

# California Montessori Project

## Regular Meeting of the Governing Board

### June 16, 2025

#### Meeting Information

- **Date:** Monday, June 16, 2025
- **Time:** 4:30pm Closed Session; 5:30pm Regular Meeting Session
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Remote Locations**
  - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
  - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
  - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
  - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
  - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
  - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:** <https://us02web.zoom.us/j/85422749287?pwd=QmE4UzRMZWZXSmxQd0xBRXJCCjhsQT09>
- **Passcode:** aN2nNY
- **One tap mobile:** +16694449171,, 85422749287#,,, \*605514# US  
**Telephone:** +1 669 444 9171; **Webinar ID:** 85422749287; **Passcode:** 605514
- **Contacts:** Matt Taylor, [mtaylor@cacmp.org](mailto:mtaylor@cacmp.org); or Carrie Klagenberg, [cklagenberg@cacmp.org](mailto:cklagenberg@cacmp.org); 916.469.6850.

The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Pacific Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for educational partners to attend, and provide public comment, from their local campus. Each site will have two representatives hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room. Educational Partners may also join via Zoom from any alternate location and provide public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to all public comments and appreciates community input and participation.

**Access to Board Materials:** A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

*One or more board members may qualify to participate in the meeting virtually without agendizing their location pursuant to Government Code Section 54953(e). Such circumstances, to the extent not agendized, will be addressed following roll call. In the event one or more board members participates virtually under Section 54953(e) members of the public may attend and address the Board during public comment period(s) at the meeting location(s) identified above, and may also attend virtually and address the Board during public comment period(s) by logging into the Zoom, or dialing in, using the posted link/s.*

## Agenda June 16, 2025

### Open Session 4:30pm

#### Meeting Call to Order and Roll Call: 4:30pm

Board Member Names and Titles for Roll Call			
	Julia Sweeney - Business Representative 1		Elizabeth Angel - Parent Representative, San Juan
	Bob Lewis - Business Representative 2		Jenna Westbrook-Kline - Parent Representative, Capitol
	Laura Kerr - Charter Representative		Aaron Walker - Parent Representative, Elk Grove
	Kim Zawilski - Montessori Representative		Ann Curtis - Parent Representative, Shingle Springs
	Scott Richards - Community Representative		

**Public Comment for closed session agenda items only.** Presentations on agenda items during this portion of the meeting are limited to up to three (3) minutes each and total time allotted to such items shall not exceed fifteen (15) minutes.

#### Closed Session

- “CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Section 54956.9(b): one case”

#### Reconvene to Open Session: 5:30pm

#### Communication from the Public: 5:30pm

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters on the agenda and matters not on the agenda.
  - **Non-agenda Items:** For matters not on the agenda, presentations shall be limited for up to three (3) minutes each and a total time allotted for such items will not exceed fifteen (15) minutes. The Board is not allowed to discuss or act on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.
  - **Agenda Items:** For matters on the agenda for this meeting, members of the public may speak during this time or before such agenda items are addressed by the Board. Presentations on agenda items during this portion of the meeting are limited to up to three (3) minutes each and total time allotted to such items shall not exceed fifteen (15) minutes.

#### Consent Items: 5:45pm

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Regular Governing Board Meeting of May 12, 2025** (Attachment C1)
2. **Destruction of Documents** (Attachment C2)
3. **Aeries Renewal** (Attachment C3)
4. **Curriculum Associates Instructional Materials Purchase** (Attachment C4)
5. **Updated Policy: Credit Card Usage Policy** (Attachment C5)
6. **Prop 28 Annual Report for CMP – Capitol** (Attachment C6)
7. **Prop 28 Annual Report for CMP - Elk Grove** (Attachment C7)
8. **Prop 28 Annual Report for CMP - San Juan** (Attachment C8)
9. **Prop 28 Annual Report for CMP - Shingle Springs** (Attachment C9)
10. **Education Protection Account Spending Plan – Capitol Campus** (Attachment C10)

11. **Education Protection Account Spending Plan – Elk Grove Campus** (Attachment C11)
12. **Education Protection Account Spending Plan – San Juan Campus** (Attachment C12)
13. **Education Protection Account Spending Plan – Shingle Springs Campus** (Attachment C13)
14. **Consolidated Application for Title Funding - CMP Capitol** (Attachment C14)
15. **Consolidated Application for Title Funding - CMP Elk Grove** (Attachment C15)
16. **Consolidated Application for Title Funding - CMP San Juan** (Attachment C16)
17. **Consolidated Application for Title Funding - CMP Shingle Springs** (Attachment C17)
18. **Updated 2025-26 Classified and Certificated Substitute Rate Sheet** (Attachment C18)
19. **Pay Scale Edit: OT/SLP/BCBA: Allowing for additional years of max allowable credit** (Attachment C19)
20. **Updated 2025-26 Pay Scale: Principals** (Attachment C20)
21. **Updated 2025-26 Pay Scale: Special Education Director** (Attachment C21)
22. **Updated 2025-26 Pay Scale: School Counselors** (Attachment C22)
23. **Updated 2025-26 Pay Scale: Director of H.R. and Payroll** (Attachment C23)
24. **Updated 2025-26 Pay Scale: Coordinators & Site Administrator Designee** (Attachment C24)
25. **Updated 2025-26 Pay Scale: Director of Technology and Facilities** (Attachment C25)
26. **Updated 2025-26 Pay Scale: Director of Charter Compliance** (Attachment C26)
27. **Updated 2025-26 Pay Scale: Director of Data Management** (Attachment C27)
28. **Updated 2025-26 Pay Scale: Behavior Tech** (Attachment C28)
29. **Updated 2025-26 Pay Scale: Speech & Language Pathologist Assistant** (Attachment C29)
30. **Updated 2025-26 Pay Scale: Certificated Occupational Therapist Assistant (COTA)** (Attachment C30)
31. **Updated 2025-26 Pay Scale: Payroll Clerk I** (Attachment C31)
32. **Updated 2025-26 Pay Scale: Payroll Clerk II** (Attachment C32)
33. **Updated 2025-26 Pay Scale: Tech Support Specialist I** (Attachment C33)
34. **Updated 2025-26 Pay Scale: Tech Support Specialist II & H.R. Specialist II** (Attachment C34)
35. **Updated 2025-26 Pay Scale: Accounts Payable Technician** (Attachment C35)
36. **Updated 2025-26 Pay Scale: Network Registrar & Data Systems Analyst** (Attachment C36)
37. **Updated 2025-26 Pay Scale: Executive Assistant to the Board and Central Office** (Attachment C37)
38. **Updated 2025-26 Pay Scale: Maintenance Laborer & Security Staff** (Attachment C38)
39. **New Pay Scale 2025-26: Chief Operations Officer and Chief of Educational Services** (formerly Assistant Superintendent) (Attachment C39)
40. **New Pay Scale 2025-26: Director of Development & External Affairs** (formerly Director of Development) (Attachment C40)
41. **New Pay Scale 2025-26: Director of Montessori Implementation | Director of Montessori and ELA/ELD Instruction | Director of Assessment & Mathematics Instruction** (Attachment C41)

**Informational Items: 5:50pm**

1. **Executive Director's Report:** Matt Taylor, Executive Director
2. **Public Acknowledgements**
3. **CMP Dashboard Local Indicator Report for CMP - Capitol:** Executive Director Matt Taylor & Director of Charter Compliance Stephanie Garrettson
4. **CMP Dashboard Local Indicator Report for CMP - Elk Grove:** Executive Director Matt Taylor & Director of Charter Compliance Stephanie Garrettson
5. **CMP Dashboard Local Indicator Report for CMP - San Juan:** Executive Director Matt Taylor & Director of Charter Compliance Stephanie Garrettson
6. **CMP Dashboard Local Indicator Report for CMP - Shingle Springs:** Executive Director Matt Taylor & Director of Charter Compliance Stephanie Garrettson

### Public Hearing

- **Public Hearing: Local Control Accountability Plan (LCAP) for CMP-Capitol** (Attachment A1)

The CMP Governing Board shall hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan for CMP-Capitol.

### Public Hearing

- **Public Hearing: Local Control Accountability Plan (LCAP) for CMP-Elk Grove** (Attachment A2)

The CMP Governing Board shall hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan for CMP-Elk Grove.

### Public Hearing

- **Public Hearing: Local Control Accountability Plan (LCAP) for CMP-San Juan** (Attachment A3)

The CMP Governing Board shall hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan for CMP-San Juan.

### Public Hearing

- **Public Hearing: Local Control Accountability Plan (LCAP) for CMP-Shingle Springs** (Attachment A4)

The CMP Governing Board shall hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan for CMP-Shingle Springs.

### Action Items

1. **Approval of 2025-2028 CMP-San Juan LCAP (Local Control Accountability Plan)** (Attachment A1)
  - **Comment:** CMP has conducted a public hearing on the LCAP and multiple educational partner engagement sessions. The LCAP incorporates feedback from our educational partners and is aligned with the CMP Strategic Plan.
  - **Recommendation:** The Board is requested to approve the 2025-2028 CMP-San Juan LCAP (Local Control Accountability Plan) as presented.
2. **Approval of 2025-2028 CMP-Capitol LCAP (Local Control Accountability Plan)** (Attachment A2)
  - **Comment:** CMP has conducted a public hearing on the LCAP and multiple educational partner engagement sessions. The LCAP incorporates feedback from our educational partners and is aligned with the CMP Strategic Plan.
  - **Recommendation:** The Board is requested to approve the 2025-2028 CMP-Capitol LCAP (Local Control Accountability Plan) as presented.
3. **Approval of 2025-2028 CMP-Elk Grove LCAP (Local Control Accountability Plan)** (Attachment A3)
  - **Comment:** CMP has conducted a public hearing on the LCAP and multiple educational partner engagement sessions. The LCAP incorporates feedback from our educational partners and is aligned with the CMP Strategic Plan.
  - **Recommendation:** The Board is requested to approve the 2025-2028 CMP-Elk Grove LCAP (Local Control Accountability Plan) as presented.

4. **Approval of 2025-2028 CMP-Shingle Springs LCAP (Local Control Accountability Plan)** (Attachment A4)
  - **Comment:** CMP has conducted a public hearing on the LCAP and multiple educational partner engagement sessions. The LCAP incorporates feedback from our educational partners and is aligned with the CMP Strategic Plan.
  - **Recommendation:** The Board is requested to approve the 2025-2028CMP-Shingle Springs LCAP (Local Control Accountability Plan) as presented.
5. **Approval of 2025-2026 Budget for the CMP–San Juan Campuses** (Attachment A5)
  - **Comment:** CMP is required to submit a budget to its authorizers in June of every year.
  - **Recommendation:** The Board is requested to adopt the 2025-2026 Budget for the CMP–San Juan Campuses.
6. **Approval of 2025-2026 Budget for the CMP–Capitol Campus** (Attachment A6)
  - **Comment:** CMP is required to submit a budget to its authorizers in June of every year.
  - **Recommendation:** The Board is requested to adopt the 2025-2026 Budget for the CMP–Capitol Campus.
7. **Approval of 2025-2026 Budget for the CMP–Elk Grove Campus** (Attachment A7)
  - **Comment:** CMP is required to submit a budget to its authorizers in June of every year.
  - **Recommendation:** The Board is requested to adopt the 2025-2026 Budget for the CMP–Elk Grove Campus.
8. **Approval of 2025-2026 Budget for the CMP–Shingle Springs Campus** (Attachment A8)
  - **Comment:** CMP is required to submit a budget to its authorizers in June of every year.
  - **Recommendation:** The Board is requested to adopt the 2025-2026 Budget for the CMP–Shingle Springs Campus.
9. **Consideration of Approval of Selection of Reading Difficulties Risk Screener** (Attachment A9): Bernie Evangelista, Director of Program
  - **Comment:** Screening for Risk of Reading Difficulties allows for early identification and intervention of reading difficulties, including dyslexia, for students in kindergarten to grade two.

*Education Code Section 53008* requires all California local educational agencies (LEAs) to adopt a screening instrument by June 30, 2025, and implement screening beginning no later than the 2025–2026 school year.

Of the four state-approved Reading Difficulties Risk Screeners, California Montessori Project has selected mClass DIBELS 8<sup>th</sup> Edition as the universal screener of reading difficulties. It is the recommendation of the Academic Leadership Team that the Governing Board approve the adoption of mClass DIBELS 8<sup>th</sup> Edition.
  - **Recommendation:** The Board is requested to approve the adoption of mClass DIBELS 8<sup>th</sup> Edition.
10. **Renewal of CMP 2025-26 Insurance Policies** (Attachment A10)
  - **Comment:** As we prepare for the 2025–26 fiscal year, we are in the final stages of securing the organization’s insurance coverage, including general liability, workers’ compensation, property, cyber and other essential policies. All final premium details will be shared with the Board once confirmed.
  - **Recommendation:** To ensure continuity of coverage and to meet carrier deadlines, staff respectfully requests that the Board authorize the Executive Director to approve and execute the total insurance premium package for the 2025–26 school year in an amount not to exceed **\$700,000**. This amount of funding is already included in the recommended 25-26 budget for CMP. This

authority will allow for timely approval of the final insurance quote once it is received and reviewed, while ensuring we remain within a fiscally responsible limit and are fully insured for the 2025-26 school year beginning on July 1. As part of this approval process, the CMP Board may be asked to approve the attached Resolution.

**11. Updated 2025-2026 Governing Board Meeting Calendar (Attachment A11)**

- **Comment:** The staff is requesting two meetings in June to aid in the planning of material they present to the Board. Note, the Board has removed one August meeting, and the July meeting.
- **Recommendation:** The Board is requested to approve the updated 2025-2026 Board Meeting Calendar.

**12. Appoint Ad-Hoc Committee for Executive Director Evaluation Committee: Julia Sweeney**

**13. Seating of New Board Member: Elk Grove Parent Representative**

- **Comment:** In accordance with CMP Board Elections Policies, the following individual was elected to the CMP Governing Board, Parent Representative-Elk Grove Campuses: Amber Gibson-Mora. New Governing Board members need to be seated for their elected, or appointed, terms.
- **Recommendation:** The Board is requested to confirm the seating of Amber Gibson-Mora as the Elk Grove Parent Representative for the July 1, 2025 – June 30, 2028 term.

**Discussion Items & Closing comments:** Suggested Items for Discussion at Future Meetings presented by Board Members

**Meeting Adjournment:** 8:30pm

- **Recommendation:** The Board is requested to approve the adjournment of the June 16, 2025 Regular Meeting of the California Montessori Project Governing Board.

**Upcoming Governing Board Meetings**

- **2025-2026 School Year:** 8/9/25 (Annual Meeting-Retreat); 9/8/25; 10/13/25; 11/10/25; 12/8/25; 1/12/26; 2/9/26; 3/9/26; 4/13/26; 5/11/26; 6/15/26.

**PUBLIC NOTICES**

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.