

Gilbert Classical Academy

Information Packet

Important Dates:

Saturday, April 12

Math Diagnostic Test

Required for Incoming 7th graders only

Where: GCA Cafeteria

Time: 9am – 11am

Friday, May 2

Jr. High Luau/PTO Bingo

Optional for Incoming 7th, 8th and 9th - Students will attend Luau, and parents go to PTO Bingo.

Where: GCA Campus

Time: 5:30pm – 7:30pm

Tuesday, July 15

New Student Orientation

Optional for Incoming Students only

Where: GCA Cafeteria

Time:

Session 1: (A-L) 9am - 10:15am

Session 2: (M-Z) 10:15am - 11:30am

Thursday, July 17

Spartan Day

Optional for all new & returning families

Where: GCA Campus

Time: Anytime from 7am – 1pm or 2:30pm – 6pm. Stay as long as needed.

Tuesday, July 22

First Day of School

Front & back gates will open at 7am.

School starts at 7:30am for all students!

Welcome to the GCA Family!

This packet provides some helpful information to assist you and your child in making a smooth transition to the Academy. Additional resources are available on the school website. For school attendance policy etc., refer to the GCA School Handbook and for academic course information, refer to the GCA Course Catalog. Visit the school website regularly to stay up-to-date with all school news and events.

Keep Connected

Website: www.gilbertclassical.net



<https://gcaspartansports.com/>



www.facebook.com/SpartansGCA



@SpartansGCA



EFLYERS –Visit school website & check emails via PeachJar

GILBERT PUBLIC SCHOOLS

2025–2026 SCHOOL CALENDAR

JULY 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		8

AUGUST 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						21

SEPTEMBER 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				19

OCTOBER 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	15

NOVEMBER 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						16

DECEMBER 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			15

JULY 2025	
4	Independence Day
14, 17	14th New Teachers Start, 17th Returning Teachers Start
22	First Day of School
23, 30	Early Release (1 hour)
AUGUST 2025	
6,13,20	Early Release (1 hour)
27	1/2 day K-12
SEPTEMBER 2025	
1	Labor Day (Holiday)
18, 19	Parent Teacher Conferences 1/2 day for K-6
3,10,17,24	Early Release (1 hour)
26	Grading Day, 1/2 day K-12
OCTOBER 2025	
9/29-10/10	Fall Break (No School)
13	School Resumes
15,22	Early Release (1 hour)
29	1/2 day K-12
NOVEMBER 2025	
11	Veterans Day (Holiday)
26 - 28	Thanksgiving (Holiday)
5,12,19	Early Release (1 hour)
DECEMBER 2025	
18	End of Semester, 1/2 day 7-12
19	End of Semester, 1/2 day K-12
22 - 31	Winter Break (No School)
3,10,17	Early Release (1 hour)
JANUARY 2026	
1-2	Winter Break (No School)
5	School Resumes
19	Martin Luther King Day (Holiday)
7, 21, 28	Early Release (1 hour)
14	1/2 day K-12
FEBRUARY 2026	
16	Presidents' Day (Holiday)
4,11,18	Early Release (1 hour)
25	1/2 day K-12
MARCH 2026	
6	Grading Day, 1/2 day K-12
9 - 20	Spring Break
23	School Resumes
4, 25	Early Release (1 hour)
APRIL 2026	
3	Spring Holiday (No School)
1,8,15,22,29	Early Release (1 hour)
MAY 2026	
20	1/2 day JH & HS, K-6 Early Release (1 hour)
21	Last Day for Students, 1/2 day K-12
22	Last Day for Teachers
25	Memorial Day (Holiday)
6, 13	Early Release (1 hour)
JUNE 1–JUNE 26, 2026 – Summer School	

JANUARY 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						19

FEBRUARY 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
						19

MARCH 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				12

APRIL 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		21

MAY 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						15

JUNE 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				0

GILBERT PUBLIC SCHOOLS
140 S. Gilbert Rd.
Gilbert, Arizona 85296
480-497-3300

1st Semester – 94 Days
2nd Semester – 86 Days
Total – 180 Days
Revised 05/16/23

www.gilbertschools.net

Enroll online today at gilbertschools.net/enroll

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School Contact Information

Address: 1016 N. Burk Street, Gilbert, AZ 85234

Phone: 480.497.4034

Fax #: 480.507.1645

Principal

Dr. Dan Hood

Assistant Principal/Athletic Director

Casey Fraughton

Administrative Assistant

Shannon Branham

Athletic Secretary

Robin Anderson

Registration Coordinator

Samantha Levy

Attendance/Receptionist

Annette Scarlett

Media Technician

Sheela Bhatia

Bookstore Mgr/Security Guard

Andrew Liston

Guidance Counselor

Lizeth Bain

Mental Health Counselor

Aisling Sansevere

Health Office

Wendy Weeks

Building Manager

John Buchholtz

Cafeteria Manager

Helen Chandler

Any staff member, including teachers, can be reached by using the GPS email format: firstname.lastname@gilbertschools.net
(ex: shannon.branham@gilbertschools.net)

Weekly School Times

REGULAR DAILY SCHEDULE: Mon/Tues/Thurs/Fri		
CLASS PERIOD	Start Time	End Time
A	6:40 AM	7:25 AM
1	7:30 AM	8:20 AM
2	8:24 AM	9:12 AM
3	9:16 AM	10:04 AM
4	10:08 AM	10:56 AM
5 JH LUNCH	11:00 AM	11:48 AM
6 HS LUNCH	11:48 AM	12:36 PM
7	12:40 PM	1:28 PM
8	1:32 PM	2:20 PM

PLC SCHEDULE: Wednesday		
CLASS PERIOD	Start Time	End Time
A	6:40 AM	7:25 AM
1	7:30 AM	8:06 AM
2	8:10 AM	8:46 AM
LEGION	8:50 AM	9:24 AM
3	9:28 AM	10:04 AM
4	10:08 AM	10:44 AM
5 JH LUNCH	10:48 AM	11:24 AM
6 HS LUNCH	11:24 AM	12:00 PM
7	12:04 PM	12:40 PM
8	12:44 PM	1:20 PM

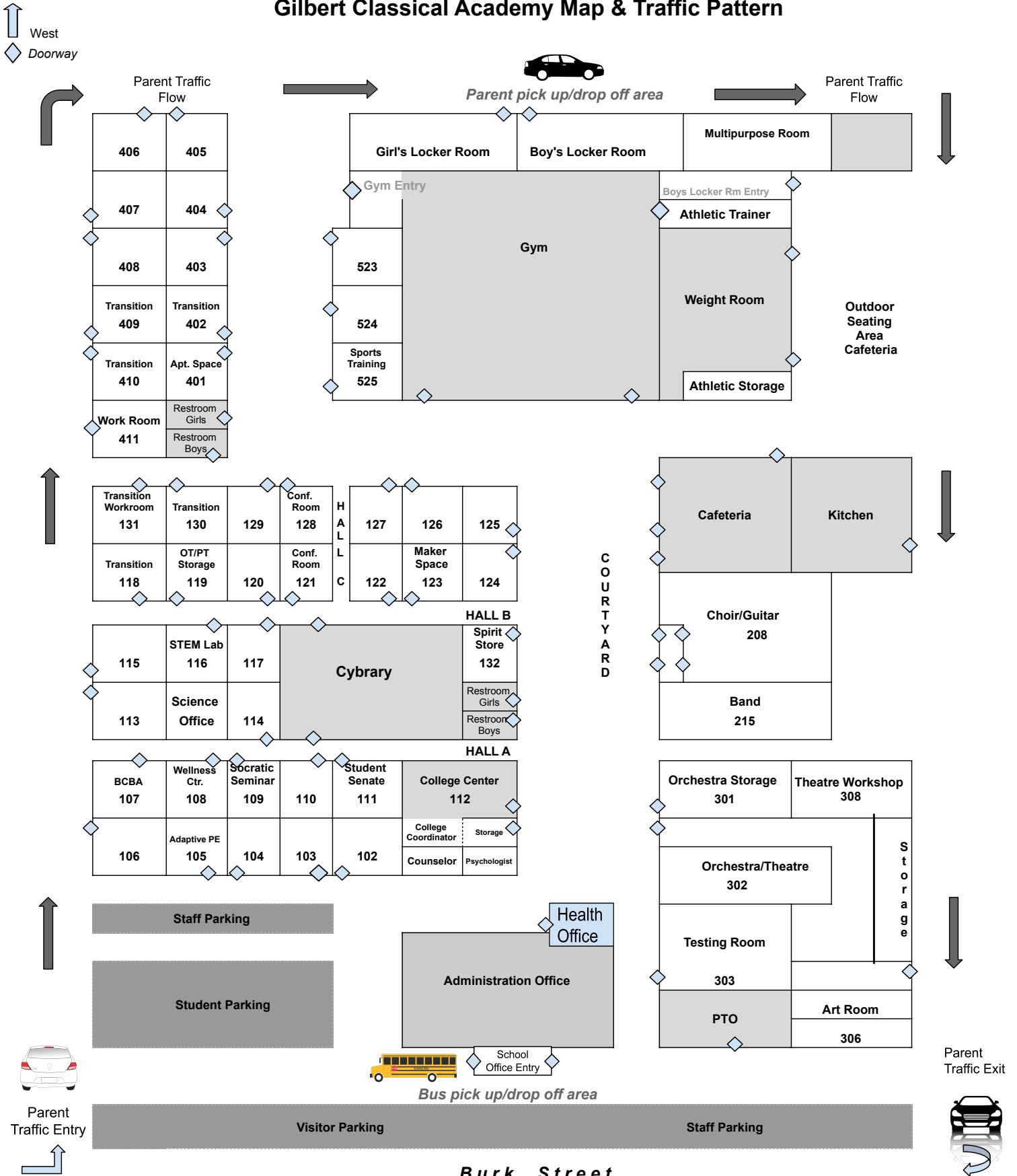
End of Semester Testing Schedule - December & May

FULL DAY TESTING SCHEDULE - Day 1		
CLASS PERIOD	Start Time	End Time
1	7:50 AM	9:32 AM
LEGION	9:36 AM	9:48 AM
4	9:52 AM	11:34 AM
JH & HS LUNCH	11:34 AM	12:34 PM
5/6	12:38 PM	2:20 PM
Dates this scehdule falls on: 12/17/25, 05/19/26		

HALF DAY TESTING SCHEDULE - Day 2		
CLASS PERIOD	Start Time	End Time
2	7:50 AM	9:33 AM
3	9:37 AM	11:20 AM
Dates this scehdule falls on: 12/18/25, 05/20/26		

HALF DAY TESTING SCHEDULE - Day 3		
CLASS PERIOD	Start Time	End Time
7	7:50 AM	9:33 AM
8	9:37 AM	11:20 AM
Dates this scehdule falls on: 12/19/25, 05/21/26		

Gilbert Classical Academy Map & Traffic Pattern



GCA Bus Schedule

Please note, times are approximate and will be updated prior to the start of the school year.

Please check our Website for the most current schedule.

East Gilbert Route:

ROUTE # 1041

Bus arrives to GCA at 7AM

AM Pick-Up Times

DESERT RIDGE HIGH (Office) **6:32 AM**

[10045 E Madero Ave, Mesa](#)

HIGHLAND HIGH (East Side) **6:45 AM**

[4301 E Guadalupe Rd, Gilbert](#)

PM Drop Off Times

Drop off location same as pick-up

HIGHLAND HIGH **2:37 PM**

DESERT RIDGE HIGH **2:51 PM**

West Gilbert Route:

ROUTE # 1028

Bus arrives to GCA at 7AM

AM Pick-Up Times

GPS DISTRICT OFFICES (Arches) **6:11 AM**

[140 S Gilbert Rd, Gilbert](#)

MESQUITE HIGH (East side, by Flagpole) **6:19 AM**

[500 S McQueen Rd, Gilbert](#)

ROUTE# 1044

Bus arrives to GCA at 7AM

SOUTH VALLEY Jr. HS (East side, bike rack) **6:30 AM**

[2034 S Lindsay Rd, Gilbert](#)

GLOBAL ACADEMY (@Driveway off Greenfield) **6:42 AM**

[55 N Greenfield Rd, Gilbert](#)

GILBERT HIGH (Office) **6:52 AM**

[1101 E Elliot Rd, Gilbert](#)

PM Drop Off Times

Drop off location same as pick-up

ROUTE# 1028

GPS DISTRICT OFFICES (Arches) **2:33 PM**

GILBERT HIGH **2:42 PM**

GREENFIELD ELEMENTARY **2:51 PM**

ROUTE# 1044

SOUTH VALLEY **2:39 PM**

MESQUITE HIGH **2:48 PM**

Gilbert Classical Academy Uniform Policy

All uniforms must be clean and in good condition. The following items are what you **CAN** wear to school.
Anything **not** on this list is considered out of uniform.

Uniform Core Components

- Polo shirts can be white, purple, or yellow
 - Yellow and purple polos **must** be purchased through [Global School Wear](http://www.globalschoolwear.com): www.globalschoolwear.com
- Polo shirts must have 2 – 4 buttons
- White undershirts only
- Uniform Khaki pants, shorts, skirts, or skorts are permitted
- Pants must be straight-leg, uniform style and light-khaki in color
 - NO brown/dark khaki permitted.
- Pockets must be internally sewn
- All Skirts/Shorts must be within 6" from the top of the kneecap
- Oxfords must be purchased through Global School Wear
- Belts are optional, but must be solid brown or black

Outerwear

- Jackets, Sweaters, and Sweatshirts must be solid in color and be plain or GCA Logos only
 - Acceptable colors: white/black/grey/purple
- Shoes should be solid white/grey/black/brown/purple
- Shoes must be closed-toe, in good repair, and fit at or below the ankle.
 - Sneakers are acceptable as long as 95% of the shoe is solid white, black, purple, or brown.
- Boots are **not** permitted.
- Socks must be solid tan, brown, white, black, or purple
- Backpacks must be all **black** and protect the Chromebook
- Backpack adornments must not distract from the learning environment
- ID Badge must be visible on a lanyard around the neck at all times while on campus

Jewelry / Hats

- Piercings are allowed in ears only (No more than two)
- Earrings must be one piece (no gauges, chain, or bars)
- Earrings may be no longer than 1"
- Max of one ring per hand
- Max of one watch
- Max of one bracelet (no thicker than 1")
- Max of one conservative necklace
- GCA-approved baseball caps are allowed outside the classrooms (GCA Logo or GCA Team hat)
- Winter scarves and knit caps are allowed outside the classroom - black/tan/brown/white/purple.
- Lanyards may be a solid color, have GCA logos, or represent a favorite college or university.

Hair

- Natural shade in color
- Headbands/tiebacks/clips must be black/brown/purple/GCA plaid/white/yellow
- The style must not disrupt the educational setting (no mohawks or spikes)
- Facial hair must be neatly groomed and mustaches should not extend past the corners of the mouth. Beards and goatees must be neatly groomed at all times.

Make-up

- Must be natural in appearance
- Nail polish can be French manicured, shades of purple, blue, red, white, or conservative pastels, and must not exceed ¼ inch beyond the tip of the finger in length.

Consequences

- 1st & 2nd Violation- Call home, sign the offense book, carry a pass for the rest of the day.
- 3rd Violation- Call home, sign offense book, & correct the violation before returning to class. Attend one Saturday School.
- The administration has the final say on uniform violations.

Uniform Supplier

School Uniforms by Tommy Hilfiger
Shop Online: www.globalschoolwear.com
For all customer service questions, please call 1.877.825.2860

GCA Uniform Examples



Polo Shirts

- Solid White, Yellow, or Purple with 2 - 4 buttons.
- GCA Logo optional.
- Yellow or Purple polo shirts **must** be purchased through Uniform Supplier or GCA Uniform Closet.
- Plain White Polo shirts with NO LOGO can be purchased anywhere, such as Old Navy, Kohl's, Amazon, etc.



Pants & Shoes

- Light Khaki pants or shorts, in straight-leg uniform-style with internally sewn-in pockets (i.e. fake pockets).
- Shoes must be closed-toe, and fit below the ankle. No Boots!
- Sneakers are acceptable as long as 95% of the shoe is solid white, black, brown, or GCA purple.



Skirts/Skorts

- All Skirts or Skorts **must** be purchased through Uniform Supplier or GCA Uniform Closet.
- Skirts and Shorts **must** be within 6 inches from the top of the kneecap.
- Optional to wear for girls.



Accessories

- Solid **black** backpack that will protect the school Chromebook with no distracting adornments.
- ID Badge visible on a lanyard around neck at all times on school campus.

Dress for Success, Together!

Uniform Supplier
School Uniforms by Tommy Hilfiger
Shop Online: www.globalschoolwear.com



We are pleased to announce that Gilbert Classical Academy has chosen School Uniforms by Tommy Hilfiger as your uniform partner for the upcoming school year. We look forward to the opportunity to serve your uniform needs.

[Click here](http://www.globalschoolwear.com/emailsSignup), visit www.globalschoolwear.com/emailsSignup, or scan the QR code below to join our email list so you won't miss out on any special promotions or announcements directly from us.

We have created a custom website for your school with one primary goal in mind – to make your shopping experience simple and stress-free. Please take a moment to read the instructions below.

Ordering Instructions

1. Go to www.globalschoolwear.com
2. In the FIND YOUR SCHOOL section, please enter either your Partner School Code GILB01 or search by school name. Please also select your student's grade, gender and program type.
3. The website will automatically apply logo requirements (or options) as determined by your school's administrative team.
4. Once you have identified a product for purchase, select your color, size, logo (if applicable), and quantity. After clicking "Add to Cart", the items will be added to your shopping cart, and you will be prompted to either Continue Shopping or Checkout Now.
5. If you have questions about sizing, click on the Size Chart link. If you still have questions after using our Size Chart, please call the toll-free customer service number below; our customer service team will be happy to assist.
6. Upon placing your order, you will receive an email confirmation that your order has been received. Once your order has shipped, you will receive an email confirming ship date and tracking information.

Please allow 10-12 business days from the time your order is placed for it to be delivered.

7. Your order history will be stored in your account, and you can come back to the website anytime, 24/7, to place additional orders.

For all customer service questions, please call 1.877.825.2860



GCA SUPPLY LIST

****INDIVIDUAL TEACHERS MAY REQUIRE ADDITIONAL SUPPLIES****

GENERAL SUPPLIES LIST ALL GRADE LEVELS

- | | |
|--|---|
| <input type="checkbox"/> 1 inch 3-Ringed Binder | <input type="checkbox"/> Pens - blues, blacks, and reds |
| <input type="checkbox"/> Pack of Loose Leaf Paper | <input type="checkbox"/> Pencils/Mechanical Pencils |
| <input type="checkbox"/> 3 to 4 Spiral Notebooks | <input type="checkbox"/> Pencil Sharpener |
| <input type="checkbox"/> Construction Paper | <input type="checkbox"/> 1 to 2 Composition Books |
| <input type="checkbox"/> Colored Pencils | <input type="checkbox"/> Index Cards |
| <input type="checkbox"/> Glue Sticks | <input type="checkbox"/> Wired Earbuds (No Bluetooth) |
| <input type="checkbox"/> Scissors | <input type="checkbox"/> TI84 Graphing Calculator |
| <input type="checkbox"/> Highlighters - Various Colors | <input type="checkbox"/> Chromebook Sleeve/Soft Case |
| Recommend: Red, Yellow, Green, and Blue | <input type="checkbox"/> Combination Lock for PE Locker |

OPTIONAL/NEEDED AS NECESSARY

- | | |
|---|---|
| <input type="checkbox"/> Tissues Boxes | <input type="checkbox"/> Personal, Refillable Water Bottle |
| <input type="checkbox"/> Hand Sanatizer | <input type="checkbox"/> Pencil Case that fits in binder |
| <input type="checkbox"/> Antibacterial Wipes | <input type="checkbox"/> Folders that fit in binder |
| <input type="checkbox"/> Zip Lock bags (big or small) | <input type="checkbox"/> Quarters for printing in the Cybrary |
| | (0.25 cents per page) |

General donations are also welcome!

GCA Junior High Sports

1st Quarter (Tryouts Begin 7/28/25)

Co-Ed Cross Country
Boys Soccer
Girls Softball
Boys Volleyball

2nd Quarter (Tryouts Begin 10/13/25)

Boys Basketball
Girls Cheer
Girls Soccer

3rd Quarter (Tryouts Begin 1/5/26)

Girls Basketball
Girls Cheer
Co-Ed Chess
Boys Flag Football

4th Quarter (Tryouts Begin 3/23/26)

Boys Baseball
Girls Flag Football
Co-Ed Track and Field
Girls Volleyball

All student athletes are required to register at [Aktivate.com](https://aktivite.com) (formerly RegisterMyAthlete.com) and complete all required paperwork *before* trying out for any sport.

The Junior High athletic participation fee is \$100 (*This fee is not required before tryouts.*)

Physicals *must* be completed on the *official* **AIA 2025-26 Physical Forms**, and dated *after* March 1, 2025. The physical forms will be available for downloading on the AIA website after March 1, 2025 at <https://aiaonline.org/files/16936/forms-157-a-d.pdf>.

If you have any athletic questions or concerns, please email:
Casey Fraughton, Athletic Director, at casey.fraughton@gilbertschools.net or
Robin Anderson, Athletic Secretary, at robin.anderson@gilbertschools.net

GCA High School Sports

Fall (Tryouts Begin 8/11/25*)

Co-Ed Cross Country (**Practice Begins 8/4/25*)

Co-Ed Swim and Dive

Boys Beach Volleyball

Girls Volleyball

Winter (Tryouts Begin 11/3/25)

Boys Basketball

Girls Basketball

Boys Soccer

Girls Soccer

Spring (Tryouts Begin 2/9/26)

Boys Baseball

Girls Beach Volleyball

Girls Softball

Boys Tennis

Girls Tennis

Co-Ed Track and Field

Boys Volleyball

All student athletes are required to register at [Aktivate.com](https://aktivatemyathlete.com) (formerly RegisterMyAthlete.com) and complete all required paperwork *before* trying out for any sport.

The High School athletic participation fee is \$125 (*This fee is not required before tryouts.*)

Physicals *must* be completed on the *official AIA 2025-26 Physical Forms*, and dated *after March 1, 2025*. The physical forms will be available for downloading on the AIA website after March 1, 2025 at <https://aiaonline.org/files/16936/forms-157-a-d.pdf>.

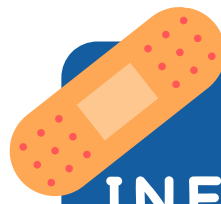
If you have any athletic questions or concerns, please email:
Casey Fraughton, Athletic Director, at casey.fraughton@gilbertschools.net or
Robin Anderson, Athletic Secretary, at robin.anderson@gilbertschools.net

HEALTH SERVICES

MEDICATION OVERVIEW

It is the policy of Gilbert Public Schools that medication will be administered to students under exceptional circumstances. When this is the case, the following requirements **MUST be met:**

- Prescription medication must be in the ORIGINAL container with a non-expired prescription label that matches the physician's order.
- All medication must be dropped off and pick up at school by an **ADULT** only.
- Dosage, time, dates to be given, and the name of the medication must be clearly stated.
- Medications give three times per day **will not** be given at school. please make arrangements for before and after school.
- All inhalers, self carry or not, must have a pharmacy placed label on it or have the inhaler inside the box with the pharmacy label.



BASIC INFORMATION

Emergency Information:

All parents are required to update their student's emergency information online in the infinite campus parent portal. this information will be used in the event of sudden illness or injury. Please notify the school immediately or update the online information if the emergency contacts, phone numbers, or health conditions have changed.

ILLNESS:

In order to protect students from the possible spread of disease, please keep your student home if the following symptoms are present:

- Temperature of 100.4 degrees or higher
- Red or Inflamed eyes
- severe cold symptoms
- pain
- diarrhea
- Vomiting

IMMUNIZATIONS:

Arizona law requires that a complete, up-to-date immunization record be provided by the parent PRIOR to enrolling a child in school. Verified immunizations are required for school attendance. Contact the nurse for a list of immunization requirements.

Contact the nurse!



wendy.weeks@gilbertschools.net



(480) 497-4034 ext.2606

STUDENT MEAL ACCOUNTS

(Register now for the Titan Portal)



By registering and creating an account, you can:

- Add Funds
- Check Balances
- Check Sales and Deposit History
- Apply for Free and Reduced Meal Benefits
- Transfer Money Between Your Students Accounts

- Go to GilbertSchools.net/Meals
- Click "Sign up today" to register
- Input your first and last name, email address, and create a password for the account.
 - You will receive an email to verify the account. Click the link to verify and log in with your email and password.
 - Your email address and password will be your login details for future deposits.
 - You can link your student(s) by click the + button on the top right and "link student". You will need to select Gilbert Public Schools, then enter their first and last name and date of birth.



This institution is an equal opportunity provider.



Infinite Campus Portal Information

Campus Mobile Portal

Anytime, anywhere access. Get your Campus Portal information when you want it from your mobile device.



**One Touch.
Tons of Info.**

Follow these steps:

1. Download the Infinite Campus Mobile Portal application from any of the following app stores:



2. Launch the Campus App and Enter your District ID
Select Settings.
Enter your District ID:
RVYGXX
3. Enter your Campus Portal Username and Password to Sign In

Accessing The Student Portal

Grade and assignment information, attendance information and communications from teachers and the school will be available on the Infinite Campus Portal.

Portal Website: <https://ic.gilbertschools.net/campus/gilbert.jsp>

Username: Student's username and password for the Infinite Campus portal are connected to their GPS network login. Students will use their short name login (ex. jpsmith) instead of their student ID. Student's passwords will be the same as their GPS computer login.

The default student password for newly enrolled students is gps+first initial of student's first name+last 4 student ID (ex. gpsa1234)

Student password recovery/changes can only be done in the GPS network.

Students can visit their school library/media center or visit the self-service Account Management page:

<http://isapp2.gilbertschools.net/accountManagement/public/application/passwordChange.faces>

Accessing The Parent Portal

The instructions below will allow parents to create an Infinite Campus Parent Portal account. This account enables parents to access all of their student's grades, attendance and other school information.

Instructions for creating a Parent Portal account:

1. Go to the following link: <http://tinyurl.com/gpsicpp>
2. Enter the email address you have provided the school and press Submit
3. You will receive one of three messages.
 - Success—An email will be sent to you with further instructions
 - Error Code 1—Email used is not on file
 - Error Code 2—Multiple people have same email address
4. If you receive an Error code, please try the process again (making sure the email address you have entered is the same one you provided the school). If you continue to receive an error code, please contact the school office and let them know the error code you received.
5. Follow the instructions in the email you will receive from Infinite Campus.
Your account should be setup and ready to go.
NOTE: Use your email address as your User ID when prompted.

6. If you would like to access your child's information via iPhone/iPad or Android device, log onto the Infinite Campus Parent Portal website and click on the associated link for the device you have. Follow the instruction provided, but one helpful tip: The District ID required is **RVYGXX**



Come Join GCA PTO

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@ GCAPTO.ORG@GMAIL.COM

Where to Go for Help?

***TEACHERS:** Teachers are available for extra help and tutoring. Find out the times that they are available during the school day. Email your teacher if you have a question. Go to a Study Session with your Teacher. Advocate for yourself!

***PEER TUTORS:** Peer tutors are fellow GCA students who are good at certain subjects. See a Counselor for help to arrange for a Peer Tutor. There is a Peer Tutor Request Form to complete that asks you:

1. What Subject do you need help in?
2. What days are best for meeting with a Peer Tutor?
3. What times are best for meeting with a Peer Tutor? Before or after school or lunch time?
4. Who is your Spartan Time Teacher? Peer Tutors will talk with you during this time to arrange your Tutoring Time and where you will meet.

Remember that these student tutors are volunteering their time. This means that they may not always be available or tutor the subject that you need help with. You should always see your teacher first about their tutoring times.

***COUNSELORS:** Make an appointment with Mrs. Kline, the Guidance Counselor, to discuss strategies for studying, test-taking, organization and time management skills, peer tutoring, and improving your grades. Speak with Mrs. Brewer, our College and Career Coordinator, if you want to start thinking about College or Career Planning- it's a great time to start early! Our counselors also help with personal/social and mental health issues, and work closely with our Mental Health Counselor, Mrs. Sansevere, who is also available.

***LEGION TEACHER:** Seek help and get questions answered in SPARTAN Legion time. Ask for help from your Legion Teacher or other students in your Legion.

***GOOGLE CLASSROOM & INFINITE CAMPUS:** Teachers will have classroom assignments, homework, and resources to help you study and prepare for your coursework in Google Classroom. Students and Parents both can check grades and progress in each of your classes on Infinite Campus. If you want to succeed at GCA it is imperative that you know your way around Google Classroom. There is no excuse for not knowing where to find your assignments and how to turn them in. Ask your teacher for help with locating their Google Classroom for your specific class. Don't be embarrassed, everyone is new to this program at some point. The earlier you jump in and learn it the quicker you will succeed.

Tips for Success

If you are a new GCA student, you are going to need some tips to be able to succeed this school year. Heed this advice if you want to make your time at GCA as efficient and painless as possible! Failure to follow these tips may result in a meeting with Administration, Saturday School or the Academic Review Board.

Procrastination is “The Thief of Time”: Splitting up your work into smaller increments makes it much easier to get done, and you’ll have a lot more social time to do whatever you please! Most GCA students learn this sooner rather than later.

Tutoring can save your grades: Don’t be ashamed of getting a tutor for whatever subject you need help in! The further behind you fall each semester, the harder it is to catch up, and finding a tutor at GCA can nip this problem in the bud! Tutoring is offered by teachers in their subject and by student volunteers. You can sign up for tutoring with the counseling department.

Websites will get you through: Be sure to check out websites like Khan Academy (math tutorials), HippoCampus (math help), and Latinum (Latin review), McGraw-Hill (an all-encompassing resource), Cornell notes, SQ3R notes and various other sites that make learning difficult subjects easier.

The teachers are here to help you succeed: All of GCA’s teachers are here because they care about you. They’re rooting for you, so don’t shy away from their challenges. Advocate for yourselves; don’t wait for them to ask you if you need help, it may be too late by then.

Make friends with the front office: One of the most beneficial things you can do is start off on a good foot with the front office people. Don’t be constantly tardy, don’t get uniform coded, try not to get in trouble, and you’re off to a good start! Be genuine and show them that you appreciate their hard work, stay out of bad situations and you’ll be great! The front office staff can make your life easier so be friendly.

Utilize your Spartan Time: Spartan Time is a 30-minute period every Wednesday where students are assigned to a legion containing students from all grades in the school. Students will be involved in the Character Strong Advisory Program, which is designed to help you learn the value of kindness, community, engagement, and empathy. Students don’t just walk out of school being competent in academics - they walk away being capable, compassionate people. We dare you to be kind!

You get out what you put in at GCA: At the end of the day, you are going to remember your experiences as a student with the new friends you meet, not the people you left behind in your formative years, and going into this with a positive attitude is only going to make your experience here great.

<https://raisingteenstoday.com/straight-a-study-skills-for-teens-to-kickstart-the-school-year-right>

BEFORE STARTING SCHOOL

Schedules

Schedules will be available in your Infinite Campus Portal about two (2) weeks before school starts. Schedules are very tight, therefore changes are improbable. If there is a mistake on your schedule please email your guidance counselor to fix it as soon as possible.

Annual Update - Very Important to complete in July!

All families must complete the Annual Update once every year. This ensures that all of your information is correct and that your medical wishes for your children have not changed. New students must have this done before we can issue them a Chromebook at New Student Orientation on July 15th.

New Student Orientation (Tuesday, July 15)

Try to come to your assigned session, but if that's not possible, please come to whichever one you can. Have your student bring a writing utensil and be ready to take a Chromebook home after your session. Uniforms are not required to be worn for this event. Parents, this is a student only activity. However during this time, parents can sign out your child's Chromebook, buy your child's PE uniform and other swag in the Spirit Store, and get assistance with completing your Annual Update. Our athletic administrators will be available to answer questions and assist with sports sign-ups, as well.

Spartan Day (Thursday, July 17)

Spartan Day is not a required event. Here are the reasons to come to Spartan Day - meet new friends, buy PE Uniforms, get outstanding deals at the PTO Uniform Closet, join our incredible PTO, get help with your schedule, get help with your Annual Update, get music information and buy a music shirt, buy Spirit Store swag, learn the layout of the school, drop-off medications or self-carry paperwork, ensure your fees are paid, get athletic information, and have some fun!! We hope to see you there!

Uniforms

While shopping for uniforms, please reference the Uniform Policy and Example pages in this packet or take it with you while shopping. The items listed are the pieces students can wear to school. Students wearing anything other than uniform code items will be in violation of the uniform policy and could result in missing valuable class time. Global Schoolwear by Tommy Hilfiger is our uniform supplier and has all of the acceptable parts of the uniform.

Chromebooks

Chromebooks for new students will be distributed at the end of New Student Orientation on July 18th. If you miss orientation, you can arrange to get it during Spartan Day or before the first day of school. Your Annual Update must be completed before getting your Chromebook.

Badges

New students will receive temporary ID badges with a lanyard and sleeve on New Student Orientation. Badges are part of our Uniform Policy, so please do not lose them! The ID Badge must be visible on a lanyard around the neck at all times while on campus, starting the first day of school.

School Gates

Both the front gate for bus drop-off (not a parent drop off location), and the rear gates (west side gate for parent drop-off) will be open at 7:00 am. If you arrive early, wait near the gate entrance for the 7:00 am opening. If you are going to be tardy, please come to the front office for a late pass.

FREQUENTLY ASKED QUESTIONS

Where can I purchase the uniform for PE, and do you provide lockers?

The school Spirit Store sells the uniform PE t-shirt and shorts. Lockers are provided for storing PE uniforms only. Students must provide a lock; a combination lock is recommended.

What is the GCA homework policy for absences?

Students are allowed one day for each day absent to submit make-up work.

Do you provide tutoring?

Yes, all our teachers support our students by being available to tutor; times vary by the teacher but are usually during the lunch period or before or after school. GCA also offers individual and group peer tutoring. This school year, group peer tutoring has been available after school on a Wednesday and a Friday.

Who attends Saturday School?

A student who has two or more missing assignments in a quarter in any class will be assigned Saturday School. Hours are from 8 am to 11 am. Students are supervised by a GCA staff member and work on completing missing assignments and homework.

How do I get a copy of my child's transcript?

An unofficial transcript is available through the student's Infinite Campus Portal. If you require an official transcript, please make a request via email to the GCA Registrar.

Does the Academy offer Summer School classes?

The Academy does not offer any summer school classes. Gilbert Public Schools does offer in-person and online summer courses. GCA does not accept any courses taken during the summer in place of a GCA course. All courses offered at the Academy must be taken at the Academy to meet graduation requirements. Math prep classes are encouraged to help prepare students entering 7th and 8th grade who are transitioning to an honors math course; they are offered through the GPS Elementary Summer School program:

www.gilbertschools.net/families/summer-school/elementary-summer-school

How do I make an appointment to meet with my child's counselor?

By emailing your student's counselor, Mrs. Lizeth Bain at lizeth.bain@gilbertschools.net.

Where can I see my student's grades?

You can see your student's in-progress grades at any time by logging into your Infinite Campus Parent Portal account. Grades are posted every 4.5 weeks, but only semester grades are factored into the students' cumulative GPA.

Where do I find the dates for the Early Release Wednesdays?

The Gilbert Public Schools Calendar, see page 1 of this booklet.

What can I use tax credit money for, and how do I make a donation?

A tax credit can be used to pay for athletic fees, music programs, field trips, and/or given to the general tax credit fund. Donations can be made in person at GCA, through your Infinite Campus parent account, or the district website <https://www.gilbertschools.net/taxcredit>.



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