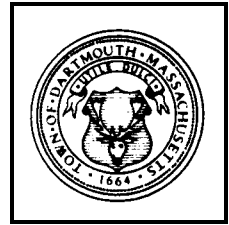


Posting: 26-2-23
Posted: June 10, 2025
Posted: June 13, 2025



**Dartmouth Public Schools
Dartmouth, Massachusetts**

NOTICE OF POSITION VACANCY (Revised)

Position Posting: Elementary Level Literacy Coach
Starting Date: August 25, 2025
Reports to: Executive Director of Teaching & Learning/Elementary Level

Requirements:

- Massachusetts Certification in Elementary Education (1-6) and/or Reading (preferable).
- Minimum five (5) years teaching experience.
- Knowledge of the MA Curriculum Frameworks for ELA and Literacy.
- Expertise in K-5 balance approach to literacy.
- Knowledge of the 3-Tier Instruction Model.
- Experience with data-driven literacy instruction.
- Evidence of a continuing interest in his/her professional growth.
- Strong interpersonal skills to successfully work with teachers in a coaching role.
- Experience in providing effective staff development preferably as a coach.

Responsibilities: See attached job description.

Persons interested in this position should submit a cover letter, resume, certification and 3 current references to:

Dr. June Saba-Maguire, Superintendent of Schools
Dartmouth Public Schools
8 Bush Street
Dartmouth, MA 02748

or via email to Kate Genthner at kathleengenthner@dartmouthschools.org

THIS POSTING WILL REMAIN ACTIVE UNTIL THE POSITION IS FILLED.

The Dartmouth Public Schools is an affirmative action employer, ensuring that its programs and facilities are accessible to the public. We do not discriminate on the basis of race, creed, color, age, sex, gender identity, national origin, disability, homelessness, sexual orientation, pregnancy or pregnancy related condition.

Dartmouth Public Schools Dartmouth, Massachusetts

Job Description

Position Title: Literacy Coach

Requirements:

1. MA Certification in Elementary Education (1-6) and/or Reading (Preferable).
2. Minimum five (5) years teaching experience.
3. Knowledge of the MA Curriculum Frameworks for ELA and Literacy.
4. Expertise in K-5 balance approach to literacy.
5. Knowledge of the 3-Tier Instruction Model.
6. Experience with data-driven literacy instruction.
7. Evidence of a continuing interest in his/her professional growth.
8. Strong interpersonal skills to successfully work with teachers in a coaching role.
9. Experience in providing effective staff development preferably as a coach.

Reports to: Executive Director of Teaching & Learning

Position Performance Responsibilities (include but are not limited to):

1. Plan and present needs-based professional development based on District and School Improvements Plans.
2. Facilitate ongoing job-embedded professional development with K-5 classroom teachers.
3. Guide learning conversations and exchange ideas in a non-evaluative manner.
4. Model effective instructional practices.
5. Guide teachers to collect and analyze data and develop instructional plans.
6. Build learning and collegial relationships with individual staff members.
7. Support teachers in identifying and refining instructional strategies that lead to short and long-term goals.
8. Collaborate with other Literacy Coaches across the district.
9. Manage literacy materials and resources for the school and district.
10. The Literacy Coach will not evaluate teachers or provide ongoing direct instruction to students.