

MEETING MINUTES

Notice is hereby given that an open public session of the Board of Education of the Brentwood School District will be held as set forth above.

This meeting will be livestreamed (and available as an archived version) at the following link: bit.ly/bsdyoutube. The tentative agenda for such open public session is detailed below.

Attendance

Voting Members

Ryan Dodson, Treasurer

Keith Rabenberg, Director

Katherine Spal, Secretary

Lindsay Spencer, President

Katie Clark, Director

I. Call to Order

The meeting was called to order by Lindsay Spencer, President, at 7:03 p.m.

II. Pledge of Allegiance

Ms. Spencer led the Pledge of Allegiance.

III. Communications - Citizens' Comments

Ms. Spencer asked if there were any citizens' comments. None were received.

A. American Heart Association (Ms. Kary Bachert, Sr. Development Director)

Ms. Kary Bachert, Senior Development Director at the American Heart Association St. Louis Chapter, recognized the Mark Twain and McGrath students and families for 10 years of participation in the Kids' Heart Challenge program. Led by P.E. and Health Teachers Brian Wildegrube and Ryan Limb, the program focuses on healthy living and how to help others. During that period 450 students and families participated in the program and 20 students and families learned Hands-Only CPR. The schools have raised over \$15,000 to save and improve lives. \$1,350 has been invested back in the schools.

IV. Spotlight on Brentwood

Mr. Tony Dobson, Communications Director, presented the Spotlight on Brentwood.

Student Success:

BHS students placed third in the Class 2 state championship Scholar Bowl.

BMS students held a toy expo featuring toys they designed and built from scratch.

BHS girls soccer team had an 11-3 record and participated in the South Central Conference championship games.

BHS baseball team and track & field teams were also recognized for participation in tournaments held this week.

School Culture:

Teachers and staff were recognized for years of service at or upcoming retirements at the annual end-of-year event.

Teacher of the year and support staff person of the year were also recognized.

BHS Class of 2025 graduates participated in the graduation walk at each school.

BECC held an end of year celebration for students and families.

Mark Twain 5th grade students visited BMS to learn more about middle school.

McGrath students performed a musical.

BMS 8th grade students attended a question and answer session with BHS students to learn more about high school.

Unified Community Engagement:

BSD welcomed district residents to the annual senior citizens' brunch.

V. Roll Call

Mark Cicero - Absent

Katie Clark - Present

Ryan Dodson - Present

Ryan Flynn - Absent

Keith Rabenberg - Present

Katherine Spal - Present

Linsday Spencer - Present

Dr. Amy Zielinski, Superintendent, was also in attendance.

VI. Consent Agenda

ACTION 168

The motion was made to approve the consent agenda.

Motion made by: Ryan Dodson

Motion seconded by: Katie Clark

Voting:

Ryan Dodson - Yes

Keith Rabenberg - Yes

Katherine Spal - Yes

Lindsay Spencer - Yes
Katie Clark - Yes

A. May 20, 2025 Agenda

B. Minutes of the Open Session Meetings of the April 15 and May 6

C. Revenue for March in the amount of \$537,268.27

D. Expenditures for March in the amount of \$1,471,964.42

E. Transfer \$823,730.42 for March from General to Teachers' Fund

F. Financial Reports from CFO

- 1. 2503 Balance Report**
- 2. 2503 Revenue & Expenditure Statement**
- 3. 2503 Bank & Cash Reconciliation**
- 4. 2503 Activity Report**
- 5. 2503 Budget Report**
- 6. 2503 Invoice Report**
- 7. Quarterly Report**

G. Parent Square Renewal

VII. Superintendent's Report

A. Navigate Final Presentation (Mr. Matt Nigh)

Mr. Matt Nigh from Navigate presented the final update on the McGrath and Mark Twain construction projects.

Work is almost complete. Mark Twain has two punch list items that are scheduled for completion this month.

Final work at McGrath includes finishing the sod this month; finishing the monument sign letters in June; and a possible change order for work on the drainage flume at the retaining wall.

BSD budget was \$36,211,824. Total of all scopes was \$36,166,097. Under budget by \$45,727.

Navigate's fee for all projects was \$1,004,266. Value found by Navigate was \$1,620,076. Total savings to BSD was \$615,810. The process included competitive bidding, design phase estimates and budget tracking, negotiated fees, contractor scope clarifications, and change order negotiations.

B. Preliminary Budget for FY2025-2026 (Mr. Matt Norrid)

Mr. Matt Norrid, Chief Financial Officer, presented the preliminary budget for FY2025-2026. He worked with building leaders on budget and programming needs.

Budget Goals

Meet the NTB agreements for salaries for certified and support staff.

Health insurance premiums increased by 13.9%.

Manage through a consumer price index for food sales of 3.8%.

Assure resources are available to achieve curriculum goals.

Continue building repairs and renovations throughout the district.

Continue the refresh cycle for technology.

Invest in long term capital project plans.

Maintain operating fund balances at a level that will avoid short-term borrowing.

Revenue sources (local, county, state, and federal) = \$26,784,182

97% comes from local sources.

Expenditures (general fund, teachers' fund, debt service, capital projects fund, and bond fund)
= \$25, 743,470.41

C. Purchasing Cards for FY2025-2026 (Mr. Matt Norrid)

ACTION 169

The motion was made to approve the p-cards for FY2025-2026.

Mr. Norrid presented the district's purchasing card details for FY2025-2026.

Motion made by: Ryan Dodson

Motion seconded by: Katie Clark

Voting:

Ryan Dodson - Yes

Keith Rabenberg - Yes

Katherine Spal - Yes

Lindsay Spencer - Yes

Katie Clark - Yes

D. Regulation KG-R1 District Facilities Rental Rates (FY2025-2026)

ACTION 170

The motion was made to approve Regulation KG-R1 District Facilities Rental Rates for FY2025-2026.

Dr. Zielinski said BSD plans to implement a tiered rental rate system for the next fiscal year.

Motion made by: Ryan Dodson

Motion seconded by: Katie Clark

Voting:

Ryan Dodson - Yes

Keith Rabenberg - Yes

Katherine Spal - Yes

Lindsay Spencer - Yes

Katie Clark - Yes

E. Assessment Plan FY2025-2026 (Dr. Ronni Zagora)

ACTION 171

The motion was made to approve the Assessment Plan.

Dr. Ronni Zagora, Assistant Superintendent, presented the Assessment Plan for FY2025-2026.

Goal is to assess as little as possible with the most meaningful results. Dr. Zagora reviewed the state-mandated assessments and district assessments.

Changes from FY2024-2025 include replacing K-5 NWEA with i-Ready and eliminating separate reading foundations test and dyslexia screener (Fastbridge).

Motion made by: Ryan Dodson

Motion seconded by: Katie Clark

Voting:

Ryan Dodson - Yes

Keith Rabenberg - Yes

Katherine Spal - Yes

Lindsay Spencer - Yes

Katie Clark - Yes

F. Professional Development Plan FY2025-2026 (Dr. Ronni Zagora)

ACTION 172

The motion was made to approve the Assessment Plan.

Dr. Ronni Zagora presented the Professional Development Plan for FY2025-2026.

Goal is stronger alignment with district committees and the strategic plan. Want more cohesion among schools and guiding documents to align work.

Use BSD instructional framework.

Introduce AI tools to staff and students.

Strengthen multi-tiered support systems.

Celebrate individualized teacher growth.

Supporting multilingual learners.

Strengthening research of best practices for inclusion and belonging rooted in instructional framework.

Motion made by: Ryan Dodson

Motion seconded by: Katie Clark

Voting:

Ryan Dodson - Yes

Keith Rabenberg - Yes

Katherine Spal - Yes

Lindsay Spencer - Yes

Katie Clark - Yes

G. ELA Curriculum Update (Ms. Stacey Taylor)

Ms. Stacey Taylor, ELA Curriculum Coordinator, presented the curriculum update.

Reviewed elementary and secondary programs, proficiency skills, and priority standards, making revisions where needed.

Elementary level: Tested a variety of resources and visited neighboring districts.

Secondary level: Audited current units.

Developed the 2025-2027 plan based on collected information.

Ms. Taylor also shared information from DESE regarding the Missouri Read, Lead, Succeed Initiative and Foundational Assessment.

VIII. Board of Education

A. MSBA Delegate Report

Mr. Cicero is the MSBA Board Delegate. Mr. Rabenberg will be attending the MSBA Summer Summit. District delegates will be electing officers for the coming year. Dr. Zielinski said that Brentwood will host the Region 7 meeting on 9/3/25 at 6:30 p.m. at BHS.

B. SSD Governing Council Report

Ms. Clark said Mr. Cicero will be attending the June meeting of the SSD Governing Council.

C. Board Committee Updates

Mr. Rabenberg said Dr. Zagora covered his report. The Student Experience Committee provided an update on state legislation regarding cell phone use by students..

Ms. Spencer said the Community Engagement Committee will meet on 5/21.

D. City of Brentwood 353 Redevelopment Plan Committee

There was no report.

E. Upcoming Events

Due to the weekend power outage at BHS, graduation was rescheduled from 5/17/25 to 5/21/25.

Project Graduation events were moved to McGrath and were held on 5/17/25 as scheduled.

The Board Retreat is scheduled for 6/10/25.

IX. Adjournment

ACTION 173

The motion was made to adjourn.

The motion passed by a 5-0 roll call vote.

Time of Adjournment: 8:50 p.m.

Motion made by: Ryan Dodson

Motion seconded by: Katie Clark

Voting:

Ryan Dodson - Yes

Keith Rabenberg - Yes

Katherine Spal - Yes

Lindsay Spencer - Yes

Katie Clark - Yes



President



Secretary

