



Hayward Unified School District
Purchasing Department
24411 Amador Street, Hayward, CA 94544

RFQ# 25.025

Moving and Associated Services

Addenda# 1 – 06/13/25

(Total of 2 page(s) including attachments)

A. REQUEST FOR INFORMATION/OTHER (Q&A):

1. **Question:** Can you please confirm if the SCHOOL KITCHEN AREA is 2,500 sq. ft. or 25,000 sq. ft.?
Response: SCHOOL KITCHEN AREA (5 person moving crew) – 2,5000 sq. ft., heavy kitchen equipment- Typo should be 2,500 sq ft.
2. **Question:** Approximately, how many separate and distinct move projects are anticipated each year?
Response: We cannot predict depends on how many number we decide to do in a year.
3. **Question:** Approximately, what is the anticipated yearly dollar volume for moves?
Response: Depends on number of projects district decides to do in a year.
4. **Question:** Exhibit C - Bid Form: Is the debris removal referring to debris the school has collected and wants removed and disposed? Or, is this referring to the byproduct of the materials used in conjunction with carrying out each move?
Response: Mainly school debris but also should dispose off any byproduct materials used during moves.
5. **Question:** For the purposes of comparing like for like responses, can we suggest the following assumptions for each of the areas we are being asked to provide sample estimates for? While this does not change the composition of the crew, it will effect the length of time to complete each hypothetical project.
Response: Please clarify your question.
6. **Question:** Question 3.B below: the RFQ asks for estimated move costs for a few different scenarios (Single Classroom, Administrative Area, School Kitchen Area...) and the associated time it will take to complete each scenario. For example, it would take longer to move a single classroom on the second floor utilizing an elevator than it would to move the same classroom on the first floor with quick access to a parked truck. I thought it would be helpful if all respondents based their time estimates on some common assumptions. The total bid per scenario won't change since the district provided the labor requirement (3-person crew for single classroom...etc.). Only the time to complete will change based on where the classroom is located and how much content is being moved. I can proceed as is and just list my assumptions as an attached exhibit if that is helpful?
Response: It was a good question but most of the buildings on all the campuses are single floor. There are few buildings on the campuses with 2 floors.

7. **Question: Independent Contractor Agreement** (Attachment 1): Are we required to complete and submit the full agreement as part of our proposal, or will this be executed only upon selection?
Response: No, this will be executed upon award.
8. **Question:** Will all electrical, utilities, and other connections be disconnected prior to the move team's arrival or will that be our responsibility?
Response: Electrical connections will be disconnected prior to the move
9. **Question:** Do you have examples or a list of what "heavy" kitchen equipment you have? Weights, sizes, on wheels, etc?
Response: Eg: Refrigerator, Stove, Racks.
10. **Question:** You list Contractor's License No as information you need, what work would require us having a contractor's license?
Response: Your Business License No
11. **Question:** Science Lab moves, would we be required to move chemicals? If so, do you have a list of what kind of chemicals those would be?
Response: No.
12. **Question:** Is this a prevailing wage required job?
Response: Yes, when working on a public works project.
13. **Question:** RFP states no overtime for after hours or weekend work. In the event the scope of work requires shifts exceeding 8 hours, would overtime be authorized?
Response: Over time - based on project requirements.
14. **Question:** Please clarify the rates needed in exhibit C. The first two pages appear to be specific to a project rather than the RFP. Are bidders expected to complete the numbers 1-4 on the first page or is that simply an example of project bids?
Response: They need to submit hourly rates per page 5.