AGENDA

BOARD OF EDUCATION

ESWOOD ELEMENTARY DISTRICT 269

JUNE 16th, 2025

Eswood School Conference Room
304 N. Main Street

REGULAR MEETING

A. 6:00 P.M. CALL MEETING TO ORDER

B. ROLL CALL

C. SEATING OF NEW BOARD MEMBERS

a. Appointment of New Board Members (Motion to appoint_____ as members of the Eswood School Board, Second)
b. Oath of Office

2:80 Board Member Oath and Conduct Each School Board member, before taking his or her seat on the Board, shall take the following oath of office:

I, (name), do solemnly swear (or affirm) that I Will faithfully discharge the duties of the office of member of the Board of Education of Eswood Community Consolidated School District 269, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that: I shall respect taxpayer interests by serving as a faithful protector of the School District's assets; I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees; I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District; I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Eswood Community Consolidated School District 269; I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework; I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law; I shall serve as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Eswood Community Consolidated School District 269; and I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

(The Board President will administer the oath in an open Board meeting; in the absence of the President, the Vice President will administer the oath. If neither is available, the Board member with the longest service on the Board will administer the oath.)

ACTION ITEM:

C. APPROVAL OF MINUTES – MAY 19th, 2025 MINUTES

ACTION: Motion to approve the May 2025 Minutes as submitted.

D. AUDIENCE COMMENTS:

E. SPECIAL REPORTS/UPDATES:

FOIA Requests:

1) CT Mills, Public Info Access LLC, esnetworkllc1@gmail.com

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140), I am requesting access to public records in the form of a current staff contact directory for your district. Specifically, I am seeking a list of all school and district-level administrators, including: Name, Title/Position, Work Email Address, Work Location (School Name or Central Office)

1) Erin Whitehead, Administrative Assistant, ewhitehead@eswoodschool.org, Eswood CCSD 269 & Eswood Elementary School

2) Kirsten Garrigan, Principal & Superintendent, kgarrigan@eswoodschool.org, Eswood CCSD 269 & Eswood Elementary School

1. **Financial Report**s- MAY TREASURE'S 2025; MAY REVENUE REPORT 2025, MAY EXPENDITURE REPORT 2025, APRIL 2025 BMO

ACTION: Motion to approve the Financial Reports as submitted.

2. **BILLS PAYABLE:** June 2025 bills payable.

ACTION: Motion to approve the June 2025 Bills Payable as presented.

3. **2025-2026 ICRMT RENEWAL:** Administration is recommending the renewal of the Eswood District Illinois Counties Risk Management Trust Insurance policy for July 1st 2025-June 30th, 2026 for $28,923 (Last year $24,591) an increase of $4341 (18% increase) from last year. Workman's Comp is up due to increased payrolls. Property deductible was bumped up to $2,500 based on Total Insured Value. Property and Casualty increase is due to rate increases as well as minimum premium requirements on Sexual Abuse & Molestation. RENEWAL

ACTION: Motion to approve the 2025-2026 ICRMT insurance renewal as presented.

4. **PRESS PLUS 118:** Administration is recommending to approve all of the policy updates and creation of NEW 7:255 policy suite & 6:235-AP3-, Development of an Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines. **EXECUTIVE SUMMARY** **PLUS DOCUMENTS**

ACTION: Motion to approve all PRESS PLUS 118 policy updates as presented.

5. **TEACHEREASE RENEWAL 2025-2026:** TeacherEase is Eswood's school management system. It includes features for managing student data, grading, lesson planning, and communication. Administration is recommending the $4476.09 renewal of TeacherEase for the 2025-2026 school year. Renewal

ACTION: Motion to approve the TeacherEase renewal for the 2025-2026 school year as submitted.

6. **MIDDLE SCHOOL POSITION 2025-2026:** Administration had the opportunity to interview 2 applicants for the open Middle School position. All applicants visited the school and interviewed with our hiring team. After the interviews, the administration is recommending the hire of Darcy Franklin for this middle school position. She will be a fourth year teacher with a Bachelor's Degree, starting on the salary schedule at Lane 1, Step 4 with $42,366.75 as her base salary. Hiring Materials

ACTION: Motion to approve the hiring of Darch Franklin for the middle school position starting for the 2025-2026 school year as submitted.

7. **OCEC HLS WORK-Chana:** As part of the OCEC Cooperative, they are asking each district to help fund the Health Life Safety (HLS) parking lot project for Chana. Each district will be billed per the percentage of OCEC they use. Eswood uses OCEC .81% and is being asked to pay $1417.22 for our portion of the work. Administration is recommending the approval of the $1417.22 to help pay for the OCEC- Chana's parking lot work. OCEC Billing

ACTION: Motion to approve the $1417.22 to OCEC for the HLS work as presented.

8. **ESWOOD STRATEGIC PLAN:** Our district's strategic plan, a culmination of dedicated effort and collaborative vision that will guide our path forward. This plan outlines our key priorities and initiatives, ensuring we continue to provide an exceptional educational experience for all students. Administration is recommending the approval of Eswood's Strategic plan. **Strategic Plan**

ACTION: Motion to approve the Eswood Strategic Plan as submitted.

9. **ASPHALT SEAL COATING:** It has been several years without sealcoating our blacktop and it is in need of the work. Administration is recommending the approval of the asphalt sealcoating to be completed this July 2025 by Advanced Pavement Protperty. QUOTE ($5362.50 minus the InfraRed Asphalt repair ($2500), but PLUS the $750 basketball stripping)

ACTION: Motion to approve the asphalt seal coating as submitted.

10. **PLAYGROUND MULCH:** It has been over three years since new mulch was last added, and replenishing it is crucial for maintaining a safe play environment for children. Administration is recommending the approval of the playground mulch at $8075 to be completed this summer by Andy's Professional Landscaping to ensure the playground continues to meet safety standards. QUOTE

ACTION: Motion to approve the installation of the playground mulch as submitted.

F. DISCUSSION ITEMS:

ITEMS FOR DISCUSSION THAT MAY COME UP FOR ACTION NEXT MONTH:

1.

Other Overall Other Discussion Items:

1. Joint Conference: November 21-23rd-Chicago
2. ARCHITECT/Chuck Newman: BUILDING UPDATES:

G. CLOSED SESSION

1. To consider and discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

H. ACTION ITEMS FROM CLOSED SESSION

I. ADJOURNMENT