SAU 41 Health & Safety

Minutes

June 10th, 2025

3:30 p.m.

Via Zoom

Meeting began at 3:32pm

MLP Activity:
https://pg-plm-ui.pg-prod.frontlineeducation.com/district-catalog/5112095?from=activity

Members in attendance: Patrick West, Dan Molinari, Lance Finamore, Brendan LaFlamme, Dave Coffey, Deane Navaroli, Elizabeth Curless, Cole Etten, Jenn Dubois, Emmie White, Jessica Cue, Jenn Govostes, Charlene Lavey, Paula Izbicki, Rob Boggis, Stephanie Sayer, Tim Girzone

Meeting Dates for 2024-25 School Year via Zoom (for now) – Dan

- ~~Oct: 10/8/24~~
- ~~Jan: 1/14/25~~
- ~~Apr: 4/8/25~~
- Jun: 6/10/25

1. **School Security Assessment - Scott LambertsonSafety**

Elizabeth: opens the floor for questions about the assessments that will be completed this Summer
Dan: Asks about the unique logistics of the RMMS security assessment
No other questions were asked.

2. **Teams Purpose & Responsibilities**
    a. Admin work over the summer

Dan: In July, principals will meet to discuss the EOP, 8 responses, and revisit the building safety teams efficiency
Patrick: He specifically wants to cover the safety team successes and misses so that all of the schools are on the same page at that meeting
Dan: Notes that HBHS is most always in a “different boat” as far as safety procedures, but he would like to create a list including their needs and elementary needs so that we can be as unified as possible

3. **Recommendations list**
    a. **SAU41 School Safety Preparedness Task Force Recommendations**

i. If schools have not done so already, please review and update

Dan: Can only speak to RMMS, but they have met to reflect on their goals and have an idea of what they can do better next school year. He and his team would like to see the other schools make completing the assigned goals a priority next year

Patrick: Notes that he distributes quick safety protocols to all his new and returning teachers every year so that they know what is and is not allowed in classrooms right out of the gate. He is hopeful that this will help with inspections and reducing confusion at every school if other principals take a similar action

4. **Safety Standards Quick Reference for Teachers**
    a. Share out to building staff at the beginning of the year
        i. HPS Safety Meetings - Candi
        ii. Does this list need to be updated?

There was a question from the entire committee if the safety sheet should be updated because it has not been changed since 2021.

Dan: Notes that the sheet originally came from a combination of the NH Department of Education and JLMC… so maybe looking at it closer as a committee is warranted at this time

Lance: Shares that the sheet also has to cater to the State laws and regulations

Dan: Reiterates Lance's point, but adds that some staff would benefit from seeing RSA and Fire Code notations too

Jen G.: Recently discussed Fire Safety with Kelly Seeley, so upper admin is aware of what is required vs best practice

Patrick: Agrees that some of the info on the document is outdated

Paula: Agrees that it is outdated for elementary schools too and would like to see Hollis Fire take a look at it before we use it in practice

Dan: Feels that the District needs to continue to be a team on this after updating the form. He would like all of the schools to work together to make sure any safety issues are quickly addressed on site instead of waiting for a report to be issued after inspections have been run

Lance: Agrees with this slight change in procedure

5. **Traffic Safety Month - April**
    a. Feedback?

No feedback was given on this year's program.

Patrick: Notes that he has concerns about E-Bike use at HBMS and is in talks with the Superintendents to create policy surrounding them. He wonders how this folds into Traffic Safety Month

Brendan LaFlamme: legislation for these is still being written, but there are issues because they are not considered vehicles, but they drive as fast as 30mph. He feels it is worth creating a policy to govern these at school and that the schools could be

marked as no E-bike zones.
Patrick: Shares that a policy is already underway for HBMS and HBHS, but the insight is helpful thus far
Dan: On the topic of Traffic Safety Month, he wants to consider the timing of the month. Is the beginning of the year the best time to do it to encourage best practice?
Paula: Wonders aloud about social media as it may be a good way to get information out at the beginning of the year
Patrick: Would like to bring Dan and Paula's questions to leadership meetings, but HBMS is trying to put a bigger emphasis on the *See Something, Say Something* theme in the meantime
Elizabeth: Shares that *See Something, Say Something* posters are available from Homeland Security and can be given to the schools if they'd like them

6. **Facilities Updates - Lance**
    - **a.** Summer projects?
    - **b.** Other?

Lance: Summer projects include a new boiler at CSDA, lighting at CSDA and RMMS, new boilers at HBMS, potential solar at HBMS and HBHS, and Hollis has small changes to blinds and locks
Brendan LaFlamme: Would like to see Hollis Fire come in after all of these changes are made so that they can have a good grasp of navigating the space
Lance: Confirms that that should be no problem

There was also a brief discussion about new safety installations and the grants that may fund them.

7. **Principals – Topics: - Patrick**
    a. Principal Summer Safety Meeting on July 21st at 9am
    b. State Safety Assessment - Scott Lambertson
        i. Expectations and preparations
    c. EOP update
    d. ADD Drill with Law Enforcement (SRO Trapani)
        i. Planning for summer 2026
    e. School Safety Policies and Practices - bring to leadership
        i. Review 8 NH Emergency Responses
    f. Other topics for Principals to consider?

Patrick: Quickly runs through the proposed plan for this meeting and open the floor for questions- none were asked

8. **Completed FY25 Drills and Building Health & Safety Meetings – Dan**

Dan: Asks all schools to get their data loaded in and report to the Superintendent as soon as all info is in

9. **Ongoing Training Opportunities**
    a. ICS Courses - Free and available online - DOE encourages all staff to go through at least ICS 100
        i. ICS 100 - 2 hours https://training.fema.gov/is/courseoverview.aspx?code=is-100.c&lang=en
        ii. ICS 200 - 4 hours
            1. https://training.fema.gov/is/courseoverview.aspx?code=IS-200.c&lang=en
        iii. ICS & NIMS
            1. https://training.fema.gov/nims/
        iv. Rick Bergeron
            1. June 25 & 26 - Incident Management
            2. September - Risk Assessment & Crowd Management - Sporting Events

Course	Start Date	End Date	Registration Link
MGT – 404	June 26, 2025	June 27, 2025	https://my.teex.org/TeexPortal/Default.aspx?MO=mCourseCatalog&D=FP&C=MGT404&S=335

AWR– 167: *Sport and Special Event Risk Management and Planning* (September 25th and 26th, 2025)

September 25, 2025	September 26, 2025	AWR 167	Leominster, MA	https://my.teex.org/TeexPortal/Default.aspx?MO=mCourseCatalog&D=LS&C=AWR167&S=450

Patrick: Summarizes these trainings and encourages staff to get to them

10. **Other Topics?**

No other items or questions were brought forward.

Group Norms:

Begin/End on time, One person speaks at a time, Stay on topic/agenda, All points of view will be heard and respected, Presume positive intent