



**Interdistrict School for Arts and Communication
BOARD OF DIRECTORS**

January 14, 2025 at 4:00 pm via ZOOM

New London, CT

This meeting was held virtually

In Attendance: Dr. Nicholas J. Spera, Richard Muckle, Shannon Lougee, Amy Geary, Audrey Leone, Dr. Richard Sanders, Lee Muller, Michael Spellman, Tanya Collins, Kevin Booker, Elizabeth Bumgardner, Dr. David Brailey, Amanda Grundy

MINUTES

- 4:00 pm **1. WELCOME/CALL TO ORDER** *Chairman R.F. Muckle*
1a. Establishment of Quorum – *quorum established*
1b. Public Comment – *no public comment*
- 4:01 pm **2. CONSENT AGENDA** *Chairman R.F. Muckle*
● Approval of Minutes from the November BOD Meeting
● Approval for Payment to G. Donovan Construction for \$534,678.14
● Approval of the Executive Director Contract through 2035 as negotiated by the Chairman and Vice Chairman of the Board of Directors
● Reauthorization for the Executive Director to make, execute, and approve on behalf of ISAAC, any or all contracts or amendments excluding loans, effective until December 31, 2025
● Approval of 2025 BOD Committee Dates
● Acceptance of the Year-to-Date Profit/Loss Financial Report for December 2024
● Acceptance of the Balance Sheet through December 2024
Motion: Approve and accept all items on the consent agenda
Moved: L. Muller; 2nd: K. Booker; Discussion: none; In Favor: 5; Opposed: none; Abstentions: 2
- 4:03 pm **3. EXECUTIVE DIRECTOR REPORT** *Dr. Spera*
3a. CSDE Report Update
The team has been working on reports and gathering data to report to CSDE, next report will be in February.
3b. Grant Update
Erica Robb and Mercedes Alger have been working on ordering with the 4th and 5th grade expansion grant.
3c. Legislative Update
Planning a meeting with legislators at the school, similar to what we had last year.
3d. Student Recruitment 2025
We have 119 applications so far, recruitment email/mailings will be going out.
3e. Hiring Update
No update for hiring. Posting has been made for 5th grade teacher.
3f. Budget Process Outlook
Process has begun with SpEd rates considered.
- 4:15 pm **4. SUBCOMMITTEE REPORTS**
4a. FINANCE *Treasurer L. Muller*
● Finance Update - January Minutes
Audit has been completed. Audrey shares results with BOD, 0 federal findings and 0 state findings. Audrey commends us for having 0 findings and good planning
4b. SCHOOL BUILDING *Chairman R.F. Muckle*
● Approval for Payment to G. Donovan Construction for \$534,678.14 (CONSENT)
Approved in consent agenda

4:20 pm

5. NEW BUSINESS

Chairman R.F. Muckle

Doherty, Beals & Banks

5a. Annual Auditor Results

Audrey presented in finance report item 4a.

Motion: Accept the 990 Form (return of organizational exempt from income tax) as prepared by the auditors and Approve Financial Statement

Moved: L. Muller; 2nd: D. Brailey; Discussion: none; In Favor: all; Opposed: none; Abstentions: None

Motion Carries by unanimous voice vote

5b. Special Education Billing Rate for 2024-2025

Dr. Spera

Motion: Approve the special education hourly rate for 2025-2026 at \$53.62

Moved: D. Brailey; 2nd: L. Muller; Discussion: none; In Favor: all; Opposed: none; Abstentions: None

Motion Carries by unanimous voice vote

5c. Discussion Regarding Cell Phone Policy for '25-'26

Dr. Spera

Dr. Spera shares different options for future cell phone bands and asks what the Boards thoughts are. There is currently a no cell phone in the classroom policy stated in Parent/Student Handbook.

Conversation ensued

4:45 pm

6. ADJOURNMENT

Chairman R.F. Muckle

Motion: To Adjourn

Moved: L. Muller; 2nd: e. Bumgardner; Discussion: none; In Favor: all; Opposed: none; Abstentions: None

Motion Carries by unanimous voice vote