

Minutes
May 14, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input checked="" type="checkbox"/> Gina Azzari, School Board President	All Committees
Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations
<input checked="" type="checkbox"/> Julie Dickson	(Chair) Operations Committee
<input checked="" type="checkbox"/> Erin Carroll	Operations Committee
<input checked="" type="checkbox"/> Laurie Cecala-Read	Operations Committee
Marie Barbara	(Chair) Personnel/Finance Committee, Negotiations
Tamara McGovern	Curriculum Committee
Alfred Beaver	Curriculum Committee, Personnel/Finance Committee
<input checked="" type="checkbox"/> Kenneth Riley	Personnel/Finance Committees, Negotiations

Quorum: 5-4/6:02 pm

C. Flag Salute

D. Adoption of Agenda

Recommendation: Riley/Dickson approve the adoption of the agenda, **as presented.**

Board action needed: Yes

(All yes, motion to carry 5-0)

2. Presentations

Stellar Comet Award is each month, the principal of each building selects students as Stellar Comets. Each building has developmentally appropriate criteria for selecting these students. For example, the student demonstrates respect for self and others, shows acts of kindness, demonstrates a positive attitude, exhibits positive conduct and follows school rules, puts forth full effort in all areas, and comes to school on time prepared for the day. Congratulations to all of our Stellar Comets!

A. Stellar Comet of the Month- **April 2025**

1) **Walter Hill School**

Grade 6

- Choe Cu
- William Tyrrell

2) **Charles G. Harker School**

Grade 3

- Margaret Trammel
- Ryan Russo

Grade 4

- Paxton Reed
- Natalie Bauer

Grade 5

- Noah Hammad
- Gabriella Cacia

3) **Gov. Charles Stratton School**

Grade 1

- Kaylani Whitehead
- Dylan Cerrato Marquez

Grade 2

- Jordan Burns
- Vidal Hernandez

4) **Margaret Clifford School**

Kindergarten

- George Althouse
- Lucy Abbott

Swedesboro-Woolwich Board of Education

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EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- ☒ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- ☐ Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- ☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- ☐ Matters concerning negotiations, and specifically: _____
- ☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- ☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- ☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- ☒ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- ☐ Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: Dickson/Cecala-Read approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

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Board action needed: Yes
(All yes, motion to carry 5-0)

Time: 6:14 pm

- 2) Recommendation: Cecala-Read/Dickson approve to return to **Regular Session.**

Board action needed: Yes
(All yes, motion to carry 5-0)

Time: 6:51 pm

Approval of Minutes

Recommendation: Cecala-Read/Dickson approve the regular and/or executive session minutes dated **April 30, 2025, as submitted.**

Board action needed: Yes
(All yes, motion to carry 5-0)

3. Communication

A. Superintendent

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- 1) Superintendent Updates
- 2) District Enrollment
 - a) Report, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)

3) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
Salary of Physician	Dave Koerner	05/02/2025	05/02/2025
Spreadsheet containing all PO's from 01/01/2020 to Present Day. Information requested: PO #, Purchase Date, Vendor ID, Vendor Name, Line-Item Details, Quantity Unit Price, Total Price	Woo Park	03/25/2025	04/09/2025

B. District Administration

1) Administrator's Monthly Board Reports, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)
Technology
[Special Services](#)
[Curriculum & Instruction](#)
[Maintenance](#)

Public Comments/Visitors- None to Report

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Marie Barbara

Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Cecala-Read/Riley approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Santina Shepherd	Paraprofessional	-	-	Resignation	June 18, 2025
2- Sierra Gwinn	Teacher	-	-	Resignation	July 1, 2025
3- Susan Manning	Teacher	-	-	Retirement	July 1, 2025
4- Pathmarooby Paramjothy	Paraprofessional	Step 3/\$22,221	11-214-100-106-000-01-070	New Hire (Replacement)	September 1, 2025-pending completion of ALL state required paperwork
5- Amanda Desjardin	Paraprofessional	Step 8/\$25,721	11-214-100-106-000-01-070	New Hire (Replacement)	September 1, 2025-pending completion of ALL state required paperwork
6- Kristin Ciechon	Clifford	\$135 per day for days 1-20/ \$200 per day for days 21+	11-190-100-320-000-070	Long Term Sub	April 22, 2025- June 18, 2025
7- Arlena Wilson	Stratton	\$135 per day for days 1-20/ \$200 per day for days 21+	11-190-100-320-000-050	Position change from District Building Perm to Long Term Sub	May 15, 2025
8- Korey Jeffries	Business Administrator	\$119,000	11-000-251-100-000-01	2025-2026 Contract	July 1, 2025
9- Edward Bancroft	Maintenance	\$46,500	11-000-261-100-000-01	Salary Adjustment/Black Seal License	April 1, 2025
10- All Staff	District	Staff List	-	Appointments for the 2025-2026 school year	July 1, 2025
11- Josh Stow	Director of Facilities	\$94,888	11-000-261-100-000--01	2025-2026 Contract	July 1, 2025
12- Jamie Flick	Chief Academic Officer	\$151,350	11-000-221-102-000-01-0X0	2025-2026 Contract	July 1, 2025
13- Joel Brown	Chief Information Officer	\$124,848	11-000-252-100-000-01	2025-2026 Contract	July 1, 2025
14- Elenie Speis	Teacher	-	-	Requesting 2 days without pay	October 22-23, 2025

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15- Angela Blomquist	Substitute Nurse	\$225/day	11-000-262-107-000-01	New Hire	2025-2026 School Year
16- Staff ID #5036	Teacher	-	-	Medical Leave Adjustment	May 9 – June 30 2026
17- Christa Taylor	Substitute Nurse	\$225/day	-	New Hire	May 15, 2025 – pending completion of ALL state required paperwork

B. Workshops- Recommendation: Cecala-Read/Riley approve the following workshops for the 2024-2025 school year, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Diane Thomas	Autism Virtual Summit	June 17, 2025/8am-4pm	\$50 (To be paid with Title Funds)	\$0

C. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Cecala-Read/Riley approve for payment of **May 2025** regular and addendum bills in the amount of **\$1,245,295.62** and payment of **April 2025** payroll in the amount of **\$1,551,830.10, as submitted.**

D. Recommendation: Cecala-Read/Riley approve the **Line-Item Transfer** for **April 2025** in the amount of **\$135,497.61, as submitted.**

E. Recommendation: Cecala-Read/Riley approve the **New Full and Half Day Aide rates for ESS**, effective April 22, 2025, **as submitted.**

F. Recommendation: Cecala-Read/Riley approve the application for **Extraordinary Aid for the 2024-2025** school year, **as submitted.**

G. Recommendation: Cecala-Read/Riley approve the **Swedesboro** and **Woolwich** Tax Levy Payment Schedules for the year ended June 30, 2025, **as submitted.**

H. WHEREAS, the Swedesboro Woolwich Board of Education established a Capital Reserve Fund in accordance with 18A:21-2 and

WHEREAS, in accordance with 18A:21-4 and 6A:23A-14.1(L2) the Board of Education may transfer funds to fund facilities projects and equipment purchases as determined in accordance with N.J.A.C.6A:26-3., and

WHEREAS, the Swedesboro Woolwich Board of Education is in emergent need for the vehicle, and

WHEREAS, the Swedesboro Woolwich Board of Education received estimates of totaling approximately \$61,876.73,

THEREFORE, BE IT RESOLVED that the Board of Education authorizes the transfer of \$61876.73 from its Capital Reserve account to fund the purchase of the vehicle.

Board action needed: Yes (Roll Call Required)

(Motion carries: A1-A9, A11, B-H 5-4; A10 All 5-0 except Item #28 3-2 (Azzari & Dickson No); A12 3-2 Azzari & Dickson No)

Natalie Baker

Erin Carroll-Y

Laurie Cecala-Read-Y

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley-Y

Julie Dickson- Y for all except A10 Item # 28 and A12 N

Gina Azzari- Y for all except A10 Item # 28 and A12 N

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Natalie Baker

A. HIB Reports

Recommendation: Cecala-Read/Riley approve [HIB](#), **as submitted**.

B. Recommendation: Cecala-Read/Riley approve the submission of the 3-year [Comprehensive Equity Plan](#) 2025-2026 through 2027-2028, **as submitted**.

C. Recommendation: Cecala-Read/Riley approve Jenine Peters and April Pfeffer to support students (#3106725643) and (7705187689) at 6th Grade Moving Up Ceremony on June 17, 2025 from 6-8 pm, at the contracted rate of \$25/hour for paraprofessionals and \$38/hour for teachers.

D. Recommendation: Cecala-Read/Riley approve Daria Roat and Caroline Canora to receive CPR/First Aid/AED Recertification (BLS Version) on May 28, 2025 for 1.5 hours at \$38/hour, as per contract.

E. Recommendation: Cecala-Read/Riley approve Cristy DiBella, Janeen Buirch, Kylie Crompton, Brian Lockman, Julie Donahue, Heather Dougherty, Kathleen Hart, Joanne Ferrara, Sieu Nguyen, Nicholas Leypoldt, Daniel Owen, Christina Bauman, Gayle Johnson, and Lisa Komadina to receive CPR/First Aid/AED Recertification (BLS Version) on June 2, 2025 for 1.5 hours at \$38/hour, as per contract.

F. Recommendation: Cecala-Read/Riley approve Kylie Crompton, Haley Watson, and Tyla Cielinski to run a summer club for our MLL students. The club will run from Mondays through Thursdays from 8:30am-12:30pm at \$38/per hour, as per contract, to be paid through Title 3 funding.

G. Recommendation: Cecala-Read/Riley approve Marsha Snajkowksi as a 2025 ESY Aide at \$25/hour, as per contract.

H. Recommendation: Cecala-Read/Riley approve Alexis Sharapoff as a Speech Language Specialist for 2025 ESY at \$38/hour, as per contract.

I. Recommendation: Cecala-Read/Riley approve the following [Staff Members](#) to provide Summer Club opportunities at \$25/hour for paraprofessionals and \$38/hour for teachers, as per contract. Pending minimum student sign up requirements, **as submitted**.

J. Recommendation: Cecala-Read/Riley approve Dr. Shelley Moore to present for 3 hours at the September 2, 2025 In-Service, at the amount of \$9,500, to be paid from Title II Funds.

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K. Recommendation: Cecala-Read/Riley approve the following policy for 1st Reading, **as submitted**

- [5111](#) Eligibility of Resident/Non-Resident Students

L. Recommendation: Cecala-Read/Riley approve the following policy for 2nd Reading, **as submitted**.

- [5512](#) Harassment, Intimidation, or Bullying
- [5533](#) Student Smoking
- [7441](#) Electronic Surveillance In School and Buildings and on School Grounds
- [8500](#) Food Services
- [9320](#) Cooperation with Law Enforcement Agencies

Board action needed: Yes (Roll Call Required)

(All yes, motion carried 5-0)

Natalie Baker

Julie Dickson-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley-Y

Gina Azzari-Y

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Operations

**Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, (Chairperson) Julie Dickson**

A. Facility Usage Requests- None to Report

Recommendation: Approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity

B. Recommendation: Cecala-Read/Riley approve the [Gloucester County Special Services Transportation Cooperative Contract](#) for the 2025-2026 school year, **as submitted.**

C. Recommendation: Cecala-Read/Riley approve Gloucester County Special Services School District to provide [MVC](#) abstracts for eligible District staff obtained through the NJMVC On-line Customer Abstract Information Retrieval System, and the SWSD agrees to participate in the Gloucester County Special Services School District MVC On-line Abstract Request Program for the school year 2025-2026 at an annual cost of \$55.00, as submitted, **as submitted.**

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 5-0)

Natalie Baker

Julie Dickson-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley-Y

Gina Azzari-Y

Public Comments- None to Report

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- ☒ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Superintendent Evaluation
- ☐ Matters involving quasi-judicial deliberations, and specifically: _____

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BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: Cecala-Read/Dickson approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes
(All yes, motion to carry 5-0)

Time: 7:08 pm

Recommendation: Cecala-Read/Dickson approve to return to **Regular Session**.
Board action needed: Yes
(All yes, motion to carry 5-0)

Time: 8:55 pm

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Cecala-Read/Dickson approve the adjournment of meeting.
Board action needed: Yes
(All yes, motion to carry 5-0)

Time: 8:55 pm

Respectfully submitted,



Mr. Korey Jeffries
Board Secretary/SBA

Next Meeting(s).

June 11, 2025

Board/Committee Meetings as scheduled