JOHN BURROUGHS HIGH SCHOOL

ASB Club Charter 2025-2026

Name of Club:		Date Submitted:
Club Advisor:		
Signature of Advisor:		
Name of student(s) seeking charter:		
Purpose of club:		
Approximate number of members:		
Regular meeting time and place:		
How will officers be chosen?		
Proposed activities and projects:		
Will dues be collected? If yes, what will be the approximate amount?		
How will dues and money raised be used?		
For ASB use only Approved by:		
ASB President:	Date:	
AP – Activities:	Date:	
Principal:	Date:	

For official use only

STUDENT BODY ACCOUNTS
REQUEST FOR ACCOUNT NAME AND NUMBER

Date: _____

Please establish the following account (s): _____

_____
Principal's Signature

For the following reasons: _____

_____
School

Finance Clerk: This request should precede or accompany the first document submitted with an account which does not appear on chart of accounts. Prepare original and one copy and forward to Accounting Department. When approved the duplicate will be returned with account number designated thereon.