

**Minutes of a Regular Meeting of the Board of Education  
of Community Consolidated School District 15  
Palatine, Cook County, Illinois  
Held on Tuesday, August 8, 2023  
at Walter R. Sundling Junior High School  
1100 N. Smith Street, Palatine, Illinois 60067  
Regular Meeting of the Board: 7:00 p.m.**

A regular meeting of the Board of Education of Community Consolidated School District 15, Palatine, Cook County, Illinois, was held on August 8, 2023, at Walter R. Sundling Junior High School, 1100 N. Smith Street, Palatine, Illinois. Board members were notified by bulletin sent electronically on August 4, 2023.

**Roll Call**

President Szczupaj called the regular meeting to order at 7:04 p.m.

Board members physically present: Samantha Ader, Zubair Khan, Wenda Hunt, Lisa Beth Szczupaj, James Taylor, Frank Annerino and Anthony Wang.

Board members physically absent: none

Also present were Laurie Heinz, Ed.D., Superintendent of Schools, Claire Kowalczyk, Ed.D., Deputy Superintendent, Thomas Edgar, Ph.D., Assistant Superintendent for Educational Services, Becca Latham, Chief Communications Officer, Diana McCluskey, Chief School Business Official, Lisa Nuss, Assistant Superintendent of Human Resources, Lori Lopez, PhD., Assistant Superintendent for Teaching and Learning & Assessments, Mindy McGuffin, EdD., Assistant Superintendent of Student Services (Interim), Renee Urbanski, Assistant Superintendent of Multilingual Programs, MJ Warden, Chief Technology Officer, members of the administrative staff, and others.

**Closed Session**

President Szczupaj called the closed session to order at 6:12 p.m.

Ader made a motion, seconded by Hunt, for the Board to convene in closed session to discuss:

1. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a

specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

**Roll Call Vote**

A voice vote was taken:

Ayes: Ader, Hunt, Khan, Szczupaj, Taylor, Wang

Nays: none

Motion carries: (6-0)

Absent: Annerino (arrived late)

**Reconvene in Open Session**

The Board returned to open session at 6:57 p.m. a motion made by Ader, seconded by Khan.

Roll Call Vote

Ayes: Annerino, Hunt, Khan, Szczupaj, Taylor, Wang, Ader

Nays: None

Motion carried (6-0).

**Regular meeting opening items**

Call to Order

Roll Call Vote

Ayes: Annerino, Hunt, Khan, Szczupaj, Taylor, Wang, Ader

Nays: none

Motion Carries: (6-0)

**Mission Statement**

President Szczupaj recited the District’s Mission Statement to open the meeting.

**President’s Welcome**

President Szczupaj welcomed and thanked everyone for attending and hoped everyone had a good summer.

**Pledge of Allegiance**

Students who participated in the Dual Language Culture Camp along with their Teacher, Froilan Bustos and the Director of Multilingual Programming, lead the Pledge of Allegiance.

**Staff Recognition**

Rebecca Latham recognized Keith Garcia, Assistant Manager of Technology Services, selected for the *Above and Beyond* recognition following a nomination by school administration for his assistance with a student safety issue.

### **Public Comments**

Mrs. Szczupaj opened Public Comment by stating our procedures to address the Board. Comment forms were shared with President Szczupaj and the following citizens addressed the Board:

- Holly Connors, a volunteer with Touchdown Arlington addressed the Board regarding the lobbyist contract with Cozen Strategies.
- Jeff Fuerst, also a volunteer with Touchdown Arlington addressed the Board regarding Arlington Park and the difference of the tax the school district is in.

### **Working Cash Fund Bond and Alternate Bond Public Hearing**

President Szczupaj opened the public hearing. Member Hunt made a motion, seconded by Member Khan, for the Board to open the working cash fund bond and alternate bond public hearing.

Roll Call Vote

Ayes: Annerino, Hunt, Khan, Szczupaj, Taylor, Wang, Ader

Nays: none

Motion Carries: (6-0)

- Diana McCluskey presented the intent to sell Working Cash Fund Bonds not to exceed \$40,000,000 for the purpose of increasing the District's Working Cash Fund and (not to exceed) \$40,000,000 General Obligation School Bonds (Alternate Revenue Source) for the purpose of altering, repairing, and equipping school buildings and facilities, constructing building additions, and improving school sites.
- President Szczupaj invited public comments but no members of the public addressed the Board.

Member Wang made a motion, seconded by Member Annerino, to adjourn the working cash fund bond and alternate bond public hearing.

All in favor, motion carries: (6-0)

### **FY2024 Tentative Budget Public Hearing**

Member Taylor made a motion, seconded by Member Ader to open the IU kic hearing on FY 2024 tentative budget.

All in favor, motion carries: (6-0)

- CSBO Diana McCluskey and Director of Fiscal Services Anthony Fashoda presented the tentative budget for FY 2024.
- President Szczupaj invited public comments but no members of the public addressed the Board.

As a result, Member Hunt made a motion, which was seconded by Member Wang to adjourn the FY 2024 tentative budget public hearing.  
All in favor, motion carries: (6-0)

### **Superintendent's Report**

Superintendent Dr. Laurie Heinz provided the Board with an update on key areas of work across departments within the ESC. Some highlights included:

- Meetings with Village of Arlington Heights and Districts 211 and 214
- Finalizing Strategic Plan, developing one-pager and branding campaign
- Planning for Opening Days of 2023-24 school year
- Finalizing Quest Pilot for Junior High Schools
- Finalizing bus routes for each tier with Mr. Bramley
- Progressing on Phase 1 (TJ, PG, WRS) construction projects reported as well as bid for Phase 2 (JA, WC, FCW, PH, LS) projects
- FY23 Year End finance wrapping up
- Coordinating school supply drive for the Rolling Meadows students
- Reviewing branding, signage, and informational materials at their schools with Principals
- Providing Life Space Crisis Intervention training to new staff
- Expanding partnership with Boys & Girls Club to provide after school programming to two Rolling Meadows Schools
- Reached a tentative agreement with the Therapists in Education Union (TIE)
- Hiring push for the 2023-24 school year
- New Staff Orientation - welcoming approximately 150 new certified staff
- Finished summer programming for Multilingual students at Jane Addams
- Welcoming 6 cultural exchange teachers from Spain and Colombia this year
- Hiring continues as does planning for New Staff Orientation
- Dr. McGuffin visited the last week of Extended School Year greeting staff and observing students in the ESY program
- LEAP, SEAL, ACES and SIP special education program retreat focused on continuous improvement and program moves for 2024-25
- PowerSchool Unified Insights — launched into development, meeting with various stakeholders to gather data needs
- New Staff Orientation — 1:1 in the Classroom workshop to prepare new staff/teachers to foster learning in a digital environment tied to best practices in instruction
- New this school year, K-2 teachers will have access to Magnetic Reading to support students with foundational literacy skills. In addition, 3-8 teachers will have access to common assessments to target literacy skill instruction

- Administrative Advance and New Staff Orientation Session Development

### **Discussion/Informational Reports**

Strategic Plan Update: Drivers and Indicators, presented by Dr. Edgar, Dr. Lopez and Dr. Heinz

The presentation shared the drivers of the plan as well as indicators that will help us monitor student growth and achievement. The presentation included, a review of the revised Mission, Vision, and Values; three leverage points that help improve student achievement; an Assessment Program, including our balanced assessment portfolio; and overview of formative and summative assessments; the importance of status and growth targets; and finally, a summary of Key Performance Indicators (KPI) and their alignment to each of the Strategic Plan's Priorities and associated Aims.

### **Board Committee Reports**

Education Research Development (ED-RED) Organization

Board member Annerino shared several legislative updates including bills that were passed to increase contract value for the competitive bid processes, an update allowing more flexibility with employee mandated training, the 10-year dismissal hearings which now includes student protections, and a mandate for full-day kindergarten by the 2027-2028 school year. Annerino also shared information on mega-pilot legislation that has been postponed.

one-five Foundation

Board member Taylor shared that the one-five Foundation is in need of additional trustees. This year, the one-five will sponsor a *Lego League* at Willow Bend. In addition, the one-five Foundation donated \$5,000 to the District to purchase books for our students which were given out at two community Back to School events.

### **Finance Committee**

Nothing to Report

### **Equity Committee**

Nothing to Report

### **Acceptance of Minutes**

Board member Hunt made motion, seconded by Ader, to approve the Regular Board of Education and Executive Session Minutes from the June 14, 2023 placed on file:

Roll Call Vote

A voice vote was taken and the vote was unanimous.

The motion carried (6-0).

**Action Items**

1. Personnel Report: Administration, Certified, and Non-Certified  
Ader made a motion, seconded by Taylor, motion to replace approve the Personnel Report as presented

Roll Call Vote

Ayes: Khan, Szczupaj, Taylor, Wang, Annerino, Hunt

Nays: None

The motion carried (6-0).

2. TIE Negotiated Agreement 2023-2027 Ratification  
Wang made a motion, seconded by Hunt, to approve the TIE Negotiated Agreement Years of CBA 2023-2027, as presented.

Roll Call Vote

Ayes: Taylor, Wang, Annerino, Hunt, Khan, Szczupaj

Nays: None

The motion carried (6-0).

3. Approval of Amended 2023-2024 School Calendar  
Taylor made a motion, seconded by approve the amended 2023-2024 Official School Calendar, as presented

Roll Call Vote

Ayes: Taylor, Wang, Annerino, Hunt, Khan, Szczupaj

Nays: None

The motion carried (6-0).

4. Resolution Appointing S. Dezort as IL Municipal Retirement Fund Authorized Agent  
Annerino made a motion, seconded by Wang, Resolution Appointing Samantha Dezort as Illinois Municipal Retirement Fund (IMRF) Authorized Agent

Roll Call Vote

Ayes: Wang, Annerino, Hunt, Khan, Szczupaj, Taylor

Nays: None

The motion carried (6-0).

5. Approval of Resolution Awarding and Assigning Trade Contracts for 2023 - Arcon

Annerino made a motion, seconded by Hunt, to approve the Approval of Resolution Awarding and Assigning Trade Contracts for 2023 for Arcon, as presented.

Roll Call Vote

Ayes: Annerino, Hunt, Khan, Szczupaj, Taylor, Wang

Nays: None

The motion carried (6-0).

6. Approval of Resolution Awarding and Assigning Trade Contracts for 2023 - Wold  
Wang made a motion, seconded by Hunt, to approve the Approval of Resolution Awarding and Assigning Trade Contracts for 2023 for Wold, as presented.

Roll Call Vote

Yes: Annerino, Hunt, Khan, Szczupaj, Taylor, Wang

Nays: None

The motion carried (6-0).

### **Consent Calendar**

Board member Annerino made a motion, seconded by Taylor, to approve the Consent Calendar items, as presented.

12.2 Budget Report

12.3 Investment Report

12.4 Report of Payroll Vouchers and Invoices

12.5 Student Activities Fund Report

12.6 Treasurer's Report

12.7 Agreement for Tutoring Services

12.8 Agreement for Professional Therapy Services -Step Forward Therapy

12.9 Agreement for Professional Therapy Services - Kelley J Seafield, SLP PLLC

12.10 Agreement for Professional Therapy Services - LMK Speech-Language Therapy PLLC

12.11 Agreement for Special Education Staff

12.12 Agreement for Professional Therapy Services - Bilingual Speech Solutions

12.13 Agreement for Professional Therapy Services - AMN Healthcare, Inc

12.14 Agreement for Adaptive Physical Education Teacher, Sunbelt Staffing

12.15 Donation - Jane Addams - AdoptaClassroom

12.16 Donation - One Five Foundation

Roll Call Vote

Yes: Hunt, Khan, Szczupaj, Taylor, Wang, Annerino

Nays: None

The motion carried (6-0).

**Correspondence**

Dr. Heinz included a summary of Freedom of Information Act requests.

**Adjournment**

There being no further business to come before this meeting, Board member Annerino made a motion, seconded by Board member Wang, for adjournment of the meeting. The motion carried unanimously, and the meeting adjourned at 8:54 p.m.

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Lisa Beth Szczupaj, President  
Board of Education

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Anthony Wong, Secretary  
Board of Education