

Southborough EDP Summer Fun Club 2025 –Volunteer Program Application

Minimum requirements:

- Entering 9th-10th grade
- You must be able to commit 8:30-4:30 for the week.

Cost: Free

****New for 2025 -** Due to the popularity of our week 4 and 5 field trip locations, Volunteers are limited to attending one, unless you are attending a minimum of 4 weeks of the program.

Registration: Please complete the following registration forms and return them to the SEDP Director by June 1st.

Return via email: Kerry Packard, Director at kpackard@nsboro.k12.ma.us

Summer Schedule

☐ Session 1: June 23 rd - June 26 th	Welcome Back Beach and BBQ – Hopkinton State Park
☐ Session 2: June 30 th – July 3 rd	Spring Lake Beach – Burrillville Rhode Island
☐ Session 3: July 7 th – July 11 th	Southwick Zoo – Mendon, MA
☐ Session 4: July 14 th – July 18 th	Water Wizz – Wareham, MA
☐ Session 5: July 21 st – July 24 th	Canobie Lake Park – Salem, New Hampshire
☐ Session 6: July 28 th – July 31 st	Harvard Museum of Natural History – Cambridge, MA
☐ Session 7: August 4 th – August 7 th	Breezy Waterslides – Douglas MA
☐ Session 8: August 11 th – August 15 th	Fun World – Nashua, NH

Applicant's Name: _____

On a separate sheet of paper, please answer the following:

1. There are a lot of things you could do this coming summer. Why did you want to volunteer at SEDP Summer Fun Club?
2. What do you feel are the traits of a good leader?
3. Please give an example of something that you are proud of, maybe something challenging, that you were able to do because of hard work and being responsible?
4. This program can be overwhelming; how would you help a child feel comfortable in a new atmosphere?
5. If you have participated in a the SFC or any other child centered experience what specific fond memory do you have? To the opposite what specific memory do you have that is the least fond?
6. What song would you say is the anthem of your life at the current moment?

SEDP Summer Fun Club 2025 – Volunteer Form

Information

Name: _____

Date of birth: _____ Grade Entering in Sept 2025: _____

Home address: _____

City/St/Zip: _____

Home phone number: _____

Parent/Guardian Information

Name: _____

Relationship to Child: _____

Address: _____

Best daytime phone #: _____

Alternate daytime phone #: _____

Email: _____

My Child has permission to dismiss themselves from the the SFC program and walk or bike home:

☐ Yes

☐ No

Parent/Guardian Signature

Date

Volunteer Signature

Date

SEDP Summer Fun Club 2025 – Volunteer Expectations

Your role as a Volunteer:

- Interact with the children
- Assist the younger kids with projects and games
- Assist the staff with set up and clean up
- Come to the SFC with energy, enthusiasm, and a willingness to learn
- Act as a role model for children
- Have fun!

Daily responsibilities:

- Sign in and out of the program. You are not allowed to leave the program without a parent unless you have signed consent.
- Always tell a staff member that you have arrived and are leaving for the day.
- Check the job board for assignments.
- Take the initiative to complete daily assignments without waiting to be asked or reminded.
- Responsibilities may include setting up a project, cleaning tables and floors, handing out snacks, setting up waterplay, themes, etc.
- If you're not sure what you should be doing, please ask. One of the best ways for you to succeed this summer is to ask a lot of questions.
- Demonstrate enthusiasm and energy in your job. Smile, be friendly, greet the children, staff and parents.
- Accept all assignments with a positive attitude.

Interactions with children and/or staff:

- Spend your time directly engaged with children and program activities rather than interacting with other CITs or staff members.
- Get involved. Don't just sit and watch - play the game, participate in the project, etc.
- Don't just focus on one child. Your job is to be inclusive of all not to exclude others.
- Treat everyone with respect
- Relationships built with children and staff are to be kept to the SFC day. You should not have contact with staff or children outside the SFC day unless it is arranged with parent/guardian knowledge.
- There are topics that many of our children are not ready to learn about. Refrain from having personal conversations when children are present. Children may ask personal questions and it's your responsibility to answer them respectfully, but with as little information as possible. It's not appropriate to discuss your personal life, such as dating, parties, etc.
- Establish boundaries with the children– don't pick them up and carry them around, don't let them hang on your body. Kids should never be touched on an area of their body that would be covered by a bathing suit.
- Insults, teasing, or jokes based on race, gender, culture, or sexual orientation, are entirely unacceptable.
- Behavior issues are mainly handled by senior staff – please ask them to help out at any time. You should be firm and consistent in reminding children of program rules, but you are not expected to handle challenging and difficult behavioral situations.
- You are not allowed to be left alone with children at any time.
- Younger children in particular often struggle to understand sarcastic comments. Although it seems to be common for some teenagers to joke around by calling each other names and telling one another to “shut up”, these interactions do not set a positive example for younger children.
- You are a role model – children will look to you for guidance and advice. Model the behavior you expect from them. Use appropriate language at all times. Words that might be appropriate to say to your friends might not be appropriate for a 5-year-old. Please work hard to create a positive culture for all members of your program. In your role as a leader, it is expected that you maintain a positive attitude towards the SFC, the SFC staff, and all of our Programs. Positivity and enthusiasm are contagious, and will only enhance your the SFC experience, as well as the experience of the children and CITs around you. If you have a concern or a problem, share it with someone who can help solve it.

Dress Code:

- Dress in clean, neat clothing, No pajama pants
- Clothing must not be ripped, tight or revealing
- Tank tops must have straps at least as wide as 2 fingers
- Slogans and graphics must be appropriate for children
- SFC Swim shirts and/or T Shirts must be worn on all Field Trips and first day of the SFC

What to bring:

- Lunch and a drink
- Clothing and shoes must be appropriate for outdoor activity in all weather

Use of electronics:

- Cell phone use is strictly prohibited when working with children. Please give the program phone number to your family and ask them to contact you this way.
- All electronics (iPods, games, etc.) should be left at home, or secured in the the SFC office. They should not be carried in your pocket while you are working.
- Posting or using pictures of children and underage staff is strictly forbidden.

Community Service:

- At the end of your session, you can request a letter about community service hours.