactive behavior supports to foster safe, inclusive, and emotionally responsive learning environments. Training will equip staff with practical tools to recognize early signs of escalation, implement preventative interventions, and respond effectively to challenging behaviors using trauma-informed, culturally responsive practices. Emphasis will be placed on reducing the need for exclusionary discipline and promoting positive relationships that support student well-being and academic engagement. This action will be monitored using CA Dashboard indicators and local assessment data (SP 3.2.1).	\$5,000.00	Yes
3.44	Professional Learning: Inclusive Practices	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all	\$5,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>students within the district. This action provides ongoing professional learning to strengthen educators' understanding and implementation of high-impact inclusive instructional principles, evidence-based practices, and effective classroom strategies that support academic achievement for all students, including those with individualized learning needs in both general education and special education settings. Through collaborative learning, modeling, and reflection, educators will enhance their capacity to deliver rigorous and inclusive instruction that closes opportunity gaps and supports equitable outcomes. This action is directly aligned with the district's strategic goals for instructional excellence and continuous improvement (SP 3.2.14).</p>		

Goals and Actions

Goal

Goal #	Description	Type of Goal
4	<p>Family/Community Alliances for Student Success: Create and grow family and community alliances focused strategically on their collaborative leadership role in supporting and promoting student success for all students, as defined by the Oxnard Student Profile.</p> <p>4.1 STUDENT PROFILE ALLIANCES 4.2 FAMILY ENGAGEMENT & SUPPORT 4.3 PARENT/FAMILY RESOURCES 4.4 COMMUNITY PARTNERSHIPS & RELATIONSHIP BUILDING 4.5 HIGHER EDUCATION 4.6 FAMILY/COMMUNITY COMMUNICATIONS</p>	Broad Goal

State Priorities addressed by this goal.

Priority 3: Parental Involvement (Engagement)

An explanation of why the LEA has developed this goal.

The Oxnard School District developed this goal to strengthen the shared responsibility between schools, families, and community partners in supporting student success as defined by the district's strategic plan. This goal reflects a commitment to cultivating collaborative leadership that places families and communities at the center of the educational experience, working together to support the academic, social-emotional, and personal development of every student.

The district has invested significantly in supportive infrastructure, including dedicated staff and established engagement practices, particularly with Latino and Emerging Multilingual Learner (EML) families. There is also a growing and intentional effort to include and elevate the leadership of African American, Mixteco, and Newcomer Families, ensuring that every family, regardless of background or language, is welcomed, supported, and empowered to engage meaningfully in their child's education.

While family and community engagement has long been a district priority, it has not consistently focused on how these partnerships directly connect to the Oxnard Student Profile, the district's vision for what students need to know, do, and be to thrive in today's world. There is a powerful opportunity to more intentionally align family and community partnerships with this vision, positioning them as key contributors to improved student engagement, achievement, and equity. Central to this effort is the cultivation of family leadership, providing families with the tools, knowledge, and confidence they need not only to support their students today, but to continue advocating for their children's success and well-being throughout their educational journey.

Additionally, the district recognizes the importance of deepening outreach to the broader community and cultivating authentic partnerships with local organizations, higher education institutions, and other key collaborators. These relationships expand the district's capacity to support students through real-world opportunities, academic enrichment, and culturally responsive resources that reflect the diversity and aspirations of the community.

The district also acknowledges that some sectors of the community remain underrepresented and underserved. To address this, it is working to build and sustain environments of trust and mutual respect, spaces where all families are recognized as valued partners, and their contributions are honored as essential to student success.

This goal underscores the belief that when families and communities are engaged as full partners in education, students are more connected, motivated, and equipped to succeed in every classroom, every school, every day.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
4.1	Percentage Reported Positively to the District Seeking Input (State Priority 3)	Source: 2023-2024 Spring Panorama; Family Survey 86%	Source: 2024-2025 Spring Panorama; Family Survey 89%		Source: 2026-2027 Spring Panorama; Family Survey 95%	
4.2	Percentage Reported Positively to the District Seeking Participation (State Priority 3)	Source: 2023-2024 Spring Panorama; Family Survey 86%	Source: 2024-2025 Spring Panorama; Family Survey 94%		Source: 2026-2027 Spring Panorama; Family Survey 95%	
4.3	Percentage Reported Positively to Family Engagement (State Priority 3)	Source: 2023-2024 Spring Panorama; Family Survey 83%	Source: 2024-2025 Spring Panorama; Family Survey N/A		Source: 2025-2026 Spring Panorama; Family Survey 95%	
4.4	Percentage Reported Positively to Family Participation in	Source: 2024-2025 Spring Panorama; Family Survey	Source: 2024-2025 Spring Panorama; Family Survey		Source: 2026-2027 Spring Panorama; Family Survey	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	Programs for Students with Disabilities (State Priority 3)	91%	91%		95%	

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Throughout the 2024–2025 school year, the district made meaningful progress in strengthening family and community engagement. Through a comprehensive set of actions rooted in the Family Engagement Framework, families across the district were welcomed, supported, and empowered as partners in student success. A variety of culturally responsive and accessible programs were implemented, creating opportunities for families to connect with schools, participate in relevant learning experiences, and contribute their voices to district planning efforts.

Key accomplishments this year included the consistent operation of the Family Resource Center, increased coordination with the Enrollment Center, and a wide range of well-attended events such as the Cesar Chavez Celebration, multicultural heritage events, and family resource fairs. The expansion of hybrid meeting formats, interpretation services in multiple languages, and targeted workshops in literacy, ESL, technology, and diversity, equity, and inclusion (DEI) contributed to broader access and high levels of family satisfaction. Additionally, Panorama Family Engagement Survey results showed improved response rates and strong parent perceptions of student safety, belonging, and school inclusivity.

While there is still important work ahead, particularly in increasing attendance at academic-focused workshops and expanding participation in initiatives like Academic Parent-Teacher Teams (APTTs), there is clear evidence that this year’s actions had a positive impact. Families are engaging more frequently through multiple channels, and the district’s investment in building trust, improving communication, and honoring cultural diversity is evident across schools and departments.

To sustain this momentum, the district will enhance its promotion strategies, provide additional professional development for Outreach Consultants and site staff, and implement tools such as satisfaction surveys and data tracking systems to monitor impact more effectively. Expanded supports for families of students with disabilities and newcomer families will also be prioritized to ensure all families feel seen, heard, and supported.

As the district moves into the 2025–2026 school year, Goal 4 will remain a central focus, affirming the value of family voice, promoting equity and access, and strengthening partnerships that contribute to the academic and social-emotional success of all students. The foundation established this year positions the district for continued growth and innovation in family and community engagement.

4.01 Coordination of Family Engagement and Parent Support Services

This action was broadly implemented with a wide range of events and opportunities for families, including DELAC, PAC, newcomer sessions, literacy workshops, ESL and tech classes, and multicultural celebrations. While turnout was strong at community-building events, attendance at academic-focused workshops was lower than expected. Adjustments are planned to enhance outreach and offer incentives to increase participation.

4.02 Equitable Access for Participation (Zoom)

Virtual and hybrid meeting formats increased access to DELAC, PAC, and site-based events, with interpretation services provided consistently. Hybrid meetings were better attended, but some newcomer families encountered technology-related barriers. Expanding hybrid options districtwide is a key next step.

4.03 Family Resource Center

The Family Resource Center was fully operational five days a week and provided over 2,000 points of contact or referrals to families. An additional resource fair was hosted, slightly increasing expenditures. The center strengthened its coordination with the Enrollment Center and will implement more systematic service tracking and family feedback tools next year.

4.04 Enrollment Center

The Enrollment Center continued to function as a centralized access point for families, particularly those in unduplicated groups. The action was implemented effectively and supported equitable enrollment and access to services. No substantive changes were required.

4.06 Parent/Teacher Teams (APTTs)

This action was partially implemented, with third-grade teachers at one site piloting APTT events. Participation from other grade levels or schools was limited. In response, funds were used to support customer service training for Outreach Consultants focused on chronic absenteeism. The district is considering how to expand APTT participation moving forward.

4.07 Systems of Communication to Include Parent Voices

Communication systems to elevate parent voice, such as advisory groups and committee participation, were implemented as planned. This action supported inclusion and input from diverse families across school sites. No changes or implementation issues were noted.

4.08 Supporting Cultural Proficiency and Equitable Practices

The district implemented this action through family workshops, celebrations, and training aligned with cultural inclusivity. Implementation was successful, and activities aligned well with district equity goals. No modifications were needed.

4.09 Transition to High School – Parent Engagement

This action was supported by the school counselors and will be carried over into the 2025–26 LCAP.

4.10 Special Education Family Supports

Several special education family workshops were held and received positive feedback from attendees. While allocated funds were not used, planning is underway to expand offerings through expert speakers, conference opportunities, and a resource fair in the coming year. Surveying families will also help identify areas of greatest need.

4.11 Parent Support Liaison

All schools were staffed with full-time Outreach Consultants. These staff members supported engagement activities and communications. While tracking participation by subgroup is still a challenge, the action was implemented effectively. Future plans include targeted training to expand the role's impact.

4.12 Mixteco Interpreters and Liaisons

Two Mixteco interpreters provided daily support to families through events, meetings, and follow-up. The interpreters have developed strong trust and relationships within the community. New efforts will include gathering parent satisfaction data and tracking coordinated services more consistently.

4.13 Spanish Interpreters

Spanish interpretation was consistently available across parent meetings, conferences, and district events. Implementation was fully aligned with expectations and helped ensure equitable family access to information and engagement.

4.14 Interpreting Services (Other Languages)

Interpreting services in additional languages were provided through contracted agencies for IEPs, SSTs, and workshops. More than 40 requests were fulfilled across multiple languages. This action was fully implemented with no differences from the original plan.

4.15 Panorama Surveys – Family Engagement and LCAP

Surveys were administered in winter and spring, with a notable increase in family participation compared to the previous year. Results showed high satisfaction in key areas. Paper surveys helped broaden access. The district will review results with site leaders and DELAC to inform future engagement strategies.

4.16 District Website Accessibility (Web Content Analyst)

The district successfully migrated to a new web platform, with continued work underway to enhance accessibility and navigation. The Web Content Analyst position supported implementation. Full functionality and marketing alignment will continue to develop over the next year.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Most actions under Goal 4 were implemented with fidelity, and estimated actual expenditures aligned closely with budgeted amounts. However, a few actions demonstrated material differences due to adjustments in implementation, participation rates, or shifting needs during the year.

One notable variance occurred in Action 4.01 – Coordination of Family Engagement and Parent Support Services. While the district offered a wide array of family engagement opportunities, attendance at academic-focused workshops was lower than anticipated. As a result, estimated actual expenditures were lower than budgeted. In response, the district plans to increase promotion, offer incentives, and expand outreach strategies to improve family participation in these sessions.

Similarly, Action 4.03 – Family Resource Center saw higher-than-planned expenditures due to the hosting of an additional family resource fair, which was not originally budgeted. This adjustment reflected increased demand and successful coordination with community partners, demonstrating a strong response to family needs.

In Action 4.10 – Special Education Family Supports, funds allocated for parent workshops and support events were not utilized, although meetings and outreach efforts were still conducted. The planned percentage of improved services for this action was lower than expected, primarily due to limited use of outside speakers and conference attendance. The district plans to fully implement these elements in 2025–2026, including a resource fair and expanded workshop offerings.

Action 4.06 – Parent/Teacher Teams (APTTs) was only partially implemented, with a pilot involving third-grade teachers at one school. As participation from other sites was limited, a portion of the funds was redirected to provide customer service workshops for Outreach Consultants. Consequently, the original service delivery target was not met, though the funds supported similar family engagement objectives.

In other areas, such as translation and interpretation services (Actions 4.12–4.14) and Panorama surveys (Action 4.15), estimated actual expenditures matched budget expectations, and the planned levels of service were fully met. These actions contributed to equitable communication and informed planning through family feedback.

Overall, while most Goal 4 actions were carried out as planned, the few material differences were the result of strategic adjustments in response to participation data, family needs, and staffing capacity. The district remains committed to refining implementation, reallocating resources when appropriate, and expanding efforts to ensure inclusive, high-quality engagement for all families in 2025–2026.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Goal 4 actions were largely effective in advancing the district’s goal of strengthening family and community engagement. Through the implementation of inclusive, multilingual, and culturally responsive strategies, the district made clear progress in fostering strong school-home partnerships and ensuring families were welcomed, informed, and supported across all campuses.

Several actions were implemented successfully and contributed meaningfully to progress. Action 4.01 – Coordination of Family Engagement and Parent Support Services resulted in a broad range of activities including DELAC, PAC, newcomer meetings, multicultural events, and workshops focused on ESL, technology, and DEI. Participation in community-building events was strong, and family satisfaction, as measured through Panorama surveys, indicated high levels of safety, belonging, and inclusivity. Although attendance at academic-focused sessions remained a challenge, the diversity and consistency of engagement opportunities marked this action as impactful.

Action 4.03 – Family Resource Center was particularly effective, with over 2,000 recorded contacts and referrals for family support. The center served as a hub for coordination with the Enrollment Center and responded to increasing community needs with expanded services. Similarly, Action 4.04 – Enrollment Center continued to provide equitable access and onboarding support for unduplicated student groups and was implemented without variation.

Translation and interpretation services, through Actions 4.12–4.14, were also highly effective. Spanish, Mixteco, and other language interpretation services ensured that families could participate fully in IEPs, SSTs, conferences, and district events. These actions supported equitable access and built strong relationships, especially within historically underserved communities.

The district's administration of Panorama family surveys (Action 4.15) was effective in gathering meaningful data. Survey response rates increased from the previous year, and results showed that families felt welcomed and supported. The data is being used to guide next steps at both the district and site levels.

While most actions were implemented successfully, a few were only partially implemented. For example, Action 4.06 – Academic Parent/Teacher Teams (APTTs) was piloted at a single site, limiting its broader impact. However, initial participation was promising, and plans are in place to expand implementation in the coming year. Similarly, Action 4.10 – Special Education Family Supports was delivered through informal meetings and conversations, but the planned workshops and resources were not fully implemented. Nevertheless, families reported that the sessions were valuable, and expansion is anticipated to better meet the needs of families of students with disabilities.

Overall, Goal 4 actions showed strong alignment with the district's priorities for inclusive engagement, cultural responsiveness, and family partnership. Most actions were implemented with fidelity and contributed to positive outcomes in communication, trust, and family satisfaction. The district has clear plans to address areas that need further development, ensuring that all families are empowered as partners in student learning and school success.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Following the implementation of Goal 4 during the 2024–2025 school year, the district reflected on areas of success and opportunities for refinement in the pursuit of deeper family and community engagement. While the overall goal statement, metrics, and target outcomes will remain unchanged, the district will make targeted adjustments to strengthen participation, accessibility, and alignment with family needs.

All actions from the 2024–2025 LCAP will roll over into the 2025–2026 LCAP, reflecting the district's ongoing commitment to building inclusive, culturally responsive, and equitable family engagement systems. These actions continue to provide a strong foundation for fostering meaningful partnerships with families across the district.

A key area of refinement involves Action 4.06 – Academic Parent/Teacher Teams (APTTs), which was piloted at a single site. While initial participation was promising, broader implementation was limited. In response, the district will expand support for APTT by offering professional development to additional grade levels and campuses, creating planning tools, and improving outreach to increase school site readiness and parent participation.

Similarly, Action 4.10 – Special Education Family Supports will be strengthened in 2025–2026. While families expressed satisfaction with the informal meetings that were held, the full range of planned activities, such as structured workshops, conference opportunities, and a resource fair, was not fully implemented. The district will introduce a comprehensive calendar of events, invite guest speakers, and provide surveys to gather input from families of students with disabilities.

In Action 4.01 – Coordination of Family Engagement and Parent Support Services, strong turnout at community celebrations and multicultural events contrasted with lower participation in academic-focused workshops. Based on this reflection, the district will enhance its communication strategies by using testimonials, expanding digital promotion, and offering incentives. A family interest survey will be developed using Clarity to better align offerings with family needs and schedules.

The Family Resource Center (Action 4.03) will continue to play a central role, and in the coming year, the district will implement satisfaction surveys and formal tracking of services to improve coordination and responsiveness.

These refinements reflect a thoughtful, data-informed approach to continuous improvement. As the district continues to prioritize equity and access in family engagement, all current actions will be sustained, and strategies will be enhanced to ensure broader impact.

To further strengthen family engagement and support student learning beyond the classroom, the district will add Action 4.18 – Home Learning Resources for Student Success to Goal 4 in the 2025–2026 LCAP. This action is designed to expand access to home libraries and other educational resources, providing families with high-quality materials that reinforce learning outside of school.

Action 4.18 reflects the district’s commitment to equitable access, meaningful family partnerships, and high-quality learning opportunities that extend beyond the classroom, core priorities under Goal 4.

The explanation for why the LEA developed this goal has been updated from the 2024–25 LCAP to more clearly articulate the rationale.

For the 2025–26 LCAP, the district has revised its metrics to enhance clarity and eliminate redundancy. Metric 4.3, Percentage Reported Positively to Family Engagement, was determined to be duplicative of Metrics 4.1 and 4.2. As a result, it has been replaced with Metric 4.4, Percentage Reported Positively to Family Participation in Programs for Students with Disabilities. This new metric is intended to more accurately reflect the perspectives of families of students with Individualized Education Programs (IEPs).

A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
4.1	Implement Coordination of Family Engagement and Parent Support Services based on a Family Engagement Framework, Family and Community Engagement committees, DELAC, Parent Education and Support	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. To mitigate this, the district aims to enhance parent capacity, empowerment, and advocacy, thereby positively impacting student academic and social-emotional development. Recognizing the crucial role of parental involvement in academic success, this initiative seeks to strengthen collaboration with various parent and community groups, including the District English Learner Advisory Committee, Parent Advisory Committee, Parent-Teacher Association, African American Steering Committee & African American Parent Group, Asian American Pacific Islander Group, School Site Councils, Mixteco Steering Committee, Mixteco parent group, and a District Family and Community Engagement Committee. These proactive measures are pivotal in fostering increased student performance on state and local assessments. This action ensures a holistic approach to academic achievement, with the ultimate goal of enhancing student outcomes and success. This action will be measured through the Family Panorama Survey (SP 4.2.1).	\$248,781.22	No
4.2	Equitable Access for Participation (Zoom)	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. To mitigate this and enhance the engagement	\$148,000.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>of families of unduplicated student groups, the district will provide accessibility to Zoom, a video conferencing platform, to improve communication. Through Zoom, the district will offer webinars and support instructional activities, fostering a stronger connection between parents, students, and educators. This increased engagement is crucial for academic achievement, as it allows for more effective communication and collaboration between all community partners involved in a student's education. Additionally, by providing access to instructional support and resources through Zoom, the district ensures students from unduplicated student groups receive the necessary assistance to improve their academic performance. This action facilitates access for families who are unable to physically attend school sites or leave work for meetings, thus removing barriers to parental involvement and promoting a supportive learning environment conducive to academic success This action will be measured through the Family Panorama Survey (SP 4.2.2).</p>		
4.3	Family Resource Center	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action involves the establishment of a dedicated space within the Oxnard School District community aimed at providing comprehensive support and resources to families. This center serves as a hub for families to access a wide range of services, programs, and information designed to meet the diverse needs of unduplicated student groups and enhance their overall well-being. By providing a central location for families to seek support and connect with resources, the Family Resource Center promotes a sense of belonging, empowerment, and resilience within the community. Through this action, the district demonstrates its commitment to fostering strong partnerships between schools and families, promoting equity and access to resources, and</p>	\$38,050.73	Yes

Action #	Title	Description	Total Funds	Contributing
		supporting the holistic development of unduplicated student groups and their families. This action will be measured through the Family Panorama Survey (SP 4.2.2).		
4.4	Enrollment Center	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district's Enrollment Center serves as a centralized location for families to register and enroll students across all 21 school sites, streamlining the process and ensuring consistency. This centralized hub offers essential services, including student registration, initial language assessments, program placement options, and transfer requests. By providing these services in one location, the Enrollment Center ensures that unduplicated student groups receive timely and accurate assessments, leading to appropriate program placements that cater to their specific needs. The initial language assessment is particularly crucial for identifying English learners and placing them in suitable language support programs, which are vital for their academic success. The enrollment center's comprehensive services support the academic achievement of unduplicated student groups by facilitating access to the right educational resources and support from the outset, thereby promoting a smoother transition into the school system and setting a strong foundation for future learning. This action will be measured through the Family Panorama Survey (SP 4.2.2).	\$750,501.11	Yes
4.5	Family Wrokshops: Diversity, Equity, and Inclusion	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual	\$5,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The Oxnard School District's initiative to host interactive workshops for parents on diversity, equity, and inclusion not only addresses the needs of unduplicated student groups but also directly supports academic achievement. By empowering parents with the knowledge and skills to create inclusive environments at home and in the community, these workshops foster a supportive educational ecosystem. Research consistently shows that a positive and inclusive school culture correlates with improved academic performance. Therefore, by strengthening partnerships between parents and the school, promoting equity, and advancing social justice, this action lays a foundation for enhanced academic success among all students. This action will be measured through the Family Panorama Survey (SP 4.2.2).</p>		
4.6	Parent/Teacher Teams	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district will pilot the Parent/Teacher Teams model in select district schools to enhance collaboration between parents, teachers, and unduplicated student groups in support of academic achievement. Through regular meetings and data-informed discussions, parents and teachers will collaborate to establish academic goals, track progress, and identify strategies for supporting learning both at home and in the classroom. Additionally, the district will provide capacity-building workshops and resources to empower parents with the knowledge and</p>	\$500.00	Yes

Action #	Title	Description	Total Funds	Contributing
		skills needed to support their child's education effectively. By implementing Parent/Teacher Teams, the district aims to strengthen the home-school partnership, promote sustained parent engagement, and improve academic outcomes for all unduplicated student groups. This action will be measured through the Family Panorama Survey (SP 4.2.2).		
4.7	Systems of Communication to Include the Voices of our Different Parent Groups in the Design of Learning Experiences for Unduplicated Student Groups and Families	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. By disseminating accurate information through various channels such as videos, district webpages, and social media platforms, the district ensures that everyone stays informed about important projects, initiatives, and updates related to the student profile. This level of transparency not only promotes accountability but also empowers stakeholders to actively participate in the district's strategic planning and decision-making processes. Furthermore, offering communication in multiple languages, including Mixteco and ASL when needed, demonstrates a commitment to inclusivity and accessibility, ensuring that all members of the community can engage with the information effectively. Ultimately, effective communication fosters a sense of community, strengthens relationships, and contributes to the overall success and well-being of unduplicated student groups. This action will be measured through the Family Panorama Survey (SP 4.2.4).	\$20,000.00	Yes
4.8	Supporting Cultural Proficiency and Focus on Equitable Practices	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action	\$5,900.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action holds significant importance as it focuses on building the capacity of teachers and leaders in cultural proficiency and effective school-family engagement. By providing professional development opportunities such as webinars, workshops, and literature reviews/book studies, the district empowers staff to better understand and address the needs of unduplicated student groups. Enhancing cultural proficiency and promoting strong school-family partnerships are essential for creating inclusive learning environments where all unduplicated student groups can thrive academically and socially. Therefore, investing in professional development in these areas is crucial for improving student outcomes and fostering a supportive and inclusive school community. This action will be measured through the Family Panorama Survey (SP 4.2.5).</p>		
4.9	Transition to High School- Parent Workshops	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. To assist families in supporting their unduplicated student groups' transition to high school, the district provides student and family workshops on 'Going to High School and Beyond.' ORCs and counselors will conduct workshops for families in grades 5 and up to review what they need to consider before their transition to high school. This action includes preparing unduplicated student groups and families with information and support regarding A-G opportunities and requirements in high school. Recognizing the crucial role of parental</p>	\$500.00	Yes

Action #	Title	Description	Total Funds	Contributing
		involvement in academic success, these workshops not only provide essential information but also empower parents to actively support their children's academic journey. By equipping families with the knowledge and resources needed to navigate the transition to high school, this action contributes to improved academic outcomes for unduplicated student groups, fostering a path toward academic achievement and success. This action will be measured through the Family Panorama Survey (SP 4.3.3).		
4.10	Special Education: Parent/Family Supports	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, family and community engagement, and mental health services, while benefiting all students within the district. This action encompasses a multifaceted approach aimed at providing comprehensive assistance and resources to parents of unduplicated student groups receiving special education services within the district. Central to this effort is the establishment of the "Special Education Community Council," a monthly gathering comprising a selected committee representing diverse stakeholders within the community. This council serves as a platform for open dialogue, collaboration, and partnership between families, educators, and other relevant educational partners. In addition to the Community Council, the district offers targeted "Parent/Family Training" tailored to specific groups within the special education community, addressing the unique needs and challenges faced by parents of unduplicated student groups with various disabilities, including Autism, Emotional Disturbance (ED), and those utilizing Augmentative and Alternative Communication (AAC) systems. By providing specialized training, the district aims to empower parents with knowledge, skills, and resources to effectively support their children's academic, social, and emotional development. This action will be measured through the Family Panorama Survey (SP 4.3.3).	\$15,000.00	No

Action #	Title	Description	Total Funds	Contributing
4.11	Parent Support Liaison	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The Parent Support Liaison focuses on providing support, guidance, and resources to families to help them navigate various aspects of their children's education. Acting as a bridge, the Parent Support Liaison facilitates communication, fosters positive relationships, and addresses concerns or questions that parents may have regarding school policies, programs, or services. Additionally, the liaison collaborates with school staff to organize workshops, informational sessions, and other events aimed at empowering parents to become more actively involved in their children's academic journey. Through this action, the district aims to strengthen partnerships between schools and families, promote parental engagement, and ultimately enhance student success and well-being. This action will be measured through the Family Panorama Survey (SP 4.3.3).	\$112,490.55	Yes
4.12	Translators/ Interpreters: Mixteco	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action aims to address the linguistic and cultural diversity within the Oxnard School District community, particularly	\$222,225.67	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>among families who speak Mixteco as their primary language. These translators/interpreters play a critical role in facilitating communication and understanding between school staff, unduplicated student groups, and families who may face language barriers. By providing translation and interpretation services, the district ensures that vital information regarding school programs, policies, and student progress is effectively conveyed to Mixteco-speaking families. This action is crucial for academic achievement, as it ensures that all families, regardless of their linguistic backgrounds, have equal access to important educational information and resources. This action supports the district's broader goal of promoting inclusivity, equity, and access, thereby fostering a community partnership conducive to academic achievement. This action will be measured through the Family Panorama Survey (SP 4.4.1).</p>		
4.13	Translators/ Interpreters: Spanish	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action aims to address the linguistic and cultural diversity within the Oxnard School District community, particularly among families who speak Spanish as their primary language. These translators/interpreters play a critical role in facilitating communication and understanding between school staff and families who may face language barriers. By providing translation and interpretation services, the district will ensure that vital information regarding school programs, policies, and student progress is effectively conveyed to Spanish-speaking families. This action supports the district's efforts to promote inclusivity, equity, and access to education for all unduplicated student groups and families, regardless of their linguistic backgrounds, fostering a supportive and welcoming environment that values and respects the diverse cultural and linguistic identities of its community members, thereby fostering a</p>	\$912,832.13	Yes

Action #	Title	Description	Total Funds	Contributing
		community partnership conducive to academic achievement. This action will be measured through the Family Panorama Survey (SP 4.4.1).		
4.14	Contract for Interpreting Services	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action recognizes the importance of effective communication between school staff, unduplicated student groups, and families who may speak languages other than English. By contracting with qualified interpreters, the district aims to ensure clear and accurate communication in various contexts, including parent-teacher conferences, school events, and meetings. These interpreting services will enable non-English-speaking families to fully engage with the educational process, understand important information, and actively participate in their children's education. Additionally, by providing access to professional interpreters, the district reinforces its commitment to equity, inclusivity, and cultural responsiveness, thus fostering a supportive and welcoming environment for all members of the school community, thereby fostering a community partnership conducive to academic achievement. This action will be measured through the Family Panorama Survey (SP 4.4.1).	\$30,000.00	Yes
4.15	Panorama Surveys	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities,	\$500.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Utilizing the Panorama platform, this action seeks to assess and enhance family engagement practices while also gathering insights to inform the development and refinement of the Local Control and Accountability Plan (LCAP). Through the survey, families are provided with the opportunity to share their perspectives, experiences, and priorities regarding their child's education, as well as their engagement with the school community. By leveraging the Panorama platform, the district aims to streamline the survey administration process, maximize participation rates, and obtain actionable data to drive informed decision-making and strategic planning efforts. This action will be measured through the Family Panorama Survey (SP 4.6.1).</p>		
4.16	<p>Revamp and Maximize Accessibility to the District's Website (Web Content Analyst)</p>	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district has hired a webmaster tasked with supporting the updating of the Oxnard School District website and individual school sites. The Web Content Analyst possesses expertise in both technical aspects and content management to ensure accurate and timely updates. Additionally, they establish protocols to maintain consistency across all OSD pages and sites, thereby enhancing accessibility and user experience, and fostering a community partnership conducive to academic achievement for unduplicated student groups. This action will be measured through the Family Panorama Survey (SP 4.6.6).</p>	\$176,868.13	No
4.17	Board Room	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-</p>	\$24,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action involves maintaining the infrastructure of the district's board room as a proactive measure to enhance transparency and foster open communication between the district and the community it serves. By engaging and informing the community, it strengthens family engagement, positively impacting the academic achievement of unduplicated student groups. This action will be measured through the Family Panorama Survey (SP 4.6.6).</p>		
4.18	Home Learning Resources for Student Success	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district. This action ensures that families are equipped with a diverse range of educational materials and resources designed to support student learning and achievement outside of the classroom. Materials will be accessible, culturally and linguistically appropriate, and aligned with grade-level standards to help families reinforce key concepts at home. Resources may include literacy and math tools, project-based learning guides, digital learning supports, and tips for fostering positive learning routines. By empowering families as active partners in education, this action promotes stronger home-school connections and contributes to improved academic outcomes for all students. This action will be measured through the Family Panorama Survey (SP 4.3.2).</p>		Yes

Goals and Actions

Goal

Goal #	Description	Type of Goal
5	<p>Transformational Leadership and Infrastructure: Create a coherent and sustainable districtwide infrastructure and culture to support and communicate the district’s identity and strategic work on behalf of all students; facilitate strategic plan implementation; monitor progress and assess effectiveness and sustainability; and position the district as a leader in equitable and excellent education.</p> <p>5.1 STRATEGIC PLAN IMPLEMENTATION 5.2 DISTRICTWIDE COHERENCE 5.3 ACCOUNTABILITY & PROGRESS MONITORING 5.4 HUMAN CAPITAL 5.5 COMMUNICATIONS 5.6 FINANCE & TECHNOLOGY INFRASTRUCTURE</p>	Broad Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning)

An explanation of why the LEA has developed this goal.

The Oxnard School District developed this goal to build a unified and sustainable infrastructure that fosters a leadership culture capable of effectively implementing the district’s Strategic Plan across the entire organization. While strong practices and innovative efforts are evident throughout schools, departments, and classrooms, many of these successes have functioned in isolation. This presents a clear opportunity to build on what’s working and expand it systemwide, empowering leadership at all levels to drive greater coherence and achieve more consistent outcomes for all students.

This goal is also foundational to ensuring that the basic conditions for learning are met and sustained across all schools. A coherent and responsive infrastructure enables the district to guarantee that every student has access to essential elements such as safe and inclusive learning environments, well-maintained facilities, effective instructional materials, qualified staff, and up-to-date technology. These core conditions are necessary for academic achievement, student engagement, and overall well-being. By aligning systems and leadership around this foundational work, the district can better ensure that every school is equipped to support meaningful learning and realize the vision outlined in both the Strategic Plan and the Oxnard Student Profile.

In support of this, creating districtwide coherence has become a central priority. The district recognizes the need for a well-organized system that connects the work of schools, divisions, and departments to a common vision. That vision is grounded in the Oxnard Student Profile, which articulates what students should know, do, and become in order to succeed in an ever-changing world. Staff across the district must

clearly understand how their daily work contributes to this vision. When strategies, practices, and resources are aligned to a shared purpose, the system becomes more efficient, equitable, and capable of achieving long-term, sustainable success.

Creating the foundational conditions for learning is central to this goal. A coherent infrastructure ensures that every school has access to the essential elements that support student success—safe and inclusive environments, well-maintained facilities, effective instructional materials, high-quality teaching, and access to technology. By strengthening leadership systems, resource alignment, and internal coherence, the district is better positioned to guarantee that these basic conditions are met consistently across all sites. This work lays the groundwork for deeper learning, meaningful engagement, and equitable outcomes for every student, every day.

As a TK–8 district, Oxnard must also plan with the understanding that students continue their educational journeys well beyond eighth grade. The transition to high school, and to systems outside the district’s direct control—limits Oxnard’s ability to ensure continuity. This reality highlights the importance of building strong partnerships with local high schools and other educational institutions, so students experience a seamless progression of support and opportunity.

Achieving transformational change relies heavily on human capital. The district’s ability to meet its strategic goals depends on the expertise, commitment, and leadership capacity of its people. Recruiting, developing, and retaining highly qualified, diverse staff is essential to driving consistent improvement across all schools and departments. Equipping educators, site leaders, and support staff with high-quality professional development, growth opportunities, and clear pathways for leadership fosters a culture of excellence and innovation. Investing in human capital is not a separate initiative, it is essential as it drives every aspect of systemic improvement.

To advance this work, the implementation of the Strategic Plan must be purposeful and measurable. The district is prioritizing clear, aligned action at all levels to ensure that initiatives are directly tied to districtwide goals and focused on student-centered outcomes. Strengthening internal coherence, through common frameworks, language, and expectations, is central to building the kind of consistency that drives systemic improvement.

Alongside implementation, robust systems for accountability and progress monitoring are equally important. These systems enable staff to evaluate efforts based not only on compliance, but on impact, using data to inform decisions, adjust course, and continuously improve.

Supporting all of this is a strong communications infrastructure that fosters alignment and transparency. Staff and the district's educational partners rely on clear, timely, and consistent messaging to stay informed, collaborate effectively, and remain connected to the district’s overarching mission.

These efforts are made possible through modern, responsive finance and technology systems. Equitable resource distribution, streamlined operations, and innovative digital tools provide the foundation needed to support high-quality instruction and sustain progress over time.

Overall, this goal reflects the district’s belief that lasting transformation depends on intentional coordination, shared accountability, and aligned leadership. With guidance from the Oxnard Stakeholder Design Team, composed of representatives from across the system, the district will develop actions aligned to each of the five strategic goals. These efforts will ensure every student is supported, every educator is empowered, and every part of the organization is working together to realize the district’s vision for educational equity and excellence.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
5.1	Percentage of Properly Credentialed Teachers (State Priority 1A)	Source: 2022-23 DataQuest – Teaching Assignment Monitoring Outcomes by Full-Time Equivalent (FTE) Clear: 88.5% Out-of-Field: 1.0% Intern: 1.1% Ineffective: 4.0% Incomplete: 4.1% Unknown: 1.3%	Source: 2023-24 DataQuest – Teaching Assignment Monitoring Outcomes by Full-Time Equivalent (FTE) Clear: 92.4% Out-of-Field: 3.3% Intern: .9% Ineffective: 3.4% Incomplete: 0% Unknown: 0%		Source: 2025-26 DataQuest – Teaching Assignment Monitoring Outcomes by Full-Time Equivalent (FTE) Clear: 100% Out-of-Field: 0% Intern: 0% Ineffective: 0% Incomplete: 0% Unknown: 0%	
5.2	Student Access to Standards-aligned Instructional Materials Percent of students without access to their own copies of standards-aligned instructional materials for use at school and at home (State Priority 1B)	2022-23 CA Dashboard Local Indicators 0%	2023-24 CA Dashboard Local Indicators 0%		2025-2026 CA Dashboard Local Indicators 0%	
5.3	Facilities in Good Repair–Facilities Inspection Tool	Source: 2022-23 CA Dashboard Local Indicators	Source: 2023-24 CA Dashboard Local Indicators		Source: 2025-2026 CA Dashboard Local Indicators	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	Instances where facilities do not meet the “Good Repair” standard (State Priority 1C)	Deficiencies and Extreme Deficiencies: 0	Deficiencies and Extreme Deficiencies: 0		Deficiencies and Extreme Deficiencies: 0	

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Throughout the 2024–2025 school year, the district made strong progress in advancing Goal 5, which focuses on building effective systems, structures, and leadership capacity to support student success. Actions under this goal were implemented with fidelity, and nearly all aligned with budget expectations and strategic priorities. These efforts contributed to a cohesive and well-supported infrastructure for instruction, operations, and student services.

Key successes included the full implementation of strategic plan initiatives, districtwide professional learning, and a wide array of collaboration opportunities for educators. Teachers and administrators participated in role-alike collaboratives and content-specific planning sessions that deepened instructional coherence and strengthened shared ownership of district goals. The three districtwide professional development days and the consistent use of banked minutes for PLCs allowed educators to align planning and practice in meaningful ways.

The district also made significant investments in leadership development and staff onboarding. New Teacher Institutes and administrative onboarding were well received, and the district has plans to expand long-term support for new leaders. Monthly onboarding sessions for classified staff were offered, though participation was inconsistent, prompting the district to consider adjustments to increase attendance.

Student and family services were further enhanced through the continued investment in counseling, mental health supports, health services, campus supervision, and outreach roles. These positions were fully implemented and supported students' academic, social-emotional, and health-related needs. Communications systems were also maintained across internal platforms and public-facing tools, ensuring families and staff received timely and consistent information.

The district's efforts to strengthen recruitment and retention, especially in a year with higher-than-usual vacancies, were effective. New hires were onboarded early, vacancy rates decreased, and reliance on outside agency staffing declined. Additionally, paraeducators across all instructional programs supported student learning and contributed to improved classroom capacity.

Finally, work on middle school grading practices and promotion criteria progressed through a districtwide task force, with participation from students, staff, and families. Policy revisions were introduced, and the group will continue meeting into 2025–2026 to further refine supports and alignment.

Overall, Goal 5 actions created a strong foundation for operational excellence, instructional alignment, and sustained leadership growth. The district remains committed to continuous improvement and will build on this year’s momentum to ensure that all systems, people, and processes are working collaboratively in service of equitable student outcomes.

5.01 Oxnard Empowers – Implementation of Strategic Plan

This action was fully implemented and aligned with districtwide goals. It supported internal coherence and long-term planning aligned to the EMPOWERS framework. No changes or challenges were noted.

5.02 Board of Education

Support for governance and district policy remained strong, particularly in advancing priorities related to unduplicated student groups. The action was implemented successfully without variations.

5.03 Resources: Superintendent

Resources supporting the Superintendent’s office were allocated and implemented as planned. The action helped maintain alignment between district operations and strategic goals.

5.04 Professional Learning: Three District Days

All teachers participated in three dedicated days of professional development focused on instructional strategies and district priorities. The action was implemented with fidelity across all school sites.

5.05 Districtwide Banking of Minutes

Teachers used banked minutes for collaborative planning and lesson design. Collaboration occurred across grade levels, content areas, and vertically. The action effectively supported PLC structures.

5.06 New Teacher Institute

New teachers participated in summer and follow-up onboarding sessions. Make-up sessions were offered for late hires. Implementation was strong, with 56 out of 60 new teachers remaining. The model will continue with minor adjustments based on feedback.

5.07 Institute for New Administrators

New site administrators participated in onboarding and networking sessions. Feedback was positive, and the district may explore extending the support through the full year in the future.

5.08 Professional Collaboratives

Role-alike and content-based collaborative groups met to share best practices and support professional learning. Implementation was consistent and helped build instructional coherence.

5.09 Collaboration: Mathematics

Math teachers across grade levels and programs participated in collaboration sessions focused on standards-based planning. The action supported vertical alignment and shared strategies.

5.10 Collaboration: TK and Kindergarten

Early learning educators collaborated on foundational instructional strategies. The action supported alignment in early literacy and numeracy and was implemented successfully.

5.11 Collaboration: Biliteracy

Biliteracy teachers engaged in planning, resource development, and best practice sharing. The collaboration supported program consistency across schools.

5.12 Collaboration: Middle School

Middle school teachers collaborated both within and across grade levels and content areas. Release time and extended hours enabled this work, which was implemented as intended.

5.13 Collaboration: Implementation of State Standards and Frameworks

Teachers were provided time to align lessons and units with California State Standards and frameworks. The action supported deeper instructional alignment and was fully implemented.

5.14 Employee Onboarding (Classified)

Classified onboarding sessions were offered monthly. While implementation was consistent, attendance was inconsistent despite compensation. Plans for improved participation are under consideration.

5.15 Educational Services: Management and Support Staff

District leaders participated in professional development aligned to their roles. The action was fully implemented and aligned to strategic leadership development goals.

5.16 Manager of Equity, Family, and Community Engagement

This leadership position continued to support equity-centered initiatives. The action was implemented successfully, with evidence of positive impact in Panorama survey results.

5.17 Director of Pupil Services

Oversight of student support systems and services was provided as planned. The role supported alignment of programs and student-centered systems.

5.18 Counselors

Counselors continued to implement SEL, academic advising, and support services. The action was effective and supported districtwide wellness goals.

5.19 District Family and Community Liaison

The liaison supported consistent outreach and engagement strategies for families across the district. The action was implemented as intended.

5.20 Outreach Specialists

Outreach Specialists provided family engagement support at school sites. They served as connectors between home and school and fulfilled their roles effectively.

5.21 Mental Health Clinician

The clinician provided services aligned to student mental health and wellness. The action was implemented fully and contributed to student support systems.

5.22 Healthy Start Social Workers

Social workers supported students and families through wellness referrals and partnerships. This action was aligned with the district's tiered support framework.

5.23 Health Assistants and/or LVNs

Health staff supported student medical needs and compliance with health protocols. The action was implemented across all sites without issue.

5.24 Campus Assistants/Supervisors

Campus assistants supported school safety, supervision, and positive climate. The action was effective and contributed to safe learning environments.

5.25 Recruitment, Selection, and Retention of Human Capital

The district experienced a higher-than-usual number of new hires, requiring additional onboarding resources. While the budget was initially underestimated, most new staff were successfully onboarded. The action was effective in maintaining staffing continuity.

5.26 Recruitment: Classified Positions

Classified HR successfully filled newly created positions and reduced vacancy rates. Fewer agency hires were needed, resulting in lower-than-budgeted expenditures. The action was effective in strengthening classified staffing.

5.27 Transitional Kindergarten Paraeducators

TK paraeducators were placed and supported classroom learning. The action was fully implemented and aligned with early learning program goals.

5.28 Kindergarten Paraeducators

Kindergarten classrooms were supported by paraeducators as planned. Implementation was consistent with expectations and contributed to instructional support.

5.29 General Education Paraeducators

General education paraeducators were deployed to support instruction across K–8 settings. This action helped meet instructional and intervention needs and was implemented with fidelity.

5.30 Opportunity Program Paraeducators

Paraeducators in the Opportunity Program supported students with specialized needs. The action was carried out successfully, supporting access to interventions and supervision.

5.31 District Nurses

Nurses supported student health, compliance, and emergency response. The action was implemented across all sites with no reported issues.

5.32 Communication Platforms

Systems for internal and external communication were maintained effectively. The action supported timely and accessible communication for families and staff.

5.33 Internal Communication Systems

Internal tools and systems for staff communication were maintained. This action supported coordination across departments and school sites.

5.34 Communications from Central Office

Messaging from district leadership to families and employees was consistent and timely. The action was implemented as planned.

5.35 Curriculum Council

The Curriculum Council provided guidance on instructional decisions and alignment. The action was successfully implemented and supported curriculum planning.

5.36 Middle School Grading and Policies

The Middle School Task Force developed new participation criteria for promotion based on feedback from stakeholders. Work will continue in 2025–2026 to address broader systems and alignment across sites.

5.37 Required Accountability Templates

State and federal templates were completed and submitted. The action ensured compliance and was implemented without variation.

5.38 Practi-Cal Medical Billing

Medical billing services were maintained as planned. The action supported Medicaid reimbursement compliance and was effectively implemented.

5.39 Student Technology Access and Annual Refresh

Student technology devices were refreshed and redistributed. The action ensured equitable access to digital tools for learning and was carried out successfully.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Most actions under Goal 5 were implemented as planned, with estimated actual expenditures aligning closely with budgeted amounts. These actions supported the district's efforts to strengthen operational systems, instructional alignment, staffing, and leadership development. However, several actions demonstrated material differences between projected and actual expenditures due to implementation timing, vacancy rates, or adjusted program scope.

One notable variance occurred in Action 5.25 – Recruitment, Selection, and Retention of Human Capital. The district experienced a higher-than-anticipated number of new hires, resulting in expanded onboarding needs. While implementation was effective, actual expenditures slightly exceeded initial estimates due to the increased volume of staff requiring support. In contrast, Action 5.26 – Recruitment: Classified Positions came in under budget, as more classified positions were filled internally and the need for long-term contracted staff declined. Unspent funds from this action were reallocated to other actions within the same goal to support overall implementation and ensure continuity of services.

A group of actions related to paraeducator support, Actions 5.27 through 5.30, were fully implemented, but in some cases, staffing adjustments during the year resulted in lower expenditures than originally budgeted. These actions still met their service delivery goals, and paraeducators were effectively deployed to support transitional kindergarten, kindergarten, general education, and Opportunity Programs. The percentage of improved services remained aligned with expectations despite slightly lower costs.

Action 5.14 – Classified Employee Onboarding also showed a notable difference, as attendance at monthly onboarding sessions was lower than anticipated, even with compensation and release time provided. As a result, actual expenditures were below budget, and the estimated percentage of improved services was reduced. The district is exploring alternative delivery models to increase participation and engagement among new classified staff. Unused funds were reallocated to other actions within the same goal to support overall implementation and maintain service continuity.

Across several staffing-related actions—including health assistants (5.23), counselors (5.18), and outreach specialists (5.20)—implementation was consistent with budget plans, and the full scope of services was delivered. However, variations in personnel start dates or short-term vacancies in a few roles contributed to minor underspending in isolated cases.

Overall, Goal 5 actions were implemented with high fidelity, and in most cases, services were delivered as intended. Where budget differences occurred, they were tied to staffing fluctuations, service participation levels, or more efficient resource use. The district will refine future projections and continue monitoring staffing and service delivery data to ensure alignment between planned and actual expenditures while sustaining high-quality support for students, staff, and families.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Goal 5 actions were broadly effective in advancing the district's efforts to build strong systems, structures, and leadership capacity in support of high-quality teaching and learning. The district successfully implemented a comprehensive set of initiatives that supported recruitment and retention, professional collaboration, instructional alignment, operational coherence, and student wellness services.

Actions supporting instructional collaboration and professional learning, including districtwide professional development days (Action 5.04), PLC collaboration using banked minutes (Action 5.05), and educator collaboratives (Actions 5.08–5.13), were implemented with fidelity. These structures contributed to improved planning, standards alignment, and shared instructional practices across all grade spans and programs.

The New Teacher Institute (Action 5.06) and New Administrator Onboarding (Action 5.07) were effective in orienting and supporting new staff, and retention among new teachers remained high. The district also maintained strong support for instructional leadership development through Educational Services management training (Action 5.15) and role-alike learning opportunities. Feedback from participants was positive, and continuity will be maintained with refinements based on input.

Actions focused on staff recruitment and retention (Actions 5.25–5.26) were largely successful. Although the district experienced a higher-than-normal number of vacancies, it responded proactively to fill positions and onboard new staff. Most new hires received orientation and were placed early in the year. Classified recruitment also improved, with vacancy rates declining and less reliance on contracted staffing.

The district continued to provide comprehensive health, mental health, and safety supports through a network of counselors (Action 5.18), social workers (Action 5.22), health assistants and nurses (Actions 5.23, 5.31), campus supervisors (Action 5.24), and a dedicated mental health clinician (Action 5.21). These services contributed to safer, more supportive school environments and were fully implemented as planned.

Technology access (Action 5.39) was maintained through annual device refreshes and distribution, ensuring students had consistent access to digital learning tools. Additionally, internal and external communication systems (Actions 5.32–5.34) were effectively used to promote transparency and connection among schools, families, and district leadership.

While most actions were effective, Action 5.14 – Classified Employee Onboarding had lower-than-anticipated attendance. Despite offering compensation and scheduling flexibility, participation was inconsistent. The district is exploring new delivery models to improve engagement with classified staff during onboarding.

Similarly, Action 5.36 – Middle School Grading and Policies made progress through task force meetings and stakeholder feedback but remains in development. Initial updates to promotion criteria were implemented, and additional work will continue into the 2025–2026 school year to ensure full alignment and clarity across middle school sites.

Overall, Goal 5 actions were successful in strengthening district systems and sustaining the conditions necessary for academic improvement, professional growth, and operational excellence. Ongoing adjustments based on reflection and feedback will support even greater effectiveness moving forward.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Following a comprehensive review of Goal 5 implementation during the 2024–2025 school year, the district identified key strengths and areas for growth in building the systems, structures, and leadership capacity necessary to support instructional coherence, staff development, and student wellness. While the goal statement, metrics, and target outcomes will remain unchanged, select actions will be refined to improve alignment, participation, and effectiveness.

All actions from the 2024–2025 LCAP will roll over into the 2025–2026 LCAP, maintaining the district’s strong commitment to ensuring that operational systems, professional learning structures, and leadership initiatives continue to support equitable student outcomes.

One area of refinement involves Action 5.14 – Classified Employee Onboarding, which showed lower-than-expected participation despite offering compensation and release time. In response, the district will explore more flexible and responsive onboarding models, such as hybrid or asynchronous options, department-level orientations, and direct follow-up with new hires to ensure early engagement and clarity around district expectations and support systems.

Additionally, Action 5.07 – Institute for New Administrators will be reviewed for expansion. Based on positive feedback from participants, the district is considering converting the initial onboarding series into a yearlong learning experience that includes individualized coaching, leadership team collaboration, and extended PD aligned to the California Professional Standards for Educational Leaders (CPSEL).

After the initial adoption of the 2024–2025 LCAP, Action 5.36 – Refine Middle School Systems was added to encompass the work underway at Chávez School and Lopez Academy in partnership with California Education Partners. This action also initiated a cross-role task force to review current practices and update promotion criteria centered on student participation and engagement. While meaningful progress was made, the district recognized the need for continued efforts to align grading practices, ensure clarity and consistency, and build systems that better support student success. As a result, Action 5.36 will continue into the 2025–2026 LCAP.

The district will also review paraeducator assignments (Actions 5.27–5.30) to ensure they remain responsive to evolving student needs in transitional kindergarten, kindergarten, general education, and the Opportunity Program. Adjustments will focus on aligning paraeducator schedules with instructional priorities such as early literacy, behavior supports, and small group instruction.

In the area of staff recruitment and retention (Actions 5.25–5.26), the district plans to expand strategies that strengthen employee connection and retention, including mentorship, recognition, and pathways for growth, particularly in response to high hiring volume and new staff integration.

Informed by reflections and input from site leaders, department teams, classified and certificated staff, and bargaining units, the district will introduce Action 5.40 – Staff to Provide General Education Behavior Support as part of Goal 5 in the 2025–2026 LCAP. This action is designed to expand school-based capacity for fostering safe, inclusive, and well-managed learning environments.

It responds to consistent feedback across schools, highlighting the need for additional support personnel to proactively manage student behavior and minimize classroom disruptions. Paraeducators trained in behavior de-escalation strategies will be deployed to assist with

implementing behavior intervention plans, supporting social-emotional learning, and reinforcing schoolwide expectations. Their work will complement existing frameworks such as PBIS and restorative practices while enhancing adult presence and responsiveness across campus settings.

Action 5.40 reflects the district’s commitment to building a coherent and sustainable infrastructure that supports both student well-being and the operational effectiveness of school sites, core priorities under Goal 5: Transformational Leadership and Infrastructure.

The explanation for why the LEA developed this goal has been updated from the 2024–25 LCAP to more clearly articulate the rationale.

A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
5.1	Oxnard Empowers - Implementation of Strategic Plan	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The aim of this initiative is to implement the district's vision-focused and action-oriented strategic plan. This plan articulates a compelling vision for the future we envision for our district and community, clearly outlining how we will engage all Oxnard School District's unduplicated student groups in high-level learning opportunities that prepare them for success in a global 21st-century environment. This action supports the academic achievement of unduplicated student groups by implementing a strategic plan that provides equitable resources and high-level learning opportunities, preparing them for success in a global 21st-century environment. This action will be monitored through the CA Dashboard Metrics (SP 5.1.1).	\$112,300.00	Yes

Action #	Title	Description	Total Funds	Contributing
5.2	Board of Education	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Recognizing the critical role of the Board of Education in shaping the direction and policies of the district, this action is designed to provide board members with opportunities for ongoing learning and skill enhancement. The professional learning activities for the Board of Education encompass a diverse range of topics relevant to their responsibilities and governance roles, including legal and ethical responsibilities, effective governance practices, educational policy and leadership, fiscal management and accountability, and equity, diversity, and inclusion. By engaging in continuous professional learning, Board of Education members are better equipped to fulfill their governance duties effectively, make informed decisions, and advocate for the needs of unduplicated student groups, staff, and the community. Ultimately, this action contributes to the overall effectiveness and success of the Oxnard School District in achieving its educational goals and priorities. This action will be monitored through the CA Dashboard Metrics (SP 5.2.2).</p>	\$158,288.17	No
5.3	Resources: Superintendent	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Acknowledging the pivotal role the</p>	\$565,941.49	No

Action #	Title	Description	Total Funds	Contributing
		<p>Superintendent plays in steering the district towards its goals and cultivating a culture of excellence, this action is designed to provide ongoing learning and skill enhancement opportunities. Encompassing a broad spectrum of topics crucial to leadership responsibilities. The professional learning activities for the Superintendent include educational leadership and vision, strategic planning and implementation, instructional leadership, organizational management and governance, and equity, diversity, and inclusion. By engaging in continuous professional learning, the Superintendent is empowered to lead with foresight, integrity, and efficacy, driving positive change and sustainable improvement within the Oxnard School District. Ultimately, this initiative is pivotal in advancing the district's educational mission and meeting the diverse needs of its unduplicated student groups, staff, and community. This action will be monitored through the CA Dashboard Metrics (SP 5.2.2).</p>		
5.4	Professional Learning: Three District Days	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Recognizing that interventions alone are insufficient, the district emphasizes the pivotal role of best-first instruction in improving outcomes for unduplicated student groups. To this end, the district will allocate three additional professional development days to staff. These days will focus on social and emotional programs and strategies, mathematics, literacy, lesson design, evidence-based instructional strategies, and district programs aligned with instruction. The intent of the district is to enhance services for unduplicated student groups by fostering teaching and learning centered on rigorous grade-level standards. This action will be monitored through the CA Dashboard Metrics (SP 5.2.2).</p>	\$1,796,991.11	Yes

Action #	Title	Description	Total Funds	Contributing
5.5	District Wide Banking of Minutes	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district firmly believes that prioritizing high-quality initial instruction will have the most significant impact on improving outcomes for unduplicated student groups. To achieve this goal, the district will implement Banking of Minutes districtwide. This entails 'banking' additional instructional minutes during the instructional week to create a common planning time for staff. Students will be dismissed one hour earlier on Wednesdays while maintaining the required instructional minutes mandated by the State of California. During this dedicated hour, staff will engage in focused collaborative instructional planning. This action will be monitored through the CA Dashboard Metrics (SP 5.2.3).	\$1,522,509.75	Yes
5.6	New Teacher Institute	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The New Teacher Institute offers essential information and resources to teachers new to the district, supporting them both in instruction and as employees. Specialized training is provided to Special Education and Biliteracy Teachers. The district will offer full days of training before the start of the school year and additional full days and	\$21,000.00	No

Action #	Title	Description	Total Funds	Contributing
		after-school sessions for follow-up throughout the school year. This action will be monitored through the CA Dashboard Metrics (5.2.2).		
5.7	Institute for New Administrators	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The implementation of the New Administrators Institute directly responds to this imperative. By providing new administrators with comprehensive information and resources, this initiative ensures that they are equipped to lead effectively and make informed decisions that positively impact student learning outcomes. Specialized training tailored to their roles, including sessions before the academic year begins and ongoing support throughout, not only supports administrators' professional growth but also fosters an environment conducive to academic success for all students. This action will be monitored through the CA Dashboard Metrics (5.2.2).	\$5,000.00	Yes
5.8	Professional Collaboratives	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district will establish a task force composed of practitioners to collaboratively assess and review the current district	\$0.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>programs and practices, ensuring alignment with standards-based instruction, assessment, curriculum, and professional development. These efforts will reflect the best practices and pedagogical principles outlined in the district's strategic plan. The ultimate goal is to support the development of OSD's Student Profile alongside the achievement of unduplicated student groups, mastery of standards, and college and career readiness as defined in OSD EMPOWERS. This action will be monitored through the CA Dashboard Metrics (SP 1.3.1).</p> <p>This action encompasses several initiatives under Goal 5 in the LCAP that promote staff collaboration in designing opportunities for students to demonstrate the Student Profile. The funding associated with Action 5.8 is integrated into and supports the implementation of these related initiatives.</p>		
5.9	Collaboration Opportunities: Mathematics	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action focuses on promoting collaboration among educators within the Mathematics domain, leveraging the practice of Thinking Classrooms. Through collaborative planning and discussion, teachers will enhance mathematics instruction and student learning outcomes. They'll share best practices, explore new instructional strategies, and collectively problem-solve challenges. The Thinking Classrooms Framework emphasizes student-centered learning, critical thinking, and problem-solving skills development. By fostering collaboration and leveraging the Thinking Classrooms framework, this action aims to empower educators to create enriching mathematics learning experiences that inspire curiosity, creativity, and a deep understanding among</p>	\$5,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		unduplicated student groups. This action will be monitored through the CA Dashboard Metrics (SP 5.2.3).		
5.10	Collaboration Opportunities: Transitional Kindergarten & Kindergarten Teachers	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Collaborative planning empowers teachers to address individual student needs more effectively, providing targeted support and differentiation to accommodate diverse learning styles and abilities. Additionally, fostering strong relationships between teachers benefits unduplicated student groups by instilling a sense of continuity and belonging, facilitating their transition into the next phase of their education. Ultimately, collaboration between teachers enriches the overall educational experience for unduplicated student groups, positioning them for academic and social success. This action will be monitored through the CA Dashboard Metrics (SP 5.2.3).	\$5,000.00	No
5.11	Collaboration Opportunities: Biliteracy	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The focus of this action is to provide teachers with opportunities to function as a Professional Learning Community.	\$5,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>Guided and supported by a Teacher on Special Assignment, the goal is to refine lesson design based on biliteracy units and grounded in the district's adopted biliteracy framework, embodying best practices and high-leverage strategies. Through this collaboration, teachers receive tailored guidance and support to effectively implement research-based approaches that foster bilingualism, biliteracy, and cultural competency among unduplicated student groups, aligning with our district's mission and vision outlined in the strategic plan. This action underscores our commitment to equity, excellence, and inclusivity, ensuring that all unduplicated student groups thrive in a multicultural and multilingual learning environment. This action will be monitored through the CA Dashboard Metrics (SP 5.2.3).</p>		
5.12	<p>Collaboration Opportunities: Middle School</p>	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Middle school collaboration provides an opportunity for teachers who teach the same content to come together, share best practices, and plan instruction based on the California frameworks and standards. Following a Professional Learning Community (PLC) model, this collaborative effort allows practitioners to learn from each other and work together toward the common goal of providing unduplicated student groups with effective instruction. This action will be monitored through the CA Dashboard Metrics (SP 5.2.3).</p>	\$5,000.00	Yes
5.13	<p>Collaboration Opportunities: Supporting the Implementation of</p>	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action</p>	\$5,000.00	No

Action #	Title	Description	Total Funds	Contributing
	State Standards and Frameworks	directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Through collaboration among practitioners, the district aims to ensure alignment of curriculum, instruction, and assessment with state-mandated standards. This action reinforces the district's commitment to providing unduplicated student groups with a rigorous and equitable learning experience that prepares them for success in college, career, and beyond, as outlined in the district's strategic plan and reflected in the district's student profile. This action will be monitored through the CA Dashboard Metrics (SP 5.2.3).		
5.14	Employee Onboarding	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action aims to ensure that new hires to the district receive comprehensive guidance on district policies and procedures, fostering a supportive and cohesive work environment. By equipping staff with clear expectations and resources, the district aims to enhance its effectiveness in supporting student success. This commitment to structured onboarding will ultimately strengthen the district's ability to meet the diverse needs of unduplicated student groups, contributing significantly to their academic growth and achievement. This action will be monitored through the CA Dashboard Metrics (SP 5.4.4).	\$5,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
5.15	Educational Services: Management and Support Staff	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. To advance the objectives and aspirations of the District, it is imperative to strengthen the Educational Services Department with proficient Central Office Staff. These professionals will collaborate closely with school leaders, teachers, and stakeholders to ensure alignment with district goals and standards. Their expertise will not only support current initiatives but also pave the way for innovative approaches to teaching and learning. Enhancing the Educational Services Department with skilled Central Office Staff is crucial for providing the necessary support and expertise to foster innovative teaching approaches, thereby improving the academic performance of unduplicated student groups. This action will be monitored through the CA Dashboard Metrics (SP 5.4.1).</p>	\$2,103,909.46	No
5.16	Manager of Equity, Family and Community	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The Manager of Equity and Community works diligently to implement the EL Master Plan, ensuring that policies and practices are aligned with the goal of providing equitable education opportunities. By actively engaging families, the Manager helps to build</p>	\$214,361.95	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>trust and create a supportive network that encourages parental involvement in their children's education. Moreover, the Manager collaborates with community organizations to provide resources and services that aid in the academic and socio-emotional development of students. Additionally, the Manager works with various parent groups, providing them with educational opportunities and creating spaces to express their voices and opportunities for their cultures and languages to be celebrated. Through these multifaceted efforts, the Manager of Equity and Community helps to create an inclusive environment where English language learners and other unduplicated student groups can thrive, ultimately leading to improved academic outcomes and closing achievement gaps. This action will be monitored through the CA Dashboard Metrics (SP 5.4.1).</p>		
5.17	Director of Pupil Services	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This administrative role encompasses a range of responsibilities aimed at promoting the holistic well-being and academic success of all unduplicated student groups. The Director oversees various pupil service programs, including counseling, health services, attendance, and student support initiatives. They work collaboratively with school administrators, educators, and community partners to develop and implement policies, programs, and interventions that address the diverse needs of unduplicated student groups. By providing leadership, guidance, and resources, the Director of Pupil Services ensures that unduplicated student groups receive equitable access to educational opportunities and support services. This action underscores the district's commitment to fostering a nurturing and inclusive learning environment where every student has the opportunity to thrive academically, socially, and</p>	\$385,777.64	Yes

Action #	Title	Description	Total Funds	Contributing
		emotionally. This action will be monitored through the CA Dashboard Metrics (SP 5.4.1).		
5.18	Counselors	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action reflects a commitment to holistic student support and well-being. Counselors play a multifaceted role in the educational ecosystem, providing essential guidance and assistance to unduplicated student groups across various domains of their lives. From academic counseling to social-emotional support, these professionals offer personalized assistance to address the diverse needs of unduplicated student groups, fostering a nurturing and inclusive learning environment. By addressing the socio-emotional needs of students, counselors contribute to a positive school climate, which has been shown to correlate with increased academic achievement. Thus, this action not only supports student well-being but also contributes to improved academic outcomes, ultimately fostering a thriving educational community. This action will be monitored through the CA Dashboard Metrics (SP 5.4.1).</p>	\$4,260,145.26	Yes
5.19	District Family and Community Liaison	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and</p>	\$143,437.57	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>community engagement, and mental health services, while benefiting all students within the district. The district employs a District Family and Community Liaison to support families of students most at risk. The Community Liaison is based in the Family Resource Center, which operates during the workday and provides support to families. One aspect of their role is to ensure that students identified as homeless or foster youth receive additional support and services. Moreover, the Family Resource Center offers parents opportunities to participate in professional learning across various areas, thereby enhancing their ability to support their children academically. By providing support and resources to families, this action helps create a more conducive learning environment for unduplicated student groups, ultimately contributing to improved academic success. This action will be monitored through the CA Dashboard Metrics (SP 5.4.1).</p>		
5.20	Outreach Specialists	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Every school within the district benefits from the presence of an Outreach Specialist who collaborates closely with the Manager of Equity and Community Engagement and the Community Liaison. This vital role serves as a bridge between the school and the wider community, ensuring that families and stakeholders receive tailored support and resources. The Outreach Specialist works proactively to address the unique needs of each school community, facilitating communication, engagement, and collaboration between families, educators, and community partners. By fostering strong relationships and leveraging community resources, the outreach consultant enhances the school's ability to meet the diverse needs of its unduplicated student groups and families effectively, thereby contributing to improved academic</p>	\$2,155,653.12	Yes

Action #	Title	Description	Total Funds	Contributing
		achievement across the district. This action will be monitored through the CA Dashboard Metrics (SP 5.4.1).		
5.21	Mental Health Clinician	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The implementation of a district Therapeutic Counselor is a proactive step in addressing the intensive emotional and mental health needs of students. This licensed Marriage and Family Therapist (LMFT) offers specialized counseling services tailored to support students with complex emotional challenges. Working in collaboration with school staff and families, the Therapeutic Counselor provides targeted interventions and support to help students navigate and overcome obstacles that may impact their academic and personal well-being. This action not only supports students in accessing the resources they need but also fosters a nurturing and supportive school environment conducive to academic success and personal growth. This action will be monitored through the CA Dashboard Metrics (5.4.1).	\$695,363.06	No
5.22	Healthy Start Social Workers	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all	\$280,000.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>students within the district. The district collaborates with the County to deploy social workers at four school sites, offering vital support to unduplicated student groups and families. These social workers engage in collaborative efforts with administrators, counselors, ORCs, and Family Liaisons, providing comprehensive assistance to families within their home school and surrounding schools. This action is crucial for the academic achievement of unduplicated student groups, as it provides vital support and comprehensive assistance to families, addressing resource inequities. This action will be monitored through the CA Dashboard Metrics (SP 5.4.1).</p>		
5.23	Health Assistants and/or Health Care Technicians (LVNs)	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The deployment of health assistants (LVNs) is particularly beneficial for low-income students, students experiencing homelessness, and foster youth who often lack resources and may miss school due to health and welfare factors. These skilled professionals, Licensed Vocational Nurses (LVNs), play a critical role in providing essential health care services to students across various school settings. Working collaboratively with school nurses and other healthcare providers, the health assistants and health technicians (LVNs) deliver a wide range of health services, including basic medical care, medication administration, first aid, and health education. Their presence ensures a prompt and efficient response to student health needs, thereby contributing to a safe and supportive learning environment for all students. This action will be monitored through the CA Dashboard Metrics (SP 5.4.1).</p>	\$1,372,570.13	Yes

Action #	Title	Description	Total Funds	Contributing
5.24	Campus Assistants/Supervisors	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Campus assistants or supervisors play a vital role in ensuring the safety and well-being of students during crucial times of the school day, such as lunch, recess, and before/after school. Their presence helps maintain order and prevent potential conflicts or accidents in areas where students gather in large numbers, such as the playground or cafeteria. By actively supervising these areas, campus assistants can intervene quickly if any issues arise, ensuring a swift resolution and minimizing disruptions to the learning environment. Overall, the role of campus assistants is crucial in promoting a safe, supportive, and nurturing school environment where unduplicated student groups can thrive both academically and emotionally. This action will be monitored through the CA Dashboard Metrics (SP 5.4.1).</p>	\$4,833,352.50	Yes
5.25	Recruitment, Selection and Retention of Human Capital	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The Oxnard School District is confident in its ability to fulfill its mission of providing a culturally diverse education in a safe, healthy, and supportive environment, preparing unduplicated student groups for college and career opportunities. This objective is pursued</p>	\$488,328.34	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>through several key actions. Firstly, the district focuses on recruiting and retaining exceptional individuals who contribute to the educational community. Secondly, strategic efforts are implemented in the areas of recruitment, selection, retention, and operations to ensure efficiency and effectiveness in human resource management. Finally, the district maintains labor relations with three associations, fostering collaboration and cooperation to support the district's goals and objectives. The Oxnard School District's focus on recruiting and retaining exceptional staff, along with strategic human resource management and strong labor relations, is crucial for the academic achievement of unduplicated student groups by ensuring a culturally diverse, safe, and supportive educational environment that prepares them for college and career opportunities. This action will be monitored through the CA Dashboard Metrics (SP 5.4.2).</p>		
5.26	Recruitment: Classified Positions	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district recognizes the critical role that classified staff play in supporting the overall functioning and success of our schools. With this understanding, the district is committed to recruiting highly qualified and dedicated individuals to fill classified positions across various departments and roles within the district. Through targeted recruitment efforts, including job fairs, advertising, and partnerships with community organizations, the district actively seeks out candidates who possess the skills, experience, and commitment to meet the diverse needs of the district's school community. This action will be monitored through the CA Dashboard Metrics (SP 5.4.2).</p>	\$146,980.58	Yes

Action #	Title	Description	Total Funds	Contributing
5.27	Transitional Kindergarten Paraeducators	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Assigning paraeducators to TK classrooms is essential to meet the state-required adult-to-child ratios. By adhering to these ratios, the district ensures that each child receives adequate supervision, support, and attention from qualified adults, which is crucial for their overall development. Additionally, meeting these ratios allows for the implementation of developmentally appropriate practices and individualized instruction, tailored to the unique needs of each child. Assigning appropriate numbers of paraeducators to TK classrooms not only fulfills regulatory requirements but also prioritizes the optimal learning and growth of young learners in the district. Assigning paraeducators to TK classrooms is essential for the academic achievement of unduplicated student groups, as it ensures compliance with state-required adult-to-child ratios, providing necessary supervision, support, and individualized instruction that addresses the unique needs of each child and promotes their overall development. This action will be monitored through the CA Dashboard Metrics (SP 5.4.7).</p>	\$1,504,828.68	Yes
5.28	Kindergarten Paraeducators	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all</p>	\$917,423.09	No

Action #	Title	Description	Total Funds	Contributing
		<p>students within the district. Paraeducators play a crucial support role in kindergarten classrooms, providing invaluable assistance to teachers and enhancing the overall learning experience for unduplicated student groups. Their responsibilities encompass a wide range of tasks aimed at promoting student success and creating a positive classroom environment. They may assist unduplicated student groups with completing assignments, practicing literacy and numeracy skills, and engaging in educational activities. Furthermore, paraeducators collaborate closely with teachers to implement instructional strategies, adapt materials to meet student needs and collect data on student progress. By serving as trusted allies and support systems in kindergarten classrooms, paraeducators contribute significantly to the overall success and well-being of unduplicated student groups, helping them thrive academically and socially. This action will be monitored through the CA Dashboard Metrics (SP 5.4.7).</p>		
5.29	General Education Paraeducators	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The action entails general education paraeducators supporting students with 504 plans when required. Paraeducators, trained to provide assistance in various educational settings, play a crucial role in ensuring that unduplicated student groups with diverse needs receive appropriate support within the general education environment. By serving as trusted allies and support systems in general education classrooms, paraeducators contribute significantly to the overall success and well-being of unduplicated student groups, helping them thrive academically and socially. This action will be monitored through the CA Dashboard Metrics (SP 5.4.7).</p>	\$467,812.38	Yes

Action #	Title	Description	Total Funds	Contributing
5.30	Opportunity Program Paraeducators	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Paraeducators, trained to provide assistance in various educational settings, play a crucial role in ensuring that unduplicated student groups with diverse needs receive appropriate support within the education environment. By serving as trusted allies and support systems in opportunity program classrooms, paraeducators contribute significantly to the overall success and well-being of unduplicated student groups, helping them thrive academically and socially. This action will be monitored through the CA Dashboard Metrics (SP 5.4.7).</p>	\$105,574.56	Yes
5.31	District Nurses	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. As an integral part of the district's infrastructure, the district employs district-based school nurses who provide essential support to schools as needed. These trained professionals play a crucial role in promoting health, safety, and equitable access to care throughout our district. They address a variety of health needs, ranging from minor ailments to chronic conditions, ensuring that every student receives</p>	\$1,014,156.51	Yes

Action #	Title	Description	Total Funds	Contributing
		appropriate care to facilitate academic success. This action will be monitored through the CA Dashboard Metrics (SP 5.4.7).		
5.32	Communication Platforms	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district aims to enhance communication channels with parents through various means, including the district's website, email, text, and phone calls with the goal of improving parental engagement. By improving communication, the district creates a supportive partnership between schools and families, which ultimately has a positive impact on academic achievement. This action will be monitored through the CA Dashboard Metrics (SP 5.5.1).	\$212,000.00	Yes
5.33	Internal Communication Systems	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Improving academic outcomes necessitates cohesive collaboration across all areas of the organization, with every member playing a vital role. Achieving a cohesive and efficient organization hinges on effective communication. Through effective communication, the district can establish and enhance relationships, and	\$5,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		articulate its shared purpose in enhancing services for unduplicated student groups and the community, ultimately leading to improved academic, social, and emotional achievement for unduplicated student groups. This action includes hiring a communications lead and it will be monitored through the CA Dashboard Metrics (SP 5.5.2).		
5.34	Communications from Central Office	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Improving academic outcomes necessitates cohesive collaboration across all areas of the organization, with every member playing a vital role. Achieving a cohesive and efficient organization hinges on effective communication. Through effective communication, the district can establish and enhance relationships, and articulate its shared purpose in enhancing services for unduplicated student groups and the community, ultimately leading to improved academic, social, and emotional achievement for unduplicated student groups. This action includes hiring a communications lead and it will be monitored through the CA Dashboard Metrics (SP 5.5.2).	\$125,000.00	Yes
5.35	Curriculum Council	The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and	\$4,281.23	No

Action #	Title	Description	Total Funds	Contributing
		<p>community engagement, and mental health services, while benefiting all students within the district. The Curriculum Council functions as an advisory group of educators who provide valuable insights and recommendations on curriculum-related matters within the district. This group, composed of administrators, teachers, and curriculum specialists, offers expertise and guidance to inform decision-making processes regarding curriculum development, implementation, and assessment. Through collaborative discussions and deliberations, the council evaluates curriculum materials, instructional resources, and teaching methodologies to ensure alignment with educational standards and objectives. The Curriculum Council's role as an advisory group is crucial for the academic achievement of unduplicated student groups, as it provides expert insights and recommendations on curriculum development, implementation, and assessment, ensuring that instructional resources and teaching methodologies align with educational standards and effectively address the needs of the district's diverse student population. This action will be monitored through the CA Dashboard Metrics (SP 5.5.10).</p>		
5.36	Refine Middle School Systems	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action focuses on developing and refining the structures, systems, and policies necessary to ensure that Oxnard School District middle schools are well-positioned to support the California State Priorities. Through a collaborative, cross-role task force and partnerships with external organizations such as California Education Partners, the district is reviewing current grading practices, promotion criteria, schedules, and student support models. The goal is to create aligned, equitable, and developmentally appropriate systems that improve academic success, engagement, and readiness for high college and</p>	\$5,000.00	No Yes

Action #	Title	Description	Total Funds	Contributing
		<p>career. By aligning grading policies, promotion criteria, and support structures across the district, this action promotes coherence and reduces variability in student experience and outcomes. This systemic approach is essential to ensuring that English learners, foster youth, and low-income students have equitable access to rigorous instruction, clear expectations, and the academic and social-emotional supports needed to thrive in middle school and beyond. This action will be monitored through the CA Dashboard Metrics (SP 5.2.2).</p>		
5.37	Required Accountability Templates	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Templates for required documents, including translations, such as the Local Control and Accountability Plan (LCAP), Single Plan for Student Achievement (SPSA), Comprehensive Support and Improvement Plan (CSSP), and School Accountability Report Card (SARC), will be maintained. By providing translated versions of essential documents, the district promotes equitable access to information for all families, including those whose primary language may not be English. Maintaining translated templates for these documents not only fosters transparency and accountability but also empowers families to play a more informed and active role in their children's educational journey, ultimately contributing to improved student achievement (SP 5.3).</p>	\$75,000.00	Yes
5.38	Practi-Cal Medical Billing	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action</p>	\$255,192.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. Practi-Cal provides the district support with Medi-Cal billing. Employees providing direct services to students enter Medi-Cal billing reports which are sent to Practi-Cal for review. Costs are recovered through this program. This action will be monitored through the CA Dashboard Metrics (SP 5.6.2).</p>		
5.39	Student Technology Access and Annual Refresh	<p>The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. The district will integrate technology teaching and learning across the curriculum, empowering every student in grades TK-8 with essential technological competencies to thrive in the modern world. Additionally, the district will uphold its commitment to equity by maintaining a dedicated department at the district level to oversee the implementation of the 1:1 device program in all TK-8th grade classrooms. The Technology Services Technicians will serve as invaluable resources, providing educational technology support to unduplicated student groups, staff, and families across all 21 school sites. This action ensures equitable access to essential technological competencies, fostering innovation, collaboration, and empowerment among all students in grades TK-8, thereby preparing them to thrive in the modern world. This action will be monitored through the CA Dashboard Metrics (SP 5.6.4).</p>	\$8,649,373.85	Yes

Action #	Title	Description	Total Funds	Contributing
5.40	Staff to Provide General Education Behavior Support	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district. This action provides targeted behavioral and social-emotional learning (SEL) support through trained behaviorists and paraeducators who work alongside classroom teachers and support staff to address the diverse needs of students. Behaviorists and Paraeducators will assist in implementing positive behavior interventions, reinforcing SEL competencies, and creating supportive learning environments that promote student well-being, self-regulation, and positive peer interactions. By providing consistent, proactive support during both instructional and non-instructional times, this action helps reduce behavioral disruptions, improve student engagement, and foster a safe, inclusive school climate. This action will be monitored through the CA Dashboard Metrics (SP 5.4.7).</p>	\$0.00	Yes

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2025-26]

Total Projected LCFF Supplemental and/or Concentration Grants	Projected Additional 15 percent LCFF Concentration Grant
\$57,219,217	\$7438902

Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
41.778%	0.000%	\$0.00	41.778%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

Required Descriptions

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
1.1	<p>Action: Academic Incentives and Recognitions</p> <p>Need: The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. This initiative directly addresses this data, aligning with state</p>	<p>Aligned with the district's strategic plan and reflective of its student profile, this action focuses on implementing incentives tailored for unduplicated student groups. It aims to motivate and encourage students by emphasizing the importance of continuing their career and/or college paths, consistent with the district's strategic goal to foster a college-going culture and promote post-secondary education.</p>	<p>State Metrics and Assessments</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>priorities and addressing resource inequities, while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>		
1.5	<p>Action: Implementation and Expansion of Biliteracy</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>The development and refinement of coherent TK-8 multilingual pathways are crucial to the academic achievement of Emergent Multilingual Learners (EMLs). By implementing a structured biliteracy program, the district ensures that EMLs receive systematic and sustained instruction in both their native language and English. This approach not only supports language development but also enhances cognitive skills, cultural awareness, and self-esteem. Research shows that strong bilingual education programs can lead to improved academic performance, higher graduation rates, and better long-term educational outcomes for multilingual students.</p>	<p>State Metrics and Assessments English Language Proficiency State Assessment Reclassification Rates</p>
1.6	<p>Action: Expand Primary Language Classroom and Site Libraries</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing</p>	<p>Expanding the primary language libraries and instructional resources at school sites, classrooms, and homes is essential for promoting inclusivity and supporting diverse learners within the district. This action not only fosters a sense of belonging and validation among unduplicated student groups but also facilitates their academic success by ensuring that they can access learning materials in a variety of languages. This action plays a crucial role in creating equitable learning opportunities for all unduplicated student groups and fostering a</p>	<p>State Metrics and Assessments</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>supportive educational ecosystem where every learner can thrive.</p>	
<p>1.7</p>	<p>Action: Renaissance Software</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>The Renaissance Star Assessment Program is employed across the district as an assessment tool to identify unduplicated student groups for intervention placement and leveled instruction. In addition, another aspect of this program is its role as a local assessment tool to meet reclassification metrics for English Learners in Reading and Mathematics. Furthermore, the Accelerated Reader Program is utilized to bolster reading comprehension and fluency. The use of the myON program further enhances reading comprehension, accessed through 1:1 devices both at school and at home.</p>	<p>State Metrics and Assessments</p>
<p>1.8</p>	<p>Action: Learning Management System</p>	<p>The district's Learning Management System (LMS) serves as a versatile platform to facilitate online learning and manage educational resources</p>	<p>State Metrics and Assessments</p>

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	<p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>across all grade levels. It enables educators to create interactive lessons, share materials, and effectively communicate with unduplicated student groups and parents. The LMS allows educators to organize curriculum materials for various subjects and grade levels, deliver engaging content, assess student progress, and provide timely feedback. Additionally, the LMS provides parents with access to monitor student performance. This action will be monitored through state metrics and assessments.</p>	
1.9	<p>Action: Data Management Systems</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning</p>	<p>This action allows for the continuous monitoring of student achievement and informs instructional practices. The district will continue to utilize data management systems including Illuminate and Ellevation to monitor and track interventions for English language learners/Emergent Multilingual Learners and all unduplicated student groups to manage assessment data and create disaggregated reports. This action will accurately monitor student progress and inform instructional actions, including intervention and enrichment.</p>	State Metrics and Assessments

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	<p>with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>		
1.10	<p>Action: Portfolio Management System: Transitional Kindergarten</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district.</p>	<p>This action provides TK educators access to tools that enable accurate documentation of student progress across various domains. Teachers will input observational data and evidence of student learning, facilitating ongoing assessment and personalized instruction tailored to benchmarks. Student portfolios facilitate efficient communication with parents, offering real-time updates on their child's developmental milestones and academic achievements. This action enhances the accuracy and effectiveness of assessments, promotes data-driven decision-making, and supports holistic development among TK unduplicated student groups district-wide.</p>	<p>State Metrics and Assessments</p>

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	<p>Scope: LEA-wide</p>		
<p>1.11</p>	<p>Action: Implementation of Grade-Level Standards</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Ensuring the implementation of grade-level standards for unduplicated groups is vital for promoting equity and academic excellence within the district. Unduplicated groups, which include English learners, low-income students, and foster youth, often face systemic challenges that hinder their academic performance. By rigorously adhering to grade-level standards, the district ensures that these students receive a consistent, high-quality education that prepares them for future academic success and closes achievement gaps. Implementing these standards provides a clear framework for what students should know and be able to do at each grade level, enabling targeted instruction that meets their unique needs.</p>	<p>State Metrics and Assessments</p>
<p>1.12</p>	<p>Action: Alignment of State Standards and Local Assessments</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p>	<p>Ensuring the alignment of state standards and local assessments is vital for supporting unduplicated student groups, which include English learners, low-income students, and foster youth. This alignment guarantees that the curriculum taught in classrooms reflects state standards, providing a consistent and equitable framework for student learning and achievement. When local assessments accurately measure mastery of these standards, educators gain valuable insights into the progress of these students and can identify specific areas needing support. This allows for targeted interventions and data-driven instruction tailored to meet the unique</p>	<p>State Metrics and Assessments</p>

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	<p>Scope: LEA-wide</p>	<p>needs of unduplicated student groups. By holding all students to the same rigorous academic expectations, the district promotes equity and works to close achievement gaps.</p>	
<p>1.13</p>	<p>Action: Vertical and Horizontal Planning and Communication</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Creating authentic vertical and horizontal planning and communication from PreK-12 is essential for supporting the learning expectations of unduplicated student groups, including English learners, low-income students, and foster youth. Effective communication among educators at all levels ensures that instructional practices are aligned and that there is a shared understanding of academic expectations. This holistic approach not only fosters a supportive and inclusive learning environment but also enhances the ability of educators to provide targeted interventions and support. Ultimately, authentic vertical and horizontal planning and communication are crucial for ensuring that unduplicated student groups receive a high-quality, equitable education that enables them to meet or exceed academic standards at every stage of their educational journey.</p>	<p>State Metrics and Assessments</p>
<p>1.14</p>	<p>Action: Project Based Learning</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing</p>	<p>Project-based learning (PBL) is crucial for supporting unduplicated student groups by providing engaging, real-world learning experiences that promote critical thinking, collaboration, and problem-solving skills. PBL accommodates diverse learning styles, making education more accessible and meaningful for English learners, low-income students, and foster youth. It empowers students to take ownership of their learning and develop essential 21st-century skills. Integrating PBL into the curriculum ensures equitable opportunities for all students, supports</p>	<p>State Metrics and Assessments</p>

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	<p>resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>academic achievement, and prepares them for future success, aligning with the district's commitment to closing achievement gaps and promoting educational excellence.</p>	
<p>1.15</p>	<p>Action: Interdisciplinary Units</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Interdisciplinary units are essential for supporting the district's student profile. For unduplicated groups, interdisciplinary units offer opportunities to engage with content in meaningful ways, fostering critical thinking, creativity, and the ability to make connections across disciplines. This approach not only enhances academic achievement but also prepares students for future success by equipping them with the skills necessary to navigate a complex and interconnected world. By incorporating interdisciplinary units into the curriculum, the district ensures that all students receive a well-rounded education that addresses their unique needs and promotes equity in learning outcomes. Ultimately, this approach aligns with the district's commitment to providing high-quality, inclusive education for all students, regardless of their background or circumstances.</p>	<p>State Metrics and Assessments</p>
<p>1.16</p>	<p>Action: Universal Design for Learning</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing</p>	<p>Universal Design for Learning (UDL) plays a pivotal role in fostering academic achievement for unduplicated student groups within the district. This action ensures that instructional practices cater to the diverse needs and learning styles of all students. UDL promotes flexible and adaptable learning environments that remove barriers to learning, enabling every student to access the curriculum effectively. Through UDL strategies, educators can provide personalized support, offer multiple means of representation, engagement,</p>	<p>State Metrics and Assessments</p>

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	<p>resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>and expression, and foster a culture of inclusivity and belonging. By prioritizing UDL in the educational framework, the district not only enhances academic outcomes but also nurtures the development of essential skills crucial for lifelong success.</p>	
1.17	<p>Action: Implementation of Essential Pedagogical Principles</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>By integrating a holistic approach that encompasses recognizing and amplifying strengths, affirming identities, fostering belonging, building relationships, encouraging high performance, embracing diversity, and making education relevant, educators create an environment where unduplicated students can excel. This comprehensive approach ensures that students receive the support, encouragement, and resources they need to thrive academically, regardless of the challenges they may face. It empowers students to recognize their potential, engage critically, and take ownership of their learning journey, ultimately leading to greater academic success and equitable opportunities for all.</p>	State Metrics and Assessments
1.18	<p>Action: Implementation of the CA Frameworks</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing</p>	<p>Focusing specifically on unduplicated student groups, the implementation of the California Frameworks becomes even more crucial for enhancing their academic achievement. These frameworks offer a standardized yet flexible approach to education, ensuring that all students, regardless of background or circumstance, have access to high-quality instruction and resources.</p>	State Metrics and Assessments

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	<p>resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>		
<p>1.19</p>	<p>Action: Professional Learning Communities</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>The framework of professional learning communities (PLCs) significantly supports the academic achievement of unduplicated student groups due to its collaborative nature and emphasis on data-driven decision-making. Within PLCs, educators collaborate to tailor instructional approaches and interventions to meet the diverse needs of all students, drawing upon a collective pool of expertise and experience. Additionally, PLCs foster a culture of continuous improvement among educators, leading to more impactful instruction and greater academic success for unduplicated student groups. PLCs serve as a catalyst for promoting student academic achievement by fostering collaboration, data-driven decision-making, and culturally responsive practices among educators, ultimately ensuring equitable opportunities for unduplicated students to succeed academically.</p>	<p>State Metrics and Assessments</p>
<p>1.20</p>	<p>Action: Developing Multilingualism</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data,</p>	<p>By implementing initiatives to promote multilingualism, the Oxnard School District aims to create an inclusive and supportive environment where all students have the opportunity to develop multilingualism, thereby enhancing their academic success and promoting cultural understanding and diversity.</p>	<p>State Metrics and Assessments</p>

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	<p>aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>		
1.21	<p>Action: Implementation of Oxnard "MAS"/Emergent Multilingual Master Plan</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>The implementation of Oxnard's "MAS"/Emergent Multilingual Master Plan will significantly support academic achievement for Emergent Multilingual Learners (EMLs) or English Learners (ELs) through several key strategies. Aligned with the CA EL Roadmap and the district's strategic plan, the MAS plan ensures that EMLs receive high-quality, standards-based instruction tailored to their unique linguistic and academic needs. Emphasizing data-driven approaches, the plan fosters an inclusive and supportive learning environment. Specific programs and resources designed to enhance language acquisition and literacy skills, such as dual-language immersion and sheltered instruction, are integral components of the plan. Active collaboration with families and communities further supports EMLs' education, engaging parents and guardians through workshops, resources, and regular communication. The implementation of Oxnard's "MAS"/Emergent Multilingual Master Plan aims to close achievement gaps, promote equity, and ensure that all Emergent Multilingual Learners or English Learners achieve their full academic potential.</p>	<p>Reclassification Rates English Learner Proficiency/ELPAC</p>
1.22	<p>Action: Implementation of Oxnard EMPOWERS/OSDs Master Plan</p>	<p>The implementation of the district's strategic plan, in alignment with the Local Control and Accountability Plan (LCAP), promotes academic</p>	<p>State Metrics and Assessments</p>

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	<p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>achievement for unduplicated students by focusing on five key goals: Student Academic Engagement & Achievement, Learning Environment & School Climate, Guidance & Support to Sites and District Departments, Family/Community Alliances for Student Success, and Transformational Leadership & Infrastructure. By providing high-quality, standards-based instruction, fostering an inclusive and supportive school climate, offering targeted resources and support, engaging families and communities, and building strong leadership and infrastructure, the district aims to close achievement gaps, promote equity, and ensure that all unduplicated students reach their full academic potential.</p>	
2.1	<p>Action: English Literacy Intervention: Lexia</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Through its adaptive technology and data-driven approach, Lexia identifies areas for improvement, allowing educators to deliver targeted instruction and interventions. By integrating Lexia into our MTSS framework, the district ensures that unduplicated student groups requiring additional support receive focused attention to enhance their English literacy skills.</p>	CA Dashboard: ELA
2.2	<p>Action: Spanish Literacy Intervention: iStation-District Licenses</p>	<p>Through its adaptive technology and data-driven approach, iStation identifies areas for improvement, allowing educators to deliver</p>	CA Dashboard: ELA

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	<p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>targeted instruction and interventions. By integrating iStation as a tool within the district's MTSS framework, the district ensures that unduplicated student groups requiring additional support receive focused attention to enhance their Spanish literacy skills.</p>	
2.3	<p>Action: Mathematics Intervention: IXL</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>IXL is an online educational platform with a particular focus on providing targeted math instruction and practice for unduplicated student groups. It offers personalized learning experiences designed to address the specific needs of unduplicated student groups who require additional support in mathematics. IXL helps teachers monitor student progress, identify math skill gaps, and provide differentiated instruction to support unduplicated student groups as part of Tier 2 interventions</p>	CA Dashboard: Mathematics
2.4	<p>Action: Mathematics Intervention: Math Labs</p>	<p>Math Labs provide targeted instruction and support to unduplicated student groups who require additional assistance to meet grade-level</p>	CA Dashboard: Mathematics

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	<p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>math standards. Math Labs incorporate ongoing progress monitoring and data analysis to inform instruction and track student growth over time. By integrating Math Labs into our Tier 2 intervention framework, we aim to accelerate student learning, close achievement gaps, and ensure that all unduplicated student groups have the foundational math skills necessary for future success in college, career, and life.</p>	
2.5	<p>Action: Interventions: Tier III and Special Education</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Specialized interventions and materials are meticulously designed to cater to unduplicated student groups in need of additional support.</p>	CA Dashboard Metrics
2.8	<p>Action: Social Emotional Development Supports: Panorama</p>	<p>Tiered social/emotional supports provide a comprehensive system that addresses the diverse needs of students, promotes positive mental health, and creates a supportive school</p>	Panorama Surveys

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<p>2.10</p>	<p>Action: Literacy Intervention Teachers</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Collaborating with classroom teachers, LIT teachers will support Tier 2 of the MTSS framework by identifying gaps in literacy among unduplicated student groups through assessments and delivering evidence-based Tier 2 interventions. Their approach to remediation and the materials they utilize is research-based and aligned with best practices.</p>	<p>CA Dashboard: Mathematics CA Dashboard: ELA CA Dashboard: Science</p>
<p>2.12</p>	<p>Action: Interventions: English Language Development</p> <p>Need:</p>	<p>Offering intervention opportunities to English Language Learners (ELLs) or Emergent Multilingual Learners (EMLs) is essential for their academic success and overall development. By</p>	<p>CA Dashboard: EL Progress</p>

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<p>2.13</p>	<p>Action: Universal Screening: Gifted and Talented</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities, and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>This action aims to ensure equitable access to gifted and talented programs for all unduplicated student groups. By implementing universal screening, the district will identify gifted students who may have been previously overlooked or underrepresented in gifted education programs. Additionally, early identification through screening will enable the district to provide appropriate educational opportunities and support from an early age, helping to prevent underachievement and ensure that gifted unduplicated student groups are challenged and engaged in their learning</p>	<p>CA Dashboard: Mathematics CA Dashboard: Science CA Dashboard: ELA</p>
<p>2.16</p>	<p>Action: Attendance Technicians</p> <p>Need:</p>	<p>Attendance Technicians will play a vital role in monitoring attendance, identifying patterns of absenteeism, and implementing strategies to address these issues proactively. By having dedicated staff members focused on attendance,</p>	<p>CA Dashboard: Chronic Absenteeism School Attendance Rate</p>

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<p>2.25</p>	<p>Action: Positive Behavior Supports (PBIS)</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district. The action supports the implementation of district-wide positive behavior interventions aimed at fostering a supportive and conducive learning environment for all unduplicated student groups.</p> <p>Scope: LEA-wide</p>	<p>Tier 2 behavior supports within the PBIS framework are crucial for addressing the needs of students who require additional support beyond universal interventions but who do not need intensive, individualized interventions. These supports help to prevent the escalation of behavioral challenges and provide targeted interventions to promote positive behavior and academic success.</p>	<p>CA Dashboard: Suspension Rate CA Dashboard: Chronic Absenteeism School Attendance Rate Middle School Dropout Rates Pupil Expulsion Rates</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
<p>2.26</p>	<p>Action: Safe Learning Environments</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>This action aims to cultivate a positive learning environment where students feel safe, supported, and empowered to reach their full potential</p>	<p>Panorama Survey</p>
<p>2.27</p>	<p>Action: School Resource Officers</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>By prioritizing positive relationships and emphasizing effort, persistence, and engagement, the district's SROs contribute to a conducive learning environment where unduplicated student groups can thrive academically and socially. Through their proactive approach and commitment to building positive relationships, SROs play a vital role in establishing an inclusive and supportive school climate that prioritizes the holistic development of every student. This action aims to cultivate a positive learning environment where students feel safe, supported, and empowered to reach their full potential</p>	<p>Panorama Survey</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
<p>2.29</p>	<p>Action: Student Assemblies: Social Media and Positive Interactions</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>With this action, the district not only enhances physical security measures but also fosters a supportive environment where everyone feels valued and empowered to thrive academically, socially, and emotionally. This action reflects an ongoing dedication to creating inclusive and nurturing school environments that prioritize the well-being and success of all members of the school community.</p>	<p>Panorama Survey</p>
<p>2.30</p>	<p>Action: Transportation for General Education, Homeless and Foster Youth</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope:</p>	<p>Transportation facilitates access to enrichment programs, extracurricular activities, and support services crucial for their holistic development. These programs offer opportunities for socialization, academic support, and emotional well-being. Overall, providing transportation ensures equal opportunities for education, support, and enrichment activities, empowering unduplicated student groups to thrive academically and socially despite their housing instability or foster placement.</p>	<p>CA Dashboard: Chronic Absenteeism School Attendance Rate Middle School Dropout Rates</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	LEA-wide		
2.31	<p>Action: Materials and Supplies for Youth Experiencing Homelessness/ McKinney-Vento</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	Through partnerships with local food banks and community organizations, the program will provide eligible McKinney-Vento youth with backpacks containing non-perishable food items to supplement their nutritional needs over weekends and breaks. By providing tangible support to unduplicated student groups, the program aims to enhance their overall well-being and academic success.	Panorama Survey
2.34	<p>Action: Facilities/Deferred Maintenance</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope:</p>	By maintaining 21st-century schools with modern facilities and resources, the Oxnard School District ensures that unduplicated student groups have access to the tools and spaces necessary for effective teaching and learning.	CA Dashboard Metrics Panoramy Survey

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	LEA-wide		
2.38	<p>Action: Gifted and Talented Education (GATE)</p> <p>Need: The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district.</p> <p>Scope:</p>	This action will support the allocation of resources necessary to effectively implement the district's established GATE (Gifted and Talented Education) program, including within-school cluster models, to ensure the needs of all GATE-identified students are met, particularly those who are dually identified as members of unduplicated student groups.	CA Dashboard Metrics Panorama Survey
3.1	<p>Action: Developing Human Capital: PD for Strategic Plan Recommendations</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include</p>	This action ensures that all staff members receive the necessary training and support to effectively execute the strategies outlined in the plan. By providing targeted professional development opportunities, the district can empower its employees with the knowledge and skills needed to address the diverse needs of unduplicated student groups and communities. Additionally,	Panorama: Staff Survey Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>such training fosters a culture of continuous improvement and innovation, ultimately leading to improved student outcomes</p>	
3.2	<p>Action: Teachers on Special Assignment/Content Specialists</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Teachers on Special Assignment (TOSAs) collaborate closely with teachers, offering personalized guidance, sharing best practices, and facilitating professional development initiatives. Additionally, Content Specialists provide specialized expertise in specific subject areas, offering tailored resources and guidance to educators seeking to deepen student learning experiences. Through their coaching and support, TOSAs/Content Specialists empower classroom teachers to implement evidence-based strategies, personalize instruction, and meet the diverse needs of all learners</p>	<p>Panorama: Staff Survey Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students Physical Fitness Test</p>
3.3	<p>Action: Professional Learning: Implementation of State Standards</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90</p>	<p>Through this holistic approach, the initiative aims to empower practitioners with the knowledge and skills necessary for successful state standards implementation, ultimately enriching the learning experiences of all unduplicated student groups within the district.</p>	<p>Panorama: Staff Survey Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students Physical Fitness Test</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>		
3.4	<p>Action: Professional Learning: Central Management</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>By investing in professional development and fostering connections with other professionals, Central Office Management personnel will be better equipped to address the complex challenges and responsibilities inherent in their roles, ultimately leading to more efficient and effective district operations that directly impact student outcomes and experiences</p>	<p>Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students Physical Fitness Test</p>
3.6	<p>Action: Professional Learning for Teachers on Special Assignment (TOSAs) and Content Specialists</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90</p>	<p>TOSAs and instructional specialists coach and support classroom teachers in best practices, equipping them with the tools and strategies needed to effectively teach unduplicated student groups. This advanced skill and knowledge enable TOSAs and instructional specialists to guide and assist teachers in delivering high-quality,</p>	<p>Panorama: Staff Survey Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students Physical Fitness Test</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>differentiated instruction. By fostering collaboration and sharing best practices, professional development ensures a cohesive and supportive learning environment, ultimately leading to improved academic performance and the closing of achievement gaps for unduplicated student groups.</p>	
<p>3.8</p>	<p>Action: Professional Learning for Teachers: Biliteracy</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Providing professional development supports the academic achievement of unduplicated student groups by equipping educators with the skills and knowledge needed to effectively implement the district's biliteracy framework, thereby addressing resource inequities and enhancing instructional practices.</p>	<p>Panorama: Staff Survey STAR 360 Spanish Pathway Towards Biliteracy Percentage of Eligible Students</p>
<p>3.9</p>	<p>Action: Professional Learning: Mathematics</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include</p>	<p>Offering training on state standards implementation will effectively meet the needs of unduplicated student groups by ensuring access to quality instruction. Effective initial teaching is crucial for learning state standards, fostering a culture of continuous improvement and innovation, ultimately leading to improved student outcomes.</p>	<p>Panorama: Staff Survey STAR 360 Mathematics</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>		
3.12	<p>Action: Professional Learning: Health Education</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Providing comprehensive health education, including Human Growth and Development, equips unduplicated student groups with the information and skills necessary for informed decision-making about their well-being, thereby addressing resource inequities, supporting their overall development, and positively impacting their academic achievement.</p>	Panorama: Staff Survey
3.14	<p>Action: Professional Learning: Gifted and Talented Education</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include</p>	<p>This action highlights the imperative of fostering the potential of all unduplicated student groups, including those with exceptional abilities. Through targeted training and development, educators will enhance their capacity to identify and effectively serve gifted learners, particularly unduplicated student groups</p>	Panorama: Staff Survey Local Indicator Metrics STAR 360 Assessments

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope:</p>		
<p>3.15</p>	<p>Action: Training and Professional Learning: STAR/myOn</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>This action aims to equip teachers with the necessary skills and knowledge to leverage the diverse features and resources offered by STAR/myON thereby enhancing student engagement and academic growth</p>	<p>Panorama: Staff Survey Local Indicator Metrics STAR 360 Assessments</p>
<p>3.19</p>	<p>Action: Professional Learning: Restorative Practices</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student</p>	<p>By prioritizing professional development and resources to bolster restorative practices district-wide, the district aims to create a more inclusive and supportive learning environment for all students. Recognizing the correlation between a positive school climate and academic achievement, these efforts emphasize the crucial</p>	<p>Panorama: Staff Survey Panorama: Student Survey Local Indicator Metrics</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>role of equitable disciplinary practices in fostering student success.</p>	
<p>3.20</p>	<p>Action: Professional Learning: Counselors</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>By equipping school counselors with the necessary skills and knowledge, the district ensures it can effectively advocate for and implement strategies that enhance the academic success and emotional well-being of unduplicated student groups. This comprehensive support system ultimately contributes to closing achievement gaps and ensuring equitable access to educational opportunities for all students.</p>	<p>Panorama: Staff Survey Panorama: Student Survey Local Indicator Metrics</p>
<p>3.21</p>	<p>Action: Professional Learning and Wellness for Staff</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments.</p>	<p>The Professional Growth for OSSA members, including nurses, counselors, speech pathologists, program specialists, behaviorists, and psychologists, plays a pivotal role in this effort. This action primarily targets meeting the needs of unduplicated student groups and all students alike, acknowledging the necessity of comprehensive support across all demographics for effective implementation.</p>	<p>Panorama: Staff Survey Panorama: Student Survey Local Indicator Metrics</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>		
<p>3.22</p>	<p>Action: Professional Learning for Outreach Consultants (ORCs)</p> <p>Need: The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>This action is essential for Outreach Consultants (ORCs) who serve as crucial liaisons between the school district and its families, particularly for unduplicated student groups such as English learners, students from low-income families, and foster youth. By focusing on culturally proficient practices, enhancing family engagement strategies, and aligning their efforts with the district's strategic plan, professional development ensures that ORCs are equipped with the skills and knowledge needed to effectively bridge communication and support between schools and families. This action will be monitored through the Staff Panorama Survey and the Local Indicator Metrics (SP 3.2.14).</p>	<p>Panorama: Staff Survey Panorama: Student Survey Local Indicator Metrics</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
<p>3.23</p>	<p>Action: Training and Professional Learning for Substitute Teachers</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>This action not only enhances the professional growth and satisfaction of substitute teachers but also bolsters the district's capacity to deliver high-quality education consistently.</p>	<p>Panorama: Staff Survey Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students Physical Fitness Test</p>
<p>3.24</p>	<p>Action: Training and Professional Learning for Classified Staff</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope:</p>	<p>By providing comprehensive training opportunities tailored to their needs, we not only empower them to excel in their current roles but also pave the way for future career advancement within the district. Moreover, this initiative aligns closely with the district's strategic goals and priorities, emphasizing the integral part classified staff members play in achieving student success and fostering a supportive educational environment.</p>	<p>Panorama: Staff Survey Local Indicator Metrics</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	LEA-wide		
3.27	<p>Action: Training and Professional Learning: Data Management Systems</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, encompass some of the lowest-performing populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	This action empowers administrators and teachers with data-driven decision-making skills to address performance gaps and enhance student success.	Panorama: Staff Survey Local Indicator Metrics
3.28	<p>Action: Training and Professional Learning: Communication Platforms</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, encompass some of the lowest-performing populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p>	By providing professional development sessions to update communication platforms and improve outreach strategies, the district ensures that families are well-informed and engaged in their children's education. This proactive approach not only strengthens the partnership between schools and families but also promotes student achievement by facilitating greater parental involvement and support.	Panorama: Staff Survey

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>Scope: LEA-wide</p>		
<p>3.32</p>	<p>Action: Review/Redesign Report Cards</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>The redesigned report cards will provide parents with comprehensive insights into their child's academic growth, including proficiency in key competencies aligned with the Student Profile. Through this approach, we will promote transparency, understanding, and collaboration, fostering a supportive environment for student success.</p>	<p>Panorama: Family Survey Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students</p>
<p>3.33</p>	<p>Action: Implementation of Required State Assessments</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p>	<p>The district supports state testing with necessary resources and the provision of professional development to teachers and administrators. The Testing Coordinator plays a crucial role in managing all district and state-required assessments, and providing technical support to staff as needed. Participation in required State testing demonstrates the district's commitment to transparency, accountability, and compliance with state and federal education regulations.</p>	<p>Panorama: Staff Survey</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>Scope: LEA-wide</p>		
<p>3.35</p>	<p>Action: Textbook Adoptions</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>By updating textbooks according to the State Board of Education's approved frameworks and assessments, schools can ensure that instructional materials remain current and relevant to unduplicated student groups' learning needs.</p>	<p>Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students</p>
<p>3.36</p>	<p>Action: Additional Teachers Above Base Staffing</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope:</p>	<p>By ensuring lower ratios, unduplicated student groups can benefit from a more individualized learning experience, which can contribute to academic success and overall well-being.</p>	<p>Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students Physical Fitness Test</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	LEA-wide		
3.37	<p>Action: Maintain 24:1 TK- 3rd Grade Average</p> <p>Need: The Oxnard School District's unduplicated student groups, which represent more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	By maintaining smaller class sizes, teachers can provide more personalized instruction, address individual student needs more effectively, and create a more engaging and supportive learning atmosphere. This investment in maintaining smaller class sizes reflects the district's commitment to student success and academic achievement.	Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students
3.38	<p>Action: School Site Allocations to be Prioritized by School Site Council</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope:</p>	Each School Site Plan (SPSA) specifies how LCFF funding addresses identified needs and meets LCAP goals for unduplicated student groups.	Panorama: Staff Survey Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students Physical Fitness Test

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	LEA-wide		
3.39	<p>Action: Above Base/ Assistant Principals</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	Assistant principals serve as invaluable resources in augmenting school effectiveness, offering specialized assistance to principals and staff in administrative duties, fostering positive school cultures, and implementing strategies to elevate academic standards. Through this strategic investment, the district reinforces its commitment to facilitating the success of our schools and empowering them to reach their full potential as centers of excellence in education.	Panorama: Student Survey Panorama: Staff Survey Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students Physical Fitness Test
3.40	<p>Action: Teacher Substitutes/ Site Assigned/</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope:</p>	By ensuring classroom coverage, the district demonstrates its commitment to delivering quality education across all schools in the district	Panorama: Student Survey Panorama: Staff Survey Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Students Physical Fitness Test

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	LEA-wide		
3.41	<p>Action: Supplemental Instructional Materials</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	By integrating these materials into lesson plans, teachers can provide differentiated instruction, address individual learning styles, and foster student engagement and mastery.	Panorama: Student Survey Panorama: Staff Survey Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliiteracy Percentage of Eligible Students Physical Fitness Test
3.42	<p>Action: Professional Learning: English Language Development</p> <p>Need: The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding,</p>	This action provides targeted professional learning for teachers to enhance the delivery of high-quality designated and integrated English Language Development (ELD) instruction, with a focus on meeting the distinct needs of both newcomer students and Long-Term English Learners (LTELs). Teachers will receive training on scaffolding academic language, differentiating instruction, and implementing culturally responsive strategies aligned with the California ELD Standards. Support for newcomers will emphasize foundational language acquisition, social-emotional integration, and trauma-informed practices, while LTEL-focused training will address re-engagement, academic language development,	Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliiteracy Percentage of Eligible Students

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>and strategies to accelerate progress toward reclassification.</p>	
<p>3.43</p>	<p>Action: Professional Learning: De-escalation Strategies & Behavior Supports</p> <p>Need: The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district.</p>	<p>This action provides professional learning for educators and support staff focused on de-escalation strategies and proactive behavior supports to foster safe, inclusive, and emotionally responsive learning environments. Training will equip staff with practical tools to recognize early signs of escalation, implement preventative interventions, and respond effectively to challenging behaviors using trauma-informed, culturally responsive practices. Emphasis will be placed on reducing the need for exclusionary discipline and promoting positive relationships that support student well-being and academic engagement.</p>	<p>Panorama: Student Survey Panorama: Staff Survey Local Indicator Metrics</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>Scope: LEA-wide</p>		
<p>3.44</p>	<p>Action: Professional Learning: Inclusive Practices</p> <p>Need: The Oxnard School District's unduplicated student groups, comprising more than 90 percent of the student body, encompass some of the lowest-performing student populations on state and local assessments. The unduplicated student groups of the district include emergent multilingual learners (English learners), low-income, and foster youth. This action directly addresses this data, aligning with state priorities and addressing resource inequities such as disparities in funding, access to experienced teachers, up-to-date educational materials, extracurricular opportunities, support services, quality of facilities, advanced coursework, parent and community engagement, and mental health services, while benefiting all students within the district. This action will be monitored using CA Dashboard indicators and local assessment data.</p> <p>Scope: LEA-wide</p>	<p>This action provides ongoing professional learning to strengthen educators' understanding and application of high-impact instructional principles, evidence-based best practices, and effective classroom strategies that support academic achievement for all students. Through collaborative learning, modeling, and reflection, educators will enhance their capacity to deliver rigorous and inclusive instruction that closes opportunity gaps and supports equitable outcomes. This action directly aligns with the district's strategic goals for instructional excellence and continuous improvement.</p>	<p>Local Indicator Metrics STAR 360 Assessments Pathway Towards Biliteracy Percentage of Eligible Student</p>
<p>4.3</p>	<p>Action: Family Resource Center</p> <p>Need:</p>	<p>This action involves the establishment of a dedicated space within the Oxnard School District community aimed at providing comprehensive support and resources to families. This center</p>	<p>Panorama: Family Survey</p>

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	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>serves as a hub for families to access a wide range of services, programs, and information designed to meet the diverse needs of unduplicated student groups and enhance their overall well-being.</p>	
<p>4.4</p>	<p>Action: Enrollment Center</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>The enrollment center's comprehensive services support the academic achievement of unduplicated student groups by facilitating access to the right educational resources and support from the outset, thereby promoting a smoother transition into the school system and setting a strong foundation for future learning.</p>	<p>Panorama: Family Survey</p>
<p>4.5</p>	<p>Action: Family Wrokshops: Diversity, Equity, and Inclusion</p> <p>Need:</p>	<p>Research consistently shows that a positive and inclusive school culture correlates with improved academic performance. Therefore, by strengthening partnerships between parents and the school, promoting equity, and advancing social</p>	<p>Panorama: Family Survey</p>

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	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>justice, this action lays a foundation for enhanced academic success among all students.</p>	
<p>4.6</p>	<p>Action: Parent/Teacher Teams</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>By implementing Parent/Teacher Teams, the district aims to strengthen the home-school partnership, promote sustained parent engagement, and improve academic outcomes for all unduplicated student groups.</p>	<p>Panorama: Family Survey</p>
<p>4.7</p>	<p>Action: Systems of Communication to Include the Voices of our Different Parent Groups in the Design of Learning Experiences for Unduplicated Student Groups and Families</p>	<p>Offering communication in multiple languages, including Mixteco and ASL when needed, demonstrates a commitment to inclusivity and accessibility, ensuring that all members of the community can engage with the information</p>	<p>Panorama: Family Survey</p>

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	<p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>effectively. Ultimately, effective communication fosters a sense of community, strengthens relationships, and contributes to the overall success and well-being of unduplicated student groups.</p>	
<p>4.8</p>	<p>Action: Supporting Cultural Proficiency and Focus on Equitable Practices</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Enhancing cultural proficiency and promoting strong school-family partnerships are essential for creating inclusive learning environments where all unduplicated student groups can thrive academically and socially. Therefore, investing in professional development in these areas is crucial for improving student outcomes and fostering a supportive and inclusive school community.</p>	<p>Panorama: Family Survey</p>
<p>4.9</p>	<p>Action: Transition to High School- Parent Workshops</p>	<p>Recognizing the crucial role of parental involvement in academic success, these</p>	<p>Panorama: Family Survey</p>

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	<p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	workshops not only provide essential information but also empower parents to actively support their children's academic journey. By equipping parents with the knowledge and resources needed to navigate the transition to high school, this action contributes to improved academic outcomes for unduplicated student groups, fostering a path toward academic achievement and success.	
4.11	<p>Action: Parent Support Liaison</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	The Parent Support Liaison facilitates communication, fosters positive relationships, and addresses concerns or questions that parents may have regarding school policies, programs, or services. Additionally, the liaison collaborates with school staff to organize workshops, informational sessions, and other events aimed at empowering parents to become more actively involved in their children's academic journey. Through this action, the district aims to strengthen partnerships between schools and families, promote parental engagement, and ultimately enhance student success and well-being.	Panorama: Family Survey
4.17	<p>Action: Board Room</p>	This action involves maintaining the infrastructure of the district's board room as a proactive measure to enhance transparency and foster open	Panorama: Family Survey

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	<p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>communication between the district and the community it serves. By engaging and informing the community, it strengthens family engagement, positively impacting the academic achievement of unduplicated student groups.</p>	
4.18	<p>Action: Home Learning Resources for Student Success</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>This action ensures that families are equipped with a diverse range of educational materials and resources designed to support student learning and achievement outside of the classroom. Materials will be accessible, culturally and linguistically appropriate, and aligned with grade-level standards to help families reinforce key concepts at home. Resources may include literacy and math tools, project-based learning guides, digital learning supports, and tips for fostering positive learning routines. By empowering families as active partners in education, this action promotes stronger home-school connections and contributes to improved academic outcomes for all students.</p>	Panorama: Family Survey
5.1	<p>Action: Oxnard Empowers - Implementation of Strategic Plan</p>	<p>This action supports the academic achievement of unduplicated student groups by implementing a strategic plan that provides equitable resources</p>	CA Dashboard Metrics

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<p>5.4</p>	<p>Action: Professional Learning: Three District Days</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>The district will allocate three additional professional development days to staff. These days will focus on social and emotional programs and strategies, mathematics, literacy, lesson design, evidence-based instructional strategies, and district programs aligned with instruction. The overarching aim is to enhance services for unduplicated student groups by fostering teaching and learning centered on rigorous grade-level standards.</p>	<p>CA Dashboard Metrics</p>
<p>5.5</p>	<p>Action: District Wide Banking of Minutes</p>	<p>The district will implement Banking of Minutes districtwide. This entails 'banking' additional instructional minutes during the instructional week</p>	<p>CA Dashboard Metrics</p>

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	<p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>to create a common planning time for staff. Students will be dismissed one hour earlier on Wednesdays while maintaining the required instructional minutes mandated by the California State. During this dedicated hour, staff will engage in focused collaborative instructional planning.</p>	
5.7	<p>Action: Institute for New Administrators</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>By providing new administrators with comprehensive information and resources, this initiative ensures that they are equipped to lead effectively and make informed decisions that positively impact student learning outcomes. Specialized training tailored to their roles, including sessions before the academic year begins and ongoing support throughout, not only supports administrators' professional growth but also fosters an environment conducive to academic success for all students.</p>	CA Dashboard Metrics
5.9	<p>Action: Collaboration Opportunities: Mathematics</p> <p>Need:</p>	<p>The Thinking Classrooms framework emphasizes student-centered learning, critical thinking, and problem-solving skills development. By fostering collaboration and leveraging the Thinking</p>	CA Dashboard Metrics

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<p>5.11</p>	<p>Action: Collaboration Opportunities: Biliteracy</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Through this collaboration, teachers receive tailored guidance and support to effectively implement research-based approaches that foster bilingualism, biliteracy, and cultural competency among unduplicated student groups, aligning with our district's mission and vision outlined in the strategic plan. This action underscores our commitment to equity, excellence, and inclusivity, ensuring that all unduplicated student groups thrive in a multicultural and multilingual learning environment.</p>	<p>CA Dashboard Metrics</p>
<p>5.12</p>	<p>Action: Collaboration Opportunities: Middle School</p> <p>Need:</p>	<p>Middle school collaboration provides an opportunity for teachers who teach the same content to come together, share best practices, and plan instruction based on the California frameworks and standards. Following a</p>	<p>CA Dashboard Metrics</p>

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<p>5.14</p>	<p>Action: Employee Onboarding</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, includes some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>This action aims to ensure that new hires to the district receive comprehensive guidance on district policies and procedures, fostering a supportive and cohesive work environment. By equipping staff with clear expectations and resources, the district aims to enhance its effectiveness in supporting student success. This commitment to structured onboarding will ultimately strengthen the district's ability to meet the diverse needs of unduplicated student groups, contributing significantly to their academic growth and achievement (SP 5.4.4).</p>	<p>CA Dashboard Metrics</p>
<p>5.16</p>	<p>Action: Manager of Equity, Family and Community</p> <p>Need:</p>	<p>Through these multifaceted efforts, the Manager of Equity and Community helps to create an inclusive environment where English language learners and other unduplicated student groups can thrive,</p>	<p>CA Dashboard Metrics</p>

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<p>5.17</p>	<p>Action: Director of Pupil Services</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>By providing leadership, guidance, and resources, the Director of Pupil Services ensures that unduplicated student groups receive equitable access to educational opportunities and support services. This action underscores the district's commitment to fostering a nurturing and inclusive learning environment where every student has the opportunity to thrive academically, socially, and emotionally.</p>	<p>CA Dashboard Metrics</p>
<p>5.18</p>	<p>Action: Counselors</p> <p>Need:</p>	<p>By addressing the socio-emotional needs of students, counselors contribute to a positive school climate, which has been shown to correlate with increased academic achievement. Thus, this action not only supports student well-being but</p>	<p>CA Dashboard Metrics</p>

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<p>5.19</p>	<p>Action: District Family and Community Liaison</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>The Family Resource Center offers parents opportunities to participate in professional learning across various areas, thereby enhancing their ability to support their children academically. By providing support and resources to families, this action helps create a more conducive learning environment for unduplicated student groups, ultimately contributing to improved academic success.</p>	<p>CA Dashboard Metrics</p>
<p>5.20</p>	<p>Action: Outreach Specialists</p> <p>Need:</p>	<p>The Outreach Specialist works proactively to address the unique needs of each school community, facilitating communication, engagement, and collaboration between families, educators, and community partners. By fostering</p>	<p>CA Dashboard Metrics</p>

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<p>5.23</p>	<p>Action: Health Assistants and/or Health Care Technicians (LVNs)</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Working collaboratively with school nurses and other healthcare providers, the health assistants and health technicians (LVNs) deliver a wide range of health services, including basic medical care, medication administration, first aid, and health education. Their presence ensures a prompt and efficient response to student health needs, thereby contributing to a safe and supportive learning environment for all students.</p>	<p>CA Dashboard Metrics</p>
<p>5.24</p>	<p>Action: Campus Assistants/Supervisors</p> <p>Need:</p>	<p>By actively supervising these areas, campus assistants can intervene quickly if any issues arise, ensuring a swift resolution and minimizing disruptions to the learning environment. Overall,</p>	<p>CA Dashboard Metrics</p>

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<p>5.25</p>	<p>Action: Recruitment, Selection and Retention of Human Capital</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>The Oxnard School District's focus on recruiting and retaining exceptional staff, along with strategic human resource management and strong labor relations, is crucial for the academic achievement of unduplicated student groups by ensuring a culturally diverse, safe, and supportive educational environment that prepares them for college and career opportunities.</p>	<p>CA Dashboard Metrics</p>
<p>5.26</p>	<p>Action: Recruitment: Classified Positions</p> <p>Need:</p>	<p>Through targeted recruitment efforts, including job fairs, advertising, and partnerships with community organizations, the district actively seeks out candidates who possess the skills, experience,</p>	<p>CA Dashboard Metrics</p>

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<p>5.27</p>	<p>Action: Transitional Kindergarten Paraeducators</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>Assigning paraeducators to TK classrooms is essential for the academic achievement of unduplicated student groups, as it ensures compliance with state-required adult-to-child ratios, providing necessary supervision, support, and individualized instruction that addresses the unique needs of each child and promotes their overall development.</p>	<p>CA Dashboard Metrics</p>
<p>5.29</p>	<p>Action: General Education Paraeducators</p> <p>Need:</p>	<p>By serving as trusted allies and support systems in general education classrooms, paraeducators contribute significantly to the overall success and well-being of unduplicated student groups, helping them thrive academically and socially.</p>	<p>CA Dashboard Metrics</p>

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<p>5.30</p>	<p>Action: Opportunity Program Paraeducators</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>By serving as trusted allies and support systems in opportunity program classrooms, paraeducators contribute significantly to the overall success and well-being of unduplicated student groups, helping them thrive academically and socially.</p>	<p>CA Dashboard Metrics</p>
<p>5.31</p>	<p>Action: District Nurses</p> <p>Need:</p>	<p>District Nurses play a crucial role in promoting health, safety, and equitable access to care throughout our district. They address a variety of health needs, ranging from minor ailments to chronic conditions, ensuring that every student</p>	<p>CA Dashboard Metrics</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>receives appropriate care to facilitate academic success.</p>	
<p>5.32</p>	<p>Action: Communication Platforms</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>By improving communication, the district creates a supportive partnership between schools and families, which ultimately has a positive impact on academic achievement.</p>	<p>CA Dashboard Metrics</p>
<p>5.33</p>	<p>Action: Internal Communication Systems</p> <p>Need:</p>	<p>Through effective communication, the district can establish and enhance relationships, and articulate its shared purpose in enhancing services for unduplicated student groups and the community, ultimately leading to improved academic, social,</p>	<p>CA Dashboard Metrics</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>and emotional achievement for unduplicated student groups.</p>	
<p>5.34</p>	<p>Action: Communications from Central Office</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	<p>By prioritizing communication, the superintendent's office reinforces the district's commitment to collaboration, accountability, and student-centered practices, fostering a cohesive and supportive educational community poised for success.</p>	<p>CA Dashboard Metrics</p>
<p>5.36</p>	<p>Action: Refine Middle School Systems</p> <p>Need:</p>	<p>By aligning grading policies, promotion criteria, and support structures across the district, this action promotes coherence and reduces variability in student experience and outcomes. This systemic approach is essential to ensuring that</p>	<p>CA Dashboard Metrics</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>This action focuses on developing and refining the structures, systems, and policies necessary to ensure that Oxnard School District middle schools are well-positioned to support the California State Priorities. Through a collaborative, cross-role task force and partnerships with external organizations such as California Education Partners, the district is reviewing current grading practices, promotion criteria, schedules, and student support models. The goal is to create aligned, equitable, and developmentally appropriate systems that improve academic success, engagement, and readiness for high college and career.</p> <p>Scope: LEA-wide</p>	<p>English learners, foster youth, and low-income students have equitable access to rigorous instruction, clear expectations, and the academic and social-emotional supports needed to thrive in middle school and beyond.</p>	
<p>5.37</p>	<p>Action: Required Accountability Templates</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope:</p>	<p>By providing translated versions of essential documents, the district promotes equitable access to information for all families, including those whose primary language may not be English. Maintaining translated templates for these documents not only fosters transparency and accountability but also empowers families to play a more informed and active role in their children's educational journey, ultimately contributing to improved student achievement.</p>	<p>CA Dashboard Metrics</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	LEA-wide		
5.39	<p>Action: Student Technology Access and Annual Refresh</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: LEA-wide</p>	This action ensures equitable access to essential technological competencies, fostering innovation, collaboration, and empowerment among all students in grades TK-8, thereby preparing them to thrive in the modern world.	CA Dashboard Metrics
5.40	<p>Action: Staff to Provide General Education Behavior Support</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p>	This action provides targeted behavioral and social-emotional learning (SEL) support through trained paraeducators who work alongside classroom teachers and support staff to address the diverse needs of students. Paraeducators will assist in implementing positive behavior interventions, reinforcing SEL competencies, and creating supportive learning environments that promote student well-being, self-regulation, and positive peer interactions. By providing consistent, proactive support during both instructional and non-instructional times, this action helps reduce behavioral disruptions, improve student engagement, and foster a safe, inclusive school climate.	CA Dashboard Metrics

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	Scope: LEA-wide		

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness
4.12	<p>Action: Translators/ Interpreters: Mixteco</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: Limited to Unduplicated Student Group(s)</p>	By providing translation and interpretation services, the district ensures that vital information regarding school programs, policies, and student progress is effectively conveyed to Mixteco-speaking families. This action is crucial for academic achievement, as it ensures that all families, regardless of their linguistic backgrounds, have equal access to important educational information and resources. This action supports the district's broader goal of promoting inclusivity, equity, and access, thereby fostering a community partnership conducive to academic achievement.	Panorama: Family Survey
4.13	<p>Action: Translators/ Interpreters: Spanish</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90</p>	This action supports the district's efforts to promote inclusivity, equity, and access to education for all unduplicated student groups and families, regardless of their linguistic backgrounds, fostering a supportive and welcoming environment that values and respects the diverse cultural and	Panorama: Family Survey

Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness
	<p>percent of the district's student body, include some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: Limited to Unduplicated Student Group(s)</p>	<p>linguistic identities of its community members, thereby fostering a community partnership conducive to academic achievement.</p>	
<p>4.14</p>	<p>Action: Contract for Interpreting Services</p> <p>Need: The Oxnard School District's unduplicated student groups, representing more than 90 percent of the district's student body, includes some of the lowest-performing student populations on state and local assessments. This action directly responds to this data, aligning with state priorities and addressing resource inequities while benefiting all students within the district.</p> <p>Scope: Limited to Unduplicated Student Group(s)</p>	<p>By contracting with qualified interpreters, the district aims to ensure clear and accurate communication in various contexts, including parent-teacher conferences, school events, and meetings. These interpreting services will enable non-English-speaking families to fully engage with the educational process, understand important information, and actively participate in their children's education. Additionally, by providing access to professional interpreters, the district reinforces its commitment to equity, inclusivity, and cultural responsiveness, thus fostering a supportive and welcoming environment for all members of the school community, thereby fostering a community partnership conducive to academic achievement.</p>	<p>Panorama: Family Survey</p>

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

NA

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

The Oxnard School District will use additional Concentration Grant Add-On funding to expand staffing for direct services at schools where unduplicated students (foster youth, English learners, and low-income students) make up over 55% of the enrollment. Specific actions in the LCAP include hiring additional teachers above base staffing (Goal 3, Action 36) levels to reduce class sizes. The district has also employed Literacy Intervention Teachers (Goal 2, Action 10) at all elementary and K-8 schools to provide targeted literacy support as part of Tier 2 interventions. Additionally, the district is ensuring the retention of Outreach Specialists (Goal 5, Action 20) at all schools to enhance family engagement and student support services. Moreover, the district has ensured that every school has at least one counselor (Goal 5, Action 18) to support students' socio-emotional needs and academic success. To further address staffing shortages, the district has continued its substitute teacher and classified employee incentive program (Goal 5, Action 25) to maintain adequate staffing levels. Through these actions, the Oxnard School District will strategically increase certificated and classified staffing to offer more individualized instruction, intervention, and support services for unduplicated students. The district will monitor the impact through student achievement data, school climate surveys, and family engagement metrics.

Staff-to-student ratios by type of school and concentration of unduplicated students	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students	N/A	6-8 (Classified Student to Staff Ratio = 28:1) K-8 (Classified Student to Staff Ratio = 36:1) K-5 (Classified Student to Staff Ratio = 23:1)
Staff-to-student ratio of certificated staff providing direct services to students	N/A	6-8 (Certificated Student to Staff Ratio = 15:1) K-8 (Certificated Student to Staff Ratio = 25:1) K-5 (Certificated Student to Staff Ratio = 17:1)

2025-26 Total Planned Expenditures Table

LCAP Year	1. Projected LCFF Base Grant (Input Dollar Amount)	2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Input Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)
Totals	136,958,525	57,219,217	41.778%	0.000%	41.778%

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	\$60,714,352.70	\$59,403,037.92	\$9,352,208.29	\$23,583,500.97	\$153,053,099.88	\$78,673,677.27	\$74,379,422.61

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
1	1.1	Academic Incentives and Recognitions	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$89,000.00			\$89,000.00		\$89,000.00	
1	1.2	Youth Cinema Project	All	No			Specific Schools: Chavez and Lopez Academy of Arts and Science	July 2024 - June 2027	\$0.00	\$223,122.81		\$109,000.00		\$114,122.81	\$223,122.81	
1	1.3	Expansion of the Arts	All	No			All Schools	July 2024 - June 2027	\$0.00	\$481,291.83		\$481,291.83			\$481,291.83	
1	1.4	Teachers for the Arts	All	No			All Schools	July 2024 - June 2027	\$3,954,302.57	\$0.00		\$3,954,302.57			\$3,954,302.57	
1	1.5	Implementation and Expansion of Biliteracy	English Learners	Yes	LEA-wide	English Learners	Specific Schools: Chavez, Curren, Driffill, Elm, Harrington, Lemonwood, McKinna, Ramona, Soria, Kamala, Lopez, Frank TK-8	July 2024 - June 2027	\$0.00	\$57,500.00	\$57,500.00				\$57,500.00	

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
1	1.6	Expand Primary Language Classroom and Site Libraries	English Learners	Yes	LEA-wide	English Learners	All Schools	July 2024 - June 2027	\$0.00	\$60,000.00	\$0.00		\$60,000.00		\$60,000.00	
1	1.7	Renaissance Software	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$0.00	\$0.00				\$0.00	
1	1.8	Learning Management System	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$116,800.00	\$116,800.00				\$116,800.00	
1	1.9	Data Management Systems	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$15,290.00	\$322,395.00	\$225,000.00	\$7,645.00		\$105,040.00	\$337,685.00	
1	1.10	Portfolio Management System: Transitional Kindergarten	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	Specific Schools: TK Schools Transitional Kindergarten	July 2024 - June 2027	\$0.00	\$66,680.00	\$0.00			\$66,680.00	\$66,680.00	
1	1.11	Implementation of Grade-Level Standards	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$146,000.00	\$0.00			\$146,000.00	\$146,000.00	
1	1.12	Alignment of State Standards and Local Assessments	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$5,000.00	\$5,000.00				\$5,000.00	
1	1.13	Vertical and Horizontal Planning and Communication	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$5,000.00	\$5,000.00				\$5,000.00	
1	1.14	Project Based Learning	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$20,000.00	\$20,000.00				\$20,000.00	
1	1.15	Interdisciplinary Units	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$10,000.00	\$10,000.00				\$10,000.00	
1	1.16	Universal Design for Learning	English Learners Foster Youth	Yes	LEA-wide	English Learners Foster Youth	All Schools	July 2024 - June 2027	\$0.00	\$20,000.00	\$20,000.00				\$20,000.00	

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
			Low Income			Low Income										
1	1.17	Implementation of Essential Pedagogical Principles	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$0.00	\$20,000.00	\$20,000.00				\$20,000.00	
1	1.18	Implementation of the CA Frameworks		Yes	LEA-wide		All Schools	July 2024 - June 2027	\$0.00	\$20,000.00	\$20,000.00				\$20,000.00	
1	1.19	Professional Learning Communities	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$0.00	\$20,000.00	\$20,000.00				\$20,000.00	
1	1.20	Developing Multilingualism	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$0.00	\$20,000.00	\$20,000.00				\$20,000.00	
1	1.21	Implementation of Oxnard "MAS"/Emergent Multilingual Master Plan	English Learners	Yes	LEA-wide	English Learners	All Schools		\$0.00	\$20,000.00	\$20,000.00				\$20,000.00	
1	1.22	Implementation of Oxnard EMPOWERS/OSDs Master Plan	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$0.00	\$20,000.00				\$20,000.00	\$20,000.00	
2	2.1	English Literacy Intervention: Lexia		Yes	LEA-wide		All Schools	July 2024 - June 2027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2	2.2	Spanish Literacy Intervention: iStation-District Licenses	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$0.00	\$0.00				\$0.00	
2	2.3	Mathematics Intervention: IXL	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$75,000.00	\$0.00			\$75,000.00	\$75,000.00	
2	2.4	Mathematics Intervention: Math Labs	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$15,000.00	\$15,000.00				\$15,000.00	
2	2.5	Interventions: Tier III and Special Education	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$1,157,153.25	\$11,176,456.89	\$1,157,153.25	\$10,982,842.89	\$28,750.00	\$164,864.00	\$12,333,610.14	
2	2.6	Tier III and Specialized Support	All	No			All Schools	July 2024 - June 2027	\$0.00	\$913,450.73		\$913,450.73	\$0.00		\$913,450.73	

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
2	2.7	Alternative Disciplinary Approaches	All	No			All Schools	July 2024 - June 2027	\$0.00	\$5,000.00	\$5,000.00	\$0.00			\$5,000.00	
2	2.8	Social Emotional Development Supports: Panorama	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$496,205.00	\$50,205.00	\$1,000.00	\$325,000.00	\$120,000.00	\$496,205.00	
2	2.9	Tutoring	All	No			All Schools	July 2024 - June 2027	\$0.00	\$200,000.00		\$200,000.00			\$200,000.00	
2	2.10	Literacy Intervention Teachers	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$2,819,061.08	\$1,100.00	\$1,100.00	\$2,819,061.08			\$2,820,161.08	
2	2.11	Intervention: Middle School	All	No			All Schools	July 2024 - June 2027	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	
2	2.12	Interventions: English Language Development	English Learners	Yes	LEA-wide	English Learners	All Schools	July 2024 - June 2027	\$0.00	\$150,000.00	\$150,000.00				\$150,000.00	
2	2.13	Universal Screening: Gifted and Talented	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$6,116.05	\$19,000.00	\$15,000.00		\$10,116.05		\$25,116.05	
2	2.14	Migrant Education Program (MEP)	All	No			All Schools	July 2024 - June 2027	\$0.00	\$19,032.21			\$19,032.21		\$19,032.21	
2	2.15	Newcomer Academy	All	No			Specific Schools: Frank Academy of Marine Science and Engineering, Lemonwood Grades 3-8	July 2024 - June 2027	\$0.00	\$20,365.00				\$20,365.00	\$20,365.00	
2	2.16	Attendance Technicians	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$2,135,405.09	\$0.00	\$2,001,038.32		\$134,366.77		\$2,135,405.09	
2	2.17	School Attendance Review Board (SARB)	All	No			All Schools	July 2024 - June 2027	\$0.00	\$16,500.00			\$1,000.00	\$15,500.00	\$16,500.00	
2	2.18	Expanded Summer Learning	All	No			All Schools	July 2024 - June 2027	\$1,750,587.52	\$831,100.00		\$2,581,687.52		\$0.00	\$2,581,687.52	

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
2	2.19	Expansion of Learning Opportunities	All	No			All Schools	July 2024 - June 2027	\$10,028,108.02	\$20,195,016.08	\$5,000.00	\$30,218,124.10			\$30,223,124.10	
2	2.20	Library/Media Technicians	All	No			All Schools	July 2024 - June 2027	\$1,063,734.00	\$10,600.00				\$1,074,334.00	\$1,074,334.00	
2	2.21	Maintain Diverse School Libraries	All	No			All Schools	July 2024 - June 2027	\$0.00	\$151,000.00				\$151,000.00	\$151,000.00	
2	2.22	AVID Implementation	All	No			All Schools Specific Schools: K-8 Schools, Comprehensive 6-8 Schools Grades 6-8	July 2024 - June 2027	\$0.00	\$206,612.00				\$206,612.00	\$206,612.00	
2	2.23	Annual Parent Rights Notification	All	No			All Schools	July 2024 - June 2027	\$0.00	\$3,000.00	\$0.00		\$3,000.00		\$3,000.00	
2	2.24	Restorative Practices	All	No			All Schools	July 2024 - June 2027	\$0.00	\$0.00	\$0.00				\$0.00	
2	2.25	Positive Behavior Supports (PBIS)	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$91,740.75	\$153,000.00	\$219,740.75		\$25,000.00		\$244,740.75	
2	2.26	Safe Learning Environments	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$143,000.00	\$143,000.00				\$143,000.00	
2	2.27	School Resource Officers	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$235,851.00	\$235,851.00				\$235,851.00	
2	2.28	School Safety Plans	All	No			All Schools	July 2024 - June 2027	\$0.00	\$0.00	\$0.00				\$0.00	
2	2.29	Student Assemblies: Social Media and Positive Interactions	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$230,000.00	\$0.00			\$230,000.00	\$230,000.00	
2	2.30	Transportation for General Education, Homeless and Foster Youth	Foster Youth	Yes	LEA-wide	Foster Youth	All Schools	July 2024 - June 2027	\$2,014,137.31	\$6,205,366.16	\$7,691,730.47	\$525,273.00	\$2,500.00		\$8,219,503.47	

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
2	2.31	Materials and Supplies for Youth Experiencing Homelessness/McKinney-Vento	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$55,000.00	\$55,000.00				\$55,000.00	
2	2.32	Child Nutrition	All	No			All Schools	July 2024 - June 2027	\$7,336,134.00	\$7,983,180.00				\$15,319,314.00	\$15,319,314.00	
2	2.33	Substance Abuse Prevention	All	No			All Schools	July 2024 - June 2027	\$0.00	\$214,000.00	\$0.00	\$214,000.00	\$0.00	\$0.00	\$214,000.00	
2	2.34	Facilities/Deferred Maintenance	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$4,000,000.00	\$4,000,000.00				\$4,000,000.00	
2	2.35	Student Mentoring Opportunities	All	No			All Schools	July 2024 - June 2027	\$0.00	\$5,000.00	\$0.00		\$5,000.00		\$5,000.00	
2	2.36	Superintendent Fellows	All	No			All Schools	July 2024 - June 2027	\$0.00	\$63,000.00		\$63,000.00			\$63,000.00	
2	2.37	Special Programs	All	No			All Schools	July 2024 - June 2027	\$106,095.35	\$577,618.00		\$65,750.00		\$617,963.35	\$683,713.35	
2	2.38	Gifted and Talented Education (GATE)	All	No			All Schools		\$0.00	\$5,000.00	\$5,000.00				\$5,000.00	
3	3.1	Developing Human Capital: PD for Strategic Plan Recommendations	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$5,729.05	\$70,374.29	\$63,524.29		\$12,579.05		\$76,103.34	
3	3.2	Teachers on Special Assignment/Content Specialists	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$2,018,045.29	\$7,943.57	\$782,414.30	\$124,050.62	\$334,514.87	\$785,009.07	\$2,025,988.86	
3	3.3	Professional Learning: Implementation of State Standards	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$9,342.88	\$55,000.00	\$0.00			\$64,342.88	\$64,342.88	
3	3.4	Professional Learning: Central Management	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$3,289.36	\$0.00			\$3,289.36	\$3,289.36	
3	3.5	Professional Learning for Educational Leaders	All	No			All Schools	July 2024 - June 2027	\$13,455.31	\$304,558.00	\$223,503.00	\$8,562.47	\$81,055.00	\$4,892.84	\$318,013.31	

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3	3.6	Professional Learning for Teachers on Special Assignment (TOSAs) and Content Specialists	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$3,200.00	\$3,200.00			\$0.00	\$3,200.00	
3	3.7	Professional Learning: Spanish Language, Common Core en Espanol and World Language Standards	All	No			Specific Schools: Bilingual Schools	July 2024 - June 2027	\$0.00	\$21,710.64				\$21,710.64	\$21,710.64	
3	3.8	Professional Learning for Teachers: Biliteracy	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	Specific Schools: Chavez, Curren, Driffill, Elm, Harrington, Kamala, Lemonwood, McKinna, Ramona, Soria, Lopez, Frank Grade TK-Grade 8	July 2024 - June 2027	\$15,901.73	\$24,315.00	\$5,000.00			\$35,216.73	\$40,216.73	
3	3.9	Professional Learning: Mathematics	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income		July 2024 - June 2027	\$166,356.56	\$24,000.00	\$190,356.56				\$190,356.56	
3	3.10	Professional Learning for Teachers: Middle School Content Specific	All	No			Specific Schools: K-8s and Comprehensive 6-8 Middle Schools	July 2024 - June 2027	\$6,116.05	\$20,000.00	\$16,116.05	\$0.00		\$10,000.00	\$26,116.05	
3	3.11	Professional Learning for Teachers: Newcomers Academy	All	No			Specific Schools: Lemonwood, Frank Academy of Marine Science and Engineering	July 2024 - June 2027	\$5,058.02	\$22,051.00		\$0.00		\$27,109.02	\$27,109.02	
3	3.12	Professional Learning: Health Education	English Learners Foster Youth	Yes	LEA-wide	English Learners Foster Youth	All Schools Grade 5	July 2024 - June 2027	\$9,785.68	\$17,500.00	\$27,285.68				\$27,285.68	

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			Low Income			Low Income	and Grade 8									
3	3.13	Professional Learning: Transitional Kindergarten	All	No			Specific Schools: TK-5 Schools and TK-8 Schools	July 2024 - June 2027	\$0.00	\$10,000.00	\$10,000.00	\$0.00			\$10,000.00	
3	3.14	Professional Learning: Gifted and Talented Education	All	No			Grade 2 - Grade 8	July 2024 - June 2027	\$0.00	\$20,000.00	\$20,000.00				\$20,000.00	
3	3.15	Training and Professional Learning: STAR/myOn	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income		July 2024 - June 2027	\$24,464.20	\$10,000.00	\$34,464.20				\$34,464.20	
3	3.16	Professional Learning: Cultural Proficiency and Focus on Equitable Practices	All	No			All Schools	July 2024 - June 2027	\$0.00	\$20,000.00	\$20,000.00				\$20,000.00	
3	3.17	Professional Learning: Planning for Access and Equity/Orenda	All	No			All Schools	July 2024 - June 2027	\$190,278.70	\$5,000.00	\$195,278.70				\$195,278.70	
3	3.18	CSI Support for Fremont Academy	All	No			Specific Schools: Fremont Academy	July 2024 - June 2027	\$43,571.65	\$167,770.00	\$681.15	\$0.00		\$210,660.50	\$211,341.65	
3	3.19	Professional Learning: Restorative Practices	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$24,464.20	\$0.00	\$24,464.20				\$24,464.20	
3	3.20	Professional Learning: Counselors	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income		July 2024 - June 2027	\$0.00	\$20,000.00	\$20,000.00				\$20,000.00	
3	3.21	Professional Learning and Wellness for Staff	English Learners Foster Youth	Yes	LEA-wide	English Learners Foster Youth		July 2024 - June 2027	\$0.00	\$10,000.00	\$500.00		\$9,500.00		\$10,000.00	
3	3.22	Professional Learning for Outreach Consultants (ORCs)	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$15,000.00	\$15,000.00				\$15,000.00	
3	3.23	Training and Professional Learning for Substitute Teachers	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$2,500.00	\$2,500.00				\$2,500.00	

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3	3.24	Training and Professional Learning for Classified Staff	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$218,600.00	\$13,350.00	\$115,000.00	\$90,250.00		\$218,600.00	
3	3.25	Training: Medical Response	All	No			All Schools	July 2024 - June 2027	\$0.00	\$0.00	\$0.00				\$0.00	
3	3.26	Training: Action Preparedness	All	No			All Schools	July 2024 - June 2027	\$0.00	\$7,000.00			\$7,000.00		\$7,000.00	
3	3.27	Training and Professional Learning: Data Management Systems	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$24,464.20	\$2,500.00	\$26,964.20				\$26,964.20	
3	3.28	Training and Professional Learning: Communication Platforms	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$500.00	\$500.00				\$500.00	
3	3.29	Future Administrators Academy	All	No				July 2024 - June 2027	\$42,812.35	\$0.00	\$12,232.10	\$30,580.25			\$42,812.35	
3	3.30	Consulting Teacher	All	No			All Schools	July 2024 - June 2027	\$168,172.95	\$0.00		\$0.00		\$168,172.95	\$168,172.95	
3	3.31	Peer Assitance Review (PAR)	All	No			All Schools	July 2024 - June 2027	\$3,669.63	\$0.00			\$3,669.63		\$3,669.63	
3	3.32	Review/Redesign Report Cards	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$2,000.00	\$2,000.00				\$2,000.00	
3	3.33	Implementation of Required State Assessments	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$380,833.02	\$57,000.00	\$0.00		\$430,833.02	\$7,000.00	\$437,833.02	
3	3.34	Baseline Instruction for Unduplicated Student Groups	All	No			All Schools	July 2024 - June 2027	\$0.00	\$0.00	\$0.00				\$0.00	
3	3.35	Textbook Adoptions	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$5,449.24	\$4,395,635.00	\$1,760,000.00	\$2,641,084.24	\$0.00		\$4,401,084.24	
3	3.36	Additional Teachers Above Base Staffing	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$6,422,197.85	\$0.00	\$6,422,197.85				\$6,422,197.85	

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3	3.37	Maintain 24:1 TK- 3rd Grade Average	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$1,393,545.27	\$0.00	\$1,393,545.27				\$1,393,545.27	
3	3.38	School Site Allocations to be Prioritized by School Site Council	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$2,410,404.36	\$2,445,415.00	\$2,917,705.34	\$5,449.24		\$1,932,664.78	\$4,855,819.36	
3	3.39	Above Base/ Assistant Principals	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$4,150,426.41	\$0.00	\$3,453,364.64	\$697,061.77			\$4,150,426.41	
3	3.40	Teacher Substitutes/ Site Assigned/	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$743,883.75	\$0.00	\$743,883.75				\$743,883.75	
3	3.41	Supplemental Instructional Materials	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$818,000.00	\$804,000.00			\$14,000.00	\$818,000.00	
3	3.42	Professional Learning: English Language Development	English Learners	Yes	LEA-wide	English Learners			\$0.00	\$5,000.00			\$5,000.00		\$5,000.00	
3	3.43	Professional Learning: De-escalation Strategies & Behavior Supports	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income			\$0.00	\$5,000.00			\$5,000.00		\$5,000.00	
3	3.44	Professional Learning: Inclusive Practices	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income			\$0.00	\$5,000.00			\$5,000.00		\$5,000.00	
4	4.1	Implement Coordination of Family Engagement and Parent Support Services based on a Family Engagement Framework, Family and Community Engagement committees, DELAC, Parent Education and Support	All	No			All Schools	July 2024 - June 2027	\$57,381.22	\$191,400.00	\$10,400.00		\$36,502.60	\$201,878.62	\$248,781.22	
4	4.2	Equitable Access for Participation (Zoom)	All	No			All Schools	July 2024 - June 2027	\$0.00	\$148,000.00	\$92,244.00	\$55,756.00			\$148,000.00	
4	4.3	Family Resource Center	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth	All Schools	July 2024 - June 2027	\$3,550.73	\$34,500.00	\$38,050.73				\$38,050.73	

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						Low Income										
4	4.4	Enrollment Center	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$735,182.11	\$15,319.00	\$750,501.11				\$750,501.11	
4	4.5	Family Wrokshops: Diversity, Equity, and Inclusion	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$5,000.00	\$5,000.00				\$5,000.00	
4	4.6	Parent/Teacher Teams	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$500.00	\$500.00				\$500.00	
4	4.7	Systems of Communication to Include the Voices of our Different Parent Groups in the Design of Learning Experiences for Unduplicated Student Groups and Families	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$20,000.00	\$0.00		\$20,000.00		\$20,000.00	
4	4.8	Supporting Cultural Proficiency and Focus on Equitable Practices	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$5,900.00				\$5,900.00	\$5,900.00	
4	4.9	Transition to High School- Parent Workshops	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$500.00	\$500.00				\$500.00	
4	4.10	Special Education: Parent/Family Supports	All	No			All Schools	July 2024 - June 2027	\$0.00	\$15,000.00				\$15,000.00	\$15,000.00	
4	4.11	Parent Support Liaison	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income		July 2024 - June 2027	\$112,490.55	\$0.00	\$22,497.91			\$89,992.64	\$112,490.55	
4	4.12	Translators/ Interpreters: Mixteco	English Learners	Yes	Limited to Unduplicated Student Group(s)	English Learners	All Schools	July 2024 - June 2027	\$222,225.67	\$0.00	\$45,534.99			\$176,690.68	\$222,225.67	
4	4.13	Translators/ Interpreters: Spanish	English Learners	Yes	Limited to Unduplicated	English Learners	All Schools	July 2024 - June 2027	\$114,953.89	\$797,878.24	\$26,260.20		\$797,878.24	\$88,693.69	\$912,832.13	

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					Student Group(s)											
4	4.14	Contract for Interpreting Services	English Learners	Yes	Limited to Unduplicated Student Group(s)	English Learners	All Schools	July 2024 - June 2027	\$0.00	\$30,000.00	\$0.00			\$30,000.00	\$30,000.00	
4	4.15	Panorama Surveys	All	No			All Schools	July 2024 - June 2027	\$0.00	\$500.00			\$500.00		\$500.00	
4	4.16	Revamp and Maximize Accessibility to the District's Website (Web Content Analyst)	All	No			All Schools	July 2024 - June 2027	\$0.00	\$176,868.13		\$176,868.13			\$176,868.13	
4	4.17	Board Room	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income		July 2024 - June 2027	\$0.00	\$24,000.00	\$0.00		\$24,000.00		\$24,000.00	
4	4.18	Home Learning Resources for Student Success		Yes	LEA-wide											
5	5.1	Oxnard Empowers - Implementation of Strategic Plan	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$112,300.00	\$107,700.00		\$4,600.00		\$112,300.00	
5	5.2	Board of Education	All	No			All Schools	July 2024 - June 2027	\$55,088.17	\$103,200.00			\$158,288.17		\$158,288.17	
5	5.3	Resources: Superintendent	All	No			All Schools	July 2024 - June 2027	\$7,364.49	\$558,577.00	\$7,188.60	\$50,000.00	\$508,752.89		\$565,941.49	
5	5.4	Professional Learning: Three District Days	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$1,796,991.11	\$0.00	\$1,796,991.11				\$1,796,991.11	
5	5.5	District Wide Banking of Minutes	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$1,522,509.75	\$0.00	\$1,522,509.75				\$1,522,509.75	
5	5.6	New Teacher Institute	All	No				July 2024 - June 2027	\$0.00	\$21,000.00	\$6,000.00	\$5,000.00	\$10,000.00		\$21,000.00	
5	5.7	Institute for New Administrators	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth	All Schools	July 2024 - June 2027	\$0.00	\$5,000.00	\$5,000.00				\$5,000.00	

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						Low Income										
5	5.8	Professional Collaboratives	All	No			All Schools	July 2024 - June 2027	\$0.00	\$0.00	\$0.00				\$0.00	
5	5.9	Collaboration Opportunities: Mathematics	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income		July 2024 - June 2027	\$0.00	\$5,000.00	\$0.00		\$5,000.00		\$5,000.00	
5	5.10	Collaboration Opportunities: Transitional Kindergarten & Kindergarten Teachers	All	No			Specific Schools: TK-5 Schools and TK-8 Schools	July 2024 - June 2027	\$0.00	\$5,000.00		\$5,000.00			\$5,000.00	
5	5.11	Collaboration Opportunities: Biliteracy	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$5,000.00	\$0.00	\$5,000.00				\$5,000.00	
5	5.12	Collaboration Opportunities: Middle School	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$5,000.00	\$0.00	\$5,000.00				\$5,000.00	
5	5.13	Collaboration Opportunites: Supporting the Implementation of State Standards and Frameworks	All	No			All Schools	July 2024 - June 2027	\$0.00	\$5,000.00	\$0.00		\$5,000.00		\$5,000.00	
5	5.14	Employee Onboarding	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$5,000.00	\$5,000.00				\$5,000.00	
5	5.15	Educational Services: Management and Support Staff	All	No			All Schools	July 2024 - June 2027	\$2,100,409.46	\$3,500.00	\$576,743.21	\$274,067.12	\$665,372.13	\$587,727.00	\$2,103,909.46	
5	5.16	Manager of Equity, Family and Community	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$214,361.95	\$0.00	\$42,872.57			\$171,489.38	\$214,361.95	
5	5.17	Director of Pupil Services	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$385,777.64	\$0.00	\$385,777.64				\$385,777.64	
5	5.18	Counselors	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$4,260,145.26	\$0.00	\$4,260,145.26				\$4,260,145.26	

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5	5.19	District Family and Community Liaison	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$137,437.57	\$6,000.00	\$137,437.57		\$6,000.00		\$143,437.57	
5	5.20	Outreach Specialists	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$2,155,653.12	\$0.00	\$2,155,653.12				\$2,155,653.12	
5	5.21	Mental Health Clinician	All	No				July 2024 - June 2027	\$695,363.06	\$0.00		\$0.00	\$297,379.26	\$397,983.80	\$695,363.06	
5	5.22	Healthy Start Social Workers	All	No				July 2024 - June 2027	\$0.00	\$280,000.00	\$105,868.00	\$174,132.00			\$280,000.00	
5	5.23	Health Assistants and/or Health Care Technicians (LVNs)	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$1,372,570.13	\$0.00	\$1,372,570.13				\$1,372,570.13	
5	5.24	Campus Assistants/Supervisors	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$4,833,352.50	\$0.00	\$4,833,352.50				\$4,833,352.50	
5	5.25	Recruitment, Selection and Retention of Human Capital	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$55,128.34	\$433,200.00	\$44,757.97		\$443,570.37		\$488,328.34	
5	5.26	Recruitment: Classified Positions	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$34,480.58	\$112,500.00	\$6,811.55		\$140,169.03		\$146,980.58	
5	5.27	Transitional Kindergarten Paraeducators	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	Transitional Kindergarten	July 2024 - June 2027	\$1,504,828.68	\$0.00	\$40,518.04	\$1,430,315.89	\$33,994.75		\$1,504,828.68	
5	5.28	Kindergarten Paraeducators	All	No			Specific Schools: TK-5 Schools and TK-8 Schools	July 2024 - June 2027	\$917,423.09	\$0.00	\$479,141.62	\$438,281.47	\$0.00		\$917,423.09	
5	5.29	General Education Paraeducators	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$467,812.38	\$0.00	\$358,634.33		\$109,178.05		\$467,812.38	

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
5	5.30	Opportunity Program Paraeducators	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	Specific Schools: Frank, Lopez, Fremont Grade 6-Grade 8	July 2024 - June 2027	\$105,574.56	\$0.00	\$105,574.56				\$105,574.56	
5	5.31	District Nurses	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$994,156.51	\$20,000.00	\$553,570.48		\$460,586.03		\$1,014,156.51	
5	5.32	Communication Platforms	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$212,000.00	\$129,000.00			\$83,000.00	\$212,000.00	
5	5.33	Internal Communication Systems	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$5,000.00	\$5,000.00				\$5,000.00	
5	5.34	Communications from Central Office	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$125,000.00	\$125,000.00				\$125,000.00	
5	5.35	Curriculum Council	All	No			All Schools	July 2024 - June 2027	\$4,281.23	\$0.00	\$0.00			\$4,281.23	\$4,281.23	
5	5.36	Refine Middle School Systems	All	No Yes	LEA-wide		All Schools	July 2024 - June 2027	\$0.00	\$5,000.00			\$5,000.00		\$5,000.00	
5	5.37	Required Accountability Templates	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$0.00	\$75,000.00	\$75,000.00				\$75,000.00	
5	5.38	Practi-Cal Medical Billing	All	No			All Schools	July 2024 - June 2027	\$0.00	\$255,192.00			\$255,192.00		\$255,192.00	
5	5.39	Student Technology Access and Annual Refresh	English Learners Foster Youth Low Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	July 2024 - June 2027	\$3,040,890.18	\$5,608,483.67	\$4,935,895.68	\$35,400.00	\$3,678,078.17	\$0.00	\$8,649,373.85	
5	5.40	Staff to Provide General Education Behavior Support		Yes	LEA-wide				\$0.00	\$0.00	\$0.00				\$0.00	

2025-26 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
136,958,525	57,219,217	41.778%	0.000%	41.778%	\$58,903,956.27	0.000%	43.009 %	Total:	\$58,903,956.27
								LEA-wide Total:	\$58,832,161.08
								Limited Total:	\$71,795.19
								Schoolwide Total:	\$0.00

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.1	Academic Incentives and Recognitions	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		
1	1.5	Implementation and Expansion of Biliteracy	Yes	LEA-wide	English Learners	Specific Schools: Chavez, Curren, Driffill, Elm, Harrington, Lemonwood, McKinna, Ramona, Soria, Kamala, Lopez, Frank TK-8	\$57,500.00	
1	1.6	Expand Primary Language Classroom and Site Libraries	Yes	LEA-wide	English Learners	All Schools	\$0.00	
1	1.7	Renaissance Software	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$0.00	

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.8	Learning Management System	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$116,800.00	
1	1.9	Data Management Systems	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$225,000.00	
1	1.10	Portfolio Management System: Transitional Kindergarten	Yes	LEA-wide	English Learners Foster Youth Low Income	Specific Schools: TK Schools Transitional Kindergarten	\$0.00	
1	1.11	Implementation of Grade-Level Standards	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$0.00	
1	1.12	Alignment of State Standards and Local Assessments	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$5,000.00	
1	1.13	Vertical and Horizontal Planning and Communication	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$5,000.00	
1	1.14	Project Based Learning	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$20,000.00	
1	1.15	Interdisciplinary Units	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$10,000.00	
1	1.16	Universal Design for Learning	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$20,000.00	
1	1.17	Implementation of Essential Pedagogical Principles	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$20,000.00	
1	1.18	Implementation of the CA Frameworks	Yes	LEA-wide		All Schools	\$20,000.00	
1	1.19	Professional Learning Communities	Yes	LEA-wide	English Learners Foster Youth Low Income		\$20,000.00	
1	1.20	Developing Multilingualism	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$20,000.00	

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.21	Implementation of Oxnard "MAS"/Emergent Multilingual Master Plan	Yes	LEA-wide	English Learners	All Schools	\$20,000.00	
1	1.22	Implementation of Oxnard EMPOWERS/ OSDs Master Plan	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		
2	2.1	English Literacy Intervention: Lexia	Yes	LEA-wide		All Schools	\$0.00	
2	2.2	Spanish Literacy Intervention: iStation-District Licenses	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$0.00	
2	2.3	Mathematics Intervention: IXL	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$0.00	
2	2.4	Mathematics Intervention: Math Labs	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$15,000.00	
2	2.5	Interventions: Tier III and Special Education	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$1,157,153.25	
2	2.8	Social Emotional Development Supports: Panorama	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$50,205.00	
2	2.10	Literacy Intervention Teachers	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$1,100.00	
2	2.12	Interventions: English Language Development	Yes	LEA-wide	English Learners	All Schools	\$150,000.00	
2	2.13	Universal Screening: Gifted and Talented	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$15,000.00	
2	2.16	Attendance Technicians	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$2,001,038.32	
2	2.25	Positive Behavior Supports (PBIS)	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$219,740.75	
2	2.26	Safe Learning Environments	Yes	LEA-wide	English Learners Foster Youth	All Schools	\$143,000.00	

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
					Low Income			
2	2.27	School Resource Officers	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$235,851.00	
2	2.29	Student Assemblies: Social Media and Positive Interactions	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$0.00	
2	2.30	Transportation for General Education, Homeless and Foster Youth	Yes	LEA-wide	Foster Youth	All Schools	\$7,691,730.47	
2	2.31	Materials and Supplies for Youth Experiencing Homelessness/ McKinney-Vento	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$55,000.00	
2	2.34	Facilities/Deferred Maintenance	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$4,000,000.00	
2	2.38	Gifted and Talented Education (GATE)				All Schools	\$5,000.00	
3	3.1	Developing Human Capital: PD for Strategic Plan Recommendations	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$63,524.29	
3	3.2	Teachers on Special Assignment/Content Specialists	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$782,414.30	
3	3.3	Professional Learning: Implementation of State Standards	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$0.00	
3	3.4	Professional Learning: Central Management	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$0.00	
3	3.6	Professional Learning for Teachers on Special Assignment (TOSAs) and Content Specialists	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$3,200.00	
3	3.8	Professional Learning for Teachers: Biliteracy	Yes	LEA-wide	English Learners Foster Youth Low Income	Specific Schools: Chavez, Curren, Driffill, Elm, Harrington,	\$5,000.00	

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
						Kamala, Lemonwood, McKinna, Ramona, Soria, Lopez, Frank Grade TK- Grade 8		
3	3.9	Professional Learning: Mathematics	Yes	LEA-wide	English Learners Foster Youth Low Income		\$190,356.56	
3	3.12	Professional Learning: Health Education	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools Grade 5 and Grade 8	\$27,285.68	
3	3.15	Training and Professional Learning: STAR/myOn	Yes	LEA-wide	English Learners Foster Youth Low Income		\$34,464.20	
3	3.19	Professional Learning: Restorative Practices	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$24,464.20	
3	3.20	Professional Learning: Counselors	Yes	LEA-wide	English Learners Foster Youth Low Income		\$20,000.00	
3	3.21	Professional Learning and Wellness for Staff	Yes	LEA-wide	English Learners Foster Youth		\$500.00	
3	3.22	Professional Learning for Outreach Consultants (ORCs)	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$15,000.00	
3	3.23	Training and Professional Learning for Substitute Teachers	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$2,500.00	
3	3.24	Training and Professional Learning for Classified Staff	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$13,350.00	
3	3.27	Training and Professional Learning: Data Management Systems	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$26,964.20	
3	3.28	Training and Professional Learning: Communication Platforms	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$500.00	

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
3	3.32	Review/Redesign Report Cards	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$2,000.00	
3	3.33	Implementation of Required State Assessments	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$0.00	
3	3.35	Textbook Adoptions	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$1,760,000.00	
3	3.36	Additional Teachers Above Base Staffing	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$6,422,197.85	
3	3.37	Maintain 24:1 TK- 3rd Grade Average	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$1,393,545.27	
3	3.38	School Site Allocations to be Prioritized by School Site Council	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$2,917,705.34	
3	3.39	Above Base/ Assistant Principals	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$3,453,364.64	
3	3.40	Teacher Substitutes/ Site Assigned/	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$743,883.75	
3	3.41	Supplemental Instructional Materials	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$804,000.00	
3	3.42	Professional Learning: English Language Development	Yes	LEA-wide	English Learners			
3	3.43	Professional Learning: De-escalation Strategies & Behavior Supports	Yes	LEA-wide	English Learners Foster Youth Low Income			
3	3.44	Professional Learning: Inclusive Practices	Yes	LEA-wide	English Learners Foster Youth Low Income			
4	4.3	Family Resource Center	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$38,050.73	

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
4	4.4	Enrollment Center	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$750,501.11	
4	4.5	Family Wrokshops: Diversity, Equity, and Inclusion	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$5,000.00	
4	4.6	Parent/Teacher Teams	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$500.00	
4	4.7	Systems of Communication to Include the Voices of our Different Parent Groups in the Design of Learning Experiences for Unduplicated Student Groups and Families	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$0.00	
4	4.8	Supporting Cultural Proficiency and Focus on Equitable Practices	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		
4	4.9	Transition to High School-Parent Workshops	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$500.00	
4	4.11	Parent Support Liaison	Yes	LEA-wide	English Learners Foster Youth Low Income		\$22,497.91	
4	4.12	Translators/ Interpreters: Mixteco	Yes	Limited to Unduplicated Student Group(s)	English Learners	All Schools	\$45,534.99	
4	4.13	Translators/ Interpreters: Spanish	Yes	Limited to Unduplicated Student Group(s)	English Learners	All Schools	\$26,260.20	
4	4.14	Contract for Interpreting Services	Yes	Limited to Unduplicated Student Group(s)	English Learners	All Schools	\$0.00	
4	4.17	Board Room	Yes	LEA-wide	English Learners Foster Youth Low Income		\$0.00	
4	4.18	Home Learning Resources for Student Success	Yes	LEA-wide				

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
5	5.1	Oxnard Empowers - Implementation of Strategic Plan	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$107,700.00	
5	5.4	Professional Learning: Three District Days	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$1,796,991.11	
5	5.5	District Wide Banking of Minutes	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$1,522,509.75	
5	5.7	Institute for New Administrators	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$5,000.00	
5	5.9	Collaboration Opportunities: Mathematics	Yes	LEA-wide	English Learners Foster Youth Low Income		\$0.00	
5	5.11	Collaboration Opportunities: Biliteracy	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$5,000.00	
5	5.12	Collaboration Opportunities: Middle School	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$5,000.00	
5	5.14	Employee Onboarding	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$5,000.00	
5	5.16	Manager of Equity, Family and Community	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$42,872.57	
5	5.17	Director of Pupil Services	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$385,777.64	
5	5.18	Counselors	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$4,260,145.26	
5	5.19	District Family and Community Liaison	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$137,437.57	
5	5.20	Outreach Specialists	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$2,155,653.12	

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
5	5.23	Health Assistants and/or Health Care Technicians (LVNs)	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$1,372,570.13	
5	5.24	Campus Assistants/Supervisors	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$4,833,352.50	
5	5.25	Recruitment, Selection and Retention of Human Capital	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$44,757.97	
5	5.26	Recruitment: Classified Positions	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$6,811.55	
5	5.27	Transitional Kindergarten Paraeducators	Yes	LEA-wide	English Learners Foster Youth Low Income	Transitional Kindergarten	\$40,518.04	
5	5.29	General Education Paraeducators	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$358,634.33	
5	5.30	Opportunity Program Paraeducators	Yes	LEA-wide	English Learners Foster Youth Low Income	Specific Schools: Frank, Lopez, Fremont Grade 6- Grade 8	\$105,574.56	
5	5.31	District Nurses	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$553,570.48	
5	5.32	Communication Platforms	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$129,000.00	
5	5.33	Internal Communication Systems	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$5,000.00	
5	5.34	Communications from Central Office	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$125,000.00	
5	5.36	Refine Middle School Systems	Yes	LEA-wide		All Schools		
5	5.37	Required Accountability Templates	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$75,000.00	

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
5	5.39	Student Technology Access and Annual Refresh	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$4,935,895.68	
5	5.40	Staff to Provide General Education Behavior Support	Yes	LEA-wide			\$0.00	

2024-25 Annual Update Table

Totals	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Expenditures (Total Funds)
Totals	\$123,171,260.46	\$123,175,160.46

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.1	Academic Incentives and Recognitions	Yes	\$56,500.00	56500
1	1.2	Youth Cinema Project	No	\$200,811.00	\$200,811.00
1	1.3	Expansion of the Arts	No	\$356,997.00	\$356,997.00
1	1.4	Teachers for the Arts	No	\$2,222,937.00	\$2,222,937.00
1	1.5	Implementation and Expansion of Biliteracy	Yes	\$57,500.00	\$57,500.00
1	1.6	Expand Primary Language Classroom and Site Libraries	Yes	\$120,000.00	120000
1	1.7	Renaissance Software	Yes	\$2,000,000.00	\$2,000,000.00
1	1.8	Learning Management System	Yes	\$20,000.00	\$20,000.00
1	1.9	Data Management Systems	Yes	\$377,209.00	377209
1	1.10	Portfolio Management System: Transitional Kindergarten	Yes	\$16,560.00	16560
1	1.11	Implementation of Grade-Level Standards	Yes	\$20,000.00	20000

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.12	Alignment of State Standards and Local Assessments	Yes	\$20,000.00	20000
1	1.13	Vertical and Horizontal Planning and Communication	Yes	\$20,000.00	20000
1	1.14	Project Based Learning	Yes	\$20,000.00	20000
1	1.15	Interdisciplinary Units	Yes	\$20,000.00	20000
1	1.16	Universal Design for Learning	Yes	\$20,000.00	20000
1	1.17	Implementation of Essential Pedagogical Principles	Yes	\$20,000.00	20000
1	1.18	Implementation of the CA Frameworks	Yes	\$20,000.00	20000
1	1.19	Professional Learning Communities	Yes	\$20,000.00	20000
1	1.20	Developing Multilingualism	Yes	\$20,000.00	20000
1	1.21	Implementation of Oxnard "MAS"/Emergent Multilingual Master Plan	Yes	\$20,000.00	20000
1	1.22	Implementation of Oxnard EMPOWERS/ OSDs Master Plan	Yes	\$20,000.00	20000
2	2.1	English Literacy Intervention: Lexia	Yes	\$591,945.00	591945
2	2.2	Spanish Literacy Intervention: iStation-District Licenses	Yes	\$109,320.00	109320

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
2	2.3	Mathematics Intervention: IXL	Yes	\$255,000.00	255000
2	2.4	Mathematics Intervention: Math Labs	Yes	\$500.00	500
2	2.5	Interventions: Tier III and Special Education	Yes	\$500.00	500
2	2.6	Tier III and Specialized Support	No	\$213,000.00	213000
2	2.7	Alterntive Disciplinary Approaches	No	\$10,000.00	10000
2	2.8	Social Emotional Development	Yes	\$247,700.00	247700
2	2.9	Tutoring	No	\$0.00	
2	2.10	Literacy Intervention Teachers	Yes	\$2,646,449.00	2646449
2	2.11	Intervention: Middle School	No	\$0.00	
2	2.12	Interventions: English Language Development	Yes	\$500.00	500
2	2.13	Universal Screening: Gifted and Talented	Yes	\$11,000.00	1100
2	2.14	Migrant Education Program (MEP)	No	\$18,000.00	1800
2	2.15	Newcomer Academy	No	\$13,500.00	13500
2	2.16	Attendance Technicians	Yes	\$2,028,056.00	2028056

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
2	2.17	School Attendance Review Board (SARB)	No	\$15,000.00	15000
2	2.18	Expanded Summer Learning	No	\$218,600.00	218600
2	2.19	Expansion of Learning Opportunities	No	\$22,400,195.00	22400195
2	2.20	Library/Media Technicians	No	\$1,009,501.00	1009501
2	2.21	Maintain Diverse School Libraries	No	\$150,000.00	150000
2	2.22	AVID Implementation	No	\$450,000.00	450000
2	2.23	Annual Parent Rights Notification	No	\$0.00	0
2	2.24	Restorative Practices	No	\$0.00	0
2	2.25	Positive Behavior Supports (PBIS)	Yes	\$133,200.00	133200
2	2.26	Safe Learning Enviornments	Yes	\$108,000.00	108000
2	2.27	School Resource Officers	Yes	\$235,851.00	235851
2	2.28	School Safety Plans	No	\$0.00	0
2	2.29	Student Assemblies: Social Media and Positive Interactions	Yes	\$500.00	500

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
2	2.30	Transportation for General Education, Homeless and Foster Youth	Yes	\$75,000.00	75000
2	2.31	Materials and Supplies for Youth Experiencing Homelessness/ McKinney-Vento	Yes	\$80,000.00	80000
2	2.32	Child Nutrition	No	\$12,669,667.00	12699667
2	2.33	Substance Abuse Prevention	No	\$0.00	
2	2.34	Facilities	Yes	\$7,000,000.00	7000000
2	2.35	Student Mentoring Opportunities	No	\$0.00	
2	2.36	Superintendent Fellows	No	\$63,000.00	63000
2	2.37	Special Programs	No	\$1,261,256.00	1261256
3	3.1	Developing Human Capital: PD for Strategic Plan Recommendations	Yes	\$10,000.00	10000
3	3.2	Teachers on Special Assignment/Content Specialists	Yes	\$3,353,237.55	3353237.55
3	3.3	Professional Learning: Implementation of State Standards	Yes	\$441,375.00	441375
3	3.4	Professional Learning: Central Management	Yes	\$11,000.00	11000
3	3.5	Professional Learning for Educational Leaders	No		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
3	3.6	Professional Learning for Teachers on Special Assignment (TOSAs) and Content Specialists	Yes	\$86,736.00	86736
3	3.7	Professional Learning: Spanish Language, Common Core en Espanol and World Language Standards	No	\$29,000.00	29000
3	3.8	Professional Learning for Teachers: Biliteracy	Yes	\$530,291.00	530291
3	3.9	Professional Learning: Mathematics	Yes	\$262,147.00	262147
3	3.10	Professional Learning for Teachers: Middle School Content Specific	No	\$46,500.00	46500
3	3.11	Professional Learning for Teachers: Newcomers Academy	No	\$78,000.00	78000
3	3.12	Professional Learning: Health Education	Yes	\$18,738.00	18738
3	3.13	Professional Learning: Transitional Kindergarten	No	\$10,000.00	10000
3	3.14	Professional Learning: Gifted and Talented Education	No	\$0.00	0
3	3.15	Training and Professional Learning: STAR/myOn	Yes	\$832,990.00	832990
3	3.16	Professional Learning: Cultural Proficiency and Focus on Equitable Practices	No	\$0.00	0
3	3.17	Professional Learning: Planning for Access and Equity	No	\$0.00	0
3	3.18	CSI Support for Fremont Academy	No	\$166,280.00	166280

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
3	3.19	Professional Learning: Restorative Practices	Yes	\$17,206.00	17206
3	3.20	Professional Learning: Counselors	Yes	\$102,300.00	102300
3	3.21	Professional Learning and Wellness for Staff	Yes	\$500.00	500
3	3.22	Professional Learning for Outreach Consultants (ORCs)	Yes	\$500.00	500
3	3.23	Training and Professional Learning for Substitute Teachers	Yes	\$15,000.00	15000
3	3.24	Training and Professional Learning for Classified Staff	Yes	\$25,000.00	25000
3	3.25	Training: Medical Response	No	\$0.00	
3	3.26	Training: Action Preparedness	No	\$15,000.00	15000
3	3.27	Training and Professional Learning: Data Management Systems	Yes	\$91,960.00	91960
3	3.28	Training and Professional Learning: Communication Platforms	Yes	\$500.00	500
3	3.29	Future Administrators Academy	No	\$30,000.00	30000
3	3.30	Consulting Teacher	No	\$30,000.00	30000
3	3.31	Peer Assistance Review (PAR)	No	\$15,000.00	15000
3	3.32	Review/Redesign Report Cards	Yes	\$27,950.00	27950

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
3	3.33	Implementation of Required State Assessments	Yes	\$393,643.00	393643
3	3.34	Baseline Instruction for Unduplicated Student Groups	No	\$0.00	
3	3.35	Textbook Adoptions	Yes	\$3,150,290.00	3150290
3	3.36	Additional Teachers Above Base Staffing	Yes	\$8,213,939.00	8213939
3	3.37	Maintain 24:1 TK- 3rd Grade Average	Yes	\$1,393,545.27	1393545.27
3	3.38	School Site Allocations to be Prioritized by School Site Council	Yes	\$5,380,269.00	5380269
3	3.39	Above Base/ Assistant Principals	Yes	\$3,907,200.00	3907200
3	3.40	Teacher Substitutes/ Site Assigned/	Yes	\$743,883.75	743883.75
3	3.41	Supplemental Instructional Materials	Yes	\$1,370,219.00	1370219
4	4.1	Implement Coordination of Family Engagement and Parent Support Services based on a Family Engagement Framework, Family and Community Engagement committees, DELAC, Parent Education and Support	No	\$190,000.00	190000
4	4.2	Equitable Access for Participation (Zoom)	No	\$148,000.00	148000
4	4.3	Family Resource Center	Yes	\$13,687.00	13687

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
4	4.4	Enrollment Center	Yes	\$564,380.00	564380
4	4.5	Family Wrokshops: Diversity, Equity, and Inclusion	Yes	\$21,400.00	21400
4	4.6	Parent/Teacher Teams	Yes	\$137,614.50	137614.50
4	4.7	Systems of Communication to Include the Voices of our Different Parent Groups in the Design of Learning Experiences for Unduplicated Student Groups and Families	Yes	\$500.00	500
4	4.8	Supporting Cultural Proficiency and Focus on Equitable Practices	Yes	\$500.00	500
4	4.9	Transition to High School- Parent Workshops	Yes	\$500.00	500
4	4.10	Special Education: Parent/Family Supports	No	\$40,000.00	40000
4	4.11	Parent Support Liaison	Yes	\$110,479.02	110479.02
4	4.12	Translators/ Interpreters: Mixteco	Yes	\$208,764.72	208764.72
4	4.13	Translators/ Interpreters: Spanish	Yes	\$747,074.00	747074
4	4.14	Contract for Interpreting Services	Yes	\$32,000.00	32000
4	4.15	Panorama Surveys	No	\$20,000.00	20000

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
4	4.16	Revamp and Maximize Accessibility to the District's Website (Web Content Analyst)	No	\$170,854.17	170854.17
4	4.17	Board Room	Yes	\$350,000.00	350000
5	5.1	Oxnard Empowers - Implementation of Strategic Plan	Yes	\$500.00	500
5	5.2	Board of Education	No	\$1,710,237.00	1710237
5	5.3	Resources: Superintendent	No	\$500,829.00	500829
5	5.4	Professional Learning: Three District Days	Yes	\$1,758,239.13	1758239.13
5	5.5	District Wide Banking of Minutes	Yes	\$1,653,648.00	1653648
5	5.6	New Teacher Institute	No	\$25,000.00	25000
5	5.7	Institute for New Administrators	Yes	\$15,000.00	15000
5	5.8	Professional Collaboratives	No	\$0.00	0
5	5.9	Collaboration Opportunities: Mathematics	Yes	\$500.00	500
5	5.10	Collaboration Opportunities: Transitional Kindergarten & Kindergarten Teachers	No	\$15,000.00	15000
5	5.11	Collaboration Opportunities: Biliteracy	Yes	\$71,445.00	71445
5	5.12	Collaboration Opportunities: Middle School	Yes	\$51,960.00	51960

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
5	5.13	Collaboration Opportunites: Supporting the Implementation of State Standards and Frameworks	No	\$0.00	0
5	5.14	Employee Onboarding	Yes	\$15,000.00	15000
5	5.15	Educational Services: Management and Support Staff	No	639166.40	639166.40
5	5.16	Manager of Equity, Family and Community	Yes	\$207,727.71	207727.71
5	5.17	Director of Pupil Services	Yes	\$467,442.09	467442.09
5	5.18	Counselors	Yes	\$4,608,526.00	4608526
5	5.19	District Family and Community Liaison	Yes	\$130,821.56	130821.56
5	5.20	Outreach Specialists	Yes	\$1,944,353.29	1944353.29
5	5.21	Mental Health Clinician	No	\$429,617.48	429617.48
5	5.22	Healthy Start Social Workers	No	\$476,172.00	476172
5	5.23	Health Assistants and/or Health Care Technicians (LVNs)	Yes	\$1,505,723.28	1505723.28
5	5.24	Campus Assistants/Supervisors	Yes	\$4,667,807.00	4667807
5	5.25	Recruitment, Selection and Retention of Human Capital	Yes	\$25,000.00	25000

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
5	5.26	Recruitment: Classified Positions	Yes	\$25,000.00	25000
5	5.27	Transitional Kindergarten Paraeducators	Yes	\$2,288,708.36	2288708.36
5	5.28	Kindergarten Paraeducators	No	\$798,769.79	798769.79
5	5.29	General Education Paraeducators	Yes	\$431,041.04	431041.04
5	5.30	Opportunity Program Paraeducators	Yes	\$106,744.00	106744
5	5.31	District Nurses	Yes	\$762,169.57	762169.57
5	5.32	Communication Platforms	Yes	\$25,000.00	25000
5	5.33	Internal Communication Systems	Yes	\$5,000.00	5000
5	5.34	Communications from Central Office	Yes	\$125,000.00	125000
5	5.35	Curriculum Council	No	\$0.00	
5	5.36	Place Holder			
5	5.37	Required Accountability Templates	Yes	\$47,000.00	47000
5	5.38	Practi-Cal Medical Billing	No	\$209,430.00	209430
5	5.39	Student Technology Access and Annual Refresh	Yes	\$6,187,975.78	6187975.78

2024-25 Contributing Actions Annual Update Table

6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Percentage of Improved Services (%)	Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8)
\$58,554,206	\$58,685,033.00	\$58,685,033.00	\$0.00	0.000%	0.000%	0.000%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.1	Academic Incentives and Recognitions	Yes	\$56,500.00	\$56,500.00		
1	1.5	Implementation and Expansion of Biliteracy	Yes	\$57,500.00	\$57,500.00		
1	1.6	Expand Primary Language Classroom and Site Libraries	Yes	\$120,000.00	\$120,000.00		
1	1.7	Renaissance Software	Yes	\$2,000,000.00	\$2,000,000.00		
1	1.8	Learning Management System	Yes	\$20,000.00	\$20,000.00		
1	1.9	Data Management Systems	Yes	\$230,000.00	\$230,000.00		
1	1.10	Portfolio Management System: Transitional Kindergarten	Yes	\$16,560.00	\$16,560.00		
1	1.11	Implementation of Grade-Level Standards	Yes	\$20,000.00	\$20,000.00		
1	1.12	Alignment of State Standards and Local Assessments	Yes	\$20,000.00	\$20,000.00		
1	1.13	Vertical and Horizontal Planning and Communication	Yes	\$20,000.00	\$20,000.00		
1	1.14	Project Based Learning	Yes	\$20,000.00	\$20,000.00		
1	1.15	Interdisciplinary Units	Yes	\$20,000.00	\$20,000.00		
1	1.16	Universal Design for Learning	Yes	\$20,000.00	\$20,000.00		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.17	Implementation of Essential Pedagogical Principles	Yes	\$20,000.00	\$20,000.00		
1	1.18	Implementation of the CA Frameworks	Yes	\$20,000.00	\$20,000.00		
1	1.19	Professional Learning Communities	Yes	\$20,000.00	\$20,000.00		
1	1.20	Developing Multilingualism	Yes	\$20,000.00	\$20,000.00		
1	1.21	Implementation of Oxnard "MAS"/Emergent Multilingual Master Plan	Yes	\$20,000.00	\$20,000.00		
1	1.22	Implementation of Oxnard EMPOWERS/ OSDs Master Plan	Yes	\$20,000.00	\$20,000.00		
2	2.1	English Literacy Intervention: Lexia	Yes	\$591,945.00	\$591,945.00		
2	2.2	Spanish Literacy Intervention: iStation-District Licenses	Yes	\$109,320.00	\$109,320.00		
2	2.3	Mathematics Intervention: IXL	Yes	\$180,000.00	\$180,000.00		
2	2.4	Mathematics Intervention: Math Labs	Yes	\$500.00	\$500.00		
2	2.5	Interventions: Tier III and Special Education	Yes	\$500.00	\$500.00		
2	2.8	Social Emotional Development	Yes	\$40,000.00	\$40,000.00		
2	2.10	Literacy Intervention Teachers	Yes	\$6,500.00	\$6,500.00		
2	2.12	Interventions: English Language Development	Yes	\$500.00	\$500.00		
2	2.13	Universal Screening: Gifted and Talented	Yes	\$2,000.00	\$2,000.00		
2	2.16	Attendance Technicians	Yes	\$2,028,056.00	\$2,028,056.00		
2	2.25	Positive Behavior Supports (PBIS)	Yes	\$133,200.00	\$133,200.00		
2	2.26	Safe Learning Environments	Yes	\$108,000.00	\$108,000.00		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
2	2.27	School Resource Officers	Yes	\$235,851.00	\$235,851.00		
2	2.29	Student Assemblies: Social Media and Positive Interactions	Yes	\$500.00	\$500.00		
2	2.30	Transportation for General Education, Homeless and Foster Youth	Yes	\$75,000.00	\$75,000.00		
2	2.31	Materials and Supplies for Youth Experiencing Homelessness/ McKinney-Vento	Yes	\$80,000.00	\$80,000.00		
2	2.34	Facilities	Yes	\$7,000,000.00	\$7,000,000.00		
3	3.1	Developing Human Capital: PD for Strategic Plan Recommendations	Yes	\$10,000.00	\$10,000.00		
3	3.2	Teachers on Special Assignment/Content Specialists	Yes	\$647,365.80	\$647,365.80		
3	3.3	Professional Learning: Implementation of State Standards	Yes	\$266,375.00	\$266,375.00		
3	3.4	Professional Learning: Central Management	Yes	\$8,000.00	\$8,000.00		
3	3.6	Professional Learning for Teachers on Special Assignment (TOSAs) and Content Specialists	Yes	\$86,736.00	\$86,736.00		
3	3.8	Professional Learning for Teachers: Biliteracy	Yes	\$481,291.00	\$481,291.00		
3	3.9	Professional Learning: Mathematics	Yes	\$262,147.00	\$262,147.00		
3	3.12	Professional Learning: Health Education	Yes	\$18,738.00	\$18,738.00		
3	3.15	Training and Professional Learning: STAR/myOn	Yes	\$832,990.00	\$832,990.00		
3	3.19	Professional Learning: Restorative Practices	Yes	\$17,206.00	\$17,206.00		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
3	3.20	Professional Learning: Counselors	Yes	\$102,300.00	\$102,300.00		
3	3.21	Professional Learning and Wellness for Staff	Yes	\$500.00	\$500.00		
3	3.22	Professional Learning for Outreach Consultants (ORCs)	Yes	\$500.00	\$500.00		
3	3.23	Training and Professional Learning for Substitute Teachers	Yes	\$15,000.00	\$15,000.00		
3	3.24	Training and Professional Learning for Classified Staff	Yes	\$25,000.00	\$25,000.00		
3	3.27	Training and Professional Learning: Data Management Systems	Yes	\$91,960.00	\$91,960.00		
3	3.28	Training and Professional Learning: Communication Platforms	Yes	\$500.00	\$500.00		
3	3.32	Review/Redesign Report Cards	Yes	\$27,950.00	\$27,950.00		
3	3.33	Implementation of Required State Assessments	Yes	\$328,143.00	\$328,143.00		
3	3.35	Textbook Adoptions	Yes	\$1,972,290.00	\$1,972,290.00		
3	3.36	Additional Teachers Above Base Staffing	Yes	\$8,213,939.00	\$8,213,939.00		
3	3.37	Maintain 24:1 TK- 3rd Grade Average	Yes	\$1,393,545.27	\$1,393,545.27		
3	3.38	School Site Allocations to be Prioritized by School Site Council	Yes	\$2,969,348.00	\$2,969,348.00		
3	3.39	Above Base/ Assistant Principals	Yes	\$3,907,200.00	\$3,907,200.00		
3	3.40	Teacher Substitutes/ Site Assigned/	Yes	\$743,883.75	\$743,883.75		
3	3.41	Supplemental Instructional Materials	Yes	\$599,219.00	\$599,219.00		
4	4.3	Family Resource Center	Yes	\$13,687.00	\$13,687.00		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
4	4.4	Enrollment Center	Yes	\$564,380.00	\$564,380.00		
4	4.5	Family Wrokshops: Diversity, Equity, and Inclusion	Yes	\$21,400.00	\$21,400.00		
4	4.6	Parent/Teacher Teams	Yes	\$137,614.50	\$137,614.50		
4	4.7	Systems of Communication to Include the Voices of our Different Parent Groups in the Design of Learning Experiences for Unduplicated Student Groups and Families	Yes	\$500.00	\$500.00		
4	4.8	Supporting Cultural Proficiency and Focus on Equitable Practices	Yes	\$500.00	\$500.00		
4	4.9	Transition to High School-Parent Workshops	Yes	\$500.00	\$500.00		
4	4.11	Parent Support Liaison	Yes	\$22,095.82	\$22,095.82		
4	4.12	Translators/ Interpreters: Mixteco	Yes	\$43,352.92	\$43,352.92		
4	4.13	Translators/ Interpreters: Spanish	Yes	\$747,074.00	\$747,074.00		
4	4.14	Contract for Interpreting Services	Yes	\$2,000.00	\$2,000.00		
4	4.17	Board Room	Yes	\$350,000.00	\$350,000.00		
5	5.1	Oxnard Empowers - Implementation of Strategic Plan	Yes	\$500.00	\$500.00		
5	5.4	Professional Learning: Three District Days	Yes	\$1,758,239.13	\$1,758,239.13		
5	5.5	District Wide Banking of Minutes	Yes	\$1,653,648.00	\$1,653,648.00		
5	5.7	Institute for New Administrators	Yes	\$15,000.00	\$15,000.00		
5	5.9	Collaboration Opportunities: Mathematics	Yes	\$500.00	\$500.00		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
5	5.11	Collaboration Opportunities: Biliteracy	Yes	\$71,445.00	\$71,445.00		
5	5.12	Collaboration Opportunities: Middle School	Yes	\$51,960.00	\$51,960.00		
5	5.14	Employee Onboarding	Yes	\$15,000.00	\$15,000.00		
5	5.16	Manager of Equity, Family and Community	Yes	\$41,545.45	\$41,545.45		
5	5.17	Director of Pupil Services	Yes	\$467,442.09	\$467,442.09		
5	5.18	Counselors	Yes	\$4,608,526.00	\$4,608,526.00		
5	5.19	District Family and Community Liaison	Yes	\$130,821.56	\$130,821.56		
5	5.20	Outreach Specialists	Yes	\$1,944,353.29	\$1,944,353.29		
5	5.23	Health Assistants and/or Health Care Technicians (LVNs)	Yes	\$1,505,723.28	\$1,505,723.28		
5	5.24	Campus Assistants/Supervisors	Yes	\$4,667,807	\$4,667,807		
5	5.25	Recruitment, Selection and Retention of Human Capital	Yes	\$25,000.00	\$25,000.00		
5	5.26	Recruitment: Classified Positions	Yes	\$25,000.00	\$25,000.00		
5	5.27	Transitional Kindergarten Paraeducators	Yes	\$275,060.54	\$275,060.54		
5	5.29	General Education Paraeducators	Yes	\$431,041.04	\$431,041.04		
5	5.30	Opportunity Program Paraeducators	Yes	\$106,744.00	\$106,744.00		
5	5.31	District Nurses	Yes	\$762,169.57	\$762,169.57		
5	5.32	Communication Platforms	Yes	\$25,000.00	\$25,000.00		
5	5.33	Internal Communication Systems	Yes	\$5,000.00	\$5,000.00		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
5	5.34	Communications from Central Office	Yes	\$125,000.00	\$125,000.00		
5	5.37	Required Accountability Templates	Yes	\$47,000.00	\$47,000.00		
5	5.39	Student Technology Access and Annual Refresh	Yes	\$1,667,843.99	\$1,667,843.99		

2024-25 LCFF Carryover Table

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
\$140,125,411	\$58,554,206	0	41.787%	\$58,685,033.00	0.000%	41.880%	\$0.00	0.000%

Local Control and Accountability Plan Instructions

[Plan Summary](#)

[Engaging Educational Partners](#)

[Goals and Actions](#)

[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at LCFF@cde.ca.gov.

Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (California Education Code [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because the nature of some LCAP template sections require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
 - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, including long-term English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).
 - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).
 - **NOTE:** As specified in EC Section 62064(b)(1), the LCAP must provide a description of the annual goals, for all pupils and each subgroup of pupils identified pursuant to EC Section 52052, to be achieved for each of the state priorities. Beginning in 2023–24, EC

Section 52052 identifies long-term English learners as a separate and distinct pupil subgroup with a numerical significance at 15 students.

- Annually reviewing and updating the LCAP to reflect progress toward the goals (EC Section 52064[b][7]).
- Ensuring that all increases attributable to supplemental and concentration grant calculations, including concentration grant add-on funding and/or LCFF carryover, are reflected in the LCAP (EC sections 52064[b][6], [8], and [11]).

The LCAP template, like each LEA’s final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which must: (a) reflect comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (Dashboard), (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in EC sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity’s budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2024–25, 2025–26, and 2026–27 school years reflects statutory changes made through Senate Bill 114 (Committee on Budget and Fiscal Review), Chapter 48, Statutes of 2023 and Senate Bill 153, Chapter 38, Statutes of 2024.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA’s diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the Dashboard, how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions which, based on research, experience, and input gathered from educational partners, the LEA believes will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP but may include information about effective practices when developing the LCAP and completing the LCAP document. Additionally, the beginning of each template section includes information emphasizing the purpose that section serves.

Plan Summary

Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to present a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included throughout each subsequent section of the LCAP.

Requirements and Instructions

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA. LEAs may also provide information about their strategic plan, vision, etc.

Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA.

- For example, information about an LEA in terms of geography, enrollment, employment, the number and size of specific schools, recent community challenges, and other such information the LEA may wish to include can enable a reader to more fully understand the LEA's LCAP.
- LEAs may also provide information about their strategic plan, vision, etc.
- As part of this response, identify all schools within the LEA receiving Equity Multiplier funding.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflect on the LEA's annual performance on the Dashboard and local data. This may include both successes and challenges identified by the LEA during the development process.

LEAs are encouraged to highlight how they are addressing the identified needs of student groups, and/or schools within the LCAP as part of this response.

As part of this response, the LEA must identify the following, which will remain unchanged during the three-year LCAP cycle:

- Any school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard;
- Any student group within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or
- Any student group within a school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard.

EC Section 52064.4 requires that an LEA that has unexpended Learning Recovery Emergency Block Grant (LREBG) funds must include one or more actions funded with LREBG funds within the 2025-26, 2026-27 and 2027-28 LCAPs, as applicable to the LEA. To implement the requirements of EC Section 52064.4, all LEAs must do the following:

- For the 2025–26, 2026–27, and 2027–28 LCAP years, identify whether or not the LEA has unexpended LREBG funds for the applicable LCAP year.
 - If the LEA has unexpended LREBG funds the LEA must provide the following:
 - The goal and action number for each action that will be funded, either in whole or in part, with LREBG funds; and
 - An explanation of the rationale for selecting each action funded with LREBG funds. This explanation must include:
 - An explanation of how the action is aligned with the allowable uses of funds identified in [EC Section 32526\(c\)\(2\)](#); and
 - An explanation of how the action is expected to address the area(s) of need of students and schools identified in the needs assessment required by [EC Section 32526\(d\)](#).
 - For information related to the allowable uses of funds and the required needs assessment, please see the Program Information tab on the [LREBG Program Information](#) web page.
 - Actions may be grouped together for purposes of these explanations.
 - The LEA may provide these explanations as part of the action description rather than as part of the Reflections: Annual Performance.
 - If the LEA does not have unexpended LREBG funds, the LEA is not required to conduct the needs assessment required by EC Section 32526(d), to provide the information identified above or to include actions funded with LREBG funds within the 2025-26, 2026-27 and 2027-28 LCAPs.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Annually identify the reason(s) the LEA is eligible for or has requested technical assistance consistent with EC sections 47607.3, 52071, 52071.5, 52072, or 52072.5, and provide a summary of the work underway as part of receiving technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance, however this also includes LEAs that have requested technical assistance from their COE.

- If the LEA is not eligible for or receiving technical assistance, the LEA may respond to this prompt as “Not Applicable.”

Comprehensive Support and Improvement

An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

- Identify the schools within the LEA that have been identified for CSI.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

- Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

- Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

Engaging Educational Partners

Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard, accountability, and improvement across the state priorities and locally identified priorities (EC Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public to understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Requirements

Requirements

School districts and COEs: [EC Section 52060\(g\)](#) and [EC Section 52066\(g\)](#) specify the educational partners that must be consulted when developing the LCAP:

- Teachers,

- Principals,
- Administrators,
- Other school personnel,
- Local bargaining units of the LEA,
- Parents, and
- Students

A school district or COE receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Before adopting the LCAP, school districts and COEs must share it with the applicable committees, as identified below under Requirements and Instructions. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Charter schools: [EC Section 47606.5\(d\)](#) requires that the following educational partners be consulted with when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Parents, and
- Students

A charter school receiving Equity Multiplier funds must also consult with educational partners at the school generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for the school.

The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals. Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the [CDE's LCAP webpage](#).

Before the governing board/body of an LEA considers the adoption of the LCAP, the LEA must meet the following legal requirements:

- For school districts, see [Education Code Section 52062](#);
 - **Note:** Charter schools using the LCAP as the School Plan for Student Achievement must meet the requirements of *EC* Section 52062(a).
- For COEs, see [Education Code Section 52068](#); and
- For charter schools, see [Education Code Section 47606.5](#).

- **NOTE:** As a reminder, the superintendent of a school district or COE must respond, in writing, to comments received by the applicable committees identified in the *Education Code* sections listed above. This includes the parent advisory committee and may include the English learner parent advisory committee and, as of July 1, 2024, the student advisory committee, as applicable.

Instructions

Respond to the prompts as follows:

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Complete the table as follows:

Educational Partners

Identify the applicable educational partner(s) or group(s) that were engaged in the development of the LCAP.

Process for Engagement

Describe the engagement process used by the LEA to involve the identified educational partner(s) in the development of the LCAP. At a minimum, the LEA must describe how it met its obligation to consult with all statutorily required educational partners, as applicable to the type of LEA.

- A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA's philosophical approach to engaging its educational partners.
- An LEA receiving Equity Multiplier funds must also include a summary of how it consulted with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Describe any goals, metrics, actions, or budgeted expenditures in the LCAP that were influenced by or developed in response to the educational partner feedback.

- A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP.
- An LEA receiving Equity Multiplier funds must include a description of how the consultation with educational partners at schools generating Equity Multiplier funds influenced the development of the adopted LCAP.
- For the purposes of this prompt, this may also include, but is not necessarily limited to:
 - Inclusion of a goal or decision to pursue a Focus Goal (as described below)
 - Inclusion of metrics other than the statutorily required metrics
 - Determination of the target outcome on one or more metrics
 - Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
 - Inclusion of action(s) or a group of actions
 - Elimination of action(s) or group of actions
 - Changes to the level of proposed expenditures for one or more actions
 - Inclusion of action(s) as contributing to increased or improved services for unduplicated students
 - Analysis of effectiveness of the specific actions to achieve the goal
 - Analysis of material differences in expenditures
 - Analysis of changes made to a goal for the ensuing LCAP year based on the annual update process
 - Analysis of challenges or successes in the implementation of actions

Goals and Actions

Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal must be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs must consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard, in determining whether and how to prioritize its goals within the LCAP. As previously stated, strategic planning that

is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students, and to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- Focus Goal: A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
 - All Equity Multiplier goals must be developed as focus goals. For additional information, see Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding below.
- Broad Goal: A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- Maintenance of Progress Goal: A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

Requirement to Address the LCFF State Priorities

At a minimum, the LCAP must address all LCFF priorities and associated metrics articulated in *EC* sections 52060(d) and 52066(d), as applicable to the LEA. The [LCFF State Priorities Summary](#) provides a summary of *EC* sections 52060(d) and 52066(d) to aid in the development of the LCAP.

Respond to the following prompts, as applicable:

Focus Goal(s)

Description

The description provided for a Focus Goal must be specific, measurable, and time bound.

- An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach.
- The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Type of Goal

Identify the type of goal being implemented as a Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding

Description

LEAs receiving Equity Multiplier funding must include one or more focus goals for each school generating Equity Multiplier funding. In addition to addressing the focus goal requirements described above, LEAs must adhere to the following requirements.

Focus goals for Equity Multiplier schoolsites must address the following:

- (A) All student groups that have the lowest performance level on one or more state indicators on the Dashboard, and
- (B) Any underlying issues in the credentialing, subject matter preparation, and retention of the school’s educators, if applicable.
- Focus Goals for each and every Equity Multiplier schoolsite must identify specific metrics for each identified student group, as applicable.
- An LEA may create a single goal for multiple Equity Multiplier schoolsites if those schoolsites have the same student group(s) performing at the lowest performance level on one or more state indicators on the Dashboard or, experience similar issues in the credentialing, subject matter preparation, and retention of the school’s educators.
 - When creating a single goal for multiple Equity Multiplier schoolsites, the goal must identify the student groups and the performance levels on the Dashboard that the Focus Goal is addressing; or,
 - The common issues the schoolsites are experiencing in credentialing, subject matter preparation, and retention of the school’s educators, if applicable.

Type of Goal

Identify the type of goal being implemented as an Equity Multiplier Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.
- In addition to this information, the LEA must also identify:
 - The school or schools to which the goal applies

LEAs are encouraged to approach an Equity Multiplier goal from a wholistic standpoint, considering how the goal might maximize student outcomes through the use of LCFF and other funding in addition to Equity Multiplier funds.

- Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the Expanded Learning Opportunities Program (ELO-P), the Literacy Coaches and Reading Specialists (LCRS) Grant Program, and/or the California Community Schools Partnership Program (CCSPP).
- This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

Note: [EC Section 42238.024\(b\)\(1\)](#) requires that Equity Multiplier funds be used for the provision of evidence-based services and supports for students. Evidence-based services and supports are based on objective evidence that has informed the design of the service or support and/or guides the modification of those services and supports. Evidence-based supports and strategies are most commonly based on educational research and/or metrics of LEA, school, and/or student performance.

Broad Goal

Description

Describe what the LEA plans to achieve through the actions included in the goal.

- The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal.

- The goal description organizes the actions and expected outcomes in a cohesive and consistent manner.
- A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

Type of Goal

Identify the type of goal being implemented as a Broad Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

Maintenance of Progress Goal

Description

Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP.

- Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP.
- The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Type of Goal

Identify the type of goal being implemented as a Maintenance of Progress Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain how the actions will sustain the progress exemplified by the related metrics.

Measuring and Reporting Results:

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes.

- LEAs must identify metrics for specific student groups, as appropriate, including expected outcomes that address and reduce disparities in outcomes between student groups.
- The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year, as applicable to the type of LEA.
- To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant local indicator self-reflection tools within the Dashboard.
- **Required metrics for LEA-wide actions:** For each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
 - These required metrics may be identified within the action description or the first prompt in the increased or improved services section, however the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.
- **Required metrics for Equity Multiplier goals:** For each Equity Multiplier goal, the LEA must identify:
 - The specific metrics for each identified student group at each specific schoolsite, as applicable, to measure the progress toward the goal, and/or
 - The specific metrics used to measure progress in meeting the goal related to credentialing, subject matter preparation, or educator retention at each specific schoolsite.
- **Required metrics for actions supported by LREBG funds:** To implement the requirements of EC Section 52064.4, LEAs with unexpended LREBG funds must include at least one metric to monitor the impact of each action funded with LREBG funds included in the goal.
 - The metrics being used to monitor the impact of each action funded with LREBG funds are not required to be new metrics; they may be metrics that are already being used to measure progress towards goals and actions included in the LCAP.

Complete the table as follows:

Metric #
<ul style="list-style-type: none">• Enter the metric number.
Metric

- Identify the standard of measure being used to determine progress towards the goal and/or to measure the effectiveness of one or more actions associated with the goal.

Baseline

- Enter the baseline when completing the LCAP for 2024–25.
 - Use the most recent data associated with the metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2023 Dashboard for the baseline of a metric only if that data represents the most recent available data (e.g., high school graduation rate).
 - Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS.
 - Indicate the school year to which the baseline data applies.
 - The baseline data must remain unchanged throughout the three-year LCAP.
 - This requirement is not intended to prevent LEAs from revising the baseline data if it is necessary to do so. For example, if an LEA identifies that its data collection practices for a particular metric are leading to inaccurate data and revises its practice to obtain accurate data, it would also be appropriate for the LEA to revise the baseline data to align with the more accurate data process and report its results using the accurate data.
 - If an LEA chooses to revise its baseline data, then, at a minimum, it must clearly identify the change as part of its response to the description of changes prompt in the Goal Analysis for the goal. LEAs are also strongly encouraged to involve their educational partners in the decision of whether or not to revise a baseline and to communicate the proposed change to their educational partners.
 - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a new baseline each year, as applicable.

Year 1 Outcome

- When completing the LCAP for 2025–26, enter the most recent data available. Indicate the school year to which the data applies.
 - Note for Charter Schools: Charter schools developing a one-year LCAP may provide the Year 1 Outcome when completing the LCAP for both 2025–26 and 2026–27 or may provide the Year 1 Outcome for 2025–26 and provide the Year 2 Outcome for 2026–27.

Year 2 Outcome

- When completing the LCAP for 2026–27, enter the most recent data available. Indicate the school year to which the data applies.

- Note for Charter Schools: Charter schools developing a one-year LCAP may identify the Year 2 Outcome as not applicable when completing the LCAP for 2026–27 or may provide the Year 2 Outcome for 2026–27.

Target for Year 3 Outcome

- When completing the first year of the LCAP, enter the target outcome for the relevant metric the LEA expects to achieve by the end of the three-year LCAP cycle.
 - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a Target for Year 1 or Target for Year 2, as applicable.

Current Difference from Baseline

- When completing the LCAP for 2025–26 and 2026–27, enter the current difference between the baseline and the yearly outcome, as applicable.
 - Note for Charter Schools: Charter schools developing a one- or two-year LCAP will identify the current difference between the baseline and the yearly outcome for Year 1 and/or the current difference between the baseline and the yearly outcome for Year 2, as applicable.

Timeline for school districts and COEs for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric.	Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric.	Enter information in this box when completing the LCAP for 2025–26 . Leave blank until then.	Enter information in this box when completing the LCAP for 2026–27 . Leave blank until then.	Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric.	Enter information in this box when completing the LCAP for 2025–26 and 2026–27 . Leave blank until then.

Goal Analysis:

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective towards achieving the goal. “Effective” means the degree to which the planned actions were successful in producing the target result. Respond to the prompts as instructed.

Note: When completing the 2024–25 LCAP, use the 2023–24 Local Control and Accountability Plan Annual Update template to complete the Goal Analysis and identify the Goal Analysis prompts in the 2024–25 LCAP as “Not Applicable.”

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

- Describe the overall implementation of the actions to achieve the articulated goal, including relevant challenges and successes experienced with implementation.
 - Include a discussion of relevant challenges and successes experienced with the implementation process.
 - This discussion must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

- Describe the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal. “Effectiveness” means the degree to which the actions were successful in producing the target result and “ineffectiveness” means that the actions did not produce any significant or targeted result.
 - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
 - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
 - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
 - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:

- The reasons for the ineffectiveness, and
- How changes to the action will result in a new or strengthened approach.

Actions:

Complete the table as follows. Add additional rows as necessary.

Action

- Enter the action number.

Title

- Provide a short title for the action. This title will also appear in the action tables.

Description

- Provide a brief description of the action.
 - For actions that contribute to meeting the increased or improved services requirement, the LEA may include an explanation of how each action is principally directed towards and effective in meeting the LEA's goals for unduplicated students, as described in the instructions for the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.
 - As previously noted, for each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
 - These required metrics may be identified within the action description or the first prompt in the increased or improved services section; however, the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

Total Funds

- Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the action tables.

Contributing

- Indicate whether the action contributes to meeting the increased or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No.
 - **Note:** for each such contributing action, the LEA will need to provide additional information in the Increased or Improved Services section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496 in the Increased or Improved Services section of the LCAP.

Actions for Foster Youth: School districts, COEs, and charter schools that have a numerically significant foster youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to foster youth students.

Required Actions

For English Learners and Long-Term English Learners

- LEAs with 30 or more English learners and/or 15 or more long-term English learners must include specific actions in the LCAP related to, at a minimum:
 - Language acquisition programs, as defined in *EC* Section 306, provided to students, and
 - Professional development for teachers.
 - If an LEA has both 30 or more English learners and 15 or more long-term English learners, the LEA must include actions for both English learners and long-term English learners.

For Technical Assistance

- LEAs eligible for technical assistance pursuant to *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, must include specific actions within the LCAP related to its implementation of the work underway as part of technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance.

For Lowest Performing Dashboard Indicators

- LEAs that have Red Dashboard indicators for (1) a school within the LEA, (2) a student group within the LEA, and/or (3) a student group within any school within the LEA must include one or more specific actions within the LCAP:
 - The specific action(s) must be directed towards the identified student group(s) and/or school(s) and must address the identified state indicator(s) for which the student group or school received the lowest performance level on the 2023 Dashboard. Each student group and/or school that receives the lowest performance level on the 2023 Dashboard must be addressed by one or more actions.
 - These required actions will be effective for the three-year LCAP cycle.

For LEAs With Unexpended LREBG Funds

- To implement the requirements of *EC* Section 52064.4, LEAs with unexpended LREBG funds must include one or more actions supported with LREBG funds within the 2025–26, 2026–27, and 2027–28 LCAPs, as applicable to the LEA. Actions funded with LREBG funds must remain in the LCAP until the LEA has expended the remainder of its LREBG funds, after which time the actions may be removed from the LCAP.
 - Prior to identifying the actions included in the LCAP the LEA is required to conduct a needs assessment pursuant to [EC Section 32526\(d\)](#). For information related to the required needs assessment please see the Program Information tab on the [LREBG](#)

[Program Information](#) web page. Additional information about the needs assessment and evidence-based resources for the LREBG may be found on the [California Statewide System of Support LREBG Resources](#) web page. The required LREBG needs assessment may be part of the LEAs regular needs assessment for the LCAP if it meets the requirements of *EC* Section 32526(d).

- School districts receiving technical assistance and COEs providing technical assistance are encouraged to use the technical assistance process to support the school district in conducting the required needs assessment, the selection of actions funded by the LREBG and/or the evaluation of implementation of the actions required as part of the LCAP annual update process.
- As a reminder, LREBG funds must be used to implement one or more of the purposes articulated in [EC Section 32526\(c\)\(2\)](#).
- LEAs with unexpended LREBG funds must include one or more actions supported by LREBG funds within the LCAP. For each action supported by LREBG funding the action description must:
 - Identify the action as an LREBG action;
 - Include an explanation of how research supports the selected action;
 - Identify the metric(s) being used to monitor the impact of the action; and
 - Identify the amount of LREBG funds being used to support the action.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students as defined in *EC* Section 42238.02 in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA’s description in this section must align with the actions included in the Goals and Actions section as contributing.

Please Note: For the purpose of meeting the Increased or Improved Services requirement and consistent with *EC* Section 42238.02, long-term English learners are included in the English learner student group.

Statutory Requirements

An LEA is required to demonstrate in its LCAP how it is increasing or improving services for its students who are foster youth, English learners, and/or low-income, collectively referred to as unduplicated students, as compared to the services provided to all students in proportion to the increase in funding it receives based on the number and concentration of unduplicated students in the LEA (*EC* Section 42238.07[a][1], *EC*

Section 52064[b][8][B]; 5 CCR Section 15496[a]). This proportionality percentage is also known as the “minimum proportionality percentage” or “MPP.” The manner in which an LEA demonstrates it is meeting its MPP is two-fold: (1) through the expenditure of LCFF funds or through the identification of a Planned Percentage of Improved Services as documented in the Contributing Actions Table, and (2) through the explanations provided in the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.

To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are identified in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided across the entire LEA (LEA-wide action), provided to an entire school (Schoolwide action), or solely provided to one or more unduplicated student group(s) (Limited action).

Therefore, for *any* action contributing to meet the increased or improved services requirement, the LEA must include an explanation of:

- How the action is increasing or improving services for the unduplicated student group(s) (Identified Needs and Action Design), and
- How the action meets the LEA's goals for its unduplicated pupils in the state and any local priority areas (Measurement of Effectiveness).

LEA-wide and Schoolwide Actions

In addition to the above required explanations, LEAs must provide a justification for why an LEA-wide or Schoolwide action is being provided to all students and how the action is intended to improve outcomes for unduplicated student group(s) as compared to all students.

- Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

For School Districts Only

Actions provided on an **LEA-wide** basis at **school districts with an unduplicated pupil percentage of less than 55 percent** must also include a description of how the actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions provided on a **Schoolwide** basis for **schools with less than 40 percent enrollment of unduplicated pupils** must also include a description of how these actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Requirements and Instructions

Complete the tables as follows:

- Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of foster youth, English learner, and low-income students. This amount includes the Additional 15 percent LCFF Concentration Grant.

Projected Additional 15 percent LCFF Concentration Grant

- Specify the amount of additional LCFF concentration grant add-on funding, as described in *EC* Section 42238.02, that the LEA estimates it will receive in the coming year.

Projected Percentage to Increase or Improve Services for the Coming School Year

- Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 *CCR* Section 15496(a)(7).

LCFF Carryover — Percentage

- Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

LCFF Carryover — Dollar

- Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero (\$0).

Total Percentage to Increase or Improve Services for the Coming School Year

- Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEA’s percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 *CCR* Section 15496(a)(7).

Required Descriptions:

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

If the LEA has provided this required description in the Action Descriptions, state as such within the table.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique identified need(s) of the LEA’s unduplicated student group(s) for whom the action is principally directed.

An LEA demonstrates how an action is principally directed towards an unduplicated student group(s) when the LEA explains the need(s), condition(s), or circumstance(s) of the unduplicated student group(s) identified through a needs assessment and how the action addresses them. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis

Provide an explanation of how the action as designed will address the unique identified need(s) of the LEA’s unduplicated student group(s) for whom the action is principally directed and the rationale for why the action is being provided on an LEA-wide or schoolwide basis.

- As stated above, conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

Note for COEs and Charter Schools: In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

If the LEA has provided the required descriptions in the Action Descriptions, state as such.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique need(s) of the unduplicated student group(s) being served identified through the LEA’s needs assessment. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s)

Provide an explanation of how the action is designed to address the unique identified need(s) of the unduplicated student group(s) being served.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

- For each action with an identified Planned Percentage of Improved Services, identify the goal and action number and describe the methodology that was used.
- When identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.
- For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Total Planned Expenditures Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in *EC* Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

- An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.

- Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.
- An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as a single-school LEA or an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.
- In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
 - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
 - The staff-to-student ratio must be based on the number of full-time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
 - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
 - The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

Action Tables

Complete the Total Planned Expenditures Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Total Planned Expenditures Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. The word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2024–25 LCAP, 2024–25 will be the coming LCAP Year and 2023–24 will be the current LCAP Year.

Total Planned Expenditures Table

In the Total Planned Expenditures Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year:** Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant:** Provide the total amount estimated LCFF entitlement for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs.

See EC sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.

- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover —

Percentage. ***This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.***

- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action's number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services requirement; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services requirement.
- If "Yes" is entered into the Contributing column, then complete the following columns:
 - **Scope:** The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
 - **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
 - **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate "All Schools." If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter "Specific Schools" or "Specific Grade Spans." Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span:** Enter "ongoing" if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter "1 Year," or "2 Years," or "6 Months."
- **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel:** This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.

- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
 - **Note:** For an action to contribute towards meeting the increased or improved services requirement, it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
 - **Note:** Equity Multiplier funds must be included in the “Other State Funds” category, not in the “LCFF Funds” category. As a reminder, Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the ELO-P, the LCRS, and/or the CCSPP. This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LEA’s LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.
 - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA’s current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the ‘Contributing to Increased or Improved Services?’ column will need to be checked to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses.

Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures:** Enter the total estimated actual expenditures to implement this action, if any.

Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the ‘Contributing to Increased or Improved Services?’ column to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated based on the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions:** Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.
- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
 - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been \$169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of \$169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of estimated LCFF Target Entitlement for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program,

the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs. See EC sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.

- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

Contributing Actions Table

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
 - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column.
- **5. Total Planned Percentage of Improved Services**
 - This percentage is the total of the Planned Percentage of Improved Services column.
- **Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)**
 - This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

Contributing Actions Annual Update Table

Pursuant to EC Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**

- This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on the number and concentration of unduplicated students in the current school year.
- **4. Total Planned Contributing Expenditures (LCFF Funds)**
 - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds).
- **7. Total Estimated Actual Expenditures for Contributing Actions**
 - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds).
- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**
 - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4).
- **5. Total Planned Percentage of Improved Services (%)**
 - This amount is the total of the Planned Percentage of Improved Services column.
- **8. Total Estimated Actual Percentage of Improved Services (%)**
 - This amount is the total of the Estimated Actual Percentage of Improved Services column.
- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**
 - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8).

LCFF Carryover Table

- **10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 plus Carryover %)**
 - This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- **11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)**
 - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- **12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)**

- If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.

- **13. LCFF Carryover — Percentage (12 divided by 9)**

- This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

California Department of Education
November 2024

Oxnard School District Local Control and Accountability Plan (LCAP)

Presented to the Board of Education on
June 18, 2025



Local Control Accountability Plan (LCAP)

- 2024-2025 LCAP Annual Update
- 2024-2025 Local Indicators Presentation
- 2025-2026 LCAP Adoption
- 2025-2026 Budget Overview for Parents



**LOCAL CONTROL
ACCOUNTABILITY
PLAN**

Presentation Overview

-
- What is LCAP?
 - Annual Update Legal Requirements
 - Educational Engagement
 - District Data Overview
 - Local Indicators (Priorities 1, 2, 3, 6, and 7)
 - Annual Update for (2024-2025)
 - LCAP Goals for (2025-2026)
 - Budget Overview for Parents (BOP)
 - Recommendations

What is the LCAP?

It is the district's opportunity to share stories of how, what, and why programs and services are selected to meet the local needs.

- Three-year plan that describes goals, actions, services, and expenditures to support positive student outcomes
- Addresses the state's eight priority areas
- Details how districts will use LCFF funding to improve student outcomes
- Demonstrates how the district's budget supports stated goals
- Shows alignment between district priorities and resources



Key Components of the LCAP

Within the LCAP template, there are specific sections that provide information to educational partners.

- Goals aligned with state priorities
- Measurable outcomes with baseline data and targets
- Actions/services designed to achieve goals
- Expenditures tied to each action/service
- Annual update reporting progress toward goals



Annual Update Legal Requirements

Education Code Requirements:

Within the Education Code requirements, each school district is required to update and obtain board approval for its Local Control and Accountability Plan on or before July 1 of each year.

- EC 52060-52077: Requires annual update, educational partner engagement, and board approval
- EC 52064: Compliance with state template and approval timeline



Annual Update Legal Requirements

Timeline Requirements:

- Public hearing with proper notice at least 72 hours before adoption
- Board adoption required by June 30
- County Office of Education approval by October 8

Annual Update Must Include:

- Review of progress toward goals with evidence-based assessment
- Analysis of the effectiveness of actions/services implemented
- Description of substantive changes for the upcoming year based on this review
- Updated metrics with current outcomes and future targets
- Budget expenditure reporting with analysis of implementation



Educational Partner Engagement

Participants:

- Teachers
- Principals
- Administrators
- Other School Personnel
- Local Bargaining Units of the LEA
- Parents
- Students



Educational Partner Engagement

Specific Forums for the LCAP Process

- LCAP Committee
- LCAP Webinar- Families & Community
- LCAP Webinar- Staff
- LCAP Surveys- Families & Community
- LCAP Survey- Staff

Ongoing Forums for Continuous Input

- Curriculum Council
- Teacher Advisory Committee (TAC)
- Biliteracy Focus Group
- Meetings Specific to Staff Groups
- English Language Advisory Committee (DELAC)
- Parent Advisory Committee (PAC)
- Family and Community Engagement Advisory Group (FACE)
- Superintendent Fellows
- Middle School Committee



Qualitative Data: Themes

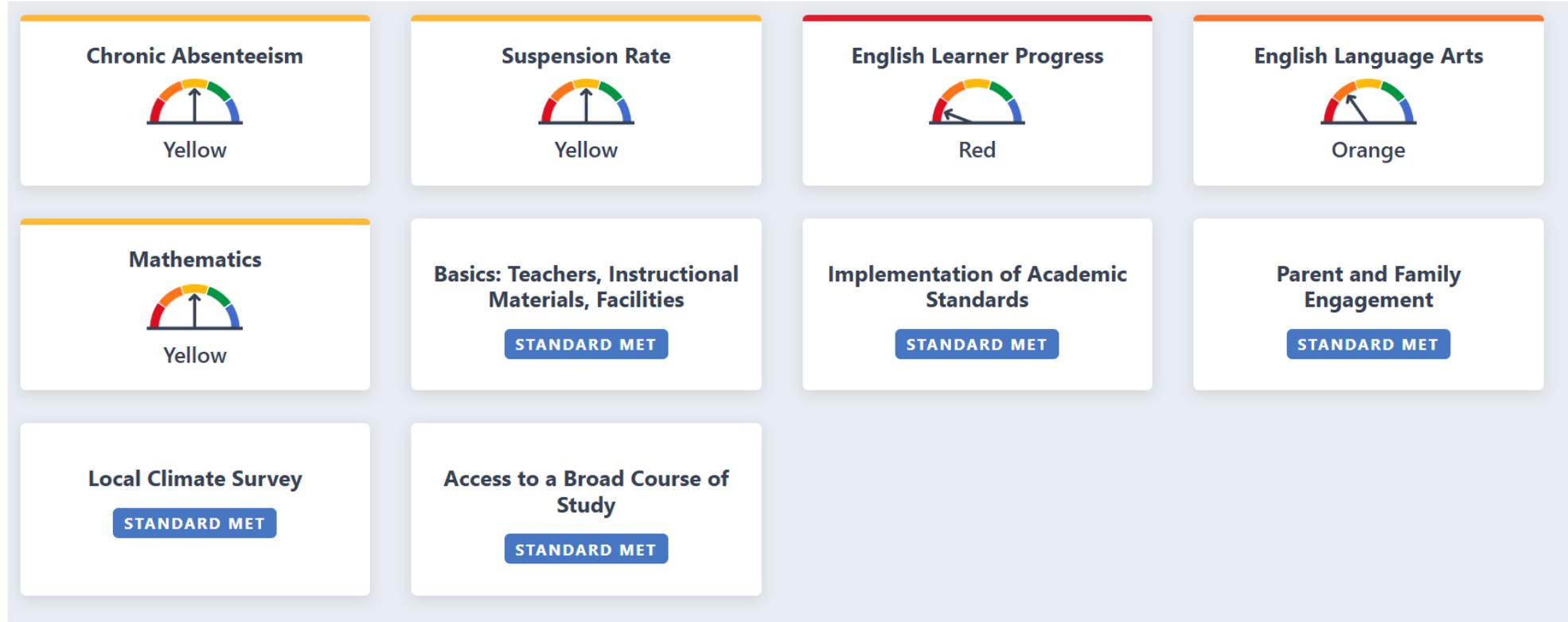
- Improved communication and engagement
- Targeted professional development
- Student-centered learning environments
- Expanded academic supports and instructional rigor
- Align data systems and instructional coherence

District Data Overview: Student Demographics

2024-25 School Year

- 12,900 students in Transitional Kindergarten (TK) to grade 8
- 90% considered socioeconomically disadvantaged
- 46.7% Multilingual Learners
- 94% Hispanic/Latino
- 2.5% White
- 0.72% African American
- 0.70% Asian
- 0.83% Two or more races

District Data Overview: Key Performance Indicators



District Data Overview: Lowest Performing Student Groups

Student Group	State Indicators
All Students	English Learner Progress
English Learners	English Learner Progress
Long Term English Learners	English Learner Progress English Language Arts Mathematics
African American Students	English Language Arts Mathematics
Youth Experiencing Homelessness	Mathematics

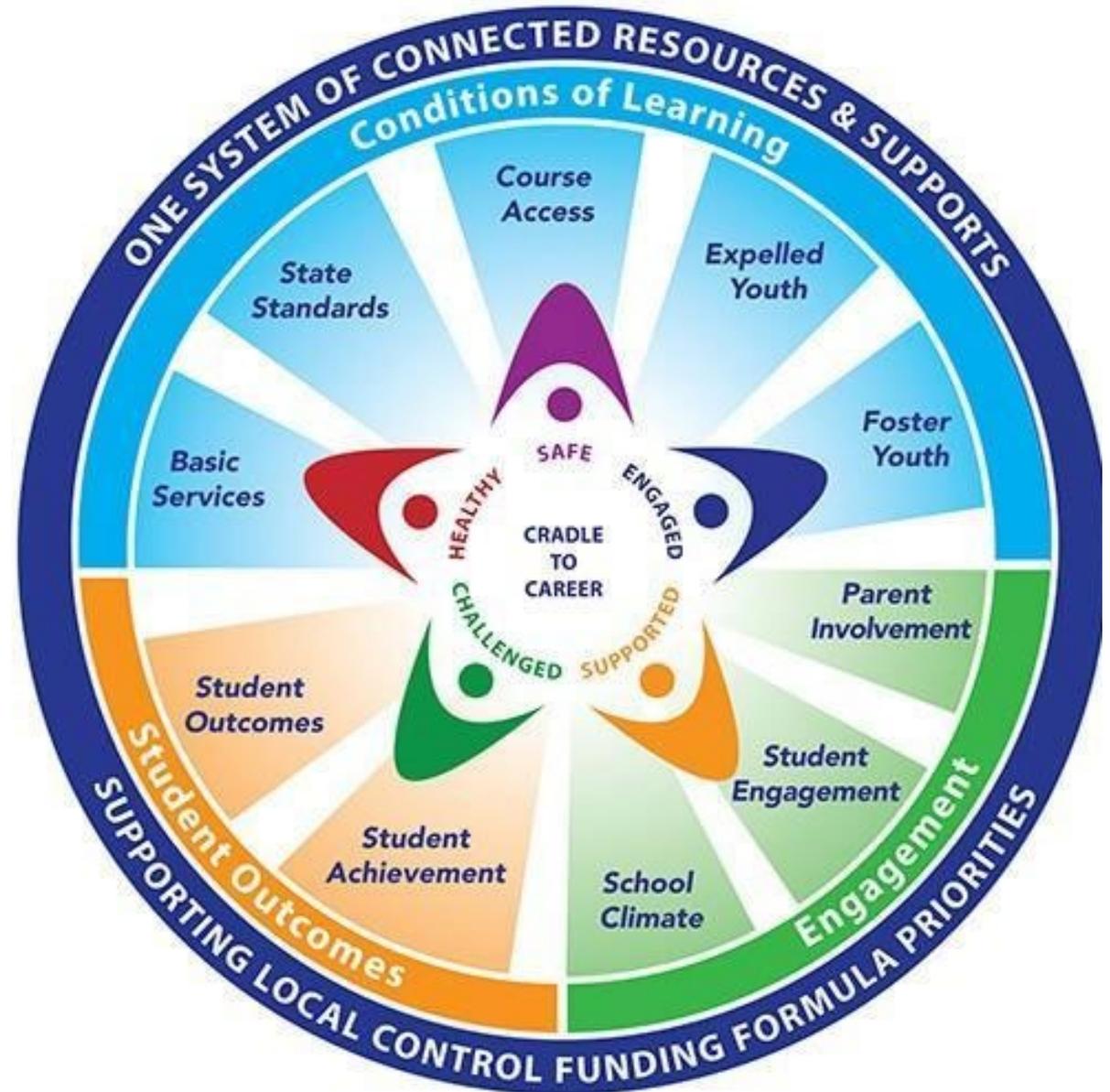


State Priorities

- Basic Services
- Implementation of State Standards
- Parental Involvement
- Pupil Achievement
- Pupil Engagement
- School Climate
- Access to a Broad Course of Study
- Other Pupil Outcomes

Self Reflection: Local Indicators

- Priority 1: Basic Services
- Priority 2: Implementation of State Standards
- Priority 3: Parent and Family Engagement
- Priority 6: School Climate
- Priority 7: Access to Broad Course of Study



Local Indicators Self-Reflection: Priority 1- Basic Services

2023-2024 Academic Year

- Students without access to instructional materials: 0
- Total FTEs: 744
 - Clear: 713
 - Out of Field: 0
 - Intern: 4



Local Indicators Self-Reflection: Priority 2- Implementation of State Standards

The district **met criteria** for providing the following:

- LEA's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.
- LEA's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.
- LEA's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).
- LEA's progress in implementing the academic standards adopted by the state board for all students.
- LEA's success at engaging in the following activities with teachers and school administrators during the prior school year): identifying professional learning needs of teachers and staff, and providing support for teachers on the standards they have not yet met.



Local Indicators Self-Reflection: Priority 3- Parent and Family Engagement

The district **met criteria** for the following:

- Building Relationships Between School Staff and Families
- Building Partnerships for Student Outcomes
- Seeking Input for Decision-Making

Priority 6: School Climate

Panorama: Spring 2025 Results (Grades 3–5)

- **Strengths:**
 - Teacher-student relationships: **67% favorable**
 - Self-management: **65% favorable**
- **Moderate Areas:**
 - Social awareness: **57%**
 - Sense of belonging: **56%**
 - Engagement: **50%**
- **Areas of Growth:**
 - Emotion regulation: **44%**
 - Growth mindset: **49%**

Panorama: Spring 2025 Results (Grades 6–8)

- **Strengths:**
 - Teacher-Student Relationships: **61% favorable**
 - Self-Management: **58% favorable**
- **Moderate Areas:**
 - Social awareness: **53%**
 - Growth Mindset: **50%**
 - Engagement: **45%**
- **Areas of Growth:**
 - Sense of Belonging: **40%**
 - Emotion Regulation: **42%**

Priority 7: Access to Broad Course of Study

- **Strengths**

- Districtwide Master Schedule Oversight
- Comprehensive Curriculum Access
- Biliteracy & Dual Language Programs
- After-School and Summer Enrichment
- Dedicated Support Structures (students, families, and staff)

- **Moderate**

- Equity Through Scheduling (Middle School)
- Expanded Learning Access Through AVID Excel
- Pathways to College and Career (AP Test/Dual Enrollment)
- Program Expansion & Consistency

- **Areas for Growth**

- Access to Electives for all students (ELD, DLI, & SPED Courses)
- Barrier Identification & Response for the Benefit of Student Access



District LCAP Goals

- **Goal 1:** Student Academic Engagement and Achievement
- **Goal 2:** Learning Environment and School Climate
- **Goal 3:** Guidance and Support to Sites and District Departments
- **Goal 4:** Family/Community Alliances for Student Success
- **Goal 5:** Transformational Leadership and Infrastructure

2024-2025 Annual Update: Goal 1-Student Academic Engagement and Achievement

Effective Implementation

- **Action 1.11:** Grade-Level Standards implementation – strong effectiveness
- **Action 1.12:** Alignment of state standards and local assessments – improved formative assessment practices
- **Actions 1.03–1.04:** Expansion of arts education and hiring of art/music teachers – enhanced creative learning and motivation
- **Action 1.05, 1.20–1.21:** Strong performance outcomes in biliteracy pathways
- **Actions 1.07–1.09:** Effective use of STAR, Ellevation, and assessment platforms for instructional support

Limited Implementation

- **Action 1.14:** Project-Based Learning – not fully scaled due to limited PD and capacity
- **Action 1.16:** Universal Design for Learning – partially implemented; continuation planned for 2025–26

2024-2025 Annual Update: Goal 1- Metrics

Metric	Baseline	Year 1 Outcome	Target for Year 3 Outcome
Statewide Assessment - SBAC English Language Arts (ELA) Percent of All Grades students Met or Exceed Standard for ELA	Source: 2022-23 DataQuest ALL: 28.8% EL: 10.80% FY: 21.05% HOM: 19.39% SED: 26.24% SWD: 5.73%	Source: 2023-24 DataQuest ALL: 30.14% EL: 9.66% FY: 18.18% HOM: 20.74% SED: 28.03% SWD: 6.35%	Source: 2025-2026 DataQuest ALL: 50% EL: 30% FY: 40% HOM: 40% SED: 45% SWD: 25%
Statewide Assessment - SBAC Mathematics Percent of All Grades students Met or Exceed Standard for Math	Source: 2022-23 DataQuest ALL: 18.35% EL: 8.78% FY: 15.79% HOM: 12.85% SED: 16.53% SWD: 3.44%	Source: 2023-24 DataQuest ALL: 20.16% EL: 8.76% FY: 9.09% HOM: 14.83% SED: 18.46% SWD: 4.91%	Source: 2025-2026 DataQuest ALL: 40% EL: 30% FY: 35% HOM: 35% SED: 35% SWD: 20%

2024-2025 Annual Update:

Goal 2-Actions

Effective Implementation

- **Action 2.07-** Alternative Disciplinary Approaches
- **Action 2.08** – Social-Emotional Learning & Restorative Practices
- **Action 2.33** – Substance Abuse Prevention
- **Action 2.10-** Literacy Intervention Teachers
- **Action 2.18-2.19-** Expanded Learning Opportunities

Limited Implementation

- **Action 2.12-** Interventions: Middle School
- **Action 2.21-** Maintain Diverse School Libraries

2024-2025 Annual Update: Goal 2- Metrics

Metric	Baseline	Year 1 Outcome	Target for Year 3 Outcome
Suspension Rates	Source: 2022-23 CA Dashboard All: 4.9% EL: 4.2% FY: 11.3% HOM: 5.7% SED: 5.2% SWD: 6% African American: 5.7% Hispanic: 4.9% White: 5.7% Two or More Races: 6.7% Asian: 0% Filipino: 3.7%	Source: 2023-24 CA Dashboard All: 3.3% EL: 2.7% FY: 9.8% HOM: 3.5% SED: 3.5% SWD: 4.7% African American: 5.3% Hispanic: 3.3% White: 5% Two or More Races: 2.7% Asian: 0% Filipino: .7%	Source: 2025-26 CA Dashboard All: 0% EL: 0% FY: 0% HOM: 0% SED: 0% SWD: 0% African American: 0% Hispanic: 0% White: 0% Two or More Races: 0% Asian: 0% Filipino: 0%
School Attendance Rates – Average Daily Attendance (ADA)	Source: 2022-23 Q Audit-Summary Report ALL: 92.2% EL: 92.6% FY: 88.1% HOM: 91% SED: 91.8% SWD: 89.7%	Source: 2023-24 Q Audit-Summary Report ALL: 93.1% EL: 93.4% FY: 81.65% HOM: 93.1% SED: 93% SWD: 84.2%	Source: 2025-26 Q Audit-Summary Report ALL: 99% EL: 99% FY: 99% HOM: 99% SED: 99% SWD: 99%

2024-2025 Annual Update:

Goal 3-Actions

Effective Implementation

- **Action 3.03** – Professional learning for teachers supporting standards-based instruction
- **Action 3.04** – Professional development for educational leaders
- **Action 3.08** – PD aligned to the biliteracy pathway
- **Action 3.10** – TK and early learning professional development
- **Actions 3.25–3.28** – Emergency preparedness and site safety trainings
- **Actions 3.36–3.40** – Staffing supports: substitutes, instructional coaches, and capacity-building roles

Limited Implementation

- **Action 3.14** – Professional learning for Gifted and Talented Education (GATE)

2024-2025 Annual Update: Goal 3-Metrics

METRIC	BASELINE	YEAR 1 OUTCOME	TARGET FOR YEAR 3 OUTCOME
STAR 360 – Early Literacy Percentage of students performing at or above benchmark	Source: 2023-24 STAR 360 Spring Report – Early Literacy All: 18.3%	Source: 2024-25 STAR 360 Spring Report – Early Literacy All: 35.9%	Source: 2026-27 STAR 360 Spring Report – Early Literacy All: 50%
STAR 360 – English Percentage of students performing at or above Benchmark	Source: 2023-24 STAR 360 Spring Report – English All: 28.9%	Source: 2024-25 STAR 360 Spring Report – English All: 31%	Source: 2026-27 STAR 360 Spring Report – English All: 50%
STAR 360 – Spanish Percentage of students performing at or above benchmark	Source: 2023-24 STAR 360 Spring Report – Spanish All: 50.22%	Source: 2024-25 STAR 360 Spring Report – Spanish All: 50.6%	Source: 2026-27 STAR 360 Spring Report – Spanish All: 70%
STAR 360 – Mathematics Percentage of students performing at or above benchmark	Source: 2023-24 STAR 360 Spring Report – Mathematics All: 21.24%	Source: 2024-25 STAR 360 Spring Report – Mathematics All: 23.1%	Source: 2026-27 STAR 360 Spring Report – Mathematics All: 50%

2024-2025 Annual Update:

Goal 4-Actions

Effective Implementation

- **Action 4.01** – Coordination of Family Engagement and Parent Support Services
- **Action 4.02-** Equitable Access for Participation (Zoom)
- **Action 4.03** – Family Resource Center
- **Action 4.04-** Enrollment Center
- **Action 4.12-4.14-** Interpretation for Families

Limited Implementation

- **Action 4.06** – Academic Parent/Teacher Teams (APTT)

2024-2025 Annual Update: Goal 4- Metrics

METRIC	BASELINE	YEAR 1 OUTCOME	TARGET FOR YEAR 3 OUTCOME
Percentage Reported Positively to the District Seeking Input	Source: 2023-2024 Spring Panorama; Family Survey 86%	Source: 2024-2025 Spring Panorama; Family Survey 89%	Source: 2026-2027 Spring Panorama; Family Survey 95%
Percentage Reported Positively to the District Seeking Participation	Source: 2023-2024 Spring Panorama; Family Survey 86%	Source: 2024-2025 Spring Panorama; Family Survey 94%	Source: 2026-2027 Spring Panorama; Family Survey 95%
Percentage Reported Positively to Family Engagement	Source: 2023-2024 Spring Panorama; Family Survey 83%	Source: 2024-2025 Spring Panorama; Family Survey N/A	Source: 2025-2026 Spring Panorama; Family Survey 95%
Percentage Reported Positively to Family Participation in Programs for Students with IEPs	Source: 2024-2025 Spring Panorama; Family Survey 91%	Source: 2024-2025 Spring Panorama; Family Survey 91%	Source: 2026-2027 Spring Panorama; Family Survey 95%

2024-2025 Annual Update:

Goal 5-Actions

Effective Implementation

- **Action 5.04** – Districtwide Professional Development Days
- **Action 5.05** – PLC Collaboration Using Banked Minutes
- **Actions 5.08–5.13** – Educator Collaboratives
- **Action 5.06** – New Teacher Institute
- **Actions 5.18, 5.20, 5.21, 5.22** – Wellness Services: Counselors, Outreach Specialists, Mental Health Clinician, Social Workers
- **Actions 5.25–5.26** – Recruitment and Retention (Certificated and Classified)

Limited Implementation

- **Action 5.36** – Refine Middle School Systems

2024-2025 Annual Update: Goal 5- Metrics

Metric	Baseline	Year 1 Outcome	Target for Year 3 Outcome
Percentage of Properly Credentialed Teachers	Source: 2022-23 DataQuest – Teaching Assignment Monitoring Outcomes by Full-Time Equivalent (FTE) Clear: 88.5% Out-of-Field: 1.0% Intern: 1.1% Ineffective: 4.0%	Source: 2023-24 DataQuest – Teaching Assignment Monitoring Outcomes by Full-Time Equivalent (FTE) Clear: 92.4% Out-of-Field: 3.3% Intern: .9% Ineffective: 3.4%	Source: 2025-26 DataQuest – Teaching Assignment Monitoring Outcomes by Full-Time Equivalent (FTE) Clear: 100% Out-of-Field: 0% Intern: 0% Ineffective: 0%
Percent of students without access to their own copies of standards aligned instructional materials for use at school and at home	2022-23 CA Dashboard Local Indicators 0%	2023-24 CA Dashboard Local Indicators 0%	2025-2026 CA Dashboard Local Indicators 0%
Facilities in Good Repair–Facilities Inspection Tool Instances where facilities do not meet the “Good Repair” standard	Source: 2022-23 CA Dashboard Local Indicators Deficiencies and Extreme Deficiencies: 0	Source: 2023-24 CA Dashboard Local Indicators Deficiencies and Extreme Deficiencies: 0	Source: 2025-2026 CA Dashboard Local Indicators Deficiencies and Extreme Deficiencies: 0

New Actions Added to the 2025-2026 LCAP

- **Action 2.38** – *Gifted and Talented Education (GATE)*
- **Action 3.42** – *Professional Learning: English Language Development*
- **Action 3.43** – *Professional Learning: De-escalation Strategies & Behavior Supports*
- **Action 3.44** – *Professional Learning: Inclusive Practices*
- **Action 4.18** – *Home Learning Resources for Student Success*
- **Action 5.40** – *Staff to Provide General Education Behavior Support*

2025-2026 Budget Overview for Parents

Projected General Fund Revenue for the 2025-26 School Year	Amount
Total LCFF Funds	\$193,481,588
LCFF Supplemental/ Concentration Grants	\$57,219,217
Learning Recovery Emergency Block Grant – Other Federal Funds	\$4,258,811

Recommendations and Next Steps

- Recommendation: Adopt the 2025-2026 LCAP
- Ongoing educational partner engagement
- Continued progress monitoring

Questions



OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Adoption of Oxnard School District 2025-26 Budget (Núñez)

In accordance with Education Code sections 42127 and 42126, following the conclusion of a public hearing that was conducted earlier in this meeting, the Administration recommends that the Board adopt the Oxnard School District Budget for the 2025-26 fiscal year.

FISCAL IMPACT:

Adoption of the 2025-26 budget establishes the financial framework for the upcoming school year. It authorizes expenditures in support of instructional programs, student wellness, and efficient district operations. The budget meets the minimum state-required reserve for economic uncertainty and maintains a fiscally sound position for multiyear projections.

RECOMMENDATION:

It is the recommendation of the Director of Fiscal Services that the Board of Trustees adopt the Oxnard School District Budget for the 2025-26 fiscal year.

ADDITIONAL MATERIALS:

Attached: [Oxnard School District 2025-26 Adopted Budget Report \(133 pages\)](#)
[2025-26 Adopted Budget Presentation \(17 pages\)](#)

2025-26 Adopted Budget



Board Meeting of
June 18, 2025

Prepared by:
Patricia Núñez, Director of Fiscal Services

Vision:

Changing the World!

Inspired, Accomplished, Multilingual Global Citizens - In School and Beyond
In Oxnard School District, we nurture self-confident and empowered multilingual global citizens, strong in their multiple identities and potential, who achieve inspired levels of individual, community, and social accomplishment in school and beyond in their endeavors.

Mission:

IGNITE • TRANSFORM • NURTURE • EMBRACE

- **IGNITE** students' passions for learning and empower them to achieve brilliance.
- **TRANSFORM** our classroom and school expectations, relationships, and practices to more fully align with our values.
- **NURTURE** caring communities that develop students' full identities, linguistic/cultural/academic excellence, social-emotional health, and life potential.
- **EMBRACE** high-leverage services and approaches that translate our values into action.

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June 18, 2025

Members of the Board of Trustees:

Attached for your review and approval is the Oxnard School District's 2025-26 Adopted Budget. This budget outlines the District's projected financial position for the remainder of the 2024-25 school year and the upcoming 2025-26 fiscal year, as required by Education Code Section 42127.

The Adopted Budget meets the following requirements.

- Developed using state-adopted Criteria and Standards and includes expenditures aligned with the Local Control and Accountability Plan (LCAP).
- Adopted after a public hearing by the governing board, per Education Code Sections 33129, 42127, 52060, 52061, and 52062.
- Complies with Education Code Section 42127 regarding the ending fund balance.

This summary outlines the state budget outlook, the District's financial forecast, and key assumptions used to prepare revenue and expenditure projections.

California's Financial Outlook and the 2025 May Revision

On May 14, 2025, Governor Gavin Newsom released the updated state budget. California is still facing financial challenges, with the state projecting a \$12 billion deficit in its general fund. Even so, TK- 14 education remains a top priority. To help balance the budget while protecting school funding, the state is relying on one-time savings, delaying some payments, and lowering cost-of-living adjustments (COLAs) slightly.

What is in the May Revision and How it Affects Oxnard

- \$114.6 billion in Proposition 98 for TK–12 in 2025-26, slightly below 2024-25 due to slower revenue growth.
 - What it means for Oxnard: Our state funding will stay about the same, but we should not expect any major increases.
- COLA of 2.30% for LCFF and select programs, reduced from the earlier 2.43% estimate.
 - Impact on Oxnard: This is a small reduction, but it puts pressure on our budget. Costs, like staff yearly step and column salary increases and inflation are rising faster than the funding coming in.
- \$1.8 billion LCFF deferral from June 2026 to July 2026 to assist with state cash flow.
 - Impact on Oxnard: We have strong cash reserves, the one-month delay will not cause any issues for us—we're in a good position to manage the timing shift.
- \$2.1 billion in ongoing funding to support the implementation of the 10:1 student to adult ratio in Transitional Kindergarten (TK)

- Impact on Oxnard: We are expecting around \$1.07 million from this, which is quite a bit less than the \$1.46 million we saw in the Governor’s January proposal. Since there is still some uncertainty about whether this funding will actually go through, we have not included it in our 2025–26 budget just yet.
- \$4.515 billion in ongoing funding is proposed for the full implementation of the Expanded Learning Opportunities Program (ELOP), an increase from the previous \$4.435 billion.
 - Impact on Oxnard: No change here - we already qualify for the highest funding rate of \$2,750 per ADA thanks to our high unduplicated pupil percentage.
- \$378.6 million in one-time funding is maintained in the May Revision to support the Learning Recovery Emergency Block Grant (LREBG) through the 2027–28 school year.
 - Impact on Oxnard: We could get about \$1.3 million. While this funding is more likely to stay in the final budget, it is not guaranteed yet, so we have not included it in our budget.
- \$1.7 billion in one-time funding for the Student Support and Professional Development Discretionary Block Grant, slightly reduced from the original \$1.8 billion. The funds remain flexible and can support a range of local needs, from student services to teacher training.
 - Impact on Oxnard: We could get receive around \$3 million, but like other one-time proposals, this funding still needs final approval—so it is not in our 2025–26 budget yet.

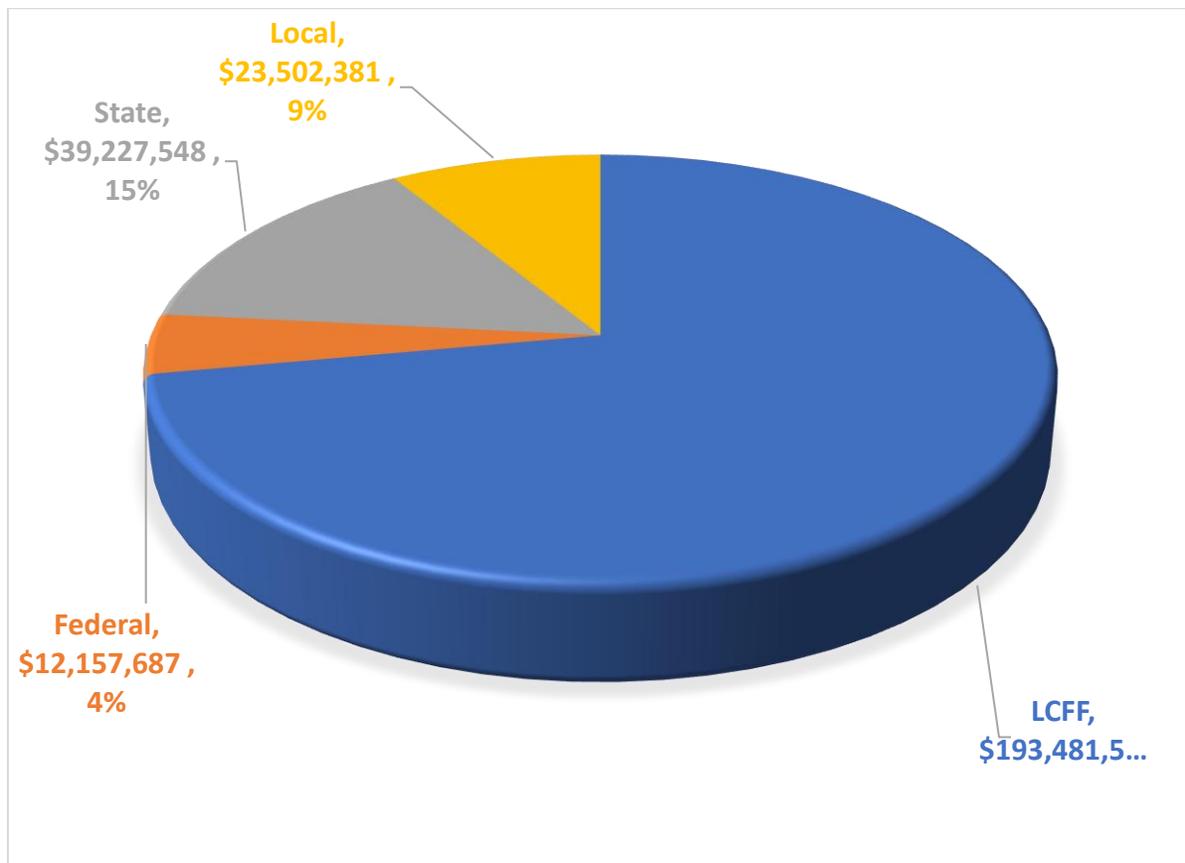
The May Revision keeps education funding mostly steady, which is good news, but several parts of the budget still are not final. A number of proposed one-time and ongoing funds need to be approved by the Legislature and the Governor before we can count on them.

Because of that, we are being careful with our 2025–26 budget. We are not including any funding that is not fairly certain. This helps us avoid making plans based on dollars that might not come through. As more information becomes available, we will continue to monitor developments closely and adjust our projections as needed to ensure we remain fiscally responsible and aligned with our priorities.

General Fund Revenue Components

For the 2025-26 fiscal year, the District is projecting total revenues of \$268.4 million coming from the following sources:

Local Control Funding Formula (LCFF)	\$ 193,481,588
Federal Revenue	\$ 12,157,687
Other State Revenue	\$ 39,227,548
Other Local Revenue	\$ 23,502,381
Total	\$ 268,369,204

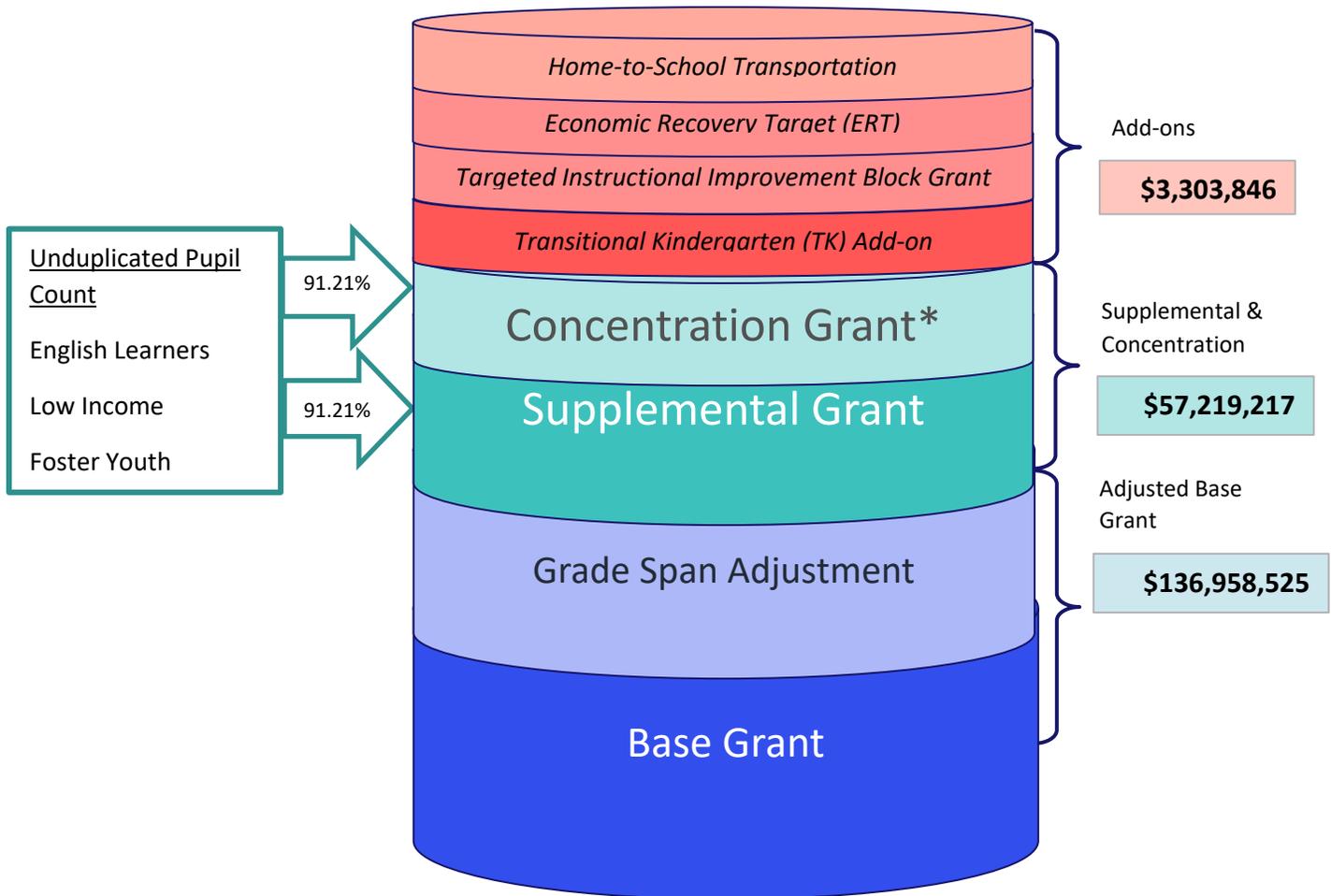


The Local Control Funding Formula (LCFF) remains the District's largest and most important source of revenue, as it has been since it was introduced in 2013–14. While the 2.30% cost-of-living adjustment (COLA) for 2025–26 offers some support, ongoing challenges like declining enrollment mean the District must continue to focus on thoughtful and responsible financial planning to manage resources wisely.

Supplemental and Concentration Grants

Oxnard School District continues to serve a large population of students who are low-income, English learners, foster youth, or experiencing homelessness. With our Unduplicated Pupil Percentage (UPP) remaining above 90%, we qualify for significant Supplemental and Concentration (S&C) funding.

For the 2025-26 school year, we are projected to receive approximately \$57.2 million in S&C funds. These dollars are essential to our Local Control Accountability Plan (LCAP) and are specifically allocated to support programs and services that address the unique needs of our most vulnerable students.



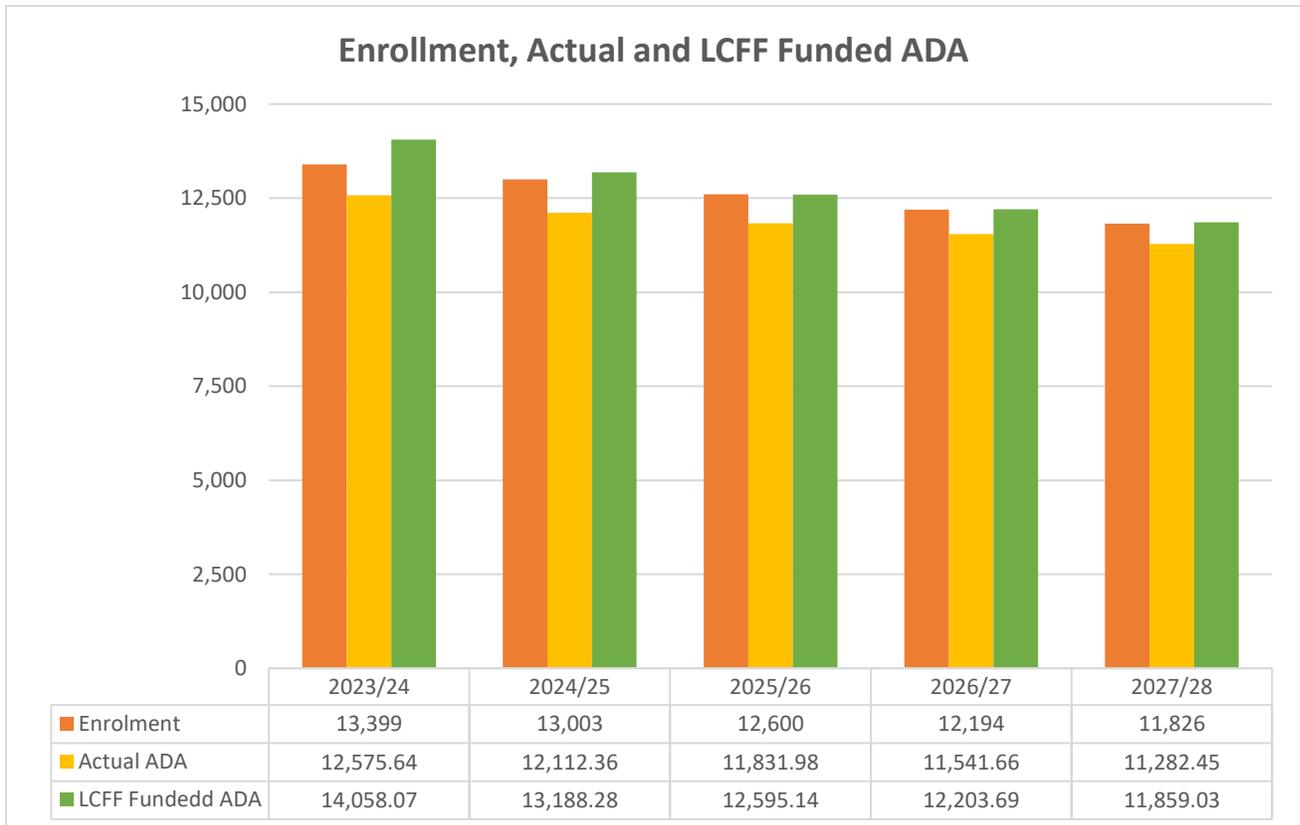
Enrollment & Attendance:

The Local Control Funding Formula (LCFF) is based on both student enrollment and average daily attendance (ADA). Over the past few years, enrollment has steadily declined, dropping from 13,400 in 2023–24 to 13,058 in 2024–25, and is projected to continue falling to:

- 12,600 in 2025–26
- 12,194 in 2026–27
- 11,826 in 2027–28

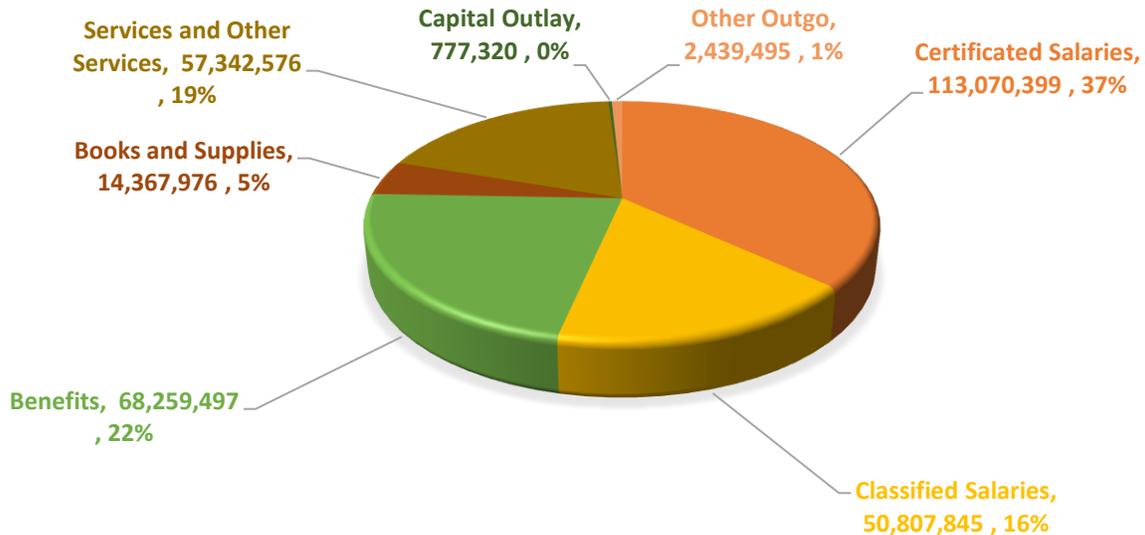
For the 2025–26 school year, the District expects to be funded for an ADA of 12,619, which is lower than the 13,158 ADA used for funding in the current year. While the state’s three-year ADA averaging rule helps soften the impact of this decline, maintaining and improving attendance remains critical as enrollment continues to decrease.

The chart below provides a look at historical and projected enrollment, actual ADA, and funded ADA figures to help illustrate these trends.



Operating Expenditure Components

The General Fund supports the majority of the district day-to-day operations. For the 2025-26 school year, the District is projected to spend about \$268.4 million from the General Fund. Out of that, around \$203 million, or about 75.6%, will go toward employee salaries and benefits.



Proposed Budget for the 2025-26 Fiscal year.

Estimated beginning fund balance as of July 1, 2025	97,002,213
+ Projected Revenues	268,369,204
- Projected Expenditures	307,065,108
Net Increase/(Decrease) in Fund Balance	(38,695,904)
Projected Ending Fund Balance as of June 30, 2026	58,306,309

General Fund Projected 2025-26 Ending Fund Balance

The District's ending fund balance is an important indicator of its financial stability. While state law (AB1200) requires a minimum 3% reserve, Board Policy 3100 sets a more conservative goal of 6% to 10%. At the end of the 2025-26 fiscal year, the District expects to have a 10% reserve, which provides a strong cushion against unexpected changes like declining enrollment, rising costs, or funding cuts. The projected ending fund balance for 2025-26 is \$58,306,309.

2025-26 Components of Ending Fund Balance	
Designated for Economic Uncertainty (10%)	\$ 30,706,511
Non-Spendable: Stores/Revolving Cash	\$ 120,000
Assigned:	
Financial Stability Reserve	\$ 3,985,577
Legally Restricted Funds	\$ 23,494,222
Total:	\$ 58,306,309

Multi-Year Projections

The multi-year projection helps us look ahead to make sure we can meet financial obligations over the next three years. This is especially important in times of economic uncertainty and enrollment decline.

Below is a snapshot of our projected revenue, expenditures, and reserve levels for the coming years. These projections guide our decision making and help us maintain financial stability while staying aligned with district priorities.

	2025-26	2026-27	2027-28
Revenues	268,369,204	270,652,833	272,345,532
Expenditures	307,065,108	279,290,112	278,558,019
Net Increase/(Decrease) in Fund Balance	(38,695,904)	(8,637,279)	(6,212,488)
Beginning Fund Balance	97,002,213	58,306,309	49,669,030
Ending Fund Balance	58,306,309	49,669,030	43,456,543
<u>Components of Ending Fund Balance</u>			
Reserve for Economic Uncertainty %	10%	10%	8.00%
Reserve for Economic Uncertainty	30,706,511	27,929,011	22,284,642
Non-Spendable	120,000	120,000	120,000
Assignments	3,985,577	205,007	130,975
Legally Restricted	23,493,722	21,414,653	20,920,926
Unappropriated	0	0	0

Despite projected deficit spending in each of the next three years, the District expects to maintain a 10% reserve through 2026–27, with a slight reduction to 8% in 2027–28. Staff will continue to closely monitor and adjust as needed to protect the District’s financial stability and long-term sustainability.

Planning Factors & Local Assumptions

When preparing the Multi-Year Projection (MYP), the District uses a combination of state-provided planning factors and local assumptions to develop realistic and responsible forecasts.

Key State Planning Factors from School Services of California (SSC)

Key State Planning Factors				
Factor		2025-26	2026-27	2027-28
Statutory COLA		2.30%	3.02%	3.42%
California Lottery	Unrestricted per ADA	\$191	\$191	\$191
	Restricted per ADA	\$82	\$82	\$82
Mandated Block Grant	Per ADA	\$39.09	\$40.24	\$41.65
CalSTRS Employer Rate		19.10%	19.10%	19.10%
CalPERS Employer Rate		26.81%	26.90%	27.80%
Minimum Wage		\$16.90	\$17.40	\$17.80

In addition to the planning factors provided SSC guidance, the district must consider local factors that impact the budget and future projections. The following local assumptions were used to prepare Oxnard Multi-Year Projections.

Local Assumptions			
Planning Factor	2025-26	2026-27	2027-28
Estimated Enrollment	12,600	12,194	11,826
Estimated ADA (average daily attendance)	11,831.98	11,541.66	11,282.45
Estimated Funded ADA (average daily attendance)	12,595.14	12,203.69	11,859.03
Step & Column Costs	1.30%	1.30%	1.30%
Reduction in staff to align with decline in enrollment		15 FTE	15 FTE

The Multi-Year Projection (MYP) for the 2025-26 Adopted Budget reflects that the district will be able to maintain 10% in Reserve for Economic Uncertainties through 2026-27.

Closing

Like many districts across California, Oxnard is facing a mix of challenges—declining enrollment, rising costs, and the winding down of one-time state funds. Looking ahead, we will need to carefully manage spending and explore new revenue opportunities to avoid widening our deficit.

Maintaining a strong financial foundation will require continued focus, collaboration, and strategic planning across all levels of the organization.

Oxnard (72538) - 2025-26 Adopted Budget		5/15/2025			
		2024-25	2025-26	2026-27	2027-28
General Assumptions					
COLA & Augmentation		1.07%	2.30%	3.02%	3.42%
Base Grant Proration Factor		0.00%	0.00%	0.00%	0.00%
Add-on, ERT & MSA Proration Factor		0.00%	0.00%	0.00%	0.00%
Student Assumptions:					
Enrollment Count		13,035	12,632	12,226	11,858
Unduplicated Pupil Count (UPC)		11,889	11,530	11,159	10,823
Unduplicated Pupil Percentage (UPP)		91.22%	91.21%	91.25%	91.27%
Current Year LCFF Average Daily Attendance (ADA)		12,142.72	11,862.34	11,572.02	11,312.81
Funded LCFF ADA		13,188.28	12,595.14	12,203.69	11,859.03
LCFF ADA Funding Method		3PY Average	3PY Average	3PY Average	3PY Average
LCFF Entitlement Summary					
Base Grant		\$134,307,985	\$131,209,582	\$130,985,364	\$131,644,166
Grade Span Adjustment		5,817,426	5,748,943	5,690,699	5,706,764
<i>Adjusted Base Grant</i>		\$140,125,411	\$136,958,525	\$136,676,063	\$137,350,930
Supplemental Grant		25,564,481	24,983,974	24,943,382	25,072,039
Concentration Grant		32,989,725	32,235,243	32,204,297	32,381,168
Total Base, Supplemental and Concentration Grant		\$198,679,617	\$194,177,742	\$193,823,742	\$194,804,137
Add-on: Targeted Instructional Improvement Block Grant		500,077	500,077	500,077	500,077
Add-on: Home-to-School Transportation		1,322,809	1,353,234	1,394,102	1,441,780
Add-on: Transitional Kindergarten		1,254,093	1,450,535	1,450,367	1,507,925
Total Allowance and Add-On Amounts		\$3,076,979	\$3,303,846	\$3,344,546	\$3,449,782
Total LCFF Entitlement Before Adjustments (excludes Additional State Aid)		\$201,756,596	\$197,481,588	\$197,168,288	\$198,253,919
Total LCFF Entitlement (excludes Additional State Aid)		\$ 201,756,596	\$ 197,481,588	\$ 197,168,288	\$ 198,253,919
LCFF Entitlement Per ADA (excludes Categorical MSA)		\$ 15,298	\$ 15,679	\$ 16,156	\$ 16,718
Total LCFF Entitlement with Additional State Aid		201,756,596	197,481,588	197,168,288	198,253,919
LCFF Sources Summary					
Funding Source Summary					
Local Revenue and In-Lieu of Property Taxes (net for school districts)		\$ 34,681,297	\$ 34,681,297	\$ 34,681,297	\$ 34,681,297
Education Protection Account Entitlement (includes \$200/minimum per ADA)		\$ 25,539,258	\$ 24,951,595	\$ 24,904,667	\$ 25,026,530
Net State Aid (excludes Additional State Aid)		\$ 141,536,041	\$ 137,848,696	\$ 137,582,324	\$ 138,546,092
Additional State Aid		\$ -	\$ -	\$ -	\$ -
Total Funding Sources		\$ 201,756,596	\$ 197,481,588	\$ 197,168,288	\$ 198,253,919

Oxnard (72538) - 2025-26 Adopted Budget		5/15/2025			
	2024-25	2025-26	2026-27	2027-28	
Funding Source by Resource-Object					
State Aid (Resource Code 0000, Object Code 8011)	\$ 141,536,041	\$ 137,848,696	\$ 137,582,324	\$ 138,546,092	
EPA, Current Year (Resource 1400, Object Code 8012)	\$ 25,539,258	\$ 24,951,595	\$ 24,904,667	\$ 25,026,530	
(P-2 plus Current Year Accrual)					
EPA, Prior Year Adjustment (Resource 1400, Object Code 8019)	\$ 45,880	\$ -	\$ -	\$ -	
(P-A less Prior Year Accrual)					
Property Taxes (Object 8021 to 8089)	\$ 34,681,297	\$ 34,681,297	\$ 34,681,297	\$ 34,681,297	
% Change	4.1680%	0.0000%	0.0000%	0.0000%	
In-Lieu of Property Taxes (Object Code 8096)	-	-	-	-	
Entitlement and Source Reconciliation					
Basic Aid/Excess Tax District Status	Non-Basic Aid	Non-Basic Aid	Non-Basic Aid	Non-Basic Aid	
Total LCFF Entitlement	\$ 201,756,596	\$ 197,481,588	\$ 197,168,288	\$ 198,253,919	
Additional State Aid	\$ -	\$ -	\$ -	\$ -	
Additional EPA Minimum Entitlement (excess to LCFF Entitlement)	\$ -	\$ -	\$ -	\$ -	
Excess Taxes before Minimum State Aid	\$ -	\$ -	\$ -	\$ -	
Total Funding Sources	\$ 201,756,596	\$ 197,481,588	\$ 197,168,288	\$ 198,253,919	
LCAP Percentage to Increase or Improve Services Calculation					
Base Grant (<i>Excludes add-ons for TIIG & Transportation</i>)	\$ 141,379,504	\$ 138,409,060	\$ 138,126,430	\$ 138,858,855	
Supplemental and Concentration Grant funding in the LCAP year	\$ 58,554,206	\$ 57,219,217	\$ 57,147,679	\$ 57,453,207	
Projected Additional 15% Concentration Grant funding in the LCAP year	\$ 7,613,013	\$ 7,438,902	\$ 7,431,761	\$ 7,472,577	
Percentage to Increase or Improve Services	41.42%	41.34%	41.37%	41.38%	

Oxnard (72538) - 2025-26 Adopted Budget		5/15/2025			
		2024-25	2025-26	2026-27	2027-28
PER-ADA FUNDING LEVELS					
Base, Supplemental and Concentration Rate per ADA					
Grades TK-3	\$	15,692.99	\$ 16,053.58	\$ 16,542.43	\$ 17,108.89
Grades 4-6	\$	14,429.66	\$ 14,760.56	\$ 15,209.39	\$ 15,731.73
Grades 7-8	\$	14,856.44	\$ 15,197.24	\$ 15,660.35	\$ 16,198.35
Base Grants					
Grades TK-3	\$	10,025	\$ 10,256	\$ 10,566	\$ 10,927
Grades 4-6	\$	10,177	\$ 10,411	\$ 10,725	\$ 11,092
Grades 7-8	\$	10,478	\$ 10,719	\$ 11,043	\$ 11,421
Grade Span Adjustment					
Grades TK-3	\$	1,043	\$ 1,067	\$ 1,099	\$ 1,136
Prorated Base, Supplemental and Concentration Rate per ADA					
Grades TK-3	\$	11,068	\$ 11,323	\$ 11,665	\$ 12,063
Grades 4-6	\$	10,177	\$ 10,411	\$ 10,725	\$ 11,092
Grades 7-8	\$	10,478	\$ 10,719	\$ 11,043	\$ 11,421
Prorated Base Grants					
Grades TK-3	\$	10,025	\$ 10,256	\$ 10,566	\$ 10,927
Grades 4-6	\$	10,177	\$ 10,411	\$ 10,725	\$ 11,092
Grades 7-8	\$	10,478	\$ 10,719	\$ 11,043	\$ 11,421
Prorated Grade Span Adjustment					
Grades TK-3	\$	1,043	\$ 1,067	\$ 1,099	\$ 1,136
Supplemental Grant					
		20%	20%	20%	20%
Maximum - 1.00 ADA, 100% UPP					
Grades TK-3	\$	2,214	\$ 2,265	\$ 2,333	\$ 2,413
Grades 4-6	\$	2,035	\$ 2,082	\$ 2,145	\$ 2,218
Grades 7-8	\$	2,096	\$ 2,144	\$ 2,209	\$ 2,284
Actual - 1.00 ADA, Local UPP as follows:					
		91.22%	91.21%	91.25%	91.27%
Grades TK-3	\$	2,019	\$ 2,066	\$ 2,129	\$ 2,202
Grades 4-6	\$	1,857	\$ 1,899	\$ 1,957	\$ 2,025
Grades 7-8	\$	1,912	\$ 1,955	\$ 2,015	\$ 2,085
Concentration Grant (>55% population)					
		65%	65%	65%	65%
Maximum - 1.00 ADA, 100% UPP					
Grades TK-3	\$	7,194	\$ 7,360	\$ 7,582	\$ 7,841
Grades 4-6	\$	6,615	\$ 6,767	\$ 6,971	\$ 7,210
Grades 7-8	\$	6,811	\$ 6,967	\$ 7,178	\$ 7,424
Actual - 1.00 ADA, Local UPP >55% as follows:					
		36.2200%	36.2100%	36.2500%	36.2700%
Grades TK-3	\$	2,606	\$ 2,665	\$ 2,749	\$ 2,844
Grades 4-6	\$	2,396	\$ 2,450	\$ 2,527	\$ 2,615
Grades 7-8	\$	2,467	\$ 2,523	\$ 2,602	\$ 2,693

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ANNUAL BUDGET REPORT:

July 1, 2025 Budget Adoption

Select applicable boxes:

X This budget was developed using the state-adopted Criteria and Standards. It includes the expenditures necessary to implement the Local Control and Accountability Plan (LCAP) or annual update to the LCAP that will be effective for the budget year. The budget was filed and adopted subsequent to a public hearing by the governing board of the school district pursuant to Education Code sections 33129, 42127, 52060, 52061, and 52062.

X If the budget includes a combined assigned and unassigned ending fund balance above the minimum recommended reserve for economic uncertainties, at its public hearing, the school district complied with the requirements of subparagraphs (B) and (C) of paragraph (2) of subdivision (a) of Education Code Section 42127.

Budget available for inspection at:

Place: Oxnard School District, 1051 South A Street, Oxnard CA 93030

Date: 06/18/2025

Adoption Date: June 18, 2025

Signed: _____

Clerk/Secretary of the Governing Board

(Original signature required)

Printed Name: _____

Title: _____

Public Hearing:

Place: Oxnard School District, 1051 South A Street, Oxnard CA 93030

Date: 06/18/2025

Time: 07:00 PM

Contact person for additional information on the budget reports:

Name: Patricia Núñez

Title: Director of Fiscal Services

Telephone: 805-385-1501 x2455

E-mail: pnunez@oxnardsd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Projected (funded) ADA has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	
2	Enrollment	Enrollment has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio is consistent with historical ratios for the budget and two subsequent fiscal years.		X
4	Local Control Funding Formula (LCFF) Revenue	Projected change in LCFF revenue is within the standard for the budget and two subsequent fiscal years.	X	
5	Salaries and Benefits	Projected ratios of total unrestricted salaries and benefits to total unrestricted general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, and other local) are within the standard for the budget and two subsequent fiscal years.	X	
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies, and services and other operating) are within the standard for the budget and two subsequent fiscal years.		X
7	Ongoing and Major Maintenance Account	If applicable, required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account) is included in the budget.	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.	X	

9a	Fund Balance	Unrestricted general fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.	X	
SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources?	X	
S3	Using Ongoing Revenues to Fund One-time Expenditures	Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues?	X	
S4	Contingent Revenues	Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed by more than the standard for the budget or two subsequent fiscal years?	X	
SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multi-year) commitments or debt agreements? • If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2024-25) annual payment?		X
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)? • If yes, are they lifetime benefits? • If yes, do benefits continue beyond age 65? • If yes, are benefits funded by pay-as-you-go?	X n/a n/a n/a	
S7b	Other Self-insurance Benefits	Does the district provide other self-insurance benefits (e.g., workers' compensation, employee health and welfare, or property and liability)?	X	
S8	Status of Labor Agreements	Are salary and benefit negotiations still open for: • Certificated? (Section S8A, Line 1) • Classified? (Section S8B, Line 1) • Management/supervisor/confidential? (Section S8C, Line 1)		X X X
S9	Local Control and Accountability Plan (LCAP)	• Did or will the school district's governing board adopt an LCAP or an update to the LCAP effective for the budget year? • Adoption date of the LCAP or an update to the LCAP:		X 06/18/2025
S10	LCAP Expenditures	Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template?		X
ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior fiscal year and budget year?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior fiscal year or budget year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the budget or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
ADDITIONAL FISCAL INDICATORS (continued)			No	Yes
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?		X
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	

A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?		X

ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to Education Code Section 42141, if a school district, either individually or as a member of a joint powers agency, is self-insured for workers' compensation claims, the superintendent of the school district annually shall provide information to the governing board of the school district regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of Schools:

Our district is self-insured for workers' compensation claims as defined in Education Code Section 42141(a):

Total liabilities actuarially determined:	\$	_____
Less: Amount of total liabilities reserved in budget:	\$	_____
Estimated accrued but unfunded liabilities:	\$	_____ 0.00

This school district is self-insured for workers' compensation claims through a JPA, and offers the following information:

This school district is not self-insured for workers' compensation claims.

Signed _____

Date of Meeting: _____

Clerk/Secretary of the Governing Board

(Original signature required)

Printed Name: _____

Title: _____

For additional information on this certification, please contact:

Name: Norma Magaña _____

Title: Risk Manager _____

Telephone: 805-385-1501 x2443 _____

E-mail: nmagana@oxnardsd.org _____

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:	
		2024-25 Estimated Actuals	2025-26 Budget
01	General Fund/County School Service Fund	GS	GS
08	Student Activity Special Revenue Fund	G	G
09	Charter Schools Special Revenue Fund		
10	Special Education Pass-Through Fund		
11	Adult Education Fund		
12	Child Development Fund	G	G
13	Cafeteria Special Revenue Fund	G	G
14	Deferred Maintenance Fund	G	G
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund for Other Than Capital Outlay Projects		
18	School Bus Emissions Reduction Fund		
19	Foundation Special Revenue Fund		
20	Special Reserve Fund for Postemployment Benefits		
21	Building Fund	G	G
25	Capital Facilities Fund	G	G
30	State School Building Lease-Purchase Fund		
35	County School Facilities Fund	G	G
40	Special Reserve Fund for Capital Outlay Projects		
49	Capital Project Fund for Blended Component Units		
51	Bond Interest and Redemption Fund	G	G
52	Debt Service Fund for Blended Component Units		
53	Tax Override Fund		
56	Debt Service Fund		
57	Foundation Permanent Fund		
61	Cafeteria Enterprise Fund		
62	Charter Schools Enterprise Fund		
63	Other Enterprise Fund		
66	Warehouse Revolving Fund		
67	Self-Insurance Fund		
71	Retiree Benefit Fund	G	G
73	Foundation Private-Purpose Trust Fund		
76	Warrant/Pass-Through Fund		
95	Student Body Fund		
A	Average Daily Attendance	S	S
ASSET	Schedule of Capital Assets		
CASH	Cashflow Worksheet		S
CB	Budget Certification		S
CC	Workers' Compensation Certification		S
CEA	Current Expense Formula/Minimum Classroom Comp. - Actuals	G	
CEB	Current Expense Formula/Minimum Classroom Comp. - Budget		G
DEBT	Schedule of Long-Term Liabilities		
ESMOE	Every Student Succeeds Act Maintenance of Effort	G	
ICR	Indirect Cost Rate Worksheet	G	

L	Lottery Report	G	
MYP	Multiyear Projections - General Fund		GS
SEA	Special Education Revenue Allocations		
SEAS	Special Education Revenue Allocations Setup (SELPA Selection)		
SIAA	Summary of Interfund Activities - Actuals	G	
SIAB	Summary of Interfund Activities - Budget		G
01CS	Criteria and Standards Review	GS	GS

Description	2024-25 Estimated Actuals			2025-26 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	12,112.36	12,112.36	13,157.92	11,831.98	11,831.98	12,564.78
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	12,112.36	12,112.36	13,157.92	11,831.98	11,831.98	12,564.78
5. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	30.36	30.36	30.36	30.36	30.36	30.36
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	30.36	30.36	30.36	30.36	30.36	30.36
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	12,142.72	12,142.72	13,188.28	11,862.34	11,862.34	12,595.14
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ESTIMATES THROUGH THE MONTH OF:		JUNE								
A. BEGINNING CASH			85,745,746.00	80,142,262.19	64,793,622.97	63,162,657.66	58,396,874.44	52,671,157.45	68,449,650.73	60,763,536.19
B. RECEIPTS										
LCFF Sources										
Principal Apportionment	8010-8019		6,892,434.80	6,892,434.80	18,644,281.39	12,406,382.64	12,406,382.64	18,644,281.39	12,406,382.64	12,406,382.64
Property Taxes	8020-8079		0.00	0.00	0.00	0.00	0.00	17,340,648.50	0.00	0.00
Miscellaneous Funds	8080-8099		0.00	0.00	0.00	0.00	0.00	0.00	(4,000,000.00)	0.00
Federal Revenue	8100-8299		0.00	0.00	0.00	2,208,468.50	0.00	0.00	2,208,468.50	0.00
Other State Revenue	8300-8599		1,587,857.85	1,587,857.85	2,858,144.13	2,858,144.13	3,332,222.13	3,686,793.13	2,858,144.13	2,858,144.13
Other Local Revenue	8600-8799		970,569.05	970,569.05	2,747,024.29	1,747,024.29	1,747,024.29	2,792,524.29	1,747,024.29	1,747,024.29
Interfund Transfers In	8900-8929		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS			9,450,861.70	9,450,861.70	24,249,449.81	19,220,019.56	17,485,629.06	42,464,247.31	15,220,019.56	17,011,551.06
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		1,130,703.99	10,515,547.11	10,187,642.95	9,622,290.95	9,814,510.63	10,312,020.39	9,757,975.43	9,622,290.95
Classified Salaries	2000-2999		1,651,254.96	4,623,513.90	4,333,909.18	4,095,112.31	4,145,920.15	4,100,193.09	4,090,031.52	4,145,920.15
Employee Benefits	3000-3999		2,382,256.45	5,883,968.64	5,713,319.90	5,631,408.50	5,706,493.95	5,686,016.10	5,706,493.95	5,686,016.10
Books and Supplies	4000-4999		143,679.76	982,769.56	419,544.90	823,285.02	597,707.80	459,775.23	563,224.66	600,581.40
Services	5000-5999		7,219,430.32	2,184,752.15	2,591,884.44	3,262,792.57	2,895,800.09	6,003,767.71	2,735,240.88	2,901,534.35
Capital Outlay	6000-6999		0.00	81,929.53	3,653.40	2,331.96	2,331.96	75,400.04	4,586.19	27,828.06
Other Outgo	7000-7499		27,020.03	27,020.03	130,460.35	48,581.47	48,581.47	48,581.47	48,581.47	40,666.51
Interfund Transfers Out	7600-7629		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
All Other Financing Uses	7630-7699		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS			12,554,345.51	24,299,500.92	23,380,415.12	23,485,802.78	23,211,346.05	26,685,754.03	22,906,134.10	23,024,837.52
D. BALANCE SHEET ITEMS										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	9200-9299	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lease Receivable	9380									
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500-9599	6,000,000.00	2,500,000.00	500,000.00	2,500,000.00	500,000.00	0.00	0.00	0.00	0.00
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		6,000,000.00	2,500,000.00	500,000.00	2,500,000.00	500,000.00	0.00	0.00	0.00	0.00
<u>Nonoperating</u>										
Suspense Clearing	9910	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BALANCE SHEET ITEMS		(6,000,000.00)	(2,500,000.00)	(500,000.00)	(2,500,000.00)	(500,000.00)	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(5,603,483.81)	(15,348,639.22)	(1,630,965.31)	(4,765,783.22)	(5,725,716.99)	15,778,493.28	(7,686,114.54)	(6,013,286.46)
F. ENDING CASH (A + E)			80,142,262.19	64,793,622.97	63,162,657.66	58,396,874.44	52,671,157.45	68,449,650.73	60,763,536.19	54,750,249.73
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ESTIMATES THROUGH THE MONTH OF:		JUNE							
A. BEGINNING CASH		54,750,249.73	54,929,197.07	65,701,418.26	56,870,555.71				
B. RECEIPTS									
LCFF Sources									
Principal Apportionment	8010-8019	18,644,281.39	12,406,382.64	12,406,382.64	18,644,281.39	0.00	0.00	162,800,291.00	162,800,291.00
Property Taxes	8020-8079	0.00	17,340,648.50	0.00	0.00	0.00	0.00	34,681,297.00	34,681,297.00
Miscellaneous Funds	8080-8099	0.00	0.00	0.00	0.00	0.00	0.00	(4,000,000.00)	(4,000,000.00)
Federal Revenue	8100-8299	0.00	2,208,468.50	0.00	0.00	5,532,281.50	0.00	12,157,687.00	12,157,687.00
Other State Revenue	8300-8599	3,582,460.81	2,858,144.13	2,858,144.13	3,686,793.13	4,614,698.32	0.00	39,227,548.00	39,227,548.00
Other Local Revenue	8600-8799	2,747,024.29	1,747,024.29	1,747,024.29	2,792,524.29	0.00	0.00	23,502,381.00	23,502,381.00
Interfund Transfers In	8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS		24,973,766.49	36,560,668.06	17,011,551.06	25,123,598.81	10,146,979.82	0.00	268,369,204.00	268,369,204.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	9,724,054.31	9,848,431.75	9,837,124.71	11,770,628.54	927,177.27	0.00	113,070,398.98	113,070,399.00
Classified Salaries	2000-2999	4,237,374.27	4,552,382.91	4,466,009.58	6,147,749.25	218,473.73	0.00	50,807,845.00	50,807,845.00
Employee Benefits	3000-3999	5,733,797.75	5,870,316.74	5,883,968.64	6,484,652.22	1,890,788.07	0.00	68,259,497.01	68,259,497.00
Books and Supplies	4000-4999	1,227,025.15	1,143,690.89	1,882,204.86	5,524,486.77	0.00	0.00	14,367,976.00	14,367,976.00
Services	5000-5999	3,824,749.82	4,323,630.23	3,664,190.61	13,481,239.62	2,253,563.24	0.00	57,342,576.03	57,342,576.00
Capital Outlay	6000-6999	7,151.34	9,327.84	68,248.70	246,021.78	248,509.20	0.00	777,320.00	777,320.00
Other Outgo	7000-7499	40,666.51	40,666.51	40,666.51	1,174,961.93	723,040.75	0.00	2,439,495.01	2,439,495.00
Interfund Transfers Out	7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
TOTAL DISBURSEMENTS		24,794,819.15	25,788,446.87	25,842,413.61	44,829,740.11	6,261,552.26	0.00	307,065,108.03	307,065,108.00
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Accounts Receivable	9200-9299	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Lease Receivable	9380							0.00	
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599	0.00	0.00	0.00	0.00	0.00	0.00	6,000,000.00	
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	6,000,000.00	
<u>Nonoperating</u>									
Suspense Clearing	9910	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	(6,000,000.00)	
E. NET INCREASE/DECREASE (B - C + D)		178,947.34	10,772,221.19	(8,830,862.55)	(19,706,141.30)	3,885,427.56	0.00	(44,695,904.03)	(38,695,904.00)
F. ENDING CASH (A + E)		54,929,197.07	65,701,418.26	56,870,555.71	37,164,414.41				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								41,049,841.97	

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ESTIMATES THROUGH THE MONTH OF:		JUNE								
A. BEGINNING CASH			37,164,414.41	35,802,055.14	22,814,505.83	25,345,431.13	22,800,022.00	18,836,987.97	35,496,333.73	33,355,954.31
B. RECEIPTS										
LCFF Sources										
Principal Apportionment	8010-8019		6,879,116.20	6,879,116.20	18,608,575.91	12,382,409.16	12,382,409.16	18,608,575.91	12,382,409.16	12,382,409.16
Property Taxes	8020-8079		0.00	0.00	0.00	0.00	0.00	17,340,648.50	0.00	0.00
Miscellaneous Funds	8080-8099		0.00	0.00	0.00	0.00	0.00	(1,500,000.00)	0.00	0.00
Federal Revenue	8100-8299		0.00	0.00	0.00	2,031,589.00	0.00	0.00	2,031,589.00	0.00
Other State Revenue	8300-8599		1,632,372.43	1,632,372.43	2,938,270.37	2,938,270.37	3,407,833.99	3,746,586.81	2,938,270.37	2,938,270.37
Other Local Revenue	8600-8799		970,569.05	970,569.05	2,747,024.29	1,747,024.29	1,747,024.29	2,792,524.29	1,747,024.29	1,747,024.29
Interfund Transfers In	8900-8929		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS			9,482,057.68	9,482,057.68	24,293,870.57	19,099,292.82	17,537,267.44	40,988,335.51	19,099,292.82	17,067,703.82
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		1,079,511.83	10,039,460.00	9,726,401.57	9,186,645.65	9,370,162.67	9,845,147.87	9,316,187.07	9,186,645.65
Classified Salaries	2000-2999		1,604,271.63	4,491,960.55	4,210,595.99	3,978,593.63	4,027,955.84	3,983,529.85	3,973,657.41	4,027,955.84
Employee Benefits	3000-3999		2,220,338.46	5,484,045.14	5,324,995.11	5,248,651.09	5,318,633.11	5,299,547.10	5,318,633.11	5,299,547.10
Books and Supplies	4000-4999		96,543.98	660,360.82	281,908.42	553,197.00	401,622.95	308,940.73	378,452.40	403,553.83
Services	5000-5999		5,816,731.02	1,760,265.70	2,088,294.22	2,628,848.25	2,333,160.57	4,837,265.59	2,203,797.22	2,337,780.69
Capital Outlay	6000-6999		0.00	6,494.75	289.61	184.86	184.86	5,977.14	363.56	2,206.00
Other Outgo	7000-7499		27,020.03	27,020.03	130,460.35	48,581.47	48,581.47	48,581.47	48,581.47	40,666.51
Interfund Transfers Out	7600-7629		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
All Other Financing Uses	7630-7699		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS			10,844,416.95	22,469,606.99	21,762,945.27	21,644,701.95	21,500,301.47	24,328,989.75	21,239,672.24	21,298,355.62
D. BALANCE SHEET ITEMS										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	9200-9299	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lease Receivable	9380									
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500-9599	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Nonoperating</u>										
Suspense Clearing	9910	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(1,362,359.27)	(12,987,549.31)	2,530,925.30	(2,545,409.13)	(3,963,034.03)	16,659,345.76	(2,140,379.42)	(4,230,651.80)
F. ENDING CASH (A + E)			35,802,055.14	22,814,505.83	25,345,431.13	22,800,022.00	18,836,987.97	35,496,333.73	33,355,954.31	29,125,302.51
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ESTIMATES THROUGH THE MONTH OF:		JUNE							
A. BEGINNING CASH		29,125,302.51	31,427,976.73	44,277,728.95	37,867,637.48				
B. RECEIPTS									
LCFF Sources									
Principal Apportionment	8010-8019	18,608,575.91	12,382,409.16	12,382,409.16	18,608,575.91	0.00	0.00	162,486,991.00	162,486,991.00
Property Taxes	8020-8079	0.00	17,340,648.50	0.00	0.00	0.00	0.00	34,681,297.00	34,681,297.00
Miscellaneous Funds	8080-8099	0.00	0.00	0.00	0.00	0.00	0.00	(1,500,000.00)	(1,500,000.00)
Federal Revenue	8100-8299	0.00	2,031,589.00	0.00	0.00	5,355,402.00	0.00	11,450,169.00	11,450,169.00
Other State Revenue	8300-8599	3,639,103.65	2,938,270.37	2,938,270.37	3,746,586.81	4,597,516.59	0.00	40,031,994.93	40,031,994.96
Other Local Revenue	8600-8799	2,747,024.29	1,747,024.29	1,747,024.29	2,792,524.29	0.00	0.00	23,502,381.00	23,502,381.00
Interfund Transfers In	8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS		24,994,703.85	36,439,941.32	17,067,703.82	25,147,687.01	9,952,918.59	0.00	270,652,832.93	270,652,832.96
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	9,283,801.72	9,402,548.02	9,391,752.90	11,237,718.13	885,199.70	0.00	107,951,182.78	107,951,182.78
Classified Salaries	2000-2999	4,116,807.80	4,422,853.47	4,338,937.72	5,972,826.67	212,257.48	0.00	49,362,203.88	49,362,203.87
Employee Benefits	3000-3999	5,344,081.11	5,471,321.14	5,484,045.14	6,043,901.26	1,762,274.37	0.00	63,620,013.24	63,620,013.26
Books and Supplies	4000-4999	824,485.58	768,490.08	1,264,726.13	3,712,116.01	0.00	0.00	9,654,397.93	9,654,397.95
Services	5000-5999	3,081,620.01	3,483,570.44	2,952,256.65	10,861,902.00	1,815,707.14	0.00	46,201,199.50	46,201,199.50
Capital Outlay	6000-6999	566.90	739.44	5,410.24	19,502.73	19,699.91	0.00	61,620.00	61,620.00
Other Outgo	7000-7499	40,666.51	40,666.51	40,666.51	1,174,961.93	723,040.75	0.00	2,439,495.01	2,439,495.00
Interfund Transfers Out	7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
TOTAL DISBURSEMENTS		22,692,029.63	23,590,189.10	23,477,795.29	39,022,928.73	5,418,179.35	0.00	279,290,112.34	279,290,112.36
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Accounts Receivable	9200-9299	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Lease Receivable	9380							0.00	
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Nonoperating</u>									
Suspense Clearing	9910	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
E. NET INCREASE/DECREASE (B - C + D)		2,302,674.22	12,849,752.22	(6,410,091.47)	(13,875,241.72)	4,534,739.24	0.00	(8,637,279.41)	(8,637,279.40)
F. ENDING CASH (A + E)		31,427,976.73	44,277,728.95	37,867,637.48	23,992,395.76				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								28,527,135.00	

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	194,802,476.00	0.00	194,802,476.00	193,481,588.00	0.00	193,481,588.00	-0.7%
2) Federal Revenue		8100-8299	0.00	13,577,444.00	13,577,444.00	0.00	12,157,687.00	12,157,687.00	-10.5%
3) Other State Revenue		8300-8599	6,133,144.00	33,848,331.00	39,981,475.00	4,993,081.00	34,234,467.00	39,227,548.00	-1.9%
4) Other Local Revenue		8600-8799	8,676,354.00	16,722,755.00	25,399,109.00	8,195,000.00	15,307,381.00	23,502,381.00	-7.5%
5) TOTAL, REVENUES			209,611,974.00	64,148,530.00	273,760,504.00	206,669,669.00	61,699,535.00	268,369,204.00	-2.0%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	87,476,211.00	27,837,622.00	115,313,833.00	85,556,597.00	27,513,802.00	113,070,399.00	-1.9%
2) Classified Salaries		2000-2999	26,952,664.00	21,492,879.00	48,445,543.00	27,114,546.00	23,693,299.00	50,807,845.00	4.9%
3) Employee Benefits		3000-3999	45,286,653.00	20,063,049.00	65,349,702.00	46,431,255.00	21,828,242.00	68,259,497.00	4.5%
4) Books and Supplies		4000-4999	7,171,490.00	5,507,082.00	12,678,572.00	8,438,504.00	5,929,472.00	14,367,976.00	13.3%
5) Services and Other Operating Expenditures		5000-5999	26,420,787.00	48,309,841.00	74,730,628.00	20,224,404.00	37,118,172.00	57,342,576.00	-23.3%
6) Capital Outlay		6000-6999	3,902,228.00	895,210.00	4,797,438.00	715,700.00	61,620.00	777,320.00	-83.8%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	634,635.00	2,094,661.00	2,729,296.00	634,635.00	2,094,661.00	2,729,296.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(2,943,306.00)	2,604,002.00	(339,304.00)	(2,449,441.00)	2,159,640.00	(289,801.00)	-14.6%
9) TOTAL, EXPENDITURES			194,901,362.00	128,804,346.00	323,705,708.00	186,666,200.00	120,398,908.00	307,065,108.00	-5.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			14,710,612.00	(64,655,816.00)	(49,945,204.00)	20,003,469.00	(58,699,373.00)	(38,695,904.00)	-22.5%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(44,344,974.00)	44,344,974.00	0.00	(41,199,617.00)	41,199,617.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(44,344,974.00)	44,344,974.00	0.00	(41,199,617.00)	41,199,617.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)									
			(29,634,362.00)	(20,310,842.00)	(49,945,204.00)	(21,196,148.00)	(17,499,756.00)	(38,695,904.00)	-22.5%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	85,642,597.00	61,304,820.00	146,947,417.00	56,008,235.00	40,993,978.00	97,002,213.00	-34.0%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
c) As of July 1 - Audited (F1a + F1b)			85,642,597.00	61,304,820.00	146,947,417.00	56,008,235.00	40,993,978.00	97,002,213.00	-34.0%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			85,642,597.00	61,304,820.00	146,947,417.00	56,008,235.00	40,993,978.00	97,002,213.00	-34.0%
2) Ending Balance, June 30 (E + F1e)			56,008,235.00	40,993,978.00	97,002,213.00	34,812,087.00	23,494,222.00	58,306,309.00	-39.9%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.0%
Stores		9712	100,000.00	0.00	100,000.00	100,000.00	0.00	100,000.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	40,993,978.00	40,993,978.00	0.00	23,494,222.00	23,494,222.00	-42.7%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	3,768,550.00	0.00	3,768,550.00	0.00	0.00	0.00	-100.0%
Student Transportation Bus Replace	0000	9760	1,000,000.00		1,000,000.00			0.00	
Technology Device Refresh	0000	9760	1,000,000.00		1,000,000.00			0.00	
Instructional Materials Adoptions	0000	9760	1,000,000.00		1,000,000.00			0.00	
Building Maintenane One-time Funds	0000	9760	768,550.00		768,550.00			0.00	
d) Assigned									
Other Assignments		9780	19,749,114.00	0.00	19,749,114.00	3,985,576.00	0.00	3,985,576.00	-79.8%
Financial Stability Reserve	0000	9780	19,749,114.00		19,749,114.00			0.00	
Financial Stability Reserve	0000	9780			0.00	3,985,576.00		3,985,576.00	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	32,370,571.00	0.00	32,370,571.00	30,706,511.00	0.00	30,706,511.00	-5.1%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
G. ASSETS									
1) Cash									
a) in County Treasury		9110	111,718,693.49	14,435,103.20	126,153,796.69				
1) Fair Value Adjustment to Cash in County Treasury		9111	484,458.00	0.00	484,458.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	20,000.00	0.00	20,000.00				
d) with Fiscal Agent/Trustee		9135	0.00	0.00	0.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
3) Accounts Receivable		9200	20,146.76	3,249,512.10	3,269,658.86				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	329,179.75	0.00	329,179.75				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) Lease Receivable		9380	0.00	0.00	0.00				
10) TOTAL, ASSETS			112,572,478.00	17,684,615.30	130,257,093.30				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	9,078,266.30	13,361.82	9,091,628.12				
2) Due to Grantor Governments		9590	272,860.00	0.00	272,860.00				
3) Due to Other Funds		9610	0.00	0.00	0.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	0.00	0.00				
6) TOTAL, LIABILITIES			9,351,126.30	13,361.82	9,364,488.12				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30 (G10 + H2) - (I6 + J2)			103,221,351.70	17,671,253.48	120,892,605.18				
LCFF SOURCES									
Principal Apportionment									
State Aid - Current Year		8011	141,536,041.00	0.00	141,536,041.00	137,848,696.00	0.00	137,848,696.00	-2.6%
Education Protection Account State Aid - Current Year		8012	25,539,258.00	0.00	25,539,258.00	24,951,595.00	0.00	24,951,595.00	-2.3%
State Aid - Prior Years		8019	45,880.00	0.00	45,880.00	0.00	0.00	0.00	-100.0%
Tax Relief Subventions									
Homeowners' Exemptions		8021	153,705.00	0.00	153,705.00	153,705.00	0.00	153,705.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes									

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Secured Roll Taxes		8041	30,258,039.00	0.00	30,258,039.00	30,258,039.00	0.00	30,258,039.00	0.0%
Unsecured Roll Taxes		8042	505,778.00	0.00	505,778.00	505,778.00	0.00	505,778.00	0.0%
Prior Years' Taxes		8043	106,227.00	0.00	106,227.00	106,227.00	0.00	106,227.00	0.0%
Supplemental Taxes		8044	863,321.00	0.00	863,321.00	863,321.00	0.00	863,321.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	1,306,562.00	0.00	1,306,562.00	1,306,562.00	0.00	1,306,562.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	1,487,665.00	0.00	1,487,665.00	1,487,665.00	0.00	1,487,665.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)									
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			201,802,476.00	0.00	201,802,476.00	197,481,588.00	0.00	197,481,588.00	-2.1%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	(7,000,000.00)		(7,000,000.00)	(4,000,000.00)		(4,000,000.00)	-42.9%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			194,802,476.00	0.00	194,802,476.00	193,481,588.00	0.00	193,481,588.00	-0.7%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	3,083,101.00	3,083,101.00	0.00	3,083,101.00	3,083,101.00	0.0%
Special Education Discretionary Grants		8182	0.00	238,682.00	238,682.00	0.00	240,712.00	240,712.00	0.9%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		6,304,274.00	6,304,274.00		5,206,502.00	5,206,502.00	-17.4%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title II, Part A, Supporting Effective Instruction	4035	8290		591,990.00	591,990.00		581,983.00	581,983.00	-1.7%
Title III, Immigrant Student Program	4201	8290		79,669.00	79,669.00		65,501.00	65,501.00	-17.8%
Title III, English Learner Program	4203	8290		1,012,606.00	1,012,606.00		1,116,561.00	1,116,561.00	10.3%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290		1,059,357.00	1,059,357.00		792,716.00	792,716.00	-25.2%
Career and Technical Education	3500-3599	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	1,207,765.00	1,207,765.00	0.00	1,070,611.00	1,070,611.00	-11.4%
TOTAL, FEDERAL REVENUE			0.00	13,577,444.00	13,577,444.00	0.00	12,157,687.00	12,157,687.00	-10.5%
OTHER STATE REVENUE									
Other State Apportionments									
Special Education Master Plan									
Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	454,448.00	454,448.00	0.00	454,448.00	454,448.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	480,515.00	0.00	480,515.00	474,078.00	0.00	474,078.00	-1.3%
Lottery - Unrestricted and Instructional Materials		8560	2,416,641.00	1,037,511.00	3,454,152.00	2,319,003.00	995,593.00	3,314,596.00	-4.0%
Tax Relief Subventions									
Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from									
State Sources									
Expanded Learning Opportunities Program (ELO-P)	2600	8590		24,040,462.00	24,040,462.00		24,624,645.00	24,624,645.00	2.4%
After School Education and Safety (ASES)	6010	8590		3,681,717.00	3,681,717.00		3,681,717.00	3,681,717.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		0.00	0.00		0.00	0.00	0.0%
Arts and Music in Schools (Prop 28)	6770	8590		2,353,428.00	2,353,428.00		2,277,303.00	2,277,303.00	-3.2%

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	3,235,988.00	2,280,765.00	5,516,753.00	2,200,000.00	2,200,761.00	4,400,761.00	-20.2%
TOTAL, OTHER STATE REVENUE			6,133,144.00	33,848,331.00	39,981,475.00	4,993,081.00	34,234,467.00	39,227,548.00	-1.9%
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	1,000.00	90,000.00	91,000.00	1,000.00	90,000.00	91,000.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	220,000.00	0.00	220,000.00	220,000.00	0.00	220,000.00	0.0%
Interest		8660	4,000,000.00	0.00	4,000,000.00	4,000,000.00	0.00	4,000,000.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Plus: Miscellaneous Funds Non-LCFF (50 Percent) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenue from Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	4,455,354.00	5,093,921.00	9,549,275.00	3,974,000.00	3,678,547.00	7,652,547.00	-19.9%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		11,538,834.00	11,538,834.00		11,538,834.00	11,538,834.00	0.0%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			8,676,354.00	16,722,755.00	25,399,109.00	8,195,000.00	15,307,381.00	23,502,381.00	-7.5%
TOTAL, REVENUES			209,611,974.00	64,148,530.00	273,760,504.00	206,669,669.00	61,699,535.00	268,369,204.00	-2.0%
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	63,207,045.00	20,557,978.00	83,765,023.00	62,734,880.00	20,335,716.00	83,070,596.00	-0.8%
Certificated Pupil Support Salaries		1200	14,685,350.00	2,323,959.00	17,009,309.00	13,633,255.00	2,315,702.00	15,948,957.00	-6.2%
Certificated Supervisors' and Administrators' Salaries		1300	7,981,312.00	2,828,574.00	10,809,886.00	7,542,608.00	2,736,944.00	10,279,552.00	-4.9%
Other Certificated Salaries		1900	1,602,504.00	2,127,111.00	3,729,615.00	1,645,854.00	2,125,440.00	3,771,294.00	1.1%
TOTAL, CERTIFICATED SALARIES			87,476,211.00	27,837,622.00	115,313,833.00	85,556,597.00	27,513,802.00	113,070,399.00	-1.9%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	1,733,064.00	11,500,470.00	13,233,534.00	1,743,107.00	12,061,867.00	13,804,974.00	4.3%
Classified Support Salaries		2200	5,682,902.00	5,868,489.00	11,551,391.00	5,752,375.00	6,292,529.00	12,044,904.00	4.3%
Classified Supervisors' and Administrators' Salaries		2300	2,153,577.00	600,834.00	2,754,411.00	2,178,360.00	739,995.00	2,918,355.00	6.0%
Clerical, Technical and Office Salaries		2400	11,231,196.00	2,323,433.00	13,554,629.00	11,286,210.00	3,217,392.00	14,503,602.00	7.0%
Other Classified Salaries		2900	6,151,925.00	1,199,653.00	7,351,578.00	6,154,494.00	1,381,516.00	7,536,010.00	2.5%
TOTAL, CLASSIFIED SALARIES			26,952,664.00	21,492,879.00	48,445,543.00	27,114,546.00	23,693,299.00	50,807,845.00	4.9%

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
EMPLOYEE BENEFITS									
STRS		3101-3102	15,649,744.00	4,958,887.00	20,608,631.00	15,418,296.00	4,891,847.00	20,310,143.00	-1.4%
PERS		3201-3202	8,188,192.00	6,368,829.00	14,557,021.00	8,109,306.00	6,880,076.00	14,989,382.00	3.0%
OASDI/Medicare/Alternative Health and Welfare Benefits		3301-3302	3,431,539.00	2,128,320.00	5,559,859.00	3,432,858.00	2,278,510.00	5,711,368.00	2.7%
Unemployment Insurance		3401-3402	12,037,321.00	4,914,871.00	16,952,192.00	13,464,198.00	5,997,784.00	19,461,982.00	14.8%
Workers' Compensation		3501-3502	55,472.00	24,004.00	79,476.00	54,838.00	25,409.00	80,247.00	1.0%
OPEB, Allocated		3601-3602	1,969,087.00	848,187.00	2,817,274.00	1,940,812.00	881,023.00	2,821,835.00	0.2%
OPEB, Active Employees		3701-3702	2,572,890.00	819,951.00	3,392,841.00	2,626,947.00	873,593.00	3,500,540.00	3.2%
Other Employee Benefits		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS		3901-3902	1,382,408.00	0.00	1,382,408.00	1,384,000.00	0.00	1,384,000.00	0.1%
TOTAL, EMPLOYEE BENEFITS			45,286,653.00	20,063,049.00	65,349,702.00	46,431,255.00	21,828,242.00	68,259,497.00	4.5%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	700,000.00	558,000.00	1,258,000.00	1,700,000.00	2,558,000.00	4,258,000.00	238.5%
Books and Other Reference Materials		4200	536,878.00	274,565.00	811,443.00	177,497.00	222,327.00	399,824.00	-50.7%
Materials and Supplies		4300	3,985,642.00	3,609,713.00	7,595,355.00	3,117,735.00	2,810,764.00	5,928,499.00	-21.9%
Noncapitalized Equipment		4400	1,948,970.00	1,064,804.00	3,013,774.00	3,443,272.00	338,381.00	3,781,653.00	25.5%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			7,171,490.00	5,507,082.00	12,678,572.00	8,438,504.00	5,929,472.00	14,367,976.00	13.3%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	5,170,730.00	32,132,156.00	37,302,886.00	5,000,000.00	27,475,326.00	32,475,326.00	-12.9%
Travel and Conferences		5200	810,719.00	579,085.00	1,389,804.00	851,818.00	537,316.00	1,389,134.00	0.0%
Dues and Memberships		5300	157,581.00	13,100.00	170,681.00	98,370.00	5,600.00	103,970.00	-39.1%
Insurance		5400 - 5450	3,975,051.00	0.00	3,975,051.00	3,458,501.00	0.00	3,458,501.00	-13.0%
Operations and Housekeeping Services		5500	2,711,267.00	1,431,833.00	4,143,100.00	2,885,000.00	1,238,000.00	4,123,000.00	-0.5%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	769,392.00	903,000.00	1,672,392.00	727,924.00	379,590.00	1,107,514.00	-33.8%
Transfers of Direct Costs		5710	(410,086.00)	410,086.00	0.00	(314,970.00)	314,970.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	3,543.00	226,120.00	229,663.00	1,811.00	217,100.00	218,911.00	-4.7%
Professional/Consulting Services and Operating Expenditures		5800	12,283,512.00	12,575,029.00	24,858,541.00	6,779,000.00	6,921,270.00	13,700,270.00	-44.9%
Communications		5900	949,078.00	39,432.00	988,510.00	736,950.00	29,000.00	765,950.00	-22.5%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			26,420,787.00	48,309,841.00	74,730,628.00	20,224,404.00	37,118,172.00	57,342,576.00	-23.3%
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Buildings and Improvements of Buildings		6200	1,405,000.00	335,000.00	1,740,000.00	0.00	0.00	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	2,047,228.00	540,210.00	2,587,438.00	715,700.00	61,620.00	777,320.00	-70.0%
Equipment Replacement		6500	450,000.00	20,000.00	470,000.00	0.00	0.00	0.00	-100.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			3,902,228.00	895,210.00	4,797,438.00	715,700.00	61,620.00	777,320.00	-83.8%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict									
Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments									
Payments to Districts or Charter Schools		7141	161,432.00	0.00	161,432.00	161,432.00	0.00	161,432.00	0.0%
Payments to County Offices		7142	473,203.00	2,094,661.00	2,567,864.00	473,203.00	2,094,661.00	2,567,864.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
All Other Transfers	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			634,635.00	2,094,661.00	2,729,296.00	634,635.00	2,094,661.00	2,729,296.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(2,604,002.00)	2,604,002.00	0.00	(2,159,640.00)	2,159,640.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(339,304.00)	0.00	(339,304.00)	(289,801.00)	0.00	(289,801.00)	-14.6%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(2,943,306.00)	2,604,002.00	(339,304.00)	(2,449,441.00)	2,159,640.00	(289,801.00)	-14.6%
TOTAL, EXPENDITURES			194,901,362.00	128,804,346.00	323,705,708.00	186,666,200.00	120,398,908.00	307,065,108.00	-5.1%
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES									
SOURCES									
State Apportionments									
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(44,344,974.00)	44,344,974.00	0.00	(41,199,617.00)	41,199,617.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(44,344,974.00)	44,344,974.00	0.00	(41,199,617.00)	41,199,617.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a- b + c - d + e)			(44,344,974.00)	44,344,974.00	0.00	(41,199,617.00)	41,199,617.00	0.00	0.0%

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Function

Description	Function Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	194,802,476.00	0.00	194,802,476.00	193,481,588.00	0.00	193,481,588.00	-0.7%
2) Federal Revenue		8100-8299	0.00	13,577,444.00	13,577,444.00	0.00	12,157,687.00	12,157,687.00	-10.5%
3) Other State Revenue		8300-8599	6,133,144.00	33,848,331.00	39,981,475.00	4,993,081.00	34,234,467.00	39,227,548.00	-1.9%
4) Other Local Revenue		8600-8799	8,676,354.00	16,722,755.00	25,399,109.00	8,195,000.00	15,307,381.00	23,502,381.00	-7.5%
5) TOTAL, REVENUES			209,611,974.00	64,148,530.00	273,760,504.00	206,669,669.00	61,699,535.00	268,369,204.00	-2.0%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		104,827,866.00	81,510,745.00	186,338,611.00	103,370,771.00	76,592,756.00	179,963,527.00	-3.4%
2) Instruction - Related Services	2000-2999		23,693,534.00	12,846,571.00	36,540,105.00	21,954,047.00	13,251,777.00	35,205,824.00	-3.7%
3) Pupil Services	3000-3999		33,835,534.00	13,952,561.00	47,788,095.00	31,612,877.00	12,289,152.00	43,902,029.00	-8.1%
4) Ancillary Services	4000-4999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	58,944.00	58,944.00	0.00	60,117.00	60,117.00	2.0%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		20,086,833.00	3,270,301.00	23,357,134.00	18,677,258.00	2,816,860.00	21,494,118.00	-8.0%
8) Plant Services	8000-8999		11,822,960.00	15,070,563.00	26,893,523.00	10,416,612.00	13,293,585.00	23,710,197.00	-11.8%
9) Other Outgo	9000-9999	Except 7600-7699	634,635.00	2,094,661.00	2,729,296.00	634,635.00	2,094,661.00	2,729,296.00	0.0%
10) TOTAL, EXPENDITURES			194,901,362.00	128,804,346.00	323,705,708.00	186,666,200.00	120,398,908.00	307,065,108.00	-5.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			14,710,612.00	(64,655,816.00)	(49,945,204.00)	20,003,469.00	(58,699,373.00)	(38,695,904.00)	-22.5%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(44,344,974.00)	44,344,974.00	0.00	(41,199,617.00)	41,199,617.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(44,344,974.00)	44,344,974.00	0.00	(41,199,617.00)	41,199,617.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(29,634,362.00)	(20,310,842.00)	(49,945,204.00)	(21,196,148.00)	(17,499,756.00)	(38,695,904.00)	-22.5%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	85,642,597.00	61,304,820.00	146,947,417.00	56,008,235.00	40,993,978.00	97,002,213.00	-34.0%

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Function

Description	Function Codes	Object Codes	2024-25 Estimated Actuals			2025-26 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			85,642,597.00	61,304,820.00	146,947,417.00	56,008,235.00	40,993,978.00	97,002,213.00	-34.0%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			85,642,597.00	61,304,820.00	146,947,417.00	56,008,235.00	40,993,978.00	97,002,213.00	-34.0%
2) Ending Balance, June 30 (E + F1e)			56,008,235.00	40,993,978.00	97,002,213.00	34,812,087.00	23,494,222.00	58,306,309.00	-39.9%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.0%
Stores		9712	100,000.00	0.00	100,000.00	100,000.00	0.00	100,000.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	40,993,978.00	40,993,978.00	0.00	23,494,222.00	23,494,222.00	-42.7%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	3,768,550.00	0.00	3,768,550.00	0.00	0.00	0.00	-100.0%
Student Transportation Bus Replace	0000	9760	1,000,000.00		1,000,000.00			0.00	
Technology Device Refresh	0000	9760	1,000,000.00		1,000,000.00			0.00	
Instructional Materials Adoptions	0000	9760	1,000,000.00		1,000,000.00			0.00	
Building Maintenance One-time Funds	0000	9760	768,550.00		768,550.00			0.00	
d) Assigned									
Other Assignments (by Resource/Object)		9780	19,749,114.00	0.00	19,749,114.00	3,985,576.00	0.00	3,985,576.00	-79.8%
Financial Stability Reserve	0000	9780	19,749,114.00		19,749,114.00			0.00	
Financial Stability Reserve	0000	9780			0.00	3,985,576.00		3,985,576.00	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	32,370,571.00	0.00	32,370,571.00	30,706,511.00	0.00	30,706,511.00	-5.1%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Resource	Description	2024-25 Estimated Actuals	2025-26 Budget
2600	Expanded Learning Opportunities Program	9,631,927.00	2,399,732.00
6211	Literacy Coaches and Reading Specialists Grant Program	2,971,918.00	1,698,530.00
6266	Educator Effectiveness, FY 2021-22	353,401.00	396.00
6300	Lottery: Instructional Materials	2,029,627.00	387,585.00
6510	Special Ed: Early Ed Individuals with Exceptional Needs (Infant Program)	95,624.00	145,154.00
6546	Mental Health-Related Services	833,373.00	660,582.00
6547	Special Education Early Intervention Preschool Grant	2,058,817.00	949,389.00
6770	Arts and Music in Schools (AMS)-Funding Guarantee and Accountability Act (Prop 28)	2,158,297.00	0.00
7085	Learning Communities for School Success Program	419,835.00	0.00
7388	SB 117 COVID-19 LEA Response Funds	58,906.00	0.00
7435	Learning Recovery Emergency Block Grant	4,258,811.00	0.00
7810	Other Restricted State	81,922.00	81,922.00
8150	Ongoing & Major Maintenance Account (RMA: Education Code Section 17070.75)	7,049,165.00	8,928,963.00
9010	Other Restricted Local	8,992,355.00	8,241,969.00
Total, Restricted Balance		40,993,978.00	23,494,222.00

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	119,938.00	0.00	-100.0%
5) TOTAL, REVENUES			119,938.00	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	74,755.00	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	15,797.00	0.00	-100.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			90,552.00	0.00	-200.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			29,386.00	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			29,386.00	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	188,812.00	218,198.00	15.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			188,812.00	218,198.00	15.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			188,812.00	218,198.00	15.6%
2) Ending Balance, June 30 (E + F1e)			218,198.00	218,198.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	218,198.00	218,198.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	218,197.94		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			218,197.94		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenues		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30					
(G10 + H2) - (I6 + J2)			218,197.94		
REVENUES					
Sale of Equipment and Supplies		8631	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	119,938.00	0.00	-100.0%
TOTAL, REVENUES			119,938.00	0.00	-100.0%
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Materials and Supplies		4300	74,755.00	0.00	-100.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			74,755.00	0.00	-100.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	15,797.00	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			15,797.00	0.00	-100.0%
CAPITAL OUTLAY					
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			90,552.00	0.00	-200.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES					
(a- b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	119,938.00	0.00	-100.0%
5) TOTAL, REVENUES			119,938.00	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		90,552.00	0.00	-100.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			90,552.00	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			29,386.00	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			29,386.00	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	188,812.00	218,198.00	15.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			188,812.00	218,198.00	15.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			188,812.00	218,198.00	15.6%
2) Ending Balance, June 30 (E + F1e)			218,198.00	218,198.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	218,198.00	218,198.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2024-25 Estimated Actuals	2025-26 Budget
8210	Student Activity Funds	218,198.00	218,198.00
Total, Restricted Balance		218,198.00	218,198.00

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	356,196.00	356,196.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			356,196.00	356,196.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			356,196.00	356,196.00	0.0%
2) Ending Balance, June 30 (E + F1e)			356,196.00	356,196.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	356,196.00	356,196.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,416,399.91		
1) Fair Value Adjustment to Cash in County Treasury		9111	4,490.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			1,420,889.91		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	1,032,949.55		
6) TOTAL, LIABILITIES			1,032,949.55		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(G10 + H2) - (I6 + J2)			387,940.36		
FEDERAL REVENUE					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
Expanded Learning Opportunities Program (ELO-P)	2600	8590	0.00	0.00	0.0%
State Preschool	6105	8590	0.00	0.00	0.0%
Arts and Music in Schools (Prop 28)	6770	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	0.0%
CERTIFICATED SALARIES					

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8911	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			0.00	0.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	356,196.00	356,196.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			356,196.00	356,196.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			356,196.00	356,196.00	0.0%
2) Ending Balance, June 30 (E + F1e)			356,196.00	356,196.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	356,196.00	356,196.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2024-25 Estimated Actuals	2025-26 Budget
5059	Early Education: ARP California State Preschool Program One-time Stipend	96,302.00	96,302.00
6130	Early Education: Center-Based Reserve Account	4,489.00	4,489.00
7810	Other Restricted State	24,000.00	24,000.00
9010	Other Restricted Local	231,405.00	231,405.00
Total, Restricted Balance		356,196.00	356,196.00

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	9,721,294.00	9,713,014.00	-0.1%
3) Other State Revenue		8300-8599	2,649,249.00	2,579,249.00	-2.6%
4) Other Local Revenue		8600-8799	251,105.00	45,931.00	-81.7%
5) TOTAL, REVENUES			12,621,648.00	12,338,194.00	-2.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	4,371,394.00	5,072,075.00	16.0%
3) Employee Benefits		3000-3999	1,912,777.00	2,264,059.00	18.4%
4) Books and Supplies		4000-4999	7,276,872.00	6,762,990.00	-7.1%
5) Services and Other Operating Expenditures		5000-5999	(81,734.00)	(69,611.00)	-14.8%
6) Capital Outlay		6000-6999	1,764,509.00	1,000,000.00	-43.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	339,304.00	289,801.00	-14.6%
9) TOTAL, EXPENDITURES			15,583,122.00	15,319,314.00	-1.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(2,961,474.00)	(2,981,120.00)	0.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(2,961,474.00)	(2,981,120.00)	0.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	14,499,606.00	11,538,132.00	-20.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			14,499,606.00	11,538,132.00	-20.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			14,499,606.00	11,538,132.00	-20.4%
2) Ending Balance, June 30 (E + F1e)			11,538,132.00	8,557,012.00	-25.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	206.00	0.00	-100.0%
Stores		9712	18,309.21	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	11,519,616.79	8,557,012.00	-25.7%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	12,254,054.89		
1) Fair Value Adjustment to Cash in County Treasury		9111	38,373.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	206.00		
d) with Fiscal Agent/Trustee		9135	0.00		

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	643.08		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	18,309.21		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			12,311,586.18		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	181.20		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			181.20		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(G10 + H2) - (I6 + J2)			12,311,404.98		
FEDERAL REVENUE					
Child Nutrition Programs		8220	9,713,014.00	9,713,014.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.0%
All Other Federal Revenue		8290	8,280.00	0.00	-100.0%
TOTAL, FEDERAL REVENUE			9,721,294.00	9,713,014.00	-0.1%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	2,579,249.00	2,579,249.00	0.0%
All Other State Revenue		8590	70,000.00	0.00	-100.0%
TOTAL, OTHER STATE REVENUE			2,649,249.00	2,579,249.00	-2.6%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	98,911.00	24,299.00	-75.4%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	150,562.00	20,000.00	-86.7%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	1,632.00	1,632.00	0.0%
TOTAL, OTHER LOCAL REVENUE			251,105.00	45,931.00	-81.7%
TOTAL, REVENUES			12,621,648.00	12,338,194.00	-2.2%
CERTIFICATED SALARIES					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	4,198,664.00	4,645,314.00	10.6%
Classified Supervisors' and Administrators' Salaries		2300	6.00	258,816.00	4,313,500.0%
Clerical, Technical and Office Salaries		2400	172,724.00	167,945.00	-2.8%
Other Classified Salaries		2900	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
TOTAL, CLASSIFIED SALARIES			4,371,394.00	5,072,075.00	16.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	1,162,083.00	1,347,651.00	16.0%
OASDI/Medicare/Alternative		3301-3302	328,426.00	383,564.00	16.8%
Health and Welfare Benefits		3401-3402	290,290.00	384,855.00	32.6%
Unemployment Insurance		3501-3502	2,151.00	2,506.00	16.5%
Workers' Compensation		3601-3602	75,235.00	87,323.00	16.1%
OPEB, Allocated		3701-3702	54,592.00	58,160.00	6.5%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,912,777.00	2,264,059.00	18.4%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	5,000.00	5,000.00	0.0%
Materials and Supplies		4300	497,083.00	461,490.00	-7.2%
Noncapitalized Equipment		4400	149,780.00	116,500.00	-22.2%
Food		4700	6,625,009.00	6,180,000.00	-6.7%
TOTAL, BOOKS AND SUPPLIES			7,276,872.00	6,762,990.00	-7.1%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	11,700.00	13,500.00	15.4%
Dues and Memberships		5300	1,250.00	1,250.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	60,450.00	60,450.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	30,000.00	30,000.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(229,663.00)	(218,911.00)	-4.7%
Professional/Consulting Services and Operating Expenditures		5800	41,629.00	41,200.00	-1.0%
Communications		5900	2,900.00	2,900.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			(81,734.00)	(69,611.00)	-14.8%
CAPITAL OUTLAY					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	1,764,509.00	1,000,000.00	-43.3%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			1,764,509.00	1,000,000.00	-43.3%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	339,304.00	289,801.00	-14.6%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			339,304.00	289,801.00	-14.6%
TOTAL, EXPENDITURES			15,583,122.00	15,319,314.00	-1.7%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8916	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	9,721,294.00	9,713,014.00	-0.1%
3) Other State Revenue		8300-8599	2,649,249.00	2,579,249.00	-2.6%
4) Other Local Revenue		8600-8799	251,105.00	45,931.00	-81.7%
5) TOTAL, REVENUES			12,621,648.00	12,338,194.00	-2.2%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		15,183,368.00	14,969,063.00	-1.4%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		339,304.00	289,801.00	-14.6%
8) Plant Services	8000-8999		60,450.00	60,450.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			15,583,122.00	15,319,314.00	-1.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(2,961,474.00)	(2,981,120.00)	0.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(2,961,474.00)	(2,981,120.00)	0.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	14,499,606.00	11,538,132.00	-20.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			14,499,606.00	11,538,132.00	-20.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			14,499,606.00	11,538,132.00	-20.4%
2) Ending Balance, June 30 (E + F1e)			11,538,132.00	8,557,012.00	-25.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	206.00	0.00	-100.0%
Stores		9712	18,309.21	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	11,519,616.79	8,557,012.00	-25.7%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2024-25 Estimated Actuals	2025-26 Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	5,696,154.79	4,198,246.00
5320	Child Nutrition: Child Care Food Program (CCFP) Claims-Centers and Family Day Care Homes (Meal Reimbursements)	1,873,978.00	1,786,518.00
5330	Child Nutrition: Summer Food Service Program Operations	3,106,598.00	1,729,362.00
5466	Child Nutrition: Supply Chain Assistance (SCA) Funds	842,886.00	842,886.00
Total, Restricted Balance		11,519,616.79	8,557,012.00

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFE Sources		8010-8099	7,000,000.00	4,000,000.00	-42.9%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	62,382.00	50,000.00	-19.8%
5) TOTAL, REVENUES			7,062,382.00	4,050,000.00	-42.7%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	60,000.00	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	1,868,956.00	247,000.00	-86.8%
6) Capital Outlay		6000-6999	10,555,717.00	3,872,700.00	-63.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			12,484,673.00	4,119,700.00	-67.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(5,422,291.00)	(69,700.00)	-98.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(5,422,291.00)	(69,700.00)	-98.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	6,616,115.00	1,193,824.00	-82.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,616,115.00	1,193,824.00	-82.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,616,115.00	1,193,824.00	-82.0%
2) Ending Balance, June 30 (E + F1e)			1,193,824.00	1,124,124.00	-5.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,193,824.00	1,124,124.00	-5.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	5,666,953.05		
1) Fair Value Adjustment to Cash in County Treasury		9111	22,348.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.01		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			5,689,301.06		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(G10 + H2) - (I6 + J2)			5,689,301.06		
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	7,000,000.00	4,000,000.00	-42.9%
LCFF Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			7,000,000.00	4,000,000.00	-42.9%
OTHER STATE REVENUE					
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	62,382.00	50,000.00	-19.8%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			62,382.00	50,000.00	-19.8%
TOTAL, REVENUES			7,062,382.00	4,050,000.00	-42.7%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERs		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	60,000.00	0.00	-100.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			60,000.00	0.00	-100.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	11,000.00	0.00	-100.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,857,956.00	247,000.00	-86.7%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,868,956.00	247,000.00	-86.8%
CAPITAL OUTLAY					
Land Improvements		6170	6,675,432.00	1,259,500.00	-81.1%
Buildings and Improvements of Buildings		6200	3,876,285.00	2,613,200.00	-32.6%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	4,000.00	0.00	-100.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			10,555,717.00	3,872,700.00	-63.3%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			12,484,673.00	4,119,700.00	-67.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	7,000,000.00	4,000,000.00	-42.9%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	62,382.00	50,000.00	-19.8%
5) TOTAL, REVENUES			7,062,382.00	4,050,000.00	-42.7%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		12,484,673.00	4,119,700.00	-67.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			12,484,673.00	4,119,700.00	-67.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(5,422,291.00)	(69,700.00)	-98.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(5,422,291.00)	(69,700.00)	-98.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	6,616,115.00	1,193,824.00	-82.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,616,115.00	1,193,824.00	-82.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,616,115.00	1,193,824.00	-82.0%
2) Ending Balance, June 30 (E + F1e)			1,193,824.00	1,124,124.00	-5.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,193,824.00	1,124,124.00	-5.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2024-25 Estimated Actuals	2025-26 Budget
9010	Other Restricted Local	1,193,824.00	1,124,124.00
Total, Restricted Balance		1,193,824.00	1,124,124.00

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFE Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,508,000.00	1,500,000.00	-0.5%
5) TOTAL, REVENUES			1,508,000.00	1,500,000.00	-0.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,877,200.00	1,877,200.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	32,000.00	32,000.00	0.0%
6) Capital Outlay		6000-6999	41,189,002.00	20,889,002.00	-49.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			43,098,202.00	22,798,202.00	-47.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(41,590,202.00)	(21,298,202.00)	-48.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(41,590,202.00)	(21,298,202.00)	-48.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	70,329,886.00	28,739,684.00	-59.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			70,329,886.00	28,739,684.00	-59.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			70,329,886.00	28,739,684.00	-59.1%
2) Ending Balance, June 30 (E + F1e)			28,739,684.00	7,441,482.00	-74.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	23,504,266.00	706,064.00	-97.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	5,235,418.00	6,735,418.00	28.7%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	63,714,938.21		
1) Fair Value Adjustment to Cash in County Treasury		9111	231,623.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			63,946,561.21		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	99,609.79		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			99,609.79		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G10 + H2) - (I6 + J2)			63,846,951.42		
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes					
Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	1,508,000.00	1,500,000.00	-0.5%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,508,000.00	1,500,000.00	-0.5%
TOTAL, REVENUES			1,508,000.00	1,500,000.00	-0.5%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	697,200.00	697,200.00	0.0%
Noncapitalized Equipment		4400	1,180,000.00	1,180,000.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,877,200.00	1,877,200.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	2,000.00	2,000.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	30,000.00	30,000.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			32,000.00	32,000.00	0.0%
CAPITAL OUTLAY					
Land		6100	265,000.00	265,000.00	0.0%
Land Improvements		6170	31,500.00	31,500.00	0.0%
Buildings and Improvements of Buildings		6200	39,542,502.00	19,242,502.00	-51.3%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	1,350,000.00	1,350,000.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			41,189,002.00	20,889,002.00	-49.3%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			43,098,202.00	22,798,202.00	-47.1%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,508,000.00	1,500,000.00	-0.5%
5) TOTAL, REVENUES			1,508,000.00	1,500,000.00	-0.5%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		43,098,202.00	22,798,202.00	-47.1%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			43,098,202.00	22,798,202.00	-47.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			(41,590,202.00)	(21,298,202.00)	-48.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(41,590,202.00)	(21,298,202.00)	-48.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	70,329,886.00	28,739,684.00	-59.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			70,329,886.00	28,739,684.00	-59.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			70,329,886.00	28,739,684.00	-59.1%
2) Ending Balance, June 30 (E + F1e)			28,739,684.00	7,441,482.00	-74.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	23,504,266.00	706,064.00	-97.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	5,235,418.00	6,735,418.00	28.7%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2024-25 Estimated Actuals	2025-26 Budget
9010	Other Restricted Local	23,504,266.00	706,064.00
Total, Restricted Balance		23,504,266.00	706,064.00

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFE Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	734,063.00	0.00	-100.0%
5) TOTAL, REVENUES			734,063.00	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	244,000.00	0.00	-100.0%
6) Capital Outlay		6000-6999	15,500.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	610,000.00	610,000.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			869,500.00	610,000.00	-29.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(135,437.00)	(610,000.00)	350.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(135,437.00)	(610,000.00)	350.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	9,297,544.00	9,162,107.00	-1.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,297,544.00	9,162,107.00	-1.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,297,544.00	9,162,107.00	-1.5%
2) Ending Balance, June 30 (E + F1e)			9,162,107.00	8,552,107.00	-6.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,162,107.00	8,552,107.00	-6.7%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	9,236,868.99		
1) Fair Value Adjustment to Cash in County Treasury		9111	28,789.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	390,750.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	.01		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			9,656,408.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G10 + H2) - (I6 + J2)			9,656,408.00		
OTHER STATE REVENUE					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions			8575	0.00	0.00
Other Subventions/In-Lieu Taxes			8576	0.00	0.00
All Other State Revenue			8590	0.00	0.00
TOTAL, OTHER STATE REVENUE				0.00	0.00
OTHER LOCAL REVENUE					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll			8615	0.00	0.00
Unsecured Roll			8616	0.00	0.00
Prior Years' Taxes			8617	0.00	0.00
Supplemental Taxes			8618	0.00	0.00
Non-Ad Valorem Taxes					
Parcel Taxes			8621	0.00	0.00
Other			8622	0.00	0.00
Community Redevelopment Funds Not Subject to LCFF Deduction			8625	483,972.00	0.00
Penalties and Interest from Delinquent Non-LCFF Taxes			8629	0.00	0.00
Sales					
Sale of Equipment/Supplies			8631	0.00	0.00
Interest			8660	151,729.00	0.00
Net Increase (Decrease) in the Fair Value of Investments			8662	0.00	0.00
Fees and Contracts					
Mitigation/Developer Fees			8681	98,362.00	0.00
Other Local Revenue					
All Other Local Revenue			8699	0.00	0.00
All Other Transfers In from All Others			8799	0.00	0.00
TOTAL, OTHER LOCAL REVENUE				734,063.00	0.00
TOTAL, REVENUES				734,063.00	0.00
CERTIFICATED SALARIES					
Other Certificated Salaries			1900	0.00	0.00
TOTAL, CERTIFICATED SALARIES				0.00	0.00
CLASSIFIED SALARIES					
Classified Support Salaries			2200	0.00	0.00

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	244,000.00	0.00	-100.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			244,000.00	0.00	-100.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	15,500.00	0.00	-100.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			15,500.00	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	400,000.00	400,000.00	0.0%
Other Debt Service - Principal		7439	210,000.00	210,000.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			610,000.00	610,000.00	0.0%
TOTAL, EXPENDITURES			869,500.00	610,000.00	-29.8%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	734,063.00	0.00	-100.0%
5) TOTAL, REVENUES			734,063.00	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		259,500.00	0.00	-100.0%
9) Other Outgo	9000-9999	Except 7600-7699	610,000.00	610,000.00	0.0%
10) TOTAL, EXPENDITURES			869,500.00	610,000.00	-29.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			(135,437.00)	(610,000.00)	350.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(135,437.00)	(610,000.00)	350.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	9,297,544.00	9,162,107.00	-1.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,297,544.00	9,162,107.00	-1.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,297,544.00	9,162,107.00	-1.5%
2) Ending Balance, June 30 (E + F1e)			9,162,107.00	8,552,107.00	-6.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,162,107.00	8,552,107.00	-6.7%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2024-25 Estimated Actuals	2025-26 Budget
9010	Other Restricted Local	9,162,107.00	8,552,107.00
Total, Restricted Balance		9,162,107.00	8,552,107.00

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	5,960,318.00	0.00	-100.0%
4) Other Local Revenue		8600-8799	213,737.00	213,737.00	0.0%
5) TOTAL, REVENUES			6,174,055.00	213,737.00	-96.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	395,504.00	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	295,000.00	225,000.00	-23.7%
6) Capital Outlay		6000-6999	7,089,004.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			7,779,508.00	225,000.00	-97.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(1,605,453.00)	(11,263.00)	-99.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,605,453.00)	(11,263.00)	-99.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	12,392,949.00	10,787,496.00	-13.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			12,392,949.00	10,787,496.00	-13.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			12,392,949.00	10,787,496.00	-13.0%
2) Ending Balance, June 30 (E + F1e)			10,787,496.00	10,776,233.00	-0.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	10,787,496.00	10,776,233.00	-0.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	14,369,527.22		
1) Fair Value Adjustment to Cash in County Treasury		9111	46,694.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	.01		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			14,416,221.23		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G10 + H2) - (I6 + J2)			14,416,221.23		
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
School Facilities Apportionments		8545	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	5,960,318.00	0.00	-100.0%
TOTAL, OTHER STATE REVENUE			5,960,318.00	0.00	-100.0%
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	213,737.00	213,737.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			213,737.00	213,737.00	0.0%
TOTAL, REVENUES			6,174,055.00	213,737.00	-96.5%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	115,336.00	0.00	-100.0%
Noncapitalized Equipment		4400	280,168.00	0.00	-100.0%
TOTAL, BOOKS AND SUPPLIES			395,504.00	0.00	-100.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	295,000.00	225,000.00	-23.7%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			295,000.00	225,000.00	-23.7%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	23,288.00	0.00	-100.0%
Buildings and Improvements of Buildings		6200	7,013,930.00	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	51,786.00	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			7,089,004.00	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			7,779,508.00	225,000.00	-97.1%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
To: State School Building Fund/County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	5,960,318.00	0.00	-100.0%
4) Other Local Revenue		8600-8799	213,737.00	213,737.00	0.0%
5) TOTAL, REVENUES			6,174,055.00	213,737.00	-96.5%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		7,779,508.00	225,000.00	-97.1%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			7,779,508.00	225,000.00	-97.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			(1,605,453.00)	(11,263.00)	-99.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,605,453.00)	(11,263.00)	-99.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	12,392,949.00	10,787,496.00	-13.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			12,392,949.00	10,787,496.00	-13.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			12,392,949.00	10,787,496.00	-13.0%
2) Ending Balance, June 30 (E + F1e)			10,787,496.00	10,776,233.00	-0.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	10,787,496.00	10,776,233.00	-0.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2024-25 Estimated Actuals	2025-26 Budget
7710	State School Facilities Projects	10,787,496.00	10,776,233.00
Total, Restricted Balance		10,787,496.00	10,776,233.00

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFE Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	107,957.00	115,379.00	6.9%
4) Other Local Revenue		8600-8799	21,502,505.00	20,961,562.00	-2.5%
5) TOTAL, REVENUES			21,610,462.00	21,076,941.00	-2.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	20,183,066.00	22,035,113.00	9.2%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			20,183,066.00	22,035,113.00	9.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,427,396.00	(958,172.00)	-167.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,427,396.00	(958,172.00)	-167.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	19,957,504.00	21,384,900.00	7.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			19,957,504.00	21,384,900.00	7.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			19,957,504.00	21,384,900.00	7.2%
2) Ending Balance, June 30 (E + F1e)			21,384,900.00	20,426,728.00	-4.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	21,266,418.00	20,308,246.00	-4.5%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	118,482.00	118,482.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	21,149,762.75		
1) Fair Value Adjustment to Cash in County Treasury		9111	64,569.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	.02		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			21,214,331.77		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (G10 + H2) - (I6 + J2)			21,214,331.77		
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions					
Voted Indebtedness Levies					
Homeowners' Exemptions		8571	107,957.00	115,379.00	6.9%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			107,957.00	115,379.00	6.9%
OTHER LOCAL REVENUE					
Other Local Revenue					
County and District Taxes					
Voted Indebtedness Levies					
Secured Roll		8611	19,963,746.00	19,803,085.00	-0.8%
Unsecured Roll		8612	932,543.00	1,011,410.00	8.5%
Prior Years' Taxes		8613	67,146.00	0.00	-100.0%
Supplemental Taxes		8614	235,228.00	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Interest		8660	303,842.00	147,067.00	-51.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			21,502,505.00	20,961,562.00	-2.5%
TOTAL, REVENUES			21,610,462.00	21,076,941.00	-2.5%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Bond Redemptions		7433	8,371,024.00	10,507,910.00	25.5%
Bond Interest and Other Service Charges		7434	11,812,042.00	11,527,203.00	-2.4%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			20,183,066.00	22,035,113.00	9.2%
TOTAL, EXPENDITURES			20,183,066.00	22,035,113.00	9.2%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	107,957.00	115,379.00	6.9%
4) Other Local Revenue		8600-8799	21,502,505.00	20,961,562.00	-2.5%
5) TOTAL, REVENUES			21,610,462.00	21,076,941.00	-2.5%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	20,183,066.00	22,035,113.00	9.2%
10) TOTAL, EXPENDITURES			20,183,066.00	22,035,113.00	9.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			1,427,396.00	(958,172.00)	-167.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,427,396.00	(958,172.00)	-167.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	19,957,504.00	21,384,900.00	7.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			19,957,504.00	21,384,900.00	7.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			19,957,504.00	21,384,900.00	7.2%
2) Ending Balance, June 30 (E + F1e)			21,384,900.00	20,426,728.00	-4.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	21,266,418.00	20,308,246.00	-4.5%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	118,482.00	118,482.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2024-25 Estimated Actuals	2025-26 Budget
9010	Other Restricted Local	21,266,418.00	20,308,246.00
Total, Restricted Balance		21,266,418.00	20,308,246.00

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFE Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	200,000.00	New
5) TOTAL, REVENUES			0.00	200,000.00	New
B. EXPENSES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	0.00	3,663,324.00	New
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			0.00	3,663,324.00	New
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	(3,463,324.00)	New
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			0.00	(3,463,324.00)	New
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	12,267,706.00	12,267,706.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			12,267,706.00	12,267,706.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			12,267,706.00	12,267,706.00	0.0%
2) Ending Net Position, June 30 (E + F1e)			12,267,706.00	8,804,382.00	-28.2%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	12,267,706.00	8,804,382.00	-28.2%
c) Unrestricted Net Position		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	8,983,285.80		
1) Fair Value Adjustment to Cash in County Treasury		9111	27,601.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	(.01)		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) Fixed Assets		9400			
11) TOTAL, ASSETS			9,010,886.79		
H. DEFERRED OUTFLOWS OF RESOURCES					

Description	Resource Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
b) Net Pension Liability		9663	0.00		
c) Total/Net OPEB Liability		9664	0.00		
d) Compensated Absences		9665	0.00		
e) COPs Payable		9666	0.00		
f) Leases Payable		9667	0.00		
g) Lease Revenue Bonds Payable		9668	0.00		
h) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION					
Net Position, June 30 (G11 + H2) - (I7 + J2)			9,010,886.79		
OTHER LOCAL REVENUE					
Other Local Revenue					
Interest		8660	0.00	200,000.00	New
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
In-District Premiums/					
Contributions		8674	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	200,000.00	New
TOTAL, REVENUES			0.00	200,000.00	New
SERVICES AND OTHER OPERATING EXPENSES					
Subagreements for Services		5100	0.00	0.00	0.0%
Professional/Consulting Services and					
Operating Expenditures		5800	0.00	3,663,324.00	New
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			0.00	3,663,324.00	New
TOTAL, EXPENSES			0.00	3,663,324.00	New
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
(a + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2024-25 Estimated Actuals	2025-26 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	200,000.00	New
5) TOTAL, REVENUES			0.00	200,000.00	New
B. EXPENSES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	3,663,324.00	New
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENSES			0.00	3,663,324.00	New
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			0.00	(3,463,324.00)	New
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			0.00	(3,463,324.00)	New
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	12,267,706.00	12,267,706.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			12,267,706.00	12,267,706.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			12,267,706.00	12,267,706.00	0.0%
2) Ending Net Position, June 30 (E + F1e)			12,267,706.00	8,804,382.00	-28.2%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	12,267,706.00	8,804,382.00	-28.2%
c) Unrestricted Net Position		9790	0.00	0.00	0.0%

Resource	Description	2024-25 Estimated Actuals	2025-26 Budget
9010	Other Restricted Local	12,267,706.00	8,804,382.00
Total, Restricted Net Position		12,267,706.00	8,804,382.00

Description	Object Codes	2025-26 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF Sources	8010-8099	193,481,588.00	1.13%	195,668,288.00	0.55%	196,753,919.00
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	4,993,081.00	0.10%	4,998,105.24	0.62%	5,028,938.21
4. Other Local Revenues	8600-8799	8,195,000.00	0.00%	8,195,000.00	0.00%	8,195,000.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(41,199,617.00)	-5.39%	(38,980,374.55)	1.88%	(39,711,338.50)
6. Total (Sum lines A1 thru A5c)		165,470,052.00	2.67%	169,881,018.69	0.23%	170,266,518.71
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				85,556,597.00		83,690,563.13
b. Step & Column Adjustment				1,074,015.13		1,063,602.31
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(2,940,049.00)		(1,875,000.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	85,556,597.00	-2.18%	83,690,563.13	-0.97%	82,879,165.44
2. Classified Salaries						
a. Base Salaries				27,114,546.00		27,583,268.75
b. Step & Column Adjustment				352,489.10		358,582.50
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				116,233.65		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	27,114,546.00	1.73%	27,583,268.75	1.30%	27,941,851.25
3. Employee Benefits	3000-3999	46,431,255.00	-5.05%	44,088,751.86	-0.01%	44,084,080.61
4. Books and Supplies	4000-4999	8,438,504.00	-30.98%	5,824,576.00	0.00%	5,824,576.00
5. Services and Other Operating Expenditures	5000-5999	20,224,404.00	-15.82%	17,025,586.00	0.00%	17,025,586.00
6. Capital Outlay	6000-6999	715,700.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	634,635.00	0.00%	634,635.00	0.00%	634,635.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(2,449,441.00)	-1.67%	(2,408,652.37)	-0.17%	(2,404,614.41)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		186,666,200.00	-5.48%	176,438,728.37	-0.26%	175,985,279.89

Description	Object Codes	2025-26 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(21,196,148.00)		(6,557,709.68)		(5,718,761.18)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		56,008,235.00		34,812,087.00		28,254,377.32
2. Ending Fund Balance (Sum lines C and D1)		34,812,087.00		28,254,377.32		22,535,616.14
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	120,000.00		120,000.00		120,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	3,985,576.00		205,007.00		130,975.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	30,706,511.00		27,929,370.32		22,284,641.14
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		34,812,087.00		28,254,377.32		22,535,616.14
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	30,706,511.00		27,929,370.32		22,284,641.14
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750			0.00		0.00
b. Reserve for Economic Uncertainties	9789			0.00		0.00
c. Unassigned/Unappropriated	9790			0.00		0.00
3. Total Available Reserves (Sum lines E1a thru E2c)		30,706,511.00		27,929,370.32		22,284,641.14
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Reduction of \$1,875,000 in salaries due to decline in enrollment and ADA (15 FTE @125k) for both the 2026-27 and 2027-28 fiscal year. In 2026-27 a reduction of \$1,065,049 due to expiration of one-time funds.						

Description	Object Codes	2025-26 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	12,157,687.00	-5.82%	11,450,169.00	-3.17%	11,087,076.00
3. Other State Revenues	8300-8599	34,234,467.00	2.34%	35,033,889.72	2.68%	35,973,217.31
4. Other Local Revenues	8600-8799	15,307,381.00	0.00%	15,307,381.00	0.00%	15,307,381.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	41,199,617.00	-5.39%	38,980,374.55	1.88%	39,711,338.50
6. Total (Sum lines A1 thru A5c)		102,899,152.00	-2.07%	100,771,814.27	1.30%	102,079,012.81
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				27,513,802.00		24,260,619.65
b. Step & Column Adjustment				312,812.45		312,334.79
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(3,565,994.80)		(234,866.10)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	27,513,802.00	-11.82%	24,260,619.65	0.32%	24,338,088.34
2. Classified Salaries						
a. Base Salaries				23,693,299.00		21,778,935.12
b. Step & Column Adjustment				279,492.77		283,126.18
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(2,193,856.65)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	23,693,299.00	-8.08%	21,778,935.12	1.30%	22,062,061.30
3. Employee Benefits	3000-3999	21,828,242.00	-10.52%	19,531,261.40	1.59%	19,841,281.06
4. Books and Supplies	4000-4999	5,929,472.00	-35.41%	3,829,821.95	-0.66%	3,804,423.25
5. Services and Other Operating Expenditures	5000-5999	37,118,172.00	-21.40%	29,175,613.50	-3.15%	28,255,791.82
6. Capital Outlay	6000-6999	61,620.00	0.00%	61,620.00	0.00%	61,620.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	2,094,661.00	0.00%	2,094,661.00	0.00%	2,094,661.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	2,159,640.00	-1.89%	2,118,851.37	-0.19%	2,114,813.41
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		120,398,908.00	-14.57%	102,851,383.99	-0.27%	102,572,740.18
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)						
		(17,499,756.00)		(2,079,569.72)		(493,727.37)

Description	Object Codes	2025-26 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		40,993,978.00		23,494,222.00		21,414,652.28
2. Ending Fund Balance (Sum lines C and D1)		23,494,222.00		21,414,652.28		20,920,924.91
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	23,494,222.00		21,414,652.28		20,920,924.91
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		23,494,222.00		21,414,652.28		20,920,924.91
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
2026/27 Reduction of carryover one-time salary expenditures in both Certificated and Classified Salaries as well as reduction due to expiring one-time resources. 2027/28: Reduction of salaries due to expiring resources in Certificated salaries.						

Budget, July 1
General Fund
Multiyear Projections
Unrestricted/Restricted

Description	Object Codes	2025-26 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF Sources	8010-8099	193,481,588.00	1.13%	195,668,288.00	0.55%	196,753,919.00
2. Federal Revenues	8100-8299	12,157,687.00	-5.82%	11,450,169.00	-3.17%	11,087,076.00
3. Other State Revenues	8300-8599	39,227,548.00	2.05%	40,031,994.96	2.42%	41,002,155.52
4. Other Local Revenues	8600-8799	23,502,381.00	0.00%	23,502,381.00	0.00%	23,502,381.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		268,369,204.00	0.85%	270,652,832.96	0.63%	272,345,531.52
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				113,070,399.00		107,951,182.78
b. Step & Column Adjustment				1,386,827.58		1,375,937.10
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(6,506,043.80)		(2,109,866.10)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	113,070,399.00	-4.53%	107,951,182.78	-0.68%	107,217,253.78
2. Classified Salaries						
a. Base Salaries				50,807,845.00		49,362,203.87
b. Step & Column Adjustment				631,981.87		641,708.68
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(2,077,623.00)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	50,807,845.00	-2.85%	49,362,203.87	1.30%	50,003,912.55
3. Employee Benefits	3000-3999	68,259,497.00	-6.80%	63,620,013.26	0.48%	63,925,361.67
4. Books and Supplies	4000-4999	14,367,976.00	-32.81%	9,654,397.95	-0.26%	9,628,999.25
5. Services and Other Operating Expenditures	5000-5999	57,342,576.00	-19.43%	46,201,199.50	-1.99%	45,281,377.82
6. Capital Outlay	6000-6999	777,320.00	-92.07%	61,620.00	0.00%	61,620.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	2,729,296.00	0.00%	2,729,296.00	0.00%	2,729,296.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(289,801.00)	0.00%	(289,801.00)	0.00%	(289,801.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		307,065,108.00	-9.05%	279,290,112.36	-0.26%	278,558,020.07
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)						
		(38,695,904.00)		(8,637,279.40)		(6,212,488.55)

Description	Object Codes	2025-26 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		97,002,213.00		58,306,309.00		49,669,029.60
2. Ending Fund Balance (Sum lines C and D1)		58,306,309.00		49,669,029.60		43,456,541.05
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	120,000.00		120,000.00		120,000.00
b. Restricted	9740	23,494,222.00		21,414,652.28		20,920,924.91
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	3,985,576.00		205,007.00		130,975.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	30,706,511.00		27,929,370.32		22,284,641.14
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		58,306,309.00		49,669,029.60		43,456,541.05
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	30,706,511.00		27,929,370.32		22,284,641.14
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		30,706,511.00		27,929,370.32		22,284,641.14
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		10.00%		10.00%		8.00%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	YES					

Description	Object Codes	2025-26 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds						
(Column A: Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00				
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, Lines A4 and C4; enter projections)						
		11,831.98		11,541.66		11,282.35
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)						
		307,065,108.00		279,290,112.36		278,558,020.07
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)						
		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)						
		307,065,108.00		279,290,112.36		278,558,020.07
d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)						
		3.00%		3.00%		3.00%
e. Reserve Standard - By Percent (Line F3c times F3d)						
		9,211,953.24		8,378,703.37		8,356,740.60
f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)						
		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)						
		9,211,953.24		8,378,703.37		8,356,740.60
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)						
		YES		YES		YES

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the approval of the budget.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Projected funded average daily attendance (ADA) has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years by more than the following percentage levels:

	Percentage Level	District ADA
	3.0%	0 to 300
	2.0%	301 to 1,000
	1.0%	1,001 and over
District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4):	11,832	
District's ADA Standard Percentage Level:	1.0%	

1A. Calculating the District's ADA Variances

DATA ENTRY: For the Third, Second, and First Prior Years, enter Estimated Funded ADA in the Original Budget Funded ADA column; enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the Third, Second, and First Prior Years. All other data are extracted.

Fiscal Year	Original Budget Funded ADA (Form A, Lines A4 and C4)	Estimated/Unaudited Actuals Funded ADA (Form A, Lines A4 and C4)	ADA Variance Level (If Budget is greater than Actuals, else N/A)	Status
Third Prior Year (2022-23)				
District Regular	14,753	14,753		
Charter School				
Total ADA	14,753	14,753	0.0%	Met
Second Prior Year (2023-24)				
District Regular	14,027	14,027		
Charter School				
Total ADA	14,027	14,027	0.0%	Met
First Prior Year (2024-25)				
District Regular	13,158	13,158		
Charter School		0		
Total ADA	13,158	13,158	0.0%	Met
Budget Year (2025-26)				
District Regular	12,565			
Charter School	0			
Total ADA	12,565			

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for the first prior year.

Explanation:
(required if NOT met)

- 1b. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

2. **CRITERION: Enrollment**

STANDARD: Projected enrollment has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years by more than the following percentage levels:

Percentage Level	District ADA
3.0%	0 to 300
2.0%	301 to 1,000
1.0%	1,001 and over

District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4):

District's Enrollment Standard Percentage Level:

2A. Calculating the District's Enrollment Variances

DATA ENTRY: Enter data in the Enrollment, Budget, column for all fiscal years and in the Enrollment, CALPADS Actual column for the First Prior Year; all other data are extracted or calculated. CALPADS Actual enrollment data preloaded in the District Regular lines will include both District Regular and Charter School enrollment. Districts will need to adjust the District Regular enrollment lines and the Charter School enrollment lines accordingly. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Budget	Enrollment CALPADS Actual	Enrollment Variance Level (If Budget is greater than Actual, else N/A)	Status
Third Prior Year (2022-23)				
District Regular	13,912	13,883		
Charter School				
Total Enrollment	13,912	13,883	0.2%	Met
Second Prior Year (2023-24)				
District Regular	13,423	13,399		
Charter School				
Total Enrollment	13,423	13,399	0.2%	Met
First Prior Year (2024-25)				
District Regular	13,058	13,003		
Charter School				
Total Enrollment	13,058	13,003	0.4%	Met
Budget Year (2025-26)				
District Regular	12,600			
Charter School				
Total Enrollment	12,600			

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Enrollment has not been overestimated by more than the standard percentage level for the first prior year.

Explanation:
(required if NOT met)

1b. STANDARD MET - Enrollment has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the budget year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: All data are extracted or calculated. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Estimated/Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CALPADS Actual (Criterion 2, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2022-23)			
District Regular	13,006	13,883	
Charter School		0	
Total ADA/Enrollment	13,006	13,883	93.7%
Second Prior Year (2023-24)			
District Regular	12,576	13,399	
Charter School	0		
Total ADA/Enrollment	12,576	13,399	93.9%
First Prior Year (2024-25)			
District Regular	12,112	13,003	
Charter School			
Total ADA/Enrollment	12,112	13,003	93.2%
Historical Average Ratio:			93.6%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			94.1%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Enter data in the Estimated P-2 ADA column for the two subsequent years. Enter data in the Enrollment column for the two subsequent years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund only, for all fiscal years. All other data are extracted or calculated.

Fiscal Year	Estimated P-2 ADA Budget (Form A, Lines A4 and C4)	Enrollment Budget/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Budget Year (2025-26)				
District Regular	11,832	12,600		
Charter School	0			
Total ADA/Enrollment	11,832	12,600	93.9%	Met
1st Subsequent Year (2026-27)				
District Regular	11,542	12,194		
Charter School				
Total ADA/Enrollment	11,542	12,194	94.7%	Not Met
2nd Subsequent Year (2027-28)				
District Regular	11,282	11,826		
Charter School				
Total ADA/Enrollment	11,282	11,826	95.4%	Not Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio is above the standard for one or more of the budget or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:
(required if NOT met)

The district is expecting better attendance due to new efforts to improve attendance and provide students with more chances to make up missed days through attendance recovery programs. These initiatives should help to bring the attendance rates back to pre-pandemic levels.

4. CRITERION: LCFF Revenue

STANDARD: Projected local control funding formula (LCFF) revenue for any of the budget year or two subsequent fiscal years has not changed from the prior fiscal year by more than the change in population, plus the district's cost-of-living adjustment (COLA), plus or minus one percent.

For basic aid districts, projected LCFF revenue has not changed from the prior fiscal year by more than the percent change in property tax revenues plus or minus one percent.

For districts funded by necessary small school formulas, projected LCFF revenue has not changed from the prior fiscal year amount by more than the district's COLA, plus or minus one percent.

4A. District's LCFF Revenue Standard

Indicate which standard applies:

- LCFF Revenue
- Basic Aid
- Necessary Small School

The District must select which LCFF revenue standard applies.

LCFF Revenue Standard selected: LCFF Revenue

4A1. Calculating the District's LCFF Revenue Standard

DATA ENTRY: Enter data in Step 1a for the two subsequent fiscal years. All other data is extracted or calculated. Enter data for Steps 2a through 2b1. All other data is calculated.

Projected LCFF Revenue

	Prior Year (2024-25)	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
Step 1 - Change in Population				
a. ADA (Funded) (Form A, lines A6 and C4)	13,188.28	12,595.14	12,203.69	11,859.03
b. Prior Year ADA (Funded)		13,188.28	12,595.14	12,203.69
c. Difference (Step 1a minus Step 1b)		(593.14)	(391.45)	(344.66)
d. Percent Change Due to Population (Step 1c divided by Step 1b)		(4.50%)	(3.11%)	(2.82%)
Step 2 - Change in Funding Level				
a. Prior Year LCFF Funding		201,756,596.00	197,481,588.00	197,168,288.00
b1. COLA percentage		1.70%	2.30%	3.02%
b2. COLA amount (proxy for purposes of this criterion)		3,429,862.13	4,542,076.52	5,954,482.30
c. Percent Change Due to Funding Level (Step 2b2 divided by Step 2a)		1.70%	2.30%	3.02%
Step 3 - Total Change in Population and Funding Level (Step 1d plus Step 2c)				
		(2.80%)	(.81%)	.20%
LCFF Revenue Standard (Step 3, plus/minus 1%):		-3.80% to -1.80%	-1.81% to 0.19%	-0.80% to 1.20%

4A2. Alternate LCFF Revenue Standard - Basic Aid

DATA ENTRY: If applicable to your district, input data in the 1st and 2nd Subsequent Year columns for projected local property taxes; all other data are extracted or calculated.

Basic Aid District Projected LCFF Revenue

	Prior Year (2024-25)	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
Projected Local Property Taxes (Form 01, Objects 8021 - 8089)	34,681,297.00	34,681,297.00	34,681,297.00	34,681,297.00
Percent Change from Previous Year		N/A	N/A	N/A
Basic Aid Standard (percent change from previous year, plus/minus 1%):		N/A	N/A	N/A

4A3. Alternate LCFF Revenue Standard - Necessary Small School

DATA ENTRY: All data are extracted or calculated.

Necessary Small School District Projected LCFF Revenue

	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
Necessary Small School Standard (COLA Step 2c, plus/minus 1%):	N/A	N/A	N/A

4B. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Enter data in the 1st and 2nd Subsequent Year columns for LCFF Revenue; all other data are extracted or calculated.

	Prior Year (2024-25)	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)	201,756,596.00	197,481,588.00	197,168,288.00	198,253,919.00
District's Projected Change in LCFF Revenue:		(2.12%)	(.16%)	.55%
LCFF Revenue Standard		-3.80% to -1.80%	-1.81% to 0.19%	-0.80% to 1.20%
Status:		Met	Met	Met

4C. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected change in LCFF revenue has met the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. **CRITERION: Salaries and Benefits**

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the budget year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Estimated/Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio	
	Salaries and Benefits	Total Expenditures	of Unrestricted Salaries and Benefits	
	(Form 01, Objects 1000-3999)	(Form 01, Objects 1000-7499)	to Total Unrestricted Expenditures	
Third Prior Year (2022-23)	163,092,654.62	179,395,374.17	90.9%	
Second Prior Year (2023-24)	163,693,704.14	192,467,682.84	85.0%	
First Prior Year (2024-25)	159,715,528.00	194,901,362.00	81.9%	
	Historical Average Ratio:		86.0%	
		Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
District's Reserve Standard Percentage (Criterion 10B, Line 4):		3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):		83.0% to 89.0%	83.0% to 89.0%	83.0% to 89.0%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYP exists, Unrestricted Salaries and Benefits, and Total Unrestricted Expenditures data for the 1st and 2nd Subsequent Years will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Fiscal Year	Budget - Unrestricted (Resources 0000-1999)		Ratio		Status
	Salaries and Benefits	Total Expenditures	of Unrestricted Salaries and Benefits		
	(Form 01, Objects 1000-3999)	(Form 01, Objects 1000-7499)	to Total Unrestricted Expenditures		
Budget Year (2025-26)	159,102,398.00	186,666,200.00	85.2%		Met
1st Subsequent Year (2026-27)	155,362,583.74	176,438,728.37	88.1%		Met
2nd Subsequent Year (2027-28)	154,905,097.30	175,985,279.89	88.0%		Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state, and other local) or expenditures (including books and supplies, and services and other operating), for any of the budget year or two subsequent fiscal years, have not changed from the prior fiscal year amount by more than the percentage change in population and the funded cost-of-living adjustment (COLA) plus or minus ten percent.

For each major object category, changes that exceed the percentage change in population and the funded COLA plus or minus five percent must be explained.

6A. Calculating the District's Other Revenues and Expenditures Standard Percentage Ranges

DATA ENTRY: All data are extracted or calculated.

	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
1. District's Change in Population and Funding Level (Criterion 4A1, Step 3):	(2.80%)	(.81%)	.20%
2. District's Other Revenues and Expenditures Standard Percentage Range (Line 1, plus/minus 10%):	-12.80% to 7.20%	-10.81% to 9.19%	-9.80% to 10.20%
3. District's Other Revenues and Expenditures Explanation Percentage Range (Line 1, plus/minus 5%):	-7.80% to 2.20%	-5.81% to 4.19%	-4.80% to 5.20%

6B. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range (Section 6A, Line 3)

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for each revenue and expenditure section will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYP, Line A2)			
First Prior Year (2024-25)	13,577,444.00		
Budget Year (2025-26)	12,157,687.00	(10.46%)	Yes
1st Subsequent Year (2026-27)	11,450,169.00	(5.82%)	Yes
2nd Subsequent Year (2027-28)	11,087,076.00	(3.17%)	No

Explanation:
(required if Yes)

Carry over Title funds are not included in the initial adopted budget because the exact amounts carried over from the previous year are not known at the time of budget adoption

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYP, Line A3)			
First Prior Year (2024-25)	39,981,475.00		
Budget Year (2025-26)	39,227,548.00	(1.89%)	No
1st Subsequent Year (2026-27)	40,031,994.96	2.05%	No
2nd Subsequent Year (2027-28)	41,002,155.52	2.42%	No

Explanation:
(required if Yes)

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYP, Line A4)			
First Prior Year (2024-25)	25,399,109.00		
Budget Year (2025-26)	23,502,381.00	(7.47%)	No
1st Subsequent Year (2026-27)	23,502,381.00	0.00%	No
2nd Subsequent Year (2027-28)	23,502,381.00	0.00%	No

Explanation:
(required if Yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYP, Line B4)

First Prior Year (2024-25)	12,678,572.00		
Budget Year (2025-26)	14,367,976.00	13.32%	Yes
1st Subsequent Year (2026-27)	9,654,397.95	(32.81%)	Yes
2nd Subsequent Year (2027-28)	9,628,999.25	(.26%)	No

Explanation:
(required if Yes)

Carry over amounts have not yet been fully identified in the budget year and will be posted at first interim revision. Also, one-time expenditures have been removed from the outgoing years as funding sources expire.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYP, Line B5)

First Prior Year (2024-25)	74,730,628.00		
Budget Year (2025-26)	57,342,576.00	(23.27%)	Yes
1st Subsequent Year (2026-27)	46,201,199.50	(19.43%)	Yes
2nd Subsequent Year (2027-28)	45,281,377.82	(1.99%)	No

Explanation:
(required if Yes)

Carry over amounts have not yet been fully identified in the budget year and will be posted at first interim revision. Also, one-time expenditures have been removed from the outgoing years as funding sources expire.

6C. Calculating the District's Change in Total Operating Revenues and Expenditures (Section 6A, Line 2)

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Status
----------------------------	--------	--------------------------------------	--------

Total Federal, Other State, and Other Local Revenue (Criterion 6B)

First Prior Year (2024-25)	78,958,028.00		
Budget Year (2025-26)	74,887,616.00	(5.16%)	Met
1st Subsequent Year (2026-27)	74,984,544.96	.13%	Met
2nd Subsequent Year (2027-28)	75,591,612.52	.81%	Met

Total Books and Supplies, and Services and Other Operating Expenditures (Criterion 6B)

First Prior Year (2024-25)	87,409,200.00		
Budget Year (2025-26)	71,710,552.00	(17.96%)	Not Met
1st Subsequent Year (2026-27)	55,855,597.45	(22.11%)	Not Met
2nd Subsequent Year (2027-28)	54,910,377.07	(1.69%)	Met

6D. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6B if the status in Section 6C is not met; no entry is allowed below.

1a. STANDARD MET - Projected total operating revenues have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:
Federal Revenue
(linked from 6B
if NOT met)

Explanation:
Other State Revenue
(linked from 6B
if NOT met)

Explanation:
Other Local Revenue
(linked from 6B
if NOT met)

- 1b. STANDARD NOT MET - Projected total operating expenditures have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating expenditures within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Books and Supplies
(linked from 6B
if NOT met)

Carry over amounts have not yet been fully identified in the budget year and will be posted at first interim revision. Also, one-time expenditures have been removed from the outgoing years as funding sources expire.

Explanation:
Services and Other Exps
(linked from 6B
if NOT met)

Carry over amounts have not yet been fully identified in the budget year and will be posted at first interim revision. Also, one-time expenditures have been removed from the outgoing years as funding sources expire.

7. **CRITERION: Facilities Maintenance**

STANDARD: Confirm that the annual contribution for facilities maintenance funding is not less than the amount required pursuant to Education Code Section 17070.75, if applicable, and that the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year. Statute exclude the following resource codes from the total general fund expenditures calculation: 3212, 3213, 3214, 3216, 3218, 3219, 3225, 3226, 3227, 3228, 5316, 5632, 5633, 5634, 7027, and 7690.

DATA ENTRY: Click the appropriate Yes or No button for special education local plan area (SELPA) administrative units (AUs); all other data are extracted or calculated. If standard is not met, enter an X in the appropriate box and enter an explanation, if applicable.

1. a. For districts that are the AU of a SELPA, do you choose to exclude revenues that are passed through to participating members of the SELPA from the OMMA/RMA required minimum contribution calculation? Yes
- b. Pass-through revenues and apportionments that may be excluded from the OMMA/RMA calculation per EC Section 17070.75(b)(2)(D) (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223) 0.00

2. Ongoing and Major Maintenance/Restricted Maintenance Account

a. Budgeted Expenditures and Other Financing Uses (Form 01, objects 1000-7999, exclude resources 3212, 3213, 3214, 3216, 3218, 3219, 3225, 3226, 3227, 3228, 5316, 5632, 5633, 5634, 7027, and 7690)	307,065,108.00			
b. Plus: Pass-through Revenues and Apportionments (Line 1b, if line 1a is No)		3% Required Minimum Contribution (Line 2c times 3%)	Budgeted Contribution' to the Ongoing and Major Maintenance Account	Status
c. Net Budgeted Expenditures and Other Financing Uses	307,065,108.00	9,211,953.24	9,212,000.00	Met

' Fund 01, Resource 8150, Objects 8900-8999

If standard is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
<input type="checkbox"/>	Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in two out of three prior fiscal years.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Third Prior Year (2022-23)	Second Prior Year (2023-24)	First Prior Year (2024-25)
1. District's Available Reserve Amounts (resources 0000-1999)			
a. Stabilization Arrangements (Funds 01 and 17, Object 9750)	0.00	0.00	0.00
b. Reserve for Economic Uncertainties (Funds 01 and 17, Object 9789)	27,185,843.77	0.00	32,370,571.00
c. Unassigned/Unappropriated (Funds 01 and 17, Object 9790)	0.00	85,307,458.92	0.00
d. Negative General Fund Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999)	0.00	0.00	0.00
e. Available Reserves (Lines 1a through 1d)	27,185,843.77	85,307,458.92	32,370,571.00
2. Expenditures and Other Financing Uses			
a. District's Total Expenditures and Other Financing Uses (Fund 01, objects 1000-7999)	271,883,355.04	308,569,141.72	323,705,708.00
b. Plus: Special Education Pass-through Funds (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)			0.00
c. Total Expenditures and Other Financing Uses (Line 2a plus Line 2b)	271,883,355.04	308,569,141.72	323,705,708.00
3. District's Available Reserve Percentage (Line 1e divided by Line 2c)	10.0%	27.6%	10.0%
District's Deficit Spending Standard Percentage Levels (Line 3 times 1/3):	3.3%	9.2%	3.3%

¹Available reserves are the unrestricted amounts in the Stabilization Arrangement, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Net Change in Unrestricted Fund Balance (Form 01, Section E)	Total Unrestricted Expenditures and Other Financing Uses (Form 01, Objects 1000- 7999)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
Third Prior Year (2022-23)	12,944,067.88	179,395,374.17	N/A	Met
Second Prior Year (2023-24)	12,310,055.67	192,467,682.84	N/A	Met
First Prior Year (2024-25)	(29,634,362.00)	194,901,362.00	15.2%	Not Met
Budget Year (2025-26) (Information only)	(21,196,148.00)	186,666,200.00		

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in two or more of the three prior years.

Explanation:
(required if NOT met)

The district has maintained a healthy unrestricted ending fund balance by prioritizing the spending of the most restricted resources first. As we move towards better aligning our expenditures with our revenues, we are utilizing our reserves. The district will continue to monitor the budget closely and ensure that expenditures are consistently aligned with revenues to maintain fiscal stability

9. CRITERION: Fund and Cash Balances

A. Fund Balance STANDARD: Budgeted beginning unrestricted general fund balance has not been overestimated for two out of three prior fiscal years by more than the following percentage levels:

Percentage Level ¹	District ADA
1.7%	0 to 300
1.3%	301 to 1,000
1.0%	1,001 to 30,000
0.7%	30,001 to 250,000
0.3%	250,001 and over

¹ Percentage levels equate to a rate of deficit spending which would eliminate recommended reserves for economic uncertainties over a three year period.

District Estimated P-2 ADA (Form A, Lines A6 and C4):

District's Fund Balance Standard Percentage Level:

9A-1. Calculating the District's Unrestricted General Fund Beginning Balance Percentages

DATA ENTRY: Enter data in the Original Budget column for the First, Second, and Third Prior Years; all other data are extracted or calculated.

Fiscal Year	Unrestricted General Fund Beginning Balance ² (Form 01, Line F1e, Unrestricted Column)		Beginning Fund Balance Variance Level	Status
	Original Budget	Estimated/Unaudited Actuals	(If overestimated, else N/A)	
Third Prior Year (2022-23)	12,540,642.00	60,388,473.91	N/A	Met
Second Prior Year (2023-24)	55,119,271.00	73,332,541.79	N/A	Met
First Prior Year (2024-25)	58,602,186.00	85,642,597.00	N/A	Met
Budget Year (2025-26) (Information only)	56,008,235.00			

² Adjusted beginning balance, including audit adjustments and other restatements (objects 9791-9795)

9A-2. Comparison of District Unrestricted Beginning Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Unrestricted general fund beginning fund balance has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

B. Cash Balance Standard: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1: Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund	Status
	(Form CASH, Line F, June Column)	
Current Year (2025-26)	37,164,414.41	Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:

(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the budget year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Budget Year data are extracted. If Form MYP exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA
5% or \$88,000 (greater of)	0 to 300
4% or \$88,000 (greater of)	301 to 1,000
3%	1,001 to 30,000
2%	30,001 to 250,000
1%	250,001 and over

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment, as referenced in Education Code Section 42238.02, rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
District Estimated P-2 ADA (Budget Year, Form A, Lines A4 and C4. Subsequent Years, Form MYP, Line F2, if available.)	11,832	11,542	11,282
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYP exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button

for item 1. If Yes, enter data for item 2a. If No, enter data for the two subsequent years in item 2b; Budget Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYP, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
2. If you are the SELPA AU and are excluding special education pass-through funds:

a. Enter the name(s) of the SELPA(s):

	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)	0.00		

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 and 2 will be extracted; if not, enter data for the two subsequent years.

All other data are extracted or calculated.

	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
1. Expenditures and Other Financing Uses (Fund 01, objects 1000-7999) (Form MYP, Line B11)	307,065,108.00	279,290,112.36	278,558,020.07
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	307,065,108.00	279,290,112.36	278,558,020.07

4.	Reserve Standard Percentage Level	3%	3%	3%
5.	Reserve Standard - by Percent (Line B3 times Line B4)	9,211,953.24	8,378,703.37	8,356,740.60
6.	Reserve Standard - by Amount (\$88,000 for districts with 0 to 1,000 ADA, else 0)	0.00	0.00	0.00
7.	District's Reserve Standard (Greater of Line B5 or Line B6)	9,211,953.24	8,378,703.37	8,356,740.60

10C. Calculating the District's Budgeted Reserve Amount

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 through 7 will be extracted; if not, enter data for the two subsequent years.
All other data are extracted or calculated.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4):	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYP, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYP, Line E1b)	30,706,511.00	27,929,370.32	22,284,641.14
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYP, Line E1c)	0.00	0.00	0.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYP, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYP, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYP, Line E2b)	0.00	0.00	0.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYP, Line E2c)	0.00	0.00	0.00
8. District's Budgeted Reserve Amount (Lines C1 thru C7)	30,706,511.00	27,929,370.32	22,284,641.14
9. District's Budgeted Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	10.00%	10.00%	8.00%
District's Reserve Standard (Section 10B, Line 7):	9,211,953.24	8,378,703.37	8,356,740.60
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected available reserves have met the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures in the budget in excess of one percent of the total general fund expenditures that are funded with one-time resources?

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Use of Ongoing Revenues for One-time Expenditures

1a. Does your district have large non-recurring general fund expenditures that are funded with ongoing general fund revenues?

1b. If Yes, identify the expenditures:

S4. Contingent Revenues

1a. Does your district have projected revenues for the budget year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the budget year and two subsequent fiscal years. Provide an explanation if contributions have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether contributions are ongoing or one-time in nature.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the budget year and two subsequent fiscal years. Provide an explanation if transfers have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether transfers are ongoing or one-time in nature.

Estimate the impact of any capital projects on the general fund operational budget.

District's Contributions and Transfers Standard: -10.0% to +10.0% or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: For Contributions, enter data in the Projection column for the 1st and 2nd Subsequent Years. Contributions for the First Prior Year and Budget Year data will be extracted. For Transfers In and Transfers Out, the First Prior Year and Budget Year data will be extracted. If Form MYP exists, the data will be extracted for the 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data for the 1st and 2nd Subsequent Years. Click the appropriate button for 1d. All other data are extracted or calculated.

Description / Fiscal Year	Projection	Amount of Change	Percent Change	Status
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1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)

First Prior Year (2024-25)	(44,344,974.00)			
Budget Year (2025-26)	(41,199,617.00)	(3,145,357.00)	(7.1%)	Met
1st Subsequent Year (2026-27)	(39,980,375.00)	(1,219,242.00)	(3.0%)	Met
2nd Subsequent Year (2027-28)	(39,711,339.00)	(269,036.00)	(.7%)	Met

1b. Transfers In, General Fund *

First Prior Year (2024-25)	0.00			
Budget Year (2025-26)	0.00	0.00	0.0%	Met
1st Subsequent Year (2026-27)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2027-28)	0.00	0.00	0.0%	Met

1c. Transfers Out, General Fund *

First Prior Year (2024-25)	0.00			
Budget Year (2025-26)	0.00	0.00	0.0%	Met
1st Subsequent Year (2026-27)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2027-28)	0.00	0.00	0.0%	Met

1d. Impact of Capital Projects

Do you have any capital projects that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for item 1d.

1a. MET - Projected contributions have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

1b. MET - Projected transfers in have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

1d. NO - There are no capital projects that may impact the general fund operational budget.

Project Information:
(required if YES)

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the budget or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(required if Yes
to increase in total
annual payments)

Increase in GO Bond payments will be funded by Fund 51; the increase in Early Retirement plan is funded and budgeted in the GF

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in item 1; if Yes, an explanation is required in item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

Explanation:
(required if Yes)

S7. Unfunded Liabilities

Estimate the unfunded liability for postemployment benefits other than pensions (OPEB) based on an actuarial valuation, if required, or other method; identify or estimate the actuarially determined contribution (if available); and indicate how the obligation is funded (pay-as-you-go, amortized over a specific period, etc.).

Estimate the unfunded liability for self-insurance programs such as workers' compensation based on an actuarial valuation, if required, or other method; identify or estimate the required contribution; and indicate how the obligation is funded (level of risk retained, funding approach, etc.).

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other than Pensions (OPEB)

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section except the budget year data on line 5b.

1 Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 2-5)

2 For the district's OPEB:
a. Are they lifetime benefits?

b. Do benefits continue past age 65?

c. Describe any other characteristics of the district's OPEB program including eligibility criteria and amounts, if any, that retirees are required to contribute toward their own benefits:

Employee must be at least 55 years of age, hired prior to 2013, and worked at the Oxnard School District for 15 years for eligibility

3 a. Are OPEB financed on a pay-as-you-go, actuarial cost, or other method?

b. Indicate any accumulated amounts earmarked for OPEB in a self-insurance or governmental fund

	Self-Insurance Fund	Governmental Fund

4. OPEB Liabilities

a. Total OPEB liability	88,857,574.00
b. OPEB plan(s) fiduciary net position (if applicable)	8,592,070.00
c. Total/Net OPEB liability (Line 4a minus Line 4b)	80,265,504.00
d. Is total OPEB liability based on the district's estimate or an actuarial valuation?	Actuarial
e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation	6/30/2023

5. OPEB Contributions

	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
a. OPEB actuarially determined contribution (ADC), if available, per actuarial valuation or Alternative Measurement Method			
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (funds 01-70, objects 3701-3752)	3,558,700.00	3,558,700.00	3,558,700.00
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)			
d. Number of retirees receiving OPEB benefits			

S7B. Identification of the District's Unfunded Liability for Self-Insurance Programs

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section.

1 Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which is covered in Section S7A) (If No, skip items 2-4)

No

2 Describe each self-insurance program operated by the district, including details for each such as level of risk retained, funding approach, basis for valuation (district's estimate or actuarial), and date of the valuation:

--

3 Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
- b. Unfunded liability for self-insurance programs

4 Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
- b. Amount contributed (funded) for self-insurance programs

	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
a. Required contribution (funding) for self-insurance programs			
b. Amount contributed (funded) for self-insurance programs			

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues, and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized at budget adoption, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards, and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2024-25)	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
Number of certificated (non-management) full - time - equivalent(FTE) positions	874	853	838	823

Certificated (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

--

Negotiations Settled

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:							
2b. Per Government Code Section 3547.5(b), was the agreement certified by the district superintendent and chief business official?							
If Yes, date of Superintendent and CBO certification:							
3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the agreement?							
If Yes, date of budget revision board adoption:							
4. Period covered by the agreement: Begin Date: _____ End Date: _____							
5. Salary settlement:							
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 33%;">Budget Year (2025-26)</th> <th style="width: 33%;">1st Subsequent Year (2026-27)</th> <th style="width: 33%;">2nd Subsequent Year (2027-28)</th> </tr> <tr> <td style="height: 30px;"></td> <td></td> <td></td> </tr> </table>	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)			
Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)					
Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?							

One Year Agreement

Total cost of salary settlement		
% change in salary schedule from prior year		

or

Multiyear Agreement

Total cost of salary settlement		
% change in salary schedule from prior year (may enter text, such as "Reopener")		

Identify the source of funding that will be used to support multiyear salary commitments:

--

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

1,176,783		
Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)

7. Amount included for any tentative salary schedule increases

0	0	0
Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)

Certificated (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the budget and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Yes		
11,856,316	10,080,989	10,853,836

Certificated (Non-management) Prior Year Settlements

- Are any new costs from prior year settlements included in the budget?
 If Yes, amount of new costs included in the budget and MYPs
 If Yes, explain the nature of the new costs:

Yes		
1,160,086		

Increase to health and welfare cap as well as increased costs due to temporary cap increase

Certificated (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the budget and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Yes	Yes	Yes
0	1,260,748	1,243,308
	1.3%	1.3%

Certificated (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the budget and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Yes	Yes	Yes
Yes	Yes	Yes

Certificated (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2024-25)	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
Number of classified(non - management) FTE positions	837	820	820	820

Classified (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

--

Negotiations Settled

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

--

2b. Per Government Code Section 3547.5(b), was the agreement certified by the district superintendent and chief business official?

--

If Yes, date of Superintendent and CBO certification:

--

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the agreement?

--

If Yes, date of budget revision board adoption:

--

4. Period covered by the agreement:

Begin Date:		End Date:	
-------------	--	-----------	--

5. Salary settlement:

Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

--	--	--

One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year

--

or

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year (may enter text, such as "Reopener")

--

Identify the source of funding that will be used to support multiyear salary commitments:

--

Negotiations Not Settled

6.	Cost of a one percent increase in salary and statutory benefits	599,002		
		Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)

7.	Amount included for any tentative salary schedule increases			
		Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)

Classified (Non-management) Health and Welfare (H&W) Benefits

1.	Are costs of H&W benefit changes included in the budget and MYPs?	Yes	Yes	Yes
2.	Total cost of H&W benefits	6,096,925	5,167,847	5,167,847
3.	Percent of H&W cost paid by employer			
4.	Percent projected change in H&W cost over prior year			

Classified (Non-management) Prior Year Settlements

Are any new costs from prior year settlements included in the budget?	Yes		
If Yes, amount of new costs included in the budget and MYPs	1,205,992		

If Yes, explain the nature of the new costs:

Increase to health and welfare cap as well as increased costs due to temporary cap increase

Classified (Non-management) Step and Column Adjustments

1.	Are step & column adjustments included in the budget and MYPs?	Yes	Yes	Yes
2.	Cost of step & column adjustments		595,682	603,298
3.	Percent change in step & column over prior year		1.3%	1.3%

Classified (Non-management) Attrition (layoffs and retirements)

1.	Are savings from attrition included in the budget and MYPs?	Yes	Yes	Yes
2.	Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?	Yes	Yes	Yes

Classified (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2024-25)	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
Number of management, supervisor, and confidential FTE positions	94	95	95	95

Management/Supervisor/Confidential

Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, complete question 2.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 3 and 4.

If n/a, skip the remainder of Section S8C.

Negotiations Settled

2. Salary settlement:

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

Total cost of salary settlement

% change in salary schedule from prior year (may enter text, such as "Reopener")

	Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

175,709

4. Amount included for any tentative salary schedule increases

Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)

Management/Supervisor/Confidential

Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
1,445,959	1,355,959	1,355,959

Management/Supervisor/Confidential

Step and Column Adjustments

- Are step & column adjustments included in the budget and MYPs?
- Cost of step and column adjustments
- Percent change in step & column over prior year

Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)
Yes	Yes	Yes
	36,300	38,411
	1.3%	1.3%

Management/Supervisor/Confidential

Other Benefits (mileage, bonuses, etc.)

- Are costs of other benefits included in the budget and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Budget Year (2025-26)	1st Subsequent Year (2026-27)	2nd Subsequent Year (2027-28)

S9. Local Control and Accountability Plan (LCAP)

Confirm that the school district's governing board has adopted an LCAP or an update to the LCAP effective for the budget year.

DATA ENTRY: Click the appropriate Yes or No button in item 1, and enter the date in item 2.

1. Did or will the school district's governing board adopt an LCAP or an update to the LCAP effective for the budget year?
2. Adoption date of the LCAP or an update to the LCAP.

Yes
Jun 18, 2025

S10. LCAP Expenditures

Confirm that the school district's budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

DATA ENTRY: Click the appropriate Yes or No button.

Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template?

Yes

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review. DATA ENTRY: Click the appropriate Yes or No button for items A1 through A9 except item A3, which is automatically completed based on data in Criterion 2.

A1.	Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?	No
A2.	Is the system of personnel position control independent from the payroll system?	No
A3.	Is enrollment decreasing in both the prior fiscal year and budget year? (Data from the enrollment budget column and actual column of Criterion 2A are used to determine Yes or No)	Yes
A4.	Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior fiscal year or budget year?	No
A5.	Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	No
A6.	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	Yes
A7.	Is the district's financial system independent of the county office system?	No
A8.	Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education)	No
A9.	Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?	Yes

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

A3: Enrollment Trends The district is expecting a decline in enrollment, which is reflected in the district's Multi-Year Projection (MYP). A6: Retiree Health Benefits The district offers uncapped health benefits to vested retirees who were hired prior to 2013. These benefits are provided until the retirees reach the age of 69. A9: Administrative Vacancy Board of Trustees appointed Kristen Pifko to the position of Assistant Superintendent of Business Services at it's May 21, 2025 meeting with a start date of July 1, 2025

End of School District Budget Criteria and Standards Review

Budget, July 1
Estimated Actuals 2024-25
Technical Review Checks
Phase - All
Display - Exceptions Only

Oxnard Elementary

Ventura County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKRESOURCE - (Warning) - The following codes for RESOURCE are not valid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate.

Exception

ACCOUNT FD - RS - PY - GO - FN - OB	RESOURCE	VALUE
01-6225-0-0000-0000-9110	6225	\$249,299.52

Explanation: Will be reviewed and addressed during the Unaudited Actuals reporting process.

CHK-FUNDxRESOURCE - (Warning) - The following combinations for FUND and RESOURCE are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate.

Exception

ACCOUNT FD - RS - PY - GO - FN - OB	FUND	RESOURCE	VALUE
01-6225-0-0000-0000-9110	01	6225	\$249,299.52

Explanation: Will be reviewed and addressed during the Unaudited Actuals reporting process.

CHK-RESOURCExOBJECTA - (Warning) - The following combinations for RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate.

Exception

ACCOUNT FD - RS - PY - GO - FN - OB	RESOURCE	OBJECT	VALUE
01-6225-0-0000-0000-9110	6225	9110	\$249,299.52

Explanation: Will be reviewed and addressed during the Unaudited Actuals reporting process.

SUPPLEMENTAL CHECKS

DEBT-ACTIVITY - (Informational) - Long-term debt exists, but it appears that no activity has been entered in the Schedule of Long-Term Liabilities (Form DEBT) for the following long-term debt types:

Exception

Long-Term Liability Type	Beginning Balance	Ending Balance
DEBT.GOV.GO.BONDS.9661	\$353,151,683.00	
DEBT.GOV.PENSION.LIAB.9663	\$180,736,336.00	
DEBT.GOV.OPEB.9664	\$80,265,504.00	
DEBT.GOV.COMP.ABS.9665	\$1,365,351.40	
DEBT.GOV.COPS.9666	\$7,569,772.00	
DEBT.GOV.OTH.DEBT.9669	\$6,917,301.20	

Budget, July 1
Budget 2025-26
Technical Review Checks
Phase - All
Display - Exceptions Only

Oxnard Elementary

Ventura County

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)

W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)

O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

2025-26 Adopted Budget Presentation

Board of Trustees Meeting
June 18, 2025
Presented by Patty Núñez, Director of Fiscal Services



Oxnard School District 2025-26 Budget Proposal

Introduction

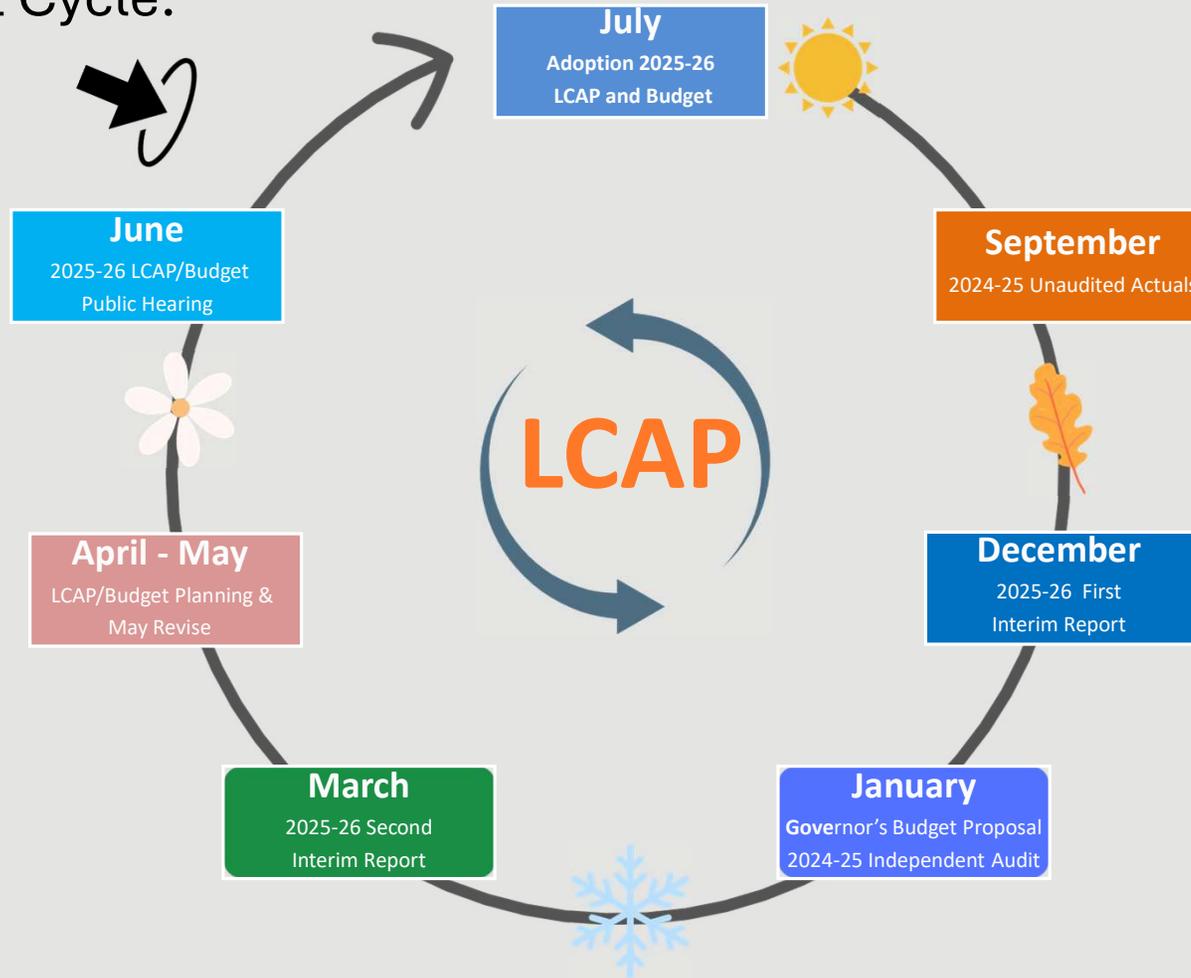
Education Code Section 42127 (a) (2), requires school districts to adopt a budget and file it with the county superintendent of schools within five days of adoption or by July 1, whichever comes first.

The steps to adopt the budget include the Board of Trustees holding a public hearing on or before July 1 of each year.

Per Education Code section 42127 (d), the County Superintendent shall approve, conditionally approve or disapprove the adopted budget on or before September 15.



Annual Budget Cycle:



Governor's May Revision Highlights

- Cost of Living Adjustment (COLA) decreased from 2.43% to 2.30%
- The add-on funding rate for Transitional Kindergarten (TK) has been reduced from \$6,404 to \$5,545 . This amount could be lowered even further. For reference, the current rate is \$3,148.
 - TK 10:1 student-to-teacher ratio takes effect regardless of funding
- Student Support & Professional Development Discretionary Block Grant (one-time) reduced from \$1.8B to \$1.7B
- Learning Recovery Emergency Block Grant (one-time) funds of \$378.6M reinstated for another round.

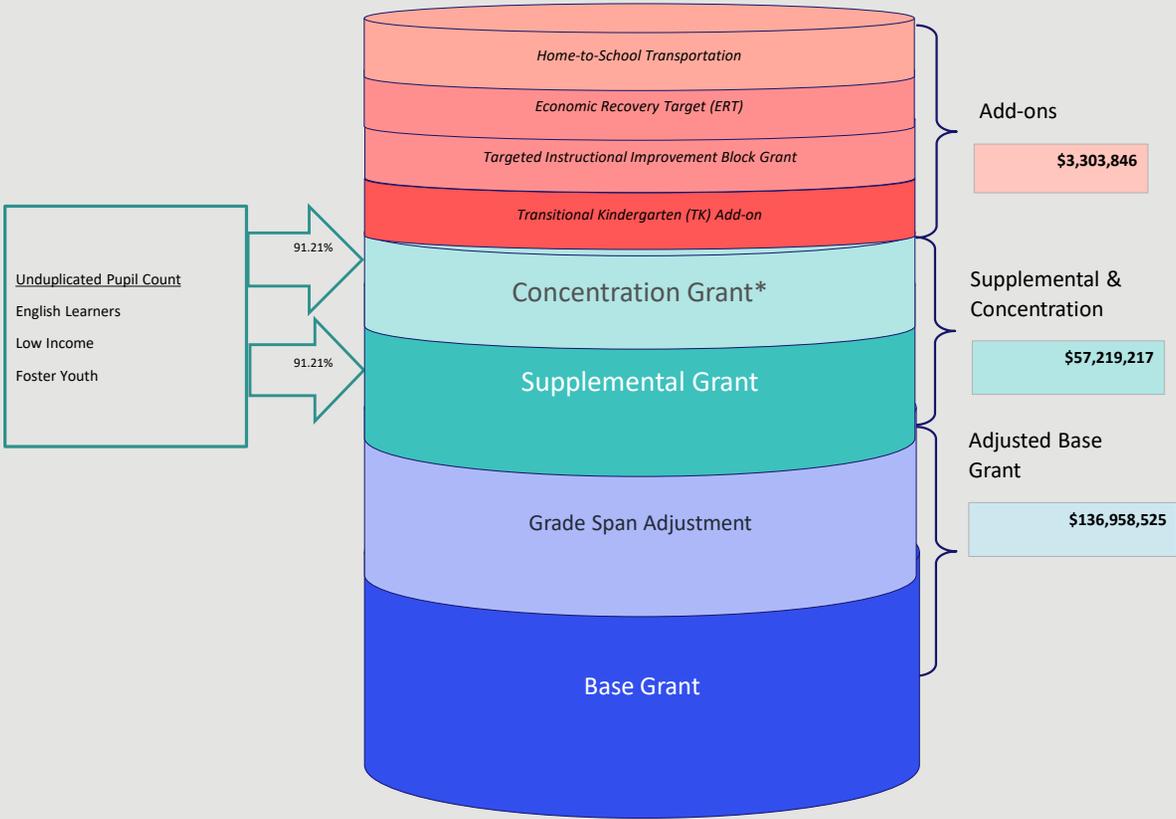


LCFF Funding

Grade Span	TK-3	4-6	7-8
2024-25 Base Grant per ADA	\$10,025	\$10,177	\$10,478
2.30% COLA	\$231	\$234	\$279
2025-26 Base Grant per ADA	\$10,256	\$10,411	\$10,719
Grade Span Adjustment	\$1,067		
2025-26 Adjusted Base Grant per ADA	\$11,323	\$10,411	\$10,719
20% Supplemental Grant per ADA	\$2,066	\$1,899	\$1,955
65% Concentration Grant per ADA	\$2,665	\$2,450	\$2,523
Total Grant per ADA	\$16,054	\$14,760	\$15,197



Components of LCFF Funding



	2025-26	
Base Grant (12,595.14 ADA)	\$ 131,209,582	
Grade Span Adjustment	\$ 5,748,943	
Adjusted Base Grant		\$ 136,958,525
Supplemental Grant (based on 91.21% UPP)	\$ 24,983,974	
Concentration Grant (based on 91.21% UPP)	\$ 32,235,243	
Supplemental and Concentration Allowance		\$ 57,219,217
Add-on: Targeted Instructional Improvement Block Grant	\$ 500,077	
Add-on: Home-to-School Transportation	\$ 1,353,234	
Add-on: Transitional Kindergarten	\$ 1,450,535	
Add-Ons		\$ 3,303,846
Total LCFF Funding		\$ 197,481,588



2025-26 Proposed Budget Revenue Highlights

LCFF Revenues

- Decreased by approximately \$4.3 million compared to 2024-25
- Decline in LCFF Funded ADA, which is down by 593.14 ADA

Federal Revenues

- Total funding down by approximately \$1.4 million
- Title program carryovers not included in the Adopted Budget (pending year-end close)

State Revenues

- Remains largely consistent with a slight decrease of about \$754K.
- Decline due to removal of one-time Teacher Residency Grants (funding has already been received)

Local Revenues

- Total funding down by approximately \$1.9 million (From \$25.4M to \$23.5M)
- Will be adjusted throughout the year based on actual receipts from reimbursements, interest, and donations



Excluded from the 2025-26 Adopted Budget:

Due to uncertainty of funding, the following is not included in the Adopted Budget:

- Proposed TK Add-on rate to support the 10:1 student to adult ratio in TK
 - Potential funding for Oxnard: Approximately \$1.07M

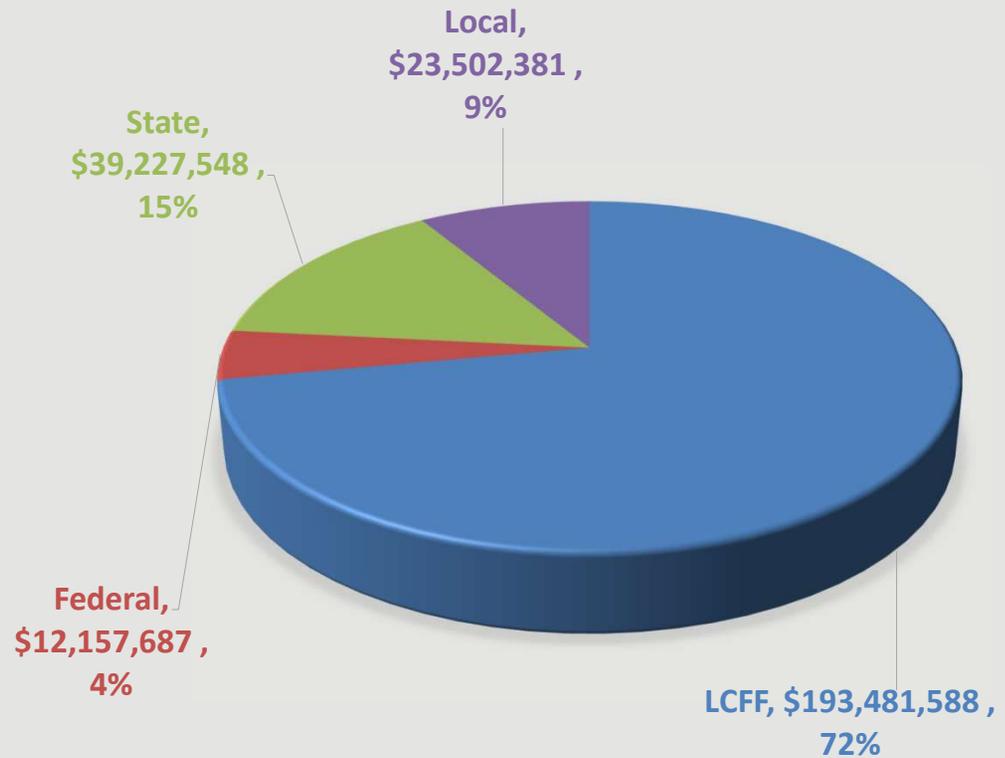
- Learning Recovery Emergency Block Grant
 - Estimated allocation for Oxnard: \$1.3M

- Student Support & Professional Development Discretionary Block Grant
 - Estimated Revenue for Oxnard: \$3M



2025-26 Projected Revenues

Revenue Source	Amount
LCFF	193,481,588
Federal	12,157,687
Other State	39,227,548
Other Local	23,502,381
Total	268,369,204



2025-26 Proposed Expenditure Highlights

Salaries & Benefits

- Total increase of approximately \$3 million due to step and column movement
- Higher Health & Welfare costs due to recently approved cap increases (temporary and permanent)

Services & Other Expenditures

- Reduction of approximately \$17.4 million, including:
 - \$6 million in unrestricted funds from the removal of one-time costs in 2024–25
 - \$11 million in restricted funds from reduced ELOP and Special Education contracts, expiration of one-time funding, and prior-year federal carryover funds not recognized at adopted budget.

Deferred Maintenance

- Planned reduction in contribution by \$3 million as listed in deferred maintenance 5-year plan

Textbook Adoption

- Increase of approximately \$1.7 million for planned adoption in the 2025–26 school year

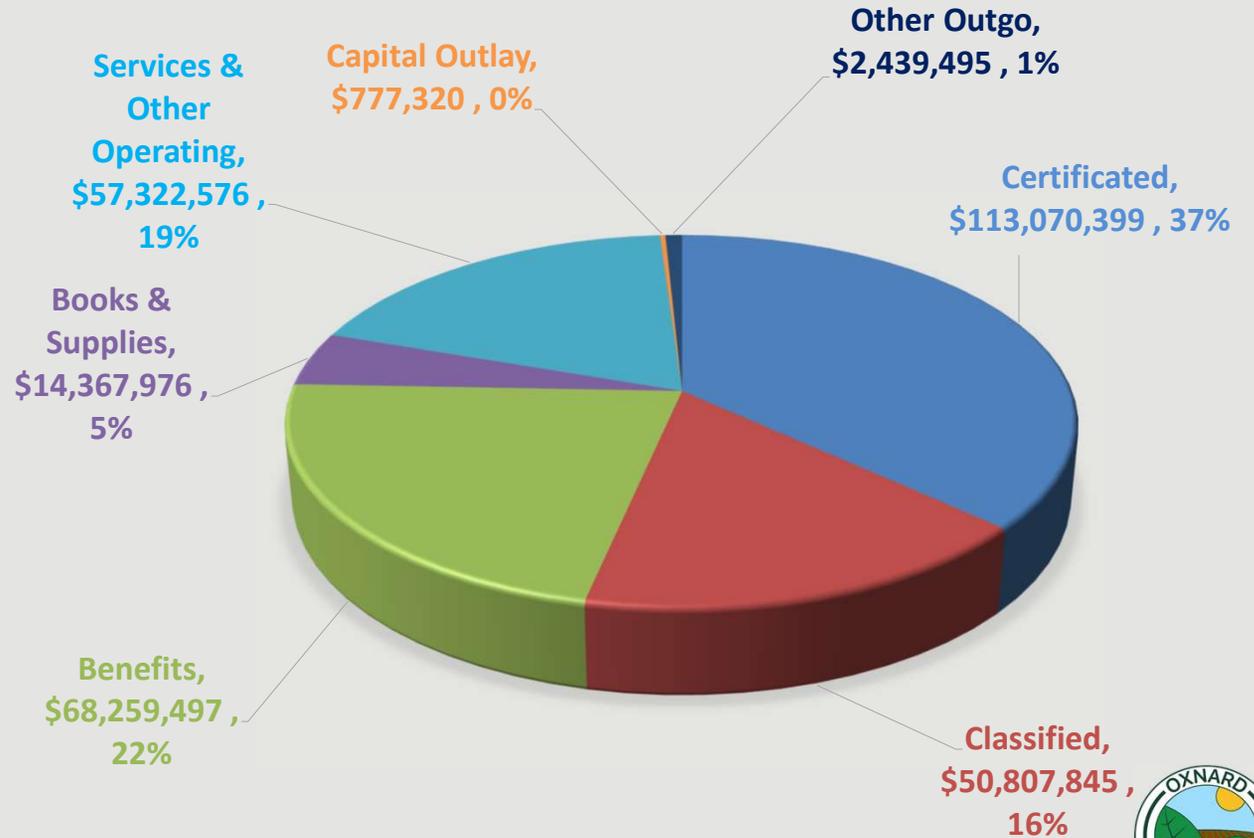
Capital Outlay

- Reduction of approximately \$4 million due to the removal of one-time planned expenditures in the current year (\$1M in buses, \$1.5 in technology upgrades, \$750K in RRM and \$500K in ELOP)



2025-26 Projected Expenditures

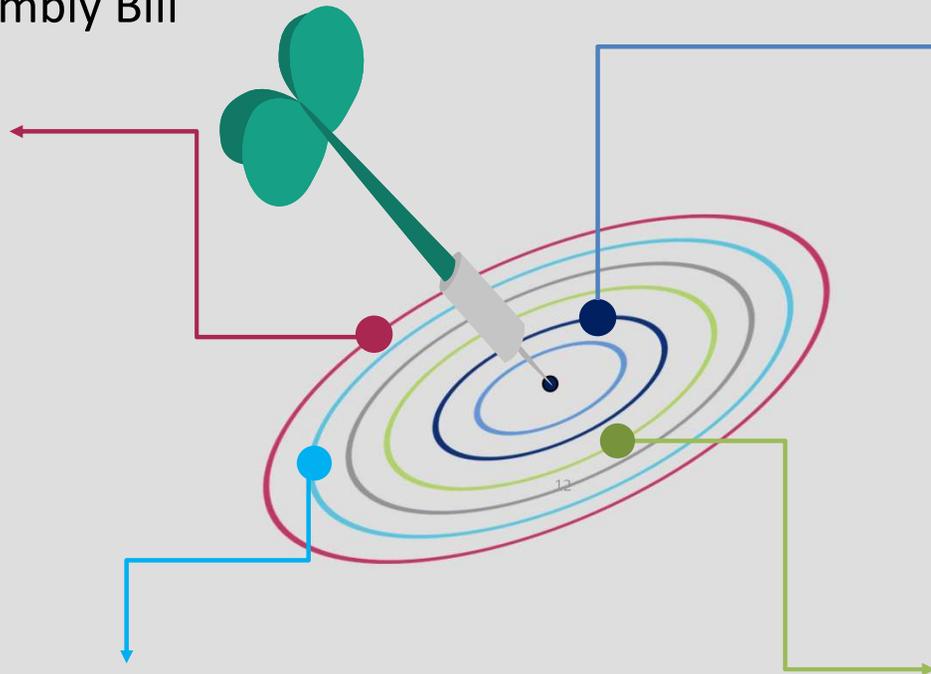
Category	Planned Expenditure
Certificated Salaries	113,070,399
Classified Salaries	50,807,845
Employee Benefits	68,259,497
Books and Supplies	14,367,976
Services & Other Expenditures	57,322,576
Capital Outlay	777,320
Other Outgo	2,439,495
Total Expenditures	307,045,108



Multi-Year Projections

Multiyear projections are required by Assembly Bill (AB) 1200 and AB 2756

Projections are made using the most reliable information available at the time.



Projections will change any time assumptions change

Projections include both state-wide and local planning factors



Key State Planning Factors

Factor		2024-25	2025-26	2026-27	2027-28
Statutory COLA		1.07%	2.30%	3.02%	3.42%
California Lottery	Unrestricted per ADA	\$191	\$191	\$191	\$191
	Restricted per ADA	\$82	\$82	\$82	\$82
Mandated Block Grant	Per ADA	\$38.21	\$39.03	\$40.27	\$41.65
STRS		19.10%	19.10%	19.10%	19.10%
PERS		27.05%	26.81%	26.90%	27.80%
Step & Column Costs			1.3%	1.3%	1.3%



Local Planning Factors

Factor	2024-25	2025-26	2026-27	2027-28
Estimated Enrollment	13,003	12,600	12,194	11,826
Change in Enrollment		(403)	(406)	(368)
Estimated ADA		11,831.98	11,541.66	11,282.45
Estimated Funded ADA		12,595.14	12,203.69	11,859.03
Step & Column Costs		1.3%	1.3%	1.3%
Reduction in staff to align with decline in enrollment			15 FTE	15 FTE
Reduction in expenditures to align with expiration of one-time funds			4.8 M	235K



Multi-Year Financial Projections

Components	2025-26 Adopted Budget	2025-26 Projections	2026-27 Projections
Beginning Fund Balance (projected)	97,002,213	58,306,309	49,669,030
+ Revenues	268,369,204	270,652,833	272,345,532
- Expenditures	307,065,108	272,290,112	278,558,019
Net Increase/(Decrease) in Fund Balance	(38,695,904)	(8,637,279)	(6,212,488)
= Ending Fund Balance	58,306,309	49,669,030	43,456,543
Components of Ending Fund Balance			
Reserve for Economic Uncertainty %	10%	10%	8%
Reserve for Economic Uncertainty	30,706,511	27,929,011	22,284,642
Non-Spendable	120,000	120,000	120,000
Assignments	3,765,550	0	0
Financial Stability Reserve	217,027	205,367	130,975
Legally Restricted	23,494,222	21,414,653	20,920,926
Unappropriated	0	0	0

Next Steps



State enacted budget: July 1, 2025



Possible 45-Day Budget Revision: with significant changes (+/-10M in revision)



First interim presented to the board with updated student enrollment & staffing revisions– By December 15, 2025





Thank you



OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Consideration of Approval of First Amendment to Employment Agreement Between Oxnard School District and Dr. Scott Carroll, Assistant Superintendent, Human Resources (DeGenna)

Based on positive evaluation, the Superintendent recommends the approval of a salary increase of 2% for a two (2) percent salary increase retroactive to July 1, 2024.

FISCAL IMPACT:

2% increase to the existing salary, to be paid out of the General Fund.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees approve the First Amendment to the Employment Agreement Between Oxnard School District and Dr. Scott Carroll, Assistant Superintendent, Human Resources, as presented.

ADDITIONAL MATERIALS:

Attached: [First Amendment to Employment Contract \(1 page\)](#)

FIRST AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN THE OXNARD SCHOOL DISTRICT AND DR. SCOTT CARROLL, ASSISTANT SUPERINTENDENT, HUMAN RESOURCES

This First Amendment to the Employment Agreement (“First Amendment”) is made and entered into this 18th day of June 2025 between the Oxnard School District (“District”) and Dr. Scott Carroll, Assistant Superintendent, Human Resources (“Assistant Superintendent”). This First Amendment amends the Employment Agreement entered into between the District and Assistant Superintendent effective March 6, 2025 as follows:

Article 4 Salary

Article 4, Section 4.1.1 shall be added as follows:

4.1.1 The salary of the Assistant Superintendent shall be increased by two (2) percent, retroactive to July 1, 2024.¹

For the Board of Trustees:

By: _____
Veronica Robles-Solis, Board President

Date of Acceptance: _____

Dr. Scott Carroll, Assistant Superintendent,
Human Resources

¹ The retroactive increase will be applied to the positions that Dr. Carroll served in from July 1, 2024.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Consideration of Approval of Second Amendment to Employment Agreement Between Oxnard School District and Dr. Aracely Fox, Assistant Superintendent, Educational Services (DeGenna)

Based on positive evaluation, the Superintendent recommends the approval of a salary increase of 2% and an extension of the Assistant Superintendent's current contract term to June 30, 2028.

FISCAL IMPACT:

2% increase to existing salary, to be paid out of the General Fund.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees approve the Second Amendment to the Employment Agreement Between the Oxnard School District and Dr. Aracely Fox, Assistant Superintendent, Educational Services, as presented.

ADDITIONAL MATERIALS:

Attached: [Second Amendment to Employment Agreement \(1 page\)](#)

**SECOND AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN THE
OXNARD SCHOOL DISTRICT AND DR. ARACELY FOX, ASSISTANT
SUPERINTENDENT, EDUCATIONAL SERVICES**

This Second Amendment to the Employment Agreement (“Second Amendment”) is made and entered into this 18th day of June, 2025 between the Oxnard School District (“District”) and Dr Aracely Fox, Assistant Superintendent, Educational Services (“Assistant Superintendent”). This Second Amendment amends the Employment Agreement entered into between the District and Assistant Superintendent effective March 1, 2024 as follows:

Article 1 Term of Agreement

Article 1, Section 1.1 shall be added as follows:

1.1 The Assistant Superintendent’s term shall be extended by one year to June 30, 2028, subject to the terms set forth in this contract.

Article 4 Salary

Article 4, Section 4.1.3 shall be added as follows:

4.1.3 The salary of the Assistant Superintendent shall be increased by two (2) percent, retroactive to July 1, 2024.

For the Board of Trustees:

By: _____
Veronica Robles-Solis, Board President

Date of Acceptance: _____

Dr. Aracely Fox, Assistant Superintendent,
Educational Services

OSD BOARD AGENDA ITEM

Name of Contributor: Veronica Robles-Solis

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Consideration of Approval of Second Amendment to Employment Agreement Between Oxnard School District and Dr. Anabolena DeGenna, Superintendent (Robles-Solis)

Based on positive evaluation, the Board President recommends the approval of a salary increase of 2% and an extension of the Superintendent's current contract term to June 30, 2028.

FISCAL IMPACT:

2% increase to the existing salary, to be paid out of the General Fund.

RECOMMENDATION:

It is the recommendation of the Board President that the Board of Trustees approve the Second Amendment to the Employment Agreement Between the Oxnard School District and Dr. Anabolena DeGenna, Superintendent, as presented.

ADDITIONAL MATERIALS:

Attached: [Second Amendment to Employment Agreement \(1 page\)](#)

**SECOND AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN THE
OXNARD SCHOOL DISTRICT AND DR. ANABOLENA DEGENNA,
SUPERINTENDENT**

This Second Amendment to the Employment Agreement (“Second Amendment”) is made and entered into this 18th day of June 2025 between the Oxnard School District (“District”) and Dr. Anabolena DeGenna, Superintendent (“Superintendent”). This Second Amendment amends the Employment Agreement entered into between the District and Superintendent effective January 1, 2024 as follows:

Article 1 Term of Agreement

Article 1. Section 1.1 shall be added as follows:

1.1 The Superintendent’s term shall be extended by one year to June 30, 2028, subject to the terms set forth in this contract.

Article 4 Salary

Article 4, Section 4.1.3 shall be added as follows:

4.1.3 The salary of the Superintendent shall be increased by two (2) percent, retroactive to July 1, 2024.

For the Board of Trustees:

By: _____
Veronica Robles-Solis, Board President

Date of Acceptance: _____

Dr. Anabolena DeGenna, Superintendent

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Approval of Amendment #1 to Agreement #24-150, Practi-Cal Inc. (DeGenna/Jefferson)

At the Board Meeting of November 6, 2024, the Board of Trustees approved Agreement #24-150 with Practi-Cal Inc., in the amount of \$255,192.00 to provide technical support for the collection and submission of direct service Medi-Cal billing for the Oxnard School District.

Amendment #1, in the amount of \$320,686.00, is needed to update the compensation amount for Practi-Cal for the 2025–2026 school year to continue specialized billing and reimbursement services for Oxnard School District’s Special Education Department. Practi-Cal is currently in a 3-year agreement with the District to support the collection and submission of School-Based Medi-Cal claims. Practi-Cal specializes in Medi-Cal billing for educational institutions and helps maximize federal and state reimbursements for special education services. Under the agreement, Practi-Cal provides:

- Medi-Cal billing services for eligible services
- Compliance reporting to meet regulatory requirements
- Staff training on billing procedures
- Audit support and risk management
- Financial analysis and reporting

This year’s fee reflects updates to our LEA’s Annual Program Valuation, as outlined in the Cost Reimbursement and Comparison Schedules. With Practi-Cal’s support, the District increased its eligible Medi-Cal reimbursement from \$3,402,560 to \$4,275,815 — a gain of \$873,255.

Term of Agreement: July 1, 2025 through June 30, 2026 (2nd year of a 3 year Agreement)

FISCAL IMPACT:

Not to exceed: \$320,686.00 - LEA Medi-Cal funds

RECOMMENDATION:

It is the recommendation of the Director, Special Education, and the Superintendent, that the Board of Trustees approve Amendment #1 to Agreement #24-150 with Practi-Cal Inc.

ADDITIONAL MATERIALS:

Attached: [Amendment #1 \(1 Page\)](#)

[Agreement #24-150, Practi-Cal, Inc. \(8 Pages\)](#)



SCHOOL-BASED MEDICAL BILLING & DOCUMENTATION AGREEMENT BETWEEN THE OXNARD ELEMENTARY SCHOOL DISTRICT AND PRACTI-CAL, INC. Amendment to Existing Agreement

This Amendment ("Amendment") is entered into as of 07/01/25, by and between the parties to the existing agreement dated 07/01/24 for School-Based Medical Billing and Documentation. The Original Agreement, as amended by this Amendment, shall collectively be referred to as the "Agreement."

- 1. The parties hereby agree to amend the term of the Agreement as follows:
a. 5. Fees for Services

5.1 In consideration for all services rendered pursuant to this AGREEMENT the DISTRICT shall pay PRACTI-CAL an annual license fee for access to our online documentation and billing software, program related support, resources, and electronic claims processing. LEA's are now eligible for program reimbursement, based on eligible participation costs. Practi-Cal will use the most recent year's CRCS report for determining fees, in compliance with federal requirements. The fee listed below is calculated using the DISTRICT'S annual Program Valuation determined by the Cost Reimbursement and Comparison Schedule (CRCS) report, Worksheet A Summary, Total Medi-Cal Maximum Reimbursable Cost row, and/or cost of providing services.

The DISTRICT can choose to pay this fee using one of the following methods:

- When Paid Annually = \$ 320,686
When Paid Quarterly = \$ 86,585
When Paid Monthly = \$ 28,862

- 2. No Other Changes: Except as expressly provided in this Amendment, all other terms and conditions of the Original Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Amendment Effective Date first above written.

For DISTRICT

For PRACT-CAL

By: _____

By: _____

Name: Melissa Reyes

Name: _____

Title: Director, Purchasing

Title: _____

Date: _____

Date: _____



**SCHOOL-BASED MEDICAL BILLING & DOCUMENTATION
AGREEMENT BETWEEN THE
OXNARD ELEMENTARY SCHOOL DISTRICT
AND
PRACTI-CAL, INC.**

Whereas the DISTRICT (hereinafter referred to as "DISTRICT") desires to contract for School-Based billing services, and/or documentation services; and Practi-Cal, Incorporated (hereinafter referred to as PRACTI-CAL) is willing to provide such services.

Now, therefore in consideration of the mutual Agreements and definitions contained herein, the parties hereto agree as follows:

1. Definitions The parties agree to this agreement and mutually accept the following definitions of the enumerated terms:

- 1.1 PRACTI-CAL means Practi-Cal, Incorporated. When used in the context of the performance of tasks, this is extended to include its subcontractors when performing duties in connection with this contract.
- 1.2 DISTRICT means an independent public school district, county office of education, Office of the County Superintendent of Schools, Special Education Local Plan Area or community college district in the State of California.
- 1.3 AGREEMENT means this contract between the DISTRICT and PRACTI-CAL, along with exhibits A and B.

2. Commencement, Amendment, and Termination

- 2.1 The parties hereby enter into this agreement for the period of three years beginning on 07/01/24 and remaining in full force and affect, except as amended or terminated as hereinafter provided.
- 2.2 This agreement shall become subject to amendment in the event any legislative, executive or regulatory action or any court decision which, in the judgment of PRACTI-CAL, prohibits or modifies any services or actions contemplated by this AGREEMENT.
- 2.3 This AGREEMENT comprises the entire AGREEMENT between the DISTRICT and PRACTI-CAL and may be amended only in writing and by mutual consent of both parties.
- 2.4 This AGREEMENT may be terminated at any time by either party giving not less than 180 days written notice before the end of the term or the automatic renewal date.
- 2.5 This AGREEMENT shall become subject to termination in the event of any legislative, executive or regulatory action or any court decision which, in the judgment of PRACTI-CAL, prohibits the expenditure of federal and/or state funds for the services or actions contemplated by this AGREEMENT.

3. PRACTI-CAL Responsibilities: PRACTI-CAL is responsible for the duties specified in Exhibit A, whether provided by internal staff or by its subcontractor or its designee.

4. DISTRICT Responsibilities: The DISTRICT is responsible for performing the duties specified in Exhibit B.

5. Fees for Services

5.1 In consideration for all services rendered pursuant to this AGREEMENT the DISTRICT shall pay PRACTI-CAL an annual license fee for access to our online documentation and billing software, program related support, resources, and electronic claims processing. The fee listed below is for the first annual period. LEA's are now eligible for program reimbursement, based on eligible participation. Practi-Cal will use the most recent year's CRCS report for determining the next year reimbursement, in compliance with federal requirements. The fee listed below will be adjusted annually to reflect changes in DISTRICT annual Program Valuation determined by the *Cost Reimbursement and Comparison Schedule (CRCS) report, Worksheet A Summary, Total Medi-Cal Maximum Reimbursable Cost row*, and/or cost of providing services.

The DISTRICT can choose to pay this fee using one of the following methods:

When Paid Annually = \$255,192

When Paid Quarterly = \$68,902 (\$275,607 annually)

When Paid Monthly = \$22,967 (\$275,607 annually)

5.1a Claims administration services related to the Children Youth and Behavioral Health Initiative (CYBHI) program or any direct insurance billing program, not related to the LEA Medi-Cal Billing Option Program, will be billed at 6.0% of amounts received through claims adjudication with managed and commercial insurance plans. Please see Exhibit A and B for PRACTI-CAL and DISTRICT responsibilities.

5.2 PRACTI-CAL reserves the right to collect all fees that are due for any period preceding notice of termination or actual termination whichever occurs last. The DISTRICT shall pay PRACTI-CAL according to the following schedule:

A) If the DISTRICT check is dated less than forty five (45) days after the date on the PRACTI-CAL invoice, the DISTRICT shall pay the amount of the PRACTI-CAL invoice.

B) If the DISTRICT check is dated more than forty four (44) days after the date on the PRACTI-CAL invoice, a late payment fee of two percent (2%) shall be added on the forty fifth (45th) day and another two percent (2%) shall be added on each thirty day anniversary of the forty fifth (45th) day until payment is made.

6. Events of Default: Upon the occurrence of an event of default by either party to this AGREEMENT, the non-defaulting party may terminate this AGREEMENT after giving the appropriate written notice to the defaulting party. Each of the following events constitutes an event of default:

6.1 If DISTRICT fails to make any payment on or before the due date and fails to cure this delinquency within thirty days of such delinquency.

6.2 If DISTRICT commits any breach of any covenant, warranty or agreement herein contained, and fails to remedy any such breach and such failure shall continue for fifteen days after written notice thereof from PRACTI-CAL to the DISTRICT, then PRACTI-CAL may, at its option, and in addition to any other remedies to which it may be entitled, cancel and terminate this AGREEMENT by thirty days notice in writing to such effect.

- 6.3 If PRACTI-CAL commits any breach of any covenant, warranty or agreement herein contained, and fails to remedy any such breach and such failure shall continue for fifteen days after written notice thereof from the DISTRICT to PRACTI-CAL, then the DISTRICT may, at its option, and in addition to any other remedies to which it may be entitled, cancel and terminate this AGREEMENT by thirty day's notice in writing to such effect.

7. Errors and Omissions:

- 7.1 No accidental errors or omissions upon the part of either party shall relieve the other party of its responsibilities under the AGREEMENT, provided such errors and omissions are reported as soon after discovery as possible. Both parties agree to carry such errors and omissions insurance as will protect the other party from injury not the fault of the injured party.

8. Confidentiality:

This section establishes the business associate relationship between DISTRICT and PRACTI-CAL and outlines the obligations, responsibilities, and expectations of the business associate in handling PHI in compliance with HIPAA regulations.

- 8.1 Except to the extent permitted under federal or state law, regulation or standards; and to the extent required to qualify students as clients or beneficiaries of services for benefits for which they are, or may be, entitled under State, local or federal entitlement or laws, under policies, contracts or insurance payments contemplated within the scope of this AGREEMENT, PRACTI-CAL shall not during or after the period of this AGREEMENT, without authorization from the DISTRICT, disclose or use for the benefit of any person, corporation or other entity or itself, any files or any other confidential or personally identifiable information concerning students and/or their families. Confidential or personally identifiable information shall mean information not generally known to the public which is disclosed to PRACTI-CAL, its agents or employees, or known by them as a consequence of this AGREEMENT, whether or not pursuant to this AGREEMENT.
- 8.2 The DISTRICT shall not, except to the extent permitted or required by law, disclose any proprietary information it may learn as a consequence of this AGREEMENT, to anyone other than an employee of the DISTRICT, who requires such information to perform hereunder, or an employee of PRACTI-CAL or its designee.
- 8.3 PRACTI-CAL acknowledges and agrees to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) Privacy, Security, and Breach Notification Rules, as applicable. PRACTI-CAL represents and warrants that its software has been designed and developed to meet the requirements of HIPAA, including but not limited to the technical, administrative, and physical safeguards required to protect the confidentiality, integrity, and availability of protected health information (PHI). PRACTI-CAL further agrees to implement and maintain appropriate policies, procedures, and controls to ensure the ongoing compliance of its software with HIPAA requirements.

9. Warranties: The DISTRICT represents and warrants that:

- 9.1 This instrument is executed with the full knowledge of and understanding of its term and meanings by the DISTRICT and is executed by a person who has the authority of the governing board to do so.
- 9.2 This instrument is being executed in multiple counterparts, each of which are the same AGREEMENT and any of which shall be considered an original instrument.
- 9.3 All information provided or otherwise supplied to PRACTI-CAL or its designee shall, to the best of its knowledge and belief, be true, accurate and complete and that the DISTRICT has the right to file

such CLAIMS as documented.

9.4 That the filing of claims through PRACTI-CAL pursuant to this AGREEMENT will not be knowingly in violation of any law or contract to which the DISTRICT is a party.

9.5 That neither the DISTRICT nor its employees shall submit claims except through PRACTI-CAL during the term of this AGREEMENT.

10. Ownership of Products of AGREEMENT: The parties hereto agree that all forms, materials, software and other documents including, but not limited to, criteria, policies and procedures developed by PRACTI-CAL as a direct result of, or instrumental to, this AGREEMENT shall, at all times, remain the property of PRACTI-CAL and may not be distributed, published or sold to third parties, persons or entities without the express, written consent of PRACTI-CAL.

11. Remedies of the Parties

11.1 The parties hereto acknowledge that, notwithstanding the fact that this AGREEMENT is terminable upon notice, the restrictions contained in this AGREEMENT are reasonable and necessary protection of the legitimate interests of the parties, that any violation of the terms of this agreement might cause substantial injury to the parties and that the parties hereto would not have entered into this AGREEMENT without receiving the additional consideration offered by each party in binding itself, its agents and its employees to these restrictions. In the event of violation of any of these restrictions, each party shall be entitled to preliminary and permanent injunctive relief in addition to any other remedy.

11.2 Disputes with respect to this AGREEMENT shall be discussed and resolved, if possible, by authorized representatives of PRACTI-CAL and the DISTRICT. The parties hereby agree to use their best efforts to promptly resolve any such dispute. If, however, the parties are not successful in resolving such dispute within thirty days from the date such dispute arises, then either party shall be free to exercise any rights it might have under paragraphs 2.3, 2.4, 2.5 of this AGREEMENT or under the law without the necessity of seeking judicial cancellation of this AGREEMENT and without the necessity of a formal placing in default.

11.3 All notices required by or relating to this AGREEMENT shall be in writing and shall be sent to the parties to this AGREEMENT at their addresses set below unless changed from time to time, in which event each party shall notify the other in writing of such change. All such notice shall be deemed duly given if deposited, registered or certified mail, in the United States mail to: Practi-Cal, Inc. PO Box 981000 West Sacramento, CA 95798-1000

12. Liability and Insurance

12.1 The parties agree to maintain in force errors and omissions insurance as may reasonably be required by the other party.

12.2 PRACTI-CAL agrees to hold harmless and indemnify the DISTRICT from any claim arising out of any act of omission or commission which is deemed to be caused by gross negligence and/or willful reckless conduct by PRACTI-CAL.

12.3 DISTRICT agrees to hold harmless and indemnify PRACTI-CAL from any claim arising out of any act of omission or commission which is deemed to be caused by gross negligence and/or willful reckless conduct by DISTRICT.

13. Miscellaneous Provisions

- 13.1 The headings, titles and sub-titles in this AGREEMENT have been inserted solely for convenient reference and shall be ignored in its construction.
- 13.2 This AGREEMENT has been negotiated and executed in the state of California and the laws of that state shall govern its construction and validity.
- 13.3 This AGREEMENT shall inure to and shall be binding upon the parties hereto, the successors and assigns of the DISTRICT and PRACTI-CAL.
- 13.4 The purpose of this AGREEMENT is not to be defeated by a narrow, technical construction of its provisions. This AGREEMENT shall be considered as an honorable undertaking and shall be subject to a liberal construction for the purpose of giving effect to the intentions of the parties hereof.
- 13.5 The waiver by either party of any breach or violation of any provision of this AGREEMENT shall not operate or be construed as a waiver of any subsequent breach or violation hereof.
- 13.6 If any provision of this AGREEMENT shall be held invalid or unenforceable, the remainder of this AGREEMENT shall nevertheless remain in full force and effect. If any provision is held invalid or unenforceable with respect to particular circumstances, it shall remain in full force and effect with respect to all other circumstances.

14. California AB 1584 Compliance (Parties agree as follows)

- 14.1 Pupil records¹ obtained by PRACTI-CAL from DISTRICT continue to be the property of and under the control of the DISTRICT.
¹ Pupil records include any information directly related to a pupil that is maintained by the DISTRICT or acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other DISTRICT employees. Pupil records does not include de-identified information (information that cannot be used to identify an individual pupil) used by PRACTI-CAL, (1) to improve educational products for adaptive learning purposes and for customized pupil learning; (2) to demonstrate the effectiveness of the operator's products in the marketing of those products; or (3) for the development and improvement of educational sites, services, or applications
- 14.2 The procedures by which pupils may retain possession and control of their own pupil-generated content are outlined as follows: **Provide a written request to the District's Program Coordinator. The District's Chief Technology Officer will also consider the request with PRACTI-CAL to retain possession and control of the content where feasible.**²
² Procedure provided will likely depend on the capability of the technology, provided by PRACTI-CAL. The information will likely have to be provided by PRACTI-CAL to demonstrate product compliance.
- 14.3 The options by which a pupil may transfer pupil-generated content to a personal account include: **A written request will be provided to the District's Program Coordinator and reviewed by the District's Chief Technology Officer detailing the content requested and the destination personal account information.**
- 14.4 Parents, legal guardians, or eligible pupils may review personally identifiable information in the pupil's records and correct erroneous information by the following protocol: **Parent or legal guardian will contact district to make a records request. District program coordinator will pull records from SpEdCare and provide to the parent. PRACTI-CAL will not provide records to parents.**
- 14.5 In the event of an unauthorized disclosure of a pupil's records, PRACTI-CAL shall report to an affected parent, legal guardian, or eligible pupil pursuant to the following procedure: **PRACTI-CAL will inform District's Chief Technology Officer and Program Coordinator of unauthorized disclosure.**

- 14.6 PRACTI-CAL shall not use any information in a pupil record for any purpose other than those required or specifically permitted by this AGREEMENT .
- 14.7 PRACTI-CAL certifies that a pupil's records shall not be retained or available upon completion of the terms of this AGREEMENT, except for a case where a pupil chooses to establish or maintain an account with PRACTI-CAL, for the purpose of storing pupil-generated content, either by retaining possession and control of their own pupil-generated content, or by transferring pupil-generated content to a personal account. Such certification will be enforced through the following procedure: **PRACTI-CAL will archive pupil data and deactivate active district logins. Since pupil data contains medical records that are auditable by state and federal agencies, records must be stored by PRACTI-CAL to present for potential audits. Upon termination, only PRACTI-CAL Administrators will have access to these records. When records are destroyed, at the direction of the DISTRICT, PRACTI-CAL will provide written notice that pupil records have been destroyed and are not in PRACTI-CAL's possession upon completion of AGREEMENT.**
- 14.8 DISTRICT agrees to work with PRACTI-CAL to ensure compliance with FERPA and the parties will ensure compliance through the following procedure: **When presented, PRACTI-CAL will review, complete and agree to the Districts Statement of Compliance Form for Third Party Organizations and/or vendors.**

References: AB 1584; Cal. Educ. Code § 49073.1; 20 U.S.C. § 1232g

In WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be duly executed as of the date set forth herein.

For the DISTRICT

By: 

Name: Melissa Reyes

Title: Director, Purchasing

Date: 11/10/24

For PRACTI-CAL

By: 

Name: Victoria Rohl Spitsyn

Title: CEO, Practi-Cal

Date: March 18, 2025

Exhibit A

Practi-Cal Responsibility

- Provide access to our web-based HIPAA and FERPA compliant Electronic Health Records (EHR) claiming and special education service documentation system SpEdCare, including:
 - Health care plan writer
 - HIPAA compliant Telehealth module
 - Video IEP meeting module
 - CDE & Plan Implementation tracking and management for Medi-Cal & Non-Medi-Cal staff
 - Clinical documentation
- Cost Reimbursement and Comparison Schedule preparation & submission
- Provide access to our data and task management system
- Provide financial and provider submission reports
- Assign an experienced consultant and administrative assistant for remote program support who will be available via: Phone, email, and/or live webinars
- Access to monthly newsletter with program updates
- Provide Program Check-Up virtual meetings
- Automated submission reminders for mandated reports
- Practitioner Trainings
 - Live customized webinar trainings (PC, Mobile device)
 - Recorded Trainings (PC, Mobile device)
- Live webinar annual planning and compliance meeting
- Live coordinator and business webinars to assist with program processes and Compliance
- Process and transmit claims resulting from services entered in SpEdCare
- Process the following uploaded paper claims:
 - Contracted providers
 - Transportation logs
 - Vision & Hearing Screens
- Process student data for the purposes of Medi-Cal eligibility
- Follow-up on denied Medi-Cal claims and re-file claims when appropriate
- Maintain secure digital copies of district submitted claims, forms, documents, progress/case notes, etc. for the purposes of audit support.
- Provide periodic visual program performance reports to district leadership
- Children and Youth Behavioral Health Initiative (CYBHI) (In addition to the services listed above)
 - Provide webinar and/or video training and support related to participation
 - Provide access to Practi-Cal's HIPAA compliant Electronic Health Records (EHR) system
 - Transmit CYBHI eligible claims for adjudication
 - Provide financial and provider submission reports
 - Assist with compliance monitoring

Exhibit B

District Responsibility

- Assign a district coordinator, with enough staff hours to:
 - Ensure maximum program participation.
 - Complete Practi-Cal's annual Compliance Certification
 - Attend monthly Program Check-in meetings with Practi-Cal
 - Review all released announcements in SpEdCare.
 - Provide RMTS coding results and TSP lists for the purposes of completing CRCS
 - Respond timely to data or information requests by DHCS, Conduent and Practi-Cal
 - Maintain RMTS Code 2A documentation as required by DHCS
 - Encourage practitioners to timely record services using Practi-Cal's online software
 - Timely provide Practi-Cal with the required data elements to complete the following:
 - Cost Reimbursement and Comparison Schedule (Refer to section 5.1)
 - Annual Report
 - Provider Participation Agreement (new provider or evergreen year)
 - Data Use Agreement
 - Complete Practi-Cal's LEA Billing Coordinator training program, to ensure coordinators understand the responsibilities of the role of coordinator, compliance requirements and using SpEdCare.
- Maintain service documentation related to reimbursed services and RMTS moments
- Enter all services related to medical billing and plan implementation, into SpEdCare.
- Ensure DHCS, CMS, and Managed Care Plan compliance standards are met
- Provide to Practi-Cal
 - Quarterly Certified TSP list from Cost Pool 1
 - Periodic student database and special education service files
 - Copy of signed Physician-Based Standards for Speech-Pathology
- Maintain active and approved LEA Billing Option provider status with DHCS
- Maintain active participation in the Random Moment Time Sampling (RMTS) program
- Provide Practi-Cal OHC / TPL providers when needed for the purposes of submitting reimbursable claims
- Update SpEdCare for students who Parental Consent has been denied

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Approval of Agreement #25-16 – AlphaBEST Education, Inc. (Fox/Shea)

AlphaBEST Education proposes a comprehensive after school program tailored for Oxnard School District's TK and K students. With a focus on inclusivity, social-emotional development, and hands-on enrichment, the program is designed to provide high-quality, supportive learning environments. The initiative includes bilingual staffing, engaging STEM and literacy-based enrichment, and flexible, site-specific programming. Programming runs from dismissal to 6:00 PM at 6 sites with TK-K.

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

Not to Exceed \$700,000.00 – Expanded Learning Opportunities Program Funds

RECOMMENDATION:

It is the recommendation of the Director, Enrichment & Specialized Programs, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-16 with AlphaBEST Education, Inc.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-16 \(83 Pages\)](#)
[Proposal \(8 pages\)](#)

OXNARD SCHOOL DISTRICT

AGREEMENT #

AGREEMENT FOR AFTER SCHOOL PROGRAMS SERVICES

THIS AGREEMENT FOR AFTER SCHOOL PROGRAMS SERVICES (this “Agreement”) is entered into as of the below-referenced Effective Date by and between the Oxnard School District, a California public school district (“District”) and the below-referenced service provider (“Service Provider”). In this Agreement, District and Service Provider are sometimes individually referred to as “Party” and collectively referred to as the “Parties.”

Effective Date: _____
Service Provider: _____
Address: _____
Authorized Representative: _____
Representative’s Email: _____
Type of Service: _____ Lead Agency
_____ Enrichment Agency

RECITALS

A. District is a California public school district that serves preschool to eighth grade students in the City of Oxnard, County of Ventura, State of California at one preschool, ten TK-5 schools, four TK-8 schools, three K-8 schools, and three 6-8 schools. District offers after-school programs to its grade level students for the 180 school days and 30 non-school days within each fiscal year (July 1 to June 30).

B. For District’s after-school program, the “Lead Agency” is responsible for providing daily after-school programming for the 180 school days and 30 non-school days within each fiscal year as required by funding; works with the program from school dismissal until closing time; and provides management, oversight, and coordination of all afterschool programs, including recruitment, enrollment, and programming provided by Enrichment Agencies.

C. For District’s after school program, an “Enrichment Agency” is responsible for providing specific types of enrichment programs (e.g., arts, robotics, or sports) in accordance with its area of expertise, and may provide such enrichment activities for a limited period of time (such as Tuesday and Thursday afternoons, or on non-school days during winter, spring, or summer breaks, during the full fiscal year). Further, each and every Enrichment Agency shall adhere to the management, oversight, and coordination rules and regulations of the Lead Agency.

D. District has sought the performance of the Services (defined below) for Lead Agency and Enrichment Agencies, as defined and described particularly on Exhibit A-0, Exhibit A-1, Exhibit A-2, and Exhibit A-3.

E. Following submission of a proposal for the performance of the Services, Service Provider was selected by District to perform the Services as a Lead Agency or Enrichment Agency, as indicated above.

F. The California Department of Education has awarded District a grant through the Expanded Learning Opportunities (“ELOP”) Program, After School Education and Safety (“ASES”) Program, and/or the 21st Century Community Learning Centers (“21st CCLC”) Program for academic school year _____ commencing _____ and ending _____ (collectively, the “Grant”). The Grant may also apply to additional academic school years.

G. The purpose of the Grant is to fund local after school education and enrichment programs. The District intends to use the Grant, in part, to retain Service Provider to perform the Services.

H. The Parties desire to memorialize the selection of Service Provider for performance of the Services and desire that the terms of that performance be as particularly defined and described herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained here and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

OPERATIVE PROVISIONS

1. Incorporation of Recitals and Exhibits. The Recitals set forth above and all Exhibits attached to this Agreement, as hereafter amended, are incorporated by this reference as if fully set forth herein. This Agreement, all exhibits, and the RFP, including all RFP forms and all contract forms, are collectively referred to as the “Contract.”

2. Term of Agreement. Subject to earlier termination as provided below, this Agreement shall remain in effect from _____ to and including _____ (the “Term”). This Agreement may be extended for two additional one (1)-year terms only by a written amendment, signed by the Parties, prior to the expiration of the Term.

3. Performance of the Services; Time for Performance. Service Provider shall provide the services set forth in Service Provider’s proposal (as accepted by District and attached to the Contract), Exhibit A-0 (as applicable to Service Provider as a Lead Agency or Enrichment Agency as indicated in the preamble above), Exhibit A-1, and Exhibit A-3 during the Term pursuant to the schedule specified Exhibit A-0 (the “Primary Services”). Service Provider may also agree to provide additional services, at District’s request and only with District’s prior written authorization (the “Additional Services”). Any such Additional Services shall be completed in accordance with Exhibit A-2 during the Term pursuant to the schedule specified in Exhibit A-0. For purposes of this Agreement, the Primary Services and Additional Services shall collectively be referred to as the “Services.” If Service Provider fails to complete the Services pursuant to the schedule specified in Exhibit A-0 or such other schedule that the Parties memorialize in a writing signed by duly authorized representatives of each Party, then Service Provider shall be deemed to be in Default

as provided below. Notwithstanding anything to the contrary in this Agreement or the Contract, Service Provider expressly understands and agrees that this Agreement and the Contract are subject to the Grant and that if the Grant is reduced or revoked, then the District shall have the right to terminate this Agreement and the Contract with no further liability to Service Provider.

4. Compensation and Method of Payment.

a. Subject to any limitations set forth below or elsewhere in this Agreement, District agrees to pay Service Provider the amounts specified below for the Services.

i. The total compensation for the Primary Services, including reimbursement for actual expenses, through reimbursement for supplemental ELOP Program, ASES Program, and/or 21st CCLC Program funded grant activities and/or universal grant monies as outlined in Exhibit A-0 shall not exceed the following amount:

Dollars \$

ii. The total compensation for the Additional Services, including reimbursement for actual expenses, through reimbursement for supplemental ELOP Program, ASES Program, and/or 21st CCLC Program funded grant activities and/or universal grant monies as outlined in Exhibit A-0 shall not exceed the following amount:

Dollars \$

Notwithstanding the generality of the foregoing, if Service Provider renders any Additional Services without District's prior written authorization, District shall not be obligated to pay for such services.

iii. Unless the District Superintendent or designee provides advance written authorization of a higher amount, the hourly rate for any subcontractor of Service Provider shall not exceed the following amount:

Dollars \$ per hour

iv. If the amount of the Grant is modified in a manner that will affect Service Provider's provision of the Services, in District's sole discretion, then the Parties agree to amend the costs accordingly through written amendment.

b. Each month by _____, Service Provider shall furnish to District an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and subcontracts. Subcontractor charges, if any, shall be detailed by the following categories: labor, travel, materials, equipment, and supplies. All invoices must comply with the requirements set forth in Exhibit B. District shall independently review each invoice submitted by the Service Provider to determine whether the work performed and expenses incurred comply with the provisions of this Agreement, inclusive of Exhibit B. In the event that no charges

or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection c. In the event any charges or expenses are disputed by District, then District shall return the original invoice to Service Provider for correction and resubmission.

c. Except as to any charges for work performed or expenses incurred by Service Provider which are disputed by District, District will use its best efforts to cause Service Provider to be paid within forty-five (45) calendar days of receipt of Service Provider's correct and undisputed invoice.

d. Payment to Service Provider for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Service Provider.

5. Quarterly Review and Adjustment of Scope of Work. District may, in its sole and absolute discretion, (a) conduct a quarterly performance review of the Services, including, but not limited to, enrollment numbers, alignment with District goals and priorities, compliance with assurances, and other reasonable evaluation indicators, and (b) based on such assessment, require Service Provider to adjust and/or decrease the frequency of its services by a specified amount within thirty (30) calendar days or another timeframe established by District in its sole discretion, in which event District will simultaneously reduce Service Provider's compensation *pro rata* with no liability to Service Provider for such reduction.

6. Termination. This Agreement may be terminated as follows.

a. **Mutual Agreement.** The Parties may, at any time, mutually agree in writing to terminate this Agreement.

b. **Termination by Service Provider for Cause.** Service Provider may, upon thirty (30) calendar days written notice to District, (i) terminate this Agreement or suspend work under this Agreement for a reasonable period of time, and (ii) recover from District payment for all work executed if: (A) Service Provider's work under this Agreement is stopped for a period of six (6) months or more pursuant to an order of any court of competent jurisdiction or any public authority (but not for a school closure event as set forth in paragraph 7 of this Agreement), and through no act or fault of Service Provider or of anyone employed by Service Provider or acting on Service Provider's behalf, (B) District fails to pay Service Provider within sixty (60) calendar days after its maturity and presentation any sum awarded by final arbitration or a court of competent jurisdiction, or (C) Service Provider delivers District written notice of any alleged material breach of this Agreement by District and District fails to cure such alleged breach within sixty (60) calendar days, provided, however, that the timeline for cure shall be extended for an additional period if District is diligently pursuing such cure in good faith and an additional time period for the cure is reasonably warranted.

c. **Termination by District for Non-Appropriation of Funds.** District shall have the right to terminate this Agreement at any time due to non-appropriation of funds.

d. **Termination by District for Convenience.** District shall have the right to terminate this Agreement for convenience by giving Service Provider at least ninety (90) calendar days written notice.

e. **Termination by District for Cause.** District may terminate this Agreement for cause upon thirty (30) calendar days' written notice to Service Provider. For the purposes of this subparagraph, "cause" shall include, but not be limited to, (i) Service Provider filing for bankruptcy, being adjudged bankrupt, or being subject to involuntary bankruptcy proceedings; (ii) Service Provider making a general assignment for the benefit of Service Provider's creditors; (iii) the appointment of a receiver due to Service Provider's insolvency; (iv) the levy of an attachment of execution upon Service Provider's property; (v) the persistent or repeated failure or refusal of Service Provider to properly staff the after-school programs or otherwise violate any provisions of Exhibits A-0 to A-3; (vi) the material violation of any applicable law or District regulation or policy; (vii) any act or omission by any Service Provider or its subcontractor personnel that constitutes gross negligence or willful misconduct, endangers or is likely to endanger the safety, health, or wellbeing of any District student or staff, or represents a repeated default by Service Provider personnel (*e.g.*, repeated late arrivals to school sites or repeated violations of the Standards for Performance); and (viii) any other material breach of the Contract by Service Provider, Service Provider's employees, Service Provider's subcontractors or anyone acting on Service Provider's behalf, including, but not limited to, the breach of any covenant, representation or warranty in this Agreement, and the violation of any provision of the RFP (including continuing disclosure obligations). Any failure on the part of District to give notice of the Service Provider's default shall not be deemed to result in a waiver of District's legal rights or any rights arising out of any provision of this Agreement. District may, but is not obligated to, provide Service Provider an opportunity to cure any default. Notwithstanding the thirty (30) calendar days' advance written notice specified herein, District reserves the right to *immediately* suspend the Services of Service Provider if the circumstances reasonably warrant (*e.g.*, due to imminent safety and health issues). Moreover, Service Provider shall be liable to District for any excess cost occasioned to District by termination for cause. The foregoing provisions for termination of this Agreement are in addition to, and not in limitation of, the rights of District under any other provisions of the Contract. Service Provider shall not be deemed to be in default if its failure to perform any Services or comply with any provisions of this Agreement results solely from the gross negligence or willful misconduct of District.

f. **Effect of Termination or Expiration of Agreement.** Upon termination or expiration of the Term, this Agreement, and the entire Contract, shall terminate; Service Provider shall cease providing the Services; Service Provider shall vacate the District premises, leaving them in a neat and orderly condition; and Service Provider and District shall comply with any remaining obligations under the Contract, as applicable (*e.g.*, payment of any sums still due and owing,). Service Provider acknowledges and agrees that certain obligations shall survive the termination or expiration of the Contract, including, but not limited to, Service Provider's indemnity obligations, confidentiality obligations, and obligations regarding delivery and maintenance of reports and records.

7. **School Closures.** If District, or any one or more schools within District, are closed due to any lawful reason including in response to governmental orders or advisories, or to protect the

health, safety and welfare of students and employees, or by reason of any emergency (including, but not limited to, a wildfire, mudslide, or earthquake), and District notifies Service Provider that it does not need to provide the Services or any portion of the Services, then District shall not be charged or required to pay for the Services, staffing, overhead, or any other related costs for the closed school site(s) during the applicable closure period. Additionally, if any school site is required to rely on remote learning in lieu of or in addition to student attendance at the time of commencement of classes or any time during the school year, then District shall have the right to notify Service Provider of the revised service needs, and the Service Provider shall, to the maximum extent reasonably practicable, provide the Services via remote learning or via a hybrid of in-person and remote learning, in which event District shall not be charged or required to pay for any additional costs of the remote or hybrid learning and, if the Services are reduced, then District shall only be billed for the Services provided and adjusted actual costs for reduced services received. District shall also furnish Service Provider written notice of school reopening plans, including phases and any interruptions in reopening schedules, and Service Provider agrees to furnish the Services as needed by District with cost reductions as reasonably warranted. Service Provider agrees to cooperate with District in cost reduction and utilization changes, including, but not limited to, working with Service Provider on partial, phased, or full reopening plans to provide such services as District shall need under those plans. Notwithstanding the generality of the foregoing clauses within this section, District may, in its sole and absolute discretion, elect to continue to pay for the Services despite the closure of one or more school sites if, for example, District receives emergency funds from the State or other sources for such purposes.

8. Service Provider's Representations and Warranties. In addition to any other representations and warranties set forth elsewhere in the Contract, Service Provider hereby represents and warrants to District that:

a. Service Provider is currently authorized and qualified to conduct business in the State and the County, and Service Provider will remain in good standing in the State, the County and, as applicable, the Internal Revenue Service, Franchise Tax Board, and Attorney General, for the entire term of the Contract.

b. Service Provider has carefully examined the Contract; is familiar with the Services; and has the expertise, personnel, and resources to timely and properly conduct the Services.

c. Service Provider has the right, power, and authority to enter into the Contract, including this Agreement and all contract documents, and to perform its obligations hereunder and under the Contract.

d. This Agreement constitutes the legal, valid, and binding obligation of Service Provider enforceable against Service Provider in accordance with its terms, except to the extent that such enforcement may be limited by applicable bankruptcy, insolvency, moratorium, and other principles relating to or limiting the rights of contracting parties generally. This Agreement does not violate any provision of any material agreement or document to which Service Provider is a party or by which Service Provider is bound.

e. There are no lawsuits, claims, suits, proceedings, or investigations pending or, to Service Provider's knowledge, threatened against Service Provider arising out of or concerning Contractor's performance under this Agreement. There are no suits, actions, or proceedings pending, or to Service Provider's knowledge, threatened against Service Provider which question the legality or propriety of the transactions contemplated hereunder.

All representations and warranties of Service Provider are made as of the Effective Date and shall survive the term of the Contract for a period of three (3) years. Service Provider shall be in material default if Service Provider is unable to make the representations and warranties hereunder as of the Effective Date.

9. Ownership of Documents; Use of Documents by District. All curriculum, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files, fliers, and other documents prepared, developed or discovered by Service Provider in the course of providing any of the Services pursuant to this Agreement (collectively and individually, the "Documents") shall become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of the Service Provider. Upon completion, expiration or termination of this Agreement, Service Provider shall turn over to District all such Documents. If and to the extent that District utilizes for any purpose not related to this Agreement any Documents, Service Provider's guarantees and warrants related to Standards of Performance as set forth in paragraph 13 of this Agreement shall not extend to such use of the Documents.

10. Service Provider's Books and Records.

a. For purposes of this Agreement, the term "Records" means any and all books and records relating to Service Provider's performance of Services at each and every school site within the District, including, but not limited to, all:

- i. student outreach materials (such as flyers and other promotional materials); student enrollment records; daily student attendance records; daily sign in and sign out sheets; early release policy, early release requests, and other early release records; physician notes for student absences, activity restrictions, *etc.*;
- ii. employee records for Service Provider personnel working in the Program, including proof of TB clearance, first aid and CPR certification, and satisfaction of all training requirements, evidence that the staff person meets the minimum qualification for providing services to District (*e.g.*, proof of meeting qualifications as a paraeducator as defined by District), hiring date and (if applicable) termination date, job description, school site assignment, dates of service at District school sites, payroll records, and employment files (including disciplinary records);
- iii. food service reimbursable snack logs and Q meal summary electronic reports for nutrition provided to students attending the programs;
- iv. ledgers, books of account, invoices, vouchers, canceled checks, and other records evidencing or relating to work, services, expenditures, and disbursements charged to District under this Agreement (which Service Provider shall maintain in accordance with generally accepted accounting principles and

with sufficient detail to permit an accurate evaluation of the Services provided by Service Provider pursuant to this Agreement); and

v. evidence of any grants, matching funds, in-kind donations, or other financial contributions to the Program that were provided through or on account of Service Provider.

b. District's fiscal year is July 1 to June 30. By July 15 of each year, Service Provider shall deliver to District true and correct copies of all Records for the prior fiscal year (e.g., by July provide copies of all Records for). Service Provider shall upload true and correct electronic copies of the Records to a secure portal as directed by District.

c. Service Provider shall maintain any and all Records for a minimum of five (5) years after termination or expiration of this Agreement, or longer if required by law.

d. Any and all such Records shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by District or its designated representative. Copies of such Records shall be provided directly to District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such Records shall be made available at Service Provider's address indicated for receipt of notices in this Agreement or via electronic delivery.

e. District has the right to acquire custody of such Records by written request if Service Provider decides to dissolve or terminate its business. Service Provider shall deliver or cause to be delivered all such Records to District within sixty (60) workdays of receipt of the request.

11. Independent Contractor. Service Provider is and shall at all times remain a wholly independent contractor and not an officer, employee, or agent of District.

a. The personnel performing the Services under this Agreement on behalf of Service Provider shall at all times be under Service Provider's exclusive direction and control. Service Provider, its agents or employees shall not at any time or in any manner represent that Service Provider or any of Service Provider's officers, employees, or agents are in any manner officials, officers, employees, or agents of District. Neither Service Provider, nor any of Service Provider's officers, employees, or agents, shall, by virtue of Services rendered under this Agreement, obtain any rights to retirement, health care or any other benefits which may otherwise accrue to District's employees. Service Provider will be responsible for payment of all Service Provider's employees' wages, payroll taxes, employee benefits, workers' compensation, and any amounts due for federal and state income taxes and social security taxes since these taxes will not be withheld from payment under this Agreement.

b. Service Provider shall have no authority to bind District in any manner, or to incur any obligation, debt, or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred in writing by District, or under this Agreement.

12. Penal Code sections 667.5 and 1192.7. If Service Provider becomes aware that any person employed by or volunteering with Service Provider in connection with the Services has been arrested or convicted of a violent or serious felony listed in Penal Code Section 667.5(c) or 1192.7(c), then Service Provider must immediately remove said employee or volunteer from the performance of the Services, prevent the employee or volunteer from interacting with District students, and notify District. District retains the right to prohibit any such employee from participating in the program or having access to students or the program site.

13. Standards of Performance. Service Provider represents and warrants that it has the qualifications, experience, resources, and facilities necessary to properly perform the Services required under this Agreement in a thorough, competent, and professional manner. Service Provider shall at all times faithfully, competently and to the best of its ability, experience, and talent, perform all Services described herein. In meeting its obligations under this Agreement, Service Provider shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Service Provider under this Agreement.

14. Confidential Information, Generally. All information gained during performance of the Services and all Documents or other work product produced by Service Provider in performance of this Agreement shall be considered confidential, but only to the extent such information is not considered a public record for purposes of federal or state law. Service Provider shall not release or disclose any such information, Documents or work product to persons or entities other than District without prior written authorization from the Superintendent of District, except as may be required by law.

a. Service Provider shall promptly notify District if it is served with any summons, complaint, subpoena or other discovery request, court order or other request from any Party regarding this Agreement or the work performed hereunder.

b. District retains the right, but has no obligation, to represent Service Provider or be present at any deposition, hearing, or similar proceeding. Service Provider agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Service Provider; provided that this does not imply or mean the right by District to control, direct, or rewrite said response.

15. Student Privacy Laws.

a. In relation to the performance of the Services, Service Provider may receive or obtain access to confidential student data (“Confidential Student Data”) that is governed by privacy laws under federal or state law, including, but not limited to, the Health Insurance Portability and Accountability Act of 1996 (Pub. L. 104-191) (“HIPAA”); the Family Educational Rights and Privacy Act of 1974 (20 USC § 1232g and 34 CFR Part 99) (“FERPA”); the Protection of Pupil Rights Amendment (20 USC § 1232h) (“PPRA”); the Children’s Online Privacy Protection Act of 1998 (15 USC §§ 6501, *et seq.*) (“COPPA”); California Education Code Section 49073-49079.7; the Student Online Personal Information Privacy Act (Cal. Business and Prof. Code §§ 22584, *et seq.*) (“SOPIPA”); the Early Learning Personal Information Protection Act (Cal. Business and

Prof. Code §§ 22586, *et seq.*) (“ELPIPA”) (collectively, the “Student Privacy Laws”). Service Provider agrees to abide by the Student Privacy Laws in connection with all Confidential Student Data.

b. Service Provider shall strictly comply with the Student Privacy Laws. Without limiting the generality of the foregoing, Service Provider shall perform the following duties in regards to any Confidential Student Data that Service Provider obtains in the performance of the Contract: (i) not disclose the information to any other party without the consent of the parent/guardian or an eligible student; (ii) use the data for no other purpose than the performance of the services contemplated under the Contract; (iii) permit District access to any relevant records for the purpose of completing authorized audits; (iv) require all of Service Provider’s officers, directors, administrators, employees, subcontractors, and agents to comply with all provisions of the Student Privacy Laws; (v) designate in writing a single authorized representative who shall be responsible for requesting, receiving, transmitting and, as permitted under the Contract and applicable law, destroying Confidential Student Data; (vi) maintain all Confidential Student Data in a secure computer and not copying, reproducing or transmitting data except as necessary to perform under the Contract; and (vii) destroy or return all personally identifiable information obtained under the Contract when it is no longer needed for the purpose for which it was obtained no later than thirty (30) calendar days after it is no longer required. Failure to properly destroy or return Confidential Student Data shall preclude Service Provider from accessing personally identifiable student information for at least five (5) years as provided in 34 C.F.R. Section 99.31(a)(6)(iv), which shall be grounds for District to terminate this Agreement for cause and seek any and all remedies available to District at law or in equity.

c. In the event that Service Provider operates a website, online service, mobile application or similar medium, Service Provider shall comply with the requirements of SOPIPA (Cal. Business and Prof. Code §§ 22584, *et seq.*) by (a) not knowingly engaging in advertising targeted to District students or their parents or guardians, creating profiles of students or their parents or guardians, selling information about students or their parents or guardians, or disclosing any personally identifiable information without proper prior consent; (b) storing, processing and protecting District data pursuant to commercial best practices, including encrypting data; (c) promptly deleting District data, including, but not limited to, student, parent and guardian data, upon District’s request; and (d) not storing District data outside of the United States.

16. Conflict of Interest; Disclosure of Interest. Service Provider covenants that neither it, nor any of its officers or employees, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of District or which would in any way hinder Service Provider’s performance of Services under this Agreement. Service Provider further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent, or subcontractor without the express written consent of the District.

a. Service Provider agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of District in the performance of this Agreement.

b. Board Bylaws Sections 9270 and 9270-E, as hereinafter amended or renumbered, require that a Service Provider that qualifies as a “designated employee” must disclose certain financial interests by filing financial interest disclosures. By its initials below, Service Provider represents that it has received and reviewed a copy of the Board’s Bylaws Sections 9270 and 9270-E (available on the District’s website at <https://www.oxnardsd.org/domain/12>) and that it does not qualify as a “designated employee.”

_____ (Initials)

c. Service Provider agrees to notify the Superintendent, in writing, if Service Provider believes that it is a “designated employee” and should be filing financial interest disclosures but has not been required to do so by the District.

_____ (Initials)

17. Compliance with Applicable Laws. Service Provider hereby agrees that Service Provider, and its officers, owners, agents, employees, and subcontractors, shall keep themselves informed of and comply with all applicable federal, state, and local laws, statutes, codes, ordinances, regulations, and rules in the performance of the Contract, including, but not limited to, minimum wage laws and laws prohibiting discrimination. Service Provider shall be responsible for the safety of its employees and shall comply with all applicable regulations of the California Division of Occupational Safety and Health (Cal OSHA), including, but not limited to, California Code of Regulations Title 8, section 3203, Injury and Illness Prevention Program, and section 3205, COVID-19 Prevention. Service Provider shall ensure that workers in school settings who are on-site supporting school functions are compliant with applicable Public Health Department Orders and Guidance, and other mandates related to COVID-19, so long as such orders and guidance remain in effect. Service Provider and its officers, owners, agents, employees, and subcontractors shall secure and maintain in force for the Term, at their sole cost and expense and at no cost to District, any and all licenses, permits and authorizations necessary to perform the Services. Neither District, nor any elected or appointed boards, officers, officials, employees, or agents of District, shall be liable, at law or in equity, as a result of any failure of Service Provider to comply with this section. Without limiting the generality of the foregoing, Service Provider shall comply with any applicable fingerprinting requirements as set forth in the Education Code of the State of California.

_____ (Initials)

18. Undocumented Workers. Service Provider hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. Sections 1101, et seq., as amended, and in connection therewith, shall not employ undocumented workers, defined herein the same as in 8 U.S.C.A. Section 1324a(h)(3). Should Service Provider so employ such individuals for the performance of work and/or Services covered by this Agreement, and should any liability or sanctions be imposed against District for such employment, Service Provider hereby agrees to and shall reimburse District for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys’ fees, incurred by District.

19. Non-Discrimination. Service Provider shall abide by the applicable provisions of the United States Civil Rights Act of 1964 and other provisions of law prohibiting discrimination and

shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

20. Assignment. The expertise and experience of Service Provider are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Service Provider under this Agreement. In recognition of that interest, Service Provider shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Service Provider's duties or obligations under this Agreement without the prior written consent of the Board of Trustees of District. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.

21. Subcontracting. Notwithstanding the above, Service Provider may utilize subcontractors in the performance of its duties pursuant to this Agreement, but only with the prior written consent of District. Service Provider shall be as fully responsible to District for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by Service Provider, as if Service Provider performed the acts and omissions directly.

22. Continuity of Personnel. Service Provider shall make every reasonable effort to maintain the stability and continuity of Service Provider's staff and subcontractors, if any, assigned to perform the Services required under this Agreement.

a. Service Provider shall ensure that District has a current list of all personnel and subcontractors providing Services under this Agreement.

b. Service Provider shall notify District of any changes in Service Provider's staff and subcontractors, if any, assigned to perform the Services required under this Agreement, prior to and during any such performance. The list notice shall include the following information: (i) all full or part-time staff positions by title, including volunteer positions whose direct services are required to provide the Services described herein; (ii) a brief description of the functions of each such position and the hours each position works each week or, for part-time positions, each day or month, as appropriate; (iii) the professional degree, if applicable, and experience required for each position; and (iv) the name of the person responsible for fulfilling the terms of this Agreement.

c. Service Provider shall maintain a database of prospective employees in order to avoid a gap in filling intended positions.

d. Notwithstanding the generality of the foregoing, all Service Provider personnel assigned to perform under the Contract shall be subject to the continuous approval of District. District may refuse to accept any Service Provider personnel assigned to the Contract in the event that such persons fail to meet the necessary performance standards or for any other reasonable basis. Upon the request of District, Service Provider shall immediately terminate the assignment of any Service Provider personnel to the District's after-school program.

23. Assumption of Responsibility. In accordance with Service Provider’s obligations under paragraphs 11, 13, 21, and 22 herein, Service Provider assumes all responsibility for the care, custody, and control of students participating in any activity, whether on-site or off-site, offered in connection with the Services.

24. Service Provider’s Indemnification of District.

a. To the fullest extent permitted by California law, Service Provider, on behalf of itself and its officers, agents, employees, board members, owners, shareholders, subcontractors, volunteers and agents (collectively, “Indemnifying Party”), shall at its sole expense indemnify, protect, defend and hold harmless District, its officers, agents, employees, elected board members, and volunteers (collectively, “Indemnified Party”) from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys’ fees and costs, court costs, interest, defense costs, and expert witness fees) of any kind, nature, and description, including, but not limited to, which arise out of or relate to any one or more of the following (each a “Claim” and collectively the “Claims”): (i) Indemnifying Party’s breach of any representation or warranty in the Contract; (ii) Indemnifying Party’s breach of any material provision of the Contract; (iii) Indemnifying Party’s violation of any applicable law; (iv) employment and labor claims concerning Indemnifying Party’s employees, agents, and/or subcontractors; (v) intentional misrepresentation or fraud by Indemnifying Party; (vi) bodily injury, including, but not limited to, illness, communicable disease, virus, or pandemic in connection with Indemnifying Party’s provision of the Services; (v) personal injury (including, but not limited to, injuries related to or derived from alleged sexual misconduct, sexual abuse, or molestation, and any claims or allegations of wrongful death) in connection with Indemnifying Party’s provision of the Services, (vi) any damage to and destruction of real property in connection with Indemnifying Party’s provision of the Services; (vii) any damage to and destruction of personal property in connection with Indemnifying Party’s provision of the Services, (viii) Service Provider’s furnishing to District of any copyrighted or patented material under the Contract and claims that such materials infringe upon a third party’s intellectual property rights. For avoidance of doubt, Service Provider’s liability under this paragraph includes any and all liability arising out of or in any way attributable to the performance of this Agreement by Service Provider or by any individual or entity for which Service Provider is legally liable, including, but not limited to, its officers, agents, employees, and subcontractors.

b. Indemnifying Party’s indemnity, defense, protection and hold harmless obligations under this paragraph 24 shall apply whether or not the applicable Claim: (i) is a third party claim or a direct claim; (ii) has any merit; (iii) arises from an act or omission authorized under the Contract; or (iv) is caused or alleged to have been caused by the negligence of the Indemnified Party, provided, however, that Indemnifying Party shall not be liable for damages or losses caused by sole gross negligence or sole willful misconduct of the Indemnified Party.

c. Indemnifying Party’s obligations under this paragraph 24 shall not be limited by Service Provider’s insurance requirements under the Contract.

d. The Indemnified Party shall promptly notify the Indemnifying Party of any Claim for which indemnification is sought, following actual knowledge of such Claim. However, the failure to give such notice shall not relieve the Indemnifying Party of its obligations hereunder except to the extent that Indemnifying Party is materially and irrevocably prejudiced by such failure. In the event that any third party Claim is brought, the Indemnifying Party shall have the right and option to undertake and control the defense of such action with counsel of its choice, except that (i) the Indemnified Party at its own expense may participate and appear on an equal footing with the Indemnifying Party in the defense of any such Claim; (ii) the Indemnified Party, at Indemnifying Party's expense, may undertake and control of such defense in the event of the material failure of the Indemnifying Party to undertake and control the same; and (iii) the Indemnified Party may control with counsel of its choice the defense of any third party Claim when an adverse judgment would establish a precedent that would be materially damaging to the continuing business interests of Indemnified Party as a public agency (e.g., a Claim involving public contracting rules). A Party shall not consent to judgment or concede or settle or compromise any Claim without the prior written approval of the other Party (which approval shall not be unreasonably withheld, delayed, or conditioned).

e. No Party shall be entitled to any form of implied or equitable indemnification at any time, whether based upon a theory of contract, torts, strict liability or otherwise, and each Party expressly disclaims any right to implied or equitable indemnification.

f. Service Provider agrees to obtain executed indemnity Agreements with provisions identical to those set forth here in this section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Service Provider in the performance of this Agreement. In the event Service Provider fails to obtain such indemnity obligations from others as required here, Service Provider agrees to be fully responsible according to the terms of this section. Failure of District to monitor compliance with these requirements imposes no additional obligations on District and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend District as set forth here is binding on the successors, assigns or heirs of Service Provider and shall survive the termination of this Agreement.

g. The provisions of this paragraph 24 shall survive the termination or expiration of the Contract and remain in full force and effect.

On behalf of Service Provider, I certify that I have read and understood the foregoing indemnity, defense, and hold harmless obligations under this paragraph 24 and that Service Provider agrees to be bound by such obligations.

_____ (Initials)

25. District's Indemnification of Lead Agency.

a. To the fullest extent permitted by California law, District shall indemnify, protect, defend and hold harmless Lead Agency and any and all of its officials, city council members, employees and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged, or threatened, including

attorneys' fees and costs, court costs, interest, defense costs, and expert witness fees) of any kind, nature, and description, including, but not limited to, personal injury (including but not limited to, injuries related to or derived from alleged sexual misconduct, sexual abuse, or molestation), death, damage to property (real or personal), to the extent the liability arises out of or is in any way attributed to the performance of this Agreement by District or District's officers, agents, employees or is in any way directly attributable to the alleged existence of dangerous conditions on District real property during the operation of the program contemplated hereunder. The provisions of this indemnification do not apply to any damages or losses caused by the sole negligence or willful misconduct of Lead Agency, its officials, elected council members, employees, agents, or program participants.

b. This obligation to indemnify and defend Lead Agency is binding on successors, assigns or heirs of District and shall survive termination of this Agreement.

c. Should the acts or omissions of both Lead Agency and District contribute to any injury or damage, then their responsibility for the injury or damage will be divided between them in proportion to their respective contributions to the injury or damage. ssss

26. Enrichment Agency's Indemnification of Lead Agency. To the fullest extent permitted by California law, Enrichment Agency shall indemnify, protect, defend and hold harmless Lead Agency and Lead Agency's officials, city council members, employees and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged, or threatened, including attorneys' fees and costs, court costs, interest, defense costs, and expert witness fees) of any kind, nature, and description, including, but not limited to, personal injury (including but not limited to, injuries related to or derived from alleged sexual misconduct, sexual abuse, or molestation), death, damage to property (real or personal), to the extent the liability arises out of or is in any way attributed to the performance of this Agreement by Enrichment Agency or by any individual or entity for which the Enrichment Agency is legally liable, including, but not limited to, any Enrichment Agency officers, agents, employees or subcontractors or that rises out of or is in any way directly attributed to officers, agents, employees or subcontractors of Enrichment Agency or that arises out of or is in any way directly attributable to the alleged existence of dangerous conditions on District property during the operation of the program contemplated hereunder (if such conditions are caused by the acts or omissions of Enrichment Agency or any individual or entity for which Enrichment Agency is legally liable). Except as specifically provided in this Agreement, in no event shall Enrichment Agency be liable for any special, consequential, indirect, or incidental damages, including but not limited to lost profits, arising out of or in connection with this Agreement. This obligation to indemnify and defend Lead Agency is binding on successors, assigns or heirs of Enrichment Agency and shall survive termination of this Agreement.

27. Limitation of Liability. District assumes no responsibility whatsoever for any of Service Provider's personal property placed on District premises. Except as specifically provided in the Contract, in no event shall District be liable in contract or tort for any special, consequential, indirect, or incidental damages arising out of or in connection with the Contract.

28. False Claims. Notwithstanding anything to the contrary in the Contract, Service Provider may be liable to District under the False Claims Act (California Government Code Sections 12650, *et seq.*) for any and all false claims that Service Provider presents or makes to District in connection with the Contract. Service Provider's liability under the False Claims Act, if any, shall include three times the amount of damages that District sustains because of the false claim and the costs of a civil action brought to recover any penalties and/or damages, and the then-current and applicable civil penalty for each violation.

29. Insurance. Service Provider shall provide insurance coverage for the Services as set forth on Exhibit C.

30. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To District: Oxnard School District
1501 South A Street
Oxnard, CA 93030 Attention:
Dr. Ginger Shea Phone:
805-385-1501 ext. 2324 Email:
gshea@oxnardsd.org

To Service Provider: [NAME]
[STREET ADDRESS]
[CITY, STATE, ZIP]
Attention: [NAME]
Phone: [PHONE]
Email: [EMAIL]

Notice shall be deemed effective on the date personally delivered with a copy sent via email or, if mailed, three (3) business days after deposit of the same in the custody of the United States Postal Service.

31. Excusable Delays. Service Provider shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Service Provider. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state, or local governments, acts of District, court orders, fires, floods, strikes, embargoes, pandemics, epidemics, governmentally mandated quarantines, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

32. Authority to Execute. The person or persons executing this Agreement on behalf of Service Provider represents and warrants that he/she/they has/have the authority to so execute this Agreement and to bind Service Provider to the performance of its obligations hereunder.

33. Administration. The Assistant Superintendent of Educational Services, or such person's designee, shall be in charge of administering this Agreement on behalf of the District. The Administrator has completed Exhibit D.

34. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.

35. Entire Agreement. This Agreement and the exhibits and documents incorporated herein constitute the entire agreement and understanding between the Parties in connection with the matters covered herein. This Agreement supersedes any prior understanding or agreement, oral or written, of the Parties with respect to said matters.

36. Amendment. No amendment to or modification of this Agreement shall be valid or binding unless made in writing by Service Provider and by District. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

37. Waiver. Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by District of any work or services by Service Provider shall not constitute a waiver of any of the provisions of this Agreement.

38. Governing Law; Jurisdiction. The Contract, including this Agreement, shall be construed in accordance with the laws of the State for all substantive and procedural matters, without regard to principles of conflicts of law. Venue for any legal action or proceeding relating to the Contract shall lie exclusively in the County. The venue for any arbitration, mediation or other action or proceeding related to enforcement or interpretation of the Contract shall be the County of Ventura. In the event of any litigation related to the Contract, the Parties irrevocably submit themselves to the jurisdiction of the Superior Court of Ventura County. Each Party hereby waives and expressly agrees not to assert, in any manner whatsoever, any claim or allegation that it is not personally subject to the jurisdiction of the aforementioned court. The Parties further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the venue is improper.

39. Dispute Resolution. It is the Parties' intention to avoid the cost of litigation and to attempt to resolve any problems arising out of or related to the Contract amicably. To that end, the Parties agree to attempt to settle any and all disputes arising out of or related to the Contract by neutral, non-binding mediation, as a condition precedent to the commencement of arbitration, litigation, or any other similar proceeding. Either Party may request mediation, provided that the request shall be in writing and delivered to the other Party in accordance with the notice provisions set forth in this Agreement. The Parties agree to act in good faith to attempt to resolve any dispute by mediation. A Party shall not be entitled to attorneys' fees in any lawsuit, arbitration, or other proceeding related to or arising under the Contract if that Party refused or failed to participate in mediation in good faith pursuant to this paragraph. The Parties further agree to act in good faith to identify a

mutually acceptable mediator. If a mediator cannot be agreed upon by the Parties, each Party shall designate a mediator and those mediators shall select a third mediator who shall act as the neutral mediator of the Parties' dispute. If the dispute or claim is resolved successfully through the mediation, the resolution shall be documented by a written agreement executed by the Parties. If the mediation does not successfully resolve the dispute or claim, the mediator shall provide written notice to the Parties reflecting the same, and the Parties may then proceed to seek an alternative form of resolution of the dispute or claim, in accordance with the remaining terms of the Contract and other rights and remedies afforded to them by law. Notwithstanding the foregoing, nothing set forth in this paragraph shall require mediation prior to commencing an action in equity seeking injunctive relief or prior to District taking action to protect the health or safety of its students or staff. All applicable statutes of limitation shall be tolled while the mediation procedures specified herein are pending, and the Parties agree to take all action, including the execution of stipulations or tolling agreements, necessary to effectuate the intent of this provision.

40. Severability. If any term, condition, or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void, or unenforceable provision(s).

IN WITNESS WHEREOF, District and Service Provider have executed and delivered this agreement for Service Provider services as of the date first written above.

“District”

Oxnard School District,
a California public school district

By: _____
Melissa Reyes, Director of Purchasing

“Service Provider”

By: _____

EXHIBIT A-0
SCOPE OF SERVICES

PART I: LEAD AGENCY

A. ~~Definition of Lead Agency.~~ ~~The “Lead Agency” is responsible for providing daily after-school programming for the 180 school days and 30 non-school days within each academic school year of the Contract as required by funding. The Lead Agency works with the program from school dismissal until closing time. The Lead Agency provides management, oversight, and coordination of all after-school programs, including recruitment, enrollment, and programming provided by Enrichment Agencies.~~

B. ~~Lead Agency Responsibilities.~~ ~~The Lead Agency will perform the Services in accordance with the Contract and specifically agrees to perform the Services in accordance with the following requirements.~~

~~1. Enrollment.~~

- ~~a. Provide staffing to support program enrollment activities, including, but not limited to, school-site coordination, classroom and school-wide presentations/recruitment activities, documentation of active participants and maintenance of wait lists, communication with school-site administration and families on up-to-date acceptance and wait lists.~~
- ~~b. Provide ongoing enrollment support for enrichment bursts and special events, including, but not limited to, recruitment activities, open house, showcases, back-to-school nights, etc.~~
- ~~c. Prior to students participating in the Program, obtain signed copies of all enrollment forms required by the District and any additional forms required by the Lead Agency and provide copies of all such enrollment forms to the District. The District’s current required enrollment forms are included as Attachment A.~~

~~2. Five-Day Week and Enrichment Burst Program Attendance.~~

- ~~a. For daily five-day week program, elementary students should participate every day the program operates.~~
- ~~b. For daily five-day week program, intermediate students should participate a minimum of nine hours and three days per week.~~
- ~~c. For enrichment bursts, students should participate according to the schedule for the activity.~~
- ~~d. The Lead Agency will make good faith efforts to maintain consistency of attendance with the intent to reduce the turnover in enrollment.~~
- ~~e. The Lead Agency will take daily attendance to ensure student safety and attendance.~~

- ~~f. Early release waivers will be used for all students recurring late start or early program release (e.g., late start for tutoring and early release for catechism or sports).~~
- ~~g. Students who leave the program early with an excused reason (e.g., sick, doctor's appointment) shall have it noted on the sign out sheet and have back up documentation filed with each month's attendance.~~
- ~~h. The Lead Agency shall agree to meet the minimum attendance required by the ELOP, ASES, and 21st CCLC Grants, as applicable.~~
- ~~i. The Lead Agency shall maintain enrollment documents for the daily five day a week program and enrichment bursts.~~

~~3. **Assurances.** The Lead Agency assures, warrants to the District, and agrees that in the performance of the Contract, the Lead Agency shall:~~

- ~~a. Provide an academic and enrichment after school program in each grant funded school and ensure there are comprehensive and holistic program offerings available for all program participants;~~
- ~~b. Plan the program through a collaborative process that includes parents, youth, representatives of participating school sites, governmental agencies, local law enforcement, community organizations and the private sector;~~
- ~~c. Staff all activities not to exceed a 10:1 ratio for all TK and K students and 20:1 ratio for Grades 1-8;~~
- ~~d. Provide payroll services for Lead Agency employees;~~
- ~~e. Operate each program from the end of the school day until 6:00 p.m. or a minimum of 3 hours, whichever is later, every regular school day;~~
- ~~f. When agreed upon and coordinated between Lead Agency and District, provide a program for non-school calendar days (i.e., weekends, days, vacations);~~
- ~~g. Lead Agency will provide services for 30 non-school days for a minimum of 9 hours per day;~~
- ~~h. Provide program assessment results to District for the annual evaluation. Evaluation tools such as Quality Self-Assessment Tool (QSAT) or other measures of program evaluation as suggested by the California Department of Education After School Division and/or California After School Network. Documentation needs to happen quarterly for the Federal Program Monitoring Process (FPM);~~
- ~~i. Assist and maintain organized information for FPM at each site, and submit documentation to the District quarterly;~~
- ~~j. Ensure all food offered to students conforms to the nutrition standards as established by the U.S. Department of Agriculture (low fat content, calories, no candy or soda). Reimbursable Snack Logs will be submitted to District Food Services to ensure proper documentation for the State and Federal Food Program. Reporting also includes electronic input of total snacks served in Q Food Services module.~~

4. ~~Non-School-Day Activities.~~

- ~~a. 30 non-school days are required by the ELOP Program.~~
- ~~b. Program shall be open for a minimum of 9 hours.~~
- ~~c. Transportation shall be provided if program offered off site.~~
- ~~d. Field trips and/or any off-site activities shall follow all guidelines of a field trip as outlined in Exhibit A-1.~~
- ~~e. 2025-2026 Non-School-Day Schedules (subject to change)~~
 - ~~i. Summer: July 1-25, 2025 (pack out on July 28, 2025)~~
 - ~~ii. Spring Break: March 30 - April 9, 2026 (No Fridays)~~

5. ~~Trainings.~~

- ~~a. Lead Agency shall ensure that each and every staff person of the Lead Agency (not including those of any Enrichment Agency), as a prerequisite to and precondition of such staff person providing services to the District, has been trained in the following topics:~~
 - ~~i. Mandated reporting~~
 - ~~ii. Anti-harassment~~
 - ~~iii. Sexual misconduct prevention~~
 - ~~iv. Bullying prevention~~
 - ~~v. Discrimination prevention~~
 - ~~vi. Suicide awareness and reporting~~
 - ~~vii. Classroom management~~
 - ~~viii. Social and emotional supports~~
 - ~~ix. Quality standards for expanded learning~~
 - ~~x. Emergency preparedness~~

~~For avoidance of doubt, no Lead Agency staff person shall provide any services to the District unless and until such staff person has been trained in the foregoing topics.~~

- ~~b. Additionally, Lead Agency shall ensure that each and every staff person of the Lead Agency (not including those of any Enrichment Agency), as a prerequisite to and precondition of such staff person providing services to the District, has been certified in:~~
 - ~~i. First aid, automated external defibrillator [AED], and CPR, including epinephrine administration (American Red Cross equivalent)~~

~~For avoidance of doubt, no Lead Agency staff person shall provide any services to the District unless and until such staff person has been certified in first aid, AED, and CPR.~~

- ~~e. Lead Agency shall ensure that all staff attend:~~
 - ~~i. Four (4) all staff trainings on the following dates (which are subject to change): August 7 & 8, 2025; October 13, 2025; January 9, 2026.~~
 - ~~ii. Quarterly professional development provided by District and Lead Agency on the topics such as team building, emergency procedures, positive behavior intervention support, English learner strategies, social and emotional awareness and learning, school safety, Common Core State Standards, grade level pedagogy, communication skills and other topics to align the after school program with the regular day throughout the course of the academic school year.~~
 - ~~iii. Site team meetings 1 hour every two weeks.~~

~~6. Professional Development.~~

- ~~a. Lead Agency Management Only:~~
 - ~~i. Attend Region 8 Program Directors and Network Meetings on a quarterly basis.~~
- ~~b. Lead Agency All Staff (inclusive of owners, managers, and site-level staff):~~
 - ~~i. Participate in quarterly professional development provided by District and Lead Agency on the topics of Positive Behavior Intervention Support, English Learner Strategies, technology, Depth of Knowledge and inquiry strategies, Common Core State Standards, Smarter Balanced Assessment Consortium, communication skills and other topics to align the after school program with the regular day throughout the course of the academic school year.~~

~~7. Curriculum and Activity Design.~~

- ~~a. The Lead Agency is responsible for developing all activities, including curriculum, consumable and non-consumable materials, and timelines, all in alignment with District goals, priorities, and applicable grant requirements. The Lead Agency must send its syllabi to the District in advance on a monthly basis.~~

- b. ~~When agreed upon in writing in advance, the District may provide the Lead Agency with curriculum training that meets the needs of the District. If the District will provide the training, then it will be as follows.~~

~~Participate in monthly trainings to receive lessons and materials for the upcoming month. Meetings will be a minimum of two hours. Lead Agency and District will coordinate trainings.~~

- i. ~~Professional Development – Math staff, Literacy~~

~~Participate in two full day trainings before the start of school conducted by District-approved provider as per agreement with District.~~

~~Participate in monthly trainings to receive lessons and materials for the upcoming month. Training will be two hours.~~

- ii. ~~Professional Development – Literacy~~

~~Participate in two full day trainings before the start of school conducted by District-approved provider as per agreement with District.~~

~~Participate in monthly trainings to receive lessons and materials for the upcoming month. Training will be two hours.~~

- iii. ~~Professional Development – Arts/Special Enrichment staff~~

~~Participate in monthly trainings offered by District, District-approved provider, and/or Service Provider. Training will be between 2 and 4 hours a session.~~

~~Provide enrichment that meets the goals as stated in the District After School Education and Safety Program Plan.~~

- iv. ~~Professional Development – Physical Fitness/Recreation Staff~~

~~Participate in monthly trainings as offered by the Service Provider.~~

~~Training topics include, but are not limited to, physical fitness, self-esteem, and nutrition.~~

PART II: ENRICHMENT AGENCY

- A. **Enrichment Agency.** Each “Enrichment Agency” will provide specific types of enrichment programs (e.g., arts, robotics, or sports) in accordance with its area of expertise. An Enrichment

Agency may provide such enrichment activities for a limited period of time (such as Tuesday and Thursday afternoons, or on non-school days during winter, spring, or summer breaks, during the full fiscal year).

B. Enrichment Agency Responsibilities. The Enrichment Agency will perform the Services in accordance with the Contract and specifically agrees to perform the Services in accordance with the following requirements.

1. Enrollment.

- a. Provide ongoing enrollment support for enrichment bursts and special events, including, but not limited to, recruitment activities, open house, showcases, back to school nights, *etc.*
- b. Prior to students participating in the Program, obtain signed copies of all enrollment forms required by the District and any additional forms required by the Lead Agency and provide copies of all such enrollment forms to the District. The District's current enrollment forms are included as Attachment A.

2. Five-Day Week and Enrichment Burst Program Attendance.

- a. For daily five-day week program, elementary students should participate every day the program operates.
- b. For daily five-day week program, intermediate students should participate a minimum of nine hours and three days per week.
- c. For enrichment bursts, students should participate according to the schedule for the activity.
- d. The Enrichment Agency will make good faith efforts to maintain consistency of attendance with the intent to reduce the turnover in enrollment.
- e. The Enrichment Agency will take daily attendance to ensure student safety and attendance.
- f. Early release waivers will be used for all students recurring late start or early program release (*e.g.*, late start for tutoring and early release for catechism or sports).
- g. Students who leave the program early with an excused reason (*e.g.*, sick, doctor's appointment) shall have it noted on the sign out sheet and have back up documentation filed with each month's attendance.
- h. The Enrichment Agency shall agree to meet the minimum attendance required by the ELOP, ASES, and 21st CCLC Grants, as applicable.
- i. The Enrichment Agency shall maintain enrollment documents for the enrichment bursts.

3. Assurances. The Enrichment Agency assures, warrants to the District, and agrees that in the performance of the Contract, the Enrichment Agency shall:

- a. Provide an academic and enrichment after school program in each grant funded school and ensure there are comprehensive and holistic program offerings available for all program participants;
- b. Plan the program through a collaborative process that includes parents, youth, representatives of participating school sites, governmental agencies, local law enforcement, community organizations and the private sector;
- c. Staff all activities not to exceed a 10:1 ratio for all T-K and K students and 20:1 ratio for Grades 1-8;
- d. Provide payroll services for Enrichment Agency employees;
- e. Operate each program from the end of the school day until 6:00 p.m. or a minimum of 3 hours, whichever is later, every regular school day;
- f. When agreed upon and coordinated between Enrichment Agency and District, provide a program for non-school calendar days (*i.e.*, weekends, days, vacations);
- g. Enrichment Agency may provide services for 30 non-school days for a minimum of 9 hours per day;
- h. Provide program assessment results to District for the annual evaluation. Evaluation tools such as Quality Self-Assessment Tool (QSAT) or other measures of program evaluation as suggested by the California Department of Education – After School Division and/or California After-School Network. Documentation needs to happen quarterly for the Federal Program Monitoring Process (FPM);
- i. Assist and maintain organized information for FPM at each site, and submit documentation to the District quarterly;
- j. Ensure all food offered to students conforms to the nutrition standards as established by the U.S. Department of Agriculture (low fat content, calories, no candy or soda). Reimbursable Snack Logs will be submitted to District Food Services to ensure proper documentation for the State and Federal Food Program. Reporting also includes electronic input of total snacks served in Q – Food Services module.

4. Non-School-Day Activities.

- a. 30 non-School Days are required by the ELOP Program.
- b. Program shall be open for a minimum of 9 hours.
- c. Transportation shall be provided if program offered off site.
- d. Field trips and/or any off-site activities shall follow all guidelines of a field trip as outlined in Exhibit A-1.
- e. 2025-2026 Non-School-Day Schedules (subject to change)
 - i. Summer: July 1-25, 2025 (pack out on July 28, 2025)
 - ii. Spring Break: March 30 - April 9, 2026 (No Fridays)

5. Trainings.

- a. Enrichment Agency shall ensure each and every staff person, as a prerequisite to and precondition of such staff person providing services to the District, has been trained in the following topics:
- i. Mandated reporting
 - ii. Anti-harassment
 - iii. Sexual misconduct prevention
 - iv. Bullying prevention
 - v. Discrimination prevention
 - vi. Suicide awareness and reporting
 - vii. Classroom management
 - viii. Social and emotional supports
 - ix. Quality standards for expanded earning
 - x. Emergency preparedness

All Enrichment Agency staff providing services to the District must take the District's training courses, which are available through an online training management system, for each of the above topics.

For avoidance of doubt, no Enrichment Agency staff person (including volunteers) shall provide any services to the District unless and until such staff person has been trained in the foregoing topics.

- b. Additionally, Enrichment Agency shall ensure that each and every staff person, as a prerequisite to and precondition of such staff person providing services to the District, has been certified in:
- i. First aid, AED and CPR, including epinephrine administration, equivalent to American Red Cross

For avoidance of doubt, no Enrichment Agency staff person shall provide any services to the District unless and until such staff person has been certified in first aid, AED and CPR.

- c. Enrichment Agency shall ensure that all staff attend:
- i. Four (4) all staff trainings on the following dates (which are subject to change): August 7 & 8, 2025; October 13, 2025; January 9, 2026.
 - ii. Quarterly professional development provided by District, Lead Agency, and Enrichment Agency on the topics such as team building, emergency procedures, positive behavior intervention support, English learner strategies, social and emotional awareness and learning, school safety, Common Core State Standards, grade

level pedagogy, communication skills and other topics to align the after-school program with the regular day throughout the course of the academic school year.

- iii. Site team meetings 1 hour every two weeks.

6. Curriculum and Activity Design.

- a. The Enrichment Agency is responsible for developing all its enrichment activities, including curriculum, consumable and non-consumable material, and timelines, all in alignment with District goals, priorities, and applicable grant requirements. The Enrichment Agency must send its syllabi to the District in advance on a monthly basis.
- b. When agreed upon in writing in advance, the District may provide the Enrichment Agency with curriculum training that meets the needs of the District.

PART III: HUMAN RESOURCES (HR)/RISK MANAGEMENT

The Lead Agency and each Enrichment Agency must comply with the following risk management requirements.

- A. Provide background clearance through the police department and TB clearance pursuant to Education Code sections 8483.4, 8484.75 and 49406(a) and provide monthly reports of all employees who have received clearance for employment.
- B. Provide a copy of insurance documents, which verify coverage for District.
- C. Clear outside contractors and events through the District HR Department. This shall occur at least 30 days prior to service or event.
- D. Clear all activities and enrichment courses, including flyers and advertisements, through District Risk Management Department and District Administration to ensure proper safety procedures are in place according to District timelines. This shall occur at least 30 days prior to service or event.
- E. Clear all fundraisers through District Risk Management Department and District Administration to ensure compliance with Board Policies. This shall occur at least 30 days prior to service or event.
- F. Participate in school-wide emergency drills and learn the protective procedures at each school site.

PART IV: MISCELLANEOUS SERVICE PROVIDER RESPONSIBILITIES

The Lead Agency and each Enrichment Agency must comply with the following responsibilities:

- A. Report attendance and activities weekly by Wednesday of each week for the previous week.
- B. Work with District to establish and maintain partnerships with community agencies.

- C. Provide student learning and enrichment materials above and beyond materials already purchased by District.
- D. Participate in collaboration activities with other participating organizations.
- E. Vacate learning areas within each school in the same or better conditions as they were found.
- F. Include the Common Core State Standards and strategies for English Learners and Special Education students in lessons.
- G. Include feedback from the after-school administrator and site principal when evaluating employees.
- H. Meet weekly with District administrator.
- I. Provide documentation of matching funds.
- J. Operate the Program in accordance with the conditions set forth in this Exhibit A-0, Exhibit A-1, and Exhibit A-3.
- K. Operate the Program in accordance with the conditions set forth in Exhibit A-2, if applicable.
- L. Report any unsafe physical conditions of the facilities or grounds in the after-school activity areas to the District program administration immediately.
- M. Comply with all applicable District Board of Trustee policies, including, but not limited to, the District's policies regarding tobacco-free schools, firearms on school grounds, drug and alcohol-free workplace, and dress and grooming.

PART V: DISTRICT RESPONSIBILITIES

The District agrees to:

- A. Provide consistent, adequate, and safe space for after school groups and activities after school each day in the schools with Core Grants (including classrooms, cafeteria, restrooms, and playground);
- B. Provide a District administrator to coordinate and collaborate with the Lead Agency's and Enrichment Agency's program coordinator;
- C. Provide a staff member to help create an academic link between the after-school program and the regular school day—reporting language arts and math assessment results to the after-school program and reporting the after-school results to the regular classroom teachers;
- D. Provide professional development to aid in the aligning the after-school program with the regular school day (math, literacy, arts/special enrichment, and physical fitness and nutrition);
- E. Provide consistent access to campus classrooms and necessary facilities;
- F. Provide daily nutritional snack and/or meal through the federal free and reduced lunch program;
- G. Provide daily custodial services;
- H. Submit required attendance, fiscal and evaluation reports to the State of California;
- I. Provide office space/station with access to phone, computer, printer, and internet access;
- J. Provide Access to Q to mark attendance;

- K. Notwithstanding Lead Agency's and Enrichment Agency's obligations contained in Exhibit A-3, administer medication to students participating in Program in compliance with federal and California law;
- L. Perform those actions set forth in Exhibit A-3.

PART VI: TANGIBLE WORK PRODUCTS

As part of the Services, Lead Agency and Enrichment Agency will prepare and deliver the following tangible work products to District:

- A. Certificates of insurance and additional insured endorsements for 2024-2025, as described in Exhibit C, or a letter evidencing participation in an alternative risk management program, including participation with other public agencies in mutual, cooperative, or risk management programs available through joint exercise of powers agencies, to the extent that such alternative risk management program affords reasonable coverage for the risks contemplated hereunder giving consideration to similar programs or plans adopted by public entities in the State of California;
- B. Evidence that employees meet the qualifications of a paraeducator as defined by District;
- C. Monthly employee list certifying all employees have cleared TB and fingerprint screenings and complied with all training requirements;
- D. Weekly attendance and activity reports;
- E. Food Service Reimbursable Snack Logs and Q Meal Summary electronic report which meet the requirements of the federal free and reduced lunch program;
- F. Evidence that Lead Agency and Enrichment Agency employees and volunteers have complied with the professional development and training requirements required by this Agreement.
- G. Copies of all enrollment forms for each student participating in the Program.

PART VIII: PERSONNEL

Lead Agency and Enrichment Agency shall provide a staff roster prior to the commencement of Services and anytime that there is an update in staff.

PART IX: SUBCONTRACTORS

Lead Agency and Enrichment Agency will utilize the following subcontractors to accomplish the Services (check one):

- None.
- See attached list.

PART X: AMENDMENTS

The Scope of Services, including services, work product, and personnel, are subject to change by mutual agreement. In the absence of mutual agreement regarding the need to change any aspects of performance, Lead Agency and Enrichment Agency shall comply with the Scope of Services as indicated above.

EXHIBIT A-1

For the purposes of this Exhibit A-1, Lead Agency and Enrichment Agency are referred to as “Service Provider,” and the below obligations shall apply and pertain individually to each and every Lead Agency and to each and every Enrichment Agency providing services to the District under the Contract. Service Provider agrees to operate the after- school program (the “Program”) in accordance with the following general provisions:

1. Field Trips. Service Provider may offer Program field trips, provided that Service Provider obtains advance authorization from District, obtains advance written parent/guardian authorization, and complies with transportation policies approved by District. Service Provider shall use the District’s then-current permission, release, and waiver forms. The District’s presently existing forms are included as Attachment A. All field trip transportation requires advance authorization by the District.
2. Parent/Guardian Visits: To the extent allowed by applicable law, Service Provider shall provide for reasonable parent/guardian access to District facilities being used by Service Provider during the Program. Service Provider shall ensure that parent/guardian visits are in accordance with any applicable court orders.
3. Late Pick Up Policy: Service Provider shall develop a reasonable late pick-up policy. The policy must be in writing and approved in advance by District. If Service Provider fails to provide a late pick-up policy, the following policy shall apply. If a student has not been picked up by an authorized adult within ten (10) minutes after the Program closing time, Service Provider’s staff shall call the emergency contacts for that student. If Service Provider’s staff person has not been able to reach the student’s authorized adult within twenty (20) minutes past closing time, Service Provider shall contact the Program director, the police, and social services for assistance. Service Provider is fully responsible for properly implementing the policy. Irrespective of whether Service Provider develops and implements an approved late pick-up policy or adopts the policy set forth herein, Service Provider warrants that at least two (2) staff persons will remain present at closing time to supervise the students until the last child is in the custody of an authorized adult, or, if necessary, the police and social services. For avoidance of doubt, (a) the Lead Agency shall maintain primary responsibility for compliance with the late pick up policy, (b) a Lead Agency staff person shall remain on-site to comply with the late pick up policy, and (c) the Lead Agency may require an Enrichment Agency staff person to remain on site as the second staff person.
4. Reportable Incidents:
 - a. Service Provider shall immediately notify the District by telephone of any health- or safety-related issues, including, but not limited to, the death of a child from any cause; any injury to a child that requires medical treatment; any unusual

incident or child absence that threatens the physical or emotional health or safety of a child; any suspected child abuse or neglect; epidemic outbreaks, poisonings; fires or explosions that occur in or on the premises; exposure to toxic substances; an arrest of the Service Provider's employee; any issues involving criminal background clearances for employees; any building safety issues. The Service Provider shall provide a written report of the incident to the District within 24 hours of the event.

b. If Service Provider becomes aware of circumstances indicating the actuality or possibility of mandated reporting (including but not limited to, allegations of physical, emotional, or sexual abuse, or allegations of neglect), involving any student in the Program, then Service Provider shall comply with all mandated reporting requirements under California law. Service Provider shall inform District immediately by telephone and shall also provide a written report of the circumstances to District within twenty-four (24) hours of becoming aware of the circumstances. Service Provider assures District that all Service Provider staff members, including volunteers, are familiar with child and dependent adult abuse reporting obligations and procedures under California law.

5. Disasters/Emergencies:

a. Service Provider shall develop a reasonable disaster/emergency policy. The policy must be in writing and approved in advance by District. If Service Provider fails to provide a reasonable disaster/emergency policy, the District's emergency/disaster policy shall apply. Service Provider is fully responsible for properly implementing the policy, including but not limited to ensuring that all staff members at each site are appropriately trained in the policy, maintaining at least two (2) staff members at each site who are CPR trained, and confirming that staff members are properly instructed to access disaster preparedness kits.

b. Additionally, Service Provider acknowledges, understands, and agrees that in the event of any natural, manmade, or war-caused disaster or emergency, District's employees are declared "disaster service workers" tasked with performing such disaster service activities as may be assigned to them by their superiors or by law. Further, Service Provider acknowledges, understands, and agrees that any such disaster or emergency occurs during the Program, the Service Provider's on-site staff shall be required to remain on the premises to assist District employees and any other disaster service workers in the protection of lives and property until such time that the Service Provider's staff is relieved from duty by the District or replaced by another Service Provider staff person.

6. Unauthorized Persons: In the event that Service Provider's staff discovers that any unauthorized person (including but not limited to minors who are not enrolled in the Program and not otherwise entitled to be on District property; unauthorized adults, including parents who are forbidden by court order from accessing students;

and any other trespassers) is on District's property during the operation of the Program, Service Provider's staff shall take immediate action to ensure the safety of all Program students, including, as necessary, seeking assistance from local authorities. Service Provider's staff shall immediately notify program management at District of the incident and provide a written report of the incident to District within twenty-four (24) hours.

7. District Facilities and Equipment: Service Provider's use of District facilities and equipment shall be limited to those uses reasonably necessary for the operation of the Program. Service Provider shall use District's facilities and equipment with care, leaving each space clean and organized at the end of each Program day. Service Provider shall not permit any third parties not affiliated with the Program to use District's facilities and equipment. Service Provider shall, at its own cost and expense, replace or repair any District facilities or equipment damaged by Program staff or participants, or third parties that Service Provider permitted to use the facilities or equipment. Service Provider shall not make or allow any alterations, installations, additions, maintenance, or improvements in or to District facilities without District's prior written consent, which may be withheld in District's sole discretion. If District approves a request, Service Provider may perform the work at its sole cost and expense and the improvement, maintenance or other agreed-upon service on District property shall immediately become the property of District.

EXHIBIT A-2
SPORTS – HEALTH AND SAFETY

For the purposes of this Exhibit A-2, Lead Agency and Enrichment Agency are referred to as “Service Provider,” and the below obligations shall apply and pertain individually to each and every Lead Agency and to each and every Enrichment Agency providing services to the District under the Contract. Service Provider agrees to operate any and all sports within the Program in accordance with the following provisions.

1. General Requirements for Service Provider’s Program Coaches.

a. Satisfaction of Program staff requirements. Service Provider agrees that its coaches, paid and unpaid, shall satisfy the requirements for all Program staff, including, but not limited to, requirements pertaining to employee qualifications, experience, and background checks.

b. Additional requirements. Service Provider further agrees that, prior to coaching a Program sport, its coaches shall have training that includes development of coaching philosophies consistent with District goals; basic knowledge of sport psychology, pedagogy, physiology, and management; training in CPR, AED, and first aid; and general information about statewide rules and regulations regarding, at minimum, eligibility, equity, and discrimination. Moreover, as set forth in more detail below, Service Provider’s coaches shall receive training in specific health and safety issues, including, but not limited to, concussion, sudden cardiac arrest, heat illness, methicillin-resistant staph aureus, performance enhancement drugs, and event emergencies. Service Provider shall have satisfied these requirements if Service Provider provides its coaches with the information provided in the exhibits to this Agreement and any additional information provided by District to Service Provider.

2. General Requirements for Student Eligibility in Program Sports.

a. Medical clearance. Service Provider shall ensure that, prior to trying out for, practicing for, and participating in a Program sport, every student obtains a medical clearance from a health care provider (i.e., a medical doctor [MD], doctor of osteopathy [DO], nurse practitioner [NP] or physician assistant [PA]) who is fully licensed in the State of California. The medical clearance shall be pursuant to a physical exam with medical history, which includes, but is not limited to, review of any previous heat illness, cardiac disease, sickle cell trait, medication and supplement use, and type of training activities. Service Provider may provide students with or otherwise require students to utilize the Preparticipation Physical Evaluation form and accompanying Clearance form, prepared by the California Interscholastic Federation (“CIF”), and attached hereto as Exhibit A-2(i) (or any updated forms). Within 48 hours of collecting any medical clearance, Service Provider shall provide such medical clearance form(s) to District. For avoidance of doubt, Service Provider shall not be responsible for the accuracy, sufficiency, or completeness of any medical clearance document(s) required by District pursuant to this section. However, Service Provider shall ensure that such medical clearance forms are completed by health care providers who designate themselves as an MD, DO, NP, or PA.

b. Adherence to recommendations. Service Provider agrees to require its coaches to review and abide by any and all medical restrictions and recommendations listed in each student's medical clearance form. Service Provider acknowledges that a student's medical clearance may be rescinded or altered by the health care provider due to changed conditions, in which event Service Provider agrees to be bound by the revised restrictions or recommendations.

c. Current illness or injury. For the health and safety of all Program participants, Service Provider shall permit any student who is reasonably known or observed to have an active febrile or gastrointestinal illness to participate in Program sports until such time the affected student has recovered from the illness and provided Service Provider with a written medical clearance. Service Provider shall not permit any student who is reasonably known or observed to have an injury (except minor injuries, such as minor cuts or abrasions) to participate in Program sports without written medical clearance.

d. Sign In and Sign Out Sheet. Service Provider must provide a sign-in and sign-out sheet for all Program sports activities, including tryouts, practices, and games, that includes, at minimum, the date, student's name, time of sign-in and time of sign-out, and name of authorized adult who signed out the student. All students and/or guardians must use the sheet to sign in and out of all Program sports.

e. Off-site Sports Activities. Service Provider may offer off-site sports activities, provided that Service Provider obtains advance authorization from District, obtains advance written parent/guardian authorization, and complies with transportation policies approved by District. Service Provider shall use its own permission, release, and waiver forms, provided that such forms shall provide for a release of claims against District by providing for a release of "any involved municipalities or public entities and their respective agents and employees."

3. Concussions.

Service Provider agrees to adhere to the following standards regarding concussions and serious head injuries.

a. Coaches – requirements prior to coaching

i. As a prerequisite to coaching any Program sport, Service Provider's coaches shall receive training on concussions and provide proof of such training to Service Provider. The training can be completed through the free, online course "Concussions in Sports" (or any updated course) which is available through the National Federation of State High School Associations website. As proof of training, Service Provider's coaches shall download and print their certificate at the completion of the course, and, provide a copy of the certification to Service Provider.

ii. Service Provider's coaches shall receive concussion training at least once a year.

iii. Service Provider shall retain a copy of all certifications for a period of at least three (3) years, and, upon District's request, provide a copy to District.

b. Students – requirements prior to participation.

i. As a prerequisite to a student beginning practice or competition in any Program sports activity, the student and the student's parent or guardian shall review and sign a concussion and head injury information sheet. Service Provider shall provide the concussion and head injury information sheet, the form and content of which shall be subject to District's prior approval. Service Provider may use the "Concussion Information Sheet" prepared by CIF, which is attached hereto in English and Spanish as Exhibits A-2(ii) and A-2(iii), respectively (or any updated forms).

ii. Students and student parents/guardians shall complete a new concussion and head injury information sheet each year.

iii. Service Provider shall make two (2) copies of each signed concussion information sheet. Service Provider shall return the first copy to the student's parent or guardian. Service Provider shall retain the second copy for a period of at least three (3) years, and, upon District's request, provide the copies to District.

c. Coaches – requirements if student may have sustained concussion.

i. Service Provider shall immediately remove from competition, whether in practice or a game, any student who is suspected of sustaining a concussion or head injury, and seek emergency medical attention for the student.

ii. Service Provider shall follow all other medical procedures in this Agreement, including, but not limited to, contacting the student's parent or guardian, and completing the requisite incident forms.

d. Students – requirements for participation after suspected concussion.

i. A student who has been removed from play due to a suspected concussion or head injury may not participate in any Program sports until the student has (A) been evaluated by a health care provider who is fully licensed in the State of California and trained in the evaluation and management of concussions, and (B) received written medical clearance to return to play from that health care provider. Service Provider may request that students use the Acute Concussion Evaluation form, attached hereto as Exhibit A-2(iv).

ii. In no event shall a student return to practice or competition in a Program sport on the same day that the student was suspected of sustaining or having a concussion or other head injury.

iii. Subsequent to the student's suspected head injury, Service Provider agrees to enforce the health care provider's recommendations and restrictions regarding the student's participation in Program activities, and to continue to monitor the student for any further signs or symptoms of a concussion or other head injury.

iv. Service Provider agrees to maintain copies of any written medical clearances pertaining to a suspected concussion or other head injury for a period of at least three (3) years, and, upon District's request, provide the copies to District.

4. Sudden Cardiac Arrest ("SCA").

Service Provider agrees to adhere to the following standards regarding SCA, which is the sudden and unexpected loss of heart function and among the leading causes of death for student athletes.

a. Coaches – requirements prior to coaching

i. As a prerequisite to coaching any Program sport, Service Provider's coaches shall receive training on SCA and provide proof of such training to Service Provider. The training can be completed through the free, online course "Cardiac Wise" (or any updated course), which is available through the CIF website. As proof of training, Service Provider's coaches shall download and print their certificate at the completion of the course, and, provide a copy of the certification to Service Provider.

ii. Service Provider's coaches shall receive SCA training at least once a year.

iii. Service Provider shall retain a copy of all certifications for a period of at least three (3) years, and, upon District's request, provide the copies to District.

b. Students – requirements prior to participation.

i. As a prerequisite to a student beginning practice or competition in any Program sport, the student and the student's parent or guardian shall review and sign an SCA information sheet. Service Provider shall provide the SCA information sheet, the form and content of which shall be subject to District's prior approval. Service Provider may use the SCA information sheet "Keep Their Heart in the Game – a sudden cardiac arrest information sheet for athletes and parents/guardians" prepared by CIF, a sample of which is attached as Exhibit A-2(v) (or any updated form).

ii. Students and student parents/guardians shall complete a new concussion and head injury information sheet each year.

iii. Service Provider shall make two (2) copies of each signed information sheet. Service Provider shall return the first copy to the student's parent or guardian. Service

Provider shall retain the second copy for a period of at least three (3) years, and, upon District's request, provide the copies to District.

c. Coaches – requirements if student faints.

i. Service Provider shall immediately remove from competition, whether in practice or a game, any student who exhibits fainting, which is the main warning sign of a potential heart condition. Service Provider shall then seek emergency medical attention for the student.

ii. Service Provider shall follow all other medical procedures in this Agreement, including, but not limited to, contacting the student's parent or guardian, and completing the requisite incident forms.

d. Students – requirements for participation after suspected SCA event.

i. A student who has been removed from play due to a suspected SCA event may not participate in any Program sports until the student has (A) been evaluated by a health care provider who is fully licensed in the State of California and trained in the evaluation and management of SCA, and (B) received written clearance to return to play from that health care provider.

ii. In no event shall a student return to practice or competition on the same day that the student was suspected of having an SCA event.

iii. Service Provider agrees to enforce the health care provider's recommendations and restrictions regarding the student's participation in Program activities, and to continue to monitor the student for any further signs or symptoms of SCA.

iv. Service Provider agrees to maintain copies of any written medical clearances, and, upon District's request, provide the copies to District.

5. Heat Illness.

Service Provider agrees to adhere to the following standards regarding heat illness.

a. Coaches – education about heat illness prevention. Service Provider agrees to require its coaches to obtain training about the prevention of heat illness in students participating in athletics at least once a year. The training may be completed through the free, online course "A Guide to Heat Acclimatization and Heat Illness Prevention" (or any updated course), which is available through the CIF website.

b. Preventative measures. Service Provider's coaches shall endeavor to decrease the likelihood of Program students suffering heat illness by taking preventative measures, including, but not limited to:

- i. educating students participating in Program sports to arrive at practice or competition well-hydrated;
- ii. instructing students to stay hydrated in between practices;
- iii. educating students to avoid drinks which dehydrate the body (*e.g.*, drinks containing stimulants such as ephedrine or high amounts of caffeine);
- iv. providing water or sports drinks to students during practice and competition, and providing students with water breaks at least every thirty (30) to forty-five (45) minutes;
- v. allowing adequate rest breaks in the shade, and allowing students to remove unnecessary equipment during rest breaks;
- vi. if applicable, gradually increasing the intensity and duration of exercise over a seven (7) to fourteen (14) day period in order to give students time to acclimate to practicing in the heat; and
- vii. if applicable, introducing protective equipment in phases in order to give students time to acclimate (*e.g.*, start with helmet, progress to helmet and shoulder pads, and finally progress to full uniform).

6. Methicillin-Resistant Staph Aureus (MRSA).

Service Provider agrees to adhere to the following standards regarding MRSA (a type of staph infection that is resistant to many common antibiotics, and which, if left untreated, can be serious or deadly).

a. Coaches – education about MRSA. Service Provider shall take reasonable steps to ensure that its coaches are aware of the warning signs, risks, and treatment of MRSA. At minimum, Service Provider shall provide its coaches with a copy of the Sports Medicine Alert for Coaches about MRSA, prepared by CIF, and attached hereto as Exhibit A-2(vi), or any updated alert or information sheet.

b. Coaches – preventative measures. Service Provider shall require its coaches to adopt precautionary measures to decrease the risk of spreading MRSA, including, but not limited to, recommending that students shower with soap (at home or otherwise) as soon as possible after practices and competitions; instructing students not to share equipment, clothing, towels, or personal grooming items; recommending that students wash their uniforms or sportswear after each use; requiring students to cover all wounds, cuts, and abrasions, especially during practice and competition; and ensuring that all Program sports equipment surfaces (*e.g.*, benches, mats) are cleaned and disinfected on a daily basis, using supplies provided by District.

c. Coaches – duty to inform students and parents/guardians. Service Provider shall take reasonable steps to inform students participating in Program sports and their parents or guardians about the risks of MRSA, including, but not limited to, providing the students and their parents or guardians with the Sports Medicine Alert for Students, Parents and Guardians about MRSA, prepared by CIF, and attached hereto as Exhibit A-2(vii), or any updated alert or information sheet at least once a year.

7. Performance Enhancement Drugs.

Service Provider agrees to adhere to the following standards regarding performance enhancement drugs.

a. Service Provider development and implementation of policy. Service Provider shall adopt a policy prohibiting the use and abuse of steroids or other performance enhancement drugs, which policy is subject to District approval. Service Provider may adopt District’s policy or use the Steroids Policy Form prepared by CIF and attached hereto as Exhibit A-2(viii) (or any updated form) as a reference in developing its own policy, the form and content of which shall be subject to District’s prior approval.

b. Student and parent/guardian agreement about policy. The policy shall require that all students participating in Program sports and their parents or guardians to agree in writing that the student will not use performance enhancement drugs except with the written prescription of a licensed physician in order to treat a medical condition.

c. Annual update. Students and student parents/guardians shall complete a new performance enhancement drug agreement each year. Service Provider agrees to train its coaches on its District-approved performance enhancement drug policy at least once a year.

d. Copies of agreement. Service Provider shall make two (2) copies of each agreement about the drug enhancement policy. Service Provider shall return the first copy to the student’s parent or guardian. Service Provider shall retain the second copy for a period of at least three (3) years, and, upon District’s request, provide the copies to District.

e. Applicability. At District’s discretion, the requirements of this section, or any portion thereof, may be made applicable only to District’s intermediate students (and thereby exempt in whole or part District’s elementary students).

8. Event Emergency Guidelines.

a. Adoption of policy. Service Provider shall adopt an event emergency guideline protocol for all sporting events. The protocol shall be subject to District approval, which shall not be unreasonably withheld. Service Provider may adopt District's event emergency protocol or use the Event Emergency Guidelines prepared by CIF and attached hereto as Exhibit A-2(ix) (or any updated guidelines) as a reference in developing its own guidelines for District approval. The event emergency guideline protocol shall address, at minimum, and include protocols regarding specific threats, including, but not limited to, injuries, medical emergencies, fire, earthquake, severe weather, active shooters, other weapons, suspicious behavior, personnel harassment, missing child, abduction, controlled substances, assaults, and bomb threats.

b. Training regarding policy. Prior to implementing any Program sports activities, Service Provider must take reasonable steps to ensure that its coaches are informed about and well-versed in the District-approved event emergency policy.

c. Biennial review. If the Program is a multi-year program, Service Provider and District shall review and update the policy at least every two (2) years.

EXHIBIT A-3
ADMINISTRATION OF EPINEPHRINE AUTO-INJECTORS AND PROVISION OF
EMERGENCY ASSISTANCE

For the purposes of this Exhibit A-3, Lead Agency and Enrichment Agency are referred to as “Service Provider,” and the below obligations shall apply and pertain individually to each and every Lead Agency and to each and every Enrichment Agency providing services to the District under the Contract. Service Provider and District agree to operate the Program in accordance with the following requirements. Service Provider shall not administer any medication not explicitly set forth herein.

1. Requirements for Administration of Epinephrine (Epi-pen).

a. Obligation to Administer Epinephrine; Authorized Individuals.

Pursuant to Education Code section 49414, District shall provide emergency epinephrine and auto-injectors to school nurses or trained personnel who have volunteered to provide emergency medical aid to persons suffering or reasonably believed to be suffering from an anaphylactic reaction (*i.e.*, potentially life-threatening hypersensitivity to a substance). Service Provider shall designate those employees and/or volunteers that have volunteered to provide emergency medical aid to persons suffering or reasonably believed to be suffering from an anaphylactic reaction and provide District with a list of those individuals prior to the provision of any Services under this Agreement. Service Provider shall at all times maintain a designated employee and/or volunteer at all Program sites. Service Provider shall only allow its employees and/or volunteers who have received proper training as set forth below to administer an epinephrine auto-injector to a person suffering, or reasonably believed to be suffering, from an anaphylactic reaction if a District nurse is not onsite and when a physician is not immediately available. Any employee and/or volunteer of Service Provider that administers an epinephrine auto-injector to a person suffering, or reasonably believed to be suffering, from an anaphylactic reaction shall initiate emergency medical services or other appropriate medical follow up in accordance with the training materials that District retains onsite.

b. Training of Voluntary Service Provider Employees and Volunteers.

District shall provide all designated Service Provider employees and/or volunteers epinephrine training. All epinephrine training must be provided by a licensed physician or nurse and in compliance with the CDE’s *Training Standards for the Administration of Epinephrine Auto-Injectors*, available online at <http://www.cde.ca.gov/lh/he/hn/epiadmin.asp>. The training shall cover at a minimum the information listed in the CDE’s *Training Standards for the Administration of Epinephrine Auto-Injectors*, which includes (a) techniques for recognizing symptoms of anaphylaxis, (b) standards and procedures for the storage and emergency use of epinephrine auto-injectors, (c) emergency follow-up procedures, including calling 911 phone number and contacting, if possible, the student’s parent/guardian and physician, and (d) instruction and certification in cardiopulmonary resuscitation. District warrants that it will provide training that complies with CDE guidelines and requirements. In the event of a conflict between the training

requirements set forth herein and in the CDE training standards, the requirements in the CDE training standards shall control. District shall retain all training materials at Program sites.

2. Epinephrine Prescriptions.

For each school site, District shall obtain from an authorizing physician and surgeon an epinephrine auto-injectors prescription that, at a minimum, includes for elementary schools, one regular epinephrine auto-injector and one junior epinephrine auto-injector, and for junior high schools and middle schools, if there are no pupils who require a junior epinephrine auto-injector, one regular epinephrine auto-injector. District shall be responsible for stocking the epinephrine auto-injector, restocking it if it is used and providing access to those employees and/or volunteers of Service Provider that have volunteered to provide emergency medical aid to persons suffering or reasonably believed to be suffering from an anaphylactic reaction. Service Provider shall promptly notify District no more than forty-eight (48) hours after any administration of an epinephrine auto-injector.

3. Requirements for the Provision of Emergency Assistance.

Service Provider shall at all times maintain an employee and/or volunteer at all Program sites to provide emergency assistance to any Program participant who is injured or suddenly becomes ill. Service Provider shall provide the necessary training in cardiopulmonary resuscitation (CPR), automated external defibrillator (AED) and first aid to its employees and/or volunteers who have volunteered to provide emergency assistance. Service Provider shall designate those employees and/or volunteers that have volunteered to provide emergency assistance and provide District with a list of those individuals prior to the provision of any Services under this Agreement. Service Provider shall only allow its employees and/or volunteers who have received proper certification to provide emergency assistance. For purposes of this Agreement, “emergency assistance” shall include the provision of CPR in the event of cardiac arrest; use of an AED to analyze a person’s heart rhythm and deliver an electrical shock to restore heartbeat; and the provision of other forms of first aid to respond to common first aid emergencies, including burns, cuts, and head, neck and back injuries. Any employee and/or volunteer of Service Provider that provides emergency assistance shall initiate emergency medical services or other appropriate medical follow up in accordance with their training.

4. Copies of Documents.

Service Provider shall maintain a copy of all health care documents and provide a copy of same to District.

EXHIBIT B COMPENSATION

For purposes of this Exhibit B, Lead Agency and Enrichment Agency are referred to as “Service Provider,” and the below obligations shall apply and pertain individually to each and every Lead Agency and to each and every Enrichment Agency providing services to the District under the Contract.

- I. The total compensation for Primary Services, including reimbursement for actual expenses, shall not exceed the amount set forth in the Agreement.
- II. The total compensation for Additional Services, including reimbursement for actual expenses, shall not exceed the amount set forth in the Agreement.
- III. Service Provider may utilize subcontractors as indicated in this Agreement. The hourly rate for any subcontractor is not to exceed the amount set forth in the Agreement.
- IV. Within the grant amount, District will compensate Service Provider for Services performed upon submission of a valid invoice. Each invoice is to include:
 - A. Cover sheet with amount of current invoice, and totals subtracted from overall contract;
 - B. Monthly expenditure reports, including salaries for employees, supplies, trainings, and administrative costs, itemized by school site;
 - C. Monthly activity reports for each school, including trainings, lesson plans and examples of student work (Digital Format);
 - D. Certification that all employees, agents and contractors that will have contact with students and for whom a certification has not been previously provided: (1) have been properly fingerprinted, (2) have satisfied TB clearance, (3) are certified in first aid, AED, and CPR (including epinephrine administration), and (4) have been trained in mandated reporting; anti-harassment; sexual misconduct prevention; bullying prevention; discrimination prevention; suicide awareness and reporting; classroom management; social and emotional supports; quality standards for expanded learning; and emergency preparedness.
 - E. Line items for:
 1. All personnel, describing: the name of each staff person and the site where the staff person worked, the work performed, the days in the program and number of hours worked, and the hourly rate;
 2. All supplies properly charged to the Services;
 3. All travel properly charged to the Services;
 4. All equipment properly charged to the Services;
 5. All materials properly charged to the Services;
 6. All subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.
 - F. Calculation of matching funds.

Not Project Related

Project #

- V. Notwithstanding anything to the contrary in this Exhibit or the Contract, equipment, supplies or other materials whose current market value exceeds \$500 per item must be purchased through the District and will remain an asset of the District in accordance with Education Code section 35168.

END OF EXHIBIT B

EXHIBIT C INSURANCE

For purposes of this Exhibit C, Lead Agency and Enrichment Agency are referred to as “Service Provider,” and the below obligations shall apply and pertain individually to each and every Lead Agency and to each and every Enrichment Agency providing services to the District under the Contract.

I. Insurance Requirements. Service Provider shall, at its sole cost and expense, provide and maintain insurance, acceptable to District, in full force and effect throughout the term of the Contract, against claims for injury to persons or damages to property which may arise from or in connection with the performance of work hereunder by Service Provider, its agents, representatives or employees. Service Provider and any and all subcontractors and vendors hired by Service Provider in connection with the Services described in the Contract shall provide the following scope and limits of insurance:

A. Scope and Limits of Insurance:

1. Commercial General Liability Insurance coverage in the amounts of Two Million Dollars (\$2,000,000) per occurrence and Four Million Dollars (\$4,000,000) in aggregate.

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

2. Automobile Liability Insurance, including owned, non-owned, and hired automobiles, as applicable, with coverage limits of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

If Provider transports students or contracts to transport students, Automobile Liability Insurance shall be in the amount of Twenty Million Dollars (\$20,000,000) per accident for bodily injury and property damage.

3. Workers’ Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers’ Liability insurance coverage of \$1,000,000 per accident or disease.
4. Professional Liability/Errors and Omissions Insurance in an amounts of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in aggregate.
5. Coverage for Abuse and Molestation or Child Sexual Assault in the amounts of Two Million Dollars (\$2,000,000) per occurrence and Four Million Dollars (\$4,000,000) in aggregate.

6. If the Contract is renewed beyond the initial term, then the District shall have the right to increase the foregoing minimum insurance amounts as set forth in the amendment to the Contract that extends the term; provided, however, that the Service Provider shall not be obligated to renew the term.

II. Other Provisions. Insurance policies required by the Contract shall contain the following provisions:

- A. All Policies. Each insurance policy required by the Contract shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either party to the Contract, or reduced in coverage or in limits except after 30 days' prior written notice by certified mail, return receipt requested, has been given to the District.
- B. Service Provider's and any and all subcontractors' insurance is primary and will not seek contribution from any other insurance available to the District. Service Provider further hereby waives any and all rights of subrogation that it may have against the District. Any insurance or self-insurance maintained by the District shall be excess of the Provider's insurance and shall not contribute with it. This requirement shall also apply to any excess or umbrella liability policies of the Service Provider. Required endorsements are listed below.
- C. Service Provider's and any and all Service Provider subcontractor's Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, administrators, managers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds or other requirements for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District:
 1. General Liability: CG 20 26 10 01
 2. Primary, Non-Contributory: CG 20 01 04 13
 3. Waiver of Subrogation: CG 24 04 05 09
 4. Automobile Liability: CA 20 48 10 13
- D. If any of the required policies provide coverage on a "claims made" basis:
 1. The retroactive date must be shown on the certificate and must be before the date of the contract or the beginning of the Services.
 2. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of the Services.
 3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective date, the Provider must purchase "extended reporting" coverage for a minimum of five (5) years after completion of the Services.

- E. Acceptability of Insurers. Insurance is to be placed with insurers authorized to conduct business in the State of California and with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

III. Other Requirements:

- A. Service Provider and any and all subcontractors working for Service Provider shall provide certificates of insurance to the LEA as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under the Contract.
- B. The Provider may use Umbrella or Excess Policies to provide the liability limits as required in the Contract. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, additional insured endorsements, primary and non-contributory, additional insured, deductibles, indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the District, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Service Provider's primary and excess liability policies are exhausted.
- C. If the Service Provider or Service Provider's subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Service Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- D. Any self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of the Contract must be declared to and approved by the District. Service Provider shall be responsible to pay that self-insured retention and the District shall not be responsible to pay these costs. In the event that Service Provider's self-insured retentions collectively total more than \$50,000.00, the District reserves the right to request proof of Service Provider's financial solvency in relation to remittance thereof or require Service Provider to post a bond guaranteeing payment of the deductible, or both.
- E. The procuring of any required policy or policies of insurance shall not be construed to limit Service Provider's or subcontractor's liability hereunder nor to fulfill the indemnification provisions and requirements of the Contract.

- F. Failure on the part of the Service Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate the Contract.

END OF EXHIBIT C

Not Project Related

Project #

**EXHIBIT D
CONFLICT OF INTEREST CHECK**

District Board Bylaw 9270 requires that the Superintendent or a designee make a determination, on a case-by-case basis, whether disclosure will be required from an independent contractor to comply with the District's Conflict of Interest Code.

Independent contractors are required to file disclosures when, pursuant to a contract with the District, the independent contractor will make certain specified government decisions or will perform the same or substantially the same duties for the District as a staff person would.

The services to be performed by Service Provider under the Agreement to which this Exhibit D is attached constitute do not constitute governmental decisions or staff services within the meaning of the Conflict of Interest Code. Therefore, the Service Provider who will provide Services under the Agreement, is is not subject to disclosure obligations.

Date: _____

By: _____
Melissa Reyes, Director of Purchasing



Extracurricular Event or Activity Assumption of Risk Form

Student name (Please print)

Birth date

Parent or legal guardian (Please print)

Student address

School/Local Educational Agency

Event or Activity Advisor (Staff)

Voluntary Extracurricular Event or Activity

- school-related athletics
- school-related club activities
- school-related cultural activities
- school-related performing arts activities
- school-related social activities
- School-related community activities
- Other: _____

I authorize my son/daughter, named above, to participate in the indicated voluntary extracurricular event or activity. I understand and acknowledge that voluntary extracurricular activities, by their very nature, pose the potential risk of serious injury and/or illness to the individuals who participate in such voluntary extracurricular events or activities.

This voluntary extracurricular event or activity, by its very nature, may pose some inherent risk of a participant being seriously injured, before, during, and/or after the activity or event, including transportation whether provided by the local educational agency (LEA) or not. These injuries may include, but are not limited to, the following:

- | | |
|--|-------------------------------------|
| 1. Sprains and strains | 7. Loss of eyesight |
| 2. Fractured bones | 8. Head injuries or concussion |
| 3. Lacerations, abrasions, and avulsions | 9. Heat illness |
| 4. Unconsciousness | 10. Sudden cardiac arrest |
| 5. Paralysis | 11. Death |
| 6. Disfigurement | 12. Exposure to infectious diseases |

I understand and acknowledge that participation in voluntary extracurricular events or activities is completely elective and voluntary and is not required by the LEA/School for completion of promotion or graduation requirements. I also understand that, if I do not consent to my son's/daughter's participation in the voluntary extracurricular event or activity, he/she may be offered an alternative event or activity and possible credit for promotion or graduation may or may not be offered.

I understand that all participants are to abide by and accept all rules and requirements governing conduct and safety in the voluntary extracurricular event or activity. To the extent permitted by the Education Code or other applicable statutes, regulations, policies and procedures, any participant determined to be in violation of safety requirements, behavior standards or other prohibited conduct may be removed from this voluntary extracurricular event or activity.

I understand and acknowledge that in order to participate in these activities, I and my son/daughter agree to assume liability and responsibility for any and all potential risks that may be associated with participation in voluntary extracurricular events or activities.

I also understand that the LEA/School, due to the COVID-19 virus or other potential infectious diseases, has undertaken a plan to facilitate a safe environment for educational programs in addition to extracurricular, co-curricular and sport/athletic events or activities. In doing so, I further understand that the LEA/School has adopted plans designed to meet the requirements and recommendations of state agencies, health advisors and other responsible bodies. However, I also understand and acknowledge that despite the LEA's and School's efforts, the risk of infection from the COVID-19 virus, or others, cannot be eliminated at this time, and that my son/daughter may be exposed as a result. I also understand and acknowledge that in participating in this voluntary extracurricular event or activity, my son/daughter will increase his/her interaction with students and staff, and the corresponding risk of contact and infection, and that this may include functions involving other people and/or facilities other than the LEA's. These other students, instructors, assistants, and facilities are potentially operating under a different COVID-19 safety plan, further increasing the risk of exposure of my son/daughter. Finally, I understand, acknowledge, and agree that despite reasonable care and steps by the LEA/School, that the virus presents serious challenges to prevention and control, and reasonable efforts by the LEA/School does not assure that my son/daughter may not be infected, and that the infection may not be brought home. Despite all the above I am freely and voluntarily signing this "Extracurricular Event or Activity, Assumption of Risk Form" to enable and authorize my son/daughter to participate and releasing and discharging the LEA/School and its/their governing board, officers, agents, employees and/or volunteers from any liability for my son/daughter becoming infected in his/her participation in the event or activity.

I agree to, and do hereby release and hold the LEA/School and its governing board, officers, agents, employees and/or volunteers harmless for any and all claims; demands; causes of action; liability; damages; expenses; or loss of any sort, including bodily injury or death; because of or arising out of acts or omissions with respect to the voluntary extracurricular event or activity, including programs or procedures of the LEA/School for students and participation in such events or activities

I acknowledge that I have carefully read this "Extracurricular Event or Activity, Assumption of Risk Form" and that I understand and agree to its terms.

Signature (Student)

Date

Signature (Parent or legal guardian)

Date

Primary telephone

Alternate telephone



Evento o Actividad Extracurricular Formulario de Asunción de Riesgo

Nombre de estudiante (letra molde)

Fecha de nacimiento

Padre o tutor legal (Por favor imprima)

Dirección del estudiante

Escuela/Agencia Educativa Local

Asesor de eventos o actividades (personal)

Evento o actividad extracurricular voluntaria

- Atletismo relacionado con la escuela
- Actividades del club relacionadas con la escuela
- Actividades culturales relacionadas con la escuela
- Actividades de artes escénicas relacionadas con la escuela
- Actividades sociales relacionadas con la escuela
- Actividades comunitarias relacionadas con la escuela
- Otro: _____

Autorizo a mi hijo(a), nombrado anteriormente, a participar en el evento o actividad extracurricular. Entiendo y reconozco que las actividades, por su propia naturaleza, representan el riesgo potencial de lesiones y/o enfermedades graves para las personas que participan en dichos eventos o actividades.

Este evento o actividad, por su propia naturaleza, puede representar algún riesgo inherente de que un participante sufra lesiones graves, antes, durante y/o después de la actividad o evento, incluido el transporte, ya sea proporcionado por la agencia educativa local (LEA) o no. Estas lesiones pueden incluir, pero no se limitan a las siguientes:

- | | |
|--|---|
| 1. Esguinces y distensiones | 7. Pérdida de la vista |
| 2. Quebraduras | 8. Lesiones en la cabeza o conmoción cerebral |
| 3. Laceraciones, abrasiones y avulsiones | 9. Enfermedades causadas por el calor |
| 4. Inconsciencia | 10. Paro cardíaco repentino |
| 5. Parálisis | 11. Muerte |
| 6. Desfiguración | 12. Exposición a enfermedades infecciosas |

Entiendo y reconozco que la participación en estos eventos o actividades es completamente electiva y voluntaria y no es requerida por la LEA o la escuela para completar los requisitos de promoción o graduación. También entiendo que, si no doy mi consentimiento para la participación de mi hijo(a) en el evento o actividad, se le puede ofrecer un evento o actividad alternativa y se le puede ofrecer o no un posible crédito para la graduación.

Entiendo que todos los participantes deben cumplir y aceptar todas las reglas y requisitos que rigen la conducta y la seguridad en el evento o actividad. En la medida permitida por el Código de Educación u otros estatutos, reglamentos, políticas y procedimientos aplicables, cualquier participante que se determine que viola los requisitos de seguridad, las normas de comportamiento u otra conducta prohibida puede ser eliminado de este evento o actividad.

Entiendo y reconozco que para participar en estas actividades, mi hijo(a) y yo aceptamos asumir la responsabilidad por todos y cada uno de los riesgos potenciales que puedan estar asociados con la participación en eventos o actividades.

También entiendo que la LEA/Escuela, debido al virus COVID-19 u otras enfermedades infecciosas potenciales, ha emprendido un plan para facilitar un entorno seguro para los programas educativos, además de eventos o actividades extracurriculares, cocurriculares y deportivos/atléticos. Al hacerlo, entiendo además que la LEA / Escuela ha adoptado planes diseñados para cumplir con los requisitos y recomendaciones de las agencias estatales, asesores de salud y otros organismos responsables. Sin embargo, también entiendo y reconozco que a pesar de los esfuerzos de la LEA y la escuela, el riesgo de infección por el virus COVID-19, u otras infecciones, no se puede eliminar en este momento, y que mi hijo(a) puede estar expuesto como resultado. También entiendo y reconozco que al participar en este evento o actividad extracurricular voluntaria, mi hijo(a) aumentará su interacción con los estudiantes y el personal, y el riesgo correspondiente de contacto e infección, y que esto puede incluir funciones que involucren a otras personas y/o instalaciones que no sean las LEA. Estos otros estudiantes, instructores, asistentes e instalaciones están operando probablemente bajo un plan de seguridad COVID-19 diferente, lo que aumenta aún más el riesgo de exposición de mi hijo(a). Finalmente, entiendo, reconozco y estoy de acuerdo en que, a pesar del cuidado razonable y los pasos de la LEA /Escuela, que el virus presenta serios desafíos para la prevención y el control, y los esfuerzos razonables de la LEA/Escuela no aseguran que mi hijo(a) no esté infectado y que la infección no se pueda llevar a casa. A pesar de todo lo anterior, estoy firmando libre y voluntariamente este formulario para permitir y autorizar a mi hijo(a) a participar y liberar y descargar a la LEA/Escuela y su junta directiva, funcionarios, agentes, empleados y/o voluntarios de cualquier responsabilidad si mi hijo(a) llegara a infectarse por su participación en el evento o actividad.

Acepto, y por la presente libero y eximo de responsabilidad a la LEA/Escuela y su junta directiva, funcionarios, agentes, empleados y/o voluntarios por cualquier reclamo; Demandas; causas de acción; responsabilidad; daños y perjuicios; expensas; o pérdida de cualquier tipo, incluidas lesiones corporales o muerte; debido a o que surjan de actos u omisiones con respecto al evento o actividad, incluidos los programas o procedimientos de la LEA/Escuela para estudiantes y la participación en dichos eventos o actividades

Reconozco que he leído cuidadosamente este formulario y que entiendo y acepto sus términos.

Firma (Estudiante)

Fecha

Firma (Padre o Tutor Legal)

Fecha

Teléfono principal

Teléfono alternativo

Oxnard School District Concussion Information Sheet

A concussion is a brain injury and all brain injuries are serious. They are caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. They can range from mild to severe and can disrupt the way the brain normally works. Even though most concussions are mild, **all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly.** In other words, even a “ding” or a bump on the head can be serious. You cannot see a concussion and most sports concussions occur without loss of consciousness. Signs and symptoms of concussion may show up right after the injury or can take hours or days to fully appear. If your child reports any symptoms of concussion, or if you notice the symptoms or signs of concussion yourself, seek medical attention right away.

Symptoms may include one or more of the following:

- | | |
|--|---|
| <ul style="list-style-type: none"> • Headaches • “Pressure in head” • Nausea or vomiting • Neck pain • Balance problems or dizziness • Blurred, double, or fuzzy vision • Sensitivity to light or noise • Feeling sluggish or slowed down • Feeling foggy or groggy • Drowsiness • Change in sleep patterns | <ul style="list-style-type: none"> • Amnesia • “Don’t feel right” • Fatigue or low energy • Sadness • Nervousness or anxiety • Irritability • More emotional • Confusion • Concentration or memory problems (forgetting game plays) • Repeating the same question/comment |
|--|---|

Signs observed by teammates, parents and coaches include:

- Appears dazed
- Vacant facial expression
- Confused about assignment
- Forgets plays
- Is unsure of game, score, or opponent
- Moves clumsily or displays incoordination
- Answers questions slowly
- Slurred speech
- Shows behavior or personality changes
- Can’t recall events prior to hit
- Can’t recall events after hit
- Seizures or convulsions
- Any change in typical behavior or personality
- Loses consciousness

What can happen if my child keeps on playing with a concussion or returns to soon?

Athletes with the signs and symptoms of concussion should be removed from play immediately. Continuing to play with the signs and symptoms of a concussion leaves the young athlete especially vulnerable to greater injury. There is an increased risk of significant damage from a concussion for a period of time after that concussion occurs, particularly if the athlete suffers another concussion before completely recovering from the first one. This can lead to prolonged recovery, or even to severe brain swelling (second impact syndrome) with devastating and even fatal consequences. It is well known that adolescent or teenage athletes will often under report symptoms of injuries. And concussions are no different. As a result, education of administrators, coaches, parents and students is the key for student-athlete’s safety.

If you think your child has suffered a concussion

Any athlete even suspected of suffering a concussion should be removed from the game or practice immediately. No athlete may return to activity after an apparent head injury or concussion, regardless of how mild it seems or how quickly symptoms clear, without medical clearance. Close observation of the athlete should continue for several hours. California Education Code section 49475 and CIF Bylaw 313 now require implementation of long and well-established return to play concussion guidelines that have been recommended for several years.

You should also inform your child’s coach if you think that your child may have a concussion. Remember it is better to miss one game than miss the whole season. And when in doubt, the athlete sits out.

Return to Play (RTP)

Concussion symptoms should be completely gone before returning to full practice or competition. A RTP progression involves a gradual, step-wise increase in physical effort, sports-specific activities and the risk for contact. If symptoms occur with activity, the progression should be stopped. If there are no symptoms the next day, exercise can be restarted at the previous stage.

RTP after concussion should occur only with medical clearance from a medical doctor trained in the evaluation and management of concussions, and a step-wise progression program monitored by an athletic trainer, coach, or other identified school administrator. Please see cifstate.org for a graduated return to play plan. Return to play (i.e., full practice and competition) must be no sooner than 7 days after the concussion diagnosis has been made by a physician.

For current and up-to-date information on concussions you can go to:

<http://www.cdc.gov/ConcussionInYouthSports/>

Student-athlete Name Printed

Student-athlete Signature

Date

Parent or Legal Guardian Printed

Parent or Legal Guardian Signature

Date

Legal References:

California Education Code section 49475,
California Interscholastic Federation Bylaw 313

Oxnard School District

Información acerca de las concusiones cerebrales

Una concusión es una herida cerebral y todas las heridas cerebrales son graves. Dichas heridas son causadas por un golpe ligero, un golpe fuerte a la cabeza, un movimiento repentino de la cabeza o por un golpe fuerte a otra parte del cuerpo con fuerza que se trasmite a la cabeza. Las heridas varían entre ligeras o graves y pueden interrumpir la manera en la que el cerebro funciona. Aunque la mayoría de las concusiones cerebrales son ligeras, **todas las concusiones cerebrales tienen el potencial de ser graves y si no se reconocen y tratan correctamente podrían tener como resultado complicaciones incluyendo daño cerebral prolongado o la muerte.** Eso quiere decir que cualquier “golpecito” a la cabeza podría ser grave. Las concusiones cerebrales no son visibles y en su mayoría las concusiones cerebrales que ocurren durante los deportes no ocasionan la pérdida de conciencia. Las señales y síntomas de una concusión cerebral podrían aparecer inmediatamente después de una herida o después de horas o días. Si su hijo(a) reporta cualquier síntoma de una concusión cerebral, o si se da cuenta de los síntomas de una concusión cerebral, por favor consiga atención médica sin demora.

Los siguientes son algunos de los síntomas de una concusión:

- | | |
|---|--|
| <ul style="list-style-type: none"> • Dolor de cabeza • “Presión en la cabeza” • Nausea o vómito • Dolor de cuello • Problemas de equilibrio o mareos • Visión borrosa o visión doble • Sensibilidad a la luz o ruido • Decaído • Adormecido • Mareado • Cambios en los hábitos de dormir | <ul style="list-style-type: none"> • Amnesia • “No se siente bien” • Fatiga o energía baja • Tristeza • Nervios o ansiedad • Irritabilidad • Más sensible • Confundido • Problemas con concentración o memoria (por ejemplo: olvidar las jugadas) • Repetir la misma pregunta o comentario |
|---|--|

Los siguientes síntomas son observados por compañeros, padres y entrenadores:

- Parece desorientado
- Tiene una expresión facial vacía
- Está confundido acerca de la tarea o actividad
- Se olvida de las jugadas
- Está confundido sobre el juego, los puntos o el oponente
- Se mueve torpemente o muestra una falta de coordinación
- Contesta las preguntas lentamente
- Arrastra las palabras
- Muestra cambios de comportamiento o personalidad
- No puede recordar los eventos que sucedieron antes de la colisión
- No puede recordar los eventos que sucedieron después de la colisión
- Ataques o convulsiones
- Cualquier cambio en el comportamiento típico o personalidad
- Pérdida de la conciencia

¿Qué puede pasar si mi hijo(a) sigue jugando con una concusión cerebral o regresa a jugar antes de que este recuperado?

Los deportistas con señales o síntomas de una concusión cerebral deben dejar de jugar inmediatamente. Continuar jugando con las señales o síntomas de una concusión pone al deportista en riesgo de sufrir una herida más grave. La probabilidad de que se sufra daño significativo de una concusión aumenta cuando ha pasado un periodo de tiempo largo después de que sucedió la concusión, sobre todo si el deportista sufre otra concusión antes de recuperarse completamente de la primera. Eso puede traer como consecuencia una recuperación más prolongada o incluso una hinchazón cerebral (síndrome de segundo impacto) con consecuencias devastadoras o fatales. Es bien conocido que los deportistas adolescentes no reportan mucho los síntomas de sus heridas. Eso es el caso también con las concusiones cerebrales. Por lo mismo es importante que los administradores, entrenadores, padres y estudiantes estén bien informados, el cual es clave para la seguridad de los estudiantes deportistas.

Si cree que su hijo(a) ha sufrido una concusión

En cualquier situación donde se sospecha que un deportista tiene una concusión, es importante sacar a este estudiante del juego o entrenamiento inmediatamente. Ningún deportista puede volver a participar en la actividad después de sufrir una herida de cabeza o concusión cerebral sin el permiso de un doctor, no importa si la herida parece ser ligera o los síntomas desaparecen rápidamente. Se debe de observar cuidadosamente el mejoramiento del deportista por varias horas. Código Educativo de California sección 49475 y estatuto 313 de la Federación Interescolar de California (CIF por sus siglas en inglés) requiere la implementación de las siguientes normas para regresar a jugar un deporte después de sufrir una concusión, las cuales se han recomendado por muchos años.

También debe informar al entrenador(a) de su hijo(a) si piensa que ha sufrido una concusión cerebral. Recuerde que es mejor faltar un partido que faltar toda la temporada. Si existe alguna duda de que el deportista sufrió una concusión cerebral o no, se tomará precauciones y no podrá jugar.

Volver a Jugar

Síntomas de concusión cerebral deben ser desaparecido por completo antes de volver a la práctica completa o la competencia. Un volver a jugar la progresión implica un aumento gradual, paso a paso en el esfuerzo físico, las actividades de los deportes específicos y el riesgo para el contacto. Si se presentan síntomas con la actividad, la progresión se debe parar. Si no hay síntomas al día siguiente, el ejercicio puede iniciarse de nuevo en la etapa anterior.

Volver a jugar después de la concusión cerebral debe ocurrir sólo con autorización médica de un médico entrenado en la evaluación y la gestión de las concusiones cerebrales. Volver a jugar debe ser supervisado por un entrenador, entrenador atlético o administrador identificado por la escuela. Por favor, consulte [cifstate.org](http://www.cifstate.org) para un retorno gradual a jugar el plan. Retorno a la práctica completa y la competencia debe ser no antes de 7 días después del diagnóstico concusión ha sido hecha por un médico.

Si desea información actual acerca de las concusiones cerebrales por favor visiten el sitio en Internet:

<http://www.cdc.gov/ConcussionInYouthSports/>

Nombre del estudiante deportista

Firma del estudiante deportista

Fecha

Nombre del padre, madre o tutor

Firma del padre, madre o tutor

Fecha

**FIELD TRIP OR EXCURSION AUTHORIZATION
AND MEDICAL TREATMENT AUTHORIZATION**

In-state

(Minor)

Out-of-state

Completion of this form is required for all field trips / excursions.

Name of Student

Date of Birth (for emergency purposes)

Student Address

Name of School

Class/ Program

Teacher

Date(s) of Field Trip/Excursion

Location of Field Trip/Excursion

Transportation Provider

- I hereby give permission** for my child or ward (named above) to participate in this Field Trip or Excursion.
- Regarding special assistance/accommodations:** Is special assistance/accommodation necessary for your child or ward to participate in this Field Trip or Excursion?
 No Yes. Please explain _____
- Regarding administration of medication:** All medications must be prescribed, **including** over-the-counter medications. Is your child or ward required to take medication during the course of this Field Trip or Excursion?
 No Yes **Parent/Guardian must contact the school office** to obtain form SFA-5010, "Authorization for Any Medication Taken during School Hours," form SFA-5030, "Authorization For Medications Taken During School Hours, School Activities and Field Trips" or form SFA-5040, "Extended Field Trip or Excursion Medication Authorization" (which must be signed by parent/guardian and child or ward's physician).
- If you have health insurance, please list:**

_____ Health Insurance Company	_____ Policy Number	_____ Group Number
-----------------------------------	------------------------	-----------------------

- Please list additional emergency contacts, should the parent/guardian be unavailable:**

_____ Emergency Contact	_____ Telephone
----------------------------	--------------------

_____ Emergency Contact	_____ Telephone
----------------------------	--------------------

- Conduct:** I fully understand that all participants are to abide by and accept all rules and requirements governing conduct during the Field Trip or Excursion. To the extent permitted by the Education Code, any participant determined to be in violation of behavior standards will be sent home at their own or their parent/guardian's expense.

- Waiver of Claims for Liability:** I understand that California Education Code, Section 35330 provides:

"All persons making the field trip or excursion shall be deemed to have waived all claims against the district, a charter school, or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking out-of-state field trips or excursions and all parents or guardians of pupils taking out-of-state field trips or excursions shall sign a statement waiving all claims."

In providing consent for my child or ward to attend and participate in this Field Trip or Excursion, I waive all claims against the district for injury, accident, illness, or death occurring during or by reason of this Field Trip or Excursion.

I understand that the District does not require my child or ward to participate in the Field Trip or Excursion and I make this request voluntarily because I desire my child or ward to participate in the Field Trip or Excursion. I also understand that, if I do not consent to my child or ward's participation, my child or ward will be involved in alternative supervised activities, for which my child or ward will receive full credit.

- In the event of illness or injury,** I hereby consent to whatever transportation, x-ray, examination, anesthetic, medical, dental, or surgical diagnosis or treatment and hospital care from a licensed physician as deemed necessary for the safety and welfare of my child or ward. It is understood that the resulting expenses will be the responsibility of the child or ward's parent(s)/guardian(s).
- I have carefully read this authorization and fully understand its contents and voluntarily consent to its terms and conditions.**

Signature of Parent/Guardian

Date

Home telephone

Work telephone

Mobile telephone or pager

**AUTORIZACIÓN PARA PASEO EDUCATIVO Y EXCURSIÓN
Y AUTORIZACIÓN PARA TRATAMIENTO MEDICO**

Dentro del Estado

(Menor de Edad)

Fuera Del Estado

Es un requisito completen esta forma para todos los paseos educativos o excursiones.

Nombre del Estudiante

Fecha de Nacimiento (para los propósitos de emergencia)

Dirección del Estudiante

Nombre de la Escuela

Clase/Programa

Maestro

Fecha(s) de Paseo Educativo/ la Excursión

Ubicación del Paseo Educativo / la Excursión

Proveedor de Transporte Escolar

1. **Por medio de la presente autorizó que mi hijo(a) o menor de edad (nombre escrito anteriormente) para participar en este paseo educativo o excursión.**
2. **Con respecto a la asistencia especial o modificaciones:** ¿Es necesario que se le facilite asistencia especial o modificaciones a su hijo(a) o menor de edad para que participe en este paseo educativo o excursión?
 No Si Explique por favor. _____
3. **Con respecto a la administración de medicamento:** Todos los medicamentos deben ser recetados, **incluyendo** los medicamentos sin receta. ¿Es requisito que su hijo(a) o menor de edad tome medicamento durante el curso de este paseo educativo o excursión?
 No Si **El padre o tutor legal debe comunicarse con su escuela** para obtener la solicitud SFA-5010S, "Autorización para tomar cualquier medicamento durante el horario escolar," forma SFA-5030S, "Autorización Para Cualquier Medicamento Tomado Durante Horas Escolares, Actividades Escolares, Y Paseo," o la forma SFA-5040S, "Extensión de la solicitud de autorización para tomar medicamento durante el paseo educativo y la excursión" (el cual debe ser firmado por el padre o tutor legal o el médico del niño(a) o menor de edad).
4. **Si usted tiene seguro médico, por favor regístrelo:**

Compañía de Seguro Médico

Número de Póliza

Número de Grupo

5. **Por favor enumere los nombres de contacto de emergencia adicional, si el padre/tutor no están disponible:**

Contacto de emergencia

Teléfono

Contacto de emergencia

Teléfono

6. **Conducta:** Yo comprendo cabalmente que todos los participantes deben de acatar y aceptar todas las reglas y los requisitos que rigen la conducta durante el Paseo Educativo o la Excursión. Hasta cierto punto permitido por el Código de Educación, cualquier participante que se determine estar en violación de las normas de conducta será enviado a casa a gasto propio del participante o gasto de sus padres o tutores legales.
7. **Renuncia de reclamaciones:** Comprendo que el artículo 35330 del Código Educativo de California establece la siguiente información:
"Todas las personas participantes en los paseos educativos o las excursiones considerarán renunciar a todos los derechos (reclamaciones) en contra del distrito, una escuela autónoma, o el Estado de California por motivo de una lesión, un accidente, una enfermedad o fallecimiento ocurrido durante ó a causa del paseo educativo o la excursión. Todos los adultos que realicen paseos educativos o excursiones fuera del estado y todos los padres de familia o tutores legales de los alumnos que participen en paseos educativos o excursiones fuera del estado firmarán una declaración renunciando a todos los derechos."

Al proveerle consentimiento a mi hijo(a) o al menor de edad para asistir y participar en este paseo educativo o excursión, yo renuncio a todas las reclamaciones en contra del distrito por motivo de una lesión, un accidente, una enfermedad, o fallecimiento ocurrido durante o por consecuencia de este paseo educativo o excursión.

Yo comprendo que el distrito no requiere la participación de mi hijo(a) o del menor de edad en este paseo educativo o excursión y yo presento esta petición voluntariamente, debido a que deseo que mi hijo(a) o el menor de edad participe en el paseo educativo o excursión. Igualmente, comprendo que, si no autorizo la participación de mi hijo(a) o del menor de edad, éste participará en actividades alternativas, por las cuales mi hijo(a) o el menor de edad recibirá créditos completos.

8. **En caso de una enfermedad o una lesión,** por la presente doy consentimiento de cualquier transporte, radiografías, examen, anestesia, diagnostico quirúrgico médico, dental o tratamiento y cuidado de hospital por parte de un médico acreditado considerado necesario para la seguridad y el bienestar de mi hijo o del menor de edad. Queda entendido que los gastos generados serán la responsabilidad del (de los) padre(s) / del (de los) tutor(es) del menor de edad.
9. **He leído cuidadosamente esta solicitud, comprendo cabalmente su contexto y voluntariamente acepto los términos y su proceso.**

Firma de los Padres/Tutor

Fecha

Teléfono de Casa

Teléfono de Trabajo

Teléfono de celular o biper

Blanco – Supervisor de Paseo Educativo/Excursión
SFA 2010S, Rev. 6/17/2014

Amarillo – Escuela

Rosa – Padre/Madre/

1334



OXNARD SCHOOL DISTRICT

Parent/Student CIF Heat Illness Information Sheet

Why am I getting this information sheet?

You are receiving this information sheet about Heat Illness because of California state law AB 2800 (effective January 1, 2019), now Education Code § 35179 and CIF Bylaws 22.B.(9) and 503.K (Approved Federated Council January 31, 2019):

1. The law requires a student athlete who has been removed from practice or play after displaying signs and symptoms associated with heat illness must receive a written note from a licensed health care provider before returning to practice.
2. Before an athlete can start the season and begin practice in a sport, a Heat Illness information sheet must be signed and returned to the school by the athlete and the parent or guardian.

Every 2 years all coaches are required to receive training about concussions (AB 1451), heat illness (AB 2800) as well as certification in First Aid training, CPR, and AEDs (life-saving electrical devices that can be used during CPR).

What is Heat Illness and how would I recognize it?

Exercise produces heat within the body and can increase the player's body temperature. Add to this a hot or humid day and any barriers to heat loss such as padding and equipment, and the temperature of the individual can become dangerously high.

Heat Illness occurs when metabolically produced heat combines with that gained from the environment to exceed the heat and large sweat losses. Young athletes should be pre-screened at their pre-participation physical exam form education/supplement use, cardiac disease, history of sickle cell trait, and previous heat injury. Athletes with any of these factors should be supervised closely during strenuous activities in a hot climate. Fatal heat stroke occurs most frequently among obese high school middle lineman.

Much of one's body heat is eliminated by sweat. Once this water leaves the body, it must be replaced. Along with water loss, many other minerals are lost in the sweat. Most of the commercial drinks now available contain these minerals, such as Gatorade, etc., but just plain water is all that is really required because the athlete will replace the lost minerals with his/her normal diet.

PREVENTION: There are several steps which can be taken to prevent heat illness from occurring:

ADEQUATE HYDRATION: The athlete should arrive at practice well-hydrated to reduce the risk of dehydration. The color of the urine can provide a quick guess at how hydrated the athlete. If the urine is dark like apple juice means the athlete is dehydrated. If the urine is light like lemonade in color means the athlete seems adequately hydrated.

Water or sports drinks should be readily available to athletes during practice and should be served ideally chilled in containers that allow adequate volumes of fluid to be ingested.

Water breaks should be given at least every 30-45 minutes and should be long enough to allow athletes to ingest adequate volumes of fluid.

Athletes should be instructed to continue fluid replacement in between practice sessions.

GRADUAL ACCLIMATIZATION: Intensity and duration of exercise should be gradually increased over a period of 7-14 days to give athletes' time to build fitness levels and become accustomed to practicing in the heat. Protective equipment should be introduced in phases (start with helmet, progress to helmet and shoulder pads, and finally fully uniform).

HEAT EXHAUSTION: Inability to continue exercise due to heat-induced symptoms. Occurs with an elevated body-core temperature between 97- and 104-degrees Fahrenheit.

<ul style="list-style-type: none"> • Dizziness, lightheadedness, weakness 	<ul style="list-style-type: none"> • Profuse sweating
<ul style="list-style-type: none"> • Headache 	<ul style="list-style-type: none"> • Cool, clammy skin
<ul style="list-style-type: none"> • Nausea 	<ul style="list-style-type: none"> • Hyperventilation
<ul style="list-style-type: none"> • Diarrhea, urge to defecate 	<ul style="list-style-type: none"> • Decreased urine output
<ul style="list-style-type: none"> • Pallor, chills 	

TREATMENT: Stop exercise, move player to a cool place, remove excess clothing, give fluids if conscious, COOL BODY: fans, cold water, ice towels, or ice packs. Fluid replacement should occur as soon as possible. The athlete should be referred to a hospital emergency if recovery is not rapid. When in doubt, CALL 911. Athletes with heat exhaustion should be assessed by a physician as soon as possible in all cases.

HEAT STROKE: Dysfunction or shutdown of body systems due to elevated body temperature which cannot be controlled. This occurs with a body-core temperature greater than 107 degrees Fahrenheit.

WARNING SYMPTOMS:

This is a MEDICAL EMERGENCY. Death may result if not treated properly and rapidly.

Treatment: Stop exercise, Call 911, remove from heat, remove clothing, immerse athlete in cold water for aggressive, rapid cooling (if immersion is not possible, cool the athlete as described for heat exhaustion), monitor vital signs until paramedics arrive.

Signs observed by teammates, parents and coaches include:	
<ul style="list-style-type: none"> • Dizziness 	<ul style="list-style-type: none"> • Weakness
<ul style="list-style-type: none"> • Drowsiness, loss of consciousness 	<ul style="list-style-type: none"> • Hot and wet or dry skin
<ul style="list-style-type: none"> • Seizures 	<ul style="list-style-type: none"> • Rapid heartbeat, low blood pressure
<ul style="list-style-type: none"> • Staggering, disorientation 	<ul style="list-style-type: none"> • Hyperventilation
<ul style="list-style-type: none"> • Behavioral/cognitive changes (confusion, irritability, aggressiveness, hysteria, emotional instability) 	<ul style="list-style-type: none"> • Vomiting, diarrhea

Final Thoughts for Parents and Guardians:

Heat stress should be considered when planning and preparing for any sports activity. Summer and fall sports are conducted in very hot and humid weather in many parts of the California. Many of the heat problems have been associated with football, due to added equipment which acts as a barrier to heat dissipation. Several heatstroke deaths continue to occur each season in the United States. There is no excuse for heatstroke deaths if the proper precautions are taken.

You should also feel comfortable talking to the coaches or athletic trainer about possible heat illness signs and symptoms that you may be seeing in your child.

I acknowledge that I have received and read the CIF Heat Illness Information Sheet.

_____	_____	_____
Student-Athlete Name - <i>Printed</i>	Student-Athlete - <i>Signature</i>	Date
_____	_____	_____
Parent Or Legal Guardian Name - <i>Printed</i>	Parent or Legal Guardian - <i>Signature</i>	Date



Hoja de información CIF para padres/estudiantes referente a la insolación

¿Por qué me han enviado esta información?

Usted ha recibido esta hoja informativa referente a la insolación debido a lo indicado por la Ley AB 2800 de California (efectiva el 1º de enero del 2019), el cual ahora es parte del Código de Educación § 35179 y de los reglamentos CIF 22.B.(9) y 503.K (aprobados por el Concilio Federal el 31 de enero del 2019):

1. La ley requiere que cualquier atleta estudiante que haya sido excluido de las prácticas o de algún partido debido a que ha mostrado señales y síntomas relacionados con la insolación (infarto de calor), debe recibir una nota escrita de un proveedor acreditado de cuidados médicos antes de regresar a las prácticas de atletismo.
2. Antes que un atleta pueda comenzar la temporada y comience las prácticas deportivas, los padres o tutores legales deben firmar y entregar a la escuela una Hoja de información sobre la insolación.

Cada dos años todos los entrenadores tienen el requisito de recibir entrenamiento sobre las contusiones cerebrales (AB 1451), la insolación (AB 2800) al igual que una certificación de entrenamiento sobre primeros auxilios, resucitación cardiopulmonar (CPR, en inglés) y los instrumentos eléctricos (AEDs, en inglés) que se pueden utilizar para salvar la vida durante una resucitación cardiopulmonar (CPR).

¿Qué es la insolación y como puedo identificar los síntomas?

El ejercicio produce calor dentro del cuerpo y puede incrementar la temperatura del cuerpo del atleta. Si a esto se agregan un día caluroso o húmedo, más las barreras que impiden la disipación del calor como el equipo de amortiguación en el uniforme deportivo, la temperatura corporal del individuo puede aumentar peligrosamente.

La insolación ocurre cuando el calor producido por el metabolismo corporal se combina con el calor que proviene del medioambiente, lo que ocasiona calor excesivo y grandes pérdidas de sudor. Previo a su participación, los atletas jóvenes deben ser evaluados durante su examen médico para diagnosticar enfermedades cardíacas, historial de células falciformes (sickle cell trait, en inglés) y traumas previos debido al calor. Los atletas que presenten cualquiera de estos casos deben ser supervisados cuidadosamente durante las actividades estrenuas realizadas en climas calientes. El infarto fatal debido al calor ocurre más frecuentemente entre los atletas obesos de preparatoria que juegan la posición de defensas medios.

La mayoría del calor corporal es eliminado por medio del sudor. El líquido debe ser reemplazado después que ha salido del cuerpo. Junto con la pérdida de agua, el cuerpo pierde muchos otros minerales por medio del sudor. La mayoría de las bebidas comerciales disponibles, tales como Gatorade, etc., contienen estos minerales; sin embargo, lo que realmente se necesita es solamente agua debido a que el atleta recuperará los minerales perdidos por medio de su dieta regular.

PREVENCIÓN: Existen varios pasos que deben seguirse para prevenir un infarto debido al calor:

LA HIDRATACIÓN APROPIADA: El atleta debe llegar a sus prácticas deportivas bien hidratado para reducir el riesgo de deshidratación. El color de la orina puede mostrar fácilmente el nivel de hidratación del atleta. Si la orina es oscura parecido al jugo de manzana, eso significa el atleta está deshidratado. Si la orina es clara como el color de la limonada, eso significa que el atleta está propiamente hidratado.

En las prácticas debe haber agua y bebidas deportivas fácilmente disponibles para los atletas y de preferencia deben servirse frías y en envases que permitan la ingestión de líquidos en volúmenes apropiados.

También debe haber recesos para beber agua por lo menos cada 30 o 45 minutos y los recesos deben ser suficientemente largos para ingerir volúmenes apropiados de líquidos.

A los atletas se les debe instruir que deben continuar reemplazando los líquidos antes y después de las sesiones de práctica.

LA ACLIMATACIÓN GRADUAL: La intensidad y la duración del ejercicio debe incrementarse gradualmente durante un periodo de 7 a 14 días para que el atleta pueda alcanzar niveles apropiados de aptitud física y su cuerpo se acostumbre a practicar en el calor. El equipo protector debe introducirse de manera gradual (comenzando con el casco, después el casco y las hombreras, y finalmente el uniforme completo).

EL AGOTAMIENTO DEBIDO AL CALOR: Es la inhabilidad de continuar ejercitando debido a los síntomas producidos por el calor. Esto ocurre cuando la temperatura básica del cuerpo se encuentra entre los 97 y los 104 grados Fahrenheit.

• Vértigo, mareo, debilidad	• Sudor abundante
• Dolor de cabeza	• Piel viscosa y fría
• Náusea	• Hiperventilación
• Diarrea, urgencia para defecar	• Reducción en la producción de orina
• Palidez, escalofríos	

TRATAMIENTO: Dejar de ejercitar, acudir a un lugar frío, quitar la ropa excesiva, beber líquidos si la persona está consiente, ENFRIAR EL CUERPO: con ventiladores, agua fría, toallas heladas, o esponjas húmedas congeladas (ice packs). Debe comenzar la recuperación de líquidos tan pronto como sea posible. Si su recuperación no es rápida, el atleta debe ser llevado a la sala de emergencias del hospital. Si existen dudas, LLAME AL 911. En todos los casos, los atletas que sufren agotamiento debido al calor deben ser evaluados por un médico tan pronto como sea posible.

INFARTO DEBIDO AL CALOR: Es el mal funcionamiento o paralización de los sistemas corporales debido a la alta temperatura del cuerpo la cual está fuera de control. Esto ocurre cuando la temperatura básica del cuerpo es mayor a los 107 grados Fahrenheit.

SÍNTOMAS DE ALARMA:

Los siguientes síntomas representan una EMERGENCIA MÉDICA. Podría ocasionar la muerte si no se ofrece tratamiento médico inmediato y apropiado.

Tratamiento: dejar de ejercitar, llamar al 911, alejar del calor, desvestirse, sumergir al atleta en agua fría para un enfriamiento rápido y eficaz (si no es posible sumergir al atleta, enfriar al atleta siguiendo el tratamiento para el agotamiento debido al calor), vigilando los signos vitales hasta que lleguen los paramédicos.

Los síntomas que han sido observados por los jugadores, padres y entrenadores incluyen:	
• Mareos (vértigo)	• Debilidad
• Letargo (adormecimiento), quedar inconsciente	• Piel caliente, húmeda o seca
• Convulsiones (ataques epilépticos)	• Pulso rápido, baja presión sanguínea
• Tambaleo, tropiezos, desorientación	• Hiperventilación
• Cambios cognitivos y de comportamiento (confusión, irritabilidad, agresividad, histeria, inestabilidad emocional)	• Vómito, diarrea

Consejos finales para los padres y tutores legales:

Cada vez que planea y prepare cualquier actividad deportiva usted debe tomar en cuenta el estrés que será producido por el calor. En varias regiones de California, los deportes de verano y otoño a menudo se realizan en climas muy calientes y húmedos. Muchos de los problemas ocasionados por el calor se relacionan con el fútbol Americano, debido al equipo adicional que los atletas deben vestir y el cual actúa como una barrera que impide la disipación del calor. Durante cada temporada deportiva en los Estados Unidos continúan sucediendo varias muertes debido a los infartos por el calor. Si se toman las precauciones apropiadas, no existe ninguna excusa para permitir que suceda una muerte debido a un infarto por el calor.

Usted debe tener la confianza de hablar con los entrenadores o manejadores de atletismo referente a los posibles síntomas de insolación y sobre los síntomas que tal vez usted observa en su hijo.

Yo confirmo que he recibido y leído La Hoja de información CIF referente a la insolación.

Nombre del estudiante/atleta – *Letra de molde*

Firma del estudiante/atleta

Fecha

Nombre de padre/madre/tutor legal - *Letra de molde*

Firma de padre/madre/tutor legal

Fecha



OXNARD SCHOOL DISTRICT Prescription Opioids: What You Need to Know

Prescription opioids can be used to help relieve moderate-to-severe pain and are often prescribed following a surgery or injury, or for certain health conditions. These medications can be an important part of treatment but also come with serious risks. It is important to work with your health care provider to make sure you are getting the safest, most effective care.

Prescription opioids carry serious risks of addiction and overdose, especially with prolonged use. An opioid overdose, often marked by slowed breathing, can cause sudden death. The use of prescription opioids can have a number of side effects as well, even when taken as directed.

Side effects may include one or more of the following:

- Tolerance - meaning you might need to take more of a medication for the same pain relief
- Physical dependence—meaning you have symptoms of withdrawal when a medication is stopped
- Increased sensitivity to pain
- Constipation
- Nausea, vomiting, and dry mouth
- Sleepiness and dizziness
- Confusion
- Depression
- Low levels of testosterone that can result in lower sex drive, energy, and strength
- Itching and sweating

Risks are greater with the following:

- History of drug misuse, substance use disorder, or overdose
- Mental health conditions (such as depression or anxiety)
- Sleep apnea
- Older age (65 years or older)
- Pregnancy

Unless specifically advised by your health care provider, medications to avoid include:

- Benzodiazepines (such as Xanax or Valium)
- Muscle relaxants (such as Soma or Flexeril)
- Hypnotics (such as Ambien or Lunesta)
- Other prescription opioids
- In addition, avoid alcohol while taking prescription opioids.

KNOW YOUR OPTIONS

Talk to your health care provider about ways to manage your pain that do not involve prescription opioids. Some of these options may actually work better and have fewer risks and side effects. Options may include:

- Pain relievers such as acetaminophen, ibuprofen, and naproxen
- Some medications that are also used for depression or seizures
- Physical therapy and exercise
- Cognitive behavioral therapy, a psychological, goal-directed approach, in which patients learn how to modify physical, behavioral, and emotional triggers of pain and stress.

IF YOU ARE PRESCRIBED OPIOIDS FOR PAIN:

- Never take opioids in greater amounts or more often than prescribed.
- Follow up with your primary health care provider within.
 - Work together to create a plan on how to manage your pain.
 - Talk about ways to help manage your pain that don't involve prescription opioids.
 - Talk about any and all concerns and side effects.
- Help prevent misuse and abuse.
 - Never sell or share prescription opioids.
 - Never use another person's prescription opioids.
- Store prescription opioids in a secure place and out of reach of others (this may include visitors, children, friends, and family).
- Safely dispose of unused prescription opioids: Find your community drug take-back program or your pharmacy mail-back program, or flush them down the toilet, following guidance from the Food and Drug Administration:
www.fda.gov/Drugs/ResourcesForYou
- Visit www.cdc.gov/drugoverdose to learn about the risks of opioid abuse and overdose.
- If you believe you may be struggling with addiction, tell your health care provider and ask for guidance or call SAMHSA's National Helpline at 1-800-662-HELP.

LEARN MORE:

www.cdc.gov/drugoverdose/prescribing/guideline.html

Student-athlete Name Printed

Student-athlete Signature

Date

Parent or Legal Guardian Printed

Parent or Legal Guardian Signature

Date

Legal References:

California Education Code section 49476



DISTRITO ESCOLAR DE OXNARD

Opioides recetados: lo que necesita saber

Los opioides recetados son medicamentos que sirven para aliviar el dolor moderado a intenso y suelen ser recetados luego de una cirugía o de sufrir una lesión, o ante ciertos problemas de salud. Estos medicamentos pueden ser una parte importante del tratamiento, aunque también implican riesgos graves. Es importante comunicarse con su proveedor de atención médica para asegurarse que está obteniendo la atención más segura y eficaz.

Los riesgos más graves de los opioides recetados son la adicción y la sobredosis, especialmente con el uso prolongado. Una sobredosis con opioides puede reducir la frecuencia respiratoria y provocar la muerte repentina. Los opioides recetados pueden tener efectos secundarios, incluso si se toman según las indicaciones.

Los efectos secundarios pueden incluir uno o más de los siguientes:

- Tolerancia: la necesidad de tomar más medicamentos para lograr la misma reducción del dolor
- Dependencia física: aparición de síntomas de abstinencia al interrumpir el consumo
- Mayor sensibilidad al dolor
- Estreñimiento: es el efecto secundario más común
- Náuseas, vómitos y sequedad de boca
- Somnolencia y mareo
- Confusión
- Depresión
- Bajos niveles de testosterona, que pueden resultar en un menor impulso sexual, energía y fuerza
- Comezón y sudor

Los riesgos son mayores con lo siguiente:

- Tiene antecedentes de abuso de drogas, trastorno de consumo de sustancias o sobredosis
- Tiene una condición de salud mental, (como depresión o ansiedad)
- Tiene apnea del sueño
- Tiene 65 años o más
- Está embarazada

A menos que su proveedor de atención médica lo indique específicamente, los medicamentos que debe evitar incluyen:

- Benzodiazepinas (como Xanax o Valium)
- Relajantes musculares (como Soma o Flexeril)
- Pastillas para dormir (como Ambien o Lunesta)
- Otros opioides recetados
- Adicionalmente, evite el consumo de alcohol mientras esté tomando opioides recetados.

SEPA CUÁLES SON SUS OPCIONES

Hable con su proveedor de atención médica acerca de las maneras de controlar el dolor sin tener que usar opioides. Algunas de esas opciones podrían dar mejores resultados y presentar menores riesgos y efectos secundarios. Las opciones podrían ser las siguientes:

- Otros analgésicos, como acetaminofeno (Tylenol), ibuprofeno (Advil, Motrin) o naproxeno
- Algunos medicamentos que también se emplean contra la depresión y las convulsiones.
- Fisioterapia y ejercicios
- Terapia cognitiva conductual, un enfoque psicológico dirigido por objetivos donde los pacientes aprenden a modificar las causas físicas, conductuales y emocionales del dolor y el estrés.

SI LE RECETAN OPIOIDES PARA EL DOLOR:

- Nunca tome opioides en más cantidades o más seguido que lo indicado.
- Haga un seguimiento con su proveedor de atención médica.
 - Establezcan juntos un plan para tratar el dolor.
 - Analicen posibilidades para tratar el dolor, las cuales no incluyan opioides recetados.
 - Hable de sus inquietudes y de los efectos secundarios.
- Ayude a evitar el mal uso y el abuso.
 - Nunca venda ni comparta opioides recetados.
 - Nunca use los opioides recetados de otra persona.
- Guarde los opioides recetados en un lugar seguro y lejos del alcance de otras personas. (Esto puede incluir visitas, niños, amigos y familiares).
- Deshágase de manera segura de los opioides recetados que le sobren. Encuentre el programa de devolución de medicamentos de su comunidad o el programa de devolución de medicamentos de su farmacia o tírelos en el inodoro, siguiendo las instrucciones de la Administración de Alimentos y Medicamentos: www.fda.gov/Drugs/ResourcesForYou.
- Visite www.cdc.gov/drugoverdose para conocer los riesgos del abuso y la sobredosis de opioides
- Si cree que puede estar luchando contra la adicción, infórmeselo a su proveedor de atención médica y solicite orientación o llame a la línea de ayuda nacional de SAMHSA al 1-800-662-HELP.

APRENDE MÁS:

www.cdc.gov/drugoverdose/prescribing/guideline.html

Nombre del Estudiante Deportista

Firma del Estudiante Deportista

Fecha

Nombre del Padre o Tutor Legal

Firma del Padre o Tutor Legal

Fecha

Referencias legales:

Sección del Código de Educación de California 49476

Adaptado de los Centros para el Control y Prevención de Enfermedades (CDC, por sus siglas en inglés) y La Asociación de Hospital Americano

OXNARD SCHOOL DISTRICT
Parent/Student CIF Steroid Information Sheet and Acknowledgement



“As a condition of membership in the CIF, all member school shall adopt policies prohibiting the use and abuse of androgenic/anabolic steroids. All member school shall have participating student athletes and their parents, legal guardian/caregiver agree that the athlete will not use steroids without the written prescription of a fully-licensed physical (as recognized by the AMA) to treat a medical condition.” (CIF Bylaw 503.I)

Our School District Policy (BP 5131.63):

The Governing Board recognizes that the use of steroids and other performance-enhancing supplements presents a serious health and safety hazard. As part of the district's drug prevention and intervention efforts, the Superintendent or designee and staff shall make every reasonable effort to prevent students from using steroids or other performance-enhancing supplements.

Students in grades 7-12 shall receive a lesson on the effects of steroids as part of their health, physical education, or drug education program.

Students participating in interscholastic athletics are prohibited from using steroids and dietary supplements banned by the U.S. Anti-Doping Agency as well as the substance synephrine. (Education Code 49030)

Before participating in interscholastic athletics, a student athlete and his/her parent/guardian shall sign a statement that the student athlete pledges not to use androgenic/anabolic steroids and dietary supplements banned by the U.S. Anti-Doping Agency and the substance synephrine, unless the student has a written prescription from a licensed health care practitioner to treat a medical condition.

A student who is found to have violated the agreement or this policy shall be restricted from participating in athletics and shall be subject to disciplinary procedures including, but not limited to, suspension or expulsion in accordance with law, Board policy, and administrative regulation.

Coaches shall educate students about the district's prohibition and the dangers of using steroids and other performance-enhancing supplements.

The Superintendent or designee shall ensure that district schools do not accept sponsorships or donations from supplement manufacturers that offer muscle-building supplements to students.

Acknowledgement

By signing below, both the participating student-athlete and the parents, legal guardians/caregiver hereby agree that the student-athlete named herein, shall not use androgenic/anabolic steroids without the written prescription of a fully-licensed physician (as recognized by the AMA) to treat a medical condition. We also recognize that under CIF bylaw 202, there could be penalties for false or fraudulent information. We also understand that the [insert name of school] policy regarding the use of illegal drugs will be enforced for any violations of these rules.

I acknowledge that I have received and read the CIF Steroid Information Sheet.

Student-Athlete Name - *Printed*

Student-Athlete - *Signature*

Date

Parent or Legal Guardian Name - *Printed*

Parent or Legal Guardian - *Signature*

Date



DISTRITO ESCOLAR DE OXNARD

Hoja CIF de información y compromiso de los padres y estudiantes sobre los esteroides

“Como condición de membresía en el CIF, todas las escuelas que son miembros deberán adoptar normas que prohíban el uso y abuso de los esteroides androgénicos/anabólicos. Todas estas escuelas deberán confirmar que los estudiantes atletas participantes y sus padres, el tutor legal/cuidador están de acuerdo que el atleta no usará esteroides anabólicos sin la receta prescrita por medio de un examen físico con licencia plena (como lo reconoce la Asociación Médica Americana, AMA) para tratar una condición médica”. (Estatuto CIF 503.I)

Nuestra norma del distrito escolar (BP 5131.63):

La Mesa Directiva Gobernante reconoce que el uso de esteroides y otros suplementos para mejorar el rendimiento físico representa un grave peligro para la salud y la seguridad. Como parte de los esfuerzos distritales de prevención e intervención del uso de drogas, el superintendente o la persona designada y el personal deberán hacer todos los esfuerzos razonables para evitar que los estudiantes usen esteroides u otros suplementos para mejorar el rendimiento físico.

Como parte de sus programas de salud, educación física o educación sobre las drogas, los estudiantes en los grados 7 al 12 recibirán una lección sobre los efectos de los esteroides.

Los estudiantes que participan en el atletismo escolar tienen prohibido el uso de esteroides y suplementos dietéticos prohibidos por la Agencia Antidopaje de los Estados Unidos, incluyendo la sustancia sinefrina (synephrine, en inglés). (Código de Educación 49030).

Antes de participar en el atletismo escolar, un estudiante atleta y su padre/madre/tutor legal deberán firmar una declaración donde el estudiante atleta se compromete a no usar esteroides androgénicos/anabólicos y/o suplementos dietéticos prohibidos por la Agencia Antidopaje de los Estados Unidos, incluyendo la sustancia Sinefrina (Synephrine, en inglés), a menos que el estudiante haya recibido una receta médica escrita por un profesional de la salud que posea autorización para tratar condiciones médicas.

Cualquier estudiante que haya violado el acuerdo o esta norma no podrá participar en el atletismo escolar y estará sujeto a los procedimientos disciplinarios los cuales incluyen, entre otros, la suspensión o expulsión de acuerdo con la ley, las normas de la Mesa Directiva y los reglamentos administrativos.

Los entrenadores deben educar a los estudiantes sobre las prohibiciones del distrito y los peligros del uso de esteroides y otros suplementos para mejorar el rendimiento físico.

El Superintendente o la persona designada se asegurarán que las escuelas del distrito no acepten patrocinios o donaciones de fabricantes de suplementos que ofrezcan suplementos de desarrollo muscular a los estudiantes.

Compromiso

Al firmar este documento, el estudiante atleta participante junto con sus padres, tutores legales/cuidadores están de acuerdo que el estudiante atleta mencionado en este documento no utilizará esteroides androgénicos/anabólicos sin una prescripción escrita por un médico que posea autorización plena para tratar condiciones médicas (tal como lo reconoce la Asociación Médica Americana, AMA). También reconocemos que según el reglamento CIF 202, podrían existir penalidades por el uso de información falsa o fraudulenta. Además comprendemos que la escuela [insert name of school] seguirá las normas referentes al uso ilegal de drogas en caso de que ocurran violaciones a estos reglamentos.

Yo confirmo que he recibido y leído la Hoja de información CIF referente a los esteroides.

Nombre del estudiante/atleta – *Letra de molde*

Firma del estudiante/atleta

Fecha

Nombre de padre/madre/tutor legal - *Letra de molde*

Firma de padre/madre/tutor legal

Fecha

Oxnard School District
Sudden Cardiac Arrest Information Sheet

Sudden cardiac arrest (SCA) is when the heart stops beating, suddenly and unexpectedly. When this happens blood stops flowing to the brain and other vital organs. SCA is NOT a heart attack. A heart attack is caused by a blockage that stops the flow of blood to the heart. SCA is a malfunction in the heart's electrical system, causing the victim to collapse. The malfunction is caused by a congenital or genetic defect in the heart's structure.

Recognize the Warning Signs and Risk Factors of Sudden Cardiac Arrest.

Tell your coach and consult your health care provider if these conditions are present in your student athlete:

Potential indicators that SCA may occur:

- Fainting or seizure, especially during or right after exercise;
- Fainting repeatedly or with excitement or startle;
- Excessive shortness of breath during exercise;
- Racing or fluttering heart palpitations or irregular heartbeat;
- Repeated dizziness or lightheadedness;
- Chest pain or discomfort with exercise;
- Excessive, unexpected fatigue during or after exercise.

Factors that increase the Risk of SCA:

- Known structural heart abnormality, repaired or unrepaired;
- Family members with unexplained fainting, seizures, drowning or near drowning, or car accidents;
- Family history of known heart abnormalities or sudden death before age 50;
- Specific family history of Long QT Syndrome, Brugada Syndrome, Hypertrophic Cardiomyopathy, or Arrhythmogenic Right Ventricular Dysplasia (ARVD);
- Use of drugs, such as cocaine, inhalants, "recreational" drugs, excessive energy drinks or performance-enhancing supplements.

How Common is Sudden Cardiac Arrest in the United States?

As the leading cause of death in the U.S., there are more than 300,000 cardiac arrests outside hospitals each year, with nine out of 10 resulting in death. Thousands of sudden cardiac arrests occur among youth, as it is the #2 cause of death under 25 and the #1 killer of student athletes during exercise.

Who is at Risk for Sudden Cardiac Arrest?

SCA is more likely to occur during exercise or physical activity, so student athletes are at greater risk. While a heart condition may have no warning signs, studies show that many young people do have symptoms but neglect to tell an adult. This may be because they are embarrassed, they do not want to jeopardize their playing time, they mistakenly think they are out of shape and need to train harder, or they simply ignore the symptoms, assuming they will “just go away.” Additionally, some health history factors increase the risk of SCA.

What Should You do if your Student Athlete is Experiencing any of these Symptoms?

We need to let student-athletes know that if they experience any SCA-related symptoms it is crucial to alert an adult and get follow-up care as soon as possible with a primary care physician. If the athlete has any of the SCA risk factors, these should also be discussed with a doctor to determine if further testing is needed. Wait for your doctor’s feedback before returning to play, and alert your coach, trainer and school nurse about any diagnosed conditions.

Return to Play (RTP)

The California Interscholastic Federation (CIF) amended its bylaws to include language that adds SCA training to coach certification and practice and game protocol that empowers coaches to remove from play a student-athlete who exhibits fainting. A student athlete who has been removed from play after displaying signs or symptoms associated with SCA may not return to play until he or she is evaluated and cleared by a licensed health care provider (medical doctor or doctor of osteopathy). Parents, guardians and caregivers are urged to dialogue with student athletes about their heart health.

Acknowledgment

I have reviewed and understand the symptoms and warning signs of SCA and the new CIF protocol to incorporate SCA prevention strategies into my student’s sports program

Student-athlete Name Printed

Student-athlete Signature

Date

Parent or Legal Guardian Printed

Parent or Legal Guardian Signature

Date

Legal References:

California Interscholastic Federation Bylaw 503

Oxnard School District

Una ficha informativa acerca del Paro Cardíaco Repentino

El Paro Cardíaco Repentino (PCR) sucede cuando el corazón súbita e inesperadamente deja de latir. Cuando esto sucede, se detiene el flujo sanguíneo hacia el cerebro y otros órganos vitales. El PCR no es un paro cardíaco. Un paro cardíaco es causado por una obstrucción que detiene el flujo sanguíneo hacia el corazón. El PCR es una falla en el sistema eléctrico del corazón que hace que la víctima se colapse. Un defecto genético o congénito en la estructura del corazón es la causa de la falla.

Reconozca los factores de riesgo y los signos de advertencia del Paro Cardíaco Repentino.

Dígale al entrenador y consulte a su médico si su atleta adolescente padece estos síntomas:

Posibles indicadores de que podría suceder un PCR:

- Colapso o convulsiones, especialmente justo después de ejercitarse;
- Colapso frecuente, o por emoción o susto;
- Falta excesiva de aliento durante el ejercicio;
- Taquicardia o palpitaciones, o ritmo cardíaco irregular;
- Mareo o aturdimiento frecuente;
- Dolor o malestar en el pecho al ejercitarse;
- Fatiga excesiva e inesperada durante o después del ejercicio.

Factores que incrementan el riesgo de que suceda un PCR:

- La presencia de una anomalía estructural del corazón, reparada o no reparada;
- Familiares que han sufrido sin explicación, colapsos, convulsiones, un accidente automovilístico, que se han ahogado o han estado a punto de ahogarse;
- Un historial clínico familiar de anomalías cardíacas conocidas o muerte repentina antes de los 50 años;
- Un historial clínico familiar específico con casos del síndrome del QT largo, síndrome Brugada, miocardiopatía hipertrófica o displasia arritmogénica del ventrículo derecho (DAVD);
- El consumo de enervantes tales como cocaína, inhalantes, drogas “recreativas,” bebidas de energía en exceso, y sustancias o suplementos para mejorar el rendimiento.

¿Qué tan común es el PCR en los Estados Unidos?

Por ser la principal causa de muerte en los EE. UU. cada año suceden más de 300,000 paros cardíacos lejos de los hospitales, de los que nueve de cada diez son mortales. Miles de jóvenes son víctimas de los paros cardíacos repentinos por ser la segunda causa de muerte en menores de 25 años y la principal razón por la que mueren los atletas adolescentes durante el ejercicio.

¿Quién corre el riesgo de sufrir un paro cardíaco repentino?

Los atletas adolescentes corren más riesgo de sufrir un paro cardíaco repentino debido a que tiende a suceder durante el ejercicio o la actividad física. Aunque una enfermedad cardíaca no siempre demuestra signos de advertencia, los estudios demuestran que muchos jóvenes sí tienen síntomas pero no se lo dicen a un adulto. Esto puede ser porque les da pena, no quieren que los saquen de un partido, creen erróneamente que les falta condición física y solamente necesitan entrenar más, o simplemente ignoran los síntomas y suponen que “desaparecerán.” Algunos factores de antecedentes clínicos también aumentan el riesgo de que suceda un PCR.

¿Qué debe hacer si su atleta adolescente padece alguno de estos síntomas?

Debemos informarles a los atletas adolescentes que si padecen cualquier síntoma del PCR, es de suma importancia avisarle a un adulto y consultar con un médico de cabecera lo antes posible. Si el atleta presenta cualquiera de los factores que incrementan el riesgo de que suceda un PCR, deberá consultar a un médico para ver la posibilidad de que se le hagan más pruebas. Espere la respuesta del médico antes de que su adolescente vuelva a jugar y además, avise a su entrenador y a la enfermera escolar de cualquier afección diagnosticada.

Volver a Jugar

Federación Interescolar de California (CIF) enmendó sus estatutos para poder incluir lenguaje que incluye capacitación acerca del PCR como requisito en la certificación de entrenadores deportivos. Además, esto ayuda a incluirla en el protocolo de entrenamiento y juego para que los entrenadores tengan la autoridad de sacar del juego a un atleta adolescente que se colapse. El atleta adolescente que haya sido suspendido de un juego después de mostrar signos o síntomas asociados con un PCR, no puede volver a jugar hasta que un médico certificado le haya evaluado y aprobado (medical doctor or doctor of osteopathy). Se les insta a los padres, tutores y cuidadores a que hablen con sus atletas adolescentes acerca de la salud del corazón. Igualmente.

He leído y entendido los síntomas y los signos de advertencia del PCR y el nuevo protocolo de la CIF para incluir medidas para prevenir que suceda un PCR dentro del programa deportivo de mi estudiante

Nombre Del Atleta Adolescente

Firma Del Atleta Adolescente

Fecha

Nombre Del Padre/ Tutor

Firma Del Padre/ Tutor

Fecha

Referencia legal:

Federación Interescolar de California Por Ley 503

PREPARTICIPATION PHYSICAL EVALUATION HISTORY FORM

(Note: This form is to be filled out by the patient and parent prior to seeing the physician. The physician should keep this form in the chart.)

Date of Exam _____

Name _____ Date of birth _____

Sex _____ Age _____ Grade _____ School _____ Sport(s) _____

Medicines and Allergies: Please list all of the prescription and over-the-counter medicines and supplements (herbal and nutritional) that you are currently taking

Do you have any allergies? Yes No If yes, please identify specific allergy below.
 Medicines Pollens Food Stinging Insects

Explain "Yes" answers below. Circle questions you don't know the answers to.

GENERAL QUESTIONS	Yes	No	MEDICAL QUESTIONS	Yes	No
1. Has a doctor ever denied or restricted your participation in sports for any reason?			26. Do you cough, wheeze, or have difficulty breathing during or after exercise?		
2. Do you have any ongoing medical conditions? If so, please identify below: <input type="checkbox"/> Asthma <input type="checkbox"/> Anemia <input type="checkbox"/> Diabetes <input type="checkbox"/> Infections Other: _____			27. Have you ever used an inhaler or taken asthma medicine?		
3. Have you ever spent the night in the hospital?			28. Is there anyone in your family who has asthma?		
4. Have you ever had surgery?			29. Were you born without or are you missing a kidney, an eye, a testicle (males), your spleen, or any other organ?		
HEART HEALTH QUESTIONS ABOUT YOU	Yes	No	30. Do you have groin pain or a painful bulge or hernia in the groin area?		
5. Have you ever passed out or nearly passed out DURING or AFTER exercise?			31. Have you had infectious mononucleosis (mono) within the last month?		
6. Have you ever had discomfort, pain, tightness, or pressure in your chest during exercise?			32. Do you have any rashes, pressure sores, or other skin problems?		
7. Does your heart ever race or skip beats (irregular beats) during exercise?			33. Have you had a herpes or MRSA skin infection?		
8. Has a doctor ever told you that you have any heart problems? If so, check all that apply: <input type="checkbox"/> High blood pressure <input type="checkbox"/> A heart murmur <input type="checkbox"/> High cholesterol <input type="checkbox"/> A heart infection <input type="checkbox"/> Kawasaki disease Other: _____			34. Have you ever had a head injury or concussion?		
9. Has a doctor ever ordered a test for your heart? (For example, ECG/EKG, echocardiogram)			35. Have you ever had a hit or blow to the head that caused confusion, prolonged headache, or memory problems?		
10. Do you get lightheaded or feel more short of breath than expected during exercise?			36. Do you have a history of seizure disorder?		
11. Have you ever had an unexplained seizure?			37. Do you have headaches with exercise?		
12. Do you get more tired or short of breath more quickly than your friends during exercise?			38. Have you ever had numbness, tingling, or weakness in your arms or legs after being hit or falling?		
HEART HEALTH QUESTIONS ABOUT YOUR FAMILY	Yes	No	39. Have you ever been unable to move your arms or legs after being hit or falling?		
13. Has any family member or relative died of heart problems or had an unexpected or unexplained sudden death before age 50 (including drowning, unexplained car accident, or sudden infant death syndrome)?			40. Have you ever become ill while exercising in the heat?		
14. Does anyone in your family have hypertrophic cardiomyopathy, Marfan syndrome, arrhythmogenic right ventricular cardiomyopathy, long QT syndrome, short QT syndrome, Brugada syndrome, or catecholaminergic polymorphic ventricular tachycardia?			41. Do you get frequent muscle cramps when exercising?		
15. Does anyone in your family have a heart problem, pacemaker, or implanted defibrillator?			42. Do you or someone in your family have sickle cell trait or disease?		
16. Has anyone in your family had unexplained fainting, unexplained seizures, or near drowning?			43. Have you had any problems with your eyes or vision?		
BONE AND JOINT QUESTIONS	Yes	No	44. Have you had any eye injuries?		
17. Have you ever had an injury to a bone, muscle, ligament, or tendon that caused you to miss a practice or a game?			45. Do you wear glasses or contact lenses?		
18. Have you ever had any broken or fractured bones or dislocated joints?			46. Do you wear protective eyewear, such as goggles or a face shield?		
19. Have you ever had an injury that required x-rays, MRI, CT scan, injections, therapy, a brace, a cast, or crutches?			47. Do you worry about your weight?		
20. Have you ever had a stress fracture?			48. Are you trying to or has anyone recommended that you gain or lose weight?		
21. Have you ever been told that you have or have you had an x-ray for neck instability or atlantoaxial instability? (Down syndrome or dwarfism)			49. Are you on a special diet or do you avoid certain types of foods?		
22. Do you regularly use a brace, orthotics, or other assistive device?			50. Have you ever had an eating disorder?		
23. Do you have a bone, muscle, or joint injury that bothers you?			51. Do you have any concerns that you would like to discuss with a doctor?		
24. Do any of your joints become painful, swollen, feel warm, or look red?			FEMALES ONLY		
25. Do you have any history of juvenile arthritis or connective tissue disease?			52. Have you ever had a menstrual period?		
			53. How old were you when you had your first menstrual period?		
			54. How many periods have you had in the last 12 months?		

Explain "yes" answers here

I hereby state that, to the best of my knowledge, my answers to the above questions are complete and correct.

Signature of athlete _____ Signature of parent/guardian _____ Date _____

■ PREPARTICIPATION PHYSICAL EVALUATION

THE ATHLETE WITH SPECIAL NEEDS: SUPPLEMENTAL HISTORY FORM

Date of Exam _____

Name _____ Date of birth _____

Sex _____ Age _____ Grade _____ School _____ Sport(s) _____

1. Type of disability		
2. Date of disability		
3. Classification (if available)		
4. Cause of disability (birth, disease, accident/trauma, other)		
5. List the sports you are interested in playing		
	Yes	No
6. Do you regularly use a brace, assistive device, or prosthetic?		
7. Do you use any special brace or assistive device for sports?		
8. Do you have any rashes, pressure sores, or any other skin problems?		
9. Do you have a hearing loss? Do you use a hearing aid?		
10. Do you have a visual impairment?		
11. Do you use any special devices for bowel or bladder function?		
12. Do you have burning or discomfort when urinating?		
13. Have you had autonomic dysreflexia?		
14. Have you ever been diagnosed with a heat-related (hyperthermia) or cold-related (hypothermia) illness?		
15. Do you have muscle spasticity?		
16. Do you have frequent seizures that cannot be controlled by medication?		

Explain "yes" answers here

Please indicate if you have ever had any of the following.

	Yes	No
Atlantoaxial instability		
X-ray evaluation for atlantoaxial instability		
Dislocated joints (more than one)		
Easy bleeding		
Enlarged spleen		
Hepatitis		
Osteopenia or osteoporosis		
Difficulty controlling bowel		
Difficulty controlling bladder		
Numbness or tingling in arms or hands		
Numbness or tingling in legs or feet		
Weakness in arms or hands		
Weakness in legs or feet		
Recent change in coordination		
Recent change in ability to walk		
Spina bifida		
Latex allergy		

Explain "yes" answers here

I hereby state that, to the best of my knowledge, my answers to the above questions are complete and correct.

Signature of athlete _____ Signature of parent/guardian _____ Date _____

PREPARTICIPATION PHYSICAL EVALUATION PHYSICAL EXAMINATION FORM

Name _____ Date of birth _____

PHYSICIAN REMINDERS

- Consider additional questions on more sensitive issues
 - Do you feel stressed out or under a lot of pressure?
 - Do you ever feel sad, hopeless, depressed, or anxious?
 - Do you feel safe at your home or residence?
 - Have you ever tried cigarettes, chewing tobacco, snuff, or dip?
 - During the past 30 days, did you use chewing tobacco, snuff, or dip?
 - Do you drink alcohol or use any other drugs?
 - Have you ever taken anabolic steroids or used any other performance supplement?
 - Have you ever taken any supplements to help you gain or lose weight or improve your performance?
 - Do you wear a seat belt, use a helmet, and use condoms?
- Consider reviewing questions on cardiovascular symptoms (questions 5–14).

EXAMINATION		
Height _____	Weight _____	<input type="checkbox"/> Male <input type="checkbox"/> Female
BP _____ / _____ (_____ / _____)	Pulse _____	Vision R 20/ _____ L 20/ _____ Corrected <input type="checkbox"/> Y <input type="checkbox"/> N
MEDICAL	NORMAL	ABNORMAL FINDINGS
Appearance <ul style="list-style-type: none"> Marfan stigmata (kyphoscoliosis, high-arched palate, pectus excavatum, arachnodactyly, arm span > height, hyperlaxity, myopia, MVP, aortic insufficiency) 		
Eyes/ears/nose/throat <ul style="list-style-type: none"> Pupils equal Hearing 		
Lymph nodes		
Heart* <ul style="list-style-type: none"> Murmurs (auscultation standing, supine, +/- Valsalva) Location of point of maximal impulse (PMI) 		
Pulses <ul style="list-style-type: none"> Simultaneous femoral and radial pulses 		
Lungs		
Abdomen		
Genitourinary (males only) ^b		
Skin <ul style="list-style-type: none"> HSV, lesions suggestive of MRSA, tinea corporis 		
Neurologic ^c		
MUSCULOSKELETAL		
Neck		
Back		
Shoulder/arm		
Elbow/forearm		
Wrist/hand/fingers		
Hip/thigh		
Knee		
Leg/ankle		
Foot/toes		
Functional <ul style="list-style-type: none"> Duck-walk, single leg hop 		

*Consider ECG, echocardiogram, and referral to cardiology for abnormal cardiac history or exam.
^bConsider GU exam if in private setting. Having third party present is recommended.
^cConsider cognitive evaluation or baseline neuropsychiatric testing if a history of significant concussion.

- Cleared for all sports without restriction
- Cleared for all sports without restriction with recommendations for further evaluation or treatment for _____
- Not cleared
- Pending further evaluation
 - For any sports
 - For certain sports _____
- Reason _____

Recommendations _____

I have examined the above-named student and completed the preparticipation physical evaluation. The athlete does not present apparent clinical contraindications to practice and participate in the sport(s) as outlined above. A copy of the physical exam is on record in my office and can be made available to the school at the request of the parents. If conditions arise after the athlete has been cleared for participation, the physician may rescind the clearance until the problem is resolved and the potential consequences are completely explained to the athlete (and parents/guardians).

Name of physician (print/type) _____ Date _____
 Address _____ Phone _____
 Signature of physician _____, MD or DO

■ PREPARTICIPATION PHYSICAL EVALUATION CLEARANCE FORM

Name _____ Sex M F Age _____ Date of birth _____

Cleared for all sports without restriction

Cleared for all sports without restriction with recommendations for further evaluation or treatment for _____

Not cleared

Pending further evaluation

For any sports

For certain sports _____

Reason _____

Recommendations _____

I have examined the above-named student and completed the preparticipation physical evaluation. The athlete does not present apparent clinical contraindications to practice and participate in the sport(s) as outlined above. A copy of the physical exam is on record in my office and can be made available to the school at the request of the parents. If conditions arise after the athlete has been cleared for participation, the physician may rescind the clearance until the problem is resolved and the potential consequences are completely explained to the athlete (and parents/guardians).

Name of physician (print/type) _____ Date _____

Address _____ Phone _____

Signature of physician _____, MD or DO

EMERGENCY INFORMATION

Allergies _____

Other information _____

PREPARTICIPACIÓN EVALUACIÓN FÍSICA

FORMA DE HISTORIA MÉDICA

(Nota: Este formulario debe ser llenado por el paciente y los padres antes de ver al médico. El médico debe mantener esta forma en el gráfico.)

Fecha de Examen Médico _____ Fecha de Nacimiento _____

Nombre _____

Sexo _____ Edad _____ Grado _____ Escuela _____ Deporte(s) _____

Medicinas y Alergias: Escribe una lista de todas las medicinas de receta y suplementos (herbales y nutricionales) que estás tomando

¿Tienes alergias? Sí No Si tienes alergias, indica la alergia
 Medicinas Pólen Comidas Insectos específica

Explica las respuestas de "Sí" abajo.

Preguntas Generales	Sí	No	Preguntas Médicas	Sí	No
1. ¿Ha sido restringido por un médico para participar en deportes por alguna razón?			26. ¿Tose, sibilancias o tiene dificultad para respirar durante o después del ejercicio?		
2. ¿Tienes problemas médicos continuamente? Si sí, indica abajo: <input type="checkbox"/> Asma <input type="checkbox"/> Anemia <input type="checkbox"/> Diabetes <input type="checkbox"/> Infecciones <input type="checkbox"/> Otro: _____			27. ¿Alguna vez has utilizado un inhalador o tomado medicamentos para el asma?		
3. ¿Has pasado la noche en un hospital?			28. ¿Hay alguien en su familia que tiene asma?		
4. ¿Has tenido alguna cirugía?			29. ¿Nació sin o le falta un riñón, un ojo, un testículo (varones), el bazo, o cualquier otro órgano?		
Preguntas de la salud de tu corazón	Sí	No	30. ¿Tiene dolor en la ingle o un bulto doloroso o hernia en la ingle?		
5. ¿Alguna vez has desmayado o casi desmayado durante o después del ejercicio?			31. ¿Ha tenido mononucleosis infecciosa (mono) en el último mes?		
6. ¿Has sentido dolores, o presión en tu pecho mientras haces ejercicios?			32. ¿Tienes algunas erupciones, úlceras por presión, u otros problemas de la piel?		
7. ¿Su corazón siempre corre o salta latidos (latidos irregulares) durante el ejercicio?			33. ¿Ha tenido un herpes o infección de la piel MRSA?		
8. ¿Ha dicho tu médico que tienes problemas médicos con tu corazón? Si Sí, chequea todo que aplica: <input type="checkbox"/> Alta presión sanguínea <input type="checkbox"/> soplo cardíaco <input type="checkbox"/> Colesterol alto <input type="checkbox"/> Infección del corazón <input type="checkbox"/> Enfermedad de Kawasaki <input type="checkbox"/> Otro: _____			34. ¿Ha tenido una lesión en la cabeza o una conmoción cerebral?		
9. ¿Ha pedido un médico un examen médico de tu corazón?			35. ¿Alguna vez has tenido un golpe en la cabeza que causó confusión, dolor de cabeza prolongado o problemas de memoria?		
10. ¿Te sientes mareado o tienes dificultad respirando durante el ejercicio?			36. ¿Tiene antecedentes de trastornos convulsivos?		
11. ¿Has tenido un incautación inexplicable?			37. ¿Tiene dolores de cabeza con el ejercicio?		
12. ¿Te sientes más cansado o tienes más dificultad de respirar que tus amigos cuando haces ejercicios?			38. ¿Alguna vez ha tenido entumecimiento, hormigueo o debilidad en los brazos o piernas después de golpearse o caerse?		
Preguntas de la salud de los corazones de tu familia	Sí	No	39. ¿Alguna vez has sido incapaz de mover sus brazos o piernas después de golpearse o caer?		
13. ¿Ha fallecido un miembro de la familia de problemas del corazón o de una muerte inexplicable antes de la edad de 50 años? (incluyendo ahogo, un accidente de coche inexplicable, o síndrome de muerte súbita infantil)			40. ¿Alguna vez se enferma durante el ejercicio en el calor?		
14. ¿Hay alguien en su familia que tiene miocardiopatía hipertrofica, síndrome de Marfan, la miocardiopatía aritmogénica del ventrículo derecho, síndrome de QT largo, síndrome de QT corto, síndrome de Brugada o taquicardia ventricular polimórfica catecolaminérgica?			41. ¿Usted tiene calambres musculares frecuentes al hacer ejercicio?		
15. ¿Tiene alguien en tu familia un problema del corazón, usa un marca pasos o un desfibrilador implantado?			42. ¿Usted o alguien en su familia tiene el rasgo de células falciformes o la enfermedad?		
16. ¿Tiene alguien en tu familia desmayos inexplicables, incauciones inexplicables o casi ahogo?			43. ¿Ha tenido problemas con sus ojos o visión?		
Preguntas de huesos y articulaciones	Sí	No	44. ¿Ha tenido lesiones en los ojos?		
17. ¿Ha tenido una lesión en un hueso, músculo, ligamento o tendón que le hizo perder un entrenamiento o un partido?			45. ¿Usted usa anteojos o lentes de contacto?		
18. ¿Alguna vez te has quebrado o fracturado un hueso o dislocado una articulación o coyuntura?			46. ¿Usa gafas de protección, o anteojos de seguridad?		
19. ¿Ha tenido una lesión que requiera radiografías, resonancia magnética, CT, inyecciones, terapia, un aparato ortopédico, un yeso o muletas?			47. ¿Le preocupa su peso?		
20. ¿Alguna vez has tenido una fractura de estrés?			48. ¿Estás tratando de o ha recomendado alguien que usted gana o pierde peso?		
21. ¿Te han dicho alguna vez que tiene o ha tenido una radiografía para la inestabilidad del cuello o la inestabilidad atlantoaxial? (Síndrome de Down o enanismo)			49. ¿Está usted en una dieta especial o usted evita ciertos tipos de alimentos?		
22. ¿Utiliza regularmente un aparato ortopédico, ortopédicos, u otro dispositivo de ayuda?			50. ¿Alguna vez ha tenido un trastorno alimentario?		
23. ¿Tiene un hueso, músculo o lesión de la articulación que le molesta?			51. ¿Tiene usted alguna preocupación que le gustaría discutir con un médico?		
24. ¿Alguna de sus articulaciones se vuelven dolorosas, hinchadas, se sienten calientes, o se ven de color rojo?			Sólo mujeres	Sí	No
25. ¿Tiene antecedentes de artritis juvenil o enfermedad del tejido conectivo?			52. ¿Alguna vez ha tenido un periodo menstrual?		
			53. ¿Qué edad tenía cuando tuvo su primer periodo menstrual?		
			54. ¿Cuántos periodos ha tenido en los últimos 12 meses?		

Explique respuestas "si" aquí

Al Mejor de mis conocimientos, mis respuestas son completas y correctas.

Firma del atleta _____ Firma del padre/guardián _____ Fecha _____

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PREPARTICIPACIÓN EVALUACIÓN FÍSICA

EL ATLETA CON NECESIDADES ESPECIALES:

FORMULARIO DE HISTORIA SUPLEMENTARIO

Fecha de Examen Médico _____
 Nombre _____ Fecha de Nacimiento _____
 Sexo _____ Edad _____ Grado _____ Escuela _____ Deporte(s) _____

1. Tipo de discapacidad		
2. Fecha de discapacidad		
3. Clasificación (Si posible)		
4. Causa de la discapacidad (nacimiento, enfermedad, accidente / trauma, otros)		
5. Enumerar los deportes que usted está interesado en jugar		
	Sí	No
6. ¿Utiliza regularmente un aparato ortopédico, dispositivo de ayuda, o prótesis?		
7. ¿Utiliza algún corsé especial o dispositivo de ayuda para los deportes?		
8. ¿Tienes algunas erupciones, úlceras por presión, o cualesquier otros problemas de la piel?		
9. ¿Tiene una pérdida auditiva? ¿Utiliza un audífono?		
10. ¿Tiene una discapacidad visual?		
11. ¿Utiliza dispositivos especiales para la función intestinal o de la vejiga?		
12. ¿Usted tiene ardor o molestias al orinar?		
13. ¿Ha tenido la disreflexia autonómica?		
14. ¿Alguna vez ha sido diagnosticado con una enfermedad del calor (hipertermia) o (hipotermia) enfermedades relacionadas con el frío?		
15. ¿Tiene la espasticidad muscular?		
16. ¿Tiene convulsiones frecuentes que no pueden ser controladas con medicación?		

Explique respuestas "si" aquí

	Sí	No
Inestabilidad atlantoaxial		
Evaluación de rayos X para la inestabilidad atlantoaxial		
Articulaciones dislocadas (más de una)		
Sangrado fácil		
Agrandamiento del bazo		
Hepatitis		
La osteopenia u osteoporosis		
Dificultad para controlar los intestinos		
Dificultad para controlar la vejiga		
El entumecimiento u hormigueo en los brazos o las manos		
El entumecimiento u hormigueo en las piernas o los pies		
Debilidad en los brazos o las manos		
Debilidad en las piernas o los pies		
El cambio reciente en la coordinación		
El cambio reciente en la capacidad para caminar		
Espina bífida		
La alergia al látex		

Por favor, indique si alguna vez ha tenido alguna de las siguientes.

Explique respuestas "si" aquí

Al Mejor de mis conocimientos, mis respuestas son completas y correctas.

Firma del atleta _____ Firma del padre/guardián _____ Fecha _____

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PREPARTICIPATION PHYSICAL EVALUATION PHYSICAL EXAMINATION FORM

Name _____ Date of birth _____

PHYSICIAN REMINDERS

- Consider additional questions on more sensitive issues
 - Do you feel stressed out or under a lot of pressure?
 - Do you ever feel sad, hopeless, depressed, or anxious?
 - Do you feel safe at your home or residence?
 - Have you ever tried cigarettes, chewing tobacco, snuff, or dip?
 - During the past 30 days, did you use chewing tobacco, snuff, or dip?
 - Do you drink alcohol or use any other drugs?
 - Have you ever taken anabolic steroids or used any other performance supplement?
 - Have you ever taken any supplements to help you gain or lose weight or improve your performance?
 - Do you wear a seat belt, use a helmet, and use condoms?
- Consider reviewing questions on cardiovascular symptoms (questions 5–14).

EXAMINATION			
Height	Weight	<input type="checkbox"/> Male <input type="checkbox"/> Female	
BP / (/)	Pulse	Vision R 20/	L 20/ Corrected <input type="checkbox"/> Y <input type="checkbox"/> N
MEDICAL	NORMAL	ABNORMAL FINDINGS	
Appearance <ul style="list-style-type: none"> Marfan stigmata (kyphoscoliosis, high-arched palate, pectus excavatum, arachnodactyly, arm span > height, hyperlaxity, myopia, MVP, aortic insufficiency) 			
Eyes/ears/nose/throat <ul style="list-style-type: none"> Pupils equal Hearing 			
Lymph nodes			
Heart* <ul style="list-style-type: none"> Murmurs (auscultation standing, supine, +/- Valsalva) Location of point of maximal impulse (PMI) 			
Pulses <ul style="list-style-type: none"> Simultaneous femoral and radial pulses 			
Lungs			
Abdomen			
Genitourinary (males only) ^b			
Skin <ul style="list-style-type: none"> HSV, lesions suggestive of MRSA, tinea corporis 			
Neurologic ^c			
MUSCULOSKELETAL			
Neck			
Back			
Shoulder/arm			
Elbow/forearm			
Wrist/hand/fingers			
Hip/thigh			
Knee			
Leg/ankle			
Foot/toes			
Functional <ul style="list-style-type: none"> Duck-walk, single leg hop 			

*Consider ECG, echocardiogram, and referral to cardiology for abnormal cardiac history or exam.

^bConsider GU exam if in private setting. Having third party present is recommended.

^cConsider cognitive evaluation or baseline neuropsychiatric testing if a history of significant concussion.

- Cleared for all sports without restriction
- Cleared for all sports without restriction with recommendations for further evaluation or treatment for _____

- Not cleared
- Pending further evaluation
 - For any sports
 - For certain sports _____
- Reason _____

Recommendations _____

I have examined the above-named student and completed the preparticipation physical evaluation. The athlete does not present apparent clinical contraindications to practice and participate in the sport(s) as outlined above. A copy of the physical exam is on record in my office and can be made available to the school at the request of the parents. If conditions arise after the athlete has been cleared for participation, the physician may rescind the clearance until the problem is resolved and the potential consequences are completely explained to the athlete (and parents/guardians).

Name of physician (print/type) _____ Date _____

Address _____ Phone _____

Signature of physician _____, MD or DO



School Athletics Physical Contact Acknowledgement

Student name

Birth date

Parent or legal guardian (Please print)

Student address

School

Sport/Activity

Coach/Instructor

Athletics and sports often require highly technical physical movements. In order to prepare student athletes to compete to the best of their ability, Coaches may come into physical contact with student athletes. This physical contact is for instructional purposes to guide student athletes in proper positioning and movements.

Examples of situations of instructional potential physical contact include, but are not limited to:

- Batting stances in baseball and softball,
- Competitive Cheer stunts,
- Diving practices,
- Football tackling techniques,
- Golf and tennis swings,
- Starting block positions in track,
- Water polo practices,
- Wrestling positions and moves.

By signing this Physical Contact Acknowledgement, you are recognizing you understand there is potential instructional physical contact between the coach and student athlete, and it is acceptable to you.

Signature (Student)

Date

Signature (Parent or legal guardian)

Date

Home telephone

Work telephone

Mobile telephone or pager



**Powering imaginations.
Securing futures.**



ALPHABEST PROPOSAL FOR OXNARD SCHOOL DISTRICT

Connect the students in your district to a world of endless possibilities through innovative before and after school programs driven by wonder and curiosity.



Dr. Ginger Shea
Director of Enrichment & Specialized Programs
Oxnard School District
1051 South A Street
Oxnard, CA 93030

Dear Dr. Shea,

Thank you for the opportunity to continue to discuss the possibility of AlphaBEST joining Oxnard as a partner, focused on your Kindergarten population. We think you will be pleased with our level of service and quality of programs.

Our proposal outlines AlphaBEST's partnerships with leading curriculum providers, including Social-Emotional Learning (SEL) content from Second Step and an exclusive collaboration with Kids Included Together (KIT). This partnership equips our staff with proven strategies for inclusion and behavior support, ensuring that all children receive the highest quality care and education.

We would be honored to bring our exceptional program to the families of Oxnard School District. AlphaBEST is fully prepared to staff and operate the program.

Our proposal highlights AlphaBEST's track record of delivering — and often exceeding — the standards of excellence that schools and families deserve. Thank you for your time and consideration. We look forward to answering any questions and providing any additional information to support your decision.

Best Regards,

Dawn Hosni, Chief Development Officer
Office: 480.815.7014
dhosni@alphabest.org

CORPORATE HEADQUARTERS

AlphaBEST Education, Inc.
620 N. Patterson Ave.
Winston-Salem, NC 27101
Office: 480.815.7014

CALIFORNIA OFFICE

40548 La Costa Circle East
Palm Desert, CA 92211
Office: 480.815.7014

Why AlphaBEST?

1 > PROGRAM DESCRIPTION:

Serve Oxnard Public Schools Kindergarten students during the 2025 summer intersession and after school for 180-days during the 2025/26 school year. After-school and summer program enrichment themes are provided in this proposal.

2 > HIGH QUALITY TEAMS:

Once awarded, we will begin to recruit from the local area and commit to being fully staffed with qualified, bilingual background checked staff on day one of the contract.

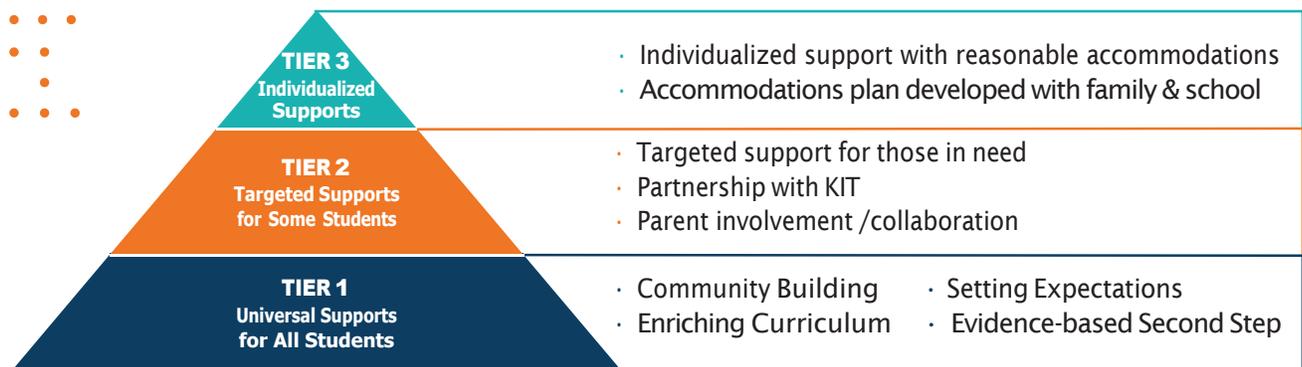
The Oxnard program pilot will be staffed with an on-site supervisor, per site, and two (2) staff per group of 20 students. An Area Manager will oversee operations with support from our California-based Regional Manager. Our staff are trained in CPR and First Aid and, at a minimum, compete state mandated training hours each year. Additionally, we provide a diverse range of training programs around:

- **Child growth and development**
- **Staff and site management**
- **Communication**
- **Enrichment curriculum**
- **Classroom management**
- **Health and safety**

Our learning management system includes hundreds of online courses on various general learning subjects, along with 36 Out-of-school Time Certificate Series Courses.

3 > INCLUSIVE PRACTICES:

Our Creating Connected Communities tiered system of supports promotes belonging and strengthens social-emotional skills for all students. School and community connectedness is a powerful protective factor for youth. AlphaBEST uses a tiered system to promote meaningful connections for students, families, and staff. Training and ongoing support is provided to our staff through our partnership with KIT, Kids Included Together. IT is the leading national organization for teaching inclusive practices to youth serving organizations.



How Wonder Works

AFTER SCHOOL PROGRAM ENRICHMENT for Oxnard Kindergarten Students



AlphaBEST
EDUCATION

Innovators of After School!

TK-K Options

BEE A CODER! (TK-K)

Go on a STEM adventure with BEEBOT, the programmable robot that introduces early learners to coding skills as they design routes for BeeBot to travel on specialized, thematic floor mats. This course will culminate with a BeeBot parade where students dress up their Bees and program a parade route!



BUILDING UP STEAM! (TK-K)

LEGO STEAM PARK builds on every child's natural curiosity and desire to explore and investigate the world of early science, technology, engineering, art and math through creative play, observing and describing, problem solving, and collaboration. This course culminates with a guided reflection where students share what they learned.



ACTION MATS (TK-K)

ACTION MATS curriculum focuses on physical activities to explore agility, balance, spatial awareness, coordination, dexterity, and thought processing speed. The mats can be used as part of a standalone lesson or used as a "wake up, shake up" session — stimulating children's physical and cognitive abilities before classroom learning.



LETTERS ALIVE® ZOO KEEPER EDITION (TK-K)

An award winning supplemental reading kit that incorporates evidence-based best practices to teach letters, letter sounds, word building, and sentence building. The lessons and activities are presented within a zoo theme, which includes animals and ties science with literacy instruction. Using augmented reality, zoo animals literally jump off the screen to engage our youngest learners.



TK-K Options Summer Enrichment

WEEK 1: CAMP OLYMPICS ADVENTURE (TK-K)

Camp Olympics Adventure is a week packed with fitness, team building, and Maker Olympic Challenges. Come ready to compete, build friendships, and make memories.



WEEK 2: RAINFOREST ADVENTURE (TK-K)

Rainforest Adventure: Stick your head in the clouds during our Rainforest Adventure. Create a variety of rainforest animals, climb through a spider's web, and make a rainforest-themed visor that you can wear all week.



WEEK 3: SPACE ADVENTURE (TK-K)

Blast off into the cosmos on this intergalactic Space Adventure. Launch fizzy rockets, exercise by hopping from planet to planet, and challenge your friends with a moon sand treasure hunt.



WEEK 4: MUSICAL CASTLE ADVENTURE (TK-K)

Musical Castle Adventure is a week like no other. Campers create instruments, build toothpick castles, and explore the science of sound, all while making beautiful music. If you love music and castles, this is an adventure you don't want to miss.



Financial Information

Oxnard School District

180 Day School Year 2025/26
Plus 2026 Spring Break

BUDGET ASSUMPTIONS:

6 Schools

180 Day School Year - 3.5 hours
per day 20 students per class / 1
class per school
1 class per site rate: \$10,400 per month per school

Spring Break - 9 hours per day
20 students per class / 1 class per
school 3/30 - 4/10/26 8 days
\$8,280 per class of 20 students

Cost to Oxnard School District for 6 schools

School Year 2025/26 Fees	\$	624,000.00	
Spring Break 2026 Fees	\$	49,680.00	
	\$	673,680.00	

LABOR COSTS

Labor Costs	\$	458,102.40	
Benefits	\$	82,458.43	
Recruiting & Training	\$	12,000.00	
Total Labor Costs	\$	552,560.83	82%

OPERATING EXPENSES

Curriculum Development	\$	20,210.40	
Program Materials - Consumable & Durable	\$	40,420.80	
Overhead (office space, insurance, customer service, etc.)	\$	33,684.00	
Total Operating Expenses:	\$	94,315.20	14%
Net from Operations:	\$	26,803.97	4%

GRAND TOTAL

SUMMER 2025 AND SCHOOL YEAR 2025/26

\$673,680.00

Questions?

Contact:

Dawn Hosni, Chief Development Officer

dhosni@alphabest.org

Office: 480.815.7014

Fax: 336.712.3223



B Meet our partners in wonder.



OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Approval of Agreement #25-41 – Orenda Education (District Services) (Fox/Thomas)

Orenda Education will collaborate with District staff to strengthen site-level support by building internal capacity. As part of this partnership, District leadership will engage in a comprehensive Leadership Institute during both the Spring and Fall, participate in one-on-one administrator coaching, engage in data reflection exercises, attend learning walks, and receive ongoing technical assistance. Professional development will also be provided to counselors (excluding those already part of a cohort) and Teachers on Special Assignment (TOSAs).

Orenda Education will implement an equity-driven framework designed to promote continuous and sustainable school improvement. This system supports the development of robust teaching and learning practices by facilitating the design of grade-level curricula, the creation of common assessments, and the implementation of aligned instructional strategies. These practices empower educators to reflect on and refine their instructional approaches. Additionally, the capacity of both site and district leaders is strengthened through a scholarly and technical approach, fostering school environments that enable staff and students to meet established achievement goals.

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

\$202,015.00 – Title I Funds

RECOMMENDATION:

It is the recommendation of the Director, School Performance & Student Outcomes, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-41 with Orenda Education.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-41, Orenda Education \(15 Pages\)](#)
[Proposal \(9 Pages\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into this _____ day of _____, 20____ by and between Oxnard School District (hereinafter referred to as "District") and _____, (hereinafter referred to as "Provider.")

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. **SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. **TIME OF PERFORMANCE.** The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. **PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding
20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

Send invoices to accountspayable@oxnardsd.org, a2fox@oxnardsd.org and emurillodejeronimo@oxnardsd.org.

Net 30 Terms

ADDITIONAL COSTS OF EXPENSES:

N/A

EXHIBIT C
REQUIRED CERTIFICATIONS

Services Agreement Dated: _____, 2025

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____



**OXNARD SCHOOL DISTRICT (District Services)
2025-2026**

PARTNERSHIP PLAN #026-114

To: Dr. Ana De Genna
Superintendent
adegenna@oxnardsd.org

From: Genny Sosa
Vice President, Education Partnerships
genny@orendaed.org

Date: April 29, 2025



The Challenge

Every year, over 2 million of California's 6 million students are not qualified for college or a high-wage career upon graduating high school. For decades, the gap between more advantaged students and our most vulnerable student populations has persisted. After the pandemic, the gap increased.

Equity Gap >> Achievement Gap

The root cause of the achievement gap is complex. In the end, the same groups of students happen to perform better or worse every year. When we peel back the layers in our districts and schools, we see that some student populations are better set up to succeed while poor outcomes can become normalized for other student populations. Most often, our systems have been in place for so many years that they go largely unnoticed and unexamined.

The Orenda Difference >> Educational Equity for All Students

For over 28 years, Orenda Education has partnered with over 400 schools to transform educational systems serving the most vulnerable districts across California. Our mission is to ensure that all students receive a premium education that historically some student groups tend to experience more than others. We achieve this by partnering with district and school teams to build and refine systems and practices grounded in equity, driven by data, and sustained through collaborative learning. Our nested data response system is designed to support all levels of district staff from the board room to the classroom. When the systems work is fully implemented, Orenda partners experience systemic changes that result in long-term, positive student outcomes, with accelerated results for historically struggling students.

Orenda Education shares both breadth and depth in professional learning.

Orenda is an experienced partner to school and district leaders in providing a variety of services customized to meet the unique needs of schools, clusters of schools, districts, counties, or other organizations. Orenda is the school improvement division of Think Together, a 501 c3 nonprofit corporation, the largest afterschool provider in the state.



Orenda’s systems approach is called Teach Lead Counsel (TLC).

- **TEACH** builds a powerful teaching and learning system by guiding teacher teams to define grade-level expectations, facilitating the creation of common assessments, and sharing high-impact, low-prep instructional strategies. Through the work, educators reflect on and improve their instructional methods and ways of responding to data.
- **LEAD** supports site and district leaders through a scholarly and technical approach. Leaders learn to create school and district conditions that inspire the highest staff performance to ensure students reach achievement targets.
- **COUNSEL** supports counselors, school psychologists, and administrators responsible for wrap-around student services. Staff learn to use data from college readiness predictors via Orenda’s proprietary software to take bold action and measure student progress toward college and high-wage career readiness.

The TLC model currently serves schools in a high-impact manner, in-person or virtually. The systems-driven approach improves academic achievement for all students, including historically struggling students, and successful students who could be stretched. The methodology uses data to guide teachers, administrators, and school counselors to ensure that students master grade-level curriculum and are on track to graduate high school prepared for college and high-wage careers—ready for every life option.

The TLC approach accelerates achievement for all students, by supporting the variety of professionals that comprise an educational system and not only teachers, as is most common in the field. Our nested data response system is a key to sustainable, systemic improvement for a school or an entire district.

Oxnard School District (OSD) currently partners with Orenda Education to support positive student outcomes throughout the district. At the district’s request and based on our understanding of OSD’s priorities, Orenda is pleased to present the following scope of work for the 2025-26 school year.



PROPOSED SCOPE OF WORK

From July 2025 through June 2026, Orenda will provide the following services to Oxnard School District:

- 1. Equity Leadership Column Fall Intensive** – On October 9–11, 2025, Dr. Robin Avelar La Salle and the Orenda team will provide a 2-day Institute geared for Superintendents and 2 core district team members to engage in 4 sessions of professional learning centered around the phases of the Student Acceleration Formula. Meet with the Orenda network of Superintendents, Executive Cabinet members, and other key district staff that are leading the efforts in accelerating student achievement. These sessions will provide participants with the latest research around systemic barriers and give each district team with time to reflect on implementation, share successes and best practices, and craft a personalized plan for next steps in their acceleration process. Lodging, meals, and supplies are included in the cost of the institute. Transportation and travel will be at the individual district expense.

Participants	Session #
Superintendent, District/Site Admin	4

- 2. Equity Leadership Column Spring Intensive** – In Spring 2026, Dr. Robin Avelar La Salle and the Orenda team will provide a 2-day Institute geared for Superintendents and 2 core district team members to engage in 4 sessions of professional learning centered around the phases of the Student Acceleration Formula. The ramp-up will include a mid-year evaluation of project implementation, a forum for identifying key success and areas of growth, and an opportunity to strategize and plan for the 2026–27 school year. Lodging, meals, and supplies are included in the cost of the institute. Transportation and travel will be at the individual district’s expense.

Participants	Session #
Superintendent, District/Site Admin	4



3. Admin Power Clinics – Orenda facilitators will conduct Admin Power Clinics, bringing together OSD district and school site administrators for a leadership series consisting of 5 sessions. The sessions will be focused on instructional leadership topics to support the implementation of the student acceleration formula and identify the next steps in the process.

Participants	Session #
District/Site Admin	5

4. Mega Reflection – Orenda facilitators will lead 5 sessions to review district-wide achievement data with administrators in the Educational Services Team. These sessions will be used to examine evidence of student learning using district-level achievement data and identify strengths, areas in need of support, and a plan of action in response to the data.

Participants	Session #
District Admin	5

5. Learning Walks – Orenda facilitators will lead 5 sessions (3 elementary and 2 Middle School) to develop crystal clarity about what constitutes powerful teaching and learning and support the implementation of curriculum alignment and calibration of instructional feedback.

Participants	Session #
District/Site Admin	5

6. Admin Technical Assistance – Orenda facilitators will lead up to 10 sessions throughout the year to conduct regular check-ins with site and District leaders, to support any unanticipated needs that may require additional time.

Participants	Session #
District/Site Admin	NTE 10

7. Assessment Support – Orenda Facilitators will consult for 15 sessions to support the development of grade-level/subject-specific common



assessments to monitor student progress. Session content may include training of staff, auditing draft assessments, supporting assessment creation or any other needed support determined by the site or district team.

Participants	Session #
District/Site Admin/Teachers	NTE 15

- 8. Guidance Alignment Frontloading** – Orenda will facilitate 3 sessions for Cohort 3 middle schools to reflect on on-track metrics for college and career readiness including: attendance, conduct, grades, common assessment results, course placements, and social-emotional support.

Participants	Session #
District/Site Admin & Counselors	3

- 9. Professional Learning for TOSAs** – Orenda facilitators will provide 20 professional learning sessions to build capacity to support the implementation of student acceleration systems.

Participants	Session #
District/Site Admin and TOSAs	20

Orenda will work with district leadership to determine whether the delivery of services will be virtual or on-site. Each session ranges from 90 minutes to 3 hours, depending on the context of the work.



PROFESSIONAL FEES

District Services/Group Sessions	# Of sessions	Total Fee for Services
1. Equity Leadership Column Fall	4	\$15,000
2. Equity Leadership Column Spring	4	\$15,000
3. Administrator Power Clinics	5	\$18,563
4. Mega Reflection	5	\$18,563
5. Learning Walks	5	\$18,563
6. Admin Technical Assistance	NTE 10	\$12,375
7. Assessment Support	NTE 15	\$18,563
8. Guidance Alignment Frontloading	3	\$11,138
9. Professional Learning for TOSAs	20	\$74,250
Total Fees for District Services/Group Sessions		\$202,015

* Admin Technical Assistance will only be billed for services rendered. Any unused sessions will be deducted from the final invoice in May of 2026.

TERMS OF PAYMENT

Total fees for the scope of work are \$202,015. Orenda is the school improvement division of Think Together, a 501 c3 nonprofit corporation, the largest afterschool provider in the state. **Orenda-Think Together** will invoice OSD in four installments (equal to \$50,503.75) in July 2025, October 2025, February 2026, and May 2026. The invoicing schedule is intended to facilitate the processing of payments and might not exactly correspond to the timing of services rendered.

SCOPE OF WORK AND ROLE AGREEMENT

Orenda values your partnership and will make every effort to complete services in the agreed timeframe. District will hold Orenda Education harmless for any district-initiated cancelled and unscheduled sessions. The Orenda team will work with district/site staff to reschedule alternative dates within reason. We rely on the collaboration of our school partners to ensure scheduling and data needs are met



and we will communicate promptly to develop alternatives if partner or data availability becomes a concern. From time to time, the proposed services and timeline outlined in this scope of work may need to be adjusted to meet the needs on the ground.

In a joint effort to provide services that are timely, responsive to site need and in keeping with the overall goals of the project, the following outlines processes, and protocols for the 2025–2026 school year:

- Orenda Ed team members will make every effort to reschedule a session that is cancelled by the site or district leadership. If the leadership is not available or responsive in requests to reschedule the cancelled service, the district will remain responsible for the session.
- In the event of an emergency and the originally scheduled Orenda Ed specialist is unavailable to provide a scheduled service, an Orenda Ed team member will facilitate the session.
- Changes to the Partnership Plan services will occur through mutual agreement between Orenda Ed and site/district leadership. In the event that different or additional sessions above the agreed upon scope of work are required, the team will propose converting existing sessions prior to proposing a new scope of work, if possible.
- Orenda Ed lead will work with site/district leadership to identify which services will take place in a virtual or in-person format. All services can be provided in both formats, and the current context will determine which format is most appropriate.
- Professional Development services will be provided as agreed upon in the Partnership Plan. Staff participation will be the responsibility of the site/district. Orenda Ed team will prepare sessions for the number of participants provided in advance.
- Orenda Ed will provide the necessary support for services requiring data. Site/district data leads and admin agrees to complete data tasks to set up site teams with the tools and resources needed to fully engage in sessions.



Signature by an authorized representative indicates agreement with the scope of work.

	Oxnard SD	Orenda Education
By:		Genny Sosa, Vice President
Date:		April 29, 2025
Signature:		

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Approval of Agreement #25-42 – Orenda Education – Fremont Academy (Fox/Thomas)

Orenda Education will collaborate with Fremont Academy to address the school's Comprehensive Support and Improvement (CSI) designation, assigned by the California Department of Education (CDE) due to persistently low academic outcomes, elevated suspension rates, and chronic absenteeism. The CDE has allocated targeted funding to support schools under this designation, which will be utilized to fund the ongoing Orenda partnership. The 2025 academic year marks Year 3 of the Fremont-Orenda collaboration.

The scope of work at Fremont Academy includes coaching for site administrators, preparation and facilitation of data reflection activities, instructional review cycles, and professional development for teacher leaders, counselors, special education teachers, and their paraeducators.

Orenda Education employs an equity-based framework designed to promote ongoing, sustainable improvement. This model supports the development of a robust teaching and learning infrastructure by guiding the design of grade-level curricula, the creation of common assessments, and the implementation of consistent instructional strategies. These elements empower educators to continually reflect on and refine their practices. Orenda builds leadership capacity at both the site and district levels through a scholarly and technical approach, helping establish the conditions necessary for student and staff success in meeting academic performance goals.

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

\$162,525.00 – CSI Funds (ESSA School Improvement)

RECOMMENDATION:

It is the recommendation of the Director, School Performance & Student Outcomes, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-42 with Orenda Education.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-42, Orenda Education \(15 Pages\)](#)
[Proposal \(7 Pages\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into this _____ day of _____, 20____
by and between Oxnard School District (hereinafter referred to as "District") and _____,
(hereinafter referred to as "Provider.")

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. SERVICES. Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. TIME OF PERFORMANCE. The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. PAYMENT AND EXPENSES. All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

District	Provider
Attn: _____	Attn: _____
Street	Street
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
- 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding
20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

Send invoices to accountspayable@oxnardsd.org, a2fox@oxnardsd.org and emurillodejeronimo@oxnardsd.org.

Net 30 Terms

ADDITIONAL COSTS OF EXPENSES:

N/A

**EXHIBIT C
REQUIRED CERTIFICATIONS**

Services Agreement Dated: _____, 2025

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____



**OXNARD SCHOOL DISTRICT – FREMONT MS
2025-2026**

PARTNERSHIP PLAN #026-102

To: Dr. Ana De Genna
Superintendent
adegenna@oxnardsd.org

From: Genny Sosa
Vice President, Education Partnerships
genny@orendaed.org

Date: April 29, 2025



The Challenge

Every year, over 2 million of California's 6 million students are not qualified for college or a high-wage career upon graduating high school. For decades, the gap between more advantaged students and our most vulnerable student populations has persisted. After the pandemic, the gap increased.

Equity Gap >> Achievement Gap

The root cause of the achievement gap is complex. In the end, the same groups of students happen to perform better or worse every year. When we peel back the layers in our districts and schools, we see that some student populations are better set up to succeed while poor outcomes can become normalized for other student populations. Most often, our systems have been in place for so many years that they go largely unnoticed and unexamined.

The Orenda Difference >> Educational Equity for All Students

For over 27 years, Orenda Education has partnered with over 400 schools to transform educational systems serving the most vulnerable districts across California. Our mission is to ensure that all students receive a premium education that historically some student groups tend to experience more than others. We achieve this by partnering with district and school teams to build and refine systems and practices grounded in equity, driven by data, and sustained through collaborative learning. Our nested data response system is designed to support all levels of district staff from the board room to the classroom. When the systems work is fully implemented, Orenda partners experience systemic changes that result in long-term, positive student outcomes, with accelerated results for historically struggling students.

Orenda Education shares both breadth and depth in professional learning.

Orenda is an experienced partner to school and district leaders in providing a variety of services customized to meet the unique needs of schools, clusters of schools, districts, counties, or other organizations. Orenda is the school improvement division of Think Together, a 501 c3 nonprofit corporation, the largest afterschool provider in the state.



Orenda's systems approach is called Teach Lead Counsel (TLC).

- **TEACH** builds a powerful teaching and learning system by guiding teacher teams to define grade-level expectations, facilitating the creation of common assessments, and sharing high-impact, low-prep instructional strategies. Through the work, educators reflect on and improve their instructional methods and ways of responding to data.
- **LEAD** supports site and district leaders through a scholarly and technical approach. Leaders learn to create school and district conditions that inspire the highest staff performance to ensure students reach achievement targets.
- **COUNSEL** supports counselors, school psychologists, and administrators responsible for wrap-around student services. Staff learn to use data from college readiness predictors via Orenda's proprietary software to take bold action and measure student progress toward college and high-wage career readiness.

The TLC model currently serves schools in a high-impact manner, in-person or virtually. The systems-driven approach improves academic achievement for all students, including historically struggling students, and successful students who could be stretched. The methodology uses data to guide teachers, administrators, and school counselors to ensure that students master grade-level curriculum and are on track to graduate high school prepared for college and high-wage careers—ready for every life option.

The TLC approach accelerates achievement for all students, by supporting the variety of professionals that comprise an educational system and not only teachers, as is most common in the field. Our nested data response system is a key to sustainable, systemic improvement for a school or an entire district.

Oxnard School District (OSD) currently partners with Orenda Education to support positive student outcomes throughout the district. At the district's request and based on our understanding of OSD's priorities, Orenda is pleased to present the following scope of work for the 2025-26 school year.



PROPOSED SCOPE OF WORK

From July 2025 through June 2026, Orenda will provide the following services to Fremont Middle School:

- 1. Admin Site Coaching** – Orenda facilitators will provide 15 sessions of Admin Site Coaching. These sessions will provide site admin teams with an opportunity to design and develop an instructional support system that responds to the needs of their ELA/math teams in the implementation of Curriculum Alignment.

Participants	Session #
Site Admin	15

- 2. Data Reflection Prep** – Orenda will co-facilitate 5 sessions to prep Fremont site leaders and grade-level teams for data reflection, prior to the start of each reflection cycle.

Participants	Session #
District/Site Admin & Teachers	5

- 3. Meta-Reflection Sessions** – Orenda facilitators will lead 5 sessions focused on analyzing and responding to on-track monitoring cycles. Sessions will focus on reviewing school-level achievement data and identifying strengths, areas in need of support, and creating a plan of action in response to the data.

Participants	Session #
Site Admin	5

- 4. Guidance Alignment Support Sessions** – Orenda will facilitate 6 sessions, to reflect on on-track metrics for college and career readiness including: attendance, conduct, grades, common assessments results, course placements, and social emotional support.

Participants	Session #
District/Site Admin & Counselors	6



5. Professional Learning – Orenda facilitators will provide 30 professional learning sessions to support the following activities:

- Instructional support for Special Education teachers and
- Instructional support for Paraprofessional staff
- Instructional strategies for teacher leaders

Participants	Session #
Teachers and Paraprofessionals	30

Orenda will work with district leadership to determine whether the delivery of services will be virtual or on-site. Each session ranges from 90 minutes to 3 hours, depending on the context of the work.

PROFESSIONAL FEES

Secondary School Site Services	# Of Sessions	Total Fee for Services
1. Admin Site Coaching	15	\$37,125
2. Data Reflection Prep	5	\$16,500
3. Meta-Reflections	5	\$12,375
4. Guidance Alignment Sessions	6	\$22,275
5. Professional Learning	30	\$74,250
Total Fees for District Services/Group Sessions		\$162,525

TERMS OF PAYMENT

Total fees for the scope of work are \$162,525. Orenda is the school improvement division of Think Together, a 501 c3 nonprofit corporation, the largest afterschool provider in the state. **Orenda-Think Together** will invoice OSD in four installments (equal to \$40,631.25) in July 2025, October 2025, February 2026 and May 2026. The invoicing schedule is intended to facilitate the processing of payments and might not exactly correspond to the timing of services rendered.



SCOPE OF WORK AND ROLE AGREEMENT

Orenda values your partnership and will make every effort to complete services in the agreed timeframe. District will hold Orenda Education harmless for any district-initiated cancelled and unscheduled sessions. The Orenda team will work with district/site staff to reschedule alternative dates within reason. We rely on the collaboration of our school partners to ensure scheduling and data needs are met and we will communicate promptly to develop alternatives if partner or data availability becomes a concern. From time to time, the proposed services and timeline outlined in this scope of work may need to be adjusted to meet the needs on the ground.

In a joint effort to provide services that are timely, responsive to site need and in keeping with the overall goals of the project, the following outlines processes, and protocols for the 2025–2026 school year:

- Orenda Ed team members will make every effort to reschedule a session that is cancelled by the site or district leadership. If the leadership is not available or responsive in requests to reschedule the cancelled service, the district will remain responsible for the session.
- In the event of an emergency and the originally scheduled Orenda Ed specialist is unavailable to provide a scheduled service, an Orenda Ed team member will facilitate the session.
- Changes to the Partnership Plan services will occur through mutual agreement between Orenda Ed and site/district leadership. In the event that different or additional sessions above the agreed upon scope of work are required, the team will propose converting existing sessions prior to proposing a new scope of work, if possible.
- Orenda Ed lead will work with site/district leadership to identify which services will take place in a virtual or in-person format. All services can be provided in both formats, and the current context will determine which format is most appropriate.



- Professional Development services will be provided as agreed upon in the Partnership Plan. Staff participation will be the responsibility of the site/district. Orenda Ed team will prepare sessions for the number of participants provided in advance.
- Orenda Ed will provide the necessary support for services requiring data. Site/district data leads and admin agrees to complete data tasks to set up site teams with the tools and resources needed to fully engage in sessions.

Signature by an authorized representative indicates agreement with the scope of work.

	Oxnard SD	Orenda Education
By:		Genny Sosa, Vice President
Date:		April 29, 2025
Signature:		



OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Approval of Agreement #25-43 – Orenda Education – Cohort 2 (Chavez, Elm, and McKinna Schools) (Fox/Thomas)

This will be year 2 of the Orenda Education partnership with Chavez, Elm, and McKinna Schools—collectively referred to as Cohort 2.

The Year 2 scope of work for Cohort 2 includes targeted site administrator coaching, preparation for data reflection, review of instructional cycles, and professional development for teachers focused on guided planning and assessment revision. In addition, counselors and special education paraeducators at Chavez will receive customized professional development to support their specific roles and responsibilities.

Orenda Education utilizes an equity-centered improvement model designed to drive continuous and sustainable progress. This system fosters the creation of a high-impact teaching and learning environment by supporting the development of grade-level curricula, common assessments, and aligned instructional strategies, enabling educators to reflect on and refine their practice. Leadership capacity at both the site and district levels is cultivated through a combination of scholarly insights and technical support, creating the conditions necessary for all staff and students to achieve their academic targets.

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

\$460,350.00 – Title I Funds

RECOMMENDATION:

It is the recommendation of the Director, School Performance & Student Outcomes, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-43 with Orenda Education.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-43, Orenda Education \(15 Pages\)](#)
[Proposal \(7 Pages\)](#)



SERVICES AGREEMENT

Requisition Number

Purchase Order Number

Contract Number

This Services Agreement (the "Agreement") is made and entered into this _____ day of _____, 20____
by and between Oxnard School District (hereinafter referred to as "District") and _____,
(hereinafter referred to as "Provider.")

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. **SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. **TIME OF PERFORMANCE.** The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. **PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
 - 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding

20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

Send invoices to accountspayable@oxnardsd.org, a2fox@oxnardsd.org and emurillodejeronimo@oxnardsd.org.

Net 30 Terms

ADDITIONAL COSTS OF EXPENSES:

N/A

**EXHIBIT C
REQUIRED CERTIFICATIONS**

Services Agreement Dated: _____, 2025

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____



**OXNARD SCHOOL DISTRICT (Cohort 2)
2025-2026**

PARTNERSHIP PLAN #026-103

To: Dr. Ana De Genna
Superintendent
adegenna@oxnardsd.org

From: Genny Sosa
Vice President, Education Partnerships
genny@orendaed.org

Date: April 29, 2025



The Challenge

Every year, over 2 million of California's 6 million students are not qualified for college or a high-wage career upon graduating high school. For decades, the gap between more advantaged students and our most vulnerable student populations has persisted. After the pandemic, the gap increased.

Equity Gap >> Achievement Gap

The root cause of the achievement gap is complex. In the end, the same groups of students happen to perform better or worse every year. When we peel back the layers in our districts and schools, we see that some student populations are better set up to succeed while poor outcomes can become normalized for other student populations. Most often, our systems have been in place for so many years that they go largely unnoticed and unexamined.

The Orenda Difference >> Educational Equity for All Students

For over 28 years, Orenda Education has partnered with over 400 schools to transform educational systems serving the most vulnerable districts across California. Our mission is to ensure that all students receive a premium education that historically some student groups tend to experience more than others. We achieve this by partnering with district and school teams to build and refine systems and practices grounded in equity, driven by data, and sustained through collaborative learning. Our nested data response system is designed to support all levels of district staff from the board room to the classroom. When the systems work is fully implemented, Orenda partners experience systemic changes that result in long-term, positive student outcomes, with accelerated results for historically struggling students.

Orenda Education shares both breadth and depth in professional learning.

Orenda is an experienced partner to school and district leaders in providing a variety of services customized to meet the unique needs of schools, clusters of schools, districts, counties, or other organizations. Orenda is the school improvement division of Think Together, a 501 c3 nonprofit corporation, the largest afterschool provider in the state.



Orenda’s systems approach is called Teach Lead Counsel (TLC).

- **TEACH** builds a powerful teaching and learning system by guiding teacher teams to define grade-level expectations, facilitating the creation of common assessments, and sharing high-impact, low-prep instructional strategies. Through the work, educators reflect on and improve their instructional methods and ways of responding to data.
- **LEAD** supports site and district leaders through a scholarly and technical approach. Leaders learn to create school and district conditions that inspire the highest staff performance to ensure students reach achievement targets.
- **COUNSEL** supports counselors, school psychologists, and administrators responsible for wrap-around student services. Staff learn to use data from college readiness predictors via Orenda’s proprietary software to take bold action and measure student progress toward college and high-wage career readiness.

The TLC model currently serves schools in a high-impact manner, in-person or virtually. The systems-driven approach improves academic achievement for all students, including historically struggling students, and successful students who could be stretched. The methodology uses data to guide teachers, administrators, and school counselors to ensure that students master grade-level curriculum and are on track to graduate high school prepared for college and high-wage careers—ready for every life option.

The TLC approach accelerates achievement for all students, by supporting the variety of professionals that comprise an educational system and not only teachers, as is most common in the field. Our nested data response system is a key to sustainable, systemic improvement for a school or an entire district.

Oxnard School District (OSD) currently partners with Orenda Education to support positive student outcomes throughout the district. At the district’s request and based on our understanding of OSD’s priorities, Orenda is pleased to present the following scope of work for the 2025-26 school year.



PROPOSED SCOPE OF WORK

From July 2025 through June 2026, Orenda will provide the following services to Elm, McKinna, Cesar Chavez (K-8):

- 1. Admin Site Coaching** – Orenda facilitators will provide 15 sessions (5 per school) of Admin Site Coaching. These sessions will provide site admin teams with an opportunity to design and develop an instructional support system that responds to the needs of their ELA/math teams in the implementation of Curriculum Alignment.

Participants	Session #
Site Admin	15

- 2. Data Reflection Sessions** – Orenda will co-facilitate 40 sessions with site leaders and grade-level teams to examine evidence of student learning using grade-level achievement data and, identify strengths, areas in need of support, and create a plan of action in response to the data.
 - Elementary – 20 sessions
 - Secondary – 20 sessions (ELA and Math)

Participants	Session #
District/Site Admin & Teachers	40

- 3. Meta-Reflection Sessions** – Orenda facilitators will lead 15 sessions (5 per school) focused on analyzing and responding to on-track monitoring cycles. Sessions will focus on reviewing school-level achievement data and identifying strengths, areas in need of support, and creating a plan of action in response to the data.

Participants	Session #
Site Admin	15

- 4. Guidance Alignment Sessions** – Orenda will facilitate 6 sessions for Cesar Chavez grades 6-8 to reflect on on-track metrics for college and career



readiness including: attendance, conduct, grades, common assessment results, course placements, and social-emotional support.

Participants	Session #
District/Site Admin & Counselors	6

5. Professional Learning – Orenda facilitators will provide 55 professional learning sessions to support the following activities:

- Guided Planning
- Matrix Morph
- Instructional support for Paraprofessionals

Participants	Session #
District/Site Admin, Teachers and Paraprofessionals	55

Orenda will work with district leadership to determine whether the delivery of services will be virtual or on-site. Each session ranges from 90 minutes to 3 hours, depending on the context of the work.

PROFESSIONAL FEES

Elementary School Site Services	# Of Sessions	Cost Per School (3)	Total Fees for Services
1. Admin Site Coaching	15	\$12,375	\$37,125
2. Data Reflection Sessions	20	\$44,000	\$132,000
3. Meta-Reflections	15	\$12,375	\$37,125
5. Professional Learning	22	\$28,050	\$84,150
Total Fees for Elementary School Services			\$290,400

Secondary School Site Services	# Of Sessions	Total Fee for Services
2. Data Reflection Sessions	20	\$66,000
4. Guidance Alignment Sessions	6	\$22,275
5. Professional Learning	33	\$81,675
Total Fees for Secondary School Site Services		\$169,950



TERMS OF PAYMENT

Total fees for the scope of work are \$460,350. Orenda is the school improvement division of Think Together, a 501 c3 nonprofit corporation, the largest afterschool provider in the state. **Orenda-Think Together** will invoice OSD in four installments (equal to \$115,087.50) in July 2025, October 2025, February 2026, and May 2026. The invoicing schedule is intended to facilitate the processing of payments and might not exactly correspond to the timing of services rendered.

SCOPE OF WORK AND ROLE AGREEMENT

Orenda values your partnership and will make every effort to complete services in the agreed timeframe. District will hold Orenda Education harmless for any district-initiated cancelled and unscheduled sessions. The Orenda team will work with district/site staff to reschedule alternative dates within reason. We rely on the collaboration of our school partners to ensure scheduling and data needs are met and we will communicate promptly to develop alternatives if partner or data availability becomes a concern. From time to time, the proposed services and timeline outlined in this scope of work may need to be adjusted to meet the needs on the ground.

In a joint effort to provide services that are timely, responsive to site need and in keeping with the overall goals of the project, the following outlines processes, and protocols for the 2025-2026 school year:

- Orenda Ed team members will make every effort to reschedule a session that is cancelled by the site or district leadership. If the leadership is not available or responsive in requests to reschedule the cancelled service, the district will remain responsible for the session.
- In the event of an emergency and the originally scheduled Orenda Ed specialist is unavailable to provide a scheduled service, an Orenda Ed team member will facilitate the session.



- Changes to the Partnership Plan services will occur through mutual agreement between Orenda Ed and site/district leadership. In the event that different or additional sessions above the agreed upon scope of work are required, the team will propose converting existing sessions prior to proposing a new scope of work, if possible.
- Orenda Ed lead will work with site/district leadership to identify which services will take place in a virtual or in-person format. All services can be provided in both formats, and the current context will determine which format is most appropriate.
- Professional Development services will be provided as agreed upon in the Partnership Plan. Staff participation will be the responsibility of the site/district. Orenda Ed team will prepare sessions for the number of participants provided in advance.
- Orenda Ed will provide the necessary support for services requiring data. Site/district data leads and admin agrees to complete data tasks to set up site teams with the tools and resources needed to fully engage in sessions.

Signature by an authorized representative indicates agreement with the scope of work.

Oxnard SD	Orenda Education
By:	Genny Sosa, Vice President
Date:	April 29, 2025
Signature:	

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section D: Action Items

Approval of Agreement #25-44 – Orenda Education – Cohort 3 (Curren, Driffill, Harrington, Lemonwood, and Ramona Schools) (Fox/Thomas)

Orenda Education will begin its partnership with Curren, Driffill, Harrington, Lemonwood, and Ramona Schools. This will be a third cohort of schools, launching Year 1 of implementation in the upcoming academic year.

The initial scope of work for Cohort 3 includes a kick-off keynote address delivered by Orenda’s founder to inspire and set the vision for the work ahead. The cohort will also receive professional development for teachers focused on curriculum alignment, assessment design, data reflection practices, and guided instructional planning. Additionally, site administrators will receive coaching and leadership support tailored to their campus needs.

Orenda Education implements an equity-based framework that supports continuous and sustainable school improvement. This system helps build effective teaching and learning structures through the collaborative design of grade-level curricula, common assessments, and instructional strategies, enabling educators to consistently reflect on and refine their practices. Site and district leadership capacity is enhanced through a scholarly and technical approach, ensuring that the conditions necessary for staff and student success are strategically developed and maintained.

Term of Agreement: July 1, 2025 through June 30, 2026

FISCAL IMPACT:

\$319,438.00 – Title I Funds

RECOMMENDATION:

It is the recommendation of the Director, School Performance & Student Outcomes, and the Assistant Superintendent, Educational Services, that the Board of Trustees approve Agreement #25-44 with Orenda Education.

ADDITIONAL MATERIALS:

Attached: [Agreement #25-44, Orenda Education \(15 Pages\)](#)
[Proposal \(7 Pages\)](#)



SERVICES AGREEMENT

Requisition Number _____

Purchase Order Number _____

Contract Number _____

This Services Agreement (the "Agreement") is made and entered into this _____ day of _____, 20____ by and between Oxnard School District (hereinafter referred to as "District") and _____, (hereinafter referred to as "Provider.")

PROVIDER.

Provider _____

Telephone Number _____

Street Address _____

Fax Number _____

City, State, Zip code _____

E-mail Address _____

Tax Identification or Social Security Number _____

License Number (if applicable) _____

- A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").
- B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Contract Number _____

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

- a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.
- b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. **SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

5. **TIME OF PERFORMANCE.** The term of this Agreement shall commence on _____, 20____, and terminate on _____, 20____. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

[Note: California Education Code section 17596 limits continuing contracts; contracts for work or services, or for apparatus or equipment, not to exceed five years; for materials or supplies, not to exceed three years.]

6. **PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District periodic statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period,

or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

_____	_____
District	Provider
Attn: _____	Attn: _____
_____	_____
Street	Street
_____	_____
City, State, Zip Code	City, State, Zip Code

10. **WARRANTY.** Provider hereby warrants to District that the Work shall be performed in a professional and workmanlike manner consistent with the highest industry standards. For a period of one (1) year following completion of the Work, Provider shall correct or make arrangements to correct any breach of the warranty for the Work within ten (10) business days of notice from District of same.
11. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:
 - a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
 - b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination. Without limiting the generality of the foregoing, Provider shall complete the conflict of interest certification on **Exhibit C**.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

14. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

15. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	<u>Each Occurrence</u>	<u>Aggregate</u>
Individual, Sole Proprietorship, Partnership, Corporation, or Other	\$ 1,000,000.00	\$ 2,000,000.00

- f. If the Provider or Provider’s subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.
- g. Provider’s and any and all subcontractors’ insurance is primary and will not seek contribution from any other insurance available to the district.
- h. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.
- i. Endorsements. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.
- 1) General Liability
 - Facilities Rental or Lease: CG 20 11 10 01;
 - Most Other services: CG 20 26 10 01.
 - 2) Primary, Non-Contributory
 - CG 20 01 01 13
 - 3) Waiver of Subrogation
 - CG 24 04 05 09
 - 4) Commercial Automobile Liability
 - CA 20 48 10 13
- j. Provider’s and any and all Provider subcontractor’s Commercial General Liability insurance shall provide a list of endorsements and exclusions.
- k. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider’s deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider’s financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.
- l. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.
- m. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance

must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

- n. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

- 16. **SAFETY AND SECURITY**. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Without limiting the generality of the foregoing, Provider shall comply with any applicable fingerprinting/criminal background investigation and tuberculosis clearance requirements of the California Education Code and shall provide the certifications on **Exhibit C** prior to performance of any Services.

- a. **On Site Services; Student Data Access**. If services require Provider to access any District facility, transport or interact in any manner (including through an app or other electronic means) with District students, or access student data, Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees, agents, representatives or subcontractors who are required to submit or have their fingerprints submitted to the Department of Justice and who may interact with any District student outside the direct supervision and control of a District employee or that student's parent or legal guardian have been convicted of a felony.

- b. **Other Services**. If Provider will not provide any services on site or have access to any student data or interact with any District student in connection with the Services, then, Provider and its subcontractors are not required to comply with Education Code section 45125.1 background check requirements. However, Provider must still complete **Exhibit C** to specify that these requirements are not applicable.
- c. **Tuberculosis Risk Assessment requirements (Education Code section 49406)**. Providers who may have more than limited contact with District students (including any Providers who provide in person tutoring or who provide any transportation services to students) are required to cause to be on file with the District a certificate from an examining physician showing that Provider, employees and/or sub providers of Provider have been examined and found free from active tuberculosis.

- 17. **GOVERNING LAW AND VENUES**. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

18. **DISPUTE RESOLUTION.**

- a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.
- b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 19, Attorneys Fees, the cost of the mediator shall be borne equally by the parties.
- c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the "Rules"). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

19. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding
20. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

21. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto; provided that the District may not be bound by any term or condition incorporated by reference (including references to any link, website or electronic document) into any document prepared by or provided to District by Provider, including any license, purchase order or other instrument.

For the avoidance of any doubt, Provider is hereby informed that any and all terms or conditions of use of any web-based service or application must be presented in PDF format to the Board of Trustees and may not be unilaterally altered by Provider during the Term of this Agreement.

THE BODY OF THIS AGREEMENT MAY NOT BE EDITED OR ALTERED BY PROVIDER.

22. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
23. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
24. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
25. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
26. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
27. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above. By signing below, Provider certifies that it has not altered any provision of the body of this Agreement.

OXNARD SCHOOL DISTRICT
District

Provider

By: _____
Signature

Signature

Name

Name

Title

Title

STATEMENT OF WORK

DESCRIPTION OF WORK:

WORK SCHEDULE:

SCHEDULE OF FEES

FEES:

Compensation for Services	\$ _____
Actual and Necessary Travel Expenses	\$ _____
Other Expenses	\$ _____
Total Amount not to Exceed	\$ _____
Deposit	\$ _____
Balance Due after Completion of Services	\$ _____

Proper invoicing is required. Receipts for expenses are required. Canceled checks are not accepted as receipts.

PAYMENT SCHEDULE:

Send invoices to accountspayable@oxnardsd.org, a2fox@oxnardsd.org and emurillodejeronimo@oxnardsd.org.

Net 30 Terms

ADDITIONAL COSTS OF EXPENSES:

N/A

**EXHIBIT C
REQUIRED CERTIFICATIONS**

Services Agreement Dated: _____, 2025

Provider: _____

I. Fingerprinting/Criminal Background Certification (Education Code Section 45125.1)

Provider and its subconsultant's and their employees, agents and representatives (each, a "Provider Party") are required to submit fingerprints to the California Department of Justice (CDOJ) if they may interact with any student outside of the immediate supervision and control of the student's parent or guardian or a District employee in connection with the Services. Provider certifies to the Superintendent and the Board of Trustees of the District that it is, or prior to providing any Service under this Agreement will be, in compliance with the requirements of Education Code section 45125.1, as follows (Provider to check one box):

- Provider will ensure that any Provider Party who: (a) might access a District facility and/or interact with a District pupil in any manner (including through an educational app or cloud-based system) outside of the immediate supervision and control of the student's parent or guardian or a District employee OR (b) who was identified by District as a person requiring clearance pursuant to §45125.1(c) has, prior to providing any Service, submitted fingerprints to the CDOJ and that Provider has received from the CDOJ a valid criminal records summary as described in §44237 for said Provider Party. Provider will not allow any person who has been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code §1192(c) to provide any Service. Provider will not allow any such Provider Party to perform any Service until Provider ascertains that the CDOJ has cleared that person and a record compliant with Education Code § 45125.1 is on file with Provider.
- The fingerprinting requirements **do not apply** because the Services are being provided on an emergency or exceptional situation as contemplated under section § 45125.1(b).
- The fingerprinting requirements **do not apply** because Provider Parties will have no opportunity to interact with a District students in any manner because: (i) no school-site Services or Services concerning student records will be provided; and/or (ii) the Services will be provided at a school site while students are not present (vacant, under construction etc.).

By signing below I certify, under penalty of perjury, that: (i) I am an authorized representative of Provider qualified to provide this Certification; (ii) the information above concerning compliance with Education Code Section 45125.1 is accurate and complete as of the date hereof; and (iii) during the term, I will immediately inform District if any CDOJ report is changed or updated with respect to Provider Party. Documents provided by the CDOJ will be retained by Provider and available for inspection by District or its representative(s) upon request.

Name/ Title of Authorized Representative

Signature/ Date

II. Tuberculosis Risk Assessments Certification (Education Code Section 49406). With respect to Education Code § 49406, I do hereby *certify, represent and warrant* to District's Superintendent and Board of Trustees as follows (Provider to check the applicable statement below):

- Provider Parties, any subconsultants, and any respective employees, representatives or agents will, in connection with the provision of Services under this Agreement, have **only limited or no contact** with any District student(s).
- Provider Parties may, in connection with the provision of Services, have more than limited contact with District students. Therefore, the Provider has for each such Provider Party: (A) obtained and filed proof on completion of the required TB risk assessment(s) and (B) if deemed necessary by a physician/surgeon, obtained and filed copies of their TB examination(s), all in compliance with the provisions of Education Code § 49406. Provider will maintain a current list of all such Provider Parties and will provide a copy to District upon request.

By signing below I certify, under penalty of perjury, that I am an authorized representative of Provider qualified to provide this Certification, that the information above concerning compliance with Education Code § 49406 is accurate and complete as of the date hereof, and that, during the Term, I and all Provider Parties will satisfy all applicable tuberculosis clearance requirements before having more than limited contact with District students.

Name/ Title of Authorized Representative

Signature/ Date

III. Conflict of Interest Certification

The Provider represents and warrants that he/she/it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which conflicts in any manner with District or with the performance of the Services. Provider understands that District will not engage any person having such conflict of interest to perform the Services. Provider agrees that if any facts come to its attention which raises any questions as to the applicability of conflict of interest laws, it shall immediately inform the District's designated representative and provide all information needed for resolution of this question.

Provider Initials: _____



OXNARD SCHOOL DISTRICT (Cohort 3)
2025-2026
PARTNERSHIP PLAN #026-104

To: Dr. Ana De Genna
Superintendent
adegenna@oxnardsd.org

From: Genny Sosa
Vice President, Education Partnerships
genny@orendaed.org

Date: April 29, 2025



The Challenge

Every year, over 2 million of California's 6 million students are not qualified for college or a high-wage career upon graduating high school. For decades, the gap between more advantaged students and our most vulnerable student populations has persisted. After the pandemic, the gap increased.

Equity Gap >> Achievement Gap

The root cause of the achievement gap is complex. In the end, the same groups of students happen to perform better or worse every year. When we peel back the layers in our districts and schools, we see that some student populations are better set up to succeed while poor outcomes can become normalized for other student populations. Most often, our systems have been in place for so many years that they go largely unnoticed and unexamined.

The Orenda Difference >> Educational Equity for All Students

For over 28 years, Orenda Education has partnered with over 400 schools to transform educational systems serving the most vulnerable districts across California. Our mission is to ensure that all students receive a premium education that historically some student groups tend to experience more than others. We achieve this by partnering with district and school teams to build and refine systems and practices grounded in equity, driven by data, and sustained through collaborative learning. Our nested data response system is designed to support all levels of district staff from the board room to the classroom. When the systems work is fully implemented, Orenda partners experience systemic changes that result in long-term, positive student outcomes, with accelerated results for historically struggling students.

Orenda Education shares both breadth and depth in professional learning.

Orenda is an experienced partner to school and district leaders in providing a variety of services customized to meet the unique needs of schools, clusters of schools, districts, counties, or other organizations. Orenda is the school improvement division of Think Together, a 501 c3 nonprofit corporation, the largest afterschool provider in the state.



Orenda’s systems approach is called Teach Lead Counsel (TLC).

- **TEACH** builds a powerful teaching and learning system by guiding teacher teams to define grade-level expectations, facilitating the creation of common assessments, and sharing high-impact, low-prep instructional strategies. Through the work, educators reflect on and improve their instructional methods and ways of responding to data.
- **LEAD** supports site and district leaders through a scholarly and technical approach. Leaders learn to create school and district conditions that inspire the highest staff performance to ensure students reach achievement targets.
- **COUNSEL** supports counselors, school psychologists, and administrators responsible for wrap-around student services. Staff learn to use data from college readiness predictors via Orenda’s proprietary software to take bold action and measure student progress toward college and high-wage career readiness.

The TLC model currently serves schools in a high-impact manner, in-person or virtually. The systems-driven approach improves academic achievement for all students, including historically struggling students, and successful students who could be stretched. The methodology uses data to guide teachers, administrators, and school counselors to ensure that students master grade-level curriculum and are on track to graduate high school prepared for college and high-wage careers—ready for every life option.

The TLC approach accelerates achievement for all students, by supporting the variety of professionals that comprise an educational system and not only teachers, as is most common in the field. Our nested data response system is a key to sustainable, systemic improvement for a school or an entire district.

Oxnard School District (OSD) currently partners with Orenda Education to support positive student outcomes throughout the district. At the district’s request and based on our understanding of OSD’s priorities, Orenda is pleased to present the following scope of work for the 2025-26 school year.



PROPOSED SCOPE OF WORK

From July 2025 through June 2026, Orenda will provide the following services to a cohort of five schools:

- 1. Keynote with Dr. Robin Avelar La Salle** – At the request of district leadership, Dr. Robin Avelar La Salle will provide a keynote session for the cohort of five schools on the morning of August 13, 2025. Topics for the district keynote will be planned and coordinated with the district leadership team prior to this event.

Participants	Keynote
District/Site Admin & Cohort 3 Staff	n/a

- 2. Admin Power Clinics** – Orenda facilitators will conduct Admin Power Clinics, bringing together OSD district and school site administrators for a leadership series consisting of 5 sessions. The sessions will be focused on onboarding the site administrators from Cohort 3 on instructional leadership topics to support the implementation of the student acceleration formula.

Participants	Session #
District/Site Admin	5

- 3. Admin Site Coaching** – Orenda facilitators will provide 25 sessions (5 per school) of Admin Site Coaching. These sessions will provide site admin teams with an opportunity to design and develop an instructional support system that responds to the needs of their ELA/math teams in the implementation of Curriculum Alignment.

Participants	Session #
Site Admin	25

- 4. Professional Learning** – Orenda facilitators will provide up to 82 professional learning sessions to support the following activities:
 - a. Curriculum Alignment in ELA (grades K-5)



b. Curriculum Alignment in ELA and Math (grades 6-8)

Participants	Session #
District/Site Admin & Teachers	NTE 82

5. Data Reflection Sessions - Orenda will co-facilitate 5 sessions with site leaders and grade-level teams to examine evidence of student learning using grade-level achievement data and, identify strengths, areas in need of support, and create a plan of action in response to the data.

Participants	Session #
District/Site Admin & Teachers	5

Orenda will work with district leadership to determine whether the delivery of services will be virtual or on-site. Each session ranges from 90 minutes to 3 hours, depending on the context of the work.

PROFESSIONAL FEES

School Site Services	# Of Sessions	Cost Per School (5)	Total Fees for Services
1. Keynote w/Dr. Robin Avelar La Salle	n/a	n/a	\$8,000
2. Admin Power Clinics	5	\$3,713	\$18,563
3. Admin Site Coaching	25	\$12,375	\$61,875
4. Professional Learning	*NTE 82	\$42,075	\$210,375
5. DRS Sessions	5	\$4,125	\$20,625
Total Fees for School Services			\$319,438

*** Professional Learning sessions will only be billed for services rendered. Any unused sessions will be deducted from the final invoice in May of 2026.**



TERMS OF PAYMENT

Total fees for the scope of work are \$319,438. Orenda is the school improvement division of Think Together, a 501 c3 nonprofit corporation, the largest afterschool provider in the state. **Orenda-Think Together** will invoice OSD in four installments (equal to \$79,859.50) in July 2025, October 2025, January 2026, and April 2026. The invoicing schedule is intended to facilitate the processing of payments and might not exactly correspond to the timing of services rendered.

SCOPE OF WORK AND ROLE AGREEMENT

Orenda values your partnership and will make every effort to complete services in the agreed timeframe. District will hold Orenda Education harmless for any district-initiated cancelled and unscheduled sessions. The Orenda team will work with district/site staff to reschedule alternative dates within reason. We rely on the collaboration of our school partners to ensure scheduling and data needs are met and we will communicate promptly to develop alternatives if partner or data availability becomes a concern. From time to time, the proposed services and timeline outlined in this scope of work may need to be adjusted to meet the needs on the ground.

In a joint effort to provide services that are timely, responsive to site need and in keeping with the overall goals of the project, the following outlines processes, and protocols for the 2025–2026 school year:

- Orenda Ed team members will make every effort to reschedule a session that is cancelled by the site or district leadership. If the leadership is not available or responsive in requests to reschedule the cancelled service, the district will remain responsible for the session.
- In the event of an emergency and the originally scheduled Orenda Ed specialist is unavailable to provide a scheduled service, an Orenda Ed team member will facilitate the session.



- Changes to the Partnership Plan services will occur through mutual agreement between Orenda Ed and site/district leadership. In the event that different or additional sessions above the agreed upon scope of work are required, the team will propose converting existing sessions prior to proposing a new scope of work, if possible.
- Orenda Ed lead will work with site/district leadership to identify which services will take place in a virtual or in-person format. All services can be provided in both formats, and the current context will determine which format is most appropriate.
- Professional Development services will be provided as agreed upon in the Partnership Plan. Staff participation will be the responsibility of the site/district. Orenda Ed team will prepare sessions for the number of participants provided in advance.
- Orenda Ed will provide the necessary support for services requiring data. Site/district data leads and admin agrees to complete data tasks to set up site teams with the tools and resources needed to fully engage in sessions.

Signature by an authorized representative indicates agreement with the scope of work.

Oxnard SD	Orenda Education
By:	Genny Sosa, Vice President
Date:	April 29, 2025
Signature:	

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section F: Board Policies, Second Reading

Second Reading and Adoption - Revisions to BP/E 4040 Employee Use of Technology (DeGenna)

The BP/E 4040 Employee Use of Technology has been updated based on recommendations by CSBA (California School Boards Association). The revisions to this policy focus on Artificial Intelligence (AI). New language is added in red font.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Superintendent that the Board of Trustees adopt the revisions to BP/E 4040 Employee Use of Technology, as presented for Second Reading.

ADDITIONAL MATERIALS:

Attached: [BP 4040 \(6 pages\)](#)
[4040-E \(4 pages\)](#)

Policy 4040: Employee Use Of Technology

Status: ADOPTED

Original Adopted Date: 11/02/2011 | **Last Revised Date:** 06/18/25 | **Last Reviewed Date:** 06/18/2025

The Board of Trustees recognizes that technological resources can enhance employee performance by offering effective tools to assist in providing a quality instructional program, facilitating communications with parents/guardians, students, and the community, supporting district and school operations, and improving access to and exchange of information. The Board encourages employees to learn to use the available technological resources related to their position that will assist them in the performance of their job responsibilities. The Board may require knowledge of technology specific to job positions that require higher levels of skills in technology. As needed, employees shall receive professional development in the appropriate use of these resources.

Employees shall be responsible for the appropriate use of technology and shall use the district's technological resources primarily for purposes related to their employment.

Employees shall be notified that computer files and electronic communications, including email and voice mail, are not private. Technological resources shall not be used to transmit confidential information about students, employees, or district operations without authority.

District technology includes, but is not limited to, computer hardware, software, or software as a service provided or paid for by the district, whether accessed on or off site or through district-owned or personally owned equipment or devices, including tablets and laptops; computer servers, wireless access points (routers), and wireless computer networking technology (wi-fi); the Internet; email; applications (apps), including artificial intelligence (AI) apps; telephones, cellular or mobile telephones, smartphones, smart devices, and wearable technology; or any wireless communication device, including radios.

Employees shall review the prohibited and permitted uses of technology as specified in Board Policy 5131.9 - Academic Honesty, be responsible for the appropriate use of technology, and use district technology primarily for purposes related to their employment consistent with board policies and administrative regulations.

An employee may use technology, including AI apps, to assist the employee in the performance of the employee's professional duties, including, but not limited to, the following specific tasks: developing syllabi, creating supplemental curriculum, reviewing student work, suggesting instructional strategies, and researching academic content or instructional techniques. Any employee using technology, including AI, shall review and be responsible for any final product or document; not share confidential student records with a third party, such as an AI app, except as permitted by law; and use the technology in accordance with Board Policy 6162.6 - Use of Copyrighted Materials, and in a manner otherwise consistent with law, board policies, and administrative regulations. If an employee is unsure about the appropriate use of technology, the employee shall confer with the Superintendent or designee before using.

As determined by the Superintendent or designee, employees shall receive professional development in the appropriate use of these resources, including in the use of AI apps.

The Superintendent or designee shall establish an Acceptable Use Agreement which outlines

employee obligations and responsibilities related to the use of district technology, including the use of AI apps. Upon employment and whenever significant changes are made to the district's Acceptable Use Agreement, employees shall be required to acknowledge in writing that they have read and agreed to the Acceptable Use Agreement.

Employees shall not use district technology to access, post, submit, publish, display, or otherwise engage with harmful or inappropriate matter that is threatening, obscene, disruptive, sexually explicit, or unethical or that promotes any activity prohibited by law, board policy, or administrative regulations.

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (Penal Code 313)

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that protects against access to visual depictions that are obscene, child pornography, or harmful to minors and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose. (20 USC 7131; 47 USC 254)

The Superintendent or designee shall regularly review current guidance regarding cybersecurity, data privacy, and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's network infrastructure, the monitoring and response to cyberattacks, ensuring data privacy, and managing suspicious and/or threatening digital media content, in accordance with Board Policy 3580 - District Records.

The Superintendent or designee shall annually notify employees in writing that they have no reasonable expectation of privacy in the use of any district technology, as defined above, even when using their personal devices. To ensure proper use, the Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent and for any reason allowed by law.

In addition, employees shall be notified that records, including communications, maintained on any personal accounts or devices used to conduct district business are subject to disclosure at the district's request, and pursuant to a subpoena or other lawful request.

Employees shall report any security problem or misuse of district technology to the Superintendent or designee.

Inappropriate use of district technology may result in a cancellation of the employee's user privileges, disciplinary action, and/or legal action in accordance with law, board policy, and administrative regulation.

Employees may access their mobile or other communications device if there is a need to seek emergency assistance, assess the safety of a situation, or communicate with a person to confirm the person's safety. (Labor Code 1139)

Online/Internet Services

The Superintendent or designee shall ensure that all district computers and mobile devices with Internet access have a technology protection measure that prevents access to visual depictions that are obscene or child pornography and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose. (20 USC 6777; 47 USC 254)

To ensure proper use, the Superintendent or designee may monitor employee usage of technological resources, including the accessing of email and stored files. Monitoring may occur at any time without advance notice or consent.

The Superintendent or designee shall establish administrative regulations and an Employee Acceptable Use Agreement (Exhibit 4040) which outlines employee obligations and responsibilities related to the use of district technology. He/she also may establish guidelines and limits on the use of technological resources. Inappropriate use may result in a cancellation of the employee's user privileges, disciplinary action, and/or legal action in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee shall provide copies of related policies, regulations, and guidelines to all employees who use the district's technological resources. Employees shall be required to acknowledge in writing that they have read and understood the district's Employee Acceptable Use Agreement.

Use of Cellular Phone or Mobile Communications Device

An employee shall not use a cellular phone or other mobile communications device for personal use while on duty, except in emergency situations and/or during scheduled work breaks.

Any employee that uses a cell phone or mobile communications device in violation of law, Board policy, or administrative regulation shall be subject to discipline and may be referred to law enforcement officials as appropriate.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Gov. Code 11549.3	Cybersecurity
Gov. Code 3543.1	Rights of employee organizations
Gov. Code 7920.000-7930.170	California Public Records Act
Labor Code 1139	Emergency assistance
Pen. Code 502	Computer crimes; remedies
Pen. Code 632	Eavesdropping on or recording confidential communications
Veh. Code 23123	Wireless telephones in vehicles
Veh. Code 23123.5	Mobile communication devices; text messaging while driving

Veh. Code 23125

Federal

20 USC 7101-7122

20 USC 7131

47 CFR 54.520

Management Resources

California Department of Education

Publication

Court Decision

Court Decision

Publication

U.S. Department of Education

Publication

USDOE Office of Educational
Technology Publication

Website

Website

Website

Website

Website

Website

Website

[Wireless telephones in school buses](#)

Description

Student Support and Academic Enrichment Grants

[Internet Safety](#)

[Internet safety policy and technology protection measures;
E-rate discounts](#)

Description

[Artificial Intelligence: Learning With AI Learning About AI](#)

[City of San Jose v. Superior Court \(2017\) 2 Cal.5th 608](#)

[City of Ontario v. Quon et al. \(2010\) 000 U.S. 08-1332](#)

[Guidelines for AI integration throughout education in the
commonwealth of Virginia](#)

[2024 National Education Technology Plan](#)

[Artificial Intelligence and the Future of Teaching and
Learning: Insights and Recommendations, May 2023](#)

[California Governor's Office of Emergency Services](#)

[CSBA District and County Office of Education Legal Services](#)

[Federal Communications Commission](#)

[American Library Association](#)

[California Department of Education](#)

[CSBA](#)

[U.S. Department of Education](#)

Cross References

Code

0410

0440

0440

1100

1113

1113

1340

1340

2121

Description

[Nondiscrimination In District Programs And Activities](#)

[District Technology Plan](#)

[District Technology Plan](#)

[Communication With The Public](#)

[District And School Websites](#)

[District And School Websites](#)

[Access To District Records](#)

[Access To District Records](#)

[Superintendent's Contract](#)

3512	Equipment
3512-E PDF(1)	Equipment
3516.2	Bomb Threats
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3580	District Records
4032	Reasonable Accommodation
4113.5	Working Remotely
4119.1	Civil And Legal Rights
4119.11	Sex Discrimination and Sex-Based Harassment
4119.11	Sex Discrimination and Sex-Based Harassment
4119.21	Professional Standards
4119.21	Professional Standards
4119.21-E PDF(1)	Professional Standards
4119.23	Unauthorized Release Of Confidential/Privileged Information
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4131	Staff Development
4136	Nonschool Employment
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4219.1	Civil And Legal Rights
4219.11	Sex Discrimination and Sex-Based Harassment
4219.11	Sex Discrimination and Sex-Based Harassment
4219.21	Professional Standards
4219.21	Professional Standards
4219.21-E PDF(1)	Professional Standards - Code Of Ethics
4219.23	Unauthorized Release Of Confidential/Privileged Information
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4231	Staff Development
4236	Nonschool Employment
4319.1	Civil And Legal Rights
4319.11	Sex Discrimination and Sex-Based Harassment

4319.11	Sex Discrimination and Sex-Based Harassment
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4319.21	Professional Standards
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4319.23	Unauthorized Release Of Confidential/Privileged Information
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5125	Student Records
5125	Student Records
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information
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5131.9	Academic Honesty
6116	Classroom Interruptions
6162.6	Use Of Copyrighted Materials
6162.6	Use Of Copyrighted Materials
6163.4	Student Use Of Technology
6163.4	Student Use Of Technology
6163.4-E PDF(1)	Student Use Of Technology

OXNARD SCHOOL DISTRICT

EMPLOYEE ACCEPTABLE USE AGREEMENT

The Oxnard School District, hereinafter referred to as OSD, provides quality services and support for life-long learning opportunities. OSD collaborates to build relationships with local educational institutions and other government and private sector entities to provide leadership, service, and support for all learners. This will be accomplished through the following four goals:

1. Provide, promote, and support environments that result in world-class learning;
2. Secure and develop resources (human, fiscal, and information) that support and promote our mission;
3. Develop and maintain an organization based on teamwork, trust, communication, commitment, and competence; and
4. Optimize customer satisfaction.

OSD has a strong commitment to providing a quality education for its students, including access to and experience with technology. Our District's goals for technology in education include promoting educational excellence in schools by facilitating resource sharing, innovation, and communication; providing appropriate access to all students; supporting critical and creative thinking; fully integrating technology into the daily curriculum; promoting collaboration and entrepreneurship; and preparing students and educators to meet the challenge of a highly technological and information-rich society.

OSD recognizes that technology can enhance employee performance by improving access to and exchange of information, offering effective tools to assist in providing a quality instructional program, and facilitating operations. OSD provides a wide range of technological resources, including staff Internet access for the purpose of advancing the educational mission of OSD. All employees are expected to learn and use the available technological resources that will assist them in the performance of their job responsibilities.† The level of access provided coincides with the requirements of each employee's job functions. These resources are provided at the public's expense and maintained by OSD and therefore are to be used by members of the OSD community with respect for the public trust through which they have been provided. OSD intends to maintain a nonpublic forum, and the forums created by use of its technological equipment are reserved for the Oxnard School District's intended purposes.

OSD periodically updates technology standards according to Board Policies and Administrative Regulations. Staff members who agree to abide by these defined standards will have access to appropriate, available resources, with guidance and support provided by the Technology Services Department.

Board Policy and Administrative Regulation 4040 established ethical standards for the use of technology and technological resources in our schools and offices. Board policies apply to all OSD staff, whether or not they come into direct contact with students, and cover all technology used while acting in their capacity as a OSD staff member. This Acceptable Use Policy provides direction regarding the appropriate and inappropriate use of technology:

† During the performance of duties

–i While at a OSD location

–i While using OSD equipment and/or accessing OSD resources.

Successful operation of such resources requires that all users conduct themselves in a responsible, confidential, ethical, decent, and polite manner, consistent with OSD Mission and Goals, as well as existing and applicable statutes. This Acceptable Use Policy does not attempt to articulate all required or prohibited behavior by users. Additional guidance and support is provided by the Technology Services Department.

This document provides direction to OSD employees regarding electronic communications such as electronic mail, social networking, and publishing web pages on the Internet through OSD or other web servers. Considerations reflected in this document are:

1. Protecting the welfare of children
2. Protecting every individual's right to privacy
3. Protecting intellectual and property rights
4. Respecting the rights of children's parents/guardians
5. Assuring web resources are used to promote our District's educational goals
6. Assuring web resources are of the highest quality and are organized, well-designed, and easy to navigate.

Unacceptable behaviors include but are not limited to: creation and transmission of offensive, obscene, or indecent material; creation of defamatory material; plagiarism; infringement of copyright, including software, published texts, and student work; political and/or religious proselytizing; transmission of commercial and/or advertising material; and creation and transmission of material that a recipient might consider disparaging, harassing, and/or abusive based on actual or perceived characteristics such as race, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

OSD employees must follow OSD protocols when using OSD technological resources. Modification of such resources must be accomplished with guidance and support provided by the Technology Services Department. For example, an OSD employee may not download any software or electronic files without implementing virus protection measures that have been approved by OSD. An employee may not intentionally interfere with the normal operation of the network, including the propagation of computer viruses and unsanctioned high-volume network traffic that substantially hinders others in their use of the network.

This includes causing congestion or disruption of the OSD network through inappropriate downloads of large files, streaming audio/video, or other such activities. An OSD employee may not examine, change, or use another person's files, output, records, or user name for which they do not have explicit authorization. An OSD employee may not perform any other inappropriate uses identified by the network administrator.

OSD employees, during the performance of duties, must obey all applicable laws and must follow rules of professional conduct. OSD is committed to meeting the provisions established in the Family Educational Rights and Privacy Act (FERPA), which protects the rights of students regarding education records. OSD is committed to meeting the provisions established in the Health Insurance Portability and Accountability Act (HIPAA), which protects the rights of students and employees regarding protected health information. When technology resources are used to transmit confidential information about students, employees, and/or OSD business, all appropriate safeguards must be used.

OSD is committed to meeting the provisions established in the Children's Internet Protection Act (CIPA), which protects the safety and privacy of minors. Consequently, OSD uses appropriate filtering technology to monitor and screen access to the Internet, in an attempt to prevent online access to materials that are obscene, contain child pornography, or are harmful to minors. In compliance with California legislation and E-Rate1, OSD addresses the appropriate and ethical use of information technology in the classroom so that students and teachers can distinguish lawful from unlawful uses of copyrighted works, including the following topics: the concept and purpose of both copyright and fair use; distinguishing lawful from unlawful downloading and peer-to-peer file sharing; and avoiding plagiarism. OSD provides for the education of minors about Internet safety, including appropriate online behavior that encompasses interacting with other individuals on social networking sites and in chat rooms, cyberbullying awareness and response, and protecting online privacy and avoiding online predators.

A Oxnard School District employee, acting in an individual capacity and outside the scope of employment, may, during nonworking time, express views and opinions that do not necessarily state or reflect those of OSD. Any such expression shall neither state nor imply that it is made on behalf of OSD. An OSD employee shall not communicate information otherwise prohibited by OSD policy or procedures using technological resources.

An OSD employee does not have an expectation of privacy in workplace electronic communications. Computer files and communications over electronic networks, including e-mail, voice mail, and Internet access, are not private. To ensure proper use, the Superintendent/designee may monitor OSD's technological resources, including but not limited to e-mail, voice mail systems, **use of artificial intelligence**, and Internet usage, at any time without advance notice or consent and may copy, store, or delete any electronic communication or files and disclose them to others as it deems necessary or required by law. A OSD employee acting within the scope of employment, should conduct OSD business only on OSD sanctioned systems. A OSD employee may not consume time on non OSD business, and the employee's use of OSD equipment is expected to be related to OSD's goals of educating students and/or conducting OSD business. OSD recognizes, however, that some personal use is inevitable and that incidental and occasional personal use that is infrequent or brief in duration is permitted so long as it occurs on personal time, does not interfere with OSD business, and is not otherwise prohibited by OSD policy, procedure, or statute.

Although OSD will make a concerted effort to protect staff from adverse consequences resulting from use of OSD technology resources, all users must exercise individual vigilance and responsibility to avoid inappropriate and/or illegal activities. Users are ultimately responsible for their actions in accessing and using Oxnard School District computers and/or mobile devices and the OSD network. OSD accepts no liability relative to information stored and/or retrieved on OSD-owned technology resources. OSD accepts no liability for employee-owned technology resources used on OSD property.

OSD employees are expected to review, understand, and abide by the policies described in this

document and the accompanying procedures provided by the Technology Services Department. The employee's signature at the end of this document is legally binding and indicates that the party who signed has read the terms and conditions carefully and understands their significance. All employees must review and sign OSD's Acceptable Use Policy annually. OSD supervisors are required to enforce these policies consistently and uniformly. No supervisor has the authority to override the policies unless he or she obtains the written permission of the Superintendent. Signed Acceptable Use Policies are kept on file at OSD. Any employee who violates any provision of this Acceptable Use Policy shall be considered as having acted in an individual capacity and outside the scope of employment and, as such, may be subject to disciplinary action, up to and including termination or criminal prosecution by government authorities.

Staff Acceptable Use Policy Acknowledgement

OSD employees are expected to review, understand, and abide by the policies described in this document and the accompanying procedures provided by the Technology Services Department. The employee's signature at the end of this document is legally binding and indicates that the party who signed has read the terms and conditions carefully and

understands their significance. All employees must review and sign OSD's Acceptable Use

Policy annually. OSD supervisors are required to enforce these policies consistently and uniformly. No supervisor has the authority to override the policies unless he or she obtains the written permission of the Superintendent. Signed Acceptable Use Policies are kept on file at OSD. Any employee who violates any provision of this Acceptable Use Policy shall be considered as having acted in an individual capacity and outside the scope of employment and, as such, may be subject to disciplinary action, up to and including termination or criminal prosecution by government authorities.

I have read and understand this Acceptable Use Policy.

Employee Name:

(printed)

Employee Signature:

Date:

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Aracely Fox

Date of Meeting: June 18, 2025

Agenda Section: Section F: Board Policies, Second Reading

Second Reading and Adoption - BP 5127 Graduation Ceremonies and Activities (Fox)

The BP 5127 Graduation Ceremonies and Activities has been updated. New language is added in red font. The deleted language is indicated by a strikethrough.

FISCAL IMPACT:

N/A

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent of Educational Services that the Board of Trustees adopt the revisions to BP 5127 Graduation Ceremonies and Activities, as presented for Second Reading.

ADDITIONAL MATERIALS:

Attached: [Revised Policy 5127 Graduation Ceremonies And Activities \(3 pgs\)](#)

Policy 5127: Graduation Ceremonies And Activities

Status: ADOPTED

Original Adopted Date: 11/02/2011 | Last Revised Date: 04/18/2012 | Last Reviewed Date: 04/18/2012

Eighth grade promotion ceremonies shall be held to recognize those students who have successfully completed the required course of study and ~~satisfying~~ **have satisfied** district standards. The Board of Trustees believes that these students deserve the privilege of a public celebration that recognizes the significance of their achievement and encourages them to continue the pursuit of learning throughout their lives.

Honors and Awards

The Superintendent or designee may identify other school-sponsored awards which may be given during promotion exercises. A separate awards program may be held to recognize promoting students receiving other school and non-school awards.

The Superintendent or designee may require promoting students to wear ceremonial attire, such as ~~ceremonial gowns cap and gown~~, at the ceremony.

Academic Considerations

Students in the 8th grade will be considered eligible to participate in the intermediate school promotion ceremony when they have met the following criteria:

~~Criteria #1: Students will maintain an overall 2.00 GPA in both the 7th and 8th grade, with no more than one failing grade per grading period.~~

OR

~~Criteria #2: Students must earn an overall 2.00 GPA in the 8th grade, with NO failing grades.~~

Students shall be eligible to participate in the promotion ceremony upon earning an overall 2.00 grade point average (GPA) in the 8th grade.

Students who do not meet the grade point average eligibility requirement may be eligible to participate in the promotion ceremony by demonstrating academic growth. This determination may include a review of progress, effort, and overall engagement in academic improvement. The school shall consider multiple measures and individual student context.

The district affirms that promotion participation is a celebration of each student's educational journey. No student shall be excluded from participation due to individualized learning needs, language development, or extraneous circumstances. The district shall ensure appropriate support and flexibility to uphold equitable and inclusive practices.

Disciplinary Considerations

In order to encourage high standards of student conduct and behavior, the principal may deny a student the privilege of participating in promotion ceremonies and/or activities in accordance with school rules, which provide for due process. Prior to denial of the privilege, the student, and where practicable his/her parent/guardian, shall be made aware of the grounds for such denial and shall be given an opportunity to respond. ~~If a privilege is to be denied, the student and parent/guardian shall receive written notice of the denied privilege and the means whereby he/she may appeal the decision. Parents/guardians may exercise their rights to appeal the principal's decision by contacting the Assistant Superintendent of Educational Services, and if necessary, continuing their appeal to the Superintendent.~~

Appeal Process

If a privilege is to be denied, the student and parent/guardian shall receive written notice of the denied privilege and the means whereby he/she may appeal the decision. Parents/guardians may exercise their rights to appeal the school's decision by contacting the Assistant Superintendent of Educational Services, and if necessary, continuing their appeal to the Superintendent.

Financial Obligations

~~All financial obligations must be cleared prior to participation in the commencement ceremony. Parents/Guardians will be notified prior to the ceremony regarding known financial obligations.~~

This policy is effective beginning with the incoming 7th 8th grade class of the ~~2012-13~~ 2025-2026 school year.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Description

Ed. Code 35183.1	Graduation ceremonies; tribal regalia or recognized object of religious/cultural significance
Ed. Code 35183.3	Graduation ceremonies; military dress uniforms
Ed. Code 38119	Lease of personal property; caps and gowns
Ed. Code 48904	Liability of parent or guardian; withholding of grades, diplomas, transcripts
Ed. Code 51225.5	Honorary diplomas; foreign exchange and terminally ill students
Ed. Code 51410-51413	Diplomas

Management Resources

Description

California Department of Education Publication	Pupil Fees, Deposits and Other Charges, Fiscal 01, July 28, 2017
Management Advisory 17- Court Decision	Sands v. Morongo Unified School District (1991) 53 Cal. 3d 863
Court Decision	Santa Fe Independent School District v. Doe (2000) 530 U.S. 290
Court Decision	Workman v. Greenwood Community School Corporation (2010) Case No. 1:2010cv00293
Court Decision	Lee v. Weisman (1992) 505 U.S. 577
Court Decision	Lemon v. Kurtzman (1971) 403 U.S. 602
Court Decision	Cole v. Oroville Union High School District (2000, 9th Cir.) 228 F.3d 1092
U.S. Department of Education Publication	Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools, May 2023
Website	CSBA District and County Office of Education Legal Services

Website	AASA The School Superintendents Association
Website	Anti-Defamation League
Website	California Department of Education, High School
Website	U.S. Department of Education

Cross References

Description

5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5126	Awards For Achievement
5126	Awards For Achievement
5131	Conduct
5144	Discipline
5144	Discipline
5145.2	Freedom Of Speech/Expression
5145.2	Freedom Of Speech/Expression
6141.2	Recognition Of Religious Beliefs And Customs
6141.2	Recognition Of Religious Beliefs And Customs

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section G: Conclusion

Future Agenda Items (DeGenna)

The Board of Trustees and Superintendent will discuss any Trustee requests for items to be added to future agendas.

<u>Item</u>	<u>Proposed Meeting Date</u>
Process for input regarding future needs and professional development	8/20/2025
Discussion of public comments process	8/20/2025
Discussion re: opportunities for anonymous feedback	9/3/2025
Discussion of free opportunities for STEM	9/3/2025
Discussion of Talent Search program	TBD
Board Rotation	TBD
Recognition of Teacher Activities with Non-Profits	TBD

FISCAL IMPACT:

N/A

RECOMMENDATION:

Information only.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section G: Conclusion

Superintendent's Report (3 minutes)

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

FISCAL IMPACT:

N/A

RECOMMENDATION:

A brief report will be presented concerning noteworthy activities of district staff, matters of general interest to the Board, and pertinent and timely state and federal legislation.

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section G: Conclusion

Trustees' Announcements (3 minutes each speaker)

The trustees' report is provided for the purpose of making announcements, providing conference and visitation summaries, coordinating meeting dates, identifying board representation on committees, and providing other information of general interest.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

OSD BOARD AGENDA ITEM

Name of Contributor: Dr. Anabolena DeGenna

Date of Meeting: June 18, 2025

Agenda Section: Section G: Conclusion

ADJOURNMENT

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas ____, Gonzales ____, Madrigal Lopez ____, Melanephy ____, Robles-Solis ____

Anabolena DeGenna, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street, Oxnard, California by 5:00 p.m. on Friday, June 13, 2025.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A