

MINUTES
REGULAR MEETING
of the
BOARD OF DIRECTORS
EDUCATION SERVICE CENTER REGION 11

June 24, 2024

The minutes reflect the order in which agenda items were discussed and acted upon.

A. Call to Order and Roll Call – Dr. Larry Blair, Chairman

Dr. Blair called the meeting of the Board of Directors of the Education Service Center Region 11 to order at 10:31 a.m., Monday, June 24, 2024.

B. Invocation

Dr. Hanks gave the invocation.

Members Present	Dr. Larry Blair, Chairman Dr. Jay Thompson, Vice-Chairman Dr. Jeff Hanks, Place 2 Dr. Kevin Rogers, Place 3 Dr. Jeff Turner, Place 6 Dr. Karen Rue, Place 7
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Members Absent	Mr. Dennis Hughes, Secretary Ms. Natalie Texada, Charter School Member
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Staff Members Present	Dr. Clyde W. Steelman, Jr., Executive Director, Dr. Cathy Sewell, Dr. Pam Brown, Brandilyn DePalma, Laura Weir, Laurie Enocksen, Hailee Fojtasek, Cole Wolsch, Steven Nazworth, and Nelline Dignum
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Guest(s)	None
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C. Citizen / Employee Comments

None.

D. Commissioner of Education Letter Appointing Natalie Texada as Charter School Representative

Written notification from Commissioner Mike Morath appointing Natalie Texada as the Charter School Representative was received. The term is effective June 1, 2024, through May 31, 2025.

E. Administer the Oath of Office

Notary Public Nelline Dignum administered the Oath of Office to Dr. Blair, Place 1, and Dr. Rue, Place 7. (Copies attached to the permanent record.)

F. Consider Reorganization of the Board/Election of Officers for 2024-2025

A motion was made by Dr. Thompson, seconded by Dr. Rogers, and passed (unanimously) that the board

elect Dr. Blair as Board Chairman. A motion was made by Dr. Rogers, seconded by Dr. Rue, and passed (unanimously) that the board elect Dr. Thompson as Board Vice-Chairman. A motion was made by Dr. Rue, seconded by Dr. Hanks, and passed (unanimously) that the board elect Mr. Hughes as Board Secretary.

G. Consider Minutes of April 22, 2024, Board Meeting

A motion was made by Dr. Turner, seconded by Dr. Hanks, and passed (unanimously) that the board approve the minutes of the April 22, 2024, board meeting as presented. (Copy attached to the permanent record.)

H. Consent Agenda

A motion was made by Dr. Hanks, seconded by Dr. Rogers, and passed (unanimously) that the board approve the following consent agenda items, as presented. (Copies attached to the permanent record.)

1. Check Registers for April and May 2024
2. Financial Reports for April and May 2024
3. Investment Reports for April and May 2024
4. Budget Amendments for April and May 2024
5. RFP #24-08-29 – Single Sign On & Provisioning Service
6. RFP #24-09-29 – VoIP Phone System

SEPARATE ITEMS

I. Consider Appointing Voting Delegate to 2024 TASB Delegate Assembly at TASA/TASB txEDCON

Dr. Rogers volunteered to serve as the ESC Region 11 delegate at the TASA/TASB txEDCON in September. No alternate was selected.

J. Consider Employee Health Insurance Contribution for 2024-2025

Dr. Steelman and Mr. Nazworth updated the board. A motion was made by Dr. Turner, seconded by Dr. Rogers, and passed (unanimously) that the board approve to continue to contribute the current employer contribution of \$645 per month for eligible employees who opt to participate in TRS ActiveCare for 2024-2025, subject to the approval of the 2024-2025 budget.

K. Consider ESC Region 11 Revised Pay Plan for 2024-2025

Mr. Nazworth updated the board. A motion was made by Dr. Rue, seconded by Dr. Hanks, and passed (unanimously) that the board approve the 2024-2025 TASB adjusted pay plan structure recommendation.

L. Consider ESC Region 11 Employee Salary Proposal Effective 2024-2025

Mr. Nazworth, Ms. DePalma, and Dr. Steelman updated the board. A motion was made by Dr. Rogers, seconded by Dr. Hanks, and passed (unanimously) that the board approve the salary increase of 3% of the paygrade midpoint for eligible employees.

M. Update on the Teacher/Employee Recruitment and Retention Program (TERRP) 401(a) Retirement Plan

Mr. Nazworth updated the board.

N. Information Items

1. Grant Applications
2. Personnel Report
3. List of 2024-2025 Conferences
4. 2023-2024 Budget Update
Ms. DePalma updated the board.
5. 2024-2025 Budget Update
Ms. DePalma updated the board.
6. Commissioner's Meeting Update
Dr. Steelman updated the board.
7. Technology Update
Mr. Wolsch updated the board.
8. Instructional Services Update
Dr. Brown and Dr. Sewell updated the board.
9. Employee Recognition
Dr. Steelman updated the board.

EXECUTIVE SESSION

Chairman Blair stated that at 11:46 a.m. the board would enter into executive session as authorized by Gov't Code 551.074, discussing personnel or to hear complaints against personnel and Gov't Code 551.076, considering the deployment, specific occasions for, or implementation of, security personnel or devices.

The board reconvened into open session at 12:29 p.m.

O. Consider and Possible Action on the Guardian Plan

No action taken.

P. Deliberation and Possible Action to: (1) Evaluate the Performance of the Executive Director; (2) Review and Possibly Extend the Executive Director's Existing Employment Contract; (3) Set the Executive Director's Compensation for any Extended Contract Term; and (4) Authorize the Board Chair to Execute on the Board's Behalf any Extended Employment Contract with Executive Director Reflecting the Board's Compensation Plan

A motion was made by Dr. Thompson, seconded by Dr. Rogers, and passed (unanimously) that the board enter into a three-year employment agreement with the Executive Director at the salary and with the benefits contained in the written agreement as determined by the board during this agenda item and authorize the Board Chair to execute such agreement on behalf of the board dated as of today with an effective beginning date of September 1, 2024.

Q. Consider Action on Items Discussed in Executive Session If Any

The action taken is listed in agenda item P.

R. Adjourn

The next regular meeting of the ESC Region 11 Board of Directors will be Monday, August 26, 2024, at 10:30 a.m. Being no further business, Chairman Blair declared the meeting adjourned at 12:30 p.m.

Respectfully Submitted,



Dr. Larry Blair, Chairman



Mr. Dennis Hughes, Secretary

By: Nelline Dignum