PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room
300 East Gurley Street
Prescott, Arizona 86301

GOVERNING BOARD
REGULAR MEETING
5:15PM (DOORS OPEN AT 4:30 PM)
JUNE 17, 2025

This Meeting can be viewed via live stream using the following link:

https://youtube.com/live/GkXgDUTUaJ8?feature=share

Members of the Governing Board will attend either in person
or by telephone conference call.

The Governing Board may consider any item on this agenda
in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400.
Requests should be made as early as possible to arrange the accommodation.

pusd
Every Child, Every Day

Mission Statement

Rigorous · Supportive · Safe
Every Child, Every Day

Vision Statement: We will help all our students develop the qualities found in the Portrait of a PUSD Graduate.

AGENDA

1. **CALL TO ORDER** - Governing Board President, Stan Goligoski

2. **OPENING CEREMONY**

    2.A. Welcome - Governing Board President, Stan Goligoski

    2.B. Pledge of Allegiance

3. **APPROVAL OF AGENDA** - Governing Board President, Stan Goligoski

    3.A. Consider approving the agenda, as presented.

    RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

4. **APPROVAL OF MINUTES -** Governing Board President, Stan Goligoski

    4.A. Consider approving the minutes from the Study Session Meeting/Book Study and Regular Study and Voting Session meeting of May 6, 2025, and the minutes from the Special Study & Voting session meeting of May 9, 2025, as presented.

    RELEVANT INFORMATION: Board policy requires the approval of minutes.

5. **PRESENTATIONS**

    5.A. Southwest Foodservice Excellence Update

    Presenter: Amanda Guzman, General Manager

6. **INFORMATION ONLY ITEMS**

    6.A. Summary of Current Events

        6.A.1. Superintendent

        6.A.2. Governing Board Members

    6.B. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general).

    Presenter: Governing Board President, Stan Goligoski

7. **ACTION ITEMS**

    7.A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

    The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented.

7.A.1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:
A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent/HR Director

7.A.2. Consider approving the donations as presented.

RELEVANT INFORMATION:
Board policy requires acceptance by the Governing Board of all donations.

Presenter: Brian Moore, Chief Financial Officer

7.A.3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:
Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

7.A.4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY25 June, as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

7.A.5. Consider approving the Superintendent; Assistant Superintendent(s); Chief Financial Officer; and Director of Purchasing, as designated persons authorized by the Governing Board, when competitive sealed bidding is either not practicable or not advantageous to the district, to issue written determinations to solicit competitive sealed proposals, multi-term contracts, factors for alternative project delivery methods for construction services, or non-construction contracts requiring bid or contract security for the 2025-2026 school year.

RELEVANT INFORMATION:
In order to follow the procurement rules established in the Arizona Administrative Code, the Governing Board can name those authorized to issue written determinations to initiate procurement methods other than competitive sealed bidding. Contract awards will continue to be brought to the Governing Board for approval.

Presenter: Brian Moore, Chief Financial Officer

7.A.6. Consider approving the appointment of the Chief Financial Officer as the Treasurer and Student Activities Bookkeeper as the Assistant Treasurer of Student Activities for Prescott Unified School District for the 2025-2026 school year.

RELEVANT INFORMATION:
In accordance with the Uniform System of Financial Records for Arizona School Districts

(USFR) a Governing Board of a school district having student activities monies shall appoint a student activities treasurer. The student activities treasurer shall oversee the deposit of the student activities monies in a bank account designated as the student activities account. Any disbursement shall be authorized by or on behalf of the student members of the particular club or organization as provided in the USFR.

Presenter: Brian Moore, Chief Financial Officer

7.A.7. Consider approving the following: Arizona State Procurement (SPO), Mohave Educational Services (MESC), Government Procurement Alliance (1GPA), TCPN, U.S. Communities, Strategic Alliance of Volume Expenditures (SAVE), OMNIA Partners, BuyBoard National Purchasing Cooperative, NCPA, Sourcewell, Choice Partners, GSA, Equalis, The Greater Phoenix Purchasing Consortium (GPPCS), TIPS, NASPO, E&I Cooperative Services, Savvik Buying Group, Keystone Purchasing Network, The Purchasing Association of Cooperative Entities (PACE), National Purchasing Partners (NPPGov), contracts, and their awarded vendors for the 2025-2026 school year.

RELEVANT INFORMATION:
According to R7-2-1191 of the Arizona Department of Education School District Procurement Rules, school districts can enter into agreements to participate in cooperative purchasing of materials, services, or construction. Cooperative purchasing is described in the procurement rules as "procurement conducted by, or on behalf of, more than one public procurement unit." Prescott Unified School District utilizes one or more of these contracts and pricing to procure goods and services yearly. Annual Governing Board approval is required.

Prescott Unified School District uses the cooperative agreements (see attachment) to purchase supplies, equipment, services, and construction that are advantageous to the district. The Procurement Office will review all consortium contracts for compliance with the School District Procurement Rules before that contract is utilized.

Presenter: Brian Moore, Chief Financial Officer

7.A.8. Consider approving the use of the list of vendors as Sole Source procurement for the 2025-2026 school year, as presented.

RELEVANT INFORMATION:
Procurement guidelines require the Governing Board to approve the listing of vendors that are utilized as "Sole Source." Sole Source is when no reasonable alternative exists.

Attached please find a listing of vendors used to meet the needs of Prescott Unified School District.

Note: Not all vendors listed will be used each year. However, vendors from the Sole Source listing are used as required, highlighting the necessity of your approval for their use.

Presenter: Brian Moore, Chief Financial Officer

7.A.9. Consider approving the District's current bank accounts and authorized signers for the 2025-2026 school year as presented.

RELEVANT INFORMATION:
Pursuant to A.R.S. 15-321, 15-1122, and 15-1126, the Governing Board should approve the

bank accounts and authorized signers on a yearly basis.

Please see the attached list.

Presenter: Brian Moore, Chief Financial Officer

7.A.10. Consider the approval of a Resolution authorizing the execution of warrants between board meetings, as presented.

RELEVANT INFORMATION: This resolution would make it possible where an order for salary or other expenses may be signed between board meetings if a resolution to that effect has been passed prior to the signing and that order is ratified by the Board at the next regular or special meeting of the Governing Board.

Presenter: Brian Moore, Chief Financial Officer

7.A.11. Consider approving the Superintendent, Chief Financial Officer, and Director of Purchasing as the designated persons authorized by the Governing Board to use "emergency procurement" for goods and services when an emergency condition exists for the 2025-2026 school year.

RELEVANT INFORMATION:
In order to follow correct "emergency procurement" procedures, the Governing Board must name those authorized to utilize emergency procurement on behalf of Prescott Unified School District. Every year, emergency procurement is used to remedy everything from lightning-damaged fire alarms and telephone systems to a bus breaking down out of town. Health and safety issues also call for immediate correction, such as mold or asbestos concerns. These are examples where emergency procurement has been used to solve problems. Sometimes insurance covers the cost of the problem and sometimes the problem has to be taken care of within the district budget. If the problem requiring emergency procurement is above a normal maintenance budget, the Superintendent advises the Governing Board of the corrective action. Coordination among the Business Office, Facilities Department, Transportation Department, Purchasing Department, and Administration assists in the resolution of any problems.

Presenter: Brian Moore, Chief Financial Officer

7.A.12. Consider approving renewal of membership with The Arizona School Alliance for Workers' Compensation, Inc., through June 30, 2026, as presented.

RELEVANT INFORMATION:
It is required by law that the district carry workers' compensation coverage.

Presenter: Brian Moore, Chief Financial Officer

7.A.13. Consider approving a Waiver of Conflict of Interest regarding Agreements with Yavapai County through the Yavapai County Superintendent entered into during Fiscal Year 2025-2026, as presented.

RELEVANT INFORMATION:
The Yavapai County Attorney's Office maintains an attorney-client relationship with the Yavapai County Superintendent and Prescott Unified School District, No. 1. YCAO recognizes that PUSD may have independent legal counsel. Nonetheless, YCAO maintains an attorney-

client relationship with Prescott Unified School District, No. 1, as YCAO may periodically provide legal advice to it pursuant to A.R.S. 11-532. PUSD's "client" status does not change even if it uses independent legal representation. It is also possible that PUSD may eventually ask the YCAO for legal services concerning the services listed below:

E-Rate;
Substitute Teacher Consolidation;
Data Housing;
Grant Management; and
Education, including, but not limited to, special education, nursing, therapy (physical, occupational, and speech), psychology, counseling, behavioral health, and autism screening.

Presenter: Clark Tenney, Superintendent

7.A.14. Consider approving an amendment to the Intergovernmental Agreement between the Arizona Department of Economic Security Rehabilitation Service Administration, and Prescott Unified School District, as presented

RELEVANT INFORMATION:
This is an amendment to an agreement executed July 1, 2022, with a five-year term, ending on June 30, 2027. The original agreement is a third-party cooperative arrangement for the purpose of facilitating a seamless transition of students with disabilities from high school to the world of work in order to maximize their employability and integration into the workforce and community.

Presenter: Clark Tenney, Superintendent

7.A.15. Consider approving an Intergovernmental Agreement for the Procurement of Reference or Other Library Books between the Yavapai County Free Library District and Prescott Unified School District, No. 1, as presented.

RELEVANT INFORMATION:
Prescott Unified School District wishes to renew its agreement with the Yavapai County Free Library District for the procurement of reference or other library books from various vendors to obtain better pricing and discounts pursuant to A.R.S. 15-362(C).

Presenter: Clark Tenney, Superintendent

7.A.16. Consider approving an Agreement for Library Support Services and Membership in the Yavapai Library Network, as presented.

RELEVANT INFORMATION:
It is in the mutual interest of the parties to renew an agreement whereby Yavapai County Free Library District shall provide data services, support, and other library services to Prescott Unified School District, No.1. Prescott Unified School District, No. 1 will provide library services to the public in Yapapai County and fulfill certain duties and obligations to Yavapai County Free Library District, subject to the terms and conditions outlined in the agreement.

Presenter: Clark Tenney, Superintendent

7.A.17. Consider approving an Intergovernmental Agreement between Prescott Unified School District No. 1 and Chino Valley Unified School District No. 51, as presented.

RELEVANT INFORMATION:
Prescott Unified School District No. 1 (PUSD) and Chino Valley Unified School District No. 51 (CVUSD) wish to renew this agreement to continue to provide services for CVUSD ED-P students, grades 9-12, at PUSD and continue to provide transportation to and from CVUSD's enrollment boundaries for CVUSD ED-P students.

Please see the Intergovernmental Agreement attached for additional information.

Presenter: Brian Moore, Chief Financial Officer

7.A.18. **PUBLIC HEARING -** If a member of the public wishes to speak regarding the Proposed Budget for 2025-2026, please complete and return the attached exhibit BEDH-E, Request for Public Participation in Governing Board Meeting to Sarah Torres, Administrative Assistant to the Governing Board prior to the public hearing portion of the agenda. This document can also be found under the Governing Board tab on the PUSD website: https://www.prescottschools.com.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the public hearing of the agenda.

7.A.18.a. Consider recessing the regular meeting to hold a Public Hearing to discuss the Proposed Budget for 2025-2026.

7.A.18.b. Consider adjourning the Public Hearing and reconvening to Regular Session.

7.B. **STUDY AND VOTING SESSION -** If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Request for Public Participation in Governing Board Meeting to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda. This document can also be found under the Governing Board tab on the PUSD website: https://www.prescottschools.com.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda.

7.B.1. **Consider approving the Proposed Budget for 2025/2026, as presented.**

RELEVANT INFORMATION:
According to Arizona Revised Statutes, each district is required to annually prepare a Proposed Budget no later than July 5th, but at least 10 days prior to the board adopting the proposed expenditure budget. The district must provide a link on our website to the Arizona Department of Education's website where the district's Proposed Budget can be viewed. The district must also publish a copy of the proposed Budget/Summary and a notice of the public hearing and board meeting no later than ten days prior to the meeting. We will post to ADE's website the

hearing notification and a link to the proposed Budget/Summary.

Presenter: Brian Moore, Chief Financial Officer

7.B.2. **Consider adopting the Prescott High School, 9-12 grade Math Curriculum, as presented.**

RELEVANT INFORMATION:
A committee of 9th-12th grade teachers, administrators, district staff, instructional coaches, parents, and community members was created to review the curriculum. There were a total of 12 committee members. They developed criteria for evaluating math curriculum based on state standards, best practices for math, experience, and our current instructional framework. The committee explored multiple math curriculum programs, identified their strengths and weaknesses based on our developed criteria, and came to a consensus on a recommendation for a math curriculum adoption.

Please see the recommendations from the Math Committee attached.

Presenter: Kelsey Secor, Assistant Superintendent of Instruction

7.B.3. **Consider approving the proposed name change for Granite Mountain Middle School (GMMS), as presented.**

RELEVANT INFORMATION:
Pursuant to Governing Board Policy FF, naming a district facility or changing the name of a district facility requires administration to submit at least two proposed names to the Governing Board for consideration.

The proposed names are: **Granite Mountain School (GMS)** and **Granite Mountain Upper Elementary School (GMUES).**

It is the recommendation of PUSD Administration to change the current name, Granite Mountain Middle School, to Granite Mountain Upper Elementary School, which will better align with the school's academic structure and reflect the grade levels it serves. This updated name will support clearer communication with families and the community and ensure consistency within the district.

Presenter: Brian Moore, Chief Financial Officer

7.B.4. **Consider approving an amendment to the 2025-2026 PUSD academic calendar, moving the Spring Holiday from Monday, April 6, 2026, to Friday, April 3, 2026, as presented.**

RELEVANT INFORMATION:
The decision years ago was to try to have the Spring Holiday land on the day after Easter, in response to staff and parent requests. This would allow a travel day after Easter, to better accommodate gathering with family. Prescott Unified School District's Spring Holiday in 2024 was on the Monday after Easter, April 1st. Principals reported zero negative feedback in 2024.

For the PUSD Spring Holiday, 2025, principals reported much higher than usual absenteeism on the Friday before Easter, as well as a handful of parent complaints about not being able to find after school childcare that day, as the YMCA, Boys & Girls Club, etc., were closed.

Based on this data and feedback, our DLT and DAT teams recommend that the Board amend our upcoming 2025-2026 school calendar, moving the Spring Holiday from Monday, April 6, 2026, to Friday, April 3, 2026.

Presenter: Clark Tenney, Superintendent

7.B.5. **Consider approving the 2026-2027 PUSD Academic Calendar, as presented.**

RELEVANT INFORMATION:
School calendars must be approved by the Governing Board per Governing Board policy. The administration is presenting the Governing Board with the academic school calendar for the 2026-2027 school year. These proposed calendars are like our school calendars used in the past and represent a calendar "template" that staff and families seem to enjoy and best meet the educational needs of our students.

Presenter: Clark Tenney, Superintendent

7.B.6. **Consider approving the School Facilities Division's "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund" for PUSD school sites, as presented.**

RELEVANT INFORMATION:
Governing Board approval is required for the School Facilities Division to distribute any monies for projects from the Building Renewal Grant fund and to comply with state law.

BRG-007293 - Granite Mountain - 5 ton HVAC
BRG-007294 - Granite Mountain - 5 ton HVAC
BRG-007295 - Granite Mountain - 5 ton HVAC

Presenter: Brian Moore, Chief Financial Officer

7.B.7. **Consider approving students recommended for early entrance into kindergarten for the 2025-26 school year, as presented.**

RELEVANT INFORMATION:
The parents of four (4) children have requested early entrance into kindergarten. In accordance with Governing Board Policy JEB, Entrance Age Requirements, three (3) children (one family didn't complete the process) participated in early entrance screening using the Brigance Screening Tool. After completing kindergarten screening, one (1) child demonstrates academic, language, and motor skill readiness and is recommended for kindergarten. Two (2) were not accepted. Screening results have been shared with the parents, building principals, and the Superintendent.

Presenter: Kelsey Secor, Assistant Superintendent of Instruction

7.C. **INFORMATION AND DISCUSSION ITEMS**

7.C.1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

7.C.2. Emergency Procurement Discussion

Presenter: Brian Moore, Chief Financial Officer

7.C.3. Four-Day Week Template

Presenters: Clark Tenney, Superintendent; Kelsey Secor, Assistant Superintendent of Instruction; and Andy Binder, Assistant Superintendent, Human Resources.

7.C.4. Requests for Future Agenda Items

Presenter: Governing Board President, Stan Goligoski

7.C.5. **Meeting Dates:**
Study Session/Book Study: 5:00 pm - Tuesday, July 1, 2025, in the PUSD District Office Boardroom. Chapters 11 & 12 of How Not To Be a Terrible School Board Member.

Regular Study and Voting Session: at 5:15 pm - Tuesday, July 1, 2025, in the PUSD District Office Boardroom.

Other Dates:
Juneteenth - Thursday, June 19, 2025

8. **ACTION ITEMS**

8.A. It is recommended that the Governing Board approve a call for Executive Session pursuant to A.R.S. Section 38-431.03 for the following purpose:

Consider moving into Executive Session according to:
A.R.S 38-431.03(A)(1) - to conduct the Superintendent's annual evaluation.

The Superintendent will receive written notice of the executive session, as is appropriate but not less than 24 hours, to determine whether the discussion or consideration should occur at a public meeting.

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during the executive session. Failure to comply is a violation of A.R.S. 38-431.03.

We have stopped the public recording to enter the executive session. Recordings of this session are not made for the public. The only record of these sessions is printed minutes, stored securely in the Superintendent's office. If any member is recording, these must be stored securely in the same location as the minutes. The recordings and minutes are not available for public review.

8.B. It is recommended that the Governing Board adjourn the Executive Session and reconvene the Governing Board Regular Study & Voting Session meeting.

9. **ADJOURNMENT**