



GUNNISON WATERSHED SCHOOL DISTRICT

VACANCY NOTICE

The Gunnison Watershed School District RE1J is announcing the following vacancy:

Permanent Substitute Teacher

2024-25 School Year

The position of permanent substitute teacher is to provide an on-going resource for school staffing needs. The substitute will assume the duty of the regular classroom teacher or educational assistant, as needed, and present the lessons that have been prepared by the regular teacher as assigned. The substitute may be required to help in planning for the day's instructional activities with the regular teacher. As appropriate, permanent substitute teachers will participate in professional development opportunities.

Duties and responsibilities:

1. Follows a lesson plan left by the teacher for whom he/she is substituting
2. Maintains a classroom environment conducive to effective learning.
3. Applies all necessary and reasonable precautions to protect students, materials, equipment and facilities.
4. Meets and instructs assigned classes in the locations and at the times designated.
5. Maintains as fully possible the established routines and procedures of the school and classroom to which he/she is assigned.
6. Plans needed activities when lessons do not structure the entire class periods with planned learning activities. Activities planned by the substitute should be appropriate for grade level and subject of the class.
7. Assumes responsibilities for overseeing pupil behavior in classes, between classes and during lunch.
8. Carries out the regular teacher's discipline plan.
9. Assumes any duty that the regular teacher would have for that day.
10. Promote the overall effectiveness of the organization by performing tasks and sharing responsibilities of other members of the building during peak periods or when there is an overload of duties.
11. Acts friendly and tactful to all customers (students, teachers, parents and co-workers) in all situations of communication on a consistent basis.
12. Perform other duties as assigned.

Qualifications:

1. Colorado teaching License or Colorado 5 Year Substitute Authorization
2. Experience working with children.
3. Effective communication and interpersonal skills.
4. Ability to be flexible and be prepared to teach different grade levels.
5. Ability to operate a computer.

Location:

Crested Butte Elementary School

Compensation:

Full time position with benefits

HOW TO APPLY-

All Applicants: please submit Cover letter, Application, Applicant Oath, Current Resume, and three letters of reference dated within two years.

Applications can be found on District website www.gunnisonschools.net

Email PDF attachments to: jklingsmith@gunnisonschools.net