

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY
BOARD OF EDUCATION REGULAR MEETING
Monday, June 16, 2025 – 7:00 PM**

A G E N D A

- I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

The Regular Meeting of the Harrison Township Board of Education will be called to order at _____ p.m. on Monday, June 16, 2025.

II. **Roll Call:**

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

Attendance:

_____ Missy Peretti	_____ Lisa Ridgway	_____ Other _____
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- III. **Flag Salute:** I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. **President's Welcome:**

- V. **Audience Participation I:** The Board President will recognize those individuals who wish to comment on the agenda items. Please respect the following procedures:
- 1) Be recognized by the Board President.
 - 2) State your full name and address.
 - 3) Identify the agenda item you wish to comment on.
 - 4) Wait to be recognized before making your comments.
 - 5) Limit your comments to specific items.
 - 6) You will have three minutes for comments.

VI. Approval of Minutes:

It is recommended that the Board of Education approve the following action items:

1. Approval of minutes of the May 19, 2025 Regular and Executive Sessions of the Board of Education Meeting. (*Attachment: Min. #1*)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright
 - b. Curriculum – Stacey Muscarella
 - c. Personnel – Shannon Williams
 - d. Negotiations – Jennifer Bowen
 - e. Board Development – Todd Baron
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop
 - g. School Safety – Shannon Williams
 - h. Shared Services – John Cavanaugh
 - i. Transportation – Tim Bast
3. Delegate/Representative Reports (if any)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Letter from Terry Ballinger received May 29, 2025 re: retirement.
2. Letter from Alyssa Marsella received June 2, 2025 re: resignation.
3. Letter from Mary Garwood received June 3, 2025 re: resignation.
4. Letter from Karen Mohrman received June 5, 2025 re: resignation.
5. Letter from Susan Jones received June 6, 2025 re: resignation.

IX. Business Administrator's Report:

A. Finance

It is recommended that the Board of Education approve the following action items:

1. Appropriation Adjustment List for May 2025. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2025. The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of May 2025. (*Attachment: Fin. #2*)
3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2025. The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (*Attachment: Fin. #3*)

4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. May 2025 Ratified Bill List \$1,814,739.40 (*Attachment: Fin. #6a*)
 - b. June 2025 Bill List \$288,037.23 (*Attachment: Fin. #6b*)
7. Approval of the Report of 2025-2026 Anticipated Contracts as required by P.L. 2015 Chapter 47. (*Attachment: Fin. #7*)
8. Approval of Resolution to cancel old outstanding checks.
9. Approval to comply with USDA and NJ Department of Agriculture Directive to set the student lunch price for the 2025-2026 school year as follows (10 cent increase for students – same increase as last year):

Student Lunch	\$3.35
Adult Lunch	\$5.00
Breakfast	\$2.10
10. Approve the receipt of award and submission of the NJSIG Safety Grant, in the amount of \$2,364.00. (*Attachment: Fin. #10*)
11. Approval accepting the proposal from Ricoh for the replacement of three copiers at HTS and two copiers at PVS. (*Attachment: Fin. #11*)
 - State Contract M2075 (25-COMG-99562)
 - Term: \$2,290.32 per month for 48 months, B/W overage is .0044 per copy (quarterly overage)
 - 217,000 B/W copies included per month
(This represents an increase of \$18.06 per month and a reduction of 5,000 copies per month. Average monthly volume presently is 174,993).
12. Approval for renewal for food service management services to Nutri-Serve Food Management, Inc. for the 2025-2026 school year (2nd renewal), at the established flat management fee of \$31,050.00 per one school calendar year with no guarantee. The cost of the agreement is \$374,490.20 for the fiscal year. (The NJ Department of Agriculture requested a change to the resolution, removing the projected annual loss. No other changes have been made to the resolution).
13. Approval for the following items to be auctioned:
 - Student desks and chairs
 - (1) Cub Cadet riding lawn mower
 - (1) Craftsman Snowblower
 - (1) Riding mower cart
 - (1) Tow behind fertilizer spreader
 - Metal filing cabinets
 - Cleaning Chemicals (10+ years old)
 - Chromebook cases
 - *All items are being sold in “as is” condition

14. Approval of the resolution to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts for the month of June 2025. (*Attachment: Fin. #14*)
15. Approval to allow the Business Administrator to make all transfers needed to close out the current fiscal year (2024-2025) with Board ratification at the July 2025 meeting.
16. Approve to allow the Business Administrator to make bill payments for the balance of June 2025 with Board ratification at the July 2025 meeting.
17. Ratify the HTS BMS Allowance Summary for the ongoing project #574A, as per attached Architect's Summary. (*Attachment: Fin. #17*)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

X. Superintendent's Report:

A. Personnel

The Superintendent recommends to the Board of Education the approval of the following action items:

1. Acceptance of the retirement of Terry Ballinger, Transportation Aide for the District, effective May 29, 2025.
2. Acceptance of the resignation of Alyssa Marsella, Special Education Aide at Harrison Township School, effective June 14, 2025.
3. Acceptance of the resignation of Mary Garwood, School Nurse at Pleasant Valley School, effective July 31, 2025.
4. Acceptance of the resignation of Karen Mohrman, Bus Driver for the District, effective July 1, 2025.
5. Acceptance of the resignation of Susan Jones, Part-time Nurse's Aide at Pleasant Valley School, effective July 18, 2025.
6. Approval of the employment of Nicolette Taglienti, current Long-term Substitute Teacher, as Fourth Grade Classroom Teacher at Pleasant Valley School, with salary established at BA, Step 1 (salary to be determined), effective September 1, 2025 through June 30, 2026. (*Attachment: Pers. #6*)
7. Retroactive approval of the employment of Ralph Clark, current Transportation Aide, as substitute summer custodian for the district on an as-needed basis, effective June 3, 2025 through September 30, 2025, at the currently-approved hourly and daily rates.

8. Approval of the employment of the individuals appearing on the attached list as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective September 1, 2025 through June 30, 2026, at the currently-approved hourly and daily rates, pending receipt of required clearances. (*Attachment: Pers. #8*)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

B. Education

It is recommended that the Board of Education approve the following action items:

1. Approval of a contract renewal with The Wright Choice for substitute nurses, as needed, at a rate of \$62.00 per hour for a Registered Nurse for the 2025-2026 school year. (*Attachment: Edu. #1*)
2. Approval of Veronica Brattelli, OT, LLC to provide OT services for the 2025-2026 school year at a rate of \$90.00 per hour. (*Attachment: Edu. #2*)
3. Approval of Student #29014 to attend Larc School, Bellmawr, NJ for the 2025 Extended School Year (\$10,240.80); ESY Classroom Assistant (\$7,500.00); 2025-2026 school year (\$61,444.80); and School Year Classroom Assistant (\$45,000.00).
4. Approval of Agreement with Amazing Transformations for the following services, as needed, at the rates listed below for the 2025-2026 school year: (*Attachment: Edu. #4*)

BCBA/BCaBA Services	\$115.00 per hour
PD Workshops	\$195.00 per hour
1:1 Clinical Associate	\$ 54.00 per hour
5. Approval of services proposal for Gloucester County Special Services School District – CRESS to provide Occupational Therapy Services for the following at the rate of \$112.00 per hour, for a total of 12 hours/\$1,344.00.
HTSD – ESY Program July 7, 2025 through July 31, 2025
6. Approval of Student #30180 to attend GCSSSD – Bankbridge Development Center, Sewell, NJ for the 2025 Extended School Year (\$4,770.00); ESY 1:1 Assistant (\$3,900.00); 2025-2026 School Year (\$43,540.00); and School Year 1:1 Assistant (\$42,410.00).

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

C. Administration

It is recommended that the Board of Education approve the following action items:

1. Approval of the appointment of Dr. Missy Quinn Peretti as the District Affirmative Action Officer (AAP) for the Harrison Township School District.
2. Approval of the authorization of the Harrison Township School District Affirmative Action Team (AAT) to conduct the required district needs assessment and develop a Comprehensive Equity Plan (CEP).
3. Approval of the Harrison Township School District's submission of the proposed 2025-2028 Comprehensive Equity Plan (CEP) to the Department of Education as required.
4. Approval of the 2025-2026 Gloucester County Department of Education approved employment contract of Christopher DeSanto, School Business Administrator.
5. Authorizing the Awarding of a Contract to Gorman, D'Anella & Morlok as an Extraordinary Unspecifiable Service for Board Solicitor for a one-year term commencing July 1, 2025.
6. Approval of the reimbursement of graduate tuition cost to Brenna Damminger following successful completion of the following course through Walden University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2026:
 - a. Leading the Future in Education – July 2025 through August 2025 - \$3,300.00
7. Acknowledgement of a Bus Evacuation Drill at Pleasant Valley School on May 20, 2025 at 2:10pm supervised by Karen Russo, Principal. All busses, drivers, and aides were in participation.
8. Acknowledgement of safety drills conducted in the district schools:
 - a. Evacuation Drill
 - 1) Pleasant Valley School – May 20, 2025 (AM)
 - 2) Harrison Township School – June 12, 2025 (PM)
 - b. Shelter-in-Place Drill
 - 1) Pleasant Valley School – May 22, 2025 (AM)
 - 2) Pleasant Valley School – June 10, 2025 (PM)
 - c. Fire Drill
 - 1) Harrison Township School – June 5, 2025 (PM)
 - 2) Pleasant Valley School – June 11, 2025 (AM)
 - d. Lockdown Drill
 - 1) Harrison Township School – June 9, 2025 (AM)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

D. Policy

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

E. Transportation

It is recommended that the Board of Education approve the following action items:

1. Approval of a contracted transportation renewal with Gloucester County Special Services School District for the 2025-2026 school year:

Route – S9043B Bankbridge Development

2024-2025 per diem cost \$323.95

2025-2026 per diem cost \$335.51

*Increase of \$11.56 per day

**Per diem cost is based upon full cost, not shared route. If other districts join this route, the per diem share will be prorated.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

F. Buildings & Grounds

It is recommended that the Board of Education approve the following action items:

1. Approval of the following groups to utilize the facilities for the 2024-2025 and 2025-2026 fiscal years as outlined below:

D. Sklar/Girl Scouts	HTS Activity Center 25-26 School Year	Meetings
Harrison Twp/Rec Committee	PVS Cafeteria May 30, 2025 (Retro)	Community Movie Night
Dave Sholler/HTYB	PVS Gym 7/17, 7/24, 7/31 & 8/7	Basketball
Hambrecht/Girl Scouts	HTS Activity Center 25-26 School Year	Meetings
Heitman/Clearview HS	PVS Gym 7/8/25-7/31/25 (Tue & Thurs)	Basketball

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

XI. New Business:

Water testing results

XII. Old Business:

XIII. Audience Participation II:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Wait to be recognized before making your comments.
- 4) Limit your comments to specific items.
- 5) You will have three minutes for comments.

XIV. Recess into Executive Session (if necessary):

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may be taken.

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XV. Out of Executive Session:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVI. Adjournment:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY**

BOARD OF EDUCATION REGULAR MEETING

Monday, June 16, 2025 – 7:00 PM

AGENDA – Closed Session

1. Personnel
2. Negotiations

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STREET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
MAY 19, 2025
7:00 PM**

Mrs. Stacey Muscarella, Board President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:03 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

- I. Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

II. Roll Call:

Mr. Todd Baron	Mrs. Janette Coslop (<i>absent</i>)
Mr. Tim Bast	Mrs. Colleen Kendrick
Mrs. Jennifer Bowen	Mrs. Stacey Muscarella
Mr. Walter Bright	Mrs. Shannon Williams
Mr. John Cavanaugh	

Others Present:

Dr. Missy Peretti, Superintendent of Schools and Mrs. Lisa Ridgway, Interim School Business Administrator / Board Secretary.

III. Flag Salute:

Led by Stacey Muscarella, Board President of the Harrison Township Board of Education.

IV. President's Welcome:

Big Al Essay Contest

Dr. Peretti introduced Big Al.

Big Al presented and explained the essay contest.

Students, Adriana Botto and Ryland Johnson, read their winning essays to the Board and received a free week at Big Al's basketball camp. Big Al awarded Dr. Peretti a plaque for her assistance with the program. Dr. Peretti thanked Big Al for his time and caring for the community with his program.

There was a two-minute recess at this time for students and parents to take pictures.

V. Audience Participation I:

None

VI. Approval of Minutes:

Motion: For the Board of Education to approve the following action items:

1. Approval of minutes of the April 28, 2025 Public Hearing, Regular and Executive Sessions of the Board of Education Meeting. (*Attachment: Min. #1*)

Motion: Mrs. Williams	Second: Mrs. Bowen
Roll Call: (7-0-1)	Carried: Yes
Abstained: Mrs. Muscarella	

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright (No report at this time.)
 - b. Curriculum – Stacey Muscarella (No report at this time.)
 - c. Personnel – Shannon Williams (No report at this time.)
 - d. Negotiations – Jennifer Bowen
Mrs. Bowen reported that the next meeting is May 22, 2025.
 - e. Board Development – Todd Baron (No report at this time.)
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop (Absent)
 - g. School Safety – Shannon Williams (No report at this time.)
 - h. Shared Services – John Cavanaugh (No report at this time.)
 - i. Transportation – Tim Bast (No report at this time.)
3. Delegate/Representative Reports (No report at this time.)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Letter from Shirley Bundy received May 13, 2025 re: leave of absence.

IX. Business Administrator's Report:

- A. Finance

Motion: For the Board of Education to approve the following action items:

1. Appropriation Adjustment List for April 2025. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2025. The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of April 2025. (*Attachment: Fin. #2*)

3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2025. The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (*Attachment: Fin. #3*)
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. April 2025 Ratified Bill List \$1,847,855.24 (*Attachment: Fin. #6a*)
 - b. May 2025 Bill List \$367,968.10 (*Attachment: Fin. #6b*)
7. Approval of the following Tuition Rates for the 2025-2026 school year:

MSD – School Year	\$34,333
MSD – Extended School Year (ESY)	5,275
MSD – One on One Aide	24,910
MSD – One on One Aide (ESY)	2,470
PSD – School Year (1/2 Day Program)	14,148
PSD – School Year (ESY)	4,454
Parent Paid - (1/2 Day Program)	3,350
8. Approval of Resolution of state contract vendors for the purchase of goods and services for fiscal year 2025-2026. (*Attachment: Fin. #8*)
9. Approval to continue to purchase through the Educational Services Commission of New Jersey (ESCNJ – formally MRESC) and Camden County Educational Services Commission as approved State Cooperatives as needed.
10. Approval of the following action items:
 - A. Approving the utilization of manual checks written pursuant to Board Policy.
 - B. Designation of Official Newspapers: South Jersey Times and Courier Post.
 - C. Designation of Depository of School Funds:
 - 1) Century Savings Bank
 - 2) TD Bank
 - D. Signatories for Harrison Township School District bank accounts:

Custodian Account (3 signatures required)

Board President
 Superintendent of Schools
 Board Secretary

Payroll Account

Board Secretary
Superintendent of Schools

Payroll Agency

Board Secretary
Superintendent of Schools

Construction Account (2 signatures required)

Board President
Board Secretary

Student Activity Funds (2 signatures required)

Superintendent of Schools
Board Secretary

Library Activity Fund

Board Secretary
Librarian

E. Approval of the following Petty Cash Funds for the 2025-2026 school year:

<u>Office</u>	<u>Amount</u>	<u>Maximum Single Expenditure</u>
Superintendent	\$200.00	\$50.00
School Business Admin.	\$200.00	\$50.00
Chief Academic Officer	\$200.00	\$50.00
Director of Student Services	\$200.00	\$50.00
HTS Principal	\$200.00	\$50.00
PVS Principal	\$200.00	\$50.00

F. Tax Sheltered Annuity Company / Broker:

- 1) MetLife
- 2) The Vanguard Group
- 3) Lincoln Investment Planning, Inc.
- 4) Siracusa Benefits Program
- 5) National Life Group
- 6) Brighthouse Life Insurance (Metlife CT/Travelers)
- 7) Equitable

11. Approval of agreement for Gloucester County Special Services School District – CRESS to provide Professional Services (as needed) for the 2025-2026 school year. *(Attachment: Fin. #11)*
12. Approval of agreement for Gloucester County Special Services School District to provide additional remedial services for Nonpublic I.D.E.A. students. *(Attachment: Fin. #12)*

13. Approval of the following substitute rates for the 2025-2026 school year:

<u>Position</u>	<u>Amount</u>
Special Education Aide	\$15.49 per hour
Instructional Aide	\$120.00 per day
General Aide	\$15.49 per hour
Bus Driver	\$28.00 per hour
Bus Driver	\$32.50 per hour (2 nd year or prior district experience)
Bus Aide	\$15.49 per hour
Transportation Secretary	\$16.00 per hour
Substitute Custodian (SY)	\$15.49 per hour
Summer Custodian	\$15.49 per hour
Teacher	\$120.00 per day; \$60.00 half day
Nurse	\$200.00 per day; \$27.00 per hour if less than 4 hours
Special Education Nurse	\$210.00 per day
Receptionist	\$15.49 per hour
Secretary	\$16.00 per hour

Motion: Mr. Bright

Second: Mrs. Bowen

Roll Call: (8-0)

Carried: Yes

X. Superintendent's Report:

A. Personnel

Motion: For the Board of Education to approve the following action items:

1. Approval of a medical leave of absence for Shirley Bundy, Transportation Aide, utilizing accumulated sick time, effective May 12, 2025 through June 30, 2025.
2. Approval of the re-employment of Lisa Heenan, Chief Academic Officer, effective July 1, 2025 through June 30, 2026.
3. Approval of the re-employment of Lori Hynes, Director of Student Services, effective July 1, 2025 through June 30, 2026.
4. Approval of the re-employment of the following tenured school district administrators effective July 1, 2025 through June 30, 2026, with salaries established in accordance with the 2025-2028 contract between H.T.B.O.E. and H.T.A.S.A:
 - a. Diane Eisenhart, Supervisor of Instruction, Program & Assessment
 - b. AnnaLisa Rodano, Principal, Harrison Township School
 - c. Chad Flexon, Supervisor of Instruction, Harrison Township School
 - d. Christine Fellona, Assistant Principal at Pleasant Valley School
5. Approval of the re-employment of Karen Russo, Principal at Pleasant Valley School (acquiring tenure 8/16/2025), effective July 1, 2025 through June 30, 2026, with a salary established in accordance with the 2025-2028 contract between H.T.B.O.E. and H.T.A.S.A.
6. Approval of the re-employment of the following school district supervisors effective July 1, 2025 through June 30, 2026:
 - a. Brian Wasilewski, Supervisor of Buildings and Grounds
 - b. Susan Hanlon, Transportation Supervisor

7. Approval of the re-employment of the following technology department staff members effective July 1, 2025 through June 30, 2026:
 - a. Shawn Shenk, Technology Coordinator
 - b. John Berkett, Network Administrator
8. Approval of the re-employment of the following 12-month secretarial staff members, effective July 1, 2025 through June 30, 2026:

Traci Chappell	Kimberly Cinaglia
Stephanie Dougherty	Valarie Eastlack
Deborah Heller	Nicole LaBuono
Angela Otlowski	
9. Approval of the re-employment of Dorteia Hall as a 10-month Transportation Office Assistant, effective July 1, 2025 through June 30, 2026.
10. Approval of the re-employment of the following tenured, certified faculty members for the 2025-2026 school year, with salaries to be determined:

Rachel Baldwin	Stephanie Bottone	Cindy Boyer
Michael Brodzik	Stacie Brown	Mary Capone
Fran Cheeseman	Ashley Corey	Allegra Counsellor
Jennifer Culling	Alison Cusack	Marjorie Daniels
Tracy DeAngelo	Lisa DeEugenio	Melinda DeVoe
Angela Dubrow	Denise Fanelli	Kelly Ferrara
Mary Garwood	Christa Glaze	Nicole Grieb
Kristina Guarro	Meghan Hack	Tawnya Hartman
Christina Heil	Casey Heitman	Laurie Holland
Kimberly Hood	Nicole Huck	Andrew Hulfish
Victoria Hummel	Carla Iannone	Colleen Illi
Lori Johns	Taylor Johnson	Lauren Jones
Kari Kille	Olivia Langerhans	Heather Leonardi
Kathleen Lewin	Ashley Mackowiak	Michelle Malaby
Christie Mamaluy	Jennifer Mankey	Natalie Markey
Robyn Maronski	Sarah McCafferty	Frank McGuigan
Jean McLeod	Kelly Meagher	Lori Melchiorre
Danielle Metcalf	Brianna Miller	Lauren Mitham
Nancy Moran	Sabrina Mosiondz	Danielle Nemeth
Juliana Olan	Anthony Otlowski	Betsy Patterson
Melissa Poulson	Tara Reeves	Kathleen Riggins
Laura Richardson	Christine Rivera	Laura Sabatano
Jacqueline Sanders	Heather Schank	Lisa Schreyer
Matthew Simmermon	Rachael Sharp	Lauren Sheppard
Jessica Souders	Melina Spitalo	Andrea Startare
Justin Stevenson	Meghan Sullivan	Jean Marie Sutton
Christine Terruso	Robert Thompson	Annamarie Toppi
Michelle Troast	John Trussell	Kathleen Ward
Kathryn Wells	Colleen Yhost	Mary Ann Young
Alexis Zuccato		
11. Approval of the re-employment of the following certified faculty members for the 2025-2026 school year that will be acquiring tenure on September 2, 2025, with salaries to be determined:

Kristin Charlson	Brenna Damminger	Deneen Dougherty
Chelsey Venuto		

12. Approval of the re-employment of the following non-tenured certified faculty members for the 2025-2026 school year, with salaries to be determined:

Jessica Alcorn (9/2/2026)	Jennifer Avila (9/2/2027)
Albert Bader (9/2/2027)	Tracy Beyrodt (9/2/2026)
Lindsey Coletta (9/2/2026)	Miranda Coughlan (9/2/2028)
Maria Delayo (9/2/2027)	Erin Durkin (9/2/2026)
Renee Gavio (9/2/2028)	Emily Gigliotti (9/2/2028)
Stephanie Guenther (9/26/2027)	Camryn Hackett-Slimm (9/2/2026)
Brittain Hurley (9/2/2027)	Paige Jacobucci (9/2/2027)
Shannon Maloney (9/2/2028)	Adrienne McGovern (9/2/2027)
Kelsey Minniti (9/2/2027)	Jessica Nguyen (9/2/2028)
Chelsea Nelson (9/2/2027)	Patricia Radka (9/2/2027)
Tydejah Roberts (9/2/2026)	Kimberly Rohrbacher (9/2/2026)
Michael Rossi (9/2/2028)	Jennifer Sedlak (7/2/2028)
Faith Schusler (9/2/2027)	Noelle Siniscalichi (2/12/2028)
Brittany Tocci (9/2/2026)	Joshua Tunstall (9/2/2026)
Sydney Wurst (9/2/2028)	Laura Wygant (1/2/2027)

13. Approval of the re-employment of the following 10-month Receptionists, effective September 1, 2025 through June 30, 2026, with salaries to be determined:

Coleen Short	Bridget Stankoski
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14. Approval of the re-employment of the following Special Education Teacher Assistants and Aides, effective September 1, 2025 through June 30, 2026, with salaries established to be determined:

Full-Time Special Education Teacher Assistants:

Mirna Paciello	Angela Storms
Donna Tocco	Jean Volgarino
Monica Zabala	

Part-Time Special Education Aides:

Sara Amanto	Dawn Archut
Lena Calce	Juanita Coceano
Stacey Comito	Ella DeVoe
Stephanie Juhring	Michelle Horn
Heather Laigaie	Alyssa Marsella
Kelly Newman	Alyssa Pastore
Lisa Pomante	Gina Rotoli
Dana Savvas	Carmela Schuck
Jennifer Strockbine	Linda Turk

15. Approval of the re-employment of the following Instructional Aides, effective September 1, 2025 through June 30, 2026, with salaries to be determined:

Heather Casserly	Kimberly DeAngelo
Martina Fuller	Susan Giancola
Jennifer Marks	Nancy Marucci

16. Approval of the re-employment of the following General Aides, effective September 1, 2025 through June 30, 2026, with salaries established to be determined:

5.0 Hours per day

Sharon Carlo	Pamela Cooke
Tomi Dolecki	Christine Gallagher
Marsella Drissel	Carmelina McCann
Christine McCormick	Karen Misuraco
Traci Pellecchia	Susan Robertson
Anne Rutledge	

3.25 Hours per day

Sherri Desilvio	Rita Lombardi
Barbara Marchese	Mary Matteo
Carole Raively	Eileen Woods

2.75 Hours per day

Katlyn Deschler	Julie Grant
Kathleen Misuraco	Veronica Poma
Deborah Sindoni	

17. Approval of the re-employment of the following Custodians, effective July 1, 2025 through June 30, 2026, with salaries to be determined:

Full-Time Custodians

Joseph Casey	Carl Chando
Sean Griffith	Vianey Hernandez
Alexander Hughes	Herbert Hymer
Jennifer Menasion	Michael Messina
Raymond Meyers	Sheila Nettleton
Andrew Oswald	

Part-time Custodians

Sharon McCann	Kenneth Menasion
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18. Approval of the re-employment of the following Bus Drivers for the district, effective September 1, 2025 through June 30, 2026:

Dennis Alston	BettyAnn Doerrmann
Dawn Errico	Scott Fischer
Peter Giancola	Elizabeth Gentile
Dorothea Hall	Frances Hall
Karen Mohrman	Linda Moneypenny-Reiter
Kimberlie Ogren	Kellee Parker
Valorie Revoir	Renee Rizzo
Michael Skipper	Ruby Stiles
Matthew Tarnecki	

19. Approval of the re-employment for the following Bus Aides for the district, effective September 1, 2025 through June 30, 2026:

William Allen
Shirley Bundy
Richard McGee
Kathleen Sepulveda

Terry Ballinger
Catherine Eastlack
MaryJane Page

20. Approval of the re-employment of Susan Jones and Erika Mainart as 10-month, part-time School Nurse Aides, from September 1, 2025 through June 30, 2026 with salaries to be determined.

21. Approval of the following individuals as substitute summer custodians for the district on an as-needed basis, effective through September 30, 2025, at the currently-approved hourly and daily rates, pending receipt of required clearances:

Terry Ballinger
Andrew Holland
James Messina
Susan Robertson
Eileen Woods

Trevor Durkin
Anthony Messina
Rose Rainas
Moises Sanchez

22. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective through June 30, 2025, at the currently-approved hourly and daily rates, pending receipt of required clearances:

Dana Parisi – Bus Driver

Esther Cauch – Transportation Aide

23. Approval of the summer IT employment of the following, effective May 20, 2025 through September 30, 2025 at the currently-approved hourly and daily substitute rates:

- a. Shank Shenk
- b. Austin Shenk
- c. Eliza Shenk
- d. Sarah Shenk

Motion: Mrs. Williams
Roll Call: (8-0)

Second: Mrs. Kendrick
Carried: Yes

B. Education

Motion: For the Board of Education to approve the following action items:

1. Approval of the contracted Physical Therapist Services for the district as provided by Hope in Motion Physical Therapy, LLC at a rate of \$85.00 per hour up to 20 hours per month from July 1, 2025 through June 30, 2026, as needed. Evaluations are \$400.00 per PT evaluation, as needed. (*Attachment: Edu. #1*)

2. Approval of a contract staffing agreement with Professional Medical Staffing for LPN services, as needed, at a rate of \$55.00 per hour for the 2025-2026 school year. (*Attachment: Edu. #2*)

Motion: Mr. Bright
Roll Call: (8-0)

Second: Mr. Baron
Carried: Yes

C. Administration

Motion: For the Board of Education to approve the following action items:

1. Authorizing the Awarding of Contracts for professional services for a one-year term commencing July 1, 2025 without competitive bidding:
 - 1) Board Auditor: Inverso & Stewart and their Peer Review
 - 2) Bond Counsel: Philip Norcross, Esquire of Parker McCay P.A.
 - 3) Architect of Record: Regan Young England Butera
 - 4) Health Equity: FSA Administrator
2. Authorizing the Awarding of a Contract as an Extraordinary Unspecifiable Service for Broker of Record for Health Benefit Insurance to Integrity Consulting Group for the 2025-2026 school year with compensation through the insurance carriers for Medical/Rx and Dental.
3. Authorizing the contract renewal pursuant to NJSA 18A:18A-42 for Broker of Record for Liability Insurance to Connor Strong & Buckelew Co., Inc. for the 2025-2026 school year at the standard commission rates applied to the area of coverage.
4. Authorizing the appointment of Phoenix Advisors as Harrison Township School District's Municipal Advisor and Continuing Disclosure Agent. (*Attachment: Admin. #4*)

Fees for Continuing Disclosure Services:

 - ❖ \$1,350 base fee, plus \$0 for each additional outstanding obligation, if filings are required.
 - ❖ \$450 per issue set-up charge, discounted to \$200 if Phoenix Advisors serves as Municipal Advisor on the transaction.
 - ❖ \$250 for each Event filing made under the SEC's Event Disclosure Rule. Phoenix Advisors waive the fee if engaged as Municipal Advisor.
 - ❖ \$250 for each Notice of Redemption made in connection with an outstanding term bond maturity.
5. Approval of the reimbursement of graduate tuition cost to Kelly Meagher following successful completion of the following course through Western Michigan University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2026:
 - a. Professional Field Experience – August 27, 2025 through December 13, 2025 - \$2,394.30
6. Acknowledgement of safety drills conducted in the district schools:
 - a. Evacuation Drill
 - 1) Harrison Township School – April 25, 2025 (PM)
 - b. Fire Drill
 - 1) Pleasant Valley School – April 28, 2025 (PM)
 - c. Fire Drill
 - 1) Pleasant Valley School – May 5, 2025 (AM)

7. Approval of Dr. Missy Peretti, Superintendent, to participate in NJASA Mentor training program for the NJ School Administrator Residency Program (NJSARP) on May 30, 2025 at a cost of \$395.00.

Motion: Mr. Bright
Roll Call: (8-0)

Second: Mrs. Bowen
Carried: Yes

D. Policy

Motion: For the Board of Education to approve the following action items:

1. Second reading of board policy by Strauss Esmay: 7421 Indoor Air Quality Standards (*Attachment: Pol. #1*)
2. Second reading of board policy by Strauss Esmay: 7422 School Integrated Pest Management Plan (*Attachment: Pol. #2*)

Motion: Mrs. Bowen
Roll Call: (8-0)

Second: Mrs. Williams
Carried: Yes

E. Transportation

Motion: For the Board of Education to approve the following action items:

1. Approval of the 2025-2026 Shared Services Agreement for School Bus Maintenance Services with the rates as follows: (*Attachment: Trans. #1*)
 - ❖ Hourly Rate \$71.50
 - ❖ Shop Fee \$20.00 per work order
 - ❖ State Inspection \$300.00 Annually
2. Approval of the Gloucester County Special Services School District 2025-2026 contract for Participation in Cooperative Transportation Services. (*Attachment: Trans. #2*)
3. Approval of the Resolution through Gloucester County Special Services School District to provide transportation for two McKinney Vento students to Harrison Township School on Bus Route S9191 for the period of May 20, 2025 through June 13, 2025.

Motion: Mrs. Kendrick
Roll Call: (8-0)

Second: Mr. Baron
Carried: Yes

F. Buildings & Grounds

Motion: For the Board of Education to approve the following action items:

1. Approval of Resolution to submit a waiver to the Executive County Superintendent requesting an alternate toilet room facilities for a pre-kindergarten and kindergarten classrooms for the 2025-2026 school year.

2. Approval of the following Use of Facility Rates for the 2025-2026 fiscal year as outlined below:

Hourly Charge	\$31.00 (No change)
<i>For Profit Entities:</i>	
HTS Classroom Space	\$200.00 per week (8 hour day)
	\$ 75.00 per week (3 hour day)
HTS Gym 3	\$350.00 per week (8 hour day)*
HTS Gym 1-2	\$330.00 per week (8 hour day)*
PVS Gym	\$200.00 Full Day*
	\$100.00 Half Day*
HTS Gym 3	\$550.00 per month

* = During Normal Operating Hours

Q. Mr. Bright asked if the rates are the same as prior year.

A. Mrs. Ridgway indicated that they are the same and Dr. Peretti explained that the rates do not necessarily increase each year.

3. Approval of the following group to utilize the facilities for the 2024-2025 and 2025-2026 fiscal years as outlined below:

<u>Name</u>	<u>Location/Date</u>	<u>Type of Use</u>
Casey Heitman/ Heitman Hoops	PVS Gym 6/23/25 – 6/26/25	Basketball Clinic
Casey Heitman/ Heitman Hoops	PVS Gym (Mon & Wed) 6/30/25 – 7/30/25	Basketball Clinic
Motion: Mrs. Williams Roll Call: (8-0)	Second: Mr. Bright Carried: Yes	

XI. New Business:

Mrs. Lisa Ridgway noted the IRS increase in limits for the FSA plan, as stated on the confirmation form that is sent to HealthEquity.

XII. Old Business:

None

XIII. Audience Participation II:

None

XIV. Recess into Executive Session:

RESOLUTION: To enter into Executive Session at 7:24 p.m.

Motion: Mr. Bright
Roll Call: Voice

Second: Mrs. Bowen
Carried: Yes

XV. Out of Executive Session:

RESOLUTION: To return to Regular Session at 7:44 p.m.

Motion: Mr. Bright
Roll Call: Voice

Second: Mr. Bast
Carried: Yes

Motion: To approve the following items discussed in Executive Session:

1. Approval of the 2025-2028 Negotiated Agreement by and between the Harrison Township Board of Education and the Harrison Township Administrators and Supervisors Association.
2. Approval of the 2025-2026 employment contract, including an annual salary of \$148,341, between the Harrison Township Board of Education and Lisa Heenan, Chief Academic Officer.
3. Approval of the 2025-2026 employment contract, including an annual salary of \$137,663, between the Harrison Township Board of Education and Dr. Lori Hynes, Director of Student Services.
4. Approval of the 2025-2026 annual salaries, as discussed in Executive Session, of the following non-representing staff members:
 - a. John Berkett
 - b. Dottie Hall
 - c. Susan Hanlon
 - d. Shawn Shenk
 - e. Brian Wasilewski

Motion: Mrs. Williams
Roll Call: (8-0)

Second: Mrs. Bowen
Carried: Yes

XVI. Adjournment:

There was no further business. A motion was made to adjourn at 7:46 p.m.

Motion: Mr. Bright
Roll Call: Voice

Second: Mrs. Kendrick
Carried: Yes

Respectfully Submitted,

Lisa M. Ridgway
Interim Board Secretary

CORRES. #1

May 29, 2025

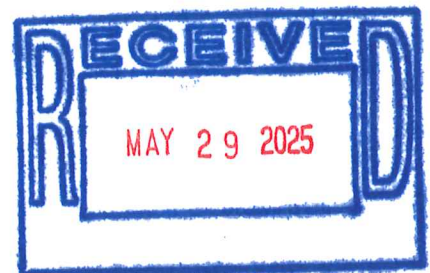
Dr. Peretti,

I, Terry Ballinger, am requesting my retirement effective immediately. Please email all pertinent information to my wife's email address.

Please send all forms for my pension to this same email address.

Thank you,

Terry Ballinger



CORRES. #2

From: **Marsella, Alyssa** <marsellaa@harrisontwp.k12.nj.us>

Date: Mon, Jun 2, 2025 at 6:50 AM

Subject: Farewell and Thank You

To: AnnaLisa Rodano <rodanoa@harrisontwp.k12.nj.us>, Chad Flexon
<flexonc@harrisontwp.k12.nj.us>, Lori Hynes <hynesl@harrisontwp.k12.nj.us>

Good morning,

I wanted to share that my family will officially be relocating to Chicago this summer. As a result, my last day at Harrison Elementary will be June 13.

I want to sincerely thank you for all of your support and guidance over the past two years. It has truly been a pleasure working here—I've greatly enjoyed my time at Harrison and will miss seeing everyone. This experience has been both rewarding and memorable, and I'm so grateful to have been part of this wonderful community.

Thank you,
Alyssa Marsella



CORRES # 3

Mary Garwood

June 3, 2025

Pleasant Valley Elementary School
401 Cedar Rd
Mullica Hill, NJ 08062

Dear Dr. Peretti and the Harrison Township School Board,

This letter is to inform you that I will be resigning from my position as a school nurse for the district effective July 31, 2025. I will be seeking a deferred retirement. Attached is the requested "intend to return form" indicating the same.

Please know that I am so very grateful for the years I have worked here. It has been my privilege to work with such a wonderful staff at both HTS and PVS. I have enjoyed my interactions with staff, parents and especially the students! I will miss all of it but please know I am leaving thankful and appreciative. I wish everyone continued success and plan to assist with the transition of staff in any way I can.

With gratitude,

Mary Garwood

Mary Garwood



CORRES. #4

6/05/2025

To Whom It May Concern:

I will not be returning to Harrison Township as a contracted bus driver in the upcoming school year. I would however like to be considered for a substitute driver position when my schedule allows.

Sincerely,

A handwritten signature in black ink that reads "Karen G. Mohrman". The signature is fluid and cursive, with the first name "Karen" and last name "Mohrman" clearly legible.

Karen G. Mohrman



CORRES #5

Dr. Peretti, Superintendent
Harrison Twp School District
120 N. Main St.
Mullica Hill, NJ 08062

Dear Dr. Peretti,

6/6/25

I will not be returning to the position of part-time nurse at Pleasant Valley School next year, 2025/2026. I will be working with the ESY program the week of July 14-17 this Summer. My resignation will take effect as of July 18, 2025.

I would like to be considered to substitute as a nurse in the school system as available moving forward.

Thank you for the opportunity to work with the wonderful staff and great students!

Susan Jones, RN BSN



FIN.#1

Harrison Township School District
2024-2025 Appropriation Transfers for May 2025

<u>Account Name</u>	<u>Account No.</u>	<u>From</u>	<u>To</u>
<i>Current Expense</i>			
Salaries of Teachers	11-000-216-101-11-0-266	\$ 7,724.00	
Purch Prof HTS OT	11-000-216-320-34-0165		\$ 1,496.00
Purch Prof PVS OT	11-000-216-320-34-0-265		183.00
Purch Prof PVS Ext Svc	11-000-216-320-34-0-267		6,045.00
Ext Svcs Gen Supplies	11-000-216-610-34-0-267	\$ 932.82	
HTS Ext Svcs Gen Supplies	11-000-216-610-34-0-167	1,099.83	
CST General Supplies	11-000-219-610-34-0-109		\$ 2,032.65
General Supplies	11-000-240-610-44-0-103	\$ 41.59	
Misc Expenditures	11-000-240-890-44-0-103		\$ 41.59
Purch Prof Svcs	11-000-216-320-34-0-266	\$ 1,350.00	
Purch Prof Svcs	11-219-100-320-34-0-167		\$ 1,350.00
Health Benefits	11-000-291-270-55-0-000	\$ 59,773.00	
Cleaning/Repair/Maint	11-000-261-420-66-0-106		\$ 10,000.00
Cleaning/Repair/Maint	11-000-261-420-66-0-206		16,192.00
General Supplies	11-000-261-610-66-0-206		5,000.00
General Supplies	11-000-261-610-66-0-106		3,000.00
Tuition Reimbursement	11-000-291-280-11-0-000		4,500.00
HTS Student Tech Supplies	11-190-100-610-55-0-147		21,081.00
Other Purch Property	11-000-262-490-55-0-100	\$ 1,632.32	
Other Purch Property	11-000-262-490-55-0-200	3,212.58	
Misc Purch Services	11-000-262-590-55-0-000	101.83	
General Supplies	11-000-262-610-66-0-106		\$ 2,487.37
General Supplies	11-000-262-610-66-0-206		\$ 2,459.36
Parts & Maintenance	11-000-270-610-77-6-007	\$ 7,754.75	
Sal Bus Aides X Comp	11-000-270-107-11-E-007		\$ 7,454.75
Misc Purch Trans	11-000-270-593-55-0-007		300.00
Textbooks	11-213-100-640-34-0-167	\$ 360.00	
Salaries SE RC Aide X Comp	11-213-100-106-11-E-114		\$ 360.00
Textbooks	11-213-100-640-34-0-267	\$ 80.00	
Salaries SE RC Aide X Comp	11-213-100-106-11-E-214		\$ 80.00
Purch Prof Svcs	11-214-100-320-34-0-180	\$ 834.18	
Sal X Comp HTS	11-214-100-101-11-E180		\$ 299.49
Sal Aide X Comp HTS	11-214-100-106-11-E-180		534.69
Sal Teachers	11-215-100-101-11-I-169	\$ 360.00	
Sal PSH Aides X Comp	11-215-100-106-11-E-169		\$ 360.00
		<u>\$ 85,256.90</u>	<u>\$ 85,256.90</u>

HARRISON TOWNSHIP BOARD OF EDUCATION
May 31, 2025
CASH RECONCILIATION REPORT

FUNDS AND ACCOUNTS	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
<u>GENERAL FUND - 10</u>				
GENERAL FUND	\$ 4,534,111.13	\$ 694,675.96	2,033,106.78	\$ 3,195,680.31
PAYROLL	17.01	875,618.31	875,616.50	18.82
PAYROLL AGENCY	152,078.46	586,281.64	574,693.74	163,666.36
UNEMPLOYMENT	117,363.23	168.81	-	117,532.04
FLEXIBLE SPENDING ACCT	10,531.58	1,735.42	4,190.86	8,076.14
TOTAL GENERAL FUND	4,814,101.41	2,158,480.14	3,487,607.88	3,484,973.67
<u>SPECIAL REVENUE FUND - 20</u>				
SPECIAL REVENUE	(109,066.93)	8,061.00	14,551.22	(115,557.15)
SCHOOL FUND	46,756.16	111.97	5,967.53	40,900.60
LIBRARY	12,370.97	0.51	-	12,371.48
TOTAL SPECIAL REVENUE FUND	(49,939.80)	8,173.48	20,518.75	(62,285.07)
CAPITAL PROJECTS - 30	14,648.86	-	99,429.42	(84,780.56)
DEBT SERVICE - 40	0.01	-	-	0.01
TOTAL GOVERNMENTAL FUNDS	\$ 4,778,810.48	\$ 2,166,653.62	\$ 3,607,556.05	\$ 3,337,908.05
ENTERPRISE FUND	127,252.91	42,120.57	35,951.07	133,422.41
TOTAL ALL FUNDS	\$ 4,906,063.39	\$ 2,208,774.19	\$ 3,643,507.12	\$ 3,471,330.46

RECONCILIATION OF BANK ACCOUNTS

Bank Accounts:	Century ACCOUNT NUMBERS	BALANCES
CUSTODIAN ACCOUNT	XXXXX5209	\$ 2,677,457.80
MAINTENANCE RESERVE	XXXXX5308	328,280.15
CAPITAL RESERVE	XXXXX5283	275,669.51
CAFETERIA	XXXXX5233	59,988.14
SCHOOL FUND	XXXXX0953	46,742.98
FLEXIBLE SPENDING ACCT	XXXXX5291	8,076.14
LIBRARY FUND	XXXXX5324	12,371.48
PAYROLL	XXXXX5217	1,960.44
PAYROLL AGENCY	XXXXX5225	183,720.02
UNEMPLOYMENT	XXXXX5275	117,532.04
		3,711,798.70
ADD: DEPOSIT IN TRANSIT		-
LESS: OUTSTANDING CHECKS		240,468.24
TOTAL ALL ACCOUNTS		\$ 3,471,330.46

Prepared by:
Angela Otlowski
Secretary to the School Business Administrator

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

FIN. #3

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06/02/25 15:05

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL FUND

Assets and Resources

Assets:			
101	Cash in bank		\$2,601,420.47
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$271,493.65
117	Maintenance Reserve Account		\$322,766.19
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$6,000.00	
141	Intergovernmental - State	\$626,906.84	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$632,906.84
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$21,245,149.00	
302	Less Revenues	(\$20,077,295.46)	\$1,167,853.54
Total assets and resources			<u>\$4,996,440.69</u>

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$12,300.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$12,300.00

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

Page 3 of 27
06/02/25 15:05

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$1,675,426.81
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$71,493.65
604	Add: Increase in Capital Reserve	\$200,000.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
		\$271,493.65
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
		\$0.00
764	Maintenance Reserve Account - July 1	\$342,127.03
606	Add: Increase in Maintenance Reserve	(\$200,000.00)
310	Less: Bud. w/d from Maintenance Reserve	\$200,000.00
		\$342,127.03
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
		\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
		\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
		\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
		\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
		\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
		\$0.00
750-752,76x	Other reserves	\$1,041,644.00
601	Appropriations	\$22,377,959.07
602	Less: Expenditures (\$19,437,074.44)	
	Less: Encumbrances (\$1,603,611.58)	(\$21,040,686.02)
		\$1,337,273.05
	Total appropriated	\$4,667,964.54
Unappropriated:		
770	Fund balance, July 1	\$1,448,986.22
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$1,132,810.07)
	Total fund balance	\$4,984,140.69
	Total liabilities and fund equity	<u>\$4,996,440.69</u>

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$22,377,959.07	\$21,040,686.02	\$1,337,273.05
Revenues	(\$21,245,149.00)	(\$20,077,295.46)	(\$1,167,853.54)
Subtotal	<u>\$1,132,810.07</u>	<u>\$963,390.56</u>	<u>\$169,419.51</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$200,000.00	\$200,000.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$1,163,390.56</u>	<u>\$169,419.51</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$1,163,390.56</u>	<u>\$169,419.51</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	(\$200,000.00)	(\$19,360.84)	(\$180,639.16)
Less - Withdrawal from reserve	\$200,000.00	\$200,000.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$1,344,029.72</u>	<u>(\$11,219.65)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$1,344,029.72</u>	<u>(\$11,219.65)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$1,344,029.72</u>	<u>(\$11,219.65)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$1,344,029.72</u>	<u>(\$11,219.65)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$1,344,029.72</u>	<u>(\$11,219.65)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$1,344,029.72</u>	<u>(\$11,219.65)</u>
Less: Adjustment for prior year	(\$200,000.00)	(\$200,000.00)	\$0.00
Budgeted fund balance	<u>\$1,132,810.07</u>	<u>\$1,144,029.72</u>	<u>(\$11,219.65)</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	15,729,485	0	15,729,485	14,586,323	Under	1,143,162
00520	SUBTOTAL – Revenues from State Sources	5,490,972	0	5,490,972	5,490,972		0
00570	SUBTOTAL – Revenues from Federal Sources	24,692	0	24,692	0	Under	24,692
Total		21,245,149	0	21,245,149	20,077,295		1,167,854
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	7,128,775	(28,438)	7,100,337	6,227,266	691,606	181,465
10300	Total Special Education - Instruction	2,107,750	53,276	2,161,026	1,884,398	241,284	35,344
11160	Total Basic Skills/Remedial – Instruct.	1,163,400	44,000	1,207,400	1,077,161	118,759	11,481
12160	Total Bilingual Education – Instruction	300	0	300	0	0	300
22620	Total Other Supplemental/At-Risk Program	92,500	0	92,500	80,915	11,191	394
29180	Total Undistributed Expenditures - Instr	101,843	10,279	112,122	91,785	20,337	0
29680	Total Undistributed Expenditures – Atten	17,000	0	17,000	17,000	0	0
30620	Total Undistributed Expenditures – Healt	234,296	0	234,296	202,984	20,455	10,857
40580	Total Undistributed Expend – Speech, OT,	650,800	(7,337)	643,463	564,117	56,357	22,988
41660	Total Undist. Expend. – Guidance	211,875	1,875	213,750	190,608	20,856	2,286
42200	Total Undist. Expend. – Child Study Team	417,292	6,030	423,322	361,037	36,592	25,693
43200	Total Undist. Expend. – Improvement of I	374,314	(28,188)	346,126	314,506	30,122	1,498
43620	Total Undist. Expend. – Edu. Media Serv.	29,000	0	29,000	23,349	178	5,473
44180	Total Undist. Expend. – Instructional St	28,200	(0)	28,200	20,557	0	7,643
45300	Support Serv. - General Admin	378,998	28,188	407,186	355,845	31,149	20,192
46160	Support Serv. - School Admin	704,201	0	704,201	631,828	55,342	17,030
47200	Total Undist. Expend. – Central Services	360,587	(43,697)	316,890	263,359	15,726	37,804
47620	Total Undist. Expend. – Admin. Info. Tec	421,500	4,386	425,886	377,953	24,500	23,433
51120	Total Undist. Expend. – Oper. & Maint. O	2,136,461	73,069	2,209,530	1,993,828	116,278	99,423
52480	Total Undist. Expend. – Student Transpor	1,242,241	46	1,242,287	947,526	92,879	201,882
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,469,839	(88,870)	4,380,969	3,732,382	20,000	628,587
75880	TOTAL EQUIPMENT	0	47,197	47,197	43,697	0	3,500
76260	Total Facilities Acquisition and Constr	34,972	0	34,972	34,972	0	0
Total		22,306,144	71,815	22,377,959	19,437,074	1,603,612	1,337,273

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL FUND

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		15,629,475	0	15,629,475	14,304,799	Under	1,324,676
00140	10-1310	Tuition from Individuals		50,000	0	50,000	86,125		(36,125)
00150	10-1320	Tuition from LEAs Within State		0	0	0	55,511		(55,511)
00250	10-14[2-4]0	Transportation Fees from Other LEAs		0	0	0	10,934		(10,934)
00300	10-1___	Unrestricted Miscellaneous Revenues		50,000	0	50,000	124,779		(74,779)
00330	10-1___	Interest Earned on Maintenance Reserve		10	0	10	4,176		(4,166)
00420	10-3121	Categorical Transportation Aid		153,456	0	153,456	153,456		0
00430	10-3131	Extraordinary Aid		60,000	0	60,000	60,000		0
00440	10-3132	Categorical Special Education Aid		800,303	0	800,303	800,303		0
00460	10-3176	Equalization Aid		4,370,012	0	4,370,012	4,370,012		0
00470	10-3177	Categorical Security Aid		107,201	0	107,201	107,201		0
00540	10-4200	Medicaid Reimbursement		24,692	0	24,692	0	Under	24,692
Total				21,245,149	0	21,245,149	20,077,295		1,167,854

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02000	11-105-100-101	Preschool – Salaries of Teachers		124,000	0	124,000	109,625	11,854	2,521
02080	11-110-___-101	Kindergarten – Salaries of Teachers		817,800	(3,000)	814,800	729,853	79,207	5,739
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		4,771,904	(78,926)	4,692,978	4,134,246	445,439	113,294
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		791,600	(14,830)	776,770	690,825	75,729	10,216
02500	11-150-100-101	Salaries of Teachers		3,000	2,000	5,000	4,038	0	962
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series		37,500	0	37,500	32,063	4,305	1,132
03080	11-190-1__-610	General Supplies		577,971	21,081	599,052	526,275	29,834	42,942
03100	11-190-1__-640	Textbooks		5,000	45,237	50,237	342	45,237	4,658
07000	11-213-100-101	Salaries of Teachers		1,130,950	(7,395)	1,123,555	1,010,600	112,770	185
07020	11-213-100-106	Other Salaries for Instruction		157,000	88,915	245,915	220,145	25,766	4
07040	11-213-100-320	Purchased Professional-Educational Servi		1,000	0	1,000	1,000	0	0
07100	11-213-100-610	General Supplies		3,800	(150)	3,650	90	0	3,560
07120	11-213-100-640	Textbooks		13,950	(741)	13,209	3,449	0	9,760
07140	11-213-100-8__	Other Objects		11,400	0	11,400	8,336	0	3,064
07500	11-214-100-101	Salaries of Teachers		228,690	(19,036)	209,654	189,790	19,762	101
07520	11-214-100-106	Other Salaries for Instruction		363,900	(37,552)	326,348	291,435	33,984	929
07540	11-214-100-320	Purchased Professional-Educational Servi		5,650	(1,114)	4,536	0	0	4,536
07600	11-214-100-610	General Supplies		2,000	0	2,000	64	0	1,936
07620	11-214-100-640	Textbooks		3,500	0	3,500	1,005	0	2,495
07640	11-214-100-8__	Other Objects		200	0	200	0	0	200
08000	11-215-100-101	Salaries of Teachers		65,760	(360)	65,400	56,341	837	8,222
08020	11-215-100-106	Other Salaries for Instruction		64,800	360	65,160	58,693	6,317	149
09280	11-219-100-106	Other Salaries for Instruction		10,000	(10,000)	0	0	0	0
09300	11-219-100-320	Purchased Professional-Educational Servi		45,150	40,350	85,500	43,450	41,848	202
11000	11-230-100-101	Salaries of Teachers		934,900	56,000	990,900	890,076	98,772	2,052
11020	11-230-100-106	Other Salaries for Instruction		228,000	(12,000)	216,000	186,645	19,986	9,369
11100	11-230-100-610	General Supplies		500	0	500	440	0	60

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
12100	11-240-100-610	General Supplies	300	0	300	0	0	300
22060	11-424-100-179	Salaries of Reading Specialists	92,500	0	92,500	80,915	11,191	394
29000	11-000-100-561	Tuition to Other LEAs within the State -	0	12,871	12,871	9,725	3,146	0
29100	11-000-100-566	Tuition to Priv. School for the Disabled	101,843	(2,592)	99,251	82,060	17,191	0
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series	17,000	0	17,000	17,000	0	0
30500	11-000-213-1__	Salaries	205,854	1,500	207,354	187,133	19,645	576
30540	11-000-213-3__	Purchased Professional and Technical Ser	14,967	(1,500)	13,467	11,103	625	1,739
30580	11-000-213-6__	Supplies and Materials	13,475	0	13,475	4,747	185	8,542
40500	11-000-216-1__	Salaries	448,200	(151,137)	297,063	264,558	23,907	8,597
40520	11-000-216-320	Purchased Professional – Educational Ser	195,200	145,013	340,213	294,026	31,989	14,197
40540	11-000-216-6__	Supplies and Materials	7,400	(1,213)	6,187	5,533	461	194
41500	11-000-218-104	Salaries of Other Professional Staff	210,300	0	210,300	187,908	20,856	1,535
41560	11-000-218-320	Purchased Professional – Educational Ser	750	1,875	2,625	2,625	0	0
41620	11-000-218-6__	Supplies and Materials	825	0	825	74	0	751
42000	11-000-219-104	Salaries of Other Professional Staff	326,500	0	326,500	296,506	29,725	269
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	44,700	0	44,700	40,937	3,722	41
42060	11-000-219-320	Purchased Professional – Educational Ser	36,692	2,042	38,734	13,416	600	24,717
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	5,100	(332)	4,768	4,382	213	173
42160	11-000-219-6__	Supplies and Materials	3,300	4,491	7,791	5,575	2,033	184
42180	11-000-219-8__	Other Objects	1,000	(171)	829	220	300	309
43000	11-000-221-102	Salaries of Supervisor of Instruction	344,276	0	344,276	313,447	29,948	881
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	28,188	(28,188)	0	0	0	0
43160	11-000-221-6__	Supplies and Materials	1,000	0	1,000	759	174	67
43180	11-000-221-8__	Other Objects	850	0	850	300	0	550
43540	11-000-222-3__	Purchased Professional and Technical Ser	11,500	0	11,500	7,668	0	3,832
43580	11-000-222-6__	Supplies and Materials	17,500	0	17,500	15,681	178	1,641
44020	11-000-223-104	Salaries of Other Professional Staff	20,000	(860)	19,140	11,928	0	7,212
44080	11-000-223-320	Purchased Professional – Educational Ser	5,000	1,235	6,235	5,962	0	273
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	3,200	(375)	2,825	2,667	0	158
45000	11-000-230-1__	Salaries	196,428	28,188	224,616	205,895	18,718	3
45040	11-000-230-331	Legal Services	65,000	0	65,000	61,992	0	3,008
45060	11-000-230-332	Audit Fees	19,220	0	19,220	19,000	0	220
45080	11-000-230-334	Architectural/Engineering Services	1,000	0	1,000	0	0	1,000
45100	11-000-230-339	Other Purchased Professional Services	15,000	0	15,000	3,896	11,104	0
45140	11-000-230-530	Communications/Telephone	35,850	(0)	35,850	30,214	343	5,293
45160	11-000-230-585	BOE Other Purchased Services	7,000	0	7,000	6,593	0	407
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	14,100	0	14,100	12,318	444	1,338
45200	11-000-230-610	General Supplies	4,000	0	4,000	3,347	145	508
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	10,400	0	10,400	2,743	395	7,262
45260	11-000-230-890	Miscellaneous Expenditures	0	347	347	347	0	0
45280	11-000-230-895	BOE Membership Dues and Fees	11,000	(347)	10,653	9,500	0	1,153

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
46000	11-000-240-103	Salaries of Principals/Assistant Princip	494,508	0	494,508	452,437	41,131	940
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	143,663	0	143,663	124,253	11,804	7,606
46080	11-000-240-3__	Purchased Professional and Technical Ser	21,330	0	21,330	15,723	0	5,607
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	9,000	0	9,000	7,598	691	711
46120	11-000-240-6__	Supplies and Materials	18,300	2,458	20,758	18,090	1,283	1,385
46140	11-000-240-8__	Other Objects	17,400	(2,458)	14,942	13,726	434	782
47000	11-000-251-1__	Salaries	315,682	(43,697)	271,985	229,929	12,937	29,118
47020	11-000-251-330	Purchased Professional Services	28,500	0	28,500	19,362	2,789	6,349
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	3,405	0	3,405	2,993	0	412
47100	11-000-251-6__	Supplies and Materials	4,000	0	4,000	2,466	0	1,534
47180	11-000-251-890	Other Objects	9,000	0	9,000	8,610	0	390
47500	11-000-252-1__	Salaries	209,000	5,000	214,000	193,748	15,956	4,296
47540	11-000-252-340	Purchased Technical Services	7,500	0	7,500	7,500	0	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	125,000	(5,000)	120,000	97,552	5,219	17,229
47580	11-000-252-6__	Supplies and Materials	80,000	4,386	84,386	79,153	3,325	1,908
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	178,261	34,142	212,403	184,041	27,405	957
48540	11-000-261-610	General Supplies	70,000	2,538	72,538	69,039	2,377	1,122
49000	11-000-262-1__	Salaries	672,000	13,000	685,000	635,413	46,967	2,619
49020	11-000-262-107	Salaries of Non-Instructional Aides	264,500	0	264,500	223,546	27,147	13,807
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	0	2,013	2,013	2,012	0	1
49120	11-000-262-490	Other Purchased Property Services	41,000	(5,710)	35,290	35,299	0	(9)
49140	11-000-262-520	Insurance	160,000	(4,260)	155,740	153,238	0	2,502
49160	11-000-262-590	Miscellaneous Purchased Services	13,500	(102)	13,398	5,904	5,904	1,590
49180	11-000-262-610	General Supplies	70,000	10,252	80,252	73,774	6,478	0
49200	11-000-262-621	Energy (Natural Gas)	110,000	10,000	120,000	112,293	0	7,707
49220	11-000-262-622	Energy (Electricity)	350,000	0	350,000	306,810	0	43,190
49280	11-000-262-8__	Other Objects	4,000	2,050	6,050	5,792	0	258
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	55,000	0	55,000	34,511	0	20,489
50060	11-000-263-610	General Supplies	2,000	0	2,000	0	0	2,000
51020	11-000-266-3__	Purchased Professional and Technical Ser	112,200	0	112,200	112,051	0	149
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	34,000	9,146	43,146	40,104	0	3,042
52000	11-000-270-107	Salaries of Non-Instructional Aides	118,000	17,756	135,756	123,263	11,284	1,208
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	573,241	(10,301)	562,940	484,283	45,347	33,310
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) –	68,000	0	68,000	42,759	4,463	20,778
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	10,200	600	10,800	10,779	0	21
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	80,000	(600)	79,400	31,576	0	47,824
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub	115,000	0	115,000	84,849	21,186	8,965
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	30,000	0	30,000	23,272	5,618	1,110
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC	10,000	18,000	28,000	24,447	3,168	385
52400	11-000-270-593	Misc. Purchased Services - Transportatio	32,800	411	33,211	33,149	62	0
52420	11-000-270-610	General Supplies	201,000	(25,819)	175,181	85,520	1,640	88,020

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL FUND

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52460	11-000-270-8__	Other objects		4,000	0	4,000	3,630	110	260
71020	11-000-291-220	Social Security Contributions		280,000	0	280,000	269,469	0	10,531
71060	11-000-291-241	Other Retirement Contributions - PERS		320,000	(13,779)	306,221	286,844	0	19,377
71120	11-000-291-249	Other Retirement Contributions - Regular		44,000	0	44,000	34,093	0	9,907
71160	11-000-291-260	Workmen's Compensation		140,000	0	140,000	129,758	0	10,242
71180	11-000-291-270	Health Benefits		3,454,617	(79,591)	3,375,026	2,819,986	1,000	554,040
71200	11-000-291-280	Tuition Reimbursement		35,000	4,500	39,500	20,411	19,000	89
71220	11-000-291-290	Other Employee Benefits		196,222	0	196,222	171,820	0	24,402
75680	12-000-252-73__	Undistributed Expenditures – Admin. Info		0	43,697	43,697	43,697	0	0
75700	12-000-261-73__	Undist. Expend. –Required Maint. For Sch		0	3,500	3,500	0	0	3,500
76240	12-000-400-932	Capital Outlay – Transfer to Capital Pro		34,972	0	34,972	34,972	0	0
Total				22,306,144	71,815	22,377,959	19,437,074	1,603,612	1,337,273

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$115,557.15)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments	-	\$34,263.55
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$177,678.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$177,678.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$677,606.26	
302	Less Revenues	(\$502,620.66)	\$174,985.60

Total assets and resources

\$271,370.00

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$115,557.15)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	(\$0.37)
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$34,263.55
Total liabilities		\$34,263.18

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$21,082.88
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$709,379.75
602	Less: Expenditures (\$440,499.44)	
	Less: Encumbrances (\$21,082.88)	(\$461,582.32)
	Total appropriated	\$247,797.43
		\$268,880.31
	Unappropriated:	
770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$31,773.49)
	Total fund balance	\$237,106.82
	Total liabilities and fund equity	<u>\$271,370.00</u>

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$709,379.75	\$461,582.32	\$247,797.43
Revenues	(\$677,606.26)	(\$502,620.66)	(\$174,985.60)
Subtotal	<u>\$31,773.49</u>	<u>(\$41,038.34)</u>	<u>\$72,811.83</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$41,038.34)</u>	<u>\$72,811.83</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$41,038.34)</u>	<u>\$72,811.83</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$41,038.34)</u>	<u>\$72,811.83</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$41,038.34)</u>	<u>\$72,811.83</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$41,038.34)</u>	<u>\$72,811.83</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$41,038.34)</u>	<u>\$72,811.83</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$41,038.34)</u>	<u>\$72,811.83</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$41,038.34)</u>	<u>\$72,811.83</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$31,773.49</u>	<u>(\$41,038.34)</u>	<u>\$72,811.83</u>

Prepared and submitted by : _____ Date _____
Board Secretary

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	74,816	0	74,816	78,185		(3,369)
00770	Total Revenues from State Sources	75,485	46,150	121,635	117,057	Under	4,578
00830	Total Revenues from Federal Sources	471,632	15,704	487,336	307,379	Under	179,957
Total		621,933	61,854	683,787	502,621		181,166

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	24,816	32,800	57,616	47,721	0	9,895
84100	Local Projects	0	0	0	(250)	0	250
84200	Student Activity Fund	50,000	0	50,000	0	0	50,000
88000	Nonpublic Textbooks	5,029	954	5,983	0	0	5,983
88020	Nonpublic Auxiliary Services	6,154	13,103	19,257	13,530	0	5,727
88040	Nonpublic Handicapped Services	28,228	19,549	47,777	23,768	0	24,009
88060	Nonpublic Nursing Services	10,440	4,770	15,210	12,168	3,042	0
88080	Nonpublic Technology Initiative	4,263	1,470	5,733	0	0	5,733
88090	Nonpublic Security Aid Program	21,371	6,304	27,675	25,925	0	1,750
88740	Total Federal Projects	471,632	(17,096)	454,536	317,638	18,041	118,857
Total		621,933	61,854	683,787	440,499	21,083	222,204

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	74,816	0	74,816	78,185		(3,369)
00765 20-32__ Other Restricted Entitlements	75,485	46,150	121,635	117,057	Under	4,578
00775 20-441[1-6] Title I	110,177	(26,597)	83,580	68,550	Under	15,030
00780 20-445[1-5] Title II	17,613	5,182	22,795	13,020	Under	9,775
00790 20-447[1-4] Title IV	13,653	2,500	16,153	2,500	Under	13,653
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	330,188	34,620	364,808	223,309	Under	141,499
Total	621,933	61,854	683,787	502,621		181,166

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	24,816	32,800	57,616	47,721	0	9,895
84100 20-___-___-___ Local Projects	0	0	0	(250)	0	250
84200 20-475-___-___ Student Activity Fund	50,000	0	50,000	0	0	50,000
88000 20-501-___-___ Nonpublic Textbooks	5,029	954	5,983	0	0	5,983
88020 20-50[-2-5-]___ Nonpublic Auxiliary Services	6,154	13,103	19,257	13,530	0	5,727
88040 20-50[-6-8-]___ Nonpublic Handicapped Services	28,228	19,549	47,777	23,768	0	24,009
88060 20-509-___-___ Nonpublic Nursing Services	10,440	4,770	15,210	12,168	3,042	0
88080 20-510-___-___ Nonpublic Technology Initiative	4,263	1,470	5,733	0	0	5,733
88090 20-511-___-___ Nonpublic Security Aid Program	21,371	6,304	27,675	25,925	0	1,750
88500 20-___-___-___ Title I	110,177	(43,397)	66,780	45,038	0	21,742
88520 20-___-___-___ Title II	17,613	5,182	22,795	16,995	0	5,800
88560 20-___-___-___ Title IV	13,653	(13,500)	153	134	0	19
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	330,188	6,905	337,093	250,735	18,041	68,317
88642 20-224-___-___ ARP-IDEA Preschool Grant Program	0	27,715	27,715	4,736	0	22,980
Total	621,933	61,854	683,787	440,499	21,083	222,204

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank			(\$84,780.56)
102-106	Cash Equivalents			\$0.00
108	Impact Aid Reserve (General)			\$0.00
109	Impact Aid Reserve (Capital)			\$0.00
111	Investments			\$0.00
112	Unamortized Premums on Investments			\$0.00
113	Unamortized Discounts on Investments			\$0.00
114	Interest Receivable on Investments			\$0.00
115	Accrued Interest on Investments			\$0.00
116	Capital Reserve Account			\$0.00
117	Maintenance Reserve Account			\$0.00
118	Emergency Reserve Account			\$0.00
121	Tax levy Receivable			\$0.00
Accounts Receivable:				
132	Interfund		\$0.00	
141	Intergovernmental - State		\$204,160.32	
142	Intergovernmental - Federal		\$0.00	
143	Intergovernmental - Other		\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)		\$0.00	\$204,160.32
Loans Receivable:				
131	Interfund		\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)		\$0.00	\$0.00
161	Bond Proceeds Receivable			\$0.00
171	Inventories for Consumption			\$0.00
172	Inventories for Resale			\$0.00
181	Prepaid Expenses			\$0.00
191	Deposits			\$0.00
192	Deferred Expenditures			\$0.00
199, xxx	Other Current Assets			\$0.00

Resources:

301	Estimated Revenues		\$0.00	
302	Less Revenues		\$0.00	\$0.00

Total assets and resources

\$119,379.76

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$84,780.56)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances			\$206,940.76
	Reserved Fund Balance:			
761	Capital Reserve Account - July 1		\$0.00	
604	Add: Increase in Capital Reserve		\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs		\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs		\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service		\$0.00	\$0.00
762	Reserve for Adult Education			\$0.00
763	Sale/Leaseback Reserve Account - July 1		\$0.00	
605	Add: Increase in Sale/Leaseback Reserve		\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve		\$0.00	\$0.00
764	Maintenance Reserve Account - July 1		\$0.00	
606	Add: Increase in Maintenance Reserve		\$0.00	
310	Less: Bud. w/d from Maintenance Reserve		\$0.00	\$0.00
765	Tuition Reserve Account - July 1		\$0.00	
311	Less: Bud. w/d from Tuition Reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1		\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve		\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve		\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1		\$0.00	
610	Add: Increase in Bus Advertising Reserve		\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve		\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1		\$0.00	
611	Add: Increase in Federal Impact Aid (General)		\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)		\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1		\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)		\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)		\$0.00	\$0.00
769	Unemployment Fund - July 1		\$0.00	
	Add: Increase in Unemployment Fund		\$0.00	
678	Less: Bud. w/d from Unemployment Fund		\$0.00	\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$567,112.00	
602	Less: Expenditures	(\$447,732.24)		
	Less: Encumbrances	(\$115,990.76)	(\$563,723.00)	\$3,389.00
	Total appropriated			\$210,329.76
	Unappropriated:			
770	Fund balance, July 1			\$476,162.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$567,112.00)
	Total fund balance			\$119,379.76
	Total liabilities and fund equity			<u>\$119,379.76</u>

Recapitulation of Budgeted Fund Balance:

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	476,162	90,950	567,112	447,732	115,991	3,389
Total		476,162	90,950	567,112	447,732	115,991	3,389

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89060	30-000-4__-39_	Other Purchased Prof. and Tech Services	0	90,950	90,950	77,517	13,433	0
89080	30-000-4__-45_	Construction Services	470,000	3,000	473,000	370,216	102,557	227
89180	30-000-4__-8_	Other Objects	6,162	(3,000)	3,162	0	0	3,162
Total			476,162	90,950	567,112	447,732	115,991	3,389

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.01
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$486,250.00	
302	Less Revenues	(\$486,250.00)	\$0.00

Total assets and resources \$0.01

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$486,250.00
602	Less: Expenditures (\$486,250.00)	
	Less: Encumbrances \$0.00	(\$486,250.00)
	Total appropriated	\$0.00
Unappropriated:		
770	Fund balance, July 1	\$0.01
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$0.01
	Total liabilities and fund equity	<u>\$0.01</u>

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$486,250.00	\$486,250.00	\$0.00
Revenues	(\$486,250.00)	(\$486,250.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capitall):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____
Board Secretary Date

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	320,925	0	320,925	320,925		0
0093A	Other	165,325	0	165,325	165,325		0
Total		486,250	0	486,250	486,250		0
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	486,250	0	486,250	486,250	0	0
Total		486,250	0	486,250	486,250	0	0

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	320,925	0	320,925	320,925		0
00890	40-3160	Debt Service Aid Type II	165,325	0	165,325	165,325		0
Total			486,250	0	486,250	486,250		0
Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	86,250	0	86,250	86,250	0	0
89620	40-701-510-910	Redemption of Principal	400,000	0	400,000	400,000	0	0
Total			486,250	0	486,250	486,250	0	0

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

06/02/25 12:28

Starting date 5/1/2025

Ending date 5/18/2025

Fund Totals

11	GENERAL CURRENT EXPENSE	\$351,162.12
	Total for all checks listed	\$351,162.12

May 2025

Ratified Bill List #1	\$ 351,162.12
Ratified Bill List #2	\$ 2,604.03
Ratified Bill List #3	\$ 0.00
Payroll	\$ 1,460,973.25
	<u>\$ 1,814,739.40</u>

Prepared and submitted by: _____

Board President

Date _____

Check Journal Harrison Twp Board of Ed
 Rec and Unrec checks Hand and Machine checks

06/02/25 12:28

Starting date 5/1/2025 Ending date 5/18/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051341	05/05/25	05/31/25	8244	AETNA		12,506.28
	500206	07/12/24	24-25	Dental		\$12,506.28
051342	05/05/25	05/31/25	8243	BENECARD SERVICES, LLC		44,148.95
	500144	07/02/24	Rx	Benefits		\$44,148.95
051343	05/05/25	05/31/25	A119	Deptford Signarama		414.80
	501078	03/03/25	Sign			\$414.80
051344	05/05/25	05/31/25	A175	Elite Party Entertainment		115.00
	501294	05/02/25	Signs			\$115.00
051345	05/05/25	05/31/25	9838	Harrison Twp. B.O.E. - Stephanie Dougherty (petty		177.98
	500116	07/01/24	24-25	Petty Cash		\$177.98
051346	05/05/25	05/31/25	A128	Harrison Twp. B.O.E. - T. Chappell (petty cash)		160.00
	500113	07/01/24	24-25	Petty Cash		\$160.00
051347	05/05/25	05/31/25	0868	HOME DEPOT CREDIT SERVICES		403.89
	500268	07/25/24	Supplies			\$403.89
051348	05/05/25	05/31/25	8247	SCHOOL HEALTH INSURANCE FUND		257,049.00
	500149	07/02/24	Health Ins.			\$257,049.00
051349	05/06/25	05/31/25	0221	VERIZON		194.39
	500180	07/03/24	Cell Phones			\$194.39
051350	05/12/25	05/31/25	8133	COMCAST BUSINESS		302.96
	500190	07/09/24	Cable, Phone & Fax			\$302.96
051351	05/13/25	05/31/25	7152	ATLANTIC CITY ELECTRIC		27,991.61
	500335	08/12/24	Electric Utility			\$27,991.61
051352	05/13/25	05/31/25	9667	Comcast		1,825.67
	500258	07/25/24	Internet/Ethernet			\$1,825.67
051353	05/13/25	05/31/25	8052	NEW JERSEY AMERICAN WATER		2,629.61
	500414	08/27/24	H2O Utility			\$2,629.61
051354	05/13/25	05/31/25	0621	SOUTH JERSEY GAS		3,241.98
	500366	08/14/24	Gas Utility			\$3,241.98

May 2025 Ratified Bill List #2

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

06/02/25 12:29

Starting date 5/1/2025

Ending date 5/31/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051426	05/30/25		9351	Empire Events		1,422.00
	501260	04/15/25		Supplies		\$1,422.00
051427	05/28/25		9960	UGI Energy Services, LLC		1,182.03
	500426	08/27/24		Natural Gas Supply		\$1,182.03

Fund Totals

11	GENERAL CURRENT EXPENSE	\$2,604.03
	Total for all checks listed	\$2,604.03

Prepared and submitted by: _____

Board Secretary

Date

May 2025 Payroll

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

06/02/25 12:29

Starting date 5/1/2025

Ending date 5/31/2025

Fund Totals

10	GENERAL FUND	\$73,657.18
11	GENERAL CURRENT EXPENSE	\$1,387,316.07
	Total for all checks listed	\$1,460,973.25

Prepared and submitted by: _____

Board Secretary

Date

Check Journal Harrison Twp Board of Ed
Rec and Unrec checks Hand and Machine checks

06/02/25 12:29

Starting date 5/1/2025 Ending date 5/31/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
B41998	05/14/25		0086	HARRISON TWP BD/ED AGENCY ACCT		51,092.45
	500204	07/12/24	24-25 FICA			\$12,014.62
	500205	07/12/24	24-25 DCRP			\$2,304.49
	5J0022	05/14/25	Db 10-141 / Cr 10-101			\$36,773.34
B42073	05/30/25		0086	HARRISON TWP BD/ED AGENCY ACCT		53,142.28
	500204	07/12/24	24-25 FICA			\$13,886.24
	500205	07/12/24	24-25 DCRP			\$2,372.20
	5J0023	05/30/25	Db 10-141 / Cr 10-101			\$36,883.84
F42070	05/15/25		PAY	Payroll		665,201.84
	500000	07/01/24	Payroll 2024 - 2025			\$665,201.84
F42079	05/30/25		PAY	Payroll		691,536.68
	500000	07/01/24	Payroll 2024 - 2025			\$691,536.68

June 2025 Bill List

Check Journal

Harrison Twp Board of Ed

FIN. #66

Rec and Unrec checks

Hand and Machine checks

06/11/25 10:32

Starting date 6/16/2025

Ending date 6/16/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051499	06/16/25		9855	Wild Child Farmune		1,020.00
501327	05/12/25			Lawn Signs		\$1,020.00
051500	06/16/25		0231	WOLFINGTON BODY COMPANY, INC.		409.21
501340	05/15/25			Bus Parts		\$45.96
501357	05/20/25			Bus Parts		\$51.75
501363	05/27/25			Bus Parts		\$301.32
501399	06/03/25			Bus Parts		\$10.18

Fund Totals

10	GENERAL FUND	\$300.00
11	GENERAL CURRENT EXPENSE	\$171,782.97
20	SPECIAL REVENUE FUNDS	\$28,977.33
30	CAPITAL PROJECTS FUNDS	\$46,627.79
60	ENTERPRISE FUNDS	\$40,349.14
Total for all checks listed		\$288,037.23

Prepared and submitted by: _____

Board President

Date

Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

06/11/25 10:32

Starting date 6/16/2025

Ending date 6/16/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051438	06/16/25		A120	Amazon Capital Services		7,063.05
501264	04/16/25			Teacher Supply		\$148.63
501279	04/28/25			Supplies		\$575.08
501297	05/05/25			Supplies		\$73.13
501299	05/05/25			Supplies		\$74.46
501301	05/05/25			Supplies		\$598.61
501305	05/06/25			Library Supplies		\$95.92
501322	05/12/25			Supplies		\$631.36
501332	05/13/25			Chairs		\$173.98
501338	05/15/25			Supplies		\$255.75
501343	05/15/25			Supplies		\$115.96
501348	05/19/25			Supplies		\$112.27
501351	05/20/25			Books		\$82.40
501352	05/20/25			Supplies		\$63.93
501353	05/20/25			Table		\$467.30
501354	05/20/25			Supplies		\$353.90
501359	05/20/25			Supplies		\$334.14
501361	05/27/25			Tech Supplies		\$1,416.83
501362	05/27/25			STEM Camp		\$950.11
501370	05/28/25			Supplies		\$131.71
501371	05/28/25			PreK Supplies		\$191.52
501380	05/28/25			Supplies		\$144.68
501381	05/28/25			Supplies		\$71.38
051439	06/16/25		A258	AME Inc.		38,669.66
500345	08/12/24			HVAC		\$38,669.66
051440	06/16/25		9104	APPLE, INC.		21,085.00
501319	05/07/25			Tech Equipment		\$21,085.00
051441	06/16/25		7814	ARCHBISHOP DAMIANO SCHOOL		9,955.88
500135	07/02/24			Tuition		\$9,955.88
051442	06/16/25		A293	Audubon Plumbing Supply		531.92
501337	05/15/25			Supplies		\$64.78
501344	05/19/25			Supplies		\$64.06
501379	05/29/25			Supplies		\$52.60
501396	06/09/25			Supplies		\$350.48
051443	06/16/25		0810	BRATTELLI LLC; VERONICA		7,656.00
500522	09/12/24			OT Services		\$7,656.00
051444	06/16/25		0792	CARROLL; COLLEEN		600.00
500321	08/06/24			OT Services		\$600.00
051445	06/16/25		0038	CLEARVIEW REGIONAL SCHOOL DISTRICT		15,053.38
500456	09/04/24			Joint Transp.		\$2,809.22
500547	09/18/24			Diesel Fuel		\$1,651.16
500716	11/06/24			Aid-in-Lieu		\$10,593.00
051446	06/16/25		7599	CM3 BUILDING SOLUTIONS, INC.		2,736.00
501382	06/03/25			Labor		\$855.00

Check Journal Harrison Twp Board of Ed
 Rec and Unrec checks Hand and Machine checks

06/11/25 10:32

Starting date 6/16/2025 Ending date 6/16/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051446	06/16/25		7599	CM3 BUILDING SOLUTIONS, INC.		2,736.00
	501392	06/09/25		Service		\$1,881.00
051447	06/16/25		9667	Comcast		1,825.67
	500258	07/25/24		Internet/Ethernet		\$1,825.67
051448	06/16/25		8133	COMCAST BUSINESS		302.99
	500190	07/09/24		Cable, Phone & Fax		\$302.99
051449	06/16/25		9191	COMMISSIONER OF LWD		160.00
	501395	06/09/25		License Renewal		\$160.00
051450	06/16/25		A153	Damminger, Brenna		4,750.00
	501375	05/28/25		Tuition Reimb.		\$4,750.00
051451	06/16/25		A178	Davis Music Center; The		170.00
	501201	04/02/25		Music Therapy		\$170.00
051452	06/16/25		A312	Duco Holdings LLC		1,252.15
	501364	05/27/25		Tech Supplies		\$1,252.15
051453	06/16/25		A314	Duffy; Ryan & Kate		150.00
	5J0025	06/16/25		Db 10-481 / Cr 10-101		\$150.00
051454	06/16/25		0486	ERCO CEILINGS, INC.		1,581.59
	501313	05/12/25		Ceiling Tiles		\$1,581.59
051455	06/16/25		9250	Fellona, Christine		500.00
	501349	05/19/25		Dis. Reimb.		\$500.00
051456	06/16/25		7299	FOUR SEASONS LANDSCAPING		19,541.00
	500333	08/07/24		Landscaping		\$19,541.00
051457	06/16/25		6585	FRIENDS SCHOOL OF MULICA HILL		1,750.00
	501397	06/03/25		EOP Reimb.		\$1,750.00
051458	06/16/25		0072	G.C.S.S.S.D.		11,568.45
	500703	10/28/24		NonPublic IDEA		\$4,748.75
	500713	10/29/24		Chapter 192 & 193		\$5,298.70
	500807	11/25/24		NP Nursing		\$1,521.00
051459	06/16/25		1055	GCSSSD - CRESS		25,051.00
	500010	07/01/24		Deaf Services		\$8,954.00
	500367	08/14/24		Deaf Services		\$792.00
	500480	09/09/24		HB Instruction		\$4,437.00
	500481	09/09/24		Speech Therapy		\$770.00
	500679	10/21/24		Deaf Services		\$198.00
	500796	11/21/24		O.T.		\$825.00
	500797	11/21/24		P.T.		\$1,210.00
	501108	03/11/25		Speech Therapy		\$7,865.00
051460	06/16/25		0037	GLOUCESTER CTY SPEC SERVICES		4,851.00
	500512	09/11/24		1:1 Aide		\$4,851.00
051461	06/16/25		0057	GLOUCESTER TOWNSHIP BOE		1,430.20
	501044	02/21/25		Tuition		\$1,430.20
051462	06/16/25		0081	GOPHER SPORTS EQUIPMENT		277.64
	501350	05/19/25		PE Supplies		\$277.64

Check Journal Harrison Twp Board of Ed
 Rec and Unrec checks Hand and Machine checks

06/11/25 10:32

Starting date 6/16/2025 Ending date 6/16/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051463	06/16/25		A196	Gorman, DAnella & Morlok		3,942.00
	500318	08/07/24		Legal Services		\$3,942.00
051464	06/16/25		9081	GRIEB; NICOLE		4,750.00
	501378	05/28/25		Tuition Reimb.		\$4,750.00
051465	06/16/25		6608	HEWITT; DR. JAMES		600.00
	500625	10/08/24		Psych Eval.		\$600.00
051466	06/16/25		8032	HOFFMAN'S EXTERMINATING		254.00
	500150	07/02/24		Pest Control		\$254.00
051467	06/16/25		9259	Hope In Motion Physical Therapy, LLC		1,324.00
	500884	12/18/24		PT		\$1,324.00
051468	06/16/25		0111	HYNES; LORI		500.00
	501358	05/20/25		Dis. Reimb.		\$500.00
051469	06/16/25		0326	JC MAGEE SECURITY SOLUTIONS, INC.		645.00
	501386	06/03/25		Parts & Labor		\$525.00
	501400	06/09/25		Supplies		\$120.00
051470	06/16/25		A311	Langdale; Amy		150.00
	5J0026	06/16/25		Db 10-481 / Cr 10-101		\$150.00
051471	06/16/25		0134	LANGERHANS, OLIVIA		4,750.00
	501376	05/28/25		Tuition Reimb.		\$4,750.00
051472	06/16/25		9969	Meagher, Kelly		4,750.00
	501377	05/28/25		Tuition Reimb.		\$4,750.00
051473	06/16/25		0075	NJ ADVANCE MEDIA		93.44
	501373	05/28/25		Public Notices		\$93.44
051474	06/16/25		9080	NJ MOTOR VEHICLE COMMISSION		200.00
	501412	06/10/25		Reg. Renewals		\$200.00
051475	06/16/25		9985	NJ School Jobs		1,525.00
	501369	05/28/25		Emp. Ad		\$250.00
	501385	06/09/25		Emp. Ad		\$250.00
	501393	06/09/25		Emp Ad		\$1,025.00
051476	06/16/25		0143	NJASA		395.00
	501355	05/20/25		PD		\$395.00
051477	06/16/25		A294	Northeast Services LLC		4,186.27
	501345	05/19/25		Parts & Labor		\$1,382.57
	501346	05/19/25		Parts & Labor		\$1,381.82
	501360	05/27/25		Plumbing Labor		\$385.60
	501365	06/03/25		Labor & Materials		\$1,036.28
051478	06/16/25		0025	NUTRI-SERVE FOOD MGMT., INC.		40,349.14
	500586	09/25/24		Caf. Expenses		\$40,349.14
051479	06/16/25		A233	Pandolfo DC; Mark P.		110.00
	501341	05/15/25		DOT Physical		\$110.00
051480	06/16/25		0511	PARA-PLUS TRANSLATIONS, INC.		188.00
	501413	06/10/25		Service		\$188.00

Check Journal Harrison Twp Board of Ed
 Rec and Unrec checks Hand and Machine checks

06/11/25 10:32

Starting date 6/16/2025 Ending date 6/16/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051481	06/16/25		6781	PARKER MCCAY P.A.		1,221.00
	501209	04/09/25		Legal		\$1,221.00
051482	06/16/25		6592	Primepoint LLC		2,772.75
	500712	10/29/24		ACA Reporting		\$2,772.75
051483	06/16/25		9875	Professional Medical Staffing		5,239.00
	500325	08/06/24		Nurse		\$5,239.00
051484	06/16/25		0787	REGAN YOUNG ENGLAND BUTERA		7,958.13
	401134	03/20/24		Architect Services		\$7,958.13
051485	06/16/25		7445	RICOH USA, INC.		4,760.83
	500184	07/08/24		Copier leases		\$4,760.83
051486	06/16/25		9647	Salem County Special Services School District		1,252.00
	500936	01/15/25		Workshop		\$400.00
	501111	03/11/25		Home Instruction		\$852.00
051487	06/16/25		9814	Service Tire Truck Centers		258.62
	501339	05/15/25		Bus Tires		\$258.62
051488	06/16/25		9309	Sphero, Inc.		2,697.83
	501389	05/29/25		STEM Supplies		\$2,697.83
051489	06/16/25		A284	SPOT Therapy		400.00
	501047	02/24/25		PT Services		\$400.00
051490	06/16/25		0415	STAPLES ADVANTAGE		56.54
	501356	05/20/25		Supplies		\$56.54
051491	06/16/25		A286	Teneo Group; The		5,219.00
	501095	03/05/25		Subscription & Support		\$5,219.00
051492	06/16/25		0870	THERAPRO		285.99
	501259	04/15/25		Supplies		\$285.99
051493	06/16/25		0572	Training Center; The		1,800.00
	501401	06/09/25		Black Seal		\$1,800.00
051494	06/16/25		0466	ULINE SHIPPING SUPPLIES		2,032.65
	501304	05/06/25		Chairs		\$2,032.65
051495	06/16/25		X967	United Rentals Power & HVAC		673.20
	501347	05/19/25		Dehumidifiers		\$673.20
051496	06/16/25		A307	Vantage Mechanical Services		270.00
	501317	05/12/25		Service		\$270.00
051497	06/16/25		0055	W.B. Mason		2,388.80
	501134	03/18/25		Water		(\$65.50)
	501315	05/07/25		Paper		\$1,067.60
	501316	05/07/25		Paper		\$1,067.60
	501372	05/28/25		Colored Paper		\$81.10
	501394	06/02/25		Copy Paper		\$238.00
051498	06/16/25		0310	WageWorks, Inc.		97.25
	500263	07/25/24		Benefit Admin fees		\$97.25

HARRISON TOWNSHIP BOARD OF EDUCATION
MULLICA HILL, NEW JERSEY

2025/26 Anticipated Contracts to be Renewed, Awarded or to Expire
During the School Year Pursuant to P.L. 2015 Chapter 47

Pursuant to P.L. 2015, Chapter 47 the Harrison Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been, in full compliance with all State and Federal statutes and regulations; in particular, N.J.S.A. 18A:18. Et. seq. N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. Compliance with new contracts, not listed here, will be addressed prior to Board action.

<u>Service</u>	<u>Contractor</u>	<u>Status</u>
Board Auditor	Inverso & Stewart	Renewal
Bond Counsel	Philip Norcross, Esq. of Parker McCay P.A.	Renewal
Architect of Record	Regan Young England Butera	Renewal
FSA Administrator	Health Equity	Renewal
School District Physician	Craig Wax, DO	Non-Renewal
Broker of Record (Liability Ins.)	Conner Strong & Buckelew Co., Inc.	Renewal
Broker of Record (Health Ins.)	Integrity Consulting Group	Renewal
Physical Therapy Services	Hope In Motion Physical Therapy, LLC	Renewal
Food Service Mgmt. Services	Nutri-Serve Food Management Inc.	Renewal
Behavioral Services	Amazing Transformations	Renewal
Bus Maintenance Services	Kingsway School District	Renewal

Dated: June 16, 2025

HARRISON TOWNSHIP BOARD OF EDUCATION
MULLICA HILL, NEW JERSEY

**RESOLUTION: A RESOLUTION APPROVING THE APPLICATION AND RECEIPT OF THE
SAFETY GRANT AWARD FROM NJSIG.**

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Harrison Township School District, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED, THAT:

The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2025-2026 fiscal year in the amount of \$2,364.00 for the purposes set forth in their safety grant application, which is attached hereto; and,

The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.



New Jersey Schools Insurance Group

Safety Grant Program Application — 2025

Safety Grant allotments are a direct result of NJSIG's Underwriting Surplus for the previous program year. Grant disbursements will take place during the Fall of the application year. Grant applications must be completed by 11:59PM EDT on Sunday, June 1, 2025

Your Allotted Safety Grant is \$2364.00

Applicant District

Harrison Township Board of Education

Street Address

120 North Main Street

City

Mullica Hill

County

Gloucester

State

NJ

ZIP Code

08062

Preferred Email Address

ridgwayl@harrisontwp.k12.nj.us

Business Administrator

Lisa Ridgway

Business Administrator Phone

(856) 478-2016 x7153

Business Administrator Fax

(856) 478-0699

Business Administrator Email Address

ridgwayl@harrisontwp.k12.nj.us

Project Manager

Lisa Ridgway

Project Manager Phone

(856) 478-2016 x7153

Project Manager Fax

(856) 478-0699

Project Manager Email Address

Sub-fund


ERIC South



New Jersey Schools Insurance Group

Safety Grant Program Application — 2025

Safety Grant allotments are a direct result of NJSIG's Underwriting Surplus for the previous program year. Grant disbursements will take place during the Fall of the application year. Grant applications must be completed by 11:59PM EDT on Sunday, June 1, 2025

 Please provide an overall outline of your project(s) for conceptualizing the planned use of funds. This narrative should illustrate the intention of the project(s). Be sure to include project goals, project implementations, how your project(s) will enhance safety, and estimated start and completion dates.

Project Description

Procurement of safety related items for facilities and staff.

Purchases include: new door closures on exterior doors that are damaged, new CO detectors in both schools, replacement emergency lights, wet floor signs, anti-slip boots for stripping the floors, and safety glasses.



New Jersey Schools Insurance Group

Safety Grant Program Application – 2025

Safety Grant allotments are a direct result of NJSIG's Underwriting Surplus for the previous program year. Grant disbursements will take place during the Fall of the application year. Grant applications must be completed by 11:59PM EDT on Sunday, June 1, 2025

Budget Category	Function & Object Code	Grant Funds Requested
Support Services		
Technical & Professional Services	200-300	0.00
Other Services	200-500	0.00
Supplies & Materials	200-600	2364.00
Facilities Acquisition & Construction Services		
Professional & Technical Services	400-390	0.00
Construction Services	400-450	0.00
Noninstructional Equipment	400-732	0.00
Total Budget		2364

Was the 2024 safety grant used in accordance with the grant application submitted for the 2024 fiscal year?

Yes

If no, please provide the estimated completion date for the project(s).

If no, please provide a brief reason.

Is a signed board resolution or meeting minutes available at this time?

No

If no, please provide the anticipated meeting date when the use of the safety grant funds will be approved.

June 17th, 2025



A signed board resolution or meeting minutes that approves the project(s) and use of these funds must be provided before any disbursements can be made. If the requested document was unavailable at the time this application was completed you may upload the document when it becomes available by logging into the NJSIG Safety Grant Portal.



New Jersey Schools Insurance Group

Safety Grant Program Application — 2025

Safety Grant allotments are a direct result of NJSIG's Underwriting Surplus for the previous program year. Grant disbursements will take place during the Fall of the application year. Grant applications must be completed by 11:59PM EDT on Sunday, June 1, 2025

Complete and Accurate Information

I certify that the information provided in this application is complete and accurate. I understand that failure to provide complete and accurate information could result in a delay or denial of this application at the sole digression of New Jersey Schools Insurance Group.

Applicant Acknowledgments

I certify that the use of any funds obtained through New Jersey Schools Insurance Group's Safety Grant Program by the applicant named in this application has been approved by the school board or equivalent group of trustees or elected or appointed officials:

I certify that the applicant named in this application has consented to submitting this application electronically with an electronic signature provided by a representative appointed by the school board or equivalent group of trustees or elected or appointed officials.

Disbursement Requirements

I certify that the applicant named in this application has acknowledged any disbursement of funds will not take place until this application has been approved and the applicant has provided a copy of the signed board resolution or meeting minutes that approves the project(s) and use of the funds.

Signer Acknowledgments

I certify that I have been authorized to provide an electronic signature on behalf of the applicant named in this application by the school board or equivalent group of trustees or elected or appointed officials.

Representative

Lisa M Ridgway

Representative Title

Interim School Business Administrator

Electronic Signature Timestamp

Tuesday, May 27, 2025 11:48:32AM EDT



Ridgway, Lisa <ridgwayl@harrisontwp.k12.nj.us>

safety items

1 message

Wasilewski, Brian <wasilewskib@harrisontwp.k12.nj.us>

Tue, May 27, 2025 at 10:31 AM

To: Lisa Ridgway <ridgwayl@harrisontwp.k12.nj.us>

Lisa some of the items for the safety grant can be found below

- Safety glasses
- Wet floor signs
- Boots for stripping the floors
- New door closures on exterior doors that are damaged
- New CO detectors in both schools since the others lifespan is getting close
- Replacement Emergency lights

Thanks Brian

Proposal for Document Copying & Printing Solutions

Harrison Township School District



PREPARED BY:

Diana Graham

Account Manager (Government and Education)

Phone: 609-243-4132

Email: diana.graham@ricoh-usa.com

Proposal Submitted:

May 22, 2025

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Harrison Township School District
120 N. Main St
Mullica Hill NJ, 08062
Mrs. Lisa Ridgway
Interim School Business Administrator

Dear Lisa

Thank you for taking the time to meet with me regarding your document needs. Based on our conversation and site visits, I have put together a proposed solution that we believe will meet your goals of:

- Copy / Print / Scan Capabilities for all MFP'S
- Right-sizing of all MFP'S based on pre-Covid copy volume
- B Ease of Use
- **Utilize New Jersey State Contract # 187846**
- Quality Service

At Ricoh, we have built a solid reputation for providing the best solution for each of our customer's unique requirements. We can meet your specific needs by leveraging innovative technology backed by Ricoh's world-class service and expertise.

Thank you for giving us the opportunity to present the following proposal. On behalf of your Ricoh team, we appreciate the time you have committed to considering our recommendations. We look forward to serving all of your document needs and increasing your document efficiency.

Sincerely,

Diana Graham
Major Account Manager K-12
(609) 254-4132
Diana.graham@ricoh-usa.com

Reservation of Rights—In response to your invitation, we are pleased to submit this proposal for your consideration. We recognize your right to negotiate and approve the terms and conditions of any contract following award and respectfully reserve the right to do the same. We acknowledge that all contract terms and conditions must be mutually agreed upon by both of us. Our proposal represents our commitment with respect to pricing, equipment specifications and service levels and contemplates that both parties reserve the right to review and negotiate appropriate and mutually acceptable terms and conditions in the exercise of good faith. As is customary for transactions of this type, our proposal is based upon the information provided by you and the assumptions set forth in our response, and any changes to such information or assumptions may, if material, require modification. Upon award, we will be pleased to work with you to promptly finalize mutually acceptable contract terms and, if applicable, provide copies of appropriate contract forms for that purpose.



Overview of Current Situation

Understanding Your Needs



Based on our assessment of the challenges and objectives faced by Harrison Township School District this proposal details recommendations by Ricoh for new technologies and services with the power to enhance districts document creation, production and distribution processes.

The proposed solution was designed to maximize the efficiency and effectiveness of your document workflow, improving your business processes. The system was specifically selected to impact your goals of:

- Increase productivity
- Multi-Functional capabilities for all MFP devices
- Remote Monitoring for all MFD's for meter readings

Ricoh's analysis of your current situation revealed:

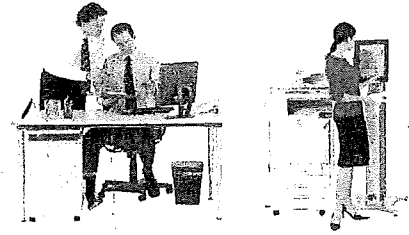
- PVS and Harrison Elementary Schools current average B/W monthly copy/print volume over the last 12 months is 174,993 B/W copies per month 5 MFP's being replaced.

During Ricoh's analysis of Harrison Township School District s current operations and based on the specific information discussed in our meetings, we identified the following requirements:

- Equipment and connectivity requirements
- Service requirements
- Workflow requirements

Overview of Current Situation

Summary of Current Key Statistics



The following statistics were gathered through a detailed review and analysis of the information provided to Ricoh including:

- Copier Equipment Invoices
- Equipment Service Logs

Current Copy Volume Summary

Contract 1115338-3788729

Black and white copies Included in current contract

222,000

Base Monthly Cost

\$ 2,272.26

Financial Considerations

Investment Details

Pricing Components

- Installation
- Operator training
- Service performed by Ricoh customer service technicians (*you will incur no additional charges for parts or labor*)
- Includes ,all parts Labor and supplies, even staples



Financial Considerations 48 Month Lease Program

\$2,290.32 per month

- *Pricing includes 217,000 B/W copies per month*
- *B/W Overage .0044 per copy quarterly*
- *Pick up of current Ricoh equipment and terminate current contract.*
- *Remove Hard Drive on current equipment*

Monthly Cost Comparison

Contract #	Base Current Payment	Proposed	Difference
1115338-1010085A13	\$ 2,272.26	\$2,290.32	
B/W copies included	222,000	217,000	
Total	\$ 2,272.26	\$2,290.32	18.06 per month \$216.72 per year

Board Office - Ricoh IM4000

The IM 4000/IM 5000/IM 6000 black-and-white multifunction printers are ideal for organizations of all sizes across multiple industries. These powerful A3 systems are designed to effortlessly boost office productivity. Access new applications, features and upgrades whenever you need them. Work your way with a wide range of finishing options ranging from an internal finisher to a booklet finisher. Scan between 120 and 240 images per minute in B&W and color. Protect your data and printing from being compromised with multi-layered security features that reduce document management risks. These intelligent multifunction devices deliver consistent results whatever your printing or scanning requirements may be.

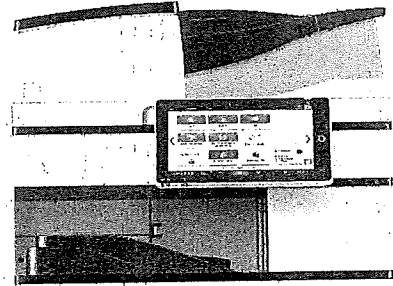
Key Features

Copy/Print speed of 40-ppm

- 220-Sheet Single Pass Document Feeder
- Print/Scan Capabilities
- 2 x 550-Sheet Paper Trays
- Cabinet
- 100-Sheet Bypass Tray
- Automatic Duplex
- Embedded Java
- 2.0 GB standard/maximum RAM memory
- 320 GB HDD 2 GB Ram
- DOSS/DataOverwriteSecurity
- HDD Encryption
- Scan-to and Print-from USB/SD Card
- 120ipm Simplex / 220ipm Duplex Scanning Speed
- G3 Fax Board

Power Surge Protector

12,000 B/W copies included



CST - Ricoh IM6000

The IM 4000/IM 5000/IM 6000 black-and-white multifunction printers are ideal for organizations of all sizes across multiple industries. These powerful A3 systems are designed to effortlessly boost office productivity. Access new applications, features and upgrades whenever you need them. Work your way with a wide range of finishing options ranging from an internal finisher to a booklet finisher. Scan between 120 and 240 images per minute in B&W and color. Protect your data and printing from being compromised with multi-layered security features that reduce document management risks. These intelligent multifunction devices deliver consistent results whatever your printing or scanning requirements may be.

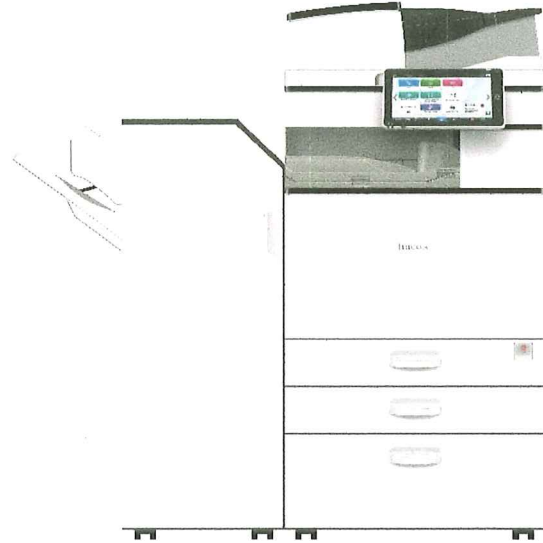
Key Features

Copy/Print speed of 60-ppm

- 220-Sheet Single Pass Document Feeder
- Print/Scan Capabilities
- 2 x 550-Sheet Paper Trays
- Cabinet
- SR 3260 Finisher/Stapler
- 100-Sheet Bypass Tray
- Automatic Duplex
- Embedded Java
- 2.0 GB standard/maximum RAM memory
- 320 GB HDD 2 GB Ram
- DOSS/DataOverwriteSecurity
- HDD Encryption
- Scan-to and Print-from USB/SD Card
- 120ipm Simplex / 220ipm Duplex Scanning Speed
- G3 Fax Board

Power Surge Protector

25,000 B/W copies included

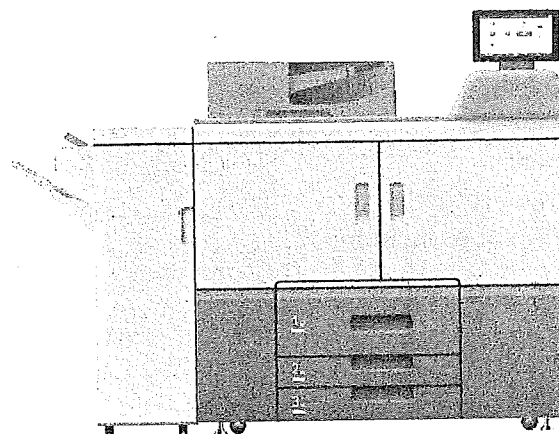


Pleasant Valley Teachers Workroom (2)- Ricoh Pro8400S

Your organization depends on cost-efficient, reliable, user-friendly black and white printing, copying, scanning and sharing. With space at a premium, the RICOH Pro 8400s was designed to deliver the productivity you need in a more compact footprint to make sure every user can meet their needs quickly and easily. Supporting a broad range of media — including colored papers — and the finishing options you rely on to make educational materials, business documents and customer communications crisp and professional, this system increases the efficiency of producing any job.

Key Features

- Copy/Print speed of 96-ppm
- 10.1" Smart Operation Panel
- 220-Sheet Single Pass Document Feeder
- Print/Scan Capabilities
- SR5150 Finisher / Stapler
- 2/3 Hole Punch
- 1 x 1,550-Sheet Tandem Tray
- 2 x 550-Sheet Paper Trays
- Automatic Duplex
- Embedded Java
- 2.0 GB standard/maximum RAM memory
- 320 GB HDD
- DOSS/DataOverwriteSecurity
- HDD Encryption
- 120ipm Simplex / 220ipm Duplex Scanning Speed
- Power Surge Protector
- 150,000 copies included



Superintendents Office –Ricoh IM7000

The IM 7000/IM 8000/IM 9000 high-speed multifunctional printers have taken black-and-white printing to a whole new level. Download and install new features, applications and upgrades whenever you need them. Use the Smart Operation Panel to effortlessly customize, manage and add new features. Scan up to 240 impressions per minute in black and white and color (duplex). Prevent data and printing from being compromised with multi-layered security features. Connect remotely, smartly and safely, from anywhere, at any time. Take advantage of finishing options, including multi-folding, stapling and booklet making.

Key Features

- Copy/Print speed of 70-ppm
 - 220-Sheet Single Pass Document Feeder
 - Print/Scan Capabilities (NIC Included)
 - 1 x 1,550-Sheet Tandem Tray
 - 2 x 550-Sheet Paper Trays
 - 100-Sheet Bypass Tray
 - Automatic Duplex
 - Embedded Java
 - 2.0 GB standard/maximum RAM memory
 - 320 GB HDD 2GB Ram
 - DOSS/DataOverwriteSecurity
 - HDD Encryption
 - Scan-to and Print-from USB/SD Card
 - 120ipm Simplex / 220ipm Duplex
- Scanning Speed
- SR 4120 Finisher/ Stapler
 - 2/3 Hole Punch
 - G3 Fax Board (CST)
- Power Surge Protector
- 30,000 B/W copies included



Why Ricoh

The Ricoh Difference



Facts about Ricoh...

- Ricoh USA, Inc., is part of a financially stable organization with FY11 annual revenues in excess of \$23 billion
- Number 1 in global market share for MFPs (*IDC's Worldwide Hardcopy Peripherals Tracker*)
- With over 109,000 Ricoh employees worldwide, Ricoh operates in 180 countries
- Ricoh is a two-time winner of the Deming Award for quality; all manufacturing facilities are ISO9001:2000 certified
- As a leader in environmental stewardship, Ricoh is ISO 14001 certified and has earned multiple awards, including World Environmental Center (WEC) Gold Medal for its International Achievement in Sustainable Development

There are many reasons why companies choose to partner with Ricoh, including our access to best-in-class technology and the strength of our people and support structure. ***Ultimately, however, customers stay with Ricoh because of our commitment to helping their businesses succeed.***

Helping Our Customers Succeed

At Ricoh, we recognize that if we are to help our customers remain competitive, we must provide the vision and solutions that enable them to:

- Develop Business methodologies that focus on **process improvement** and increased workflow efficiency
- Control or lower the **total cost of ownership** associated with document management processes
- Strengthen collaboration while maintaining **document security** while sharing information
- Minimize **environmental impact** and partner on "Green" document management initiatives
- Provide total **compliance** with regulatory and risk standards

Our People

- Experienced team supported by comprehensive award winning training
- Accountable for your results

Our team of sales and technical resources are personally committed to bringing the best solution to each individual customer, and we hold them accountable for your results. Our local service professionals average over 17 years' experience and undergo approximately 100 hours of training per year. They work in conjunction with our dedicated systems analysts to concentrate on your digital document needs. Our highly trained and experienced service technicians support specific customers in assigned territories. This process fosters solid relationships and a true understanding of your operations, applications and peak production periods, to ensure maximum responsiveness and uptime.

Our Solutions

- Award winning technology choices with open architecture backed by world-class service and support
- End-to-end solutions for all phases of the document lifecycle
- Flexible financing options

Ricoh offers open-architecture products that can be customized for your infrastructure. Leveraging our expertise and network of technology partners, we also deploy software solutions that deliver measurable results. Ricoh provides end-to-end solutions through one of the industry's broadest portfolios of document management services, including on-site and off-site managed services, technical service and support, and customized workflow design and implementation. We also provide flexible financing options to meet your specific needs through a variety of payment and invoicing options.

Our Company

- Support resources of a major international corporation committed to quality, innovation and the environment
- Flexible and responsive localized decision making

Ricoh USA combines the manufacturing and engineering expertise of Ricoh Company, Ltd., a global technology innovator, with the experience and reach of our locally based sales and services teams. Our experience has taught us that the people best-suited to make decisions about the services and support offered to our customers are those closest to our clients and their needs. Localized decision-making is a fundamental organizational paradigm. ***Simply put, this process translates into fast, consistent, world-class service for our customers.***

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Please direct any questions on this proposal to:

Diana Graham

Major Account Executive

Phone: (609)254-4132

Diana.graham@ricoh-usa.com



www.ricoh-usa.com



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HARRISON TOWNSHIP BOARD OF EDUCATION
MULLICA HILL, NEW JERSEY

FIN. #14

RESOLUTION: Transfer Excess Surplus to Reserves

WHEREAS, N.J.S.A 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41(a) permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Harrison Township Board of Education wishes to deposit current year general fund unanticipated revenue and unexpended line item appropriations into a Capital Reserve account at year end, and

WHEREAS, the Harrison Township Board of Education has determined that up to Five Hundred Thousand Dollars (\$500,000) may be available for such purpose of transfer;

NOW THEREFORE, BE IT RESOLVED by the Harrison Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Dated: June 16, 2025

Stacey Muscarella, President
Harrison Township Board of Education

Attest: _____
Lisa M. Ridgway, Board Secretary

FIN. # 17

REGAN YOUNG ENGLAND BUTERA

REFERENDUMS • ENGINEERING • ARCHITECTURE • DESIGN

456 HIGH STREET • MT. HOLLY, NEW JERSEY 08060 USA
+1(609)265-2652/0333FAX • 21A00912100 • RYEBREAD.COM**ALLOWANCE SUMMARY****PROJECT:** HES BMS**PROJECT #** 5745A**CONTRACTOR:** A.M.E., INC.**ALLOWANCE:** \$23,000.00

CO #	DESCRIPTION	COST	DATE APPROVED	ADD'L DAYS
01	OWS Upgrade	\$1,225.00	Not Appv'd	0
02	(2) PC Credit	\$2,332.00	21-Feb-25	0
03	Provide 24V power to 16 VAVs	(\$6,376.75)	1-Apr-25	0
04	Replace BMS controls on Music Activity Ctr AHU	(\$13,397.50)	15-Apr-25	0
05	Repair deficiencies in Two Uvs	(\$5,054.25)	20-May-25	
06	Repair the balance of the deficiencies			
07	Tie exist'g Exhaust Fans into BMS	\$4,119.30	Not Appv'd	

TOTAL (\$22,496.50) 0**ALLOWANCE BALANCE** \$503.50



PERS. #6

NICOLETTE TAGLIENTI

Summary

Passionate educator with several years' experience in elementary education, seeking to utilize her background to take the next career step with a respected school. Effective teacher that promotes student growth and achievement, while simultaneously cultivating productive and trusting relationships with both students and parents.

Skills

- Relationship Building
- Social-emotional learning
- Classroom Management
- Team Collaboration

Experience

Harrison Township School District | Mullica Hill, NJ

Fourth Grade Teacher

12/2024 - 06/2025

- Effectively created and implemented differentiated lessons based on the school district's chosen curriculum.
- Collaborated with my co-teacher to create a positive, nurturing learning environment in our special education inclusion classroom.
- Utilized data from assessments to drive small group instruction and design interventions for individual students as needed.

Winslow Township School District | Sicklerville, NJ

First Grade Teacher

09/2021 - 11/2024

- Created a classroom environment that promoted positive behavior through clear expectations and well-rehearsed routines.
- Established a classroom environment where all students felt safe, respected, and represented.
- Assessed student performance through formal testing and informal observation.
- Used data collected from student assessments to plan and effectively drive small group instruction.
- Participated actively on school committees focused on student achievement and staff wellness.

Haddonfield Public Schools | Haddonfield, NJ

Second Grade Teacher

09/2020 - 06/2021

- Developed and implemented lesson plans for in-person learning as well as remote learning during Covid-19.
- Collaborated with colleagues to create pacing guides and new learning resources for students learning in-person or remotely.
- Established a safe and welcoming learning environment for students returning to in-person learning, as well as those remote.

ESS | Glassboro, NJ

Long Term Substitute

01/2020 - 06/2020

- Scaffolding and differentiating lessons to meet the needs of regular education and special education students in a 5th grade inclusion classroom, as the general education teacher.
- Established a professional relationship with my co-teacher that allowed for productive collaboration on student lessons, analyzing data, and grading assessments.

Certifications

- NJ Certified Elementary Teacher Grades K-6

Education and Training

Rowan University | Glassboro, NJ

Bachelor of Arts in Elementary Education

12/2019

Rowan University | Glassboro, NJ

Bachelor of Arts in American Studies

12/2019

2025 – 2026 Harrison Township School District
Substitute List

TEACHERS

Dana Adams
Summer Bajewicz
Brooke Baker
Michele Bloor
Katelyn Boysen
Andrea Bramblett
Katelyn Brothman
Lucinda Bull
Lindsey Casey
Agnieszka Cicale
Abigail Culling
Caitlyn Czajkowski
Sarah DeAngelo
Olivia Denson
Loriel Dewedoff
Erin Dougherty
Bryana Driscoll
Elizabeth Eastlack
Ashley Elder
Lisa Eivich
Helen Evans
Caitlin Fazzio
Kristin Ferri
Maria Frey
Cassandra Geoke
Emma Hartman
Gavin Hartman
Amanda Hengel
Amanda Hill
Kylee Hynes
William Kellum
Catherine Kelly
Mary Kelley
Loni Klecko
Isabella Marucci
Emily Mathis
Sharyn Minor
Shelby Mullen
Karen Murray
Ashley Muscarella
Maryfrances Parisi
Stephanie Parlett
Jennifer Poletti
Denise Reamer
Natalie Sharkey

Macy Shaw
Alicia Smith
Stacy Staino
Nicolette Taglienti
Ashley Thomas
Clare Tustin
Jennifer Urban
Linda Valentine
Ella van Schalkwyk

AIDES

Joanne Ambrosio
Brooke Baker
Lucinda Bull
Esther Cauch
Caitlyn Czajkowski
Loriel Dewedoff
Karen Giambrone
Erin Griffith
Rachel Hess
Kylee Hynes
Joanne Jankowski
Loni Klecko
Isabella Marucci
Elizabeth Napoli
Linda Pennypacker
Aman Shurbaji

NURSES

Courtney Branco
Viktor Chebotarev
Wendy Cole
Angela Gill
Amanda Hasson
Susan Jones
Mary Kelley
Kasey Moser
Megan Peek
Lucinda Quint
Danielle Soucek

BUS DRIVERS

Timothy Blackburn
Joseph Drawdy
Caressa Dredde
William Gee
Joseph Manufo
Karen Mohrman
Dana Parisi
Stephen Priggemeier
Beth Ann Stanton
Debbie Wagner
Lisa Wall

**TRANSPORTATION
AIDES**

Ralph Clark
Esther Cauch
Diane Ditzler
Jacob Hall
Huang Lam
Brielle Maiden
Rose Rainas
Joseph Schlechter

CUSTODIANS

Ralph Clark
Kimberly DeAngelo
Erin Griffith
Anthony Messina
James Messina
Brenden Oswald
Riley Oswald
Rose Rainas
Susan Robertson
Eileen Woods



STAFFING AGREEMENT

This agreement entered by and between **The Wright Choice, LLC**, herein referred to as the "**Agency**" and **HARRISON TOWNSHIP ELEMENTARY SCHOOL** herein known as the "**Facility**". This agreement shall be effective for the term beginning July 01, 2025, and ending June 30, 2026.

WITNESSTH:

Whereas, the **Facility** wishes to have **Agency** provide Licensed Practical Nurses and Registered Nurses to the **Facility** on an **as needed basis**.

Whereas the **Agency** will provide community based skilled nursing services to the students of the **Facility** on a fee for service basis.

Whereas the **Facility** is willing to pay for such rendered services.

Whereas, the **Facility**, the **Agency** and employees shall meet all applicable State and Federal Requirements and are qualified to provide services requested.

Therefore, in consideration of the premises and covenants herein made, it is agreed between the **Agency** and **Facility** as follows:

1. **Agency** shall be responsible for obtaining and maintaining all necessary licenses and accreditation certification that relate to the provision of services.
2. **Facility** is responsible for compliance with all Federal, State and Local Regulations.
3. **Agency** shall be responsible for ensuring that all employees meet the requirements of applicable State and Federal Law and the standards of Accrediting Organizations including but not limited to health screening and background checks.
4. **Agency** will provide proof of licensure and copies of special certifications to the **Facility** on any **Agency** employee so contracted; **Agency** shall supervise all employees so contracted.
5. **Agency** will provide and maintain professional liability insurance in the amount of \$1,000,000/\$3,000,000 and \$1,000,000/\$3,000,000 general liability on all their employees.
6. Staffing requests to the **Agency** will be made from the administrative staff or designee of the **Facility**. The **Agency** will honor such requests based on a telephone call.
7. The **Facilities** compliance and quality assurance monitoring mechanisms apply to all **Agency** employees providing care at the **Facility**.
8. The **Agency** shall provide care to the students of the **Facility** in accordance with the policies and procedures of the **Facility**.
9. **Agency** will evaluate its personnel annually.
10. The **Facility** shall notify **Agency** in writing if dissatisfied with the staff based on their performance or conduct and the **Agency** will review and respond in ten days (10) of such performance.

11. **Agency** employees will maintain confidentiality of all information concerning students of the **Facility**.
12. The **Agency** shall furnish itemized statements showing the dates and fees for specified services to the **Facility** on a weekly basis according to the enclosed rate schedule. Copies of time records will be provided as requested. **(Attachment Schedule A)**
13. The **Facility** will return payment to the **Agency** within (30) days of the invoice date. Any outstanding amounts beyond thirty (30) days shall bear interest at the rate of six (6) percent.
14. **Facility** agrees to notify **Agency** in writing within 14 days of invoice date of any billing discrepancies. If the **Facility** fails to notify **Agency** in the specified time frame the total amount of the invoice will be due and payable.
15. Cancellation of a confirmed shift requires the **Agency** to be notified two (2) hours prior to the start time of the assignment. If the **Agency** is notified within the two (2) hours of the start time a two (2) hour cancellation fee at the contracted hourly rate will apply.
16. Fee modifications shall require written notification sixty-days (60) prior to any changes taking effect.
17. The **Agency** shall be responsible for all taxes, benefits, and unemployment compensation for their employees.
18. The **Facility** recognizes the right of **The Wright Choice** as the employer. The **Facility** agrees not to directly or indirectly employ any person sent for services by **Agency**.
19. Any notice required by this agreement shall be in writing, and delivered via certified, registered, or overnight mail, return receipt requested to **The Wright Choice** 2021 New Road Suite 14 Linwood, New Jersey 08221 or gstrang@thewrightagencies.com or **HARRISON TOWNSHIP ELEMENTARY SCHOOL, 120 N. MAIN STREET, Mullica Hill, New Jersey 08062**.
20. This agreement constitutes the entire agreement between the parties and shall not be amended or altered except by written memorandum executed by the parties.
21. This agreement shall be binding upon and insure to the benefit of the parties and their respective legal successors and assigns. Neither this agreement nor any right or obligations hereunder may be assigned, in whole or in part, without the prior written consent of the other party.
22. This Agreement shall be construed in accordance with the laws of the State of New Jersey. Any dispute arising or claim arising out of this Agreement or services rendered hereunder shall be brought in the Superior Court of New Jersey.
23. **Agency** shall, always, comply with all Federal and State Laws, regulations and guidelines that are in any manner applicable to the activities performed by employees or agents of **Agency** under this Agreement. Furthermore, **Agency** shall cause it's employees and agents to observe and comply with all such regulations and guidelines and shall indemnify the **Facility** and its members and employees against any and all claims or liability arising from or based on the violation of such law, regulation or guideline. Failure to comply with such laws, regulations, or guidelines maybe grounds for termination of this **Facility**.

24. **Agency** shall assume all risk and responsibility for and agrees to indemnify, defend and hold harmless the **Facility**, its members and employees from and against any all claims demands, suits, action, judgements and costs, including attorneys fee on amount of loss of life or property or mental or physical injuries to any person or damages to property which may arise from or result directly or indirectly from the work and services provided by the **Agency** and its employees and agents under this Agreement or failure to perform **Agency** obligations under this Agreement. If any judgment shall be rendered against the **Facility** or its members and/or employees for, which indemnification is provided hereunder **Agency** shall at its own expense satisfy and discharge any judgment.

HARRISON TOWNSHIP ELEMENTARY

The Wright Choice, LLC

Signature

Signature

Title

Director of Business Development
Title

Date

May 22, 2025
Date

**AGREEMENT BETWEEN
HARRISON TOWNSHIP BOARD OF EDUCATION
AND
VERONICA BRATTELLI, OT, LLC**

Agreement made on September 1, 2025 by and between Veronica Brattelli, OT, LLC (hereinafter referred to as "Veronica Brattelli, OT") and Harrison Township Schools (hereinafter referred to as "School").

WITNESSETH

Whereas, School desires to engage the services of Veronica Brattelli, OT, a corporation which arranges for licensed professionals to provide Occupational therapy services for the benefit of School's clients and their care: and

Whereas, Veronica Brattelli, OT is willing to provide school a therapy program including services and Therapist, registered/licensed and practicing their profession under the laws of this State;

In consideration of the mutual consideration herein set forth, the parties, intending to be legally bound hereby agree as follows:

1. The therapy services provided by Veronica Brattelli, OT shall be of good quality and performed in accordance with reasonable rules, regulations and policies of the School.
2. Veronica Brattelli, OT shall furnish to such clients of the School, as designated by the School during the term of this Agreement, such therapy services as are deemed necessary on a case-by-case basis as determined by the Therapist and Administrator of the School.
3. Veronica Brattelli, OT shall be responsible for the coordinating, scheduling and providing staff services to be rendered.
4. In fulfilling this Agreement, Veronica Brattelli, OT shall consult and communicate with the Administrator, teachers, and when appropriate, others involved in client care.
5. This Agreement shall commence on September 1, 2025. Either party may terminate this Agreement if the other party defaults in the performance of or compliance with any of its duties or obligations hereunder and fails to cure such defaults within fourteen (14) days after receipt of written notice thereof. Upon termination, the parties shall have no further liability or obligation under the Agreement, except as provided herein. Prior to termination, any and all past due balances owed to Veronica Brattelli, OT will be paid in full. Final invoice for services rendered will be provided by Veronica Brattelli, OT within five (5) days of said termination and will be required to be paid by School within fifteen (15) days of receipt unless other arrangements have been agreed upon by both parties. This Agreement shall be for a period commencing on September 1, 2025 through June 30, 2026. Termination may be made by either party by providing sixty (60) days written notice prior to the anniversary date. Failing notice of termination, this Agreement shall renew for an additional successive one (1) year period upon the same terms and conditions contained herein. This Agreement may be amended at any item subject to mutual written agreement of the parties hereto.
6. Veronica Brattelli, OT agrees to provide, as requested, customary and reasonable in-service education programs to the personnel of the School, in areas related to therapy at the regular hourly rate. This charge will include preparation time to be agreed upon by Veronica Brattelli, OT and the School in advance.

7. Veronica Brattelli, OT shall be covered by professional liability insurance in connection with therapy services performed in the School in an amount not less than \$1,000,000 per claim/\$3,000,000 aggregate. Veronica Brattelli, OT shall provide the School proof of such coverage in the form of a copy of policy or certificate within thirty (30) days of commencement of Agreement. Veronica Brattelli, OT will be school certified by the State of New Jersey Department of Education.
8. School shall assume all administrative responsibility for the therapy services provided under the terms of the Agreement.
9. To assist Veronica Brattelli, OT with fulfilling its responsibilities under the Agreement, School shall provide, at School's sole expense, all necessary supplies, therapy equipment and use of office equipment to meet the needs of Veronica Brattelli, OT in connection herewith as determined in consultation with School.
10. School shall provide adequate, clean space in an area designated for therapy services, which is suitable to meet client needs. School shall make available to Veronica Brattelli, OT adequate space and facilities, including workspace, to perform administrative tasks in connection with Veronica Brattelli, OT clinical services hereunder.
11. School shall compensate Veronica Brattelli, OT for all therapy services rendered at the rate of \$90.00 per hour for Therapist, including direct client therapy, consultation services, travel time, screenings, evaluations, preparation and planning of treatment reports, attendance at required meetings and in-service presentation. Veronica Brattelli, OT agrees to provide up to 21 hours per week of services for 42 weeks (regular school year). Each day of treatment will include approximately 15% time for non-contract functions inclusive of therapy preparation, documentation and communication with teachers and other team members as needed. An additional 8 hours, cumulative over the school year will also be included to allow for parent/staff in servicing. The School Administrator in coordination with Veronica Brattelli, OT will approve any changes in hours.
12. Veronica Brattelli, OT shall bill School for services rendered on a monthly basis. School shall remit all amounts payable to Veronica Brattelli, OT within thirty (30) days following receipt of each such invoice/statement.
13. Both parties agree to comply with the requirements of the Title VI Civil Rights Act of 1964.
14. Any notice required under the Agreement shall be in writing, sent by certified mail return receipt requested, to the respective parties at the addresses indicated below:

In the case of the School:

Harrison Township School
120 North Main Street
Mullica Hill, NJ 08062
Attn: Lori Hynes

In the case of Veronica Brattelli, OT

Veronica Brattelli, OT, LLC
587 Coles Mill Road
Haddonfield, NJ 08033

15. Veronica Brattelli, OT agrees to keep and make available all of its books, documents and records during the term of the Agreement and for a period of three (3) years after the termination of the Agreement.

16. This Agreement constitutes the entire understanding the parties with respect to the matters contemplated and dealt with hereby. Any modifications or changes hereto shall be in writing and signed by both parties.
17. If any provision or part of the Agreement shall be deemed unlawful or invalid for any reason only such provision or part(s) shall be eliminated, and the remaining provisions or parts hereof shall remain valid and binding upon the parties.
18. This Agreement shall be governed by and construed in accordance with the applicable laws of the State of New Jersey.

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto set their hands and seals.

Date: 10-5-25

By: _____
Witness

VERONICA BRATTELLI, OT, LLC

By: Veronica Brattelli, OT, LLC

Date: _____

By: _____
Witness

HARRISON TOWNSHIP SCHOOLS

By: _____



EDU. #4

2025-2026 STUDENT SUPPORT SERVICES AGREEMENT

This Student Support Services Agreement ("Agreement") is made between Harrison Township Board of Education ("Client") and Amazing Transformations, LLC ("Amazing Transformations") (collectively, "the Parties" or individually as a "Party").

WHEREAS, Amazing Transformations is a New Jersey Department of Education approved agency that provides behavioral support services to students; and

WHEREAS, Client desires to retain Amazing Transformations to perform school-related behavioral services and has agreed to the terms and conditions set forth in this Agreement;

NOW, THEREFORE, in consideration of their mutual and separate promises and undertakings, the Parties intending to be legally bound, hereby agree as follows:

1. **SCOPE OF SERVICES AND FEES:**

A. General Description of Services. Amazing Transformations is being retained to provide behavioral and educational services for Client. Its services are in support of students with behavioral challenges and relate to reducing maladaptive behaviors, increasing adaptive behaviors and functional communication, social skills, functional life skills, and where applicable, community integration. The scope of services performed by Amazing Transformations typically includes the following:

- 1:1 Clinical Associate Staffing – Clinical Associate is a student support aide with significant training in ABA and positive behavior supports
- Autism / MD Program Development and Support
- Functional Behavior Assessments / Behavioral Evaluations
- Behavior Intervention Plan development
- Conduct VB-MAPP or AFLS Assessments
- Verbal Behavior Program Development
- Intensive Teaching
- Data analysis and program monitoring
- Experienced behavioral support also available for students with ADHD, ODD, and other behavioral disabilities.
- Ongoing consultation and support / training for teachers and paraprofessionals
- Professional development workshops for teachers and staff
- Participation in IEP meetings
- Classroom structure and routine development
- Social skills instruction / Social skills program development
- Parent workshops / Trainings
- Follow-up consultation / support provided at the request of the district.
- Transition students from one program to another or from one school to another.

B. Fees for Specific Services.

Services and Related Fees. Client shall pay Amazing Transformations the following fees for each service:

- **\$115.00 per hour** for BCBA / BCaBA services and all services not specifically itemized in this Agreement ("Standard Hourly Rate"). The Standard Hourly Rate shall be invoiced to Client for agreed-upon services that may include, by example, consultations, assessments, program development and/or oversight, IEP Meetings, or any other services requested by Client and agreed upon by Amazing Transformations that are not otherwise set forth herein at a separate rate.
- **\$195.00 per hour** - Professional Development Workshops
- **\$54.00 per hour** – 1:1 Clinical Associate (Full-time or at least 6.5+ hrs. / day).
 - Clinical Associate daily rate (6.5 hrs) to be billable for up to 15 student absences if they should occur during the school year. This applies only to student absences, not Clinical Associate absences. If the district desires, the Clinical Associate can be used in another capacity if their student is absent.
 - Clinical Associates shall have a 25-minute duty-free daily lunch that is included in their billable time.
- **\$60.00 per hour** – 1:1 Clinical Associate for in-home services after school hours (typically 2-hour sessions) OR 2:1 / 3:1 / General classroom assistant assignments in the school setting.
- **Teen / Young Adult Daily Fee.** Client shall pay Amazing Transformations a daily fee of **\$538.00 per day** ("Daily Fee"), per student. The Daily Fee includes the following services and conditions:
 - Program hours from 8:30am – 2:30pm at 500 S. Burnt Mill Road, Voorhees, NJ 08043 ("Voorhees Location") or at another reasonable location selected by Amazing Transformations;
 - 1:1 Clinical Associate Staff provided for Teen/Young Adult Program;
 - 3 hours per week BCBA consultation/supervision;
 - The Daily Fee shall be charged for up to 15 student absences per year; and
 - The Daily Fee does not cover lunches or any out-of-pocket expenses, including but not limited to meals at restaurants. Each student shall bring his/her own lunch each day.
- **Little Chats Early Learner Daily Fee.** Client shall pay Amazing Transformations a daily fee of **\$538.00 per day** ("Daily Fee"), per student. The Daily Fee includes the following services and conditions:
 - Program hours from 9:00am – 3:00pm at 1005, Laurel Oak Road, Voorhees, NJ 08043 ("Voorhees Location") or at another reasonable location selected by Amazing Transformations;
 - 1:1 Clinical Associate Staff provided for each student;
 - 3 hours per week BCBA consultation/supervision;
 - The Daily Fee shall be charged for up to 15 student absences per year; and
 - The Daily Fee does not cover lunches or any out-of-pocket expenses. Each student shall bring his/her own lunch and snack each day.

2. **BCBA SUPERVISION REQUIREMENT:** District agrees to the following supervision requirements:

- a. All Clinical Associates from Amazing Transformations must have contact / supervision from a BCBA for a minimum of 5% of the hours worked in the district each month. Options include:
 - i. District may contract one or more BCBA's from Amazing Transformations to provide the minimum required supervision, which also includes consultation for the student the C.A. is assigned to.
 - ii. OR the district may utilize a district employed BCBA to provide the minimum supervision requirement for each C.A. District BCBA must add each C.A. to their list of supervisees on www.BACB.com and meet the minimum requirement for supervision as indicated on that website.
- b. No Clinical Associate from Amazing Transformations may be assigned to a case in which a BCBA from another outside agency or company provides BCBA consultation.

3. **INSURANCE:** At all times during the term of this Agreement, Amazing Transformations shall, at its sole cost and expense, maintain the following types of insurance: (a) worker's compensation insurance with coverage in amounts no less than that required by law; (b) professional liability insurance in amounts no less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in aggregate annual limits; and, in the event that

Amazing Transformations uses an automobile to transport students, it shall provide (c) comprehensive automobile liability insurance having limits of at least \$100,000 for bodily injury, including death, to any one person, and \$300,000 on account of any one occurrence, and \$50,000 for each occurrence of property damage.

4. **INDEMNIFICATION**: Client shall defend, indemnify, and hold harmless Amazing Transformations and their affiliates, officers, directors, employees, agents, successors, and assigns from and against all claims, losses, and liabilities, including reasonable attorneys' fees arising out of or resulting from the willful, fraudulent, or negligent acts or omissions of Client.
5. **PAYMENT**: Payment to Amazing Transformations shall be made via check, credit card, or cash. Payments for all invoices are due within forty-five (45) days of the date of each invoice. All late payments shall bear interest at the lesser of (a) the rate of 3% per month and (b) the highest rate permissible under applicable law, calculated daily and compounded monthly. Client shall reimburse Amazing Transformations for all reasonable costs incurred in collecting any late payments, including, without limitation, attorneys' fees. In addition to all other remedies available under this Agreement or at law (which Amazing Transformations does not waive by the exercise of any rights hereunder), Amazing Transformations shall be entitled to suspend the provision of any services and terminate this Agreement if the Client fails to pay any amounts when due hereunder.
6. **LIMITATION OF LIABILITY**: IN NO EVENT SHALL AMAZING TRANSFORMATIONS BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
7. **TERM AND TERMINATION**. This Agreement shall commence as of the Effective Date and shall continue thereafter for a term of one year, unless sooner terminated pursuant to the terms of this Agreement; and if not terminated, this Agreement shall automatically renew on an annual basis. Either Party may terminate this Agreement by providing 30 days' written notice to the other Party. This Agreement may be terminated immediately by either Party if the other Party: (a) becomes insolvent; (b) is subject to any bankruptcy proceeding, or (c) has a receiver, trustee, custodian, or agent appointed to take charge of or sell any part of its business. Upon termination, all funds due to Amazing Transformations shall become immediately due and payable.
8. **NON-SOLICITATION**: Client agrees that it shall not enter into a direct employment relationship or an independent contractor agreement with any staff member of Amazing Transformations who at any time provided services under this agreement, during the term of this Agreement and for a period of (1) one calendar year from the end of any staff member's employment with Amazing Transformations.
9. **FORCE MAJEURE AND SCHOOL CLOSURES**: Amazing Transformations will not be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (which causes are hereinafter referred to as "Force Majeure"), to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, Covid-19 or any other pandemic, changes in laws or regulations, national strikes, fire, or explosion. Should schools close or move to remote instruction, Client agrees to continue to utilize contracted staff from Amazing Transformations pursuant to this Agreement and Amazing Transformations agrees to provide virtual instruction or in-person services in student's homes when possible pursuant to local ordinances. If in-home support is not available, Amazing Transformations shall be allowed to provide support during remote instruction via a remote platform until in-home instruction can resume.
10. **ARBITRATION OF DISPUTES**: This Agreement shall be governed by and interpreted under the laws of New Jersey, except for this Paragraph, which shall be governed by the Federal Arbitration Act. The Parties agree that any controversy or claim arising out of or relating to this Agreement or the Client's relationship with Amazing Transformations, the

enforceability of any provision of this Agreement and any and all claims the Client may have against Amazing Transformations and Amazing Transformations may have against the Client, its officers, directors, employees, affiliates, owners, parents, subsidiaries, assigns, shareholders, attorneys (collectively "Claims") shall be submitted to binding arbitration before one neutral arbitrator of the American Arbitration Association (the "AAA"), pursuant to the AAA's Commercial Arbitration Rules and Mediation Procedures. The arbitration shall be conducted in Voorhees Township, New Jersey, unless the Parties agree to a different location; and the neutral arbitrator shall be jointly chosen by the Parties. The decision of the arbitrator, including determination of the amount of damages suffered, if any, shall be exclusive, final and binding on the Parties. Each party shall be solely and exclusively responsible for its costs of arbitrating any dispute, with the sole exception of the fee of the arbitrator, the record or transcript of the arbitration, and the cost of the facilities for the arbitration, which shall be borne equally by both parties.

10. **MISCELLANEOUS PROVISIONS:** The following provisions shall apply with respect to the interpretation of this Agreement.

10.1 **Applicable Law.** This Agreement shall be interpreted and enforced in accordance with the laws of the State of New Jersey.

10.2 **Entire Agreement.** This Agreement supersedes any and all prior agreements between the parties with regard to the matters contained herein and constitutes the entire agreement between the Parties hereto with regard to such matters.

10.3 **Modification.** This Agreement may only be amended or modified in writing and signed by both Parties.

10.4 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties. In no event shall this contract be assignable by the Client without prior written consent of Amazing Transformations. Amazing Transformations may assign this Agreement at any time to any person or entity without the consent of the Client.

10.5 **Captions.** Captions and paragraph headings contained in this Agreement are for convenience of reference only and in no way define, limit, or extend the scope of the paragraphs or the intent of any Provision hereof.

10.6 **Notices.** All notices to be given hereunder shall be mailed by certified delivery, return receipt requested, postage prepaid, as follows:

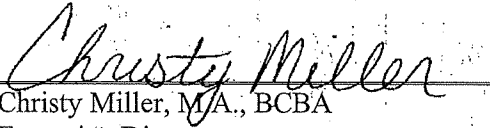
AMAZING TRANSFORMATION, LLC
Attention: Executive Director
500 S. Burnt Mill Road
Voorhees, NJ 08043

CLIENT:
Name: Harrison Township Board of Education
Address: 121 N. Main Street, Mullica Hill, NJ 08062

IN WITNESS WHEREOF, the parties have hereto set their hands and seals this day and date first above written.

AMAZING TRANSFORMATIONS, LLC

CLIENT


Christy Miller, M.A., BCBA
Executive Director

Date: 5/7/25

Date: _____