

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, JUNE 11, 2025
PUBLIC REAPPOINTMENT MEETING
7:30 P.M. – MEDIA CENTER**

In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 8th, 2025. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, and the Star Ledger.

I. Call to Order

II. Roll Call

Mrs. Amanda Haber, President
Mrs. Jacquelyn Burke, Vice-President
Mrs. Caragh Lavoie
Mr. Raj Mehta
Mr. Christopher Pisacane

III. Flag Salute

IV. Public Comment on Agenda Items

V. President's Report

- End of Year

VI. Superintendent's Report

- Summer Projects

VII. Old Business / Board Discussion

- PTA Volunteers
- Birthday Celebrations

VIII. New Business / Board Discussion

- Review 2024-2025 BOE Goals and discuss 2025-2026
- Review 2024-2025 Superintendent/District Goals and discuss 2025-2026
- Employment Transparency Law
- NJSBA Ethics Dates

IX. Reappointment Action Items

RESOLVED that the Board of Education approves Reorganization Action Items #01 – 69.

1. **RESOLVED**, that the Board appoints the Steven J. Lella as the purchasing agent for the Essex Fells School District for the 2025-2026 school year in accordance with

N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid Threshold) at a bid threshold up to \$44,000, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases) and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by:

Seconded by:

Ayes:

Nays:

2. **RESOLVED**, that the Board appoints the firm of Fogarty & Hara as Board Attorney, as per the proposal, for the 2025-2026 school year, at an hourly rate of \$185 for a partner and \$165 for an associate, \$125 for a law clerk and \$85 for a paralegal.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

3. **RESOLVED** that Samuel Klein and Company be appointed to perform the 2024-2025 audit in the amount of \$13,675 and be the auditor of record for the 2025-2026 school year.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

4. **RESOLVED** that the Brown & Brown Insurance be appointed as the broker of record for Worker's Compensation Insurance and the Property & Casualty Insurance for the 2025-2026 school year.

Moved by:

Seconded by:

Ayes:

Nays:

5. **RESOLVED** that Brown & Brown Metro, LLC be appointed as the broker-of- record for the Essex Fells Board of Education's group Health and Dental insurance employee benefits programs for the 2025-2026 school year.

Moved by:

Seconded by:

Ayes:

Nays:

6. **RESOLVED** that pursuant to the requirements of NJ P.L 2011, c.78 (Chapter 78), the Essex Fells Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective September 1, 2025, as follows:

1. The Board of Education accepts the recommendation of its group insurance broker-of-record, Brown & Brown Metro, LLC, to designate Aflac as the Board's FSA administrator. This recommendation includes Aflac/ updating the district's POP at no cost.
2. The Board of Education appoints Brown & Brown, Metro, LLC as its FSA and POP broker-of-record.
3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

BE IT FURTHER RESOLVED that the Board of Education approves the 2025 IRS annual contribution limits for the district's Medical FSA as \$3,300 and \$5,000 for its Dependent Care FSA for the 2025-2026 school year.

Moved by:

Seconded by:

Ayes:

Nays:

7. **RESOLVED** that the Essex Fells Board of Education approves EI Associates for the position of District Architect for the 2025-2026 school year.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

8. **WHEREAS**, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Essex Fells Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Essex Fells Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Essex Fells Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved by:

Seconded by:

Ayes:

Nays:

9. **RESOLVED** that the Board of Education appoint Marie Criscuolo, as the Essex Fells Board of Education Treasurer of School Monies at an annual salary of \$3,596, commencing July 1, 2025, for the 2025-2026 school year.

Moved by:

Seconded by:

Ayes:

Nays:

10. **RESOLVED** that the Board of Education designate the Chief School Administrator to approve line-item transfers as are necessary between meetings of the Board effective July 1, 2025, to June 30, 2026. Such transfers shall be reported to the Board, ratified and recorded in the Minutes at a subsequent meeting of the Board in accordance with Policy and Code.

Moved by:

Seconded by:

Ayes:

Nays:

11. **RESOLVED** that the Board of Education approves the 2025-2026 Petty Cash fund in the amount of \$300.00, to be administered by the Business Administrator/Board Secretary.

Moved by:

Seconded by:

Ayes:

Nays:

12. **RESOLVED** that the Board of Education approves the appointment of Mr. John Thomas, Facility Supervisor, as Integrated Pest Management Coordinator, Coordinator for Right-To-Know, AHERA and other health & safety and environmental programs mandated by the State of New Jersey, for the 2025-2026 school year.

Moved by:

Seconded by:

Ayes:

Nays:

13. **RESOLVED** that the Board of Education approves the renewal of an agreement with New Wave Consultants, Inc, of Lincoln Park, New Jersey to provide mandatory environmental safety services under PEOSHA for the 2025-2026 school year, at an annual fee of \$2,100, services to include training, inspections and plan review update for Right To Know, Bloodborne Pathogens, Indoor Air Quality, AHERA and Integrated Pest Management.

BE IT FURTHER RESOLVED that the Board of Education approves Testing for Lead in Drinking Water at the fee of \$500 per building, and \$50 per sample.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 14. RESOLVED** that the Board of Education appoints Michelle V. Gadaleta as the 504 Officer for the 2025-2026 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 15. RESOLVED** that the Board of Education appoints the Business Administrator/Board Secretary as the district Affirmative Action Officer, Public Agency Compliance Officer (PACO), and Custodian of Records for the 2025-2026 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 16. RESOLVED** that the Board of Education reaffirms its Policies, Bylaws and Regulations Guides for the 2025-2026 school year and makes necessary revisions in accordance with the Strauss Esmay Alert notifications.

Moved by:

Seconded by:

Ayes:

Nays:

- 17. RESOLVED** that the Board of Education approve the renewal of an agreement with the Asbury Park Board of Education – Information Technology Center of Asbury Park, New Jersey, for the continuation of software services for Budgetary/Accounting System and Payroll/Personnel System and Processing, including ID numbers and Computer Ports for the 2025-2026 school year at a fee of \$10,684.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 18. RESOLVED** that the Board of Education approves Valley National Bank as the official Bank Depository for the Board of Education for the 2025-2026 school year and approves the following signatories: The Board of Education President, the Board Secretary and the Treasurer of School Monies and approves the Principal and School Business Administrator for the Student Activity Account only.

BE IT FURTHER RESOLVED that the Essex Fells Board of Education approves the State of New Jersey Cash Management Fund as an official Bank Depository for the Board of Education for the 2025-2026 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 19. RESOLVED** that The Progress be designated as the official newspaper of the Essex Fells Board of Education, and The Star Ledger be designated as the second newspaper for the publication of official notices and notification of meetings for the 2025-2026 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 20. RESOLVED** that the Board of Education grants authority to the Superintendent of Schools to pay bills between Board of Education meetings with subsequent Board of Education approval for the 2025-2026 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 21. RESOLVED** that the Board of Education approves the fourteen (14) 2025-2026 Custodial Holidays.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 22. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Wellness & Rehabilitation Services, Physical Therapist, for the 2025-2026 school year, at the following hours and rates:

Estimated 115 hours total at \$90.00/hour for:

- | | |
|--|-------------|
| • Treatment | \$10,350.00 |
| • Data updates and IEP Development/Progress Reports | \$530.00 |
| • Estimated 3 Evaluations total (initial/Rev.) at \$350 each | |
| Not to exceed | \$1,050.00 |

<u>Total school year cost not to exceed:</u>	<u>\$11,930.00</u>
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Moved by:

Seconded by:

Ayes:

Nays:

- 23. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Hand2Heart, BCBA, for the 2025-2026 school year, at the following hours and rates:

Estimate 500 hours at \$100.00/hour for:

- BCBA Instruction/School
 - Not to exceed: \$50,000.00

Estimate 40 hours at \$60.00/hour for:

- Curriculum Development/Data Review
 - Not to exceed: \$2,400.00

Estimate 5 hours at \$100.00/hour for:

- Progress Reports / IEP Development
 - Not to exceed \$500.00

Estimate 2 FBA Evaluations at \$500.00

Not to exceed \$1,000.00

Total Not to exceed: \$53,900.00

Moved by:

Seconded by:

Ayes:

Nays:

- 24. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, contracting with Kaleidoscope Education Services for Occupational Therapist Services for the 2025-2026 school year at a rate of up to \$94.00 per hour.

Moved by:

Seconded by:

Ayes:

Nays:

- 25. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Deirdre Mastandrea, School Social Worker, for the 2025-2026 school year, at the following hours and rates:

Up to 10 evaluations per year at \$350 per evaluation:

\$3,500.00

Hourly rate for additional professional services

\$50.00 each

Moved by:

Seconded by:

Ayes:

Nays:

- 26. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at CTC (Student 370642) for the 2025-2026 school year, at the following daily/yearly rates:

Estimated 183 days at \$492.01

- September 1, 2025 through June 30, 2026

Total school year cost not to exceed:

\$90,037.83

Moved by:

Seconded by:

Ayes:

Nays:

- 27. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Academy360 Lower School (Student 370641) for the 2025-2026 school year, at the following daily/yearly rates:

Estimated 183 days at \$450.59/day for:

- September 1, 2025 through June 30, 2026 \$82,457.97
- 1 to 1 Aide 183 days at \$230/day \$42,090.00

Total school year cost not to exceed: \$124,547.97

Moved by:

Seconded by:

Ayes:

Nays:

- 28. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Academy360 Lower School (Student 340600) for the 2025-2026 school year, at the following daily/yearly rates:

Estimated 183 days at \$450.59/day for:

- September 1, 2024 through June 30, 2025 \$82,457.97
- 1 to 1 Aide 183 days at \$230/day \$42,090.00

Total school year cost not to exceed: \$124,547.97

Moved by:

Seconded by:

Ayes:

Nays:

- 29. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of the Bergen County Special Services Education Enterprises for the 2025-2026 school year for the following evaluations:

Audiological Evaluations **\$2,400.00 each**

Moved by:

Seconded by:

Ayes:

Nays:

- 30. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of New Jersey Pediatric Neuroscience Institute for the 2025-2026 school year for the following evaluations:

Neurological Evaluations **\$700.00 each**

Moved by:

Seconded by:

Ayes:

Nays:

- 31. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Lindsey Greenfield for the 2025-2026 school year for the following evaluations:

Neuropsychological Evaluations	<u>\$4,000.00 each</u>
Hourly rate for additional professional services	<u>\$200.00 each</u>

Moved by:

Seconded by:

Ayes:

Nays:

- 32. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Stuart M. Rothman for the 2025-2026 school year for the following evaluations:

Telemedicine Visit	<u>\$100.00 each</u>
Comprehensive Eye Examination	<u>\$300.00 each</u>
Pediatric Vision Evaluation	<u>\$225.00 each</u>
Vision Processing Evaluation	<u>\$325.00 each</u>
Eye Movement Evaluation	<u>\$150.00 each</u>

Moved by:

Seconded by:

Ayes:

Nays:

- 33. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Jane Aronson, International Pediatric Health Services PLLC – School Psychiatrist, for the 2025-2026 school year for \$300 per hour for 8 hours, for a total of \$2,400.

Moved by:

Seconded by:

Ayes:

Nays:

- 34. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Behavior Therapy Associates for the 2025-2026 school year for behavioral services.

Moved by:

Seconded by:

Ayes:

Nays:

- 35. RESOLVED** that the Board of Education approves the appointment of Dr. Michele Nitti as medical inspector for the 2025-2026 school year, at a rate of \$250.00 per employee physical examination.

Moved by:

Seconded by:

Ayes:

Nays:

- 36. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following stipend positions for the 2025-2026 school year at the contractual rate:

Tina Rivera

Substitute Coordinator - \$3,000

Moved by:

Seconded by:

Ayes:

Nays:

- 37. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Class III Officer Shared Services Agreement with the Borough of Essex Fells for the 2025-2026 school year at a rate of \$36.00 per hour.

Moved by:

Seconded by:

Ayes:

Nays:

- 38. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the contract with Steven J. Lella for the 2025-2026 school year, pending approval of the County Superintendent.

NOTE: Copy of contract with BA

Moved by:

Seconded by:

Ayes:

Nays:

- 39. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following administrative salaries for the 2025-2026 school year:

Michelle Gadaleta	Superintendent	\$216,220
Steven J. Lella	Business Administrator	\$140,854

Moved by:

Seconded by:

Ayes:

Nays:

- 40. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following teaching staff for the 2025-2026 school year:

<u>Name</u>	<u>FTE</u>	<u>Guide</u>	<u>Step</u>	<u>25-26 Salary</u>	<u>Position</u>	<u>5/30/25 EF YOS</u>
George Alexandris	1.00	BA	8	\$66,610		0.95
Nicole Axentiou	1.00	BA +15	8	\$68,910		2.16
Pamela Banta	1.00	BA +30	18	\$96,515		0.39

AGENDA

June 11, 2025

Lauren Brzostowski	1.00	BA	10	\$70,310	7.74
Gabriella Day	1.00	MA	3	\$66,810	0.15
Danielle Jaworski	1.00	BA	7	\$65,110	4.74
Rory Duarte	1.00	MA	8	\$71,910	6.74
Jessica Ennis	1.00	MA	7	\$70,410	2.41
Laurie Fischer	.80	MA	13	\$66,812	7.74
Candice Fitzgerald	1.00	MA	10	\$75,610	12.74
Stefania Focarino	1.00	BA + 15	9	\$70,610	2.74
Rebecca Katsios	1.00	BA	3	\$61,510	1.31
Kristen Kowalski	1.00	MA + 30	9	\$76,885	7.74
Jessica Lodato	1.00	MA	14	\$86,515	3.15
Patricia Pakonis	.40	BA	9	\$27,324	11.52
Erika Pilato	1.00	MA	18	\$97,515	2.25
Laura Quinn	1.00	BA	12	\$75,215	10.74
Mary Renz	1.00	MA	18	\$97,515	5.74
Erica Santalla	1.00	MA	18	\$97,515	1.74
LeeAnn Smith	1.00	MA +30	18	\$101,734	4.74
Kimberly Trafford	1.00	MA + 15	11	\$78,741	11.66
James Wallace Jr.	1.00	BA + 30	13	\$82,515	2.74
Michelle Barshay	1.00	BA +30	17	\$94,515	18.74
			Longevity	\$1,200	
			Total	\$95,715	
Dorotea Banek	1.00	MA +30	18	\$101,734	27.41
			Longevity	\$1,500	
			Total	\$103,234	
Laura Brutman	1.00	MA	17	\$95,515	19.74
			Longevity	\$1,500	
			Total	\$97,015	
Kristin Gann	1.00	BA	18	\$92,215	22.73
			Longevity	\$1,500	
			Total	\$93,715	
Susan Hacker	1.00	MA	17	\$91,515	19.74
			Longevity	\$1,500	
			Total	\$97,015	
Deana Hromoko	1.00	MA +30	18	\$101,734	25.02
			Longevity	\$1,500	
			Total	\$103,234	
Katie MacKenzie	1.00	MA +30	12	\$83,791	14.74
			Longevity	\$1,200	
			Total	\$84,991	
Lisa Massaro	1.00	MA +15	18	\$99,434	26.74
			Longevity	\$1,500	
			Total	\$100,934	
Judi Reynolds	1.00	MA +30	18	\$101,734	25.74
			Longevity	\$1,500	
			Total	\$103,234	

AGENDA**June 11, 2025**

Rosalie Takkel	1.00	BA +30	15	\$88,515	17.74
			Longevity	\$1,200	
			Total	\$89,715	
John Trogani	1.00	BA	17	\$90,215	19.74
			Longevity	\$1,500	
			Total	\$91,715	

Moved by:

Seconded by:

Ayes:

Nays:

- 41. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff members for the 2025-2026 school year, 184 days:

Susan FitzGibbon	IEP	7 hr/day	\$32,183
Jennifer Sullivan	IEP	7 hr/day	\$32,183
Belinda O'Donnell	IEP	7 hr/day	\$32,183
Maria Sazan	IEP	7 hr/day	\$32,183
Patricia Pakonis	I&RS/504(.6)	7 hr/day	\$19,310
Lucille Lapone	Preschool	7 hr/day	\$32,183

Moved by:

Seconded by:

Ayes:

Nays:

- 42. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following custodial salaries for the 2025-2026 school year:

John Thomas (7:00am-3:00pm)	\$85,524
Santiago Galindo (12:30pm-8:30pm)	\$57,016
James Davis (11:00am-7:00pm)	\$49,819

Moved by:

Seconded by:

Ayes:

Nays:

- 43. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following 12-month support staff salaries for the 2025-2026 school year:

Tina Rivera	Administrative Assistant	\$70,472
Lubna Muneer	Administrative Assistant	\$62,190

Moved by:

Seconded by:

Ayes:

Nays:

- 44. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, Marco Pannullo as the District Technology Coordinator at a salary of \$88,568 for the 2025-2026 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 45. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following stipend positions for the 2025-2026 school year at the contractual rate:

Judi Reynolds	Lead Teacher - \$5,000
LeeAnn Smith	Child Study Team Coordinator - \$5,000
Lisa Massaro	Student Council - \$600 per
Judi Reynolds	Student Council - \$600 per
Dorotea Banek	Camp - \$800
Erica Santalla	Camp - \$800
Pamela Banta	Camp - \$800
Susan Hacker	Camp - \$800
Mary Renz	Camp - \$800
Erika Pilato	Camp - \$800
George Alexandris	Camp - \$800
Marco Pannullo	Camp - \$800
John Trogani	Camp - \$800
EFPD Officer	Camp - \$0
Erica Santalla	Sixth Grade Event - \$250
Pamela Banta	Sixth Grade Event - \$250
Susan Hacker	Sixth Grade Event - \$250
Mary Renz	Sixth Grade Event - \$250
Erika Pilato	Sixth Grade Event - \$250
John Trogani	Sixth Grade Event - \$250
George Alexandris	Sixth Grade Event - \$250
Marco Pannullo	Sixth Grade Event - \$250
All Staff As Assigned	Lunch/Recess Duty - \$45 per session

Moved by:

Seconded by:

Ayes:

Nays:

- 46. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, that the annual teacher evaluations will be conducted through the STRONGE & Associates model, and

BE IT FURTHER RESOLVED that the Superintendent and Business Administrator's evaluation tools are District-developed.

Moved by:

Seconded by:

Ayes:

Nays:

- 47. RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves the employment of the following student assistants in the IT/custodial departments for the 2025 summer, for a total of 50 hours each.

Claire Wactlar	\$15.13/hr - IT
Weston Tarrach	\$15.13/hr - IT
Kyle Moran	\$15.13/hr - Custodial
Marco DeBenedetto	\$15.13/hr - Custodial

Moved by:

Seconded by:

Ayes:

Nays:

- 48. RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves Kimberly Trafford as Technology Support for Summer 2025 at the contracted rate, not to exceed 50 hours.

Moved by:

Seconded by:

Ayes:

Nays:

- 49. RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves Judi Reynolds as Lead Teacher, as needed, for Summer 2025 at the contracted rate, not to exceed 50 hours.

Moved by:

Seconded by:

Ayes:

Nays:

- 50. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Extended School Year (ESY) Program for Summer 2025, and

BE IT FURTHER RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following staff members for the 2025 Extended School Year (ESY) Program Mondays-Thursdays, June 23-July 24, from 9:00am-1:00pm, including an additional one half hour per day for planning at the following rates:

LeeAnn Smith	CST Coordinator (not to exceed 50 hours at the contracted rate)
Katie MacKenzie	Special Ed Teacher at the contracted rate of \$65.00 hourly
Maria Sazan	Paraprofessional at the contracted rate of \$25.12 hourly
Arle Berghorn	Nurse at the contracted rate of \$175.00 daily

NOTES: Dr. Michelle V. Gadaleta, ESY Supervisor

Moved by:

Seconded by:

Ayes:

Nays:

- 51. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Services Agreements for Related Services for students in accordance with their IEP's for the Extended School Year (Summer 2025) Program as follows:

OT: Kaleidoscope Education Services

Estimated 15 hours total at \$94.00/hour for:

- Treatment

Total summer cost not to exceed: **\$1,410.00**

Speech Therapist: Riva Walia

Estimated 25 hours total at \$65.00/hour

Not to exceed **\$1,625.00**

Total summer cost not to exceed: **\$3,035.00**

Moved by:

Seconded by:

Ayes:

Nays:

- 52. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Academy 360 Lower School (Student 370641) for Summer 2025 in the following amount:

22 days total at \$450.59/day \$9,912.98

1 to 1 Aide at \$230/day \$5,060.00

Total Summer Program Not to Exceed **\$14,972.98**

Moved by:

Seconded by:

Ayes:

Nays:

- 53. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Academy 360 Lower School (Student 340600) for Summer 2025 in the following amount:

22 days total at \$450.59/day \$9,912.98

1 to 1 Aide at \$230/day \$5,060.00

Total Summer Program Not to Exceed **\$14,972.98**

Moved by:

Seconded by:

Ayes:

Nays:

- 54. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for CTC Academy (Student 370462) for Summer 2025 in the following amount:

23 days total at \$492.01/day

Total Summer Program Not to Exceed

\$11,316.23

Moved by:

Seconded by:

Ayes:

Nays:

- 55. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Essex Regional Educational Services Commission for the 2025-2026 School Year:

1. Transportation of Special Education and / or specific destinations of school students
2. Public School Child Study Team Evaluations and meeting attendance
3. Addendum to the Public School Child Study Team for Additional Services

NOTE: Contracts with BA

Moved by:

Seconded by:

Ayes:

Nays:

- 56. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Sussex Regional Educational Services Commission for the 2025-2026 School Year:

1. Transportation of Special Education and /or specific destinations of school students

NOTE: Contracts with BA if needed

Moved by:

Seconded by:

Ayes:

Nays:

- 57. WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on (May 31st, 2025) the governing body of the Essex Fells BOE, County of Essex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This **RESOLUTION** shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells BOE

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Essex Fells BOE is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2025-2026 School Year.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Morris-Union Jointure Commission, hereinafter referred to as the "Lead Agency," has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of Professional Learning; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A.18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public

Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2025-2026 School Year.

Moved by:

Seconded by:

Ayes:

Nays:

- 58. RESOLVED** that the Board of Education, as recommended by the Superintendent, extends thanks to the PTA and Essex Fells Foundation for Educational Excellence for their donations and support of the school throughout the 2024-2025 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 59. RESOLVED** that the Board of Education recognizes the Essex Fells Foundation for Educational Excellence and the Essex Fells PTA as official parent support Organizations for the 2025-2026 school year in accordance with Policy #9210; and

BE IT FURTHER RESOLVED that the activities/functions scheduled by these organizations will be brought to the attention of the Board.

Moved by:

Seconded by:

Ayes:

Nays:

- 60. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following Nursing Agencies to provide substitute nursing services to the 2025-2026 school year:

Health Source Group \$68.00/hour
Delta-T Group \$60.00/hour

Moved by:

Seconded by:

Ayes:

Nays:

- 61. RESOLVED** that the Essex Fells Board of Education accepts and approves, as recommended by the Superintendent, the approval of Jan Pro Northern NJ for custodial substitute services at the following rates for the 2025-26 school year:

Regular Service \$40/hour
Emergency Service (less than 48 hours' notice) \$46/hour

Moved by:

Seconded by:

Ayes:

Nays:

- 62. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the Security Drill Statement of Assurance for the 2025-2026 school year to the County Office of Education.

Moved by:

Seconded by:

Ayes:

Nays:

- 63. RESOLVED** that the Board of Education enters into an agreement for software services for the 2025-2026 school year with Frontline in the amount of \$10,739.34 used for the creation and modification of individualized education programs for students with special needs.

Moved by:

Seconded by:

Ayes:

Nays:

- 64. RESOLVED** that the Board of Education enters into an agreement for software services for the 2025-2026 school year with Genesis in the amount of \$9,667.00

Moved by:

Seconded by:

Ayes:

Nays:

- 65. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the annual approval of District Job Descriptions:

NOTES: Binder located in the Superintendent's office for review

Moved by:

Seconded by:

Ayes:

Nays:

- 66. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following substitutes for the 2025-2026 school year, at \$125(teacher) \$175 (nurse)/day, pending the usual criminal history and background check for new hires:

Farrah Carnahan	Teacher
Judy Longthorne	Teacher
Kelly King	Teacher
Patricia Wahl	Teacher
Amy Isabel	Teacher
Marla Kearney	Teacher
Sophie Kearney	Teacher
Alison Cirenza	Teacher
Anne Smith	Teacher
Laurie Fischer	Teacher
Jean Alteri	Teacher
Stephanie Bonder	Teacher
Joyce Kim	Teacher
Mary Alice Carella	Teacher
Schelli Wilson	Teacher
Emily Zarr	Teacher
Kristin Cassano	Teacher
Joanne Barker	Nurse
Arle Berghorn	Nurse

Moved by:

Seconded by:

Ayes:

Nays:

- 67. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the list of possible field trips and chaperones as assigned for the 2025-2026 school year.

NOTE: List Attached (Chaperones listed separately)

Moved by:

Seconded by:

Ayes:

Nays:

- 68. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Curriculum List for the 2025-2026 school year.

NOTE: List Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 69. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Textbook List for the 2025-2026 school year.

NOTE: List Attached

Moved by:

Seconded by:

Ayes:

Nays:

X. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01 – 02.

- 1. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the \$200.00 donation from Dr. Barretti.

Moved by:

Seconded by:

Ayes:

Nays:

- 2. RESOLVED** that the Essex Fells Board of Education has considered and denied the request of a teacher, whose name is on file in the Superintendent's office, for an additional leave of absence for the 2025-2026 school year.

Moved by:

Seconded by:

Ayes:

Nays:

XI. Business Administrator's Report

- Chapter 47 – List of Contracts
- November BOE Member School Election Information

XII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01-03.

- 1. RESOLVED** that the Board of Education accepts the minutes of the following meeting(s):

Regular Meeting Minutes	May 21 st , 2025
Executive Meeting Minutes	May 21 st , 2025

Moved by:

Seconded by:

Ayes:

Nays:

- 2. RESOLVED** that the Board of Education approves bills and claims for June in the amount of \$130,549.78 as certified by the Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for May as certified by the Business Administrator and approved by the Superintendent

and Board President in the total amount of \$406,263.78 including \$378,427.83 for the gross payroll, \$8,007.45 for the Board's share of FICA/Medicare and \$19,828.50 for the State's share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nays:

- 3. RESOLVED** that the Board of Education approves the transfer of funds for the month of May as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

XIII. Meeting Open for Public Comment

XIV. Resolution to Enter Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Essex Fells Board of Education shall conduct a closed executive session pursuant to N.J.S.A. 10:4-12 for the purpose of discussing: **Superintendent Evaluation.**

It is anticipated that the length of time of this executive session will be 30 minutes and that action will not be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Moved by:

Seconded by:

Ayes:

Nays:

XV. Adjournment

BE IT RESOLVED that this public Reappointment meeting of the Board of Education be adjourned. The next Regular Meeting of the Board of Education is scheduled for **Wednesday, August 13th at 7:30 P.M.**

Moved by:

Seconded by:

Ayes:

Nays:

AGENDA 2024-2025

June 11, 2025

Teacher	Section	Total	M	F
Mrs. Axentiou/Ms. Sink	PS/AM	11	0	11
Mrs. Axentiou/Ms. Sink	PS/PM	12	7	5
Mrs. Mauro	KM	15	7	8
Mrs. Brutman/Mrs. Takkel	KBT	15	7	8
Mrs. Fitzgerald	1F	18	11	7
Mrs. Gann/Mrs. Hromoko	1GH	19	11	8
Mrs. Quinn	2Q	13	8	5
Ms. Duarte/Mrs. Focarino	2DF	14	7	7
Ms. Kowalski	3K	16	7	9
Ms. Anderson/Mrs. MacKenzie	3AM	16	7	9
Mrs. Banek	4B	19	8	12
Mrs. Lodato/Mrs. Ennis	4LE	21	9	11
Mrs. Fogarty	5F	15	11	4
Mrs. Jaworski/Mrs. Brzostowski	5JB	15	11	4
Mrs. Santalla	6S	16	6	10
Mrs. Hacker/Mrs. Banta	6HS	16	9	7
TOTAL		251	126	125
Out-of-District	*	3		
FINAL TOTALS		254		

*Total includes 3 out-of-district students.

2/26/2025

Fire Drills: 2024-2025

Month	Fire Drill	Emergency Drill
August	8/27/24	August 23, 2024 – 911 call
September	9/16/24	September 12, 2024
October	10/31/24	October 16, 2024 - Shelter in Place w/EFPD
November	11/18/24	November 12, 2024 – Shelter in Place
December	12/12/24	December 17, 2024 - Lockdown
January	1/7/25 (Smoke Alarm)	January 17, 2025 – Shelter in Place w/EFPD
February	2/24/25	February 20, 2025 – Shelter in Place
March	3/6/25	March 11, 2025 – Lockdown w/EFPD
April	4/17/25	April 29, 2025 – Shelter in Place
May	05/28/25	May 27, 2025 – Evacuation Drill w/EFPD
June		
July	July 31, 2024	July 31, 2024 – Walkie-Talkie Check

HIB / V&V Report

As of Date of BOE Meeting	11/1	11/15	11/29	12/13	1/3	1/17	2/7	2/21	3/6	3/20	4/17	5/1	5/29	6/11
TOTAL# of Reported Incidents	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of Unfounded Incidents	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of Founded Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Violence & Vandalism Incidents	0	0	0	0	0	0	0	0	0	0	0	0	0	0

ESSEX FELLS SCHOOL
DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision-making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Ensuring all pupils will achieve the New Jersey Student Learning Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem-solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.