



Agenda Item Details

Meeting	Apr 12, 2023 - CCSD15 Regular Board of Education Meeting
Category	10. Action Items
Subject	10.8 Bid Award #23-010 Musical Instrument Repairs & Maintenance
Type	Action

CONTACT: Diana McCluskey, Chief School Business Official; Tari Farina, Purchasing Coordinator

BACKGROUND: Bid #23-010 Musical Instrument Repair & Maintenance was published in the Daily Herald and on the District’s website on March 14, 2023. Bid specifications were sent to ten (10) vendors. Two (2) bid responses were received and publicly opened and read aloud via video conference on Thursday, March 30, 2023, at 12:00 p.m. The services provided through this bid are for a program of annual repair and maintenance for all District-owned band instruments.

RECOMMENDATION: It is recommended the Board of Education award a three-year contract for Musical Instrument Repair & Maintenance to The Instrument Barn LLC (Huntley, IL) in the amount of \$105,240.00. The cost to provide one-time maintenance and one-time repair per instrument for two hundred fifty-six (256) woodwinds is \$16,640.00, two hundred seventy-two (272) brass is \$17,550.00, and eighty-nine (89) percussion is \$890.00, with an annual cost for all instruments of \$35,080.00 for each respective year. Year 1 of the 3-year contract will be 2023-2024, Year 2 will be 2024-2025, and Year 3 will be 2025-2026. The bid award is based on the lowest responsible bidder meeting bid specifications. Attached is a bid tabulation sheet detailing all bid responses.

Bid documents are available for review in the Business Office.

[#23-010 INSTRUMENT REPAIR & MAINTENANCE BID TABULATION.pdf \(10 KB\)](#)