

Minutes
March 12, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input checked="" type="checkbox"/> Gina Azzari, School Board President	All Committees
<input checked="" type="checkbox"/> Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations
<input checked="" type="checkbox"/> Julie Dickson	(Chair) Operations Committee
<input checked="" type="checkbox"/> Erin Carroll	Operations Committee
<input checked="" type="checkbox"/> Laurie Cecala-Read	Operations Committee
Marie Barbara	(Chair) Personnel/Finance Committee, Negotiation
Tamara McGovern	Curriculum Committee
<input checked="" type="checkbox"/> Alfred Beaver	Curriculum Committee, Personnel/Finance Committee
<input checked="" type="checkbox"/> Kenneth Riley	Personnel/Finance Committees, Negotiations

Quorum: 7-2/6:01 pm

C. Flag Salute

D. Adoption of Agenda

Recommendation: Baker/Beaver approve the adoption of the agenda, **as presented.**

Board action needed: Yes

(All yes, motion to carry 7-0)

2. Presentations

Stellar Comet Award is each month, the principal of each building selects students as Stellar Comets. Each building has developmentally appropriate criteria for selecting these students. For example, the student demonstrates respect for self and others, shows acts of kindness, demonstrates a positive attitude, exhibits positive conduct and follows school rules, puts forth full effort in all areas, and comes to school on time prepared for the day. Congratulations to all of our Stellar Comets!

A. PTO Presentation of Fundraiser Checks

Board President, Mrs. Azzari, on behalf of the Board of Education thanked the PTO for everything they do for the school district

B. Stellar Comet of the Month- **February 2025**

1) **Walter Hill School**

Grade 6

- Helen Arthur
- Oliver Boardman

2) **Charles G. Harker School**

Grade 3

- McKinnley O'Donnell
- Jake Kweeder

Grade 4

- Cole Novak
- Grace Thornes

Grade 5

- Brecken Dodulik
- Yasmine Khodja

3) **Gov. Charles Stratton School**

Grade 1

- Lillian Kemp
- Becker Recinos-Estrada

Grade 2

- Kenzie Krimmel
- Aubrey Johnson

4) **Margaret Clifford School**

Preschool

- Daniel Dougherty
- Logan Page

Kindergarten

Swedesboro-Woolwich Board of Education

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-
- Matthew Watson
 - Savannah Davis

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- ☒ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- ☐ Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- ☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- ☐ Matters concerning negotiations, and specifically: _____
- ☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- ☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- ☒ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: SWEA Negotiations Update
- ☒ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- ☐ Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: Baker/Beaver approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes

Time: 6:23 pm

(All yes, motion to carry 7-0)

- 2) Recommendation: Baker/Riley approve to return to **Regular Session**.

Board action needed: Yes

Time: 7:11 pm

(All yes, motion to carry 7-0)

Approval of Minutes

Recommendation: Baker/Beaver approve the regular and executive session minutes dated **February 12, 2025, as submitted**.

Board action needed: Yes

(All yes, motion to carry 7-0)

3. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

- 1) Superintendent Updates

- a) Shout Outs!

Board member, Erin Carroll, wanted to echo what Dr. Kellogg mentioned in her Shout Outs! She also attended the Dr. Seuss Night at Clifford. It was a wonderful night and the children loved it!

- 2) District Enrollment

- a) Report, **as submitted**

Clifford
Stratton
Harker
Hill

B. District Administration

- 1) Administrator's Monthly Board Reports, **as submitted**

Clifford
Stratton

[Harker](#)
[Hill](#)
[Technology](#)
[Special Services](#)
[Curriculum & Instruction](#)
[Maintenance](#)

2) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
Jan Lupinski initiating a request for electronic copies of all proposals received in response to the Solar PPA RFP.	Jan Lupinski	2/14/2025	2/23/2025

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

1- Eileen Healey- SWEA President

- Thank you to the PTO for all fabulous things you have done for all of our schools
- Thank you to the Administration- for meeting with our AR's
- Bi Weekly and monthly meetings with Dr. Kellogg and Jamie Flick- working together
- Substitutes are needed
- Contract in final stages

2- Eric Bennett- K/W Youth Basketball

- Thank you to the Board for the use of the facilities
- Summer Camps
- Donations of \$6,000 for the maintenance fee for Basketball

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Marie Barbara

- ***Plan ahead on Equipment Replacements***
- ***Budget***
- ***Thank you to Korey for all the hard work on the 2025-2026 Budget***

Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

- ***Update on Contract***

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Beaver/Cecala-Read approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Lisa Weber	Long Term Sub	\$135 per day for Days 1-20/ \$200 per day for Days 21+	11-190-100-320-000-050	Long Term Sub	March 21, 2025-June 18, 2025
2- Alyssa Green	Teacher- ICR	Step 1/BA \$55,024	11-213-100-101-000-01-080	New Hire	March 10, 2025- Pending completion of ALL state required paperwork
3-					
4- Pamela Hoffman	LPC	\$15.49/hour	60-910-310-100-000-00	New Hire LPC- 3 days/week and other days as needed	March 13, 2025- pending completion of ALL state required paperwork
5- Lauren Schork	LPC	\$15.49/hour	60-910-310-100-000-00	New Hire LPC- 2 days/week and other days as needed	March 13, 2025 - pending completion of ALL state required paperwork
6- Veronica Badalamenti	LPC	-	-	Resignation	February 11, 2025
7- Staff ID #5090	Maintenance	-	-	Termination	February 7, 2025
8- Staff ID #4921	School Nurse	-	-	Intermittent FMLA	February 13, 2025-June 30, 2025
9- Staff ID #4886	Teacher	-	-	Medical Leave	September 2, 2025- on or about January 9, 2026. Staff member requesting use of 20 sick days
10- Staff ID #5036	Teacher	-	-	Medical Leave	On or about September 1, 2025- September 1, 2026. Staff member requesting use of accumulated sick and personal days
11- Staff ID #4692	Teacher	-	-	Medial Leave	On or about May 12, 2025- on or before March 23, 2026. Staff member requesting use of 5 sick

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					days prior to birth and 20 sick days after
12- Molly Cullim	Student/Rowan University	-	-	Clinical Practice II under the direction of Dee Conrad	Fall 2025- September 2, 2025- December 17, 2025
13- Macy Shaw	Student/Rowan University	-	-	Clinical Practice I & II under the direction of Ashly DiTonno & Candice Kennedy	Full Year Placement- September 2, 2025-December 9, 2025 and January 20, 2026-May 8, 2026
14- Rylie MacFarland	Student/Camden County College	-	-	15 Hour Field Experience under the direction of Joanne Ferrara	Spring 2025
15- Deidre Robinson	Substitute Bus Aide	\$25/hour	11-000-270-515-000-00	Substitute Bus Aide	March 13, 2025- Pending completion of ALL state required paperwork
16- Deidre Robinson	Substitute LPC	\$15.49/hour	60-910-310-100-000-00	Substitute LPC	March 13, 2025- pending completion of ALL state required paperwork
17- Rylee Oswald	Bus Aide	\$25/hour	11-000-270-515-000-00	Bus Aide	March 13, 2025
18- Staff ID #4315	Teacher	-	-	Requesting access to sick bank once they exhaust all sick time	Remainder of the 2024-2025 school year, as needed
19- Staff ID #4883	Teacher	-	-	Extension to medical leave	March 16, 2025-April 5, 2025

B. Stipends- Recommendation: Beaver/Cecala-Read approve the following stipends for the 2024-2025 school year, as listed:

Name	School	Stipend Position	Amount
1- Lisa Bitterman & Tyla Cielinski	Clifford	Ready, Set, Grow Kindergarten Camp- Monday through Thursday July 7-17, 2025 9-11:30 am	\$38/hour
2- Christina McClernan & Emily Lee	Clifford	Ready, Set, Grow Kindergarten Camp- Monday through Thursday July 21-31, 2025 9-11:30 am	\$38/hour
3- Debbie Hannold & Maddie Walker	Clifford	Ready, Set, Grow Kindergarten Camp- Substitute (as needed) 9-11:30 am	\$38/hour
4- Tara McCloskey Farmer	Stratton	First Grade Team Lead- Assuming position as maternity leave replacement beginning March 24, 2025	\$602.15 (prorated)
5- Deanna Mazzuca	Harker	Assistant Volleyball Coach (Replacing Julia Taormina)	\$650

C. Workshops- Recommendation: Beaver/Cecala-Read approve the following workshops for the 2024-2025 school year, as listed:

Name	Workshop	Date & Time	Cost	Estimated
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				Travel Cost
1- Jamie Flick	ASCD Annual & ISTE Live Conference, San Antonio Texas	June 29-July 2, 2025	\$795 (Paid with ESEA Funds)	\$1700 (Paid with ESEA Funds)
2- Lorraine Campbell	I&RS to MTSS- NJPSA	March 26, 2025	\$0	\$0
3- Savannah Skilton and Christine Adamucci	Strategies to Support Teachers in the Classroom, Camden County College	April 25, 2025	\$150/person (Paid with ESEA Funds)	\$0
4- Alexis Cancila and Milissa Mastella	Making Co-Teaching Work: High Impact Strategies for Busy Teachers, Camden County College	May 2, 2025	\$150/person (Paid with ESEA Funds)	\$0
5- Jocelyn Scott	Pre-K Legal Requirements and Best Practices in Special Education, FEA Conference Center, Monroe Township	April 11, 2025	\$150/person (Paid with ESEA Funds)	\$0
6- Christina Panebianco	OFAC Criminal History and School Bus Safety Training Program	April 24, 2025	\$0	\$0
7- Christina Panebianco	2025 STS if NJ Pupil Transportation Conference, Hard Rock Atlantic City	March 26-28, 2025	\$500	\$225

D. Recommendation: Beaver/Cecala-Read approve the Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of [October 2024](#), [November 2024](#) and [December 2024](#). The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the Treasurer Report in accordance with 18A:17-36 and 18A:17-9 for the month of [October 2024](#), [November 2024](#) and [December 2024](#). The Treasurer Report and Board Secretary's Report are in agreement for the months of **October 2024, November 2024 and December 2024**

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of

N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Beaver/Cecala-Read approve for payment of [March 2025](#) regular and addendum bills in the amount of **\$980,447.51** and payment of **February 2025** payroll in the amount of **\$1,544,323.73, as submitted.**

F. Recommendation: Beaver/Cecala-Read approve the [Line-Item Transfer](#) for **February 2025** in the amount of **\$0, as submitted.**

Board president, Mrs. Azzari, is there a less expensive option for C1 under workshops? Also, is the money coming from this year or next years ESEA funds since the workshop falls over 2 fiscals years?

Korey- the money will come out of this year's ESEA Funds

Dr. Kellogg- the conference location varies from year to year. This year it happens to be in Texas where flights are not conducive as other locations. Ms. Flick chose not to go to a conference last year out of respect for our budget.

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry 7-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Marie Barbara

Tamara McGovern

Alfred Beaver-Y

Kenneth Riley-Y

Gina Azzari-Y

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Natalie Baker

- *Dial Testing for Incoming Kindergarten Students*
- *Field Trip at Harker*
- *2025-2026 Budget*

- A. Recommendation: Baker/Riley approve Stacey Stewart to provide DIAL testing for newly registered Kindergarten Students the week of July 28-31, 2025, not to exceed 20 hours, at the contracted rate of \$38/hour.
- B. Recommendation: Baker/Riley approve the First Lego League (FLL) and Conservation Club to participate in the Gloucester County Spring Clean-Up on April 26, 2025.
- C. Recommendation: Baker/Riley approve the First Lego League (FLL), Student Leaders and Gifted & Talented (G&T) to participate in the Woolwich Township Spring Clean-Up on March 22, 2025.
- D. Recommendation: Baker/Riley approve the [2024-2027 Language Instructional Educational Program Three-Year Plan](#), as submitted.
- E. Recommendation: Baker/Riley approve the Grade 6 ABA students at Harker field trip to G & G Farms and Wendy's on May 6, 2025 from 9:45 am – 12:00 pm utilizing our in-house bus and bus driver.

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry 7-0)

Natalie Baker-Y
Laurie Cecala-Read-Y
Alfred Beaver-Y

Julie Dickson-Y
Marie Barbara
Kenneth Riley-Y

Erin Carroll-Y
Tamara McGovern
Gina Azzari-Y

Operations**Buildings and Grounds, Long Range Plans, Technology, Transportation*****Committee Meeting Report, (Chairperson) Julie Dickson***

- *Prioritization List*
- *General Cost of HVAC*
- *Nutri-Serve*

Board member, Ken Riley, expressed his concerns of where is the district at with the Maintenance Reserve? Has there been any discussion on the minimum of Maintenance Reserve we should be maintaining?

The committee has not discussed an amount but will roll over what is left.

A. Facility Usage Requests

Recommendation: Baker/Cecala-Read approve Facility Usage Requests, as listed. (Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- S/W Stars Baseball	Harker Café	March 11, 2025/6:30-8:30 pm	Meeting
2- S/W Soccer	Hill Fields	March-May, 2025 Various Days 5:30-8:00 pm	Practice
3- S/W Stars Baseball	Harker Gym	March- May20, 2025 Tuesdays 6:30-8:30 pm	Practice
4- HeadStrong Lacrosse	Harker Field	March-April, 2025 Sunday 9:00-10:00 am	Practice
5- Delaware Valley Bicycle Club	Hill Parking Lot	May 18, 2025 6:30am-2:00 pm	Staging Area
6- S/W Little Theater	Hill- Location Change	Various Dates and Times	Practice

B. Recommendation: Baker/Cecala-Read approve the [Removal of School Property](#) for the ECC Building, **as submitted.**

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 7-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Marie Barbara

Tamara McGovern

Alfred Beaver-Y

Kenneth Riley-Y

Gina Azzari-Y

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Beaver/Baker approve the adjournment of meeting.

Board action needed: Yes

Time: 7:45 pm

(All yes, motion to carry 7-0)

Respectfully submitted,



Mr. Corey Jeffries
Board Secretary/SBA

Next Meeting(s).

April 30, 2025

Board/Committee Meetings as scheduled