

1 **Great Falls School District**

2
3 **STUDENTS**

3300

4
5 Suspension and Expulsion – Corrective Actions and Discipline

6
7 Suspension

- 8 • “Suspension” means the exclusion of a student from attending individual classes or
9 school and participating in school activities for an initial period not to exceed ten (10)
10 school days. An administrator may order suspension of a student.

11
12 The procedure set forth below will be followed when proposed punishment of a student is to
13 include denial of the right of school attendance from any single class or from a full schedule of
14 classes for at least one (1) day.

15
16 Before any suspension is ordered, a building administrator will meet with a student to explain
17 charges of misconduct, and the student will be given an opportunity to respond to the charges.

18
19 When a student’s presence poses a continuing danger to persons or property or poses an ongoing
20 threat of disruption to the educational process, a pre-suspension conference will not be required,
21 and an administrator may suspend a student immediately. In such cases, a building administrator
22 will provide notice of, and schedule a conference as soon as practicable following the
23 suspension.

24
25 A building administrator will report any suspension immediately to a student’s parent or legal
26 guardian. An administrator will provide a written report of suspension that states reasons for a
27 suspension, including any school rule that was violated, and a notice to a parent or guardian of
28 the right to a review of the suspension. The parent or legal guardian may use the Uniform
29 Complaint Procedure if they disagree with the suspension.

30
31 Upon a finding by a school administrator that the immediate return to a school by a student
32 would be detrimental to the health, welfare, or safety of others or would be disruptive of the
33 educational process, a student may be suspended for one (1) additional period not to exceed ten
34 (10) school days, if the student is granted an informal hearing with the school administrator prior
35 to the additional suspension, and if the decision to impose the additional suspension does not
36 violate the Individuals with Disabilities Education Act (IDEA) or Rehabilitation Act.

37
38 Make-up Work

- 39
40 1. K-12 students who are absent, as a result of an out-of-school suspension, have the right to
41 make up the work missed. They will work with the school to determine a timeline to
42 complete the work.
43 2. Paris Gibson Education Center students who are absent, as a result of an out-of-school
44 suspension, may continue their work upon reinstatement.
45 3. Teachers are not expected to reconstruct lessons taught while students are on suspension.
46

1 Expulsion

- 2 • “Expulsion” is any removal of a student for more than twenty (20) school days without
3 the provision of educational services. Expulsion is a disciplinary action available only to
4 the Board.

5 The Board, and only the Board, may expel a student from school and may do so only after
6 following due process procedures set forth below.

7
8 Upon recommendation from the Superintendent, the Board will provide written notice to a
9 student and parent or legal guardian of a hearing to consider a recommendation for expulsion,
10 which will be sent by registered or certified mail, or hand delivered, at least five (5) schools days
11 before the date of the scheduled hearing. The notice will include time and place of hearing,
12 information describing the process to be used to conduct the hearing, and notice that the Board
13 intends to conduct the hearing in closed session unless a parent or legal guardian waives the
14 student’s right to privacy.

15
16 Within the limitation that a hearing must be conducted during a period of student suspension, a
17 hearing to consider expulsion may be rescheduled when a parent or legal guardian submits a
18 request showing good cause to the Superintendent at least two (2) school days before a hearing
19 date as originally scheduled. The Superintendent will determine if a request shows good cause to
20 reschedule a hearing.

21
22 The student has the right to be present for the duration of the hearing. At the hearing the student
23 may be represented by counsel and ask questions, present perspectives, and provide witnesses or
24 documentation. The Board is not bound by formal rules of evidence in conducting the hearing.

25
26 Each school shall maintain a record of any disciplinary action that is educationally related, with
27 explanation, taken against the student. When the Board of Trustees takes disciplinary action
28 against a student, the Board must keep a written record of the action taken, with detailed
29 explanation, even if the disciplinary action is decided during a closed session. A disciplinary
30 action that is educationally related is an action that results in the expulsion or out-of-school
31 suspension of the student. This record must be maintained/destroyed consistent with Montana
32 Local Government Records Schedule 7 and is subject to transfer to a local educational agency,
33 accredited school, or nonpublic school pursuant to 20-1-213, MCA.

34 35 Procedures for Suspension and Expulsion of Students with Disabilities

36
37 The District will comply with provisions of the Individuals with Disabilities Education Act
38 (IDEA) and Rehabilitation Act when disciplining students. The Board will not expel any special
39 education student when the student’s particular act of gross disobedience or misconduct is a
40 manifestation of the student’s disability. The Board may expel pursuant to its expulsion
41 procedures any special education student whose gross disobedience or misconduct is not a
42 manifestation of the student’s disability. A disabled student will continue to receive education
43 services as provided in the IDEA or Rehabilitation Act during a period of expulsion.
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1	<u>Policy History:</u>	
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3	Revised on:	April 24, 2006
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