



February 14, 2023

Notice to Respondents – Addendum to BID #23-007 Gasoline & Diesel Fuel

ADDENDUM #1

Community Consolidated School District 15 has an addendum regarding Bid #23-007 Gasoline & Diesel Fuel. Indicated below are inquiries from various vendors regarding the bid and the District's responses. The addendum is posted for the benefit of all participating parties.

Some questions may be duplicates; therefore, only appropriate responses will be posted here. Any content referring to Vendors/Manufacturers has been removed to ensure confidentiality.

Vendor Questions

1. **Q. Can you confirm your office hours for February 20 to ensure receipt of our mailed bid?**

A. Office hours at our administration building at 580 N 1ST Bank Drive, Palatine IL 60067, are 7:45 a.m. - 4:30 p.m. Monday-Friday. **However, we will be closed on Monday, February 20.** Your bid response and a signed and dated copy of any addenda issued must be in the hands of the Purchasing Coordinator by 12 p.m. CST on Tuesday, February 21, 2023. Using an expedited delivery service such as UPS or FedEx is recommended.
2. **Q. Who is your current vendor?**

A. All bid information, including bid tabulations and bid awards, pertaining to the previous gasoline & diesel fuel bid is posted on our District website at <https://www.ccsd15.net/Page/22>. The previous Bid was #20-021.
3. **Q. Are there renewal options after the contract ends?—is it mutual or unilateral?**

A. This bid award will be for a 3-year contract. When it ends, there will be another bid.
4. **Q. Please provide a current gas and (or) diesel invoice and a current gas and (or) diesel Bill of Lading.**

A. To obtain this information, please submit a FOIA request at <https://www.ccsd15.net/Page/71>.
5. **Q. Which OPIS Low price index is used to price, i.e. Gross Contract Low All, Gross EOD Low All, Gross Calendar Low All?**

A. We are asking for the premium diesel low rack price.
6. **Q. How has your current vendor met the required Cetane Rating of 47?**

A. The current vendor meets the required Cetane Rating of 47 by using additives.
7. **Q. How often are deliveries split with multiple products?**

A. Per our bid specifications, we reserve the right to split any or all deliveries. Deliveries are not split with multiple products unless gas and diesel are ordered together and the supplier has a large enough truck.
8. **Q. Can vendors submit separate pricing for #1 Diesel?**

A. We did not ask for number 1 pricing because there is no guarantee that we will use number 1.

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9. **Q. How is the #1 Diesel priced if used during winter months?**
A. The #1 Diesel is only during the cold months and is priced by the daily price the same way Premium is.
10. **Q. Is #1 Diesel priced off the OPIS price for Premium Diesel?**
A. No, it is priced for #1 Diesel.
11. **Q. Is the #1 Diesel priced off the OPIS for #1 Diesel?**
A. Yes.
12. **Q. What percentage (%) of #1 Diesel will be blended with #2 Diesel?**
A. The percentage will depend on current climate temperatures and could vary i.e. 08/20, 70/30, 60/40, etc.

It is the vendor's responsibility to check the District's website, www.ccsd15.net/bids, to see if any additional addenda are issued regarding this Bid. Addenda may be issued up until 24 hours prior to the bid due date on Tuesday, February 21, 2023, at 12:00 p.m. CST.

Please sign Addendum #1 and include it with your proposal. Emailed copies of addenda will not be accepted. Only hard copies can be accepted. If a signed copy of this Addendum is not received prior to the bid opening, your bid response will be rejected.

Acknowledgement by:

Company

Signature

Printed Name

Title

