EDUCATION SERVICE CENTER REGION 11

Librarian Services
Contract 2025-2026

Note: Due to various factors, including the volume of participation from districts, contract negotiations for products and services being purchased and delivered within this contract, possible funding changes for districts or ESC Region 11, and other factors, this contract is offered in good faith but does not become binding until September 1, 2025, on either the district or ESC Region 11. If this contract pricing is based on enrollment, the previous year's PEIMS enrollment snapshot submission number from October will be used to determine pricing. This contract is contingent upon the continued availability of appropriations and is subject to cancellation by either party upon thirty (30) days written notice to the other party. Payment for valid fees or charges rendered by the ESC Region 11 prior to written notice of termination shall be due to ESC Region 11. Early acceptance of this contract is necessary so that ESC Region 11 can plan and prepare to deliver these services. An alternative contract may be offered if this contract cannot be delivered as stated.

Librarian Services

The Digital Resources Team offers the following services to school districts/charter schools that sign the Librarian Services Contract:

Services Included

- Provide a certified school librarian who will furnish leadership in planning the goals, objectives, strategies, outcome performance measures, and evaluation of the library program as stated in the Texas school library guidelines.
- Provide a certified librarian who can provide supervision and leadership for the design and delivery of library services, including developing a campus collaborative library program with teachers, integrating library resources in the curriculum, collection development, and library technical services.
- Accept responsibility for the supervision of any personnel employed by ESC Region 11 to assist with the ESC Region 11 Library Cooperative.
- Assist school personnel via phone, Webinar, and on-site (including in-service sessions).
- Advise the designated administrator of needs related to the administration of the library program, such as technical support, equipment repairs or equipment needs, library supplies, or library materials.

District Responsibilities

- Designate an administrator who provides the leadership that ensures the success of the library program by placing importance on integrating the library program into the curriculum.
- Participate in planning the goals, objectives, outcome performance measures, and evaluation of the library program.

- Initiate and participate in various meetings (including on-site and webinars) designed for planning, providing assistance to campus personnel, and providing technical assistance for the library program.
- Schedule, as much as possible, an aide in the library to provide an adequate program of library services to the campus that will continue the library program and use of the library resources between visits of the librarian.
- Provide all necessary equipment, technical support, software, software support, connectivity, and supplies needed to sustain the library program.
- Prepare and process all purchase orders required to purchase equipment, software, software support, connectivity, training beyond the scope of this agreement, library technical services, library materials, and library supplies necessary to maintain the library.
- Prepare and manage budgets related to this agreement.

ESC Region 11 Contact

Director of MIS
(817) 740-7704

Price List

Fee	Time
$950 per day	1-9 days
$750 per day	10 > days