

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

May 29, 2025

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Sheryl Bender, Chairperson, on Thursday, May 29, 2025 at 8:16 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Sheryl Bender.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
 Terence Ulaszewski
 Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Maria Lynn Alvarez, Personnel Analyst; Susan Leaming, Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Andrea Armas, Associate Personnel Analyst; Oralia Leyva, Certification Services Manager; Virginia Agredano Perez, Senior Administrative Secretary; Joanna Guzman, Employment Services Supervisor; Mari Rojas, Employment Services Supervisor; Margarita Paiz, Human Resources Technician; Jazmin Salgado, Human Resources Technician; Silaue Taeleifi, Human Resources Technician; and Veronica Bustamante, Human Resources Assistant.

GUESTS PRESENT

Dallas Emerle, CSEA Chapter 2 Labor Relations Representative; Tai Felder, CSEA Chapter 2 1st Vice President; and Viola Mae Bledsoe, Instructional Aide - Special (Retired).

MINUTES OF REGULAR
MEETING APPROVED

Dr. Rebecca Lee noted several typographical corrections to the minutes. A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of May 15, 2025 with the noted amendments.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, highlighted the Classified Employee Celebration, "Classchella" and thanked the planning committee for their exceptional efforts to organize the fun-filled event. Susan Leaming, Personnel Analyst, reported that this year's celebration saw a record number of members on the planning committee, the highest number of vendor booths, and an unprecedented level of donations from both community businesses and District administrators.

Dr. Lee informed the Commission that on May 15th she attended the Superintendent's Student Advisory Showcase event which featured student ambassadors from the Raising Student Voices and Participation (RSVP) program who collaborated with their school administrators to develop and present equity-focused campus improvement projects. Dr. Lee praised the depth and thoughtfulness of the students' work, noting that many projects presented could be the basis for doctoral-level research. Dr. Lee also mentioned that she and Ms. Leaming attended the Polytechnic High School Campuswide Transformation Ceremony on May 27th which marked a \$450 million investment to reimagine the campus with new learning spaces and upgraded facilities. Dr. Lee noted that attendees included District administrators, Board of Education members, and the City of Long Beach Mayor, Rex Richardson.

Maria Lynn Alvarez, Personnel Analyst, reported that 55 active recruitments are in progress with nine (9) pending. Ms. Alvarez noted that the Personnel Commission team continues to expand community outreach efforts by hosting booths at school site open houses and will attend the Asian American Pacific Islander (AAPI) Cultural Celebration on Saturday, May 31st. Ms. Alvarez also announced the Personnel Commission was recently featured on the "Proud to Be LBUSD" podcast and the video can be viewed on the District's YouTube channel.

Amy Van Fossen, Associate Personnel Analyst, shared her experience attending mock interviews at Millikan High School on May 28th, with Ashleigh Fernando, Human Resources Technician. Ms. Van Fossen praised the students' professionalism and emphasized the importance of connecting with and mentoring students.

Joanna Guzman, Employment Services Supervisor, informed the Commission that a total of 13 probationary, 13 substitute, and 13 exempt employee appointments were approved by the Board of Education at their meeting on May 19, 2025. Ms. Guzman expressed gratitude to staff for their continued dedication to onboard new classified employees and fill vacancies. Ms. Guzman extended special recognition to Elizabeth Morales-Torres, Human Resources Technician, for her willingness to assist in areas beyond her regular responsibilities, and Camila Rios Jimenez, substitute Intermediate Office Assistant, for her flexibility and dependable support.

Ms. Guzman also noted that the upcoming Summer School session will run from June 23 to July 15, and employment notifications have been distributed to all classified applicants.

Ms. Leaming expressed gratitude to D'yaisha Yarber, Interim Warehouse Manager, Toni Sampo, Purchasing Manager, and Juan Rivera, Assistant Business Services Director, for facilitating a donation of District-branded water bottles which will be given to new classified employees when they onboard. Ms. Leaming also mentioned that there are two sessions of CPR/First Aid scheduled for May 30th at the Teacher Resource Center and seats were still available.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for District Security Officer
2. **RATIFY** job announcement bulletin for School Safety Officer
3. **RATIFY** job announcement bulletin for Translator-Interpreter BL - Spanish
4. **APPROVE** the certification of Asphalt Worker eligibility list 25-0180-5142 established 5/29/2025

5. **APPROVE** the certification of Digital Media Specialist eligibility list 25-0184-5314 established 5/21/2025
6. **APPROVE** the certification of Executive Secretary to the Superintendent/Board of Education eligibility list 25-0222-3347 established 5/29/2025
7. **APPROVE** the certification of Human Resources Technician eligibility list 25-0164-3352 established 5/21/2025
8. **APPROVE** the certification of Intermediate Nutrition Services Worker eligibility list 25-0160-5058 established 5/20/2025
9. **APPROVE** the certification of Recreation Aide eligibility list 25-0204-5255 established 5/20/2025
10. **APPROVE** the certification of Technology Field Operations Supervisor eligibility list 25-0159-5249 established 5/19/2025

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to ratify items 1-3 and approve items 4-10.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS None

NEW BUSINESS 1. **ANNUAL ELECTION OF OFFICERS** per PC Rule 2.6

Terence Ulaszewski nominated Linda Vaughan as Chairperson and Linda Vaughan nominated Terence Ulaszewski as Vice-Chairperson. Sheryl Bender made a motion and was seconded by Terence Ulaszewski to accept the nominations as submitted. The nominations carried with a unanimous vote of those present to elect Linda Vaughan as Chairperson and Terence Ulaszewski as Vice-Chairperson.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OTHER ITEMS Commissioner Ulaszewski, with Commissioner Vaughan concurring, extended gratitude to Sheryl Bender for her two years of service as Chairperson. Mr. Ulaszewski acknowledged the challenges faced during her tenure and praised her for building strong relationships with District administration, improving communication and operational processes within the Commission, and demonstrating dedication and effectiveness in a leadership role that required resilience and a collaborative spirit.

NEXT REGULAR MEETING The next Regular Meeting of the Personnel Commission is scheduled for Thursday, June 12, 2025 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

CLOSED SESSION	The Personnel Commission retired into closed session at 8:32 a.m.
OPEN SESSION	The Personnel Commission returned to open session at 8:40 a.m. with no reportable actions.
ADJOURNMENT	The Regular Meeting of the Personnel Commission was declared adjourned at 8:41 a.m.