

Southborough SEDP Summer Fun Club 2025 – CIT Program Application

Minimum requirements:

- entering 7th or 8th grade
- You must be able to commit 8:30-4:30 for the 4 days! Before and after-care available at no cost.

Cost: Sessions: 1-8 - \$240 per week

****New for 2025 -** Due to the popularity of our week 4 and 5 field trip locations, CITs are limited to attending one, unless you are attending a minimum of 4 weeks of Summer Fun Club.

Registration: Please complete the following registration forms and return them to Kerry Packard, Director at Kpackard@nsboro.k12.ma.us.

- **DO NOT SEND ANY MONEY AT TIME OF ENROLLMENT**
- **An invoice for a non-refundable deposit of \$100 will be sent upon enrollment.**
- Payment in full is due by **June 1st**. No refunds, credits or transfer of funds will be made for absences, withdrawal, dismissal, or failure to attend.

Summer Schedule

- ☐ **Session 1:** June 23rd - June 26th
- ☐ **Session 2:** June 30th – July 3rd
- ☐ **Session 3:** July 7th – July 10th
- ☐ **Session 4:** July 14th – July 17th
- ☐ **Session 5:** July 21st – July 24th
- ☐ **Session 6:** July 28th – July 31st
- ☐ **Session 7:** August 4th – August 7th
- ☐ **Session 8:** August 11th – August 14th

Welcome Back Beach and BBQ – Hopkinton State
Park Spring Lake Beach – Burrillville Rhode Island
Southwick Zoo - Mendon MA
Water Wizz – Wareham, MA
Canobie Lake Park – Salem, New Hampshire
Harvard Museum of Natural History - Cambridge MA
Breezy Waterslides – Douglas MA
Fun World – Nashua, NH

CIT Information

Name: _____ DOB: _____ Grade Entering Sept 2025: _____

Address: _____

City/St/Zip: _____ Phone Number: _____

Parent/Guardian Information

Name: _____ Relationship: _____

Best Number to be reached at: _____ Email: _____

In Case of Emergency Contact: _____ Phone Number: _____

My Child has permission to participate in all aspects of SEDP including field trips: ☐ Yes ☐ No

My Child has permission to sign in and out of SEDP, including walking or biking home: ☐ Yes ☐ No

Parent/Guardian Signature

Date

CIT Applicant Signature

Date

SEDP Summer Fun Club 2025 – CIT Expectations

Your role as a CIT:

- Interact with the children
- Assist the younger kids with projects and games
- Assist the staff with set up and clean up
- Come to summer fun club with energy, enthusiasm, and a willingness to learn
- Act as a role model for children
- Have fun!

Daily responsibilities:

- Sign in and out of the program. You are not allowed to leave the program without a parent unless you have signed consent.
- Always tell a staff member that you have arrived and are leaving for the day.
- Check the job board for assignments.
- Take the initiative to complete daily assignments without waiting to be asked or reminded.
- Responsibilities may include setting up a project, cleaning tables and floors, handing out snacks, setting up waterplay, themes, etc.
- If you're not sure what you should be doing, please ask. One of the best ways for you to succeed this summer is to ask a lot of questions.
- Demonstrate enthusiasm and energy in your job. Smile, be friendly, greet the children, staff and parents.
- Accept all assignments with a positive attitude.

Interactions with children and/or staff:

- Spend your time directly engaged with children and program activities rather than interacting with other CITs or staff members.
- Get involved. Don't just sit and watch - play the game, participate in the project, etc.
- Don't just focus on one child. Your job is to be inclusive of all not to exclude others.
- Treat everyone with respect
- Relationships built with children and staff are to be kept to the summer fun club day. You should not have contact with staff or children outside the summer fun club day unless it is arranged with parent/guardian knowledge.
- There are topics that many of our children are not ready to learn about. Refrain from having personal conversations when children are present. Children may ask personal questions and it's your responsibility to answer them respectfully, but with as little information as possible. It's not appropriate to discuss your personal life, such as dating, parties, etc.
- Establish boundaries with the children– don't pick them up and carry them around, don't let them hang on your body. Kids should never be touched on an area of their body that would be covered by a bathing suit.
- Insults, teasing, or jokes based on race, gender, culture, or sexual orientation, are entirely unacceptable.
- Behavior issues are mainly handled by senior staff – please ask them to help out at any time. You should be firm and consistent in reminding children of program rules, but you are not expected to handle challenging and difficult behavioral situations.
- You are not allowed to be left alone with children at any time.
- Younger children in particular often struggle to understand sarcastic comments. Although it seems to be common for some teenagers to joke around by calling each other names and telling one another to “shut up”, these interactions do not set a positive example for younger children.
- You are a role model – children will look to you for guidance and advice. Model the behavior you expect from them. Use appropriate language at all times. Words that might be appropriate to say to your friends might not be appropriate for a 5-year-old. Please work hard to create a positive CIT culture for all members of your program. In your role as a leader, it is expected that you maintain a positive attitude towards summer fun club, the summer fun club staff, and all of our Programs. Positivity and enthusiasm are contagious, and will only enhance your summer fun club experience, as well as the experience of the children and CITs around you. If you have a concern or a problem, share it with someone who can help solve it.

Dress Code:

- Dress in clean, neat clothing
- Clothing must not be ripped, tight or revealing
- Tank tops must have straps at least as wide as 2 fingers
- Slogans and graphics must be appropriate for children
- summer fun club Swim shirts and/or T Shirts must be worn on all Field Trips
- No pajama pants

What to bring:

- Lunch and a drink
- Clothing and shoes must be appropriate for outdoor activity in all weather
- Wear your CIT shirt on all field trips. (a T-shirt will be given to you at the beginning of your first CIT session)

Use of electronics:

- Cell phone use is strictly prohibited when working with children. Please give the program phone number to your family and ask them to contact you this way.
- All electronics (iPods, games, etc.) should be left at home, or secured in the summer fun club office. They should not be carried in your pocket while you are working.

Community Service:

- At the end of your session, you can request a letter about community service hours.